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DRAFT

Yorkville Public Library Physical Facilities Committee Meeting Monday, February 14, 2022, 6:00pm 902 Game Farm Road, Yorkville, IL

The meeting was called to order at 6:00pm by Committee Chairman Ryan Forristall and roll was called.

Roll Call: Russ Walter-yes, Sue Shimp-yes, Ryan Forristall-yes, Darren Crawford-yes

Others Present:

Library Director Shelley Augustine

Recognition of Visitors: None

Public Comment: None

New Business:

3-5 Year Maintenance and Replacement Plan
Current Building Repair and Maintenance Needs
Discussion of Capital Improvement Plan

Introduction

Ms. Augustine presented a checklist of items all libraries must comply with each year or be working toward compliance. In order to demonstrate compliance each year and to receive grant money, the checklist must be reviewed and reflected in the grant information. Next year when the Director shows how the money was spent, the progress toward compliance will be reported. This is done each year in mid-January, however, due to covid, this year it was due February 15th. Ms. Augustine will report to the Board throughout the year. She will report on ADA standards at the regular Board meeting tonight. Mr. Forristall said that buildings usually keep logs throughout the year and in July he compiled a spreadsheet showing repair/replacement frequencies, etc. He said contracts and amounts paid could be included as well in a “notes” section. Mr. Forristall looked into software to track repairs, upgrades, etc., but most are geared towards multi-facilities.

Roof

It was noted that most of the roof is metal, however, there is a portion that is flat. The gutters and downspouts need periodic cleaning.

Lighting

Ms. Augustine said the outside lights near the landscaping have been on since January 25th and she has informed the maintenance person. Mr. Crawford asked if there is a battery replacement schedule for the emergency lighting and Mr. Milschewski has been researching this. Batteries usually last 1-3 years.

Windows

A future inspection should be done and seals need to be replaced if they have failed.

Parking Lot

Parking lot maintenance should be done every 3-5 years and the library lot is scheduled for resealing this year.

Mechanical Equipment

Items discussed were air handler, chiller, boilers, VAV damper boxes and others. Mr. Forristall said the lifespans of these items are about 20-30 years. R.J. O'Neil will be asked about lifespans when they do summer preventive maintenance. Some items could be replaced for efficiency purposes, but the payback time would have to be considered.

Flooring

Carpet should be cleaned every 1-2 years and replaceable squares of carpet were discussed for the future. Ms. Augustine said she would like to purchase plastic mats for staff desks to prolong the carpet life. It was noted that some grout work needs to be done in the entryway, so the maintenance person will be contacted.

Fixtures, Furniture, Shelving

The furniture is showing signs of wear including broken pieces and will be budgeted and replaced as needed.

Lighting

Regarding the Verde audit, replacement can be done in phases if the Board decides to move forward with their proposal. A backup generator and LED bulbs were briefly discussed. Mr. Crawford contacted Alderman Funkhouser about the status of possible solar panels for the library.

Fire Safety System

The fire panel has been updated and the sprinklers are inspected each year by the Fire Department. It will be determined how often burglar alarm system checks are done.

Elevator

Maintenance is under contract for quarterly inspections.

Plumbing

Repairs are done as needed.

Landscaping

The City does the weekly mowing and spring cleanup is done with a hired service and volunteers.

Wall Coverings and Paint

For the future, painting might be redone if the lighting system is replaced. LED bulbs are being used for lighting replacements.

Minor Improvements

Some tuck pointing will be needed which the maintenance person can do. Two microwaves will need to be replaced in the future.

Technology & Internet Upgrades

Much of the technology has been upgraded such as the phone and camera systems. Staff computers will be upgraded with the use of solid state software. It will start being added on the downstairs staff computers next year. The next big item for replacement is the server which lasts about 5 years. Battery backup and wi-fi access points were also discussed. The firewall is 1 year old and the expected life is about 10 years. The wireless access points were upgraded 2 years ago and budgeting should begin for upgrades in 2026. Staff printers will be replaced as needed.

Copier/Printer

This is currently leased for a 5-year term.

Phone System

This equipment has a 5-year lease.

Cameras

The old cameras will be replaced as needed and transferred to the new system.

People Counter

Umbrella will be contacted for updated counters since one has failed.

AV System

A new screen will be needed.

Digital Sign (outside)

Do we need to look at preventive maintenance for the sign? (A column for O & M [operations and maintenance] will be added on the spreadsheet to help track).

Summary

Ms. Augustine will reach out to the city Facilities Manager to assist with pricing and time lines for all these items discussed and Mr. Forristall offered his assistance as well.

Adjournment:

There was no further business and the meeting was adjourned at 6:52pm on a motion and second by Mr. Forristall and Mr. Crawford, respectively.

Minutes respectfully submitted by Marlys Young, Minute Taker

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DRAFT

Yorkville Public Library
Board of Trustees
Monday, February 14, 2022 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The Board of Trustees meeting was called to order at 7:00pm by President Darren Crawford, roll was called and a quorum was established.

Roll Call:

Sue Shimp-yes, Russ Walter-yes, Susan Chacon-yes, Darren Crawford-yes, Ryan Forristall-yes, Theron Garcia-yes, Rosie Millen-yes, Bret Reifsteck-yes

Absent: Tara Schumacher

Staff Present:

Library Director Shelley Augustine

Others Present:

Judy Somerlot, Daniel Chacon

Recognition of Visitors:

President Crawford recognized staff and guests.

Amendments to the Agenda: None

Presentations: None

Minutes: January 10, 2022 Board of Trustees; January 31, 2022 Personnel Committee; January 31, 2022 Finance Committee

All sets of minutes were approved as presented on a motion by President Crawford and second by Ms. Garcia. Roll call: Shimp-yes, Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Reifsteck-yes, Millen-yes. Carried 8-0.

Correspondence:

Ms. Augustine received emails from home-school parents asking for elimination of the current mask mandate for the ongoing Covid pandemic. She also received a note from Stephanie McHugh, school ambassador, who also donated books to the library.

Public Comment: None

Friends of the Library Report:

Ms. Somerlot reported several members attended the Friends meeting this morning. They also approved \$1,000 for adult programs, \$250 for upcoming Library Crawl and \$250 for staff appreciation lunch.

Staff Comment: None

Report of the Treasurer:

Financial Statement

Treasurer Chacon highlighted some of the invoices from the month. She said the budget is at 75% of the year and utilities have reached 115% of the budget. Computer equipment and software is over budget, however, much of the cost will be reimbursed by a recent grant.

Payment of Bills

President Crawford moved and Ms. Chacon seconded the motion to pay the following expenses:

| | |
|--------------------|------------------|
| \$29,464.56 | Accounts Payable |
| \$37,865.72 | Payroll |
| \$67,330.28 | Total |

Roll call: Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Millen-yes, Reifsteck-yes, Shimp-yes. Carried 8-0.

Report of the Library Director:

Director Augustine reported the following:

1. Clarence Goodman spoke via Zoom for MLK program and he is booked for next year as well.
2. Winter reading program is “Read to Feed”, goal is to read 50,000 minutes and the Friends will donate \$100 to the Food Pantry.
3. Celebrating National Engineer's Week with programs for kids, STEM programs for spring break.
4. Created flier for Library Crawl visits and raffle baskets are being made by each library. Video to be created of all participating libraries, also a social media page to be made. Mini-golf being held first day of National Library Week.
5. R.J. O'Neil repaired exhaust fan during preventive maintenance visit. Outside lights have not turned off since January 25th, maintenance man is investigating.
6. Maintenance man Ted has plowed and shoveled snow and also places barricade each day.
7. Hired part-time staff member who splits time between adult services and circulation.
8. Police Department reached out to staff for anyone needing boosters for virus, 98% of staff now vaccinated/boosted.
9. Had conversation with patron who had inappropriate wording on his mask. Director spoke with Police and Attorney and now has updated Patron Use and Behavior Policy regarding acceptable language on clothing.
10. Waiting for Governor's announcement on February 28th of possible lifting of mask mandate.
11. Director noted that minute-taker wages were raised to an \$85 flat fee per meeting.
12. Upcoming programs for all ages are highlighted in flier.

City Council Liaison: None

Standing Committees:

Finance Committee

Ms. Chacon said the committee met and discussed several topics to be addressed under New Business.

Personnel

Ms. Garcia said this committee met to conduct the Director's Performance Evaluation.

Unfinished Business: None

New Business:

Approve Revised Patron Use and Behavior Policy

Ms. Augustine presented a draft of this revised policy. A motion was made by Mr. Crawford to approve the policy with a few minor changes made by the Board and the motion was seconded by Mr. Walter. Roll call: Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Millen-yes, Reifsteck-yes, Shimp-yes, Walter-yes. Carried 8-0.

Approve ADA Compliance Policy

Part of the per capita grant and checklist requires that the library has an ADA policy. The library did not have one, so the attorney has drafted a policy. It was moved and seconded by Mr. Walter and Ms. Garcia, respectively, to approve the policy as presented. Roll call: Crawford-yes, Forristall-yes, Garcia-yes, Millen-yes, Reifsteck-yes, Shimp-yes, Walter-yes, Chacon-yes. Carried 8-0.

Discussion on Becoming a Fine Free Library

Director Augustine is proposing to become a fine-free library. Under this proposal, no late return fees would be charged, but fees would be charged for damaged or lost books. She believes it is a goodwill gesture and will help the underserved patrons in the community. It would also remove uncomfortable conversations that staff must have with patrons who may not have the financial means to pay. She said the fines are a small amount of the budget and that \$4,769 has been collected this budget year. She provided a list of fine-free libraries saying that most of the surrounding libraries participate in this. She proposes to begin this at the start of the new FY.

In discussion of the proposal, Ms. Garcia noted that the library may be needed for school homework and an entire family account might be blocked for non-return of materials. Mr. Crawford said he feels fines teach responsibility. The average cost of replacing a lost book is \$17, but the patron would be charged \$25. If the materials are borrowed from other libraries, fees must also be collected for late books and holds placed for lost books. After this discussion, Mr. Walter moved and Ms. Shimp seconded a motion to approve the proposal for becoming a fine-free library. Roll call: Forristall-yes, Garcia-yes, Millen-yes, Reifsteck-no, Shimp-yes, Walter-yes, Chacon-yes, Crawford-no. Carried 6 yes and 2 no.

Reviewing Proposed FY 23 Budget and COLA Discussion

Treasurer Chacon said the Board needed to discuss the 5 part time staff who have not received a raise in a few years. They began with a discussion of the entire budget. Due to a misunderstanding, some staff should have received a raise this year, but did not. This raise must also be considered for the FY '23 budget. Ms. Augustine showed a spreadsheet detailing several options to rectify this situation and she explained each.

Option #4 was recommended as the best solution and it would allow a 3% raise for all with the exception of 5 staff who would be raised to \$15/hour on May 1. Ms. Augustine said those 5 have worked more than 5 years.

Mr. Walter moved to approve Option #4 which would pay p/t staff a 3% increase at the beginning of the FY and 5 identified people would be bumped to \$15 at the beginning of the FY. Ms. Garcia seconded the motion. Board members had some questions on the options and how to fund the increases. The question was raised if the increases should be tied to a yearly performance review. In summary, it was noted that some of the increases are a result of the new minimum wage laws.

Roll call on motion: Garcia-yes, Millen-yes, Reifsteck-yes, Shimp-yes, Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes. Carried 8-0.

As part of the budget discussion, the Board then began reviewing salaries and wages. The Director said a full-time position for a Community Engagement person had been put in the budget at a salary and benefits total of about \$81,000, but if the Board asks to have that position removed, it will reduce the proposed budget. She also noted the part-time hours could be capped so that IMRF does not need to be paid. It was suggested that the Community Engagement person should start as a part-time position and other comments were: the new position would allow managers to focus more on their jobs, what revenue does this position bring, the pay is very robust considering it is non-revenue generating. Ms. Millen said the high school has a field experience program that allows for students to do internships, etc. She recently used the program and said it was an hourly paid position and a very positive experience. At a Board suggestion, Ms. Augustine will survey other libraries. It was decided to ask Finance Director Fredrickson to be present at the next library meeting, along with a revised budget omitting the full time position. Ms. Augustine will also bring a job description.

Executive Session:

At approximately 8:32pm, President Crawford made a motion to enter into Executive Session which Ms. Garcia seconded. He read the reason as follows: for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity. Roll call: Millen-yes, Reifsteck-yes, Shimp-yes, Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes. Carried 8-0. The session began at 8:33pm.

The Session concluded at 8:40pm and the Board returned to their regular meeting. In the regular session, the Board accepted the Director's evaluation as presented by the Personnel Committee, on a motion by Mr. Crawford and second by Ms. Garcia. Roll call: Reifsteck-yes, Shimp-yes, Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Millen-yes. Carried 8-0.

Adjournment:

There was no further business and the meeting adjourned at 8:41pm.

