

**Agenda
Yorkville Public Library
Board of Trustees Meeting
February 12, 2024, at 7:00 P.M.
Michelle Pfister Meeting Room
902 Game Farm Road**

- | | | |
|---|--|------------------|
| 1. Roll Call | | |
| 2. Recognition of Visitors | | |
| 3. Amendments to the Agenda | | |
| 4. Presentations | Recognition of ELL Volunteers | |
| 5. Approval of Minutes | | |
| 6. Correspondence | | |
| 7. Public Comment | | |
| 8. Friends of the Library Report | | |
| 9. Staff Comment | | |
| 10. Report of the Treasurer: | Financial Statement | |
| | Payment of Bills | |
| 11. Report of the Library Director | | |
| 12. City Council Liaison | | |
| 13. Standing Committees: | Policy | Personnel |
| | Physical Facilities | Finance - report |
| 14. Unfinished Business: | HVAC update/Chiller replacement update | |
| 15. New Business: | Strategic Plan Timeline | |
| 16. Executive Session: (if needed) | | |
| <p>1 For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.</p> | | |
| 17. New Business (continued) | | |
| 18. Adjournment | | |

This page intentionally left blank.

DRAFT

Yorkville Public Library
Board of Trustees Meeting
Monday, January 8, 2024 7:00pm
Michelle Pfister Meeting Room
902 Game Farm Road, Yorkville, IL

The Board of Trustees meeting was called to order at 7:00pm by President Theron Garcia, roll was called and a quorum was established.

Roll Call:

Ryan Forristall-yes, Theron Garcia-yes, Rosie Millen-yes, Bret Reifsteck-yes Tara Schumacher-yes, Jason Hedman-yes, Keri Pesola-yes

Absent: Jackie Milschewski

Staff Present:

Library Director Shelley Augustine

Others Present:

Friends of Library President Kathi Murphy, Mike Krempski & son

Recognition of Visitors:

President Garcia recognized staff and guests.

Amendments to the Agenda:

President Garcia asked to add one item under New Business-- "Library Emergency Closing"

Presentations: None

Approval of Minutes: December 11, 2023

Moved by Ms. Garcia and seconded by Mr. Hedman to approve the minutes as presented. Roll call: Forristall-yes, Garcia-yes, Millen-yes, Reifsteck-yes, Schumacher-yes, Hedman-yes, Pesola-yes. Carried 7-0.

Correspondence: None

Public Comment: None

Friends of the Library Report:

Kathi Murphy said the Friends monthly meeting was held this morning and they worked on the mini-golf event. It will be held Sunday, February 4th from 10-4pm.

Staff Comment: None

Report of the Treasurer:

Financial Statement

Ms. Augustine reported a \$960 annual charge for 8 hotspots and a \$1,700 charge for the ADS yearly fire alarm service. There was a \$22,000+ invoice for Verde Energy Services for the remainder of phase 1 and 2 lighting

Page 1 of 3

updates. She also noted development fees of \$18,000 collected in December which exceeded predictions and the budget is at 67% of the spending for the fiscal year. A motion was made by Mr. Hedman and seconded by Ms. Garcia to pay the bills as follows:

Payment of Bills

Accounts Payable:	\$52,139.01
Payroll:	\$37,611.19
Total:	\$89,750.20

Roll call: Forristall-yes, Garcia-yes, Millen-yes, Reifsteck-yes, Schumacher-yes, Hedman-yes, Pesola-yes. Carried 7-0.

Report of the Library Director:

Ms. Augustine reported the following:

1. She listed the many upcoming programs.
2. Director is doing a copier/printer usage study to determine number actually needed.
3. Illinois Per Capita Grant application submitted.
4. On January 10th, Director will have initial planning meeting with Strategic Plan consultant. A report will be given at the next Library Board meeting.
5. Contacted school district about students parking in the library lot.
6. One-on-one meetings began with City Administrator to keep them up-to-date about Library.
7. Minimum wage increased to \$14.00 per hour on January 1st.
8. Paid leave for part-time staff became effective January 1st. Mr. Hedman noted that the Policy book will need to be amended.
9. Ms. Augustine will invite the ELL volunteers to the next Board meeting, so they can be recognized. Six different languages are being taught to 40 students at the library.
10. Ms. Augustine is hosting a Director's group at the library in the upcoming week.
11. The stats showed the library is up 52% in the programs and attendance is up 90%.
12. Activities will be presented in observance of MLK Day.

City Council Liaison: None

Standing Committees: None

Unfinished Business:

HVAC Update/Chiller Replacement Update

Director Augustine said the engineering firm is working on plans for the chiller replacement. She also reiterated from last month that the fans in the upstairs bathrooms need to be replaced and a control board on the boiler needs to be replaced. Those repairs will be done at the same time.

New Business:

Set Finance Committee Meeting for FY25 Budget Planning

Ms. Augustine noted that she met with Finance Director Rob Fredrickson to review the preliminary budget draft. The Finance Committee meeting was set for February 7th at 6pm in the Board room.

Emergency Closing Policy (added to agenda)

Ms. Augustine said there is brief information in the policy book now, but a more comprehensive policy including closures due to weather factors will be included. The Board agreed that the Director could make the decision and then inform the Board. The decision will also be made based on city and school decisions.

Ms. Garcia made a motion to approve the emergency closing policy with the notation that the decision to close rests with the Director. Ms. Schumacher seconded the motion. Roll call: Garcia-yes, Millen-yes, Reifsteck-yes, Schumacher-yes, Hedman-yes, Pesola-yes, Forristall-yes. Carried 7-0.

Executive Session: None

Adjournment:

There was no further business and the meeting adjourned at 7:18pm on a motion by Ms. Garcia and second by Ms. Schumacher.

Minutes respectfully submitted by
Marlys Young, Minute Taker

This page intentionally left blank.



OFFICE OF THE SECRETARY OF STATE

ALEXI GIANNOULIAS • Secretary of State and State Librarian

January 22, 2024

Dear Library Director:

I want to reach out to wish you a happy New Year and thank you for some new information that the state now requires in submitting future library operating conditions.

On January 2, 2024, Public Act 03-000 became law. This landmark "Right to Read" legislation was initiated to promote free and open library to ensure and circulate a collection of materials addresses the needs of the entire community of readers it serves.

The application for a bill include more specific information about a fee to be included especially if the law require every Illinois library a fee for a public or private office to establish a public or private policy or state library or university.

The American Library Association's Library Bill of Rights, which states reading materials should not be removed or restricted because of criticism or personal disapproval.

To provide its own alternative policy, prohibiting the creation of banning books or resources.

Additionally, the condition of the condition requires that the condition requires to provide the Illinois State Library with any and all decision for the reconsideration of library materials during the term of the condition.

I realize that every dollar this office provides to our state's libraries is essential to the vital services provided by our public, school and community libraries. Please take the time to review your current policies and make sure your institution meets this new eligibility requirement.

I look forward to continue working for and supporting libraries and librarians across the state. I hope your library continues to take advantage of the opportunities for this office and uses the services we are excited to bring additional resources to the community you serve.

In closing, I want to thank you personally for your service to your communities and schools. Libraries hold more than books. They open doors to learning, discovery, and possibilities. As the State Librarian, I appreciate your work and will always have your back.

Please contact the Illinois State Library at 202-25-5600 if you have any questions or need more information.

Sincerely,

Alexi Giannoulis, Secretary of State
and State Librarian

AG:sl

VALENTINES FOR SENIORS CARD DRIVE

HOSTED BY SENATOR SUE REZIN

JANUARY 5 – FEBRUARY 5, 2024

State Senator Sue Rezin will be hosting a Valentines for Seniors Card Drive from January 5 to February 5, 2024 and she would like to formally invite you to participate!

Seniors are incredibly important to our community and Senator Rezin needs your help by writing cards to those living in assisted living and long-term care facilities in the 38th Senate District. The hope is to bring joy to our community's seniors this Valentine's Day.

Please drop off or mail your cards to Senator Rezin's office and Senator Rezin and her staff will personally deliver those cards to local seniors.

WHAT: Valentines for Seniors Card Drive

WHEN: January 5 - February 5, 2024

DROP OFF OR MAIL CARDS TO:

Sen. Rezin's Morris Office:
1802 N. Division St., Ste 314, Morris, IL 60450

Sen. Rezin's Peru Office:
350 5th St., Ste 264, Peru, IL 61354

Sen. Rezin's DeKalb Office:
850 4th St., DeKalb, IL 60115

Yorkville Public Library:
902 Game Farm Rd, Yorkville, IL 60560

DROP OFF INSTRUCTIONS: If delivering cards in person, please place them in the marked mailbox located inside the Morris or Peru office between the hours of 8:30 a.m. - 4:30 p.m. Monday – Friday. If you need to drop off at the DeKalb location, please call 815-220-8720 for office hours. Additionally, there will be a drop off box located at the Yorkville Public Library that will be available during regular library hours.

If you have any questions, please contact: senatorrezin@gmail.com. Thank you and we look forward to your participation in the Valentines for Seniors Card Drive.



