

**Agenda**  
**Yorkville Public Library**  
**Michelle Pfister Meeting Room**  
**Board of Trustees**  
**May 9, 2016 - 7:00 P.M.**  
**902 Game Farm Road**

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Minutes
5. Correspondence
6. Public Comment
7. Staff Comment
8. Report of the Treasurer  
Financial Statement  
Payment of Bills
9. Report of the Library Director  
Statistics
10. City Council Liaison
11. Standing Committees  
Policy Personnel  
Finance Community Relations
12. Unfinished Business  
Evening Hours
13. New Business  
Update on Cost Cutting  
Participants in Public Act 92-  
0166/Non9Resident Card
14. Executive Session (if needed)
  1. For the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
15. Adjournment

## DRAFT

**Yorkville Public Library**  
Board of Trustees  
Monday, April 11, 2016, 7pm  
902 Game Farm Road – Library Historic Wing

The meeting was called to order at 7:02pm by President Beth Gambro.

**Roll Call:**

Beth Gambro-yes, Russ Walter-yes, Kate Elder-yes, Carol LaChance-yes, Susan Chacon-yes, Wamecca Rodriguez-yes (left at 8:30pm), Sandy Lindblom-yes, Barb Johnson-yes, Jo Ann Gryder-yes

**Others Present:**

Library Director Michelle Pfister  
Finance Director Rob Fredrickson  
Ron Coletta, Comcast  
Wyatt Elder

**Recognition of Visitors:**

President Gambro recognized the guests.

**Amendments to the Agenda:** None

**Minutes:** March 14, 2016

Ms. Gambro asked for a clarification on page 3, last paragraph and on page 4, 1<sup>st</sup> paragraph. “Reading” specialists was changed to “media” specialists. The minutes were then approved on a motion by Ms. Lindblom and second by Ms. Johnson. Unanimous voice approval.

**Correspondence:**

An email from Secretary of State Jesse White notified the library of the per capita grant award, however, the check for \$13,043.55 will be delayed due to the budget impasse. Ms. Johnson suggested the Board should write a letter to the legislature regarding the budget and Ms. Gryder noted there is a legislative day in May that Trustees could attend. It was also decided that Secretary Elder will draft letters to State representatives expressing budget concerns.

**Public Comment:** None

**Staff Comment:** None

**Report of the Treasurer:**

Ms. Chacon questioned why the various check register charges were on separate pages and Mr. Fredrickson said either the computer sent it out this way or there were other City charges that were removed. Over \$5,000 has been spent on lights so far this year. Ms. Lindblom said a company in California installed the system and they also control many of the lights. By having them off more, the Library could possibly save money. Ms. Elder suggested contacting the company to adjust the lighting schedule and input from Tom Lindblom will be requested. Ms. Lindblom also highlighted some of the other bills.

### **Bill List Summary**

There were two payrolls for the month and the total disbursements were: \$55,010.22.

### **General Ledger**

Gifts and Memorials shows \$6,148.36 with \$3,000 of that from the Friends.

### **Budget Report**

The budget year is at 97% as of March 16. Treasurer Lindblom noted the vision insurance is above 100% due to an increase in rates. Operating supplies were over budget and development fees of \$4,950 were received.

### **Cash Statement**

The cash balance is low, but will increase when property taxes come in May.

Ms. Gambro questioned the Library Capital Expenditures budget of \$8,400, but expenses of \$18,000.

Ms. Pfister said all money received is spent, regardless of the budget.

### **Payment of Bills**

Trustee Johnson moved and Trustee Gryder seconded the motion to pay the bills as follows:

\$20,458.51	Accounts Payable
\$34,551.71	Payroll
\$55,010.22	Total Disbursements

Roll call: Walter-yes, Elder-yes, LaChance-yes, Chacon-yes, Rodriguez-yes, Lindblom-yes, Johnson-yes, Gryder-yes, Gambro-yes. Passed 9-0.

### **Report of the Library Director:**

Ms. Pfister reported the following:

1. Presented the monthly stats
2. Added 100 patrons, only 4 other libraries added more
3. Numbers for e-books are good
4. \$335.25 in fines collected through website
5. Observing National Library Week, Friends are sponsoring Jackie O and other program
6. Candyland game program held in children's department
7. "Gear Up" for kindergarten held
8. Received over \$900 in memorials for Lawrence Gardner
9. Ms. Gryder reported Friends will compile a "wish list" of items, will give money for programs and books
10. Friends renewed Chamber of Commerce membership, Board member and staff member can attend meetings. Asked Ms. Lindblom (Community Chairperson) or a rep, to attend. Ms. Gambro requested a schedule of meeting dates.
11. Friends will pay for e-newsletter for one year at cost of \$900. Company called Constant Contact will compile and send to those requesting.

Ms. Pfister said she asked the Police to install barriers behind the library to prohibit students from parking there, however, it is public parking. She also said kids are speeding through the library parking lot. Ms. Gambro will notify the high school of the issues.

Tim Evans of the Parks Department has asked to use the historic room for 5-6 week programs. The Trustees discussed this and decided the Parks should be responsible for cleaning the room after programs. A cleaning fee deposit was suggested by Ms. Gryder and Ms. Elder said the amount should be determined by the fee the cleaning people charge. The cleaning expectations should also be in writing. Ms. Pfister said the children's room is used almost every day and would not be available and Ms. Rodriguez stated the room could not be used during the book fair. It was suggested the library summer programs should be scheduled prior to the requested use. This matter was tabled to the next meeting.

**City Council Liaison** No report

**Standing Committees:**

Ms. Gryder said she reviewed the policies and corrected some spelling. Ms. Johnson will also review and check new policies.

**Personnel**

The Library Director evaluation is due and a date will be set for a meeting to complete this.

**Unfinished Business:**

**Evening Hours**

Ms. Chacon updated the costs of keeping the library open extra hours since the salaries have been increased. It would cost \$103.41 per hour in salaries plus lighting, cleaning etc. Ms. Gryder presented an idea of "Adopt a Sunday" where community groups would contribute to the library operation.

Trustee Rodriguez commented that the library should be open on Sundays during the school year and there is a need for the computers in the evenings. She also said children's programs starting at 6:30pm would be more helpful to working parents. President Gambro asked Ms. Rodriguez to work with the children's librarians to set up programs that are later in the day. Ms. Rodriguez also commented on the Robotics program that could not use the library due to the early closing hours. She suggested local businesses could be used for snack purchases that could be re-sold at the library for a profit.

Ms. Pfister said she would like the library to be open an extra half hour in the morning and evening, Monday through Thursday and gradually build up hours. The cost to be open Sundays and additional time during the week would be \$23,400 per year. Ms. Elder said perhaps there is too much being spent on cleaning supplies and less costly competitors should be explored for items such as elevator maintenance. Ms. Rodriguez said to ask for a better rate for the elevators. Another suggestion is to decrease insurance costs, said Ms. Gryder. Trustees Elder and Chacon will collaborate on cost cutting.

