

**Agenda**  
**Yorkville Public Library**  
**Board of Trustees Meeting**  
**February 10, 2025, at 7:00 P.M.**  
**Michelle Pfister Meeting Room**  
**902 Game Farm Road, Yorkville, IL 60560**

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Presentations
5. Approval of Minutes
6. Correspondence
7. Public Comment
8. Friends of the Library Report
9. Staff Comment
10. Report of the Treasurer: Financial Statement & Approve Payment of Bills
11. Report of the Library Director
12. City Council Liaison
13. Standing Committees: Policy Committee Report on 2/3/25 meeting  
Finance Committee Report on 1/22/25 meeting  
Finance Committee Report on 2/10/25 6:00 meeting
14. Unfinished Business:
15. New Business: Discussion/approval of Policy Committee Report of:
  - Circulation Policy
  - Collection Development Policy
  - Library Service Policy
  - Internet PolicyDiscussion/approval of FY26 Budget  
  
Discussion/approval of Library closing on Sept, 26, 2025 for staff to attend PUG Day Conference
16. Other
17. Executive Session: (if needed)
  1. 1 For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
18. New Business (continued)
19. Adjournment

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# DRAFT

**Yorkville Public Library**  
**Board of Trustees Meeting**  
**Monday, January 13, 2025 7:00pm**  
**Michelle Pfister Meeting Room**  
**902 Game Farm Road, Yorkville, IL**

The Board of Trustees meeting was called to order at 7:00pm by President Theron Garcia, roll was called and a quorum was established.

**Roll Call:**

Jackie Milschewski-yes, Wendy Gatz-yes, Ryan Forristall-yes, Theron Garcia-yes, Sharon Mix-yes, Tara Schumacher-yes, Jason Hedman-yes, Keri Pesola-yes

**Staff Present:**

Library Director Shelley Augustine

**Others Present:**

Friends of Library President Kathi Murphy

**Recognition of Visitors:**

President Garcia recognized staff and guests.

**Amendments to the Agenda:** None

**New Trustee Oath of Office:**

New Trustee Sharon Mix recited the Oath of Office to serve on the Library Board and President Garcia welcomed her as a new Board member.

**Presentations:** None

**Approval of Minutes:** December 9, 2024

Moved by Ms. Garcia, seconded by Ms. Milschewski to approve the minutes as presented. Roll call: Gatz-yes, Forristall-yes, Garcia-yes, Mix-yes, Schumacher-yes, Hedman-yes, Pesola-yes, Milschewski-yes. Carried 8-0.

**Correspondence:** None

**Public Comment:** None

**Friends of the Library Report:**

Kathi Murphy reminded all of the Mini-Golf on February 2<sup>nd</sup>. This is the 11<sup>th</sup> mini-golf event. Many raffle baskets have been received and the setup for the event is the Saturday prior to the 2<sup>nd</sup>.

**Staff Comment:** None

**Report of the Treasurer:****Financial Statement**

Treasurer Milschewski said there was nothing outstanding to report for the month.

**Payment of Bills**

Ms. Milschewski moved to pay the bills as follows and President Garcia seconded.

Accounts Payable:	\$31,520.94
Payroll:	\$39,565.06
Total:	\$71,086.00

Roll call: Forristall-yes, Garcia-yes, Mix-yes, Schumacher-yes, Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Carried 8-0.

**Report of the Library Director:**

Ms. Augustine reported the following:

1. Friends of the Library meeting was today and she reported on the sponsors for the mini-golf event, raffle tickets sold and pre-sale tickets.
2. Tablescape fundraiser will be held April 5, planning meetings to be held. Friends gave money for new table skirts. Twelve non-profit groups will benefit from proceeds.
3. Friends approved money to start second Dungeons & Dragons group. It is a popular program with a wait list to join the group.
4. Most popular program is chair yoga, ELL is second, Dungeons & Dragons third most popular.
5. A Magic the Gathering group may be created with possible funding from outside group.
6. A "Your Friend in Health" series will start.
7. Partnering with Conservation Foundation on a series about the Fox River.
8. Installation of chiller postponed to January 20-21.
9. Ordered new carpet runners and desk mats to protect carpet.
10. Attended annual legislative meeting in DeKalb, had opportunity to speak with district legislators.
11. Per capita grant submitted.
12. Handouts of policy updates including Mission and Vision Statement and Freedom of Information Guide.
13. Handout for UDEMY which offers various on-line classes for library card holders.
14. Provided list of updated committee assignments.

**City Council Liaison:** None

**Standing Committees:** None

**Unfinished Business:** None

**New Business:****Set Finance Committee Meeting for FY26 Budget Planning**

Ms. Augustine said this meeting is needed to start budget planning for FY26 and the budget must be approved by the April meeting. It was decided to meet Wednesday, January 22. A second meeting will be held to meet with Finance Director Rob Fredrickson and to finalize a draft.

**Set Policy Committee Meeting to Review/Draft Policy Updates**

It was decided to meet on February 3 at 6pm.

**Other Business:** None

**Executive Session:** None

**Adjournment:**

There was no further business and the meeting was adjourned at 7:19pm on a motion by Ms. Garcia and second by Ms. Milschewski. Approved unanimously on a voice vote.

Minutes respectfully submitted by Marlys Young, Minute Taker

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# DRAFT

**Yorkville Public Library**  
Library Board Room  
Finance Committee Meeting  
Wednesday, January 22, 2025 - 6:00pm  
902 Game Farm Road

The meeting was called to order at 6:00pm by Chairperson Jackie Milschewski.

**Roll Call:**

Jackie Milschewski-yes, Jason Hedman-yes, Sharon Mix-yes, Tara Schumacher (6:01pm)

Absent: Wendy Gatz

**Others Present:** Shelley Augustine-Library Director

**Recognition of Visitors:** None

**Public Comment:** None

**New Business:**

**FY26 Budget Planning**

The committee reviewed the 2026 preliminary budget which included additional proposals sent to Finance Director Rob Fredrickson. Those included a 5% COLA increase for staff, a full-time person with a \$46,000 salary + benefits and 2 new part-time clerk positions at 20 hours per week. Each clerk would be paid about \$16,400. These are included in the expenditures in the operating budget.

Mr. Hedman asked how the 5% COLA was determined. Ms. Augustine said she looked at the CPI for 2024 and hiring is still done at minimum wage and she is still trying to reach the competitive rate. He also asked about the impact of a 5% vs. 3% increase. Ms. Augustine said the requested full-time position for a Marketing Outreach person could be scaled back if necessary. This position is included in the Strategic Plan. The former outreach person was paid \$15,800 as a part-time position.

Director Augustine reviewed the line items of the budget with the committee as follows:

**OPERATIONS FUND**

Debt Service: now completed

Training & Conference: Increase to \$3,000 since one goal is to have more department head development.

Travel & Lodging: Increase to \$500 as a result of more training and conferences.

Automation: Currently at \$26,000 (PrairieCat cost), there is a conference next week, Director will find out if there is increase.

Office Cleaning: Increase to \$27,000 based on contract.

Outside Repair & Maintenance: Remains same.

Buildings & Ground Chargeback: Increase from \$8,000 to \$11,000 due to COLA and increased hours for maintenance person.

Professional Services: Keep the amount shown, provides buffer if space planning consultant hired.

Paying Agent Fees: Removed since bonds have been paid.

Books: Line item being gradually removed from Capital Spending.

### **CAPITAL FUND REVENUES:**

Development Fees: Shows \$50,000 in development fees, estimated to finish year at \$90,000.

### **CAPITAL FUND EXPENDITURES**

Computer Equipment & Software: Estimated expenses of \$42,000 vs. 29,000, includes 10 computers, 4 switches, but no need to upgrade access points.

Security Cameras: Decided not all cameras needed, will remove some and lower budget figure to \$29,000/\$30,000.

Books: Expenses will go into General Fund next year.

Building Improvements: Budget shows \$115,000, proposed amount of \$85,000. Director had a meeting with city today and the lighting upgrades likely won't happen this year. \$55,000 is estimate for the final phase of lighting. HVAC needs to be replaced in the Michelle Pfister Meeting Room--it is recommended the two units and condensers from 1990 be replaced. Facilities Manager got quote of \$30,000, and will get another, will have to go to bid. The lighting upgrade and HVAC replacements total \$85,000 Ms. Augustine suggests for the budget.

IT: Suggestion to think about outsourcing IT needs.

### **Other Discussion--Staffing Hours:**

The committee discussed increasing library hours in the evening or weekend. Ms. Augustine said staffing would be easier in the evening and that 4 people would be needed at night. She will ask night employees to track the number of people coming to the library in the evening. She added that some libraries are not open on Sundays. It was also noted that closing at 7pm limits some library programming and that programs have been increased by 46% over the previous year.

State standards also show that the library is below the recommended number of employees which is 13.75 opposed to the current level of 10.8. The budget impact with either 3% or 5% would need to be considered as well. This will be discussed with the Finance Director. Ms. Milschewski said she would prefer a salary increase in an effort to retain employees. It was also noted that a special census will possibly be done and the city may become home-rule. This could have an impact on the library and also increase the per capita funds. The committee will address this with the Finance Director.

Space planning and increased staffing are 2 of the Strategic Plan goals. Space planning will be part of next year's budget.

Mr. Hedman asked about staff turnover compared to other libraries and Ms. Mix asked about the comparison of part-time salaries. Ms. Augustine will research this. She would also like to create pay scales and pay grades and include in job descriptions. Mr. Hedman noted there is a new law that now requires that information be included in job descriptions.

At this time, only COLA increases are given and no merit-based. If merit raises are given, evaluations must be done—which they currently are. Ms. Schumacher said that the Library Director's salary is an important part of budgeting and that the Personnel Committee should be part of this as well, since they need to know what funds are available when determining the Director's increases.

Next Steps: Ms. Augustine will meet with Finance Director Fredrickson after the mini golf event to review the budget and then invite him to the next committee meeting. This committee will meet again on February 10<sup>th</sup> at 6pm, just prior to the Board meeting. The budget must be approved by the April Board meeting.

**Executive Session:** None

**Adjournment:**

There was no further business and the meeting adjourned at 6:43pm on a motion by Ms. Milschewski and second by Ms. Schumacher.

Minutes respectfully submitted by Marlys Young, Minute Taker

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# DRAFT

**Yorkville Public Library**  
**Policy Committee Meeting**  
**Monday, February 3, 2025 6:00pm**  
**902 Game Farm Road – Michelle Pfister Meeting Room**

The Policy Committee meeting was called to order at 6:00pm by Chairperson Keri Pesola, roll was called and a quorum was established.

**Roll Call Committee Members:** Tara Schumacher-yes, Keri Pesola-yes  
Absent: Theron Garcia

**Others Present:**  
Library Director Shelley Augustine

**Recognition of Visitors:** None

**Public Comment:** None

**New Business:**  
**Review and Draft Change Recommendations for the Full Board on the Following Policies**  
**Circulation**  
**Collection Development**  
**Library Service**  
**Internet**

Chairman Pesola stated the reason for this meeting was to update the policies listed above. The most notable changes are listed below. Other minor changes were also made.

**Circulation Policy:**

**Eligibility for Library Service:**

--Point D--Cards for Kids is now mandated and info is posted on website.

**Loan Regulations and Fees:**

--Point G--Will look at action for sending patrons to collection of fines for certain delinquent materials

**Circulation:**

--Point D--Study room reservations info added under "Tutoring Guidelines & Procedures"

--Recommend removal of Non-profit policy

--Point J--Cellular Phone policy changed to allow usage in the library

**Collection Development Policy:**

This was revised in 2022.

--Point A: Commitment to Intellectual Freedom: States that selection of items in the library does not constitute endorsement.

--Point C: Spells out staff roles.

--Point E: Censorship—the Request for Reconsideration form will be re-attached to the policy.

### **Library Service Policy:**

#### **Library Services**

- Point A: Library Tours—spells out scheduling, who can provide tour, supervision, other rules.
- Point B: Programming Policy—info on how presenters are selected, ADA info.
- Point D: Friends of the Library— have own bi-laws, own entity and Board, etc.

