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DRAFT

Yorkville Public Library
Personnel Committee Meeting
Monday, July 8, 2024 6:00pm
Yorkville Public Library
902 Game Farm Road – Michelle Pfister Meeting Room

The Personnel Committee meeting was called to order at 6:05pm by Chairwoman Theron Garcia.

Roll Call of Committee Members:

Keri Pesola-yes, Ryan Forristall-yes, Theron Garcia-yes

Absent: RosieMillen

Others Present: None

Recognition of Visitors: No visitors

Public Comment: None

New Business:

Director's Annual Performance Evaluation

The purpose of this meeting was to discuss the Directors' annual evaluation.

Executive Session:

Chairwoman Garcia made a motion at 6:06pm to enter into Executive Session and read the reason as follows:

For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Mr. Forristall seconded the motion.

The Session concluded at approximately 6:32pm and the Committee returned to the regular session.

New Business cont.

Chairman Garcia said the committee discussed the Library Director's evaluation and will draft a report and meet again to finalize the evaluation.

Adjournment:

There was no further business and the meeting was adjourned at 6:33pm on a motion and second by Ms. Garcia and Mr. Forristall, respectively.

Minutes respectfully submitted by
Marlys Young, Minute Taker

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DRAFT

Yorkville Public Library
Board of Trustees Meeting
Monday, July 8, 2024 7:00pm
Michelle Pfister Meeting Room
902 Game Farm Road, Yorkville, IL

The Board of Trustees meeting was called to order at 7:00pm by President Theron Garcia, roll was called and a quorum was established.

Roll Call:

Tara Schumacher-yes, Jason Hedman-yes, Keri Pesola-yes, Jackie Milschewski-yes, Wendy Gatz-yes, Ryan Forristall-yes, Theron Garcia-yes

Absent: Rosie Millen

Staff Present:

Library Director Shelley Augustine

Others Present:

Friends of Library member Judy Somerlot, Alderman Craig Soling, Consultant Amanda Standerfer-Fast Forward Libraries (via Zoom)

Recognition of Visitors:

President Garcia recognized staff and guests.

Amendments to the Agenda: None

Presentations:

Ms. Standerfer briefly reviewed the work completed on the Strategic Plan. She discussed the 3 Strategic Directions and the supporting goals for each, which are part of the Vision and Mission Statement.

Strategic Direction 1: Maximize Community Engagement and Library Services

Strategic Direction 2: Optimize Usage of Library Spaces

Strategic Direction 3: Prioritize the Future Growth of the Organization

Mr. Hedman suggested that “Insure Long-Term Financial Sustainability” be a separate Goal under Direction #3 and the Board concurred.

The Vision Statement was then discussed and Ms. Standerfer read a suggested version which the Board approved.

For the Mission Statement, the Board considered 3 suggested choices and decided on a combination of 2 of the possibilities.

The next step is the transition between the planning and implementation and Ms. Standerfer will work with the staff. There will be an implementation meeting on August 1st.

Approval of Minutes: June 1, 2024 and June 10, 2024

Moved by Ms. Garcia and seconded by Ms. Milschewski to approve the June 1st Special Library Board meeting minutes as presented. Roll call: Schumacher-yes, Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes. Carried 7-0.

Moved by Ms. Garcia and seconded by Ms. Milschewski to approve the June 10th regular Board meeting minutes as presented. Roll call: Hedman-yes, Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes, Schumacher-yes. Carried 7-0.

Correspondence: None

Public Comment: None

Friends of the Library Report:

Ms. Somerlot reported on the Friends of the Library meeting. Four additional folding tables were approved for purchase and four additional Easy Music Players were approved for purchase for the memory care items. These will be included in the circulation items for seniors. Many donations have been received for the used book sale and preparations are being made. The Friends of the Library walked in the July 4th parade and distributed beaded necklaces as well as bookmarks with information about the book sale.

Staff Comment: None

Report of the Treasurer:

Financial Statement

Treasurer Milschewski said there was nothing outstanding to report about the bill list and she entertained a motion to pay the bills as follows. Ms. Garcia seconded.

Payment of Bills

Accounts Payable:	\$29,198.51
Payroll:	\$41,829.26
Total:	\$71,027.77

Roll call: Pesola-yes, Milschewski-yes, Gatz-yes, Forristall-yes, Garcia-yes, Schumacher-yes, Hedman-yes, Carried 7-0.

Report of the Library Director:

Ms. Augustine reported the following:

1. Summer reading programs ends July 31, she also listed the various programs held or in the future.
2. Assessment was done on the remainder of the LED lighting and an RFP will likely be done, money is budgeted.
3. Ted Milschewski examined roof, 2 areas in need of repair on north side.
4. Per Capita Grant received in amount of \$31,976.51.
5. Bright Farms has booked meeting room again, resulting in total fees of about \$1,000.
6. YBSD contacted Library since they will be managing their own billing now for government offices, businesses and others. Library will be paying for water and sanitary services at a cost of about \$427 a month/\$5,100 a year. This will be put in utilities line item.
7. Ms. Augustine attended city department head meeting to discuss potential residential building boom, possibly resulting in additional development fees.
8. Director participated in library survey comparing budgets, wages, staffing etc.
9. Researching acceptance of credit card payments at library. Mr. Hedman noted the library must be PCI compliant for payment cards.
10. After Labor Day, will no longer have services of Marketing person Katelyn Gregory, Ms. Augustine is looking at alternatives.

City Council Liaison:

Alderman Soling discussed the YBSD billing. He said billing was previously done by the city under an IGA (Inter-Governmental Agreement) and YBSD will now be doing their own billing. For example, the previous system allowed for a bill to only be sent to one address for a strip mall, but now all businesses in that strip mall or property will receive their own bill. Recent IEPA mandates also make it vital to bring in all necessary fees.

Standing Committees:

The Personnel Committee met prior to this meeting to conduct the Director's annual review. A report will be made at the next Board meeting.

Unfinished Business:

HVAC Update

Ms. Augustine said Ted Milschewski reports the chiller is running OK. He is waiting on parts for the boiler which still runs in the summer to regulate hot water. For now, the HVAC update will be removed from the updates until chiller discussions resume.

Strategic Plan Update

The managers will meet on August 1st regarding the implementation plan.

New Business:

Election of Officers and Set Committees

A slate of officers was chosen at last month's Board meeting with the following nominations:

President: Theron Garcia

Vice-President: Jason Hedman and Keri Pesola

Treasurer: Jackie Milschewski

Secretary: Rosie Millen

By voice vote, the uncontested positions were accepted unanimously.

Both Vice-President candidates spoke briefly about themselves and qualifications. A paper ballot vote was used for the selection process with Keri Pesola receiving 4 votes and Jason Hedman 3 votes.

President Garcia also announced the new committee assignments.

Executive Session: None

Adjournment:

There was no further business and the meeting adjourned at 7:54pm.

Minutes respectfully submitted by

Marlys Young, Minute Taker

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900151	FNBO	FIRST NATIONAL BANK OMAHA			07/25/24		
	072524-J.GALAUNER	06/30/24	01	BSN#925889285-SOCCER JERSEYS		79-795-56-00-5606	7,535.00
			02	BSN#925927260-STAFF SHIRTS		79-795-56-00-5606	46.00
			03	BSN#925968117-SOCCER JERSEYS		79-795-56-00-5606	720.00
			04	BSN#925807486-PITCHING RUBBER		79-795-56-00-5606	320.00
				INVOICE TOTAL:			8,621.00 *
	072524-J.JACKSON	06/30/24	01	MENARDS#061724-EXHAUST FLUID		52-520-56-00-5628	163.00
			02	MENARDS#061824-ADAPTERS		52-520-56-00-5620	2.59
			03	NAPA#367900-HOSE, CLAMPS,		52-520-56-00-5628	312.25
			04	WATER PUMP		** COMMENT **	
				INVOICE TOTAL:			477.84 *
	072524-J.JENSEN	06/30/24	01	GRACE-MEAL		01-210-54-00-5415	28.06
			02	AMAZON-FLOATING ACRYLIC FRAMES		01-210-56-00-5600	404.82
			03	AMAZON-STEEL TOE TACTILE BOOTS		01-210-56-00-5600	128.35
			04	JEWEL-BEVERAGES		01-210-56-00-5650	185.00
			05	AMAZON-RETURNED BOOT CREDIT		01-210-56-00-5600	-128.35
			06	LOGO FACTORY-POLO		01-210-56-00-5600	49.56
			07	CHIPOTLE-CATERED LUNCH		01-210-56-00-5650	351.25
			08	AMAZON-SAFETY BOOTS		01-210-56-00-5600	134.95
			09	AMAZON-TACTILE PANTS		01-210-56-00-5600	173.97
				INVOICE TOTAL:			1,327.61 *
	072524-J.NAVARRO	06/30/24	01	UPS-4 PKG SHIPPED		24-216-56-00-5656	189.61
			02	HOME DEPO-SCREWDRIVER		24-216-56-00-5656	19.97
			03	AMAZON-SHELF SCREEN CREDIT		24-216-56-00-5656	-56.97
			04	AMAZON-WALL SWITCH SENSOR		24-216-56-00-5656	83.64
			05	AMAZON-TOILET PAPER		24-216-56-00-5656	162.66
			06	AMAZON-SHELF SCREEN CREDIT		24-216-56-00-5656	-18.99
				INVOICE TOTAL:			379.92 *
	072524-J.PETRAGALLO	06/30/24	01	MENARDS#053024-WATER		01-220-56-00-5620	11.96
			02	MENARDS#061424-WATER		01-220-56-00-5620	11.96
				INVOICE TOTAL:			23.92 *
	072524-J.SLEEZER	06/30/24	01	RURAL KING-DRIVE SHAFTS		01-410-56-00-5628	51.62
			02	MCCULLOUGH-IGNITION SWITCH		01-410-56-00-5628	43.99
				INVOICE TOTAL:			95.61 *
	072524-J.WEISS	06/30/24	01	GROUND-MEXICAN PEBLES		82-820-56-00-5671	13.10
				INVOICE TOTAL:			13.10 *
	072524-K.BALOG	06/30/24	01	SHRDIT-MAY 2024 SHREDDING		01-210-54-00-5462	261.94
			02	ACCURINT-MAY 2024 SEARCHES		01-210-54-00-5462	200.00
				INVOICE TOTAL:			461.94 *