Minutes respectfully submitted by
Marlys Young, Minute Taker

| CHECK # | VENDOR # INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | CHECK DATE | ACCOUNT # | ITEM AMT |
|---------|-----------------------|---------------------------|-----------|--------------------------------|---------------|-------------------|------------|
| 900114 | FNBO | FIRST NATIONAL BANK OMAHA | | | 02/25/22 | | |
| | 022522-A.HERNANDEZ | 01/31/22 | 01 | AHW#10561591-O-RING, PLUGS | | 79-790-56-00-5640 | 57.38 |
| | | | 02 | DEKANE#IA81673-FILTERS | | 79-790-56-00-5640 | 442.03 |
| | | | 03 | DEKANE#IA81732-FILTERS, OIL | | 79-790-56-00-5640 | -72.05 |
| | | | 04 | RETURN CREDIT | | ** COMMENT ** | |
| | | | | | | INVOICE TOTAL: | 427.36 * |
| | 022522-A.SIMMONS | 01/31/22 | 01 | AMAZON-PRINTER INK | | 01-120-56-00-5610 | 23.58 |
| | | | 02 | I FO-ANNUAL MEMMERSHIP RENEWAL | | 01-210-54-00-5460 | 265.00 |
| | | | 03 | COMCAST-12/20-01/19 INTERNET | | 24-216-54-00-5446 | 286.53 |
| | | | 04 | AT 651 PRAIRIE POINT | | ** COMMENT ** | |
| | | | 05 | VERIZON-DEC 2021 IN CAR UNITS | | 01-210-54-00-5440 | 576.16 |
| | | | 06 | VERIZON-DEC 2021 MOBILE PHONES | | 01-220-54-00-5440 | 215.90 |
| | | | 07 | VERIZON-DEC 2021 MOBILE PHONES | | 01-210-54-00-5440 | 839.54 |
| | | | 08 | VERIZON-DEC 2021 MOBILE PHONES | | 01-110-54-00-5440 | 126.87 |
| | | | 09 | VERIZON-DEC 2021 TABLE | | 79-790-54-00-5440 | 36.01 |
| | | | 10 | VERIZON-DEC 2021 MOBILE PHONES | | 79-795-54-00-5440 | 156.60 |
| | | | 11 | VERIZON-DEC 2021 MOBILE PHONES | | 51-510-54-00-5440 | 235.81 |
| | | | 12 | VERIZON-DEC 2021 HOT SPOT | | 82-820-54-00-5440 | 36.01 |
| | | | 13 | VERIZON-DEC 2021 HOT SPOT | | 52-520-54-00-5440 | 36.01 |
| | | | | | | INVOICE TOTAL: | 2,834.02 * |
| | 022522-B.OLSON | 01/31/22 | 01 | ZOOM - 12/23-01/22 USAGE FEE | | 01-110-54-00-5462 | 209.96 |
| | | | 02 | SURVEY MONKEY - SUBSCRIPTION | | 01-110-54-00-5460 | 372.00 |
| | | | 03 | RENEWAL | | ** COMMENT ** | |
| | | | 04 | AMAZON- | | 01-110-56-00-5610 | 47.99 |
| | | | | | | INVOICE TOTAL: | 629.95 * |
| | 022522-B.PFIZENMAIER | 01/31/22 | 01 | GJOVIKS#412283-TIRE REPAIR | | 01-210-54-00-5495 | 40.69 |
| | | | 02 | GJOVIKS#411995-REPLACED PURGE | | 01-210-54-00-5495 | 589.57 |
| | | | 03 | VALVE, BATTERY AND REPAIRED | | ** COMMENT ** | |
| | | | 04 | SEAT CONTROLS | | ** COMMENT ** | |
| | | | 05 | GJOVIKS#412750-OIL CHANGE | | 01-210-54-00-5495 | 51.26 |
| | | | 06 | WATCH GUARD-SOFTWARE RENEWAL | | 01-210-54-00-5495 | 4,300.00 |
| | | | 07 | OHERRON-UNIFORM SHIRTS, PANTS, | | 01-210-56-00-5600 | 1,279.62 |
| | | | 08 | BELTS, JACKETS | | ** COMMENT ** | |
| | | | 09 | OHERRON-STINGER W/CASE | | 01-210-56-00-5620 | 169.95 |
| | | | 10 | COMMERCIAL TIRE-4 TIRES | | 01-210-54-00-5495 | 512.81 |
| | | | | | | INVOICE TOTAL: | 6,943.90 * |
| | 022522-B.WEBER | 01/31/22 | 01 | AMAZON-GLOVES | | 01-410-56-00-5600 | 24.68 |
| | | | | | | INVOICE TOTAL: | 24.68 * |
| | 022522-D.BROWN | 01/31/22 | 01 | AMAZON-INK & TONER | | 52-520-56-00-5610 | 94.89 |
| | | | | | | INVOICE TOTAL: | 94.89 * |
| | 022522-D.DEBORD | 01/31/22 | 01 | DEMCO-PAPER TAPE, BOOKMARKS, | | 82-820-56-00-5620 | 147.89 |

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|---------|-----------------------------------|-----------------|-----------|--------------------------------|---------------|-------------------|------------|
| 900114 | FNBO FIRST NATIONAL BANK OMAHA | | | | 02/25/22 | | |
| | 022522-D.DEBORD | 01/31/22 | 02 | CD ALBUMS | | ** COMMENT ** | |
| | | | 03 | YORK ACE#F09354-BATTERIES | | 82-820-56-00-5620 | 41.94 |
| | | | 04 | YORK POST-STAMPS | | 82-820-54-00-5452 | 116.00 |
| | | | 05 | AMAZON PRIME MONTHLY FEE | | 82-820-54-00-5460 | 12.99 |
| | | | | | | INVOICE TOTAL: | 318.82 * |
| | 022522-D.HENNE | 01/31/22 | 01 | HOME DEPO-FITTINGS | | 01-410-56-00-5620 | 20.66 |
| | | | | | | INVOICE TOTAL: | 20.66 * |
| | 022522-D.SMITH | 01/31/22 | 01 | RURAL KING-FILTER OIL | | 79-790-56-00-5640 | 77.85 |
| | | | | | | INVOICE TOTAL: | 77.85 * |
| | 022522-E.DHUSE | 01/31/22 | 01 | NAPA#303452-BULBS | | 79-790-56-00-5640 | 19.37 |
| | | | 02 | NAPA#303517-CHAIN LUBE | | 01-410-56-00-5628 | 75.60 |
| | | | 03 | NAPA#303745-FILTERS, SPARK | | 79-790-56-00-5640 | 126.65 |
| | | | 04 | PLUGS | | ** COMMENT ** | |
| | | | 05 | NAPA#304137-LAMPS | | 01-410-56-00-5628 | 12.30 |
| | | | 06 | NAPA#304091-FILTERS | | 79-790-56-00-5640 | 17.44 |
| | | | 07 | NAPA#304080-GRINDING DISC, | | 79-790-56-00-5640 | 79.50 |
| | | | 08 | TAPE, CHIP BRUSH, SPRAY PAINT | | ** COMMENT ** | |
| | | | 09 | NAPA#304355-SPARK PLUGS | | 79-790-56-00-5640 | 6.00 |
| | | | 10 | NAPA#304389-MOTOR OIL | | 79-790-56-00-5640 | 195.38 |
| | | | 11 | NAPA#304621-CAR WASH SUPPLYS | | 01-410-56-00-5628 | 42.65 |
| | | | 12 | NAPA#304733-BULBS | | 79-790-56-00-5640 | 7.13 |
| | | | 13 | NAPA#304771-DEGREASER, BATTERY | | 79-790-56-00-5640 | 115.63 |
| | | | 14 | NAPA#304811-PLUGS | | 01-410-56-00-5628 | 22.99 |
| | | | 15 | NAPA#304910-SPARK PLUGS | | 79-790-56-00-5640 | 4.52 |
| | | | 16 | NAPA#304817-SILICONE | | 01-410-56-00-5628 | 33.72 |
| | | | 17 | NAPA#304928-SILICONE | | 01-410-56-00-5628 | 6.60 |
| | | | 18 | NAPA#304909-BATTERY CONNECTORS | | 01-410-56-00-5628 | 99.76 |
| | | | 19 | NAPA#305076-HOSE, HOSE CLAMP | | 01-410-56-00-5628 | 7.42 |
| | | | 20 | NAPA#305077-WIPER BLADES | | 01-410-56-00-5628 | 34.10 |
| | | | 21 | NAPA#305315-SPARK PLUGS | | 79-790-56-00-5640 | 3.89 |
| | | | 22 | NAPA#305080-ANTIFREEZE | | 01-410-56-00-5628 | 74.94 |
| | | | 23 | NAPA#305371-MOTOR OIL, FLOW | | 79-790-56-00-5640 | 170.03 |
| | | | 24 | CONTROL MEASURE | | ** COMMENT ** | |
| | | | 25 | NAPA#305322-BATTERY CONNECTOR, | | 01-410-56-00-5628 | 218.19 |
| | | | 26 | CLEANERS | | ** COMMENT ** | |
| | | | 27 | NAPA#303530-FLOODLAMP BULBS | | 01-410-56-00-5628 | 76.44 |
| | | | | | | INVOICE TOTAL: | 1,450.25 * |
| | 022522-E.SCHREIBER | 01/31/22 | 01 | AMAZON-STICKERS, CONTRUCTION | | 79-795-56-00-5606 | 201.85 |
| | | | 02 | PAPER, PAPER BAGS, CRAFT KITS | | ** COMMENT ** | |
| | | | 03 | TARGET-UTZ | | 79-795-56-00-5606 | 9.98 |
| | | | 04 | PARTY CITY-VALENTINES & ST | | 79-795-56-00-5606 | 179.50 |

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| 900114 | FNBO | FIRST NATIONAL BANK OMAHA | | | 02/25/22 | | |
| | 022522-R.WOOLSEY | 01/31/22 | 37 | ARNESON#195603-DEC 2021 DIESEL | | 51-510-56-00-5695 | 125.83 |
| | | | 38 | ARNESON#195603-DEC 2021 DIESEL | | 52-520-56-00-5695 | 125.84 |
| | | | 39 | MINER ELEC#332933-FEB 2022 | | 01-410-54-00-5462 | 366.85 |
| | | | 40 | MANAGED SERVICES RADIO | | ** COMMENT ** | |
| | | | 41 | MINER ELEC#332933-FEB 2022 | | 51-510-54-00-5462 | 430.65 |
| | | | 42 | MANAGED SERVICES RADIO | | ** COMMENT ** | |
| | | | 43 | MINER ELEC#332933-FEB 2022 | | 52-520-54-00-5462 | 287.10 |
| | | | 44 | MANAGED SERVICES RADIO | | ** COMMENT ** | |
| | | | 45 | MINER ELEC#332933-FEB 2022 | | 79-790-54-00-5462 | 510.40 |
| | | | 46 | MANAGED SERVICES RADIO | | ** COMMENT ** | |
| | | | 47 | WATER PRODUCTS-PRESSURE GUAGE | | 51-510-56-00-5640 | 26.95 |
| | | | 48 | WATER PRODUCTS-CURB STOP | | 51-510-56-00-5640 | 210.00 |
| | | | 49 | SMITHEREEN-DEC 2021 PEST | | 24-216-54-00-5446 | 92.00 |
| | | | 50 | CONTROL AT 610 TOWER | | ** COMMENT ** | |
| | | | 51 | ARAMARK#610000237236-MATS | | 51-510-54-00-5485 | 39.15 |
| | | | 52 | WELDSTAR-CYLINDER RENTAL | | 01-410-54-00-5485 | 45.00 |
| | | | 53 | WELDSTAR-CHEMICALS | | 01-410-54-00-5485 | 240.74 |
| | | | 54 | ARNESON#194746-DEC 2021 GAS | | 01-410-56-00-5695 | 265.27 |
| | | | 55 | ARNESON#194746-DEC 2021 GAS | | 51-510-56-00-5695 | 265.27 |
| | | | 56 | ARNESON#195636-JAN 2022 GAS | | 01-410-56-00-5695 | 102.40 |
| | | | 57 | ARNESON#194826-DEC 2021 GAS | | 01-410-56-00-5695 | 217.21 |
| | | | 58 | ARNESON#194826-DEC 2021 GAS | | 51-510-56-00-5695 | 217.21 |
| | | | 59 | ARNESON#194826-DEC 2021 GAS | | 52-520-56-00-5695 | 217.21 |
| | | | 60 | ARNESON#194827-DEC 2021 DIESEL | | 01-410-56-00-5695 | 134.06 |
| | | | 61 | ARNESON#194827-DEC 2021 DIESEL | | 51-510-56-00-5695 | 134.06 |
| | | | 62 | ARNESON#194827-DEC 2021 DIESEL | | 52-520-56-00-5695 | 134.07 |
| | | | 63 | BEACON-SUBSCRIPTION RENEWAL | | 01-110-54-00-5460 | 49.10 |
| | | | 64 | ARAMARK#610000231261-MATS | | 01-410-54-00-5485 | 39.15 |
| | | | 65 | ARAMARK#610000234321-MATS | | 01-410-54-00-5485 | 39.15 |
| | | | 66 | METRO INDUSTRIES-TRANSDUCER | | 52-520-56-00-5613 | 673.20 |
| | | | 67 | WATER PRODUCTS-PIPE LUBE | | 51-510-56-00-5640 | 19.00 |
| | | | 68 | KENDALL PRINTING-500 BUSINESS | | 01-110-56-00-5610 | 85.00 |
| | | | 69 | ARNESON#195636-JAN 2022 GAS | | 51-510-56-00-5695 | 102.40 |
| | | | 70 | ARNESON#195636-JAN 2022 GAS | | 52-520-56-00-5695 | 102.40 |
| | | | 71 | ARNESON#194746-DEC 2021 GAS | | 52-520-56-00-5695 | 265.27 |
| | | | | | | INVOICE TOTAL: | 14,586.56 * |
| | 022522-S.AUGUSTINE | 02/22/22 | 01 | AMAZON-ENVELOPES | | 82-820-56-00-5610 | 22.99 |
| | | | 02 | QUILL-TONER | | 82-820-56-00-5610 | 104.14 |
| | | | 03 | AMAZON-BATTERIES | | 82-820-56-00-5610 | 9.03 |
| | | | 04 | SECURITY BUILDERS-KEYS CUT | | 82-820-54-00-5462 | 16.28 |
| | | | 05 | QUILL-RETURNED TONER CREDIT | | 82-820-56-00-5610 | -104.14 |
| | | | 06 | METRONET-JAN 2022 INTERNET | | 82-820-54-00-5440 | 124.97 |
| | | | 07 | ILA-2022 MEMBERSHIP DUES | | 82-820-54-00-5460 | 150.00 |
| | | | 08 | AMAZON-CUSTON STAMP | | 82-820-56-00-5610 | 18.95 |