#### **The Public**

- Point A: Patron Use and Behavior Policy—this was updated in 2022, attorney approved the language. Will remove Point 15 regarding Covid--can be revisited if needed. Last paragraph is discussed later in policy (discusses expulsion from library or police contact if needed.)
- Face Coverings/Face Mask Requirement--will be removed from policy.
- Point B: Volunteers--library does not accept court-ordered volunteers.
- Point C: Renamed “Americans with Disabilities Act Compliance”, vetted by attorney 2022.
- Point D: Homebound Library Service—provided by Circulation Manager. Suggested that there be no limits on number of materials delivered during once-a-month deliveries. If an outreach person is hired, deliveries could become part of their job. Ms. Schumacher asked if volunteers could do deliveries—employee does go on regular basis.
- Point E: Unattended Children in the Library—committee discussed age requirements, Chief of Police says there is no law. Director looked at 12 libraries and found age ranges of 7-10 years old, will provide list of other libraries and ages. **Decided to have full Board discussion and also on age range of responsible caregiver, possibly age 14??** If a youth is still in library at closing, parent/caregiver to be contacted or Police Department. Two staff members will remain with child, staff never allowed to transport.

### **Internet and Computer Use Policy:**

Ms. Augustine said this policy lists the responsibilities of patrons while using the library wi-fi.

#### **Filtering:**

- Point D: Filtering--added this since government funding was received for internet services, types of filtering are listed.
- Point F: Social Media Policy—this policy was completely revised, discusses how it's monitored by staff and items that are not allowed.

The revisions to these policies will be presented to the Board of Trustees at their next meeting.

**Executive Session:** None needed

**New Business cont.** None

### **Adjournment:**

There was no other business and the meeting was adjourned at 6:51pm on a motion by Ms. Pesola and second by Ms. Schumacher.

Minutes respectfully submitted by Marlys Young, Minute Taker

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900157	FNBO	FIRST NATIONAL BANK OMAHA			01/25/25		
	012525-J.BEHLAND	12/31/24	07	TRIBUNE-DMYF LLLP PH NOTICE		90-234-00-00-0011	1,576.75
			08	TRIBUNE-DMYF LLLP PH NOTICE		90-234-00-00-0011	744.91
			09	TRIBUNE-ANNUAL TREASURER RPRT		01-110-54-00-5426	1,428.00
			10	IML-MEMBERSHIP DUES		01-110-54-00-5460	1,750.00
				INVOICE TOTAL:			7,346.98 *
	012525-J.GALAUNER	12/31/24	01	BSN#928363174-BASKETBALL		79-795-56-00-5606	1,140.00
			02	COACHES SHIRTS		** COMMENT **	
				INVOICE TOTAL:			1,140.00 *
	012525-J.JENSEN	12/31/24	01	IACP-LIFE ACTIVE MEMBERSHIP		01-210-54-00-5460	220.00
			02	DUES		** COMMENT **	
				INVOICE TOTAL:			220.00 *
	012525-J.NAVARRO	12/31/24	01	AMAZON-FILTERS		24-216-56-00-5656	18.63
			02	AMAZON-ROLL ADHESIVE		24-216-56-00-5656	14.34
			03	AMAZON-CEILING FIXTURE		24-216-56-00-5656	149.99
			04	AMAZON-PAPER TOWELS		24-216-56-00-5656	75.40
			05	FERGUSION-PAPER TOWELS		24-216-56-00-5656	218.15
			06	FOX VALLEY FIRE-FAID TESTING		24-216-54-00-5446	900.00
			07	AT CITY HALL		** COMMENT **	
			08	AMAZON-TRASH BAGS		24-216-56-00-5656	127.84
			09	AMAZON-CABINET CLIPS		24-216-56-00-5656	14.98
			10	TEE JAY SERVICE-CITY HALL		24-216-54-00-5446	450.00
			11	MAIN ENTERENCE DOOR REPAIR		** COMMENT **	
			12	GLOBAL-STEEL OUTDOOR ASHTRAY		24-216-54-00-5446	243.44
				INVOICE TOTAL:			2,212.77 *
	012525-J.WEISS	12/31/24	01	AMAZON-SENSORY WALL PANEL		82-820-56-00-5610	99.99
			02	AMAZON-DISPOSABLE COFFEE CUPS		82-000-24-00-2480	19.02
				INVOICE TOTAL:			119.01 *
	012525-K.BALOG	12/31/24	01	ACCURINT-NOV 2024 SEARCHES		01-210-54-00-5462	200.00
			02	COMCAST-11/15-12/14 INTERNET		24-216-54-00-5446	830.00
			03	AMAZON-KEY TAGS, CABINET, DESK		01-210-56-00-5610	157.22
			04	CALENDAR		** COMMENT **	
				INVOICE TOTAL:			1,187.22 *
	012525-K.BARKSDALE	12/31/24	01	ADOBE-MONTHLY CREATIVE CLOUD		01-220-54-00-5462	59.99
			02	FEE		** COMMENT **	
			03	AACE-MEMBERSHIP DUE RENEWAL		01-220-54-00-5460	100.00
				INVOICE TOTAL:			159.99 *
	012525-K.GREGORY	12/31/24	01	RED CROSS-BLOODBORNE PATHOGENS		79-795-54-00-5412	31.50
			02	TRAINING		** COMMENT **	
				INVOICE TOTAL:			31.50 *

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900157	FNBO	FIRST NATIONAL BANK OMAHA			01/25/25		
	012525-M.BARBANENTE	12/31/24	02	TARGET-STORAGE BINS		79-795-56-00-5606	11.95
						INVOICE TOTAL:	47.95 *
	012525-M.CARYLE	12/31/24	01	CONSTANT CONTACT-PROBATION		01-210-54-00-5462	122.40
			02	SERVICES		** COMMENT **	
			03	GJOVIKS#449031-REPLACE TIRE		01-210-54-00-5495	289.85
			04	GJOVIKS#449072-OIL CHANGE,		01-210-54-00-5495	587.85
			05	BRAKE REPAIR		** COMMENT **	
			06	GJOVIKS#449093-OIL CHANGE		01-210-54-00-5495	58.43
			07	GJOVIKS#449107-OIL CHANGE		01-210-54-00-5495	59.09
			08	GJOVIKS#448728-REPLACE TIRES		01-210-54-00-5495	560.65
			09	GJOVIKS#449386-REPLACE BRAKES		01-210-54-00-5495	693.24
			10	GJOVIKS#449567-OIL CHANGE		01-210-54-00-5495	59.99
			11	GJOVIKS#446135-REPLACE BATTERY		01-210-54-00-5495	282.35
			12	JEWEL-NAPKINS, PLATES, ICE		01-210-56-00-5650	23.72
			13	MENARDS#121024-EXTREME STRIPS		01-210-56-00-5620	3.28
			14	ILLINOIS LAW-2025 LEAS		01-210-54-00-5412	400.00
			15	CONFERENCE REGISTRATION		** COMMENT **	
						INVOICE TOTAL:	3,140.85 *
	012525-M.CISIJA	12/31/24	01	AMAZON-BANKERS BOXES, TISSUE,		01-110-56-00-5610	89.79
			02	BINDER CLIPS		** COMMENT **	
			03	KEND PRINT-NAME PLATES-CROUCH		01-110-56-00-5610	21.90
			04	KEND PRINT-NAME PLATES-CASTALD		01-110-56-00-5610	21.90
			05	KEND PRINT-NAME PLATES-HANSEN		01-110-56-00-5610	21.90
						INVOICE TOTAL:	155.49 *
	012525-M.CURTIS	12/31/24	01	AMAZON-PAINTING CANVAS		82-000-24-00-2480	19.13
						INVOICE TOTAL:	19.13 *
	012525-M.MCGREGORY	12/31/24	01	WELSTAR-NITROGEN		51-510-56-00-5638	34.02
			02	MENARDS#121124-TOOL BOX, TARPS		51-510-56-00-5630	127.26
			03	SIUE-VIRTUAL ERTC CLASS		51-510-54-00-5412	300.00
			04	MENARDS#120324-TORCH KIT		51-510-56-00-5630	74.99
			05	MENARDS#121224-DRIVE SET, TARP		51-510-56-00-5620	26.95
			06	MENARDS#121824-TREAD TAPE		51-510-56-00-5620	10.99
			07	MENARDS#122024-HOOK RAFTER		51-510-56-00-5620	8.33
						INVOICE TOTAL:	582.54 *
	012525-M.NELSON	12/31/24	01	MENARDS#121724-USB DRIVES		01-210-56-00-5620	12.13
			02	AMAZON-FLASH DRIVES		01-210-56-00-5620	49.04
						INVOICE TOTAL:	61.17 *
	012525-M.SENG	12/31/24	01	MENARDS#121024-PICK UP TOOLS,		01-410-56-00-5620	101.42
			02	PAINT MARKERS, PUTTY KNIFE,		** COMMENT **	

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900157	FNBO	FIRST NATIONAL BANK OMAHA			01/25/25		
	012525-M.SENG	12/31/24	03	THREADLOCKERS, WRENCH		** COMMENT **	
			04	MENARDS#120224-WOOD BUNDLE		01-410-56-00-5620	21.58
			05	JX TRUCK CENTER-BULB TYPE TRIM		01-410-56-00-5628	403.58
						INVOICE TOTAL:	526.58 *
	012525-M.WARD	12/31/24	01	YORK POST-POSTAGE		82-820-54-00-5452	13.77
						INVOICE TOTAL:	13.77 *
	012525-P.LANDA	12/31/24	01	MENARDS#120424-SOCKET		79-790-56-00-5640	37.86
			02	EXTENSION, CLAMPS		** COMMENT **	
			03	MENARDS#121324-CLEANERS		79-790-56-00-5620	37.95
			04	RIVERVIEW-ALIGNMENT		79-790-54-00-5495	99.95
						INVOICE TOTAL:	175.76 *
	012525-P.LEGENDRE	12/31/24	01	CARROLL-WOOD BUNDLE		51-510-56-00-5665	224.00
			02	MENARDS#121924-SCRAPER,TAPE		51-510-56-00-5620	18.73
			03	MENARDS#120724-3 IN 1 TOOL,		51-510-56-00-5620	44.98
			04	FLASHLIGHT		** COMMENT **	
						INVOICE TOTAL:	287.71 *
	012525-P.MCMAHON	12/31/24	01	GALLS-SERVICE BOOTS		01-210-56-00-5600	161.49
			02	STEVENS-EMBROIDERY		01-210-56-00-5600	20.00
			03	PETTIBORNE-IDS		01-210-54-00-5430	57.00
			04	WASH HOUSE-PATCHES APPLIED		01-210-56-00-5600	118.56
			05	OHERRON-SERVICE UNIFORM		01-210-56-00-5600	649.35
			06	AMAZON-PATROL BAG		01-210-56-00-5620	60.00
			07	AMAZON-GEAR BELTS, FLASHLIGHT		01-210-56-00-5600	338.67
			08	HOLDERS		** COMMENT **	
						INVOICE TOTAL:	1,405.07 *
	012525-P.RATOS	12/31/24	01	AMAZON-PHONE CHARGER		01-220-56-00-5620	21.99
			02	AMAZON-HOT CHOCOLATE PODS		01-220-56-00-5620	20.99
			03	AREA 47 TOWING-ROADSIDE TOW		01-220-54-00-5490	100.00
						INVOICE TOTAL:	142.98 *
	012525-P.SCODRO	12/31/24	01	ILAWWA-VIRTUAL WATER		51-510-54-00-5412	343.00
			02	DISTRIBUTION TRAINING		** COMMENT **	
			03	MENARDS#121224-GLOVES		51-510-56-00-5600	13.96
			04	MENARDS#121024-PLIER, BLADES		51-510-56-00-5630	18.46
			05	MENARDS#120324-FAUCET COVER		51-510-56-00-5620	2.78
			06	MENARDS#121124-FAUCET COVER		51-510-56-00-5620	2.78
			07	HOME DEPO-METAL CUTOFF		51-510-56-00-5620	9.87
						INVOICE TOTAL:	390.85 *
	012525-R.BEDFORD	12/31/24	01	FARM&FLEET-UTILITY CLEVIS		01-410-56-00-5620	12.58

