

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Presentations
5. Minutes
6. Correspondence
7. Public Comment
8. Friends of the Library Report
9. Staff Comment
10. Report of the Treasurer: Financial Statement  
Payment of Bills
11. Report of the Library Director
12. City Council Liaison
13. Standing Committees: Policy Personnel  
Physical Facilities Finance  
Community Relations
14. Unfinished Business:
15. New Business: Approve revised Patron Use and Behavior Policy  
Approve ADA Compliance Policy  
Discussion on becoming a Fine Free Library  
Reviewing proposed FY23 budget  
COLA discussion
16. Executive Session (if needed)
  1. For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
17. Adjournment

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**Yorkville Public Library**  
Board of Trustees  
Monday, January 10, 2022 7:00pm  
902 Game Farm Road – Michelle Pfister Meeting Room

The Board of Trustees meeting was called to order at 7:00pm by President Darren Crawford, roll was called and a quorum was established.

**Roll Call:**

Susan Chacon-yes, Darren Crawford-yes, Ryan Forristall-yes, Theron Garcia-yes, Tara Schumacher-yes, Sue Shimp-yes, Russ Walter-yes

Absent: Rosie Millen, Bret Reifsteck

**Staff Present:**

Library Director Shelley Augustine

**Others Present:**

Judy Somerlot, Daniel Chacon, Tiffany Forristall, Alicia Lingane-Yorkville Educational Foundation, Steph McHugh-School District #Y115 Ambassador

**Recognition of Visitors:**

President Crawford recognized staff and guests.

**Amendments to the Agenda:** None

**Presentations:** Story Walk Partnership with Yorkville Educational Foundation

Ms. Lingane said the Foundation has been in existence about 5 years and raises money for the school district. Ms. McHugh explained the story walk saying it is pages of a book installed in weather-protected cases mounted on aluminum posts. A possible location is at Beecher Park/library area or other high-traffic area near an existing or new walking path. The typical number of pages is 16-24 and the book would be changed each 4-6 weeks. They have already spoken with the Parks and Rec Department about helping with the upkeep. Ms. Garcia suggested sponsors to help with the cost and Ms. Lingane said she feels the YEA could also fund raise the entire amount. She said the Foundation raised \$70,000 last year. Mr. Crawford added that fundraising with businesses promotes community spirit. They suggested a possible partnership with Plainfield which already has this program in place. Mr. Walter asked about the resistance to vandalism and general durability of the displays. There is a 1-year warranty on posts and the acrylic is outdoor grade. A kick-off of April or May is desired.

**Minutes:** December 13, 2021

Mr. Crawford moved and Ms. Garcia seconded a motion to approve the minutes as presented. Crawford-yes, Forristall-yes, Garcia-yes, Schumacher-yes, Shimp-yes, Walter-yes, Chacon-yes. Carried 7-0.

**Correspondence:** None

**Public Comment:** None

**Friends of the Library Report:**

Ms. Somerlot reported the Friends approved more money for the popular Chair Yoga program which is fully booked with 20 people in attendance. She also reported the hotspots are now available for checkout.

Mini-golf organizer Tiffany Forristall reported on this event. After conversations with Library Director Augustine and the Friends Group, it was suggested the event be postponed to April 3<sup>rd</sup> due to the ongoing pandemic high case numbers. The April date would also be a kick-off to the National Library Week occurring that week. A decision will be made by the end of the week. Ms. Augustine said the Kendall County pandemic positivity rate is 30% and she feels it would be wise to postpone the event. She said spring break is the week prior to this. Board members agreed with postponement and notifications will be made to the media.

Ms. Augustine said the library has committed to a 'library crawl' with several other libraries where patrons visit those libraries and receive a 'passport' which would be stamped and a grand prize awarded in a drawing. The mini-golf event could also be publicized during that time.

In another matter, Ms. Chacon reported staff members shared 2 concerns to be brought to the Board meeting. The first is that birds have been flying into the picture window and they asked about purchasing window clings to prevent this. The second concern was the 5-day isolation policy for the current pandemic. (Will be discussed later in the meeting).

**Staff Comment:** None

### **Report of the Treasurer:**

#### **Financial Statement**

Ms. Chacon presented the report and highlighted some of the larger bills for the month including the camera system, book purchase and annual renewal of Ancestry. The budget is at 67% of the FY at this time and natural gas is at 94%. It was noted gas is the only utility bill the library has to pay. Development fees are at 178% and there is a \$27,000 surplus.

#### **Payment of Bills**

Mr. Crawford made a motion to pay the bills as follows and Ms. Garcia seconded:

\$15,537.34 Accounts Payable

\$39,452.34 Payroll

**\$54,989.68 Total**

Roll call: Forristall-yes, Garcia-yes, Schumacher-yes, Shimp-yes, Walter-yes, Chacon-yes, Crawford-yes.  
Carried 7-0.

### **Report of the Library Director:**

Director Augustine reported the following:

1. Recapping the year, Ms. Augustine said letters were sent to new homeowners with a tremendous response to get library cards on-line. Patrons are using app mentioned in letter. All staff are vaccinated, upgraded equipment, services and systems, instituted curbside service, quarantine of books, revised cleaning procedures, resumed book sale, welcomed new Board members, expanded hours, new policies, first community fest, pop-up library, switched janitorial supply companies, received tech grant, and others.
2. Started winter reading program, if goals are met, Friends will donate \$100 to the food pantry.
3. Many activities planned for Martin Luther King Day.
4. TAG will have Martin Luther King arts display and will create programs for giving back.
5. Police will hold blood drive at the library in February.
6. Director will participate in legislative meeting for library matters.
7. Decorative panel blew off library during high winds, city will repair.
8. City employee Ted Milschewski has been doing repairs, leaf cleanup, roof inspection, noticed exhaust fan not working. Spends 3-4 hours per week at library.
9. Have new hire.
10. Working on Per Capita Grant.
11. Some delays from RAILS due to staff shortage.
12. Did not renew Gale database due to cost.

13. Laptop kits and hotspots available for check-out, a waiver must be signed. Cost will be reimbursed from grant. Mr. Walter added that programs on laptops prevent viruses or altering of computer.
14. Fliers were made for upcoming programs.

**City Council Liaison:** None

**Standing Committees:** None

**Unfinished Business:**

**Story Walk Partnership with the Yorkville Educational Foundation**

The Board will wait to see what further action the Foundation takes and will discuss again. Trustee Forristall said he has seen some displays that were vandalized and repairs were needed. The Friends group has committed \$500 if the Library moves forward with support of the project.

