

**UNITED CITY OF YORKVILLE
ADMINISTRATION COMMITTEE MEETING
Wednesday, March 20, 2024 6:00pm
East Conference Room, #337
651 Prairie Pointe Drive, Yorkville, IL**

Committee Members In Attendance:

Chairman Matt Marek
Alderman Ken Koch

Alderman Rusty Corneils (via Zoom)
Alderman Joe Plocher

Other City Officials In Attendance:

City Administrator Bart Olson
Assistant City Administrator Erin Willrett

Finance Director Rob Fredrickson

Others in Attendance: None

The meeting was called to order at 6:00pm by Chairman Matt Marek.

Citizen Comments: None

Minutes for Correction/Approval: February 21, 2024

The minutes were approved as presented.

New Business:

1. ADM 2024-07 Budget Report for February 2024

Mr. Olson reported the sales tax are good and that the Christmas figures are a record high which will be shown on next month's report. On-line sales tax are based on where the orders are placed from and sales tax plus 1% non-home rule are received. He noted the increases have helped with budget performance and to fund city projects. He also said the state proposal to roll back the 1% grocery tax will need to be discussed at City Council. It would result in a decrease of \$300,000 for the city, however, the state may give cities the authority to collect the tax

2. ADM 2024-08 Treasurer's Report for February 2024

Finance Director Fredrickson reported the following:

Beginning Fund Balance:	\$24,526,776
YTD Revenue:	\$51,589,509
YTD Expenses	\$40,892,236
Projected Ending Fund Balance	\$35,224,049

It will moved to the consent agenda.

3. ADM 2024-09 Cash Statement for December 2023

Mr. Fredrickson said this report reflects the cash balances and investments. The investments include 6-month and longer term CD's and also Treasury notes.

4. ADM 2024-10 Review of Invoices Between \$5,000 and \$25,000

a. February 27, 2024 Bill List

b. March 12, 2024 Bill List

This is a summary of invoices already paid in these amounts. Informational.

5. ADM 2024-11 Website Report for February 2024

Ms. Willrett said the website visits are trending upwards as the events begin. She spoke with Civic Plus about analytics and he noted that all visits to the website are originating within the U.S. There is a firewall that limits traffic from outside the country to prevent hacks. She also said the social media is growing each month.

6. ADM 2024-12 Health Insurance Proposal

Mr. Fredrickson said the health insurance proposal reflected a 10% increase, however, that was negotiated down to 6.65% and possibly down to 5.05% if the bundling discount is taken. He said there will be no change to the contribution rates. This moves to the regular agenda for City Council.

7. ADM 2024-13 Water, Sewer and Road Infrastructure Fee Renewal

a. Ordinance Amending the Infrastructure Maintenance Fee for Water and Sanitary Sewer Service

b. Ordinance Amending the Termination Date of the Motor Vehicle Tax in the United City of Yorkville

These fees will expire at the end of this FY, said Mr. Fredrickson, and in order to include them in next year's budget, they must be renewed annually. They are the same rates as they have been for a few years and will remain the same through FY29. The committee was in agreement and this will move to the Council consent agenda.

8. ADM 2024-14 FY25 Travel Authorizations

Ms. Willrett said the agenda packet information explains the updated expenses covered by these authorizations for elected officials for FY2025. This is a state requirement to approve these rates which also have maximum caps. This moves to the consent agenda.

Old Business: None

Additional Business: None

There was no further business and the meeting adjourned at 6:15pm.

Respectfully transcribed by
Marlys Young, Minute Taker