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DRAFT

Yorkville Public Library
Board of Trustees Meeting
Monday, December 11, 2023 7:00pm
Michelle Pfister Meeting Room
902 Game Farm Road, Yorkville, IL

The Board of Trustees meeting was called to order at 7:00pm by President Theron Garcia, roll was called and a quorum was established.

Roll Call:

Tara Schumacher-yes, Jason Hedman-yes, Keri Pesola-yes, Jackie Milschewski-yes, Theron Garcia-yes, Rosie Millen-yes, Bret Reifsteck-yes

Absent: Ryan Forristall

Staff Present:

Library Director Shelley Augustine

Others Present:

Friends of Library President Kathi Murphy, Alderman/Liaison Craig Soling, Mike Krempski

Recognition of Visitors:

President Garcia recognized staff and guests.

Amendments to the Agenda: None

Presentations: None

Approval of Minutes: November 13, 2023

One correction was noted by Ms. Pesola. On page 2 under Public Comment, Dan Duffy should be **Don** Duffy. Moved by Ms. Garcia and seconded by Ms. Milschewski to approve the minutes with that correction. Roll call: Hedman-yes, Pesola-yes, Milschewski-yes. Garcia-yes, Millen-yes, Reifsteck-yes, Schumacher-yes, Carried 7-0.

Correspondence:

Ms. Augustine said the Kendall County Administrator had reached out to her seeking a letter of support for a grant application to bring broadband to the unserved and under-served. A letter was written on their behalf.

Public Comment: None

Friends of the Library Report:

Kathi Murphy said the Friends meeting was held this morning. She provided the names of the new Board of Directors for the Friends group and said they will meet 3 times a year. The bylaws were approved on November 28th and they are now a 501c3 organization. She commended Judy Somerlot for her hard work on this. In another matter, the group voted to have the Friends FY match that of the library.

Staff Comment: None

Report of the Treasurer:

Financial Statement

Treasurer Milschewski said there were no outstanding items to report and she moved to approve the bill list as follows with a second by Ms. Garcia:

Payment of Bills

Accounts Payable:	\$43,319.66
Payroll:	\$37,739.25
Total:	\$81,058.91

Roll call: Pesola-yes, Milschewski-yes. Garcia-yes, Millen-yes, Reifsteck-yes, Schumacher-yes, Hedman-yes, Carried 7-0.

Report of the Library Director:

Ms. Augustine reported the following:

1. She listed the recent programs and special events held/upcoming at the library.
2. Half of the library lighting has been replaced with LED lighting since last month.
3. Management staff sat in on on-line meeting regarding on-line program registration software, current one is no longer supported. The proposed one is highly recommended and easy to navigate. It also does study room/meeting room reservations.
4. Director registered library for H.R. Services, a program through RAILS. It allows staff to call regarding H.R. issues and is valid through the FY.
5. Ms. Augustine is now an ex-officio Board member for the Friends of the Library.
6. Library has received a request for reconsideration of material for a juvenile fiction book and Ms. Augustine will be issuing a response.
7. She noted program/events attendance is up more than 40%.

City Council Liaison: None

Standing Committees: None

Unfinished Business:

HVAC Update

Ms. Augustine said there are exhaust fans to be replaced in the second floor bathroom. Trico sent a quote which is under the limit she can approve and Ted Milschewski will be replacing the fans which are located on the roof. Since the engineering consultant was approved at the last meeting, Director Augustine met with Bart Olson, City Attorney and Library Attorney to review the procurement procedures. The two attorneys will handle the details of library bidding. Bart Olson requested help from Jesus Navarro and Eric Dhuse to assist with this process.

Strategic Planning Discussion/Action

Last month, Board members asked Ms. Augustine to speak with Amanda Standefer of Fast Forward Libraries about including library trends etc. in the Strategic Plan proposal. This will result in an additional cost of \$1,000 for 10 hours of research. Ms. Garcia made a motion to amend and approve the additional \$1,000 which will result in a total cost of \$23,400 for the Strategic Plan process and Ms. Milschewski seconded. Roll call: Milschewski-yes, Garcia-yes, Millen-yes, Reifsteck-yes, Schumacher-yes, Hedman-yes, Pesola-yes. Carried 7-0. Ms. Augustine will contact Ms. Standefer.

New Business:

Review Serving Our Public 4.0 Standards for Illinois Public Libraries (Chapters 7-13) for Annual Capita Grant

Last month, Ms. Augustine reviewed Chapters 1-6 of these standards and she reviewed the remaining chapters at this meeting. She summarized the standards the library meets and noted those that need improvement. Some

new policies may also be needed. She noted that the legislature is looking at increasing bid amounts to \$30,000

from \$25,000. This completes the review of the Public Standards. She said the Appendix looks at staff levels and hours of service and the number of hours that qualify them for various levels of service. She said the current staffing levels fall short of the state guidelines which are also based on population. Ms. Augustine said the Per Capita Grant report is due January 30, 2024 and she will put a copy in the February meeting agenda.

Executive Session: None

Adjournment:

There was no further business and the meeting adjourned at 7:34pm on a motion by Ms. Garcia and second by Ms. Schumacher.

Minutes respectfully submitted by
Marlys Young, Minute Taker

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900141	FNBO	FIRST NATIONAL BANK OMAHA			12/25/23		
	122523-R.WOOLSEY	12/11/23	46	FERGUSON-MAGNETIC LOCATOR		51-510-54-00-5490	308.94
			47	REPAIR		** COMMENT **	
			48	ARNESON#685895-HYDRAULIC OIL		01-410-56-00-5695	183.33
			49	ARNESON#685895-HYDRAULIC OIL		51-510-56-00-5695	183.33
			50	ARNESON#685895-HYDRAULIC OIL		52-520-56-00-5695	183.33
			51	CINTAS#0F9076443-QUARTERLY		51-510-54-00-5445	283.15
			52	MONITORING AT 610 TOWER		** COMMENT **	
			53	CINTAS#0F94076425-QUARTERLY		51-510-54-00-5445	283.15
			54	MONITORING AT 3299 LEHMAN		** COMMENT **	
			55	CINTAS#0F94076424-QUARTERLY		51-510-54-00-5445	283.15
			56	MONITORING AT 2344 TREMONT		** COMMENT **	
			57	ARNESON#243855-NOV 2023 DIESEL		01-410-56-00-5695	283.17
			58	ARNESON#243855-NOV 2023 DIESEL		51-510-56-00-5695	283.17
			59	ARNESON#243855-NOV 2023 DIESEL		52-520-56-00-5695	283.18
			60	ARNESON#243854-NOV 2023 GAS		01-410-56-00-5695	305.41
			61	ARNESON#243854-NOV 2023 GAS		51-510-56-00-5695	305.41
			62	ARNESON#243854-NOV 2023 GAS		52-520-56-00-5695	305.41
			63	AMPERAGE-LAMPS, TORK, BALLAST		23-230-56-00-5642	502.86
			64	AMPERAGE-BALLAST KIT, LAMPS,		23-230-56-00-5642	213.73
			65	TAPE, NUTS		** COMMENT **	
			66	AMPERAGE-BALLAST KIT, PHOTO		23-230-56-00-5642	306.90
			67	CONTROL, TORKS		** COMMENT **	
			68	AMPERAGE-LAMPS		23-230-56-00-5642	29.70
			69	AMPERAGE-LAMPS		23-230-56-00-5642	59.40
			70	AMPERAGE-LAMPS		24-216-56-00-5656	14.85
			71	AMPERAGE-BALLAST KITS		23-230-56-00-5642	-109.18
			72	METRO IND-COUNTRYSIDE LIFT		52-520-54-00-5444	1,316.25
			73	REPAIR		** COMMENT **	
			74	WATER PRODUCTS-STANDPIPE		51-510-56-00-5640	113.40
			75	GASKETS		** COMMENT **	
			76	WATER PRODUCTS-MEDALLIONS		51-510-56-00-5640	1,745.00
			77	ARNESON#685888-MOTOR OIL		01-410-56-00-5695	908.25
			78	ARNESON#685888-MOTOR OIL		51-510-56-00-5695	908.25
			79	ARNESON#685888-MOTOR OIL		52-520-56-00-5695	908.24
				INVOICE TOTAL:			22,000.06 *
	122523-S.AUGUSTINE	11/30/23	01	AMAZON-BOOK		82-000-24-00-2480	11.96
			02	MOBILE CITIZEN-8 HOTSPOTS		82-820-54-00-5440	960.00
			03	WITH 12 MONTH COVERAGE		** COMMENT **	
			04	AMAZON-REFUND FOR BOOK		82-000-24-00-2480	-11.96
			05	AMAZON-LAMINATOR, MARKERS		82-820-56-00-5620	309.28
			06	QUILL-LABELS, CALENDAR,		82-820-56-00-5610	130.07
			07	BINGER CLIPS, STAPLES,		** COMMENT **	
			08	BINDERS, TAB DIVIDERS, PAPER		** COMMENT **	
			09	CLIPS		** COMMENT **	

