

Agenda
Yorkville Public Library
Michelle Pfister Meeting Room
Board of Trustees
February 13, 2017- 7:00 P.M.
902 Game Farm Road

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Minutes
5. Correspondence
6. Public Comment
7. Staff Comment
8. Report of the Treasurer **Financial Statement**
Payment of Bills
9. Report of the Library Director **Statistics**
10. City Council Liaison
11. Standing Committees **Policy** **Personnel**
12. Unfinished Business **Update on Cost Cutting**
Painting Bid for Building
13. New Business **Approve 2017/18 Library Budget**
14. Executive Session
 1. For the discussion of minutes lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
 2. For the appointment, employment, compensation, discipline, performance or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
15. New Business (cont'd) **Release of Executive Session Minutes**
16. Adjournment

DRAFT

Yorkville Public Library
Board of Trustees
Monday, January 9, 2017, 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:00pm by President Russ Walter and a quorum was established.

Roll Call:

Sandy Lindblom-yes, Barb Johnson-yes, Darren Crawford-yes, Beth Gambro-yes, Russ Walter-yes, Carol LaChance-yes, Susan Chacon-yes, Wamecca Rodriguez-yes (arr. 7:11pm)

Absent: Kate Elder

Others Present:

Library Director Michelle Pfister
Finance Director Rob Fredrickson
Alderman/Liaison Seaver Tarulis

Recognition of Visitors:

President Walter recognized others present.

Amendments to the Agenda: None

Minutes: December 12, 2016

The minutes were approved on a motion by Ms. Lindblom and second by Ms. Johnson. Unanimous voice vote approval.

Correspondence:

Mr. Walter said a Christmas card was received from the e-rate consultant.

Public Comment: None

Staff Comment: None

Report of the Treasurer:

Check Register

Ms. Lindblom said an annual fee and rebate were received from the e-rate consultant. The technical support person submitted bills for September-December in the amount of \$4,890. He is paid \$60/hour and works eight hours every other week. The total check register is \$13,462.68. There were three payrolls and they totaled \$52,802.05. Total disbursements were \$74,622.80.

Budget Report

The budget is at 67% of the FY. No property tax was received, but personal property tax totaled \$232. The investment earnings are doing very well at 176% of the budget. Ms. Lindblom noted a rebate from e-rate program for \$1,433 which is a 50% rebate from purchase of network equipment and internet service. The Comcast invoice was also reduced based on the e-rate consultant's work.

Miscellaneous Income

This income is at 343% of the budget and can be spent on anything except Library Operations. Miscellaneous income is generated from proctor fees, new or replacement library cards, etc. Mr. Fredrickson also said there will be no more property tax for the FY. Development fees of \$2,900 were received. Memorials and Gifts has \$8,325.32 and much of that is from mini-golf and books/programs donated by the Friends.

Cash Statement

Mr. Fredrickson commented that the cash will decline until property tax is received again. It was noted the IMET matter is still in the court system. The Illinois Funds decreased since a 2006 bond was paid.

Payment of Bills

Trustee Crawford moved to pay the bills and Ms. Johnson seconded the motion as follows:

\$21,820.75 Accounts Payable
\$52,802.05 Payroll
\$72,622.80 Total Disbursements

A roll call vote was taken: Johnson-yes, Crawford-yes, Gambro-yes, Walter-yes, LaChance-yes, Chacon-yes, Rodriguez-yes, Lindblom-yes. Passed 8-0.

Ms. Lindblom stated the 2018 budget worksheet had been received so the Finance Committee can begin work on the next budget. She also commented that the Library is taking in less property tax than what was projected.

Report of the Library Director:

1. Ms. Pfister presented the statistics for the month
2. A patron donated 100 brand new DVD's
3. Reported on e-books
4. Raffle for mini-golf is being held in foyer and \$3,000 in sponsoring donations collected thus far
5. Had Polar Express at children's programs, Santa visited, ornaments were made
6. Storytime to be held at City Hall in December, with children being able to sit in Mayor's chair
7. \$250 donation from Lion's Club and audio books were purchased
8. Donation received from James and Jean Birch at Christmas
9. Held Winter Reading Challenge in children's department
10. Friend of Library/former Trustee Mariann Manthei passed away and a brick was dedicated to her memory. Library staff also dedicated a garden book for her.
11. Prairiecat Facebook page has news of other libraries. Yorkville library employee Dixie is part of book cleanup program through Prairiecat.
12. Gave update on condition of library pumps regarding past malfunctions. A valve was replaced to prevent leaking from second floor to first floor. The 10-year old pump is needed to heat the building.
13. Library Attorney sent poinsettia for holidays

City Council Liaison

Liaison Tarulis reported that City Council vote on the library levy was passed as City Administrator presented, however, not as the library proposed.

Standing Committees:

A Finance Committee meeting will be scheduled to discuss the future budget. All Board members are encouraged to attend.

Unfinished Business:

Update on Cost Cutting

This item was tabled since Trustee Elder was absent.

Painting Bid for Building

Mr. Walter spoke with Mr. Tom Lindblom who agreed to be the project manager for the building painting project, however, he will not accept payment for his services. Mr. Lindblom has rewritten the bid proposal, reviewed it with Interim Assistant City Manager Erin Willrett and it will be ready for discussion at the February Board meeting. He will also send it to Board members prior to the February meeting. Mr. Walter said many vendors are interested in painting the building.