It was decided to table the evening hours until next month to allow for a cost-cutting review, but a motion was then made by Ms. LaChance to add two additional hours of operation (until 9pm) on Monday. Ms. Gryder seconded the motion. The day of the week to be open extra hours was also discussed. During discussion, Ms. Gryder said that the upstairs Board room should be used for the Board meetings. However, it was stated that it would cost an extra \$10,900 and might be viewed as self-serving. If the Board room is not going to be used, Ms. Gryder suggested that the furniture should be sold or moved downstairs. Another point brought up was to transform the kitchen area into a coffee shop. After these discussions, Ms. Lindblom called the question. President Gambro pointed out that voting on the motion, essentially approves spending the extra money and it is not on the agenda.

Committee members all agreed there was no money for this. A roll call vote was then taken on the motion for additional hours: Elder-no, LaChance-no, Chacon-no, Rodriguez-no, Lindblom-no, Johnson-no, Gryder-abstain, Gambro-no, Walter-no. Motion failed: 8 no and 1 abstain.

In conclusion, the "evening hours" topic will be kept on the agenda until more funding is available.

### **Meeting Room**

Ms. Lindblom has received the plaque for the Michelle Pfister meeting room and said a dedication ceremony should be held. A potluck dinner will be held on May 9<sup>th</sup> at 6pm prior to the Board meeting and Ms. Johnson will send invitations. The cost of a Rosati's "package meal" will be split by Board members and Board members will bring desserts.

### **Revised Budget for 2016/17**

Ms. Lindblom said insurance costs increased, thus changing the budget. Mr. Fredrickson said it was a high claim year resulting in a cost increase which needs Board approval. Ms. LaChance moved and Mr. Walter seconded a motion to approve the increase as presented. Roll call: LaChance-yes, Chacon-yes, Lindblom-yes, Johnson-yes, Gryder-yes, Gambro-yes, Walter-yes, Elder-yes. Passed 8-0.

### **New Business:**

#### **Network Upgrade**

Comcast representative Ron Coletta who deals with non-profit groups was present to discuss fiber availability. Mr. Walter had explored the cost of installing this in the Library and felt it could not be done now since the budget does not allow. He discussed the costs for the Board and said it would give extra bandwidth allowing for more databases and would increase speed. He said this matter could be revisited next year. Some of the building equipment has not been updated for 9 years, Mr. Walter said. Ms. Pfister suggested that some of the development fees should be set aside for hardware costs. The Library would receive e-rate funding. It would cost \$9,000 to update ethernet equipment with half of that reimbursed, said Mr. Walter. To replace all the public computers (60) would cost \$600 each and equipment purchases can be done incrementally.

President Gambro noted that the schools are doing a 1 on 1 technology student initiative and will purchase Chrome books. She said perhaps the schools would allow purchases for the library.

### **Public Notice Fiscal Year 2016-17**

Ms. Gryder moved and Ms. LaChance seconded the motion to accept the list of library closure dates as presented. Approved by unanimous voice vote.

**Executive Session:** None

### **Adjournment:**

There was no further business and the meeting was adjourned at 8:52pm on a motion by Ms. Gambro and second by Mr. Walter. Approved by voice vote.

Minutes respectfully submitted by  
Marlys Young, Minute Taker

DATE: 04/19/16  
TIME: 08:35:54  
ID: AP225000.CBL

UNITED CITY OF YORKVILLE  
MANUAL CHECK REGISTER

FY 16

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900026	FNBO	FIRST NATIONAL BANK OMAHA			04/25/16		
		042516-A.SIMMONS					
			11	KONICA-01/19-02/18 COPY CHARGE		82-820-54-00-5462	10.44
						INVOICE TOTAL:	10.44 *

DATE: 04/19/16  
 TIME: 08:35:54  
 ID: AP225000.CBL

UNITED CITY OF YORKVILLE  
 MANUAL CHECK REGISTER

FY 16

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900026	FNBO	FIRST NATIONAL BANK OMAHA			04/25/16		
	042516-J.WEISS	03/31/16	01	TARGET-STORYTIME SUPPLIES		82-820-56-00-5671	85.76
			02	DOLLAR TREE-STORYTIME SUPPLIES		82-820-56-00-5671	18.00
						INVOICE TOTAL:	103.76 *
	042516-M.EBERHARDT	03/31/16	01	PIZZA HUT-ICE CREAM BREAK CLUB		82-000-24-00-2480	13.80
			02	REFRESHMENTS		** COMMENT **	
						INVOICE TOTAL:	13.80 *
	042516-M.PFISTER	03/31/16	01	AMAZON-POPCORM MACHINE		82-000-24-00-2480	209.95
			02	AMAZON-WALL MURALS, PLATES		82-000-24-00-2480	34.53
						INVOICE TOTAL:	244.48 *

DATE: 04/19/16  
TIME: 08:35:54  
ID: AP225000.CBL

UNITED CITY OF YORKVILLE  
MANUAL CHECK REGISTER

FY 16

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900026	FNBO	FIRST NATIONAL BANK OMAHA			04/25/16		
	042516-R.FREDRICKSON	03/31/16					
			09	COMCAST-02/10-03/09 INTERNET		82-820-54-00-5440	388.02
			22	COMCAST-03/10-04/09 INTERNET,		82-820-54-00-5440	388.02
			23	PHONE & CABLE		** COMMENT **	
						INVOICE TOTAL:	776.04*
						TOTAL AMOUNT PAID :	\$1,148.52



DATE: 05/02/16  
 TIME: 14:01:38  
 PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
 CHECK REGISTER

FY 2016

CHECK DATE: 05/09/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104164	BAKTAY	BAKER & TAYLOR					
		0002797797	04/01/16	01	RETURNED BOOK CREDIT	84-840-56-00-5686	-17.30
						INVOICE TOTAL:	-17.30 *
		2031869188	04/04/16	01	BOOKS	84-840-56-00-5686	406.71
						INVOICE TOTAL:	406.71 *
		2031871475	04/04/16	01	BOOKS	84-840-56-00-5686	332.88
						INVOICE TOTAL:	332.88 *
		2031890955	04/08/16	01	BOOKS	84-840-56-00-5686	559.44
						INVOICE TOTAL:	559.44 *
		2031895497	04/12/16	01	BOOKS	84-840-56-00-5686	1,457.53
						INVOICE TOTAL:	1,457.53 *
		2031899510	04/12/16	01	BOOKS	84-840-56-00-5686	1,308.89
						INVOICE TOTAL:	1,308.89 *
		2031905814	04/13/16	01	BOOKS	84-840-56-00-5686	834.58
						INVOICE TOTAL:	834.58 *
		2031910252	04/14/16	01	BOOKS	84-840-56-00-5686	868.14
						INVOICE TOTAL:	868.14 *
		2031914244	04/15/16	01	BOOKS	84-840-56-00-5686	356.01
						INVOICE TOTAL:	356.01 *
		2031918570	04/18/16	01	BOOKS	84-840-56-00-5686	1,083.96
						INVOICE TOTAL:	1,083.96 *
		2031941279	04/25/16	01	BOOKS	84-840-56-00-5686	501.33
						INVOICE TOTAL:	501.33 *
						CHECK TOTAL:	7,692.17

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

DATE: 05/02/16  
 TIME: 14:01:38  
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UNITED CITY OF YORKVILLE  
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FY 2016