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900151	FNBO	FIRST NATIONAL BANK OMAHA			07/25/24		
	072524-M.CARYLE	06/30/24	02	GJOVIKS#442327-OIL CHANGE		01-210-54-00-5495	42.00
			03	GJOVIKS#440816-CHECK ENGINE		01-210-54-00-5495	89.51
			04	LIGHT DIAGNOSTIC		** COMMENT **	
			05	GJOVIKS#442571-OIL CHANGE		01-210-54-00-5495	42.00
			06	GJOVIKS#442579-OIL CHANGE		01-210-54-00-5495	42.00
			07	GJOVIKS#442787-OIL CHANGE, NEW		01-210-54-00-5495	249.95
			08	BATTERY		** COMMENT **	
			09	GJOVIKS#443195-OIL CHANGE,		01-210-54-00-5495	110.86
			10	REPLACE TURN SIGNAL BULB		** COMMENT **	
			11	GJOVIKS#443197-OIL CHANGE		01-210-54-00-5495	51.35
			12	GJOVIKS#443387-OIL CHANGE,		01-210-54-00-5495	310.60
			13	REPLACE BATTERY		** COMMENT **	
			14	ILSOS.GOV-LICENSE PLATE		01-210-54-00-5495	154.40
			15	RENEWAL		** COMMENT **	
			16	LEADS ONLINE-CELLHAWK		25-205-60-00-6060	2,995.00
			17	SUBSCRIPTION RENEWAL		** COMMENT **	
				INVOICE TOTAL:			4,094.56 *
	072524-M.CISIJA	06/30/24	01	SAMS-FORKS		01-110-56-00-5610	16.22
				INVOICE TOTAL:			16.22 *
	072524-M.CURTIS	06/30/24	01	AMAZON-ACRYLIC SIGN HOLDER		82-820-56-00-5610	48.94
				INVOICE TOTAL:			48.94 *
	072524-M.MCGREGORY	06/30/24	01	HOME DEPO-SOCKET ADAPTER		51-510-56-00-5630	4.47
			02	UPS-1 PKG SHIPPED		51-510-54-00-5452	15.15
			03	MENARDS#061724-ADAPTERS		51-510-56-00-5630	13.83
			04	MENARDS#061824-PVC CEMENT,		51-510-56-00-5630	52.13
			05	PIPE ADAPTERS, CLEANOUT PLUGS		** COMMENT **	
				INVOICE TOTAL:			85.58 *
	072524-M.NELSON	06/30/24	01	AMAZON-FLASH DRIVES		01-210-56-00-5600	85.57
			02	DUNKIN-DONUTS & COFFEE		01-210-56-00-5650	60.06
				INVOICE TOTAL:			145.63 *
	072524-M.SENG	06/30/24	01	YORK ACE-SAW BLADES		01-410-56-00-5620	192.94
			02	RURAL KING-CHAINSAW BAR		01-410-56-00-5640	176.77
			03	YORK ACE-BOLTS		01-410-56-00-5620	31.23
				INVOICE TOTAL:			400.94 *
	072524-M.WARD	06/30/24	01	YORK POST-POSTAGE		82-820-54-00-5452	4.62
			02	AMAZON-BOOKS		82-820-56-00-5686	45.87
			03	DEMCO-PAPER TAPE, POST IT		82-820-56-00-5620	97.46
			04	NOTES, BOOK TAPE		** COMMENT **	
				INVOICE TOTAL:			147.95 *

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900151	FNBO	FIRST NATIONAL BANK OMAHA			07/25/24		
	072524-S.AUGUSTINE	06/30/24	17	QUILL-GARBAGE BAGS, SOAP		82-820-56-00-5621	308.31
			18	QUILL-TISSUE CREDIT		82-820-56-00-5621	-71.78
			19	QUILL-GARBAGE BAGS		82-820-56-00-5620	66.24
			20	AMAZON-LANYARDS		82-820-56-00-5610	23.99
			21	LIBERTY MUTUAL-LIBRARY BOND		82-820-54-00-5462	456.00
			22	AMPERSGE#2089052-BULBS		82-820-56-00-5621	89.20
			23	TRIBUNE-SUBSCRIPTION RENEWAL		82-820-54-00-5460	424.00
				INVOICE TOTAL:			3,676.21 *
	072524-S.IWANSKI	06/30/24	01	YORK POST-POSTAGE		82-820-54-00-5452	212.54
				INVOICE TOTAL:			212.54 *
	072524-S.REDMON	06/30/24	01	AMAZON-BEACH PARTY SUPPLIES		79-795-56-00-5606	102.97
			02	AMAZON-BEACH PARTY PAINTING		79-795-56-00-5606	108.84
			03	SUPPLIES		** COMMENT **	
			04	JACKSON-HIRSH-LAMINATING FILM		79-795-56-00-5610	165.85
			05	AT&T-05/24-06/23 INTERNET FOR		79-795-54-00-5440	104.70
			06	TOWN SQUARE PARK SIGN		** COMMENT **	
			07	AMAZON-LABLE MAKER TAPE		79-795-56-00-5610	32.62
			08	AMAZON-LEIS, STRAWS		79-795-56-00-5606	107.92
			09	WALMART-BEACH PARTY DRINKS		79-795-56-00-5606	437.09
			10	MENARDS#060524-SAND,WATER,WIPE		79-795-56-00-5606	77.17
			11	S, CABLE TIES		** COMMENT **	
			12	MENARDS#060524B-AC UNIT		25-225-60-00-6060	226.00
			13	CASEYS-ICE		79-795-56-00-5606	60.50
			14	SHELL-ICE		79-795-56-00-5606	129.08
			15	CORK & KEG-ICE		79-795-56-00-5606	75.00
			16	PARTY CITY-BARBIE BOXES		79-795-56-00-5606	476.30
			17	AMPERAGE#2085093-WIRE, CORDS		79-790-56-00-5640	247.44
			18	BMI-HOMETOWND DAYS MUSIC		79-795-56-00-5602	435.00
			19	GOLD MEDAL#414954-BRIDGE		79-795-56-00-5607	494.50
			20	CONCESSION SUPPLIES		** COMMENT **	
			21	GOLD MEDAL#414708-BEECHER		79-795-56-00-5607	67.65
			22	CONCESSION SUPPLIES		** COMMENT **	
			23	GOLD MEDAL#414709-BRIDGE		79-795-56-00-5607	280.95
			24	CONCESSION SUPPLIES		** COMMENT **	
			25	GOLD MEDAL#414205-BEECHER		79-795-56-00-5607	531.40
			26	CONCESSION SUPPLIES		** COMMENT **	
			27	GOLD MEDAL#414206-BRIDGE		79-795-56-00-5607	400.50
			28	CONCESSION SUPPLIES		** COMMENT **	
			29	GOLD MEDAL#414249-BEECHER		79-795-56-00-5607	45.00
			30	CONCESSION SUPPLIES		** COMMENT **	
			31	GOLD MEDAL#414257-CUPS		79-795-56-00-5607	38.50
			32	GOLD MEDAL#414952-BEECHER		79-795-56-00-5607	588.50
			33	CONCESSION SUPPLIES		** COMMENT **	