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900141	FNBO	FIRST NATIONAL BANK OMAHA			12/25/23		
	122523-S.AUGUSTINE	11/30/23	10	QUILL-TONER		82-820-56-00-5610	522.89
			11	AMAZON PRIME MONTHLY FEE		82-820-54-00-5460	14.99
			12	ADS-ANNUAL ALARM MONITORING		82-820-54-00-5462	1,742.76
			13	ILA-2023 LEGISLATIVE MEET UP		82-820-54-00-5412	55.00
			14	AMAZON-GLAZE, MARKERS		82-000-24-00-2480	24.41
			15	AMAZON-CARDSTOCK		82-820-56-00-5610	25.32
			16	AMAZON-POLAR EXPRESS SUPPLIES		82-000-24-00-2480	186.75
			17	QUILL-TISSUE, WINDEX, PAPER		82-820-56-00-5621	798.46
			18	TOWEL, GARBAGE BAGS, SOAP		** COMMENT **	
			19	AMAZON-ENVELOPES, NOISE MAKERS		82-000-24-00-2480	21.94
				INVOICE TOTAL:			4,791.87 *
	122523-S.IWANSKI	11/30/23	01	YORK POST-POSTAGE		82-820-54-00-5452	83.12
						INVOICE TOTAL:	83.12 *
	122523-S.REDMON	11/30/23	01	AT&T-TOWN SQUARE SIGN MONTHLY		79-795-54-00-5440	104.70
			02	INTERNET		** COMMENT **	
			03	USPS-SANTA LETTER POSTAGE		79-795-54-00-5452	41.25
			04	COLLINS AWARDS-HOLIDAY EVENT		79-795-56-00-5606	238.45
			05	AWARDS		** COMMENT **	
			06	AMAZON-TAPE		79-795-56-00-5606	11.89
			07	AMAZON-HOT CHOCOLATE		79-795-56-00-5606	67.60
			08	ARNESON#233086-OCT 2023 DIESEL		79-790-56-00-5695	193.33
			09	ARNESON#538107-OCT 2023 DIESEL		79-790-56-00-5695	221.44
			10	ARNESON#238104-OCT 2023 GAS		79-790-56-00-5695	469.12
			11	ARNESON#237377-OCT 2023 DIESEL		79-790-56-00-5695	549.46
			12	ARNESON#233087-OCT 2023 GAS		79-790-56-00-5695	669.42
			13	ARNESON#238105-OCT 2023 DIESEL		79-790-56-00-5695	418.08
			14	ARNESON#238106-OCT 2023 GAS		79-790-56-00-5695	757.93
			15	ARNESON#237452-OCT 2023 GAS		79-790-56-00-5695	988.54
			16	AMAZON-RUDOLF RUN SUPPLIES		79-795-56-00-5606	470.19
			19	AMAZON-MOBILE SANTA DECOR		79-795-56-00-5606	542.05
			20	RUNCO-PAPER TOWEL		79-795-56-00-5640	42.39
			21	RUNCO-TAPE, FILE BOXES, MARKERS		79-795-56-00-5610	176.82
			22	AMAZON-PRESCHOOL SUPPLIES		79-795-56-00-5606	149.95
			23	FUN EXPRESS-5K RUN SUPPLIES		79-795-56-00-5606	242.22
			24	ETSY-HOLIDAY BOOK DOWNLOAD		79-795-56-00-5606	4.81
			25	AMAZON-HOT CHOCOLATE		79-795-56-00-5606	22.50
			26	AMAZON-HOT CHOCOLATE		79-795-56-00-5606	22.50
			27	AMAZON-HOT CHOCOLATE		79-795-56-00-5606	22.50
			28	AMAZON-CRINKLE CUT PAPER		79-795-56-00-5606	32.89
			29	AMAZON-ARTIFICIAL SNOW		79-795-56-00-5606	28.98
			30	AMAZON-PACKING PEANUTS		79-795-56-00-5606	29.98
			31	CONTAIN IT-USED CARGO		25-225-60-00-6010	4,740.00
			32	CONTAINERS		** COMMENT **	

Total for all Highlighted Library Invoices: \$4,874.99

UNITED CITY OF YORKVILLE
CHECK REGISTER

CHECK DATE: 01/08/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105419	AUGUSTIS	SHELLY AUGUSTINE					
	120623-MILEAGE		12/06/23	01	LEGISLATIVE MEETING MILEAGE	82-820-54-00-5415	51.22
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		51.22 *
					CHECK TOTAL:		51.22
105420	BAKTAY	BAKER & TAYLOR					
	2037958674		12/06/23	01	BOOKS	84-840-56-00-5686	817.52
					INVOICE TOTAL:		817.52 *
	2037977547		12/12/23	01	BOOKS	84-840-56-00-5686	192.23
					INVOICE TOTAL:		192.23 *
	2037980835		12/14/23	01	BOOKS	84-840-56-00-5686	1,121.99
					INVOICE TOTAL:		1,121.99 *
					CHECK TOTAL:		2,131.74
105421	DELAGE	DLL FINANCIAL SERVICES INC					
	81612136		12/18/23	01	FEB 2024 COPIER LEASE	82-820-54-00-5462	187.21
					INVOICE TOTAL:		187.21 *
					CHECK TOTAL:		187.21
105422	METRONET	METRO FIBERNET LLC					
	1651373		01/01/24	01	JAN 2024 INTERNET	82-820-54-00-5440	124.97
					INVOICE TOTAL:		124.97 *
					CHECK TOTAL:		124.97
105423	MIDWTAPE	MIDWEST TAPE LLC					

UNITED CITY OF YORKVILLE
CHECK REGISTER

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105423	MIDWTAPE	MIDWEST TAPE LLC					
	504737186		12/05/23	01	AUDIO BOOKS	82-820-56-00-5683	116.97
				02	DVDS	82-820-56-00-5685	136.94
					INVOICE TOTAL:		253.91 *
	504757097		12/09/23	01	AUDIO BOOKS	82-820-56-00-5683	614.90
				02	DVDS	82-820-56-00-5685	138.67
					INVOICE TOTAL:		753.57 *
	504791382		12/18/23	01	AUDIO BOOK	82-820-56-00-5683	44.99
				02	DVD	82-820-56-00-5685	17.24
					INVOICE TOTAL:		62.23 *
					CHECK TOTAL:		1,069.71
105424	PRAIRCAT	PRAIRIECAT					
	8893		01/03/24	01	JAN-MAR 2024 PARTICIPATING FEE	82-820-54-00-5468	5,018.50
					INVOICE TOTAL:		5,018.50 *
					CHECK TOTAL:		5,018.50
105425	PROQUEST	PROQUEST INFORMATION					
	70805436		01/01/24	01	ANCESTRY LIBRARY RENEWAL	82-820-54-00-5460	1,491.75
					INVOICE TOTAL:		1,491.75 *
					CHECK TOTAL:		1,491.75
105426	RAILS	RAILS					
	11853		12/19/23	01	HR SOURCE MEMBERSHIP FEES	82-820-54-00-5460	200.00
					INVOICE TOTAL:		200.00 *
					CHECK TOTAL:		200.00

CHECK DATE: 01/08/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105427	STORM	NICKOLAS BARTHOLOMEW					
	INV1212		12/06/23	01	BASIC SEVERE WEATHER PROGRAM	82-000-24-00-2480	395.00
					INVOICE TOTAL:		395.00 *
					CHECK TOTAL:		395.00
105428	TCG	TCG SOLUTIONS, INC					
	23-0263		07/01/23	01	MONTHLY HOSTED VOIP	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
	23-0336		09/01/23	01	MONTHLY HOSTED VOIP	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
	23-0369		10/01/23	01	MONTHLY HOSTED VOIP	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
					CHECK TOTAL:		1,335.00
105429	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					
	112723-237		12/19/23	01	JULY-SEPT 2023 FAX COSTS	82-820-54-00-5462	32.16
					INVOICE TOTAL:		32.16 *
	15757		12/15/23	01	ANNUAL TOWER MAINTENANCE	82-820-54-00-5462	325.00
				02	AGREEMENT RENEWAL	** COMMENT **	
					INVOICE TOTAL:		325.00 *
					CHECK TOTAL:		357.16
105430	TRICO	TRICO MECHANICAL , INC					
	8167		12/20/23	01	REBUILD BOILER PUMP STARTERS	82-820-54-00-5495	1,379.50
					INVOICE TOTAL:		1,379.50 *
					CHECK TOTAL:		1,379.50