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900157	FNBO	FIRST NATIONAL BANK OMAHA			01/25/25		
	012525-R.HODOUS	12/31/24	02	COUPLER		** COMMENT ** INVOICE TOTAL:	165.83 *
	012525-R.HORNER	12/31/24	01	FLATSOS#34033-2 TIRES	79-790-54-00-5495		500.00
			02	AMAZON-COMPASS, FOLDERS, THREAD	79-790-56-00-5630		59.55
			03	CHECKER	** COMMENT **		
			04	MENARDS#122324-GAS CAN, D-RINGS	79-790-56-00-5640		80.93
					INVOICE TOTAL:		640.48 *
	012525-R.MIKOLASEK	12/31/24	01	3D LESSONS-DISPUTED CHRG CR	01-000-24-00-2440		-5.99
			02	3D LESSONS-DISPUTED CHRG CR	01-000-24-00-2440		-6.99
			03	3D LESSONS-DISPUTED CHRG CR	01-000-24-00-2440		-7.99
			04	3D LESSONS-DISPUTED CHRG	01-000-24-00-2440		6.99
					INVOICE TOTAL:		-13.98 *
	012525-R.WOOLSEY	12/31/24	01	AMAZON-DOOR KNOB BAGS	01-120-54-00-5462		13.56
			02	AMAZON-DOOR KNOB BAGS	51-510-54-00-5462		20.34
			03	AMAZON-DOOR KNOB BAGS	52-520-54-00-5462		5.99
					INVOICE TOTAL:		39.89 *
	012525-S.AUGUSTINE	12/31/24	01	AMAZON-MONITORS & STANDS	82-820-56-00-5635		310.74
			02	AMAZON-CHAIR MATS	82-820-56-00-5610		439.96
			03	TRIBUNE-SUBSCRIPTION BALANCE	82-820-54-00-5460		13.15
			04	TARGET-POWER STRIPS	82-820-56-00-5635		44.97
			05	AMAZON-HDMI ADAPTERS	82-820-56-00-5635		12.99
			06	AMAZON-TOILET BOWL CLEANER	82-820-56-00-5621		151.83
			07	AMAZON-HEAT GUN KIT	82-820-56-00-5610		24.99
			08	MACIANOS-STAFF MEAL	82-820-56-00-5676		113.62
			09	QUILL-TISSUE, PAPER TOWELS	82-820-56-00-5621		557.66
			10	QUILL-CHARCOAL, MATS	82-820-56-00-5620		396.60
			11	AMAZON-LABELS	82-000-24-00-2480		56.81
			12	QUILL-WALL MOUNT SANI NAP	82-820-56-00-5621		69.08
			13	QUILL-CHARCOAL	82-820-56-00-5620		487.20
			14	LIBRARIES FIRST-MUSEUM	82-820-54-00-5460		110.00
			15	ADVANTURE PASS	** COMMENT **		
			16	MOBILE CITIZEN-HOTSPOT RENEWAL	82-820-54-00-5440		960.00
			17	MOBILE CITIZEN-HOTSPOT	82-820-54-00-5440		70.00
			18	REACTIVATION	** COMMENT **		
			19	SALESFORCE-NO SMOKING POSTER	82-820-54-00-5462		45.42
					INVOICE TOTAL:		3,865.02 *
	012525-S.IWANSKI	12/31/24	01	AMAZON-KNITTING KIT	82-000-24-00-2480		0.75
			02	YORK POST-POSTAGE	82-820-54-00-5452		9.51
			03	AMAZON-THERMAL PAPER	82-820-56-00-5621		62.77
			04	AMAZON-BATTERIES, PENCILS	82-820-56-00-5610		45.75

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900157	FNBO	FIRST NATIONAL BANK OMAHA			01/25/25		
	012525-S.IWANSKI	12/31/24	05	AMAZON-DAILY PLANNERS		82-820-56-00-5610	21.49
			06	YORK POST-POSTAGE		82-820-54-00-5452	13.91
			07	YORK POST-POSTAGE		82-820-54-00-5452	9.51
				INVOICE TOTAL:			163.69 *
	012525-S.MENDEZ	12/31/24	01	AMAZON-BADGE HOLDERS		01-220-56-00-5620	13.47
			02	AMAZON-PHONE CASE, DESK MAT		01-220-56-00-5620	40.63
				INVOICE TOTAL:			54.10 *
	012525-S.REDMON	12/31/24	01	AT&T-12/24-01/23 INTERNET FOR		79-795-54-00-5440	146.58
			02	TOWN SQUARE PARK SIGN		** COMMENT **	
			03	FUN EXPRESS-SANTA BREAKFAST		79-795-56-00-5606	64.73
			04	SUPPLIES		** COMMENT **	
			05	ARC-BLOOD BORNE PATHOGEN		79-795-54-00-5412	35.00
			06	TRAINING		** COMMENT **	
			07	RUNCO-KITCHEN SUPPLIES		79-795-56-00-5610	39.17
			08	RUNCO-LABELS, PAPER		79-795-56-00-5610	174.62
			09	AMAZON-CRICUT TRANSFER TAPE		79-795-56-00-5606	23.98
			10	RUNCO-CARDSTOCK		79-795-56-00-5610	60.39
			11	RUNCO-TP, PAPER TOWELS		79-795-56-00-5640	114.46
			12	IPRA-2025 SOARING TO NEW		79-795-54-00-5412	330.00
			13	HEIGHTS CONFERENCE		** COMMENT **	
			14	REGISTRATION-GREGORY		** COMMENT **	
			15	IPRA-2025 SOARING TO NEW		79-795-54-00-5412	330.00
			16	HEIGHTS CONFERENCE		** COMMENT **	
			17	REGISTRATION-SENDRA		** COMMENT **	
			18	LOMBARDI#50072400-SNOWGRINCH		79-795-54-00-5462	245.00
			19	WORKSHOP		** COMMENT **	
			20	SMITHEREEN-NOV 2024 PEST		79-790-54-00-5495	97.00
			21	CONTROL AT PARKS GARAGE		** COMMENT **	
			22	ARNESON#261669-NOV 2024 DIESEL		79-790-56-00-5695	128.60
			23	ARNESON#262476-OCT 2024 DIESEL		79-790-56-00-5695	135.02
			24	ARNESON#262913-NOV 2024 GAS		79-790-56-00-5695	367.09
			25	ARNESON#262112-DEC 2024 GAS		79-790-56-00-5695	380.75
			26	ARNESON#262912-NOV 2024 GAS		79-790-56-00-5695	507.37
			27	ARNESON#261670-NOV 2024 GAS		79-790-56-00-5695	573.02
			28	ARNESON#262475-OCT 2024 GAS		79-790-56-00-5695	965.45
			29	ARNESON#262841-NOV 2024 GAS		79-790-56-00-5695	382.02
			30	CUSTOM NEON-EXPERIENCE		25-225-60-00-6060	1,274.70
			31	YORKVILLE NEON SIGN		** COMMENT **	
				INVOICE TOTAL:			6,374.95 *
	012525-S.REMUS	12/31/24	01	DUNKIN-HOT CHOCOLATE		79-795-56-00-5606	49.98
			02	JEWEL-COOKIES		79-795-56-00-5606	34.94
			03	BSA TROOP 34-FIR TREES		79-795-56-00-5606	1,133.43

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900157	FNBO	FIRST NATIONAL BANK OMAHA			01/25/25		
	012525-T.HOULE	12/31/24	10	GREASE		** COMMENT ** INVOICE TOTAL:	213.74 *
	012525-T.LOWRY	12/31/24	01	MENARDS#120224-CLEANERS	79-790-56-00-5640		52.08
			02	MENARDS#120224-RETURNED	79-790-56-00-5640		-254.97
			03	SNOWFLAKE CREDIT		** COMMENT ** INVOICE TOTAL:	-202.89 *
	012525-T.MILSCHEWSKI	12/31/24	01	ILLCO-BELT	24-216-56-00-5656		24.60
			02	MENARDS#112724-RETURNED PLUG	24-216-56-00-5656		-12.78
			03	MENARDS#120324-P TRAP, GLOVES	24-216-56-00-5656		16.98
			04	MENARDS#112624-DISHWASHER	24-216-56-00-5656		18.49
			05	SUPPLY LINE		** COMMENT **	
			06	HOME DEPO-COUNTER CLEANER	24-216-56-00-5656		19.96
			07	HOME DEPO-SOCKET SET, HEATER	24-216-56-00-5656		116.88
			08	MENARDS#121624-GARBAGE BAGS	24-216-56-00-5656		25.48
			09	HOME DEPO-TOILET SEAT	82-820-54-00-5495		25.99
			10	MENARDS#121624-SCREWS,	82-820-54-00-5495		64.51
			11	WASGERS, TOILET SEAT, CASTER,		** COMMENT **	
			12	BOARDS		** COMMENT **	
			13	MENARDS#112724-BOLTS	82-820-54-00-5495		4.49
			14	ACE-BOLTS,WASHERS	24-216-56-00-5656		13.61
			15	MENARDS#120424-PAINT, SALT	24-216-56-00-5656		99.41
			16	MENARDS#120524-REACH TOOL	24-216-56-00-5656		7.98
			17	ILLCO-BELTS	24-216-56-00-5656		76.88
			18	ILLCO-BELTS	24-216-56-00-5656		249.98
			19	HOME DEPO-LIGHT BULBS	82-820-54-00-5495		68.82
					INVOICE TOTAL:		821.28 *
	012525-T.SCOTT	12/31/24	01	MENARDS#120924-SILT FENCE	79-790-56-00-5640		99.96
			02	MENARDS#122624-JACK	79-790-56-00-5630		36.39
			03	MENARDS#121224-WASHERS,	79-790-56-00-5640		24.09
			04	BATTERIES		** COMMENT **	
			05	NAPA#379677-BATTERY DEPOSIT	79-790-56-00-5640		-22.00
			06	NAPA#379671-BRAKE CYLINDER	79-790-56-00-5640		157.41
			07	NAPA#379675-BRAKE FLUID	79-790-56-00-5640		8.49
			08	NAPA#379570-STARTER	79-790-56-00-5640		145.78
			09	MENARDS#121724-STUDS	25-225-60-00-6020		34.50
			10	MENARDS#120624-SCREWS	25-225-60-00-6020		44.75
					INVOICE TOTAL:		529.37 *
					CHECK TOTAL:		102,101.23
					TOTAL AMOUNT PAID:		102,101.23

Total for all Highlighted Library Invoices: \$4,344.43

UNITED CITY OF YORKVILLE  
CHECK REGISTER

CHECK DATE: 02/10/25

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105603	ARTLIP	ARTLIP & SONS, INC.					
	213649		01/24/25	01	FURNACE REPAIR	82-820-54-00-5495	1,551.82
					INVOICE TOTAL:		1,551.82 *
					CHECK TOTAL:		1,551.82
105604	AUGUSTIS	SHELLY AUGUSTINE					
	010925-SAIL		01/09/25	01	BIMONTHLY SAIL MEETING MILEAGE	82-820-54-00-5415	49.42
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		49.42 *
	012925-DELEGATES		01/29/25	01	QUARTERLY DELEGATES ASSEMBLY	82-820-54-00-5415	108.64
				02	MEETING MILEAGE REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		108.64 *
	020125		02/01/25	01	JAN 2025 MOBILE EMAIL	82-820-54-00-5440	45.00
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		45.00 *
					CHECK TOTAL:		203.06
105605	BAKTAY	BAKER & TAYLOR					
	2038768293		12/26/24	01	BOOKS	84-840-56-00-5686	326.68
					INVOICE TOTAL:		326.68 *
	2038768759		12/26/24	01	BOOKS	84-840-56-00-5686	682.97
					INVOICE TOTAL:		682.97 *
	2038780276		12/30/24	01	BOOKS	84-840-56-00-5686	539.48
					INVOICE TOTAL:		539.48 *
	2038791618		01/08/25	01	BOOKS	84-840-56-00-5686	661.15
					INVOICE TOTAL:		661.15 *