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900151	FNBO	FIRST NATIONAL BANK OMAHA			07/25/24		
	072524-S.SLEEZER	06/30/24	01	CARROLL#73913-24 SONOTUBES		25-225-60-00-6010	240.00
			02	MENARDS#053124-CONCRETE MIX		79-790-56-00-5620	435.20
			03	WINDING CREEK#243699-TREE		79-790-56-00-5640	315.00
			04	HOMWOOD AUTO-CABLE,FILTER		79-790-56-00-5640	68.95
			05	GROUND#496341-MULCH		79-790-56-00-5640	1,670.50
				INVOICE TOTAL:			2,729.65 *
	072524-T.HOULE	06/30/24	01	AMAZON-EDGER BEARING PART		79-790-56-00-5640	14.50
			02	AMAZON-BATTERY JUMP STARTER		79-790-56-00-5630	284.28
			03	FLATSOS#32008-TIRE		79-790-54-00-5495	138.76
			04	AMAZON-REACHER		79-790-56-00-5630	43.84
			05	NAPA#368501-FILTERS		79-790-56-00-5640	390.08
			06	NAPA#367066-FILTER, CROFT		79-790-56-00-5630	166.26
			07	NAPA#366712-KNOB		79-790-56-00-5640	11.73
			08	MENARDS#061924-ROPE		79-790-56-00-5620	27.98
			09	MENARDS#053124-WEED KILLER		79-790-56-00-5620	279.98
			10	MENARDS#062124-SOCKET SETS		79-790-56-00-5630	115.98
			11	FED EX-PACKAGE SHIPPED		79-790-54-00-5462	20.66
				INVOICE TOTAL:			1,494.05 *
	072524-T.LOWERY	06/30/24	01	NAPA#368331-ALTERNATOR		79-790-56-00-5640	258.99
			02	NAPA#368400-DEPOSIT RETURNED		79-790-56-00-5640	-66.00
			03	MENARDS#061024-THREADLOCKER		79-790-56-00-5620	23.96
				INVOICE TOTAL:			216.95 *
	072524-T.MILSCHEWSKI	06/30/24	01	ILLCO-CLOSET KIT		82-820-54-00-5495	97.50
			02	MENARDS#060324-WEED KILLER		24-216-56-00-5656	53.96
			03	MENARDS#0600524-EXIT BATTERY		24-216-56-00-5656	103.92
			04	MENARDS#061324-EXIT BATTERY		24-216-56-00-5656	12.99
			05	MENARDS#062424-LOPPER,		24-216-56-00-5656	232.71
			06	ELETRONIC TIMER, HOSE,		** COMMENT **	
			07	GOOSNECK SHUTOFF		** COMMENT **	
			08	MENARDS#061924-BRUSH, PAINT		82-820-54-00-5495	75.89
			09	HOME DEPO-BULBS		82-820-54-00-5495	11.47
				INVOICE TOTAL:			588.44 *
				CHECK TOTAL:			117,313.42
				TOTAL AMOUNT PAID:			117,313.42

Total for all Highlighted Library Invoices : \$4,283.60

UNITED CITY OF YORKVILLE
CHECK REGISTER

CHECK DATE: 08/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105516	ARTLIP	ARTLIP & SONS, INC.					
	211577		07/18/24	01	HVAC MOTOR DIAGNOSTIC	82-820-54-00-5495	249.00
					INVOICE TOTAL:		249.00 *
					CHECK TOTAL:		249.00
105517	AUGUSTIS	SHELLY AUGUSTINE					
	073124-MILEAGE		07/31/24	01	DELEGATES ASSEMBLY MILEAGE	82-820-54-00-5412	163.48
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		163.48 *
	080124		08/01/24	01	JUL 2024 MOBILE EMAIL	82-820-54-00-5440	45.00
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		45.00 *
					CHECK TOTAL:		208.48
105518	BAKTAY	BAKER & TAYLOR					
	2038364258		06/26/24	01	BOOKS	82-820-56-00-5686	895.43
					INVOICE TOTAL:		895.43 *
	2038378562		06/25/24	01	BOOKS	82-820-56-00-5686	484.71
					INVOICE TOTAL:		484.71 *
	2038379923		06/25/24	01	BOOKS	82-820-56-00-5686	1,367.03
					INVOICE TOTAL:		1,367.03 *
	2038392894		07/08/24	01	BOOKS	82-820-56-00-5686	515.05
					INVOICE TOTAL:		515.05 *
	2038395608		07/05/24	01	BOOKS	82-820-56-00-5686	819.34
					INVOICE TOTAL:		819.34 *
	2038407507		07/11/24	01	BOOKS	82-820-56-00-5686	393.07
					INVOICE TOTAL:		393.07 *

CHECK DATE: 08/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105518	BAKTAY	BAKER & TAYLOR					
	2038417702		07/17/24	01	BOOKS	82-820-56-00-5686	385.89
					INVOICE TOTAL:		385.89 *
	2038430967		07/25/24	01	BOOKS	82-820-56-00-5686	545.02
					INVOICE TOTAL:		545.02 *
					CHECK TOTAL:		5,405.54
105519	DELAGE	DLL FINANCIAL SERVICES INC					
	82800117		07/01/24	01	8/15-9/14 COPIER LEASE	82-820-54-00-5462	536.75
					INVOICE TOTAL:		536.75 *
	82902005		08/02/24	01	9/15-10/14 COPIER LEASE	82-820-54-00-5462	536.75
					INVOICE TOTAL:		536.75 *
					CHECK TOTAL:		1,073.50
105520	DEMCO	DEMCO, INC.					
	7512999		07/30/24	01	EASEL	82-820-56-00-5620	57.24
					INVOICE TOTAL:		57.24 *
					CHECK TOTAL:		57.24
105521	HEARTTEC	HEART TECHNOLOGIES, INC					
	10262396		08/06/24	01	FORTINET FORTIGATE FW	84-840-56-00-5635	5,345.20
					INVOICE TOTAL:		5,345.20 *
					CHECK TOTAL:		5,345.20
105522	IMPACT	IMPACT NETWORKING, LLC					
	3271634		07/02/24	01	4/1-6/30 COPIER USAGE CHARGES	82-820-54-00-5462	16.45
					INVOICE TOTAL:		16.45 *
					CHECK TOTAL:		16.45

CHECK DATE: 08/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105523	LLWCONSU	LLOYD WARBER					
	10580		03/31/24	01	JUL 2024 ONSITE IT SUPPORT	82-820-54-00-5462	720.00
					INVOICE TOTAL:		720.00 *
					CHECK TOTAL:		720.00
105524	METRONET	METRO FIBERNET LLC					
	1651373-0801		08/01/24	01	AUG 2024 INTERNET	82-820-54-00-5440	124.97
					INVOICE TOTAL:		124.97 *
					CHECK TOTAL:		124.97
105525	MIDWTAPE	MIDWEST TAPE LLC					
	505687130		06/28/24	01	DVD	82-820-56-00-5685	23.24
				02	AUDIO BOOKS	82-820-56-00-5683	169.96
					INVOICE TOTAL:		193.20 *
	505729829		07/08/24	01	AUDIO BOOKS	82-820-56-00-5683	103.98
					INVOICE TOTAL:		103.98 *
	505749900		07/12/24	01	DVDS	82-820-56-00-5685	26.24
					INVOICE TOTAL:		26.24 *
	505792409		07/23/24	01	AUDIO BOOKS	82-820-56-00-5683	263.96
					INVOICE TOTAL:		263.96 *
	505813676		07/25/24	01	AUDIO BOOKS	82-820-56-00-5683	611.91
					INVOICE TOTAL:		611.91 *
					CHECK TOTAL:		1,199.29
105526	PSNRBLAW	PEREGRINE, STIME, NEWMAN,					
	62626		07/01/24	01	4/30-6/30 LEGAL SERVICES	82-820-54-00-5466	337.50
					INVOICE TOTAL:		337.50 *
					CHECK TOTAL:		337.50

CHECK DATE: 08/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105527	R0002660	PUTNAM COUNTY PUBLIC LIBRARY					
	072524-LOST		07/25/24	01	REPLACEMENT COST FR LOST BOOK	82-820-56-00-5686	20.99
					INVOICE TOTAL:		20.99 *
					CHECK TOTAL:		20.99
105528	RAILS	RAILS					
	12828		07/19/24	01	IL LIBRARY PRESENTS RENEWAL	82-000-24-00-2480	685.00
					INVOICE TOTAL:		685.00 *
	13109		07/23/24	01	ERead ANNUAL MEMBERSHIP FEES	82-820-54-00-5468	1,215.00
					INVOICE TOTAL:		1,215.00 *
					CHECK TOTAL:		1,900.00
105529	TCG	TCG SOLUTIONS, INC					
	24-0270		07/01/24	01	HOSTED VOIP JUN 2024 FEES	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
	24-0309		08/01/24	01	HOSTED VOIP-JULY 2024 FEES	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
					CHECK TOTAL:		890.00
105530	TKELEVAT	TK ELEVATOR CORPORATION					
	3008026234		08/01/24	01	AUG-OCT 2024 ELEVATOR	82-820-54-00-5462	578.81
				02	MAINTENANCE	** COMMENT **	
					INVOICE TOTAL:		578.81 *
					CHECK TOTAL:		578.81
105531	TRICO	TRICO MECHANICAL , INC					

