



United City of Yorkville

800 Game Farm Road

Yorkville, Illinois 60560

Telephone: 630-553-4350

www.yorkville.il.us

AGENDA

PUBLIC SAFETY COMMITTEE MEETING

Thursday, May 5, 2022

6:00 p.m.

City Hall Conference Room

800 Game Farm Road, Yorkville, IL

This meeting has been cancelled.



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AGENDA PUBLIC SAFETY COMMITTEE MEETING

Thursday, May 5, 2022

6:00 p.m.

City Hall Conference Room
800 Game Farm Road, Yorkville, IL

Citizen Comments:

Minutes for Correction/Approval: March 3, 2022

New Business:

1. PS 2022-08 Monthly Reports Review for February 2022 – March 2022
2. PS 2022-09 Adjudication Reports for March and April 2022
3. PS 2022-10 Fiscal Year 2023 Hiring Update
4. PS 2022-11 License Plate Recognition Update
5. PS 2022-12 Community Emergency Services and Support Act & 988 Illinois Suicide Prevention Hotline Update

Old Business:

Additional Business:

2019/2020/2021 City Council Goals – Public Safety Committee		
Goal	Priority	Staff
“Municipal Building Needs and Planning”	2	Bart Olson, James Jensen, Rob Fredrickson, Eric Dhuse, Tim Evans & Erin Willrett
“School Safety (Exterior and Traffic)”	8	James Jensen & Eric Dhuse

UNITED CITY OF YORKVILLE
WORKSHEET
PUBLIC SAFETY COMMITTEE
Thursday, May 5, 2022
6:00 PM
CITY HALL CONFERENCE ROOM

CITIZEN COMMENTS:

MINUTES FOR CORRECTION/APPROVAL:

1. March 3, 2022

- ☐ Approved _____
- ☐ As presented
- ☐ With corrections

NEW BUSINESS:

1. PS 2022-08 Monthly Reports Review for February 2022 – March 2022

- ☐ Informational Item
- ☐ Notes _____
- _____
- _____

2. PS 2022-09 Adjudication Reports for March and April 2022

☐ Informational Item

☐ Notes _____

3. PS 2022-10 Fiscal Year 2023 Hiring Update

☐ Moved forward to CC _____

☐ Approved by Committee _____

☐ Bring back to Committee _____

☐ Informational Item

☐ Notes _____

4. PS 2022-11 License Plate Recognition Update

☐ Moved forward to CC _____

☐ Approved by Committee _____

☐ Bring back to Committee _____

☐ Informational Item

☐ Notes _____

5. PS 2022-12 Community Emergency Services and Support Act & 988 Illinois Suicide Prevention Hotline Update

☐ Moved forward to CC _____

☐ Approved by Committee _____

☐ Bring back to Committee _____

☐ Informational Item

☐ Notes _____

ADDITIONAL BUSINESS:



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Minutes

Tracking Number

Agenda Item Summary Memo

Title: Minutes of the Public Safety Committee – March 3, 2022

Meeting and Date: Public Safety Committee – May 5, 2022

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Committee Approval

Submitted by: Minute Taker

Name

Department

Agenda Item Notes:

**UNITED CITY OF YORKVILLE
PUBLIC SAFETY MEETING
Thursday, March 3, 2022 6:00pm
City Hall Council Chambers
800 Game Farm Road, Yorkville, IL**

Note: This meeting was held in accordance with Public Act 101-0640 and Gubernatorial Disaster Proclamation issued by Governor Pritzker pursuant to the powers vested in the Governor under the Illinois Emergency Management Agency Act. Due to the ongoing Covid-19 pandemic, The United City of Yorkville is encouraging social distancing by allowing remote attendance at the Public Safety Committee meeting.

In Attendance:

Chairman Dan Transier/in-person
Alderman Seaver Tarulis/in-person

Alderman Matt Marek/in-person
Alderman Craig Soling/in-person

Other City Officials in Attendance:

Police Chief Jim Jensen/in-person
Deputy Chief Behr Pfizenmaier/in-person

Purchasing Manager Shanel Gayle/remote

Others in Attendance: None

The meeting was called to order at 6:01pm by Chairman Dan Transier.

Citizen Comments: None

Minutes for Correction/Approval: January 6, 2022

The minutes were approved as presented.

New Business:

1. PS 2022-04 Monthly Report Review for December 2021 - January 2022

Chief Jensen presented the monthly report for January and said December information would be covered in the annual report in item #2 on the agenda. He reported on overtime hours, training, initiatives, participation in a blood drive, number of crashes, enforcement areas and citations/warnings. He said Community Service Officers are utilized to sample speeds in areas of complaints and courtesy letters are sent to offenders asking them to slow down. He also said there were several suspended registrations due to non-insurance payments. The Detective portion of the report has been revamped to show the work they are doing. Chief Jensen also reported on Part I and II crimes and total calls for service. He also noted that gasoline expenses were up by \$2,100 and he is projecting to be over budget for the year for fuel. He noted that squads are no longer being idled to help conserve gas.

2. PS 2022-05 Yorkville Police Department 2021 Annual Report Review

The Chief handed out the annual report to committee members. He said there are 32 officers in the department and there were 1,000 more calls for service in 2021 as compared to 2020. One of the focus areas of the department was health and wellness, with officer wellness checks now being statutory. He then reported on highlights in the various categories of the report. He thanked the department personnel who provided data and assembled the report.

3. PS 2022-06 Adjudication Reports for January and February 2022

Chief Jensen said a resident of Windett Ridge received a citation for an expired registration after speaking with the owner on 3 occasions. Another case involved a habitual dog at large which had chased a delivery driver. Other cases involved expired registrations.

4. PS 2022-07 FY 23 Purchase of Police Vehicles Proposal

Deputy Chief Pfizenmaier said repair costs are being tracked and his goal is to have no broken down vehicles. He uses a scoring system to evaluate a vehicle which includes the age of the vehicle and total cost of repairs. There are currently 12 front line vehicles, 2 for CSO, 3 for investigations and 4 command vehicles. There are 3 vehicles not cost-effective at this time and he suggested they be replaced. He proposed the purchase of three 2022 AWD Ford Explorers and outlined the equipment desired. He said the cost would be about \$180,000 for the 3 vehicles and the delivery date would be this summer. Payments would not be made until after May 1. If the city does not get into this ordering group, the delivery date could be 40 weeks. The Chief wishes to keep enough money in his budget in the case of an emergency and money from the sale of used vehicles also goes into the squad fund.

Alderman Soling asked if a higher gas budget is anticipated with Explorers. Chief Jensen said he does not and he added they looked into Eco-Friendly, however, another department had purchased them and encountered problems. Alderman Tarulis asked if electric vehicles would be purchased in the near future. Chief Jensen said the equipment in the squads use a high level of power and the electric vehicles are not practical at this time.

This matter will move forward to the full Council for approval and Chairman Transier asked the Chief to include ratings for the used vehicles and to make it clear there are already funds available for this purchase. Alderman Soling asked if there is a graph of the typical trade-in value, however, squads are usually put up for sale at auction.

Old Business: None

Additional Business: None

There was no further business and the meeting was adjourned at 7:02pm.

Minutes transcribed by
Marlys Young, Minute Taker/in-person



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #1

Tracking Number

PS 2022-08

Agenda Item Summary Memo

Title: Monthly Reports Review for February 2022 – March 2022

Meeting and Date: Public Safety Committee – May 5, 2022

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Informational

Council Action Requested: None

Submitted by: James Jensen Chief of Police
Name Department

Agenda Item Notes:



Memorandum

To: Public Safety Committee
From: James Jensen, Police Chief
CC:
Date: May 5, 2022
Subject: Monthly Report Review

Summary

Review of the February 2022 & March 2022 Monthly Reports

Background

The new monthly report has been designed to provide necessary feedback to the board and community regarding crime, traffic and community policing efforts of the police department. This document is easy to understand, provides a multitude of data and is comparative in nature to the previous month and year. This report will be disseminated to the entire board and city staff on a monthly basis and will be made available to the public on-line.

Recommendation

None

Attachments

Exhibit A: February 2022 Monthly Report
Exhibit B: March 2022 Monthly Report



YORKVILLE POLICE DEPARTMENT

Monthly Report

February 2022

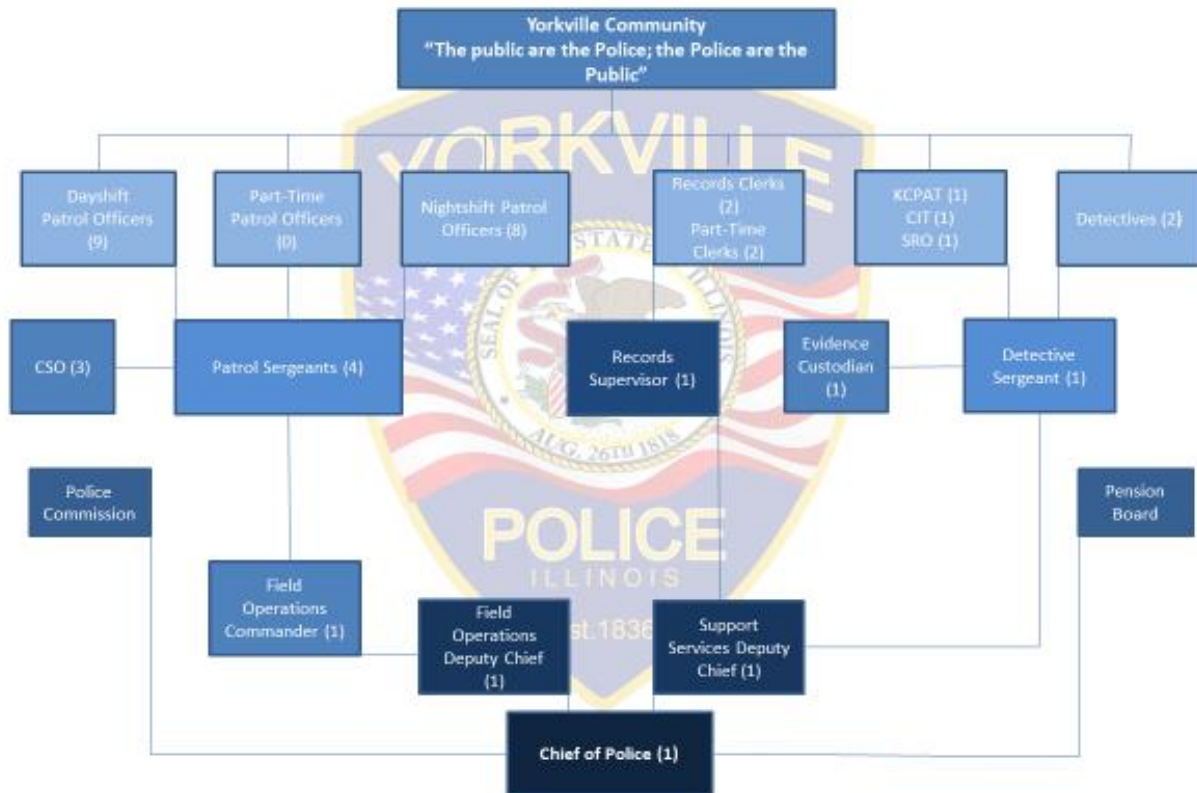
Chief of Police James Jensen
804 Game Farm Road
Yorkville, IL 60560

MISSION STATEMENT

The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems, and enhance the quality of life in our city.

ORGANIZATIONAL CHART

Yorkville Police Department **Organizational Chart 2022**



PERSONNEL INFORMATION

Employees

	February 2021	February 2022
Sworn Officers	32	32
Clerical	3	3
Part - Time Officer (now Part- Time Evidence Custodian)	2	1
Part-Time Community Service Officers	1	3
Part-Time Clerical	3	2
Total	41	41

Overtime Hours Worked*

	February 2022	2022 Total
Call Outs / Stay Over	0	4.25
Clerical	.75	.75
Community Service	0	0
Court	3	6
Grants	0	0
HIDTA CPAT	24.5	68.5
HIDTA CIT	18	25
ILEAS Deployments	0	0
Investigations	0	1
Meetings	2	2
Miscellaneous (* FTO)	5	6
School Events	0	9
School Liaison Officer	0	0
Special Event Ribs on the River	0	0
Special Event Summer Solstice	0	0
Special Event Yorktober Fest	0	0
Special Event Fourth of July	0	0
Street/Shift Coverage	18	18
Training	0	4
Water Park Details	0	0
Misc. Details	0	0
OIC	10	14
Total Overtime Hours	81.25	158.5
Total Regular Hours	5,197.25	10,696.75

Benefit Time Used

	February 2022	2022 Total
Vacation	121	228
Holiday	248	632
Holiday Pay / Double-time	0	24
Sick	184	404
Compensatory time taken	64	103
Floating Holiday	28	36
Straight Time Pay - Training	64	124
Total Hours	709	1,551

Compensatory Time Earned

	February 2022	2022 Total
Total	213.375	531

COMMUNITY POLICING INITIATIVES

Community Information

Battle of the Badge Blood Drive: We would like to thank everyone who made it out to the blood drive today held at the library. Members of the Yorkville Police Department, [Kendall County Sheriff's Office](#) and State's Attorney Eric Weis participated in the Battle of the Badge blood drive. Thank you to all our friends who also came by to donate!



Officer Fisher got a chance to meet a couple scouts from Pack 340 regarding Paws for Action. Officer Fisher discussed the importance of emergency preparedness as well as additional duties of a Yorkville Police Officer. The scouts had an opportunity to see how to collect fingerprints.



Illinois Special Olympics: Today Officer Soebbing attended the Law Enforcement Torch Run Kickoff Conference in Bloomington, IL. This conference is where Police Organizations prepare for the upcoming Special Olympics Fundraisers. Officer Soebbing accepted a certificate of appreciation on behalf of Yorkville PD and our fundraising efforts in 2021. Thank you to our friends, family and community for the fundraising support! If you would like to donate for the Polar Plunge and sponsor an officer, please see the attached link!
<https://soill.donordrive.com/index.cfm...>



Yorkville Police Officers Receive VALOR AWARD (Posted 2/24/22): On Tuesday night Sergeant John Hunter, Officer Tim Kolowski, Officer Kyle Davis, Officer Ryan Fisher, Officer Tyler Lobdell and Officer Kevin Warren received the valor award for their actions at a January house fire. Below is a description of their actions:

On Wednesday, January 5, 2022 at approximately 4:45pm, Yorkville Police Department officers responded to 207 Georgeanna Street for a reported structure fire. Without hesitation or regard for their own personal safety they entered the residence with the knowledge that two residents were inside and unable to escape. Officers were immediately met with a smoke-filled home and the dangers of an unknown fire source. Despite difficulty seeing and breathing due to heavy smoke, officers were able to locate two elderly residents. Officers worked together to develop a plan to remove them from the home. Officers were able to assist one resident through the front door and were able to carry another from the living room through the garage to safety. While this was occurring, officers located the source of the fire behind a closed door and made a quick decision to leave the door closed and notify other officers of the danger. This action likely stopped the rapid spread of the fire and contained the fire until the arrival of fire personnel. Officers remained in the home until they were able to remove four dogs located in kennels.

