

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Presentations
5. Approval of Minutes
6. Correspondence
7. Public Comment
8. Friends of the Library Report
9. Staff Comment
10. Report of the Treasurer: Financial Statement  
Payment of Bills
11. Report of the Library Director
12. City Council Liaison
13. Standing Committees: Policy Personnel  
Physical Facilities Finance  
Community Relations
14. Unfinished Business:
15. New Business: Update/Approve Electronic Meeting Participation Policy  
Nominations of Board of Trustee Officers
16. Executive Session: (if needed)
  1. For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
17. New Business (continued)
18. Adjournment

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**Yorkville Public Library**  
**Board of Trustees**  
**Monday, May 8, 2023 7:00pm**  
**902 Game Farm Road – Michelle Pfister Meeting Room**

The Board of Trustees meeting was called to order at 7:00pm by Vice-President Theron Garcia, roll was called and a quorum was established. A Zoom connection was attempted to allow Rosie Millen to attend remotely, but it was unsuccessful.

**Roll Call:**

Tara Schumacher-yes, Keri Pesola-yes, Jackie Milschewski-yes, Ryan Forristall-yes, Theron Garcia-yes, Bret Reifsteck-yes

Absent: Rosie Millen, Darren Crawford

**Staff Present:**

Library Director Shelley Augustine

**Others Present:**

Friends of the Library Co-President Susan Neustrom, Russ Walter, Daniel Chacon, Susan Chacon, Mike Krempski, Molly Krempski, Rachael Rees, Abbey Vath, Ryan Vath

**Recognition of Visitors:**

Vice-President Garcia welcomed staff and guests.

**Amendments to the Agenda:** None

**Presentation:**

Ms. Garcia and Ms. Augustine honored Lisa Macione who has been the facilitator for the creative writing group for the last 8 years. They presented her with a certificate of appreciation for her work with this group. The membership has been growing and some in the group are authors and have had their work published.

**Approval of Minutes:** **Physical Facilities April 10, 2023; Library Board of Trustees April 10, 2023**

Ms. Milschewski moved to approve both sets of minutes as presented and Ms. Garcia seconded. Roll call: Pesola-yes, Milschewski-yes, Forristall-yes, Garcia-yes, Reifsteck-yes, Schumacher-yes. Carried 6-0

**Correspondence:**

A letter was received from the Secretary of State/State Librarian regarding legislation he drafted that protects an individual's right to read and for librarians to curate collections to serve the entire community. Public funding could be lost if the library does not adhere to state policy.

**Public Comment:** None

**Friends of the Library Report:**

Ms. Neustrom reported on behalf of the Friends of the Library. She said they have a current balance of \$19,541.78. At their meeting today they approved \$8,785 for a wish list for adult services and \$3,125 for a children's service wish list. The used book sale meetings will begin next month and the summer-end book sale has not been decided yet. There are ongoing discussions about becoming a 501c3. She said Beth Gambro presented a program about tablescapes as a fundraiser. Companies or organizations decorate tables in elaborate

themes and tickets are sold to raise money. Music and refreshments could be provided. Ms. Milschewski also shared information about the Lemont library. They had an excess of cookbooks and held a pop-up sale for 2-3 hours on a Sunday with a profit of \$700.

**Staff Comment:** None

**Report of the Treasurer:**

**Financial Statement**

Treasurer Milschewski noted a payment for a cooking class and chair yoga for almost \$400 which the Friends will reimburse. Outside Repair and Maintenance is over budget by almost 232% due to HVAC and the flood. There is a surplus in the General Fund of \$72,925 and the Capital fund had a surplus of \$81,434. Those 2 funds had been projected to result in a deficit.

**Payment of Bills**

Treasurer Milschewski entertained a motion to pay the bills as follows and Ms. Garcia seconded.

\$16,356.94	Accounts Payable
\$40,825.38	Payroll
<b>\$57,182.32</b>	<b>Total</b>

Roll call: Pesola-yes, Milschewski-yes, Forristall-yes, Garcia-yes, Reifsteck-yes, Schumacher-yes. Carried 6-0

**Report of the Library Director:**

Director Augustine reported the following:

1. April 30<sup>th</sup> was the last day for the “Library Road Trip” which had a good turnout.
2. Mike Curtis is doing a genealogy workshop which is a patron request.
3. English as a Second Language classes are being held 6 times weekly with 14 students registered.
4. 25 people helped with the Earth Day cleanup.
5. The city will include the library for the cleaning service RFP.
6. The Governor has ended the Covid disaster proclamation as of May 11 meaning remote meeting attendance will no longer be allowed except for certain instances and must be specially requested. Ms. Augustine will draft an electronic meeting policy.
7. Staff evaluations are finished and managers are being evaluated now.
8. Harassment training is being held.
9. Director Augustine is creating a Sunshine Committee to promote camaraderie/positivity for staff.
10. Ms. Augustine met with Yorkville School Director of Operations to discuss the construction that will be taking place near the library.
11. Attended Director University last month which was very beneficial.

**City Council Liaison:** None

**Standing Committees:** None

**Unfinished Business:**

**Discussion/Approval to Adopt Regulations Waiving the Non-Resident Fee for Persons under the Age of 18**

This matter was continued from last month since Board members had questions for the Library Director.

Discussion points were:

1. Non-residents are charged a card fee based on their property value. How many non-resident cards are issued? The Director provided stats for each year beginning with 2016. The amount of money received from these cards in 2022 was \$9,635.38. About \$3,500 of that amount had been paid for adult non-resident cards.
2. Fiscal responsibility and economics must be considered when making this decision.
3. Has anyone contacted the school district to determine if the home-schooled children could have access to the school library? No contact was made.



4. If the Board approves this change it should be tracked financially and how would that be done?
5. How many cards are issued to persons who receive free and reduced lunches? Only about 2 families received cards under these guidelines.
6. A one-year trial was suggested if this action is approved, however, it could be awkward to rescind if the program did not work. Can the Board reverse this decision if approved initially? The city reversed a decision they had made about senior garbage rates.
7. It is a choice to home-school and also to live in unincorporated areas. The library does not deny access to use materials within the library building.
8. The Library Board is looking at large expenses to keep this building open and if cards are free or at a reduced rate, there is much less money to meet the budget. The Board may have to ask residents for more money and they would not be happy.

There was no further discussion and Ms. Garcia moved to adopt regulations waiving non-resident fee for persons under the age of 18. Ms. Milschewski seconded. Roll call: Milschewski-nay, Forristall-nay, Garcia-yes, Reifsteck-nay, Schumacher-nay, Pesola-nay. Motion failed with one yes vote and 5 no votes.

### **New Business:**

#### **FY24 COLA for Staff**

Director Augustine said this increase was already included in the budget just approved. It is a 5% increase and matches what the city did. Ms. Milschewski made a motion to approve the FY24 COLA increase of 5% for staff and Ms. Garcia seconded. Roll call: Forristall-yes, Garcia-yes, Reifsteck-yes, Schumacher-nay, Pesola-yes, Milschewski-yes. Motion carried with 5 yes votes and 1 nay.

#### **Library Director's #3 Goal: Preliminary 3-Yr. Strategic Plan**

The third goal for Ms. Augustine was to establish a 3-year strategic plan to be presented at the April meeting. Due to another library commitment in April, she presented the information tonight. She said each 3-5 years a strategic plan should be drafted to determine vision, goals & objectives and update Mission Statement and values. She said the first step is to create a committee and the Plan can be done in-house or a professional consultant can be hired. Focus groups would be needed, a SWOT analysis should be done, conduct community survey, and after data is collected then strategic plan/goals can be made. She said the plan will take several months to create and the Board would be updated as the process unfolds. She listed some of the goals she felt are important which include: grow connections for community, increase visibility through marketing plans, increase knowledge and discovery for how patrons find info, equity, diversity and inclusion.

#### **Library Director's #4 Goal. 10% Increase of Programs as Result of Hiring Community Engagement & Marketing Coordinator**

The Director has been providing monthly stats to show the increased programming over the past year. She said many of the programs are spearheaded by Jennette Weiss and Mike Curtis. Katelyn Gregory has drafted an infographic to show high-exposure programs including the paranormal program and mini-golf. Net profits increased 68% this year for the golf. Ms. Gregory also did graphics regarding Facebook reach and patron visits to the web page. Each month has shown a great increase since she started and her position has created value.

#### **Personnel Committee: Schedule Directors Evaluation**

This will be determined.

**Executive Session:** None

**Additional Business:** None

### **Adjournment:**

There was no further business and the meeting adjourned at 7:42pm.

Minutes respectfully submitted by Marlys Young, Minute Taker

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## OFFICE OF THE SECRETARY OF STATE

ALEXI GIANNOULIAS • Secretary of State and State Librarian

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May 23, 2023

Ms. Shelley Augustine, Library Director  
Yorkville Public Library  
902 Game Farm Road  
Yorkville, Illinois 60560-1135

Dear Ms. Augustine:

I am pleased to award the Yorkville Public Library a Fiscal Year 2023 Public Library Per Capita grant in the amount of \$31,761.18.

This grant support is provided pursuant to Title 23 Illinois Administrative Code Part 3035; Section 3035.115; Public Library Per Capita and Equalization Aid Grants.

As Secretary of State and State Librarian, I commend you for taking advantage of this grant that will greatly benefit your community. The Illinois State Library staff and I are committed to ensuring that all Illinois residents have fair and equitable access to library services.

Should you have any questions regarding this award, please contact the Illinois State Library at 217-524-8836.

Sincerely,

A handwritten signature in black ink, reading "Alexi Giannoulis".