CHECK DATE: 08/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105531	TRICO	TRICO MECHANICAL , INC					
	8759		06/28/24	01	HVAC REPAIR	82-820-54-00-5495	1,626.00
					INVOICE TOTAL:		1,626.00 *
	8787		07/16/24	01	BOILER ROOM REPAIR	82-820-54-00-5495	750.00
					INVOICE TOTAL:		750.00 *
					CHECK TOTAL:		2,376.00
105532	YOUNGM	MARLYS J. YOUNG					
	070824-LIB PERSONNEL		08/05/24	01	07/08/24 LIB MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
	070824-LIB TRUST		07/22/24	01	07/08/24 LIB MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		170.00
					TOTAL AMOUNT PAID:		20,672.97





UNITED CITY OF YORKVILLE PAYROLL SUMMARY July 5, 2024

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	19,997.38	-	19,997.38	1,165.85	1,477.72	22,640.95
FINANCE	13,219.11	-	13,219.11	770.68	978.72	14,968.51
POLICE	140,162.80	5,105.44	145,268.24	463.05	10,833.72	156,565.01
COMMUNITY DEV.	33,442.64	-	33,442.64	1,931.05	2,499.77	37,873.46
STREETS	23,212.63	86.27	23,298.90	1,364.14	1,731.95	26,394.99
BUILDING & GROUNDS	6,202.70	95.65	6,298.35	375.94	480.47	7,154.76
WATER	22,735.41	1,338.75	24,074.16	1,403.50	1,769.77	27,247.43
SEWER	11,970.57	-	11,970.57	697.92	876.73	13,545.22
PARKS	34,929.77	726.85	35,656.62	1,849.42	2,884.93	40,390.97
RECREATION	28,615.43	-	28,615.43	1,247.91	2,154.30	32,017.64
LIBRARY	18,124.02	-	18,124.02	672.26	1,334.26	20,130.54
TOTALS	\$ 352,612.46	\$ 7,352.96	\$ 359,965.42	\$ 11,941.72	\$ 27,022.34	\$ 398,929.48

TOTAL PAYROLL \$ 398,929.48



UNITED CITY OF YORKVILLE

PAYROLL SUMMARY

July 19, 2024

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 1,583.34	\$ -	\$ 1,583.34	\$ -	\$ 121.13	\$ 1,704.47
ALDERMAN	5,916.64	-	5,916.64	-	452.68	6,369.32
ADMINISTRATION	19,966.89	-	19,966.89	1,164.08	1,475.37	22,606.34
FINANCE	13,385.75	-	13,385.75	780.38	991.46	15,157.59
POLICE	150,136.53	13,640.71	163,777.24	456.34	12,199.98	176,433.56
COMMUNITY DEV.	30,484.30	-	30,484.30	1,735.27	2,242.86	34,462.43
STREETS	21,634.69	-	21,634.69	1,261.29	1,596.99	24,492.97
BUILDING & GROUNDS	6,202.70	143.48	6,346.18	369.98	472.65	7,188.81
WATER	19,464.86	981.78	20,446.64	1,192.05	1,491.68	23,130.37
SEWER	10,722.28	-	10,722.28	625.08	782.69	12,130.05
PARKS	37,433.63	832.34	38,265.97	1,994.79	2,854.18	43,114.94
RECREATION	23,882.67	-	23,882.67	1,214.23	1,773.03	26,869.93
LIBRARY	17,516.88	-	17,516.88	672.26	1,287.84	19,476.98

TOTALS	\$ 358,331.16	\$ 15,598.31	\$ 373,929.47	\$ 11,465.75	\$ 27,742.54	\$ 413,137.76
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TOTAL PAYROLL \$ 413,137.76



YORKVILLE LIBRARY BOARD

BILL LIST SUMMARY

Monday, August 12, 2024

ACCOUNTS PAYABLE

Library CC Check Register (<i>Pages 1 - 4</i>)	07/25/2024	\$ 4,283.60
Library Check Register (<i>Pages 5 - 9</i>)	08/12/2024	20,672.97
Blue Cross/Blue Shield-Jun 2024 EAP	07/09/2024	7.05
Bank of New York-Annual Bond Admin Fees	07/09/2024	1,950.00
UniMax - Jun 2024 Office Cleaning	07/09/2024	802.50
First Non-Profit-3rd Qtr Unemployment Ins	07/23/2024	386.98
Glatfelter - Liability Ins Installment #8	07/23/2024	1,337.68
Nicor -05/31/23-07/01/23 services	07/23/2024	902.85
Metronet-Jul 2024 Internet	07/23/2024	124.97
IPRF - Aug 2024 Work Comp Ins	07/23/2024	943.16
TOTAL BILLS PAID:		<hr/> \$31,411.76

PAYROLL

	<u>DATE</u>	
Bi-weekly (<i>Page 10</i>)	07/05/2024	\$20,130.54
Bi-weekly (<i>Page 11</i>)	07/19/2024	19,476.98
TOTAL PAYROLL:		<hr/> \$39,607.52

TOTAL DISBURSEMENTS:	<hr/> \$71,019.28 <hr/>
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DATE: 08/05/2024
TIME: 11:03:31
ID: GL440000.WOW

UNITED CITY OF YORKVILLE
GENERAL LEDGER ACTIVITY REPORT
FOR FISCAL YEAR 2025

ACTIVITY THROUGH FISCAL PERIOD 03

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480		(L)	ESCROW -	MEMORIALS & GIFTS					
01		05/01/2024		BEGINNING BALANCE					55,787.63
	AP-240525MB	05/29/2024	13	AMAZON-BOOK	FIRST NATIONAL BANK	900147	052524-M.CURTIS-B	16.95	
		05/29/2024	14	AMAZON-IR COMPRESSOR, GAMES,	FIRST NATIONAL BANK	900147	052524-S.AUGUATINE-B	662.91	
		05/29/2024	15	AMAZON-BUILDING TIYS,	FIRST NATIONAL BANK	900147	052524-S.AUGUATINE-B	167.54	
	GJ-240530LB	06/03/2024	06	May 2024 Deposits					2,323.26
				TOTAL PERIOD 01 ACTIVITY				847.40	2,323.26
02	AP-240610	06/04/2024	01	7/24/24 ANIMALS AROUND THE	DANIEL S. PETERSON	105491	7262024	600.00	
		06/04/2024	02	JAN-APR 2024 SENIOR COOKING	JESSICA YOUHANAIE	105497	2024-1	32.48	
		06/04/2024	03	JAN-APR 2024 CHAIR YOGA	JESSICA YOUHANAIE	105497	2024-2	700.00	
		06/04/2024	04	6/18/24 BUTTERFLY PRESENTATION	U OF I EXTENSION	105501	103	150.00	
		06/04/2024	05	EASY CARE NATIVES PRESENTATION	U OF I EXTENSION	105501	104	150.00	
	AP-240610M	06/05/2024	01	JAN-APR 2024 SENIOR COOKING	JESSICA YOUHANAIE	105503	2024-1-BALANCE	492.52	
	AP-240625B	06/18/2024	146	BOOKS	BAKER & TAYLOR	540812	2038240171-B	26.58	
		06/18/2024	147	BOOKS	BAKER & TAYLOR	540812	2038255942	204.26	
		06/18/2024	148	BOOKS	BAKER & TAYLOR	540812	2038268134	41.97	
	AP-240625MB	06/25/2024	267	TARGET-GIFT CARDS FOR POETRY	FIRST NATIONAL BANK	900149	062524-J.WEISS	60.00	
		06/25/2024	268	DOLLAR TREE-SUMMER PROGRAM	FIRST NATIONAL BANK	900149	062524-J.WEISS	54.25	
		06/25/2024	269	HOME DEPO-PLANTS, SOIL	FIRST NATIONAL BANK	900149	062524-S.AUGUSTINE-B	112.77	
	GJ-240629LB	07/02/2024	07	June 2024 Deposits					219.48
				TOTAL PERIOD 02 ACTIVITY				2,624.83	219.48
03	AP-240708	07/02/2024	01	BOOKS	BAKER & TAYLOR	105505	2038350113	116.65	
		07/02/2024	02	MAY-JUN 2024 COOKING CLASS	JESSICA YOUHANAIE	105512	2024-5	350.00	
		07/02/2024	03	MAY-JUN 2024 CHAIR YOGA CLASS	JESSICA YOUHANAIE	105512	2024-6	400.00	
	AP-240725M	07/19/2024	308	AMAZON-CRAFT SUPPLIES	FIRST NATIONAL BANK	900151	072524-S.AUGUSTINE	165.23	
	GJ-240731LB	08/02/2024	07	July 2024 Deposits					1,269.05
				TOTAL PERIOD 03 ACTIVITY				1,031.88	1,269.05
				TOTAL ACCOUNT ACTIVITY				4,504.11	3,811.79
				ENDING BALANCE					55,095.31
				GRAND TOTAL				0.00	55,095.31
				TOTAL DIFFERENCE				0.00	55,095.31