STATE SENATOR SUE REZIN

1802 N. Division St., Suite 314, Morris, IL 60450
350 5th St., Ste 264, Peru, IL 61354
850 4th St., DeKalb, IL 60115
SenatorRezin.com



CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900142	FNBO	FIRST NATIONAL BANK OMAHA			01/25/24		
	012524-J.JENSEN	12/31/23	01	JEWEL-WATER		01-210-56-00-5650	12.12
			02	DUNKIN-DONUTS, COFFEE		01-210-56-00-5650	86.56
			03	ABT-55" TV		01-000-24-00-2422	1,799.96
			04	AMAZON-TV WALL MOUNT		01-000-24-00-2422	128.76
				INVOICE TOTAL:			2,027.40 *
	012524-J.NAVARRO	12/31/23	01	AMAZON-LED SLIDE DIMMER		24-216-56-00-5656	85.25
			02	AMAZON-TELESCOPE EXTENSION		24-216-56-00-5656	75.97
			03	POLE, FAN DUSTER		** COMMENT **	
			04	AMAZON-ACOUSTIC PANELS		24-216-56-00-5656	423.30
			05	AMAZON-LOCK ASSEMBLY		24-216-56-00-5656	16.97
			06	AMAZON-INDOOR TIMERS		24-216-56-00-5656	39.60
			07	AMAZON-PUSH SPREADER		24-216-56-00-5656	245.56
			08	HOME DEPO-EXTENSION CORDS,TUBS		24-216-56-00-5656	407.98
			09	GJOVIKS#436645-REPLACE BALL		01-410-54-00-5490	1,419.36
			10	JOINTS AND PERFORM ALIGNMENT		** COMMENT **	
			11	AMAOZN-HEPA FILTERS		24-216-56-00-5656	105.00
			12	AMAZON-BUG FOGGER		24-216-56-00-5656	56.32
			13	AMAZON-CONSTRUCTION HARNESS		24-216-56-00-5656	124.79
			14	AMAZON-TOWELS		24-216-56-00-5656	85.41
			15	AMAZON-PAPER TOWELS		24-216-56-00-5656	96.75
				INVOICE TOTAL:			3,182.26 *
	012524-J.PETRAGALLO	12/31/23	01	MENARDS#WATER		01-220-56-00-5620	29.90
				INVOICE TOTAL:			29.90 *
	012524-J.SLEEZER	12/31/23	01	MENARDS#121323-SCREWS		01-410-56-00-5620	21.07
				INVOICE TOTAL:			21.07 *
	012524-J.WEISS	12/31/23	01	DOLLAR TREE-JANUARY		82-000-24-00-2480	77.50
			02	PROGRAMMING SUPPLIES		** COMMENT **	
				INVOICE TOTAL:			77.50 *
	012524-J.WHEELER	12/31/23	01	DOLLAR TREE-HOLIDAY DECOR		79-795-56-00-5606	3.75
				INVOICE TOTAL:			3.75 *
	012524-K.BALOG	12/31/23	01	AMAZON-2024 FILE FOLDER LABELS		01-210-56-00-5610	31.26
			02	AMAZON-TOASTER, MEMO BOOKS,		01-210-56-00-5610	151.08
			03	LABELS, POST ITS		** COMMENT **	
			04	AMAZON-FINGERPRINT PADS		01-210-56-00-5610	15.69
			05	SHREDIT-NOV 2024 ON SITE		01-210-54-00-5462	251.89
			06	SHREDDING		** COMMENT **	
			07	AMAZON-CD DVD SLEEVES, NOTE		01-210-56-00-5610	105.78
			08	PADS, LABELS		** COMMENT **	
			09	ACCURINT-NOV 2023 SEARCHES		01-210-54-00-5462	200.00
				INVOICE TOTAL:			755.70 *

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900142	FNBO	FIRST NATIONAL BANK OMAHA			01/25/24		
	012524-R.MIKOLASEK	12/31/23	03	SOFTWARE RENEWAL	** COMMENT **		
			04	ILEAS-ANNUAL CONFERENCE	01-210-54-00-5412		350.00
			05	REGISTRATION FOR 2 STAFF	** COMMENT **		
			06	PHYSICIANS CARE-2 NEW EMPLOYEE	01-210-54-00-5411		995.40
			07	EXAMS	** COMMENT **		
				INVOICE TOTAL:			4,455.40 *
	012524-S.AUGUSTINE	12/31/23	01	AMAZON-DEPOSIT STAMP	82-820-56-00-5610		16.99
			02	AMAZON-BOOK	84-840-56-00-5686		20.29
			03	AMAZON-PENCIL SHARPENER,	82-000-24-00-2480		257.75
			04	CART, EARBUDS	** COMMENT **		
			05	DELL-ADAPTABLE POWER SERVER	82-820-56-00-5635		3,000.00
			06	DELL-ADAPTABLE POWER SERVER	84-840-56-00-5635		2,049.00
			07	AMAZON-HOLIDAY PROGRAM	82-000-24-00-2480		10.89
			08	SUPPLIES	** COMMENT **		
			09	FOX VALLEY FIRE-FIRE ALARM	82-820-54-00-5495		939.00
			10	ANNUAL SERVICE	** COMMENT **		
			11	TARGET-THROWS, CARD PACKS	82-820-56-00-5676		57.96
			12	AMAZON-REPORT COVERS	82-000-24-00-2480		21.99
			13	LIBRARIES FIRST-MUSEUM	82-820-54-00-5460		100.00
			14	ADVENTURE PASS FOR 2024	** COMMENT **		
			15	AMAZON MONTHLY PRIME FEE	82-820-54-00-5460		14.99
			16	AMPERAGE-LAMPS	82-820-56-00-5621		74.25
			17	AMAZON-PARKING PERMIT HOLDERS	82-820-56-00-5620		41.93
			18	QUILL-TAPE	82-820-56-00-5610		39.82
			19	AMAZON-CLEAR PERMIT HOLDERS	82-820-56-00-5620		61.85
			20	AMAZON-CERTIFICATE HOLDERS	82-820-56-00-5620		72.73
			21	SMITHEREEN-PEST CONTROL	82-820-54-00-5462		87.00
				INVOICE TOTAL:			6,866.44 *
	012524-S.IWANSKI	12/31/23	01	YORKVILLE POST-POSTAGE	82-820-54-00-5452		272.63
				INVOICE TOTAL:			272.63 *
	012524-S.REDMON	12/31/23	01	WALMART-LAWN GAMES	79-795-56-00-5606		139.98
			02	AMAZON-SHIPPING DELAY REFUND	79-795-56-00-5606		-13.52
			03	WALMART-PRESCHOOL SUPPLIES	79-795-56-00-5606		42.76
			04	AMAZON-CRAFT SUPPLIES	79-795-56-00-5606		157.40
			05	SMITHEREEN-NOV 2023 PEST	79-790-54-00-5462		97.00
			06	CONTROL	** COMMENT **		
			07	ARNESON#243856-NOV 2023 GAS	79-790-56-00-5695		757.93
			08	ARNESON#237213-NOV 2023 GAS	79-790-56-00-5695		787.44
			09	ARNESON#237218-NOV 2023 DIESEL	79-790-56-00-5695		429.32
			10	AMPERAGE#6585-2014397-BUSHING,	25-225-60-00-6010		1,003.18
			11	NIPPLES, LOCKNUTS, LOAD CENTE	** COMMENT **		
			12	AMPERAGE#6585-2013200-PHOTOCEL	79-790-56-00-5640		117.15

Total for all Highlighted Library Invoices: \$7,216.57

UNITED CITY OF YORKVILLE
CHECK REGISTER

CHECK DATE: 02/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105434	AUGUSTIS	SHELLY AUGUSTINE					
	020124		02/01/24	01	JAN 2024 MOBILE EMAIL	82-820-54-00-5440	45.00
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		45.00 *
					CHECK TOTAL:		45.00
105435	BAKTAY	BAKER & TAYLOR					
	2037994141		12/19/23	01	BOOKS	84-840-56-00-5686	356.85
					INVOICE TOTAL:		356.85 *
	2038006237		12/27/23	01	BOOKS	84-840-56-00-5686	569.48
					INVOICE TOTAL:		569.48 *
	2038016715		01/02/24	01	BOOKS	84-840-56-00-5686	373.18
					INVOICE TOTAL:		373.18 *
	2038026827		01/08/24	01	BOOKS	84-840-56-00-5686	383.82
					INVOICE TOTAL:		383.82 *
	2038039047		01/16/24	01	BOOKS	84-840-56-00-5686	320.97
					INVOICE TOTAL:		320.97 *
					CHECK TOTAL:		2,004.30
105436	DELAGE	DLL FINANCIAL SERVICES INC					
	81812553		01/16/24	01	MAR 2024 COPIER LEASE	82-820-54-00-5462	183.04
					INVOICE TOTAL:		183.04 *
					CHECK TOTAL:		183.04
105437	EBSCO	EBSCO INDUSTRIES, INC.					
	1000224811-1		02/01/24	01	LIBRARY AWARE RENEWAL	82-000-24-00-2480	692.00

CHECK DATE: 02/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105437	EBSCO	EBSCO INDUSTRIES, INC.					
	1000224811-1		02/01/24	02	LIBRARY AWARE RENEWAL	82-820-54-00-5460	692.00
					INVOICE TOTAL:		1,384.00 *
					CHECK TOTAL:		1,384.00
105438	IMPACT	IMPACT NETWORKING, LLC					
	3143526		01/17/23	01	COPIER CHARGES	82-820-54-00-5462	563.86
					INVOICE TOTAL:		563.86 *
					CHECK TOTAL:		563.86
105439	LLWCONSU	LLOYD WARBER					
	10566		01/05/24	01	DEC 2023 ON SITE IT SUPPORT	82-820-54-00-5462	720.00
					INVOICE TOTAL:		720.00 *
	10568		01/31/24	01	JAN 2024 N SITE IT SUPPORT	82-820-54-00-5462	720.00
					INVOICE TOTAL:		720.00 *
					CHECK TOTAL:		1,440.00
105440	METRONET	METRO FIBERNET LLC					
	1651373-020124		02/01/24	01	FEB 2024 INTERNET	82-820-54-00-5440	124.97
					INVOICE TOTAL:		124.97 *
					CHECK TOTAL:		124.97
105441	MIDWTAPE	MIDWEST TAPE LLC					
	504836463		12/26/23	01	DVD	82-820-56-00-5685	19.99
					INVOICE TOTAL:		19.99 *
	504862359		01/02/24	01	AUDIO BOOK	82-820-56-00-5683	49.99
					INVOICE TOTAL:		49.99 *