CHECK DATE: 01/08/24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105431	VERDE	VERDE ENERGY EFFICIENCY EXPERT					
	INV22951		12/08/23	01	FINAL ENERGY EFFICIENCY	84-840-60-00-6020	11,256.36
				02	PROJECT PAYMENT-PHASE 1	** COMMENT **	
					INVOICE TOTAL:		11,256.36 *
	INV22957		12/12/23	01	FINAL ENERGY EFFICIENCY	84-840-60-00-6020	11,235.27
				02	PROJECT PAYMENT-PHASE 2	** COMMENT **	
					INVOICE TOTAL:		11,235.27 *
					CHECK TOTAL:		22,491.63
105432	WEBLINX	WEBLINX INCORPORATED					
	33393		12/20/23	01	WEBSITE DESIGN CHARGE	82-820-54-00-5462	67.50
					INVOICE TOTAL:		67.50 *
					CHECK TOTAL:		67.50
105433	YOUNGM	MARLYS J. YOUNG					
	121123-LIB		12/18/23	01	12/11/23 LIB MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		85.00
					TOTAL AMOUNT PAID:		36,385.89



UNITED CITY OF YORKVILLE

PAYROLL SUMMARY

December 8, 2023

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ 11.48	\$ 161.48
ALDERMAN	1,050.00	-	1,050.00	-	80.36	1,130.36
ADMINISTRATION	18,622.44	-	18,622.44	1,221.63	895.10	20,739.17
FINANCE	13,543.27	-	13,543.27	888.44	999.78	15,431.49
POLICE	141,812.98	6,348.08	148,161.06	474.53	10,932.71	159,568.30
COMMUNITY DEV.	25,748.64	-	25,748.64	1,708.79	1,915.04	29,372.47
STREETS	23,651.49	998.98	24,650.47	1,623.64	1,833.27	28,107.38
BUILDING & GROUNDS	5,938.01	-	5,938.01	399.38	457.22	6,794.61
WATER	21,515.83	741.74	22,257.57	1,460.11	1,621.48	25,339.16
SEWER	10,066.16	-	10,066.16	660.31	735.81	11,462.28
PARKS	30,808.10	-	30,808.10	1,987.31	2,291.18	35,086.59
RECREATION	23,535.23	-	23,535.23	1,305.67	1,767.58	26,608.48
LIBRARY	16,436.97	-	16,436.97	726.98	1,226.87	18,390.82

TOTALS	\$ 332,879.12	\$ 8,088.80	\$ 340,967.92	\$ 12,456.79	\$ 24,767.88	\$ 378,192.59
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TOTAL PAYROLL \$ 378,192.59



UNITED CITY OF YORKVILLE

PAYROLL SUMMARY

December 22, 2023

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 1,583.34	\$ -	\$ 1,583.34	\$ -	\$ 121.13	\$ 1,704.47
ALDERMAN	5,916.64	-	5,916.64	-	452.68	6,369.32
ADMINISTRATION	18,880.91	-	18,880.91	1,238.31	914.56	21,033.78
FINANCE	13,709.94	-	13,709.94	899.37	940.31	15,549.62
POLICE	138,479.20	3,056.83	141,536.03	481.42	10,139.65	152,157.10
COMMUNITY DEV.	25,748.63	-	25,748.63	1,689.11	1,892.09	29,329.83
STREETS	23,648.11	-	23,648.11	1,551.33	1,717.37	26,916.81
BUILDING & GROUNDS	5,938.01	-	5,938.01	389.54	445.75	6,773.30
WATER	19,985.21	-	19,985.21	1,311.04	1,412.44	22,708.69
SEWER	10,066.18	-	10,066.18	660.33	701.51	11,428.02
PARKS	29,626.75	-	29,626.75	1,899.96	2,188.26	33,714.97
RECREATION	25,436.20	-	25,436.20	1,328.12	1,901.81	28,666.13
LIBRARY	17,220.78	-	17,220.78	720.42	1,279.17	19,220.37

TOTALS \$ 336,239.90 \$ 3,056.83 \$ 339,296.73 \$ 12,168.95 \$ 24,106.73 \$ 375,572.41

TOTAL PAYROLL \$ 375,572.41



YORKVILLE LIBRARY BOARD

BILL LIST SUMMARY

Monday, January 8, 2024

ACCOUNTS PAYABLE

Library CC Check Register (<i>Pages 1 - 2</i>)	12/25/2023	\$ 4,874.99
Library Check Register (<i>Pages 3 - 6</i>)	01/08/2024	36,385.89
Unimax - Nov 2023 Office Cleaning	12/12/2023	1,950.00
IPRF - Jan. 2024 Work Comp Ins	12/12/2023	1,025.69
BCBSIL - Dearborn/BCBS EAP-Jan 2024	12/20/2023	7.05
Glatfelter - 2024 Liability Policy Premium	12/20/2023	4,077.51
Ryan Homes - Cancelled permit refund	12/20/2023	500.00
Nicor - 08/31-10/02 Service	12/20/2023	1,703.57
Nicor - 10/31-11/30 Service	12/20/2024	1,614.31
TOTAL BILLS PAID:		<hr/> 52,139.01

PAYROLL

	<u>DATE</u>	
Bi-weekly (<i>Page 7</i>)	12/08/2024	\$18,390.82
Bi-weekly (<i>Page 8</i>)	12/22/2024	19,220.37
TOTAL PAYROLL:		<hr/> 37,611.19

TOTAL DISBURSEMENTS:	<hr/> 89,750.20 <hr/>
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ACTIVITY THROUGH FISCAL PERIOD 08