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YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2025 BUDGET REPORT
For the Month Ended July 31, 2024

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year			Year-to-Date Totals	FISCAL YEAR 2025 BUDGET	% of Budget
		8% May-24	17% June-24	25% July-24			

LIBRARY OPERATIONS REVENUES

<i>Taxes</i>							
82-000-40-00-4000	PROPERTY TAXES	42,302	474,897	15,859	533,058	995,347	53.55%
82-000-40-00-4083	PROPERTY TAXES - DEBT SERVICE	36,392	408,548	13,643	458,584	861,408	53.24%
<i>Intergovernmental</i>							
82-000-41-00-4120	PERSONAL PROPERTY TAX	2,090	-	1,870	3,960	13,566	29.19%
82-000-41-00-4170	STATE GRANTS	-	31,977	-	31,977	31,761	100.68%
<i>Fines & Forfeits</i>							
82-000-43-00-4330	LIBRARY FINES	295	33	57	385	1,500	25.67%
<i>Charges for Service</i>							
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	1,811	-	459	2,270	10,000	22.70%
82-000-44-00-4422	COPY FEES	21	313	237	572	2,500	22.86%
82-000-44-00-4439	PROGRAM FEES	11	13	2	26	-	0.00%
<i>Investment Earnings</i>							
82-000-45-00-4500	INVESTMENT EARNINGS	2,136	16,296	1,888	20,319	15,000	135.46%
<i>Miscellaneous</i>							
82-000-48-00-4820	RENTAL INCOME	-	450	680	1,130	200	565.00%
82-000-48-00-4824	DVD RENTALS	-	75	-	75	-	0.00%
82-000-48-00-4850	MISCELLANEOUS INCOME	281	953	182	1,416	3,000	47.19%
<i>Other Financing Sources</i>							
82-000-49-00-4901	TRANSFER FROM GENERAL	2,281	2,281	2,668	7,230	28,302	25.54%
TOTAL REVENUES: LIBRARY		87,621	935,836	37,544	1,061,001	1,962,584	54.06%

LIBRARY OPERATIONS EXPENDITURES

<i>Salaries & Wages</i>							
82-820-50-00-5010	SALARIES & WAGES	22,651	24,016	23,062	69,729	305,573	22.82%
82-820-50-00-5015	PART-TIME SALARIES	12,244	13,637	12,579	38,460	186,000	20.68%
<i>Benefits</i>							
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	1,321	1,400	1,345	4,065	19,635	20.70%
82-820-52-00-5214	FICA CONTRIBUTION	2,565	2,776	2,622	7,963	36,497	21.82%
82-820-52-00-5216	GROUP HEALTH INSURANCE	15,510	12,164	(1,173)	26,501	103,057	25.71%
82-820-52-00-5222	GROUP LIFE INSURANCE	50	43	50	143	600	23.84%
82-820-52-00-5223	DENTAL INSURANCE	1,242	621	-	1,863	7,450	25.00%
82-820-52-00-5224	VISION INSURANCE	78	78	78	235	940	25.00%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	-	-	387	387	1,500	25.80%
82-820-52-00-5231	LIABILITY INSURANCE	2,281	2,281	2,281	6,843	26,802	25.53%
<i>Contractual Services</i>							
82-820-54-00-5401	ADMINISTRATIVE CHARGEBACK	1,319	1,319	1,319	3,956	15,825	25.00%
82-820-54-00-5412	TRAINING & CONFERENCES	-	381	-	381	2,000	19.04%
82-820-54-00-5415	TRAVEL & LODGING	-	-	-	-	2,000	0.00%
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	-	97	97	2,000	4.85%
82-820-54-00-5440	TELECOMMUNICATIONS	-	615	615	1,230	8,500	14.47%
82-820-54-00-5452	POSTAGE & SHIPPING	-	43	217	260	1,500	17.35%
82-820-54-00-5453	BUILDING & GROUND CHARGEBACK	674	674	674	2,023	8,091	25.00%
82-820-54-00-5460	DUES & SUBSCRIPTIONS	754	2,225	1,394	4,373	20,000	21.87%
82-820-54-00-5462	PROFESSIONAL SERVICES	4,730	3,774	3,265	11,769	105,000	11.21%
82-820-54-00-5466	LEGAL SERVICES	-	-	-	-	3,000	0.00%
82-820-54-00-5468	AUTOMATION	-	-	5,383	5,383	26,000	20.70%
82-820-54-00-5480	UTILITIES	-	1,078	903	1,981	26,202	7.56%
82-820-54-00-5488	OFFICE CLEANING	-	1,950	1,950	3,900	25,400	15.35%



YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2025 BUDGET REPORT
For the Month Ended July 31, 2024

		% of Fiscal Year					
ACCOUNT NUMBER	DESCRIPTION	8% May-24	17% June-24	25% July-24	Year-to-Date Totals	FISCAL YEAR 2025 BUDGET	% of Budget
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	-	93	185	277	130,000	0.21%
82-820-54-00-5498	PAYING AGENT FEES	-	2,025	803	2,828	2,100	134.64%
<i>Supplies</i>							
82-820-56-00-5610	OFFICE SUPPLIES	-	64	73	137	7,000	1.96%
82-820-56-00-5620	OPERATING SUPPLIES	-	-	452	452	5,000	9.05%
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	167	1,095	1,262	7,000	18.03%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	7,000	0.00%
82-820-56-00-5671	LIBRARY PROGRAMMING	-	34	13	47	2,000	2.37%
82-820-56-00-5675	EMPLOYEE RECOGNITION	-	-	76	76	600	12.74%
82-820-56-00-5683	AUDIO BOOKS	-	-	46	46	3,500	1.31%
82-820-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	-	500	0.00%
82-820-56-00-5685	DVD'S	-	194	170	364	3,000	12.14%
82-820-56-00-5686	BOOKS	-	4,105	4,254	8,359	30,000	27.86%
<i>2006 Bond</i>							
82-820-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	100,000	0.00%
82-820-84-00-8050	INTEREST PAYMENT	-	2,400	-	2,400	4,800	50.00%
<i>2013 Refunding Bond</i>							
82-820-99-00-8000	PRINCIPAL PAYMENT	-	-	-	-	730,000	0.00%
82-820-99-00-8050	INTEREST PAYMENT	-	14,600	-	14,600	29,200	50.00%
TOTAL FUND REVENUES		87,621	935,836	37,544	1,061,001	1,962,584	54.06%
TOTAL FUND EXPENDITURES		65,419	92,758	64,214	222,391	1,995,272	11.15%
FUND SURPLUS (DEFICIT)		22,202	843,078	(26,671)	838,610	(32,688)	

LIBRARY CAPITAL REVENUES

84-000-42-00-4214	DEVELOPMENT FEES	10,500	12,000	4,000	26,500	50,000	53.00%
84-000-45-00-4500	INVESTMENT EARNINGS	31	27	31	89	200	44.49%
84-000-48-00-4850	MISCELLANEOUS INCOME	-	33	-	33	-	0.00%
TOTAL REVENUES: LIBRARY CAPITAL		10,531	12,060	4,031	26,622	50,200	53.03%

LIBRARY CAPITAL EXPENDITURES

84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	29,000	0.00%
84-840-56-00-5686	BOOKS	-	-	-	-	20,000	0.00%
84-840-60-00-6020	BUILDING IMPROVEMENTS	-	-	-	-	500,000	0.00%
TOTAL FUND REVENUES		10,531	12,060	4,031	26,622	50,200	53.03%
TOTAL FUND EXPENDITURES		-	-	-	-	549,000	0.00%
FUND SURPLUS (DEFICIT)		10,531	12,060	4,031	26,622	(498,800)	