CHECK DATE: 02/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105441	MIDWTAPE	MIDWEST TAPE LLC					
	504924785		01/16/24	01	DVDS	82-820-56-00-5685	26.24
					INVOICE TOTAL:		26.24 *
					CHECK TOTAL:		96.22
105442	STEWARTJ	JESSICA YOUHANAIE					
	202312		01/06/24	01	DEC 2023 CHAIR YOGA CLASSES	82-000-24-00-2480	850.00
					INVOICE TOTAL:		850.00 *
	202312-1		01/06/24	01	DEC 2023 SENIOR COOKING	82-000-24-00-2480	750.00
				02	CLASSES	** COMMENT **	
					INVOICE TOTAL:		750.00 *
					CHECK TOTAL:		1,600.00
105443	TCG	TCG SOLUTIONS, INC					
	24-0071		01/01/24	01	HOSTED VOIP-DEC 2023	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
	24-0072		02/01/24	01	HOSTED VOIP-JAN 2024	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
					CHECK TOTAL:		890.00
105444	TKELEVAT	TK ELEVATOR CORPORATION					
	3007704073		02/01/24	01	FEB-APR 2024 ELEVATOR	82-820-54-00-5462	551.25
				02	MAINTENANCE	** COMMENT **	
					INVOICE TOTAL:		551.25 *
	6000699203		01/10/24	01	5YR FAID TESTING	82-820-54-00-5462	1,566.00
					INVOICE TOTAL:		1,566.00 *
					CHECK TOTAL:		2,117.25

CHECK DATE: 02/12/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105445	TRICO	TRICO MECHANICAL , INC					
	8250		01/25/24	01	WATER LINE REPAIRS	82-820-54-00-5495	1,356.00
					INVOICE TOTAL:		1,356.00 *
					CHECK TOTAL:		1,356.00
105446	YOUNGM	MARLYS J. YOUNG					
	010824-LIB		01/12/24	01	01/08/24 LIB MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		85.00
					TOTAL AMOUNT PAID:		11,889.64





UNITED CITY OF YORKVILLE PAYROLL SUMMARY January 5, 2024

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	18,622.44	-	18,622.44	1,100.59	1,377.52	21,100.55
FINANCE	13,739.01	-	13,739.01	811.98	1,014.75	15,565.74
POLICE	139,545.07	8,422.81	147,967.88	413.70	11,034.38	159,415.96
COMMUNITY DEV.	25,748.62	-	25,748.62	1,539.49	1,905.91	29,194.02
STREETS	23,708.04	83.76	23,791.80	1,412.01	1,765.94	26,969.75
BUILDING & GROUNDS	5,938.01	-	5,938.01	359.80	457.22	6,755.03
WATER	20,362.40	831.07	21,193.47	1,252.55	1,547.75	23,993.77
SEWER	10,066.17	-	10,066.17	594.89	735.71	11,396.77
PARKS	29,333.76	-	29,333.76	1,709.35	2,177.31	33,220.42
RECREATION	22,889.78	-	22,889.78	1,280.95	1,718.22	25,888.95
LIBRARY	16,088.64	-	16,088.64	654.94	1,192.85	17,936.43
TOTALS	\$ 326,041.94	\$ 9,337.64	\$ 335,379.58	\$ 11,130.25	\$ 24,927.56	\$ 371,437.39

TOTAL PAYROLL \$ 371,437.39



UNITED CITY OF YORKVILLE

PAYROLL SUMMARY

January 19, 2024

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 1,433.34	\$ -	\$ 1,433.34	\$ -	\$ 109.65	\$ 1,542.99
ALDERMAN	4,566.64	-	4,566.64	-	349.38	4,916.02
ADMINISTRATION	18,878.79	-	18,878.79	1,115.75	1,397.13	21,391.67
FINANCE	14,021.70	-	14,021.70	828.69	1,036.38	15,886.77
POLICE	138,229.99	9,790.11	148,020.10	420.42	11,007.77	159,448.29
COMMUNITY DEV.	25,748.64	-	25,748.64	1,521.75	1,882.95	29,153.34
STREETS	23,708.05	14,902.66	38,610.71	2,281.99	2,872.93	43,765.63
BUILDING & GROUNDS	5,938.01	-	5,938.01	350.93	445.73	6,734.67
WATER	47,726.85	111.68	47,838.53	2,827.23	3,605.73	54,271.49
SEWER	10,066.16	-	10,066.16	594.88	738.23	11,399.27
PARKS	31,058.77	-	31,058.77	1,800.31	2,303.30	35,162.38
RECREATION	22,083.76	-	22,083.76	1,145.03	1,645.06	24,873.85
LIBRARY	15,702.94	-	15,702.94	649.03	1,155.73	17,507.70

TOTALS \$ 359,163.64 \$ 24,804.45 \$ 383,968.09 \$ 13,536.01 \$ 28,549.97 \$ 426,054.07

TOTAL PAYROLL \$ 426,054.07



YORKVILLE LIBRARY BOARD

BILL LIST SUMMARY

Monday, February 12, 2024

ACCOUNTS PAYABLE

Library CC Check Register (<i>Pages 1 - 2</i>)	01/25/2024	\$ 7,216.57
Library Check Register (<i>Pages 3 - 6</i>)	02/12/2024	11,889.64
Unimax - Dec 2023 Office Cleaning	01/09/2024	1,950.00
IPRF - Feb. 2024 Work Comp Ins	01/23/2024	943.16
BCBSIL - Dearborn/BCBS EAP-Jan 2024	01/09/2024	7.05
Glatfelter - 2024 Liability Ins Installment #2	01/23/2024	1,294.71
Nicor - 11/30-01/02 Service	01/23/2024	1,894.66
TOTAL BILLS PAID:		<hr/> 25,195.79

PAYROLL

	<u>DATE</u>	
Bi-weekly (<i>Page 7</i>)	01/05/2024	\$17,936.43
Bi-weekly (<i>Page 8</i>)	01/19/2024	17,507.70
TOTAL PAYROLL:		<hr/> 35,444.13

TOTAL DISBURSEMENTS: 60,639.92

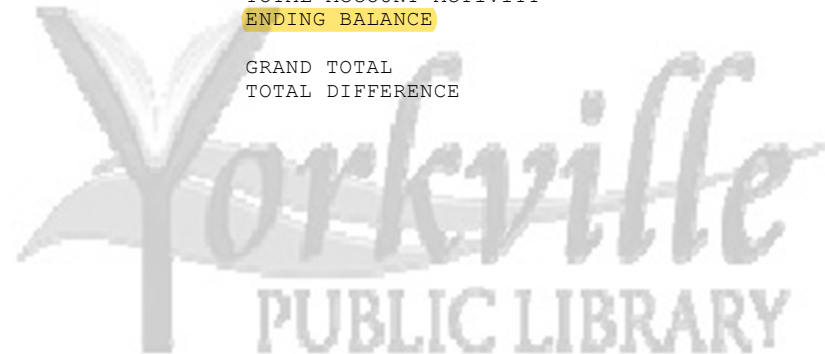
This page intentionally left blank.

ACTIVITY THROUGH FISCAL PERIOD 09

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L) ESCROW -	MEMORIALS & GIFTS							
01		05/01/2023		BEGINNING BALANCE					56,505.06
	AP-230525MB	05/30/2023	24	AMAZON-YOGA MATS	FIRST NATIONAL BANK	900133	052523-M.CURTIS-B	99.65	
		05/30/2023	25	AMAZON-BOOKS	FIRST NATIONAL BANK	900133	052523-M.CURTIS-B	78.36	
		05/30/2023	26	AMAZON-DISECTION KITS	FIRST NATIONAL BANK	900133	052523-S.AUGUSTINE-B	12.99	
		05/30/2023	27	AMAZON-BOX BUILDING SET	FIRST NATIONAL BANK	900133	052523-S.AUGUSTINE-B	40.00	
				TOTAL PERIOD 01 ACTIVITY				231.00	0.00
02	AP-230612B	06/06/2023	01	MAY YOGA & COOKING CLASSES	JESSICA YOUHANAIE	105320	202305	392.88	
	AP-230625MB	06/23/2023	282	DOLLAR TREE-PROGRAM SUPPLIES	FIRST NATIONAL BANK	900135	062523-J.WEISS-B	38.75	
		06/23/2023	283	AMAZON-YOGA AIDS	FIRST NATIONAL BANK	900135	062523-S.AUGUSTINE-B	81.75	
		06/23/2023	284	BRICKS R US-ENGRAVED MEMORIAL	FIRST NATIONAL BANK	900135	062523-S.AUGUSTINE-B	40.65	
	GJ-230629LB	07/05/2023	05	June 2023 Deposits					100.00
				TOTAL PERIOD 02 ACTIVITY				554.03	100.00
03	AP-230710	07/05/2023	01	LIBRARY GARDENING PROGRAM	PEARL CARPENTER	105334	061523	150.00	
	AP-230725MB	07/20/2023	395	DOLLARE TREE-KIDS PROGRAMMING	FIRST NATIONAL BANK	900136	072523-J.WEISS	28.75	
		07/20/2023	396	AMAZON-ACRYLIC SEALER, PAINT	FIRST NATIONAL BANK	900136	072523-S.AUGUSTING	22.98	
		07/20/2023	397	AMAZON-DONATION BOX	FIRST NATIONAL BANK	900136	072523-S.AUGUSTING	39.65	
		07/20/2023	398	AMAZON-MOD PODGE	FIRST NATIONAL BANK	900136	072523-S.AUGUSTING	14.37	
		07/20/2023	399	AMAZON-LEGOS, TABLET DOODLE	FIRST NATIONAL BANK	900136	072523-S.AUGUSTING	124.18	
	GJ-230730LB	08/02/2023	06	July 2023 Deposits					100.00
				TOTAL PERIOD 03 ACTIVITY				379.93	100.00
04	AP-230814	08/08/2023	01	JUNE CHAIR YOGA AND COOKING	JESSICA YOUHANAIE	105352	202306	395.00	
	AP-230825M	08/22/2023	302	AMAZON-BOOKS	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	55.20	
		08/22/2023	303	AMAZON-BOOKS	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	20.00	
		08/22/2023	304	AMAZON-BOOKS	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	27.72	
		08/22/2023	305	AMAZON-BOOKS, KEY CHAINS,	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	105.75	
		08/22/2023	306	AMAZON-GIFT TAGS	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	13.77	
				TOTAL PERIOD 04 ACTIVITY				617.44	0.00
05	AP-230911	09/06/2023	01	POLLINATING FLOWERS	JESSICA PRESNAK	105365	100	150.00	
	AP-230925M	09/18/2023	357	DOLLAR TREE-AUG 2023 PROGRAM	FIRST NATIONAL BANK	900138	092523-J.WEISS	37.50	
				TOTAL PERIOD 05 ACTIVITY				187.50	0.00
06	AP-231009	10/03/2023	01	BEEKEEPING PRESENTATION	WILLIAM NOVICKI	105376	101	150.00	
	AP-231025M	10/24/2023	368	AMAZON-GOOGLY EYES	FIRST NATIONAL BANK	900139	102523-M.CURTIS	5.40	
		10/24/2023	369	AMAZON-SATIN RIBBON	FIRST NATIONAL BANK	900139	102523-M.CURTIS	8.65	
		10/24/2023	370	WEBSTAIRANT-COTTON WASHCLOTHS	FIRST NATIONAL BANK	900139	102523-M.CURTIS	40.26	
		10/24/2023	371	AMAZON-HARRY POTTER PROGRAM	FIRST NATIONAL BANK	900139	102523-S.AUGUSTINE	101.10	
		10/24/2023	372	AMAZON-WOOD CRAFT STICKS	FIRST NATIONAL BANK	900139	102523-S.AUGUSTINE	14.69	
		10/24/2023	373	AMAZON-DRY ERASE MARKERS &	FIRST NATIONAL BANK	900139	102523-S.AUGUSTINE	466.77	
		10/24/2023	374	AMAZON-TABLE COVERS	FIRST NATIONAL BANK	900139	102523-S.AUGUSTINE	69.98	
	GJ-231030LB	11/02/2023	05	Oct 2023 Deposits					400.00
				TOTAL PERIOD 06 ACTIVITY				856.85	400.00
07	AP-231113	11/07/2023	01	ILLINOIS LIBRARY PRESENTS	RAILS	105395	11713	685.00	
	AP-231125M	11/21/2023	339	AMAZON-BLOOD PRESSURE	FIRST NATIONAL BANK	900140	112523-S.AUGUSTINE	94.97	