CHECK DATE: 02/10/25

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105605	BAKTAY	BAKER & TAYLOR					
	2038808274		01/14/25	01	BOOKS	84-840-56-00-5686	1,345.84
						INVOICE TOTAL:	1,345.84 *
	2038825217		01/21/25	01	BOOKS	84-840-56-00-5686	626.79
						INVOICE TOTAL:	626.79 *
	2038843086		01/27/25	01	BOOKS	84-840-56-00-5686	329.81
						INVOICE TOTAL:	329.81 *
						CHECK TOTAL:	4,512.72
105606	DELAGÉ	DLL FINANCIAL SERVICES INC					
	83494388		01/29/25	01	MAR 2025 COPIER LEASE	82-820-54-00-5462	536.75
						INVOICE TOTAL:	536.75 *
						CHECK TOTAL:	536.75
105607	IMPACT	IMPACT NETWORKING, LLC					
	3401844		01/03/25	01	10/01/24-12/31/24 COPIER	82-820-54-00-5462	6.45
				02	CHARGES	** COMMENT **	
						INVOICE TOTAL:	6.45 *
						CHECK TOTAL:	6.45
105608	METRONET	METRO FIBERNET LLC					
	1651373-020125		02/01/25	01	FEB 2025 INTERNET	82-820-54-00-5440	124.97
						INVOICE TOTAL:	124.97 *
						CHECK TOTAL:	124.97
105609	RAILS	RAILS					

CHECK DATE: 02/10/25

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105609	RAILS	RAILS					
	13800		01/09/25	01	SWANK MOVIE LICENSE FEE-2025	82-820-54-00-5460	421.00
					INVOICE TOTAL:		421.00 *
					CHECK TOTAL:		421.00
105610	TCG	TCG SOLUTIONS, INC					
	25-0032		01/01/25	01	MONTHLY HOSTED VOIP	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
					CHECK TOTAL:		445.00
105611	TKELEVAT	TK ELEVATOR CORPORATION					
	3008333780		02/01/25	01	02/01-04/30 ELEVATOR	82-820-54-00-5495	578.82
				02	MAINTENANCE	** COMMENT **	
					INVOICE TOTAL:		578.82 *
					CHECK TOTAL:		578.82
105612	TRICO	TRICO MECHANICAL , INC					
	15295		01/29/25	01	BOILER REPAIR	82-820-54-00-5495	3,411.72
					INVOICE TOTAL:		3,411.72 *
					CHECK TOTAL:		3,411.72
105613	YBSD	YORKVILLE BRISTOL					
	146-0-011425		01/14/25	01	10/31-12/31 902 GAME FARM RD	82-820-54-00-5480	144.00
					INVOICE TOTAL:		144.00 *
					CHECK TOTAL:		144.00
105614	YOUNGM	MARLYS J. YOUNG					

CHECK DATE: 02/10/25

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105614	YOUNGM	MARLYS J. YOUNG					
	011325-LIB		01/26/25	01	01/13/25 LIB MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
	012225-LIB		01/29/25	01	01/22/25 LIB MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		170.00
					TOTAL AMOUNT PAID:		12,106.31





# UNITED CITY OF YORKVILLE

## PAYROLL SUMMARY

### January 3, 2025

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	19,568.46	-	19,568.46	1,299.34	1,437.24	22,305.04
FINANCE	15,781.59	-	15,781.59	1,047.91	1,174.76	18,004.26
POLICE	153,078.55	14,646.52	167,725.07	471.61	12,535.37	180,732.05
COMMUNITY DEV.	28,789.05	-	28,789.05	1,908.26	2,167.18	32,864.49
STREETS	26,708.70	641.69	27,350.39	1,816.09	2,019.21	31,185.69
BUILDING & GROUNDS	6,356.08	-	6,356.08	431.99	484.85	7,272.92
WATER	21,977.64	568.45	22,546.09	1,408.09	1,658.21	25,612.39
SEWER	16,141.94	-	16,141.94	1,071.81	1,186.70	18,400.45
PARKS	35,192.32		35,192.32	2,325.49	2,643.92	40,161.73
RECREATION	27,043.91	-	27,043.91	1,626.97	2,031.49	30,702.37
LIBRARY	16,804.39	-	16,804.39	770.10	1,233.34	18,807.83
TOTALS	\$ 367,442.63	\$ 15,856.66	\$ 383,299.29	\$ 14,177.66	\$ 28,572.27	\$ 426,049.22

**TOTAL PAYROLL \$ 426,049.22**



## UNITED CITY OF YORKVILLE PAYROLL SUMMARY January 17, 2025

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 1,457.34	\$ -	\$ 1,457.34	\$ -	\$ 111.49	\$ 1,568.83
ALDERMAN	4,940.00	-	4,940.00	-	377.92	5,317.92
ADMINISTRATION	19,683.51	-	19,683.51	1,306.98	1,447.39	22,437.88
FINANCE	16,040.76	-	16,040.76	1,065.10	1,194.57	18,300.43
POLICE	155,333.70	9,996.08	165,329.78	461.65	12,311.34	178,102.77
COMMUNITY DEV.	29,554.06	-	29,554.06	1,906.61	2,182.30	33,642.97
STREETS	28,341.83	1,133.53	29,475.36	1,957.17	2,180.47	33,613.00
BUILDING & GROUNDS	6,356.06	-	6,356.06	422.04	473.41	7,251.51
WATER	22,852.14	711.66	23,563.80	1,522.51	1,809.29	26,895.60
SEWER	16,141.93	-	16,141.93	1,071.82	1,186.84	18,400.59
PARKS	36,205.99	-	36,205.99	2,342.97	2,691.41	41,240.37
RECREATION	26,259.79	-	26,259.79	1,485.99	1,952.40	29,698.18
LIBRARY	17,117.58	-	17,117.58	770.10	1,257.28	19,144.96
<b>TOTALS</b>	<b>\$ 380,284.69</b>	<b>\$ 11,841.27</b>	<b>\$ 392,125.96</b>	<b>\$ 14,312.94</b>	<b>\$ 29,176.11</b>	<b>\$ 435,615.01</b>

**TOTAL PAYROLL           \$ 435,615.01**



## UNITED CITY OF YORKVILLE PAYROLL SUMMARY January 31, 2025

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	19,686.40	-	19,686.40	1,307.17	1,488.21	22,481.78
FINANCE	14,719.09	-	14,719.09	977.35	1,124.42	16,820.86
POLICE	153,809.25	2,439.49	156,248.74	461.65	11,908.57	168,618.96
COMMUNITY DEV.	30,746.54	-	30,746.54	1,993.75	2,324.91	35,065.20
STREETS	26,656.05	1,243.45	27,899.50	1,852.56	2,127.98	31,880.04
BUILDING & GROUNDS	6,356.06	-	6,356.06	422.04	486.21	7,264.31
WATER	23,172.79	1,804.38	24,977.17	1,610.71	1,904.08	28,491.96
SEWER	16,176.18	-	16,176.18	1,074.06	1,237.38	18,487.62
PARKS	34,869.88		34,869.88	2,258.92	2,660.56	39,789.36
RECREATION	29,793.22	-	29,793.22	1,523.54	2,279.20	33,595.96
LIBRARY	18,149.87	-	18,149.87	770.10	1,381.13	20,301.10
<b>TOTALS</b>	<b>\$ 374,135.33</b>	<b>\$ 5,487.32</b>	<b>\$ 379,622.65</b>	<b>\$ 14,251.85</b>	<b>\$ 28,922.65</b>	<b>\$ 422,797.15</b>

**TOTAL PAYROLL                    \$ 422,797.15**



## YORKVILLE LIBRARY BOARD

### BILL LIST SUMMARY

Monday, February 10, 2025

#### ACCOUNTS PAYABLE

Library CC Check Register ( <i>Pages 1 - 6</i> )	01/25/2025	\$ 4,344.43
Library Check Register ( <i>Pages 7 - 10</i> )	02/10/2025	12,106.31
UniMax - Dec. 2024 Office Cleaning	01/14/2025	2,106.00
IPRF - Feb 2025 Work Comp Ins	01/14/2025	1,083.28
Glatfelter - Liability Ins Premium	01/14/2025	5,218.56
Blue Cross/Blue Shield-Feb 2025 EAP	01/28/2025	7.05
Nicor -12/02/24-01/02/25 services	01/28/2025	2,502.76
<b>TOTAL BILLS PAID:</b>		<b>\$27,368.39</b>

#### PAYROLL

	<u>DATE</u>	
Bi-weekly ( <i>Page 11</i> )	01/03/2025	\$18,807.83
Bi-weekly ( <i>Page 12</i> )	01/17/2025	19,144.96
Bi-weekly ( <i>Page 13</i> )	01/31/2025	20,301.10
<b>TOTAL PAYROLL:</b>		<b>\$58,253.89</b>

**TOTAL DISBURSEMENTS: \$85,622.28**

*Please refer to previous page  
for revised Bill Summary List*



## YORKVILLE LIBRARY BOARD

### BILL LIST SUMMARY

Monday, February 10, 2025

#### ACCOUNTS PAYABLE

Library CC Check Register ( <i>Pages 1 - 6</i> )	01/25/2025	\$ 4,344.43
Library Check Register ( <i>Pages 7 - 10</i> )	02/10/2025	120,106.31
UniMax - Dec. 2024 Office Cleaning	01/14/2025	2,106.00
IPRF - Feb 2025 Work Comp Ins	01/14/2025	1,083.28
Glatfelter - Liability Ins Premium	01/14/2025	5,218.56
Blue Cross/Blue Shield-Feb 2025 EAP	01/28/2025	7.05
Nicor -12/02/24-01/02/25 services	01/28/2025	2,502.76
TOTAL BILLS PAID:		<hr/> \$135,368.39

#### PAYROLL

	<u>DATE</u>	
Bi-weekly ( <i>Page 11</i> )	01/03/2025	\$18,807.83
Bi-weekly ( <i>Page 12</i> )	01/17/2025	19,144.96
Bi-weekly ( <i>Page 13</i> )	01/31/2025	20,301.10
TOTAL PAYROLL:		<hr/> \$58,253.89