Alexi Giannoulis, Secretary of State  
and State Librarian

cc: Board President, Yorkville Public Library

AG:isl

Yorkville-Yorkville Public Library

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UNITED CITY OF YORKVILLE  
MANUAL CHECK REGISTER

FY 23

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900132	FNBO	FIRST NATIONAL BANK OMAHA			05/25/23		
	042523-S.AUGUSTINE-A	04/30/23	02	AMAZON-REPORT COVERS		82-820-56-00-5671	9.99
			03	FVFS-ANNUAL EXTINGUISHER CHECK		82-820-54-00-5462	115.00
			04	YORK CHAMBER-DUES RENEWAL		82-820-54-00-5460	100.00
			05	AMAZON-PRINTER FILAMENT		82-820-56-00-5671	24.99
			07	AMAZON-STICKERS		82-820-56-00-5671	18.61
			08	ADOBE-ACROBAT PRO		82-820-54-00-5462	575.76
			09	TRIBUNE-SUBSCRIPTION THROUGH		82-820-54-00-5460	236.83
			10	5/15/23		** COMMENT **	
			11	AMAZON-PRIME MONTHLY FEE		82-820-54-00-5460	14.99
			12	AMAZON-3 RING BINDERS		82-820-56-00-5610	18.47
			13	AMAZON-THERMAL PAPER ROLLS		82-820-56-00-5610	59.99
			14	YORK CHAMBER-APRIL LUNCHEON		82-820-54-00-5412	50.00
			15	REMOTE PC-ACCESS RENEWAL		82-820-54-00-5460	49.50
			16	QUILL-COPY PAPER		82-820-56-00-5610	186.81
			17	QUILL-STAINLESS STEEL POLISH,		82-820-56-00-5635	610.74
			18	PAPER TOWEL, TOILET TISSUE		** COMMENT **	
			19	TARGET-EARTH DAY SUPPLIES		82-820-56-00-5671	76.30
				INVOICE TOTAL:			2,147.98 *
	052523-A.HERNANDEZ-A	04/30/23	01	MENARDS#041123-SPRING SNAPS		79-790-56-00-5620	61.02
			02	RURAL KING-CABLE TIES		79-790-56-00-5620	103.92
				INVOICE TOTAL:			164.94 *
	052523-A.SIMMONS-A	04/30/23	01	QUADIENT-APR 2023 POSTAGE		01-120-54-00-5485	53.99
			02	MACHINE LEASE		** COMMENT **	
			03	VERIZON-3/2-4/1 IN CAR UNITS		01-210-54-00-5440	612.17
			04	COMCAST-3/20-4/19 INTERNET AT		01-110-54-00-5440	46.73
			05	651 PRAIRIE POINTE		** COMMENT **	
			06	COMCAST-3/20-4/19 INTERNET AT		01-220-54-00-5440	41.54
			07	651 PRAIRIE POINTE		** COMMENT **	
			08	COMCAST-3/20-4/19 INTERNET AT		01-120-54-00-5440	20.77
			09	651 PRAIRIE POINTE		** COMMENT **	
			10	COMCAST-3/20-4/19 INTERNET AT		79-790-54-00-5440	41.54
			11	651 PRAIRIE POINTE		** COMMENT **	
			12	COMCAST-3/20-4/19 INTERNET AT		01-210-54-00-5440	207.69
			13	651 PRAIRIE POINTE		** COMMENT **	
			14	COMCAST-3/20-4/19 INTERNET AT		79-795-54-00-5440	41.54
			15	651 PRAIRIE POINTE		** COMMENT **	
			16	AMAZON-MONITOR STAND,DESK		01-120-56-00-5610	72.19
			17	ORGANIZER		** COMMENT **	
			18	AMAZON-MONITOR STAND		01-110-56-00-5610	44.44
			19	CINTAS-ALARM MONITORING AT		51-510-54-00-5445	267.12
			20	610 TOWER		** COMMENT **	
			21	CINTAS-ALARM MONITORING AT		51-510-54-00-5445	267.12
			22	2224 TREMONT		** COMMENT **	

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900132	FNBO	FIRST NATIONAL BANK OMAHA			05/25/23		
	052523-J.WEISS-A	04/30/23	01	LIFE STUDIES-LIVE ANTS		82-000-24-00-2480	9.96
						INVOICE TOTAL:	9.96 *
	052523-K.BALOG-A	04/30/23	01	KENDALL PRINT-PAYROLL VOUCHERS		01-210-54-00-5430	255.40
			02	QUILL-COPY PAPER, RUBBER		01-210-56-00-5610	885.29
			03	FINGERS		** COMMENT **	
			04	AMAZON-IMUSK OEM UPPER SHELL		01-210-56-00-5620	15.99
			05	EXPANSION KIT		** COMMENT **	
			06	COMCAST-03/15-04/14 INTERNET		01-640-54-00-5449	1,165.33
			07	AMAZON-DRAWER ORGANIZERS		01-210-56-00-5610	215.86
			08	ROSATIS-KENCOM PIZZAS		01-210-56-00-5650	209.63
			09	AMAZON-ID LANYARDS		01-210-56-00-5620	31.79
			10	AMAZON-CHAIR MATS, MOUSE PADS		01-210-56-00-5610	704.87
			11	ROSATIS-MOVING DAY LUNCH		01-210-56-00-5650	497.39
			12	COMCAST-04/08-05/07 CABLE AT		01-210-54-00-5440	21.08
			13	800 GAME FARM RD		** COMMENT **	
			14	AMAZON-DRY ERASE BOARDS		01-210-56-00-5620	169.00
			15	ACCURINT-MAR 2023 SEARCHES		01-210-54-00-5462	200.00
						INVOICE TOTAL:	4,371.63 *
	052523-K.BARKSDALE-A	04/30/23	01	APA NATIONAL CONFERENCE		01-220-54-00-5415	1,586.92
			02	LODGING AND TRANSPORTATION		** COMMENT **	
			03	AMAZON-KEYBOARDS, MOUSE PADS,		01-220-56-00-5620	198.27
			04	AIR PURIFIER, SMALL FAN		** COMMENT **	
						INVOICE TOTAL:	1,785.19 *
	052523-K.JONES-A	04/30/23	01	AMAZON-TISSUE		01-110-56-00-5610	29.20
			02	AMAZON-PENCILS		01-110-56-00-5610	6.41
			03	AMAZON-NEOPOST BRUSH KIT		01-110-56-00-5610	34.95
			04	AMAZON-EMPLOYEE RECORD FILE		01-110-56-00-5610	37.68
			05	FOLDERS		** COMMENT **	
			06	AMAZON-FELT TIP PENS,LEGAL PAD		01-110-56-00-5610	269.05
			07	TAPE, COPY PAPER, CORRECTION		** COMMENT **	
			08	TAPE		** COMMENT **	
						INVOICE TOTAL:	377.29 *
	052523-M.CARYLE-A	04/30/23	01	ILEAS CONFERENCE LODGING		01-210-54-00-5415	302.50
			02	FAA DRONE REGISTRATION		01-210-54-00-5462	5.00
			03	HOLIDAY INN-CONFERENCE LODGING		01-210-54-00-5415	512.46
			04	GJOVIK#426824-INSTALLED NEW		01-210-54-00-5495	834.59
			05	WATER PUMP AND THERMOSTAT		** COMMENT **	
			06	HOUSING		** COMMENT **	
			07	GJOVIK#426934-OIL CHANGE,		01-210-54-00-5495	299.32
			08	INSTALLED NEW PURGE VALVE		** COMMENT **	
			09	GJOVIK#427494-OIL CHANGE		01-210-54-00-5495	45.83

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900132	FNBO	FIRST NATIONAL BANK OMAHA			05/25/23		
	052523-M.CARYLE-A	04/30/23	10	GJOVIK#427517-OIL CHANGE		01-210-54-00-5495	49.49
			11	GJOVIK#423740-OVERPAYMENT CR		01-210-54-00-5495	-100.78
			12	MENARDS-KEY TAGS, WEATHER		01-210-56-00-5620	22.91
			13	STRIPPING		** COMMENT **	
				INVOICE TOTAL:			1,971.32 *
	052523-M.CISIJA-A	04/30/23	01	AMAZON-MAILING ENVELOPES,		01-110-56-00-5610	88.61
			02	CARD STOCK, GOLD SEALS		** COMMENT **	
			03	MENARDS#042023-CABLE TIES,		01-110-56-00-5610	23.79
			04	HEX KEY SET		** COMMENT **	
				INVOICE TOTAL:			112.40 *
	052523-M.CURTIS-A	04/30/23	01	MEIJER-FRENCH ROLLS		82-820-56-00-5671	10.58
				INVOICE TOTAL:			10.58 *
	052523-M.DONOVAN-A	04/30/23	01	AMAZON-WHISTLES, JERSEYS,		79-795-56-00-5606	103.95
			02	STOPWATCHES		** COMMENT **	
			03	TARGET-BUNS, COFFEE, COCOA		79-795-56-00-5607	89.40
				INVOICE TOTAL:			193.35 *
	052523-M.MCGREGORY	04/30/23	01	KEYME LOCKSMITH-KEYS		51-510-56-00-5620	7.06
				INVOICE TOTAL:			7.06 *
	052523-M.NELSON-A	04/30/23	01	ARROWHEAD FORENSICS-LARGE		01-210-56-00-5620	106.76
			02	WEAPON BOXES		** COMMENT **	
			03	SIRCHE-EVIDENCE TAPE		01-210-56-00-5620	194.95
			04	MENARDS#040523-MOUNTING STRIPS		01-210-56-00-5620	24.86
			05	ARROWHEAD FORENSICS-EVIDENCE		01-210-56-00-5620	97.32
			06	TUBES		** COMMENT **	
			07	FBI LEEDA-3/16/23 SLI TRAINING		01-210-54-00-5412	795.00
			08	AMAZON-DUAL MONITOR MOUNT,		01-210-56-00-5620	349.95
			09	FILE TRAY		** COMMENT **	
			10	AMAZON-DUAL MONITOR MOUNT		01-210-56-00-5620	426.95
			11	MENARDS#042423-ELECTRICAL TAPE		01-210-56-00-5620	46.83
			12	MOUNTING STRIPS		** COMMENT **	
				INVOICE TOTAL:			2,042.62 *
	052523-M.SENG-A	04/30/23	01	ACE-BOLTS		01-410-56-00-5620	12.00
			02	HOME DEPO-CEDAR BOARDS		01-410-56-00-5640	11.88
			03	HOME DEPO-SCREWS		01-410-56-00-5620	9.47
			04	MENARDS#041123-BYPASS LOPPER		01-410-56-00-5630	69.98
			05	MONTGOMERY LANDSCAPE-MULCH		01-410-56-00-5640	200.00
				INVOICE TOTAL:			303.33 *
	052523-P.MCMAHON	04/30/23	01	GALLS-GARRISON BELTS		01-210-56-00-5600	201.58

