

**UNITED CITY OF YORKVILLE  
ADMINISTRATION COMMITTEE MEETING  
Wednesday, July 16, 2025 6:00pm  
East Conference Room, #337  
651 Prairie Pointe Drive, Yorkville, IL**

**Committee Members In Attendance:**

Chairman Rusty Corneils  
Alderman Ken Koch

Alderman Matt Marek

Absent: Alderman Chris Funkhouser

**Other City Officials In Attendance:**

Assistant City Administrator Erin Willrett  
Finance Director Rob Fredrickson

**Others in Attendance:** None

The meeting was called to order at 6:00pm by Chairman Rusty Corneils

**Citizen Comments:** None

**Minutes for Correction/Approval:** May 21, 2025

The minutes were approved as presented.

**New Business:**

***1. ADM 2025-23 Budget Reports for May and June 2025***

Finance Director Fredrickson said it is still early in the new FY, so there is nothing new to report at this time.

***2. ADM 2025-24 Treasurer's Reports for May and June 2025***

Finance Director Fredrickson reported the following revenues:

	<u>May '25</u>	<u>June '25</u>
YTD Revenues:	\$3,726,024	\$12,533,878
YTD Expenses	\$2,258,283	\$ 9,583,265

These move to the consent agenda.

***3. ADM 2025-25 Review of Invoices Between \$5,000 and \$25,000***

- a. May 27, 2025 Bill List
- b. June 10, 2025 Bill List
- c. June 24, 2025 Bill List
- d. July 8, 2025 Bill List

Mr. Fredrickson said these are a review of already approved invoices by City Council. Alderman Marek asked about the Gardiner Koch and Weisberg invoice and if they are billed quarterly or as they do work. It is a monthly invoice, said Mr. Fredrickson. This is informational.

***4. ADM 2025-26 Website Reports for May and June 2025***

Ms. Willrett said visits are on the upswing on the website and social media for the many events scheduled through summer.

***5. ADM 2025-27 Fiscal Year 2026 Computer Purchase***

Ms. Willrett said this is part of the computer replacement schedule that was begun in 2019 and new ones are purchased on an annual basis. Thirty-one laptops and docking stations and 4 monitors will be purchased. It went out to bid and the low bidder was Paragon at \$43,728.34 and she recommended approval. Alderman Koch asked about the disposition of the old computers. They are recycled or kept to use in other capacities. This moves forward to the regular agenda.

**Old Business:** None

**Additional Business:** None

There was no further business and the meeting adjourned at 6:05pm.

Respectfully transcribed by Marlys Young, Minute Taker