

Yorkville Public Library
Board of Trustees Meeting
Monday, December 12, 2022 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The Board of Trustees meeting was called to order at 7:00pm by Vice-President Theron Garcia, roll was called and a quorum was established.

Roll Call:

Tara Schumacher-yes, Sue Shimp-yes, Keri Pesola-yes, Jackie Milschewski-yes, Ryan Forristall-yes, Theron Garcia-yes, Rosie Millen-yes, Bret Reifsteck-yes

Absent: Darren Crawford

Others Present:

Library Director Shelley Augustine, Friends of the Library Susan Neustrom

Recognition of Visitors:

Vice-President Garcia recognized the Director and guest.

Amendments to the Agenda: None

Presentations: None

Approval of Minutes: **November 14, 2022**

Ms. Garcia made a motion to approve the minutes as presented and Ms. Milschewski seconded.

Roll call: Shimp-yes, Pesola-yes, Milschewski-yes, Forristall-yes, Garcia-yes, Millen-yes, Reifsteck-yes, Schumacher-yes. Carried 8-0.

Correspondence: None

Public Comment: None

Friends of the Library Report:

Ms. Neustrom said the Friends meeting was held today along with a staff lunch. They discussed the mini-golf event and used book sale which needs a chairman. A social was discussed for Friends of Library and it was decided to hold it in April in conjunction with Library Week.

Staff Comment: None

Report of the Treasurer:

Financial Statement

Treasurer Milschewski said there was a bill for boiler glycol replacement for \$4,000.

Payment of Bills

Ms. Milschewski moved to pay the bills as follows, seconded by Ms. Garcia.

\$27,434.28	Accounts Payable
\$37,753.89	Payroll
\$65,188.17	Total

Roll call: Pesola-yes, Milschewski-yes, Forristall-yes, Garcia-yes, Millen-yes, Reifsteck-yes, Schumacher-yes, Shimp-yes. Carried 8-0

Report of the Library Director:

Director Augustine reported the following:

1. Ms. Weiss held the Polar Express event.
2. Hosted a cookbook author on Zoom, part of Illinois Libraries Present.
3. Holding program about Carole King sponsored by Friends and Illinois Libraries Present.
4. 4-H Science Explorers will create DNA model.
5. 3-D printing resuming and is being spearheaded by a high school student.
6. Starting healthy cooking class with yoga instructor January 16.
7. Had Hix Brothers Ukulele program.
8. Ms. Augustine reached out to STAR Net team who sponsors eclipse events for public libraries. She attended a Zoom meeting with Adler Planetarium regarding eclipses in 2023 and 2024. Possible sponsorship with Parks and Rec?
9. Library had a Community Giving Tree and winter clothing accessories were collected for Food Pantry.
10. Hired new part time person for circulation, 2 people have resigned.
11. Staff holiday party to be held.
12. Mini golf meetings to be held, all holes are assigned and sponsored. Tickets have gone on sale.
13. Received \$200 anonymous donation for children's department
14. Director noted programs for November nearly doubled from 2021 to 2022. Attendance is up 98%.

City Council Liaison: None

Standing Committees: None

Unfinished Business:**HVAC Repairs Update**

Facilities Manager Steve Raasch did a recap report which Ms. Augustine shared with the Board. A glycol refresh was done, all glycol removed and 165 new gallons were added. A chiller investigation was done to determine if there was a leak, but none was found initially. One was found later and was repaired. There is a rewiring issue with the boiler and is being repaired, but should not be charged to the library. Based on a report from Ted Milschewski and Trico, replacement of the chiller is not needed next year, but possibly in 2025/2026. Mr. Raasch recommends an engineering work study and that it be included in the budget planning for next year. The natural gas usage is still being tracked and there is a 52% decrease.

New Business**Set Finance Committee Meeting Date for FY24 Budget Planning**

A meeting was set for January 4, 2023 at 6pm.

Executive Session: None

Adjournment:

There was no further business and the meeting adjourned at 7:20pm.

Minutes respectfully submitted by Marlys Young, Minute Taker