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CITY OF YORKVILLE  
MANUAL CHECK REGISTER

FY 23

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900132	FNBO	FIRST NATIONAL BANK OMAHA			05/25/23		
	052523-R.WOOLSEY-A	04/30/23	65	EXTINGUISHER SERVICE FOR SENIOR	** COMMENT **		
			66	SERVICES	** COMMENT **		
			67	POLLARD WATER-CHEMICALS	51-510-56-00-5638		1,999.00
			68	WELDSTAR-CYLINDER RENTAL	01-410-54-00-5485		58.80
			69	GJOVIKS#427758-REPLACE	01-410-54-00-5490		1,692.54
			70	CONVERTER ASSEMBLY	** COMMENT **		
			71	TRAFFIC CONTROL-PED CROSSING	23-230-56-00-5619		338.10
			72	SIGN	** COMMENT **		
			73	WATER PRODUCTS-CURB BOX, PLUG	51-510-56-00-5640		562.50
			74	AMPERAGE-LAMPS	23-230-56-00-5642		19.89
			75	AMPERAGE-PHOTOCELLS, PHOTO	23-230-56-00-5642		510.84
			76	CONTROL, FUSE HOLDER, LAMPS	** COMMENT **		
			77	AMPERAGE-FUSE HOLDERS, FUSES,	23-230-56-00-5642		339.87
			78	INSULATING BOOT	** COMMENT **		
			79	ARNESON#227052-MAR 2023 DIESEL	01-410-56-00-5695		295.78
			80	ARNESON#227052-MAR 2023 DIESEL	51-510-56-00-5695		295.79
			81	ARNESON#227052-MAR 2023 DIESEL	52-520-56-00-5695		295.78
			82	SUPERIOR ASPHALT-ASPHALT	23-230-56-00-5632		1,220.56
			83	TRAFFIC CONTROL-SIGNS	23-230-56-00-5619		1,243.15
			84	TRAFFIC CONTROL-SIGNS	23-230-56-00-5619		2,146.70
			85	TRAFFIC CONTROL-POSTS, ANCHORS	01-410-56-00-5640		2,433.94
			86	TRAFFIC CONTROL-POSTS, ANCHORS	23-230-56-00-5619		4,352.50
			87	DOUBLETREE-LEGISLATIVE	01-110-54-00-5415		316.92
			88	DRIVEDOWN LODGING FOR 2 County Seat	** COMMENT **		
			89	ALDERMEN Kendall County	** COMMENT **		
			90	PLANO BP-NEWSPAPERS	01-110-54-00-5460		16.00
			91	PLEET PRIDE-BRAKE CHAMBER	01-410-56-00-5628		60.90
				INVOICE TOTAL:			29,851.58 *
	052523-S, IWANSKI-A	04/30/23	01	MENARDS#041323-SPRINGS, PAINT,	82-820-56-00-5621		40.75
			02	ANT BAIT	** COMMENT **		
			03	YORKVILLE POST-POSTAGE	82-820-54-00-5452		35.19
				INVOICE TOTAL:			75.94 *
	052523-S.RAASCH-A	04/30/23	01	AMAZON-GARBAGE BAGS	24-216-60-00-6030		438.17
			02	SECURITY BUILDERS-KEYS	24-216-60-00-6030		1,520.96
			03	OMALLEY WELDING-DESIGN SIGN	24-216-60-00-6030		1,160.00
			04	FOR CITY HALL	** COMMENT **		
			05	AMAZON-HAND SOAP DISPENSERS,	24-216-60-00-6030		296.79
			06	VISION BOARDS, STRIP LIGHTING,	** COMMENT **		
			07	PAPER TOWEL HOLDERS	** COMMENT **		
			08	AMAZON-DRY ERASE BOARDS	24-216-60-00-6030		777.97
			09	AMAZON-SURGE PROTECTORS,	24-216-60-00-6030		463.56
			10	BATTERIES	** COMMENT **		
			11	AMAZON-SOAP DISPENSER, VIDEO	24-216-60-00-6030		663.13

Total for all Highlighted Library Invoices:\$ 2,244.46



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UNITED CITY OF YORKVILLE  
MANUAL CHECK REGISTER

FY 24

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900133	FNBO	FIRST NATIONAL BANK OMAHA			05/25/23		
	052523-A.SIMMONS-B	04/30/23	01	MAY-JUN 2023 POSTAGE MACHINE		01-120-54-00-5485	107.98
			02	LEASE		** COMMENT **	
						INVOICE TOTAL:	107.98 *
	052523-B.PFIZENMAIER	04/30/23	01	FITNESS FACTORY-TREADMILL		01-000-24-00-2420	2,600.00
						INVOICE TOTAL:	2,600.00 *
	052523-E.DHUSE-B	04/30/23	01	APWA-PWX CONFERENCE		01-410-54-00-5412	276.33
			02	REGISTRATION		** COMMENT **	
			03	APWA-PWX CONFERENCE		51-510-54-00-5412	276.33
			04	REGISTRATION		** COMMENT **	
			05	APWA-PWX CONFERENCE		52-520-54-00-5412	276.34
			06	REGISTRATION		** COMMENT **	
			07	APWA CONFERENCE TRAVEL		01-410-54-00-5415	29.99
			08	PROTECTION		** COMMENT **	
			09	APWA CONFERENCE AIRFAIR		01-410-54-00-5415	159.94
			10	APWA CONFERENCE AIRFAIR		51-510-54-00-5415	159.93
			11	APWA CONFERENCE AIRFAIR		52-520-54-00-5415	159.93
						INVOICE TOTAL:	1,338.79 *
	052523-E.WILLRETT-B	04/30/23	01	ICMA-ANNUAL DUES RENEWAL		01-110-54-00-5460	877.00
						INVOICE TOTAL:	877.00 *
	052523-G.NELSON-B	04/30/23	01	BFCA-BLUEPRINT READING FOR		01-220-54-00-5412	195.00
			02	PERMIT SEMINAR REGISTRATION		** COMMENT **	
						INVOICE TOTAL:	195.00 *
	052523-J.ENGBERU-B	04/30/23	01	APA-MEMBERSHIP RENEWAL		01-220-54-00-5460	575.00
						INVOICE TOTAL:	575.00 *
	052523-J.JENSEN-B	04/30/23	01	IACP CONFERENCE REGISTRATION		01-210-54-00-5412	500.00
						INVOICE TOTAL:	500.00 *
	052523-K.BALOG-B	04/30/23	01	LEADS ONLINE-TOTALTRACK		01-210-54-00-5462	2,639.00
			02	INVESTIGATION STSYEM SERVICE		** COMMENT **	
			03	PACKAGE RENEWAL		** COMMENT **	
						INVOICE TOTAL:	2,639.00 *
	052523-M.CARYLE	04/30/23	01	IACP CONFERENCE REGISTRATION		01-210-54-00-5412	445.00
						INVOICE TOTAL:	445.00 *
	052523-M.CISIJA-B	04/30/23	01	CASEYS-FRAUD CHARGE IN DISPUTE		01-000-24-00-2440	3.28
						INVOICE TOTAL:	3.28 *
	052523-M.CURTIS-B	04/30/23	01	AMAZON-YOGA MATS		82-000-24-00-2480	99.65

DATE: 05/30/23  
TIME: 13:28:37  
ID: AP225000.WOW

UNITED CITY OF YORKVILLE  
MANUAL CHECK REGISTER

FY 24

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900133	FNBO	FIRST NATIONAL BANK OMAHA			05/25/23		
	052523-M.CURTIS-B	04/30/23	02	AMAZON-BOOKS		82-000-24-00-2480	78.36
						INVOICE TOTAL:	178.01 *
	052523-S.AUGUSTINE-B	04/30/23	01	AMAZON-DISECTION KITS		82-000-24-00-2480	12.99
			02	AMAZON-BOX BUILDING SET		82-000-24-00-2480	40.00
						INVOICE TOTAL:	52.99 *
	052523-S.REDMON-B	04/30/23	01	COOKNIGHTS-DISPUTED CHARGE		01-000-24-00-2440	6.99
			02	BMI-EVENT MUSIC LICENSING		79-795-56-00-5606	421.00
			03	RENEWAL		** COMMENT **	
						INVOICE TOTAL:	427.99 *
	052523-S.REMUS-B	04/30/23	01	FOAM PARTY-BEACH PARTY KIDS		79-795-56-00-5606	100.00
			02	ATTRACTION		** COMMENT **	
						INVOICE TOTAL:	100.00 *
						CHECK TOTAL:	10,040.04
						TOTAL AMOUNT PAID:	10,040.04