CHECK DATE: 05/09/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104165	CANBLMEC	CANNONBALL MECHANICAL CORP					
	26329		04/06/16	01	TEST & CERTIFY 5 DEVICES	82-820-54-00-5462	566.25
					INVOICE TOTAL:		566.25 *
					CHECK TOTAL:		566.25
104166	FOXVALLE	FOX VALLEY TROPHY & AWARDS					
	32958		04/11/16	01	RECOGNITION BRONZE PLATE	82-820-56-00-5620	250.00
					INVOICE TOTAL:		250.00 *
					CHECK TOTAL:		250.00
104167	GREATLKS	GREAT LAKES PLUMBING & HEATING					
	10996		04/13/16	01	ANNUAL INSPECTION	82-820-54-00-5462	375.00
					INVOICE TOTAL:		375.00 *
					CHECK TOTAL:		375.00
104168	IWANSKIS	SHARYL IWANSKI					
	042516		04/25/16	01	CIRCULATION CONFERENCE	82-820-54-00-5415	49.04
				02	MILEAGE REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		49.04 *
					CHECK TOTAL:		49.04
104169	LLWCONSU	LLW CONSULTING INC.					
	10388		04/04/16	01	ON-SITE COMPUTER SUPPORT	82-820-54-00-5462	720.00
					INVOICE TOTAL:		720.00 *
					CHECK TOTAL:		720.00
104170	MENLAND	MENARDS - YORKVILLE					

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

DATE: 05/02/16  
 TIME: 14:01:38  
 PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
 CHECK REGISTER

FY 2016

CHECK DATE: 05/09/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104170	MENLAND	MENARDS - YORKVILLE					
	42020		04/13/16	01	HERSEY MINIATURES	82-820-56-00-5671	9.98
				02	CLOROX WIPES, SWIFFER REFILL,	82-820-56-00-5620	76.46
				03	BATTERIES, FORKS, SPCONS	** COMMENT **	
					INVOICE TOTAL:		86.44 *
	42556		04/18/16	01	CLEANERS	82-820-56-00-5620	31.36
					INVOICE TOTAL:		31.36 *
					CHECK TOTAL:		117.80
104171	MIDWTAPE	MIDWEST TAPE					
	93797701		03/21/16	01	AUDIO BOOK	84-840-56-00-5683	34.99
					INVOICE TOTAL:		34.99 *
	93820195		03/28/16	01	DVDS	84-840-56-00-5685	60.96
					INVOICE TOTAL:		60.96 *
	93820196		03/28/16	01	DVD	84-840-56-00-5685	22.99
					INVOICE TOTAL:		22.99 *
	93839183		04/04/16	01	DVDS	82-820-56-00-5685	34.98
					INVOICE TOTAL:		34.98 *
	93843818		04/05/16	01	AUDIO BOOK	84-840-56-00-5683	29.99
					INVOICE TOTAL:		29.99 *
	93854818		04/08/16	01	DVDS	82-820-56-00-5685	31.98
					INVOICE TOTAL:		31.98 *
	93854819		04/08/16	01	DVDS	82-820-56-00-5685	45.98
					INVOICE TOTAL:		45.98 *
	93875830		04/14/16	01	DVDS	82-820-56-00-5685	35.98
					INVOICE TOTAL:		35.98 *

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

DATE: 05/02/16  
 TIME: 14:01:38  
 PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
 CHECK REGISTER

FY 2016

CHECK DATE: 05/09/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104171	MIDWTAPE	MIDWEST TAPE					
	93893379		04/22/16	01	DVDS	84-840-56-00-5685	154.96
						INVOICE TOTAL:	154.96 *
	93904811		04/25/16	01	DVDS	82-820-56-00-5685	49.97
						INVOICE TOTAL:	49.97 *
						CHECK TOTAL:	502.78
104172	ORIENTAL	ORIENTAL TRADING CO INC					
	677013186-01		04/01/16	01	CRAFT SUPPLIES	82-820-56-00-5671	41.97
						INVOICE TOTAL:	41.97 *
						CHECK TOTAL:	41.97
104173	PFISTERM	PFISTER, MICHAEELEN					
	042716		04/22/16	01	DELEGATE ASSEMBLY MILEAGE	82-820-54-00-5415	40.82
				02	REIMBURSEMENT	** COMMENT **	
						INVOICE TOTAL:	40.82 *
						CHECK TOTAL:	40.82
104174	RJKUHN	R.J. KUHN INC.					
	0000022897		04/13/16	01	TOILET REPAIR	82-820-54-00-5462	148.00
						INVOICE TOTAL:	148.00 *
						CHECK TOTAL:	148.00
104175	TRICO	TRICO MECHANICAL SERVICE GROUP					
	3911		04/09/16	01	CHANGED RETURN AIR BLOWER &	82-820-54-00-5462	2,277.04
				02	SUPPLY AIR BLOWER	** COMMENT **	
						INVOICE TOTAL:	2,277.04 *

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

DATE: 05/02/16  
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UNITED CITY OF YORKVILLE  
 CHECK REGISTER

FY 2016

CHECK DATE: 05/09/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104175	TRICO	TRICO MECHANICAL SERVICE GROUP					
	3919		04/21/16	01	CLEANED CONDESER UNIT	82-820-54-00-5462	525.00
						INVOICE TOTAL:	525.00 *
						CHECK TOTAL:	2,802.04
104176	WAREHOUS	WAREHOUSE DIRECT					
	3036210-0		04/12/16	01	TONER, TAPE, ENVELOPES, PAPER	82-820-56-00-5610	472.11
						INVOICE TOTAL:	472.11 *
	3044303-0		04/20/16	01	TONER, ENVELOPES, LAMINATING	82-820-56-00-5610	210.62
				02	POUCHES, WIPER	** COMMENT **	
						INVOICE TOTAL:	210.62 *
						CHECK TOTAL:	682.73
104177	YOUNGM	MARLYS J. YOUNG					
	041116		04/28/16	01	04/11/16 LIBRARY BOARD MEETING	82-820-54-00-5462	80.75
				02	MINUTES	** COMMENT **	
						INVOICE TOTAL:	80.75 *
						CHECK TOTAL:	80.75
						TOTAL AMOUNT PAID:	14,069.35

DATE: 05/02/16  
 TIME: 15:21:49  
 PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
 CHECK REGISTER

CHECK DATE: 05/09/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104178	SOUND	SOUND INCORPORATED					
	R141802		04/14/16	01	05/01/2016-07/31/2016 CCTV &	82-820-54-00-5462	876.90
				02	ACCESS MAINTENANCE CONTRACT	** COMMENT **	
					INVOICE TOTAL:		876.90 *
					CHECK TOTAL:		876.90
104179	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					
	3708		05/02/16	01	06/27/16-06/26/17 ANNUAL	82-820-54-00-5462	2,603.00
				02	BILLING	** COMMENT **	
					INVOICE TOTAL:		2,603.00 *
					CHECK TOTAL:		2,603.00
					TOTAL AMOUNT PAID:		3,479.90



