

Yorkville Public Library
Physical Facilities Committee
Thursday, October 10, 2019, 6:00pm
902 Game Farm Road

The meeting was called to order at 6:00pm by Committee Chairman Russ Walter and roll was called.

Roll Call: Russ Walter-present, Darren Crawford-present, Ryan Forristall-present

Others Present:

Library Director Elisa Topper

Recognition of Visitors: none

Public Comment: None

Chairman Walter added another item to the agenda which was to repair the bottom of the flagpole and lights. Ms. Topper commented that it had been examined and she will follow-up with the city.

Old Business:

RJ O'Neil References/Maintenance Contract

Ms. Topper was able to negotiate a lower rate of \$125 per hour and water heater maintenance was also added to the agreement. One reference was obtained and O'Neil forwarded recommendations from the Aurora and DeKalb libraries. Having one company do all maintenance is important to predict equipment lifespans and to avoid having to pay for high-cost repairs, said Mr. Forristall. The committee recommended a 1-year contract with RJ O'Neil for now.

Digital Sign Electrical Work

There is an issue with lack of electrical power for the new digital sign. When Game Farm Rd. was redone, the library was asked to change the driveway location. There was a buried cable beneath the drive which may have been damaged thus causing the current lack of power. A company familiar with Aurora Sign will provide a repair quote. The committee discussed the outside lights being on a timer, the shifting of the driveway when road repairs were done, the circuits and whether the sign and parking lot lights are controlled by a timer. Ms. Topper will email Mr. Dhuse and copy the committee and this issue may need to be discussed at a future meeting.

Painting/Siding Repairs

There is paint left over for the small area in need of repainting. Repairs are also needed on the siding on the front of the building where water has seeped in most likely due to gutter issues. The Sherwin Williams paint is guaranteed for 25 years and a warranty should have been provided at the job conclusion. Ms. Topper will contact the painter and also obtain quotes for snow bars. The snow triangles pulled paint off causing rust and they need to be removed and another remedy is needed over the front door. Mr. Walter said the roof work could be done when snow bars are installed, but the other repair work should move forward.

The committee discussed purchasing magnetic screens to prevent cottonwood seeds from clogging the chiller which would save \$900 per year in cleaning. There is a one-week turnaround time.

Removal of Trees

Removal of the trees along Game Farm Rd. was discussed since they contribute to clogging the gutters and chiller and cause mold to grow on the side of the building. The cost would be about \$1,000 per tree. Trimming those trees is another option. Removal of the small pines and shrubs near the air conditioner was also suggested. Gutter covers/screens would also help. Ice builds up near the book drop due to plugged gutters, thereby causing hazards for patrons and there are a couple leaks over the main door. The committee will recommend to the Board that the 3 trees and nearby shrubs be removed and the brick cleaned. The large trees should be trimmed from the bottom instead of being removed. Snow bars were also discussed and gutter covers can be ordered upon Board approval.

Ms. Topper also noted that football players from the high school recently spread mulch and she credited the Parks Department and football coach for coordinating.

Snow Removal/Sidewalks

Ms. Topper said the staff has done snow removal in the past, especially on Sunday. She spoke with Bart Olson who said the city is considering a contract for snow removal for the downtown and would include the library, however, it is tabled now. Ms. Topper said perhaps the library should hire its own snow removal similar to the Beecher Center. Mr. Crawford asked if it could be a conflict with the city or a possible liability. Mr. Crawford suggested getting competitive quotes. For liability reasons, Director Topper will ask Mr. Olson if an independent person/firm can do library plowing.

Ms. Topper noted she is electronically sending the agenda packets to the library liaison.

Adjournment:

There was no further business and the meeting adjourned at 6:53pm

Minutes respectfully submitted by
Marlys Young, Minute Taker