

4. Capital improvement projects desired for this year include access control and camera system. Invoice must be dated at least by April 30th and new hardware/software in place to have this expense included in 2021 budget.
5. Discussed parking lot striping status, Mr. Fredrickson will check with other city employees.
6. Fine and subscription budget amounts will remain as is in budget, amounts were lower this year due to covid/library closure.
7. Conferences & Lodging were retained in budget for new Director. Mr. Fredrickson will prorate the Director salary starting with June.
8. Outside Repair & Maintenance: it was suggested the gutter system should be evaluated due to ongoing leaks above door and ice problems in winter. Outdoor and indoor LED light bulb costs need to be captured in this category.
9. Discussed if Custodial Supplies should be bumped up from \$7,000.
10. Treasurer Surety Bond had increased this year to \$7,500, however, Mr. Fredrickson said it could be absorbed in the budget under Professional Services.

Summary: Mr. Fredrickson summarized the steps he will take to finalize the budget and then provide an update to Mr. Hedman and Mr. Crawford. The budget will need to be adopted at the April Board meeting.

Adjournment:

There was no further business and the meeting adjourned at 7:31pm.

Minutes respectfully submitted by Marlys Young, Minute Taker