

**Agenda**  
**Yorkville Public Library**  
**Board of Trustees Meeting**  
**December 9 2024, at 7:00 P.M.**  
**Michelle Pfister Meeting Room**  
**902 Game Farm Road, Yorkville, IL 60560**

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Presentations
5. Approval of Minutes Oct 14, 2024 & Nov 11, 2024 minutes
6. Correspondence
7. Public Comment
8. Friends of the Library Report
9. Staff Comment
10. Report of the Treasurer: Financial Statement  
Approve Payment of Bills
11. Report of the Library Director
12. City Council Liaison
13. Standing Committees: Policy Personnel  
Physical Facilities Finance
14. Unfinished Business: Review *Serving Our Public 4.0 Standards for Illinois Public Libraries* Chapters 12 & 13 for the annual Per Capita Grant
15. New Business: Elect new officer position - Secretary
16. Other
17. Executive Session: (if needed)
  1. 1 For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
18. New Business (continued)
19. Adjournment

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# DRAFT

## Yorkville Public Library Board of Trustees Meeting Monday, October 14, 2024 7:00pm Michelle Pfister Meeting Room 902 Game Farm Road, Yorkville, IL

The Board of Trustees meeting was called to order at 7:00pm by President Theron Garcia, roll was called and a quorum was established.

### **Roll Call:**

Tara Schumacher-yes, Jason Hedman-yes, Keri Pesola-yes, Jackie Milschewski-yes, Wendy Gatz-yes, Ryan Forristall-yes, Theron Garcia-yes, Rosie Millen-yes

### **Staff Present:**

Library Director Shelley Augustine

### **Others Present:**

Friends of Library member Judy Somerlot

### **Recognition of Visitors:**

President Garcia recognized staff and guest.

### **Amendments to the Agenda:** None

### **Presentations:** None

### **Approval of Minutes:** September 9, 2024

Moved by Ms. Garcia and seconded by Ms. Milschewski to approve the minutes as presented. Roll call: Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes, Millen-yes, Schumacher-yes. Carried 8-0.

### **Correspondence:** None

### **Public Comment:** None

### **Friends of the Library Report:**

Judy Somerlot said the Friends will hold a “Let's Be Friends” open house on Saturday, October 19 for current and prospective members. She said plans are underway for the February 2, 2025 mini-golf.

### **Staff Comment:** None

### **Report of the Treasurer:**

#### **Financial Statement & Payment of Bills**

Treasurer Milschewski moved to pay the bills as follows and President Garcia seconded.

Accounts Payable: \$35,728.60

Payroll: \$39,967.70

Total: \$75,696.30

Roll call: Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes, Millen-yes, Schumacher-yes, Hedman-yes. Carried 8-0.

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**Report of the Library Director:**

Ms. Augustine reported the following:

1. Director attended ILA annual conference last week.
2. Reported on programs held.
3. A family trivia night will be held October 24<sup>th</sup> and possibly one at Christmas time. Rosati's will provide \$100 worth of prizes.
4. There are 33 students in the ELL classes and there is a waiting list, more volunteers are needed.
5. November 4<sup>th</sup> Hix Brothers will hold a ukelele program.
6. A chess club has formed for kids and teens.
7. Library will participate in BizBoo.
8. Jennette Weiss is having a no-carve pumpkin contest.
9. Ms. Augustine received quote to replace surge protectors on the electric panel.
10. A day of training with PrairieCat was held and staff members attended.
11. Director was appointed to Connect Kendall County Commission to bring broadband to the county.
12. A person who donated money to the library stopped by and his photo was taken and included in the Director report.

**City Council Liaison:** None

**Standing Committees:** None

**Unfinished Business:** None

**New Business:****Review Per Capita Requirements Chapters 4-6**

Ms. Augustine reviewed additional chapters necessary for the per capita grant funding request which is due in January. These chapters covered access to the library, building and infra-structure maintenance, safety, collection management and resource sharing. She said a space planner will be hired to study space needs in the library. Chapter 7 and 8 were also reviewed at this meeting and Chapters 9-11 will be covered next month.

**Discussion/Approve Annual Tax Levy**

Treasurer Milschewski said correspondence was received from City Finance Director Rob Fredrickson in which he outlined options for the annual tax levy. Historically, the library has always asked for the maximum amount allowed by law. The maximum amount figures are shown in "Exhibit A" included in the agenda packet.

Ms. Milschewski moved and Ms. Garcia seconded to direct a letter to the city to request the amount in "Exhibit A" of \$1,377,422, the maximum allowable by law. Roll call: Garcia-yes, Millen-yes, Schumacher-yes, Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes. Carried 8-0. Ms. Augustine noted this is the first levy in about 20 years without debt service included which resulted in a \$100 average savings to each residential household.

**Review/Discussion on Activity Plan for YPL Strategic Plan 24-28**

Ms. Augustine said this Activity Plan focuses on 3 points of the Strategic Plan which the library will undertake in the next 3-5 years. Those points are to strengthen Community Engagement and Library Services, Optimize Space and Future Growth. The Director and the staff will facilitate these goals. Some of the actions being considered for these 3 goals are to create a "help" directory of community services, library brochure for new residents, transforming the space into multi-functional areas and matching shirts for employees. Ms. Gatz suggested the "help" directory be placed on-line as well as at the front desk. Ms. Augustine said the library could offer other services such as license plate stickers, notary public services, expand hours of operation and many other collaborative ideas. Long-term sustainability will also be addressed.



Mr. Hedman asked if some of the timelines might be tightened and priorities could be established to give more focus for the managers. He also suggested establishing goals according to the budget and recommended differentiating between the new items vs. ongoing items. He offered to share some tools he uses professionally, with the Library Director. President Garcia asked if the managers could determine priorities for their departments, then report to the Director who will then report to the Board. Ms. Millen said a calendar for each year's goals might be helpful.

**Approve Holiday Closures and Board Meeting Dates for 2025**

Ms. Garcia moved to approve the 2025 Yorkville Public Library schedule for Board meeting dates and library closures. Ms. Milschewski seconded. Roll call: Millen-yes, Schumacher-yes, Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes. Carried 8-0.

**Executive Session:** None

**Adjournment:**

As there was no further business, Ms. Garcia moved to adjourn and Ms. Schumacher seconded the motion. Meeting was adjourned at 7:52pm.

Minutes respectfully submitted by  
Marlys Young, Minute Taker

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# DRAFT

**Yorkville Public Library**  
Board of Trustees  
Monday, November 11, 2024 7:00pm  
902 Game Farm Road – Michelle Pfister Meeting Room  
902 Game Farm Road, York ville, IL 60560

The Board of Trustees meeting was called to order at 7:00pm by Vice-President Keri Pesola, roll was called and a quorum was established.

**Roll Call:**

Tara Schumacher-yes, Jason Hedman-yes, Keri Pesola-yes, Jackie Milschewski-yes, Wendy Gatz-yes, Ryan Forristall-yes

Absent: Theron Garcia, Rosie Millen

**Others Present:**

Library Director Shelley Augustine, Ivana Bello Mendoza, Alderman Craig Soling

**Recognition of Visitors:** Vice-President Pesola recognized staff and guests.

**Amendments to the Agenda:** None

**Presentations:** None

**Approval of Minutes: September 9, 2024**

A motion was made by Ms. Milschewski and seconded by Mr. Hedman to approve the minutes as presented.

Roll call: Schumacher-yes, Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes. Carried 6-0.

**Correspondence:** None

**Public Comment:** None

**Friends of the Library Report:** None

**Staff Comment:** None

**Report of the Treasurer:**

**Financial Statement**

No comment.

**Approve Payment of Bills**

Treasurer Milschewski moved to pay the bill as follows and Mr. Hedman seconded.

\$19,513.61 Accounts Payable

\$41,149.11 Payroll

**\$60,662.72 Total**

Roll call: Schumacher-yes, Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes. Carried 6-0.

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**Report of the Library Director:**

Director Augustine reported the following:

1. A voting event was held and voting process was explained. Children voted for cat or dog books.
2. Carpets were cleaned this date.
3. RAILS rep will take a library tour tomorrow.
4. Looking at on-line database similar to Linked In Learning. As a RAILS member, the library would receive a 50% discount if library joins. Service offers personal development courses for staff and patrons and is \$2,600 per year with no cost to the patrons. Will be promoted through social media, WSPY, etc.
5. State Representative Sue Rezin was at the library with Youth Advisory Committee meeting and 9 different high schools were represented. Taught students about state government, policies, etc.
6. Staff created page on website for Strategic Plan documents.
7. Held Halloween trivia program. Presenter canceled at last moment and Ms. Weiss and Mr. Curtis created the program. Attendance was 42 people.
8. Distributed handout from school district requesting feedback for Facilities Master Plan. Ms. Augustine will be attending a meeting.
9. Met with furniture rep regarding replacement and cost of some library furniture for the meeting room. The Friends of the Library will be contributing.
10. Will create a collections policy for long overdue items including 2 hotspots checked out by patrons who have been notified numerous times with no response. Policy committee meeting will be needed.
11. Researching Illinois e-pay program from the state. They provide equipment for credit card readers and the funds go to Illinois Funds Account. Ms. Augustine spoke with Mr. Fredrickson and the bank.

**City Council Liaison:** None

**Standing Committees:** None

**Unfinished Business:**

***Review Serving Our Public 4.0 Standards for Illinois Public Libraries Chapters 9-11 for the Annual Per Capita Grant***

Chapter 9 concerns public services and the library meets all standards. Ms. Augustine highlighted services that can be used by those who have physical challenges. The first is a speaker-type device loaded with music and can be checked out. Also, Circulation Manager Sharyl Iwanski-Goist has reached out to the state regarding their "Talking Book Program" to provide a talking book machine with pre-loaded books for the blind and hearing-impaired. Patrons must contact the state to obtain the talking books.

Alderman Soling stated that on a recent trip to Springfield, he met with Secretary of State Alexi Giannoulias who is very supportive of state funding for libraries. Mr. Soling believes the Yorkville Library may receive additional funding as a result.

Chapter 10 : The library meets all standards for programming and outreach. The Circulation Manager travels to the senior facilities one time a month. Director Augustine said she eventually would like to have an outreach person for this function.

Chapter 11: Youth Services. She would like the staff trained on the use of the assisted devices described above. An outreach person could also assist in finding new users for the equipment.

Chapters 12 and 13 will be addressed at the next Board meeting.

Ms. Augustine said Trustee Hedman shared a spreadsheet which she used as a template for an activity plan. The goals/projects are arranged according to fiscal year and then by department or group. She said community needs will be the focus for the remainder of the year as well as a promotional mailer for new residents. A space planner will be hired next year. Ms. Augustine will present the Activity Plan to the managers this week.