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L) ESCROW -	MEMORIALS & GIFTS							
01		05/01/2023		BEGINNING BALANCE					56,505.06
	AP-230525MB	05/30/2023	24	AMAZON-YOGA MATS	FIRST NATIONAL BANK	900133	052523-M.CURTIS-B	99.65	
		05/30/2023	25	AMAZON-BOOKS	FIRST NATIONAL BANK	900133	052523-M.CURTIS-B	78.36	
		05/30/2023	26	AMAZON-DISECTION KITS	FIRST NATIONAL BANK	900133	052523-S.AUGUSTINE-B	12.99	
		05/30/2023	27	AMAZON-BOX BUILDING SET	FIRST NATIONAL BANK	900133	052523-S.AUGUSTINE-B	40.00	
				TOTAL PERIOD 01 ACTIVITY				231.00	0.00
02	AP-230612B	06/06/2023	01	MAY YOGA & COOKING CLASSES	JESSICA YOUHANAIE	105320	202305	392.88	
	AP-230625MB	06/23/2023	282	DOLLAR TREE-PROGRAM SUPPLIES	FIRST NATIONAL BANK	900135	062523-J.WEISS-B	38.75	
		06/23/2023	283	AMAZON-YOGA AIDS	FIRST NATIONAL BANK	900135	062523-S.AUGUSTINE-B	81.75	
		06/23/2023	284	BRICKS R US-ENGRAVED MEMORIAL	FIRST NATIONAL BANK	900135	062523-S.AUGUSTINE-B	40.65	
	GJ-230629LB	07/05/2023	05	June 2023 Deposits					100.00
				TOTAL PERIOD 02 ACTIVITY				554.03	100.00
03	AP-230710	07/05/2023	01	LIBRARY GARDENING PROGRAM	PEARL CARPENTER	105334	061523	150.00	
	AP-230725MB	07/20/2023	395	DOLLARE TREE-KIDS PROGRAMMING	FIRST NATIONAL BANK	900136	072523-J.WEISS	28.75	
		07/20/2023	396	AMAZON-ACRYLIC SEALER, PAINT	FIRST NATIONAL BANK	900136	072523-S.AUGUSTING	22.98	
		07/20/2023	397	AMAZON-DONATION BOX	FIRST NATIONAL BANK	900136	072523-S.AUGUSTING	39.65	
		07/20/2023	398	AMAZON-MOD PODGE	FIRST NATIONAL BANK	900136	072523-S.AUGUSTING	14.37	
		07/20/2023	399	AMAZON-LEGOS, TABLET DOODLE	FIRST NATIONAL BANK	900136	072523-S.AUGUSTING	124.18	
	GJ-230730LB	08/02/2023	06	July 2023 Deposits					100.00
				TOTAL PERIOD 03 ACTIVITY				379.93	100.00
04	AP-230814	08/08/2023	01	JUNE CHAIR YOGA AND COOKING	JESSICA YOUHANAIE	105352	202306	395.00	
	AP-230825M	08/22/2023	302	AMAZON-BOOKS	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	55.20	
		08/22/2023	303	AMAZON-BOOKS	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	20.00	
		08/22/2023	304	AMAZON-BOOKS	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	27.72	
		08/22/2023	305	AMAZON-BOOKS, KEY CHAINS,	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	105.75	
		08/22/2023	306	AMAZON-GIFT TAGS	FIRST NATIONAL BANK	900137	082523-S.AUGUSTINE	13.77	
				TOTAL PERIOD 04 ACTIVITY				617.44	0.00
05	AP-230911	09/06/2023	01	POLLINATING FLOWERS	JESSICA PRESNAK	105365	100	150.00	
	AP-230925M	09/18/2023	357	DOLLAR TREE-AUG 2023 PROGRAM	FIRST NATIONAL BANK	900138	092523-J.WEISS	37.50	
				TOTAL PERIOD 05 ACTIVITY				187.50	0.00
06	AP-231009	10/03/2023	01	BEEKEEPING PRESENTATION	WILLIAM NOVICKI	105376	101	150.00	
	AP-231025M	10/24/2023	368	AMAZON-GOOGLY EYES	FIRST NATIONAL BANK	900139	102523-M.CURTIS	5.40	
		10/24/2023	369	AMAZON-SATIN RIBBON	FIRST NATIONAL BANK	900139	102523-M.CURTIS	8.65	
		10/24/2023	370	WEBSTAIRANT-COTTON WASHCLOTHS	FIRST NATIONAL BANK	900139	102523-M.CURTIS	40.26	
		10/24/2023	371	AMAZON-HARRY POTTER PROGRAM	FIRST NATIONAL BANK	900139	102523-S.AUGUSTINE	101.10	
		10/24/2023	372	AMAZON-WOOD CRAFT STICKS	FIRST NATIONAL BANK	900139	102523-S.AUGUSTINE	14.69	
		10/24/2023	373	AMAZON-DRY ERASE MARKERS &	FIRST NATIONAL BANK	900139	102523-S.AUGUSTINE	466.77	
		10/24/2023	374	AMAZON-TABLE COVERS	FIRST NATIONAL BANK	900139	102523-S.AUGUSTINE	69.98	
	GJ-231030LB	11/02/2023	05	Oct 2023 Deposits					400.00
				TOTAL PERIOD 06 ACTIVITY				856.85	400.00
07	AP-231113	11/07/2023	01	ILLINOIS LIBRARY PRESENTS	RAILS	105395	11713	685.00	
	AP-231125M	11/21/2023	339	AMAZON-BLOOD PRESSURE	FIRST NATIONAL BANK	900140	112523-S.AUGUSTINE	94.97	

ACTIVITY THROUGH FISCAL PERIOD 08

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW - MEMORIALS & GIFTS							
07	GJ-231129LB	12/05/2023	07	Nov 2023 Deposits					1,120.00
				TOTAL PERIOD 07 ACTIVITY				779.97	1,120.00
08	AP-231225M	12/19/2023	313	AMAZON-BOOK	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE	11.96	
		12/19/2023	314	AMAZON-REFUND FOR BOOK	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE		11.96
		12/19/2023	315	AMAZON-GLAZE, MARKERS	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE	24.41	
		12/19/2023	316	AMAZON-POLAR EXPRESS SUPPLIES	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE	186.75	
		12/19/2023	317	AMAZON-ENVELOPES, NOISE MAKERS	FIRST NATIONAL BANK	900141	122523-S.AUGUSTINE	21.94	
	GJ-231230LB	01/02/2024	07	December 2023 Deposits					1,400.00
				TOTAL PERIOD 08 ACTIVITY				245.06	1,411.96
				TOTAL ACCOUNT ACTIVITY				3,851.78	3,131.96
				ENDING BALANCE					55,785.24
				GRAND TOTAL				0.00	55,785.24
				TOTAL DIFFERENCE				0.00	55,785.24



YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2024 BUDGET REPORT
For the Month Ended December 31, 2023

		% of Fiscal Year										
ACCOUNT NUMBER	DESCRIPTION	8% May-23	17% June-23	25% July-23	33% August-23	42% September-23	50% October-23	58% November-23	67% December-23	Year-to-Date Totals	FISCAL YEAR 2024 BUDGET	% of Budget
LIBRARY OPERATIONS REVENUES												
<i>Taxes</i>												
82-000-40-00-4000	PROPERTY TAXES	70,444	403,741	12,629	47,399	349,447	10,445	6,712	-	900,817	899,043	100.20%
82-000-40-00-4083	PROPERTY TAXES-DEBT SERVICE	67,261	385,503	12,059	45,258	333,662	9,973	6,409		860,125	864,150	99.53%
<i>Intergovernmental</i>												
82-000-41-00-4120	PERSONAL PROPERTY TAX	3,574	-	2,890	466	-	2,395	-	743	10,068	17,000	59.22%
82-000-41-00-4170	STATE GRANTS	-	-	31,761	-	-	-	-	-	31,761	30,000	105.87%
<i>Fines & Forfeits</i>												
82-000-43-00-4330	LIBRARY FINES	209	25	560	118	5	16	259	37	1,229	1,000	122.85%
<i>Charges for Service</i>												
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	2,709	774	3,002	579	934	-	1,979	196	10,174	3,500	290.69%
82-000-44-00-4422	COPY FEES	277	227	319	1	357	315	50	311	1,856	2,500	74.22%
82-000-44-00-4439	PROGRAM FEES	29	-	10	15	17	4	234	1	309	-	0.00%
<i>Investment Earnings</i>												
82-000-45-00-4500	INVESTMENT EARNINGS	1,385	1,376	2,360	3,627	1,637	6,229	1,686	1,710	20,009	15,000	133.40%
<i>Miscellaneous</i>												
82-000-48-00-4820	RENTAL INCOME	-	-	-	-	-	-	50	75	125	250	50.00%
82-000-48-00-4850	MISCELLANEOUS INCOME	181	792	250	214	116	409	137	199	2,298	3,000	76.61%
<i>Other Financing Sources</i>												
82-000-49-00-4901	TRANSFER FROM GENERAL	2,230	2,230	2,230	2,572	2,230	2,573	1,026	5,103	20,193	31,335	64.44%
TOTAL REVENUES: LIBRARY		148,298	794,667	68,070	100,248	688,404	32,359	18,542	8,376	1,858,964	1,866,778	99.58%

LIBRARY OPERATIONS EXPENDITURES

<i>Salaries & Wages</i>												
82-820-50-00-5010	SALARIES & WAGES	32,522	21,661	21,661	22,797	32,946	21,964	21,964	21,964	197,479	288,307	68.50%
82-820-50-00-5015	PART-TIME SALARIES	12,630	11,752	11,724	12,246	17,596	12,116	11,813	11,694	101,572	168,000	60.46%
<i>Benefits</i>												
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	2,140	1,428	1,428	1,502	2,168	1,447	1,447	1,447	13,007	21,201	61.35%
82-820-52-00-5214	FICA CONTRIBUTION	3,399	2,487	2,485	2,612	3,798	2,538	2,515	2,506	22,341	33,917	65.87%
82-820-52-00-5216	GROUP HEALTH INSURANCE	14,362	7,081	7,924	15,504	3,784	5,565	6,983	(899)	60,303	89,456	67.41%
82-820-52-00-5222	GROUP LIFE INSURANCE	67	42	50	50	50	57	43	7	366	554	66.07%
82-820-52-00-5223	DENTAL INSURANCE	1,178	570	570	(4,854)	570	570	570	-	(828)	6,835	-12.11%
82-820-52-00-5224	VISION INSURANCE	105	73	85	85	85	85	85	-	604	940	64.22%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	-	-	-	342	-	342	-	-	685	1,250	54.80%
82-820-52-00-5231	LIABILITY INSURANCE	2,230	2,230	2,230	2,230	2,230	2,230	1,026	5,103	19,508	30,085	64.84%
<i>Contractual Services</i>												
82-820-54-00-5401	ADMINISTRATIVE CHARGEBACK	-	-	-	-	-	7,500	7,500	-	15,000	15,000	100.00%
82-820-54-00-5412	TRAINING & CONFERENCES	-	270	65	300	-	-	210	55	900	3,000	30.00%
82-820-54-00-5415	TRAVEL & LODGING	-	45	-	350	-	-	927	-	1,322	1,500	88.10%
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	-	-	-	-	-	-	-	-	2,500	0.00%
82-820-54-00-5440	TELECOMMUNICATIONS	-	445	699	125	125	125	570	1,530	3,619	8,000	45.23%
82-820-54-00-5452	POSTAGE & SHIPPING	-	-	23	31	13	70	18	83	238	1,000	23.75%
82-820-54-00-5453	BUILDING & GROUND CHARGEBACK	624	624	624	624	624	624	624	624	4,991	7,486	66.67%
82-820-54-00-5460	DUES & SUBSCRIPTIONS	421	1,030	281	1,015	547	200	660	15	4,169	18,000	23.16%
82-820-54-00-5462	PROFESSIONAL SERVICES	3,088	3,310	1,277	4,056	2,518	1,015	3,481	9,496	28,241	33,500	84.30%



**YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2024 BUDGET REPORT
For the Month Ended December 31, 2023**

% of Fiscal Year		8%	17%	25%	33%	42%	50%	58%	67%	Year-to-Date	FISCAL YEAR 2024	
ACCOUNT NUMBER	DESCRIPTION	May-23	June-23	July-23	August-23	September-23	October-23	November-23	December-23	Totals	BUDGET	% of Budget
82-820-54-00-5466	LEGAL SERVICES	-	-	-	-	-	-	338	-	338	3,000	11.25%
82-820-54-00-5468	AUTOMATION	-	-	5,463	-	-	5,019	945	499	11,926	25,000	47.70%
82-820-54-00-5480	UTILITIES	-	900	-	1,775	-	438	1,253	3,318	7,684	24,719	31.09%
82-820-54-00-5488	OFFICE CLEANING	-	5,177	5,177	5,177	5,177	1,950	1,950	1,950	26,558	75,000	35.41%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	-	-	2,272	17,511	2,087	7,149	28,680	-	57,699	131,000	44.04%
82-820-54-00-5498	PAYING AGENT FEES	-	1,689	-	-	-	-	-	-	1,689	1,700	99.32%
Supplies												
82-820-56-00-5610	OFFICE SUPPLIES	-	1,359	223	-	486	137	89	678	2,972	8,000	37.15%
82-820-56-00-5620	OPERATING SUPPLIES	-	35	211	11	-	783	-	309	1,349	4,000	33.72%
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	-	697	330	260	-	-	1,661	2,948	7,000	42.11%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	-	-	-	2,870	2,870	3,000	95.65%
82-820-56-00-5671	LIBRARY PROGRAMMING	-	-	60	30	-	171	215	45	521	2,000	26.04%
82-820-56-00-5675	EMPLOYEE RECOGNITION	-	-	39	-	-	-	-	-	39	300	13.04%
82-820-56-00-5683	AUDIO BOOKS	-	116	306	124	635	-	-	45	1,226	3,500	35.02%
82-820-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	53	-	-	-	-	-	-	53	500	10.59%
82-820-56-00-5685	DVD'S	-	26	85	80	52	67	40	245	596	3,000	19.88%
82-820-56-00-5686	BOOKS	-	3,469	1,518	6,475	2,041	4,467	2,300	-	20,271	20,000	101.36%
2006 Bond												
82-820-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	100,000	100,000	100,000	100.00%
82-820-84-00-8050	INTEREST PAYMENT	-	4,775	-	-	-	-	-	4,775	9,550	9,550	100.00%
2013 Refunding Bond												
82-820-99-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	700,000	700,000	700,000	100.00%
82-820-99-00-8050	INTEREST PAYMENT	-	28,600	-	-	-	-	-	28,600	57,200	57,200	100.00%
TOTAL FUND REVENUES		148,298	794,667	68,070	100,248	688,404	32,359	18,542	8,376	1,858,964	1,866,778	99.58%
TOTAL FUND EXPENDITURES		72,765	99,246	67,177	90,529	77,790	76,630	96,245	898,619	1,479,002	1,909,000	77.48%
FUND SURPLUS (DEFICIT)		75,533	695,421	893	9,719	610,613	(44,271)	(77,703)	(890,243)	379,962	(42,222)	

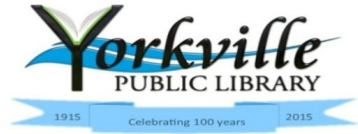
LIBRARY CAPITAL REVENUES

84-000-42-00-4214	DEVELOPMENT FEES	15,500	18,000	22,000	9,000	14,500	19,500	17,500	18,000	134,000	50,000	268.00%
84-000-45-00-4500	INVESTMENT EARNINGS	21	22	22	25	26	27	28	29	201	150	134.11%
84-000-48-00-4850	MISCELLANEOUS INCOME	-	22	-	-	-	-	-	-	22	-	0.00%
TOTAL REVENUES: LIBRARY CAPITAL		15,521	18,044	22,022	9,025	14,526	19,527	17,528	18,029	134,223	50,150	267.64%

LIBRARY CAPITAL EXPENDITURES

84-840-54-00-5460	E-BOOK SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-	3,500	0.00%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	-	-	-	-	-	25,000	0.00%
84-840-56-00-5686	BOOKS	-	-	-	-	-	-	2,572	3,388	5,960	30,000	19.87%
84-840-60-00-6020	BUILDING IMPROVEMENTS	-	-	-	-	-	-	22,492	-	22,492	56,000	40.16%

TOTAL FUND REVENUES		15,521	18,044	22,022	9,025	14,526	19,527	17,528	18,029	134,223	50,150	267.64%
TOTAL FUND EXPENDITURES		-	-	-	-	-	-	25,064	3,388	28,452	114,500	24.85%
FUND SURPLUS (DEFICIT)		15,521	18,044	22,022	9,025	14,526	19,527	(7,536)	14,642	105,771	(64,350)	



YORKVILLE PUBLIC LIBRARY
CASH STATEMENT
As of December 31, 2023

FISCAL YEAR 2024

		May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
Library Operations	Old Second	\$ 540,138	\$ 862,652	\$ 817,202	\$ 782,184	\$ 1,156,284	\$ 1,095,654	\$ 1,026,116	\$ 859,792				
Building Development Fees	Old Second	251,541	258,085	285,107	307,132	315,658	330,685	337,649	350,903				
Library Operations	Illinois Funds	311,158	312,484	345,779	347,381	348,955	350,594	352,185	353,819				
Total:		\$ 1,102,836	\$ 1,433,221	\$ 1,448,088	\$ 1,436,697	\$ 1,820,897	\$ 1,776,934	\$ 1,715,949	\$ 1,564,514	\$ -	\$ -	\$ -	\$ -

PAYROLL

1 ST PAY PERIOD		\$ 31,324	\$ 18,289	\$ 18,852	\$ 18,938	\$ 19,383	\$ 18,921	\$ 18,994	\$ 18,391				
2 ND PAY PERIOD		19,368	19,039	18,446	20,219	18,632	18,733	18,746	19,220				
3 RD PAY PERIOD		-	-	-	-	18,492	-	-	-				
Total		\$ 50,692	\$ 37,328	\$ 37,298	\$ 39,157	\$ 56,507	\$ 37,655	\$ 37,739	\$ 37,611	\$ -	\$ -	\$ -	\$ -



YORKVILLE PUBLIC LIBRARY
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended December 31, 2023 *