New Business:

Building Maintenance Hire

A job description for a proposed building maintenance person was discussed. Ms. Pfister said she now completes many of the tasks, Mr. Lindblom has made several repairs and Mr. Walter has cleaned the walks. The 10-hour a week position is being considered for the next FY. There was additional discussion regarding the duties. For budgeting purposes, Ms. Pfister said she would like to have the IT person at the library at least one more day a month.

Additional Business: None

Executive Session: None

Adjournment:

There was no further business and the meeting was adjourned at 7:46 on a motion by Ms. LaChance. Voice vote approval.

Minutes respectfully submitted by
Marlys Young, Minute Taker

DATE: 01/23/17
TIME: 15:17:23
ID: AP225000.CBL

UNITED CITY OF YORKVILLE
MANUAL CHECK REGISTER

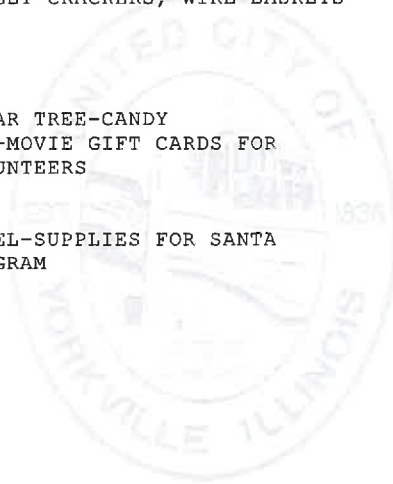
CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900039	FNBO	FIRST NATIONAL BANK OMAHA			01/25/17		
	012517-A.SIMMONS	12/31/16					
			20	KONICA-10/19-11/18 COPY CHARGE		82-820-54-00-5462	4.94
			28	KONICA-11/19-12/18 COPY CHARGE		82-820-54-00-5462	7.97
						INVOICE TOTAL:	12.91 *



DATE: 01/23/17
 TIME: 15:17:23
 ID: AP225000.CBL

UNITED CITY OF YORKVILLE
 MANUAL CHECK REGISTER

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900039	FNBO	FIRST NATIONAL BANK OMAHA			01/25/17		
	012517-J.WEISS	12/31/16	01	JEWEL-STORYTIME PROGRAM		82-000-24-00-2480	48.31
			02	SUPPLIES		** COMMENT **	
			03	ALDI-STORYTIME PROGRAM		82-000-24-00-2480	89.93
			04	SUPPLIES		** COMMENT **	
			05	REAMS MEAT MARKET-SAUSAGE,		82-820-56-00-5671	57.72
			06	CHEESE, APPLE BUTTER, JAM		** COMMENT **	
			07	TARGET-CRACKERS, WIRE BASKETS		82-820-56-00-5671	18.72
						INVOICE TOTAL:	214.68 *
	012517-M.EBERHARDT	12/31/16	01	DOLAR TREE-CANDY		82-000-24-00-2480	9.00
			02	NCG-MOVIE GIFT CARDS FOR		82-000-24-00-2480	45.00
			03	VOLUNTEERS		** COMMENT **	
						INVOICE TOTAL:	54.00 *
	012517-M.PFISTER	12/31/16	01	JEWEL-SUPPLIES FOR SANTA		82-000-24-00-2480	105.70
			02	PROGRAM		** COMMENT **	
						INVOICE TOTAL:	105.70 *



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UNITED CITY OF YORKVILLE
MANUAL CHECK REGISTER

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900039	FNBO	FIRST NATIONAL BANK OMAHA			01/25/17		
	012517-S.AUGUSTINE	12/31/16	02	CHRISTMAS SUPPLIES		82-820-56-00-5671	
						INVOICE TOTAL:	18.49 *
	012517-S.IWANSKI	12/31/16	01	STAMPS & BOOK POSTAGE		82-820-54-00-5452	178.02
						INVOICE TOTAL:	178.02 *



TOTAL AMOUNT PAID : \$ 583.80

DATE: 02/07/17
 TIME: 08:09:23
 PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE
 CHECK REGISTER

CHECK DATE: 02/13/17

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104292	AUTOBC	AUTOMATIC BUILDING CONTROLS					
	4922		01/16/17	01	INSTALL 2 HONEYWELL ACTUATORS	82-820-54-00-5495	2,600.00
						INVOICE TOTAL:	2,600.00 *
	SD2382		12/07/16	01	3 WAY MAIN HW VALVE REPAIR	82-820-54-00-5495	740.00
						INVOICE TOTAL:	740.00 *
						CHECK TOTAL:	3,340.00
104293	BAKTAY	BAKER & TAYLOR					
	2032537820		12/27/16	01	BOOKS	82-000-24-00-2480	365.77
						INVOICE TOTAL:	365.77 *
	2032550932		12/30/16	01	BOOKS	84-840-56-00-5686	860.80
						INVOICE TOTAL:	860.80 *
	2032556585		01/04/17	01	BOOKS	84-840-56-00-5686	247.11
						INVOICE TOTAL:	247.11 *
	2032575918		01/12/17	01	BOOKS	84-840-56-00-5686	272.86
						INVOICE TOTAL:	272.86 *
	2032593120		01/19/17	01	BOOKS	84-840-56-00-5686	707.78
						INVOICE TOTAL:	707.78 *
	2032594493		01/20/17	01	BOOKS	84-840-56-00-5686	329.38
						INVOICE TOTAL:	329.38 *
						CHECK TOTAL:	2,783.70
104294	BUGGITER	BUG GIT-ERS LLC					
	3590		01/11/17	01	JAN 2017 PEST CONTROL	82-820-54-00-5462	75.00
						INVOICE TOTAL:	75.00 *
						CHECK TOTAL:	75.00