**New Business:**

**Serving Public 4.0 Standards for IL Public Libraries Checklist for 2022 Per Capita Grant  
(Review of Chapters 5, 12-13)**

This is a review of checklists of improvements needed for the Per Capita Grant. Ms. Augustine would like to hold computer classes for technology improvements and a library employee has offered to teach. The Director will update the 2011 "Internet Acceptable Use" policy and a technology plan will be created listing all equipment and a replacement plan.

Chapter 13 calls for a communication/marketing plan and a full-time marketing person will be discussed at the Finance Committee meeting. Regarding maintenance, the parking lot will be re-sealed and carpets need to be vacuumed and shampooed on a regular basis. A carpet square tile system was discussed as being cheaper and easier for replacement and mats could be purchased for badly worn areas. Mr. Milschewski will repair masonry in front of building. There are 2 trees touching the building which Ms. Augustine suggested be removed as they are high-needle and sit on the roof. It will be discussed further. A capital project checklist should be created by the Facility Committee to determine future expenses.

**YPL Covid Protocol Guidelines Updated**

The original quarantine protocol called for 14 days. Two staff members came under that guideline at that time. Ms. Augustine spoke with Mr. Crawford and Ms. Garcia and it was determined that the most recent CDC and IDPH guidelines will be followed and revised when necessary. The Director created a new document listing symptoms of the virus and the new rules for return to work including a reduction in the quarantine to 5 days along with a negative test. This document was given to the staff.

**Executive Session:** None

**Adjournment:**

There was no further business and the meeting adjourned at 8:00pm.

Minutes respectfully submitted by  
Marlys Young, Minute Taker

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## DRAFT

**Yorkville Public Library**  
Personnel Committee Meeting  
Monday, January 31, 2022, 6:00pm  
Yorkville Public Library  
902 Game Farm Road – Michelle Pfister Meeting Room

The Personnel Committee meeting was called to order at 6:00pm by Chairwoman Theron Garcia.

**Roll Call of Committee Members:**

Theron Garcia-yes, Bret Reifsteck-yes, Russ Walter-yes (arr. 6:01pm)

**Others Present:**

Darren Crawford, Board President

**Recognition of Visitors:** Ms. Garcia welcomed all.

**Public Comment:** None

**New Business:**

**Library Director's 6-Month Evaluation**

Chairwoman Garcia moved to enter into Executive Session and read the reason as follows:

**For the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**

Roll call: Garcia-yes, Walter-yes, Reifsteck-yes. Carried 3-0.

**Executive Session:**

The committee entered into Executive Session at approximately 6:01pm. It concluded at approximately 6:24pm on a motion Ms. Garcia and second by Mr. Walter. Chairwoman Garcia will compile the information for the evaluation and send to the committee prior to presenting it to the full Library Board at their next meeting.

**Adjournment:**

There was no further business and the meeting was adjourned immediately at 6:26pm.

Minutes respectfully submitted by  
Marlys Young, Minute Taker

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## DRAFT

**Yorkville Public Library**  
Michele Pfister Meeting Room  
Library Finance Committee Meeting  
Monday, January 31, 2022 - 6:30pm  
902 Game Farm Road

The meeting was called to order at 6:32pm by Darren Crawford and roll was called.

**Roll Call:** Darren Crawford-yes, Ryan Forristall-yes, Susan Chacon-yes (arr. 6:34pm)

**Others Present:**

Library Director Shelley Augustine, City Finance Director Rob Fredrickson, Theron Garcia (left 6:58pm)  
Russ Walter

**Recognition of Visitors:** Mr. Crawford recognized staff and guests

**Public Comment:** None

**New Business:**

**Budget Planning for FY23**

**Professional Services & Telecommunications**

Ms. Augustine has been tracking items paid throughout the year and broke them down by categories. She found that \$40,000 had been budgeted for Professional Services and expenses to be paid next year will total \$42,600. She listed expenses not incurred prior to now and therefore, not shown in the budget.

Mr. Walter noted the phone system should be reflected under Telecommunications rather than Professional Services, so it will be transferred. She said Metronet is less expensive than Comcast, but the hotspots will need to be added to the budget (\$1,200) after the grant ends. The Verizon hotspot will be canceled for a savings of \$400. Metronet and Verizon are coded to Professional Services. After more discussion, it was decided to increase the Telecommunications budget to \$8,000.

**Dues & Subscriptions**

This year's budget was \$11,000 and includes Zoom, movies, magazines, newspapers, program sign-ups, databases and other services. It was discovered later in this meeting that E-book subscriptions should be purchased with development fees rather than through Dues & Subscriptions, therefore, this category will not be increased.

**Automation**

The current budget amount is \$20,000. The PrairieCat fee has increased from \$15,900 to \$18,000. Other items in this category are Express Lane, mobile apps for PrairieCat, OCLC yearly membership, Access 360 e-book subscription and others. Automation will be increased to \$21,000

### Utilities

Nicor is the only utility and has increased by 24%, however, a 10% reduction is indicated starting next month. Mr. Crawford asked if any reduction has been noticed since the new Building Automation System (BAS) has automatically turned the thermostat down at night. No change has been apparent yet, however, it only began in November. Mr. Fredrickson will look at how the future bills are tracking.

### Library Fines

Director Augustine said this library is one of only a few that still charges fines. She listed the libraries who no longer charge fines and noted that during the height of Covid, Yorkville did not charge. If items are lost or damaged, the fines must still be paid and the library card will be suspended until the item is returned. She asked the committee and Board to consider this goodwill gesture even though it generates revenue.

### Fund Balance

Mr. Crawford noted the new subdivision coming to Yorkville and he asked if those future houses are calculated into the projected revenues. Mr. Fredrickson said those assumptions are not made during the budgeting process, though 100 new starts are anticipated from this development. Mr. Walter recalled past conversations regarding a levy increase and said a new marketing position is desired, however, there are no funds. Mr. Fredrickson said he has already budgeted that position for about \$44-\$50,000.

### Wage Discussion

The committee discussed the wage increase to reach the minimum of \$15/hour for part-timers. Mr. Fredrickson said he included this in the budget. However, there was discussion if the part-time employees had already received a raise. Ms. Augustine said the 3% COLA had only been done for the 3 full-time employees. All the part-time people have not had a raise other than those making minimum, but several had not since 2020. Mr. Fredrickson will prepare a spreadsheet with scenarios for a 3% and 6% wage increases for 5 employees. There was a lengthy discussion regarding various salary questions and it was decided to defer the wage issues to the next Board meeting.

### Computer Equipment & Software

Mr. Walter said a new server is needed along with updating the computer system. He said some components have failed and as of 2024, the software will not be supported by Microsoft. The capital account currently has reserve money that could be used, said Mr. Fredrickson. There was discussion regarding the purchase of 12 public computers on a staggered schedule. It was found that purchasing a \$50 solid state drive for each computer would help extend their life. It was decided to budget \$3,000 for solid state drives. This matter will be discussed further at the February 14<sup>th</sup> Physical Facilities committee meeting. Mr. Forristall commented it would be an emergency if the equipment failed. This budget item will be increased from \$15,000 to \$25,000.