Total for all Highlighted Library Invoices: \$231.00

UNITED CITY OF YORKVILLE  
CHECK REGISTER

CHECK DATE: 06/12/23

FY 24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105316	BAKTAY	BAKER & TAYLOR					
	2037494128		05/03/23	01	BOOKS	82-820-56-00-5686	532.04
					INVOICE TOTAL:		532.04 *
	2037510887		05/15/23	01	BOOKS	82-820-56-00-5686	538.03
					INVOICE TOTAL:		538.03 *
	2037514646		05/19/23	01	BOOKS	82-820-56-00-5686	853.97
					INVOICE TOTAL:		853.97 *
	2037519548		05/18/23	01	BOOKS	82-820-56-00-5686	761.34
					INVOICE TOTAL:		761.34 *
	2037534356		05/25/23	01	BOOKS	82-820-56-00-5686	679.11
					INVOICE TOTAL:		679.11 *
					CHECK TOTAL:		3,364.49
105317	ERATEFUN	E-RATE FUND SERVICES, LLC					
	695		05/29/23	01	2024 E-RATE CONSULTING SERVICE	82-820-54-00-5462	400.00
					INVOICE TOTAL:		400.00 *
					CHECK TOTAL:		400.00
105318	IMPERIAL	IMPERIAL SERVICE SYSTEMS, INC					
	161665		05/08/23	01	MAY 2023 CLEANING SERVICES	82-820-54-00-5488	5,177.00
					INVOICE TOTAL:		5,177.00 *
					CHECK TOTAL:		5,177.00
105319	MIDWTAPE	MIDWEST TAPE LLC					
	503825757		05/23/23	01	DVDS	82-820-56-00-5686	71.97
					INVOICE TOTAL:		71.97 *

82-820 LIBRARY OPERATIONS

84-840 LIBRARY CAPITAL

CHECK DATE: 06/12/23

FY 24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105319	MIDWTAPE	MIDWEST TAPE LLC					
	503841089		05/30/23	01	COMPACT DISC	82-820-56-00-5684	17.99
				02	DVDS	82-820-56-00-5686	32.98
					INVOICE TOTAL:		50.97 *
	503879006		06/02/23	01	DVDS	82-820-56-00-5685	26.24
				02	COMPACT DISCS	82-820-56-00-5684	34.98
				03	AUDIO BOOKS	82-820-56-00-5683	115.98
					INVOICE TOTAL:		177.20 *
					CHECK TOTAL:		300.14
105320	STEWARTJ	JESSICA YOUHANAIE					
	202305		05/31/23	01	MAY YOGA & COOKING CLASSES	82-000-24-00-2480	392.88
					INVOICE TOTAL:		392.88 *
					CHECK TOTAL:		392.88
105321	TCG	TCG SOLUTIONS, INC					
	23-0177		05/01/23	01	HOSTED VOIP - MAY 2023	82-820-54-00-5440	445.00
					INVOICE TOTAL:		445.00 *
					CHECK TOTAL:		445.00
105322	TKELEVAT	TK ELEVATOR CORPORATION					
	3007249674		05/01/23	01	MAY-JUL 2023 ELEVATOR	82-820-54-00-5462	551.25
				02	MAINTENANCE	** COMMENT **	
					INVOICE TOTAL:		551.25 *
					CHECK TOTAL:		551.25
105323	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					

82-820 LIBRARY OPERATIONS

84-840 LIBRARY CAPITAL

CHECK DATE: 06/12/23

FY 24

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105323	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					
	14797		05/15/23	01	ANNUAL 2023-2024 SERVICE	82-820-54-00-5462	1,244.00
				02	AGREEMENT	** COMMENT **	
					INVOICE TOTAL:		1,244.00 *
					CHECK TOTAL:		1,244.00
105324	UMBRELLA	UMBRELLA TECHNOLOGIES					
	1358		06/01/23	01	ACCESS CONTROL CLOUD HOSTING	82-820-54-00-5462	480.00
					INVOICE TOTAL:		480.00 *
					CHECK TOTAL:		480.00
105325	WARDM	MADISON WARD					
	051023-TRVL		05/10/23	01	RAILS PRESENTATION MILEAGE	82-820-54-00-5415	44.54
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		44.54 *
					CHECK TOTAL:		44.54
105326	YOUNGM	MARLYS J. YOUNG					
	050823-LIB		05/26/23	01	05/08/23 MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		85.00
					TOTAL AMOUNT PAID:		12,484.30



## UNITED CITY OF YORKVILLE PAYROLL SUMMARY May 12, 2023

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	21,993.29	-	21,993.29	1,442.77	1,629.23	25,065.29
FINANCE	12,226.69	-	12,226.69	802.06	904.13	13,932.88
POLICE	134,282.24	1,781.15	136,063.39	421.32	10,101.58	146,586.29
COMMUNITY DEV.	32,688.47	-	32,688.47	2,173.88	2,461.23	37,323.58
STREETS	25,716.88	-	25,716.88	1,693.61	2,261.02	29,671.51
BUILDING & GROUNDS	2,360.74	-	2,360.74	164.70	249.46	2,774.90
WATER	22,343.91	239.71	22,583.62	1,481.48	1,931.08	25,996.18
SEWER	10,370.31	15.28	10,385.59	681.29	881.66	11,948.54
PARKS	30,031.58	300.12	30,331.70	1,861.31	2,675.57	34,868.58
RECREATION	25,297.57	-	25,297.57	1,371.47	1,894.80	28,563.84
<b>LIBRARY</b>	<b>27,789.98</b>	<b>-</b>	<b>27,789.98</b>	<b>1,429.53</b>	<b>2,104.02</b>	<b>31,323.53</b>
<b>TOTALS</b>	<b>\$ 345,101.66</b>	<b>\$ 2,336.26</b>	<b>\$ 347,437.92</b>	<b>\$ 13,523.42</b>	<b>\$ 27,093.78</b>	<b>\$ 388,055.12</b>

**TOTAL PAYROLL                    \$ 388,055.12**



# UNITED CITY OF YORKVILLE

## PAYROLL SUMMARY

### May 26, 2023

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 908.34	\$ -	\$ 908.34	\$ -	\$ 69.49	\$ 977.83
ALDERMAN	4,000.00	-	4,000.00	-	306.00	4,306.00
ADMINISTRATION	18,913.62	-	18,913.62	1,240.74	1,393.65	21,548.01
FINANCE	12,750.61	-	12,750.61	836.44	944.22	14,531.27
POLICE	136,051.06	1,646.66	137,697.72	431.24	10,196.02	148,324.98
COMMUNITY DEV.	30,606.53	-	30,606.53	2,007.79	2,267.54	34,881.86
STREETS	23,434.84	-	23,434.84	1,537.33	1,735.09	26,707.26
BUILDING & GROUNDS	2,392.75	-	2,392.75	156.96	183.04	2,732.75
WATER	24,660.97	55.63	24,716.60	1,621.41	1,807.38	28,145.39
SEWER	7,795.89	-	7,795.89	511.40	568.80	8,876.09
PARKS	33,970.31	-	33,970.31	1,962.37	2,525.45	38,458.13
RECREATION	25,405.20	-	25,405.20	1,370.38	1,891.61	28,667.19
LIBRARY	17,362.56	-	17,362.56	710.49	1,295.37	19,368.42

<b>TOTALS</b>	\$ 338,252.68	\$ 1,702.29	\$ 339,954.97	\$ 12,386.55	\$ 25,183.66	\$ 377,525.18
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**TOTAL PAYROLL                   \$ 377,525.18**



## YORKVILLE LIBRARY BOARD

### BILL LIST SUMMARY

Monday, June 12, 2023

#### ACCOUNTS PAYABLE

Library CC Check Register - FY23 <i>(Pages 1 - 4)</i>	06/25/2022	\$2,244.46
Library CC Check Register - FY24 <i>(Pages 5 - 6)</i>	06/25/2022	231.00
Library Check Register - FY24 <i>(Pages 7 - 9)</i>	07/11/2022	12,484.30

#### Fiscal Year 23

Nicor -03/03/23-04/03/23 services	05/30/2023	1,684.21
Impact - 01/15-04/14 Copy Charges	05/30/2023	459.10

#### Fiscal Year 24

Glatfelter - Liability Ins Installment #5	05/09/2023	1,204.17
Delage - June 2023 Copier Lease	05/09/2023	185.00
IPRF - June 2023 Work Comp Ins	05/30/2023	1,025.69

<b>TOTAL BILLS PAID:</b>		<hr/> <b>\$19,517.93</b>
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#### PAYROLL

	<u>DATE</u>	
Bi-weekly <i>(Page 7)</i>	05/12/2023	\$31,323.53
Bi-weekly <i>(Page 8)</i>	05/26/2023	19,368.42

<b>TOTAL PAYROLL:</b>		<hr/> <b>\$50,691.95</b>
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<b>TOTAL DISBURSEMENTS:</b>		<hr/> <b>\$70,209.88</b> <hr/>
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ACTIVITY THROUGH FISCAL PERIOD 01