**UNITED CITY OF YORKVILLE  
PAYROLL SUMMARY  
April 8, 2016**

	<b>REGULAR</b>	<b>OVERTIME</b>	<b>TOTAL</b>	<b>IMRF</b>	<b>FICA</b>	<b>TOTALS</b>
<b>ADMINISTRATION</b>	\$ 13,066.96	\$ -	13,066.96	\$ 1,380.24	\$ 920.44	\$ 15,367.64
<b>FINANCE</b>	8,329.63	-	8,329.63	917.32	646.32	9,893.27
<b>POLICE</b>	106,701.51	2,709.92	109,411.43	614.73	8,072.96	118,099.12
<b>COMMUNITY DEV.</b>	13,013.49	-	13,013.49	1,267.57	949.13	15,230.19
<b>STREETS</b>	12,830.50	-	12,830.50	1,325.61	945.59	15,101.70
<b>WATER</b>	15,837.82	589.27	16,427.09	1,746.20	1,199.41	19,372.70
<b>SEWER</b>	7,750.28	-	7,750.28	839.80	588.92	9,179.00
<b>PARKS</b>	14,356.42	-	14,356.42	1,526.09	1,065.94	16,948.45
<b>RECREATION</b>	11,005.08	-	11,005.08	1,059.79	823.13	12,888.00
<b>LIBRARY</b>	<b>15,504.78</b>	<b>-</b>	<b>15,504.78</b>	<b>826.62</b>	<b>1,160.50</b>	<b>17,491.90</b>
<b>TOTALS</b>	<b>\$ 218,396.47</b>	<b>\$ 3,299.19</b>	<b>\$ 221,695.66</b>	<b>\$ 11,503.97</b>	<b>\$ 16,372.34</b>	<b>\$ 249,571.97</b>

**TOTAL PAYROLL                    \$ 249,571.97**



**UNITED CITY OF YORKVILLE  
PAYROLL SUMMARY  
April 22, 2016**

	<b>REGULAR</b>	<b>OVERTIME</b>	<b>TOTAL</b>	<b>IMRF</b>	<b>FICA</b>	<b>TOTALS</b>
<b>MAYOR &amp; LIQ. COM.</b>	\$ 808.34	\$ -	\$ 808.34	\$ -	\$ 61.84	\$ 870.18
<b>CLERK</b>	583.34	-	583.34	19.48	44.62	647.44
<b>TREASURER</b>	83.34	-	83.34	8.85	6.36	98.55
<b>ALDERMAN</b>	4,000.00	-	4,000.00	-	302.93	4,302.93
<b>ADMINISTRATION</b>	12,126.98	-	12,126.98	1,273.95	848.54	14,249.47
<b>FINANCE</b>	8,329.63	-	8,329.63	885.45	623.37	9,838.45
<b>POLICE</b>	96,843.01	2,111.08	98,954.09	535.00	7,249.99	106,739.08
<b>COMMUNITY DEV.</b>	12,644.48	-	12,644.48	1,267.57	920.90	14,832.95
<b>STREETS</b>	12,646.03	-	12,646.03	1,325.62	931.48	14,903.13
<b>WATER</b>	13,619.93	169.19	13,789.12	1,457.82	997.60	16,244.54
<b>SEWER</b>	7,750.26	-	7,750.26	823.85	577.45	9,151.56
<b>PARKS</b>	14,345.79	15.43	14,361.22	1,526.60	1,066.29	16,954.11
<b>RECREATION</b>	12,189.71	-	12,189.71	1,049.16	906.09	14,144.96
<b>LIBRARY</b>	<b>15,734.31</b>	<b>-</b>	<b>15,734.31</b>	<b>826.62</b>	<b>1,178.07</b>	<b>17,739.00</b>
<b>TOTALS</b>	<b>\$ 211,705.15</b>	<b>\$ 2,295.70</b>	<b>\$ 214,000.85</b>	<b>\$ 10,999.97</b>	<b>\$ 15,715.53</b>	<b>\$ 240,716.35</b>

**TOTAL PAYROLL                   \$ 240,716.35**





**YORKVILLE LIBRARY BOARD**

**BILL LIST SUMMARY**

**Monday, May 09, 2016**

**ACCOUNTS PAYABLE**

Library CC Check Register - FY16 <i>(Pages 1-3)</i>	04/25/2016	\$1,148.52
Library Check Register - FY 16 <i>(Pages 4-8)</i>	05/09/2016	\$14,086.65
Library Check Register - FY 17 <i>(Page 9)</i>	05/09/2016	\$3,479.90
Guardian -Apr 2016 life insurance	04/12/2016	\$36.92
Guardian -Apr 2016 dental insurance	04/12/2016	\$419.51
Eye Med - Apr 2016 Vision Ins.	04/12/2016	\$54.24
IPRF -01/01/15-16 Audited Workers Comp	04/12/2016	\$1,498.25
DAC - Apr 2016 HRA Fees	04/26/2016	\$12.00
First Non-Profit - 2nd Qtr Unemployment Ins	04/26/2016	\$74.90
BCBS - May 2016 Health Insurance	04/26/2016	\$5,785.96
<b>TOTAL BILLS PAID:</b>		<b>\$26,596.85</b>

**PAYROLL**

	<b><u>DATE</u></b>	
Bi-weekly <i>(Page 10)</i>	04/08/2016	\$17,491.90
Bi-weekly <i>(Page 11)</i>	04/22/2016	\$17,739.00
<b>TOTAL PAYROLL:</b>		<b>\$35,230.90</b>