ACTIVITY THROUGH FISCAL PERIOD 09

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW - MEMORIALS & GIFTS							
07	GJ-231129LB	12/05/2023	07	Nov 2023 Deposits					1,120.00
TOTAL PERIOD 07 ACTIVITY								779.97	1,120.00
08	AP-231225M	12/19/2023	313	AMAZON-BOOK	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE	11.96	
		12/19/2023	314	AMAZON-REFUND FOR BOOK	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE		11.96
		12/19/2023	315	AMAZON-GLAZE, MARKERS	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE	24.41	
		12/19/2023	316	AMAZON-POLAR EXPRESS SUPPLIES	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE	186.75	
		12/19/2023	317	AMAZON-ENVELOPES, NOISE MAKERS	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE	21.94	
	GJ-231230LB	01/02/2024	07	December 2023 Deposits					1,400.00
TOTAL PERIOD 08 ACTIVITY								245.06	1,411.96
09	AP-240108	01/03/2024	01	BASIC SEVERE WEATHER PROGRAM	NICKOLAS BARTHOLOMEW	105427	INV1212	395.00	
	AP-240125M	01/18/2024	324	DOLLAR TREE-JANUARY	FIRST NATIONAL BANK	900142	012524-J.WEISS	77.50	
		01/18/2024	325	AMAZON-PENCIL SHARPENER,	FIRST NATIONAL BANK	900142	012524-S.AUGUSTINE	257.75	
		01/18/2024	326	AMAZON-HOLIDAY PROGRAM	FIRST NATIONAL BANK	900142	012524-S.AUGUSTINE	10.89	
		01/18/2024	327	AMAZON-REPORT COVERS	FIRST NATIONAL BANK	900142	012524-S.AUGUSTINE	21.99	
	GJ-240130LB	02/02/2024	06	Jan 2024 Deposits					615.00
TOTAL PERIOD 09 ACTIVITY								763.13	615.00
TOTAL ACCOUNT ACTIVITY								4,614.91	3,746.96
ENDING BALANCE									55,637.11
GRAND TOTAL								0.00	55,637.11
TOTAL DIFFERENCE								0.00	55,637.11





YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2024 BUDGET REPORT
For the Month Ended January 31, 2024

ACCOUNT NUMBER		DESCRIPTION	% of Fiscal Year	8%	17%	25%	33%	42%	50%	58%	67%	75%	Year-to-Date	FISCAL YEAR 2024	
				May-23	June-23	July-23	August-23	September-23	October-23	November-23	December-23	January-24	Totals	BUDGET	% of Budget
LIBRARY OPERATIONS REVENUES															
Taxes															
82-000-40-00-4000		PROPERTY TAXES		70,444	403,741	12,629	47,399	349,447	10,445	6,712	-	-	900,817	899,043	100.20%
82-000-40-00-4083		PROPERTY TAXES-DEBT SERVICE		67,261	385,503	12,059	45,258	333,662	9,973	6,409	-	-	860,125	864,150	99.53%
Intergovernmental															
82-000-41-00-4120		PERSONAL PROPERTY TAX		3,574	-	2,890	466	-	2,395	-	743	1,644	11,712	17,000	68.89%
82-000-41-00-4170		STATE GRANTS		-	-	31,761	-	-	-	-	-	-	31,761	30,000	105.87%
Fines & Forfeits															
82-000-43-00-4330		LIBRARY FINES		209	25	560	118	5	16	259	37	113	1,341	1,000	134.12%
Charges for Service															
82-000-44-00-4401		LIBRARY SUBSCRIPTION CARDS		2,709	774	3,002	579	934	-	1,979	196	701	10,875	3,500	310.72%
82-000-44-00-4422		COPY FEES		277	227	319	1	357	315	50	311	252	2,107	2,500	84.29%
82-000-44-00-4439		PROGRAM FEES		29	-	10	15	17	4	234	1	16	325	-	0.00%
Investment Earnings															
82-000-45-00-4500		INVESTMENT EARNINGS		1,385	1,376	2,360	3,627	1,637	6,229	1,686	1,710	1,695	21,705	15,000	144.70%
Miscellaneous															
82-000-48-00-4820		RENTAL INCOME		-	-	-	-	-	-	50	75	-	125	250	50.00%
82-000-48-00-4850		MISCELLANEOUS INCOME		181	792	250	214	116	409	137	199	130	2,429	3,000	80.96%
Other Financing Sources															
82-000-49-00-4901		TRANSFER FROM GENERAL		2,230	2,230	2,230	2,572	2,230	2,573	1,026	5,103	2,155	22,348	31,335	71.32%
TOTAL REVENUES: LIBRARY				148,298	794,667	68,070	100,248	688,404	32,359	18,542	8,376	6,705	1,865,669	1,866,778	99.94%
LIBRARY OPERATIONS EXPENDITURES															
Salaries & Wages															
82-820-50-00-5010		SALARIES & WAGES		32,522	21,661	21,661	22,797	32,946	21,964	21,964	21,964	21,964	219,442	288,307	76.11%
82-820-50-00-5015		PART-TIME SALARIES		12,630	11,752	11,724	12,246	17,596	12,116	11,813	11,694	9,828	111,399	168,000	66.31%
Benefits															
82-820-52-00-5212		RETIREMENT PLAN CONTRIBUTION		2,140	1,428	1,428	1,502	2,168	1,447	1,447	1,447	1,304	14,311	21,201	67.50%
82-820-52-00-5214		FICA CONTRIBUTION		3,399	2,487	2,485	2,612	3,798	2,538	2,515	2,506	2,349	24,690	33,917	72.79%
82-820-52-00-5216		GROUP HEALTH INSURANCE		14,362	7,081	7,924	15,504	3,784	5,565	6,983	6,032	(899)	66,335	89,456	74.15%
82-820-52-00-5222		GROUP LIFE INSURANCE		67	42	50	50	50	57	43	50	50	459	554	82.86%
82-820-52-00-5223		DENTAL INSURANCE		1,178	570	570	(4,854)	570	570	570	570	-	(258)	6,835	-3.78%
82-820-52-00-5224		VISION INSURANCE		105	73	85	85	85	85	85	16	78	698	940	74.22%
82-820-52-00-5230		UNEMPLOYMENT INSURANCE		-	-	-	342	-	342	-	-	-	685	1,250	54.80%
82-820-52-00-5231		LIABILITY INSURANCE		2,230	2,230	2,230	2,230	2,230	2,230	1,026	5,103	2,155	21,663	30,085	72.01%
Contractual Services															
82-820-54-00-5401		ADMINISTRATIVE CHARGEBACK		-	-	-	-	-	7,500	7,500	-	-	15,000	15,000	100.00%
82-820-54-00-5412		TRAINING & CONFERENCES		-	270	65	300	-	-	210	55	-	900	3,000	30.00%
82-820-54-00-5415		TRAVEL & LODGING		-	45	-	350	-	-	927	-	51	1,373	1,500	91.51%
82-820-54-00-5426		PUBLISHING & ADVERTISING		-	-	-	-	-	-	-	-	-	-	2,500	0.00%
82-820-54-00-5440		TELECOMMUNICATIONS		-	445	699	125	125	125	570	1,530	1,460	5,079	8,000	63.48%
82-820-54-00-5452		POSTAGE & SHIPPING		-	-	23	31	13	70	18	83	273	510	1,000	51.01%
82-820-54-00-5453		BUILDING & GROUND CHARGEBACK		624	624	624	624	624	624	624	624	624	5,614	7,486	75.00%
82-820-54-00-5460		DUES & SUBSCRIPTIONS		421	1,030	281	1,015	547	200	660	15	1,807	5,976	18,000	33.20%
82-820-54-00-5462		PROFESSIONAL SERVICES		3,088	3,310	1,277	4,056	2,518	1,015	3,481	9,496	784	29,025	33,500	86.64%
82-820-54-00-5466		LEGAL SERVICES		-	-	-	-	18	-	338	-	-	338	3,000	11.25%
82-820-54-00-5468		AUTOMATION		-	-	5,463	-	-	5,019	945	499	5,019	16,944	25,000	67.78%



YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2024 BUDGET REPORT
For the Month Ended January 31, 2024

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year									Year-to-Date Totals	FISCAL YEAR 2024 BUDGET	% of Budget
		8% May-23	17% June-23	25% July-23	33% August-23	42% September-23	50% October-23	58% November-23	67% December-23	75% January-24			
82-820-54-00-5480	UTILITIES	-	900	-	1,775	-	438	1,253	3,318	1,895	9,579	24,719	38.75%
82-820-54-00-5488	OFFICE CLEANING	-	5,177	5,177	5,177	5,177	1,950	1,950	1,950	1,950	28,508	75,000	38.01%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	-	-	2,272	17,511	2,087	7,149	28,680	-	2,319	60,017	131,000	45.81%
82-820-54-00-5498	PAYING AGENT FEES	-	1,689	-	-	-	-	-	-	-	1,689	1,700	99.32%
<i>Supplies</i>													
82-820-56-00-5610	OFFICE SUPPLIES	-	1,359	223	-	486	137	89	678	57	3,029	8,000	37.86%
82-820-56-00-5620	OPERATING SUPPLIES	-	35	211	11	-	783	-	309	177	1,525	4,000	38.13%
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	-	697	330	260	-	-	1,661	74	3,022	7,000	43.17%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	-	-	-	2,870	3,000	5,870	3,000	195.65%
82-820-56-00-5671	LIBRARY PROGRAMMING	-	-	60	30	-	171	215	45	-	521	2,000	26.04%
82-820-56-00-5675	EMPLOYEE RECOGNITION	-	-	39	-	-	-	-	-	58	97	300	32.36%
82-820-56-00-5683	AUDIO BOOKS	-	116	306	124	635	-	-	45	777	2,003	3,500	57.22%
82-820-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	53	-	-	-	-	-	-	-	53	500	10.59%
82-820-56-00-5685	DVD'S	-	26	85	80	52	67	40	245	293	889	3,000	29.64%
82-820-56-00-5686	BOOKS	-	3,469	1,518	6,475	2,041	4,467	2,300	-	-	20,271	20,000	101.36%
<i>2006 Bond</i>													
82-820-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	100,000	-	100,000	100,000	100.00%
82-820-84-00-8050	INTEREST PAYMENT	-	4,775	-	-	-	-	-	4,775	-	9,550	9,550	100.00%
<i>2013 Refunding Bond</i>													
82-820-99-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	700,000	-	700,000	700,000	100.00%
82-820-99-00-8050	INTEREST PAYMENT	-	28,600	-	-	-	-	-	28,600	-	57,200	57,200	100.00%
TOTAL FUND REVENUES		148,298	794,667	68,070	100,248	688,404	32,359	18,542	8,376	6,705	1,865,669	1,866,778	99.94%
TOTAL FUND EXPENDITURES		72,765	99,246	67,177	90,529	77,790	76,630	96,245	906,178	57,443	1,544,005	1,909,000	80.88%
FUND SURPLUS (DEFICIT)		75,533	695,421	893	9,719	610,613	(44,271)	(77,703)	(897,802)	(50,738)	321,664	(42,222)	

LIBRARY CAPITAL REVENUES

84-000-42-00-4214	DEVELOPMENT FEES	15,500	18,000	22,000	9,000	14,500	19,500	17,500	18,000	4,500	138,500	50,000	277.00%
84-000-45-00-4500	INVESTMENT EARNINGS	21	22	22	25	26	27	28	29	29	230	150	153.33%
84-000-48-00-4850	MISCELLANEOUS INCOME	-	22	-	-	-	-	-	-	-	22	-	0.00%
TOTAL REVENUES: LIBRARY CAPITAL		15,521	18,044	22,022	9,025	14,526	19,527	17,528	18,029	4,529	138,752	50,150	276.67%

LIBRARY CAPITAL EXPENDITURES

84-840-54-00-5460	E-BOOK SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-	-	3,500	0.00%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	-	-	-	-	2,049	2,049	25,000	8.20%
84-840-56-00-5686	BOOKS	-	-	-	-	-	-	2,572	3,388	2,152	8,112	30,000	27.04%
84-840-60-00-6020	BUILDING IMPROVEMENTS	-	-	-	-	-	-	22,492	-	22,492	44,983	56,000	80.33%

TOTAL FUND REVENUES		15,521	18,044	22,022	9,025	14,526	19,527	17,528	18,029	4,529	138,752	50,150	276.67%
TOTAL FUND EXPENDITURES		-	-	-	-	-	-	25,064	3,388	26,693	55,144	114,500	48.16%
FUND SURPLUS (DEFICIT)		15,521	18,044	22,022	9,025	14,526	19,527	(7,536)	14,642	(22,164)	83,607	(64,350)	



YORKVILLE PUBLIC LIBRARY
CASH STATEMENT
As of January 31, 2024

FISCAL YEAR 2024

		May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
Library Operations	Old Second	\$ 540,138	\$ 862,652	\$ 817,202	\$ 782,184	\$ 1,156,284	\$ 1,095,654	\$ 1,026,116	\$ 859,792	\$ 838,511			
Building Development Fees	Old Second	251,541	258,085	285,107	307,132	315,658	330,685	337,649	350,903	342,627			
Library Operations	Illinois Funds	311,158	312,484	345,779	347,381	348,955	350,594	352,185	353,819	355,439			
Total:		\$ 1,102,836	\$ 1,433,221	\$ 1,448,088	\$ 1,436,697	\$ 1,820,897	\$ 1,776,934	\$ 1,715,949	\$ 1,564,514	\$ 1,536,577	\$ -	\$ -	\$ -

PAYROLL

1 ST PAY PERIOD		\$ 31,324	\$ 18,289	\$ 18,852	\$ 18,938	\$ 19,383	\$ 18,921	\$ 18,994	\$ 18,391	\$ 17,936			
2 ND PAY PERIOD		19,368	19,039	18,446	20,219	18,632	18,733	18,746	19,220	17,508			
3 RD PAY PERIOD		-	-	-	-	18,492	-	-	-	-			
Total		\$ 50,692	\$ 37,328	\$ 37,298	\$ 39,157	\$ 56,507	\$ 37,655	\$ 37,739	\$ 37,611	\$ 35,444	\$ -	\$ -	\$ -



YORKVILLE PUBLIC LIBRARY
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended January 31, 2024 *

					Fiscal Year 2023	
	January Actual	YTD Actual	% of Budget	FY 2024 Budget	For the Month Ended January 31, 2023 YTD Actual	% Change
LIBRARY OPERATIONS FUND (82)						
<i>Revenues</i>						
Property Taxes	\$ -	\$ 1,760,941	99.87%	\$ 1,763,193	\$ 1,665,847	5.71%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ 1,644	\$ 11,712	68.89%	\$ 17,000	\$ 15,143	-22.66%
Federal & State Grants	-	31,761	105.87%	30,000	34,217	-7.18%
Total Intergovernmental	\$ 1,644	\$ 43,473	92.50%	\$ 47,000	\$ 49,361	-11.93%
Library Fines	\$ 113	\$ 1,341	134.12%	\$ 1,000	\$ 2,133	-37.12%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 701	\$ 10,875	310.72%	\$ 3,500	\$ 10,128	7.37%
Copy Fees	252	2,107	84.29%	2,500	1,788	17.88%
Total Charges for Services	\$ 953	\$ 12,982	216.37%	\$ 6,000	\$ 11,916	8.95%
Investment Earnings	\$ 1,695	\$ 21,705	144.70%	\$ 15,000	\$ 12,865	68.71%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental Income	-	125	50.00%	250	75	66.67%
Miscellaneous Income	146	2,754	91.79%	3,000	3,948	-30.26%
Transfer In	2,155	22,348	71.32%	31,335	24,582	-9.09%
Total Miscellaneous & Transfers	\$ 2,301	\$ 25,227	72.94%	\$ 34,585	\$ 28,606	-11.81%
Total Revenues and Transfers	\$ 6,705	\$ 1,865,669	99.94%	\$ 1,866,778	\$ 1,770,727	5.36%
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 57,443</u>	<u>\$ 1,544,005</u>	<u>80.88%</u>	<u>\$ 1,909,000</u>	<u>\$ 1,486,133</u>	<u>3.89%</u>
50 Salaries	31,792	330,842	72.50%	456,307	337,907	-2.09%
52 Benefits	5,037	128,583	69.79%	184,238	159,268	-19.27%
54 Contractual Services	16,180	180,551	51.53%	350,405	128,386	40.63%
56 Supplies	4,435	37,279	72.67%	51,300	13,259	181.17%
99 Debt Service	-	866,750	100.00%	866,750	847,313	2.29%
Total Expenditures and Transfers	\$ 57,443	\$ 1,544,005	80.88%	\$ 1,909,000	\$ 1,486,133	3.89%
<i>Surplus(Deficit)</i>	<i>\$ (50,738)</i>	<i>\$ 321,664</i>		<i>\$ (42,222)</i>	<i>\$ 284,594</i>	

* January represents 75% of fiscal year 2024

February Director's Report 2024

Upcoming Events and Programs:

- **Jan 1, 2024 – Feb 29, 2024 – Winter Reading Challenge**

Stop by the Youth Service desk to pick up your Winter Reading Challenge sheet. Complete each challenge and mark it off. Return your sheet before March 5 to be entered into a drawing.

