

**APPROVED 07/18/18**

**UNITED CITY OF YORKVILLE  
ADMINISTRATION COMMITTEE MEETING  
Wednesday, June 20, 2018 6:00pm  
City Hall Conference Room**

**Committee Members In Attendance:**

Chairman Jackie Milschewski      Alderman Joe Plocher  
Alderman Chris Funkhouser

Absent: Alderman Alex Hernandez

**Other City Officials In Attendance:**

City Administrator Bart Olson      Finance Director Rob Fredrickson  
Assistant City Administrator Erin Willrett

**Others in Attendance:** None

The meeting was called to order at 6:00pm by Chairman Jackie Milschewski.

**Citizen Comments:** None

**Minutes for Correction/Approval:** May 17, 2018

The minutes were approved as presented.

**New Business:**

***1. ADM 2018-47 Monthly Budget Report for May 2018***

Mr. Olson reported on the sales tax figures for the last couple months of the FY and overall the city ended the fiscal year with \$3.2 million and had anticipated \$2.8 million. He examined the fluctuations of the individual months and they were not much different from the past few years. Alderman Milschewski asked if the city receives a breakdown by store. Breakdowns are provided, but not until months later and state law prohibits comments on individual stores. Mr. Olson said sales tax generated could go even higher based on the types of businesses realtors are trying to bring into the city. Alderman Funkhouser asked for a chart of projected and historical sales tax numbers. No further action.

***2. ADM 2018-48 Monthly Treasurer's Report for May 2018***

Mr. Fredrickson reported the following for the first month of the new fiscal year:

\$1,887,891      YTD Revenues  
\$1,659,979      YTD Expenses

This moves to the consent agenda for June 26th.

**3. ADM 2018-49 Cash Statement for April 2018**

No comments or discussion.

**4. ADM 2018-50 Bills for Payment**

No comments or discussion.

**5. ADM 2018-51 Monthly Website Report for May 2018**

Ms. Willrett said the website visits trend high in the summer when there are many activities. There is also a high number of posts for Parks and Recreation and the city Facebook sites. The suicide awareness proclamation download also had many requests.

**6. ADM 2018-52 Prevailing Wage Ordinance**

The city must adopt the prevailing wages each year for Public Works projects. Alderman Plocher noted that the wages for pipefitters were off by \$1.00 as of last week. Mr. Olson will verify on the state website. This moves to the consent agenda.

**7. ADM 2018-53 Downtown TIF Budget Amendment**

Mr. Fredrickson said this amendment is similar to the one from a couple weeks ago and involves carrying over costs from FY 2018 to 2019. He said \$24,960 will be moved to the 2019 FY budget. Chairman Milschewski asked when the west alley sidewalk would have concrete poured. It is not known at this time.

**Old Business:** None

**Additional Business:** None

There was no further business and the meeting adjourned at 6:12pm.

Respectfully transcribed by  
Marlys Young, Minute Taker