You selflessly ran into a structure fire and rescued two residents and their dogs, while exposing yourselves to great personal danger. These actions are true acts of valor and something you all should be proud of. These officers are shining examples of the excellence that makes up the Yorkville Police Department.





Facebook Posts

Winter Storm Warning (Posted 2/1/22): We wanted to share this update on the measurable snowfall expected. We anticipate two rounds of snowfall. This evening please park your vehicles in your driveway or garage. We want to take a proactive measure because we believe our parking ban will go into effect due to this storm. The parking ban will begin when we reach two inches of snow. This means that no vehicles will be authorized to park on public roadways after two inches of snowfall. The ban will be lifted 24 hours upon the end of snowfall. Clearing the roadways will help keep our roads safe. Please assist us in this matter. Although the ban has not gone in effect yet, rapid snowfall is expected. Violation of this ordinance could result in a fine of \$50. As we track this storm, we will post updates. Please travel safely.



Winter Storm Warning Road Closure (Posted 2/3/22): Baseline Road between Ashe and Route 47 is currently closed due to drifting snow. Numerous vehicles are stranded on the roadway. Please avoid the area.

****Update**** The roadway is back open, but conditions persist. Plows will continue to clear the roadway, but we recommend you take an alternate route if possible.

Sunset Photo (Posted 2/6/22): We hope you had a chance to take in the sunset. [#nofilter](#)



Assist BKFD, Gun Shot Wound (Posted 2/13/22): At approximately 12:37pm, Yorkville Police and Bristol Kendall Fire were dispatched to a business in the 100 block of E. Veterans Parkway for the report of a gunshot wound. While obtaining preliminary information it is believed that the individual requiring medical attention accidentally shot themselves while driving in a vehicle. The individual has been transported to an area hospital for treatment. There is no threat to the public. Further information will be released at a later time. This investigation is pending.

*****Update***:** At approximately 12:37pm, Yorkville Police and Bristol Kendall Fire were dispatched to a business in the 100 block of E. Veterans Parkway for the report of an individual with a gunshot wound. While obtaining preliminary information Police learned that a 22-year-old male from Plano accidentally discharged a firearm in his vehicle. The male was moving the firearm from his person to another location in the vehicle when he accidentally shot himself in the leg. The male then pulled into a parking lot in the 100 block of E. Veterans Parkway. The male was treated on scene by medics and transported to an area hospital for treatment. Police located the firearm, ammunition and shell casing involved. There were three other occupants in the vehicle who were uninjured. This investigation is pending.

Gun Barrel Coffee Fundraiser (Posted 2/16/22): Our friend Noah did a fundraiser selling Gun Barrel Coffee Inc. for a trip to Cooperstown. A friend that lived out of state bought two bags from him. One was to donate to a local police station and the to donate to a local fire station. Noah plays for the 12u Wasco Wildcats - Baxley. Thank You Noah! I'm sure our officers will enjoy a hot cup of coffee during this storm!



Traffic Crash (Posted 2/24/22): The Yorkville Police Department is investigating a crash in the area of Route 126 and Ashley Road. Route 126 is closed in that area due to the investigation. Please avoid the area.

Fight at YHS (Posted 2/24/22): On Wednesday, February 23rd, 2022 at 10:38am the Yorkville Police School Resource Officer requested additional police assistance at the Yorkville High School due to two physical altercations that were in progress. Additional Yorkville Police Officers responded to assist. The altercations were broken up by staff members and Police. One of the individuals involved suffered a head injury along with an injury to their side. This injury was caused by a student who used a box cutter as a weapon. When the scene was secure Bristol Kendall EMS treated the subject, who suffered these injuries and transported the student to an area hospital. Through a detailed investigation Police recovered the box cutter and located a stun gun that belonged to the offending student who used the box cutter. The recovered stun gun was not deployed.

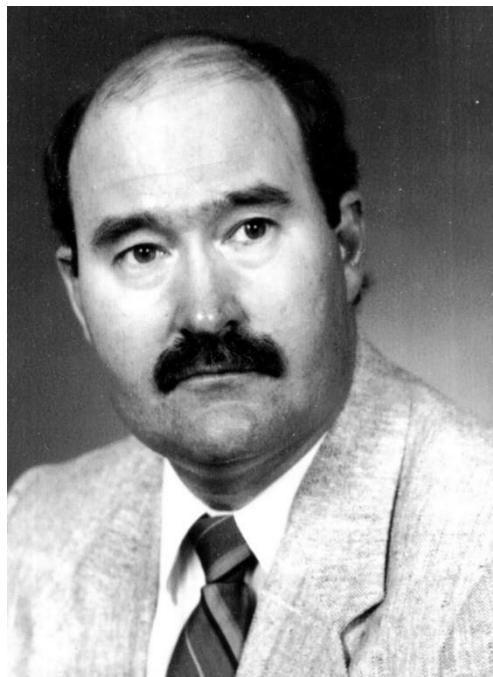
At the conclusion of the investigation Police brought forward charges to the Kendall County State's Attorney's Office and an arrest warrant was issued for the student who used the box cutter as a weapon and was in possession of the stun gun. This student was charged with two felony counts of aggravated battery, one felony count of unlawful use of weapons, one felony count of mob action and one misdemeanor count of unauthorized possession of weapons. Four additional students are being charged with misdemeanor battery and misdemeanor mob action for their actions in the above-mentioned altercations.

The two altercations occurred during a passing period at the High School which resulted in a large crowd of people. The Police Department and Yorkville CUSD 115 are aware that there are cell phone videos regarding this incident. We are asking that these videos be provided to police.

These altercations were unfortunate and disturbing. It is the priority of the Yorkville CUSD 115 staff and the Yorkville Police Department to ensure the safety of students and staff. The actions of these individuals charged negatively affected the learning environment and jeopardized the safety of others. The Yorkville Police Department will be working with the Yorkville School District to provide additional Police presence even though there is no threat to students or staff.

This release was prepared jointly by the Yorkville Police Department and Yorkville CUSD 115.

Honoring Trooper Robert Kolowski (Posted 2/25/22): The Yorkville Police Department would like to honor the career and life of Special Agent Robert Kolowski. S/A Kolowski was a model Police Officer and served this area for 20 years with the Illinois State Police. Many veteran and retired Officers have a story to share about the man, husband, father, and Police Officer that Robert was. Robert passed on 02.25.1993. Today we reflect on everything Robert has done for our community. As an agency we are proud to have Robert's son, Tim Kolowski serving our community. Officer Tim Kolowski has been serving with our agency since 2006. Tim was one of our recent valor award recipients for his actions at a house fire on January 5th, 2022. We are blessed to have the Kolowski family as members of our Yorkville PD family.



YPD Recruitment (Posted 2/25/22): We are accepting applications for the position of Police Officer! Over the next month our recruitment team will have an active presence on social media and we will be answering the question, why YPD? Check out the bulletin below..... but also check us out on Tik Toc @yorkvillepolicedept



The poster features a collage of images: a group of officers in uniform, a police car, and the department's badge. The text is arranged in a structured layout with a red and blue color scheme.

**YORKVILLE
POLICE DEPARTMENT**

**IS NOW
RECRUITING**

**ENTRY
LEVEL
POSITIONS**

SALARY & BENEFITS

- 5 STEP SALARY: \$64,296-\$89,315
- HEALTH, DENTAL, VISION, & LIFE INSURANCE
- 12-HOUR PATROL SHIFTS
- ANNUAL SHIFT ROTATION
- VACATION, HOLIDAY, SICK PAY AND MORE
- POLICE PENSION & 457B PLAN AVAILABLE
- NEW POLICE FACILITY (LATE 2022)

JOIN OUR TEAM!

**APPLY ONLINE AT
APPLYTOSERVE.COM
OR THEBLUELINE.COM
BY MARCH 21ST 2022**

OPPORTUNITIES

- PATROL UNIT - INVESTIGATIONS - SRO
- TASK FORCE POSITIONS - SPECIAL RESPONSE TEAM (SRT) AND MORE

**FOR MORE INFORMATION REGARDING
BASIC QUALIFICATIONS AND THE
HIRING PROCESS VISIT:**

THE YORKVILLE POLICE DEPARTMENT WEBSITE
- OFFICER RECRUITMENT, TESTING, AND PROMOTION TAB

OFFICER RYAN GOLDSMITH: During our recruitment efforts this month we want to introduce our future applicants to Officer Ryan Goldsmith. Ryan is a 16-year veteran of the Department and answered our question, "why Yorkville Police Department?" Ryan stated the following, "when I started my law enforcement career at 22 years old, I choose Yorkville Police Department because of the small town feel with a growing community. At the time, Kendall County was one of the fastest growing counties in the nation. Today, Yorkville and the county are continuing to grow again. The Yorkville Police Department has provided me with tremendous opportunities to grow as an officer and how to be better prepared for engaging the community. The training courses available through outside resources, and training from within the department are frequent and engaging. I was supported by the Police Department and recently achieved my Master's degree. This is a great department that provides excellent support at all ranks throughout your career. The Yorkville Police Department is like home. We have a great group of officers that we consider family. We would love for you to join our team and help you grow your future and law enforcement career." <https://applytoserve.com/Application.aspx?ID=426>



OFFICER SARA GERLACH: Yorkville Police Department is accepting applications for the position of Police Officer until March 21, 2022 at 4pm. During our recruitment efforts this month we want to introduce our future applicants to Officer Sara Gerlach. Sara has been with our agency for ten years and currently serves in the patrol division. We asked Sara "why did you chose YPD?" Her response was, "ten years ago, I didn't just pick the Yorkville Police Department, the Yorkville Police Department picked me. I may have not known a lot about this amazing small town, but it's become my home and most importantly, my family. The relationships and bonds that have developed not only with fellow officers, but also the citizens of Yorkville, have made the past ten years fly by. I look forward to the many years ahead and the countless opportunities in my future that are provided to me by the Yorkville Police Department".
<https://applytoserve.com/Application.aspx?ID=426We>



COMMUNITY PRESENTATIONS / MEETINGS

Date	Group	Officers	Topic
02/01/22	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle	Meeting
02/01/22	YMCA Board Meeting	Chief Jensen	Meeting
02/02/22	Cedarhurst Coffee	Chief Jensen	Coffee w/ Cop
02/02/22	Battle of the Badge Blood Drive	Several YPD Officers	Event
02/04/22	Leadership Development	DC Mikolasek	Meeting
02/04/22	Kendall County Board Chairman	Chief Jensen	Meeting
02/07/22	Command Meeting	Chief Jensen DC Mikolasek Cmdr. Carlyle	Meeting
02/07/22	Department Head Staff Meeting	Chief Jensen	Meeting
02/08/22	Pension Board Meeting	DC Mikolasek	Meeting
02/08/22	Department Heads	Chief Jensen	Meeting
02/08/22	City Council Meeting	Chief Jensen	Meeting
02/09/22	Sergeant Meeting	Chief Jensen DC Mikolasek Cmdr. Carlyle Sergeants	Meeting
02/09/22	Cedarhurst	Chief Jensen	Coffee w/ Cop
02/09/22	Leadership Development	DC Mikolasek	Meeting
02/10/22	Raging Waves	Chief Jensen DC Mikolasek	Meeting
02/14/22	Kendall Chief's Budget Reconciliation	DC Mikolasek	Meeting
02/14/22	Department Heads	Chief Jensen	Meeting
02/15/22	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle	Meeting
02/15/22	Kendall County Board of Health	Chief Jensen	Meeting
02/16/22	Kendall Chiefs Monthly Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
02/16/22	Cedarhurst	Chief Jensen	Coffee w/ Cop
02/16/22	KenCom Operations Board	DC Mikolasek	Meeting

02/17/22	Kencom Personnel Committee	Chief Jensen	Meeting
02/17/22	Kencom Finance Committee	Chief Jensen	Meeting
02/17/22	Leadership Development	DC Mikolasek	Meeting
02/18/22	Evaluation Meeting	Chief Jensen DC Mikolasek	Meeting
02/22/22	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle	Meeting
02/22/22	Aurora PD & Area Command	Chief Jensen DC Pfizenmaier	Meeting
02/22/22	Department Heads	Chief Jensen	Meeting
02/22/22	City Council	Chief Jensen	Meeting
02/24/22	February STIC Intel Webinar	DC Mikolasek	Meeting
02/24/22	Radio Meeting	DC Mikolasek	Meeting
02/24/22	Yorkville Chamber	Chief Jensen	Meeting
02/24/22	Labor Management Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle Patrol Union	Meeting
02/28/22	Department Heads	Chief Jensen	Meeting
02/28/22	Extreme Ownership Book Club Discussion	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle Sgt. Hayes Ofc. Hart Ofc. Fisher	Book Study

TRAINING AND CAREER DEVELOPMENT

Date	Topic	Attendees	Hours
02/01/22	Emergency Medical Response (scenarios)	Approx. ½ Department	68
02/01/22	LEADS Re-certification	Kirsten Balog	2
02/03/22	ASP Tactical Weapons Instructor	Ofc Mertes	24
02/04/22	LEADS Re-certification	Ofc Meyer	2
02/07/22	First Line Supervisory Skills Program	Sgt Nelson	40
02/08/22	Emergency Medical Response (scenarios)	Approx. ½ Department	32
02/09/22	Enhanced Traffic Enforcement for Patrol	Ofc Fisher Ofc Shapiama	8 8
02/10/22	NIMS IS-00200.c	Natalie Cyko	2
02/16/22	Use of Force Workshop for Patrol	Ofc Kolowski Ofc Mertes	8 8
02/16/22	Breath Alcohol Testing	Ofc Shapiama	24
02/21/22	Lead Homicide Investigator	Det Johnson	40
02/22/22	Use of Force Update for Supervisors	Sgt Nelson	8
02/22/22	Acting Patrol Officer in Charge	Ofc Soebbing	16
02/25/22	Pipeline Emergency Response	DC Mikolasek	1
02/28/22	Suburban and Collar County Gang Awareness	Ofc Jordon Ofc Shapiama	8 8
02/28/22	FOIA On-Line Training	Chief Jensen	1
02/28/22	KCSAO Key Date Training	Sworn Patrol Officers	14
02/28/22	Police Executive Role in the 21 st Century	DC Pfizenmaier	36
02/28/22	Dale Anderson Court-Smart	Sworn Staff	64
		TOTAL	422