**New Business:**

**Review Draft of YPL Tri-Fold Brochure**

Director Augustine presented a draft of a tri-fold handout which would be mailed to new residents and used at events. She would like to include the mission and vision statements and she asked for Board members' input. Board members said they still like the current logo, the QR code and wish to include the mission statement. A possible logo re-design or design contest was suggested by the brochure designer and it was decided to revisit that when the next Strategic Plan is done. Other suggestions were to add more information about the services and collections, list the databases, replace "hidden gem" with "community hub", exclude year it was built and square footage, add "large meeting space" and add "senior or community outreach".

**Other:**

Ms. Augustine said she has added this category "Other" to the agenda which she learned at a recent conference she attended. If the Board has anything else to discuss, it could be brought up at this time, but not acted on at this meeting and then tabled to a future meeting.

**Executive Session:** None

**Adjournment:**

There was no further business and Ms. Milschewski and Ms. Schumacher, respectively moved and seconded to adjourn the meeting at 7:32pm.

Minutes respectfully submitted by  
Marlys Young, Minute Taker

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900155	FNBO	FIRST NATIONAL BANK OMAHA			11/25/24		
	112524-J.NAVARRO	10/31/24	13	FVFS-ANNUAL FIRE ALARM		24-216-54-00-5446	377.50
			14	INSPECTION @ 2224 TREMONT		** COMMENT **	
			15	FVFS-ANNUAL FIRE ALARM		24-216-54-00-5446	668.00
			16	INSPECTION @ 3299 LEHMAN		** COMMENT **	
			17	FVFS-ANNUAL FIRE ALARM		24-216-54-00-5446	377.50
			18	INSPECTION @ 102 E VAN EMMON		** COMMENT **	
			19	FVFS-ANNUAL FIRE ALARM		24-216-54-00-5446	108.60
			20	INSPECTION @ 651 PP		** COMMENT **	
			21	FVFS-FIRE ALARM SYSTEM		24-216-54-00-5446	346.50
			22	SERVICE @ 610 TOWER		** COMMENT **	
			23	AMT-VISIUM MANAGER PLANS		24-216-56-00-5656	180.00
			24	AMAZON-BADGE HOLDER		24-216-56-00-5656	9.99
			25	AMAZON-DISH SOAP		24-216-56-00-5656	59.84
				INVOICE TOTAL:			4,912.40 *
	112524-J.PETRAGALLO	10/31/24	01	FARM&FLEET-PANTS		01-220-56-00-5620	99.98
				INVOICE TOTAL:			99.98 *
	112524-J.SLEEZER	10/31/24	01	TY METAL-LEAF HOSE, NOZZLE		01-410-56-00-5628	2,540.30
			02	MENARDS#101624-GARAGE DOOR		24-216-56-00-5656	782.99
				INVOICE TOTAL:			3,323.29 *
	112524-J.WEISS	10/31/24	01	AMAZON-MARKERS, MARKER		82-820-56-00-5671	41.33
			02	HOLDERS, ADHESIVE DOTS		** COMMENT **	
			03	DOLLAR TREE-FOL PROGRAM		82-820-56-00-5671	31.25
			04	SUPPLIES		** COMMENT **	
			05	DOLLAR TREE-TEA PARTY SUPPLIES		82-000-24-00-2480	11.00
			06	AMAZON-T-REX PROGRAM SUPPLIES		82-000-24-00-2480	53.32
				INVOICE TOTAL:			136.90 *
	112524-K.BALOG	10/31/24	01	AMAZON-PENS, STORAGE BOX		01-210-56-00-5610	62.82
			02	AMAZON-STORAGE BOXES		01-210-56-00-5610	46.96
			03	COMCAST-09/15-10/14 ETHERNET		24-216-54-00-5446	830.00
			04	ACCURINT-SEPT 2024 SEARCHES		01-210-54-00-5462	200.00
			05	KC PRINT#24-0903-TRESPASS		01-210-54-00-5430	295.70
			06	NOTICES, PAYROLL VOUCHERS		** COMMENT **	
				INVOICE TOTAL:			1,435.48 *
	112524-K.BARKSDALE	10/31/24	01	APA-ANNUAL MEMBERSHIP RENEWALS		01-220-54-00-5460	1,015.93
			02	ADOBE-MONTHLY CREATIVE CLOUD		01-220-54-00-5462	59.99
			03	FEE		** COMMENT **	
				INVOICE TOTAL:			1,075.92 *
	112524-K.GREGORY	10/31/24	01	FACEBOOK-PROGRAM ADVERTISING		79-795-54-00-5426	64.48
				INVOICE TOTAL:			64.48 *

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900155	FNBO	FIRST NATIONAL BANK OMAHA			11/25/24		
	112524-M.CARYLE	10/31/24	20	RENEWAL		** COMMENT **	
			21	MENARDS#100924-SHELVING		01-210-56-00-5620	119.99
			22	REVERE HOTEL-CONFERENCE		01-210-54-00-5415	2,184.65
			23	LODGING		** COMMENT **	
			24	STRYPES-INSTALL VEHICLE PRINT		01-210-54-00-5495	200.00
			25	NEMRT-FIELD TRAINING-BOROWSKI,		01-210-54-00-5412	200.00
			26	GERLACH		** COMMENT **	
			27	MINER#355077-INSTALL RADIOS,		25-205-60-00-6070	2,247.00
			28	RADARS AND DOCKS IN 3 SQUADS		** COMMENT **	
			29	RED CROSS-FIRST AID/CPR/AED		01-210-54-00-5412	350.00
			30	TRAINING CLASS		** COMMENT **	
				INVOICE TOTAL:			11,562.15 *
	112524-M.CISIJA	10/31/24	01	AMAZON-POST IT FLAGS		01-110-56-00-5610	18.14
			02	AMAZON-BINDERS, MARKERS,		01-110-56-00-5610	141.08
			03	CORRECTION PENS		** COMMENT **	
			04	KC PRINT-NOTARY STAMP		01-110-56-00-5610	32.90
			05	KC PRINT-BUSINESS CARDS FOR		01-110-56-00-5610	300.25
			06	NOBLE, NELSON, HASTINGS, RATOS		** COMMENT **	
			07	AND CREADEUR		** COMMENT **	
			08	UPS-MAILED AGREEMENTS TO DWC		51-510-60-00-6011	36.33
			09	DOLLAR TREE-MAYOR FOR A DAY		01-110-56-00-5610	5.44
			10	RAFFLE BASKET		** COMMENT **	
			11	AMAZON-RETURNED BINDERS		01-110-56-00-5610	-72.01
				INVOICE TOTAL:			462.13 *
	112524-M.CURTIS	10/31/24	01	AMAZON-PAINTS, BRUSHES		82-000-24-00-2480	80.86
			02	AMAZON-PAINTING CANVAS		82-000-24-00-2480	41.98
				INVOICE TOTAL:			122.84 *
	112524-M.MCGREGORY	10/31/24	01	MENARDS#092624-PLIERS,		51-510-56-00-5630	28.98
			02	FLASHLIGHT		** COMMENT **	
			03	MENARDS#101024-COUPLING		51-510-56-00-5620	44.90
			04	GROUND EFFECTS#501229-DIRT		51-510-56-00-5640	42.00
			05	GROUND EFFECTS#501214-DIRT		51-510-56-00-5640	126.00
			06	GROUND EFFECTS#501204-DIRT,		51-510-56-00-5640	162.55
			07	STRAW BLANKET		** COMMENT **	
			08	GRAINGER-BATTERY PACK		51-510-56-00-5620	25.37
				INVOICE TOTAL:			429.80 *
	112524-M.NELSON	10/31/24	01	ROCKY MOUNTAIN FORENSICS-MAJOR		01-210-54-00-5412	100.00
			02	CRIME SCENES REMOTE CLASS		** COMMENT **	
				INVOICE TOTAL:			100.00 *
	112524-M.SENG	10/31/24	01	CHICAGO TRUCK-FILTER		01-410-54-00-5490	9.12



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900155	FNBO	FIRST NATIONAL BANK OMAHA			11/25/24		
	112524-R.CONARD	10/31/24	01	MENARDS#102524-WINDSHIELD		51-510-56-00-5628	43.98
			02	WIPERS		** COMMENT **	
						INVOICE TOTAL:	43.98 *
	112524-R.FREDRICKSON	10/31/24	01	COMCAST-09/13-10/12 INTERNET		51-510-54-00-5440	119.85
			02	AT 610 TOWER WATER PLANT		** COMMENT **	
			03	COMCAST-09/15-10/14 INTERNET		79-795-54-00-5440	221.48
			04	AND CABLE AT 102 E VAN EMMON		** COMMENT **	
			05	NEWTEK-10/11-11/11 WEB HOSTING		01-640-54-00-5450	17.21
			06	COMCAST-09/29-10/28 INTERNET,		79-790-54-00-5440	269.22
			07	CABLE AND VOICE AT 185 WOLF		** COMMENT **	
			08	COMCAST-09/30-10/29 INTERNET		52-520-54-00-5440	31.58
			09	AT 610 TOWER		** COMMENT **	
			10	COMCAST-09/30-10/29 INTERNET		01-410-54-00-5440	126.32
			11	AT 610 TOWER		** COMMENT **	
			12	COMCAST-09/30-10/29 INTERNET		51-510-54-00-5440	78.95
			13	AT 610 TOWER		** COMMENT **	
						INVOICE TOTAL:	864.61 *
	112524-R.HODOUS	10/31/24	01	MENARDS#101024-PVC BUSHING, TEE		79-790-56-00-5640	87.83
			02	MENARDS#101424-RETURNED		79-790-56-00-5640	-80.84
			03	BUSHING		** COMMENT **	
			04	FIRST PLACE#356802-TAMPER		79-790-56-00-5620	110.58
			05	RENTAL		** COMMENT **	
						INVOICE TOTAL:	117.57 *
	112524-R.HORNER	10/31/24	01	AMAZON-PRIME MONTHLY FEE		79-790-56-00-5620	14.99
			02	AMAZON-KNEELBOARDS		79-790-56-00-5630	68.98
			03	AMAZON-GRAFFITI REMOVER		79-790-56-00-5620	116.29
						INVOICE TOTAL:	200.26 *
	112524-R.MIKOLASEK	10/31/24	01	IACP-MEMBERSHIP RENEWAL		01-210-54-00-5460	115.00
			02	ORANGE PEEL-EMPLOYMENT AD		01-210-54-00-5411	33.00
			03	BLUE LINE-RECRUITMENT AD		01-210-54-00-5411	397.00
			04	MIDWAY-CONFERENCE PARKING		01-210-54-00-5415	75.00
			05	REVERE-CONFERENCE LODGING		01-210-54-00-5415	1,359.00
			06	AED MARKET-TAX REFUNDED		01-210-56-00-5620	-47.25
						INVOICE TOTAL:	1,931.75 *
	112524-S.AUGUSTINE	10/31/24	01	BOOK PAGE-ANNUAL SUBSCRIPTION		82-000-24-00-2480	414.00
			02	AMAZON-WIRELESS DOORBELL		82-820-56-00-5620	22.99
			03	MARRIOT-CONFERENCE LODGING		82-820-54-00-5415	589.97
			06	AMAZON-PRIME MONTHLY FEE		82-820-54-00-5460	14.99
			07	TARGET-CANDY		82-820-56-00-5671	18.62
						INVOICE TOTAL:	1,060.57 *

