

**Yorkville Public Library**  
Board of Trustees  
Monday, February 8, 2016, 7pm  
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:00pm by President Beth Gambro.

**Roll Call:**

Susan Chacon-yes, Wamecca Rodriguez-yes (arr. 7:04pm), Barb Johnson-yes, Jo Ann Gryder-yes, Beth Gambro-yes, Russ Walter-yes, Kate Elder-yes (arr. 7:01), Carol LaChance-yes

**Others Present:**

Library Director Michelle Pfister  
Finance Director Rob Fredrickson  
Alderman/Liaison Seaver Tarulis  
Daniel Chacon

**Recognition of Visitors:**

President Gambro recognized the guests.

**Amendments to the Agenda:** None

**Minutes:** January 11, 2016

Trustee Gryder moved to approve the minutes as presented and Trustee Walter seconded the motion. Unanimous voice vote approval.

**Correspondence:**

An email was received from Superintendent Tim Shimp of the Yorkville Schools. He requested the library share a community survey for adults who have no kids in school. Participation in the survey is requested.

**Public Comment:**

Daniel Chacon shared a proposal that he wrote as part of his application for IMSA. One of the questions asked was how the applicant would spend \$1,000 on a service project. He said he would use it for repairs for the library or to start a coffee shop at the library. He said his Boy Scout troop could either do the repairs (with help) or operate the coffee shop.

**Staff Comment:** None

**Report of the Treasurer:**

**Check Register**

Ms. Lindblom highlighted some of the bills and said the total of the register is \$10,028.63.

**Payroll Summary**

The payrolls were \$16,303.84 and \$16,905.01. Total disbursements are \$54,190.86

### **Budget Report**

The budget is at 75% of the FY and is on track for the year. Development fees received were \$800.

### **General Ledger/Memorials & Gifts**

There is a total of \$6,995 in this fund with about \$3,000 from the mini-golf and another \$3,000 from donations from the Friends.

Ms. Gryder questioned the credit card payment for “Upper”. This is a device for cleaning DVD's, that the Friends purchased.

Daniel Chacon asked what 75% of the FY meant and an explanation was given.

### **Payment of Bills**

A motion was made by Ms. Johnson and seconded by Ms. Gryder to pay the bills as follows:

\$20,982.01 Bills  
\$33,208.85 Payroll  
\$54,190.86 TOTAL

Roll call: Lindblom-yes, Johnson-yes, Gryder-yes, Gambro-yes, Walter-yes, Elder-yes, LaChance-yes, Chacon-yes, Rodriguez-yes. Passed 9-0

### **Report of the Library Director:**

1. Ms. Pfister presented the statistics for January
2. A Jackie Kennedy program will be presented February 29<sup>th</sup>
3. An adult coloring program may be started
4. The Walt Disney program was cancelled due to no Disney permit to allow the program
5. Ms. Pfister presented a woven mat made from plastic bags which are being made in the PLARN program and given to the Hesel House. Some were also given to a facility in Chicago.
6. Mini golf money raised was \$5,110.40 with expenses of \$291.60. Received email from Judy Somerlot thanking everyone for volunteering. It was noted the cleanup began prematurely, but it will be changed next year.
7. There will be a “Meet the Artist” program with Winston Gambro featured
8. \$100 donation was received from Jean Birch and \$1,000 donation from Virginia Nauman
9. The children's librarians have contacted the Yorkville School reading specialists regarding assistance with children getting ready for kindergarten.

Ms. Rodriguez told the Board about the progress of the March Madness reading program. Gift cards will be purchased as prizes and Legends has also donated gift cards. She also gave an explanation of how the program works

### **City Council Liaison**

Mr. Tarulis said the City Council will be voting on the proposed 4-story senior housing development located behind Jewel. The other previously proposed senior housing, Marker Development, is on hold.

### **Standing Committees:**

#### **Finance**

Ms. Gambro said the Finance Committee met prior to this Board meeting. Discussed later in meeting.

### **Unfinished Business:**

#### **Evening Hours**

This matter will be tabled.

**New Business:**

**Purchase a Plaque for Meeting Room Not to Exceed \$400**

Ms. Gambro moved to purchase a plaque, not to exceed \$400, for the newly named meeting room. Mr. Walter seconded the motion. Ms. Lindblom will explore the options.

Roll call: LaChance-yes, Chacon-yes, Rodriguez-yes, Lindblom-yes, Johnson-yes, Gryder-yes, Gambro-yes, Walter-yes, Elder-yes. Passed 9-0

**Review Budget for 2016/17 FY**

Ms. Chacon reported the Finance Committee met prior to this meeting. She said they reduced the communications budget from \$11,000 to \$6,000 based on savings from Comcast. The outside repair and maintenance increased to \$25,000. They have added a line item for books and appropriated \$5,000. A 3.5% wage increase was budgeted for all employees effective May 1. She said library employees worked 5 years without wage increases and the committee is following the City's actions. The budget will be voted on next month and the budget will be forwarded to Board members prior to the next meeting.

**Executive Session:** None

**Adjournment:**

There was no further business and the meeting was adjourned at 7:38pm on a motion by Mr. Walter and second by Ms. Gambro.

Minutes respectfully submitted by  
Marlys Young, Minute Taker