TOTAL DISBURSEMENTS: \$193,622.28

ACTIVITY THROUGH FISCAL PERIOD 09

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
01		05/01/2024		BEGINNING BALANCE					55,787.63
	AP-240525MB	05/29/2024	13	AMAZON-BOOK	FIRST NATIONAL BANK	900147	052524-M.CURTIS-B	16.95	
		05/29/2024	14	AMAZON-IR COMPRESSOR, GAMES,	FIRST NATIONAL BANK	900147	052524-S.AUGUATINE-B	662.91	
		05/29/2024	15	AMAZON-BUILDING TIYS,	FIRST NATIONAL BANK	900147	052524-S.AUGUATINE-B	167.54	
	GJ-240530LB	06/03/2024	06	May 2024 Deposits					2,323.26
				TOTAL PERIOD 01 ACTIVITY				847.40	2,323.26
02	AP-240610	06/04/2024	01	7/24/24 ANIMALS AROUND THE	DANIEL S. PETERSON	105491	7262024	600.00	
		06/04/2024	02	JAN-APR 2024 SENIOR COOKING	JESSICA YOUHANAIE	105497	2024-1	32.48	
		06/04/2024	03	JAN-APR 2024 CHAIR YOGA	JESSICA YOUHANAIE	105497	2024-2	700.00	
		06/04/2024	04	6/18/24 BUTTERFLY PRESENTATION	U OF I EXTENSION	105501	103	150.00	
		06/04/2024	05	EASY CARE NATIVES PRESENTATION	U OF I EXTENSION	105501	104	150.00	
	AP-240610M	06/05/2024	01	JAN-APR 2024 SENIOR COOKING	JESSICA YOUHANAIE	105503	2024-1-BALANCE	492.52	
	AP-240625B	06/18/2024	146	BOOKS	BAKER & TAYLOR	540812	2038240171-B	26.58	
		06/18/2024	147	BOOKS	BAKER & TAYLOR	540812	2038255942	204.26	
		06/18/2024	148	BOOKS	BAKER & TAYLOR	540812	2038268134	41.97	
	AP-240625MB	06/25/2024	267	TARGET-GIFT CARDS FOR POETRY	FIRST NATIONAL BANK	900149	062524-J.WEISS	60.00	
		06/25/2024	268	DOLLAR TREE-SUMMER PROGRAM	FIRST NATIONAL BANK	900149	062524-J.WEISS	54.25	
		06/25/2024	269	HOME DEPO-PLANTS, SOIL	FIRST NATIONAL BANK	900149	062524-S.AUGUSTINE-B	112.77	
	GJ-240629LB	07/02/2024	07	June 2024 Deposits					219.48
				TOTAL PERIOD 02 ACTIVITY				2,624.83	219.48
03	AP-240708	07/02/2024	01	BOOKS	BAKER & TAYLOR	105505	2038350113	116.65	
		07/02/2024	02	MAY-JUN 2024 COOKING CLASS	JESSICA YOUHANAIE	105512	2024-5	350.00	
		07/02/2024	03	MAY-JUN 2024 CHAIR YOGA CLASS	JESSICA YOUHANAIE	105512	2024-6	400.00	
	AP-240725M	07/19/2024	308	AMAZON-CRAFT SUPPLIES	FIRST NATIONAL BANK	900151	072524-S.AUGUSTINE	165.23	
	GJ-240731LB	08/02/2024	07	July 2024 Deposits					1,269.05
				TOTAL PERIOD 03 ACTIVITY				1,031.88	1,269.05
04	AP-240812	08/07/2024	01	IL LIBRARY PRESENTS RENEWAL	RAILS	105528	12828	685.00	
	AP-240825M	08/21/2024	382	AMAZON-FILAMENT DRYER BOX,	FIRST NATIONAL BANK	900152	082524-J.WEISS	103.88	
		08/21/2024	383	AMAZON-MUSIC PLAYERS	FIRST NATIONAL BANK	900152	082524-M.CURTIS	417.96	
	GJ-240831LB	09/03/2024	06	August 2024 Deposits					115.00
				TOTAL PERIOD 04 ACTIVITY				1,206.84	115.00
05	AP-240925M	09/25/2024	376	DOLLAR TREE-FOAM BOARD,	FIRST NATIONAL BANK	900153	092524-J.WEISS	16.25	
		09/25/2024	377	AMAZON-BOOKS	FIRST NATIONAL BANK	900153	092524-S.AUGUSTINE	157.85	
	GJ-240929LB	10/01/2024	06	Sept 2024 Deposits					1,625.09
				TOTAL PERIOD 05 ACTIVITY				174.10	1,625.09
06	AP-241014	10/08/2024	01	JUL-AUG COOKING CLASS	JESSICA YOUHANAIE	105555	2024-6-UL	350.00	
		10/08/2024	02	JULY & AUGUST CHAIR YOGA	JESSICA YOUHANAIE	105555	2024-7	350.00	
	AP-241025M	10/23/2024	403	OAKS GRILLE-AUTHOR LUNCH	FIRST NATIONAL BANK	900154	102524-J.WEISS	45.30	
		10/23/2024	404	DOLLAR TREE-OCTOBER AND	FIRST NATIONAL BANK	900154	102524-J.WEISS	30.75	
		10/23/2024	405	AMAZON-PROGRAM SUPPLIES	FIRST NATIONAL BANK	900154	102524-J.WEISS	15.96	
		10/23/2024	406	AMAZON-GAMES	FIRST NATIONAL BANK	900154	102524-S.AUGUSTINE	92.56	
	GJ-241030LB	11/01/2024	06	Oct 2024 Deposits					1,310.57
				TOTAL PERIOD 06 ACTIVITY				884.57	1,310.57

ACTIVITY THROUGH FISCAL PERIOD 09

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
07	AP-241125M	11/18/2024	416	DOLLAR TREE-TEA PARTY SUPPLIES	FIRST NATIONAL BANK	900155	112524-J.WEISS	11.00	
		11/18/2024	417	AMAZON-T-REX PROGRAM SUPPLIES	FIRST NATIONAL BANK	900155	112524-J.WEISS	53.32	
		11/18/2024	418	AMAZON-PAINTS, BRUSHES	FIRST NATIONAL BANK	900155	112524-M.CURTIS	80.86	
		11/18/2024	419	AMAZON-PAINTING CANVAS	FIRST NATIONAL BANK	900155	112524-M.CURTIS	41.98	
		11/18/2024	420	BOOK PAGE-ANNUAL SUBSCRIPTION	FIRST NATIONAL BANK	900155	112524-S.AUGUSTINE	414.00	
	GJ-241129LB	12/02/2024	05	November 2024 Deposits					268.06
				TOTAL PERIOD 07 ACTIVITY				601.16	268.06
08	AP-241225M	12/17/2024	323	TARGET-GIFT CARDS	FIRST NATIONAL BANK	900156	122524-J.WEISS	25.00	
		12/17/2024	324	TARGET-DINO TEA PARTY SUPPLIES	FIRST NATIONAL BANK	900156	122524-J.WEISS	42.66	
		12/17/2024	325	DOLLAR TREE-PROGRAM SUPPLIES	FIRST NATIONAL BANK	900156	122524-J.WEISS	71.25	
		12/17/2024	326	AMAZON-NEW YEARS SUPPLIES	FIRST NATIONAL BANK	900156	122524-J.WEISS	21.99	
		12/17/2024	327	AMAZON-CANDY BARS	FIRST NATIONAL BANK	900156	122524-J.WEISS	12.62	
		12/17/2024	328	AMAZON-FORTUNE COOKIES	FIRST NATIONAL BANK	900156	122524-J.WEISS	18.98	
		12/17/2024	329	AMAZON-EARLY CODING TOY	FIRST NATIONAL BANK	900156	122524-S.IWANSKI	40.14	
		12/17/2024	330	AMAZON-TWEEZERS	FIRST NATIONAL BANK	900156	122524-S.IWANSKI	14.71	
		12/17/2024	331	AMAZON-ANATOMY BOOK WITH DOLL	FIRST NATIONAL BANK	900156	122524-S.IWANSKI	31.74	
	GJ-241230LB	01/02/2025	05	Dec 2024 Deposits					548.86
				TOTAL PERIOD 08 ACTIVITY				279.09	548.86
09	AP-250113	01/06/2025	01	SEPT-DEC 2024 CHAIR YOGA	JESSICA YOUHANAIE	105596	2024-8	700.00	
		01/06/2025	02	SEPT-DEC 2024 COOKING CLASSES	JESSICA YOUHANAIE	105596	2024-9	700.00	
	AP-250125M	01/16/2025	374	AMAZON-DISPOSABLE COFFEE CUPS	FIRST NATIONAL BANK	900157	012525-J.WEISS	19.02	
		01/16/2025	375	AMAZON-PAINTING CANVAS	FIRST NATIONAL BANK	900157	012525-M.CURTIS	19.13	
		01/16/2025	376	AMAZON-LABELS	FIRST NATIONAL BANK	900157	012525-S.AUGUSTINE	56.81	
		01/16/2025	377	AMAZON-KNITTING KIT	FIRST NATIONAL BANK	900157	012525-S.IWANSKI	0.75	
				TOTAL PERIOD 09 ACTIVITY				1,495.71	0.00
				TOTAL ACCOUNT ACTIVITY				9,145.58	7,679.37
				ENDING BALANCE					54,321.42
				GRAND TOTAL				0.00	54,321.42
				TOTAL DIFFERENCE				0.00	54,321.42



YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2025 BUDGET REPORT  
For the Month Ended January 31, 2025

		% of Fiscal Year		8%	17%	25%	33%	42%	50%	58%	67%	75%	Year-to-Date	FISCAL YEAR 2025	
ACCOUNT NUMBER	DESCRIPTION	May-24	June-24	July-24	August-24	September-24	October-24	November-24	December-24	January-25			Totals	BUDGET	% of Budget
LIBRARY OPERATIONS REVENUES															
Taxes															
82-000-40-00-4000	PROPERTY TAXES	42,302	474,897	15,859	32,052	413,464	17,909	7,871	-	-			1,004,354	995,347	100.90%
82-000-40-00-4083	PROPERTY TAXES - DEBT SERVICE	36,392	408,548	13,643	27,574	355,698	15,407	6,772	-	-			864,034	861,408	100.30%
Intergovernmental															
82-000-41-00-4120	PERSONAL PROPERTY TAX	2,090	-	1,870	349	-	1,426	-	446	1,184			7,366	13,566	54.30%
82-000-41-00-4170	STATE GRANTS	-	31,977	-	-	-	-	-	-	-			31,977	31,761	100.68%
Fines & Forfeits															
82-000-43-00-4330	LIBRARY FINES	295	33	57	366	12	105	382	64	2			1,316	1,500	87.73%
Charges for Service															
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	1,811	-	459	4,095	379	652	1,789	800	-			9,985	10,000	99.85%
82-000-44-00-4422	COPY FEES	21	313	237	323	238	3	308	201	220			1,865	2,500	74.60%
82-000-44-00-4439	PROGRAM FEES	11	13	2	5	3	-	-	-	-			34	-	0.00%
Investment Earnings															
82-000-45-00-4500	INVESTMENT EARNINGS	2,136	1,684	2,552	3,991	3,940	4,158	5,004	4,624	2,785			30,874	15,000	205.83%
Miscellaneous															
82-000-48-00-4820	RENTAL INCOME	-	450	680	-	-	100	-	-	50			1,280	200	640.00%
82-000-48-00-4824	DVD RENTALS	-	75	-	-	-	-	-	-	-			75	-	0.00%
82-000-48-00-4850	MISCELLANEOUS INCOME	281	953	182	336	212	256	316	218	2,038			4,793	3,000	159.75%
Other Financing Sources															
82-000-49-00-4901	TRANSFER FROM GENERAL	2,281	2,281	2,668	2,281	2,281	1,330	943	1,861	6,302			22,227	28,302	78.54%
TOTAL REVENUES: LIBRARY		87,621	921,225	38,208	71,372	776,226	41,346	23,385	8,215	12,582			1,980,180	1,962,584	100.90%
LIBRARY OPERATIONS EXPENDITURES															
Salaries & Wages															
82-820-50-00-5010	SALARIES & WAGES	22,651	24,016	23,062	35,147	23,196	23,196	23,196	23,196	34,793			232,453	305,573	76.07%
82-820-50-00-5015	PART-TIME SALARIES	12,244	13,637	12,579	19,774	12,773	13,870	12,492	12,399	17,278			127,046	186,000	68.30%
Benefits															
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	1,321	1,400	1,345	2,049	1,352	1,352	1,352	1,352	2,310			13,834	19,635	70.45%
82-820-52-00-5214	FICA CONTRIBUTION	2,565	2,776	2,622	4,090	2,647	2,731	2,626	2,619	3,872			26,547	36,497	72.74%
82-820-52-00-5216	GROUP HEALTH INSURANCE	15,510	12,164	7,922	7,947	7,282	6,716	6,716	6,716	(1,173)			69,800	103,057	67.73%
82-820-52-00-5222	GROUP LIFE INSURANCE	50	43	50	50	43	64	50	57	50			457	600	76.21%
82-820-52-00-5223	DENTAL INSURANCE	1,242	621	621	621	621	621	621	621	-			5,588	7,450	75.00%
82-820-52-00-5224	VISION INSURANCE	78	78	78	78	78	78	78	78	78			705	940	74.99%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	-	-	387	-	-	387	-	-	-			774	1,500	51.60%
82-820-52-00-5231	LIABILITY INSURANCE	2,281	2,281	2,281	2,281	2,281	943	943	1,861	6,302			21,453	26,802	80.04%
Contractual Services															
82-820-54-00-5401	ADMINISTRATIVE CHARGEBACK	1,319	1,319	1,319	1,319	1,319	1,319	1,319	1,319	1,319			11,869	15,825	75.00%
82-820-54-00-5412	TRAINING & CONFERENCES	-	381	-	567	-	35	-	-	-			983	2,000	49.16%
82-820-54-00-5415	TRAVEL & LODGING	-	-	-	-	22	-	884	-	44			949	2,000	47.44%
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	-	97	-	-	-	-	-	-			97	2,000	4.85%
82-820-54-00-5440	TELECOMMUNICATIONS	-	615	615	1,060	170	615	615	170	1,645			5,505	8,500	64.76%
82-820-54-00-5452	POSTAGE & SHIPPING	-	43	217	47	20	34	331	30	47			768	1,500	51.19%
82-820-54-00-5453	BUILDING & GROUND CHARGEBACK	674	674	674	674	674	674	674	674	674			6,068	8,091	75.00%
82-820-54-00-5460	DUES & SUBSCRIPTIONS	754	2,225	1,394	15	15	44	15	286	4,267			9,016	20,000	45.08%
82-820-54-00-5462	PROFESSIONAL SERVICES	4,730	3,774	3,265	3,014	13,385	2,482	2,213	8,577	2,192			43,632	105,000	41.55%
82-820-54-00-5466	LEGAL SERVICES	-	-		338	-	-	-	-	-			338	3,000	11.25%
82-820-54-00-5468	AUTOMATION	-	-	5,383	1,215	-	5,383	-	454	5,882			18,315	26,000	70.44%
82-820-54-00-5480	UTILITIES	-	1,078	903	926	27 803	1,043	1,309	1,639	2,639			10,340	26,202	39.46%



**YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2025 BUDGET REPORT  
For the Month Ended January 31, 2025**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	8%	17%	25%	33%	42%	50%	58%	67%	75%	Year-to-Date Totals	FISCAL YEAR 2025 BUDGET	% of Budget
			May-24	June-24	July-24	August-24	September-24	October-24	November-24	December-24	January-25			
82-820-54-00-5488	OFFICE CLEANING		-	1,950	1,950	1,950	1,950	2,106	2,106	2,106	2,106	16,224	25,400	63.87%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	-	-	2,625	3,268	4,831	4,738	10,054	5,481	30,997	130,000	23.84%
82-820-54-00-5498	PAYING AGENT FEES		-	2,025	803	-	-	-	-	-	-	2,828	2,100	134.64%
<i>Supplies</i>														
82-820-56-00-5610	OFFICE SUPPLIES		-	64	73	363	155	64	-	-	632	1,352	7,000	19.31%
82-820-56-00-5620	OPERATING SUPPLIES		-	252	637	326	153	287	23	214	884	2,777	5,000	55.54%
82-820-56-00-5621	CUSTODIAL SUPPLIES		-	7	1,095	6	38	481	-	-	841	2,467	7,000	35.25%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		-	-	-	-	-	-	-	17	369	386	7,000	5.51%
82-820-56-00-5671	LIBRARY PROGRAMMING		-	34	13	20	84	36	91	-	-	279	2,000	13.95%
82-820-56-00-5675	EMPLOYEE RECOGNITION		-	-	76	-	-	-	-	-	114	190	600	31.68%
82-820-56-00-5683	AUDIO BOOKS		-	-	46	1,150	-	-	1,055	-	95	2,346	3,500	67.02%
82-820-56-00-5684	COMPACT DISCS & OTHER MUSIC		-	-	-	-	-	-	-	-	-	-	500	0.00%
82-820-56-00-5685	DVD'S		-	194	170	49	106	-	365	-	288	1,173	3,000	39.09%
82-820-56-00-5686	BOOKS		-	4,105	4,254	5,427	4,280	3,759	3,840	2,603	2,541	30,808	30,000	102.69%
<i>2006 Bond</i>														
82-820-84-00-8000	PRINCIPAL PAYMENT		-	-	-	-	-	-	-	100,000	-	100,000	100,000	100.00%
82-820-84-00-8050	INTEREST PAYMENT		-	2,400	-	-	-	-	-	2,400	-	4,800	4,800	100.00%
<i>2013 Refunding Bond</i>														
82-820-99-00-8000	PRINCIPAL PAYMENT		-	-	-	-	-	-	-	730,000	-	730,000	730,000	100.00%
82-820-99-00-8050	INTEREST PAYMENT		-	14,600	-	-	-	-	-	14,600	-	29,200	29,200	100.00%
TOTAL FUND REVENUES			87,621	921,225	38,208	71,372	776,226	41,346	23,385	8,215	12,582	1,980,180	1,962,584	100.90%
TOTAL FUND EXPENDITURES			65,419	92,758	73,930	93,128	76,713	73,152	67,652	924,042	95,569	1,562,361	1,995,272	78.30%
FUND SURPLUS (DEFICIT)			22,202	828,467	(35,722)	(21,755)	699,513	(31,806)	(44,266)	(915,826)	(82,987)	417,819	(32,688)	

**LIBRARY CAPITAL REVENUES**

84-000-42-00-4214	DEVELOPMENT FEES		10,500	12,000	4,000	6,500	26,000	6,500	7,000	3,500	8,500	84,500	50,000	169.00%
84-000-45-00-4500	INVESTMENT EARNINGS		31	27	31	33	23	30	34	33	485	728	200	364.14%
84-000-48-00-4850	MISCELLANEOUS INCOME		-	33	-	-	-	-	-	-	-	33	-	0.00%
TOTAL REVENUES: LIBRARY CAPITAL			10,531	12,060	4,031	6,533	26,023	6,530	7,034	3,533	8,985	85,261	50,200	169.84%

**LIBRARY CAPITAL EXPENDITURES**

84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		-	-	-	5,345	-	-	-	6,710	-	12,055	29,000	41.57%
84-840-56-00-5686	BOOKS		-	-	-	-	-	-	-	-	-	-	20,000	0.00%
84-840-60-00-6020	BUILDING IMPROVEMENTS		-	-	-	-	-	-	-	-	-	-	500,000	0.00%

TOTAL FUND REVENUES			10,531	12,060	4,031	6,533	26,023	6,530	7,034	3,533	8,985	85,261	50,200	169.84%
TOTAL FUND EXPENDITURES			-	-	-	5,345	-	-	-	6,710	-	12,055	549,000	2.20%
FUND SURPLUS (DEFICIT)			10,531	12,060	4,031	1,188	26,023	6,530	7,034	(3,176)	8,985	73,206	(498,800)	



**YORKVILLE PUBLIC LIBRARY**  
**CASH STATEMENT**  
**As of January 31, 2025**

**FISCAL YEAR 2025**

		May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025
Library Operations	Old Second	\$ 548,732	\$ 1,003,021	\$ 899,141	\$ 868,296	\$ 1,272,545	\$ 1,287,792	\$ 1,190,727	\$ 1,068,361	\$ 945,160			
Building Development Fees	Old Second	346,173	351,940	367,917	367,105	373,629	399,659	406,193	406,517	410,502			
Library Operations	Illinois Funds	361,859	395,470	397,278	399,091	400,806	402,492	404,184	405,688	407,258			
Total:		\$ 1,256,764	\$ 1,750,431	\$ 1,664,336	\$ 1,634,492	\$ 2,046,980	\$ 2,089,943	\$ 2,001,104	\$ 1,880,565	\$ 1,762,919	\$ -	\$ -	\$ -

**PAYROLL**

1 <sup>ST</sup> PAY PERIOD		\$ 18,924	\$ 20,623	\$ 20,131	\$ 20,170	\$ 19,376	\$ 20,450	\$ 20,033	\$ 19,586	\$ 18,808			
2 <sup>ND</sup> PAY PERIOD		19,857	21,207	19,477	20,045	20,592	20,699	19,633	19,979	19,145			
3 <sup>RD</sup> PAY PERIOD		-	-	-	20,844	-	-	-	-	20,301.10			
Total		\$ 38,781	\$ 41,829	\$ 39,608	\$ 61,060	\$ 39,968	\$ 41,149	\$ 39,666	\$ 39,565	\$ 58,254	\$ -	\$ -	\$ -



**YORKVILLE PUBLIC LIBRARY**  
**STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS**  
**For the Month Ended January 31, 2025\***

	January Actual	YTD Actual	% of Budget	FY 2025 Budget	Fiscal Year 2024 For the Month Ended Jan 31, 2024 YTD Actual      % Change	
<b>LIBRARY OPERATIONS FUND (82)</b>						
<i>Revenues</i>						
Property Taxes	\$ -	\$ 1,868,389	100.63%	\$ 1,856,755	\$ 1,760,941	6.10%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ 1,184	\$ 7,366	54.30%	\$ 13,566	\$ 11,712	-37.11%
Federal & State Grants	-	31,977	100.68%	31,761	31,761	0.68%
Total Intergovernmental	\$ 1,184	\$ 39,342	86.80%	\$ 45,327	\$ 43,473	-9.50%
Library Fines	\$ 2	\$ 1,316	87.73%	\$ 1,500	\$ 1,341	-1.88%
<u>Charges for Services</u>						
Library Subscription Cards	\$ -	\$ 9,985	99.85%	\$ 10,000	\$ 10,875	-8.19%
Copy Fees	220	1,865	74.60%	2,500	2,107	-11.49%
Total Charges for Services	\$ 220	\$ 11,850	94.80%	\$ 12,500	\$ 12,982	-8.72%
Investment Earnings	\$ 2,785	\$ 30,874	205.83%	\$ 15,000	\$ 21,705	42.25%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental Income	50	1,280	640.00%	200	125	924.00%
Miscellaneous Income	2,038	4,902	163.40%	3,000	2,754	78.02%
Transfer In	6,302	22,227	78.54%	28,302	22,348	-0.54%
Total Miscellaneous & Transfers	\$ 8,390	\$ 28,409	90.18%	\$ 31,502	\$ 25,227	12.62%
<b>Total Revenues and Transfers</b>	<b>\$ 12,582</b>	<b>\$ 1,980,180</b>	<b>100.90%</b>	<b>\$ 1,962,584</b>	<b>\$ 1,865,669</b>	<b>6.14%</b>
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 95,569</u>	<u>\$ 1,562,361</u>	<u>78.30%</u>	<u>\$ 1,995,272</u>	<u>\$ 1,552,673</u>	<u>0.62%</u>
50 Salaries	52,072	359,498	73.13%	491,573	330,842	8.66%
52 Benefits	11,439	139,158	70.83%	196,481	137,251	1.39%
54 Contractual Services	26,295	157,928	41.82%	377,618	180,551	-12.53%
56 Supplies	5,763	41,777	63.68%	65,600	37,279	12.06%
99 Debt Service	-	864,000	100.00%	864,000	866,750	-0.32%
<b>Total Expenditures and Transfers</b>	<b>\$ 95,569</b>	<b>\$ 1,562,361</b>	<b>78.30%</b>	<b>\$ 1,995,272</b>	<b>\$ 1,552,673</b>	<b>0.62%</b>
<i>Surplus(Deficit)</i>	<i>\$ (82,987)</i>	<i>\$ 417,819</i>		<i>\$ (32,688)</i>	<i>\$ 312,996</i>	

\* January represents 75% of fiscal year 2025

## February Director's Report 2025

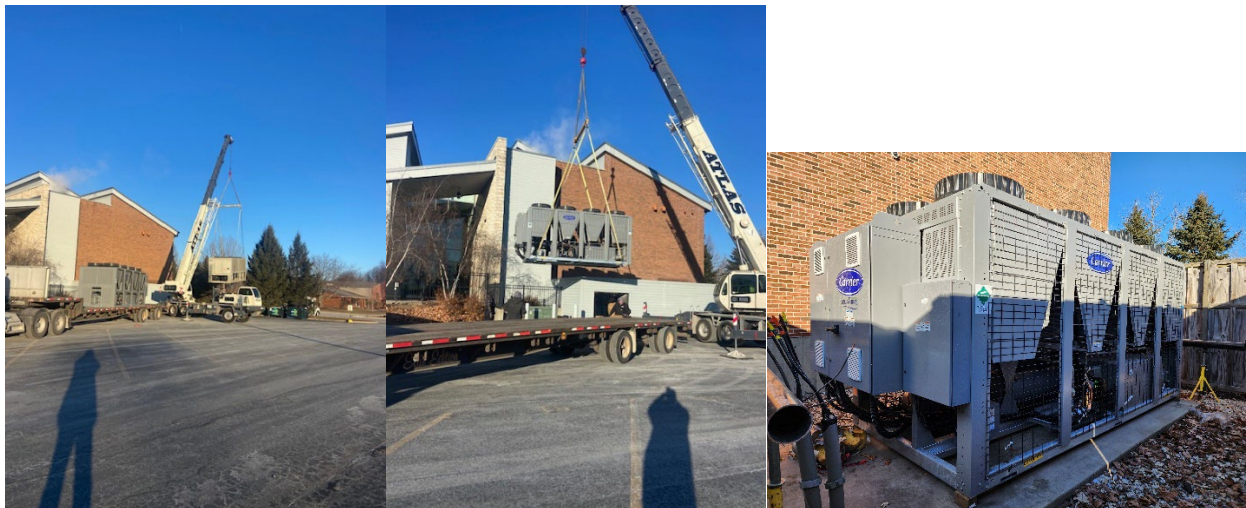
For a complete listing of all monthly programs, please visit the next few pages of the packet for a detailed description of Adult & Children's programs.