YORKVILLE PUBLIC LIBRARY
CASH STATEMENT
As of July 31, 2024

FISCAL YEAR 2025

		May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025
Library Operations	Old Second	\$ 548,732	\$ 1,003,021	\$ 899,141									
Building Development Fees	Old Second	346,173	351,940	367,917									
Library Operations	Illinois Funds	361,859	395,470	397,278									
Total:		\$ 1,256,764	\$ 1,750,431	\$ 1,664,336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PAYROLL

1 ST PAY PERIOD		\$ 18,924	\$ 20,623	\$ 20,131									
2 ND PAY PERIOD		19,857	21,207	19,477									
3 RD PAY PERIOD		-	-	-									
Total		\$ 38,781	\$ 41,829	\$ 39,608	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



YORKVILLE PUBLIC LIBRARY
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended July 31, 2024*

	July Actual	YTD Actual	% of Budget	FY 2025 Budget	Fiscal Year 2024 For the Month Ended July 31, 2023 YTD Actual % Change	
LIBRARY OPERATIONS FUND (82)						
<i>Revenues</i>						
Property Taxes	\$ 29,503	\$ 991,641	53.41%	\$ 1,856,755	\$ 951,637	4.20%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ 1,870	\$ 3,960	29.19%	\$ 13,566	\$ 6,464	-38.73%
Federal & State Grants	-	31,977	100.68%	31,761	31,761	0.68%
Total Intergovernmental	\$ 1,870	\$ 35,937	79.28%	\$ 45,327	\$ 38,225	-5.99%
Library Fines	\$ 57	\$ 385	25.67%	\$ 1,500	\$ 794	-51.48%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 459	\$ 2,270	22.70%	\$ 10,000	\$ 6,485	-65.00%
Copy Fees	237	572	22.86%	2,500	823	-30.56%
Total Charges for Services	\$ 695	\$ 2,842	22.73%	\$ 12,500	\$ 7,308	-61.12%
Investment Earnings	\$ 1,888	\$ 20,319	135.46%	\$ 15,000	\$ 4,365	365.51%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental Income	680	1,130	565.00%	200	-	0.00%
Miscellaneous Income	183	1,517	50.57%	3,000	1,262	20.20%
Transfer In	2,668	7,230	25.54%	28,302	6,690	8.07%
Total Miscellaneous & Transfers	\$ 3,531	\$ 9,877	31.35%	\$ 31,502	\$ 7,952	24.21%
Total Revenues and Transfers	\$ 37,544	\$ 1,061,001	54.06%	\$ 1,962,584	\$ 1,010,280	5.02%
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 64,214</u>	<u>\$ 222,391</u>	<u>11.15%</u>	<u>\$ 1,995,272</u>	<u>\$ 239,189</u>	<u>-7.02%</u>
50 Salaries	35,641	108,189	22.01%	491,573	111,951	-3.36%
52 Benefits	5,590	47,999	24.43%	196,481	52,162	-7.98%
54 Contractual Services	16,803	38,458	10.18%	377,618	33,502	14.79%
56 Supplies	6,180	10,745	16.38%	65,600	8,198	31.06%
99 Debt Service	-	17,000	1.97%	864,000	33,375	-49.06%
Total Expenditures and Transfers	\$ 64,214	\$ 222,391	11.15%	\$ 1,995,272	\$ 239,189	-7.02%
<i>Surplus(Deficit)</i>	<i>\$ (26,671)</i>	<i>\$ 838,610</i>		<i>\$ (32,688)</i>	<i>\$ 771,091</i>	

* July represents 25% of fiscal year 2025

August Director's Report 2024

Upcoming Events and Programs:

- **Bingo for Books – Thurs, Aug 8 1:00**

IT'S BACK! Join us for family fun playing BINGO. Each winner will receive a gently used book.

- **Junior Threads and More – Tue, Aug 20 1:00**

This program is focused on Homeschooled Students. Do you crochet, knit, needlepoint, sew, or quilt? Come hang out and work on your unfinished projects, show off finished projects, or check out what other people are doing.

- **Artful Beginnings (preschool kids) – Wed, Aug 28 10:30**

Check out this new program. We will read a book then create a fun craft project. Please register. Dress for the mess.

- **Annual Friends of the Library Used Books Sale – Sat, Aug 31 & Sun, Sept 1**

Labor Day weekend, the Friends of the Yorkville Public Library will be holding our annual Used Book Sale. All proceeds from the sale go to support library programs and the purchase of library materials. Hundreds and hundreds of books for all ages in all genres will be available.

- **Safe and Secure Online: Protecting Seniors and Adults by Building a Global Cyber Community for Good – Wed, Aug 21 6:00**

Cybersecurity is scary, but it doesn't have to be. Knowing what pitfalls lie ahead can help keep you and your loved ones safe. This workshop is designed to help you identify threats so you can avoid an incident, or worst case, giving a step-by-step guide on how to fix the issues if an incident occurs. In the course we'll cover current scams like Pig Butchering, Romance scams and Zelle scams. We'll discuss how to avoid becoming a victim and what to do if someone gets your information.

- **A Night to Remember: True Adventurers from a Local Paranormal Investigation Team – Wed, Sept 4 7:00**

Join us for a special presentation from West Suburban Paranormal Investigations - one of Illinois only all-female paranormal investigations teams! The group will tell some stories about their nearly 100 local investigations, show us how their equipment works, and share audio and video evidence that they've collected over the years.

Past Programs & Highlights:

- **Animals Around the World**

There were 117 kids and adults in attendance for this program. The presenters brought in many different animals and at the end of the program the presenter enlisted 4 adults to hold an animal while the kids took turns petting each animal.



- **Color with the Cops**

An always popular program with the YPD. There were 8 officers in attendance taking time out of their busy day to color with our little patrons.



Library Operations:

Bright Farms rented out our meeting room for their staff training for the second week of July.

Our fire lane curb has been painted and stenciled “no parking – fire lane.” We hope this stop parent YHS pick up from parking there at the end of the school day.

Our backflow testing for the building was performed this month with Ted monitoring the testing.

Our house pump #2 has failed in operation. Artlip was called in to investigate and it was determined to order a new pump. The new pump came in and was connected, but that pump was determined to be faulty. A new pump is on order.

Based on the public computers in the adult department usage on a decline, we have decided to remove 3 computers and have relocated the print/fax/scan station to that location. Now all printing/faxing services are in one location.

Our new firewall equipment has been delivered and our IT consultant is working on configuration and installation.

A service call to our elevator company was made and a technician arrived midafternoon. They inspected the elevator and said the panel was on fire service and needed to be reset. They stated it was probably a result of the storms from the previous night. We now have access to the fire key for the elevator and Ted will be able to troubleshoot if this happens again.

Ted has been working with Trico on keeping our chiller running. Our circuit #2 is out of service and circuit #1 went down at the end of July. Ted and Jesus have discussed having Artlip's take a second look and give a diagnosis/recommendation.

Strategic Planning:

The managers have a strategic plan implementation meeting scheduled for Mon, Aug 19. The meeting goal will be to talk about the implementation process which is broken down into 3 parts: activities, evaluation, and reporting. Our consultant has provided several resource tools to help staff in the initial planning process. We will be creating a page on our website with all of our reports.

Staff:

We had a record number of applications (16) for our PT Library Clerk position. Management staff interviewed 5 prospective candidates, and we have started the process of hiring 3 of the applicants.

I have registered for the ILA annual conference in Peoria in October.

Madison has completed the MARC Cataloger Certification. This was a 6-month program that meet online for training each week for 2 hours. MARC Catalogers complete work on behalf of the PrairieCat consortium by creating and loading original records, working on database clean-up, eliminating duplicate records, upgrading acquisition records in a timely fashion, and generally work together to provide the best access possible to end users through a well-maintained database. A database with effective search results is dependent upon adherence to strong cataloging rules and procedures.

Other:

I had a meeting with Christina, Kendall County Administrator and the person in charge of the countywide broadband project. They updated me on their progress and how we may work together in the future to help meet the needs of the community in regard to the unserved and underserved.