- **Community Art Project – Feb. & March classes**

We need your help! We are holding four creative sessions by age group (adults, teens, kids, all) to allow each participant to decorate one piece of a collage that will be assembled by local artists to create one (large) piece of community art in the library.

- Adults- February 7th at 11:00am-12:00pm
- Kids - February 21st at 4:30-5:30pm
- Teens - March 6th at 4:00 - 5:00pm
- All Ages- March 20th 4:00- 5:00pm

Each group will be given pieces of the collage and the medium for that group. They will also receive instructions on how to proceed but you do not need to be an artist to participate. If you can color, you can do this! Come create your piece of the project!

- **Sat, Feb 17, 2024, 10:00 – Protecting Your Assets in Retirement and Beyond**

New monthly series of financial seminars to help adults set themselves up for retirement and beyond.

- **February 17, 10:00** - Estate Planning Seminar 101: Craft Your Legacy with Care
 - Preparing a Comprehensive Estate Plan: Wills vs. Trusts
 - How to Smoothly Transfer Property to Your Loved Ones
 - Estate Planning Made Simple
- **March 16, 10:00** - Decedent's Estates: Selling & Transferring Real Estate Upon A Death & Prior
 - Techniques for Transferring or Selling Real Estate
 - Planning for Incapacity, Age, and/or Death
 - Decedent's Estates: Non-Probate Options

- **Tue, Feb 20, 2024, 7:00 – Feel the Romance with Julia Quinn**

Join us for this special Zoom event with Julia Quinn, the best-selling author of the Bridgerton books and Netflix series. Quinn will help us feel Valentine's magic all month with a special discussion on Bridgerton and all things romance.

- **Wed, Feb 28, 2024, 7:00 – The Fox River: Our Hidden Gem**

The Conservation Foundation is collaborating with local partners to offer a presentation series centered on the Fox River. The goal of the series is to increase community awareness of the wildlife diversity, unique attributes and recreation opportunities provided by our most valuable natural assets, the Fox River. This four-part series will be held on the 4th Wednesday of each month beginning Jan 24 and running through April 24.

- Feb 28: Blooms of Renewal: Spring Flowers in Our Woodlands with speaker Anne Dalrymple, Kramer Tree Specialists
- Mar 27: Beneath the Surface: Unveiling the Geological Wonders of the Fox River Basin with speaker Mark Bramstedt, M & M Soils

- Apr 24: Navigating the Fox River: Illinois' National Water Trail Advent with speaker Karen Miller, Kane County Planning & Development Department
- **Sat, Mar 23 – Tue, Apr 30, 2024 – Library Road Trip**
The Library Road Trip is a collaborative program shared among 17 different libraries in the Chicagoland area and suburbs that encourages all members of our communities to explore other libraries around you! Pick up your passport, get it stamped at each location you visit, then turn in your passport at your home library for an entry into a grand prize drawing.

Past Programs Highlights:

The first session of our 4-part series – The Fox River: Our Hidden Gem was a huge success. We had 92 people in attendance, an engaging speaker, and positive feedback for the next 3 sessions.

The Mini Golf FUN Raiser had 800+ people come through the doors on Sunday, Feb. 4 from 10:00 – 4:00. We raised just over \$5,000 in event and raffle ticket sales and \$3600 in event sponsorship. This year we had several expenses (purchased more putters, construction of the 9-3/4 hole, and postage and marketing materials) which brings our profit for the event to around \$7,000.

Library Operations

We closed the Library on 1/12 & 1/13 due to the severe weather conditions.

On 1/15/24 we delayed opening until 11:00 because of the extreme wind chills (which we follow based on our Emergency Weather Policy). Staff arrived at 10:00 to the meeting room temperature at 55 degrees. We called Trico, who turned off the water coming into the meeting room and found a burst at the meter. They worked to restore heat. They placed heaters in the bathrooms and closet where the water main is located.

On 1/16/24 we delayed opening until 11:00 because of the extreme wind chills and following our Emergency Weather Policy. When I left for the day, the temperature in the meeting room was 63 degrees. I received a patron email complaint about closing the library on Sat, Jan 13, and I responded with our Library Emergency Closing Policy and a brief explanation.

On 1/17/24, at 2:00 pm the temperature was 71 degrees. Tom & Jesus are discussing alternative and/or supplemental heating/cooling sources for the room. We will be receiving a quote in February.

On 1/19/24, Trico was here to repair the burst pipe and quickly discovered another section that burst in the kitchen area.

Ted has let me know that the roof line on the back side of the meeting room has had the gutters torn off by the sliding snow. WE will need to have this repaired.

Other

I submitted the ILLINET Traffic Survey Report to the State. This is a report that the Illinois State Library requires Illinois libraries of all types, including academic, to complete annually. The Survey summarizes the total number of interlibrary loan requests (both requesting and supplying) that libraries process

annually, and it breaks them down into additional categories, such as returnables vs. non-returnables and in-state vs. out-of-state.

I completed our annual library certification with RAILS. In compliance with Illinois statutes and administrative rules, annual certification is required of all library system members in order to retain system membership and eligibility for grants administered by the Illinois State Library [23 Ill. Adm. Code 3030.200].

At the Jan 9 City Council Meeting, the Mayor read a proclamation declaring that Sun, Feb 4 was Mini Golf Day and presented the certificate to our FOL President.

Our IT consultant has sent our E-Rate consultant specifications for a new firewall and support to be included in our bid for 2024/2025.

Signed a Witness Slip in support of SB2787 which would amend the Illinois Local Library Act (75 ILCS 5/5-5) and Public Library District Act (75 ILCS 16/40-45) of 1991 that requires competitive bidding for contracts in excess of \$35,000 (rather than the current \$25,000) for specified improvement and equipment purchases.

Meetings & Events Attended:

- **Thurs, Jan 4 – weekly one-on-one with Bart**
- **Thurs, Jan 4 – meeting with FOL Treasurer**
- **Fri, Jan 5 – LibraryMarket zoom meeting**
- **Mon, Jan 8 – Mini Golf Committee meeting**
- **Mon, Jan 8 – FOL meeting**
- **Mon, Jan 8 – Board meeting**
- **Wed, Jan 10 – Strategic Planning meeting with consultant**
- **Thurs, Jan 11 – SAIL Director’s Group meeting**
- **Tue, Jan 16 – Business Women Connect Chamber meeting**
- **Tue, Jan 16 – Library Road Trip zoom meeting**
- **Thurs, Jan 18 – weekly one-on-one with Bart**
- **Mon, Jan 22 – FOL Board of Trustees meeting**
- **Wed, Jan 24 – Conservation Foundation program**
- **Thurs, Jan 25 – GOLD group meeting**
- **Mon, Jan 29 – Mini Golf Committee meeting**
- **Tue, Jan 30 – Strategic Planning meeting with Planning Team**
- **Wed, Jan 31 – PrairieCat Delegates Assembly meeting**
- **Thurs, Feb 1 – weekly one-on-one with Bart**
- **Fri, Feb 2 – WSPY bi-monthly on-air segment “Reference Desk”**
- **Fri, Feb 2 – LibraryMarket zoom meeting**

JANUARY Youth Programs:

FY24 Month	Name of Program	Age 0-5	Age 6-11	Age 12-18	Adult	All Ages	At Library	Live Virtual	Attendance
	Books for BINGO					67	x		67
	Drop-in story time (4)					98	x		98
	3D Print (in person)	4	4	3			x		11
	TAG			5			x		5
	Book Club (grades 1-2)		12				x		12
	Book Club (grades 3-5)		16				x		16
	Window Art	3	7	2			x		12
	Mommy and Me YOGA	17			16		x		33
	Preschool Zone	14			14		x		28
	Tots and Toddlers (2)	40			40		x		80
	YHS Presentations			28			x		28
	Paying for College w/o going broke					8		x	8
	Stuffie Sleepover	6					x		6
	LEGO Kits					24	x		24
	Teens Cards for Seniors			19			x		19
	4-H Science (ages 6-8)		14				x		14
	4-H Science (ages 9-12)		15				x		15
	Read with Paws					15	x		15
									491

Total JAN Youth Programs 18
Total Attendance 491

+11 passive programs with 776 attending (Color Pages, Scavenger Hunt (x2), Escape Room, Makerspace, Groundhog Vote, Cards for Seniors, 3D Print (virtual), Spanish Storytime, Literary Centers, Why We Love the Library

Winter Reading Logs- 120

JANUARY Adult Programs:

1/4	Chair Yoga	21	1/20	Saturday ELL	3
1/4	Dungeons & Dragons	11	1/20	Protecting your Assets	5
1/5	Roaming Readers	-	1/20	Genealogy	5
1/9	Dabblers Morning	5	1/22	Monday ELL	10
1/9	Dabblers Evening	-	1/22	Horror Book Club	8
1/10	Your Friend in Health	11	1/23	Tuesday ELL	-
1/10	Lunch Bunch	9	1/23	Creative Writing	7
1/11	Chair Yoga	18	1/24	Wednesday ELL	-
1/11	Dungeons & Dragons	11	1/24	Computers for Seniors	5
1/11	ILP Our Future with A.I.	6	1/24	Fox River: Hidden Gem	90
1/15	Monday ELL	-	1/25	Thursday ELL	2
1/15	Healthy Cooking	17	1/25	Chair Yoga	16
1/16	Tuesday ELL	2	1/25	Dungeons & Dragons	10
1/16	Dabblers Morning (extra)	4	1/27	Saturday ELL	2
1/16	Dabblers Evening (reschedule)	6	1/29	Monday ELL	2
1/17	Thriller Book Club	12	1/29	Movie Madness	7
1/17	Wednesday ELL	4	1/30	Tuesday ELL	16
1/18	Thursday ELL	-	1/31	Wednesday ELL	7
1/18	Chair Yoga	18			
1/18	Dungeons & Dragons	9		Total JAN Programs	33
1/18	Men's Book Club	9		Total Attendance	368
1/19	Roaming Readers	-			

4 passive programs with 47 attending (puzzle- 25, chess- 11, poem of the week- 3, art wall- 8)

Meeting Room Use: rentals- 4, library use- 18, zoom- 1

Board Room Use: community- 4, library- 10

Study Room Use: 55

Museum Pass: 2

Volunteers: Friends of the Library are collecting and sorting books for the sale, maintaining the lobby book sale, and have been continuing to index the KCR Obits (this month's volunteer/s: Nancy A.). Mini-Golf preparations.