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900155	FNBO	FIRST NATIONAL BANK OMAHA			11/25/24		
	112524-S.IWANSKI	10/31/24	01	YORK POST-POSTAGE		82-820-54-00-5452	330.75
						INVOICE TOTAL:	330.75 *
	112524-S.MENDEZ	10/31/24	01	MCDONALDS-ILAPA STATE		01-220-54-00-5415	7.93
			02	CONFERENCE MEAL		** COMMENT **	
			03	SUZU'S-ILAPA STATE CONFERENCE		01-220-54-00-5415	22.96
			04	MEAL		** COMMENT **	
			05	HOLIDAY INN-ILAPA STATE		01-220-54-00-5415	446.97
			06	CONFERENCE LODGING		** COMMENT **	
						INVOICE TOTAL:	477.86 *
	112524-S.REDMON	10/31/24	01	RUNCO#951211-SPONGES, PAPER		79-795-56-00-5610	145.37
			02	AMAZON-BIZ BOO DECORATIONS		79-795-56-00-5606	45.99
			03	AMAZON-BIZ BOO COSTUME		79-795-56-00-5606	50.99
			04	AMAZON-BIZ BOO DECORATIONS		79-795-56-00-5606	13.98
			05	COLLINS AWARDS-COSTUME CONTEST		79-795-56-00-5606	38.25
			06	AWARDS		** COMMENT **	
			07	AMAZON-BIZ BOO DECORATIONS		79-795-56-00-5606	106.98
			08	AT&T UVERSE-10/24-11/23		79-795-54-00-5440	146.58
			09	INTERNET FOR TOWN SQUARE PARK		** COMMENT **	
			10	SIGN		** COMMENT **	
			11	AMAZON-COFFEE MAKER		79-795-56-00-5607	99.00
			12	AMAZON-BIZ BOO DECORATIONS		79-795-56-00-5606	194.16
			13	IPRA-MEMBERSHIP DUES-PRUITT		79-795-54-00-5460	265.00
			14	IPRA-MEMBERSHIP DUES-GREGORY		79-795-54-00-5460	245.00
			15	IPRA-MEMBERSHIP DUES-HORNER		79-795-54-00-5462	245.00
			16	IPRA-MEMBERSHIP DUES-GALAUNER		79-795-54-00-5460	245.00
			17	IPRA-MEMBERSHIP DUES-SENDRA		79-795-54-00-5460	245.00
			18	IPRA-MEMBERSHIP DUES-REMUS		79-795-54-00-5460	245.00
			19	IPRA-MEMBERSHIP DUES-SLEEZER		79-795-54-00-5462	245.00
			20	IPRA-MEMBERSHIP DUES-REDMON		79-795-54-00-5460	245.00
			21	IPRA-MEMBERSHIP DUES-EVANS		79-795-54-00-5460	122.50
			22	IPRA-MEMBERSHIP DUES-EVANS		79-790-54-00-5462	122.50
			23	SMITHEREEN-SEPT 2024 PEST		79-790-54-00-5495	97.00
			24	CONTROL AT 185 WOLF		** COMMENT **	
			25	ARNESON#255434-SEPT 2024 GAS		79-790-56-00-5695	123.61
			26	ARNESON#255372-SEPT 2024 DSL		79-790-56-00-5695	289.34
			27	ARNESON#255498-OCT 2024 DSL		79-790-56-00-5695	305.43
			28	ARNESON#255371-SEPT 2024 GAS		79-790-56-00-5695	524.37
			29	ARNESON#255433-SEPT 2024 GAS		79-790-56-00-5695	727.95
			30	ARNESON#255497-OCT 2024 GAS		79-790-56-00-5695	801.97
			31	GOLD MEDAL#418916-BRIDGE		79-795-56-00-5607	633.75
			32	CONCESSION SUPPLIES		** COMMENT **	
			33	GOLD MEDAL#418915-BEECHER		79-795-56-00-5607	183.80
			34	CONCESSION SUPPLIES		** COMMENT **	

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900155	FNBO	FIRST NATIONAL BANK OMAHA			11/25/24		
	112524-T.HOULE	10/31/24	09	HOME DEPO-SOCKET SET		79-790-56-00-5630	39.94
			10	MENARDS#101824-STRAW		79-790-56-00-5640	25.96
			11	MENARDS#101424-WRENCHES, HEX		79-790-56-00-5630	57.12
			12	HEAD SET, TOOLBOX ORGANIZER		** COMMENT **	
			13	ROCK AUTO-BRAKE SUPPLIES		79-790-56-00-5640	527.05
			14	ROCK AUTO-FUEL PUMP, TANK,		79-790-56-00-5640	567.44
			15	FILTERS		** COMMENT **	
			16	1000 BULBS-CHRISTMAS BULBS		79-790-56-00-5640	231.37
			17	FLATSOS#33326-PLUG		79-790-54-00-5495	10.00
			18	SHOREWOOD AUTO-WHEEL AND		79-790-56-00-5640	299.99
			19	TIRE EXAM		** COMMENT **	
			20	US BRONZE-3 BRONZE PLAQUES		79-790-56-00-5640	909.50
			21	SHOREWOOD AUTO-V-BELT		79-790-56-00-5640	209.99
			22	RUSSO-STARTER		79-790-56-00-5640	57.99
			23	AMAZON-PULL STARTER		79-790-56-00-5640	53.98
			24	MENARDS#101824-CONCRETE PLACER		25-225-60-00-6010	71.96
				INVOICE TOTAL:			3,138.16 *
	112524-T.LOWRY	10/31/24	01	MENARDS#102224-PAINT, TRAY		79-790-56-00-5640	55.95
			02	LINER		** COMMENT **	
			03	MENARDS#102224-PACKING TAPE		79-790-56-00-5640	8.29
			04	MENARDS#102824-CONCRETE		79-790-56-00-5620	23.98
			05	FORMING		** COMMENT **	
			06	MENARDS#101424-PVC ELBOW, PIPE		79-790-56-00-5640	88.94
				INVOICE TOTAL:			177.16 *
	112524-T.MILSCHEWSKI	10/31/24	01	HOME DEPO#1061441-RETURNED		24-216-56-00-5656	-18.34
			02	CONNECTOR		** COMMENT **	
			03	HOME DEPO#100224-CONNECTORS		24-216-56-00-5656	18.34
	112524-T.MILSCHEWSKI	10/31/24	04	HOME DEPO#100224-CONNECTORS,		24-216-56-00-5656	31.82
			05	PLUGS		** COMMENT **	
			08	HOME DEPO#101124-HEX KEY SET		24-216-56-00-5656	16.99
			09	MENARDS#100224-PLUG,		24-216-56-00-5656	-14.60
			10	CONNECTORS RETURNED		** COMMENT **	
			11	MENARDS#100224-CONNECTORS,		24-216-56-00-5656	88.89
			12	PLUGS, CORDS		** COMMENT **	
			13	HOME DEPO#101724-DOORSTOP		24-216-56-00-5656	17.93
			14	HOME DEPO#101724-DOORSTOPS		24-216-56-00-5656	27.90
			15	HOME DEPO#101024-BUG SPRAY		24-216-56-00-5656	16.97
			16	MENARDS#102324-FUEL PREMIX		24-216-56-00-5656	78.77
			17	MENARDS#101824-BATTERIES		24-216-56-00-5656	12.99
			18	MENARDS#102324-BATTERY		24-216-56-00-5656	44.89
			19	MENARDS#101824-SPLITBOLTS,		82-820-54-00-5495	30.81
			20	ELECTRICAL TAPE, NUTS, BOLTS		** COMMENT **	

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900155	FNBO	FIRST NATIONAL BANK OMAHA			11/25/24		
	112524-T.MILSCHEWSKI	10/31/24	21	HOME DEPO#100324-FILTERS,BULBS		82-820-54-00-5495	60.76
			22	MENARDS#093024-SOCKET SET,		82-820-54-00-5495	46.66
			23	TOILET SEAT		** COMMENT **	
			24	MENARDS#102424-BLUE TAPE		24-216-56-00-5656	13.47
			25	MENARDS#102324-RETURNED ARBON		24-216-56-00-5656	-33.69
			26	MENARDS#102124-BATTERIES		24-216-56-00-5656	14.10
			27	ACE-KEYS		24-216-56-00-5656	15.96
			28	HOME DEPO#092624-UNIONS,		24-216-56-00-5656	8.82
			29	COUPLING		** COMMENT **	
			30	HOME DEPO#102124-VELCRO		24-216-56-00-5656	6.54
				INVOICE TOTAL:			485.98 *
	112524-T.SCOTT	10/31/24	01	NAPA#375699-BULBS		79-790-56-00-5640	7.64
				INVOICE TOTAL:			7.64 *
	112524-UCOY	10/31/24	01	PARAGON-15 DELL LATITUDE 5450		01-640-54-00-5450	30,648.42
			02	LAPTOPS, 3 DELL LATITUDE		** COMMENT **	
			03	5550 LAPTOPS, 1 DELL MOBILE		** COMMENT **	
			04	PRECISION WORKSTATION, 19		** COMMENT **	
			05	DOCKING STATIONS, 15 MONITORS		** COMMENT **	
				INVOICE TOTAL:			30,648.42 *
				CHECK TOTAL:			171,065.86
				TOTAL AMOUNT PAID:			171,065.86

Total for all Highlighted Library Invoices: \$1,789.29

UNITED CITY OF YORKVILLE  
CHECK REGISTER

CHECK DATE: 12/09/24

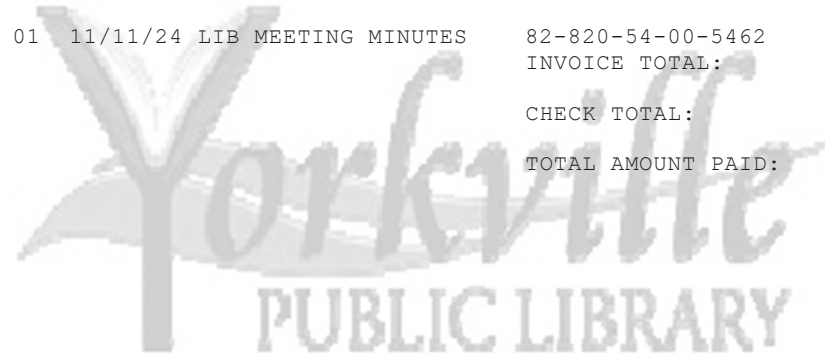
CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105575	AUGUSTIS	SHELLY AUGUSTINE					
	120124		12/01/24	01	NOV 2024 MOBILE EMAIL	82-820-54-00-5440	45.00
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		45.00 *
					CHECK TOTAL:		45.00
105576	BAKTAY	BAKER & TAYLOR					
	2038654169		10/29/24	01	BOOKS	82-820-56-00-5686	849.01
					INVOICE TOTAL:		849.01 *
	2038656657		10/29/24	01	BOOKS	82-820-56-00-5686	910.02
					INVOICE TOTAL:		910.02 *
	2038671630		11/05/24	01	BOOKS	82-820-56-00-5686	448.19
					INVOICE TOTAL:		448.19 *
	2038692900		11/13/24	01	BOOKS	82-820-56-00-5686	395.44
					INVOICE TOTAL:		395.44 *
					CHECK TOTAL:		2,602.66
105577	DELL	DELL MARKETING L.P.					
	10782745336		12/02/24	01	10 OPTIPLEX LICENSES	84-840-56-00-5635	6,709.50
					INVOICE TOTAL:		6,709.50 *
					CHECK TOTAL:		6,709.50
105578	FRNKMRSH	FRANK MARSHALL					
	92221		11/08/24	01	SURGE PROTECTOR REPLACEMENTS	82-820-54-00-5495	9,866.00
					INVOICE TOTAL:		9,866.00 *
					CHECK TOTAL:		9,866.00

