

**UNITED CITY OF YORKVILLE  
ADMINISTRATION COMMITTEE MEETING  
Wednesday, October 16, 2024 6:00pm  
East Conference Room, #337  
651 Prairie Pointe Drive, Yorkville, IL**

**Committee Members In Attendance:**

Chairman Matt Marek  
Alderman Ken Koch  
Alderman Rusty Corneils

Absent: Alderman Joe Plocher

**Other City Officials In Attendance:**

City Administrator Bart Olson  
Assistant City Administrator Erin Willrett  
Finance Director Rob Fredrickson

**Others in Attendance:**

Jennifer Karales, Kendall County  
Nate Kloster, Voluntary Action Center of N.I.

The meeting was called to order at 6:00pm by Chairman Matt Marek.

**Citizen Comments:** None

**Minutes for Correction/Approval:** September 18, 2024

The minutes were approved as presented.

Chairman Marek asked that item #7 be moved forward on the agenda.

**New Business:**

(out of sequence)

***7. ADM 2024-43 Kendall Area Transit – Request for Contribution Increase***

Ms. Jennifer Karales from Kendall County presented an overview of the Kendall Area Transit (KAT). She also noted that Nate Kloster was present from Voluntary Action Center of Northern Illinois, which has operated KAT since 2010. She said KAT provides transportation primarily for senior citizens and disabled, although anyone can use it. She said the cost to operate in 2023 was about \$1.6 million and it is funded through grants and municipal contributions. Ms. Karales also noted the increase in the number of trips provided from 24,000 to over 30,000 in 2024. She said larger contributions from area municipalities will result in more money gained from the grants.

Current challenges include vehicles beyond their lifespan, not enough capacity with drivers and buses--resulting in turning away potential riders. With additional money, they

wish to purchase new buses, hire more drivers, expand hours and other updates/outreach. Yorkville has contributed \$23,530 and the suggested increase for Yorkville would bring the total to \$48,521. These figures are based on census data plus additional calculations. Ms. Karales noted that an increase had not been requested for over 10 years.

Mr. Olson said that for each dollar Yorkville contributes, KAT would receive 3 dollars from grants. Ms. Karales listed the other Kendall County towns who have pledged a contribution and Mr. Olson noted that the city has money to contribute to this service. Alderman Koch asked how much a ride costs. It is currently \$3.00 and Mr. Kloster noted the overall cost per ride is \$55.

Alderman Koch said he noticed Sandwich is listed under the rides, but not in the contributions. Many persons are provided rides from Sandwich to Kendall County and there is an office in Sandwich (DeKalb County), said Mr. Kloster. Chairman Marek asked the reasons why riders need to be turned away. It is a combination of no drivers or vehicles and capacity. Mr. Kloster said the service has begun purchasing used vehicles to replace the fleet of 18 vehicles, many of which have mileage in the 200,000's. Mr. Marek asked about the possible difficulty of obtaining drivers--this has greatly improved. Drivers must have CDL's and drug tests and physicals are required. This matter will move to the regular Council agenda.

**1. ADM 2024-37 Budget Report for September 2024**

Mr. Fredrickson said the sales tax is mostly flat and in line with last year's September numbers. In October, there was about a 4% increase.

**2. ADM 2024-38 Treasurer's Report for September 2024**

Finance Director Fredrickson reported the following revenues:

	<u>September</u>
Beginning Fund Balance:	\$33,399,007
YTD Revenues:	\$24,128,235
YTD Expenses	\$22,641,924
Projected Ending Fund Bal.:	<b>\$34,885,318</b>

This report moves to the consent agenda.

**3. ADM 2024-39 Cash Statements for July and August 2024**

This is informational and reflects the cash and investments. No further action.

**4. ADM 2024-40 Review of Invoices Between \$5,000 and \$25,000**

- a. September 24, 2024 Bill List
- b. October 8, 2024 Bill List

These invoices are informational and were approved in September by City Council. The committee was OK with these.

**5. ADM 2024-41 Website Report for September 2024**

Ms. Willrett reported the numbers are trending along with last year, however, the website visits are slightly lower due to how the days fell for Hometown Days. She said followers continue to increase and visitors are looking at the job postings.

**6. ADM 2024-42 Annual Treasurer's Report**

This report is required by state statute, said Mr. Fredrickson. City Council will approve it and it will be published. It lists the revenues, payroll figures, vendors and there is also a summary statement of operations.

**8. ADM 2024-44 Meeting Schedule for 2025**

The committee approved this schedule as presented.

**Old Business:** None

**Additional Business:** None

There was no further business and the meeting adjourned at 6:20pm.

Respectfully transcribed by Marlys Young, Minute Taker