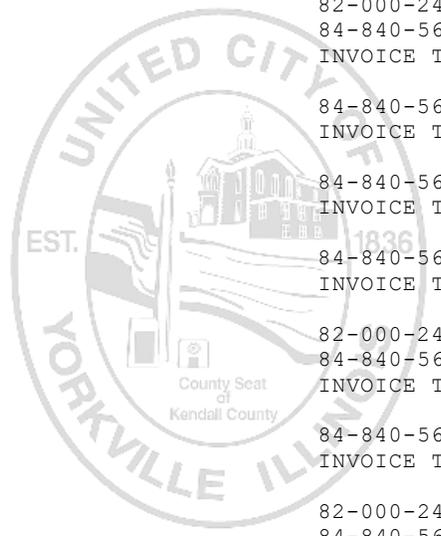
| CHECK # | VENDOR # INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | CHECK DATE | ACCOUNT # | ITEM AMT |
|---------|-----------------------------------|-----------------|-----------|--------------------------------|---------------|-------------------|----------|
| 900114 | FNBO FIRST NATIONAL BANK OMAHA | | | | 02/25/22 | | |
| | 022522-S.AUGUSTINE | 02/22/22 | 09 | AMAZON-WINDOW CLINGS | | 82-820-56-00-5610 | 13.99 |
| | | | 10 | AMAZON-BOOKS, CHALK, MARKERS, | | 82-000-24-00-2480 | 101.39 |
| | | | 11 | STRAWS | | ** COMMENT ** | |
| | | | 12 | AMAZON-BOOK | | 82-000-24-00-2480 | 43.96 |
| | | | 13 | OVERDRIVE-AUDIO BOOK | | 84-840-54-00-5460 | 65.00 |
| | | | 14 | QUILL-COPY PAPER | | 82-820-56-00-5610 | 51.99 |
| | | | | INVOICE TOTAL: | | | 618.55 * |
| | 022522-S.IWANSKI | 01/31/22 | 01 | USPS-BOOK CLUB POSTAGE | | 82-820-54-00-5452 | 12.09 |
| | | | | INVOICE TOTAL: | | | 12.09 * |
| | 022522-S.REDMON | 01/31/22 | 01 | AT&T-01/24-02/23 INTERNET FOR | | 79-795-54-00-5440 | 78.53 |
| | | | 02 | TOWN SQUARE PARK SIGN | | ** COMMENT ** | |
| | | | 03 | SESAC-SPECIAL EVENT BAND | | 79-795-56-00-5606 | 375.00 |
| | | | 04 | LICENSE | | ** COMMENT ** | |
| | | | 05 | AMAZON-FILE FOLDERS | | 79-795-56-00-5606 | 43.98 |
| | | | 06 | AMAZON-KN95 MASKS | | 79-795-56-00-5606 | 59.98 |
| | | | 07 | RUNCO-ENVELOPES | | 79-795-56-00-5606 | 46.62 |
| | | | 08 | NARVICK-CONCRETE, MESH | | 79-790-56-00-5640 | 435.00 |
| | | | 09 | PLUG&PAY-NOV 2021 FEES | | 79-795-54-00-5462 | 30.00 |
| | | | 10 | ARNESON#194825-DEC 2021 GAS | | 79-790-56-00-5695 | 800.58 |
| | | | 11 | ARNESON#194747-DEC 2021 GAS | | 79-790-56-00-5695 | 405.42 |
| | | | 12 | ARNESON#194748-DEC 2021 DIESEL | | 79-790-56-00-5695 | 303.27 |
| | | | 13 | ARNESON#192997-NOV 2021 GAS | | 79-790-56-00-5695 | 474.76 |
| | | | 14 | ARNESON#54833-FUEL HOSE | | 79-790-56-00-5695 | 34.92 |
| | | | 15 | ARNESON#191268-NOV 2021 GAS | | 79-790-56-00-5695 | 685.44 |
| | | | 16 | ARNESON#189761-NOV 2021 GAS | | 79-790-56-00-5695 | 760.25 |
| | | | 17 | AMAZON-FILE FOLDERS | | 79-795-56-00-5606 | 17.98 |
| | | | 18 | AMAZON-FILE CRATE | | 79-795-56-00-5606 | 48.50 |
| | | | 19 | AMAZON-CRATE RETURN CREDIT | | 79-795-56-00-5606 | -48.50 |
| | | | 20 | NATIONAL ENTERTAINMENT | | 79-795-56-00-5606 | 260.00 |
| | | | 21 | TECH-EASTER FILLED EGGS | | ** COMMENT ** | |
| | | | 22 | SAMS CLUB-MEMBERSHIP RENEWAL | | 79-795-56-00-5607 | 45.00 |
| | | | 23 | RUNCO-PAPER TOWELS, GARBAGE | | 79-795-56-00-5640 | 66.13 |
| | | | 24 | BAGS | | ** COMMENT ** | |
| | | | 25 | RUNCO-FOLDERS | | 79-795-56-00-5606 | 41.23 |
| | | | 26 | ARAMARK#610000231260-MATS | | 79-790-54-00-5495 | 28.50 |
| | | | 27 | ARAMARK#610000228031-MATS | | 79-790-54-00-5495 | 28.50 |
| | | | 28 | ARAMARK#610000225119-MATS | | 79-790-54-00-5495 | 28.50 |
| | | | 29 | ARAMARK#610000237235-MATS | | 79-790-54-00-5495 | 28.50 |
| | | | 30 | ARAMARK#610000240269-MATS | | 79-790-54-00-5495 | 28.50 |
| | | | 31 | ARAMARK#610000234315-MATS | | 79-790-54-00-5495 | 28.50 |
| | | | 32 | IPRA-CONFERENCE CANCELLATION | | 79-795-54-00-5412 | -215.00 |
| | | | 33 | REFUND-REMUS | | ** COMMENT ** | |
| | | | 34 | IPRA-CONFERENCE CANCELLATION | | 79-795-54-00-5412 | -215.00 |

Total for All Highlighted Library Invoices: \$985.47

UNITED CITY OF YORKVILLE
 CHECK REGISTER

CHECK DATE: 03/14/22

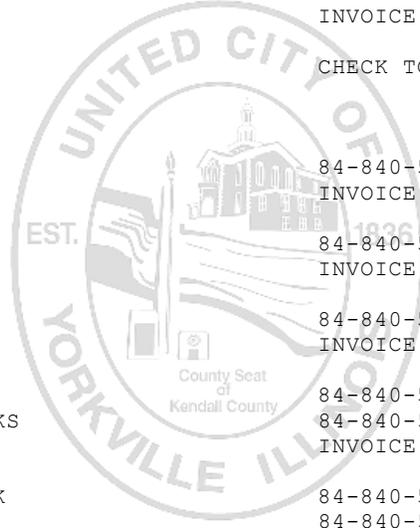
| CHECK # | VENDOR # | INVOICE NUMBER | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | ITEM AMT |
|---------|------------|------------------------|--------------|--------|-------------|-------------------|------------|
| 105134 | BAKTAY | BAKER & TAYLOR | | | | | |
| | 2036459642 | | 01/13/22 | 01 | BOOKS | 82-000-24-00-2480 | 35.49 |
| | | | | 02 | BOOKS | 84-840-56-00-5686 | 681.22 |
| | | | | | | INVOICE TOTAL: | 716.71 * |
| | 2036470806 | | 01/19/22 | 01 | BOOKS | 82-000-24-00-2480 | 94.10 |
| | | | | 02 | BOOKS | 84-840-56-00-5686 | 860.74 |
| | | | | | | INVOICE TOTAL: | 954.84 * |
| | 2036483732 | | 01/25/22 | 01 | BOOKS | 82-000-24-00-2480 | 63.92 |
| | | | | 02 | BOOKS | 84-840-56-00-5686 | 810.94 |
| | | | | | | INVOICE TOTAL: | 874.86 * |
| | 2036496882 | | 01/31/22 | 01 | BOOKS | 84-840-56-00-5686 | 909.79 |
| | | | | | | INVOICE TOTAL: | 909.79 * |
| | 2036496897 | | 01/31/22 | 01 | BOOKS | 84-840-56-00-5686 | 417.03 |
| | | | | | | INVOICE TOTAL: | 417.03 * |
| | 2036503792 | | 02/05/22 | 01 | BOOKS | 84-840-56-00-5686 | 399.01 |
| | | | | | | INVOICE TOTAL: | 399.01 * |
| | 2036513862 | | 02/09/22 | 01 | BOOKS | 82-000-24-00-2480 | 31.96 |
| | | | | 02 | BOOKS | 84-840-56-00-5686 | 713.53 |
| | | | | | | INVOICE TOTAL: | 745.49 * |
| | 2036518021 | | 02/10/22 | 01 | BOOKS | 84-840-56-00-5686 | 284.77 |
| | | | | | | INVOICE TOTAL: | 284.77 * |
| | 2036535908 | | 02/21/22 | 01 | BOOKS | 82-000-24-00-2480 | 49.48 |
| | | | | 02 | BOOKS | 84-840-56-00-5686 | 1,519.54 |
| | | | | | | INVOICE TOTAL: | 1,569.02 * |
| | | | | | | CHECK TOTAL: | 6,871.52 |
| 105135 | EBSCO | EBSCO INDUSTRIES, INC. | | | | | |



UNITED CITY OF YORKVILLE
 CHECK REGISTER

CHECK DATE: 03/14/22

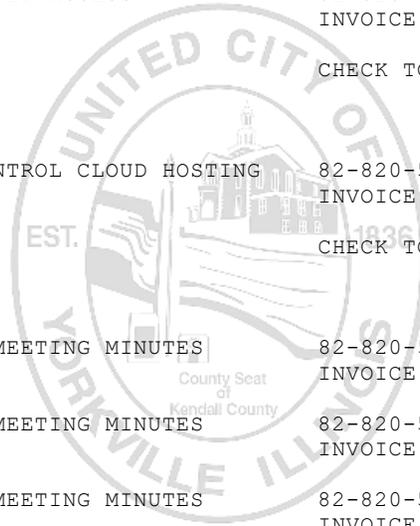
| CHECK # | VENDOR # | INVOICE NUMBER | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | ITEM AMT |
|---------|--------------|------------------------|--------------|--------|----------------------------|-------------------|------------|
| 105135 | EBSCO | EBSCO INDUSTRIES, INC. | | | | | |
| | 1000177014-1 | | 03/01/22 | 01 | LIBRARY AWARE SUBSCRIPTION | 82-820-54-00-5460 | 1,298.00 |
| | | | | 02 | RENEWAL | ** COMMENT ** | |
| | | | | | | INVOICE TOTAL: | 1,298.00 * |
| | | | | | | CHECK TOTAL: | 1,298.00 |
| 105136 | LLWCONSU | LLOYD WARBER | | | | | |
| | 10521 | | 03/01/22 | 01 | FEB 2022 ONSITE IT SUPPORT | 82-820-54-00-5462 | 720.00 |
| | | | | | | INVOICE TOTAL: | 720.00 * |
| | | | | | | CHECK TOTAL: | 720.00 |
| 105137 | MIDWTAPE | MIDWEST TAPE | | | | | |
| | 501627657 | | 02/01/22 | 01 | DVDS | 84-840-56-00-5685 | 93.96 |
| | | | | | | INVOICE TOTAL: | 93.96 * |
| | 501662543 | | 02/08/22 | 01 | DVDS | 84-840-56-00-5685 | 106.45 |
| | | | | | | INVOICE TOTAL: | 106.45 * |
| | 501689850 | | 02/15/22 | 01 | DVD | 84-840-56-00-5685 | 26.24 |
| | | | | | | INVOICE TOTAL: | 26.24 * |
| | 501690643 | | 02/15/22 | 01 | DVD | 84-840-56-00-5685 | 22.49 |
| | | | | 02 | AUDIO BOOKS | 84-840-56-00-5683 | 79.98 |
| | | | | | | INVOICE TOTAL: | 102.47 * |
| | 501718835 | | 02/21/22 | 01 | AUDIO BOOK | 84-840-56-00-5683 | 39.99 |
| | | | | 02 | DVDS | 84-840-56-00-5685 | 130.19 |
| | | | | | | INVOICE TOTAL: | 170.18 * |
| | | | | | | CHECK TOTAL: | 499.30 |
| 105138 | RAILS | RAILS | | | | | |



UNITED CITY OF YORKVILLE
 CHECK REGISTER

CHECK DATE: 03/14/22

| CHECK # | VENDOR # | INVOICE NUMBER | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | ITEM AMT |
|---------|-----------------|-----------------------|--------------|--------|------------------------------|--------------------|-----------|
| 105138 | RAILS | RAILS | | | | | |
| | 9080 | | 02/10/22 | 01 | ILLINOIS LIBRARY PRESENTS | 82-000-24-00-2480 | 375.00 |
| | | | | 02 | SUBSCRIPTION RENEWAL | ** COMMENT ** | |
| | | | | | | INVOICE TOTAL: | 375.00 * |
| | | | | | | CHECK TOTAL: | 375.00 |
| 105139 | TCG | TCG SOLUTIONS, INC | | | | | |
| | 21--0945 | | 03/01/22 | 01 | MONTHLY VOIP ACCESS | 82-820-54-00-5440 | 445.00 |
| | | | | | | INVOICE TOTAL: | 445.00 * |
| | | | | | | CHECK TOTAL: | 445.00 |
| 105140 | UMBRELLA | UMBRELLA TECHNOLOGIES | | | | | |
| | 1160 | | 03/01/22 | 01 | ACCESS CONTROL CLOUD HOSTING | 82-820-54-00-5462 | 480.00 |
| | | | | | | INVOICE TOTAL: | 480.00 * |
| | | | | | | CHECK TOTAL: | 480.00 |
| 105141 | YOUNGM | MARLYS J. YOUNG | | | | | |
| | 013122 | | 02/07/22 | 01 | 01/31/22 MEETING MINUTES | 82-820-54-00-5462 | 85.00 |
| | | | | | | INVOICE TOTAL: | 85.00 * |
| | 021422 | | 03/02/22 | 01 | 02/14/22 MEETING MINUTES | 82-820-54-00-5462 | 85.00 |
| | | | | | | INVOICE TOTAL: | 85.00 * |
| | 021422-PHYSICAL | | 03/07/22 | 01 | 02/14/22 MEETING MINUTES | 82-820-54-00-5462 | 85.00 |
| | | | | | | INVOICE TOTAL: | 85.00 * |
| | | | | | | CHECK TOTAL: | 255.00 |
| | | | | | | TOTAL AMOUNT PAID: | 10,943.82 |





