

UNITED CITY OF YORKVILLE
ADMINISTRATION COMMITTEE MEETING
Wednesday, October 20, 2021 6:00pm
City Hall Council Chambers
800 Game Farm Road, Yorkville, IL

Note: This meeting was held in accordance with Public Act 101-0640 and Gubernatorial Disaster Proclamation issued by Governor Pritzker pursuant to the powers vested in the Governor under the Illinois Emergency Management Agency Act. This allows remote attendance for this meeting to encourage social distancing due to the current Covid-19 pandemic.

Committee Members In Attendance:

Vice-Chairman Chris Funkhouser/in-person
Alderman Seaver Tarulis/in-person
Alderman Dan Transier/in-person

Other City Officials In Attendance:

City Administrator Bart Olson/in-person
Assistant City Administrator Erin Willrett/in-person
Finance Director Rob Fredrickson/in-person

Others in Attendance: None

The meeting was called to order at 6:00pm by Vice-Chairman Chris Funkhouser.

Citizen Comments: None

Minutes for Correction/Approval: September 22, 2021

The minutes were approved as presented.

New Business:

1. ADM 2021-38 Budget Report for September 2021

Mr. Olson said the sales tax is the second highest on record. So far the October figure is up 27% from 2020 and the 2020 numbers were up 10% overall. He said cash flow and expenses are doing well, but supply issues are starting to be evident. He said trucks authorized for purchase in 2020 will not be received until late 2022.

2. ADM 2021-39 Treasurer's Report for September 2021

Finance Director Fredrickson reported the following:

Beg. Fund Balance:	\$14,992,729
YTD Revenues:	\$29,073,901
YTD Expenses	\$14,094,411
Proj. Ending Fund Balance:	\$29,972,219

The Treasurer's report will move forward to the October 26th City Council meeting.

3. ADM 2021-40 Website Report for September 2021

Ms. Willrett said the report hit the peak for the year with the Hometown Days event. She said there will be a downward trend now with January being the lowest. The website activity is dependent on events occurring.

4. ADM 2021-41 2011 Bond Refinancing Discussion

Mr. Olson referred to the memo from Mr. Fredrickson which outlines the timing of the bonds and the Prairie Point building financing. The refinancing will be discussed at the October 26th City Council meeting, a Public Hearing will be scheduled for November 9th and the bond sale ordinance will be done on December 14th. He anticipated the Council meetings through December may have lengthy discussions on the water topic. Administrator Olson said staff has met with Oswego and Montgomery and a decision on the water topic will be made in December. This is for information.

5. ADM 2021-42 Meeting Schedule for 2022

The committee was OK with the schedule as presented.

Old Business: None

Additional Business:

Mr. Olson said revised water figures are available for the water source options and there will be a verbal presentation at an upcoming City Council meeting. He said a water forum meeting had been held last night for citizens. The water matrix is ready for scoring purposes and it was noted that water quality is more important than cost to many. Alderman Funkhouser asked for an infographic that breaks down a city water bill showing trash, water, sewer, etc., so an example will be provided. Alderman Transier asked if the public would have an opportunity to complete a matrix and Mr. Olson said it will be placed on the website and will be used as a tool for discussion.

Alderman Funkhouser asked about return to work at city hall for staff members due to the pandemic. Mr. Olson said a couple employees work 2-3 days at home due to childcare, school or family issues. He said staff has followed strict guidelines and there are check-ins. Administrator Olson said 85 to 90% staffers are in the office full-time now. There were fewer than 5 closures in the last couple months due to staff having covid or being exposed.

There was no further business and the meeting adjourned at 6:15pm.

Respectfully transcribed by Marlys Young, Minute Taker/in-person