					Fiscal Year 2023			
					For the Month Ended December 31, 2022			
					YTD Actual	% Change		
LIBRARY OPERATIONS FUND (82)								
Revenues								
Property Taxes	\$	-	\$	1,760,941	99.87%	\$ 1,763,193	\$ 1,665,847	5.71%
Intergovernmental								
Personal Property Replacement Tax	\$	743	\$	10,068	59.22%	\$ 17,000	\$ 12,344	-18.44%
Federal & State Grants		-		31,761	105.87%	30,000	34,217	-7.18%
Total Intergovernmental	\$	743	\$	41,829	89.00%	\$ 47,000	\$ 46,562	-10.16%
Library Fines								
Library Fines	\$	37	\$	1,229	122.85%	\$ 1,000	\$ 2,011	-38.91%
Charges for Services								
Library Subscription Cards	\$	196	\$	10,174	290.69%	\$ 3,500	\$ 9,852	3.27%
Copy Fees		311		1,856	74.22%	2,500	1,781	4.18%
Total Charges for Services	\$	508	\$	12,030	200.50%	\$ 6,000	\$ 11,633	3.41%
Investment Earnings								
Investment Earnings	\$	1,710	\$	20,009	133.40%	\$ 15,000	\$ 7,732	158.77%
Reimbursements/Miscellaneous/Transfers In								
Miscellaneous Reimbursements	\$	-	\$	-	0.00%	\$ -	\$ -	0.00%
Rental Income		75		125	50.00%	250	75	66.67%
Miscellaneous Income		200		2,608	86.92%	3,000	2,474	5.40%
Transfer In		5,103		20,193	64.44%	31,335	19,886	1.54%
Total Miscellaneous & Transfers	\$	5,378	\$	22,926	66.29%	\$ 34,585	\$ 22,435	2.19%
Total Revenues and Transfers								
Total Revenues and Transfers	\$	8,376	\$	1,858,964	99.58%	\$ 1,866,778	\$ 1,756,220	5.85%
Expenditures								
Library Operations	\$	898,619	\$	1,479,002	77.48%	\$ 1,909,000	\$ 1,416,638	4.40%
50 Salaries		33,658		299,050	65.54%	456,307	305,933	-2.25%
52 Benefits		8,164		115,987	62.95%	184,238	141,488	-18.02%
54 Contractual Services		17,570		164,371	46.91%	350,405	110,819	48.32%
56 Supplies		5,852		32,844	64.02%	51,300	11,087	196.25%
99 Debt Service		833,375		866,750	100.00%	866,750	847,313	2.29%
Total Expenditures and Transfers								
Total Expenditures and Transfers	\$	898,619	\$	1,479,002	77.48%	\$ 1,909,000	\$ 1,416,638	4.40%
Surplus(Deficit)								
Surplus(Deficit)	\$	(890,243)	\$	379,962		\$ (42,222)	\$ 339,582	

* December represents 67% of fiscal year 2024

January Director's Report 2024

Upcoming Events and Programs:

- **Jan 1, 2024 – Feb 29, 2024 – Winter Reading Challenge**
Stop by the Youth Service desk to pick up your Winter Reading Challenge sheet. Complete each challenge and mark it off. Return your sheet before March 5 to be entered into a drawing.
- **Thurs, Jan 11, 2024 – Our Future with A.I.**
A Conversation with Award-Winning Sci-Fi Authors Cory Doctorow, Ken Liu, & Martha Wells. Join this very special Zoom event with sci-fi author, journalist, and activist Cory Doctorow, Hugo and Nebula award-winning author Ken Liu, and NY Times bestselling author Martha Wells as they speculate about our A.I. future.
- **Sun, Feb 4, 2024, 10:00-4:00 – Friends of the Library Mini Golf FUN Raiser**
18 uniquely themed holes of mini golf are set up and played inside the Yorkville Public Library, creating family memories, and building a sense of community through sportsmanship, creativity, and good, clean fun!
- **Tue, Feb 6, 2024, 7:00 – Drawing Your Own Comics with Jerry Craft**
Join us for this Zoom event with Newberry and Corretta Scott King award winning cartoonist, illustrator, and graphic novelist Jerry Craft. Craft will discuss his books, his art, and give a demo on how to draw your own comics.
- **Tue, Feb 20, 2024, 7:00 – Feel the Romance with Julia Quinn**
Join us for this very special Zoom event with Julia Quinn, the best-selling author of the Bridgerton books and Netflix series. Quinn will help us feel Valentine's magic all month with a special discussion on Bridgerton and all things romance.
- **New monthly series of financial seminars** to help adults set themselves up for retirement and beyond.
 - **January 20, 10:00-** Understanding reverse mortgages and their benefits.
 - The basics of a reverse mortgage
 - Myths and truths about reverse mortgage
 - The benefits of a reverse mortgage during retirement
 - **February 17, 10:00 -** Estate Planning Seminar 101: Craft Your Legacy with Care
 - Preparing a Comprehensive Estate Plan: Wills vs. Trusts
 - How to Smoothly Transfer Property to Your Loved Ones
 - Estate Planning Made Simple
 - **March 16, 10:00 -** Decedent's Estates: Selling & Transferring Real Estate Upon A Death & Prior
 - Techniques for Transferring or Selling Real Estate
 - Planning for Incapacity, Age, and/or Death
 - Decedent's Estates: Non-Probate Options

Library Operations

We are in the process of doing a printer/copier usage study to determine the most cost-effective usage of our printing/copying needs.

Had a budget meeting with the City's Finance Director for FY25. He will get back to me with a draft budget that we will use when we have our next Finance Committee meeting in late Jan/early Feb.

Ted has patched, sanded, and painted the columns in the foyer of the library.

Other

I attended the ILA Legislative Meeting Luncheon at the Marriott Oak Brook Convention Center. Attendees were updated on the latest legislative projects being proposed and had the chance to meet with their local state representatives to discuss their concerns and ask questions.

The FOL has placed the raffle baskets for the Mini Golf FUN Raiser on display in the lobby. Patrons can now purchase raffle tickets for a chance to win one of the baskets. Tickets are \$1 each or 6 for \$5.

The Per Capita Grant for FY24 has been submitted to the Illinois State Library on 12/19/23.

I have an initial planning meeting with our Strategic Planning consultant on Jan 10.

Reached out to Y115 district office about the HS students parking in our lot during the day. They will make a few announcements to let students know that this is not permitted.

I have started weekly one-on-ones with the City to keep them informed on what we are working on, what programs are being created, and any concerns we may have.

Meetings & Events Attended:

- Dec 6 – Legislative Meetup – Oakbrook Marriott
- Dec 7 – Copy/print study with representative from Impact
- Dec 7 – one-on-one meeting with City
- Dec 8 – Staff party
- Dec 11 – Mini Golf FUN Raiser meeting
- Dec 11 – FOL meeting/luncheon with staff
- Dec 11 – Board meeting
- Dec 14 – one-on-one meeting with City
- Dec 20 – retirement luncheon at City
- Dec 20 – Budget meeting with City

DECEMBER 2023 Programs

Youth Programs:

FY24 Month	Name of Program	Age 0-5	Age 6-11	Age 12-18	All Ages	At Library	TOTAL Attendance
December							
	Drop In Storytime (5)				150	x	150
	LEGO Kits	2	12	1		x	15
	Book Club (1-2 grades)		12			x	12
	Book Club (3-5 grades)		8			x	8
	Tots and Toddlers	62				x	62
	Teen Christmas Craft			12		x	12
	Preschool Zone	26				x	26
	4-H (ages 6-8)		14			x	14
	Santa Visit				65	x	65
	Polar Express				81	x	81
	Mommy and Me YOGA	8			8	x	16
	Artful Beginnings	18				x	18
	TAG			3		x	3
	Kids Christmas Craft				36	x	36
	Countdown to Noon		23			x	23
							541

Total DEC Youth Programs 15
Total Attendance 541

+8 passive programs with 684 attending (Color Pages, Scavenger Hunt, Obstacle Course, Gingerbread Disguise, Escape Room, Makerspace, 4H (9-12), Literary Centers

DECEMBER Adult Programs:

11/1	Wednesday ELL	4	12/14	Dungeons & Dragons	11
12/1	Roaming Readers	-	12/15	Roaming Readers	4
12/4	Monday ELL	1	12/16	Saturday ELL	3
12/5	Threads & More	10	12/16	Genealogy	2
12/5	Books & Cooks	9	12/18	Monday ELL	9
12/5	Tuesday ELL	19	12/18	Healthy Cooking	19
12/6	Wednesday ELL	2	12/19	Tuesday ELL	3
12/6	ILP Lori Gottlieb	4	12/20	Psych Thriller Book Club	16
12/7	Thursday ELL	2	12/21	Chair Yoga	18
12/7	Chair Yoga	22	12/21	Dungeons & Dragons	11
12/7	Dungeons & Dragons	10	12/21	Men's Books Club	9
12/9	Saturday ELL	2	12/27	Computers for Seniors	3
12/11	Monday ELL	2	12/28	Chair Yoga	18
12/12	Tuesday ELL	11	12/28	Dungeons & Dragons	11
12/13	Cake Decorating	16			
12/13	Wednesday ELL	1	Total DEC Programs		29
12/14	Thursday ELL	-	Total Attendance		269
12/14	Chair Yoga	24			

4 passive programs with 53 attending (puzzle, chess, poem of the week, art wall)

Meeting Room Use: rentals- 7, library use- 14, zoom- 1

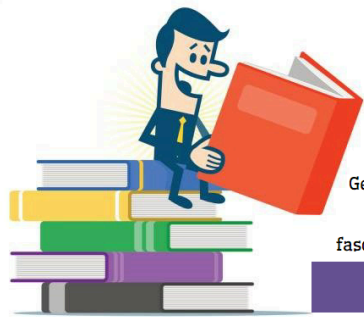
Board Room Use: community- 0, library- 10

Study Room Use: 52

Museum Pass: 15

Volunteers: Friends of the Library are collecting and sorting books for the sale, maintaining the lobby book sale, and have been continuing to index the KCR Obits (this month's volunteer/s: Nancy A.). Mini-Golf preparations are officially underway.