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

DATE: 02/07/17
 TIME: 08:09:23
 PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE
 CHECK REGISTER

CHECK DATE: 02/13/17

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104295	CAMBRIA	CAMBRIA SALES COMPANY INC.					
	38337		01/05/17	01	PAPER TOWEL, TISSUE, GARBAGE	82-820-56-00-5620	419.64
				02	BAGS, VACUUM BAGS, WINDEX,	** COMMENT **	
				03	SOAP	** COMMENT **	
					INVOICE TOTAL:		419.64 *
					CHECK TOTAL:		419.64
104296	DEBORDD	DEBORD, DIXIE					
	012517		01/25/17	01	DELEGATE ASSEMBLY MEETING	82-820-54-00-5415	43.12
				02	MILEAGE REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		43.12 *
					CHECK TOTAL:		43.12
104297	ERATEFUN	E-RATE FUND SERVICES, LLC					
	113		01/23/17	01	FY2016 E-RATE CONSULTING AND	82-820-54-00-5462	143.25
				02	PROCESSING SERVICES	** COMMENT **	
					INVOICE TOTAL:		143.25 *
					CHECK TOTAL:		143.25
104298	ILA	ILA					
	125678		01/23/17	01	2017 ILA INSTITUTIONAL	82-820-54-00-5462	150.00
				02	MEMBERSHIP RENEWAL	** COMMENT **	
					INVOICE TOTAL:		150.00 *
					CHECK TOTAL:		150.00
104299	MENLAND	MENARDS - YORKVILLE					
	68306		01/11/17	01	BATTERIES, CLEANING SUPPLIES	82-820-56-00-5620	81.07
					INVOICE TOTAL:		81.07 *
					CHECK TOTAL:		81.07

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

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UNITED CITY OF YORKVILLE
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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104300	MIDWTAPE	MIDWEST TAPE					
	94652391		12/30/16	01	AUDIO BOOK	84-840-56-00-5683	34.99
				02	DVDS	84-840-56-00-5685	89.96
						INVOICE TOTAL:	124.95 *
	94660122		01/03/17	01	AUDIO BOOK	84-840-56-00-5683	39.99
						INVOICE TOTAL:	39.99 *
	94669393		01/06/17	01	DVD	84-840-56-00-5685	16.99
						INVOICE TOTAL:	16.99 *
	94683039		01/12/17	01	AUDIO BOOKS	84-840-56-00-5683	75.98
						INVOICE TOTAL:	75.98 *
	94685825		01/13/17	01	DVDS	82-820-56-00-5685	46.98
						INVOICE TOTAL:	46.98 *
	94703839		01/20/17	01	DVDS	84-840-56-00-5685	117.94
						INVOICE TOTAL:	117.94 *
	94726345		01/30/17	01	DVD	82-820-56-00-5685	22.99
						INVOICE TOTAL:	22.99 *
						CHECK TOTAL:	445.82
104301	NICOR	NICOR GAS					
	91-85-68-4012 8-1216		01/05/17	01	12/01-01/03 902 GAME FARM RD	82-820-54-00-5480	1,649.97
						INVOICE TOTAL:	1,649.97 *
						CHECK TOTAL:	1,649.97
104302	ORIENTAL	ORIENTAL TRADING CO INC					
	680641681-01		11/16/16	01	HOLIDAY PLACE MATS, PONY	82-820-56-00-5610	131.80

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

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UNITED CITY OF YORKVILLE
 CHECK REGISTER

CHECK DATE: 02/13/17

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104302	ORIENTAL	ORIENTAL TRADING CO INC					
	680641681-01		11/16/16	02	BEADS, SNOWFLAKE STAMPS,	** COMMENT **	
				03	SNOWFLAKE BAGS, SWEET CREAMS,	** COMMENT **	
				04	STAMP PADS, CHENILLE STEMS	** COMMENT **	
					INVOICE TOTAL:		131.80 *
					CHECK TOTAL:		131.80
104303	OVERDRIV	OVERDRIVE					
	H-0039366		01/01/17	01	JAN-DEC 2017 LIBRARY	84-840-54-00-5460	3,000.00
				02	PARTICIPATION FEE	** COMMENT **	
					INVOICE TOTAL:		3,000.00 *
					CHECK TOTAL:		3,000.00
104304	PROQUEST	PROQUEST INFORMATION					
	70422373		01/01/17	01	JAN-DEC 2017 ANCESTRY LIBRARY	82-820-54-00-5460	1,210.00
					INVOICE TOTAL:		1,210.00 *
					CHECK TOTAL:		1,210.00
104305	R0001801	HIGH PLAINS LIBRARY DISTRICT					
	011017		01/10/17	01	REPLACEMENT COST FOR LOST	82-820-56-00-5620	9.26
				02	BOOK ON LOAN	** COMMENT **	
					INVOICE TOTAL:		9.26 *
					CHECK TOTAL:		9.26
104306	SOUND	SOUND INCORPORATED					
	R146895		01/12/17	01	FEB-APR 2017 MAINTENENCE	82-820-54-00-5462	876.90
				02	CONTRACT CHARGE FOR CCTV	** COMMENT **	
					INVOICE TOTAL:		876.90 *
					CHECK TOTAL:		876.90