**TOTAL DISBURSEMENTS: \$61,827.75**



**YORKVILLE PUBLIC LIBRARY  
BUDGET REPORT  
FOR THE MONTH ENDING APRIL 30, 2016**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year												Year-to-Date Totals	FISCAL YEAR 2016 BUDGET	% of Budget
		8%	17%	23%	33%	42%	50%	58%	67%	73%	83%	92%	100%			
		May-15	June-15	July-15	August-15	September-15	October-15	November-15	December-15	January-16	February-16	March-16	April-16			
<b>LIBRARY OPERATIONS REVENUES</b>																
<i>Taxes</i>																
82-000-40-00-4000	PROPERTY TAXES	70,880	243,350	8,132	32,015	251,117	9,158	7,876	-	-	-	-	-	622,529	635,000	98.04%
<i>Intergovernmental</i>																
82-000-41-00-4120	PERSONAL PROPERTY TAX	1,163	-	955	129	-	960	-	235	764	-	307	1,092	5,604	5,250	106.74%
82-000-41-00-4170	STATE GRANTS	21,151	-	-	-	-	-	-	-	-	-	-	-	21,151	17,300	122.97%
<i>Fines &amp; Forfeits</i>																
82-000-41-00-4330	LIBRARY FINES	555	977	762	1,031	301	603	758	415	835	389	462	994	8,081	9,300	86.89%
<i>Charges for Service</i>																
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	-	746	592	493	293	928	-	371	444	925	624	621	6,038	7,500	80.51%
82-000-44-00-4422	COPY FEES	166	189	217	188	194	191	173	125	185	196	276	182	2,283	3,000	76.09%
82-000-44-00-4439	PROGRAM FEES	26	152	88	62	197	34	37	73	66	56	36	43	870	1,000	87.03%
<i>Investment Earnings</i>																
82-000-45-00-4500	INVESTMENT EARNINGS	17	22	27	29	29	34	31	40	43	52	58	56	436	1,500	29.10%
<i>Miscellaneous</i>																
82-000-18-00-4820	RENTAL INCOME	135	100	201	161	130	150	200	200	150	158	100	257	1,942	2,000	97.10%
82-000-48-00-4824	DVD RENTAL INCOME	155	290	294	246	179	160	321	174	229	205	201	-	2,454	5,000	49.07%
82-000-48-00-4850	MISCELLANEOUS INCOME	-	54	121	7	26	44	53	262	17	15	101	24	724	500	144.84%
<i>Other Financing Sources</i>																
82-000-49-00-4901	TRANSFER FROM GENERAL	5,852	1,923	1,923	1,923	1,923	1,922	1,053	1,467	3,332	1,945	891	1,573	25,928	34,168	75.88%
<b>TOTAL REVENUES: LIBRARY</b>		<b>100,108</b>	<b>247,803</b>	<b>13,312</b>	<b>36,284</b>	<b>254,388</b>	<b>14,185</b>	<b>10,903</b>	<b>3,362</b>	<b>6,265</b>	<b>3,941</b>	<b>3,056</b>	<b>4,841</b>	<b>698,840</b>	<b>721,418</b>	<b>96.76%</b>
<b>LIBRARY OPERATIONS EXPENDITURES</b>																
<i>Salaries &amp; Wages</i>																
82-820-50-00-5010	SALARIES & WAGES	15,027	15,979	22,540	15,027	13,027	15,027	15,027	24,540	15,447	15,553	15,553	15,553	200,298	202,860	98.74%
82-820-50-00-5015	PART-TIME SALARIES	14,809	14,349	21,889	14,729	14,407	14,669	14,025	20,323	13,924	15,200	15,305	15,686	189,217	195,000	97.05%
<i>Benefits</i>																
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	1,639	1,743	2,459	1,639	1,639	1,639	1,639	2,677	1,642	1,653	1,653	1,633	21,678	22,569	96.05%
82-820-52-00-5214	FICA CONTRIBUTION	2,231	2,269	3,348	2,235	2,200	2,220	2,171	3,381	2,196	2,301	2,309	2,339	29,190	29,849	97.79%
82-820-52-00-5216	GROUP HEALTH INSURANCE	10,259	5,940	5,480	6,894	4,669	4,586	5,443	4,856	4,852	5,625	7,501	2,419	68,514	78,823	86.92%
82-820-52-00-5222	GROUP LIFE INSURANCE	37	37	37	37	37	37	37	37	37	37	37	37	443	418	105.99%
82-820-52-00-5223	DENTAL INSURANCE	428	428	428	428	385	420	420	420	420	420	420	420	5,034	4,690	107.34%
82-820-52-00-5224	VISION INSURANCE	54	54	54	54	54	54	54	54	54	54	54	54	651	496	131.23%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	130	-	-	215	-	75	420	2,500	16.82%
82-820-52-00-5231	LIABILITY INSURANCE	5,852	1,923	1,923	1,923	1,923	1,922	923	1,467	3,332	1,730	891	1,498	25,508	31,668	80.55%
<i>Contractual Services</i>																
82-820-54-00-5412	TRAINING & CONFERENCES	-	-	-	-	13	44	210	13	-	-	-	-	280	500	55.91%
82-820-54-00-5415	TRAVEL & LODGING	-	-	-	45	-	-	43	-	-	-	40	-	128	600	21.38%
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	23	-	-	-	-	-	-	-	-	-	-	23	100	22.80%
82-820-54-00-5440	TELECOMMUNICATIONS	504	66	1,011	887	-	786	387	-	774	-	405	776	5,596	11,000	50.87%
82-820-54-00-5452	POSTAGE & SHIPPING	-	-	-	-	147	-	-	253	-	-	-	-	400	500	80.00%
82-820-54-00-5460	DUES & SUBSCRIPTIONS	67	183	-	775	4,799	1,740	-	1,208	-	175	514	100	9,560	12,000	79.67%
82-820-54-00-5462	PROFESSIONAL SERVICES	3,894	1,276	2,896	1,733	378	3,067	2,301	1,159	2,341	2,386	2,116	1,672	25,219	29,000	86.96%
82-820-54-00-5466	LEGAL SERVICES	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000	0.00%
82-820-54-00-5468	AUTOMATION	-	-	3,511	-	-	6,511	795	-	53	-	3,511	3,511	17,890	35,000	51.11%
82-820-54-00-5480	UTILITIES	-	-	389	282	228	287	429	457	923	-	1,323	2,185	6,304	15,339	42.35%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	-	1,500	5,243	782	100	1,700	1,832	2,150	4,656	-	2,000	-	19,962	20,000	99.81%
82-820-54-00-5498	PAYING AGENT FEES	-	1,190	-	589	-	-	-	-	-	-	-	-	1,689	2,190	77.10%
<i>Supplies</i>																
82-820-56-00-5610	OFFICE SUPPLIES	-	342	298	794	481	1,753	933	629	430	1,490	520	729	8,401	8,000	105.01%