TRAFFIC CRASH SUMMARY

Total Traffic Crash Reports for February 2022: 44

Total Crash Report Short Form Private Property January 2022: 5

Total Crashes for the Month of February 2022 (excluding private prop): 39

Hit & Run Crashes	5
Personal Injury Crashes	6
Property Damage Crashes	33
Fatality Crashes	0

TOP TRAFFIC CRASH INTERSECTIONS

Crash Intersection	Total Number of Crashes	Primary Contributory Causes
Route 47/ Route 126	8	Following Too Closely; Failure to Reduce Speed; Improper backing
Router 47/ Van Emmon St	3	Improper Overtaking/Passing; Weather; Following Too Closely
Route 47/ Cannonball Trail	2	3Improper Backing; Had been drinking
Router 47/ Route 34	2	Disregarding Traffic Signal; Following too Closely
Route 126/ Ashley Rd.	2	Under the Influence of Alcohol/Drugs; Improper Lane Usage

Crash by <u>DAY</u> of the Week	Number of Crashes
Monday	1
Tuesday	4
Wednesday	3
Thursday	9
Friday	10
Saturday	6
Sunday	6

Crash by <u>TIME</u> of Day	Number of Crashes
0600-0959	11
1000-1359	8
1400-1759	10
1800-2159	5
2200-0159	1
0200-0559	4

Directed Patrol Area: **McHugh Road**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	0	0	0	0	0	0	0	0	0
Warnings	5	0	0	3	0	0	0	0	8
Total	5	0	0	3	0	0	0	0	8

Additional Information: **McHugh Road**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	0	0	0	0	0	0	0

Directed Patrol Area: **Route 126**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	1	0	0	0	0	0	0	0	1
Warnings	0	0	0	0	0	0	0	0	0
Total	1	0	0	0	0	0	0	0	1

Additional Information: **Route 126**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	1	0	0	0	0	0	0	1

Directed Patrol Area: **Route 34**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	4	0	0	0	0	0	0	8	12
Warnings	70	0	0	5	0	2	0	32	109
Total	74	0	0	5	0	2	0	40	121

Additional Information: **Route 34**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	2	0	0	0	0	0	2

Directed Patrol Area: **Route 47**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	2	0	0	0	0	0	0	4	6
Warnings	39	1	0	3	0	4	1	37	85
Total	41	1	0	3	0	4	1	41	91

Additional Information: **Route 47**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	4	0	1	0	0	0	5

Directed Patrol Area: **Route 71**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	8	0	0	0	0	0	0	4	12
Warnings	42	1	0	0	0	0	0	9	52
Total	50	1	0	0	0	0	0	13	64

Additional Information: **Route 71**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	0	1	0	0	0	0	1

Directed Patrol Area: Van Emmon Road

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	0	0	0	0	0	0	0	0	0
Warnings	7	0	0	2	0	0	0	3	12
Total	7	0	0	2	0	0	0	3	12

Additional Information: Van Emmon Road

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	0	0	0	0	0	0	0

DIRECTED PATROL DETAIL DATA

Location	Dates	Number of Details	Total Time (Hours)
Cannonball Trail east of Route 47	February 2022	4	2.58
Route 47 (Downtown)	February 2022	3	3.25
McHugh Road	February 2022	13	8.48
Route 126	February 2022	4	3.08
Route 34	February 2022	34	86.04
Route 47	February 2022	37	93.96
Route 71	February 2022	29	49.78
Van Emmon Road (East City Limits)	February 2022	6	4.66

PORTABLE SPEED SIGN / SPEED TRAILER DEPLOYMENT

Dates of Deployment	Location	Type of Concern	Additional
N/A	N/A	N/A	N/A

PORTABLE SPEED SIGN RESULTS

Speed Sign Location	Dates	Average Speed
N/A	N/A	N/A

DIRECTED PATROLS – SPEED MONITORING

During the month of February, a total of **5 Directed Patrols (Speed Monitoring)** were completed by members of the Yorkville Police Department Community Service Officer(s):

Location	Date	Total Time (Hours)	Number of Details	Concern	Courtesy Notice
Cannonball Trail South of Route 34	February 2022	2	4	Speed	0
Heustis Street / Orange Street	February 2022	1.5	3	Speed	0
Raintree Road	February 2022	2.5	5	Speed	2
Somonauk Street / Freemont Street	February 2022	3.5	7	Speed	0
Windett Ridge Road	February 2022	2	4	Speed / Stop Sign	0

TRAFFIC ENFORCEMENT

Citations	2022 Total	February 2021	February 2022
Speeding	35	15	20
No Insurance	21	7	1
Seatbelt	1	0	0
Other Moving Violation	45	32	62
Total	102	54	83

Warnings	2022 Total	February 2021	February 2022
Speeding	234	120	188
No Insurance	48	56	16
Seatbelt	1	0	1
Other Moving Violation	191	199	128
Miscellaneous/Parking	97	55	70
Total	571	430	403

DETECTIVE SQUAD

DETECTIVE SQUAD HIGHLIGHTS

In February 2022, detectives charged Andrew Echols (46 years of age) with Failing to Register as a Sex Offender. Because of his status as homeless, Echols was required to register once each week. In October 2021, however, Echols stopped registering and refused to cooperate with detectives regarding the terms of his registration. Echols was taken into custody on 16 February and is currently being held at the Kendall County Jail.

On 10 February 2022, a 13-year-old male was charged with Criminal Sexual Assault as the result of an investigation which began in July 2021. The male is accused of engaging in unauthorized sexual conduct with another juvenile at a home in Yorkville.

On 23 February 2022, School Resource Officer (SRO) Goldsmith responded to a fight involving five juvenile females at the Yorkville High School. During the altercation one of the juveniles brandished a knife and cut another juvenile. The juvenile with the knife was also in possession of a stun gun. That student was charged with two counts of Aggravated Battery, Unlawful Use of a Weapon, Mob Action and Possession of a Weapon on State Supported Property. The other four juveniles were charged with Mob Action and Battery.

Other juvenile arrests during February include arrests for battery, unlawful consumption of liquor by a minor, possession of cannabis and armed robbery.

Cases Assigned (Criminal) <i>Cases in which a crime has been committed</i>	2022 Total	February 2021	February 2022
Adult	10	-	5
Juvenile	17	-	10
Total	27	-	15

Cases Assigned (Non-Criminal) <i>Non-Criminal Cases are closed w/in 7 days.</i>	2022 Total	February 2021	February 2022
Sex Offender (registration, misc. contact)	6	-	4
Death Investigations	1	-	0
FOID / CCL Turn-In	1	-	1
Assist Other Police / Govt Agency	1	-	0
Assist Schools	2	-	1
Missing Persons	0	-	0
Traffic Crash	1	-	0
Background Investigations	13	-	2
Total	25	-	8

Total Cases Assigned	2022 Total	February 2021	February 2022
Adult	10	-	5
Juvenile	17	-	10
Non-Criminal	25	-	8
Total	52	17	23

Criminal Cases Closed	2022 Total	February 2021	February 2022
Adult	16	13	9
Juvenile	13	3	10
Total	29	16	19

Total Arrests	2022 Total	February 2021	February 2022
Adult	6	4	2
Juvenile	16	0	13
Total	22	4	15

Evidence	2022 Total	February 2021	February 2022
Items Recovered	316	142	141
Items Destroyed or Returned	13	106	8

CRIME REPORTING

The Police Department volume of law enforcement activity during the reporting period is demonstrated by category in the table below. The data includes activity reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required to be reported to the State. For comparison purposes, the statistical reporting from the same reporting period one year ago is included. NOTE: This data is insufficient for use in establishing trends, assessing workload distribution or any other statistical analysis. Further data, delving beyond this report, is essential in determining accurate and meaningful insight beyond this report.

REPORTS

	February 2021	February 2022	Total 2021	Total 2022
Criminal Reports	78	65	910	119
Non-Criminal Reports	81	44	981	120
Sex Offender Registration	1	0	7	1
911 (Hang-up, Misdialed, Open Line)	2	7	52	17
Motorist Assist	72	42	333	74
Lockouts (vehicle, residential, business)	23	19	364	53
Accident / Property Damage	28	33	315	71
Accident / Personal Injury	13	6	115	13
Accident / Fatal	0	0	2	0
Accident / Hit & Run	3	5	39	12
Accident / Private Property	13	5	133	14
D.U.I Reports	0	4	34	6
Total	314	230	3,285	500

OFFENSE SUMMARY (Part I Crimes)

	February 2021	February 2022	Total 2021	Total 2022
Murder	0	0	0	0
Sex Crimes	0	1	12	3
Robbery	1	1	3	1
Aggravated Battery	1	3	11	3
Burglary	0	1	9	2
Theft	22	4	193	11
Vehicle Theft	0	1	6	1
Arson	0	0	1	0
Total	24	11	235	21

OFFENSE SUMMARY (Part II Crimes)

	February 2021	February 2022	Total 2021	Total 2022
Battery	1	4	38	6
Domestic Battery	8	5	103	10
Fraud	7	5	62	9
Property Damage	3	0	46	2
Weapons	1	1	9	1
Drug Offenses	4	2	26	3
Sex Offender	0	0	7	1
Disorderly Conduct	1	1	23	2
Alcohol Minors	0	3	15	4
D.U.I	0	4	34	6
Alcohol Offenses	0	0	0	0
Total	25	25	363	44

CRISIS INTERVENTION CALL

	February 2022	2022 Total	February 2021	2021 Total
Mental Health/Crisis Intervention Calls	3	18	10	144
Voluntary Committal	2	8	4	63
Involuntary Committal	0	4	0	28
Response to Resistance reference CIT Call	0	0	0	1
CIT Follow Ups	0	1	4	45
Citizen at Risk Registrations	0	0	14	34
CAR Follow Ups	11	11	0	59

PATROL ARRESTS

	2021 Total	February 2022	2022 Total
Felony	18	1	1
Misdemeanors	406	29	54
Total	424	30	55

CALLS FOR SERVICE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2022	1131	930	-	-	-	-	-	-	-	-	-	-	1,131
2021	1156	1102	1129	977	1068	1224	1228	1118	1190	1116	1101	1041	13,450
2020	1050	1084	770	496	842	953	1216	1189	1228	1107	1238	1276	12,449

VEHICLE USE & EXPENSES

SQUAD CAR OPERATION EXPENSES

	February 2021	February 2022
Monthly Mileage	21,566	18,293
Gasoline Expense	\$4,993.60	\$6,410.84
Gallons of Gasoline	2,214.30	1,938.43
Maintenance Expense	\$1,017.98	\$2,477.44
Cost Per Gallon	\$2.255	\$3.307
Cost Per Mile (Gasoline & Maintenance Costs Included)	\$0.278	\$0.485

VEHICLE USAGE AND EXPENSES

Squad #	Vehicle Year Model	Assigned	Beginning Mileage	Ending Mileage	Monthly Miles
M-1	2016 Impala	Patrol	63,000	63,816	816
M-2	2020 Explorer	Patrol	53,103	55,058	1,955
M-3	2016 Impala	Deputy Chief	58,132	59,320	1,188
M-4	2021 Explorer	Patrol	26,100	27,903	1,803
M-5	2016 Impala	Investigations	78,336	78,554	218
M-6	2015 Impala	CSO	86,573	86,977	404
M-7	2021 Explorer	Patrol	16,904	17,896	992
M-8	2016 Impala	Chief	27,121	27,445	324
M-9	2016 Impala	Investigations	78,969	80,044	1,075

M-10	2016 Impala	Patrol	68,327	68,327	0
M-11	2016 Impala	Patrol	54,314	54,603	289
M-12	2021 Explorer	Patrol	9,794	11,591	1,797
M-13	2016 Impala	CSO	70,679	71,617	938
M-14	2021 Explorer	Patrol	9,651	11,141	1,490
M-16	2015 Tahoe	Sergeant	97,654	98,150	496
M-17	2016 Impala	Commander	37,241	37,807	566
M-18	2015 Tahoe	Sergeant	91,448	92,700	1,252
M-19	2016 Impala	Training	84,024	84,289	265
M-20	2016 Impala	Patrol	50,529	51,327	798
M-21	2016 Impala	Patrol	50,026	51,105	1,079
M-22	2014 Caprice	Investigations	88,495	88,697	202
M-23	2018 Malibu	Deputy Chief	18,436	18,782	346
					18,293



804 Game Farm Road
Yorkville, IL 60560



YORKVILLE POLICE DEPARTMENT

Monthly Report

March 2022

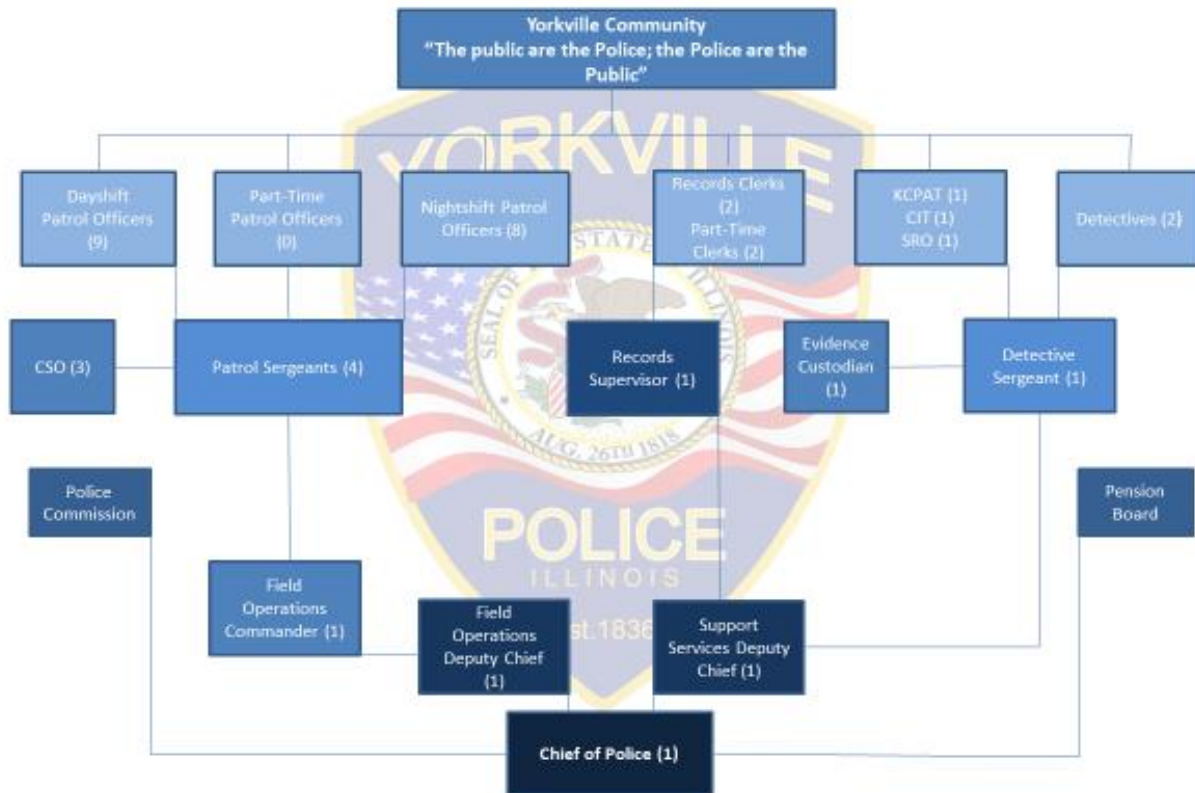
Chief of Police James Jensen
804 Game Farm Road
Yorkville, IL 60560

MISSION STATEMENT

The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems, and enhance the quality of life in our city.

