

UNITED CITY OF YORKVILLE
ADMINISTRATION COMMITTEE MEETING
Wednesday, April 20, 2016 6:00pm
City Hall Conference Room

Committee Members In Attendance:

Chairman Jackie Milschewski Alderman Joel Frieders
Alderman Diane Teeling Alderman Seaver Tarulis

Other City Officials In Attendance:

City Administrator Bart Olson Alderman Chris Funkhouser
Finance Director Rob Fredrickson

Guests:

Jeff Dunham, Tech Solutions Jeff Norris, Tech Solutions

The meeting was called to order at 6:00pm by Chairman Jackie Milschewski.

Citizen Comments: None

Minutes for Correction/Approval: March 16, 2016

The minutes were approved as presented.

New Business:

1. ADM 2016-24 Monthly Budget Report for March 2016

Mr. Olson said the March consumer sales of \$287,000 was the largest monthly sales tax ever and up 5-6% over Christmas 2014. Budget estimates should be exceeded. No further action.

2. ADM 2016-25 Monthly Treasurer's Report for March 2016

Mr. Fredrickson reported the following:

\$14,258,052	Projected Beginning Fund Balance
\$30,813,012	YTD Revenues
\$27,276,824	YTD Expenses
\$17,794,240	Projected Ending Fund Balance

No further action.

3. ADM 2016-26 Cash Statement for February 2016

This is information only, no further action was taken.

4. ADM 2016-27 Bills for Payment

Alderman Frieders questioned the Imperial Investments \$6,200 rebate. A sales tax had been implemented on that block of businesses and is 100% rebated to the developer on a monthly basis if business district tax is generated. It is paid to the developer rather than the restaurant. This program is effective for 10 years.

The Olive Jar Group invoice (the City's primary IT company) was also questioned. The invoice was for a computer cable and wifi hotspots. No further action.

5. ADM 2016-28 Monthly Website Report for March 2016

Ms. Kathman said there was great interest regarding the Countryside road project and a web page was developed for updates. No further action.

Old Business:

1. ADM 2015-44 TCG Solutions Lease Agreement

Mr. Olson discussed this agreement for wireless internet service and the exclusivity of frequency ranges on a first come, first served basis. Attorney Orr will be asked to review the agreement language. Exclusivity would cost \$100 per post on the water towers as opposed to \$50 per post. The committee approved of the agreement and it will move forward to the consent agenda.

2. ADM 2014-89 Aurora Area Convention and Visitors Bureau (AACVB) Agreement

An update was given by Administrator Olson. He has met with Heritage Corridor Bureau and said their budget is 2.5 times greater than AACVB with Joliet being the largest contributor. Raging Waves has also been a big advertiser in their guide. An annual guide is published as well as 2 event guides. Other towns have indicated that they are pleased with the Heritage Corridor. Two proposals from Heritage should be available at the next meeting.

Alderman Funkhouser also provided a list of consultants in event the City decides to form their own tourism bureau. Two responded with a quote and scope and Mr. Olson hopes to provide both scopes at the next meeting. One commented that Yorkville lacks meeting space which could translate into multi-day stays. A 60-day notice would be needed before mid-December if the City leaves the AACVB.

Additional Business: None

There was no further business and the meeting adjourned at 6:25pm.

Respectfully transcribed by
Marlys Young, Minute Taker