CHECK DATE: 12/09/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105579	LLWCONSU	LLOYD WARBER					
	10587		11/13/24	01	OCT 2024 ONSITE IT SUPPORT	82-820-54-00-5462	720.00
					INVOICE TOTAL:		720.00 *
					CHECK TOTAL:		720.00
105580	METRONET	METRO FIBERNET LLC					
	1651373-120124		12/01/24	01	DEC 2024 INTERNET	82-820-54-00-5440	124.97
					INVOICE TOTAL:		124.97 *
					CHECK TOTAL:		124.97
105581	PRAIRCAT	PRAIRIECAT					
	9281		11/22/24	01	INNOVATIVE EXPRESS LANE	82-820-54-00-5468	453.74
				02	LICENSE FOR 1 WORKSTATION	** COMMENT **	
					INVOICE TOTAL:		453.74 *
					CHECK TOTAL:		453.74
105582	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					
	112024-33		11/21/24	01	JUL-SSEPT 2024 FAXES	82-820-54-00-5462	39.36
					INVOICE TOTAL:		39.36 *
					CHECK TOTAL:		39.36
105583	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					
	17323		11/19/24	01	PAPERCUT, EPRINT, VIVID PIX,	82-820-54-00-5462	3,584.10
				02	TRANSLATION AND CC LEASE	** COMMENT **	
				03	LICENSE AND MAINTENANCE	** COMMENT **	
				04	RENEWAL	** COMMENT **	
					INVOICE TOTAL:		3,584.10 *
					CHECK TOTAL:		3,584.10

CHECK DATE: 12/09/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105584	TRICO	TRICO MECHANICAL , INC					
	15136		11/25/24	01	REPLACED MAIN TRUNK STATIC	82-820-54-00-5462	1,389.47
				02	PRESSURE SENSOR	** COMMENT **	
					INVOICE TOTAL:		1,389.47 *
					CHECK TOTAL:		1,389.47
105585	UMBRELLA	UMBRELLA TECHNOLOGIES					
	1734		12/01/24	01	ACCESS CONRTROL CLOUD HOSTING	82-820-54-00-5462	480.00
					INVOICE TOTAL:		480.00 *
					CHECK TOTAL:		480.00
105586	YOUNGM	MARLYS J. YOUNG					
	111124-LIB		11/18/24	01	11/11/24 LIB MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		85.00
					TOTAL AMOUNT PAID:		26,099.80





# UNITED CITY OF YORKVILLE

## PAYROLL SUMMARY

### November 8, 2024

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	19,684.69	-	19,684.69	1,147.62	951.50	21,783.81
FINANCE	15,719.10	-	15,719.10	916.43	1,169.97	17,805.50
POLICE	142,937.31	3,853.12	146,790.43	414.08	10,946.40	158,150.91
COMMUNITY DEV.	27,026.52	-	27,026.52	1,598.96	2,017.99	30,643.47
STREETS	29,613.08	-	29,613.08	1,732.24	2,279.50	33,624.82
BUILDING & GROUNDS	6,356.07	-	6,356.07	379.31	484.89	7,220.27
WATER	22,327.93	-	22,327.93	1,208.43	1,638.81	25,175.17
SEWER	13,200.57	-	13,200.57	769.61	969.96	14,940.14
PARKS	36,553.32	325.40	36,878.72	2,026.43	2,774.38	41,679.53
RECREATION	30,842.88	-	30,842.88	1,352.94	2,319.57	34,515.39
LIBRARY	18,029.99	-	18,029.99	676.15	1,327.08	20,033.22
TOTALS	\$ 362,291.46	\$ 4,178.52	\$ 366,469.98	\$ 12,222.20	\$ 26,880.05	\$ 405,572.23

**TOTAL PAYROLL \$ 405,572.23**





# UNITED CITY OF YORKVILLE

## PAYROLL SUMMARY

### November 22, 2024

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 1,583.34	\$ -	\$ 1,583.34	\$ -	\$ 121.13	\$ 1,704.47
ALDERMAN	6,066.64	-	6,066.64	-	464.16	6,530.80
ADMINISTRATION	20,042.54	-	20,042.54	1,168.49	978.86	22,189.89
FINANCE	15,996.92	-	15,996.92	932.62	1,191.21	18,120.75
POLICE	150,621.58	3,136.76	153,758.34	405.33	11,444.96	165,608.63
COMMUNITY DEV.	27,032.81	-	27,032.81	1,576.02	1,987.88	30,596.71
STREETS	29,619.36	-	29,619.36	1,726.78	2,193.91	33,540.05
BUILDING & GROUNDS	6,356.07	-	6,356.07	370.56	473.41	7,200.04
WATER	20,710.87	968.31	21,679.18	1,216.08	1,590.75	24,486.01
SEWER	13,402.91	-	13,402.91	781.39	984.37	15,168.67
PARKS	37,908.44	-	37,908.44	2,122.49	2,822.55	42,853.48
RECREATION	28,893.99	-	28,893.99	1,383.79	2,151.38	32,429.16
LIBRARY	17,658.05	-	17,658.05	676.15	1,298.65	19,632.85

<b>TOTALS</b>	\$ 375,893.52	\$ 4,105.07	\$ 379,998.59	\$ 12,359.70	\$ 27,703.22	\$ 420,061.51
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**TOTAL PAYROLL                    \$ 420,061.51**



## YORKVILLE LIBRARY BOARD

### BILL LIST SUMMARY

Monday, December 9, 2024

#### ACCOUNTS PAYABLE

Library CC Check Register ( <i>Pages 1 - 6</i> )	11/25/2024	\$ 1,789.29
Library Check Register ( <i>Pages 7 - 9</i> )	12/09/2024	26,099.80
UniMax - Oct. 2024 Office Cleaning	11/12/2024	2,106.00
IPRF - Dec.2024 Work Comp Ins	11/12/2024	943.16
Blue Cross/Blue Shield-Nov 2024 EAP	11/26/2024	7.05
Nicor -10/01/24-10/31/24 services	11/26/2024	1,174.66
YBSD - 06/30-08/31 Sanitary Services	11/26/2024	134.00
TOTAL BILLS PAID:		<hr/> \$32,253.96

#### PAYROLL

	<u>DATE</u>	
Bi-weekly ( <i>Page 10</i> )	11/08/2024	\$20,033.22
Bi-weekly ( <i>Page 11</i> )	11/22/2024	19,632.85
TOTAL PAYROLL:		<hr/> \$39,666.07

TOTAL DISBURSEMENTS: \$71,920.03

ACTIVITY THROUGH FISCAL PERIOD 07

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
01		05/01/2024		BEGINNING BALANCE					55,787.63
	AP-240525MB	05/29/2024	13	AMAZON-BOOK	FIRST NATIONAL BANK	900147	052524-M.CURTIS-B	16.95	
		05/29/2024	14	AMAZON-IR COMPRESSOR, GAMES,	FIRST NATIONAL BANK	900147	052524-S.AUGUATINE-B	662.91	
		05/29/2024	15	AMAZON-BUILDING TIYS,	FIRST NATIONAL BANK	900147	052524-S.AUGUATINE-B	167.54	
	GJ-240530LB	06/03/2024	06	May 2024 Deposits					2,323.26
				TOTAL PERIOD 01 ACTIVITY				847.40	2,323.26
02	AP-240610	06/04/2024	01	7/24/24 ANIMALS AROUND THE	DANIEL S. PETERSON	105491	7262024	600.00	
		06/04/2024	02	JAN-APR 2024 SENIOR COOKING	JESSICA YOUHANAIE	105497	2024-1	32.48	
		06/04/2024	03	JAN-APR 2024 CHAIR YOGA	JESSICA YOUHANAIE	105497	2024-2	700.00	
		06/04/2024	04	6/18/24 BUTTERFLY PRESENTATION	U OF I EXTENSION	105501	103	150.00	
		06/04/2024	05	EASY CARE NATIVES PRESENTATION	U OF I EXTENSION	105501	104	150.00	
	AP-240610M	06/05/2024	01	JAN-APR 2024 SENIOR COOKING	JESSICA YOUHANAIE	105503	2024-1-BALANCE	492.52	
	AP-240625B	06/18/2024	146	BOOKS	BAKER & TAYLOR	540812	2038240171-B	26.58	
		06/18/2024	147	BOOKS	BAKER & TAYLOR	540812	2038255942	204.26	
		06/18/2024	148	BOOKS	BAKER & TAYLOR	540812	2038268134	41.97	
	AP-240625MB	06/25/2024	267	TARGET-GIFT CARDS FOR POETRY	FIRST NATIONAL BANK	900149	062524-J.WEISS	60.00	
		06/25/2024	268	DOLLAR TREE-SUMMER PROGRAM	FIRST NATIONAL BANK	900149	062524-J.WEISS	54.25	
		06/25/2024	269	HOME DEPO-PLANTS, SOIL	FIRST NATIONAL BANK	900149	062524-S.AUGUSTINE-B	112.77	
	GJ-240629LB	07/02/2024	07	June 2024 Deposits					219.48
				TOTAL PERIOD 02 ACTIVITY				2,624.83	219.48
03	AP-240708	07/02/2024	01	BOOKS	BAKER & TAYLOR	105505	2038350113	116.65	
		07/02/2024	02	MAY-JUN 2024 COOKING CLASS	JESSICA YOUHANAIE	105512	2024-5	350.00	
		07/02/2024	03	MAY-JUN 2024 CHAIR YOGA CLASS	JESSICA YOUHANAIE	105512	2024-6	400.00	
	AP-240725M	07/19/2024	308	AMAZON-CRAFT SUPPLIES	FIRST NATIONAL BANK	900151	072524-S.AUGUSTINE	165.23	
	GJ-240731LB	08/02/2024	07	July 2024 Deposits					1,269.05
				TOTAL PERIOD 03 ACTIVITY				1,031.88	1,269.05
04	AP-240812	08/07/2024	01	IL LIBRARY PRESENTS RENEWAL	RAILS	105528	12828	685.00	
	AP-240825M	08/21/2024	382	AMAZON-FILAMENT DRYER BOX,	FIRST NATIONAL BANK	900152	082524-J.WEISS	103.88	
		08/21/2024	383	AMAZON-MUSIC PLAYERS	FIRST NATIONAL BANK	900152	082524-M.CURTIS	417.96	
	GJ-240831LB	09/03/2024	06	August 2024 Deposits					115.00
				TOTAL PERIOD 04 ACTIVITY				1,206.84	115.00
05	AP-240925M	09/25/2024	376	DOLLAR TREE-FOAM BOARD,	FIRST NATIONAL BANK	900153	092524-J.WEISS	16.25	
		09/25/2024	377	AMAZON-BOOKS	FIRST NATIONAL BANK	900153	092524-S.AUGUSTINE	157.85	
	GJ-240929LB	10/01/2024	06	Sept 2024 Deposits					1,625.09
				TOTAL PERIOD 05 ACTIVITY				174.10	1,625.09
06	AP-241014	10/08/2024	01	JUL-AUG COOKING CLASS	JESSICA YOUHANAIE	105555	2024-6-UL	350.00	
		10/08/2024	02	JULY & AUGUST CHAIR YOGA	JESSICA YOUHANAIE	105555	2024-7	350.00	
	AP-241025M	10/23/2024	403	OAKS GRILLE-AUTHOR LUNCH	FIRST NATIONAL BANK	900154	102524-J.WEISS	45.30	
		10/23/2024	404	DOLLAR TREE-OCTOBER AND	FIRST NATIONAL BANK	900154	102524-J.WEISS	30.75	
		10/23/2024	405	AMAZON-PROGRAM SUPPLIES	FIRST NATIONAL BANK	900154	102524-J.WEISS	15.96	
		10/23/2024	406	AMAZON-GAMES	FIRST NATIONAL BANK	900154	102524-S.AUGUSTINE	92.56	
	GJ-241030LB	11/01/2024	06	Oct 2024 Deposits					1,310.57
				TOTAL PERIOD 06 ACTIVITY				884.57	1,310.57

