

APPROVED 6/12/17

Yorkville Public Library
Special Board Meeting, Board of Trustees
Monday, May 31, 2017, 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:01pm by President Russ Walter.

Roll Call:

Susan Chacon-yes, Darren Crawford-yes, Krista Danis-yes, Theron Garcia-yes (7:03pm), Jason Hedman-yes, Carol LaChance-yes, Wamecca Rodriguez-yes, Russ Walter-yes

Absent: Kate Elder

Others Present:

Interim Co-Library Director Dixie DeBord

Recognition of Visitors: Recognition of Dixie DeBord

Amendments to the Agenda: None

Public Comment: None

New Business:

Discuss New Library Director's Salary Range/Job Description

The Personnel Committee had met the previous night (May 30) to discuss the Library Director job description. The full Board began discussion of the recommended revisions and several changes were made.

Trustee Hedman said increasing the salary range would attract a larger candidate pool. After consideration, the Board agreed on a range of \$60,000-\$70,000. President Walter pointed out that the health plan is also a very substantial part of the benefits. Exact details of the health plan will be needed prior to interviews. Trustee Danis said that IMRF is also part of the benefit package and it was agreed to include that in the job description.

Ms. DeBord said the job will be posted on several job posting websites and in newspapers. It was noted the library does not have a LinkedIn account and the Acting Co-Directors will establish this.

A motion was made by Mr. Hedman to approve the job posting as revised and Ms. LaChance seconded the motion. Motion carried unanimously by voice vote.

Library Director's Final Payout

Executive Session:

At approximately 7:23pm, President Walter made a motion to move into Executive Session and Ms. LaChance seconded. President Walter read the reason for the Session:

For the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.

At approximately 7:39pm the Executive Session concluded and the regular session was resumed.

In regards to the Executive Session discussion, Ms. Chacon moved and Mr. Hedman seconded the motion to pay Michelle Pfister as follows:

\$6,240.27 for 380 hours of unused sick time

\$5,254.96 for 160 hours of unused vacation time

\$3,503.48 for 106-2/3 hours of accrued vacation time

\$14,998.71 Total Payout

Roll call: Crawford-yes, Danis-yes, Garcia-yes, Hedman-yes, LaChance-yes, Rodriguez-yes, Walter-yes, Chacon-yes. Carried 8-0.

Adjournment:

There was no further business and Ms. LaChance moved to adjourn the meeting. Adjourned at 7:40pm.

Minutes respectfully submitted by
Marlys Young, Minute Taker