This page intentionally left blank.

YORKVILLE STATISTICS FOR FY24															
PRAIRIECAT															
	web		checkouts			holds	holds		Items	Items	Items to		Patrons		
	renewals	web holds	+ renewals	checkouts	renewals	placed	filled	checkins	lent to other libraries	borrowed from other libraries	Reciprocal Borrowers at Yorkville	Items added	added		
MAY	768	1477	5785	5519	266	351	1540	5432	551	1228	369	293	88		
JUNE	710	1707	8915	8562	353	341	1798	7038	615	1448	530	277	197		
JUL	1082	1928	8289	7951	338	411	1893	8128	635	1514	347	361	119		
AUG	929	1697	7313	6947	366	451	1900	7492	655	1525	330	323	124		
SEP	674	1622	5585	5274	311	302	1603	5612	691	1230	413	299	95		
OCT	929	1660	5949	5663	286	405	1675	5378	655	1344	317	192	107		
NOV	700	1629	5909	5598	311	271	1595	5621	621	1279	207	397	76		
DEC	744	1430	5733	5417	316	325	1535	5388	498	1250	106	344	77		
JAN	795	1934	6701	6426	275	418	1899	5686	696	1509	228	234	107		
FEB															
MAR															
APR															
Totals															
CIRCULATION TOTAL							Books	Videos	Audios	Mag	other	Total Circs			
	ANCESTRY		E-READ IL			OMNI			OCLC						
	SEARCHES	HITS	E-BOOK	E-AUDIO	USERS	E-BOOK	E-AUDIO	USERS	VIDEO	LENT	BORROWED				
MAY	84	62	27	103	43	812	717	385	0	18	3				
JUN	51	13	18	88	43	777	739	405	0	16	25				
JUL	32	27	44	106	44	906	806	443	0	16	31				
AUG	609	2717	33	103	44	948	792	408	0	19	22				
SEP	236	1495	39	82	47	890	757	396	0	17	20				
OCT	258	605	29	93	44	851	713	402	0	23	53				
NOV	88	326	31	80	42	808	860	423	0	17	39				
DEC	162	376	39	77	40	918	848	446	0	23	24				
JAN	233	216	58	126	68	1105	998	500	0	23	24				
FEB															
MAR															
APR															
Totals															

FY 2023 ATTENDANCE		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTALS	
PATRON DOOR COUNT		6330	7535	6450	7135	8150	7208	6184	6051	6205					
CURBSIDE PATRONS		8	11	5	7	4	3	6	2	4					
HOME DELIVERY		8	9	11	17	15	20	7	17	20					
CARDS ISSUED THROUGH WEBSITE		10	25	16	26	13	17	13	10	30					
CHILDREN'S AGE 0-5 PROGRAMS		10	18	9	11	10	12	8	9	8					
AGE 0-5 ATTENDANCE		240	514	311	348	365	292	189	286	225					
CHILDREN'S AGE 6-11 PROGRAMS		7	22	11	14	9	14	10	9	7					
AGE 6-11 ATTENDANCE		289	587	274	375	330	314	130	239	209					
NUMBER OF CHILDREN'S PASSIVE PROGRAMS		4	6	6	6	7	6	10	8	8					
CHILDREN'S PASSIVE PROGRAM ATTENDANCE		364	550	465	495	728	698	792	684	776					
NUMBER OF YA PROGRAMS		4	6	7	4	4	3	3	3	6					
YA PROGRAM ATTENDANCE		21	44	92	40	37	43	30	25	65					
NUMBER OF YA PASSIVE PROGRAMS		3	1	2	2	2	3	3	2	3					
YA PASSIVE PROGRAM ATTENDANCE		83	40	29	67	64	59	50	50	65					
YOUTH SUMMER/WINTER READING				217						120					
NUMBER OF ADULT PROGRAMS		46	46	35	41	39	48	48	29	33					
ADULT PROGRAM ATTENDANCE		349	389	226	303	414	431	438	269	368					
NUMBER OF ADULT PASSIVE PROGRAMS		4	4	4	5	4	4	4	4	4					
ADULT PASSIVE PROGRAM ATTENDANCE		45	57	55	126	60	85	66	53	47					
ADULT SUMMER/WINTER READING					65										
MEETING RM. RENTAL/COMMUNITY USE		6	3	5	9	4	8	4	7	4					
MEETING ROOM USE:		18	29	27	23	20	27	23	15	18					
BOARD ROOM USE		15	14	7	7	14	12	15	10	14					
STUDY ROOM USE		67	57	56	58	61	79	69	52	55					
MUSEUM PASS		11	21	14	15	7	8	4	15	2					
YOUTH COMPUTER SESSIONS		26	28	17	27	19	15	10	14	54					
ADULT COMPUTER SESSIONS		214	228	209	276	210	212	211	194	233					
YOUTH VOLUNTEER HOURS															

February Health & Wellness Programs

Healthy Cooking with Jess

Retirement Well-th

A monthly series on nutrition and wellness after retirement and beyond! Learn to care for yourself in your new found time. We'll talk about nutritionally dense foods, what foods that can help you feel your best, food energetics, and how too add joyful movement to your everyday. Certified Holistic Health Coach, Jess Stewart will demonstrate how easy and simple cooking healthy can be.

Mondays @ 11:30 am
January 15th
February 26th
March 18th
April 15th
May 20th
June 17th

Roaming Readers Walking Book Club

Meet at Hoover Forest Preserve for a walk and to talk about books

Fridays @ 9:00 am
January 5th & 19th
February 2nd & 16th
March 1st & 15th

Wellness Program

CHAIR YOGA

Join us for this weekly, fun, wellness-based class! Everyone is welcome!
Chair yoga benefits adults of all ages and experience levels.



Yoga can help to:
Reduce inflammation
Lower blood pressure
Improve balance
Increase strength
Increase flexibility

Thursdays at 10:15 AM

February 1
February 8
February 15
February 22
February 29



For a complete listing of upcoming adult programs and book groups, check out the Adult Services pages on the library's website.



Yorkville Public Library
902 GAME FARM RD,
YORKVILLE, Illinois 60560
630-553-4354
www.yorkville.lib.il.us/

Yorkville Public Library

Adult Services

upcoming programs

Special Events, Informational Programs, Book Clubs, Creative Outlets, & Social Groups

Feb. 2024

Upcoming Special Events

Protecting Your Assets in Retirement and Beyond

Join us for a new series of financial seminars with mortgage loan officer Scott Gajewski and attorney Sean Robertson, to help adults set themselves up for retirement and beyond.

Saturday, January 20th @ 10:00 am

Understanding Reverse Mortgages and Their Benefits

Saturday, February 17th @ 10:00 am

Estate Planning Seminar 101: Craft Your Legacy with Care

Saturday, March 16th @ 10:00 am

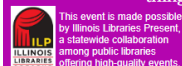
Decedent's Estates: Selling & Transferring Real Estate Upon a Death & Prior

Register for these programs on the library's website to reserve your spot



Feel the Romance with Julia Quinn

Join us for this very special Zoom event with Julia Quinn, the best-selling author of the Bridgerton books and Netflix series. Quinn will help us feel the Valentine's magic all month with a special discussion on Bridgerton and all things romance!



This event is made possible by Illinois Libraries Present, a statewide collaboration among public libraries offering high-quality events.

Tuesday, February 20th @ 7:00 pm via Zoom
Register on the library website to reserve your spot.

The Fox River: Our Hidden Gem

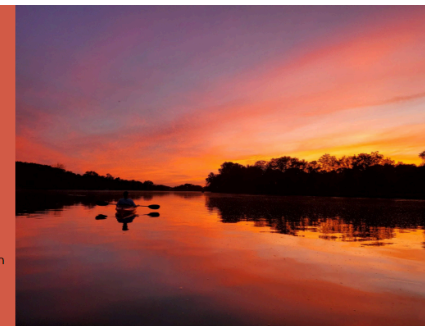
The Conservation Foundation presents an educational series on Yorkville's waterway

Wednesday, January 24th
Wings on the Water: Birds of the Fox River
By Scott Johnson, Forest Foundation of Kendall County

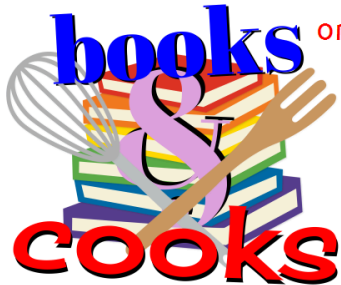
Wednesday, February 28th
Blooms of Renewal: Spring Flowers in our Woodlands
By Anne Dalrymple, Kramer Tree Specialists

Wednesday, March 27th
Beneath the Surface: Unveiling the Geological Wonders of the Fox River Basin
By Mark Bramstedt, M&M Soils

Wednesday, April 24th
Navigating the Fox River: Illinois' National Water Trail Adventure
By Karen Miller, Kane County Planning & Development Department



February Book Clubs



A book club for readers who love to eat...
or is it a book club for eaters who love to read?

The Books & Cooks book club meets
one Tuesday a month to discuss
great books and share some food
inspired by the books they've read.