ACTIVITY THROUGH FISCAL PERIOD 07

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
07	AP-241125M	11/18/2024	416	DOLLAR TREE-TEA PARTY SUPPLIES	FIRST NATIONAL BANK	900155	112524-J.WEISS	11.00	
		11/18/2024	417	AMAZON-T-REX PROGRAM SUPPLIES	FIRST NATIONAL BANK	900155	112524-J.WEISS	53.32	
		11/18/2024	418	AMAZON-PAINTS, BRUSHES	FIRST NATIONAL BANK	900155	112524-M.CURTIS	80.86	
		11/18/2024	419	AMAZON-PAINTING CANVAS	FIRST NATIONAL BANK	900155	112524-M.CURTIS	41.98	
		11/18/2024	420	BOOK PAGE-ANNUAL SUBSCRIPTION	FIRST NATIONAL BANK	900155	112524-S.AUGUSTINE	414.00	
GJ-241129LB	12/02/2024	05	November 2024 Deposits						268.06
TOTAL PERIOD 07 ACTIVITY								601.16	268.06
TOTAL ACCOUNT ACTIVITY								7,370.78	7,130.51
ENDING BALANCE									55,547.36
GRAND TOTAL								0.00	55,547.36
TOTAL DIFFERENCE								0.00	55,547.36



YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2025 BUDGET REPORT  
For the Month Ended November 30, 2024

		% of Fiscal Year							FISCAL YEAR 2025		
ACCOUNT NUMBER	DESCRIPTION	8% May-24	17% June-24	25% July-24	33% August-24	42% September-24	50% October-24	58% November-24	Year-to-Date Totals	BUDGET	% of Budget

LIBRARY OPERATIONS REVENUES

<i>Taxes</i>											
82-000-40-00-4000	PROPERTY TAXES	42,302	474,897	15,859	32,052	413,464	17,909	7,871	1,004,354	995,347	100.90%
82-000-40-00-4083	PROPERTY TAXES - DEBT SERVICE	36,392	408,548	13,643	27,574	355,698	15,407	6,772	864,034	861,408	100.30%
<i>Intergovernmental</i>											
82-000-41-00-4120	PERSONAL PROPERTY TAX	2,090	-	1,870	349	-	1,426	-	5,735	13,566	42.28%
82-000-41-00-4170	STATE GRANTS	-	31,977	-	-	-	-	-	31,977	31,761	100.68%
<i>Fines &amp; Forfeits</i>											
82-000-43-00-4330	LIBRARY FINES	295	33	57	366	12	105	382	1,250	1,500	83.33%
<i>Charges for Service</i>											
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	1,811	-	459	4,095	379	652	1,789	9,184	10,000	91.84%
82-000-44-00-4422	COPY FEES	21	313	237	323	238	3	308	1,443	2,500	57.74%
82-000-44-00-4439	PROGRAM FEES	11	13	2	5	3	-	-	34	-	0.00%
<i>Investment Earnings</i>											
82-000-45-00-4500	INVESTMENT EARNINGS	2,136	1,684	2,552	3,991	3,940	1,796	1,786	17,885	15,000	119.24%
<i>Miscellaneous</i>											
82-000-48-00-4820	RENTAL INCOME	-	450	680	-	-	100	-	1,230	200	615.00%
82-000-48-00-4824	DVD RENTALS	-	75	-	-	-	-	-	75	-	0.00%
82-000-48-00-4850	MISCELLANEOUS INCOME	281	953	182	336	212	256	316	2,536	3,000	84.53%
<i>Other Financing Sources</i>											
82-000-49-00-4901	TRANSFER FROM GENERAL	2,281	2,281	2,668	2,281	2,281	1,330	943	14,065	28,302	49.69%
<b>TOTAL REVENUES: LIBRARY</b>		<b>87,621</b>	<b>921,225</b>	<b>38,208</b>	<b>71,372</b>	<b>776,226</b>	<b>38,984</b>	<b>20,167</b>	<b>1,953,804</b>	<b>1,962,584</b>	<b>99.55%</b>

LIBRARY OPERATIONS EXPENDITURES

<i>Salaries &amp; Wages</i>											
82-820-50-00-5010	SALARIES & WAGES	22,651	24,016	23,062	35,147	23,196	23,196	23,196	174,464	305,573	57.09%
82-820-50-00-5015	PART-TIME SALARIES	12,244	13,637	12,579	19,774	12,773	13,870	12,492	97,369	186,000	52.35%
<i>Benefits</i>											
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	1,321	1,400	1,345	2,049	1,352	1,352	1,352	10,171	19,635	51.80%
82-820-52-00-5214	FICA CONTRIBUTION	2,565	2,776	2,622	4,090	2,647	2,731	2,626	20,057	36,497	54.95%
82-820-52-00-5216	GROUP HEALTH INSURANCE	15,510	12,164	7,922	7,947	7,282	6,716	(1,173)	56,368	103,057	54.70%
82-820-52-00-5222	GROUP LIFE INSURANCE	50	43	50	50	43	64	7	307	600	51.20%
82-820-52-00-5223	DENTAL INSURANCE	1,242	621	621	621	621	621	-	4,346	7,450	58.33%
82-820-52-00-5224	VISION INSURANCE	78	78	78	78	78	78	-	470	940	49.99%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	-	-	387	-	-	387	-	774	1,500	51.60%
82-820-52-00-5231	LIABILITY INSURANCE	2,281	2,281	2,281	2,281	2,281	943	943	13,291	26,802	49.59%
<i>Contractual Services</i>											
82-820-54-00-5401	ADMINISTRATIVE CHARGEBACK	1,319	1,319	1,319	1,319	1,319	1,319	1,319	9,231	15,825	58.33%
82-820-54-00-5412	TRAINING & CONFERENCES	-	381	-	567	-	35	-	983	2,000	49.16%
82-820-54-00-5415	TRAVEL & LODGING	-	-	-	-	22	-	884	905	2,000	45.26%
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	-	97	-	-	-	-	97	2,000	4.85%



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2025 BUDGET REPORT**  
**For the Month Ended November 30, 2024**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year							Year-to-Date Totals	FISCAL YEAR 2025	
		8% May-24	17% June-24	25% July-24	33% August-24	42% September-24	50% October-24	58% November-24		BUDGET	% of Budget
82-820-54-00-5440	TELECOMMUNICATIONS	-	615	615	1,060	170	615	615	3,690	8,500	43.41%
82-820-54-00-5452	POSTAGE & SHIPPING	-	43	217	47	20	34	331	691	1,500	46.08%
82-820-54-00-5453	BUILDING & GROUND CHARGEBACK	674	674	674	674	674	674	674	4,720	8,091	58.33%
82-820-54-00-5460	DUES & SUBSCRIPTIONS	754	2,225	1,394	15	15	44	15	4,463	20,000	22.31%
82-820-54-00-5462	PROFESSIONAL SERVICES	4,730	3,774	3,265	3,014	13,385	2,482	2,213	32,862	105,000	31.30%
82-820-54-00-5466	LEGAL SERVICES	-	-	338	-	-	-	-	338	3,000	11.25%
82-820-54-00-5468	AUTOMATION	-	-	5,383	1,215	-	5,383	-	11,980	26,000	46.08%
82-820-54-00-5480	UTILITIES	-	1,078	903	926	803	1,043	1,309	6,062	26,202	23.14%
82-820-54-00-5488	OFFICE CLEANING	-	1,950	1,950	1,950	1,950	2,106	2,106	12,012	25,400	47.29%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	-	-	-	2,625	3,268	4,831	4,738	15,463	130,000	11.89%
82-820-54-00-5498	PAYING AGENT FEES	-	2,025	803	-	-	-	-	2,828	2,100	134.64%
<i>Supplies</i>											
82-820-56-00-5610	OFFICE SUPPLIES	-	64	73	363	155	64	-	719	7,000	10.28%
82-820-56-00-5620	OPERATING SUPPLIES	-	252	637	326	153	287	23	1,679	5,000	33.58%
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	7	1,095	6	38	481	-	1,626	7,000	23.23%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	-	-	-	-	7,000	0.00%
82-820-56-00-5671	LIBRARY PROGRAMMING	-	34	13	20	84	36	91	279	2,000	13.95%
82-820-56-00-5675	EMPLOYEE RECOGNITION	-	-	76	-	-	-	-	76	600	12.74%
82-820-56-00-5683	AUDIO BOOKS	-	-	46	1,150	-	-	1,055	2,251	3,500	64.30%
82-820-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	-	-	-	-	-	500	0.00%
82-820-56-00-5685	DVD'S	-	194	170	49	106	-	365	885	3,000	29.50%
82-820-56-00-5686	BOOKS	-	4,105	4,254	5,427	4,280	3,759	3,840	25,665	30,000	85.55%
<i>2006 Bond</i>											
82-820-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	-	100,000	0.00%
82-820-84-00-8050	INTEREST PAYMENT	-	2,400	-	-	-	-	-	2,400	4,800	50.00%
<i>2013 Refunding Bond</i>											
82-820-99-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	-	730,000	0.00%
82-820-99-00-8050	INTEREST PAYMENT	-	14,600	-	-	-	-	-	14,600	29,200	50.00%
TOTAL FUND REVENUES		87,621	921,225	38,208	71,372	776,226	38,984	20,167	1,953,804	1,962,584	99.55%
TOTAL FUND EXPENDITURES		65,419	92,758	73,930	93,128	76,713	73,152	59,020	534,120	1,995,272	26.77%
FUND SURPLUS (DEFICIT)		22,202	828,467	(35,722)	(21,755)	699,513	(34,167)	(38,853)	1,419,684	(32,688)	