UNITED CITY OF YORKVILLE PAYROLL SUMMARY February 4, 2022

| | <u>REGULAR</u> | <u>OVERTIME</u> | <u>TOTAL</u> | <u>IMRF</u> | <u>FICA</u> | <u>TOTALS</u> |
|-------------------------------|----------------|-----------------|---------------|--------------|--------------|---------------|
| ADMINISTRATION | 17,462.68 | - | 17,462.68 | 1,520.00 | 1,320.75 | 20,303.43 |
| FINANCE | 11,519.60 | - | 11,519.60 | 1,038.59 | 871.73 | 13,429.92 |
| POLICE | 131,719.24 | 1,820.52 | 133,539.76 | 533.12 | 9,959.57 | 144,032.45 |
| COMMUNITY DEV. | 27,145.86 | - | 27,145.86 | 2,456.03 | 2,052.55 | 31,654.44 |
| STREETS | 20,436.45 | 3,216.40 | 23,652.85 | 2,113.99 | 1,747.97 | 27,514.81 |
| BUILDING & GROUNDS | 2,095.20 | | 2,095.20 | 199.83 | 171.77 | 2,466.80 |
| WATER | 17,509.21 | 153.58 | 17,662.79 | 1,572.01 | 1,288.65 | 20,523.45 |
| SEWER | 9,562.44 | 37.48 | 9,599.92 | 854.38 | 700.39 | 11,154.69 |
| PARKS | 27,645.09 | - | 27,645.09 | 2,442.77 | 2,074.25 | 32,162.11 |
| RECREATION | 17,362.39 | - | 17,362.39 | 1,381.54 | 1,300.73 | 20,044.66 |
| LIBRARY | 17,546.33 | - | 17,546.33 | 954.62 | 1,301.49 | 19,802.44 |
| TOTALS | \$ 300,004.49 | \$ 5,227.98 | \$ 305,232.47 | \$ 15,066.88 | \$ 22,789.85 | \$ 343,089.20 |

TOTAL PAYROLL \$ 343,089.20



UNITED CITY OF YORKVILLE PAYROLL SUMMARY February 18, 2022

| | REGULAR | OVERTIME | TOTAL | IMRF | FICA | TOTALS |
|--------------------|------------------|----------|------------------|---------------|-----------------|------------------|
| MAYOR & LIQ. COM. | \$ 908.34 | \$ - | \$ 908.34 | \$ - | \$ 69.49 | \$ 977.83 |
| ALDERMAN | 3,900.00 | - | 3,900.00 | - | 298.35 | 4,198.35 |
| ADMINISTRATION | 17,593.37 | - | 17,593.37 | 1,521.48 | 1,319.27 | 20,434.12 |
| FINANCE | 11,686.27 | - | 11,686.27 | 1,040.08 | 873.00 | 13,599.35 |
| POLICE | 121,114.49 | 1,455.84 | 122,570.33 | 533.12 | 9,043.27 | 132,146.72 |
| COMMUNITY DEV. | 26,145.86 | - | 26,145.86 | 2,326.98 | 1,936.39 | 30,409.23 |
| STREETS | 20,436.43 | 3,584.16 | 24,020.59 | 2,137.82 | 1,767.90 | 27,926.31 |
| BUILDING & GROUNDS | 2,095.20 | - | 2,095.20 | 186.47 | 160.26 | 2,441.93 |
| WATER | 17,452.67 | 636.29 | 18,088.96 | 1,609.94 | 1,315.63 | 21,014.53 |
| SEWER | 9,594.36 | 56.22 | 9,650.58 | 858.90 | 704.28 | 11,213.76 |
| PARKS | 25,593.39 | - | 25,593.39 | 2,238.54 | 1,898.06 | 29,729.99 |
| RECREATION | 17,091.61 | - | 17,091.61 | 1,372.91 | 1,272.36 | 19,736.88 |
| LIBRARY | 18,131.57 | - | 18,131.57 | 954.62 | 1,346.26 | 20,432.45 |

TOTALS \$ 291,743.56 \$ 5,732.51 \$ 297,476.07 \$ 14,780.86 \$ 22,004.52 \$ 334,261.45

TOTAL PAYROLL \$ 334,261.45



YORKVILLE LIBRARY BOARD

BILL LIST SUMMARY

Monday, March 14, 2022

ACCOUNTS PAYABLE

| | | |
|--|------------|--------------------|
| Library CC Check Register <i>(Pages 1 - 4)</i> | 02/25/2022 | \$985.47 |
| Library Check Register <i>(Pages 5 - 7)</i> | 03/14/2022 | 10,943.82 |
| IPRF - Mar 2022 Workers Comp | 02/08/2022 | 928.04 |
| First Non-Profit-1st Qtr Unemployment Ins | 02/08/2022 | 280.61 |
| Glatfelter- 2022 Liability Ins - Install #2 | 02/08/2022 | 1,094.20 |
| Nicor -01/01/21-02/01/22 services | 02/22/2022 | 3,208.10 |
| TOTAL BILLS PAID: | | \$17,440.24 |

PAYROLL

| | <u>DATE</u> | |
|---------------------------|-------------|--------------------|
| Bi-weekly <i>(Page 8)</i> | 02/04/2022 | \$19,802.44 |
| Bi-weekly <i>(Page 9)</i> | 02/18/2022 | 20,432.45 |
| TOTAL PAYROLL: | | \$40,234.89 |

TOTAL DISBURSEMENTS: \$57,675.13

DATE: 03/07/2022
 TIME: 08:33:23
 ID: GL440000.WOW

UNITED CITY OF YORKVILLE
 GENERAL LEDGER ACTIVITY REPORT
 FOR FISCAL YEAR 2022

ACTIVITY THROUGH FISCAL PERIOD 10

| PER. | JOURNAL # | ENTRY DATE | ITEM | TRANSACTION DESCRIPTION | VENDOR | CHECK | INVOICE | DEBIT | CREDIT |
|--------------------------|-------------|--------------|------|-------------------------------|---------------------|--------|----------------------|----------|-----------|
| 82-000-24-00-2480 | | (L) ESCROW - | | MEMORIALS & GIFTS | | | | | |
| 01 | | 05/01/2021 | | BEGINNING BALANCE | | | | | 49,510.68 |
| 02 | AP-210625MB | 06/23/2021 | 96 | IREAD-SUMMER READING PROGRAM | FIRST NATIONAL BANK | 900105 | 062521-S.AUGUSTINE-B | 44.30 | |
| | | 06/23/2021 | 97 | AMAZON-KALEIDOSCOPE SHAPES | FIRST NATIONAL BANK | 900105 | 062521-S.AUGUSTINE-B | 16.58 | |
| | | 06/23/2021 | 98 | GRACE-GIFT CARDS FOR SUMMER | FIRST NATIONAL BANK | 900105 | 062521-S.AUGUSTINE-B | 40.00 | |
| | | 06/23/2021 | 99 | AMAZON-FIRE TABLETS AND | FIRST NATIONAL BANK | 900105 | 062521-S.AUGUSTINE-B | 121.96 | |
| | | 06/23/2021 | 100 | AMAZON-PONY BEADS | FIRST NATIONAL BANK | 900105 | 062521-S.AUGUSTINE-B | 4.67 | |
| | | 06/23/2021 | 101 | AMAZON-MATERIALS FOR SUMMER | FIRST NATIONAL BANK | 900105 | 062521-S.AUGUSTINE-B | 144.22 | |
| GJ-210630LB | | 07/06/2021 | 05 | June 2021 Deposits | | | | | 20.00 |
| TOTAL PERIOD 02 ACTIVITY | | | | | | | | 371.73 | 20.00 |
| 03 | AP-2101725M | 07/26/2021 | 191 | AMAZON-BOOKS | FIRST NATIONAL BANK | 900107 | 072521-S.AUGUSTINE | 49.39 | |
| GJ-210730LB | | 08/04/2021 | 03 | July 2021 Deposits | | | | | 60.00 |
| TOTAL PERIOD 03 ACTIVITY | | | | | | | | 49.39 | 60.00 |
| 04 | AP-210825M | 08/19/2021 | 257 | AMAZON-BOOKS | FIRST NATIONAL BANK | 900108 | 082521-D.DEBORD | 73.18 | |
| | | 08/19/2021 | 258 | MAGNETS ON THE CHEAP-MAGNETS | FIRST NATIONAL BANK | 900108 | 082521-D.DEBORD | 21.39 | |
| | | 08/19/2021 | 259 | AMAZON-ROLLING CARTS | FIRST NATIONAL BANK | 900108 | 082521-D.DEBORD | 122.84 | |
| | | 08/19/2021 | 260 | DOLLAR TREE-MATERIALS FOR | FIRST NATIONAL BANK | 900108 | 082521-J.WEISS | 39.00 | |
| | | 08/19/2021 | 261 | HOME DEPO-SIGNS, HOLDERS | FIRST NATIONAL BANK | 900108 | 082521-J.WEISS | 33.91 | |
| | | 08/19/2021 | 262 | AMAZON-CANOPY TENT | FIRST NATIONAL BANK | 900108 | 082521-S.AUGUSTINE | 264.95 | |
| GJ-210831LB | | 09/02/2021 | 06 | Aug 2021 Deposits | | | | | 2,508.37 |
| TOTAL PERIOD 04 ACTIVITY | | | | | | | | 555.27 | 2,508.37 |
| 05 | AP-210913 | 09/07/2021 | 01 | REIMBURSEMENT FOR PURCHASE OF | SHELLY AUGUSTINE | 105064 | REINER-REIMB | 50.00 | |
| | | 09/07/2021 | 02 | BOOKS | BAKER & TAYLOR | 105065 | 2036065986 | 559.76 | |
| | | 09/07/2021 | 03 | BOOKS | BAKER & TAYLOR | 105065 | 2036074948 | 555.43 | |
| | | 09/07/2021 | 04 | BOOKS | BAKER & TAYLOR | 105065 | 2036085941 | 384.20 | |
| AP-210925M | | 09/20/2021 | 186 | AMAZON-BASEBALL CAPS | FIRST NATIONAL BANK | 900109 | 092521-S.AUGUSTINE | 26.96 | |
| TOTAL PERIOD 05 ACTIVITY | | | | | | | | 1,576.35 | 0.00 |
| 06 | AP-211011 | 10/07/2021 | 01 | BOOKS | BAKER & TAYLOR | 105075 | 2036157903 | 699.12 | |
| | | 10/07/2021 | 02 | BOOKS | BAKER & TAYLOR | 105075 | 2036165277 | 488.24 | |
| | | 10/07/2021 | 03 | BOOKS | BAKER & TAYLOR | 105075 | 2036181924 | 317.64 | |
| | | 10/07/2021 | 04 | AUDIO BOOK | MIDWEST TAPE | 105078 | 501046566 | 29.99 | |
| AP-211025M | | 10/20/2021 | 218 | AMAZON-BOOKS | FIRST NATIONAL BANK | 900110 | 102521-D.DEBORD | 100.64 | |
| | | 10/20/2021 | 219 | METERNALLY-ACTIVITY CARD KITS | FIRST NATIONAL BANK | 900110 | 102521-G.HIX | 178.48 | |
| | | 10/20/2021 | 220 | AMAZON-BOOKS | FIRST NATIONAL BANK | 900110 | 102521-S.AUGUSTINE | 40.70 | |
| GJ-211031LB | | 11/02/2021 | 06 | Oct 2021 Deposits | | | | | 2,054.12 |
| TOTAL PERIOD 06 ACTIVITY | | | | | | | | 1,854.81 | 2,054.12 |
| 07 | AP-211108 | 11/02/2021 | 01 | BOOKS | BAKER & TAYLOR | 105084 | 2036223476 | 16.09 | |
| | | 11/02/2021 | 02 | BOOKS | BAKER & TAYLOR | 105084 | 2036269015 | 61.21 | |
| AP-211125M | | 11/17/2021 | 255 | AMAZON-BOOKS | FIRST NATIONAL BANK | 900111 | 112521-D.DEBORD | 65.33 | |
| | | 11/17/2021 | 256 | AMAZON-RETURNED BOOK CREDIT | FIRST NATIONAL BANK | 900111 | 112521-D.DEBORD | | 46.02 |
| | | 11/17/2021 | 257 | ESPECIAL NEEDS-VISION BOARD | FIRST NATIONAL BANK | 900111 | 112521-G.HIX | 144.00 | |
| | | 11/17/2021 | 258 | AMAZON-BADGE BUTTONS | FIRST NATIONAL BANK | 900111 | 112521-S.AUGUSTINE | 42.99 | |
| | | 11/17/2021 | 259 | AMAZON-3-D PRINTER | FIRST NATIONAL BANK | 900111 | 112521-S.AUGUSTINE | 230.99 | |
| | | 11/17/2021 | 260 | AMAZON-RETURNED BOOK CREDITS | FIRST NATIONAL BANK | 900111 | 112521-S.AUGUSTINE | | 40.70 |

UNITED CITY OF YORKVILLE
 GENERAL LEDGER ACTIVITY REPORT
 FOR FISCAL YEAR 2022

ACTIVITY THROUGH FISCAL PERIOD 10

| PER. | JOURNAL # | ENTRY DATE | ITEM | TRANSACTION DESCRIPTION | VENDOR | CHECK | INVOICE | DEBIT | CREDIT |
|--------------------------|-------------|------------|-------------------|--------------------------------|---------------------|--------|--------------------|----------|-----------|
| 82-000-24-00-2480 | (L) | ESCROW - | MEMORIALS & GIFTS | | | | | | |
| 07 | GJ-211130LB | 12/01/2021 | 05 | Nov 2021 Deposits | | | | | 1,344.00 |
| TOTAL PERIOD 07 ACTIVITY | | | | | | | | 560.61 | 1,430.72 |
| 08 | AP-211213 | 12/06/2021 | 01 | AUDIO BOOK | MIDWEST TAPE | 105107 | 501241478 | 25.99 | |
| | AP-211225M | 12/16/2021 | 260 | AMAZON-RETURNED BOOK CREDIT | FIRST NATIONAL BANK | 900112 | 122521-D.DEBORD | | 11.99 |
| | | 12/16/2021 | 261 | TARGET-POLAR EXPRESS READ IN | FIRST NATIONAL BANK | 900112 | 122521-J.WEISS | 54.46 | |
| | | 12/16/2021 | 262 | DOLLAR TREE-POLAR EXPRESS READ | FIRST NATIONAL BANK | 900112 | 122521-J.WEISS | 61.00 | |
| | | 12/16/2021 | 263 | KENDAL PRINT-LOGO STAMP | FIRST NATIONAL BANK | 900112 | 122521-S.AUGUSTINE | 32.90 | |
| | | 12/16/2021 | 264 | AMAZON-PRINTER FILAMENTS, | FIRST NATIONAL BANK | 900112 | 122521-S.AUGUSTINE | 151.45 | |
| | | 12/16/2021 | 265 | AMAZON-COOKIES, BAGS, LOLIPOPS | FIRST NATIONAL BANK | 900112 | 122521-S.AUGUSTINE | 34.05 | |
| | GJ-211231LB | 01/04/2022 | 06 | Dec 2021 Deposits | | | | | 1,457.84 |
| TOTAL PERIOD 08 ACTIVITY | | | | | | | | 359.85 | 1,469.83 |
| 09 | AP-220125M | 01/20/2022 | 233 | AMAZON-ENVELOPES, CHRISTMAS | FIRST NATIONAL BANK | 900113 | 012522-S.AUGUSTINE | 30.94 | |
| | GJ-220131LB | 01/31/2022 | 06 | Jan 2022 Deposits | | | | | 516.00 |
| TOTAL PERIOD 09 ACTIVITY | | | | | | | | 30.94 | 516.00 |
| 10 | AP-220214 | 02/07/2022 | 01 | BOOKS | BAKER & TAYLOR | 105121 | 2036429278 | 19.20 | |
| | AP-220225M | 02/24/2022 | 254 | AMAZON-BOOKS, CHALK, MARKERS, | FIRST NATIONAL BANK | 900114 | 022522-S.AUGUSTINE | 101.39 | |
| | | 02/24/2022 | 255 | AMAZON-BOOK | FIRST NATIONAL BANK | 900114 | 022522-S.AUGUSTINE | 43.96 | |
| | GJ-220228LB | 03/02/2022 | 07 | Feb 2022 Deposits | | | | | 793.94 |
| TOTAL PERIOD 10 ACTIVITY | | | | | | | | 164.55 | 793.94 |
| TOTAL ACCOUNT ACTIVITY | | | | | | | | 5,523.50 | 8,852.98 |
| ENDING BALANCE | | | | | | | | | 52,840.16 |
| GRAND TOTAL | | | | | | | | 0.00 | 52,840.16 |
| TOTAL DIFFERENCE | | | | | | | | 0.00 | 52,840.16 |



**YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2022 BUDGET REPORT
For the Month Ended February 28, 2022**

| ACCOUNT NUMBER | DESCRIPTION | % of Fiscal Year | | | | | | | | | | | Year-to-Date Totals | FISCAL YEAR 2022 BUDGET | % of Budget |
|----------------|-------------|------------------|----------------|----------------|------------------|---------------------|-------------------|--------------------|--------------------|-------------------|--------------------|--|------------------------|----------------------------|-------------|
| | | 8% May-21 | 17% June-21 | 25% July-21 | 33% August-21 | 42% September-21 | 50% October-21 | 58% November-21 | 67% December-21 | 75% January-22 | 83% February-22 | | | | |

LIBRARY OPERATIONS REVENUES

| | | | | | | | | | | | | | | |
|--------------------------------|-----------------------------|---------------|----------------|---------------|---------------|----------------|---------------|---------------|--------------|--------------|---------------|------------------|------------------|----------------|
| <i>Taxes</i> | | | | | | | | | | | | | | |
| 82-000-40-00-4000 | PROPERTY TAXES | 36,449 | 366,781 | 11,201 | 30,247 | 312,477 | 11,654 | 5,438 | - | - | - | 774,248 | 776,734 | 99.68% |
| 82-000-40-00-4083 | PROPERTY TAXES-DEBT SERVICE | 39,429 | 396,774 | 12,117 | 32,721 | 338,029 | 12,607 | 5,883 | - | - | - | 837,560 | 836,024 | 100.18% |
| <i>Intergovernmental</i> | | | | | | | | | | | | | | |
| 82-000-41-00-4120 | PERSONAL PROPERTY TAX | 2,085 | - | 1,519 | 193 | - | 2,531 | - | 525 | 1,928 | - | 8,781 | 5,250 | 167.27% |
| 82-000-41-00-4160 | FEDERAL GRANTS | - | - | - | - | 764 | - | - | - | - | 6,824 | 7,587 | - | 0.00% |
| 82-000-41-00-4170 | STATE GRANTS | - | - | - | 24,958 | - | - | - | - | - | - | 24,958 | 21,151 | 118.00% |
| <i>Fines & Forfeits</i> | | | | | | | | | | | | | | |
| 82-000-43-00-4330 | LIBRARY FINES | 557 | 485 | 238 | 1,215 | 152 | 1,466 | 228 | 140 | 289 | 1,304 | 6,074 | 8,500 | 71.45% |
| <i>Charges for Service</i> | | | | | | | | | | | | | | |
| 82-000-44-00-4401 | LIBRARY SUBSCRIPTION CARDS | 1,435 | 991 | - | 2,735 | - | 1,431 | - | 799 | 187 | 663 | 8,241 | 8,500 | 96.96% |
| 82-000-44-00-4422 | COPY FEES | 271 | 297 | - | 547 | 287 | 212 | 107 | 135 | 146 | 226 | 2,229 | 3,800 | 58.65% |
| 82-000-44-00-4438 | PROGRAM FEES | - | - | - | 11 | - | 3 | 7 | 5 | 20 | 5 | 51 | - | 0.00% |
| <i>Investment Earnings</i> | | | | | | | | | | | | | | |
| 82-000-45-00-4500 | INVESTMENT EARNINGS | 41 | 44 | 64 | 61 | 72 | 85 | 86 | 89 | 87 | 81 | 711 | 2,000 | 35.53% |
| 82-000-45-00-4550 | GAIN ON INVESTMENT | - | - | - | - | 355 | - | - | - | - | - | 355 | - | 0.00% |
| <i>Miscellaneous</i> | | | | | | | | | | | | | | |
| 82-000-48-00-4820 | RENTAL INCOME | - | - | - | - | 75 | - | - | - | - | 125 | 200 | 1,750 | 11.43% |
| 82-000-48-00-4850 | MISCELLANEOUS INCOME | 98 | 374 | 175 | 360 | 249 | 245 | 111 | 206 | 125 | 161 | 2,104 | 2,000 | 105.20% |
| <i>Other Financing Sources</i> | | | | | | | | | | | | | | |
| 82-000-49-00-4901 | TRANSFER FROM GENERAL | 5,857 | 1,775 | 2,139 | 1,775 | 1,775 | 1,774 | 872 | 928 | 4,624 | 2,268 | 23,789 | 26,993 | 88.13% |
| TOTAL REVENUES: LIBRARY | | 86,222 | 767,522 | 27,453 | 94,824 | 654,234 | 32,009 | 12,733 | 2,829 | 7,405 | 11,657 | 1,696,888 | 1,692,702 | 100.25% |

LIBRARY OPERATIONS EXPENDITURES

| | | | | | | | | | | | | | | |
|-----------------------------|------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|
| <i>Salaries & Wages</i> | | | | | | | | | | | | | | |
| 82-820-50-00-5010 | SALARIES & WAGES | 17,137 | 17,567 | 19,173 | 21,179 | 21,452 | 32,178 | 21,452 | 21,452 | 21,452 | 21,452 | 214,495 | 286,470 | 74.88% |
| 82-820-50-00-5015 | PART-TIME SALARIES | 12,796 | 12,339 | 12,568 | 12,770 | 11,441 | 21,376 | 13,189 | 13,058 | 12,025 | 14,226 | 135,789 | 195,544 | 69.44% |
| <i>Benefits</i> | | | | | | | | | | | | | | |
| 82-820-52-00-5212 | RETIREMENT PLAN CONTRIBUTION | 1,904 | 1,952 | 2,130 | 2,353 | 2,383 | 3,575 | 2,383 | 2,383 | 1,909 | 1,909 | 22,882 | 32,180 | 71.11% |
| 82-820-52-00-5214 | FICA CONTRIBUTION | 2,219 | 2,217 | 2,357 | 2,521 | 2,440 | 4,021 | 2,574 | 2,558 | 2,479 | 2,648 | 26,035 | 35,685 | 72.96% |
| 82-820-52-00-5216 | GROUP HEALTH INSURANCE | 11,119 | 12,186 | 6,145 | 7,145 | 7,266 | 6,543 | 6,047 | 7,647 | 7,091 | 6,877 | 78,066 | 105,501 | 74.00% |
| 82-820-52-00-5222 | GROUP LIFE INSURANCE | - | 66 | - | 131 | - | 52 | 47 | 47 | 47 | 47 | 438 | 377 | 116.09% |
| 82-820-52-00-5223 | DENTAL INSURANCE | - | 1,439 | 480 | 554 | 517 | 517 | 517 | 616 | 566 | 566 | 5,770 | 7,079 | 81.50% |
| 82-820-52-00-5224 | VISION INSURANCE | 34 | 72 | - | 228 | - | 78 | 78 | 78 | 92 | 85 | 745 | 1,088 | 68.49% |
| 82-820-52-00-5230 | UNEMPLOYMENT INSURANCE | 339 | - | 364 | - | - | - | - | - | - | 281 | 984 | 1,000 | 98.35% |
| 82-820-52-00-5231 | LIABILITY INSURANCE | 5,518 | 1,775 | 1,775 | 1,775 | 1,775 | 1,774 | 872 | 928 | 4,624 | 1,987 | 22,805 | 25,993 | 87.74% |
| <i>Contractual Services</i> | | | | | | | | | | | | | | |
| 82-820-54-00-5412 | TRAINING & CONFERENCES | - | - | - | - | 20 | 260 | - | 22 | - | - | 302 | 3,000 | 10.06% |
| 82-820-54-00-5415 | TRAVEL & LODGING | - | - | - | - | - | - | 82 | 20 | - | - | 102 | 1,500 | 6.78% |
| 82-820-54-00-5426 | PUBLISHING & ADVERTISING | - | - | 167 | - | - | - | - | - | - | - | 167 | 2,500 | 6.68% |
| 82-820-54-00-5440 | TELECOMMUNICATIONS | - | 426 | - | 252 | 293 | 161 | 600 | 161 | 158 | 161 | 2,212 | 7,200 | 30.72% |
| 82-820-54-00-5452 | POSTAGE & SHIPPING | - | 12 | 6 | 180 | 34 | 6 | 131 | 24 | 111 | 128 | 632 | 750 | 84.30% |
| 82-820-54-00-5460 | DUES & SUBSCRIPTIONS | 569 | 1,371 | 1,492 | 13 | 172 | 1,863 | 155 | 13 | 1,481 | 163 | 7,291 | 11,000 | 66.28% |
| 82-820-54-00-5462 | PROFESSIONAL SERVICES | 1,262 | 2,982 | 2,767 | 3,973 | 4,312 | 1,157 | 4,996 | 6,736 | 838 | 3,589 | 32,612 | 40,000 | 81.53% |
| 82-820-54-00-5466 | LEGAL SERVICES | - | - | - | 2,138 | - | - | 788 | - | - | - | 2,925 | 3,000 | 97.50% |
| 82-820-54-00-5468 | AUTOMATION | 2,534 | - | 4,748 | - | - | - | 4,464 | - | - | 3,965 | 15,712 | 20,000 | 78.56% |
| 82-820-54-00-5480 | UTILITIES | - | - | 2,406 | 1,343 | 1,392 | 1,600 | 2,145 | 2,630 | 2,746 | 3,208 | 17,471 | 12,351 | 141.45% |
| 82-820-54-00-5495 | OUTSIDE REPAIR & MAINTENANCE | 1,033 | 2,347 | 5,905 | 2,775 | 270 | 1,635 | 5,977 | - | - | 2,732 | 22,674 | 50,000 | 45.35% |
| 82-820-54-00-5498 | PAYING AGENT FEES | - | 1,100 | 589 | - | - | 23 | - | - | - | - | 1,689 | 1,700 | 99.32% |



**YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2022 BUDGET REPORT
For the Month Ended February 28, 2022**

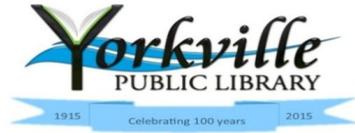
| ACCOUNT NUMBER | DESCRIPTION | % of Fiscal Year | % of Fiscal Year | | | | | | | | | | Year-to-Date Totals | FISCAL YEAR 2022 BUDGET | % of Budget |
|--------------------------------|-------------------------------|------------------|------------------|----------------|-----------------|------------------|---------------------|-------------------|--------------------|--------------------|-------------------|--------------------|------------------------|----------------------------|---------------|
| | | | 8% May-21 | 17% June-21 | 25% July-21 | 33% August-21 | 42% September-21 | 50% October-21 | 58% November-21 | 67% December-21 | 75% January-22 | 83% February-22 | | | |
| <i>Supplies</i> | | | | | | | | | | | | | | | |
| 82-820-56-00-5610 | OFFICE SUPPLIES | - | 454 | 193 | 168 | 866 | 554 | 65 | 511 | 125 | 117 | 3,053 | 8,000 | 38.16% | |
| 82-820-56-00-5620 | OPERATING SUPPLIES | - | 446 | - | - | 240 | 36 | 29 | 125 | - | 190 | 1,065 | 4,000 | 26.63% | |
| 82-820-56-00-5621 | CUSTODIAL SUPPLIES | - | 28 | 103 | 169 | 289 | 26 | 692 | 428 | 797 | - | 2,531 | 7,000 | 36.16% | |
| 82-820-56-00-5635 | COMPUTER EQUIPMENT & SOFTWARE | - | - | - | - | 807 | - | 2,043 | 125 | 3,536 | - | 6,511 | 2,000 | 325.53% | |
| 82-820-56-00-5671 | LIBRARY PROGRAMMING | - | 26 | 180 | - | - | - | 97 | - | - | - | 303 | 2,000 | 15.15% | |
| 82-820-56-00-5675 | EMPLOYEE RECOGNITION | - | - | - | - | - | - | - | 20 | 95 | - | 115 | 300 | 38.49% | |
| 82-820-56-00-5685 | DVD'S | - | - | - | - | - | - | - | - | - | - | - | 500 | 0.00% | |
| 82-820-56-00-5686 | BOOKS | - | - | - | 272 | - | 69 | 22 | 10 | - | - | 373 | 1,500 | 24.89% | |
| <i>2006 Bond</i> | | | | | | | | | | | | | | | |
| 82-820-84-00-8000 | PRINCIPAL PAYMENT | - | - | - | - | - | - | - | 75,000 | - | - | 75,000 | 75,000 | 100.00% | |
| 82-820-84-00-8050 | INTEREST PAYMENT | - | 8,338 | - | - | - | - | - | 8,338 | - | - | 16,675 | 16,675 | 100.00% | |
| <i>2013 Refunding Bond</i> | | | | | | | | | | | | | | | |
| 82-820-99-00-8000 | PRINCIPAL PAYMENT | - | - | - | - | - | - | - | 645,000 | - | - | 645,000 | 645,000 | 100.00% | |
| 82-820-99-00-8050 | INTEREST PAYMENT | - | 51,775 | - | - | - | - | - | 51,775 | - | - | 103,550 | 103,550 | 100.00% | |
| TOTAL FUND REVENUES | | | 86,222 | 767,522 | 27,453 | 94,824 | 654,234 | 32,009 | 12,733 | 2,829 | 7,405 | 1,696,888 | 1,692,702 | 100.25% | |
| TOTAL FUND EXPENDITURES | | | 56,463 | 118,916 | 63,548 | 59,939 | 55,969 | 77,482 | 69,446 | 839,707 | 60,174 | 64,330 | 1,465,973 | 1,709,443 | 85.76% |
| FUND SURPLUS (DEFICIT) | | | 29,759 | 648,606 | (36,095) | 34,884 | 598,266 | (45,473) | (56,713) | (836,878) | (52,769) | (52,673) | 230,915 | (16,741) | |

