

**Yorkville Public Library
Board of Trustees Meeting
Monday, June 10, 2024 7:00pm
Michelle Pfister Meeting Room
902 Game Farm Road, Yorkville, IL**

The Board of Trustees meeting was called to order at 7:00pm by President Theron Garcia, roll was called and a quorum was established.

Roll Call:

Ryan Forristall-yes, Theron Garcia-yes, Rosie Millen-yes, Tara Schumacher-yes, Jason Hedman-yes, Jackie Milschewski-yes

Absent: Wendy Gatz, Keri Pesola

Staff Present:

Library Director Shelley Augustine

Others Present:

Friends of Library President Kathi Murphy, Craig Soling-Alderman

Recognition of Visitors:

President Garcia recognized staff and guests.

Amendments to the Agenda: None

Presentations: None

Approval of Minutes: May 13, 2024

Moved by Ms. Milschewski and seconded by Ms. Garcia to approve the minutes as presented. Roll call: Forristall-yes, Garcia-yes, Millen-yes, Schumacher-yes, Hedman-yes, Milschewski-yes. Carried 6-0.

Correspondence:

A letter was received from the Secretary of State informing the library they will be receiving a per capita grant in the amount of \$31,976.51.

Public Comment: None

Friends of the Library Report:

Kathi Murphy said the annual used book sale is August 31/September 1 and a committee is making plans. She noted that the Friends have held a used book sale every year since 2009, except 2020 (due to Covid). The total funds raised from those sales is \$80,588. She also said the Friends are taking part in the July 4th parade and they are looking for participants. They will also give out coupons for the used book sale.

Staff Comment: None

Report of the Treasurer:**Financial Statement**

Treasurer Milschewski noted the highest bill incurred was for Bubbles Window Washing & Gutter Cleaning at \$4,750. She made a motion to pay the bills as follows and Ms. Garcia seconded :

Payment of Bills

Accounts Payable:	\$24,860.74
Payroll:	\$38,780.79
Total:	\$63,641.53

Roll call: Garcia-yes, Millen-yes, Schumacher-yes, Hedman-yes, Milschewski-yes, Forristall-yes. Carried 6-0.

Report of the Library Director:

Ms. Augustine reported the following:

1. She summarized the various programs being held or scheduled and she listed the sponsors in addition to the Friends of the Library.
2. Hosted YHS student presentations.
3. Annual sprinkler inspection done by same company who services the city.
4. Annual staff evaluations have been completed.
5. IPLAR being compiled and is due July 1. Finance Director Rob Fredrickson is assisting.
6. Bright Farms (lettuce grower business) held employee training at the library for 1 week.
7. 3-D printer procured for free from high school, by student who conducted program.
8. Director is watching Senate Bill 3563 which is awaiting Governor's signature. It lowers threshold for amount of money required for Treasurer's bond from 50% of operating fund to 10%.
9. She noted library visits are up 19% from last year.

City Council Liaison:

Alderman Soling noted he is monitoring the chiller replacement and Ms. Augustine reported on the chiller progress in Unfinished Business.

Standing Committees: None**Unfinished Business:****HVAC Update**

The order has been placed for the Carrier brand which she hopes to receive in the fall or early spring.

Strategic Plan Update

The Board Retreat notes from the June 1st special meeting were received today. Ms. Augustine will take part in a Plan meeting on the 25th to review and the consultant will attend the July meeting for follow-up. Mission and vision statements will also be done then.

New Business:**Nominations of Board of Trustee Officers**

The following nominations for Board of Trustees were made and will be voted on at the July Board meeting.

Ms. Garcia nominated herself to continue as President

Ms. Garcia nominated Jackie Milschewski for Treasurer

Ms. Garcia nominated Rosie Millen for Secretary

Ms. Garcia nominated Keri Pesola for Vice President

Mr. Forristall nominated Mr. Hedman for Vice President

In another matter, Ms. Augustine stated that Trustee Bret Reifsteck had resigned from the Board today and that his term was up.

Executive Session: None

Adjournment:

There was no further business and the meeting adjourned at 7:17pm on a motion by Ms. Garcia and second by Ms. Milschewski.

Minutes respectfully submitted by
Marlys Young, Minute Taker