ORGANIZATIONAL CHART

Yorkville Police Department **Organizational Chart 2022**



PERSONNEL INFORMATION

Employees

	March 2021	March 2022
Sworn Officers	32	32
Clerical	3	3
Part - Time Officer (now Part- Time Evidence Custodian)	2	1
Part-Time Community Service Officers	1	3
Part-Time Clerical	3	2
Total	41	41

Overtime Hours Worked*

	March 2022	2022 Total
Call Outs / Stay Over	4.5	8.75
Clerical	0	.75
Community Service	0	0
Court	6	12
Grants	0	0
HIDTA CPAT	12.5	81
HIDTA CIT	28	53
ILEAS Deployments	0	0
Investigations	6	7
Meetings	1.5	3.5
Miscellaneous (* FTO)	1	7
School Events	0	9
School Liaison Officer	0	0
Special Event Ribs on the River	0	0
Special Event Summer Solstice	0	0
Special Event Yorktober Fest	0	0
Special Event Fourth of July	0	0
Street/Shift Coverage	0	18
Training	0	4
Water Park Details	0	0
Misc. Details	2	2
OIC	0	14
Total Overtime Hours	61.5	220
Total Regular Hours	5,802.25	16,499.00

Benefit Time Used

	March 2022	2022 Total
Vacation	457	685
Holiday	0	632
Holiday Pay / Double-time	0	24
Sick	67	471
Compensatory time taken	88.5	191.5
Floating Holiday	56	92
Straight Time Pay - Training	60	184
Total Hours	728.5	2,279.5

Compensatory Time Earned

	March 2022	2022 Total
Total	303	834

COMMUNITY POLICING INITIATIVES

Polar Plunge

YPD Facebook Post (3/6/22): The Yorkville Police Department participated in the Polar Plunge to celebrate and raise funds for Special Olympics Illinois. This was a time where YPD, family and friends were able to come together and celebrate a common cause. We are proud to announce we had over 30 plungers!!! As a whole we raised \$6,755 with all money going to Special Olympics Illinois. This day could not be made possible without the community support and donations. A special thank you to the Brummell family and Go For it Sports and Recreation. Your hospitality and support is always appreciated. A special thank you to True Value Grand Rental Station for the dunk tank! We also want to thank the Kendall County Sheriff's Office for coming out to show their support, Bristol Kendall Fire Department and Alderman Jason Peterson who took the plunge with us. Here are a few photos! We will have many more to post in the upcoming days!





Community Information

YPD Facebook Post (3/3/22): During our recruitment efforts this month we want to introduce our future applicants to Officer Ryan Goldsmith. Ryan is a 16-year veteran of the Department and answered our question, "why Yorkville Police Department?" Ryan stated the following, "when I started my law enforcement career at 22 years old, I choose Yorkville Police Department because of the small town feel with a growing community. At the time, Kendall County was one of the fastest growing counties in the nation. Today, Yorkville and the county is continuing to grow again. The Yorkville Police Department has provided me with tremendous opportunities to grow as an officer and how to be better prepared for engaging the community. The training courses available through outside resources, and training from within the department are frequent and engaging. I was supported by the Police Department and recently achieved my master's degree. This is a great department that provides excellent support at all ranks throughout your career. The Yorkville Police Department is like home. We have a great group of officers that we consider family. We would love for you to join our team and help you grow your future and law enforcement career."

<https://applytoserve.com/Application.aspx?ID=426>



YPD Facebook Post (3/31/22): WINNER SPOTLIGHT - PROJECT OF THE YEAR: YISO Club - Scott Beavers, Heather Miragliotta and Nikki Hoffman at [Yorkville Intermediate School](#) nominated by Steve Bjork and Officer Ryan Goldman from [Yorkville Police Department](#)

Nomination:

YIS Principal Bjork put out a challenge to brainstorm a creative idea for an after-school Fox Club program that would foster Inclusiveness-Connectedness-Engagement. YIS 4th grade teachers Heather Miragliotta, Scott Beavers, and Nikki Hoffman took this challenge to the next level, creating and offering an after school program targeting all students with a fundamental principal of community service and giving back to the community.

This resulted in the YISO after school club where more than 60 students that have participated in projects. Reading to senior citizens and organizing a glove and coat drive are two prime examples of YISO putting their stamp on the community. They have collaborated with the Yorkville Police Department to create positive student relationships while practicing valuable life skills such as team building and empathy for others. These YIS staff members have done an outstanding job in being real-life examples of Yorkville educators not accepting average, but giving 110 percent to be there for their students! Their actions instill great values and mindset for our young community members.

CONGRATULATIONS!



Facebook Posts

YPD Facebook Post (3/5/22): A special thank you to the friends and family of Brandon Howard. Today would have been his 27th birthday. In his memory as an act of kindness his family delivered lunch to our officers at the PD.



YPD Facebook Post (3/5/22):

Service workers are enroute to work on crossing. Route 47 is shut down at River and Van Emmon Street until the crossing is functioning properly. Route 47 at Hydraulic Ave: The railroad crossing gates are currently malfunctioning and blocking the roadway. We will provide an update once we have additional information. Thank you.

Update: The roadway is now open. Thank you.

YPD Facebook Post (3/11/22): Great job Marge! We know how much you mean to the Autumn Creek Community and the families you interact with every day!



YPD Facebook Post (3/12/22): Congratulations to the State Champion Mustangs!



YPD Facebook Post (3/12/22): Fireworks to cap off the day's activities for an early St. Patrick's Day celebration! Y.P.D. wishes everyone a fun and safe weekend!



YPD Facebook Post (3/16/22): Over the last couple months Officer Goldsmith has been assisting with an after-school program at Yorkville Intermediate School. The final day resulted in pizza and dodgeball with officers from YPD. There is still much debate as to which team came away victorious, however lasting memories were made!



YPD Facebook Post (3/22/22): We want to thank Raging Waves for providing lunch today, it was much appreciated. Thank you for your support and partnership!



YPD Facebook Post (3/22/22): In April our agency will be recognizing Autism Awareness month. We are committed to developing positive and lasting relationships with those who have autism in our community. We are asking anyone that lives in Yorkville or has a child with autism that attends school in Yorkville (Public or Private) to send us a private message on Facebook or call 630-553-8504. We will be putting together a special gift from the Police Department for those with autism. These gifts will then be hand delivered by one of our officers.

[#autismawareness](#) [#autismspectrum](#)

YPD Facebook Post (3/24/22): Please help us in sharing this message, we are looking to reach out to as many families as possible.

In April our agency will be recognizing Autism Awareness month. As a sign of support our staff will be wearing an autism awareness pin on our uniforms.

We are committed to developing positive and lasting relationships with those who have autism in our community. We are asking anyone that lives in Yorkville or has a child with autism that attends school in Yorkville (Public or Private) to send us a private message on Facebook or call 630-553-8504. We will be putting together a special gift from the Police Department for those with autism. These gifts will include sensory items that will be hand delivered by one of our officers.

We also wanted to introduce our followers to our Citizen At Risk program. This program was developed to best serve at risk populations in our community. As a Police Department we understand how important relationship building is. This program is voluntary and has many benefits. This includes providing information regarding the at risk individual. The benefit would be that this information is readily available to our officers. Advantages also include follow ups with an officer. Conducting follow ups helps develop a positive and lasting relationship with the families we serve. If you would like additional information, please call 630-553-4340 or send us a private message on Facebook.



YPD Facebook Post (3/30/22): On Wednesday March 30th, 2022 at approximately 2:37pm, the Yorkville Police Department responded to a motor vehicle accident involving a pedestrian in the 900 block of Prairie Crossing (area of Yorkville Middle School). In summary, a black Nissan Versa was traveling on Prairie Crossing Drive and struck a student from Yorkville Middle School while crossing the street in the crosswalk. The driver of the Nissan, Christopher G. Tebich (19 years of age) from Yorkville was cited for failure to yield to a pedestrian in a crosswalk in a school zone.

The student was transported to an area hospital for non-life-threatening injuries. This press release was authored in conjunction with the Yorkville 115 School District.

Lost Dogs / Dog Adoption

YPD Facebook Post (3/23/22): For National Puppy Day Yorkville PD welcomed our friends from Kendall County Animal Control. Today we had a chance to meet Bear. Deputy Chief "Behr" Pfizenmaier had a chance to bond with this K9. If interested in adopting Bear, please call 630-553-9256.



YPD Facebook Post (3/24/22): This furry guy was found in the area of Parkside Lane. He's a little cold but otherwise he's in good spirits and hanging out with Officer Caruso and Officer Meyer. Help us get him home tonight! If you know this dog, please contact us at 630-553-4340.
Update: He has been returned to his owners, thank you to everyone that shared the post!



YPD Facebook Post (3/28/22): This little guy was turned into the Yorkville Police Department a little bit ago. He was originally found in Bristol. He's currently enjoying hanging out with Officer Caruso. Let's get him home tonight, if you recognize this dog, please contact us at 630-553-4340. Update: The dog has been returned to his owners. Thanks to everyone that shared!



YPD Facebook Post (3/28/22): Officer Caruso was provided with another good pupper this evening. This pupper was found near Fox street and White Oak Way. Officer Caruso was happy to pose with this friendly dog. She will be at the Yorkville Police Department, please help us return this dog to her owner. Contact the Yorkville Police Department at 630-553-4340. Update: She was returned to her owner. Thank you to everyone that shared the post!



Crime Posts

YPD Facebook Post (3/5/22): The Yorkville Police Department has charged Joshua D. Emery (30 years of age) from the 1300 block of Marketplace Drive, Yorkville with one count of Aggravated Battery (Class X felony), two counts of Aggravated Unlawful Use of A Weapon (class 2 felony) and one count of Unlawful Possession of A Weapon By a Felon (class 3 felony). Emery is being charged after shooting a male known to him during an altercation in the 1300 block of Marketplace Drive on 3/4/22 at approximately 9:30pm. Emery is in custody at the Kendall County Jail. His bond was set at \$500,000. Emery will need to post ten percent to be released from custody.

UPDATE: Danielle D. Johnson (36 years of age) from the 1300 block of Marketplace Drive, Yorkville was charged with one count of Attempted Obstruction of Justice. Johnson's bond was set at \$1,500 with ten percent to apply.

YPD Facebook Post (3/5/22): On Friday, March 4th, 2022 at approximately 9:30pm, the Yorkville Police Department was dispatched to the 1300 block of Marketplace Drive regarding a disturbance. While police were responding a witness called advising that they heard a gunshot. Upon police arrival, a male was located suffering a non-life-threatening injury. The victim was attended to on scene and transported to an area hospital by Bristol Kendall EMS. Police were able to locate two individuals involved in this incident at the scene along with a firearm. Both individuals have been taken into custody and charges will be released later today. The Yorkville Police Department was assisted by the Kendall County Sheriff's Office, Plano Police Department, Oswego Police Department and Montgomery Police Department.

