

**UNITED CITY OF YORKVILLE
PARK BOARD MEETING
Thursday, January 10, 2019 6:30pm
Parks Maintenance Building, 185 Wolf St., Yorkville, IL**

Call to Order:

The meeting was called to order at 6:30pm by Board President Deborah Horaz. Roll call was taken and a quorum was established.

Roll Call:

Dan Lane-present, Gene Wilberg-present, Rick DeVries-present, Sash Dumanovic-present, Deborah Horaz-present, Mark Dilday (arr. 6:33pm)

Absent: Amy Cesich

Introduction of Guests, City Officials and Staff:

Parks & Recreation Director Tim Evans, Superintendent of Recreation Shay Remus, Purchasing Manager Carri Parker, Alderman Joel Frieders, Alderman Ken Koch (arr. 6:33pm)

Public Comment: None

Presentations: None

Approval of Minutes: November 15, 2018

The minutes were approved as presented on a motion by Mr. DeVries and second by Mr. Dumanovic. Approved on voice vote.

Bills Review:

Bill List – December 2018 and January 2019

Mr. Evans said the larger bills are related to the Chili Chase, Oktoberfest, fireworks and Riverfront grant. Paperwork for the Riverfront reimbursement is being submitted.

Budget Report – October and November 2018

According to Mr. Evans, the biggest factor in the budget is that 3-4 years ago the park was paid from the operation budget when grants were put on hold. When compiling the budget this year, that dollar figure remains until reimbursement is received. Baseball registration also required a budget adjustment.

Old Business:

Grants Update

The Bristol Bay grant has been submitted and the grant administrator will report on the status in January. Mr. Evans said the Riverfront grant is also done and it will be submitted in 1-2 weeks. He hopes to have the reimbursement by summer for both grants.

He said public parking signs have been installed by Riverfront Park and 75 spaces are available by the former Yak Shack. Due to the many changes downtown, Alderman Frieders suggested a meeting to discuss staging for vendors. Mr. Evans noted that fishing north of the dam has become very popular and the fishermen have created their own boat ramp between the fishing pier and kayak chute. There was an issue during Oktoberfest when 30 boats appeared. He said it would cost about \$30,000 to build a small ramp, but that the Parks Department should explore the possibility to bring more people to the downtown. Alderman Koch asked if there were other locations to put a boat in and Mr. Evans replied Oswego had a spot and there is a natural spot by the Parks office. Mr. Wilberg noted a depth problem south of the dam.

Other items discussed: Alderman Frieders commented that recent paving work came in \$3,000 less than expected and there was enough for a trail around the soccer fields. Parks personnel are also working with the Sports Dome to possibly hold a run. Parks is showing a movie in the dome in the coming week when kids are off school and other joint projects are possible. Mr. Wilberg suggested the boat cart should be stored inside during the winter and maintenance could be done. Mr. Evans will discuss locations with Mr. Sleezer.

New Business:

Baseball and Softball Uniforms and Equipment Request for Proposal

An RFP will be drafted by Purchasing Manager Carri Parker to secure the best deal for baseball uniforms. It will need to be approved by City Council and players need the uniforms by April 1. Mr. Evans said he would like to keep the purchase local. A motion was made by Mr. DeVries and seconded by Mr. Wilberg to submit the RFP for baseball uniforms and equipment.

Roll call: Wilberg-yes, DeVries-yes, Dilday-yes, Dumanovic-yes, Horaz-yes, Lane-yes. Carried 6-0.

Program Catalog Request for Proposal

Mr. Evans said a printing firm in Huntley has produced the Parks catalog for many years, however, the prices have increased and there have been delays, etc. The Board discussed the delivery methods used in the past and some of the issues that arose including residents not receiving catalogs and the subsequent loss of revenue. Mr. Evans said the printing cost is \$50,000, but there is still value in an actual printed catalog. A more modern design, paper thickness and ink odor were also briefly discussed. Mr. Dumanovic moved and Mr. Lane seconded the motion to use an RFP for the catalog printing.

Roll call: DeVries-yes, Dilday-yes, Dumanovic-yes, Horaz-yes, Lane-yes, Wilberg-yes. Carried 6-0.

Parks and Recreation Monthly Report:

Staff compiled a list of events scheduled throughout the year. Ms. Remus said there were 34 events for the year, most of them free. She said \$25,000 was donated, there was business support and partnerships were also formed.

Upcoming activities were reviewed: Pre-school registration is taking place and many of the classes are already filled for half the year. Mr. Evans said baseball registration has begun and there are already 60 registrants. He said a former staffer from YYSB was hired to help in the transition. Many games will be held at Bridge Park where the concession sales are very good. Other events include basketball starting soon, Top Golf, St. Patrick's Day parade, tennis camps and pickle ball/volleyball are trending. Mr. Evans said the focus will be on baseball this year. He said there are only 5 rec employees at this time with one dedicated to daycare. Ms. Horaz asked if interns could be hired. It was noted that the bank basement cannot be used due to environmental issues. Food trucks and band bookings were also discussed briefly. Alderman Frieders suggested half price beer prior to bands to generate more sales.

Executive Session: none

Additional Business:

Aldermen Koch and Frieders acknowledged the accomplishments and dedication of the Parks staff and said they shared that info with the city staff to be forwarded to the City Council. The Aldermen said the Parks Department deserves accolades for their work.

Adjournment:

There was no further business and the meeting adjourned at 7:11pm on a motion by Mr. DeVries and second by Mr. Lane. Unanimous voice vote.

Respectfully transcribed by
Marlys Young, Minute Taker