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

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UNITED CITY OF YORKVILLE
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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104307	THYSSEN	THYSSENKRUPP ELEVATOR CORP					
	3002947109		01/01/17	01	JAN-MAR 2017 ELEVATOR	82-820-54-00-5462	768.92
				02	MAINTENANCE	** COMMENT **	
						INVOICE TOTAL:	768.92 *
						CHECK TOTAL:	768.92
104308	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					
	011617-59		01/19/17	01	OCT-DEC 2016 FAX CHARGES	82-820-54-00-5440	20.48
						INVOICE TOTAL:	20.48 *
						CHECK TOTAL:	20.48
104309	TRIBUNE	CHICAGO TRIBUNE					
	10394737-011217		01/12/17	01	SUBSCRIPTION RENEWAL THROUGH	82-820-54-00-5460	363.49
				02	08/10/17	** COMMENT **	
						INVOICE TOTAL:	363.49 *
						CHECK TOTAL:	363.49
104310	WAREHOUS	WAREHOUSE DIRECT					
	3324521-0		01/05/17	01	PAPER	82-820-56-00-5610	139.68
						INVOICE TOTAL:	139.68 *
	3335904-0		01/13/17	01	TAPE, PAPER, INK CARTRIDGES,	82-820-56-00-5610	635.03
				02	TONER, LABELS, PENS, MARKERS	** COMMENT **	
						INVOICE TOTAL:	635.03 *
	3336179-0		01/18/17	01	INK CARTRIDGE	82-820-56-00-5610	19.41
						INVOICE TOTAL:	19.41 *
	3349168-0		01/25/17	01	PAPER, COVER REPORTS	82-820-56-00-5610	37.70
						INVOICE TOTAL:	37.70 *

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UNITED CITY OF YORKVILLE
 CHECK REGISTER

CHECK DATE: 02/13/17

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104310	WAREHOUS	WAREHOUSE DIRECT					
	C3335904-0		01/24/17	01	RETURNED PAPER CREDIT	82-820-56-00-5610	-24.66
						INVOICE TOTAL:	-24.66 *
						CHECK TOTAL:	807.16
104311	YOUNGM	MARLYS J. YOUNG					
	010917		01/09/17	01	01/09/17 MEETING MINUTES	82-820-54-00-5462	54.25
						INVOICE TOTAL:	54.25 *
						CHECK TOTAL:	54.25
						TOTAL AMOUNT PAID:	16,373.83





**UNITED CITY OF YORKVILLE
PAYROLL SUMMARY
January 13, 2017**

	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TOTAL</u>	<u>IMRF</u>	<u>FICA</u>	<u>TOTALS</u>
ADMINISTRATION	\$ 17,537.20	\$ -	17,537.20	\$ 1,890.50	\$ 1,291.21	\$ 20,718.91
FINANCE	8,864.99	-	8,864.99	987.98	684.31	\$ 10,537.28
POLICE	102,941.82	15,651.35	118,593.17	561.54	8,826.76	\$ 127,981.47
COMMUNITY DEV.	14,414.72	-	14,414.72	1,389.77	1,069.44	\$ 16,873.93
STREETS	12,901.26	-	12,901.26	1,390.75	949.32	\$ 15,241.33
WATER	14,012.64	218.78	14,231.42	1,534.14	1,033.42	\$ 16,798.98
SEWER	8,020.20	-	8,020.20	880.75	608.15	\$ 9,509.10
PARKS	18,069.70	-	18,069.70	1,891.85	1,339.25	\$ 21,300.80
RECREATION	11,158.41	-	11,158.41	1,161.67	818.07	\$ 13,138.15
LIBRARY	13,827.16	-	13,827.16	867.62	1,025.88	\$ 15,720.66
TOTALS	\$ 221,748.10	\$ 15,870.13	\$ 237,618.23	\$ 12,556.57	\$ 17,645.81	\$ 267,820.61
TOTAL PAYROLL						\$ 267,820.61