Meetings & Events Attended:

July 8 – Friends Meeting	July 11 – Meeting with Bart
July 8 – Board Meeting	July 24 – Making you website more accessible - Zoom
July 9 – Manager Meeting	July 31 – Quarterly Delegates Assembly – Moline
July 10 – Facts about prevailing wage – zoom	Aug 1 – SAIL Directors Meeting - Oswego

JULY 2024 YOUTH PROGRAMS

Name of Program	Age 0-5	Age 6-11	Age 12-18	Adult	All Ages	At Library	Off Site	Attendance
Drop in Story (4)					185	x		185
Ice Painting		10	9	17		x		36
3D Print (in person)		6	6	10		x		22
Special Guest Reader - Police	22	37	7	32		x		98
Special Guest Reader- Ballet	11	7	9	8		x		35
Special Guest Reader - YOGA	4	7	1	10		x		22
Library Intern (3)		3				x		3
Going on a Bear Hunt	4	11		12		x		27
Window Art	5	9				x		14
Preschool Zone (2)	32			29		x		61
Get Ready for Kdg	20			7		x		27
Book Club (grade 3-5)		12				x		12
Book Club (grade 1-2)		8				x		8
4-H ages 6-8		18		9		x		27
4-H ages 9-12		15	4	5		x		24
Storybook Yoga		10		10		x		20
Family Fort Night					56	x		56
Stories in the Park (3)					62		x	62
Toddler Play	8			8		x		16
LEGO Kits	7	16	4			x		27
Macrame Mini Wall art	2	7	5	13		x		27
Animals Around the World					117	x		117
Read with Paws	3	6	2	10		x		21
Girl Scout Program		13		9		x		22
Farmacy Farmstand					54		x	54
TOTALS	118	195	47	189	474			1023

+10 passive programs with 1010 attending (Escape Room, Makerspace, Coloring Pages, Coloring Poster, Reading Tent, Scavenger Hunt, Summer Reading, Beach Party Coupons, 3d Print (virtual), Spanish Story Time (virtual))

JULY 2024 ADULT PROGRAMS:

7/1	ELL morning	3	7/17	ELL morning	2
7/1	ELL evening	2	7/17	Gardening; Easy Care Natives	12
7/2	ELL morning	3	7/17	Thriller Book Club	11
7/2	Threads & More	9	7/18	Tech Help for Seniors	3
7/2	ELL evening	-	7/18	Chair Yoga	24
7/2	Books & Cooks Book Club	7	7/18	ELL evening	-
7/3	ELL morning	2	7/18	Dungeons & Dragons	11
7/5	Roaming Readers	-	7/18	Men's Book Club	10
7/6	ELL morning	4	7/19	Roaming Readers	4
7/8	ELL morning	2	7/20	ELL morning	3
7/8	ELL evening	2	7/20	Genealogy Group	3
7/9	ELL morning	6	7/22	ELL morning	2
7/9	Dabblers morning	9	7/22	ELL evening	2
7/9	ELL evening	3	7/22	Horror Book Club	9
7/9	Dabblers evening	10	7/23	ELL morning	8
7/10	ELL morning	2	7/23	ELL evening	5
7/10	Lunch Bunch Book Club	10	7/23	Creative Writing	10
7/10	WorkNet Batavia	3	7/24	ELL morning	5
7/11	Chair Yoga	23	7/24	WorkNet Batavia	4
7/11	Dungeons & Dragons	12	7/25	Chair Yoga	28
7/11	ELL evening	-	7/25	Dungeons & Dragons	11
7/13	ELL morning	5	7/25	ELL evening	2
7/15	ELL morning	1	7/27	ELL morning	5
7/15	Healthy Cooking with Jess	21	7/29	ELL morning	-
7/15	ELL evening	3	7/29	Monday Movie Madness	5
7/16	ELL morning	7	7/29	ELL evening	-
7/16	ELL evening	5	7/30	ELL morning	3
			7/30	ELL evening	2
			7/31	ELL morning	-
Total Programs for the Month					49
Total Attendance					350

+7 passive programs with 90 attending (Puzzle Table, Puzzle Exchange, Chess Table, Art Wall, Poem of the Week, Summer Reading Board, Summer Reading Logs)

Meeting Room Use: rentals- 7, library use- 20, zoom- 3

Board Room Use: community- 3, library- 12

Study Room Use: 112

Museum Pass: 16

Volunteers: Friends of the Library are collecting and sorting books for the sale, maintaining the lobby book sale, and have been continuing to index the KCR Obits (this month's volunteer/s: Sands U.).

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YORKVILLE STATISTICS FOR FY25																	
PRAIRIECAT																	
			chckouts+			holds	holds		Items	Items	Items to						
	web renewals	web holds	renewals	chckouts	renewals	placed	filled	checkins	lent to other libraries	borrowed from other libraries	Reciprocal Borrowers atYorkville	Items added	Patrons added				
MAY	754	1859	5891	5588	303	348	1768	5873	522	1442	235	332	90				
JUNE	840	2104	10045	9639	406	355	2157	7359	577	1786	224	485	171				
JUL	1008	1958	9138	8647	491	358	2045	9332	591	1678	151	298	152				
AUG																	
SEP																	
OCT																	
NOV																	
DEC																	
JAN																	
FEB																	
MAR																	
APR																	
Totals																	
CIRCULATION TOTAL		ADULT	JUV.	YA	TOTAL			Books	Videos	Audios	Mag	other	Total Circs				
(use of resources)																	
	ANCESTRY		E-READ IL (boundless)			OMNI (libby)			OCLC								
	SEARCHES	HITS	E-BOOK	E-AUDIO	USERS	E-BOOK	E-AUDIO	USERS	VIDEO	LENT	BORROWED						
MAY	26	14	51	130	71	898	1021	516		9	17						
JUN	133	38	70	163	91	954	993	524		10	11						
JUL	28	38	90	191	83	985	1034	553		10	11						
AUG																	
SEP																	
OCT																	
NOV																	
DEC																	
JAN																	
FEB																	
MAR																	
APR																	
Totals																	

			MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTALS
FY 2023 ATTENDANCE															
PATRON DOOR COUNT			7547	8300	7988										
CURBSIDE PATRONS			6	4	4										
HOME DELIVERY			15	25	30										
CARDS ISSUED THROUGH WEBSITE			13	31	27										
CHILDREN'S AGE 0-5 PROGRAMS			13	18	16										
AGE 0-5 ATTENDANCE			518	378	401										
CHILDREN'S AGE 6-11 PROGRAMS			15	22	22										
AGE 6-11 ATTENDANCE			130	399	473										
NUMBER OF CHILDREN'S PASSIVE PROGRAMS			7	8	10										
CHILDREN'S PASSIVE PROGRAM ATTENDANCE			500	726	910										
NUMBER OF YA PROGRAMS			7	14	11										
YA PROGRAM ATTENDANCE			67	192	95										
NUMBER OF YA PASSIVE PROGRAMS			3	5	4										
YA PASSIVE PROGRAM ATTENDANCE			75	110	103										
YOUTH SUMMER/WINTER READING				425											
NUMBER OF ADULT PROGRAMS			42	42	49										
ADULT PROGRAM ATTENDANCE			420	362	350										
NUMBER OF ADULT PASSIVE PROGRAMS			6	6	7										
ADULT PASSIVE PROGRAM ATTENDANCE			105	77	90										
ADULT SUMMER/WINTER READING					13										
MEETING RM. RENTAL/COMMUNITY USE			4	19	7										
MEETING ROOM USE:			17	20	20										
BOARD ROOM USE			13	19	15										
STUDY ROOM USE			82	140	112										
MUSEUM PASS			16	16	19										
YOUTH COMPUTER SESSIONS			29	41	26										
ADULT COMPUTER SESSIONS			215	208	247										
YOUTH VOLUNTEER HOURS															
IPLAR NOTES: COUNT LIVE (SYNCHRONOUS) VIRTUAL PROGRAMS AS PROGRAM ATTENDANCE															
COUNT VIEWS OF RECORDED (ASYNCHRONOUS) VIRTUAL PROGRAMS AS PASSIVE PROGRAM ATTENDANCE															

Health & Wellness Programs

Healthy Cooking with Jess

Retirement Well-th

A monthly series on nutrition and wellness after retirement and beyond! Learn to care for yourself in your new found time. We'll talk about nutritionally dense foods, what foods that can help you feel your best, food energetics, and how too add joyful movement to your everyday. Certified Holistic Health Coach, Jess Stewart will demonstrate how easy and simple cooking healthy can be.

Mondays @ 11:30 am
July 15th
August 19th
September 16th
October 21st
November 18th
December 16th

Wellness Program

CHAIR YOGA

Join us for this weekly, fun, wellness-based class! Everyone is welcome!
Chair yoga benefits adults of all ages and experience levels.



Yoga can help to:
Reduce inflammation
Lower blood pressure
Improve balance
Increase strength
Increase flexibility

Thursday @ 10:15 am
August 1
August 8
August 15
August 22



Roaming Readers Walking Book Club

Meet at Hoover Forest Preserve for a walk and to talk about books

Fridays @ 9:00 am
July 5th & 19th
August 2nd & 16th
September 6th & 20th

For a complete listing of upcoming adult programs and book groups, check out the Adult Services pages on the library's website.