COMMUNITY PRESENTATIONS / MEETINGS

Date	Group	Officers	Topic
03/01/22	Command Meeting	Command Staff	Meeting
03/02/22	Cedarhurst	Chief Jensen	Coffee w/ Cop
03/02/22	Kendall County Sheriff's Office	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle	Special Event
03/03/22	Radio Programming	DC Mikolasek	Meeting
03/03/22	KCCPAT/KCSAO	Chief Jensen	Meeting
03/03/22	Public Safety Committee	Chief Jensen	Meeting
03/05/22	Special Olympics Polar Plunge	Several YPD Dept. Members	Special Event
03/07/22	Department Head	Chief Jensen	Meeting
03/08/22	Fox Valley Business Consulting	Chief Jensen	Meeting
03/08/22	988/CESSA	Chief Jensen	Meeting
03/08/22	Yorkville Chamber of Commerce Presentation	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting

		Cmdr. Carlyle	
03/08/22	Department Head	Chief Jensen	Meeting
03/08/22	City Council	Chief Jensen	Meeting
03/09/22	Sergeant Meeting	Chief Jensen DC Mikolasek Cmdr. Carlyle Sergeants	Meeting
03/09/22	Cedarhurst	Chief Jensen	Coffee w/ Cop
03/09/22	LPR Committee	Chief Jensen	Meeting
03/14/22	Kendall Chief's Budget Reconciliation	DC Mikolasek	Meeting
03/14/22	Department Head	Chief Jensen	Meeting
03/15/22	Criminal Justice Response to Mental Health	Chief Jensen DC Mikolasek Cmdr. Carlyle	Meeting
03/15/22	Yorkville Intermediate School	Several YPD Staff	Special Event
03/15/22	Kendall County Board of Health	Chief Jensen	Meeting
03/15/22	Command Meeting	Command Staff	Meeting
03/16/22	Kendall Chiefs Monthly Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle	Meeting
03/16/22	KenCom Operations Board	DC Mikolasek	Meeting
03/16/22	Cedarhurst	Chief Jensen	Coffee w/ Cop
03/17/22	New Facility Budget Reconciliation	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle	Meeting
03/17/22	Yorkville Chamber	Chief Jensen	Meeting
03/21/22	Department Head	Chief Jensen	Meeting
03/21/22	St. Patrick's Men's Club	Chief Jensen	Meeting
03/22/22	New Facility Groundbreaking	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle	Ceremony
03/22/22	Command Meeting	Command Staff	Meeting
03/22/22	Department Head	Chief Jensen	Meeting
03/22/22	City Council	Chief Jensen	Meeting
03/23/22	Kendall Chiefs Mobile Command Committee	Chief Jensen	Meeting
03/23/22	Cedarhurst	Chief Jensen	Coffee w/ Cop
03/24/22	Aurora PD & Area Command	Chief Jensen	Meeting

		DC Pfizenmaier DC Mikolasek Cmdr. Carlyle	
03/24/22	Area Command	Chief Jensen DC Mikolasek DC Pfizenmaier Cmdr. Carlyle	Meeting
03/28/22	BWC Project Meeting	DC Mikolasek	Meeting
03/28/22	Department Head	Chief Jensen	Meeting
03/28/22	Kendall County Health Dept.	Chief Jensen	Accreditation
03/29/22	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
03/29/22	BFPC Meeting	DC Mikolasek	Meeting
03/29/22	Chamber Ribbon Cutting	Chief Jensen	Event
03/29/22	Chamber Ribbon Cutting	Chief Jensen	Event
03/29/22	Command Meeting	Command Staff	Meeting
03/30/22	Chamber Ribbon Cutting	Chief Jensen DC Mikolasek	Event
03/30/22	Cedarhurst	Chief Jensen	Coffee w/ Cop
03/30/22	LPR	Chief Jensen	Meeting
03/30/22	Yorkville Intermediate School	Chief Jensen DC Pfizenmaier Ofc. Goldsmith	Special Event
03/31/22	Bristol Kendall Fire	Chief Jensen	Meeting

TRAINING AND CAREER DEVELOPMENT

Date	Topic	Attendees	Hours
03/01/22	Building Search Training	Approx. ½ Department	52
03/03/22	Managing Police Records in IL	Kirsten Balog	8
03/03/22	Crime 123	Ofc Caruso Ofc Shapiama	8 8
03/04/22	Police Executive Role 21 st Century	DC Pfizenmaier	30
03/04/22	IPELRA Labor Law	Chief Jensen	8
03/07/22	Advanced DUI Enforcement	Ofc Swanson	8
03/08/22	Building Search Training	Approx. ½ Department	56
03/09/22	Cyber Bullying/Sexting Investigations	SRO Goldsmith	16
03/09/22	Bola-Wrap Certification	Ofc Warren	2
03/11/22	FBI-LEEDA Media Relations	DC Pfizenmaier	30
03/15/22	Use of Force Instructor	Ofc Mertes	16

03/17/22	Background Investigations	SRO Goldsmith	16
03/17/22	NIMS Computer Training	Natalie Cyko	2
03/25/22	Decision Making for Critical Incident Response	Ofc Kolowski Ofc Soebbing	8 8
03/25/22	FBI LEEDA – CLI	DC Mikolasek	28
03/29/22	Enforcing IL Cannabis Laws	Ofc Fisher	8
03/31/22	Anti-Gang Strategies for Patrol	Ofc Shapiama	8
02/28/22	KCSAO Key Date Training	Sworn Patrol Officers	14
02/28/22	Dale Anderson Court-Smart	Sworn Staff	62
		TOTAL	396

TRAFFIC CRASH SUMMARY

Total Traffic Crash Reports for March 2022: 52

Total Crash Report Short Form Private Property March 2022: 16

Total Crashes for the Month of March 2022 (excluding private prop): 36

Hit & Run Crashes	3
Personal Injury Crashes	6
Property Damage Crashes	30
Fatality Crashes	0

TOP TRAFFIC CRASH INTERSECTIONS

Crash Intersection	Total Number of Crashes	Primary Contributory Causes
ROUTE 47/ ROUTE 126	4	Following too Closely; Failing to Reduce Speed
ROUTE 47/ ROUTE 34	4	Following too Closely; Improper Lane Usage; Cellphone Use
ROUTE 47/ GALENA RD	3	Disregarding Traffic Signals; Failing to Reduce Speed

Crash by <u>DAY</u> of the Week	Number of Crashes
Monday	1
Tuesday	6
Wednesday	5
Thursday	10
Friday	4
Saturday	8
Sunday	2

Crash by <u>TIME</u> of Day	Number of Crashes
0600-0959	5
1000-1359	9
1400-1759	8
1800-2159	6
2200-0159	5
0200-0559	3

TRAFFIC COMPLAINT / ENFORCEMENT INFORMATION

During the **March 2022**, a total of **7 Directed Patrols** were completed by members of the Yorkville Police Department. Directed Patrols are a result of complaints received and substantiated based off the following criteria: monitoring traffic, traffic count studies or speed studies.

Directed Patrol Area: **McHugh Road**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non- Moving	Totals
Citations	0	0	0	0	0	0	0	0	0
Warnings	5	0	0	0	0	0	0	0	5
Total	5	0	0	0	0	0	0	0	5

Additional Information: **McHugh Road**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	0	0	0	0	0	0	0

Directed Patrol Area: **Route 126**[illegible]

Additional Information: **Route 126**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	0	0	0	0	0	0	0

Directed Patrol Area: **Route 34**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	10	1	0	0	0	0	0	4	15
Warnings	61	1	0	5	0	1	0	33	101
Total	71	2	0	5	0	1	0	37	116

Additional Information: **Route 34**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	1	1	0	0	0	0	0	2

Directed Patrol Area: **Route 47**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	5	0	0	0	1	0	0	4	10
Warnings	46	6	0	11	0	2	2	44	111
Total	51	6	0	11	1	2	2	48	121

Additional Information: **Route 47**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	3	0	2	1	0	0	6

Directed Patrol Area: **Route 47 (Downtown)**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	0	0	0	0	0	0	0	0	0
Warnings	0	0	0	0	0	1	0	1	2
Total	0	0	0	0	0	1	0	1	2

Additional Information: **Route 47 (Downtown)**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	0	0	0	0	0	0	0

Directed Patrol Area: **Route 71**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	5	0	0	0	0	0	0	1	6
Warnings	59	1	0	0	0	1	0	19	80
Total	64	1	0	0	0	1	0	20	86

Additional Information: **Route 71**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	0	0	1	0	0	0	1

Directed Patrol Area: **Van Emmon (East City Limits)**

	Speed	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Non-Moving	Totals
Citations	1	0	0	0	1	0	0	0	2
Warnings	3	0	0	1	0	0	0	1	5
Total	4	0	0	1	1	0	0	1	7

Additional Information: **Van Emmon (East City Limits)**

	DUI	DWLS/DWLR	NO Valid DL	Warrant	Drugs	Weapons	Other	Totals
Arrests	0	0	0	0	0	0	0	0

DIRECTED PATROL DETAIL DATA

Location	Dates	Number of Details	Total Time (Hours)
McHugh Road	March 2022	9	6.22
Route 126	March 2022	12	6.57
Route 34	March 2022	44	84.53
Route 47	March 2022	40	95.38
Route 47 (Downtown)	March 2022	2	2
Route 71	March 2022	36	71.8
Van Emmon (East City Limits)	March 2022	4	3

PORTABLE SPEED SIGN / SPEED TRAILER DEPLOYMENT

Dates of Deployment	Location	Type of Concern	Additional
03-21-2022	John Street / White Pine Court	Speed	N/A
03-21-2022	Somonauk Street / Freemont Street	Speed	N/A

PORTABLE SPEED SIGN RESULTS

Speed Sign Location	Dates	Average Speed
John Street / White Pine (Westbound)	03-21-2022 to 03-31-2022	20.8 mph
Somonauk Street / Freemont Street (Westbound)	03-21-2022 to 03-31-2022	23.3 mph

MONITORED PATROL AREAS

During the **March of 2022**, a total of **6 Monitored Areas** were completed by members of the Yorkville Police Department Community Service Officer(s) for tentative Directed Patrol Locations:

Location	Date	Total Time (Hours)	Number of Details	Concern	Courtesy Notice
Cannonball Trail e/o Route 47	March 2022	3	6	Speed	1
Cannonball Trail s/o Route 34	March 2022	1.5	3	Speed	0
Raintree Road	March 2022	3	6	Speed	1
Somonauk Street / Freemont Street	March 2022	1.33	3	Speed	0
Somonauk Street / West Street	March 2022	0.5	1	Speed, Stop Sign, Horn	0
Windett Ridge Road	March 2022	1.5	3	Speed, Stop Sign	0

TRAFFIC ENFORCEMENT

Citations	2022 Total	March 2021	March 2022
Speeding	35	25	27
No Insurance	21	9	16
Seatbelt	1	0	0
Other Moving Violation	45	33	51
Total	102	67	94

Warnings	2022 Total	March 2021	March 2022
Speeding	234	142	213
No Insurance	48	61	26
Seatbelt	1	0	0
Other Moving Violation	191	137	115
Miscellaneous/Parking	97	83	91
Total	571	423	445

DETECTIVE SQUAD

DETECTIVE SQUAD HIGHLIGHTS

On the night of Friday, 4 March 2022, the Detective Squad responded to assist patrol in a shooting which had just occurred. Patrol had responded to an address on the 1300 block of Marketplace Drive to investigate a domestic disturbance and, upon arrival, found a male with a non-life-threatening gunshot wound. The officers on scene did a terrific job preserving the scene and containing the involved persons. This enabled detectives to thoroughly investigate this incident. As a result, Joshua D. Emery, 30, of the 1300 block of Marketplace Drive was charged with Aggravated Unlawful Possession of a Firearm by a Felon, Aggravated Battery with a Firearm and Aggravated Unlawful Use of a Weapon. Danielle D. Johnson, 36, of the 1300 block of Marketplace Drive, was charged with Attempt Obstructing Justice. Although not a call often encountered by patrol or the detective squad, previous experiences and training made it possible for both entities to work together efficiently and effectively on this call.

In March the Detective Squad conducted alcohol and tobacco compliance checks at local businesses to ensure that state law and local ordinance is being adhered to with regards to underage purchasers. Seventeen purveyors of tobacco products were checked, and one sold tobacco to the underage agent. Thirty-five purveyors of alcoholic beverages were checked and seven sold to the underage agent. The eight violators were issued citations under local ordinance.

Cases Assigned (Criminal) <i>Cases in which a crime has been committed</i>	2022 Total	March 2021	March 2022
Adult	28	-	18
Juvenile	22	-	5
Total	50	-	23

Cases Assigned (Non-Criminal) <i>Non-Criminal Cases are closed w/in 7 days.</i>	2022 Total	March 2021	March 2022
Sex Offender (registration, misc. contact)	13	-	7
Death Investigations	1	-	0
FOID / CCL Turn-In	2	-	1
Assist Other Police / Govt Agency	1	-	0
Assist Schools	3	-	1
Missing Persons	0	-	0
Traffic Crash	1	-	0
Background Investigations	45	-	32
Total	66	-	41

Total Cases Assigned	2022 Total	March 2021	March 2022
Adult	28	-	18
Juvenile	22	-	5
Non-Criminal	66	-	41
Total	116	-	64

Criminal Cases Closed	2022 Total	March 2021	March 2022
Adult	30	17	14
Juvenile	18	8	5
Total	48	25	19

Total Arrests	2022 Total	March 2021	March 2022
Adult	14	4	8
Juvenile	19	3	3
Total	33	7	11

Evidence	2022 Total	March 2021	March 2022
Items Recovered	466	165	150
Items Destroyed or Returned	97	8	84

CRIME REPORTING

The Police Department volume of law enforcement activity during the reporting period is demonstrated by category in the table below. The data includes activity reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required to be reported to the State. For comparison purposes, the statistical reporting from the same reporting period one year ago is included. NOTE: This data is insufficient for use in establishing trends, assessing workload distribution or any other statistical analysis. Further data, delving beyond this report, is essential in determining accurate and meaningful insight beyond this report.