**LIBRARY CAPITAL REVENUES**

84-000-42-00-4214	DEVELOPMENT FEES	10,500	12,000	4,000	6,500	26,000	6,500	7,000	72,500	50,000	145.00%
84-000-45-00-4500	INVESTMENT EARNINGS	31	27	31	33	23	30	34	210	200	105.01%
84-000-48-00-4850	MISCELLANEOUS INCOME	-	33	-	-	-	-	-	33	-	0.00%
TOTAL REVENUES: LIBRARY CAPITAL		10,531	12,060	4,031	6,533	26,023	6,530	7,034	72,743	50,200	144.91%



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2025 BUDGET REPORT**  
**For the Month Ended November 30, 2024**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year							Year-to-Date Totals	FISCAL YEAR 2025	
		8% May-24	17% June-24	25% July-24	33% August-24	42% September-24	50% October-24	58% November-24		BUDGET	% of Budget

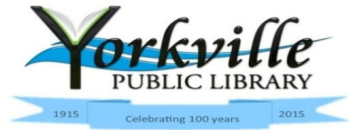
**LIBRARY CAPITAL EXPENDITURES**

84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	5,345	-	-	-	5,345	29,000	18.43%
84-840-56-00-5686	BOOKS	-	-	-	-	-	-	-	-	20,000	0.00%
84-840-60-00-6020	BUILDING IMPROVEMENTS	-	-	-	-	-	-	-	-	500,000	0.00%

TOTAL FUND REVENUES		10,531	12,060	4,031	6,533	26,023	6,530	7,034	72,743	50,200	144.91%
TOTAL FUND EXPENDITURES		-	-	-	5,345	-	-	-	5,345	549,000	0.97%
FUND SURPLUS (DEFICIT)		10,531	12,060	4,031	1,188	26,023	6,530	7,034	67,397	(498,800)	

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YORKVILLE PUBLIC LIBRARY  
CASH STATEMENT  
As of November 30, 2024

FISCAL YEAR 2025

		May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025
Library Operations	Old Second	\$ 548,732	\$ 1,003,021	\$ 899,141	\$ 868,296	\$ 1,272,545	\$ 1,287,792	\$ 1,190,727					
Building Development Fees	Old Second	346,173	351,940	367,917	367,105	373,629	399,659	406,193					
Library Operations	Illinois Funds	361,859	395,470	397,278	399,091	400,806	402,492	404,184					
Total:		\$ 1,256,764	\$ 1,750,431	\$ 1,664,336	\$ 1,634,492	\$ 2,046,980	\$ 2,089,943	\$ 2,001,104	\$ -	\$ -	\$ -	\$ -	\$ -

PAYROLL

1 <sup>ST</sup> PAY PERIOD		\$ 18,924	\$ 20,623	\$ 20,131	\$ 20,170	\$ 19,376	\$ 20,450	\$ 20,033					
2 <sup>ND</sup> PAY PERIOD		19,857	21,207	19,477	20,045	20,592	20,699	19,633					
3 <sup>RD</sup> PAY PERIOD		-	-	-	20,844	-	-	-					
Total		\$ 38,781	\$ 41,829	\$ 39,608	\$ 61,060	\$ 39,968	\$ 41,149	\$ 39,666	\$ -	\$ -	\$ -	\$ -	\$ -



**YORKVILLE PUBLIC LIBRARY**  
**STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS**  
**For the Month Ended November 30, 2024\***

					Fiscal Year 2024	
	November Actual	YTD Actual	% of Budget	FY 2025 Budget	For the Month Ended Nov 30, 2023 YTD Actual	% Change
<b>LIBRARY OPERATIONS FUND (82)</b>						
<i>Revenues</i>						
Property Taxes	\$ 14,643	\$ 1,868,389	100.63%	\$ 1,856,755	\$ 1,747,820	6.90%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ -	\$ 5,735	42.28%	\$ 13,566	\$ 9,325	-38.49%
Federal & State Grants	-	31,977	100.68%	31,761	31,761	0.68%
Total Intergovernmental	\$ -	\$ 37,712	83.20%	\$ 45,327	\$ 41,086	-8.21%
Library Fines	\$ 382	\$ 1,250	83.33%	\$ 1,500	\$ 1,192	4.90%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 1,789	\$ 9,184	91.84%	\$ 10,000	\$ 9,978	-7.95%
Copy Fees	308	1,443	57.74%	2,500	1,544	-6.54%
Total Charges for Services	\$ 2,097	\$ 10,628	85.02%	\$ 12,500	\$ 11,522	-7.76%
Investment Earnings	\$ 1,786	\$ 17,885	119.24%	\$ 15,000	\$ 18,299	-2.26%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental Income	-	1,230	615.00%	200	50	2360.00%
Miscellaneous Income	316	2,645	88.18%	3,000	2,408	9.86%
Transfer In	943	14,065	49.69%	28,302	15,090	-6.80%
Total Miscellaneous & Transfers	\$ 1,259	\$ 17,940	56.95%	\$ 31,502	\$ 17,548	2.23%
<b>Total Revenues and Transfers</b>	<b>\$ 20,167</b>	<b>\$ 1,953,804</b>	<b>99.55%</b>	<b>\$ 1,962,584</b>	<b>\$ 1,837,467</b>	<b>6.33%</b>
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 59,020</u>	<u>\$ 534,120</u>	<u>26.77%</u>	<u>\$ 1,995,272</u>	<u>\$ 580,383</u>	<u>-7.97%</u>
50 Salaries	35,688	271,832	55.30%	491,573	265,393	2.43%
52 Benefits	3,755	105,783	53.84%	196,481	107,822	-1.89%
54 Contractual Services	14,203	106,324	28.16%	377,618	146,801	-27.57%
56 Supplies	5,374	33,180	50.58%	65,600	26,992	22.93%
99 Debt Service	-	17,000	1.97%	864,000	33,375	-49.06%
<b>Total Expenditures and Transfers</b>	<b>\$ 59,020</b>	<b>\$ 534,120</b>	<b>26.77%</b>	<b>\$ 1,995,272</b>	<b>\$ 580,383</b>	<b>-7.97%</b>
<i>Surplus(Deficit)</i>	<i>\$ (38,853)</i>	<i>\$ 1,419,684</i>		<i>\$ (32,688)</i>	<i>\$ 1,257,084</i>	

\* November represents 58% of fiscal year 2025

## **December Director's Report 2024**

For a complete listing of all monthly programs, please visit the next few pages of the packet for a detailed description of Adult & Children's programs.

### **Programs:**

The adult services department has several new recurring programs starting in January.

- Beginning January 7th, every Tuesday, we will host a Mindful Movement + Meditation class. Join Cristen Grajeda from Balanced Bluebird Healing for this simple and gentle session to relax, release tension, and support self-healing. We will practice powerful techniques including aromatherapy, guided visualization, breathwork, and light stretching to nurture your mind, body, and spirit.
- Also starting on January 7th, we will hold a monthly scrapbooking class with JoAnne Nudelman, a scrapbooker for the last 25 years and a Creative Memories Advisor. Registration is required for this class.
- Finally, starting January 15th, every Wednesday from 5pm-6:45pm, we will have a Magic the Gathering group. Magic the Gathering is a tabletop card game with over 50 million players worldwide. One of the most popular games on the planet, you can now gather at the Yorkville Public Library to play Commander format games of Magic the Gathering with like-minded friends and gamers. This group is open to experienced players or those brand-new to the game. Bring your own deck to participate in the games. The program is open to adults and high school students ages 14+.

Also in January, on the 8th at 10am, we will host a presentation on Staying Safe from Online Scams. An informative talk about online safety and ways to identify potential scams. We will work together to understand: How to remove stigma and fear, what to do when we get scammed, how online scams work, what are they after, and the three places where scamming most frequently happens.

### **Library Operations:**

Trico was here to perform their semi-annual preventative maintenance on all of our HVAC equipment.

When the library was closed in observance of Veteran's Day, the carpets and floors were professionally cleaned. The Cat 6 wiring on the floor under the service desks were disrupted. We had Ted and Jesus rewire the receptacles. We will look into a solution for protecting the connections.

Our new firewall has been installed.

We had a brief meeting with our chiller engineer, contractor, and maintenance person about our chiller install. The date has been set for Dec 26 & 27. It was decided on these dates because the students will be on winter break and it will give the contractor plenty of space when they bring in the crane to remove and set the new chiller.

**Staff:**

I will be attending the 2024 Library Legislative Meetup in DeKalb on Tue, Dec 10. This event provides an opportunity to meet with our legislators and speak with them about what is happening in our library and issues affecting our library.

**Other:**

Kendall Co. Economic Development Department held a 2-part business seminar on succession planning. Part one: Passing the Torch: turning your business into a legacy was held on 11/4 and Part two: How to Develop a Succession or Exit Strategy was held on Nov. 12.

Board member, Millen, has stepped down as trustee because they have moved outside of the city's boundaries.

10 new computers have been purchased to replace the circulation staff, youth and adult service desks, and 2 additional for support staff.

We have a student in the College of DuPage Library and Information Technology Program reach out to us to request the opportunity to serve their Practicum at our library. This will be a 75 hour hands-on experience in all departments of the library and is a requirement for students to receive their LTA Certification.

ELL Holiday International Potluck Dinner with students, volunteers, and staff will be held on Mon, Dec 16 at 4:30 with dinner to be served at 5:00.

Effective Jan 1 with library will offer *Gale Presents: Udemy*. Udemy is an online learning platform for adults who want to improve work-related skills or further develop a personal interest. Users can search through thousands of continuously updated, on-demand video courses across 75 categories in business, technology, design, and more, including courses taught by native speakers in 12 languages. All courses are taught by world-class instructors and offer a tailor-made learning experience for those who want to learn new technologies and skills to stay competitive in a changing workforce.