LIBRARY CAPITAL REVENUES

| | | | | | | | | | | | | | | |
|--|----------------------|--------|---------------|---------------|---------------|---------------|--------------|---------------|---------------|--------------|--------------|---------------|---------------|----------------|
| 84-000-42-00-4214 | DEVELOPMENT FEES | 10,300 | 10,300 | 13,150 | 16,650 | 9,750 | 11,800 | 13,250 | 4,000 | 1,000 | 2,150 | 92,350 | 50,000 | 184.70% |
| 84-000-45-00-4500 | INVESTMENT EARNINGS | 13 | 14 | 16 | 16 | 16 | 18 | 17 | 17 | 16 | 14 | 158 | 200 | 79.22% |
| 84-000-48-00-4850 | MISCELLANEOUS INCOME | - | 31 | - | - | - | - | - | - | - | - | 31 | - | 0.00% |
| TOTAL REVENUES: LIBRARY CAPITAL | | | 10,313 | 10,346 | 13,166 | 16,666 | 9,766 | 11,818 | 13,267 | 4,017 | 1,016 | 92,540 | 50,200 | 184.34% |

LIBRARY CAPITAL EXPENDITURES

| | | | | | | | | | | | | | | | |
|--------------------------------|-------------------------------|---|---------------|---------------|---------------|---------------|--------------|---------------|----------------|-----------------|----------------|----------------|---------------|-----------------|---------------|
| 84-840-54-00-5460 | E-BOOK SUBSCRIPTIONS | - | - | - | - | - | - | - | - | - | 3,065 | 3,065 | 3,500 | 87.57% | |
| 84-840-56-00-5635 | COMPUTER EQUIPMENT & SOFTWARE | - | - | - | - | - | - | 9,600 | 9,499 | - | - | 19,099 | 15,000 | 127.33% | |
| 84-840-56-00-5683 | AUDIO BOOKS | - | 20 | 265 | 231 | 210 | 425 | 888 | 475 | 120 | 40 | 2,674 | 3,500 | 76.39% | |
| 84-840-56-00-5684 | COMPACT DISCS & OTHER MUSIC | - | - | - | - | - | 34 | - | 11 | - | - | 45 | 500 | 8.99% | |
| 84-840-56-00-5685 | DVD'S | - | 121 | 181 | 261 | 241 | 204 | 163 | 485 | 195 | 171 | 2,023 | 3,000 | 67.43% | |
| 84-840-56-00-5686 | BOOKS | - | 2,239 | 1,090 | 2,386 | 4,892 | 1,134 | 4,226 | 4,218 | 5,194 | 3,398 | 28,777 | 50,000 | 57.55% | |
| 84-840-60-00-6020 | BUILDING IMPROVEMENTS | - | - | - | 866 | - | - | - | 18,050 | - | - | 18,916 | 20,000 | 94.58% | |
| TOTAL FUND REVENUES | | | 10,313 | 10,346 | 13,166 | 16,666 | 9,766 | 11,818 | 13,267 | 4,017 | 1,016 | 92,540 | 50,200 | 184.34% | |
| TOTAL FUND EXPENDITURES | | | - | 2,380 | 1,537 | 3,743 | 5,343 | 1,798 | 14,878 | 32,738 | 5,509 | 6,673 | 74,599 | 95,500 | 78.11% |
| FUND SURPLUS (DEFICIT) | | | 10,313 | 7,965 | 11,629 | 12,922 | 4,423 | 10,020 | (1,611) | (28,721) | (4,493) | (4,509) | 17,941 | (45,300) | |



YORKVILLE PUBLIC LIBRARY

CASH STATEMENT

As of February 28, 2022

FISCAL YEAR 2022

| | | May 2021 | June 2021 | July 2021 | August 2021 | September 2021 | October 2021 | November 2021 | December 2021 | January 2022 | February 2022 | March 2022 | April 2022 |
|----------------------------------|-----------------------|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------|---------------|
| Library Operations | Old Second | \$ 408,881 | \$ 719,168 | \$ 671,242 | \$ 652,233 | \$ 961,222 | \$ 934,436 | \$ 878,416 | \$ 751,834 | \$ 687,498 | \$ 635,789 | | |
| Building Development Fees | Old Second | 169,954 | 177,116 | 185,896 | 195,318 | 206,641 | 214,612 | 211,551 | 192,080 | 190,646 | 194,929 | | |
| Library Operations | IMET * | 4,126 | 4,126 | 4,126 | 4,126 | 3,771 | 3,771 | 3,771 | 3,771 | 3,771 | 3,771 | | |
| Library Operations | Illinois Funds | 258,149 | 258,154 | 258,159 | 283,122 | 283,127 | 283,133 | 283,139 | 283,153 | 283,171 | 283,196 | | |
| Total: | | \$ 841,109 | \$ 1,158,565 | \$ 1,119,422 | \$ 1,134,798 | \$ 1,454,761 | \$ 1,435,952 | \$ 1,376,878 | \$ 1,230,838 | \$ 1,165,086 | \$ 1,117,685 | \$ - | \$ - |

* Restricted

PAYROLL

| | | | | | | | | | | | | |
|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------|-------------|
| 1 ST PAY PERIOD | \$ 16,883 | \$ 16,937 | \$ 17,551 | \$ 19,276 | \$ 18,994 | \$ 20,213 | \$ 20,113 | \$ 19,134 | \$ 18,006 | \$ 19,802 | | |
| 2 ND PAY PERIOD | 17,173 | 17,137 | 18,677 | 19,547 | 18,723 | 20,615 | 19,487 | 20,319 | 19,159 | 20,432 | | |
| 3 RD PAY PERIOD | - | - | - | - | - | 20,323 | - | - | - | - | | |
| Total | \$ 34,056 | \$ 34,074 | \$ 36,228 | \$ 38,824 | \$ 37,717 | \$ 61,151 | \$ 39,599 | \$ 39,452 | \$ 37,166 | \$ 40,235 | \$ - | \$ - |

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YORKVILLE PUBLIC LIBRARY
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended February 28, 2022 *

| | February Actual | YTD Actual | % of Budget | FY 2022 Budget | Fiscal Year 2021 For the Month Ended Feb 28, 2021 | |
|--|--------------------|---------------------|----------------|---------------------|--|--------------|
| | | | | | YTD Actual | % Change |
| LIBRARY OPERATIONS FUND (82) | | | | | | |
| <i>Revenues</i> | | | | | | |
| Property Taxes | \$ - | \$ 1,611,808 | 99.94% | \$ 1,612,758 | \$ 1,561,523 | 3.22% |
| <u>Intergovernmental</u> | | | | | | |
| Personal Property Replacement Tax | \$ - | \$ 8,781 | 167.27% | \$ 5,250 | \$ 4,183 | 109.91% |
| State Grants | 6,824 | 32,546 | 153.87% | 21,151 | 21,651 | 50.32% |
| Total Intergovernmental | \$ 6,824 | \$ 41,327 | 156.54% | \$ 26,401 | \$ 25,835 | 59.97% |
| Library Fines | \$ 1,304 | \$ 6,074 | 71.45% | \$ 8,500 | \$ 2,805 | 116.56% |
| <u>Charges for Services</u> | | | | | | |
| Library Subscription Cards | \$ 663 | \$ 8,241 | 96.96% | \$ 8,500 | \$ 3,979 | 107.10% |
| Copy Fees | 226 | 2,229 | 58.65% | 3,800 | 1,253 | 77.91% |
| Program Fees | 5 | 51 | 0.00% | - | 2 | 2450.00% |
| Total Charges for Services | \$ 894 | \$ 10,521 | 85.54% | \$ 12,300 | \$ 5,234 | 101.01% |
| Investment Earnings | \$ 81 | \$ 1,065 | 53.26% | \$ 2,000 | \$ 1,164 | -8.51% |
| <u>Reimbursements/Miscellaneous/Transfers In</u> | | | | | | |
| Miscellaneous Reimbursements | \$ - | \$ - | 0.00% | \$ - | \$ - | 0.00% |
| Rental Income | 125 | 200 | 11.43% | 1,750 | - | 0.00% |
| Miscellaneous Income | 161 | 2,104 | 105.20% | 2,000 | 557 | 277.92% |
| Transfer In | 2,268 | 23,789 | 88.13% | 26,993 | 24,905 | -4.48% |
| Total Miscellaneous & Transfers | \$ 2,554 | \$ 26,093 | 84.87% | \$ 30,743 | \$ 25,462 | 2.48% |
| Total Revenues and Transfers | \$ 11,657 | \$ 1,696,888 | 100.25% | \$ 1,692,702 | \$ 1,622,022 | 4.62% |
| <i>Expenditures</i> | | | | | | |
| <u>Library Operations</u> | \$ 64,330 | \$ 1,465,973 | 85.76% | \$ 1,709,443 | \$ 1,464,828 | 0.08% |
| 50 Salaries | 35,678 | 350,284 | 72.67% | 482,014 | 369,222 | -5.13% |
| 52 Benefits | 14,400 | 157,725 | 75.50% | 208,903 | 154,305 | 2.22% |
| 54 Contractual Services | 13,946 | 103,788 | 67.83% | 153,001 | 98,277 | 5.61% |
| 56 Supplies | 307 | 13,951 | 55.14% | 25,300 | 15,937 | -12.46% |
| 99 Debt Service | - | 840,225 | 100.00% | 840,225 | 827,088 | 1.59% |
| Total Expenditures and Transfers | \$ 64,330 | \$ 1,465,973 | 85.76% | \$ 1,709,443 | \$ 1,464,828 | 0.08% |
| Surplus(Deficit) | \$ (52,673) | \$ 230,915 | | \$ (16,741) | \$ 157,194 | |

* February represents 83% of fiscal year 2022

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YPL Director's Report for February 2022

Past and Upcoming Events/Programs

Our winter reading program READ TO FEED has ended successfully. We were able to raise \$400 to provide to the Kendall County Community Food Pantry. This year we challenged our community to read 50,000 minutes. We surpassed the goal of 50,000 minutes in a two-month period by reading 87,496 minutes instead. The Friends of the Library donated \$100 to the Kendall County Community Food Pantry. Another \$200 was donated by 2 anonymous donors, and another \$100 was donated through a collection jar at the library. With the \$400 donation, our food pantry will have \$3200 buying power through the Northern Illinois Food Bank. Great job Yorkville! We had a photo op with them and shared this on our Facebook Page.

We had several programs to celebrate Engineering week: paper airplane challenge, Rocket Bash, Help Harry challenge, SPHERO Maze, Straw Bridge competition, Makey Makey, Roller Coaster Track, and our monthly Escape Adventure for February was "It's A Code Code World" Binary Coding challenge.

Our weekly chair yoga is going strong with a full class each week. We have put out a donation jar for the Friends of the Library and donations have almost covered the cost of the instructor each week.

Genevieve had a successful Civil War Quilt Program on 3/7 with over 45 people in attendance. She received 15 program evaluations back and the attendees heard about the program in many various places including local newspaper, posters in library, Facebook, WSPY, email, website, and eNewsletter.

National Library week starts on April 3 and runs through April 9. We are partnering with 12 area libraries to participate in a library crawl. You will pick up your Library Road Trip passport at any of the participating libraries, and get it stamped by all libraries. Submit the completed passport to the last library you visit for a chance to win a grand prize from your home library. The grand prize is being sponsored by the Friends of the Library and is not to exceed \$250. Every person who comes with their passport will receive a small YPL swag item. I will be working with the manager to coordinate field trips to several of the libraries with our staff. We will treat this as an employee training day and have staff report back with ideas they can incorporate into their departments.

The Friends will be providing a boxed lunch for all employees on Tue, April 5 in honor of National Library Workers Day.

MARK YOUR CALENDARS!!! The long-awaited Mini Golf FUN Raiser will take place on Sun, Apr 3, 2022, from 11-4. We can't wait to welcome back all our community golfers.

Outreach

Attended a 2-zoom meeting to plan for our Library Crawl with the 12 participating libraries.

I have been in contact Nina Doom who runs the Vocational Education Program at YHS. This is an LSP (Learning Support Program) for special needs students. She has 2-3 students who are looking to come to the library with a job coach to perform small volunteer tasks at the library on a regular basis. They are now coming 2 times a week to help in the Children's Department.

I have reached out to Melissa Wojowski who runs the Field Experience Program at YHS to see if there is a possibility of an intern coming to help with our social media and marketing content for the 22-23

school year. I have let her know what resources we currently use and what we would be looking for. She is in the middle of reviewing and creating her roster for the 22-23 school year and will get back to me if she has a match.

Library Operations

I spoke with Steve from the city on 2/15/22 about our outside lights still not turning off in the morning. He said that someone from the city would be over to look at them. Ted has reminded them as well.

I have contacted our attorney about a letter we received from the Kendall County State's Attorney office regarding designating an auditing official as part of the SAFE-T Act. Our attorney says that if the library does not appoint an auditing official, the auditing official shall be the County State's Attorney. I sent a letter to the State's Attorney stating that we are not appointing an auditing official and that the County State's Attorney be ours. Our attorney said that almost all his library clients choose this option. I received a call from the STO, and they asked me to have our attorney contact them. It seems we will be appointing the Library Director to be the auditing official and will need to draft up process & procedures with our attorney. He is going to get back with me on samples we can use.

Ted was at the library on 3/2 to show Olson Roofing to our rooftop for the possibility of solar panels. While they were up there, Olson Roofing noticed a hole in the roof. Ted contacted Steve who told them to repair it while they were here. Olson Roofing said our roof was still in good condition for being original to the building.

Sent an email to Steve at the city about a letter we received to have our backflow assemblies inspected yearly. Last year we were a part of the city's inspection, and Steve said he was working on this for this year as well.