### DVD'S/Books

Mr. Crawford asked how much DVD rental is used. It is not used as much as streaming service, said Ms. Augustine. Regarding book purchases, she noted that 8-10% of revenue should go towards book purchases, however, Yorkville buys books from development fees. She said \$50,000 was spent on books last year from Fund 84.

### Custodial Supplies

Mr. Crawford asked if there is any area for potential savings. Custodial supplies could be decreased since they are now purchased through Amazon or Quill at half the price.

### Building Mechanicals Discussion

Mr. Forristall said the life expectancy of the chiller is about 15-20 years and some parts may take a long time to obtain. The library has 2 boilers and can operate on one if needed. The water heater has already been replaced. He noted that Ms. Augustine has compiled a helpful checklist of equipment replacement schedules. There is a Physical Facilities committee meeting scheduled for February 14<sup>th</sup> for further discussion of the mechanicals.

### Summary:

Revisions will be made to the budget with the suggested changes from this meeting and Mr. Fredrickson will research the part-time salaries issue. The budget will move forward to the February 14<sup>th</sup> Board meeting for more discussion. The budget must be approved by the end of February at which time the city will release a draft including the library budget. Adjustments can still be made at that time.

### Adjournment:

There was no further business and the meeting adjourned at 7:40pm.

Minutes respectfully submitted by Marlys Young, Minute Taker

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900113	FNBO	FIRST NATIONAL BANK OMAHA			01/25/22		
	012522-A.SIMMONS	12/31/21	01	ADS-JAN-MAR 2022 ALARM		24-216-54-00-5446	629.49
			02	MONITORING AT 800 GAME FARM RD		** COMMENT **	
			03	VERIZON-NOV 2022 IN CAR UNITS		01-210-54-00-5440	384.26
			04	VERIZON-DEC 2021 MOBILE PHONES		01-220-54-00-5440	121.38
			05	VERIZON-DEC 2021 MOBILE PHONES		01-110-54-00-5440	126.96
			06	VERIZON-DEC 2021 MOBILE PHONES		01-210-54-00-5440	840.09
			07	VERIZON-DEC 2021 HOT SPOT		79-790-54-00-5440	36.01
			08	VERIZON-DEC 2021 MOBILE PHONES		79-795-54-00-5440	156.72
			09	VERIZON-DEC 2021 MOBILE PHONES		51-510-54-00-5440	235.91
			10	VERIZON-DEC 2021 HOT SPOT		52-520-54-00-5440	36.01
			11	VERIZON-DEC 2021 HOT SPOT		82-820-54-00-5440	33.01
				INVOICE TOTAL:			2,599.84 *
	012522-B.BEHRENS	12/31/21	01	HOME DEPO-TOGGLE SWITCH		01-410-56-00-5620	6.51
			02	AUTO ZONE-TRAILER SIDE		01-410-56-00-5628	8.49
			03	CONNECTOR		** COMMENT **	
				INVOICE TOTAL:			15.00 *
	012522-B.OLSON	12/31/21	01	ZOMM-11/23-12/22 USER FEES		01-110-54-00-5462	235.55
				INVOICE TOTAL:			235.55 *
	012522-B.PFIZENMAIER	12/31/21	01	MINER ELEC#330321-FIX ANTENNA		01-210-54-00-5495	85.00
			02	STREICHERS-UNIFORM PANTS		01-210-56-00-5600	72.00
			03	STREICHERS-UNIFORM PANTS,		01-210-56-00-5600	233.99
			04	SHIRTS		** COMMENT **	
			05	STREICHERS-UNIFORM BOOTS		01-210-56-00-5600	149.99
			06	STREICHERS-UNIFORM BOOTS, BELT		01-210-56-00-5600	213.98
			07	HAT, STAR		** COMMENT **	
			08	STREICHERS-UNIFORM EMBROIDERY,		01-210-56-00-5600	143.98
			09	PANTS, BELT		** COMMENT **	
			10	STREICHERS-UNIFORM EMBROIDERY,		01-210-56-00-5600	10.99
			11	NAME TAG		** COMMENT **	
			12	STREICHERS-UNIFORM EMBROIDERY,		01-210-56-00-5600	56.00
			13	SHIRT		** COMMENT **	
			14	STREICHERS-UNIFORM EMBROIDERY,		01-210-56-00-5600	167.98
			15	SHIRTS		** COMMENT **	
			16	STREICHERS-UNIFORM JACKETS		01-210-56-00-5600	115.00
			17	STREICHERS-VESTS		01-210-56-00-5690	1,890.00
			18	STREICHERS-VESTS		01-210-56-00-5690	640.00
			19	STREICHERS-SHIELD CARRY BAG,		25-205-60-00-6070	198.00
			20	BALLASTIC SHIELD		** COMMENT **	
			21	STREICHERS-BALLASTIC SHIELDS		25-205-60-00-6070	2,898.00
			22	GJOVIKS-REPLACED RELAY WIRING		01-210-54-00-5495	197.63
			23	GJOVIKS-INSTALLED TIRE		01-210-54-00-5495	12.00
			24	GJOVIKS-OIL CHANGE		01-210-54-00-5495	19.89

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900113	FNBO	FIRST NATIONAL BANK OMAHA			01/25/22		
	012522-B.PFIZENMAIER	12/31/21	25	GJOVIKS-OIL CHANGE, REPLACE		01-210-54-00-5495	1,839.91
			26	FRONT BRAKE PADS, REPLACE REAR		** COMMENT **	
			27	BRAKE PADS, INSTALLED NEW		** COMMENT **	
			28	STEERING GEAR		** COMMENT **	
			29	GJOVIKS-REPLACED BRAKES		01-210-54-00-5495	581.14
			30	GJOVIKS-OIL CHANGE, REPLACED		01-210-54-00-5495	379.43
			31	BRAKE PADS		** COMMENT **	
			32	GJOVIKS-TIRE REPAIR		01-210-54-00-5495	12.60
			33	GJOVIKS-OIL CHANGE		01-210-54-00-5495	20.89
			34	GJOVIKS-REPLACED BATTERY AND		01-210-54-00-5495	79.65
			35	WIPERS		** COMMENT **	
			36	NAPA#303117-WINDSHIELD FLUID		01-210-56-00-5620	27.54
				INVOICE TOTAL:			10,045.59 *
	012522-B.WEBER	12/31/21	01	AMAZON-CARHART SWEATSHIRT		01-410-56-00-5600	59.99
			02	AMAZON-GLOVES		01-410-56-00-5600	26.80
			03	AMAZON-PANTS		01-410-56-00-5600	89.98
				INVOICE TOTAL:			176.77 *
	012522-D.BROWN	12/31/21	01	AMAZON-COMPUTER BATTERY		51-510-56-00-5638	74.99
			02	BACKUP		** COMMENT **	
				INVOICE TOTAL:			74.99 *
	012522-D.DEBORD	12/31/21	01	AMAZON PRIME MONTH FEE		82-820-54-00-5460	12.99
			02	AMAZON-BOOK		84-840-56-00-5686	10.99
			03	BOOKS		84-840-56-00-5686	47.55
			04	AMAZON-CORRECTION TAPE		82-820-56-00-5610	34.74
			05	ENVELOPES		** COMMENT **	
				INVOICE TOTAL:			106.27 *
	012522-E.DHUSE	12/31/21	01	NAPA#301097-FILTERS		01-410-56-00-5628	16.00
			02	NAPA#301086-OIL, V-BELT		01-410-56-00-5628	75.45
			03	NAPA#301656-TOGGLE SWITCH		01-410-56-00-5628	14.19
			04	NAPA#301670-DEGREASER,		01-410-56-00-5628	45.69
			05	CLEANERS, PADS		** COMMENT **	
			06	NAPA#301690-CAPSULES		01-410-56-00-5628	59.12
			07	NAPA#302163-FILTERS, PROTECTANT		52-520-56-00-5628	53.49
			08	NAPA#302164-OIL FILTER TRAP		01-410-56-00-5630	16.99
			09	NAPA#302183-FUNNELS		01-410-56-00-5630	5.44
			10	NAPA#302214-WORK LAMP		01-410-56-00-5630	38.00
			11	NAPA#302260-TRAILER PLUG,		01-410-56-00-5628	22.95
			12	SOCKET, CONNECTOR		** COMMENT **	
			13	NAPA#303076-SPARK PLUGS,		52-520-56-00-5628	170.91
			14	FUNNEL, WIPER BLADES		** COMMENT **	
			15	NAPA#303111-STARTER FLUID		01-410-56-00-5628	4.29

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900113	FNBO	FIRST NATIONAL BANK OMAHA			01/25/22		
	012522-R.WOOLSEY	12/31/21	02	WELDSTAR-CYLINDER RENTAL		01-410-54-00-5485	46.50
						INVOICE TOTAL:	85.65 *
	012522-S.AUGUSTINE	12/31/21	01	AMAZON-ENVELOPES, CHRISTMAS		82-000-24-00-2480	30.94
			02	SEALS		** COMMENT **	
			03	MOBLE CITIZEN-15 HOT SPOTS		82-820-56-00-5635	2,774.25
			04	AND DATA PLAN FOR 1 YEAR		** COMMENT **	
			05	AMPERAGE#1224489-IN-LAMPS		82-820-56-00-5621	156.00
			06	AMAZON-MOUNTING BRACKET,		82-820-56-00-5635	41.87
			07	INTERNAL SSD		** COMMENT **	
			08	AMAZON-DOLL STAND		82-820-56-00-5610	89.95
			09	JEWEL-CAKE, FLOWERS		82-820-56-00-5676	95.46
			10	METRONET-12/01-12/31 INTERNET		82-820-54-00-5440	124.97
			11	INGRAM MICRO-IT DATA FOR GRANT		82-820-56-00-5635	103.10
			12	INGRAM MICRO-IT DATA FOR GRANT		82-820-56-00-5635	166.75
			13	QUILL-CLEANER		82-820-56-00-5621	44.19
			14	QUILL-DISINFECTANT		82-820-56-00-5621	60.34
			15	QUILL-TOILET TISSUE, PAPER		82-820-56-00-5621	414.09
			16	TOWELS, GARBAGE BAGS,		** COMMENT **	
			17	CLEANERS, SOAP, SANITIZER		** COMMENT **	
			18	QUILL-GARBAGE BAGS		82-820-56-00-5621	122.37
						INVOICE TOTAL:	4,224.28 *
	012522-S.GAYLE	12/31/21	01	SIGNS BY TOMORROW-DEPOSIT FOR		24-216-56-00-5656	671.75
			02	CITY HALL FLAGS		** COMMENT **	
						INVOICE TOTAL:	671.75 *
	012522-S.IWANSKI	12/31/21	01	YORK POST-POSTAGE		82-820-54-00-5452	111.47
						INVOICE TOTAL:	111.47 *
	012522-S.REDMON	12/31/21	01	AT&T-TOWN SQUARE SIGN		79-795-54-00-5440	78.53
			02	INTERNET		** COMMENT **	
			03	PLUG & PAY-NOV 2021 FEES		79-795-54-00-5462	30.00
			04	RUNCO-MASKS, SHARPIES		79-795-56-00-5606	44.23
			05	RUNCO-COPY PAPER, STAPLES		79-795-56-00-5610	194.98
			06	RUNCO-GARBAGE BAGS		79-795-56-00-5640	36.93
			07	TARGET-SCRUB BRUSHES, TOWELS		79-795-56-00-5606	22.44
			08	ARAMARK#610000200517-MATS		79-790-54-00-5495	28.50
			09	ARAMARK#610000203337-MATS		79-790-54-00-5495	28.50
			10	ARAMARK#610000206469-MATS		79-790-54-00-5495	28.50
			11	ARAMARK#610000209787-MATS		79-790-54-00-5495	28.50
			12	ARAMARK#610000212621-MATS		79-790-54-00-5495	28.50
			13	ARAMARK#610000215688-MATS		79-790-54-00-5495	28.50
			14	ARAMARK#610000218974-MATS		79-790-54-00-5495	28.50
			15	ARAMARK#610000221912-MATS		79-790-54-00-5495	28.50

Total for All Highlighted Library Invoices: \$4,475.03

UNITED CITY OF YORKVILLE  
CHECK REGISTER

CHECK DATE: 02/14/22

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105121	BAKTAY	BAKER & TAYLOR					
	2036425629		12/27/21	01	BOOKS	84-840-56-00-5686	790.84
					INVOICE TOTAL:		790.84 *
	2036429278		12/29/21	01	BOOKS	82-000-24-00-2480	19.20
				02	BOOKS	84-840-56-00-5686	827.98
					INVOICE TOTAL:		847.18 *
	2036440080		01/06/22	01	BOOKS	84-840-56-00-5686	720.91
					INVOICE TOTAL:		720.91 *
	2036448462		01/07/22	01	BOOKS	84-840-56-00-5686	1,057.78
					INVOICE TOTAL:		1,057.78 *
					CHECK TOTAL:		3,416.71
105122	DELAGE	DLL FINANCIAL SERVICES INC					
	74829040		12/18/21	01	FEB 2022 COPIER LEASE	82-820-54-00-5462	185.00
					INVOICE TOTAL:		185.00 *
	75148256		01/15/22	01	MAR 2022 COPIER LEASE	82-820-54-00-5462	185.00
					INVOICE TOTAL:		185.00 *
					CHECK TOTAL:		370.00
105123	IMPACT	IMPACT NETWORKING, LLC					
	2404898		01/19/22	01	10/15-01/14 COPIER CHARGES	82-820-54-00-5462	187.09
					INVOICE TOTAL:		187.09 *
					CHECK TOTAL:		187.09
105124	LLWCONSU	LLOYD WARBER					
	10520		02/04/22	01	JAN 2022 ON SITE IT SUPPORT	82-820-54-00-5462	720.00
					INVOICE TOTAL:		720.00 *
					CHECK TOTAL:		720.00

82-820 LIBRARY OPERATIONS

84-840 LIBRARY CAPITAL



UNITED CITY OF YORKVILLE  
CHECK REGISTER

CHECK DATE: 02/14/22

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105125	MIDWTAPE	MIDWEST TAPE					
	501534351		01/10/22	01	DVDS	84-840-56-00-5685	47.98
					INVOICE TOTAL:		47.98 *
	501564937		01/17/22	01	DVD	84-840-56-00-5685	22.49
					INVOICE TOTAL:		22.49 *
	501595014		01/25/22	01	AUDIO BOOK	84-840-56-00-5683	39.99
				02	DVDS	84-840-56-00-5685	100.45
					INVOICE TOTAL:		140.44 *
					CHECK TOTAL:		210.91
105126	OVERDRIV	OVERDRIVE					
	H-0082353		01/01/22	01	2022 PARTICIPATION FEE RENEWAL	84-840-54-00-5460	3,000.00
					INVOICE TOTAL:		3,000.00 *
					CHECK TOTAL:		3,000.00
105127	PRAIRCAT	PRAIRIECAT					
	7730		01/04/22	01	JAN-MAR 2022 PARTICIPATION FEE	82-820-54-00-5468	3,965.25
					INVOICE TOTAL:		3,965.25 *
					CHECK TOTAL:		3,965.25
105128	RJONEIL	R.J. O'NEIL, INC.					
	00115908		01/14/22	01	SCHEDULED PREVENTATIVE	82-820-54-00-5495	2,222.31
				02	MAINTENANCE	** COMMENT **	
					INVOICE TOTAL:		2,222.31 *
	00116016		01/28/22	01	RESTROOM EXHAUST FAN REPAIR	82-820-54-00-5495	509.27
					INVOICE TOTAL:		509.27 *
					CHECK TOTAL:		2,731.58

82-820 LIBRARY OPERATIONS

84-840 LIBRARY CAPITAL

CHECK DATE: 02/14/22

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
105129	SECOND	SECOND CHANCE CARDIAC SOLUTION					
	22-001-0922		01/27/22	01	AED BATTERY & ELECTRODES	82-820-54-00-5462	208.90
					INVOICE TOTAL:		208.90 *
					CHECK TOTAL:		208.90
105130	TCG	TCG SOLUTIONS, INC					
	21-0857		01/01/22	01	JAN 2022 HOSTED VOIP MONTHLY	82-820-54-00-5462	445.00
					INVOICE TOTAL:		445.00 *
	21-0904		02/01/22	01	FEB 2022 HOSTED VOIP MONTHLY	82-820-54-00-5462	445.00
					INVOICE TOTAL:		445.00 *
					CHECK TOTAL:		890.00
105131	THYSSEN	THYSSENKRUPP ELEVATOR CORP					
	2022 TEST		02/04/22	01	ANNUAL ELEVATOR SAFETY TESTING	82-820-54-00-5462	514.00
					INVOICE TOTAL:		514.00 *
					CHECK TOTAL:		514.00
105132	TKELEVAT	TK ELEVATOR CORPORATION					
	3006420014		02/01/22	01	FEB-APR 2022 ELEVATOR	82-820-54-00-5462	597.34
				02	MAINTENANCE	** COMMENT **	
					INVOICE TOTAL:		597.34 *
					CHECK TOTAL:		597.34
105133	YOUNGM	MARLYS J. YOUNG					
	011022		01/18/22	01	01/18/22 MEETING MINUTES	82-820-54-00-5462	85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		85.00
					TOTAL AMOUNT PAID:		16,896.78

82-820 LIBRARY OPERATIONS

84-840 LIBRARY CAPITAL



## UNITED CITY OF YORKVILLE PAYROLL SUMMARY January 7, 2022

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	17,168.67	-	17,168.67	1,520.00	1,298.26	19,986.93
FINANCE	11,519.60	-	11,519.60	1,038.59	871.73	13,429.92
POLICE	139,030.88	10,307.80	149,338.68	587.51	11,168.10	161,094.29
COMMUNITY DEV.	23,838.18	-	23,838.18	2,161.65	1,799.51	27,799.34
STREETS	20,436.43	2,369.09	22,805.52	2,029.69	1,686.07	26,521.28
BUILDING & GROUNDS	2,095.20	196.43	2,291.63	230.65	198.24	2,720.52
WATER	17,412.86	981.76	18,394.62	1,637.11	1,343.99	21,375.72
SEWER	10,457.58	-	10,457.58	930.71	766.98	12,155.27
PARKS	25,515.13	622.09	26,137.22	2,295.23	1,944.50	30,376.95
RECREATION	15,243.94	-	15,243.94	1,299.13	1,138.65	17,681.72
LIBRARY	15,877.92	-	15,877.92	954.62	1,173.84	18,006.38
<b>TOTALS</b>	<b>\$ 298,596.39</b>	<b>\$ 14,477.17</b>	<b>\$ 313,073.56</b>	<b>\$ 14,684.89</b>	<b>\$ 23,389.87</b>	<b>\$ 351,148.32</b>
<b>TOTAL PAYROLL</b>						<b>\$ 351,148.32</b>



