

Yorkville Public Library
Supplemental Minutes of an Open Meeting of the
Personnel Committee Meeting
April 24, 2018
6:00 p.m.
902 Game Farm Road

The Personnel Committee meeting was called to order at 6:05pm.

Roll Call:

Carol LaChance-present, Theron Garcia-present, Darren Crawford-present, Wamecca Rodriguez-present

Others Present:

Library Board President Russ Walter
Marianne Eberhardt

Executive Session:

At approximately 6:07pm, a motion was made by Russ Walter to enter into Executive Session for the purpose of discussing an employee issue. Motion seconded by Carol LaChance. Roll call: Garcia-yes, Crawford-yes, Rodriguez-yes, LaChance-yes, Walter-yes.

The Personnel Committee exited Executive Session at 6:45pm.

Adjournment:

At which time Mr. Crawford made a motion to adjourn. Motion seconded by Mr. Walter. Voice vote approval.

Subsequent Action:

After the meeting ended, it was discovered that an agenda had not been created and had not been posted for this meeting and after review, the State's Attorney's Office determined that some of the discussion that took place in executive session should have been conducted in open session instead. The State's Attorney's Office has determined that the Personnel Committee must disclose and make publicly available the sections of the audio of the meeting from 27:53 to 28:17 and from 29:54 to 37:54 as part of the minutes of the open meeting.

Minutes to be added to the open meeting minutes from 27:53 to 28:17:

Discussion took place as to the staffing of the Library and whether the Library needs one person who can get grants and bring in money, and then an additional person who is in charge of staff and making sure the library is running smoothly.

Minutes to be added to the open meeting minutes from 29:54 to 37:54:

Discussion took place that if the decision is made to have a business manager to handle the financials and a director to make sure that the library is running smoothly, the committee is not sure where the money would come from to pay for both positions. The committee also discussed the need to staff the children's department. The committee thought that another one to two full time positions might need to be hired for the library. It was discussed that the children's department is the busiest department the library has, especially in the summer when children are out of school. The committee further discussed how important the children's department is to the library operations. The library is offering many children's programs this summer. The committee felt that an existing staff member would need to be moved into the children's department to help with the duties. The committee also discussed that the Library Director would need to be more involved in the children's department as well. The discussion concluded with the consensus of the committee that a current staff member would need to be selected to help in the children's department immediately.