REPORTS

	March 2021	March 2022	Total 2021	Total 2022
Criminal Reports	73	66	910	185
Non-Criminal Reports	72	75	981	195
Sex Offender Registration	1	2	7	3
911 (Hang-up, Misdial, Open Line)	8	6	52	23
Motorist Assist	30	29	333	103
Lockouts (vehicle, residential, business)	18	22	364	75
Accident / Property Damage	22	30	315	101
Accident / Personal Injury	8	6	115	19
Accident / Fatal	0	0	2	0
Accident / Hit & Run	2	3	39	15
Accident / Private Property	5	16	133	30
D.U.I Reports	1	4	34	10
Total	240	259	3,285	759

OFFENSE SUMMARY (Part I Crimes)

	March 2021	March 2022	Total 2021	Total 2022
Murder	0	0	0	0
Sex Crimes	3	5	12	8
Robbery	0	0	3	1
Aggravated Battery	1	1	11	4
Burglary	1	0	9	2
Theft	17	9	193	20
Vehicle Theft	3	0	6	1
Arson	0	0	1	0
Total	25	15	235	36

OFFENSE SUMMARY (Part II Crimes)

	March 2021	March 2022	Total 2021	Total 2022
Battery	3	1	38	7
Domestic Battery	5	7	103	17
Fraud	10	1	62	10
Property Damage	4	2	46	4
Weapons	1	0	9	1
Drug Offenses	2	1	26	4

Sex Offender	2	2	7	3
Disorderly Conduct	2	0	23	2
Alcohol Minors	1	0	15	4
D.U.I	1	4	34	10
Alcohol Offenses	0	0	0	0
Total	31	18	363	62

CRISIS INTERVENTION CALL

	March 2021	Total 2021	March 2022	Total 2022
Mental Health/Crisis Intervention Calls	15	144	15	33
Voluntary Committal	4	63	8	16
Involuntary Committal	6	28	2	6
Response to Resistance reference CIT Call	0	1	0	0
CIT Follow Ups	6	45	1	2
Citizen at Risk Registrations	1	34	1	1
CAR Follow Ups	4	59	9	20

PATROL ARRESTS

	2021 Total	March 2022	2022 Total
Felony	18	0	1
Misdemeanors	406	30	84
Total	424	30	85

CALLS FOR SERVICE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2022	1131	930	1149	-	-	-	-	-	-	-	-	-	1,131
2021	1156	1102	1129	977	1068	1224	1228	1118	1190	1116	1101	1041	13,450
2020	1050	1084	770	496	842	953	1216	1189	1228	1107	1238	1276	12,449

VEHICLE USE & EXPENSES

SQUAD CAR OPERATION EXPENSES

	March 2021	March 2022
Monthly Mileage	20,690	19,897
Gasoline Expense	\$6,425.85	\$7,627.58
Gallons of Gasoline	2,402.36	1,885.58
Maintenance Expense	\$1,413.06	\$5,088.45
Cost Per Gallon	\$2.674	\$4.045
Cost Per Mile (Gasoline & Maintenance Costs Included)	\$0.378	\$0.639

VEHICLE USAGE AND EXPENSES

Squad #	Vehicle Year Model	Assigned	Beginning Mileage	Ending Mileage	Monthly Miles
M-1	2016 Impala	Patrol	63,816	65,144	1,328
M-2	2020 Explorer	Patrol	55,058	56,544	1,486
M-3	2016 Impala	Deputy Chief	59,320	60,508	1,188
M-4	2021 Explorer	Patrol	27,903	29,340	1,437
M-5	2016 Impala	Investigations	78,554	78,889	335
M-6	2015 Impala	CSO	86,977	87,893	916
M-7	2021 Explorer	Patrol	17,896	18,831	935
M-8	2016 Impala	Chief	27,445	27,758	313
M-9	2016 Impala	Investigations	80,044	80,746	702
M-10	2016 Impala	Patrol	68,327	68,439	112
M-11	2016 Impala	Patrol	54,603	55,279	676
M-12	2021 Explorer	Patrol	11,591	12,910	1,319
M-13	2016 Impala	CSO	71,617	72,048	431
M-14	2021	Patrol	11,141	12,438	1,297

	Explorer				
M-16	2015 Tahoe	Sergeant	98,150	98,556	406
M-17	2016 Impala	Commander	37,807	38,471	664
M-18	2015 Tahoe	Sergeant	92,700	94,410	1,710
M-19	2016 Impala	Training	84,289	84,957	668
M-20	2016 Impala	Patrol	51,327	52,755	1,428
M-21	2016 Impala	Patrol	51,105	52,491	1,386
M-22	2014 Caprice	Investigations	88,697	89,270	573
M-23	2018 Malibu	Deputy Chief	18,782	19,369	587
					19,897



804 Game Farm Road
Yorkville, IL 60560



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #2

Tracking Number

PS 2022-09

Agenda Item Summary Memo

Title: Adjudication Reports for March – April 2022

Meeting and Date: Public Safety Committee – May 5, 2022

Synopsis: Review of Adjudication Reports.

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: None

Council Action Requested: N/A

Submitted by: James Jensen Chief of Police
Name Department

Agenda Item Notes:



Memorandum

To: Public Safety Committee
From: James Jensen, Police Chief
CC:
Date: May 5, 2022
Subject: Monthly Adjudication Report Review

Summary

Review of the March - April 2022 Adjudication Reports

Background

None

Recommendation

None

Attachments

Exhibit A: March – April 2022 Adjudication Report



United City of Yorkville
804 Game Farm Road Yorkville, IL 60560
(630) 553-4340

DOCKET INFORMATION
02/28/2022

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
22-0159		N	MATSON, STACEY ANNE	Police Admin Tow	Impounded Vehicle	paid 1/27/22 \$1500.00	04/11/2022 NO
Offense Location: RT 47 / PARK ST							
P 11031		N	JACKSON, VERA	P Non Mandatory	Parking After Snowfall (2 Inches)	F: \$75.00 C: X	04/11/2022 NO
Offense Location: BETRAM/BRISTOL BAY							
P 11034		N	SMITHER, AUBREY	P Non Mandatory	Parking After Snowfall (2 Inches)		04/11/2022 NO
Offense Location: 388 BERTRAM DR							
paid prior to hearing							

Kirsten, Ray, Chris, Gregg



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DOCKET INFORMATION
03/07/2022

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
22-0216		N	BERARD, KEVIN	Police Admin Tow	Impounded Vehicle	f: 500.00 c: 0	04/18/2022 NO
				Offense Location: ROUTE 47/GALENA RD			
22-0221		N	DANLEY III, RC	Police Admin Tow	Impounded Vehicle	f: 500 c: 0	04/18/2022 NO
				Offense Location: ROUTE 47/ WALNUT ST			
③ N 0673		N	TORRES, JAZMINE	N Mandatory	Possesion of cannabis by person under 21	f: 75.00 c: 0	04/18/2022 NO
				Offense Location: 797 GAME FARM RD			
④ N 0674		N	SPATES, AZAVION D	N Mandatory	Possesion of cannabis by person under 21	f: 75.00 c: 0	04/18/2022 NO
				Offense Location: 797 GAME FARM RD			
N 2544		N	DEWLAND, NICHOLAS	N Mandatory	Possesion of cannabis by person under 21	f: 100 c: 0	04/18/2022 NO
				Offense Location: 201 WORSLEY ST			
N 4042		N	DEWLAND, NICHOLAS	N Mandatory	Possesion of cannabis by person under 21	f: 100 c: 0	04/18/2022 NO
				Offense Location: MCHUGH RD/ E MAIN ST			
N 4043		N	DEWLAND, NICHOLAS	N Mandatory	Possession of Paraphernalia	f: 300 c: 0	04/18/2022 NO
				Offense Location: MCHUGH RD/ E MAIN ST			
⑤ N 5810		N	Sulejmani, Ilaz	N Mandatory	Motor Vehicles on Property	f: 0 c: 0	04/18/2022 NO
				Offense Location: 204 A Hillcrest Ave. Yorkville, IL, 60560		DISMISSED - Pre hearing Compliance	
P 11435		N	ESCAMILLA, TERESA	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 c: 0	04/18/2022 NO
				Offense Location: BERTRAM RD			
P 11442		N	REYES-QUINTERO, EZEQUIEL	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 c: 0	04/18/2022 NO
				Offense Location: 1300 BLOCK OF CHESTNUT			
P 11443		N	JEFFRIES, MICHAEL	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 c: 0	04/18/2022 NO
				Offense Location: CAROLYN ST			
P 11906		N	CASWELL, DJUAN C	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 c: 0	04/18/2022 NO
				Offense Location: 2202 HEARTHSTONE LANE			
P 11907		N	BOSWELL, DEVON J	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 c: 0	04/18/2022 NO
				Offense Location: 2202 HEARTHSTONE LANE			
② P 11910		N	FIFER, MICHELLE L	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 0 c: 0	04/18/2022 NO
				Offense Location: 2154 HARTFIELD AVE		DISMISSED	
① P 11911		N	GILES, KEIA T	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 0 c: 0	04/18/2022 NO
				Offense Location: 2154 HARTFIELD AVE		DISMISSED	
P 11914		N	STUBLER, SYLVIA L	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 c: 0	04/18/2022 NO
				Offense Location: 1167 GOLDFINCH AVE			



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DOCKET INFORMATION
03/07/2022

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense		1st Date	Check In
P 11917		N	HARDY-AGUIRRE, PRECIOUS N	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 C:	04/18/2022	NO
				Offense Location: 114 COLONIAL PKWY				
P 11918		N	STICKNEY, GREGG C	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 C:	04/18/2022	NO
				Offense Location: 405 DOVER CT N				
P 12253		N	NEVAREZ, ELIEL	P Non Mandatory	Parking After Snowfall (2 Inches)	f: 75 C:	04/18/2022	NO
				Offense Location: 1402 RUBY DR				



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DOCKET INFORMATION
03/14/2022

Wally
Nicole
Carlyle

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense		1st Date	Check In
22-0231		N	LATHAM, TANNA	Police Admin Tow	Impounded Vehicle	P: N/A F:	04/25/2022	NO
				Offense Location:	ROUTE 34/ROUTE 47	Ftc: 500\$ bond applies		
22-0240		N	MINNES, MATTHEW M	Police Admin Tow	Impounded Vehicle	P: N/A F:	04/25/2022	NO
				Offense Location:	MCHUGH RD / N OF RT 34	Ftc: 500\$ bond applies		
22-0241		N	MILLER, STEPHEN PHILIP	Police Admin Tow	Impounded Vehicle	P: N/A F:	04/25/2022	NO
				Offense Location:	RT 126 / NW OF ASHLEY RD	Ftc: 500\$ bond applies		
22-0256		N	GARCIA, EULALIO	Police Admin Tow	Impounded Vehicle	P: N/A F:	04/25/2022	NO
				Offense Location:	KENNEDY/EMERALD	Ftc: 500\$ bond applies		
N 1763		N	STOLPESTAD, CLAIRE C	N Mandatory	Disorderly Conduct	P: NL F: NL	04/25/2022	NO
				Offense Location:	920 PRAIRIE CROSSING DR	Ftc:		



United City of Yorkville
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DOCKET INFORMATION
03/21/2022

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense		1st Date	Check In	
22-0279		N	BEAUCHAMP, JOURNEY M	Police Admin Tow	Impounded Vehicle	paid 2/22/22	C: 500 ⁰⁰	05/02/2022	NO
Offense Location: RT 71 / RT 47									
22-0290		N	TROLLINGER-MCADOO, GABRIEL	Police Admin Tow	Impounded Vehicle	paid 2/22/22	C: 500 ⁰⁰	05/02/2022	NO
Offense Location: RT 34 / ELDAMAIN RD									



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DOCKET INFORMATION
03/28/2022

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
2-0298		N	SOMIC, GORAN	Police Admin Tow	Impounded Vehicle	05/09/2022	NO
				Offense Location:	RT 47 / ORANGE ST	N/A F: L F+C: 500\$ bond	
2-0333		N	ESQUIVEL, ANDRES	Police Admin Tow	Impounded Vehicle	05/09/2022	NO
				Offense Location:	ROUTE 126/ROUTE 47	N/A F: L F+C: 500\$ bond	
YK000302		N	COPELAND, CHEYANE R	P Non Mandatory	Expired Registration	05/09/2022	NO
				Offense Location:	E STAGECOACH TRL/ IDENT RD	N/A F: L F+C: 75\$	



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DOCKET INFORMATION
04/04/2022

Kirsten, Carlyle, Gina, Chris, Wally

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense		1st Date	Check In
22-0343		N	ACKERMANN, HAROLD	Police Admin Tow	Impounded Vehicle	P: 500 C: Ø	05/16/2022	NO
Offense Location: WALNUT/ROUTE 47								
22-0347		N	GONZALEZ, LEONEL	Police Admin Tow	Impounded Vehicle	P: 500 C: Ø	05/16/2022	NO
Offense Location: COUNTRYSIDE PKWY/MARKETVIEW								
22-0370		N	CUATTLE, DELFINE	Police Admin Tow	Impounded Vehicle	P: 500 C: Ø	05/16/2022	NO
Offense Location: ROUTE 71/MILLAGE VIEW DR								
N 5813		N	STEWART, JOCELYNN	N Mandatory	Property Maintenance - Roofs/Drainage	DISMISSED PRE HEARING COMPLIANCE	05/16/2022	NO
Offense Location: 613 GREENFIELD TURN								
N 5814		N	GEORGE, ASHRAF	N Mandatory	Fencing Standards	P: \$ 1,000.00 C: Ø	05/16/2022	NO
Offense Location: 451 HONEYSUCKLES LN								
N 5815		N	GEORGE, ASHRAF	N Mandatory	Junk, Trash and Refuse	P: \$ 1,000.00 C: Ø	05/16/2022	NO
Offense Location: 451 HONEYSUCKLES LN								



United City of Yorkville
804 Game Farm Road Yorkville, IL 60560
(630) 553-4340

DOCKET INFORMATION
04/11/2022

WILLIAM
Caville
Gregg

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
22-0381		N	SAWYER, AMBER	Police Admin Tow	Impounded Vehicle	05/23/2022	NO
Offense Location: MCHUGH RD/ ROUTE 34						P: N/A F: L F+C: 500\$ bond	
22-0410		N	MCGINNIS, JANET	Police Admin Tow	Impounded Vehicle	05/23/2022	NO
Offense Location: ROUTE 34/AUTUMN CREEK						P: N/A F: L F+C: 500\$ bond	
22-0411		N	SHERIDAN, LOGAN	Police Admin Tow	Impounded Vehicle	05/23/2022	NO
Offense Location: ROUTE 34/CANNONBALL TRL						P: N/A F: L F+C: 500\$ bond	
CYK000901	*	N	TENORIO, ROMAN	N Mandatory	Retail Theft (Shoplifting)	05/23/2022	NO
Offense Location: 1421 N BRIDGE ST						P: L F: L F+C: 100\$	



United City of Yorkville
804 Game Farm Road Yorkville, IL 60560
(630) 553-4340

DOCKET INFORMATION

04/25/2022

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense		1st Date	Check In
22-0456		N	SWOPE JR., MICHAEL AARON	Police Admin Tow	Impounded Vehicle		06/06/2022	NO
				Offense Location:	GAS & WASH 4100 N BRIDGE ST.	P: N/A F+C: 5005 bond F:		
N 1764	pd	N	BAHENA-NICACIO, NOEMI	N Mandatory	Alcohol - Sale to Minors		06/06/2022	NO
				Offense Location:	1559 SYCAMORE RD	P: L F+C: 75\$ F: L		
N 1765	pd	N	MCINTOSH-REUM, SAMANTHA J	N Mandatory	Alcohol - Sale to Minors		06/06/2022	NO
				Offense Location:	1205 N BRIDGE ST	P: L F+C: 75\$ F: L		
N 1766	pd	N	CERENIL, CRYSTAL	N Mandatory	Alcohol - Sale to Minors		06/06/2022	NO
				Offense Location:	1965 S BRIDGE ST	P: L F+C: FL		
N 1767	? (N)	N	MATTHEWS, MICHAEL N	N Mandatory	Alcohol - Sale to Minors		06/06/2022	NO
				Offense Location:	504 S BRIDGE ST	P: L F+C: 75\$ F: L		
N 1768	pd	N	JOHNSON, MARY K	N Mandatory	Alcohol - Sale to Minors		06/06/2022	NO
				Offense Location:	220 S BRIDGE ST	P: L F+C: 75\$ F: L		



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #3

Tracking Number

PS 2022-10

Agenda Item Summary Memo

Title: Police Department Staffing – Hiring FY 23

Meeting and Date: Public Safety Committee – May 5, 2022

Synopsis: FY 23 Staffing Report bringing our current staffing level to the authorized
thirty-three (33) sworn officers

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: None

Council Action Requested: Informational

Submitted by: James Jensen Chief of Police
Name Department

Agenda Item Notes:



Memorandum

To: Public Safety Committee
From: James Jensen, Police Chief
CC:
Date: May 5, 2022
Subject: Police Department Hiring

Summary

FY 23 staffing report bringing our current staffing level to the authorized thirty-three (33) sworn officers.