### Library Operations:

Our HVAC service company was here to replace a bad relay on one of the HVAC units in the meeting room. Because of the extreme cold weather conditions, we are taking precautions to keep the plumbing warm to avoid pipes freezing.

During the extremely cold weather days 1/19-1/25, the meeting room HVAC units could not keep up with the set temperature of 72 degrees. Ted installed extra portable heaters in the room to help supplement heating until the units could catch up.

Oak Brook Mechanical was here during the extreme cold weather days to remove our old chiller and set the new chiller. They will return in the early spring to conduct the start up.



### Staff:

We currently have 20 people that have applied for the part time clerk position. Managers will be reviewing the applications this week, and we will be scheduling interviews with the top 4-5 candidates for the week of February 17.

The FOL met with the Director of Youth Services to discuss options for use of memorial funds that the FOL has received as a donation.

Several staff members worked all weekend for our Mini Golf event which was another big success for the library. I have sent a thank you to all sponsors and volunteers. The president of the FOL will be on hand for a final report to the full board in February.

**Other:**

State Senator Sue Rezin's office contacted us to be a drop-off location for their Valentines for Seniors card drive. Cards must be returned to the library by Feb. 7 for delivery this 2/14.

I met with an LTA student from the College of DuPage who will be doing their practicum here starting on Feb. 7. They will be shadowing staff in 4 departments of the library for the spring semester.

Met with Public Works Director and City's Facilities Manager to go over the draft RFP for the LED lighting upgrade that is being planning for next fiscal year. Once the draft is tightened up, it will be sent over to the City to add specific language and content.

**Meetings attended:**

- Jan 9 – SAIL bi-monthly meeting - Elwood Public Library
- Jan 9 – Tablescape Committee Meeting
- Jan 13 – Friends of the Library Meeting
- Jan 13 – Library Board Meeting
- Jan 14 – Manager's Meeting
- Jan 15 – Meeting with LTA student for practicum
- Jan 17 – Meeting with Policy Committee Chairperson
- Jan 22 – Meeting with City to discuss LED upgrade FRP
- Jan 22 – Finance Committee Meeting
- Jan 27 – Administrative Meeting at City Hall
- Jan 29 – Quarterly Delegates Assembly Meeting – Loves Park, IL

## JANUARY 2025 YOUTH PROGRAMS

Name of Program	Age 0-5	Age 6-11	Age 12-18	Adult	At Library	Live Virtual	Attendance
Drop in Story Time (5)	50	50	25		x		125
Window Art	3	7	1		x		11
Mommy and Me Yoga (2)	14			16	x		30
YHS Presentations			16	48	x		64
Preschool Zone	7			7	x		14
Lego Meet up	2	6	3		x		11
Lego Kits	5	14	2		x		21
Tots and Toddlers (2)	36			35	x		71
Spanish Story Time	2	1		4	x		7
Junior Threads and More		3	2		x		5
Toddler Play	14			10	x		24
Book Club (1-2 grade)					x		0
Stuffie Sleepover	17				x		17
Chess (2)		20	20		x		40
Books for Bingo	22	22	20		x		64
My College Planning			4			x	4
Valentine Cards - teen			15		x		15
Read with Paws	5	6	3	14	x		28
Artful Beginnings	9			9	x		18
TAG			6		x		6
4-H Science Explorers ( ages 6-8)		11		8	x		19
4-H Science Explorers (9-12)		7		6	x		13
	186	147	117	157			607

**TOTAL PROGRAMS                    29**  
**TOTAL ATTENDANCE                607**

**+9 passive programs with 1017 attending (Escape Room, Makerspace, Kids Coloring Pages, Teen Coloring Pages, Scavenger Hunt (x2), 3d Print (virtual), FB Spanish Storytime, Literacy Centers)**

## JANUARY 2025 ADULT PROGRAMS

Date	Program	Count	Date	Program	Count
1/2	Chair Yoga	18	1/16	Men's Book Club	9
1/2	Dungeon's & Dragons	6	1/17	Roaming Readers	-
1/3	Roaming Readers	-	1/17	Morning ELL	2
1/7	Morning ELL	3	1/18	Morning ELL	4
1/7	Threads & More	10	1/18	ELL morning	7
1/7	Meditation + Mindful Movement	18	1/18	Star Wars RPG	8
1/7	Scrapbooking	4	1/20	Healthy Cooking	8
1/7	Books & Cooks Book Club	5	1/20	ELL morning	3
1/8	Staying Safe from Online Scams	10	1/21	Morning ELL	3
1/8	Lunch Bunch Book Club	9	1/21	Meditation + Mindful Movement	10
1/9	Chair Yoga	24	1/22	Magic: the Gathering	6
1/9	Dungeons & Dragons	11	1/22	ELL morning	3
1/9	ILP Steve Dolinsky	10	1/22	Fox River Conservation Foundation	87
1/13	Morning ELL	4	1/23	ELL evening	2
1/14	ELL morning	3	1/23	Chair Yoga	25
1/14	ELL morning	4	1/23	Dungeons & Dragons	10
1/14	Dabblers morning	9	1/23	ILP Michelle Buteau	2
1/14	Meditation + Mindful Movement	16	1/24	ELL morning	3
1/15	ELL morning	3	1/25	ELL morning	10
1/15	Your Friend in Health	-	1/25	ELL morning	5
1/15	Magic: the Gathering Club	4	1/27	ELL morning	1
1/15	Psychological Thriller Book Club	8	12/27	ELL morning	2
1/15	Morning ELL	3	1/27	Movie Monday	6
1/16	Tech Help for Seniors	5	1/27	Horror Book Club	6
1/16	Chair Yoga	23	1/28	Meditation + Mindful Movement	14
1/16	Dungeons & Dragons	11	1/28	Creative Writing	15
1/16	Midday ELL	4	1/28	ELL morning	4
1/29	ELL morning	2	1/30	Chair Yoga	22
1/29	ELL midday	2	1/30	Dungeons & Dragons	10
1/29	Magic: the Gathering	5	1/31	ELL morning	3
				<b>Total Programs</b>	<b>57</b>
				<b>Total Attendance</b>	<b>522</b>

+5 passive programs with 78 attending (Puzzle Table, Puzzle Exchange, Chess Table, Art Wall, Poem of the Week)

**Meeting Room:** rentals- 1, library use- 28, zoom- 2 **Board Room Use:** community- 2, library-16

**Study Room Use:** 90 **Museum Pass:** 1

**Volunteers:** Friends are continuing to index the KCR Obits (this month's volunteer/s: Kathy.)

YORKVILLE STATISTICS FOR FY25														PRAIRIECAT			
									Items lent to other libraries	Items borrowed from other libraries	Items to Reciprocal Borrowers atYorkville	Items added	Patrons added				
	web renewals	web holds	chckouts+ renewals	chckouts	renewals	holds placed	holds filled	checkins									
MAY	754	1859	5891	5588	303	348	1768	5873	522	1442	291	332	90				
JUNE	840	2104	10045	9639	406	355	2157	7359	577	1786	643	485	171				
JUL	1008	1958	9138	8647	491	358	2045	9332	591	1678	511	298	152				
AUG	679	1969	7364	7000	364	393	2134	7912	587	1774	350	95	101				
SEP	869	1664	6696	6385	311	377	1744	6215	693	1408	405	122	106				
OCT	766	1898	6319	5899	420	395	1913	6278	652	1504	336	656	120				
NOV	651	1714	6018	5712	306	249	1787	5578	587	1394	260	250	81				
DEC	750	1709	5270	4728	542	271	1580	5219	501	1246	247	258	49				
JAN	750	2133	7857	6866	991	402	2216	5422	723	1821	403	197	106				
FEB																	
MAR																	
APR																	
Totals																	
CIRCULATION TOTAL		ADULT	JUV.	YA	TOTAL			Books	Videos	Audios	Mag	other	Total Circs				
(use of resources)																	
	ANCESTRY		E-READ IL (boundless)			OMNI (libby)				OCLC							
	SEARCHES	HITS	E-BOOK	E-AUDIO	USERS	E-BOOK	E-AUDIO	USERS	VIDEO	LENT	BORROWED						
MAY	26	14	51	130	71	898	1021	516		9	17						
JUN	133	38	70	163	91	954	993	524		10	11						
JUL	28	38	90	191	83	985	1034	553		22	32						
AUG	96	31	82	213	92	951	1013	525		13	29						
SEP	119	65	84	178	79	914	976	509		26	11						
OCT	139	136	81	188	80	937	1000	508		13	21						
NOV	117	39	64	207	95	812	952	499		16	14						
DEC	153	304	46	164	78	817	957	510		12	10						
JAN	245	232	54	239	87	1086	1056	564		12	10						
FEB																	
MAR																	
APR																	
Totals																	

FY 2023 ATTENDANCE		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTALS	
PATRON DOOR COUNT		7547	8100	7988	7130	8770	7423	7021	7115						
CURBSIDE PATRONS		6	4	4	5	5	4	3	9	4					
HOME DELIVERY		15	25	30	24	22	24	23	25	30					
CARDS ISSUED THROUGH WEBSITE		13	31	27	15	11	16	12	13	21					
CHILDREN'S AGE 0-5 PROGRAMS		13	18	16	16	18	16	15	15	13					
AGE 0-5 ATTENDANCE		518	378	401	275	440	213	261	228	186					
CHILDREN'S AGE 6-11 PROGRAMS		15	22	22	16	13	12	14	13	11					
AGE 6-11 ATTENDANCE		130	399	473	285	307	156	240	228	147					
NUMBER OF CHILDREN'S PASSIVE PROGRAMS		7	8	10	8	8	8	6	8	8					
CHILDREN'S PASSIVE PROGRAM ATTENDANCE		500	726	910	1130	671	866	797	967	984					
NUMBER OF YA PROGRAMS		7	14	11	12	12	9	7	9	12					
YA PROGRAM ATTENDANCE		67	192	95	50	168	100	54	108	117					
NUMBER OF YA PASSIVE PROGRAMS		3	5	4	3	3	3	3	3	3					
YA PASSIVE PROGRAM ATTENDANCE		75	110	103	100	75	100	97	101	62					
YOUTH SUMMER/WINTER READING			425												
NUMBER OF ADULT PROGRAMS		42	42	49	59	52	64	50	39	57					
ADULT PROGRAM ATTENDANCE		420	362	350	394	579	546	427	372	522					
NUMBER OF ADULT PASSIVE PROGRAMS		6	6	7	6	5	5	6	5	5					
ADULT PASSIVE PROGRAM ATTENDANCE		105	77	90	129	72	78	73	63	78					
ADULT SUMMER/WINTER READING				13	61										
MEETING RM. RENTAL/COMMUNITY USE		4	19	7	5	2	3	4	6	1					
MEETING ROOM USE:		17	20	20	24	26	23	16	14	28					
BOARD ROOM USE		13	19	15	14	13	15	15	14	18					
STUDY ROOM USE		82	140	112	102	93	56	80	73	90					
MUSEUM PASS		16	16	19	14	8	13	4	10	1					
YOUTH COMPUTER SESSIONS		29	41	26	42	29	15	44	13	18					
ADULT COMPUTER SESSIONS		215	208	247	244	264	244	192	198	270					
YOUTH VOLUNTEER HOURS															
IPLAR NOTES: COUNT LIVE (SYNCHRONOUS) VIRTUAL PROGRAMS AS PROGRAM ATTENDANCE															
COUNT VIEWS OF RECORDED (ASYNCHRONOUS) VIRTUAL PROGRAMS AS PASSIVE PROGRAM ATTENDANCE															

# Authors, Authors, & Authors

## AN EVENING WITH James McBride

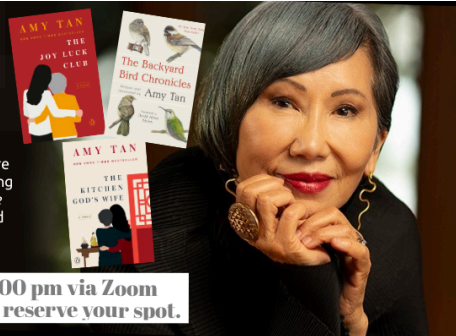
Join us for this very special Zoom event with James McBride, an award-winning author, musician, and screenwriter. His landmark memoir, *The Color of Water*, was published in 1996 and is considered an American classic. His 2013 novel, *The Good Lord Bird*, won the National Book Award for Fiction and was adapted into a Showtime series. His latest, *The Heaven & Earth Grocery Store*, was named one of the NYTimes' 100 Notable Books of 2023. In 2016, President Obama awarded McBride the National Humanities Medal "for humanizing the complexities of discussing race in America."