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480		(L)	ESCROW -	MEMORIALS & GIFTS					
01		05/01/2023		BEGINNING BALANCE					56,546.06
	AP-230525MB	05/30/2023	24	AMAZON-YOGA MATS	FIRST NATIONAL BANK	900133	052523-M.CURTIS-B	99.65	
		05/30/2023	25	AMAZON-BOOKS	FIRST NATIONAL BANK	900133	052523-M.CURTIS-B	78.36	
		05/30/2023	26	AMAZON-DISECTION KITS	FIRST NATIONAL BANK	900133	052523-S.AUGUSTINE-B	12.99	
		05/30/2023	27	AMAZON-BOX BUILDING SET	FIRST NATIONAL BANK	900133	052523-S.AUGUSTINE-B	40.00	
				TOTAL PERIOD 01 ACTIVITY				231.00	0.00
				TOTAL ACCOUNT ACTIVITY				231.00	0.00
				ENDING BALANCE					56,315.06
				GRAND TOTAL				0.00	56,315.06
				TOTAL DIFFERENCE				0.00	56,315.06

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**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2024 BUDGET REPORT**  
**For the Month Ended May 31, 2023**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	8%	Year-to-Date	FISCAL YEAR 2024	% of Budget
			May-23	Totals	BUDGET	

**LIBRARY OPERATIONS REVENUES**

<i>Taxes</i>						
82-000-40-00-4000	PROPERTY TAXES		70,444	70,444	899,043	7.84%
82-000-40-00-4083	PROPERTY TAXES-DEBT SERVICE		67,261	67,261	864,150	7.78%
<i>Intergovernmental</i>						
82-000-41-00-4120	PERSONAL PROPERTY TAX		3,574	3,574	17,000	21.02%
82-000-41-00-4160	FEDERAL GRANTS		-	-	-	0.00%
82-000-41-00-4170	STATE GRANTS		-	-	30,000	0.00%
<i>Fines &amp; Forfeits</i>						
82-000-43-00-4330	LIBRARY FINES		209	209	1,000	20.88%
<i>Charges for Service</i>						
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS		2,709	2,709	3,500	77.40%
82-000-44-00-4422	COPY FEES		277	277	2,500	11.08%
82-000-44-00-4439	PROGRAM FEES		29	29	-	0.00%
<i>Investment Earnings</i>						
82-000-45-00-4500	INVESTMENT EARNINGS		1,385	1,385	15,000	9.23%
<i>Miscellaneous</i>						
82-000-48-00-4820	RENTAL INCOME		-	-	250	0.00%
82-000-48-00-4850	MISCELLANEOUS INCOME		181	181	3,000	6.03%
<i>Other Financing Sources</i>						
82-000-49-00-4901	TRANSFER FROM GENERAL		2,230	2,230	31,335	7.12%
<b>TOTAL REVENUES: LIBRARY</b>			<b>148,298</b>	<b>148,298</b>	<b>1,866,778</b>	<b>7.94%</b>

**LIBRARY OPERATIONS EXPENDITURES**

<i>Salaries &amp; Wages</i>						
82-820-50-00-5010	SALARIES & WAGES		32,522	32,522	288,307	11.28%
82-820-50-00-5015	PART-TIME SALARIES		12,630	12,630	168,000	7.52%
<i>Benefits</i>						
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION		2,140	2,140	21,201	10.09%
82-820-52-00-5214	FICA CONTRIBUTION		3,399	3,399	33,917	10.02%
82-820-52-00-5216	GROUP HEALTH INSURANCE		14,362	14,362	89,456	16.05%
82-820-52-00-5222	GROUP LIFE INSURANCE		67	67	554	12.01%
82-820-52-00-5223	DENTAL INSURANCE		1,178	1,178	6,835	17.23%
82-820-52-00-5224	VISION INSURANCE		105	105	940	11.13%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE		-	-	1,250	0.00%
82-820-52-00-5231	LIABILITY INSURANCE		2,230	2,230	30,085	7.41%
<i>Contractual Services</i>						
82-820-54-00-5401	ADMINISTRATIVE CHARGEBACK		-	-	15,000	0.00%
82-820-54-00-5412	TRAINING & CONFERENCES		-	-	3,000	0.00%
82-820-54-00-5415	TRAVEL & LODGING		-	-	1,500	0.00%
82-820-54-00-5426	PUBLISHING & ADVERTISING		23	-	2,500	0.00%



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2024 BUDGET REPORT**  
**For the Month Ended May 31, 2023**

ACCOUNT NUMBER DESCRIPTION		% of Fiscal Year	8% May-23	Year-to-Date Totals	FISCAL YEAR 2024 BUDGET	% of Budget
82-820-54-00-5440	TELECOMMUNICATIONS		-	-	8,000	0.00%
82-820-54-00-5452	POSTAGE & SHIPPING		-	-	1,000	0.00%
82-820-54-00-5453	BUILDING & GROUND CHARGEBACK		624	624	7,486	8.33%
82-820-54-00-5460	DUES & SUBSCRIPTIONS		421	421	18,000	2.34%
82-820-54-00-5462	PROFESSIONAL SERVICES		3,088	3,088	33,500	9.22%
82-820-54-00-5466	LEGAL SERVICES		-	-	3,000	0.00%
82-820-54-00-5468	AUTOMATION		-	-	25,000	0.00%
82-820-54-00-5480	UTILITIES		-	-	24,719	0.00%
82-820-54-00-5488	OFFICE CLEANING		-	-	75,000	0.00%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	-	131,000	0.00%
82-820-54-00-5498	PAYING AGENT FEES		-	-	1,700	0.00%
<i>Supplies</i>						
82-820-56-00-5610	OFFICE SUPPLIES		-	-	8,000	0.00%
82-820-56-00-5620	OPERATING SUPPLIES		-	-	4,000	0.00%
82-820-56-00-5621	CUSTODIAL SUPPLIES		-	-	7,000	0.00%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		-	-	3,000	0.00%
82-820-56-00-5671	LIBRARY PROGRAMMING		-	-	2,000	0.00%
82-820-56-00-5675	EMPLOYEE RECOGNITION		-	-	300	0.00%
82-820-56-00-5683	AUDIO BOOKS		-	-	3,500	0.00%
82-820-56-00-5684	COMPACT DISCS & OTHER MUSIC		-	-	500	0.00%
82-820-56-00-5685	DVD'S		-	-	3,000	0.00%
82-820-56-00-5686	BOOKS		-	-	20,000	0.00%
<i>2006 Bond</i>						
82-820-84-00-8000	PRINCIPAL PAYMENT		-	-	100,000	0.00%
82-820-84-00-8050	INTEREST PAYMENT		-	-	9,550	0.00%
<i>2013 Refunding Bond</i>						
82-820-99-00-8000	PRINCIPAL PAYMENT		-	-	700,000	0.00%
82-820-99-00-8050	INTEREST PAYMENT		-	-	57,200	0.00%
<b>TOTAL FUND REVENUES</b>			<b>148,298</b>	<b>148,298</b>	<b>1,866,778</b>	<b>7.94%</b>
<b>TOTAL FUND EXPENDITURES</b>			<b>72,765</b>	<b>72,765</b>	<b>1,909,000</b>	<b>3.81%</b>
<b>FUND SURPLUS (DEFICIT)</b>			<b>75,533</b>	<b>75,533</b>	<b>(42,222)</b>	

**LIBRARY CAPITAL REVENUES**

84-000-42-00-4214	DEVELOPMENT FEES	15,500	15,500	50,000	31.00%
84-000-45-00-4500	INVESTMENT EARNINGS	21	21	150	14.24%
84-000-48-00-4850	MISCELLANEOUS INCOME	-	-	-	0.00%
<b>TOTAL REVENUES: LIBRARY CAPITAL</b>		<b>15,521</b>	<b>15,521</b>	<b>50,150</b>	<b>30.95%</b>



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2024 BUDGET REPORT**  
**For the Month Ended May 31, 2023**

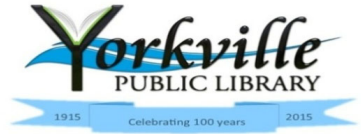
ACCOUNT NUMBER	DESCRIPTION	<i>% of Fiscal Year</i>	8% May-23	Year-to-Date Totals	FISCAL YEAR 2024 BUDGET	% of Budget
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**LIBRARY CAPITAL EXPENDITURES**

84-840-54-00-5460	E-BOOK SUBSCRIPTIONS		-	-	3,500	0.00%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		-	-	25,000	0.00%
84-840-56-00-5683	AUDIO BOOKS		-	-	-	0.00%
84-840-56-00-5685	DVD'S		-	-	-	0.00%
84-840-56-00-5686	BOOKS		-	-	30,000	0.00%
84-840-60-00-6020	BUILDING IMPROVEMENTS		-	-	56,000	0.00%

<b>TOTAL FUND REVENUES</b>		<b>15,521</b>	<b>15,521</b>	<b>50,150</b>	<b>30.95%</b>
<b>TOTAL FUND EXPENDITURES</b>		<b>-</b>	<b>-</b>	<b>114,500</b>	<b>0.00%</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>15,521</b>	<b>15,521</b>	<b>(64,350)</b>	

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YORKVILLE PUBLIC LIBRARY  
CASH STATEMENT  
As of May 31, 2023

FISCAL YEAR 2024

		May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
Library Operations	Old Second	\$ 540,138											
Building Development Fees	Old Second	251,541											
Library Operations	Illinois Funds	311,158											
Total:		\$ 1,102,836	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PAYROLL

1 <sup>ST</sup> PAY PERIOD		\$ 31,324											
2 <sup>ND</sup> PAY PERIOD		19,368											
3 <sup>RD</sup> PAY PERIOD		-											
Total		\$ 50,692	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**YORKVILLE PUBLIC LIBRARY**  
**STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS**  
**For the Month Ended May 31, 2023 \***

