

**UNITED CITY OF YORKVILLE PARKS AND RECREATION DEPARTMENT  
PRESCHOOL 2020-2021 SCHOOL YEAR  
SAFETY PRACTICES & PROCEDURES**

Below are the Safety Practices and Procedures in accordance of the Phase 4 Illinois State Guidelines that all students and families participating within one of the Yorkville Parks and Recreation Department's Preschool Programs will abide by while attending either Ready Set Go or Parkers Preschool until further notice.

**GENERAL GUIDELINES**

1. Anyone experiencing flu-like symptoms will be asked to stay home until 10 days after the symptoms arise.
  - a. Parents will be asked to temperature check and monitor their child's health status daily.
  - b. Teacher will temperature check all students upon arrival to confirm a temperature under 100.4.
    - i. If student records a temperature over 100.4 they will not be allowed to attend school for 72 hours after they are fever free without medication.
2. All participants sign the COVID-19 Participation Waiver before the school year begins.
3. All teachers and students will always be required to wear appropriate face covering of the nose and mouth within the building.
  - a. Students can wear masks or shields that appropriately cover the face.
  - b. Students who do not comply will be subject to dismissal from the classroom.
  - c. Masks will not be required during snack when 6' of distance can be maintained.
  - d. Masks will not be required when playing outdoors and 6' of distance can be maintained.
4. Classrooms will be set up to encourage 6' of social distancing throughout the day.
5. Shared equipment will be limited and only used when necessary.
  - a. If shared equipment is used, it will be sanitized before and immediately after use.
  - b. Students will bring their own supplies to utilize during class that will be kept, stored and regularly sanitized at the preschool facility. Please view supply list for the items students are expected to provide.
6. Classes will consist of no more than 15 students.

**SCHOOL ARRIVAL/DISMISSAL**

1. Students will be checked in and out each day with a daily attendance log maintained throughout the year.
2. Parents will not be allowed to enter the building during drop-off and pickup of their student.
  - a. Parents will self-certify their child each day before class and present information to teacher at drop-off.
  - b. Teachers will temperature check students from the vehicle and then will escort them into the building.
3. When entering the building, all students will be required to sanitize their hands.
4. Students' personal belongings such as backpacks and jackets will have an assigned placement throughout the year.

**CLASSROOM SET UP**

1. Each Preschool Class will have access to two rooms throughout class to utilize and appropriately social distance.
2. Students will be broken into small groups throughout the day to participate within scheduled activities.
  - a. These groups will stay static throughout the day, but will be intermixed the following school day to aid in social/emotional learning.
3. Stations will be provided throughout both classrooms for small groups.
  - a. Short breaks will be given to students between stations to allow for staff to appropriately sanitize the area and equipment before the next group utilizes the same area and equipment.
  - b. Children will be asked to sanitize hands between stations.
  - c. Toys that are used at one station, will be swapped out for new toys, when available, to avoid the use of shared equipment.
4. Carpet squares/floor markings will be provided to assist students in social distancing within stations.
5. Snacks will be provided to students by the Yorkville Parks and Recreation Department daily.
  - a. All snacks will be prepackaged.
  - b. Students will not be required to wear face coverings during snack.
  - c. All plates and cups will be one-time use materials.
  - d. Handwashing of all students will be required before snack.

## **FACILITY & EQUIPMENT CLEANING**

1. Facility common areas will be cleaned and disinfected per the CDC guidelines before the start of school, between the morning and afternoon classes and at the end of each day.
  - a. Additional cleaning of common areas and high-touch surfaces will be completed between stations/groups.
2. Hand sanitizer will always be available for students; however, will be kept in a safe location that is monitored by teachers throughout the day.
  - a. Students will sanitize hands between stations.
3. Toys within classrooms will be cleaned and sanitized after each use and will be rotated as much as possible to allow for proper cleaning before the next group.

## **STUDENT HEALTH PROCEDURES & GUIDELINES**

1. Parents will need to self-check their children before attending class for COVID symptoms and fever.
2. Staff will temperature check students before escorting them into the building.
  - a. If a child has recorded a temperature over 100.4 they will not be allowed to enter the building and can not return until 72 hours after they are fever free without the use of medication.
3. If a child expresses symptoms of illness, they will be removed from the classroom to be temperature checked. If a fever is present, the student will wait in a separate room from the other students until they are picked up by a family member.
  - a. If they do not have a fever, but still have symptoms of a persistent cough and/or sneeze, they will be asked to stay home until the symptoms subside.
4. If a child is diagnosed with COVID-19 when attending Preschool:
  - a. All programs held within the building will be suspended for a minimum of 24 hours until proper cleaning and sanitizing of the entire building and equipment is completed.
  - b. All individuals who had direct contact with the individual, including teachers and students, must self-quarantine for 14 days if no symptoms arise.
  - c. If symptoms do arise:
    - i. Individuals should be tested and self-quarantine for a minimum of 10 days after symptoms onset OR
    - ii. Until feverless for at least 72 hours OR
    - iii. Confirmed not to have COVID-19 with two (2) negative COVID-19 test in a row with testing done at least 24 hours apart.
  - d. Students and teachers who were not directly in contact with the diagnosed child, will be notified but able to resume back to school once the proper cleaning of the facility and equipment has been completed and no signs of symptoms or illness are present.