

Yorkville Public Library
Board of Trustees Meeting
Monday, November 10, 2025 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The Library Board of Trustees meeting was called to order at 7:00pm by President Theron Garcia, roll was called and a quorum was established.

Roll Call:

Tara Schumacher-yes, Jason Hedman-yes, Keri Pesola-yes, Jackie Milschewski-yes, Wendy Gatz-yes, Ryan Forristall-yes, Theron Garcia-yes, Sharon Mix-yes, Valerie Burd-yes

Others Present:

Library Director Shelley Augustine, Tiffany Forristall (7:19pm)

Recognition of Visitors: Ms. Garcia recognized staff.

Amendments to the Agenda: None

Presentations: None

Approval of Minutes: October 13, 2025 Library Board of Trustees

Ms. Augustine noted 2 corrections on page 1: Kathi Murphy should be Kathi Bell. Motion by Ms. Milschewski and second by Ms. Garcia, to approve the minutes as corrected. Roll call: Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes, Mix-yes, Burd-yes, Schumacher-yes. Carried 9-0.

Correspondence: None

Public Comment: None

Friends of the Library Report:

Ms. Mix presented the report on behalf of the Friends of the Library. She gave the treasurer's report information and a projection of this year's fundraising amounts which will be similar to the money raised last year. Friends of the Library were represented at the Midland Bank Community Day, the Maciano's Pizza fundraiser yielded \$827, twelve members unpacked the new meeting room chairs, a free-will donation box is available when the Friends sponsor any event, the Friends participated in and provided snacks for the recent Trivia Night and a raffle basket will be featured at the second book sale in March. Mini golf will be suspended this fiscal year but will be discussed next year, a meeting for Tablesapes will be held this week and merchandise is still available.

Staff Comment: None

Report of the Treasurer:

Financial Statement & Payment of Bills

Treasurer Milschewski noted there is a corrected Bill List Summary and the final payment for the chiller was made in the amount of \$23,000.

Payment of Bills

Treasurer Milschewski entertained a motion to approve the corrected bill list and pay the bills as presented, second by Ms. Garcia.

\$ 50,765.92	Accounts Payable
\$ 49,773.74	Payroll
\$100,539.66	Total

Roll call: Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes, Mix-yes, Burd-yes, Schumacher-yes, Hedman-yes. Carried 9-0.

Report of the Library Director:

Director Augustine reported the following:

1. She pointed out the brochure featuring the new mobile app.
2. Book supplier Baker & Taylor is closing their doors and a new account has been set up with a new company until a permanent supplier is found. Baker and Taylor also provided e-book service which will be migrated to the Palace Project which has a better e-license with access to e-book titles.
3. Received several e-rate bids through the consultant to replace switches in the IT room. Trustee Hedman assisted with evaluation of the bids and it was re-bid to include installation and configuration and a local vendor will be chosen.
4. The lighting vendor is looking at options for ceiling fixtures as they prefer not to retrofit the present ones as they are not up to standards.
5. Staff members were able to use a pair of jumper cables from the "Library of Things" to start a patron's car when the library was closing.
6. There has been a lot of inter-action with the banned book post on social media.
7. Director met with White Oak Library District's Foundation who has an interest in the tablespace project.
8. A full-time staff member has been out on medical leave and Ms. Augustine thanked her staff for stepping up to help in her absence.
9. Director has been invited to a planning meeting with Kendall County Semiquincentennial group to coordinate plans for the 250 years of the Declaration of Independence.
10. Last month the Chamber reached out to library to assist with BizBoo during inclement weather. They needed an indoor spot for vendors and the library set up 6 tables for them. Ms. Augustine said she will ask to participate in this manner next year as it was great exposure for the library.

City Council Liaison: None

Standing Committees: None

Unfinished Business: None

New Business:

Review Illinois Public Library Standards: Marketing & Promotions, Advocacy & Community Engagement, Information Services, Programming

Ms. Augustine continued this review process from previous meetings and discussed the library's progress in each of the 4 categories shown above. She noted that some of the library policies will need to be updated.

Demonstration of the iLEAD Trustee Training portal

<https://www.ileadtrustee.org/ilead-trustee/>

A Senate resolution has recently been passed that expresses their opinion and is highly recommended to expand trustee training opportunities on governance, ethics and policy matters. Ms. Augustine said each Trustee needs to set up an "L2" account to access the training being offered. She will email instructions to each Trustee again.

Executive Session: None

New Business cont. None

Adjournment:

There was no further business and Ms. Garcia moved and Ms. Milschewski seconded to adjourn. Unanimous voice vote approval, adjourned at 7:43pm.

Minutes respectfully submitted by Marlys Young, Minute Taker