				Fiscal Year 2023		
				For the Month Ended May 30, 2022		
	May Actual	YTD Actual	% of Budget	FY 2024 Budget	YTD Actual	% Change
<b>LIBRARY OPERATIONS FUND (82)</b>						
<i>Revenues</i>						
Property Taxes	\$ 137,705	\$ 137,705	7.81%	\$ 1,763,193	\$ 90,606	51.98%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ 3,574	\$ 3,574	21.02%	\$ 17,000	\$ 3,996	-10.55%
Federal & State Grants	-	-	0.00%	30,000	870	-100.00%
Total Intergovernmental	\$ 3,574	\$ 3,574	7.60%	\$ 47,000	\$ 4,866	-26.54%
Library Fines	\$ 209	\$ 209	20.88%	\$ 1,000	\$ 1,156	-81.94%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 2,709	\$ 2,709	77.40%	\$ 3,500	\$ 2,212	22.46%
Copy Fees	277	277	11.08%	2,500	299	-7.42%
Total Charges for Services	\$ 2,986	\$ 2,986	49.76%	\$ 6,000	\$ 2,511	18.90%
Investment Earnings	\$ 1,385	\$ 1,385	9.23%	\$ 15,000	\$ 238	481.62%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental Income	-	-	0.00%	250	-	0.00%
Miscellaneous Income	210	210	7.00%	3,000	306	-31.48%
Transfer In	2,230	2,230	7.12%	31,335	7,245	-69.22%
Total Miscellaneous & Transfers	\$ 2,440	\$ 2,440	7.05%	\$ 34,585	\$ 7,552	-67.69%
<b>Total Revenues and Transfers</b>	<b>\$ 148,298</b>	<b>\$ 148,298</b>	<b>7.94%</b>	<b>\$ 1,866,778</b>	<b>\$ 106,928</b>	<b>38.69%</b>
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 72,765</u>	<u>\$ 72,765</u>	<u>3.81%</u>	<u>\$ 1,909,000</u>	<u>\$ 79,271</u>	<u>-8.21%</u>
50 Salaries	45,153	45,153	9.90%	456,307	36,699	23.04%
52 Benefits	23,480	23,480	12.74%	184,238	36,467	-35.61%
54 Contractual Services	4,133	4,133	1.18%	350,405	6,105	-32.31%
56 Supplies	-	-	0.00%	51,300	-	0.00%
99 Debt Service	-	-	0.00%	866,750	-	0.00%
<b>Total Expenditures and Transfers</b>	<b>\$ 72,765</b>	<b>\$ 72,765</b>	<b>3.81%</b>	<b>\$ 1,909,000</b>	<b>\$ 79,271</b>	<b>-8.21%</b>
<i>Surplus(Deficit)</i>	\$ 75,533	\$ 75,533		\$ (42,222)	\$ 27,657	

\* May represents 8% of fiscal year 2024



## **YPL Director's Report for June 2023**

### **Upcoming Events/Programs**

#### **Summer Reading Program for all ages "All Together Now" Jun 1 – Jul 31**

This summer you can read your way to some fun prizes. For children, for every 16 minutes you read, color in one book on the reading log provided online and at the Youth Service Desk, for total of 400 reading minutes for June and 400 for July. Turn the completed reading log into the Youth Service desk before August 4 to be entered into the raffle. For teens and adults, read six books in June and July, filling out the reading log as you go. Turn in your log to the Adult Services desk at the library before August 4 to be entered into the raffle for a prize. Stop by the Library to be entered into weekly drawings from some of our local sponsors.

#### **Farmacy Farmstand-Honey Bee Story Time - Tue, Jun 13 10:30 & 2:30**

Join us at 10:30 or 2:30 at the Farmacy for bee themed stories, then Pearl will talk about bees and beekeeping. \*\*We will NOT be near the beehives. \*\*Weather permitting.

#### **Dollars and Cents: Guide to Children's Savings – Wed, Jun 14 10:00**

Midland States Bank will host an interactive presentation on Teaching Children to Save Safely. Children will also receive a small bank to take home. Register soon, space is limited.

#### **Getting Ready for Kindergarten – Thurs Jun 15 11:00**

The Yorkville School District is hosting a variety of engaging literacy-rich experiences for children getting ready for kindergarten. Your future fox can attend one or all four sessions. There is no fee, but registration is required, and group size is limited so register soon for each program you are interested in.

- June 15: ABC Day
- June 29: Look What I Can Read!
- July 13: Favorite Storybook Characters
- July 27: Books, Books, Books!

#### **Getting the Dirt on Gardening – Thurs Jun 15 7:00**

Did you know that June is the best time to plant winter vegetables like pumpkins, acorn squash, spaghetti squash, and butternut squash? Join Pearl from the Farmacy Farmstand to learn about planting, caring for, harvesting, and storing your own fall crops.

#### **Magic Show! – Tue Jun 20 1:30**

The magician, Rob Thompson, is coming back to the library to amaze you with his magic. Rob twists awe-inspiring magic and his witty sense of comedy into a show that will delight all ages. This show is sponsored by the Friends of the Library.

#### **Story Time – Dental Health – Mon Jun 26 10:00**

June is Oral Health Month. Join us for Story Time with dental Hygienist, Jen Carter who will be speaking about dental visits, brushing, and flossing. We will also have giveaways for the children.

### **Family Fort Night – Mon Jun 26 7:00**

Fort building after hours! Kids, do you like to build forts at home with blankets, pillows, and other supplies? Wouldn't it be extra cool to build that fort inside Yorkville Public Library and then cozy up with a good book? Please bring the supplies you need to build your family fort.

### **Dave DiNaso's Traveling World of Reptiles – Sat, Jul 22 11:00**

Prepare to be entertained and educated about reptiles and amphibians from around the world. You will have an up-close, live, and extremely interactive experience with several different animals. Please register, space is limited. This program is sponsored by the Friends of the Library.

### **Outreach**

Katelyn and I attended the Chamber of Commerce Business Luncheon which was held at the new City Hall Building where we had a complete tour of the building and boxed lunch provided by Grace.

Attended WSPY for our scheduled bi-monthly Reference Desk visit where 4 other libraries join and discuss upcoming events/programs.

### **Library Operations**

The City is preparing to go to RFP for janitorial contracts for all city facilities which will include the library.

I will be having a meeting with a supervisor from Imperial Services about the number of hours being spent cleaning our library.

5/18 – Ted has informed me that our refrigerant is contaminated. It can not be determined when this became contaminated, but it will need to be removed from circuit 2, cleaned, and new refrigerant installed. A McQuay/Daikin technician was on site today to investigate and suggested we test the refrigerant. We still have an issue with high humidity in the library that I'm told has nothing to do with the contaminated refrigerant.

6/2/23 - Rapid Recovery was here in the late morning to evacuate the refrigerant from circuit 2 which was contaminated. Trico will be back on Monday with dryers and filters to vacuum the chamber and Ted will purchase new refrigerant to go back into circuit 2 per McQuaid's recommendations.

Had to call Ted at 3:15 because we had an alarm in the server room that said high water level in pan. He came over right away and took a vacuum to the discharge pipe and removed the water and pan and restarted the unit.

### **Staff**

I completed the managers annual evaluations and have given them all goals to complete for the following year.

I signed up to attend a 3-part series on strategic planning starting in July. This will be virtual sessions.

A new Facilities Manager, Jesus Navarro, started on 5/22/23. Ted brought him around and introduced us to him.

## Other

Meetings attended:

Chamber of Commerce 5/9  
RAILS City/Library Directors Meeting 5/12  
Business Women Connect 5/16  
PrairieCat Member Update 5/16  
Sunshine Committee Meeting 5/22  
Creative Writing Group 5/23  
StoryWalk to meet with current authors 5/24  
RAILS Zoom webinar "Literacy as a political issue" 5/24  
Local Directors Group Meeting 5/25  
SAILS Directors Networking Group Meeting 6/1  
Admin. Meeting at City Hall 6/5  
Marketing Meeting at City Hall 6/5

Phone call to Chief Jensen for guidance on a patron issue.

Received our Per Capita Grant Award Letter for \$31,761.18 from the office of the Secretary of State.

Working on the annual IPLAR (Illinois Public Library Report) which is due to the Illinois State Library by June 30, 2023 (60 days after the end of fiscal year).

## May 2023 Programs

### Youth Programs:

Ages in Attendance:	0-5	6-11	12-18	Adult	All Ages	total
Preschool Zone	16		10			26
Tots and Toddlers (2)	30			28		58
4H Monarchs	3	4				7
Drop In Storytime (4)					112	112
3D Printing – in person			7			7
Window Art	2	7	2			11
TAG			3			3
Artful Beginnings	16					16
LEGO Kits					23	23
Ready Readers	20			20		40
Read with Paws					17	17
Chalk the Walk					11	11
Art of Appeal (live virtual)					6	6
Facebook Storytime (live virtual)					114	114

Harry Potter Book Club			3			3
------------------------	--	--	---	--	--	---

**Total March Youth Programs 15**  
**Total Attendance 454**

**9 passive programs with 370 attending (Poetry Contest, Makerspace, Escape Room, Coloring Pages, DEAR, 3D Printing Virtual, Scavenger Hunt, Literacy Centers, National Library Week)**