UNITED CITY OF YORKVILLE
PAYROLL SUMMARY
January 27, 2017

	<u>REGULAR</u>	<u>OVERTIME</u>	<u>TOTAL</u>	<u>IMRF</u>	<u>FICA</u>	<u>TOTALS</u>
MAYOR & LIQ. COM.	\$ 808.34	\$ -	\$ 808.34	\$ -	\$ 61.84	\$ 870.18
CLERK	483.34	-	483.34	8.98	36.96	529.28
TREASURER	83.34	-	83.34	8.98	6.36	98.68
ALDERMAN	3,200.00	-	3,200.00	-	238.36	3,438.36
ADMINISTRATION	16,224.53	-	16,224.53	1,736.06	1,190.79	19,151.38
FINANCE	8,864.97	-	8,864.97	955.64	661.37	10,481.98
POLICE	107,289.81	3,401.73	110,691.54	561.54	8,199.37	119,452.45
COMMUNITY DEV.	14,633.72	-	14,633.72	1,389.78	1,086.18	17,109.68
STREETS	12,901.26	1,982.40	14,883.66	1,604.47	1,096.10	17,584.23
WATER	14,012.60	360.09	14,372.69	1,549.40	1,047.82	16,969.91
SEWER	8,020.18	-	8,020.18	864.58	596.67	9,481.43
PARKS	16,845.72	-	16,845.72	1,815.94	1,246.88	19,908.54
RECREATION	13,916.52	-	13,916.52	1,161.68	1,029.08	16,107.28
LIBRARY	15,225.58	-	15,225.58	867.62	1,132.80	17,226.00
TOTALS	\$ 232,509.91	\$ 5,744.22	\$ 238,254.13	\$ 12,524.67	\$ 17,630.58	\$ 268,409.38

TOTAL PAYROLL \$ 268,409.38



YORKVILLE LIBRARY BOARD

BILL LIST SUMMARY

Monday, February 13, 2017

ACCOUNTS PAYABLE

Library CC Check Register <i>(Pages 1-3)</i>	01/25/2017	\$583.80
Library Check Register <i>(Pages 4 - 9)</i>	02/13/2017	\$16,373.83
Guardian - January 2017 dental insurance	01/10/2017	\$440.48
IPRF -February 2017 Workers Comp	01/10/2017	\$1,017.90
Eye Med - January 2017 Vision Ins.	01/10/2017	\$54.24
DAC - January 2017 FSA Fees	01/24/2017	\$3.09
Dearborne National - February 2017 Life Ins	01/24/2017	\$33.60
DAC - January 2017 HRA Fees	01/24/2017	\$12.36
BCBS - February 2017 Health Insurance	01/24/2017	\$5,785.96
TOTAL BILLS PAID:		\$24,305.26

PAYROLL

	<u>DATE</u>	
Bi-weekly <i>(Page 10)</i>	01/13/2017	\$15,720.66
Bi-weekly <i>(Page 11)</i>	01/27/2017	\$17,226.00
TOTAL PAYROLL:		\$32,946.66

TOTAL DISBURSEMENTS: \$57,251.92



**YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2017 BUDGET REPORT
For the Month Ending January 31, 2017**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year										Year-to-Date Total	FISCAL YEAR 2017 BUDGET	% of Budget
		8%	17%	23%	33%	42%	50%	58%	67%	75%				
		May-16	June-16	July-16	August-16	September-16	October-16	November-16	December-16	January-17				
LIBRARY OPERATIONS REVENUES														
<i>Taxes</i>														
82-000-40-00-4000	PROPERTY TAXES	61,391	244,019	20,045	20,796	262,622	8,776	8,533	-	-	626,183	644,719	97.12%	
<i>Intergovernmental</i>														
82-000-41-00-4120	PERSONAL PROPERTY TAX	882	-	959	112	-	872	-	232	863	3,921	5,250	74.68%	
82-000-41-00-4170	STATE GRANTS	-	13,044	-	-	-	-	-	-	-	13,044	17,200	75.83%	
<i>Fines & Forfeits</i>														
82-000-43-00-4330	LIBRARY FINES	459	511	443	1,185	362	1,021	424	261	1,047	5,714	9,300	61.44%	
<i>Charges for Service</i>														
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	365	588	305	492	681	1,078	-	636	794	4,939	7,500	65.85%	
82-000-44-00-4422	COPY FEES	275	200	187	184	194	165	197	114	349	1,865	3,000	62.15%	
82-000-44-00-4439	PROGRAM FEES	44	80	181	42	110	79	36	54	74	700	1,000	70.00%	
<i>Investment Earnings</i>														
82-000-45-00-4500	INVESTMENT EARNINGS	58	67	71	77	78	88	90	89	75	693	350	197.97%	
<i>Miscellaneous</i>														
82-000-46-00-4690	REIMB-MISCELLANEOUS	-	-	-	-	-	-	-	1,433	708	2,141	-	0.00%	
82-000-48-00-4820	RENTAL INCOME	115	275	76	300	175	200	250	200	151	1,742	2,000	87.10%	
82-000-48-00-4824	DVD RENTAL INCOME	187	257	249	199	198	220	145	150	164	1,769	5,000	35.38%	
82-000-48-00-4850	MISCELLANEOUS INCOME	78	95	55	48	738	512	47	145	-	1,719	500	343.75%	
<i>Other Financing Sources</i>														
82-000-49-00-4901	TRANSFER FROM GENERAL	5,276	1,757	1,757	1,991	1,757	1,758	891	1,426	3,587	20,200	36,068	56.01%	
TOTAL REVENUES: LIBRARY		69,131	260,893	24,329	25,423	266,916	14,770	10,614	4,740	7,812	684,627	731,887	93.54%	