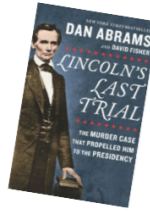
January Book Clubs



Men's Book Club

Get excited and energized about reading with the YPL Men's Book Club, a monthly group that centers on thought provoking and lively discussions about fascinating and diverse books from all different genres.

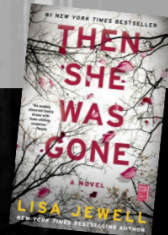
Next Meeting: Thursday, January 18th @ 7:00 pm
Discussing: *Lincoln's Last Trial* by Dan Abrams



Psychological Thriller Book Club

Join us for a brand new book club focused on Psychological Thrillers, Mind bending Mysteries, and Suspenseful Stories. If you love those gripping tales that leave you on the edge of your seat, trying to figure out whodunnit or how your hero/heroine is going to get themselves out of this jam...

Next Meeting: Wednesday, January 17th @ 7:00 pm
discussing *Then She Was Gone* by Lisa Jewell

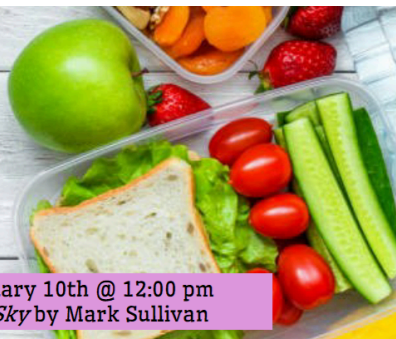
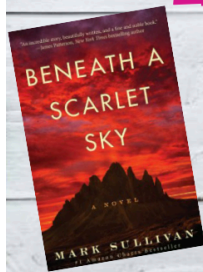


Any library patrons 18+ are welcome to join.

Lunch Bunch Book Club

Bring your lunch and join fellow readers in your community discussing a great new book each month.

Next Meeting: Wednesday, January 10th @ 12:00 pm
Discussing: *Beneath a Scarlet Sky* by Mark Sullivan



For a complete listing of upcoming adult programs and book groups, check out the Adult Services pages on the library's website.



Yorkville Public Library
902 GAME FARM RD,
YORKVILLE, Illinois 60560
630-553-4354
www.yorkville.lib.il.us/

Yorkville Public Library Adult Services upcoming programs

Special Events, Informational Programs, Book Clubs, Creative Outlets, & Social Groups

Jan. 2024

Upcoming Special Events

Protecting Your Assets in Retirement and Beyond

Join us for a new series of financial seminars with mortgage loan officer Scott Gajewski and attorney Sean Robertson, to help adults set themselves up for retirement and beyond.

Saturday, January 20th @ 10:00 am

Understanding Reverse Mortgages and Their Benefits

Saturday, February 17th @ 10:00 am

Estate Planning Seminar 101: Craft Your Legacy with Care

Saturday, March 16th @ 10:00 am

Decedent's Estates: Selling & Transferring Real Estate Upon a Death & Prior

Register for these programs on the library's website to reserve your spot

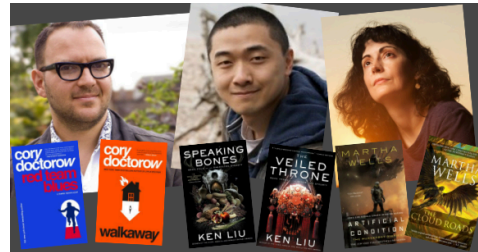


Our Future with A.I.

with award-winning sci-fi authors
Cory Doctorow, Ken Liu, & Martha Wells

Join us for this very special Zoom event with Sci-fi author, journalist, and activist Cory Doctorow, Hugo and Nebula award-winning author Ken Liu, AND New York Times bestselling author Martha Wells.

Thursday, January 11th @ 7:00 pm via Zoom
Register on the library website to reserve your spot.



Join us to speculate about our AI future.
Libraries Present, a statewide collaboration among public libraries offering high-quality events.



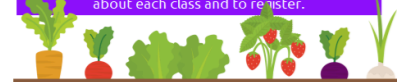
A Health & Wellness Series
with Certified Health Coach,
Arianne Dickson

Your friend in
HEALTH
Embracing Real Food for Life, Together



September 13th @ 11:00 am
Traffic Light Eating
November 8th @ 1:00 pm
Fueling Your Body for Sustained Energy
January 10th @ 11:00 am
Make Your Own Medicine
March 13th @ 1:00 pm
Make Health Your Hobby

Check the library website for more details about each class and to register.



Healthy Choices

Healthy Cooking with Jess

Retirement Well-th

A monthly series on nutrition and wellness after retirement and beyond! Learn to care for yourself in your new found time. We'll talk about nutritionally dense foods, what foods that can help you feel your best, food energetics, and how too add joyful movement to your everyday. Certified Holistic Health Coach, Jess Stewart will demonstrate how easy and simple cooking healthy can be.

Mondays @ 11:30 am
January 15th
February 26th
March 18th
April 15th
May 20th
June 17th

Wellness Program

CHAIR YOGA

Join us for this weekly, fun, wellness-based class! Everyone is welcome!
Chair yoga benefits adults of all ages and experience levels.



Yoga can help to:
Reduce inflammation
Lower blood pressure
Improve balance
Increase strength
Increase flexibility

Thursdays at 10:15 AM

January 4
January 11
January 18
January 25



Roaming Readers Walking Book Club

Meet at Hoover Forest Preserve for a walk and to talk about books

Fridays @ 9:00 am
January 5th & 19th
February 2nd & 16th
March 1st & 15th

MONDAY MOVIE MADNESS

Enjoy an afternoon movie at the library with your friends on the last Monday of each month.

Join us January 29th @ 1:00 pm to watch *Indiana Jones and the Dial of Destiny* starring Harrison Ford, in which famed archeologist Indiana Jones races against time to retrieve a legendary artifact that can change the course of history.



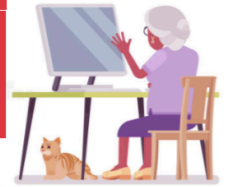
Adult Learning

Computer Basics for Seniors

All classes Wednesday mornings @ 10:00 am

August 23rd: Computer Basics
September 27th: Internet Basics
October 25th: File Management Basics
November 22nd: Computer Maintenance Basics
December 27th: Email Basics

January 24th: Google Drive Basics
February 28th: Google Docs
March 27th: Google Docs Tables, Sharing, and Notes
April 24th: Google Sheets and Google Forms
May 22nd: Google Slides



Registration Required
See a librarian if you need help registering.

Dabblers

Learning to Paint with Carolyn Kyle

Join us once a month at this fun new art program where participants can learn different painting techniques, different mediums, and different styles. Everyone from newbies to experienced artists are welcome to come and dabble with Carolyn.

Second Tuesday of the month.

First session at 10:00 am.

Second session at 5:30 pm

Registration required. Please register on our website or see library staff for assistance.

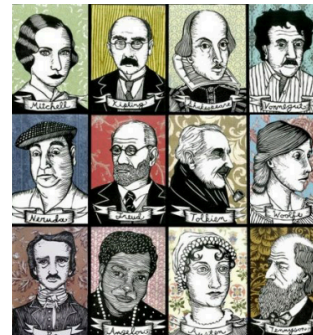


Yorkville

Creative Writing Group

Need inspiration? Do you have that creative voice inside of you? Have ideas and don't know where to go with them? Looking for a friendly community of writers? Join the Yorkville Creative Writing Group and spark your creative energies. Meetings on the 4th Tuesday of every month. New writers always welcome!!!