**May Adult Programs:**

5/1	ELL	5	5/22	Horror Book Club	11
5/2	Threads	14	5/23	ELL	7
5/2	ELL	4	5/23	Creative Writing	14
5/2	Books & Cooks	8	5/24	ELL	4
5/3	ELL	3	5/25	ELL	-
5/3	Medicare 101	9	5/25	Chair Yoga	22
5/4	Chair Yoga	22	5/25	Dungeons & Dragons	9
5/4	ELL	2	5/27	ELL	6
5/4	Dungeons & Dragons	8	5/30	ELL	1
5/5	Roaming Readers	-			
5/6	Drawing Comics	6	<b>Total May Programs</b>		<b>46</b>
5/6	ELL	5	<b>Total Attendance</b>		<b>349</b>
5/8	ELL	2			
5/9	Makerspace AM	11			
5/9	ELL	7			
5/9	Medicare 101	2			
5/9	Makerspace PM	10			
5/10	ELL	4			
5/10	Lunch Bunch	11			
5/11	ELL	3			
5/11	Chair Yoga	21			
5/11	Dungeons & Dragons	11			
5/13	ELL	4			
5/15	ELL	1			
5/15	Healthy Cooking	14			
5/16	ELL	5			
5/16	Makerspace AM	9			
5/16	Makerspace PM	11			
5/17	ELL	2			
5/17	Being Fabulous	14			
5/17	Senior Art	11			
5/18	ELL	2			
5/18	Chair Yoga	14			
5/18	Dungeons & Dragons	13			
5/18	Men's Book Club	10			
5/19	Roaming Readers	-			
5/20	ELL	3			
5/20	Genealogy Workshop	5			
5/22	ELL	2			

**4 passive programs with 45 attending (puzzle, chess, poem of the week, art wall)**

**Meeting Room Use:** rentals- 6, library use- 18, zoom- 4

**Board Room Use:** community- 13, library- 2

**Study Room Use:** 67

**Museum Pass:** 11

**Volunteers:** Friends of the Library are operating the Lobby Book Sale, set up for the Annual Used Book Sale, and have been continuing to index the KCR Obits (this month's volunteer/s: Nancy A.)

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# June Book Discussions

## Navigate Your Stars: A Conversation with Jesmyn Ward

Join us for this very special Zoom event. Jesmyn Ward is a two-time National Book Award winner and the youngest person to receive the Library of Congress Prize for American Fiction. She is the only woman and the only African-American to win the National Book Award twice, winning for her novels *Salvage the Bones* and *Sing, Unburied, Sing*.



This event is made possible by Illinois Libraries Present, a statewide collaboration among public libraries offering high-quality events.

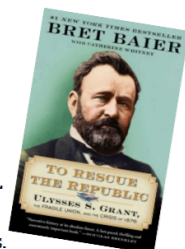
**Tuesday, June 6th @ 7:00 pm via Zoom**  
**Register on the library website to reserve your spot.**



## Men's Book Club

Get excited and energized about reading with the YPL Men's Book Club, a monthly group that centers on thought provoking and lively discussions about fascinating and diverse books from all different genres.

Next Meeting: Thursday, June 15th @ 7:00 pm  
Discussing: *To Rescue the Republic* by Bret Baier



A book club for readers who love to eat...  
or is it a book club for eaters who love to read?

The Books & Cooks book club meets one Tuesday a month to discuss great books and share some food inspired by the books they've read.

Next meeting: Tuesday, June 6th @ 7:00 pm  
Discussing and Eating *The Kitchen Front* by Jennifer Ryan



**Yorkville Public Library**  
902 GAME FARM RD,  
YORKVILLE, Illinois 60560  
630-553-4354  
[www.yorkville.lib.il.us/](http://www.yorkville.lib.il.us/)

# Yorkville Public Library Adult Services upcoming programs

Special Events, Informational Programs, Book Clubs, Creative Outlets, & Social Groups

**June 2023**

## Upcoming Special Events

### Learning is Your Arc: Illinois Novelist, Ernest Hemingway, Teaches Us About Who We Are

Join us for this special Illinois Humanities workshop. Dr. Aaron Lawler, Field Museum researcher and Humanities professor will talk about his idea that everything, from history and art to science and economics, is framed in story. In this workshop, participants will develop this framework of story as a way of learning through literary models in order to understand who they are and the world around them.

**Wednesday, June 7th @ 7:00 pm**



## Getting the Dirt on Gardening

### Winter Squash, Pumpkins, & Gourds

**Thursday, June 15 @ 7:00 pm**

Did you know that June is the best time to plant vegetables like pumpkins, acorn squash, spaghetti squash, and butternut squash? Join Pearl from the Farmacy Farmstand to learn about planting, caring for, harvesting, and storing your own fall crops.

## Branch by Branch

uncover your family history one story at a time

Join genealogy enthusiast David Frazier for our new workshop to explore your roots. Mr. Frazier will relate some of his experiences digging into his own family tree, then show us how to use online resources to find the people from our own pasts - and their stories. If possible, attendees should bring their own laptops. The library has a limited number of computers they can provide.

**In celebration of Mother's Day**  
Memories of Mom on Saturday, May 20th @ 11:00 am

**In celebration of Father's Day**  
Digging into Dad's History on June 24th @ 11:00 am





# June Creative Programs

## Threads & More...

First Tuesday of every month at 10:00 am  
Next meeting: June 6th

Do you crochet, knit, needlepoint, sew, or quilt?  
If so, get together with fellow "threaders" for a creativity blast!  
Come work on your unfinished projects, show off finished projects, and check out what other people are doing.



## makerspace Tuesdays

Tuesday, June 13th @ 10:00 am & 5:30 pm

Tole painting is the folk art of decorative painting on tin and wooden utensils, objects and furniture. This month, we'll focus on tin, where typical metal objects include utensils, coffee pots, and similar household items.

Tuesday, June 20th @ 10:00 am & 5:30 pm

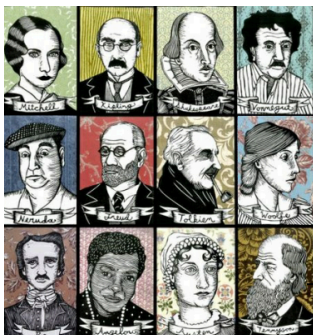
Thursday, June 22 @ 1:00 pm

Join us for an introduction to the art of wood burning and learn how to use the tools, practice various burning techniques and complete either a coaster, ornament or other small project.



## Yorkville

## Creative Writing Group



Need inspiration?

Do you have that creative voice inside of you?  
Have ideas and don't know where to go with them?  
Looking for a friendly community of writers?

Join the Yorkville Creative Writing Group and spark your creative energies.  
Meetings on the 4th Tuesday of every month.

**NEXT MEETING: Tuesday, June 27th @ 7:00 PM**

## Braiding Sweetgrass

*A Conversation with Robin Wall Kimmerer*

Join us for this very special Zoom event with Potawatomi ecologist, educator, and author Robin Wall Kimmerer as she discusses the connection between Indigenous and Western ecological knowledge, care for land, and culture, and her books Braiding Sweetgrass and Gathering Moss.



**Wednesday, June 21st @ 7:00 pm via Zoom**

Register on the library website to reserve your spot.



This event is made possible by Illinois Libraries Present, a statewide collaboration among public libraries offering high-quality events.

# June Healthy Living

Wellness Program

## CHAIR YOGA

Join us for this weekly, fun, wellness-based class! Everyone is welcome!  
Chair yoga benefits adults of all ages and experience levels.



Yoga can help to:  
Reduce inflammation  
Lower blood pressure  
Improve balance  
Increase strength  
Increase flexibility

Thursdays at 10:15 AM

June 1  
June 8  
June 15  
June 22  
June 29



## Roaming Readers Walking Book Club

Meet at Hoover Forest Preserve for a walk and to talk about books.

Fridays - June 2nd & 16th @ 9:00 am

## Healthy Cooking with Jess

### Retirement Well-th

A monthly series on nutrition and wellness after retirement and beyond! Learn to care for yourself in your new found time. We'll talk about nutritionally dense foods, what foods that can help you feel your best, food energetics, and how too add joyful movement to your everyday. Certified Holistic Health Coach, Jess Stewart will demonstrate how easy and simple cooking healthy can be.

Monday,  
June 19th  
@ 11:30 am

## English Language Learners Adult Classes

New to the community?  
New to the country?  
Looking to learn English?

The Yorkville Library is starting a conversation-based English Language Learners program for adults. Classes are being held for adult English learners of all proficiencies - Beginners, Intermediate, or Advance.

Visit the adult services department in the library to learn more about the program or register for classes.


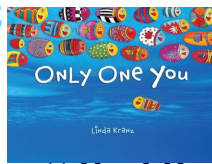




# JUNE

For more information on Yorkville  
Public Library's Children's programs  
or to register, please visit our  
website at <http://www.yorkville.lib.il.us>