LIBRARY OPERATIONS EXPENDITURES

<i>Salaries & Wages</i>													
82-820-50-00-5010	SALARIES & WAGES	15,825	18,021	24,145	16,097	16,097	16,097	16,097	24,145	16,097	162,622	217,309	74.83%
82-820-50-00-5015	PART-TIME SALARIES	15,965	15,531	23,542	16,531	15,027	16,441	14,739	22,571	12,956	153,303	201,825	75.96%
<i>Benefits</i>													
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	1,682	1,916	2,567	1,711	1,711	1,711	1,711	2,567	1,735	17,311	23,470	73.76%
82-820-52-00-5214	FICA CONTRIBUTION	2,377	2,512	3,593	2,441	2,326	2,434	2,304	3,519	2,159	23,664	31,448	75.25%
82-820-52-00-5216	GROUP HEALTH INSURANCE	11,742	4,565	5,600	5,832	5,501	5,554	5,187	7,180	6,748	57,909	83,960	68.97%
82-820-52-00-5222	GROUP LIFE INSURANCE	34	67	34	-	67	34	34	34	34	336	403	83.37%
82-820-52-00-5223	DENTAL INSURANCE	440	440	440	440	440	440	440	440	440	3,964	5,638	70.31%
82-820-52-00-5224	VISION INSURANCE	54	54	54	54	54	54	54	54	54	488	651	74.99%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	-	-	-	233	-	-	-	-	-	233	2,500	9.32%
82-820-52-00-5231	LIABILITY INSURANCE	5,276	1,757	1,757	1,757	1,757	1,758	891	1,426	3,587	19,967	33,568	59.48%



**YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2017 BUDGET REPORT
For the Month Ending January 31, 2017**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year										Year-to-Date Total	FISCAL YEAR 2017	
		8%	17%	25%	33%	42%	50%	58%	67%	75%	BUDGET		% of Budget	
		May-16	June-16	July-16	August-16	September-16	October-16	November-16	December-16	January-17				
Contractual Services														
82-820-54-00-5412	TRAINING & CONFERENCES	300	-	-	-	-	30	-	-	-	330	500	66.00%	
82-820-54-00-5415	TRAVEL & LODGING	-	164	-	41	-	41	44	-	-	290	600	48.33%	
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	-	-	-	-	-	-	-	-	-	100	0.00%	
82-820-54-00-5440	TELECOMMUNICATIONS	-	-	776	-	490	-	1,033	-	-	2,299	6,000	38.31%	
82-820-54-00-5452	POSTAGE & SHIPPING	-	-	19	-	-	201	-	-	178	398	500	79.56%	
82-820-54-00-5460	DUES & SUBSCRIPTIONS	-	1,725	-	306	3,903	-	1,268	-	-	7,202	12,000	60.02%	
82-820-54-00-5462	PROFESSIONAL SERVICES	3,580	3,193	2,106	2,439	1,737	729	2,919	869	5,234	22,806	29,000	78.64%	
82-820-54-00-5466	LEGAL SERVICES	-	-	-	-	-	-	-	-	-	-	2,000	0.00%	
82-820-54-00-5468	AUTOMATION	-	-	3,158	-	-	-	3,158	-	3,158	9,475	35,000	27.07%	
82-820-54-00-5480	UTILITIES	-	-	-	-	-	-	-	3,225	725	3,949	16,281	24.26%	
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	496	2,451	5,196	-	-	2,193	7,707	5,070	-	23,113	25,000	92.45%	
82-820-54-00-5498	PAYING AGENT FEES	-	1,100	589	-	-	-	-	-	-	1,689	2,190	77.10%	
Supplies														
82-820-56-00-5610	OFFICE SUPPLIES	-	965	881	828	786	477	520	246	359	5,062	8,000	63.28%	
82-820-56-00-5620	OPERATING SUPPLIES	-	2,014	346	1,511	38	1,116	1,548	739	-	7,311	8,000	91.39%	
82-820-56-00-5671	LIBRARY PROGRAMMING	-	155	91	109	137	99	21	-	76	689	1,000	68.94%	
82-820-56-00-5685	DVD'S	-	122	174	142	124	110	302	23	18	1,015	2,000	50.75%	
82-820-56-00-5686	BOOKS	-	-	-	1,190	1,493	1,392	1,146	427	-	5,849	5,000	116.97%	
82-820-99-00-9983	TRANSFER TO LIB DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	3,000	0.00%	
TOTAL FUND REVENUES		69,131	260,899	24,329	25,423	266,916	14,770	10,614	4,740	7,812	684,627	731,887	93.54%	
TOTAL FUND EXPENDITURES		57,770	56,752	75,069	51,663	51,690	54,269	57,966	72,535	53,559	631,273	756,943	70.19%	
FUND SURPLUS (DEFICIT)		11,361	204,147	(50,740)	(26,240)	215,226	(39,499)	(47,353)	(67,795)	(45,747)	153,354	(25,056)		