This month's writing prompt: Have your character find themselves in an igloo or an ice house - then join the group on **Tuesday, January 23rd @ 7:00 pm** to discuss everyone's



Branch by Branch

uncover your family genealogy one story at a time

Join genealogy enthusiast David Frazier to explore your roots. Mr. Frazier will relate some of his experiences digging into his own family tree, then show us how to use resources to find the people from our own pasts - and their stories.

If possible, attendees should bring their own laptops. The library has a limited number of computers they can provide.

Third Saturday of every month @ 11:00 am

Jan. 20th, Feb. 17th, Mar. 16th, Apr. 20th, May 18th, June 15th, July 20th, Aug. 17th, Sep. 21st, Oct. 19th, Nov. 16th, & Dec. 21st



For more information on Yorkville Public Library's Children's programs or to register, please visit our website at <http://www.yorkville.lib.il.us>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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WINTER READING CHALLENGE

January 3—February 29

Stop by the Youth Service desk for your reading challenge. Happy Reading!

January 9 T.A.G. @ 3:00	1 CLOSED	2 CLOSED	3	4 Books for BINGO 1:00-2:00 Registration Required	5 DROP IN STORY TIME 10:30 @ YPL	6 3D Printing **IN PERSON Registration Required *SEE WEBSITE
7 Facebook Spanish Story Time at 10:00 am Jan. 10 and 24	8 BOOK CLUB (GRADE 3-5) 4:30-5:00 Window Art (Jan. 8-12) Registration Required	9 Mommy & Me YOGA @10:30 Registration Required	10 Preschool Zone 10:30 or 1:30 Registration Required *SEE WEBSITE	11 Tots and Toddlers @10:30 Registration Required BOOK CLUB (1-2) 4:30-5:00 Registration Required	12 DROP IN STORY TIME 10:30 @ YPL	13
14	15 Martin Luther King Jr Day	16 Praying for College w/o Going Broke *WEBINAR @ 6:30 *SEE WEBSITE* LITERACY CENTERS: TUESDAY- FRIDAY *DROP IN*	17	18 BOOK CLUB (1-2) 4:30-5:00 Registration Required	19 DROP IN STORY TIME 10:30 @ YPL Stuffedie Sleepover Drop off 4-5:00 SEE WEBSITE	20 VIRTUAL 3D PRINTING *SEE WEBSITE*
21 LEGO Kits January 22- 26 Registration Required *SEE WEBSITE*	22 BOOK CLUB (GRADE 3-5) 4:30-5:00 Registration Required	23 Mommy & Me YOGA @10:30 Registration Required TEENS Cards for Kids 3:00-5:00	24 Tots and Toddlers @10:30 Registration Required	25 4-H Science Explorers (Ages 6-8) 4:30-5:00 (Ages 9-12) 5:00-5:30 Registration Required	26 DROP IN STORY TIME 10:30 @ YPL	27 Read With Paws 10:30-11:30 Registration Required *SEE WEBSITE
28	29	30	31			

Escape Room

This Escape Adventure is available the month of January. Stop in or contact the library for an appointment.

YORKVILLE STATISTICS FOR FY24															
PRAIRIECAT															
	web		checkouts			holds	holds		Items	Items	Items to		Patrons		
	renewals	web holds	+ renewals	checkouts	renewals	placed	filled	checkins	lent to other libraries	borrowed from other libraries	Reciprocal Borrowers at Yorkville	Items added	added		
MAY	768	1477	5785	5519	266	351	1540	5432	551	1228	369	293	88		
JUNE	710	1707	8915	8562	353	341	1798	7038	615	1448	530	277	197		
JUL	1082	1928	8289	7951	338	411	1893	8128	635	1514	347	361	119		
AUG	929	1697	7313	6947	366	451	1900	7492	655	1525	330	323	124		
SEP	674	1622	5585	5274	311	302	1603	5612	691	1230	413	299	95		
OCT	929	1660	5949	5663	286	405	1675	5378	655	1344	317	192	107		
NOV	700	1629	5909	5598	311	271	1595	5621	621	1279	207	397	76		
DEC	744	1430	5733	5417	316	325	1535	5388	498	1250	106	344	77		
JAN															
FEB															
MAR															
APR															
Totals															
CIRCULATION TOTAL							Books	Videos	Audios	Mag	other	Total Circs			
	ANCESTRY		E-READ IL			OMNI			OCLC						
	SEARCHES	HITS	E-BOOK	E-AUDIO	USERS	E-BOOK	E-AUDIO	USERS	VIDEO	LENT	BORROWED				
MAY	84	62	27	103	43	812	717	385	0	18	3				
JUN	51	13	18	88	43	777	739	405	0	16	25				
JUL	32	27	44	106	44	906	806	443	0	16	31				
AUG	609	2717	33	103	44	948	792	408	0	19	22				
SEP	236	1495	39	82	47	890	757	396	0	17	20				
OCT	258	605	29	93	44	851	713	402	0	23	53				
NOV	88	326	31	80	42	808	860	423	0	17	39				
DEC	162	376	39	77	40	918	848	446	0	23	24				
JAN															
FEB															
MAR															
APR															
Totals															

FY 2023 ATTENDANCE	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	TOTALS
PATRON DOOR COUNT	6330	7535	6450	7135	8150	7208	6184	6051					
CURBSIDE PATRONS	8	11	5	7	4	3	6	2					
HOME DELIVERY	8	9	11	17	15	20	7	17					
CARDS ISSUED THROUGH WEBSITE	10	25	16	26	13	17	13	10					
CHILDREN'S AGE 0-5 PROGRAMS	10	18	9	11	10	12	8	9					
AGE 0-5 ATTENDANCE	240	514	311	348	365	292	189	286					
CHILDREN'S AGE 6-11 PROGRAMS	7	22	11	14	9	14	10	9					
AGE 6-11 ATTENDANCE	289	587	274	375	330	314	130	239					
NUMBER OF CHILDREN'S PASSIVE PROGRAMS	4	6	6	6	7	6	10	8					
CHILDREN'S PASSIVE PROGRAM ATTENDANCE	364	550	465	495	728	698	792	684					
NUMBER OF YA PROGRAMS	4	6	7	4	4	3	3	3					
YA PROGRAM ATTENDANCE	21	44	92	40	37	43	30	25					
NUMBER OF YA PASSIVE PROGRAMS	3	1	2	2	2	3	3	2					
YA PASSIVE PROGRAM ATTENDANCE	83	40	29	67	64	59	50	50					
YOUTH SUMMER/WINTER READING			468 handed out, 217 returned										
NUMBER OF ADULT PROGRAMS	46	46	35	41	39	48	48	29					
ADULT PROGRAM ATTENDANCE	349	389	226	303	414	431	438	269					
NUMBER OF ADULT PASSIVE PROGRAMS	4	4	4	5	4	4	4	4					
ADULT PASSIVE PROGRAM ATTENDANCE	45	57	55	126	60	85	66	53					
ADULT SUMMER/WINTER READING				65									
MEETING RM. RENTAL/COMMUNITY USE	6	3	5	9	4	8	4	7					
MEETING ROOM USE:	18	29	27	23	20	27	23	15					
BOARD ROOM USE	15	14	7	7	14	12	15	10					
STUDY ROOM USE	67	57	56	58	61	79	69	52					
MUSEUM PASS	11	21	14	15	7	8	4	15					
YOUTH COMPUTER SESSIONS	26	28	17	27	19	15	10	194					
ADULT COMPUTER SESSIONS	214	228	209	276	210	212	211	14					
YOUTH VOLUNTEER HOURS													



Monthly Statistics December 2023

Checkouts	Visits
2023: 6,477	2023: 6,051
2022: 4,449	2022: 4,504
Change: +45.58%	Change: +34.35%

New Cardholders Added
2023: 77
2022: 58
Change: +32.76%



Technology Stats

Digital Checkouts	Computer Use	Website Hits
2023: 1,882 2022: 1,386 Change: +35.79%	2023: 209 2022: 142 Change: +47.18%	2023: 4,965 2022: 3,980 Change: +24.75%

Events and Programs

2023: 64
2022: 42
Change: +52.38%



Events and Program Attendance

2023: 1,606
2022: 845
Change: +90.06%

Items Added

2023: 344
2022: 214
Change: +60.75%