Yorkville Public Library
902 GAME FARM RD,
YORKVILLE, Illinois 60560
630-553-4354
www.yorkville.lib.il.us/

Yorkville Public Library

Adult Services

upcoming programs

Special Events, Informational Programs, Book Clubs, Creative Outlets, & Social Groups

August 2024

Upcoming Special Events

Safe and Secure Online:

Protecting Seniors and Adults by
Building a Global Cyber Community for Good

Join Kristen Young from the Center for Cyber Safety and Education for this special presentation. Cybersecurity is scary, but it doesn't have to be. Knowing what pitfalls lie ahead can help keep you and your loved ones safe. This workshop is designed to help you identify threats so you can avoid an incident, or worst case, giving a step-by-step guide on how to fix the issues if an incident occurs. In the course we'll cover current scams like Pig Butchering, Romance scams and Zelle scams. We'll discuss how to avoid becoming a victim and what to do if someone gets your information.

Wednesday, August 21st @ 6:00 pm



One Stop Career Resource Center

Get Help with the Job Hunt

workNet Batavia will be in the library for drop in career services. If you are looking for work, trying to enhance your skills, or thinking about pivoting to a new career, workNet Batavia, a non-profit career resource service, may be able to help you! Drop in to the Yorkville Public Library on select days and workNet's experienced staff will be available to assist you with one on one coaching, resume creation and enhancement, job search strategies, LinkedIn, mock interviews, and career readiness workshops.



Drop in sessions at the Yorkville Library:
August 7th and 21st
from 1:00 - 4:00 pm



Tech Help for Seniors

Local tech expert Steve Goodwin would like to help you with your computer, tablet, and smart phone issues. Steve will be holding one-on-one sessions of fifteen minutes each to assist with whatever problems you're having with your devices or help you learn to use your technology better.

Third Thursday of the Month
9:00 am, 9:15 am, 9:30 am, & 9:45 am

Registration required to hold your appointment.
See a librarian if you need help registering.



Adult Programs



English Language Learners Adult Classes

New to the community?
New to the country?
Looking to learn English?

The Yorkville Library is starting a conversation-based English Language Learners program for adults. Classes are being held for adult English learners of all proficiencies - Beginners, Intermediate, or Advance.

Visit the adult services department in the library to learn more about the program or register for classes.

Branch by Branch

uncover your family genealogy one story at a time

Join other genealogy enthusiasts to work together to explore your roots. Take the time to get to know other researchers, relate some of your experiences digging into your family tree, and show one another how to use resources to find people and stories from the past. If possible, attendees should bring their own laptops. The library has a limited number of computers they can provide.

Third Saturday of every month @ 11:00 am

June 15th, July 20th, Aug. 17th, Sep. 21st,
Oct. 19th, Nov. 16th, & Dec. 21st



MONDAY MOVIE MADNESS

Enjoy an afternoon movie at the library with your friends on the last Monday of each month.



Join us August 26th @ 1:00 pm to watch Barbie. Starring Margot Robbie and Ryan Gosling in one of the biggest hits of the year. Barbie and Ken are having the time of their lives in the colorful and seemingly perfect world of Barbie Land. However, when they get a chance to go to the real world, they soon discover the joys and perils of living among humans.

YPL Puzzle Swap

Do you have puzzles you're already done?
Are they taking over your basement?
Are you craving a new one?

Stop by the Yorkville Public Library and swap a few of your gently used puzzles for some of ours.

Puzzle Swap is located upstairs on the west side of the Adult Services department.



All puzzles must be 500 pieces or larger, in good condition, and in the original box. Please pack the pieces in a resealable plastic bag inside the box.

Creative Programs

Dabblers

Learning to Paint with Carolyn Kyle

Join us once a month at this fun new art program where participants can learn different painting techniques, different mediums, and different styles. Everyone from newbies to experienced artists are welcome to come and dabble with Carolyn.

Second Tuesday of the month.

First session at 10:00 am.

Second session at 5:30 pm

Registration required. Please register on our website or see library staff for assistance.



Threads & More...

First Tuesday of every month at 10:00 am
Next meeting: August 6th

Do you crochet, knit, needlepoint, sew, or quilt?

If so, get together with fellow "threaders" for a creativity blast!

Come work on your unfinished projects, show off finished projects, and check out what other people are doing. New Threaders are always welcome!



A book club for readers who love to eat...
or is it a book club for eaters who love to read?

The Books & Cooks book club meets one Tuesday a month to discuss great books and share some food inspired by the books they've read.

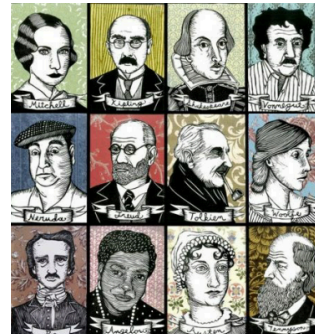
Next meeting: Tuesday, August 6th @ 7:00 pm
Discussing and Eating
My Berline Kitchen by Luisa Weiss



Yorkville Creative Writing Group

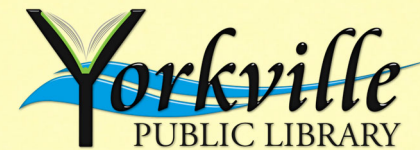
Need inspiration? Do you have that creative voice inside of you? Have ideas and don't know where to go with them? Looking for a friendly community of writers? Join the Yorkville Creative Writing Group and spark your creative energies. Meetings on the 4th Tuesday of every month. New writers always welcome!!!

This month's writing prompt:
Write about a character who finds out a family member is not who they think they are.
Tuesday, August 27th @ 7:00 pm to discuss everyone's

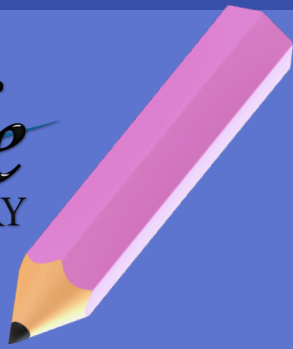


For more information on Yorkville Public Library's children's programs or to register, please visit our website at <http://www.yorkville.lib.il.us>

August



Sun	Mon	Tue	Wed	Thu	Fri	Sat
ESCAPE ADVENTURE: This Escape Adventure is available the entire month of August. Contact the library for an appointment.				1 Get Ready For Kindergarten 11-11:45 Registration Required *SEE WEBSITE*	2 DROP IN STORY TIME 10:30 @ YPL Library Intern 9:00-12:00	3 3D PRINTING Registration Required *SEE WEBSITE*
	ALL THINGS GNOME @ 10:30 Registration Required *SEE WEBSITE* Family FORT Night 7:00-8:00 Registration Required		7 Beautiful Ops ART 1:30 - 2:30 Registration Required BOOK CLUB (1-2) 4:00-4:30 Registration Required	8 BINGO for BOOKS 1:00-2:00 Registration Required	9 DROP IN STORY TIME 10:30 @ YPL CHALK THE WALK 11:00 *SEE WEBSITE*	10 VIRTUAL 3D PRINTING *SEE WEBSITE*
4 Window Art (August 5-9) Register online		6 Color with the Cops 10:30 Registration Required				
11 LEGO Kits August 12-16 Registration Required *SEE WEBSITE* 	12 Creek STOMP 9:00 @ Hoover Registration Required *SEE WEBSITE*	13 Storybook Yoga @ 10:30 Registration Required *SEE WEBSITE* 4-H Science Explorers 1:30 OR 2:15 Registration Required	14 Toddler Play @ 10:30 BOOK CLUB (1-2) 4:00-4:30 Registration Required	15	16 DROP IN STORY TIME 10:30 @ YPL	17
18 Facebook Spanish Story Time at 1:00pm August 14 & 28	19	20 *SEE WEBSITE* Junior Threads & More 1:00 - 2:00 Registration Required	21	22 Tots and Toddlers @ 10:30 Registration Required	23 DROP IN STORY TIME 10:30 @ YPL	24 Read With Paws 10:30-11:30 Registration Required *SEE WEBSITE*
25	26 August 12 & 26 BOOK CLUB (GRADE 3-5) 4:30-5:00 Registration Required	27 Mommy & Me YOGA @10:30 Registration Required T.A.G. @ 2:45	28 Artful Beginnings- (Preschool) 10:30 Registration Required	29	30	31 Friends of the Library Annual Book Sale 9:00- 4:00



Monthly Statistics July 2024

Checkouts

2024: 10,146

2023: 9,371

Change: +8.27%

Visits

2024: 7,988

2023: 6,450

Change: +23.84%

New Cardholders Added

2024: 152

2023: 119

Change: +27.73%



Technology Stats

Digital Checkouts

2024: 2,300

2023: 1,862

Change: +23.5%

Computer Use

2024: 273

2023: 226

Change: +20.8%

Website Hits

2024: 6,453

2023: 5,872

Change: +9.89%

Events and Programs

2024: 120

2023: 75

Change: +60.0%



Events and Program Attendance

2024: 2,435

2023: 1,897

Change: +28.36%

Items Added

2024: 298

2023: 361

Change: -17.45%