LIBRARY DEBT SERVICE REVENUES

83-000-40-00-4000	PROPERTY TAXES	73,129	290,675	23,877	24,772	260,578	62,711	10,165	-	-	745,908	749,771	99.48%
83-000-45-00-4500	INVESTMENT EARNINGS	-	-	5	5	-	-	201	113	352	676	-	0.00%
83-000-49-00-4982	TRANSFER FROM LIB OPS	-	-	-	-	-	-	-	-	-	-	3,000	0.00%
TOTAL REVENUES: LIBRARY DEBT SERVICE		73,129	290,675	23,882	24,777	260,578	62,711	10,366	113	352	746,585	752,771	99.18%

LIBRARY DEBT SERVICE EXPENDITURES

2006 Bond													
83-830-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	50,000	-	50,000	50,000	100.00%
83-830-84-00-8050	INTEREST PAYMENT	-	14,869	-	-	-	-	-	14,869	-	29,738	29,738	100.00%



**YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2017 BUDGET REPORT
For the Month Ending January 31, 2017**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year									Year-to-Date Total	FISCAL YEAR 2017 BUDGET	% of Budget	
			8% May-16	17% June-16	25% July-16	33% August-16	42% September-16	50% October-16	58% November-16	67% December-16	75% January-17				
2013 Refunding Bond															
83-830-99-00-8000	PRINCIPAL PAYMENT		-	-	-	-	-	-	-	-	500,000	-	500,000	500,000	100.00%
83-830-99-00-8050	INTEREST PAYMENT		-	86,516	-	-	-	-	-	-	86,516	-	173,033	173,033	100.00%
TOTAL FUND REVENUES			73,129	290,675	23,882	24,777	260,578	62,711	10,366	113	352	746,585	752,771	99.18%	
TOTAL FUND EXPENDITURES			-	101,385	-	-	-	-	-	651,383	-	752,770	752,771	100.00%	
FUND SURPLUS (DEFICIT)			73,129	189,290	23,882	24,777	260,578	62,711	10,366	(601,272)	352	(6,185)			

LIBRARY CAPITAL REVENUES

ACCOUNT NUMBER	DESCRIPTION	8%	17%	25%	33%	42%	50%	58%	67%	75%	Year-to-Date Total	FISCAL YEAR 2017 BUDGET	% of Budget
84-000-42-00-4214	DEVELOPMENT FEES	3,100	3,500	3,750	8,550	11,950	2,550	4,000	2,900	1,950	42,250	20,000	211.25%
84-000-42-00-4224	RENEW PROGRAM PERMIT	-	200	-	-	-	-	-	-	-	200	-	0.00%
84-000-45-00-4500	INVESTMENT EARNINGS	1	1	1	1	1	1	1	1	1	9	10	87.70%
TOTAL REVENUES: LIBRARY CAPITAL		3,101	3,701	3,751	8,551	11,951	2,551	4,001	2,901	1,951	42,459	20,010	212.19%

LIBRARY CAPITAL EXPENDITURES

ACCOUNT NUMBER	DESCRIPTION	8%	17%	25%	33%	42%	50%	58%	67%	75%	Year-to-Date Total	FISCAL YEAR 2017 BUDGET	% of Budget
84-840-54-00-5406	RENEW PROGRAM	-	200	-	-	-	-	-	-	-	200	-	0.00%
84-840-54-00-5460	E-BOOK SUBSCRIPTIONS	-	-	161	-	-	161	-	-	161	483	3,500	13.80%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	3,081	6,956	-	71	-	-	10,108	-	0.00%
84-840-56-00-5683	AUDIO BOOKS	-	325	110	598	205	-	320	160	70	1,788	-	0.00%
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	-	-	-	-	-	-	-	-	0.00%
84-840-56-00-5685	DVD'S	-	-	-	-	-	-	-	75	739	814	-	0.00%
84-840-56-00-5686	BOOKS	-	1,518	369	1,029	16	1,523	3,071	2,505	2,556	12,588	8,395	149.95%
TOTAL FUND REVENUES		3,101	3,701	3,751	8,551	11,951	2,551	4,001	2,901	1,951	42,459	20,010	212.19%
TOTAL FUND EXPENDITURES		-	2,043	640	4,709	7,177	1,684	3,462	2,740	3,526	25,981	11,895	218.42%
FUND SURPLUS (DEFICIT)		3,101	1,657	3,111	3,842	4,774	867	539	161	(1,575)	16,478	8,115	

