

Yorkville Public Library
Board of Trustees
Monday, April 10, 2017, 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:00pm by President Russ Walter.

Roll Call:

Jason Hedman-yes, Russ Walter-yes, Kate Elder-yes, Carol LaChance-yes, Susan Chacon-yes, Sandy Lindblom-yes, Barb Johnson-yes, Darren Crawford-yes

Absent: Wamecca Rodriguez

Others Present:

Library Director Michelle Pfister
Finance Director Rob Fredrickson
Alderman/Liaison Seaver Tarulis

Recognition of Visitors: President Walter recognized the guests.

Amendments to the Agenda:

Ms. Pfister asked for discussion of library hours under New Business

Mr. Walter recognized the new Library Trustee Jason Hedman at this time.

Minutes: March 13, 2017

Ms. Johnson moved and Ms. LaChance seconded the motion to approve the minutes as presented.
Unanimous voice vote approval.

Correspondence: None

Public Comment: None

Staff Comment: None

Report of the Treasurer:

Treasurer Lindblom reported the following:

Check Register

A summary was given of the charges on the register and there were two payrolls in the month.
Disbursements totaled \$69,882.04.

Budget Report

The budget is at 92% of the FY and almost 95% of the budgeted revenue has been received. The group life insurance and outside repair and maintenance are over budget. Development fees of \$5,800 were received as well as memorials.

Cash Statement

Mr. Fredrickson said there is a surplus of \$50,000 on the budget report. He projected the ending Fund Balance to be about \$500,000 at the end of the FY.

Payment of Bills

Ms. Johnson made a motion to pay the bills as follows and Ms. Chacon seconded:

\$33,944.65 Accounts Payable

\$35,937.39 Payroll

\$69,882.04 TOTAL

Roll call vote: Walter-yes, Elder-yes, LaChance-yes, Chacon-yes, Lindblom-yes, Johnson-yes, Crawford-yes, Hedman-yes. Carried 8-0.

Report of the Library Director:

Library Director Pfister presented the following:

1. Monthly stats were given
2. 20 people attended the Queen Elizabeth program sponsored by the Friends
3. Kids' program included life-size Candyland game
4. Memorial totals will be presented next month, \$1,200 thus far
5. Library has new button-making machine
6. This is National Library Week
7. "Mind Games" program on April 11th, Friends are sponsoring
8. Teens "blackout" poetry on display
9. Display case features Cubs and Sox items, will be drawing for Sox/Cubs book
10. Ms. Pfister said this is the final board meeting for Ms. Lindblom (21 years of service) and Ms. Johnson (10 years of service). A book and brick will honor each of them.

City Council Liaison

Mr. Tarulis reported the City Council has approved a contract for the building study discussed last month. He said Joliet Junior College contracted for these services and was very satisfied. This study will assist in long-term budgeting.

Standing Committees:

Finance

This committee recently met to discuss the budget and a budget was drafted.

Unfinished Business:

Approve 2017/18 Library Budget

Ms. Lindblom explained the changes made in the budget. It was recommended to give a 3% increase to full and part-time staff and to increase the library hours to include three hours on Sunday. DVD's and books were reduced on the regular budget. She said this is the budget the Finance Committee attendees recommended.

Ms. Elder questioned how much deficit spending this includes. The deficit would be about \$84,000 while the Fund Balance/reserve would still be at about \$400,000 at the end of FY 2018. Ms. Chacon and Ms. Elder both said cost savings should still be explored. Ms. LaChance asked if the library would receive money from the proposed hotel to be built on the old Countryside property. It would be under a TIF for several years and then money could be pro-rated.

A motion was made by Ms. Lindblom to approve the budget as presented and Ms. Johnson seconded the motion.

Roll call: Elder-yes, LaChance-yes, Chacon-yes, Lindblom-yes, Johnson-yes, Crawford-yes, Hedman-yes, Walter-yes. Carried 8-0.

Painting Bid for Building

Ms. Pfister noted she had received inquiring phone calls, but no bids. She noted the Board will have to choose a paint color from samples Sherwin Williams has provided. Ms. Pfister asked the Board to look at color samples in the daylight.

New Business:

Public Notice

A list of dates for the library Board meetings was included for 2017 and 2018. Ms. Pfister said the library should be closed on Mother's Day and Easter Sunday and the Board agreed. Ms. Chacon moved to accept the Public Notice list of Board meetings and closure dates for the library in 2017/2018. Ms. Elder seconded the motion and the motion carried on a unanimous voice vote.

Ms. Pfister also proposed being open the Sunday after Labor Day and closed on the Sunday before Memorial Day. President Walter said this would be a policy change and asked for a vote. Trustee Crawford moved to accept the new policy hours and Trustee Walter seconded. Approved unanimously on a voice vote. Ms. Pfister asked all Board members to replace the policy in their books.

Participants in Public Act 92-1066/Non Resident Fee Card

Non-residents are able to purchase library cards with fees based on their property tax. The library must vote on this each year and Ms. Walter moved to continue participation. Ms. Elder seconded the motion and the motion carried on a unanimous voice vote.

Additional Business:

President Walter thanked Ms. Lindblom and Ms. Johnson for their many years of service. He said Mayor Golinski has appointed replacements for them. Ms. Lindblom and Ms. Johnson presented a flowering plant to Ms. Pfister in appreciation.

Adjournment:

There was no further business and the meeting was adjourned on a motion by Ms. Johnson and second by many. Adjourned at 7:41pm.

Minutes respectfully submitted by
Marlys Young, Minute Taker