Background

In May of 2022 (FY23) we are planning to hire two (2) sworn police officers. One (1) of the positions will replace an existing opening due to a lateral transfer to Plainfield Police Department. One (1) position will be new to the department and will bring us to the authorized staffing level of thirty-three (33) sworn officers. Please refer to the manpower allocation data & staffing plan (Exhibit A) for further details regarding staffing justifications.

Recommendation

None

Attachments

Exhibit A: Manpower Allocation Data & Staffing Plan

Yorkville Police Department

Staffing Plan

Updated: 4/18/22

PATROL

Squad A (Dayshift)	Squad B (Dayshift)	Squad C (Midnight Shift)	Squad D (Midnight Shift)
Sgt. Hunter (CIT)	Sgt. Hayes (CIT)	Sgt. Stroup (CIT)	Sgt. Nelson
Officer Kolowski (CIT) (OIC) (FTO)	Officer Kuehlem (OIC) (FTO)	Officer Hart (CIT) (OIC) (FTO)	Officer Soebbing (CIT)
Officer Gerlach (FTO) (Alt. OIC)	Officer Mertes (CIT)	Officer Opp	Officer Meyer (CIT)
Officer Davis (CIT) (FTO)	Officer Shapiama	Officer Fisher	Officer Borowski
Officer Shepherd	Officer Lobdell	Officer Swanson	Officer Caruso
		Officer Warren	

INVESTIGATIONS

Investigations	Kendall CPAT	CIT	SRO
Det. Sgt. McMahon	Officer _____	Officer Jordon	Officer Goldsmith (CIT) (FTO) (OIC)
Detective Ketchmark (CIT) (FTO) (OIC)			
Detective Johnson (CIT) (FTO) (OIC)			

AVAILABLE/OPEN POSITIONS

Personnel	Notes
1 Sworn Officer	1 New Officer – Replacement for the loss of Officer Jeka
1 Sworn Officer	1 New Officer from FY23 Budget bringing total sworn to 33
1 Civilian Records Clerk (Part-Time)	Hiring of one (1) Part-Time Records Clerk due to the resignation of existing Part-Time Clerk

COMMAND

Personnel	Notes
Commander	Carlyle (CIT)
Deputy Chief	Mikolasek (CIT)
Deputy Chief	Pfizenmaier (CIT)
Chief of Police	Jensen

Total Sworn Staffing (CURRENT as of 4/18/22)

Officers	22
Sergeants	5
Command	<u>4</u>
Total Sworn	31

Total APPROVED Staff: 33 Sworn

Total City Council Authorized Staff: 33 Sworn

POTENTIAL STAFFING ISSUES (Retirement/Extended Leave/Etc.)

Personnel	Notes

CIVILIAN POSITIONS

Position	Personnel
Records Clerk (Full-Time)	Nicole Collum
Records Clerk(Full-Time)	Natalie Cyko
Records Supervisor (Full-Time)	Kirsten Balog
Records Clerk (Part-Time)	Maggie Garcia
Records Clerk (Part-Time)	OPEN
Evidence Custodian	Chuck Davis
Community Service Officer	Ben Odum
Community Service Officer	Alex Wrobel
Community Service Officer	Ethan Hall

Job Duties/Tasks/Responsibilities – Effective Date November 1, 2021

Field Operations Deputy Chief Mikolasek	Field Operations Commander Carlyle	Support Services Deputy Chief Pfizenmaier
Tasks & Responsibilities	Tasks & Responsibilities	Tasks & Responsibilities
Patrol Operations (Overall)	Patrol Operations (DIRECT Sgt. Report)	Records
Accreditation	Patrol Sergeant Evaluations	Investigations/SRO/CPAT/CIT
Special Event Planning (Coordinator)	Power DMS (Training & Support)	Budget
Response to Resistance Reviews	Special Event Planning (Assist)	Payroll (Assist)
Body Camera Program	Kencom (Audio & Evidence Recording)	Vehicle Maintenance (Primary)
Kencom Liaison (Operations Board)	Annual Patrol Schedule (Assist)	Building Maintenance & Equipment Maint. (MDT, Portable Radios, Radar Certs)
Police Commission	CIT/CAR Program	New Hire Checklist/Computer/Information
LEADS/LEDI/ILETSB	Vehicle Maintenance (Assist)	Annual Report Publishing
CMS & LESO	Quartermaster & Vest Replacement/Grant	Contractual Agreements (Outside Entities ONLY)
ILEAS/KCSRT/MFF	Domestic Violence Response Team	Racial Profiling (Monthly)
Emergency Operations Plan	Equipment Maintenance (BOLA, Taser, Body Cameras, AED)	Internal Investigations
Strategic National Stockpile Plan	Countywide Policy Coordinator	Fiscal Management/Evidence Audits
Pipeline Plan	Training Coordinator/NEMRT	PIO/Social Media Coordinator
Annual Patrol Schedule (Primary) (Posted 10/1)	CSO Program (Assist)	CIT/CAR Program
Field Training Program (Oversight)	License Plate Recognition (LPR)	Crossing Guards
Power DMS (Policy)		Internship Coordinator
Monthly Report		CPA Program Coordinator
		Special Olympics

SERGEANT TASKS & RESPONSIBILITIES				
Sgt. Stroup	Sgt. Hunter	Sgt. Hayes	Sgt. Nelson	Detective Sgt. McMahon
Traffic Coordinator (Direct Report: Carlyle)	Training (Direct Report: Carlyle)	Field Training Program (Direct Report Mikolasek)	CSO Program (Direct Report: Carlyle)	Evidence Custodian (Direct Report: Pfizenmaier)
Citizens Police Academy (Direct Report: Pfizenmaier)		Firearms Coordinator (Direct Report Mikolasek)	Body Camera Program (Direct Report: Mikolasek)	Investigations (OAF) (Direct Report: Pfizenmaier)
				Sex Offender Team Coord. (Direct Report: Pfizenmaier)



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #4

Tracking Number

PS 2022-11

Agenda Item Summary Memo

Title: License Plate Recognition (LPR)

Meeting and Date: Public Safety Committee – May 5, 2022

Synopsis: Discussion regarding the Kencom generated License Plate Recognition (LPR) Program and how the Yorkville Police Department plans to control and limit access within the United City of Yorkville.

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: None

Council Action Requested: Informational

Submitted by: James Jensen Chief of Police
Name Department

Agenda Item Notes:



Memorandum

To: Public Safety Committee
From: James Jensen, Police Chief
CC:
Date: May 5, 2022
Subject: License Plate Recognition Program (LPR)

Summary

Discussion regarding the Kencom generated License Plate Recognition (LPR) Program and how the Yorkville Police Department plans to control and limit access within the United City of Yorkville.

Background

Kencom has signed a contract with Flock Safety to provide license plate recognition (LPR) software and hardware services to Kencom and its member agencies. The Yorkville Police Department is a Kencom member agency and would have access to license plate recognition data, however, based on previous discussions with the City Council we are limiting access to the LPR system. In addition, use of the LPR system will be limited to certain situations/crimes and a system audit will be conducted bi-monthly (every 60 days) to monitor policy compliance. Refer to the Yorkville Police Department Automated License Plate Recognition Policy (Exhibit 2) for details.

Recommendation

None

Attachments

- Exhibit #1: Intergovernmental Agreement
- Exhibit #2: Yorkville Police Department License Plate Recognition Policy

**Agency AND KENCOM EXECUTIVE BOARD/KENDALL COUNTY EMERGENCY PHONE
SERVICE AND COMMUNICATIONS BOARD
INTERGOVERNMENTAL AGREEMENT – AUTOMATIC LICENSE PLATE READER**

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as “IGA”) is hereby entered into by and between the KenCom Executive Board/Kendall County Emergency Phone Service and Communications Board, hereinafter referred to as “KenCom”, 1100 Cornell Lane, Yorkville, Illinois, 60560, and the “Agency”, shall hereinafter be referred to as “_____”, “Address, City, State Zip Code”. For purposes of this IGA, the KenCom Executive Board/Kendall County Emergency Phone Service and Communications Board and the Agency shall hereinafter collectively be referred to as “the parties”.

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, Agency and KenCom are units of local government within the meaning of Article VII, Section 10 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act; and

WHEREAS, KenCom has contracted with Flock Group, Inc. for ten (10) cameras and related Automatic License Plate Reader software (ALPR), that will provide for automatic license plate detection and upon detection create images and recordings; and

WHEREAS, Agency understands that multiple agencies will have access to the data created by KenCom’s contract with Flock Group Inc. and that Agency meets or exceeds the criteria necessary for access to this data as determined by KenCom; and

WHEREAS, Agency acknowledges that KenCom will establish an account with Flock Group, Inc., for the benefit of Agency to access the data created. In addition, Agency will comply with all restrictions and regulations as stated by Flock Group, Inc. as identified in Exhibit A; and

WHEREAS, the Flock Group, Inc. has represented to KenCom the importance of sharing this data, for criminal investigative purposes, between entities that have a current account, contract or Memorandum of Understanding with Flock Group, Inc.; and

WHEREAS, KenCom and the Agency agree that there is value in sharing the data created by ALPR, for the purpose of criminal investigations, with other agencies that have a current account, contract or Memorandum of Understanding with Flock Group, Inc. and that do not have Intergovernmental Agreements with KenCom; and

WHEREAS, the ALPR software will be operated on the ALPR web site; and

WHEREAS, Agency and KenCom desire to enter into this IGA in order to provide an arrangement which would facilitate the use of the ALPR Software by Agency for the purpose of accessing the ALPR database; and

WHEREAS, the parties that have executed this IGA have the requisite authority to execute this

**Agency AND KENCOM EXECUTIVE BOARD/KENDALL COUNTY EMERGENCY PHONE
SERVICE AND COMMUNICATIONS BOARD
INTERGOVERNMENTAL AGREEMENT – AUTOMATIC LICENSE PLATE READER**

IGA and intend by the execution of this IGA to bind KenCom and Agency respectively to the terms of this IGA; and

WHEREAS, the parties to this IGA have each had ample opportunity to review this IGA with their respective governing bodies, if any, and that this IGA has been reviewed by legal counsel for the respective agencies and approved by the respective governing bodies, if any; and

NOW THEREFORE, in consideration of the premises and the mutual covenants hereafter set forth, the parties agree as follows:

1. The above recitals are incorporated herein by reference.
2. Agency will be permitted to use their ALPR account with Flock Group, Inc., created by KenCom, to access the ALPR database.
3. All connectivity charges, including hardware, software, services and security incurred in connection with the Agency's use of the ALPR software, will be at the cost of Agency and will be paid directly by Agency.
4. KenCom and Agency will have no liability to the other for data which is damaged or lost as a result of the operation and/or failure of the ALPR system.
5. Agency will administer all aspects of Agency's use of the ALPR software including, but not limited to, the issuance of passwords, the authorization of new users, the discontinuation of access of unauthorized users, the assignment of security levels and all other administrative aspects of Agency's use of the ALPR software.
6. Only authorized personnel are allowed to use and access the ALPR software and database. Authorized personnel are those persons who maintain current certification of the Law Enforcement Agencies Database (LEADS) and have been granted access by Agency.
7. KenCom and the Agency agree that KenCom should be allowed to share their database, of ALPR records, created from the hardware and software of Flock Group, Inc., with other agencies that do not have an Intergovernmental Agreement with KenCom, provided such agency has a current account, contract or Memorandum of Understanding with Flock Group, Inc. Agency
8. When a FOIA request is made to either KenCom or Agency, and the information requested is being retained by both entities, the entity receiving the FOIA request shall, as soon as possible, notify the other. The entity receiving the FOIA request shall bear the obligation of complying with the FOIA request.
9. Each party shall hold all confidential information of the other party in trust and confidence for the party claiming confidentiality and not use such confidential information other than for the benefit of that party or the sake of the safety of other emergency responders that KenCom provides dispatch service for. The other party agrees not to disclose any such

**Agency AND KENCOM EXECUTIVE BOARD/KENDALL COUNTY EMERGENCY PHONE
SERVICE AND COMMUNICATIONS BOARD
INTERGOVERNMENTAL AGREEMENT – AUTOMATIC LICENSE PLATE READER**

confidential information, by publication or otherwise, to any other person or organization other than as may be required by a court issued subpoena or as mandated under the Freedom of Information Act. For purposes of this IGA, confidential information shall include any and all information contained in the ALPR database. Each party shall adhere to Flock Group, Inc. Contract Section 4. Confidentiality; Agency Data; Non-Agency Data, "Exhibit A".