ACTIVITY THROUGH FISCAL PERIOD 09

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW - MEMORIALS & GIFTS							
01		05/01/2016		BEGINNING BALANCE					6,071.73
	AP-160525	05/17/2016	08	CONSTANT CONTACT PURCHASE	FIRST NATIONAL BANK	900028	052516-S.AUGUSTINE	45.00	
	GJ-160531LB	06/06/2016	08	May 2016 Deposits					1,640.00
				TOTAL PERIOD 01 ACTIVITY				45.00	1,640.00
02	AP-160613	06/08/2016	01	BOOKS	BAKER & TAYLOR	104185	2032016411	322.21	
		06/08/2016	02	BOOKS	BAKER & TAYLOR	104185	2032033560	381.79	
		06/08/2016	03	07/14/16 SUMMER READING	DALE OBROCHTA	104191	071416	350.00	
		06/08/2016	04	8 RAGLAN JERSEYS	THE LOGO SHIRT FACTO	104195	G25225	159.92	
	AP-160625	06/16/2016	95	AMAZON-BOOKS, CAMERA	FIRST NATIONAL BANK	900030	062516-M.PFISTER	237.45	
		06/16/2016	96	CONSTANT CONTACT NEWSLETTER	FIRST NATIONAL BANK	900030	062516-M.PFISTER	333.00	
		06/16/2016	97	CONSTANT CONTACT TOOLKIT	FIRST NATIONAL BANK	900030	062516-S.AUGUSTINE	45.00	
	GJ-160630LB	07/05/2016	08	June 206 Deposits					265.94
				TOTAL PERIOD 02 ACTIVITY				1,829.37	265.94
03	AP-160711	07/06/2016	01	BOOKS	BAKER & TAYLOR	104208	2032045926	611.37	
		07/06/2016	02	BOOKS	BAKER & TAYLOR	104208	2032064689	296.28	
	GJ-160731LB	08/02/2016	08	July 2016 Deposits					102.00
				TOTAL PERIOD 03 ACTIVITY				907.65	102.00
04	AP-160808	08/01/2016	01	BOOKS	BAKER & TAYLOR	104219	2032097018	343.39	
		08/01/2016	02	BOOKS	BAKER & TAYLOR	104219	2032125964	495.37	
		08/01/2016	03	BBOOKS	BAKER & TAYLOR	104219	2032142803	379.17	
		08/01/2016	04	2015 STATE BAR SUPPLEMENT	WEST PUBLISHING CORP	104231	834323773	86.06	
	AP-160825	08/15/2016	193	AMAZON-BOOKS	FIRST NATIONAL BANK	900034	082516-M.PFISTER	42.05	
		08/15/2016	194	BOOKS	FIRST NATIONAL BANK	900034	082516-M.PFISTER	32.04	
	GJ-160831LB	09/01/2016	08	August 2016 Deposits					881.94
				TOTAL PERIOD 04 ACTIVITY				1,378.08	881.94
05	AP-160912	09/06/2016	01	BOOKS	SCHOLASTIC BOOK CLUB	104240	W3679214BF	575.89	
		09/06/2016	02	10/06/16 MAGIC SHOW	ROB THOMPSON	104242	100616	350.00	
	AP-160925	09/15/2016	182	TARGET-GIFTCARDS	FIRST NATIONAL BANK	900035	092516-S.AUGUSTINE	100.00	
	GJ-160930LB	10/03/2016	08	Sept 2016 Deposit					925.00
				TOTAL PERIOD 05 ACTIVITY				1,025.89	925.00
06	GJ-161021NF	11/01/2016	01	NSF GILLESPIE/DONATION				50.00	
	GJ-161031LB	11/01/2016	08	Oct 2016 Deposits					1,550.00
				TOTAL PERIOD 06 ACTIVITY				50.00	1,550.00
07	GJ-161130LB	12/01/2016	07	Nov 2016 Deposits					2,164.09
	GJ-61114RC2	11/14/2016	01	RC Wnd Crk Inv#195848-Tree				395.00	
				TOTAL PERIOD 07 ACTIVITY				395.00	2,164.09
08	AP-161226M	12/21/2016	175	STORYTIME HOLIDAY SUPPLIES	FIRST NATIONAL BANK	900038	122616-J.WEISS	104.39	
		12/21/2016	176	NGC CINEMA-GIFT CARD	FIRST NATIONAL BANK	900038	122616-M.EBERHARDT	25.00	
	GJ-161231LB	01/03/2017	08	December 2016 Deposits					485.00
				TOTAL PERIOD 08 ACTIVITY				129.39	485.00

ACTIVITY THROUGH FISCAL PERIOD 09

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480		(L)	ESCROW -	MEMORIALS & GIFTS					
09	AP-170109	01/04/2017	01	BOOKS	BAKER & TAYLOR	104284	2032485436	455.31	
	AP-170125	01/23/2017	197	JEWEL-STORYTIME PROGRAM	FIRST NATIONAL BANK	900039	012517-J.WEISS	48.31	
		01/23/2017	198	ALDI-STORYTIME PROGRAM	FIRST NATIONAL BANK	900039	012517-J.WEISS	89.93	
		01/23/2017	199	DOLAR TREE-CANDY	FIRST NATIONAL BANK	900039	012517-M.EBERHARDT	9.00	
		01/23/2017	200	NCG-MOVIE GIFT CARDS FOR	FIRST NATIONAL BANK	900039	012517-M.EBERHARDT	45.00	
		01/23/2017	201	JEWEL-SUPPLIES FOR SANTA	FIRST NATIONAL BANK	900039	012517-M.PFISTER	105.70	
		01/23/2017	202	DOLLAR TREE-CHRISTMAS CANDY	FIRST NATIONAL BANK	900039	012517-S.AUGUSTINE	18.49	
	GJ-1701311B	02/01/2017	08	Jan 2017 Deposits					150.00
				TOTAL PERIOD 09 ACTIVITY				771.74	150.00
				TOTAL ACCOUNT ACTIVITY				6,532.12	8,163.97
				ENDING BALANCE					7,703.58
				GRAND TOTAL				0.00	7,703.58
				TOTAL DIFFERENCE				0.00	7,703.58