Other

We have received a partial payment of \$6,800 for our Technology Grant.

February 2022 Program stats

Youth Programs:

22 Children's programs with 341 attending (2 book clubs, 4 story times, Window Art, Heart Hunt, Tots-and-toddlers, Lego kits, Read with Paws, Preschool Zone, Literacy Center, Paper airplane challenge, Rocket Bash, Help Harry challenge, SPHERO Maze, Straw Bridge competition, Makey Makey, roller coaster Track, coding Scavenger Hunt, Binary Coding)

2 passive Children's program with 101 attending (2 FB Spanish Story Times)

4 Teen program with 39 attending, (TAG, Teen Book club, Harry Potter Book Club, escape room challenge)

3 passive Teen programs with 10 attending (book recommendations, color pages, 3D printer)

YPL and the FOL partnered to accomplish **the 2022 READ TO FEED Challenge**. The Yorkville community logged 87,496 minutes during the months of January and February which exceeded the challenge of 50,000 minutes set. FOL will donate \$100 to the pantry. Their donation along with two anonymous donations of \$100 each plus \$63 the library collected in a donation jar brings a total of \$363.00 to give to the Kendall County Food Pantry. Many thanks to everyone who contributed both time and money towards this effort.

Adult Programs:

10 programs with 97 attending

| | |
|----------------------------|----|
| 2/1 Threads | 5 |
| 23 Chair Yoga | 16 |
| 2/9 Lunch Bunch | 5 |
| 2/15 Maker Tuesday | 10 |
| 2/16 ILP- Jasmine Guillory | 5 |
| 2/17 Chair Yoga | 15 |
| 2/17 Men's Book Club | 9 |
| 2/22 Creative Writing | 8 |
| 2/24 Chair Yoga | 17 |
| 2/28 Monday Movie | 7 |

Meeting Room Usage: Rentals- 1; Library use- 14; Community use- 8; Zoom meets-6

Museum pass: 1

Proctored tests: 0

Volunteers- Friends of the Library are operating the Lobby book sale and have been continuing to index the KCR Obits

Staff webinars: Copyright for Librarians

ALMA Book Buzz Spring 2022

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| YORKVILLE STATISTICS FOR FY22 | | | | | | | | | | | | | | | PRAIRIECAT | | | | | | | | | | | | | | | |
|-------------------------------|------------------|-----------------|-----------|----------------|---------------------------|---------------------------|----------------------|-----------------|----------|--|---|---------------------------|---------------------|------------------|----------------|--------------|--|--|----------|--|-------------------------------|--|-------------------------------|--|------------------------|--|-------------|--|---------------|--|
| | All | | | | | | | | | | | | Items to Reciprocal | | Items Borrowed | | | | | | | | | | | | | | | |
| | Transactions | | | web renewals | | | checkout s+ renewals | | | checkout s renewals | | | all holds placed | | | holds filled | | | checkins | | Items lent to other libraries | | borrowed from other libraries | | Borrowers at Yorkville | | Items added | | Patrons added | |
| | Transacti ons | web renewals | web holds | s+ renewals | checkout s renewals | checkout s renewals | all holds placed | holds filled | checkins | Items lent to other libraries | Items borrowed from other libraries | Borrowers at Yorkville | Items added | Patrons added | | | | | | | | | | | | | | | | |
| MAY | 13,586 | 811 | | 5,836 | 5,581 | 255 | 335 | 1,834 | 5,581 | 600 | 1,450 | 316 | 432 | 73 | | | | | | | | | | | | | | | | |
| JUNE | 16,858 | 1,126 | | 8,136 | 7,771 | 365 | 336 | 1,777 | 6,609 | 673 | 1,419 | 357 | 285 | 134 | | | | | | | | | | | | | | | | |
| JUL | 15,470 | 945 | | 6,932 | 6,573 | 359 | 346 | 1,630 | 6,562 | 621 | 1,294 | 333 | 361 | 130 | | | | | | | | | | | | | | | | |
| AUG | 14,938 | 1,083 | 1,741 | 6,527 | 6,211 | 316 | 293 | 1,713 | 6,405 | 683 | 1,351 | 398 | 332 | 91 | | | | | | | | | | | | | | | | |
| SEP | 12,748 | 1,001 | 1,655 | 5,142 | 4,822 | 320 | 356 | 1,685 | 5,565 | 667 | 1,343 | 229 | 384 | 94 | | | | | | | | | | | | | | | | |
| OCT | 12,129 | 912 | 1,488 | 5,327 | 5,064 | 263 | 382 | 1,572 | 4,842 | 642 | 1,208 | 380 | 400 | 75 | | | | | | | | | | | | | | | | |
| NOV | 11,559 | 890 | 1,451 | 4,966 | 4,740 | 226 | 293 | 1,468 | 4,832 | 610 | 1,143 | 385 | 319 | 70 | | | | | | | | | | | | | | | | |
| DEC | 10,571 | 744 | 1,324 | 4,481 | 4,227 | 254 | 255 | 1,363 | 4,472 | 494 | 1,050 | 309 | 444 | 42 | | | | | | | | | | | | | | | | |
| JAN | 11,357 | 605 | 1,965 | 5,006 | 4,788 | 218 | 307 | 1,814 | 4,230 | 711 | 1,394 | 252 | 444 | 96 | | | | | | | | | | | | | | | | |
| FEB | 11,597 | 821 | 1,822 | 4,969 | 4,739 | 230 | 289 | 1,624 | 4,715 | 664 | 1,247 | 343 | 387 | 71 | | | | | | | | | | | | | | | | |
| MAR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| APR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Totals | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | ANCESTRY | | GALE | | E-READ IL | | | OMNI | | | OCLC | | | | | | | | | | | | | | | | | | | |
| | SEARCHES | HITS | SESSIONS | SEARCHES | E-BOOK | E-AUDIO | USERS | E-BOOK | E-AUDIO | USERS | VIDEO | LENT | BORROWED | | | | | | | | | | | | | | | | | |
| MAY | 16 | 21 | 3 | 5 | 23 | 82 | 40 | 784 | 402 | 298 | 0 | 5 | 9 | | | | | | | | | | | | | | | | | |
| JUN | 94 | 86 | 2 | 3 | 30 | 79 | 30 | 796 | 439 | 280 | 0 | 14 | 4 | | | | | | | | | | | | | | | | | |
| JUL | 31 | 17 | 2 | 3 | 23 | 82 | 35 | 758 | 463 | 286 | 1 | 23 | 11 | | | | | | | | | | | | | | | | | |
| AUG | 123 | 74 | 1 | 11 | 25 | 103 | 31 | 819 | 491 | 278 | 0 | 8 | 7 | | | | | | | | | | | | | | | | | |
| SEP | 46 | 33 | 1 | 1 | 15 | 72 | 31 | 842 | 519 | 305 | 3 | 17 | 15 | | | | | | | | | | | | | | | | | |
| OCT | 204 | 125 | 1 | 6 | 17 | 64 | 29 | 850 | 513 | 294 | 1 | 9 | 10 | | | | | | | | | | | | | | | | | |
| NOV | 4 | 1 | 1 | 1 | 19 | 109 | 31 | 679 | 493 | 288 | 0 | 18 | 8 | | | | | | | | | | | | | | | | | |
| DEC | 73 | 15 | 0 | 0 | 21 | 65 | 28 | 668 | 512 | 270 | 0 | 10 | 4 | | | | | | | | | | | | | | | | | |
| JAN | 84 | 3 | 0 | 0 | 27 | 77 | 25 | 732 | 526 | 311 | 0 | 8 | 17 | | | | | | | | | | | | | | | | | |
| FEB | 1 | 1 | n/a | n/a | 26 | 62 | 30 | 663 | 542 | 302 | 0 | | | | | | | | | | | | | | | | | | | |
| MAR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| APR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Totals | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| FY 2021 ATTENDANCE | | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR |
|---|-----------|-------|------|------|------|----------|------|-----------|------|------|------|-----|-----|
| PATRON DOOR COUNT | | 3,889 | 5124 | 4480 | 3670 | 5445 | 4624 | 4443 | 3931 | 3946 | 4014 | | |
| CURBSIDE PATRONS | | 38 | 20 | 22 | 24 | 40 | 35 | 21 | 14 | 23 | 24 | | |
| HOME DELIVERY | | 2 | 2 | 3 | 4 | 3 | 1 | 0 | 0 | 0 | 1 | | |
| CARDS ISSUED THROUGH WEBSITE | | | | | | | | 5 | 9 | 23 | 11 | | |
| NUMBER OF CHILDREN'S PROGRAMS | | 12 | 25 | 21 | 16 | 20 | 19 | 16 | 18 | 14 | 22 | | |
| CHILDREN'S ROGRAM ATTENDANCE | | 180 | 804 | 875 | 432 | 393 | 480 | 333 | 451 | 261 | 341 | | |
| NUMBER OF CHILDREN'S PASSIVE PROGRAMS | | 16 | 7 | 8 | 2 | 1 | 2 | 2 | 2 | 2 | 2 | | |
| CHILDREN'S PASSIVE PROGRAM ATTENDANCE | | 819 | 617 | 2226 | 92 | 17 | 168 | 111 | 100 | 97 | 101 | | |
| NUMBER OF YA PROGRAMS | | 4 | 7 | 14 | 6 | 1 | 6 | 3 | 4 | 3 | 4 | | |
| YA PROGRAM ATTENDANCE | | 21 | 62 | 88 | 46 | 3 | 26 | 20 | 29 | 20 | 39 | | |
| NUMBER OF YA PASSIVE PROGRAMS | | 2 | 0 | 1 | 1 | 1 | 2 | 4 | 3 | 3 | 3 | | |
| YA PASSIVE PROGRAM ATTENDANCE | | 10 | 0 | 1 | 0 | 4 | 15 | 40 | 20 | 14 | 10 | | |
| YOUTH SUMMER/WINTER READING | | | | 377 | | | | | | | | | |
| NUMBER OF ADULT PROGRAMS | | 5 | 6 | 6 | 6 | 10 | 10 | 10 | 8 | 9 | 10 | | |
| ADULT PROGRAM ATTENDANCE | | 39 | 67 | 67 | 126 | 130 | 88 | 92 | 72 | 97 | 97 | | |
| | | | | | | | | Fest 150+ | | | | | |
| NUMBER OF ADULT PASSIVE PROGRAMS | | | | | | 1display | | | | | | | |
| ADULT PASSIVE PROGRAM ATTENDANCE | | | | | | 550 | | | | | | | |
| ADULT SUMMER/WINTER READING | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| MEETING ROOM USE: | Library | 11 | 27 | 26 | 23 | 15 | 16 | 18 | 12 | 12 | 14 | | |
| | Community | 3 | 2 | 1 | 3 | 2 | 4 | 7 | 4 | 6 | 8 | | |
| | Rental | | | 1 | | 1 | | | | 2 | 1 | | |
| BOARD ROOM USE | | | | | 11 | 2 | 4 | 3 | 2 | | | | |
| STUDY ROOM USE | | 21 | 36 | 6 | 32 | 49 | 60 | 21 | 57 | 75 | 36 | | |
| MUSEUM PASS | | | 9 | 11 | 9 | 4 | 7 | 2 | 4 | 1 | 2 | | |
| YOUTH COMPUTER SESSIONS | | 23 | | 39 | 18 | 16 | 20 | 13 | 6 | 30 | 21 | | |
| ADULT COMPUTER SESSIONS | | 211 | | 189 | 257 | 229 | 185 | 159 | 182 | 181 | 196 | | |
| FRIENDS VOLUNTEER HOURS | | 104 | 67 | 76 | 100 | 376 | 93 | 41 | 27.5 | 24.5 | | | |
| YOUTH VOLUNTEER HOURS | | | | | | | | | 9 | | | | |
| IPLAR NOTES: COUNT LIVE VIRTUAL PROGRAMS AS PROGRAM ATTENDANCE | | | | | | | | | | | | | |
| COUNT VIEWS OF RECORDED VIRTUAL PROGRAMS AS PASSIVE PROGRAM ATTENDANCE | | | | | | | | | | | | | |