10. Agency and KenCom must have appropriate written standards/policies for the use of the ALPR system which will include the following mandatory minimum criteria: The Reason Code Field in the Flock Group Inc. software query must be completed for all ALPR inquiries, minimum recurring 60-day audits on all ALPR queries, Law Enforcement Agencies Data System (LEADS) certification is required for all ALPR users, and a confidentiality statement. Audits will be reviewed to determine appropriate use of the ALPR System by authorized users. Agency management and supervisory personnel must understand the responsibilities associated with use of the ALPR system and ensure compliance with those written standards/policies, as well as compliance with any standards or regulations established by Flock Group Inc., and conveyed to Agency in "Exhibit A". Failure to meet the required standards will cause KenCom to temporarily suspend access to the Flock software and database until Agency remedies the situation causing them to be out of compliance. KenCom shall inform the Agency of any failures to meet such standards as soon as practicable. Any agency, that has an account, contract or Memorandum of Understanding with Flock Group, Inc., and that is requesting ALPR data, regardless of whether they have an Intergovernmental Agreement with KenCom or not, shall submit to the above or similar requirements through their account, contract or Memorandum of Understanding with Flock Group, Inc.
11. Agency agrees to reimburse KenCom within (60) days of purchase for any additional ALPR cameras, procured from the ALPR vendor by KenCom on behalf of Agency, provided Agency has requested in writing to lease additional ALPR cameras.
12. The term of this IGA will be twelve (12) months from the date that the last camera is contracted for on behalf of Agency unless sooner impacted by Flock Group Inc. KenCom will send notification to Agency 90 days before an ALPR camera agreement expires. Agency must notify KenCom in writing within 60 days of the end of the agreement of their intent to discontinue an ALPR camera. Failure of Agency to make notification will result in automatic, annual renewals of twelve (12) month agreements at the then current vendor rate for which KenCom will then bill Agency. Agency will reimburse KenCom within (60) days of renewals.
13. The Agency may request that cameras be relocated or added. In the event, cameras are added or relocated, the installation fees and/or relocation fees of ALPR cameras are at the sole expense of the requesting agency and will be paid by Agency directly unless the work is performed by the ALPR vendor, in which case, Agency will reimburse KenCom within 60 days of the date of invoice. The relocation of cameras that are purchased on behalf of KenCom that are not reimbursed by any agency are subject to approval by the KenCom Executive Board.

**Agency AND KENCOM EXECUTIVE BOARD/KENDALL COUNTY EMERGENCY PHONE
SERVICE AND COMMUNICATIONS BOARD
INTERGOVERNMENTAL AGREEMENT – AUTOMATIC LICENSE PLATE READER**

14. The parties agree that any modification to the IGA must be in writing and signed by authorized individuals on behalf of the undersigned parties. However, in the event that Flock Group Inc. requires that KenCom modify its' agreement with KenCom, the parties to this IGA will modify this IGA accordingly.
15. This IGA shall not be assigned without the prior written consent of the parties. In any action with respect to this IGA, the parties are free to pursue any legal remedies at law or in equity. All terms and provisions of this IGA shall be governed by the laws of the State of Illinois and are subject to good faith and fair dealing implied in all Illinois contracts. The parties agree that the proper venue for this IGA shall be Kendall County, Illinois. If any provision of this IGA shall be declared or found invalid, illegal, or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal, and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from the IGA, and in either case the validity, legality and enforceability of the remaining provisions of this IGA shall not in any way be affected or impaired thereby.
16. Any notice required or permitted to be given pursuant to this IGA, with the exception of scheduled and unscheduled system maintenance, shall be duly given if sent by email or fax and certified mail or courier service and proof of service is received. In the case of notice to KenCom Public Safety Dispatch, send to, Attention Director, 1100 Cornell Lane, Yorkville, IL 60560, fax (630) 882-8532, email Admin@KenCom911.com; and, in the case of notice to Agency, send to (Designee), (Title), (Address), (Fax), (Email). Notice shall be effective upon receipt by the other party.
17. Neither party will be responsible to the other for damage, loss, injury or interruption of work if the damage, loss, injury or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism and riots of war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch. In the event that "AGENCY'S" conduct causes a default of the contract with Flock Group, Inc., Agency shall indemnify and hold KenCom harmless against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys' fees) in connection with any claim or action arising out of the breach of the Flock Group, Inc. Agreement caused by Agency.
18. This IGA supersedes any other prior oral IGAs between the parties regarding the matters set forth in this IGA.
19. Nothing contained in this IGA, nor any act of the parties pursuant to this IGA shall be deemed or construed to create any joint employer relationship.

**Agency AND KENCOM EXECUTIVE BOARD/KENDALL COUNTY EMERGENCY PHONE
SERVICE AND COMMUNICATIONS BOARD
INTERGOVERNMENTAL AGREEMENT – AUTOMATIC LICENSE PLATE READER**

20. This IGA may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same IGA.

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental IGA to be executed by their duly authorized officers on the below date.

KenCom Executive Board/Kendall County
Emergency Phone Service and Communications
Board

Agency

Name: _____

Name: _____

Title: Chairman, KenCom Executive Board

Title: _____

Date: _____

Date: _____

Signature: _____

Signature: _____



YORKVILLE POLICE DEPARTMENT

Automated License Plate Readers (ALPR)

SUBJECT: Automated License Plate Readers (ALPR)
EFFECTIVE DATE:
DISTRIBUTION: All Personnel
REVIEW DATE:

Purpose: The purpose of this policy is to establish the guidelines and procedures for the use of the Automated License Plate Recognition System (ALPR). The availability and use of the ALPR provides opportunities for enhanced productivity, effectiveness and officer safety. All information in the ALPR system will be considered confidential and law enforcement sensitive. Members will be held accountable for and must be able to articulate the legitimate law enforcement purpose for the use and dissemination of received information.

Policy: Automated License Plate Reader (ALPR) technology, also known as License Plate Recognition, provides automated detection of license plates. ALPR's are used by the Yorkville Police Department to convert data associated with vehicle license plates and use it for official law enforcement purposes including identifying stolen or wanted vehicles and missing persons. ALPR's may also be used to gather information related to homeland security, suspect interdiction or other legitimate law enforcement purposes.

This Policy shall be comprised of the following sections:

- I. ALPR Definitions**
- II. ALPR Confidentiality**
- III. ALPR Administration & Audit Procedures**
- IV. ALPR Access & Usage**
- V. ALPR Data Storage and Retention**
- VI. ALPR Attachments**
- VII. Compliance**
- VIII. Effective Date**

I. ALPR Definitions

- A. **Alert:** A visual and/or auditory notice that is triggered when the ALPR system receives a potential hit on a license plate.
- B. **License Plate Reader (ALPR):** Equipment consisting of cameras, computer, and computer software used to automatically recognize and interpret the characters on vehicle license plates. Digital images captured by the cameras are converted into data which is processed through the ALPR System.
- C. **Fixed ALPR System:** ALPR cameras that are permanently fixed to a structure, such as a pole, a traffic barrier or a bridge.
- D. **Hit:** A read matched to a license plate that has previously been registered on the department's hot list of vehicle plates or on the local hot list on the ALPR computer that has been added by a user.
- E. **Hot List:** License plate numbers of stolen vehicles, wanted subjects, missing person, AMBER/Silver alerts, or any other criteria as determined by the Chief of Police. Hot list information can come from a variety of sources including but not limited to: The National Crime Information Center (NCIC), Law Enforcement Agencies Data System (LEADS), Illinois Secretary of State. Officers may also manually

add license plates to a local hot list during deployments based on information relayed to them regarding a law enforcement or public safety concern.

- F. **Read:** The capture of digital images or license plates and vehicles with associated metadata (date, time, GPS coordinates with vehicle image capture)

II. ALPR Confidentiality

- A. Use of the ALPR system, software, associated databases, and data is restricted exclusively to the law enforcement and public safety-related functions of the department. Information obtained from the ALPR, software, associated databases and data shall not be used for personal reasons or for reasons not consistent with the law enforcement and public safety related functions of the department under any circumstances.
- B. Misuse or abuse of the ALPR system, software, associated databases or data will result in disciplinary action.
- C. Information obtained from the ALPR system, software, associated databases, and data shall not be disseminated to the public except as authorized or required by law.
- D. Information obtained from the ALPR system, software, associated databases, and data will only be disseminated to other law enforcement agencies for legitimate law enforcement purposes.

III. ALPR Administration & Audit Procedures

- A. The Field Operations Commander will serve as the ALPR System Administrator and shall have administrative oversight of the ALPR system. Responsibilities shall include but may not be limited to:
 - 1. Coordinating training in the use of the ALPR system.
 - 2. Conducting ALPR System Audits.
- B. The Field Operations Commander will be responsible for conducting ALPR System Audits
 - 1. Systems Audits will be conducted Bi-Monthly (Every 60 Days)
 - 2. System Audits will include a review of ALL Yorkville Police Department ALPR inquiries to include:
 - a. Member accessing ALPR System
 - b. Date & Time of ALPR system access
 - c. Report Number and/or CAD Number
 - d. Camera location
 - e. Explanation/Justification (Reason Code) for system access and review
 - 3. System Audits will be documented utilizing the Bi-Monthly ALPR Audit Form (**Attachment A**) and forwarded to the Chief of Police.

IV. ALPR Access & Usage

- A. All ALPR users must have successfully completed approved Law Enforcement Agencies Data System (LEADS) training prior to operating ALPR equipment or accessing ALPR data.
- B. ALPR system and data will only be used by Command Staff Personnel and Detective Sergeant. No other person will be granted access to the ALPR system data
 - 1. The Detective Sergeant will have login access to utilize the system however, must obtain approval from a Command Officer to Use and/or Access ALPR Data.
 - 2. Users must have received training in the use of ALPR.
 - 3. Use of the ALPR System will be restricted to:
 - Missing/Endangered persons (AMBER/SILVER Alert)
 - Serious Felony Crime being investigated by the department
 - Other crimes as deemed necessary by Command
 - 4. ALPR shall only be used for official and legitimate law enforcement business.
 - 5. All data is logged and a stated purpose (Reason Code) for access is mandatory and must be provided. The individual accessing and inquiring into the ALPR system must provide their badge number next to the purpose of access.
- C. It is prohibited to use the ALPR system, active ALPR data, historical ALPR data to do any of the following:

1. Harass or intimidate any person or group.
 2. Use the information for personal reasons.
 3. Collect information solely on the basis of a protected characteristic. Protected characteristics that are an impermissible basis for ALPR use include a person's race, gender, religion, political affiliation, nationality, ethnicity, sexual orientation, disability, or other classification protected by law.
 4. For the purpose of or known effect of infringing on First Amendment Rights. For example, collecting information about an individual's lawful associations, lawful political and religious affiliations or activities, etc., is improper.
 5. In any manner that would violate any constitutional rights.
- D. Stolen Motor Vehicle: ALPR hits alone do not constitute reasonable suspicion or probable cause for a stop. Prior to taking enforcement action or initiating a traffic stop on an ALPR Stolen Motor Vehicle hit alert officers shall:
1. Visually verify that the vehicle license plate number of the hit matches the plate number recognized by the ALPR system, including both the alphanumeric characters of the license plate and the state of issuance; and
 2. Verify the current status of the license plate through Kencom or LEADS query in accordance with LEADS hit validation procedures.
 3. All enforcement action taken in response to a hit shall be documented on the appropriate incident report.
 4. Members of the Yorkville Police Department may attempt to stop an identified stolen vehicle, however, **will not** pursue such vehicle except in accordance with General Order 301-Police Pursuit Guidelines.
- E. When applicable, officers unable or unavailable to act on a valid hit should notify Kencom of the alert so that the information can be disseminated to other officers or law enforcement agencies in the area.

V. ALPR Data Storage and Retention

- A. Collection and Retention of ALPR data:
1. Collected data shall include the date, time and location of collection.
 2. ALPR data is not stored by the United City of Yorkville or the Yorkville Police Department.
 3. Captured ALPR data will be transferred wirelessly from fixed ALPR locations to the service providers cloud storage server.
 4. All ALPR data transferred to the ALPR service provider shall be stored by the provider in accordance with their retention policy.
- B. ALPR data of evidentiary value shall be saved to a portable media device and inventoried as evidence pursuant to General Order 801-Collection and Preservation of Evidence.
- C. All ALPR transmission and storage shall meet CJIS requirements for network and computer security.
- D. All saved data shall be closely safeguarded and protected by both procedural and technological means.
- E. ALPR data maybe shared only with other law enforcement agencies for legitimate law enforcement purposes or as otherwise permitted by law and in accordance with this policy, provided the following criteria are met:
1. The law enforcement agency makes an official request for the ALPR data.
 2. The identity of the agency and the person requesting the data and the intended purpose are documented and retained on file. All documentation shall be forwarded to the ALPR System Administrator.
 3. The request is approved by the Chief of Police or designee.

VI. Attachments

- A. Attachment A: Bi-Monthly ALPR Audit Form

VII. Compliance

It is the responsibility of all Officers, Supervisors, and Administrative Personnel to comply with all sections of this directive. This Policy supersedes all previous written and unwritten policies and procedures of the Yorkville Police Department on the above subject.

VIII. Effective Date

This Policy shall be effective as of: _____

Chief of Police James H. Jensen
Yorkville Police Department

Date



ALPR Audit Information

Month: _____

Date of Audit: _____

Conducted By: _____

Date & Time of ALPR Access	Member Accessing ALPR Data (Name & Badge #)	Command Approval Given By (Name & Badge #)	ALPR Camera Location	Report/CAD Number	Reason for Access (Reason Code)
				Compliance Y or N	
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person <input type="checkbox"/> Felony Crime: _____ <input type="checkbox"/> Other: _____
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person <input type="checkbox"/> Felony Crime: _____ <input type="checkbox"/> Other: _____
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person <input type="checkbox"/> Felony Crime: _____ <input type="checkbox"/> Other: _____
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person <input type="checkbox"/> Felony Crime: _____ <input type="checkbox"/> Other: _____

				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person Felony Crime: _____ <input type="checkbox"/> Other: _____
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person Felony Crime: _____ <input type="checkbox"/> Other: _____
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person Felony Crime: _____ <input type="checkbox"/> Other: _____
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person Felony Crime: _____ <input type="checkbox"/> Other: _____
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person Felony Crime: _____ <input type="checkbox"/> Other: _____
				Rpt #: _____ CAD #: _____ <u>Policy Compliant</u> ___ Yes ___ No	<input type="checkbox"/> Missing Person (Amber/Silver Alert) <input type="checkbox"/> Stolen Vehicle <input type="checkbox"/> Wanted Person Felony Crime: _____ <input type="checkbox"/> Other: _____

Audit Compliance Notes:



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #5

Tracking Number

PS 2022-12

Agenda Item Summary Memo

Title: CESSA/988 Program

Meeting and Date: Public Safety Committee – May 5, 2022

Synopsis: Informational agenda item only regarding CESSA & 988

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: None

Council Action Requested: Informational

Submitted by: James Jensen Chief of Police
Name Department

Agenda Item Notes:
