

**Yorkville Public Library**  
Board of Trustees  
Monday, February 10, 2020, 7:00pm  
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:00pm by President Darren Crawford, roll was called and a quorum was established.

**Roll Call:** Julie Brendich-yes, Susan Chacon-yes, Darren Crawford-yes, Krista Danis-yes, Ryan Forristall-yes, Theron Garcia-yes, Jason Hedman-yes, Wamecca Rodriguez-yes, Russ Walter-yes

**Others Present:**

Library Director Elisa Topper, Circulation Manager Sharyl Iwanski-Goist, Alderman/Liaison Dan Transier, Artist Eulogio Ortega

**Recognition of Visitors:** President Crawford recognized the library staff and guests present.

**Amendments to the Agenda:** Mr. Crawford wished to add discussion regarding parking lot re-striping. Ms. Topper said that the City has scheduled this for spring.

**Minutes:** January 13, 2020

Trustees Danis and Walter moved and seconded, respectively, to approve the minutes as presented. Roll call: Chacon-yes, Crawford-yes, Danis-yes, Forristall-yes, Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Brendich-yes. Carried 9-0.

**Correspondence:**

Correspondence included: a thank you was received from Showalter Roofing who installed the snow bars, thank you from employee/retiree Peggy Wilkinson for her retirement lunch, check received for Financial Literacy Grant and Daily Herald and Google alert ran articles about the Library survey.

**Public Comment:** None

**Staff Comment:** None

**Report of the Treasurer:**

Treasurer Chacon noted three sizeable invoices for 'outside repair & maintenance', but all other items are on track.

**Payment of Bills**

A motion was made by President Crawford and seconded by Ms. Garcia to pay the bills as follows:

\$47,147.78 Accounts Payable  
\$36,811.54 Payroll  
\$83,959.32 TOTAL

Roll call: Crawford-yes, Danis-yes, Forristall-yes, Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Brendich-yes, Chacon-yes. Carried 9-0.

### **Report of the Library Director:**

Ms. Topper reported the following:

1. Hired new employees for Youth Services and Circulation.
2. Luncheon held for retiring employee Peggy Wilkinson.
3. Check for \$495.73 received from Literacy Grant.
4. Friends Group has volunteered to assist with supportive tasks at Library.
5. The golf event brought in \$5,870 and a total of \$34,121 has been donated to Library over the past 6 years. Funds pay for children's programs and wish list items.
6. Employees Sharyl Iwanski-Goist and Jennette Weiss visited the food pantry to promote Library services and left donated books for patrons to enjoy.
7. Books also donated to local laundromats for their patrons.
8. Poetry and Art Night to be held in April in conjunction with Kendall Art Guild. Sharyl will coordinate.
9. Started "home school hideout".
10. Initiated "Library of Things", where patrons can check out various items such as donated games, puzzles, CD players, etc. Items can be donated by anyone.
11. Began discussions in manager's meetings regarding staffing, will report to Board.

**City Council Liaison** No report

**Standing Committees:** None

### **Unfinished Business:**

#### **Library Mural Update-Eulogio Ortega**

Mr. Ortega brought some new mural ideas for the Board's review. He shared his vision and theme for a "Secret Garden" and said he would include some vague figures in the painting to stimulate the imagination. The Board was OK with this theme and interpretation. Rather than painting at the Library, Mr. Eulogio will paint on a canvas and install when finished. May is the anticipated completion time.

### **New Business:**

#### **Meeting Room Policy Revision**

Ms. Topper said a revision is needed in the policy regarding the \$50 deposit. The Board discussed the policy for room rentals, deposits and cancellations. Some new language was suggested, but no firm decision was reached and this was tabled until the next meeting.

#### **Community Survey Update**

The survey kick-off was at the mini-golf event and currently 86 on-line and 61 paper surveys have been completed. The survey will also be included in the March water bill. Ms. Topper said that many people have said they are satisfied with the services, however, do not know about many of the services provided. She suggested ways to increase that knowledge. She thanked Mr. Olson and Ms. Willrett from the City for placing the survey on Survey Monkey. Suggestions were also made for other locations to place the surveys. Ms. Topper will present the survey results at the April meeting.

#### **Book It 5K Run**

The Board discussed a proposal done by Laura Crawford to possibly bring back the 5K run as a fundraiser. Items considered were the possible date, number of participants, setup, race timing, prizes, sponsors, fees and many other factors. Ms. Rodriguez said such an event should be planned a year in advance to do it well. The Board also discussed the legality of accepting fees and sponsor donations for the Library. It was found that Algonquin Library has run a race so Ms. Topper will speak with them

and bring the info to the next meeting. It was decided that a specific cause for funds raised should be established to encourage participation. It was also noted that most Library races were organized and money channeled through the Friends of the Library. Prior to discussion with the Friends group, it was noted a plan should be drafted. In consideration of all the components involved, the Board decided to postpone the 5K until next year, however, discussions will be ongoing for planning purposes. It is also hoped the survey results can give guidance. The Board thanked Ms. Crawford for drafting the proposal.

**Additional Business:**

The Finance Committee will meet on February 24<sup>th</sup> at 6pm for a budget review. The entire Board is encouraged to attend and participate.

**Executive Session:** None

**Adjournment:**

There was no further business and the meeting adjourned at 8:05pm.

Minutes respectfully submitted by  
Marlys Young, Minute Taker