**Yorkville**  
PUBLIC LIBRARY  
902 GAME FARM ROAD  
YORKVILLE, IL 60560

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>ALL TOGETHER NOW ! SUMMER READING PROGRAM JUNE 1-JULY 31 PICK UP YOUR PAPER READING LOG and READING INCENTIVES</p>		<p><b>ESCAPE ADVENTURE:</b> This Escape Adventure is available the entire month of June. Contact the library for an appointment.</p>		<p>1 Tots and Toddlers @ 10:30 Registration Required</p>	<p>2 DROP IN STORY TIME 10:30 @ YPL</p>	<p>3 <b>3D Printing</b> **IN PERSON Registration Required *SEE WEBSITE</p>
<p>4 Facebook Spanish Story Time at 10:00 am June 7 and 21</p>	<p>5 Storybook Yoga @ 10:00 Registration Required *SEE WEBSITE  Chalk the Walk Story Time 10:30</p>	<p>6 <b>T.A.G. @ 3:00</b>  Window Art (June 5-9)</p>	<p>7 <b>Preschool Zone</b> 10:30 or 1:30 Registration Required  Register for an appointment time online</p>	<p>8</p>	<p>9 DROP IN STORY TIME 10:30 @ YPL  <b>Library Intern</b> 9:00-12:00 *SEE WEBSITE</p>	<p>10 <b>VIRTUAL 3D PRINTING</b> *SEE WEBSITE*</p>
<p>11  <b>LEGO Kits</b> June 12-16 Registration Required *SEE WEBSITE</p>	<p>12 <b>BOOK CLUB (GRADE 3-5)</b> 4:00-4:30 Registration Required</p>	<p>13 <b>Farmacy Farmstand</b>  Storytime and Bee Presentation  10:30 OR 2:30 Registration Required</p>	<p>14 <b>Dollars and Cents</b> @ 10:00 Registration Required *SEE WEBSITE  <b>BOOK CLUB (1-2)</b> 4:00-4:30 Registration Required</p>	<p>15 <b>Get Ready Kindergarten</b> 11-11:45 Registration Required *SEE WEBSITE*</p>	<p>16 DROP IN STORY TIME 10:30 @ YPL  <b>Library Intern</b> 9:00-12:00 *SEE WEBSITE</p>	<p>17 <b>Read With Paws</b> 10:30-11:30 Contact Library for appointment time</p>
<p>18 <b>4-H Science Explorers JUNE 29</b> 1:00-1:45 (AGES 5-7) 2:00-3:00 (AGES 8-12) Registration Required</p>	<p>19 <b>TEENS! KINDNESS LIBRARY ROCKS @ 2:00</b> Registration Required</p>	<p>20 <b>MAGIC SHOW</b>  AT 1:30 Registration Required</p>	<p>21 <b>Stories in the Park</b> Town Square @ 11:30  <b>BOOK CLUB (1-2)</b> 4:00-4:30 Registration Required</p>	<p>22  ONLY ONE YOU at 11:00 or 2:00 Registration Required</p>	<p>23 DROP IN STORY TIME 10:30 @ YPL  <b>Library Intern</b> 9:00-12:00 *SEE WEBSITE</p>	<p>24</p>
	<p>26 <b>Story Time Dental Health</b> @ 10:00 Registration Required  <b>BOOK CLUB (GRADES 3-5)</b> 4:00-4:30 Registration Required</p>	<p>27 Storybook Yoga @ 10:00 Registration Required *SEE WEBSITE</p>	<p>28 <b>Stories in the Park</b> Junior Women's Club at Heartland Circle @ 10:30</p>	<p>29 <b>Get Ready Kindergarten</b> 11-11:45 Registration Required *SEE WEBSITE* <b>Harry Potter Book Club</b> 4:30-5:30 Registration Required *SEE WEBSITE</p>	<p>30 DROP IN STORY TIME 10:30 @ YPL  <b>Library Intern</b> 9:00-12:00 *SEE WEBSITE</p>	

# All **Summer Read 2023** Together Now

## JUNE



## Summer Reading 2023

June 1 – July 31

Every 16 minutes you read, color in one book, for total of 400 minutes for July. Turn the completed reading log into the Youth Service desk before August 4 to be entered into the raffle.



YORKVILLE STATISTICS FOR FY24																
PRAIRIECAT																
			checkouts			holds	holds		Items	Items	Items to					
	web		+			placed	filled	checkins	lent to	borrowed	Reciprocal	Items	Patrons			
	renewals	web holds	renewals	checkouts	renewals				other	from	Borrowers at	added	added			
MAY	768	1477	5785	5519	266	351	1540	5432	551	1228	369	293	88			
JUNE																
JUL																
AUG																
SEP																
OCT																
NOV																
DEC																
JAN																
FEB																
MAR																
APR																
Totals																
CIRCULATION TOTAL						ADULT	JUV.	YA	TOTAL		Books	Videos	Audios	Mag	other	Total Circs
	ANCESTRY		E-READ IL			OMNI				OCLC						
	SEARCHES	HITS	E-BOOK	E-AUDIO	USERS	E-BOOK	E-AUDIO	USERS	VIDEO	LENT	BORROWED					
	84	62	27	103	43	812	717	385	0	18	3					
Totals																

<b>FY 2023 ATTENDANCE</b>			<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>TOTALS</b>
PATRON DOOR COUNT			6330												
CURBSIDE PATRONS			8												
HOME DELIVERY			8												
CARDS ISSUED THROUGH WEBSITE			10												
CHILDREN'S AGE 0-5 PROGRAMS			10												
AGE 0-5 ATTENDANCE			240												
CHILDREN'S AGE 6-11 PROGRAMS			7												
AGE 6-11 ATTENDANCE			289												
NUMBER OF CHILDREN'S PASSIVE PROGRAMS			4												
CHILDREN'S PASSIVE PROGRAM ATTENDANCE			364												
NUMBER OF YA PROGRAMS			4												
YA PROGRAM ATTENDANCE			21												
NUMBER OF YA PASSIVE PROGRAMS			3												
YA PASSIVE PROGRAM ATTENDANCE			83												
YOUTH SUMMER/WINTER READING															
NUMBER OF ADULT PROGRAMS			46												
ADULT PROGRAM ATTENDANCE			349												
NUMBER OF ADULT PASSIVE PROGRAMS			4												
ADULT PASSIVE PROGRAM ATTENDANCE			45												
ADULT SUMMER/WINTER READING															
MEETING RM. RENTAL/COMMUNITY USE			6												
MEETING ROOM USE:			18												
BOARD ROOM USE			15												
STUDY ROOM USE			67												
MUSEUM PASS			11												
YOUTH COMPUTER SESSIONS			26												
ADULT COMPUTER SESSIONS			214												
YOUTH VOLUNTEER HOURS															



# Yearly Statistics 2022 & 2023

Checkouts  
2023: 84,640  
2022: 80,775  
Change: +4.78%

Visits  
2023: 63,405  
2022: 55,531  
Change: +14.18%

New Cardholders Added  
2023: 1,322  
2022: 1,081  
Change: +22.29%



## Technology Stats

### Digital Checkouts

2023: 18,524  
2022: 16,342  
Change: +13.35%

### Computer Use

2023: 2,709  
2022: 2,515  
Change: +7.71%

### Website Hits

2023: 62,863  
2022: 62,527  
Change: +0.54%

## Events and Programs

2023: 654  
2022: 467  
Change: +40.04%



## Events and Program Attendance

2023: 15,023  
2022: 7,377  
Change: +103.66%

## Items Added

2023: 4,803  
2022: 4,765  
Change: +0.80%



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### **E. Electronic Participation at Meetings**

The Yorkville Public Library Board of Trustees believes it is in the best interest of its residents and taxpayers that the fullest participation and attendance in all board meetings be achieved whenever possible; and

The use of electronic conferencing for meeting attendance and voting requirements, at least in some governmental meetings, is permissible so long as the meeting is conducted in accordance with the open meetings act; and

The open meetings act has been amended to allow attendance at public body meetings through audioconference, videoconference, or by any other electronic conferencing without physical attendance; and

The Board in all its regular, special, and committee meetings complies and intends to comply with the provisions of the open meetings act.

The Board of Library Trustees, having considered the aforesaid matters, hereby adopts this policy to be used when needed, to make use of the capabilities for conferencing by electronic means or any other type of conferencing for its meetings as more specifically set out in this resolution, and to adopt, establish, and set forth the rules of the board applicable thereto:

1. All pertinent provisions of the open meetings act must be complied with, including specifically the proper notice of any regular or special meeting, the proper record keeping or minutes of each meeting, and the appropriate agenda preparation for each meeting, which in addition shall be posted along with the notice of the meeting; in particular, any use of closed sessions shall be in compliance with the provisions of the act.
2. That sufficient security and identification procedures be employed, either at the outset of any meeting or at any time during the meeting as appropriate, to ensure that all members attending for discussion or voting purposes are in fact an authorized member with the right to speak and vote.
3. Pursuant to the open meetings act, a quorum of members of the board must be physically present at the location of the meeting. Only additional members, i.e., those members not part of the required physically present quorum, may attend by video and/or audio conferencing or by other electronic means.
4. All board members attending meetings by electronic conferencing shall be entitled to vote as if they were personally and physically present at the meeting site so long as a physical quorum is present, but their votes shall be recorded by the secretary as done by electronic attendance.
5. A board member who attends a meeting by video or audio conference must provide notice to the recording secretary or clerk of the board at least 24 hours prior to the meeting unless such advanced notice is impracticable.
6. A board member may attend a meeting through electronic conferencing if his or her physical presence at the meeting is prevented due to (i) personal illness or disability; (ii) employment purposes or the business of the board; or (iii) a family or other emergency.

7. As soon as it becomes apparent to the Board that a meeting will include electronic conferencing, all subsequent notices of the meeting shall indicate that one or more board members will or may be attending by electronic means. In the event that the notice of the meeting has already been disseminated and posted, a follow-up notice indicating the above shall be placed as soon as possible. In the event any news media has filed an annual request for notice of meetings, they shall receive an updated notice in the same manner as given to all members of the board.
8. The meeting minutes shall include, but need not be limited to; (i) the date, time, and place of the meeting; (ii) the members of the board who were either present or absent from the meeting and whether those members in attendance were physically present or present by audio conference, video conference, or by other electronic means; and (iii) a summary of discussion on all matters proposed, deliberated, or decided, and a record of any votes taken.
9. This policy shall not be construed to mean that conferencing by electronic means shall be regularly used or used at every meeting of the board but shall be used only as necessary to allow the participation of board members who are unable to attend in person due to such circumstances listed in provision 6 of this policy.
10. The location of the meeting included on the notice shall be equipped with a suitable transmission system (e.g. A speakerphone) in order that the public audience, the library members in attendance, and any staff will be able to hear any input, vote, or discussion of the conference and that the member attending by electronic means shall have a similar capability of hearing such input, vote, or discussion.