

**UNITED CITY OF YORKVILLE
PARK BOARD MEETING
Thursday, March 14, 2019 6:30pm
Parks Maintenance Building, 185 Wolf St., Yorkville, IL**

Call to Order:

The meeting was called to order at 6:30pm by Board President Deborah Horaz. Roll call was taken and a quorum was established.

Roll Call:

Sash Dumanovic-present, Deborah Horaz-present, Dan Lane-present, Gene Wilberg-present, Amy Cesich-present (arr. 6:35pm)

Absent: Rick DeVries, Mark Dilday

Introduction of Guests, City Officials and Staff:

Director of Parks & Recreation Tim Evans, Superintendent of Recreation Shay Remus, Superintendent of Parks Scott Sleezer

Public Comment: None

Presentations: None

Approval of Minutes: January 10, 2019

The minutes were approved as presented on a motion by Mr. Dumanovic and second by Mr. Wilberg. Approved on voice vote.

Bills Review:

Bill List – February and March 2019

Mr. Evans said there would be several bills for the completion of Riverfront Park and for CPR training for the entire staff. He said there will be many background checks related to sports and bills for baseball equipment and summer programs.

Budget Report – December 2018 and January 2019

Director Evans said the number of kids in baseball will exceed estimates of 550, so they will be right on budget. There will be expenses getting the fields ready, for+ a new employee and they hope to purchase a new truck.

Old Business:

Grants Update

Reimbursement for Bristol Bay has been approved which may take 30-60 days to receive. Riverfront reimbursement has also been submitted and Mr. Evans hopes to receive the money by the end of summer. He and Mr. Sleezer gave an explanation of the \$120,000 carried over due to the matching donated land used for the parks. A decision will be made for the use of this money and will be submitted in the next grant cycle, so ideas will

be brought to the next Board meeting. It was noted that the Rec Center would not qualify for the use of the money.

Mr. Evans said a concrete boat access needs to be created near the former Yak Shack and will require Army Corps input. He added that leadership training is currently being conducted by the city and will require a project outside their normal realm for each participant. Mr. Sleezer will likely undertake the boat access project.

Ms. Cesich asked if the grants are subject to GATA (Grant Accountability and Transparency Act) in regards to how money is distributed. Staff replied that they must report the status every 3 months. Mr. Sleezer said Park personnel are involved in the actual building of projects resulting in a much more detailed reporting process.

Baseball and Softball Uniforms and Equipment ITB – Vendor Contract Approval Update

BSN Sports was the low bidder and the contract has been signed for the purchase of baseball uniforms and equipment. It has been approved by City Council and equipment is being purchased. The uniform styles and logo were discussed and sponsors are being secured. He said BNS Sports was chosen since they could provide all equipment needed and quality. It was noted the kids are allowed to keep the uniforms. Mr. Evans added that staff will be diligent about having equipment ready and have the games start on time to insure a smooth transition.

Program Catalog ITB – Vendor Contract Approval Update

Board members discussed the bid process, noting that the Purchasing Manager does the bid packets. There were two bidders for the catalog and the lowest bidder only provided a base price. Staff felt it may have cost more and were also concerned about the mailing. As a result, the lowest responsible bidder was chosen which is the current provider. The catalog is distributed through the postal service.

New Business:

Facility Plan RFQ

Mr. Evans said the RFQ allows architects to submit credentials for future projects. He said the city is still negotiating a land cash agreement with Grande Reserve. If a park grant becomes available, he wants an architect ready. Mr. Evans said he thinks the biggest need is an open gym. A 5-acre site would be needed and the desired features were discussed including a possible 'green' building.

A motion was made by Ms. Cesich and seconded by Mr. Dumanovic to proceed with a Facility Plan RFQ. Roll call: Dumanovic-yes, Horaz-yes, Lane-yes, Wilberg-yes, Cesich-yes. Carried 5-0.

Parks and Recreation Monthly Report:

Mr. Evans discussed the St. Patrick's Day parade, golf event with Oswego and upcoming soccer and baseball. Activities noted by Ms. Remus included mother/son event, grandparents' day, revamped Hometown Days, wine afternoon, Disney cover band along with meet and greet with Disney characters, Raging Waves movie this summer, craft beer

event, pj day and the pre-school. She said staff is trying to please all ages and interests. Ms. Remus also noted the recent hire, Stephanie, from YYSB who is a huge asset.

Mr. Sleezer said he is very proud of staff and their accomplishments including an equipment inventory and painting. Also, the Parks Department recently acquired free bleachers (worth \$7,000) from New Life Church. They had to be completely disassembled to haul. Employee Ryan fabricated a trailer to haul them to events.

The gazebo condition was discussed and it will need a roof. Ms. Horaz asked about a metal roof and Mr. Sleezer said it would require some extra infrastructure. Also, a new shed will be added to a dugout at Beecher. He said 18 baseball fields need to be ready for the upcoming games. He also has a new employee from Oswego.

The Board discussed if meeting every other month was sufficient and all agreed it was OK, though Ms. Cesich said she has a conflict every other month with a County meeting. The Board will discuss the schedule in May.

Mr. Dumanovic asked if restoration work is needed on equipment after the winter. Mr. Sleezer replied that the playgrounds are evaluated and trail concrete needs to be repaired. He will work with EEI and Public Works on the trails.

Mr. Wilberg asked if any thought has been given to a bike trail from Riverfront Park south to Rt. 71. Mr. Evans thinks there will be more grant opportunities and they will submit a priority grant list. Last year the city applied for a grant for this, but it was not received. He said grants require a 30-year lease and often times ComEd will not commit to allowing use of the easement. Other links were also discussed.

In another matter, Mr. Lane said pickle ball has become very popular and Mr. Evans will bring options for discussion to the next meeting.

Executive Session: none

Additional Business: none

Adjournment:

There was no further business and the meeting adjourned at 7:39 pm on a motion by Mr. Lane and second by Ms. Cesich. Unanimous voice vote.

Respectfully transcribed by Marlys Young, Minute Taker