# UNITED CITY OF YORKVILLE

## PAYROLL SUMMARY

### January 21, 2022

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
<b>MAYOR &amp; LIQ. COM.</b>	\$ 808.34	\$ -	\$ 808.34	\$ -	\$ 61.84	\$ 870.18
<b>ALDERMAN</b>	3,200.00	-	3,200.00	-	244.80	3,444.80
<b>ADMINISTRATION</b>	17,335.36	-	17,335.36	1,521.48	1,299.53	20,156.37
<b>FINANCE</b>	11,686.27	-	11,686.27	1,040.08	873.00	13,599.35
<b>POLICE</b>	120,627.61	1,894.56	122,522.17	533.12	9,086.02	132,141.31
<b>COMMUNITY DEV.</b>	24,992.02	-	24,992.02	2,224.29	1,853.34	29,069.65
<b>STREETS</b>	20,436.43	5,695.40	26,131.83	2,325.69	1,926.28	30,383.80
<b>BUILDING &amp; GROUNDS</b>	2,095.20	314.28	2,409.48	214.44	184.33	2,808.25
<b>WATER</b>	17,477.09	311.07	17,788.16	1,583.14	1,298.97	20,670.27
<b>SEWER</b>	9,530.57	-	9,530.57	848.24	695.64	11,074.45
<b>PARKS</b>	27,015.14	-	27,015.14	2,364.48	2,009.33	31,388.95
<b>RECREATION</b>	16,998.18	-	16,998.18	1,392.76	1,265.20	19,656.14
<b>LIBRARY</b>	17,599.19	-	17,599.19	954.62	1,305.53	19,859.34
<b>TOTALS</b>	\$ 289,801.40	\$ 8,215.31	\$ 298,016.71	\$ 15,002.34	\$ 22,103.81	\$ 335,122.86

**TOTAL PAYROLL                    \$ 335,122.86**



## YORKVILLE LIBRARY BOARD

### BILL LIST SUMMARY

Monday, February 14, 2022

#### ACCOUNTS PAYABLE

Library CC Check Register ( <i>Pages 1 - 3</i> )	01/25/2022	\$4,475.03
Library Check Register ( <i>Pages 4 - 6</i> )	02/14/2022	16,896.78
IPRF - Feb 2022 Workers Comp	01/11/2022	928.04
Mesirow Ins-2022 Service Fee	01/11/2022	1,083.14
Glatfelter- 2022 Liability Ins Premium	01/11/2022	3,335.33
Nicor -13/01/21-01/01/22 services	01/25/2022	2,746.24
<b>TOTAL BILLS PAID:</b>		<b>\$29,464.56</b>

#### PAYROLL

	<u>DATE</u>	
Bi-weekly ( <i>Page 7</i> )	01/07/2022	\$18,006.38
Bi-weekly ( <i>Page 8</i> )	01/21/2022	19,859.34
<b>TOTAL PAYROLL:</b>		<b>\$37,865.72</b>

**TOTAL DISBURSEMENTS: \$67,330.28**

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ACTIVITY THROUGH FISCAL PERIOD 09

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480		(L)	ESCROW -	MEMORIALS & GIFTS					
01		05/01/2021		BEGINNING BALANCE					49,510.68
02	AP-210625MB	06/23/2021	96	IREAD-SUMMER READING PROGRAM	FIRST NATIONAL BANK	900105	062521-S.AUGUSTINE-B	44.30	
		06/23/2021	97	AMAZON-KALEIDOSCOPE SHAPES	FIRST NATIONAL BANK	900105	062521-S.AUGUSTINE-B	16.58	
		06/23/2021	98	GRACE-GIFT CARDS FOR SUMMER	FIRST NATIONAL BANK	900105	062521-S.AUGUSTINE-B	40.00	
		06/23/2021	99	AMAZON-FIRE TABLETS AND	FIRST NATIONAL BANK	900105	062521-S.AUGUSTINE-B	121.96	
		06/23/2021	100	AMAZON-PONY BEADS	FIRST NATIONAL BANK	900105	062521-S.AUGUSTINE-B	4.67	
		06/23/2021	101	AMAZON-MATERIALS FOR SUMMER	FIRST NATIONAL BANK	900105	062521-S.AUGUSTINE-B	144.22	
	GJ-210630LB	07/06/2021	05	June 2021 Deposits					20.00
TOTAL PERIOD 02 ACTIVITY								371.73	20.00
03	AP-2101725M	07/26/2021	191	AMAZON-BOOKS	FIRST NATIONAL BANK	900107	072521-S.AUGUSTINE	49.39	
	GJ-210730LB	08/04/2021	03	July 2021 Deposits					60.00
TOTAL PERIOD 03 ACTIVITY								49.39	60.00
04	AP-210825M	08/19/2021	257	AMAZON-BOOKS	FIRST NATIONAL BANK	900108	082521-D.DEBORD	73.18	
		08/19/2021	258	MAGNETS ON THE CHEAP-MAGNETS	FIRST NATIONAL BANK	900108	082521-D.DEBORD	21.39	
		08/19/2021	259	AMAZON-ROLLING CARTS	FIRST NATIONAL BANK	900108	082521-D.DEBORD	122.84	
		08/19/2021	260	DOLLAR TREE-MATERIALS FOR	FIRST NATIONAL BANK	900108	082521-J.WEISS	39.00	
		08/19/2021	261	HOME DEPO-SIGNS, HOLDERS	FIRST NATIONAL BANK	900108	082521-J.WEISS	33.91	
		08/19/2021	262	AMAZON-CANOPY TENT	FIRST NATIONAL BANK	900108	082521-S.AUGUSTINE	264.95	
	GJ-210831LB	09/02/2021	06	Aug 2021 Deposits					2,508.37
TOTAL PERIOD 04 ACTIVITY								555.27	2,508.37
05	AP-210913	09/07/2021	01	REIMBURSEMENT FOR PURCHASE OF	SHELLY AUGUSTINE	105064	REINER-REIMB	50.00	
		09/07/2021	02	BOOKS	BAKER & TAYLOR	105065	2036065986	559.76	
		09/07/2021	03	BOOKS	BAKER & TAYLOR	105065	2036074948	555.43	
		09/07/2021	04	BOOKS	BAKER & TAYLOR	105065	2036085941	384.20	
	AP-210925M	09/20/2021	186	AMAZON-BASEBALL CAPS	FIRST NATIONAL BANK	900109	092521-S.AUGUSTINE	26.96	
TOTAL PERIOD 05 ACTIVITY								1,576.35	0.00
06	AP-211011	10/07/2021	01	BOOKS	BAKER & TAYLOR	105075	2036157903	699.12	
		10/07/2021	02	BOOKS	BAKER & TAYLOR	105075	2036165277	488.24	
		10/07/2021	03	BOOKS	BAKER & TAYLOR	105075	2036181924	317.64	
		10/07/2021	04	AUDIO BOOK	MIDWEST TAPE	105078	501046566	29.99	
	AP-211025M	10/20/2021	218	AMAZON-BOOKS	FIRST NATIONAL BANK	900110	102521-D.DEBORD	100.64	
		10/20/2021	219	METERNALLY-ACTIVITY CARD KITS	FIRST NATIONAL BANK	900110	102521-G.HIX	178.48	
		10/20/2021	220	AMAZON-BOOKS	FIRST NATIONAL BANK	900110	102521-S.AUGUSTINE	40.70	
	GJ-211031LB	11/02/2021	06	Oct 2021 Deposits					2,054.12
TOTAL PERIOD 06 ACTIVITY								1,854.81	2,054.12
07	AP-211108	11/02/2021	01	BOOKS	BAKER & TAYLOR	105084	2036223476	16.09	
		11/02/2021	02	BOOKS	BAKER & TAYLOR	105084	2036269015	61.21	
	AP-211125M	11/17/2021	255	AMAZON-BOOKS	FIRST NATIONAL BANK	900111	112521-D.DEBORD	65.33	
		11/17/2021	256	AMAZON-RETURNED BOOK CREDIT	FIRST NATIONAL BANK	900111	112521-D.DEBORD		46.02
		11/17/2021	257	ESPECIAL NEEDS-VISION BOARD	FIRST NATIONAL BANK	900111	112521-G.HIX	144.00	
		11/17/2021	258	AMAZON-BADGE BUTTONS	FIRST NATIONAL BANK	900111	112521-S.AUGUSTINE	42.99	
		11/17/2021	259	AMAZON-3-D PRINTER	FIRST NATIONAL BANK	900111	112521-S.AUGUSTINE	230.99	
		11/17/2021	260	AMAZON-RETURNED BOOK CREDITS	FIRST NATIONAL BANK	900111	112521-S.AUGUSTINE		40.70