| Account Number | Description | FY 2020 | FY 2021 | FY 2022 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 |
|---|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|---------------------|
| | | Actual | Actual | Adopted | Projected | Proposed | Projected | Projected | Projected | Projected |
| LIBRARY FUND - 82 | | | | | | | | | | |
| 82-000-40-00-4000 | PROPERTY TAXES - LIBRARY OPS | \$ 702,716 | \$ 736,883 | \$ 776,734 | \$ 774,248 | \$ 811,573 | \$ 852,152 | \$ 877,717 | \$ 904,049 | \$ 931,170 |
| 82-000-40-00-4083 | PROPERTY TAXES - DEBT SERVICE | 794,715 | 824,640 | 836,024 | 837,560 | 844,771 | 864,150 | 861,408 | - | - |
| 82-000-41-00-4120 | PERSONAL PROPERTY TAX | 5,860 | 7,432 | 5,250 | 10,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 82-000-41-00-4160 | FEDERAL GRANTS | - | 500 | - | 7,588 | - | - | - | - | - |
| 82-000-41-00-4170 | STATE GRANTS | 21,151 | 21,151 | 21,151 | 24,958 | 21,151 | 21,151 | 21,151 | 21,151 | 21,151 |
| 82-000-43-00-4330 | LIBRARY FINES | 7,552 | 3,249 | 8,500 | 6,700 | 7,000 | 7,500 | 7,500 | 7,500 | 7,500 |
| 82-000-44-00-4401 | LIBRARY SUBSCRIPTION CARDS | 7,558 | 4,653 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 |
| 82-000-44-00-4422 | COPY FEES | 3,582 | 1,426 | 3,800 | 2,750 | 3,000 | 3,500 | 3,500 | 3,500 | 3,500 |
| 82-000-44-00-4439 | PROGRAM FEES | 64 | 2 | - | 26 | - | - | - | - | - |
| 82-000-45-00-4500 | INVESTMENT EARNINGS | 12,589 | 1,268 | 2,000 | 750 | 1,000 | 1,500 | 2,000 | 2,500 | 3,000 |
| 82-000-45-00-4550 | GAIN ON INVESTMENT | 3,882 | - | - | 355 | - | - | - | - | - |
| 82-000-48-00-4820 | RENTAL INCOME | 1,400 | - | 1,750 | 100 | 500 | 1,000 | 1,500 | 1,500 | 1,500 |
| 82-000-48-00-4850 | MISCELLANEOUS INCOME | 2,974 | 1,204 | 2,000 | 2,500 | 2,750 | 3,000 | 3,000 | 3,000 | 3,000 |
| Library Fund Revenues | | \$ 1,564,043 | \$ 1,602,408 | \$ 1,665,709 | \$ 1,676,035 | \$ 1,708,245 | \$ 1,770,453 | \$ 1,794,276 | \$ 959,700 | \$ 987,321 |
| | | | | Over Budget | \$ 10,326 | | | | | |
| 82-000-49-00-4901 | TRANSFER FROM GENERAL | 24,388 | 25,885 | 26,993 | 21,580 | 23,638 | 24,996 | 26,436 | 27,962 | 29,580 |
| Other Financing Sources | | \$ 24,388 | \$ 25,885 | \$ 26,993 | \$ 21,580 | \$ 23,638 | \$ 24,996 | \$ 26,436 | \$ 27,962 | \$ 29,580 |
| | | | | Under Budget | \$ (5,413) | | | | | |
| Library Fund Revenue & Transfers | | \$ 1,588,431 | \$ 1,628,293 | \$ 1,692,702 | \$ 1,697,615 | \$ 1,731,883 | \$ 1,795,449 | \$ 1,820,712 | \$ 987,662 | \$ 1,016,901 |
| | | | | Over Budget | \$ 4,913 | | | | | |
| Library Operations Department | | | | | | | | | | |
| 82-820-50-00-5010 | SALARIES & WAGES | \$ 275,622 | \$ 274,146 | \$ 286,470 | \$ 276,000 | \$ 291,111 | \$ 299,844 | \$ 308,839 | \$ 318,104 | \$ 327,647 |
| 82-820-50-00-5015 | PART-TIME SALARIES | 166,497 | 151,629 | 195,544 | 171,000 | 213,000 | 223,000 | 234,000 | 244,000 | 251,000 |
| 82-820-52-00-5212 | RETIREMENT PLAN CONTRIBUTION | 27,240 | 30,711 | 32,180 | 28,500 | 26,240 | 30,341 | 32,196 | 34,135 | 36,233 |
| 82-820-52-00-5214 | FICA CONTRIBUTION | 33,137 | 31,869 | 35,685 | 33,000 | 37,585 | 39,998 | 41,527 | 43,001 | 44,266 |
| 82-820-52-00-5216 | GROUP HEALTH INSURANCE | 71,184 | 73,940 | 105,501 | 94,924 | 102,663 | 117,593 | 127,000 | 137,160 | 148,133 |
| 82-820-52-00-5222 | GROUP LIFE INSURANCE | 362 | 328 | 377 | 532 | 586 | 395 | 399 | 403 | 407 |
| 82-820-52-00-5223 | DENTAL INSURANCE | 6,987 | 5,977 | 7,079 | 6,485 | 7,135 | 7,715 | 8,101 | 8,506 | 8,931 |
| 82-820-52-00-5224 | VISION INSURANCE | 1,012 | 999 | 1,088 | 882 | 1,051 | 1,162 | 1,197 | 1,233 | 1,270 |
| 82-820-52-00-5230 | UNEMPLOYMENT INSURANCE | 849 | 1,363 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 82-820-52-00-5231 | LIABILITY INSURANCE | 23,539 | 24,522 | 25,993 | 20,580 | 22,638 | 23,996 | 25,436 | 26,962 | 28,580 |
| 82-820-54-00-5401 | ADMINISTRATIVE CHARGEBACK | - | - | - | - | 6,428 | 6,621 | 6,820 | 7,025 | 7,236 |
| 82-820-54-00-5412 | TRAINING & CONFERENCES | 486 | 30 | 3,000 | 1,500 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 82-820-54-00-5415 | TRAVEL & LODGING | 1,834 | - | 1,500 | 750 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 82-820-54-00-5426 | PUBLISHING & ADVERTISING | 825 | 1,104 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 82-820-54-00-5440 | TELECOMMUNICATIONS | 4,524 | 4,814 | 7,200 | 7,200 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 82-820-54-00-5452 | POSTAGE & SHIPPING | 483 | 491 | 750 | 750 | 750 | 750 | 750 | 750 | 750 |
| 82-820-54-00-5460 | DUES & SUBSCRIPTIONS | 9,755 | 11,974 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 |
| 82-820-54-00-5462 | PROFESSIONAL SERVICES | 29,445 | 41,078 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |

| Account Number | Description | FY 2020 | FY 2021 | FY 2022 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 |
|---|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | Actual | Actual | Adopted | Projected | Proposed | Projected | Projected | Projected | Projected |
| 82-820-54-00-5466 | LEGAL SERVICES | 630 | 4,613 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 82-820-54-00-5468 | AUTOMATION | 15,603 | 16,752 | 20,000 | 20,000 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 |
| 82-820-54-00-5480 | UTILITIES | 10,992 | 13,213 | 12,351 | 22,000 | 23,320 | 24,719 | 26,202 | 27,774 | 29,440 |
| 82-820-54-00-5495 | OUTSIDE REPAIR & MAINTENANCE | 61,034 | 31,608 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 82-820-54-00-5498 | PAYING AGENT FEES | 1,689 | 1,689 | 1,700 | 1,689 | 1,700 | 1,700 | 1,700 | - | - |
| 82-820-56-00-5610 | OFFICE SUPPLIES | 8,408 | 4,773 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 82-820-56-00-5620 | LIBRARY OPERATING SUPPLIES | 3,325 | 1,559 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 82-820-56-00-5621 | CUSTODIAL SUPPLIES | 9,695 | 11,132 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| 82-820-56-00-5635 | COMPUTER EQUIPMENT & SOFTWARE | - | 348 | 2,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 82-820-56-00-5671 | LIBRARY PROGRAMMING | 1,022 | 679 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 82-820-56-00-5676 | EMPLOYEE RECOGNITION | 200 | 45 | 300 | 300 | 300 | 300 | 300 | 300 | 300 |
| 82-820-56-00-5685 | DVD'S | - | - | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| 82-820-56-00-5686 | BOOKS | 704 | 393 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| Debt Service - 2006 Bond | | | | | | | | | | |
| 82-820-84-00-8000 | PRINCIPAL PAYMENT | 50,000 | 75,000 | 75,000 | 75,000 | 75,000 | 100,000 | 100,000 | - | - |
| 82-820-84-00-8050 | INTEREST PAYMENT | 22,613 | 20,238 | 16,675 | 16,675 | 13,113 | 9,550 | 4,800 | - | - |
| Debt Service - 2013 Refunding Bond | | | | | | | | | | |
| 82-820-99-00-8000 | PRINCIPAL PAYMENT | 585,000 | 610,000 | 645,000 | 645,000 | 675,000 | 700,000 | 730,000 | - | - |
| 82-820-99-00-8050 | INTEREST PAYMENT | 139,400 | 121,850 | 103,550 | 103,550 | 84,200 | 57,200 | 29,200 | - | - |
| Library Fund Expenditures | | \$ 1,564,096 | \$ 1,568,867 | \$ 1,709,443 | \$ 1,659,817 | \$ 1,748,820 | \$ 1,811,884 | \$ 1,845,467 | \$ 1,016,353 | \$ 1,051,193 |
| | | | | Under Budget | \$ (49,626) | | | | | |
| Transfers | | | | | | | | | | |
| | Transfers In | \$ 24,388 | \$ 25,885 | \$ 26,993 | \$ 21,580 | \$ 23,638 | \$ 24,996 | \$ 26,436 | \$ 27,962 | \$ 29,580 |
| | (Transfers Out) | - | - | - | - | - | - | - | - | - |
| | Library Fund Net Transfers | \$ 24,388 | \$ 25,885 | \$ 26,993 | \$ 21,580 | \$ 23,638 | \$ 24,996 | \$ 26,436 | \$ 27,962 | \$ 29,580 |
| | Surplus(Deficit) | \$ 24,335 | \$ 59,426 | \$ (16,741) | \$ 37,798 | \$ (16,937) | \$ (16,435) | \$ (24,755) | \$ (28,691) | \$ (34,292) |
| | Fund Balance | \$ 578,607 | \$ 638,033 | \$ 578,676 | \$ 675,831 | \$ 658,894 | \$ 642,459 | \$ 617,704 | \$ 589,013 | \$ 554,721 |
| | | 36.99% | 40.67% | 33.85% | 40.72% | 37.68% | 35.46% | 33.47% | 57.95% | 52.77% |
| | Operational Fund Balance % | 75.43% | 86.01% | 66.57% | 82.46% | 73.09% | 67.98% | 62.94% | 57.95% | 52.77% |

| Account Number | Description | FY 2020 | FY 2021 | FY 2022 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 |
|--|-------------------------------|-------------------|-------------------|--------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|
| | | Actual | Actual | Adopted | Projected | Proposed | Projected | Projected | Projected | Projected |
| LIBRARY CAPITAL FUND - 84 | | | | | | | | | | |
| 84-000-42-00-4214 | DEVELOPMENT FEES | \$ 110,775 | \$ 104,600 | \$ 50,000 | \$ 110,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| 84-000-45-00-4500 | INVESTMENT EARNINGS | 658 | 182 | 200 | 190 | 350 | 500 | 750 | 1,000 | 1,500 |
| 84-000-48-00-4850 | MISCELLANEOUS INCOME | (1,780) | 31 | - | - | - | - | - | - | - |
| Library Capital Fund Revenues | | \$ 109,653 | \$ 104,813 | \$ 50,200 | \$ 110,190 | \$ 50,350 | \$ 50,500 | \$ 50,750 | \$ 51,000 | \$ 51,500 |
| | | | | Over Budget | \$ 59,990 | | | | | |
| 84-840-54-00-5460 | E-BOOKS SUBSCRIPTION | \$ 3,000 | \$ 3,347 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ 3,500 | \$ 3,500 |
| 84-840-56-00-5635 | COMPUTER EQUIPMENT & SOFTWARE | 5,392 | 8,387 | 15,000 | 19,100 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 84-840-56-00-5683 | AUDIO BOOKS | 3,550 | 2,351 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| 84-840-56-00-5684 | COMPACT DISCS & OTHER MUSIC | 769 | 283 | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| 84-840-56-00-5685 | DVD'S | 2,585 | 2,307 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 84-840-56-00-5686 | BOOKS | 54,034 | 42,534 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 25,910 |
| 84-840-60-00-6020 | BUILDING IMPROVEMENTS | - | - | 20,000 | 18,916 | - | - | - | - | - |
| Library Capital Fund Expenditures | | \$ 69,330 | \$ 59,209 | \$ 95,500 | \$ 98,516 | \$ 85,500 | \$ 85,500 | \$ 85,500 | \$ 85,500 | \$ 61,410 |
| | | | | Over Budget | \$ 3,016 | | | | | |
| Surplus(Deficit) | | 40,323 | 45,604 | (45,300) | 11,674 | (35,150) | (35,000) | (34,750) | (34,500) | (9,910) |
| Fund Balance | | \$ 123,583 | \$ 169,188 | \$ 107,933 | \$ 180,862 | \$ 145,712 | \$ 110,712 | \$ 75,962 | \$ 41,462 | \$ 31,552 |

| Account Number | Description | FY 2020 Actual | FY 2021 Actual | FY 2022 Adopted | FY 2022 Projected | FY 2023 Proposed | FY 2024 Projected | FY 2025 Projected | FY 2026 Projected | FY 2027 Projected | | | | | | | | |
|--|-------------|-------------------|-------------------|--------------------|----------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----|-----------------|----|-----------------|----|-----------------|----|-----------------|
| <u>Library</u> | | | | | | | | | | | | | | | | | | |
| <u>Cash Flow - Surplus(Deficit)</u> | | | | | | | | | | | | | | | | | | |
| Library Ops | \$ | 24,335 | \$ | 59,426 | \$ | (16,741) | \$ | 37,798 | \$ | (16,937) | \$ | (16,435) | \$ | (24,755) | \$ | (28,691) | \$ | (34,292) |
| Library Capital | | <u>40,323</u> | | <u>45,604</u> | | <u>(45,300)</u> | | <u>11,674</u> | | <u>(35,150)</u> | | <u>(35,000)</u> | | <u>(34,750)</u> | | <u>(34,500)</u> | | <u>(9,910)</u> |
| | \$ | 64,658 | \$ | 105,030 | \$ | (62,041) | \$ | 49,472 | \$ | (52,087) | \$ | (51,435) | \$ | (59,505) | \$ | (63,191) | \$ | (44,202) |
| <u>Cash Flow - Fund Balance</u> | | | | | | | | | | | | | | | | | | |
| Library Ops | \$ | 578,607 | \$ | 638,033 | \$ | 578,676 | \$ | 675,831 | \$ | 658,894 | \$ | 642,459 | \$ | 617,704 | \$ | 589,013 | \$ | 554,721 |
| Library Capital | | <u>123,583</u> | | <u>169,188</u> | | <u>107,933</u> | | <u>180,862</u> | | <u>145,712</u> | | <u>110,712</u> | | <u>75,962</u> | | <u>41,462</u> | | <u>31,552</u> |
| | \$ | 702,190 | \$ | 807,221 | \$ | 686,609 | \$ | 856,693 | \$ | 804,606 | \$ | 753,171 | \$ | 693,666 | \$ | 630,475 | \$ | 586,273 |

6. Fine Free Policy – Draft

The library will no longer charge late fees for overdue items. Fine Free services are applied to all materials that are checked out at our Library regardless of which library the card holder and items belong to **except for Laptops and Hotspots**. Laptops and Hotspots will continue to accrue a \$5 per day fine for items not returned by the due date.

While there are no more late fees, patrons can still accrue fees for damaged and/or lost materials. Both the Yorkville Public Library and the owing library of the item can charge a patron for damage or loss of library materials.

Patrons will receive a:

- first notice 3 days before an item is due
- second notice 7 days overdue
- third notice 14 days overdue
- 21 days after an item is overdue, the item is considered lost, and patrons will be charged for the price of that item unless the item is returned.

In a Fine Free Library, when the material is returned, the fines will be cleared, and the patron can use their account once again.

Items 9 months past their due date are billed & deleted the following month. At this point the item cannot be returned fine free and a full cost of replacement is assessed to the patron's account.

A patron's account will be blocked when they have a lost or damaged item on their account, or when one or more items have been overdue for over 21 days.

Adopted:

3/14/22

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