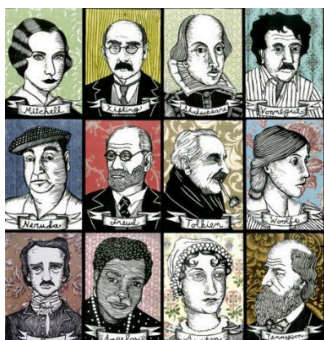
Tuesday, February 4th @ 7:00 pm via Zoom  
Register on the library website to reserve your spot.

## Slowing Down with Amy Tan

Join us for this very special Zoom event with National Humanities Medal winner and bestselling author of *The Joy Luck Club*, Amy Tan joins us to share on her body of work and reflect on the wonder of slowing down and savoring the quiet moments. Her connection to nature is captured in her latest, *The Backyard Bird Chronicles*, a collection of sketches and essays which debuted at #1 on both the New York Times and the Indie bestseller list.



Wednesday, February 19th @ 7:00 pm via Zoom  
Register on the library website to reserve your spot.



## Yorkville Creative Writing Group

Need inspiration? Do you have that creative voice inside of you?  
Have ideas and don't know where to go with them? Looking for a friendly community of writers?  
Join the Yorkville Creative Writing Group and spark your creative energies.  
Meetings on the 4th Tuesday of every month. New writers always welcome!!!

**This month's writing prompt:**  
Write about an artist whose creations cause controversy and divisiveness in the community they live in.  
Tuesday, February 25th @ 7:00 pm to discuss everyone's pieces.



For a complete listing of upcoming adult programs and book groups, check out the Adult Services pages on the library's website.



**Yorkville Public Library**  
902 GAME FARM RD,  
YORKVILLE, Illinois 60560  
630-553-4354  
[www.yorkville.lib.il.us/](http://www.yorkville.lib.il.us/)

Yorkville Public Library

# Adult Services

upcoming programs

Special Events, Informational Programs, Book Clubs,  
Creative Outlets, & Social Groups

Feb. 2025

## February Special Events



Saturday, February 22nd  
@ 1:00 pm

This event was a year in the making, as poets and artists alternated monthly to create based on the work of the creator before them.

We will begin with the reveal of the piece of art that started the chain, then the poet that wrote a piece based on that work will read, then the next artist will reveal their artwork based on that poem, and so on.

Join us to see and hear the results of the work of local artists and poets, with an opportunity afterward to meet the creators and hear about their process.

None of the participants have knowledge of any other work except for the one that inspired them so we will find out - will the theme stay intact or will we be in a whole new territory with the last creation?

## The Fox River: Our Hidden Gem

The Conservation Foundation presents an educational series on Yorkville's waterway

**January 22**  
**100 Years Later: A Fox River Photo Canoe Trip**  
By Scott Johnson, Forest Foundation of Kendall County

**February 26**  
**Buzzing Through the Fox River Valley: Exploring the Vital Role of Pollinators**  
By Eleanor Schumacher, Pollinator Partnership

**March 26**  
**Hidden Treasures: The Vital Role of Freshwater Mussels**  
with special screening of 'Mussel Matters' film  
By Jennifer Hammer, The Conservation Foundation

**April 23**  
**Under the Surface: Exploring Fish of the Fox River**  
By Tristan Widloe, IL Department of Natural Resources

All presentations beginning at 7:00pm.



## Family Friendly February Trivia

Fun for the whole family with this family-friendly trivia game.  
Form your family team and come answer questions about books, history, movies, music, and TV shows with the chance to win some fun prizes!

Tuesday, February 11th  
6:00-8:00 pm  
Registration Required



# Mind, Body, Spirit, & Cake

## Tech Help for Seniors



Local tech expert Steve Goodwin would like to help you with your computer, tablet, and smart phone issues. Steve will be holding one-on-one sessions of fifteen minutes each to assist with whatever problems you're having with your devices or help you learn to use your technology better.

Third Thursday of the Month  
9:00 am, 9:15 am, 9:30 am, & 9:45 am

Registration required to hold your appointment.  
See a librarian if you need help registering.



### Wellness Program

## CHAIR YOGA

Join us for this weekly, fun, wellness-based class! Everyone is welcome!  
Chair yoga benefits adults of all ages and experience levels.



Yoga can help to:  
Reduce inflammation  
Lower blood pressure  
Improve balance  
Increase strength  
Increase flexibility

Thursday @ 10:15 am  
February 6  
February 13  
February 20  
February 27  
March 6



## Mindful Movement + Meditation

Peace and Relaxation at the Yorkville Public Library

Join Cristen Grajeda from Balanced Bluebird Healing for this simple and gentle session to relax, release tension, and support self-healing. You will practice powerful techniques including aromatherapy, guided visualization, breathwork, and light stretching to nurture your mind, body, and spirit.

Tuesdays @ 1:00 pm

## Learning to Decorate Like it's a Piece of Cake

Learn to decorate beautiful cookies, cakes, and cupcakes with Bethany - a certified decorating instructor. Join Bethany to learn the basics of decoration and in no time making beautiful desserts will be a piece of cake!

Registration Required  
Class is for adults 18+



Wednesdays @ 10:30 am  
February 12th & March 12th, 2025

# Try One of Our Book Clubs!

## HORROR BOOK CLUB

Do you enjoy the spooky, the scary, the creepy, and the eerie?  
If you like reading on the edge of your seat with chills down your spine and your hair standing on end, join us for the YPL Horror Book Club. Read some of your favorite dark tales and discuss them with like-minded readers for fun and exciting conversations.

Next Meeting: Monday, February 24th @ 7:00 pm

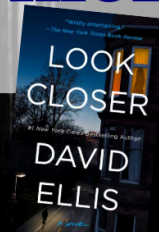
Any library patrons 18+ are welcome to join.

## Psychological Thriller Book Club

Join us for a brand new book club focused on Psychological Thrillers, Mind bending Mysteries, and Suspenseful Stories. If you love those gripping tales that leave you on the edge of your seat, trying to figure out whodunnit or how your hero/heroine is going to get themselves out of this jam... then this might be the book club for you.

Next Meeting: Wednesday, February 19th @ 7:00 pm  
discussing *Look Closer* by David Ellis

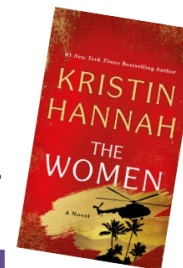
Any library patrons 18+ are welcome to join.



## Men's Book Club

Get excited and energized about reading with the YPL Men's Book Club, a monthly group that centers on thought provoking and lively discussions about fascinating and diverse books from all different

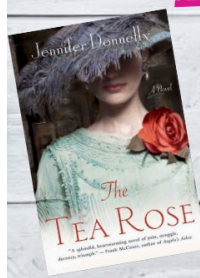
Next Meeting: Thursday, February 20th @ 7:00 pm  
Discussing: *The Women* by Kristin Hannah







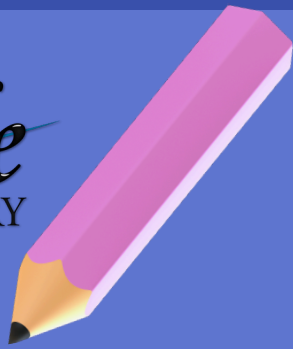
## Lunch Bunch Book Club

Bring your lunch and join fellow readers in your community discussing a great new book each month.

Next Meeting: Wednesday, February 12th @ 12:00 pm  
Discussing: *The Tea Rose* by Jennifer Donnelly



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<div> <p><b>*Indicates Registration Required</b></p> <p><b>ESCAPE ROOM</b></p> <p>This Escape Adventure is available the entire month. Stop by or contact the library for an appointment.</p> </div>						
<div> <p>2</p> <p><b>MINI GOLF</b></p> <p>10:00-4:00</p> </div>	<div> <p>3</p> <p><b>*Window Art</b> (Feb. 3 -8)</p>  </div>	<div> <p>4</p> <p><b>*MOMMY &amp; ME</b> YOGA 10:30-11:00</p> </div>	<div> <p>5</p> </div>	<div> <p>6</p> <p><b>Spanish Story Time @ 5:30</b></p> </div>	<div> <p>7</p> <p>DROP IN STORY TIME 10:30 @ YPL</p> </div>	<div> <p>1</p> <p><b>VIRTUAL 3D PRINTING</b> <a href="#">SEE WEBSITE</a></p> </div>
<div> <p>9</p> <p><b>LEGO KITS</b> (Feb. 10-15)</p>  </div>	<div> <p>10</p> </div>	<div> <p>11</p> <p><b>*FAMILY TRIVIA NIGHT</b> 6:00-8:00</p> </div>	<div> <p>12</p> <p>Toddler Play 10:30</p> <p><b>*BOOK CLUB</b> (GRADE 1-2) Feb 12 and 19 4:30-5:00</p> </div>	<div> <p>13</p> <p><b>*LEGO MEET UP</b> 12:30 - 1:30</p> </div>	<div> <p>14</p> <p>DROP IN STORY TIME 10:30 @ YPL</p> <p>JUMPSTART PRESCHOOL SCREENINGS @ 11:00</p> </div>	<div> <p>15</p> <p><b>*Chess Club</b> 11:00-12:00</p> </div>
<div> <p>16</p> <p><b>Literacy Centers</b> (Feb. 18 - 21)</p>  </div>	<div> <p>17</p> <p><b>CLOSED</b></p> </div>	<div> <p>18</p> <p><b>*MOMMY &amp; ME</b> YOGA 10:30-11:00</p> </div>	<div> <p>19</p> </div>	<div> <p>20</p> <p><b>*TEEN COOKIE DECORATING</b> 4:00- 5:00</p> </div>	<div> <p>21</p> <p>DROP IN STORY TIME 10:30 @ YPL</p> </div>	<div> <p>22</p> <p><b>*READ WITH PAWS</b> 10:30-11:30</p> <p><b>*Chess Club</b> 11:00-12:00</p> </div>
<div> <p>23</p> <p><b>Facebook Spanish Story Time</b> Feb. 12 and 26 @ 1:00</p> </div>	<div> <p>24</p> <p><b>*Artful Beginnings</b> (preschool) 10:30</p> </div>	<div> <p>25</p> <p><b>*4-H Science Explorers</b> (Ages 6-8) 4:30-5:00 (Ages 9-12) 5:00-5:30</p> </div>	<div> <p>26</p> </div>	<div> <p>27</p> <p><b>*Tots and Toddlers</b> 10:30</p> </div>	<div> <p>28</p> <p>DROP IN STORY TIME 10:30 @ YPL</p> </div>	<div> <p><b>*REGISTER TODAY!</b></p>  </div>



# Monthly Statistics

## January 2025

Checkouts  
2025: 8,607  
2024: 7,496  
Change: +14.82%

Visits  
2025: n/a  
2024: 6,205  
Change: %

New Cardholders Added  
2025: 106  
2024: 107  
Change: -0.93%



### Technology Stats

#### Digital Checkouts

2025: 2,435  
2024: 2,287  
Change: +6.47%

#### Computer Use

2025: 288  
2024: 287  
Change: +0.35%

#### Website Hits

2025: 7,347  
2024: 6,345  
Change: +15.79%

### Events and Programs

2025: 109  
2024: 69  
Change: +57.97%



### Events and Program Attendance

2025: 2,096  
2024: 1,875  
Change: +11.79%

### Items Added

2025: 197  
2024: 234  
Change: -15.81%