DATE: 02/03/2022  
TIME: 11:03:06  
ID: GL440000.WOW

UNITED CITY OF YORKVILLE  
GENERAL LEDGER ACTIVITY REPORT  
FOR FISCAL YEAR 2022

ACTIVITY THROUGH FISCAL PERIOD 09

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480		(L)	ESCROW -	MEMORIALS & GIFTS					
07	GJ-211130LB	12/01/2021	05	Nov 2021 Deposits					1,344.00
				TOTAL PERIOD 07 ACTIVITY				560.61	1,430.72
08	AP-211213	12/06/2021	01	AUDIO BOOK	MIDWEST TAPE	105107	501241478	25.99	
	AP-211225M	12/16/2021	260	AMAZON-RETURNED BOOK CREDIT	FIRST NATIONAL BANK	900112	122521-D.DEBORD		11.99
		12/16/2021	261	TARGET-POLAR EXPRESS READ IN	FIRST NATIONAL BANK	900112	122521-J.WEISS	54.46	
		12/16/2021	262	DOLLAR TREE-POLAR EXPRESS READ	FIRST NATIONAL BANK	900112	122521-J.WEISS	61.00	
		12/16/2021	263	KENDAL PRINT-LOGO STAMP	FIRST NATIONAL BANK	900112	122521-S.AUGUSTINE	32.90	
		12/16/2021	264	AMAZON-PRINTER FILAMENTS,	FIRST NATIONAL BANK	900112	122521-S.AUGUSTINE	151.45	
		12/16/2021	265	AMAZON-COOKIES, BAGS, LOLIPOPS	FIRST NATIONAL BANK	900112	122521-S.AUGUSTINE	34.05	
	GJ-211231LB	01/04/2022	06	Dec 2021 Deposits					1,457.84
				TOTAL PERIOD 08 ACTIVITY				359.85	1,469.83
09	AP-220125M	01/20/2022	233	AMAZON-ENVELOPES, CHRISTMAS	FIRST NATIONAL BANK	900113	012522-S.AUGUSTINE	30.94	
	GJ-220131LB	01/31/2022	06	Jan 2022 Deposits					516.00
				TOTAL PERIOD 09 ACTIVITY				30.94	516.00
				TOTAL ACCOUNT ACTIVITY				5,358.95	8,059.04
				ENDING BALANCE					52,210.77
				GRAND TOTAL				0.00	52,210.77
				TOTAL DIFFERENCE				0.00	52,210.77





**YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2022 BUDGET REPORT  
For the Month Ended January 31, 2021**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	8% May-21	17% June-21	25% July-21	33% August-21	42% September-21	50% October-21	58% November-21	67% December-21	75% January-22	Year-to-Date Totals	FISCAL YEAR 2022 BUDGET	% of Budget
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**LIBRARY OPERATIONS REVENUES**

<i>Taxes</i>														
82-000-40-00-4000	PROPERTY TAXES		36,449	366,781	11,201	30,247	312,477	11,654	5,438	-	-	774,248	776,734	99.68%
82-000-40-00-4083	PROPERTY TAXES-DEBT SERVICE		39,429	396,774	12,117	32,721	338,029	12,607	5,883	-	-	837,560	836,024	100.18%
<i>Intergovernmental</i>														
82-000-41-00-4120	PERSONAL PROPERTY TAX		2,085	-	1,519	193	-	2,531	-	525	1,928	8,781	5,250	167.27%
82-000-41-00-4160	FEDERAL GRANTS		-	-	-	-	764	-	-	-	-	764	-	0.00%
82-000-41-00-4170	STATE GRANTS		-	-	-	24,958	-	-	-	-	-	24,958	21,151	118.00%
<i>Fines &amp; Forfeits</i>														
82-000-43-00-4330	LIBRARY FINES		557	485	238	1,215	152	1,466	228	140	289	4,769	8,500	56.11%
<i>Charges for Service</i>														
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS		1,435	991	-	2,735	-	1,431	-	799	187	7,579	8,500	89.16%
82-000-44-00-4422	COPY FEES		271	297	-	547	287	212	107	135	146	2,003	3,800	52.70%
82-000-44-00-4438	PROGRAM FEES		-	-	-	11	-	3	7	5	20	47	-	0.00%
<i>Investment Earnings</i>														
82-000-45-00-4500	INVESTMENT EARNINGS		41	44	64	61	72	85	86	89	87	629	2,000	31.46%
82-000-45-00-4550	GAIN ON INVESTMENT		-	-	-	-	355	-	-	-	-	355	-	0.00%
<i>Miscellaneous</i>														
82-000-48-00-4820	RENTAL INCOME		-	-	-	-	75	-	-	-	-	75	1,750	4.29%
82-000-48-00-4850	MISCELLANEOUS INCOME		98	374	175	360	249	245	111	206	125	1,943	2,000	97.14%
<i>Other Financing Sources</i>														
82-000-49-00-4901	TRANSFER FROM GENERAL		1,775	1,775	2,139	1,775	1,775	1,774	872	928	4,624	17,440	26,993	64.61%
<b>TOTAL REVENUES: LIBRARY</b>			<b>82,141</b>	<b>767,522</b>	<b>27,453</b>	<b>94,824</b>	<b>654,234</b>	<b>32,009</b>	<b>12,733</b>	<b>2,829</b>	<b>7,405</b>	<b>1,681,149</b>	<b>1,692,702</b>	<b>99.32%</b>