**YORKVILLE PUBLIC LIBRARY  
BUDGET REPORT  
FOR THE MONTH ENDING APRIL 30, 2016**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	Fiscal Year 2016												Year-to-Date Total	FISCAL YEAR 2016	% of Budget
			8%	17%	25%	33%	42%	50%	58%	67%	75%	82%	90%	100%			
			May-15	June-15	July-15	August-15	September-15	October-15	November-15	December-15	January-16	February-16	March-16	April-16			
82-820-56-00-5620	OPERATING SUPPLIES		13	1,632	248	3,501	417	1,870	323	1	421	818	1,293	315	10,852	8,000	135.65%
82-820-56-00-5671	LIBRARY PROGRAMMING		-	-	90	-	47	297	81	-	105	14	112	104	851	1,000	85.08%
82-820-56-00-5685	DVDS		-	208	86	186	118	171	59	150	237	263	310	388	2,175	2,000	108.74%
<b>TOTAL FUND REVENUES</b>			<b>108,189</b>	<b>247,883</b>	<b>13,312</b>	<b>36,284</b>	<b>254,388</b>	<b>14,185</b>	<b>18,583</b>	<b>3,362</b>	<b>6,265</b>	<b>3,941</b>	<b>3,856</b>	<b>4,841</b>	<b>698,049</b>	<b>721,418</b>	<b>96.76%</b>
<b>TOTAL FUND EXPENDITURES</b>			<b>54,815</b>	<b>49,852</b>	<b>71,930</b>	<b>52,528</b>	<b>47,878</b>	<b>58,883</b>	<b>47,262</b>	<b>63,776</b>	<b>52,843</b>	<b>47,934</b>	<b>55,866</b>	<b>49,512</b>	<b>650,583</b>	<b>716,122</b>	<b>90.85%</b>
<b>FUND SURPLUS (DEFICIT)</b>			<b>45,285</b>	<b>198,751</b>	<b>(58,618)</b>	<b>(16,245)</b>	<b>207,218</b>	<b>(44,698)</b>	<b>(36,759)</b>	<b>(60,414)</b>	<b>(46,578)</b>	<b>(43,993)</b>	<b>(52,009)</b>	<b>(44,672)</b>	<b>47,457</b>	<b>5,296</b>	
<b>BEGINNING FUND BALANCE</b>															<b>466,581</b>		
<b>FUND SURPLUS (DEFICIT)</b>															<b>47,457</b>		
<b>ENDING RESERVED FUND BALANCE</b>															<b>334,191</b>		
<b>ENDING UNRESERVED FUND BALANCE</b>															<b>179,541</b>		
<b>ENDING TOTAL FUND BALANCE</b>															<b>514,141</b>		
<b>LIBRARY DEBT SERVICE REVENUES</b>																	
83-000-40-00-4000	PROPERTY TAXES		85.00%	291,859	9,753	38,397	301,173	10,984	9,446	-	-	-	-	-	746,521	749,846	99.57%
83-000-45-00-4500	INVESTMENT EARNINGS		0	-	-	-	-	2	2	7	10	-	-	-	22	30	73.07%
<b>TOTAL REVENUES: LIBRARY DEBT SERVICE</b>			<b>85.00%</b>	<b>291,859</b>	<b>9,753</b>	<b>38,397</b>	<b>301,173</b>	<b>10,986</b>	<b>9,449</b>	<b>7</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>746,543</b>	<b>749,876</b>	<b>99.57%</b>
<b>LIBRARY DEBT SERVICE EXPENDITURES</b>																	
<i>2006 Bond</i>																	
83-830-84-00-8000	PRINCIPAL PAYMENT		-	-	-	-	-	-	-	50,000	-	-	-	-	50,000	50,000	100.00%
83-830-84-00-8050	INTEREST PAYMENT		-	16,056	-	-	-	-	-	16,056	-	-	-	-	32,113	32,113	100.00%
<i>2013 Refunding Bond</i>																	
83-830-99-00-8000	PRINCIPAL PAYMENT		-	-	-	-	-	-	-	485,000	-	-	-	-	485,000	485,000	100.00%
83-830-99-00-8050	INTEREST PAYMENT		-	91,366	-	-	-	-	-	91,366	-	-	-	-	182,733	182,733	100.00%
<b>TOTAL FUND REVENUES</b>			<b>85.00%</b>	<b>291,859</b>	<b>9,753</b>	<b>38,397</b>	<b>301,173</b>	<b>10,986</b>	<b>9,449</b>	<b>7</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>746,543</b>	<b>749,876</b>	<b>99.57%</b>
<b>TOTAL FUND EXPENDITURES</b>			<b>-</b>	<b>187,423</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>642,423</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>749,846</b>	<b>749,846</b>	<b>100.00%</b>
<b>FUND SURPLUS (DEFICIT)</b>			<b>85.00%</b>	<b>104,436</b>	<b>9,753</b>	<b>38,397</b>	<b>301,173</b>	<b>10,986</b>	<b>9,449</b>	<b>(642,415)</b>	<b>10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,302)</b>	<b>30</b>	
<b>LIBRARY CAPITAL REVENUES</b>																	
84-000-42-00-4214	DEVELOPMENT FEES		2,501	2,151	1,801	2,151	6,151	3,451	1,451	2,301	801	3,451	4,951	4,201	35,350	20,000	176.75%
84-000-42-00-4224	RENEW PROGRAM		-	-	-	-	-	-	-	-	-	-	-	750	750	-	0.00%
84-000-45-00-4500	INVESTMENT EARNINGS		1	1	1	1	1	1	1	1	1	1	1	1	8	20	42.25%
<b>TOTAL REVENUES: LIBRARY CAPITAL</b>			<b>2,501</b>	<b>2,151</b>	<b>1,801</b>	<b>2,151</b>	<b>6,151</b>	<b>3,451</b>	<b>1,451</b>	<b>2,301</b>	<b>801</b>	<b>3,451</b>	<b>4,951</b>	<b>4,201</b>	<b>36,108</b>	<b>20,028</b>	<b>180.36%</b>
<b>LIBRARY CAPITAL EXPENDITURES</b>																	
84-840-54-00-5460	E-BOOK SUBSCRIPTIONS		-	-	93	-	-	93	-	-	-	3,000	161	161	3,508	3,500	100.22%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		653	-	-	265	-	-	-	394	-	-	-	-	1,311	-	0.00%
84-840-56-00-5683	AUDIO BOOKS		-	-	47	175	122	35	85	142	55	125	262	124	1,172	-	0.00%
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC		-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
84-840-56-00-5685	DVDS		-	-	23	-	42	41	35	-	-	-	14	-	155	-	0.00%
84-840-56-00-5686	BOOKS		-	959	1,729	715	1,306	1,133	1,733	3,828	1,630	2,863	2,788	450	19,134	8,395	227.92%
<b>TOTAL FUND REVENUES</b>			<b>2,501</b>	<b>2,151</b>	<b>1,801</b>	<b>2,151</b>	<b>6,151</b>	<b>3,451</b>	<b>1,451</b>	<b>2,301</b>	<b>801</b>	<b>3,451</b>	<b>4,951</b>	<b>4,201</b>	<b>36,108</b>	<b>20,028</b>	<b>180.36%</b>
<b>TOTAL FUND EXPENDITURES</b>			<b>653</b>	<b>959</b>	<b>1,891</b>	<b>1,156</b>	<b>1,478</b>	<b>1,562</b>	<b>1,853</b>	<b>4,364</b>	<b>1,685</b>	<b>5,988</b>	<b>3,225</b>	<b>735</b>	<b>25,279</b>	<b>11,899</b>	<b>212.52%</b>
<b>FUND SURPLUS (DEFICIT)</b>			<b>1,848</b>	<b>1,192</b>	<b>(91)</b>	<b>995</b>	<b>4,681</b>	<b>2,149</b>	<b>(402)</b>	<b>(2,063)</b>	<b>(884)</b>	<b>(2,537)</b>	<b>1,725</b>	<b>3,466</b>	<b>10,829</b>	<b>8,129</b>	