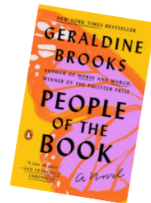
Next meeting: Tuesday, February 6th @ 7:00 pm
Discussing and Eating *Fatty Fatty Boom Boom*:
A Memoir of Food, Fat, & Family



Men's Book Club

Get excited and energized about reading with the YPL
Men's Book Club, a monthly group that centers on
thought provoking and lively discussions about
fascinating and diverse books from all different genres.

Next Meeting: Thursday, February 15th @ 7:00 pm
Discussing: *People of the Book* by Geraldine Brooks



Psychological Thriller Book Club

Join us for a brand new book club focused on Psychological Thrillers, Mind bending Mysteries,
and Suspenseful Stories. If you love those gripping tales that leave you on the edge of your
seat, trying to figure out whodunnit or how your hero/heroine is going to get themselves out of
this jam...

Next Meeting: Wednesday, February 21st @ 7:00 pm
discussing *The Good Sister* by Sally Hepworth

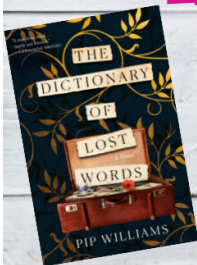


Any library patrons 18+ are welcome to join.

Lunch Bunch Book Club

Bring your lunch and join fellow
readers in your
community discussing
a great new book each month.

Next Meeting: Wednesday, February 21st @ 12:00 pm
Discussing: *The Dictionary of Lost Words* by Pip Williams



Adult Learning

Computer Basics for Seniors

All classes Wednesday mornings @ 10:00 am

August 23rd: Computer Basics
September 27th: Internet Basics
October 25th: File Management
Basics
November 22nd: Computer
Maintenance Basics
December 27th: Email Basics

January 24th: Google Drive Basics
February 28th: Google Docs
March 27th: Google Docs Tables,
Sharing, and Notes
April 24th: Google Sheets and Google
Forms
May 22nd: Google Slides

Registration Required
See a librarian if you need help registering.



Dabblers

Learning to Paint with Carolyn Kyle

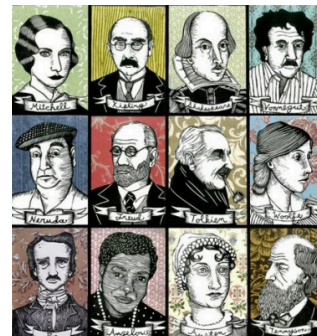
Join us once a month at this fun new art program where participants can
learn different painting techniques, different mediums, and different
styles. Everyone from newbies to experienced artists are welcome to
come and dabble with Carolyn.

Second Tuesday of the month.

First session at 10:00 am.

Second session at 5:30 pm

Registration required. Please register on our website
or see library staff for assistance.



Yorkville

Creative Writing Group

Need inspiration? Do you have that creative voice inside of you?
Have ideas and don't know where to go with them? Looking for a friendly community of writers?
Join the Yorkville Creative Writing Group and spark your creative energies.
Meetings on the 4th Tuesday of every month. New writers always welcome!!!

This month's writing prompt: Create a piece in which a first
date does not go as planned. Then join us on
Tuesday, February 27th @ 7:00 pm to discuss everyone's



Branch by Branch

uncover your family genealogy one story at a time

Join genealogy enthusiast David Frazier to explore your roots. Mr.
Frazier will relate some of his experiences digging into his own family
tree, then show us how to use resources to find the people from our
own pasts - and their stories.

If possible, attendees should bring their own laptops. The library has
a limited number of computers they can provide.

Third Saturday of every month @ 11:00 am

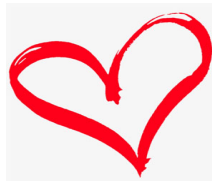

Jan. 20th, Feb. 17th, Mar. 16th, Apr. 20th, May 18th, June 15th,
July 20th, Aug. 17th, Sep. 21st, Oct. 19th, Nov. 16th, & Dec. 21st

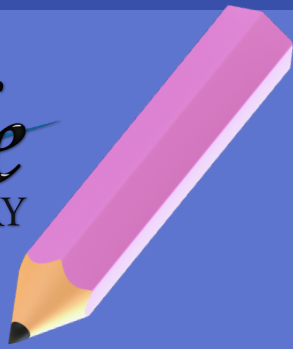


February

For more information about our Children's Programming:
 Call Us— 630-553-4354 ext. 108
 Check us out on Facebook or X @Yorkvillekidsread
 Register for programs at <http://www.yorkville.lib.il.us>



Sun	Mon	Tue	Wed	Thu	Fri	Sat
WINTER READING CHALLENGE January 3—February 29 Stop by the Youth Service desk for your reading challenge. Please turn in BINGO cards BEFORE March 5				1	2 DROP IN STORY TIME 10:30 @ YPL	3 3D Printing **IN PERSON Registration Required *SEE WEBSITE
4 MINI GOLF 10:00-4:00 * See website	5 Window Art (Feb. 5-9) Registration Required *See website	6 Mommy & Me YOGA @10:30 Registration Required	7 Preschool Zone 10:30 or 1:30 Registration Required	8 Tots and Toddlers @ 10:30 Registration Required Book Club (1-2) 4:30-5:00 Registration Required	9 DROP IN STORY TIME 10:30 @ YPL	10 VIRTUAL 3D PRINTING *SEE WEBSITE*
11 Facebook Spanish Story Time Feb. 14 & 28 at 10:00 am	12 BOOK CLUB (GRADE 3-5) 4:30-5:00 Registration Required	13 LITERACY CENTERS: TUESDAY- FRIDAY *DROP IN*	14 	15 Book Club (1-2) 4:30-5:00 Registration Required	16 DROP IN STORY TIME 10:30 @ YPL	17
18 LEGO Kits Feb. 20- 23 Registration Required *SEE WEBSITE 	19 CLOSED National Engineers Week: February 18-24	20 Mommy & Me YOGA @10:30 Registration Required	21 Tots and Toddlers @ 10:30 Registration Required Community Art Project 4:30-5:30 Registration Required *SEE WEBSITE	22 4-H Science Explorers (Ages 6-8) 4:30-5:00 (Ages 9-12) 5:00-5:30 Registration Required	23 DROP IN STORY TIME 10:30 @ YPL	24 Read With Paws 10:30-11:30 Registration Required *SEE WEBSITE
25 T.A.G. February 6 & 20 @ 2:45	26 BOOK CLUB (GRADE 3-5) 4:30-5:00 Registration Required	27 Artful Beginnings- (Preschool) 10:30 Registration Required	28 YMS Tour @ 9:30 29	29 Leap Year Fun 10:30 Registration Required	Escape Room This Escape Adventure is available the month of February Drop in or contact the library for a reservation.	



Monthly Statistics January 2024

Checkouts

2024: 7,496
2023: 7,445
Change: +0.69%

Visits

2024: 6,205
2023: 5,328
Change: +16.46%

New Cardholders Added

2024: 107
2023: 92
Change: +16.30%



Technology Stats

Digital Checkouts

2024: 2,287
2023: 1,718
Change: +33.12%

Computer Use

2024: 287
2023: 257
Change: +11.67%

Website Hits

2024: 6,345
2023: 6,011
Change: +5.56%

Events and Programs

2024: 69
2023: 61
Change: +13.11%



Events and Program Attendance

2024: 1,875
2023: 1,326
Change: +41.40%

Items Added

2024: 234
2023: 397
Change: -41.06%



Yorkville Public Library

Strategic Planning Process Timeline

Updated February 5, 2024

<u>What</u>	<u>Who</u>	<u>When</u>
PHASE I: LEARN		
Planning Team Meeting: Process Kick-Off <ul style="list-style-type: none"> 2-hour meeting via Zoom Finalize process plan/timeline Discuss community survey 	Amanda and Laura with Planning Team	January 30, 2024
Community Survey Development and Administration	Amanda and Laura with Planning Team assistance	February – March 2024
Library Sector Trends Research	Laura	March 2024
Initial Board and Staff Sessions <ul style="list-style-type: none"> 1.5-hour session with Board (via zoom) 1 hour session with staff (via zoom, may need multiple staff sessions) 	Amanda	Board: April 8, 7pm Staff: March 19 - PM March 22 - AM
Board and Staff Survey	Amanda and Laura with Planning Team	April 2024
Community Needs Assessment Focus Groups and Interviews <ul style="list-style-type: none"> 3 focus group sessions (one-hour each, in-person) Up to 6 interviews, 15-30 minutes each (via phone) 	Cindy Fesemyer with logistical assistance from Planning Team	April 9, 2024 (in-person)
Learning Report	Amanda and Laura with editing assistance from Planning Team	May 2024
PHASE II: DREAM		
Planning Team Meeting: Learning Report and Retreat Prep <ul style="list-style-type: none"> 60-minutes via Zoom High-level review of Learning Report Review retreat session agendas 	Amanda and Planning Team	May 2024
Board Retreat Session <ul style="list-style-type: none"> 3-hours, in-person Review learning and develop strategic plan elements 	Amanda with Board	June 1, 2024 (time TBD)

Staff Retreat Session <ul style="list-style-type: none"> • 3-hours, in-person (or multiple, shorter sessions to maximize staff participation) • Review learning, review strategic plan elements, and brainstorm activities to achieve plan goals. 	Amanda with Staff	May 31, 2024 (multiple sessions, times TBD)
Planning Team Meeting: Review Strategic Plan Outline <ul style="list-style-type: none"> • 60-minutes via Zoom 	Planning Team with Amanda	June or July 2024
PHASE III: DO		
Develop Plan Documents	Amanda and Laura	July 2024
Presentation of Draft Plan to Board <ul style="list-style-type: none"> • Up to 60-minutes via Zoom 	Amanda with Board	July or August 2024
Activity Plan and Evaluation Framework <ul style="list-style-type: none"> • 60-minutes via Zoom • Review draft activity plan and evaluation framework 	Amanda and Director/Planning Team	August or September 2024