



## **United City of Yorkville**

651 Prairie Pointe Drive

Yorkville, Illinois 60560

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### **AGENDA ADMINISTRATION COMMITTEE MEETING**

**Wednesday, February 21, 2024**

**6:00 p.m.**

East Conference Room #337

651 Prairie Pointe Drive, Yorkville, IL

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#### **Citizen Comments:**

**Minutes for Correction/Approval:** December 20, 2023

#### **New Business:**

1. ADM 2024-01 Budget Reports for December 2023 and January 2024
2. ADM 2024-02 Treasurer's Reports for December 2023 and January 2024
3. ADM 2024-03 Cash Statement for November 2023
4. ADM 2024-04 Review of Invoices Between \$5,000 and \$25,000
  - a. December 20, 2023 Bill List
  - b. January 9, 2024 Bill List
  - c. January 23, 2024 Bill List
  - d. February 13, 2024 Bill List
5. ADM 2024-05 Website Report for December 2023 and January 2024
6. ADM 2024-06 Paid Time Leave for All Employees – Manual Update

#### **Old Business:**

#### **Additional Business:**