ACTIVITY THROUGH FISCAL PERIOD 12

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW - MEMORIALS & GIFTS							
01		05/01/2015		BEGINNING BALANCE					3,454.96
	AP-150511	05/05/2015	01	BOOKS	BAKER & TAYLOR	103970	2030520866	317.98	
		05/05/2015	02	BOOKS	BAKER & TAYLOR	103970	2030532270	220.14	
		05/05/2015	03	BOOKS	BAKER & TAYLOR	103970	2030573394	287.68	
		05/05/2015	04	AUG.15, 2015 PROGRAM FEE	SHARON PETERSON	103971	081515	300.00	
		05/05/2015	05	BANNER	THE LOGO SHIRT FACTO	103972	22866	69.00	
	GJ-150531LB	06/04/2015	07	MAY 2015 DEPOSITS					84.00
				TOTAL PERIOD 01 ACTIVITY				1,194.80	84.00
02	GJ-150630LB	07/01/2015	08	June 2015 Deposits					1,362.00
				TOTAL PERIOD 02 ACTIVITY				0.00	1,362.00
03	GJ-150731LB	07/31/2015	08	JULY 2015 DEPOSITS					100.00
				TOTAL PERIOD 03 ACTIVITY				0.00	100.00
04	AP-150810	08/03/2015	01	BOOKS	BAKER & TAYLOR	104021	2030853013	210.48	
		08/03/2015	02	BOOKS	BAKER & TAYLOR	104021	2030876404	270.67	
		08/03/2015	03	CHILDRENS WOOD TABLE	DEMCO, INC.	104025	5632551	218.97	
	GJ-150831LB	09/02/2015	08	August 2015 Deposits					107.00
	AP-50825M	08/19/2015	180	TARGET-SUMMER READING PRIZES	FIRST NATIONAL BANK	900018	082515-J.WEISS	320.12	
		08/19/2015	181	DOLLAR TREE-SUMMER READING	FIRST NATIONAL BANK	900018	082515-J.WEISS	39.07	
				TOTAL PERIOD 04 ACTIVITY				1,059.31	107.00
05	AP-150914	09/09/2015	01	BOOKS	BAKER & TAYLOR	104038	2030898053	195.71	
		09/09/2015	02	BOOKS	BAKER & TAYLOR	104038	2030935291	251.70	
		09/09/2015	03	BOOKS	BAKER & TAYLOR	104038	2030959633	260.74	
	GJ-150930LB	10/05/2015	08	September 2015 Deposits					427.00
	AP-50925M	09/16/2015	159	NCG-TEEN VOLUNTEER GIFT CARDS	FIRST NATIONAL BANK	900019	092515-M.EBERHARDT	45.00	
		09/16/2015	160	EBAY-LEGOS	FIRST NATIONAL BANK	900019	092515-M.EBERHARDT	9.99	
		09/16/2015	161	DOMINOS-PIZZAS FOR VOLUNTEERS	FIRST NATIONAL BANK	900019	092515-M.EBERHARDT	34.78	
		09/16/2015	162	AMAZON-LEGOS	FIRST NATIONAL BANK	900019	092515-M.EBERHARDT	31.33	
		09/16/2015	163	PANERA-GIFT CARD FOR ADULT	FIRST NATIONAL BANK	900019	092515-S.AUGUSTINE	25.00	
		09/16/2015	164	NCG-GIFT CARD FOR ADULT	FIRST NATIONAL BANK	900019	092515-S.AUGUSTINE	25.00	
		09/16/2015	165	TARGET-2 GIFT CARDS FOR ADULT	FIRST NATIONAL BANK	900019	092515-S.AUGUSTINE	50.00	
				TOTAL PERIOD 05 ACTIVITY				929.25	427.00
06	AP-151012	10/06/2015	01	BOOKS	BAKER & TAYLOR	104054	2031035424	204.41	
		10/06/2015	02	BOOKS	BAKER & TAYLOR	104054	2031128317	285.64	
	GJ-151031LB	11/02/2015	08	Oct. 2015 Deposits					2,238.99
	AP-51025M	10/20/2015	177	1000 FLOWER BULBS	FIRST NATIONAL BANK	900020	102515-D.DEBORD	127.00	
		10/20/2015	178	BEST BUY-TABLETS	FIRST NATIONAL BANK	900020	102515-S.AUGUSTINE	333.99	
				TOTAL PERIOD 06 ACTIVITY				951.04	2,238.99
07	GJ-151130LB	12/01/2015	07	November 2015 Deposits					519.20
				TOTAL PERIOD 07 ACTIVITY				0.00	519.20
08	GJ-151231LB	01/04/2016	08	December 2015 Deposits					3,044.96
	AP-51226M	12/11/2015	164	WALMART-STORYTIME SUPPLIES	FIRST NATIONAL BANK	900022	122615-J.WEISS	49.59	

ACTIVITY THROUGH FISCAL PERIOD 12

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW - MEMORIALS & GIFTS							
08	AP-51226M	12/11/2015	165	HOBBY LOBBY-STORYTIME CRAFT	FIRST NATIONAL BANK	900022	122615-J.WEISS	117.39	
		12/11/2015	166	NCG CINEMAS GIFTCARDS FOR TEEN	FIRST NATIONAL BANK	900022	122615-M.EBERHARDT	45.00	
		12/11/2015	167	DOLLAR TREE-STORYTIME SUPPLIES	FIRST NATIONAL BANK	900022	122615-S.AUGUSTINE	38.41	
		12/11/2015	168	OFFICE MAX-LABELS	FIRST NATIONAL BANK	900022	122615-S.AUGUSTINE	6.48	
		12/11/2015	169	PARTY CITY-STORYTIME SUPPLIES	FIRST NATIONAL BANK	900022	122615-S.AUGUSTINE	119.05	
		12/11/2015	170	GOOD WILL-STORYTIME SUPPLIES	FIRST NATIONAL BANK	900022	122615-S.AUGUSTINE	15.64	
				TOTAL PERIOD 08 ACTIVITY				391.56	3,044.96
09	AP-160111	01/06/2016	01	CHRISTMAS SANTA PROGRAM	JEWEL	104105	120515	61.28	
	GJ-160131LB	02/01/2016	08	Jan 2016 Deposits					1,075.00
	AP-60125M	01/15/2016	162	NCG CINEMAS-TEEN PROGRAM	FIRST NATIONAL BANK	900023	012516-J.WEISS	35.00	
		01/15/2016	163	VMI 2500 BUFFER AND SUPPLIES	FIRST NATIONAL BANK	900023	012516-M.PFISTER	794.96	
				TOTAL PERIOD 09 ACTIVITY				891.24	1,075.00
10	AP-160208	02/02/2016	01	BOOKS	BAKER & TAYLOR	104118	2031617575	305.83	
	GJ-160229LB	03/01/2016	08	February 2016 Deposits					102.32
	AP-60225M	02/12/2016	175	MICHAELS-CRAFT SUPPLIES	FIRST NATIONAL BANK	900024	022516-S.AUGUSTINE	102.32	
				TOTAL PERIOD 10 ACTIVITY				408.15	102.32
11	AP-160314	03/08/2016	01	BOOKS	BAKER & TAYLOR	104130	2031671452	302.80	
		03/08/2016	02	WILKINSON MEMORIAL BRICK	KING & SONS MONUMENT	104135	010516	60.00	
		03/08/2016	03	ANNUAL COPYRIGHT COMPLIANCE	SWANK MOTION PICTURE	104138	2157394	405.00	
		03/08/2016	04	STORYTIME SUPPLIES	ORIENTAL TRADING CO	104141	676413697-01	65.44	
	GJ-160331LB	04/04/2016	08	March 2016 Deposits					370.00
	AP-60325M	03/11/2016	177	SCHOLASTIC-BOOKS	FIRST NATIONAL BANK	900025	032916-J.WEISS	78.48	
				TOTAL PERIOD 11 ACTIVITY				911.72	370.00
12	AP-160411	04/05/2016	02	BOOKS	BAKER & TAYLOR	104150	2031758517	365.73	
		04/05/2016	03	BOOKS	BAKER & TAYLOR	104150	2031782071	348.51	
		04/05/2016	04	BOOKS	BAKER & TAYLOR	104150	2031789864	651.70	
		04/05/2016	05	BOOKS	BAKER & TAYLOR	104150	2031799099	348.59	
		04/05/2016	06	BOOKS	BAKER & TAYLOR	104150	2031819555	328.26	
		04/05/2016	07	BOOKS	BAKER & TAYLOR	104150	2031822469	469.28	
		04/05/2016	08	BOOKS	BAKER & TAYLOR	104150	20318250174	245.83	
	AP-160425M	04/19/2016	172	PIZZA HUT-ICE CREAM BREAK CLUB	FIRST NATIONAL BANK	900026	042516-M.EBERHARDT	13.80	
		04/19/2016	173	AMAZON-POPCORN MACHINE	FIRST NATIONAL BANK	900026	042516-M.PFISTER	209.95	
		04/19/2016	174	AMAZON-WALL MURALS, PLATES	FIRST NATIONAL BANK	900026	042516-M.PFISTER	34.53	
	GJ-160430LB	05/02/2016	07	APR 2016 Deposits					179.55
		05/02/2016	08	APR 2016 Deposits					2,760.00
				TOTAL PERIOD 12 ACTIVITY				3,016.18	2,939.55
				TOTAL ACCOUNT ACTIVITY				9,753.25	12,370.02
				ENDING BALANCE					6,071.73
				GRAND TOTAL				0.00	6,071.73
				TOTAL DIFFERENCE				0.00	6,071.73