**Meeting attended:**

- 11/5 - Amazon business zoom meeting
- 11/6 – GALE – UDEMY informational zoom meeting
- 11/7 – Tablescape committee meeting
- 11/7 – GOLD Directors meeting
- 11/8 – RAILS City Libraries zoom meeting
- 11/11 – FOL meeting
- 11/11 – Board meeting
- 11/12 – RAILS Community Outreach visit
- 11/12 – Manager meeting
- 11/26 – Decorated Town Square Park Christmas tree

## NOVEMBER 2024 YOUTH PROGRAMS

Name of Program	Age 0-5	Age 6-11	Age 12-18	Adult	At Library	Attendance
Adopt a dino	41	41			x	82
Drop in Story (5)	60	60	5		x	125
Window Art	3	9			x	12
Book Club 1-2 grade		8			x	8
Book Club 3-5 grades		0			x	0
Book Club - teens			0		x	0
Tots and Toddlers (2)	38			36	x	74
Preschool Zone (2)	12			10	x	22
Lego Meet Up	4	10	3	7	x	24
Lego Kits	9	15	4		x	28
Mommy and Me YOGA (2)	16			16	x	32
TAG			6		x	6
Toddler Play	12			9	x	21
World Kindness	3	12			x	15
Trex Tea Party	7	12		24	x	43
Literacy Centers	35	20		50	x	105
Threads- junior	2	6			x	8
Open Mic Night			34	10	x	44
4-H -ages 6-8		8			x	8
4-H ages 9-12		7			x	7
PJ Story Time	17	17	2		x	37
Read with Paws	2	15			x	17
	<b>261</b>	<b>240</b>	<b>54</b>	<b>162</b>		<b>718</b>

**TOTAL PROGRAMS 32**  
**TOTAL ATTENDANCE 707**

**+8 passive programs with 797 attending (Escape Room, Makerspace, Coloring Pages (x2), Scavenger Hunt, 3d Print (virtual), Spanish Story Time (virtual), Teen Sudoku)**

## NOVEMBER 2024 ADULT PROGRAMS:

11/1	Roaming Readers	3	11/16	ELL morning	3
11/2	ELL morning	6	11/16	ELL morning	6
11/2	ELL morning	4	11/18	Healthy Cooking	17
11/4	Hix Brothers Ukulele Band	86	11/19	ELL morning	7
11/5	Threads & More	9	11/19	ELL morning	3
11/5	Books & Cooks	6	11/19	ELL evening	3
11/5	ELL morning	6	11/20	Cake Decorating	14
11/5	ELL afternoon	3	11/20	Chef Art Smith ILP	6
11/6	Medicare 101	7	11/20	Thriller Book Club	10
11/6	ELL morning	2	11/20	ELL morning	3
11/6	ELL evening	2	11/21	Tech Help for Seniors	5
11/7	Chair Yoga	28	11/21	Medicare 101	4
11/7	ELL morning	2	11/21	Chair Yoga	26
11/7	ELL afternoon	4	11/21	Men's Book Club	8
11/7	Dungeons & Dragons	11	11/21	ELL evening	1
11/9	ELL morning	5	11/22	ELL morning	3
11/12	ELL morning	7	11/23	ELL morning	4
11/12	Dabblers morning	11	11/23	ELL morning	6
11/12	Dabblers evening	9	11/25	Movie Monday	0
11/13	ELL morning	3	11/25	Horror Book Club	9
11/13	Your Friend in Health	5	11/25	ELL morning	2
11/13	Lunch Bunch	8	11/26	ELL morning	3
11/14	Chair Yoga	30	11/26	ELL afternoon	3
11/14	Dungeons & Dragons	11	11/27	ELL morning	4
11/14	ELL evening	5			
11/15	Roaming Readers	3			
11/15	ELL morning	3			
				<b>Total Programs</b>	<b>50</b>
				<b>Total Attendance</b>	<b>427</b>

**+6 passive programs with 73 attending (Puzzle Table, Puzzle Exchange, Chess Table, Art Wall, Poem of the Week, BookTok Display)**

**Meeting Room Use:** rentals- 4, library use- 16, zoom- 2

**Board Room Use:** community- , library- 15

**Study Room Use:** 80

**Museum Pass:** 4

**Volunteers:** Friends are continuing to index the KCR Obits (this month's volunteer/s: Judy S.)

YORKVILLE STATISTICS FOR FY25																	
PRAIRIECAT																	
									Items lent to other libraries	Items borrowed from other libraries	Items to Reciprocal Borrowers atYorkville	Items added	Patrons added				
	web renewals	web holds	chckouts+ renewals	chckouts	renewals	holds placed	holds filled	checkins									
MAY	754	1859	5891	5588	303	348	1768	5873	522	1442	291	332	90				
JUNE	840	2104	10045	9639	406	355	2157	7359	577	1786	643	485	171				
JUL	1008	1958	9138	8647	491	358	2045	9332	591	1678	511	298	152				
AUG	679	1969	7364	7000	364	393	2134	7912	587	1774	350	95	101				
SEP	869	1664	6696	6385	311	377	1744	6215	693	1408	405	122	106				
OCT	766	1898	6319	5899	420	395	1913	6278	652	1504	336	656	120				
NOV	651	1714	6018	5712	306	249	1787	5578	587	1394	260	250	81				
DEC																	
JAN																	
FEB																	
MAR																	
APR																	
Totals																	
CIRCULATION TOTAL		ADULT	JUV.	YA	TOTAL			Books	Videos	Audios	Mag	other	Total Circs				
(use of resources)																	
	ANCESTRY		E-READ IL (boundless)			OMNI (libby)				OCLC							
	SEARCHES	HITS	E-BOOK	E-AUDIO	USERS	E-BOOK	E-AUDIO	USERS	VIDEO	LENT	BORROWED						
MAY	26	14	51	130	71	898	1021	516		9	17						
JUN	133	38	70	163	91	954	993	524		10	11						
JUL	28	38	90	191	83	985	1034	553		22	32						
AUG	96	31	82	213	92	951	1013	525		13	29						
SEP	119	65	84	178	79	914	976	509		26	11						
OCT	139	136	81	188	80	937	1000	508		13	21						
NOV	117	39	64	207	95	812	952	499		16	14						
DEC																	
JAN																	
FEB																	
MAR																	
APR																	
Totals																	

FY 2023 ATTENDANCE		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTALS	
PATRON DOOR COUNT		7547	8100	7988	7130	8770	7423	7021							
CURBSIDE PATRONS		6	4	4	5	5	4	3							
HOME DELIVERY		15	25	30	24	22	24	23							
CARDS ISSUED THROUGH WEBSITE		13	31	27	15	11	16	12							
CHILDREN'S AGE 0-5 PROGRAMS		13	18	16	16	18	16	15							
AGE 0-5 ATTENDANCE		518	378	401	275	440	213	261							
CHILDREN'S AGE 6-11 PROGRAMS		15	22	22	16	13	12	14							
AGE 6-11 ATTENDANCE		130	399	473	285	307	156	240							
NUMBER OF CHILDREN'S PASSIVE PROGRAMS		7	8	10	8	8	8	6							
CHILDREN'S PASSIVE PROGRAM ATTENDANCE		500	726	910	1130	671	866	797							
NUMBER OF YA PROGRAMS		7	14	11	12	12	9	7							
YA PROGRAM ATTENDANCE		67	192	95	50	168	100	54							
NUMBER OF YA PASSIVE PROGRAMS		3	5	4	3	3	3	3							
YA PASSIVE PROGRAM ATTENDANCE		75	110	103	100	75	100	97							
YOUTH SUMMER/WINTER READING			425												
NUMBER OF ADULT PROGRAMS		42	42	49	59	52	64	50							
ADULT PROGRAM ATTENDANCE		420	362	350	394	579	546	427							
NUMBER OF ADULT PASSIVE PROGRAMS		6	6	7	6	5	5	6							
ADULT PASSIVE PROGRAM ATTENDANCE		105	77	90	129	72	78	73							
ADULT SUMMER/WINTER READING				13	61										
MEETING RM. RENTAL/COMMUNITY USE		4	19	7	5	2	3	4							
MEETING ROOM USE:		17	20	20	24	26	23	16							
BOARD ROOM USE		13	19	15	14	13	15	15							
STUDY ROOM USE		82	140	112	102	93	56	80							
MUSEUM PASS		16	16	19	14	8	13	4							
YOUTH COMPUTER SESSIONS		29	41	26	42	29	15	44							
ADULT COMPUTER SESSIONS		215	208	247	244	264	244	192							
YOUTH VOLUNTEER HOURS															
IPLAR NOTES: COUNT LIVE (SYNCHRONOUS) VIRTUAL PROGRAMS AS PROGRAM ATTENDANCE															
COUNT VIEWS OF RECORDED (ASYNCHRONOUS) VIRTUAL PROGRAMS AS PASSIVE PROGRAM ATTENDANCE															





# Monthly Statistics

## November 2024

### Checkouts

2024: 6,669

2023: 6,609

Change: +0.91%

### Visits

2024: 7,021

2023: 6,184

Change: +13.53%

### New Cardholders Added

2024: 81

2023: 76

Change: +6.58%



## Technology Stats

### Digital Checkouts

2024: 2,035

2023: 1,779

Change: +14.39%

### Computer Use

2024: 236

2023: 221

Change: +6.79%

### Website Hits

2024: 4,860

2023: 5,370

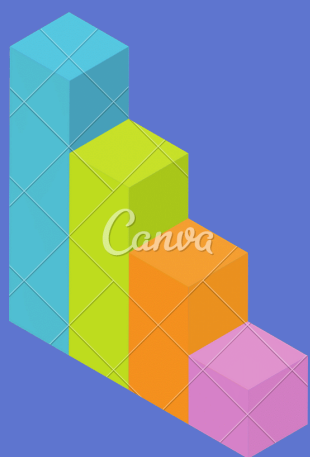
Change: -9.50%

## Events and Programs

2024: 101

2023: 86

Change: +17.44%



## Events and Program Attendance

2024: 1,949

2023: 1,695

Change: +14.99 %

## Items Added

2024: 250

2023: 397

Change: -37.03%



# December

For more information about our Children's Programming:  
 Call Us— 630-553-4354 ext. 108  
 Check us out on Facebook  
 Register for programs at <http://www.yorkville.lib.il.us>



