

**UNITED CITY OF YORKVILLE  
ADMINISTRATION COMMITTEE MEETING  
Wednesday, January 21, 2026 6:00pm  
East Conference Room, #337  
651 Prairie Pointe Drive, Yorkville, IL**

**Committee Members In Attendance:**

Chairman Rusty Corneils  
Alderman Ken Koch

Alderman Matt Marek

Absent: Alderman Chris Funkhouser

**Other City Officials In Attendance:**

City Administrator Bart Olson via Zoom                      Finance Director Rob Fredrickson  
Assistant City Administrator Erin Willrett via Zoom

**Others in Attendance:** None

The meeting was called to order at 6:00pm by Chairman Rusty Corneils

**Citizen Comments:** None

**Minutes for Correction/Approval:** November 19, 2025

The minutes were approved as presented.

**New Business:**

***1. ADM 2026-01 Budget Reports for November and December 2025***

Mr. Olson said sales tax numbers are tracking positively and most other items are in line as well. One of the months met the internal target to meet the budget, but was lower compared to last year. He thought it may be due to a larger business submitting their numbers late. Chairman Corneils asked if there was any data from Costco, but it won't be available until February. This is for information.

***2. ADM 2026-02 Treasurer's Reports for November and December 2025***

Finance Director Fredrickson reported the following revenues:

	<u>November 2025</u>	<u>December 2025</u>
Beg. Fund Balance:	\$70,261,803	\$70,261,803
YTD Revenues:	\$38,474,435	\$43,447,831
YTD Expenses:	\$50,292,363	\$68,858,871
Proj. Ending Fund Balance	\$58,443,875	\$44,850,763

This moves to the consent agenda.

***3. ADM 2026-03 Cash Statements for September and October 2025***

Mr. Fredrickson said the cash balance is on the first page and the investments are on the second page. This is informational.

**4. ADM 2026-04 Review of Invoices Between \$5,000 and \$25,000**

- a. November 25, 2025 Bill List
- b. December 9, 2025 Bill List
- c. December 12, 2025 Bill List
- d. January 13, 2026 Bill List

Mr. Fredrickson stated these bills had already been presented to the full Council.

**5. ADM 2026-05 Website Reports for November and December 2025**

Ms. Willrett referred the committee to the reports in the agenda packet.

**6. ADM 2026-06 Project Cost Summary Report Update – Lake Michigan Water Sourcing Project and Public Works and Parks Department Facility (December 2025 and January 2026)**

Mr. Olson provided a summary of the 2 projects and said the DuPage Water Commission cost estimates are the higher estimates. He said they expect the increases to reverse due to the last bid package. DWC won't revise their figures down until March when more bid packages are opened. The next installment to the DWC is due the end of February. The city won't close on the WIFIA loan until mid February and funds are distributed 30 days after that, so staff is working with DWC to determine if short term borrowing is necessary.

The Public Works building progress was summarized by Mr. Olson and he said no tariff impacts have been felt. Opt-ins in the amount of \$20,000 have been authorized. Cold weather work is being done and some changes were done on the concrete. There is \$2.5 million of contingency. Move-in may happen in July or August. Aldermen Koch asked if the fuel tanks were in yet. Mr. Marek asked if the installment due to DWC is a finite amount and what happens to any remaining contingency if not spent. The amount is about \$12 million and any contingency left will return to the Fund Balance. Mr. Fredrickson added that \$1 million should be earned on the bond as well.

**7. ADM 2026-07 Health Insurance Broker RFP Results and Recommendation**

Mr. Olson said there was a 14% increase in insurance last year so staff looked at other brokers in an effort to save money. They went to RFP for brokers since it hadn't been done since before Covid. Only 2 responses were received and staff is recommending that the city stay with the current broker Alliant. He also briefly discussed belonging to a "pool" with other organizations and the risks and benefits. Alderman Koch asked if there were any bargaining items next year. Mr. Olson replied the Public Works contracts are up in May and the Police contracts are up the next year. This item moves to the regular City Council agenda.

**Old Business:** None

**Additional Business:**

Alderman Koch asked if staff could look at the sound system in the Council Chambers. He noted that while the public could be heard at a recent PZC meeting, the Plan Commission members could not be heard. He said it occurs during Council meetings too and asked that staff look at other options. Alderman Marek also noted that Councilmen have to lean into their microphones and perhaps different microphones are needed. Mr. Olson asked the Facilities Manager to look into this and to price other options.

There was no further business and the meeting adjourned at 6:22pm.

Respectfully transcribed by Marlys Young, Minute Taker