**YORKVILLE PUBLIC LIBRARY  
CASH STATEMENT  
As of April 30, 2016**

**FISCAL YEAR 2016**

		May 2015	June 2015	July 2015	August 2015	September 2015	October 2015	November 2015	December 2015	January 2016	February 2016	March 2016	April 2016
Library Operations	Old Second	\$ 408,704	\$ 349,257	\$ 282,594	\$ 233,373	\$ 689,057	\$ 636,563	\$ 592,441	\$ 468,609	\$ 502,229	\$ 458,670	\$ 404,171	\$ 353,101
Building Development Fees	Old Second	12,049	13,603	13,863	14,508	14,689	20,038	21,636	18,723	19,339	14,152	14,377	18,593
Library Operations	IMET *	8,837	8,837	8,837	8,837	8,837	8,837	8,837	8,837	8,837	8,837	8,837	8,837
Library Operations	Illinois Funds	105,955	363,001	371,416	403,179	154,311	163,475	171,357	171,372	171,394	171,427	171,465	171,506
Library Debt Service	Illinois Funds	13,689	0	0	0	58,459	69,444	78,893	78,900	10	10	10	10
<b>Total:</b>		<b>\$ 549,233</b>	<b>\$ 734,698</b>	<b>\$ 676,710</b>	<b>\$ 659,897</b>	<b>\$ 925,352</b>	<b>\$ 898,357</b>	<b>\$ 873,164</b>	<b>\$ 746,441</b>	<b>\$ 701,809</b>	<b>\$ 653,095</b>	<b>\$ 598,861</b>	<b>\$ 552,047</b>

\* Restricted

**PAYROLL**

1 <sup>ST</sup> PAY PERIOD	\$ 16,846	\$ 17,472	\$ 16,916	\$ 16,831	\$ 16,756	\$ 16,440	\$ 16,645	\$ 15,942	\$ 16,304	\$ 17,571	\$ 17,415	\$ 17,492
2 <sup>ND</sup> PAY PERIOD	16,861	16,868	16,322	16,789	16,518	17,116	16,217	19,220	16,905	17,136	17,405	17,739
3 <sup>RD</sup> PAY PERIOD	-	-	16,998	-	-	-	-	15,760	-	-	-	-
<b>Total</b>	<b>\$ 33,706</b>	<b>\$ 34,340</b>	<b>\$ 50,236</b>	<b>\$ 33,620</b>	<b>\$ 33,274</b>	<b>\$ 33,556</b>	<b>\$ 32,862</b>	<b>\$ 50,922</b>	<b>\$ 33,209</b>	<b>\$ 34,707</b>	<b>\$ 34,821</b>	<b>\$ 35,231</b>

APRIL 2016

April 2016 Circ by Transaction Type	All Trans actions	Check-out + Renewals	Check-outs	Re-newals	All Holds Placed	Holds Filled	Check-Ins	Usage
Yorkville Public Library - YKBB-3	13,707	6,474	5,430	1,044	365	1,307	5,561	0

Yorkville borrowed 1,087 items from other libraries.

Yorkville lent 646 items to other libraries.

283 items were checked out to reciprocal borrowers at Yorkville.

515 items were added.

90 patrons were added.

586 OMNI e-books were checked out.

225 OMNI audio books were checked out.

0 OMNI streaming videos.

177 used OMNI.

35 Illinois E-Read e-books were checked out.

9 Illinois E-Read audio books were checked out.

20 people used Illinois E-Read.

E-commerce patrons paid \$187.55

<b>April</b>	<b>Public Relations</b> - Kendall Country Record - Beacon News Sun Times- WSBY Chamber of Commerce PrairieCat Delegates Assembly - Pfister	
<b>Meetings, Workshop Programs, Activities Adult Programs</b>	<b>Number Attending</b> Adult Book Discussion, Lunch Time Book Club Men's Book Club Friends Meeting Threads and More Creative Writing –Lisa Macaione EBook Drop-in-Help Plarn - Jessica Faedtke Creative Coloring Polishing Your Manuscript until it Shines Jacqueline Kennedy Visits the Library Drop-in-EBook	3 9 8 10 6 12 5 4 8 17 65 5
<b>Young Adult Programs</b>	Teen Meeting -TAG (4 programs) Writing Group(2times) Laura Mackley TAG – YPL Café Program	25 11 20
<b>Children Programs</b>	Yorkville Junior Women's Story Time Tots and Toddlers (2 Programs) Lapsit Dance Party -Theron Garcia Read with Paws Afternoon Read (4 Programs) Ice Cream Book Club Spanish Story Time – Marta Duran Lego Club Lego Club Duplo (2programs) Grade 1 -2 Book Club (2 programs) Book Club (Grades 1-2 – 2 programs) Book Club (Grades 3-5 – 2 programs) Panera Stories (2 programs) Literacy Center Home School Program Gear up for Kindergarten Community Storytime (2programs) Lighthouse Library Tour National Library Week: Make and Take craft Movie Day (2 programs)	9 49 4 19 12 12 6 4 11 27 4 7 14 43 8 27 31 28 33 72 11
<b>Meeting Room Patron Count</b>	Library 11- Rent 5-City 5,984	



**Teens Volunteers**

Breanna English, Anna Halsey, Juleah Richardson,  
Morgan List, Jasmin Filippi, Rebecca Chacon,  
Natalie Malinowski

**Adult Volunteers**

Friends cleaning adult shelves - JoAnn Britton – 4H

**Gifts and Memorials**

\$2000 Friends Easy Readers, Programs,  
and Puppet Theater

Lawrence Gardner Memorial

\$25.00-Joan Knutson

\$50.00-Patrick and Margaret McNamara

\$200.00-Donald Hahn

\$50.00- Violet and Howard Wolf

\$25.00- Jeff and Kathy Farren

\$100.00- Kathy Orton

\$50.00- Tom and Sandy Lindblom

\$100.00-V Jean Ekwinski

\$50.00- Brent and Cathy Ekwinski

\$60.00 Friend of the Golden Quilting Community - Brick

\$420.00 Memorial from Family

We will now be offering a monthly email newsletter to our patrons. There will be 4 different ways that they can sign up for this monthly newsletter.

1. There is a link to sign up on the front page of our website.
2. They can text YPL to 22828 from their smart phone.
3. They can scan the QR code (a black & white pixelated square) on their smart phone.
4. or the old school way - Just give us their first and last name and email address.

Once they sign up, they will receive a welcome letter (depending on what type of email provider they have, the initial welcome letter may show up in their junk mail). Please inform them of this when signing up. They do not need to do anything else after signing up.

Each month they will receive a newsletter of upcoming events and programs, any newsworthy library information, and maybe notification of popular books added to our collection.