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b> Window Art (December 2-7) <i>Register online</i> 	<b>2</b> Career Planning for Teens (webinar) @ 6:30 <i>Registration Required</i>	<b>3</b> Career Planning for Teens (webinar) @ 6:30 <i>Registration Required</i>	<b>4</b> Preschool Zone 10:30 or 1:30 <i>Registration Required</i> Family Holiday Trivia 6:00-8:00	<b>5</b> LEGO Meet Up 12:30-1:30 <b>Spanish Story Time @ 5:30</b>	<b>6</b> DROP IN STORY TIME 10:30 @ YPL <b>AUTHOR VISIT</b> SHIRLEY PRESCOTT 11:00	<b>7</b> VIRTUAL 3D PRINTING <i>*SEE WEBSITE*</i>
<b>8</b> LEGO Kits December 9-14 	<b>9</b> Tots and Toddlers @ 10:30 <i>Registration Required</i>	<b>10</b> MOMMY & ME YOGA @ 10:30 <i>Registration Required</i> Junior Threads & More 1:00-2:00 <i>Registration Required</i>	<b>11</b> Toddler Play BOOK CLUB (1-2) 4:30-5:00 <i>Registration Required</i>	<b>12</b> Teen Cookie Decorating 4:00-5:00 <i>Registration Required</i> <i>*SEE WEBSITE</i>	<b>13</b> DROP IN STORY TIME 10:30 @ YPL <b>Santa Visit</b> 9:15-12:00	<b>14</b> <b>Polar Express</b> 9:30 OR 10:30 <i>Registration Required</i>
<b>15</b> Literacy Centers Tuesday—Friday *Drop In * 	<b>16</b> Artful Beginnings- (Preschool ) 10:30 <i>Registration Required</i>	<b>17</b> TEEN Holiday Craft 3:00-4:00 <i>Registration Required</i>	<b>18</b> BOOK CLUB (1-2) 4:30-5:00 <i>Registration Required</i>	<b>19</b> Tots and Toddlers @ 10:30 <i>Registration Required</i>	<b>20</b> DROP IN STORY TIME w/ Mrs. Claus 10:30 @ YPL	<b>21</b>
<b>22</b>	<b>23</b> Crafternoon 1:00 <i>Registration Required</i>	<b>24</b> CLOSED	<b>25</b> CLOSED	<b>26</b>	<b>27</b> DROP IN STORY TIME 10:30 @ YPL	<b>28</b> Read With Paws 10:30-11:30 Contact lib for appointment time
<b>29</b> Winter READ Challenge Dec. 30-Feb. 28	<b>30</b> Countdown to NOON New Years Party 11:00 <i>Registration Required</i>	<b>31</b> CLOSED	<b>THE MAGIC OF                      RAINA TELGEMEIER                      (WEBINAR)                      DEC. 10 @ 7PM                      Registration Required</b>	<b>Facebook                      Spanish Story                      Time                      December 11 &amp; 18                      at 1:00 pm</b>	<b>Escape Room</b> This Escape Adventure is available the entire month of December. Contact the library for an appointment.	



# December Programs

## English Language Learners Adult Classes

In the last two years, the Yorkville Library's ELL program has grown tremendously. We are seeking a few gracious and dedicated members of the community to help it continue to thrive and serve the new members of our community.

We only ask for a commitment of one hour a week to help with our conversation based classes. Reach out to the library's Adult Services department if you are willing and able to help.

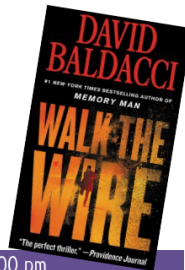
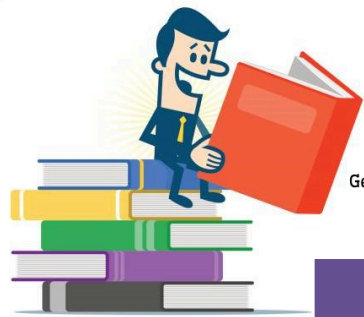
We need your help!  
Just one hour a week!



## Men's Book Club

Get excited and energized about reading with the YPL Men's Book Club, a monthly group that centers on thought provoking and lively discussions about fascinating and diverse books from all different

Next Meeting: Thursday, December 19th @ 7:00 pm  
Discussing: *Walk the Wire* by David Baldacci



## Branch by Branch

uncover your family genealogy one story at a time

Join other genealogy enthusiasts to work together to explore your roots. Take the time to get to know other researchers, relate some of your experiences digging into your family tree, and show one another how to use resources to find people and stories from the past. If possible, attendees should bring their own laptops. The library has a limited number of computers they can provide.

Third Saturday of every month @ 11:00 am

June 15th, July 20th, Aug. 17th, Sep. 21st,  
Oct. 19th, Nov. 16th, & Dec. 21st



For a complete listing of upcoming adult programs and book groups, check out the Adult Services pages on the library's website.



**Yorkville Public Library**

902 GAME FARM RD,  
YORKVILLE, Illinois 60560  
630-553-4354  
[www.yorkville.lib.il.us/](http://www.yorkville.lib.il.us/)

Yorkville Public Library

# Adult Services

upcoming programs

Special Events, Informational Programs, Book Clubs,  
Creative Outlets, & Social Groups

Dec. 2024

## Upcoming Special Events

### Family Friendly Holiday Trivia

Fun for the whole family with this Holiday themed, family-friendly trivia game. Form your family team and come answer questions about Christmas history, movies, music, and TV shows with the chance to win some fun prizes!

Wednesday, December 4th  
5:00-8:00 pm  
Registration Required



## Experience Little Women: The Musical

Start your holiday season with one of Broadway's biggest literary hits from the comfort of your own home!

Louisa May Alcott's classic story of four sisters growing up in 19th-century Massachusetts made its London premiere in this acclaimed production at Park Theatre. Originally presented on Broadway in 2005 starring Sutton Foster, Lydia White and Savannah Stevenson lead a talented cast in this beloved tale of family, self-discovery, and hope.

Register now for one of the limited spots, and you'll be able to view the show anytime between 2pm, Friday, December 20 through 11:59, Sunday, December 22. Registrants will receive an email with a special link to the performance.



This event is made possible by Illinois Libraries Present, a statewide collaboration among public libraries offering high-quality events.

**Register on the library website to reserve your spot for this holiday treat.**



## Tech Help for Seniors

Local tech expert Steve Goodwin would like to help you with your computer, tablet, and smart phone issues. Steve will be holding one-on-one sessions of fifteen minutes each to assist with whatever problems you're having with your devices or help you learn to use your technology better.

Third Thursday of the Month  
9:00 am, 9:15 am, 9:30 am, & 9:45 am

Registration required to hold your appointment.  
See a librarian if you need help registering.





# December Programs

## YPL DUNGEONS & DRAGONS CLUB

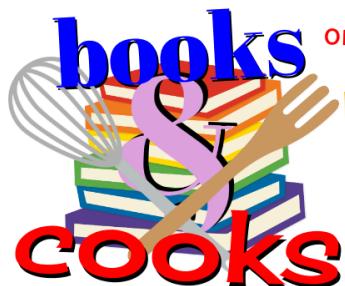
THE YPL DED CLUB IS MADE UP OF GAMERS OF VARYING AGES & EXPERIENCE LEVELS. THEY MEET EVERY THURSDAY FOR GOOD TIMES AND GREAT ADVENTURES.

**JOIN US EVERY THURSDAY FROM 4:00PM-6:45PM**

## Roaming Readers Walking Book Club

**Meet at Hoover Forest Preserve for a walk and to talk about books**

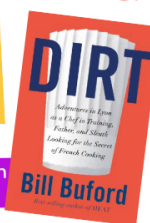
**Fridays @ 9:00 am**  
December 6th & 20th  
January 3rd & 17th  
February 7th & 21st



A book club for readers who love to eat... or is it a book club for eaters who love to read?

The Books & Cooks book club meets one Tuesday a month to discuss great books and share some food inspired by the books they've read.

Next meeting: Tuesday, December 3rd @ 7:00 pm  
Discussing and Eating: *Dirt* by Bill Buford



## HORROR BOOK CLUB

Do you enjoy the spooky, the scary, the creepy, and the eerie? If you like reading on the edge of your seat with chills down your spine and your hair standing on end, join us for the YPL Horror Book Club. Read some of your favorite dark tales and discuss them with like-minded readers for fun and exciting conversations.

Next Meeting: Monday, December 23rd @ 7:00 pm  
Discussing: *Secret Santa* by Andrew Shafer



Any library patrons 18+ are welcome to join.

# Social Programs

## MONDAY MOVIE MADNESS

Enjoy an afternoon movie at the library with your friends on the last Monday of each month.



Join us December 30th @ 1:00 pm to watch *Thelma* starring June Squibb and Parker Posey. When 93-year-old Thelma Post gets duped by a phone scammer pretending to be her grandson, she sets out on a treacherous quest across the city to reclaim what was taken from her.

## Threads & More...

First Tuesday of every month at 10:00 am  
Next meeting: December 3rd

Do you crochet, knit, needlepoint, sew, or quilt? If so, get together with fellow "threaders" for a creativity blast! Come work on your unfinished projects, show off finished projects, and check out what other people are doing. New Threaders are always welcome!



## Learning to Decorate Like it's a Piece of Cake

Learn to decorate beautiful cookies, cakes, and cupcakes with Bethany - a certified decorating instructor. Join Bethany to learn the basics of decoration and in no time making beautiful desserts will be a piece of cake!

Registration Required  
Class is for adults 18+



Wednesdays @ 10:30 am

October 23 November 20 December 18

## Healthy Cooking with Jess

### Retirement Well-th

A monthly series on nutrition and wellness after retirement and beyond! Learn to care for yourself in your new found time. We'll talk about nutritionally dense foods, what foods that can help you feel your best, food energetics, and how too add joyful movement to your everyday. Certified Holistic Health Coach, Jess Stewart will demonstrate how easy and simple cooking healthy can be.

**Mondays @ 11:30 am**  
July 15th  
August 19th  
September 16th  
October 21st  
November 18th  
December 16th





To: Board of Trustees  
From: Shelley Augustine – Library Director  
Date: December 2, 2024  
Subject: FY25 Per Capita Grant Requirements

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Each year there are certain requirements the board must fulfill related to the Per Capita Grant we apply for from the Illinois State Library. This year's requirements are the same as last year's, to review *Serving Our Public 4.0*. Over the course of the next few months, I will review the chapter checklists, sharing the library's progress towards meeting all of the standards, and those that may be part of our strategic plan for the coming year.

A full copy of *Serving Our Public 4.0: Standards for Illinois Public Libraries* has been emailed to your trustee email and also included in the packet from the Sept 9, 2024 meeting.

Chapter 12 (Technology): The Yorkville Public Library meets most of the standards in this chapter. We are currently working towards improving our website to be digitally compliant, and we will be updating our Internet Acceptable Use Policy in the coming year.

- The library continuously strives to improve its technological services, resources, and access. An ongoing planning cycle includes a needs assessment that examines current and emerging technologies, community feedback about library technology, and service enhancements including but not limited to:
  - An American with Disabilities Act (ADA) compliant library website that is updated at least monthly, highlights library services and programs, includes hyperlinks, and is interactive and mobile compatible
- The Library has a board-adopted Internet Acceptable Use Policy

Chapter 13 (Marketing, Promotion, and Collaboration): The Yorkville Public Library meets most of the standards in this chapter. Part of our new strategic plan includes the creation of an Outreach/Marketing Department. This department will be responsible for the creation of a communications plan. Below are a few of the items we will focus on in the coming year.

- The Library has a communications plan that supports the library's long-range/strategic plan.
- The Library invites local, state, and federal officials to visit the library.
- The library's orientation for staff and trustees includes the library's public relations, customer service philosophy, library history, funding sources, and long-range/strategic plan.