**LIBRARY OPERATIONS EXPENDITURES**

<i>Salaries &amp; Wages</i>														
82-820-50-00-5010	SALARIES & WAGES		17,137	17,567	19,173	21,179	21,452	32,178	21,452	21,452	21,452	193,043	286,470	67.39%
82-820-50-00-5015	PART-TIME SALARIES		12,796	12,339	12,568	12,770	11,441	21,376	13,189	13,058	12,025	121,563	195,544	62.17%
<i>Benefits</i>														
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION		1,904	1,952	2,130	2,353	2,383	3,575	2,383	2,383	1,909	20,973	32,180	65.17%
82-820-52-00-5214	FICA CONTRIBUTION		2,219	2,217	2,357	2,521	2,440	4,021	2,574	2,558	2,479	23,387	35,685	65.54%
82-820-52-00-5216	GROUP HEALTH INSURANCE		11,119	12,186	6,145	7,145	7,266	6,543	6,047	7,647	(1,067)	63,032	105,501	59.75%
82-820-52-00-5222	GROUP LIFE INSURANCE		-	66	-	131	-	52	47	47	47	390	377	103.51%
82-820-52-00-5223	DENTAL INSURANCE		-	1,439	480	554	517	517	517	616	-	4,637	7,079	65.51%
82-820-52-00-5224	VISION INSURANCE		34	72	-	228	-	78	78	78	92	660	1,088	60.68%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE		-	-	364	-	-	-	-	-	-	364	1,000	36.40%
82-820-52-00-5231	LIABILITY INSURANCE		2,114	1,775	1,775	1,775	1,775	1,774	872	928	4,624	17,415	25,993	67.00%
<i>Contractual Services</i>														
82-820-54-00-5412	TRAINING & CONFERENCES		-	-	-	-	20	260	-	22	-	302	3,000	10.06%
82-820-54-00-5415	TRAVEL & LODGING		-	-	-	-	-	-	82	20	-	102	1,500	6.78%
82-820-54-00-5426	PUBLISHING & ADVERTISING		-	-	167	-	-	-	-	-	-	167	2,500	6.68%
82-820-54-00-5440	TELECOMMUNICATIONS		-	426	-	252	293	161	600	161	158	2,051	7,200	28.49%
82-820-54-00-5452	POSTAGE & SHIPPING		-	12	6	180	34	6	131	24	111	504	750	67.22%
82-820-54-00-5460	DUES & SUBSCRIPTIONS		569	1,371	1,492	13	172	1,863	155	13	1,481	7,128	11,000	64.80%
82-820-54-00-5462	PROFESSIONAL SERVICES		1,262	2,982	2,767	3,973	4,242	1,157	4,996	6,736	838	29,024	40,000	72.56%
82-820-54-00-5466	LEGAL SERVICES		-	-	-	2,138	-	-	788	-	-	2,925	3,000	97.50%



**YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2022 BUDGET REPORT  
For the Month Ended January 31, 2021**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year									Year-to-Date Totals	FISCAL YEAR 2022	
		8% May-21	17% June-21	25% July-21	33% August-21	42% September-21	50% October-21	58% November-21	67% December-21	75% January-22		BUDGET	% of Budget
82-820-54-00-5468	AUTOMATION	2,534	-	4,748	-	-	-	4,464	-	-	11,747	20,000	58.73%
82-820-54-00-5480	UTILITIES	-	-	2,406	1,343	1,392	1,600	2,145	2,630	2,746	14,263	12,351	115.48%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	1,033	2,347	5,905	2,775	270	1,635	5,977	-	-	19,942	50,000	39.88%
82-820-54-00-5498	PAYING AGENT FEES	-	1,100	589	-	-	-	-	-	-	1,689	1,700	99.32%
<i>Supplies</i>													
82-820-56-00-5610	OFFICE SUPPLIES	-	454	193	168	866	554	65	511	125	2,936	8,000	36.69%
82-820-56-00-5620	OPERATING SUPPLIES	-	446	-	-	240	36	29	125	-	875	4,000	21.88%
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	28	103	169	289	26	692	428	797	2,531	7,000	36.16%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	807	-	2,043	125	3,536	6,511	2,000	325.53%
82-820-56-00-5671	LIBRARY PROGRAMMING	-	26	180	-	-	-	97	-	-	303	2,000	15.15%
82-820-56-00-5675	EMPLOYEE RECOGNITION	-	-	-	-	-	-	-	20	95	115	300	38.49%
82-820-56-00-5685	DVD'S	-	-	-	-	-	-	-	-	-	-	500	0.00%
82-820-56-00-5686	BOOKS	-	-	-	272	-	69	22	10	-	373	1,500	24.89%
<i>2006 Bond</i>													
82-820-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	75,000	-	75,000	75,000	100.00%
82-820-84-00-8050	INTEREST PAYMENT	-	8,338	-	-	-	-	-	8,338	-	16,675	16,675	100.00%
<i>2013 Refunding Bond</i>													
82-820-99-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	645,000	-	645,000	645,000	100.00%
82-820-99-00-8050	INTEREST PAYMENT	-	51,775	-	-	-	-	-	51,775	-	103,550	103,550	100.00%
TOTAL FUND REVENUES		82,141	767,522	27,453	94,824	654,234	32,009	12,733	2,829	7,405	1,681,149	1,692,702	99.32%
TOTAL FUND EXPENDITURES		52,721	118,916	63,548	59,939	55,969	77,482	69,446	839,707	51,450	1,389,177	1,709,443	81.26%
FUND SURPLUS (DEFICIT)		29,420	648,606	(36,095)	34,884	598,266	(45,473)	(56,713)	(836,878)	(44,045)	291,973	(16,741)	

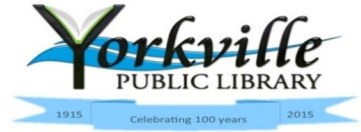
**LIBRARY CAPITAL REVENUES**

84-000-42-00-4214	DEVELOPMENT FEES	10,300	10,300	13,150	16,650	9,750	11,800	13,250	4,000	1,000	90,200	50,000	180.40%
84-000-45-00-4500	INVESTMENT EARNINGS	13	14	16	16	16	18	17	17	16	144	200	72.02%
84-000-48-00-4850	MISCELLANEOUS INCOME	-	31	-	-	-	-	-	-	-	31	-	0.00%
TOTAL REVENUES: LIBRARY CAPITAL		10,313	10,346	13,166	16,666	9,766	11,818	13,267	4,017	1,016	90,375	50,200	180.03%

**LIBRARY CAPITAL EXPENDITURES**

84-840-54-00-5460	E-BOOK SUBSCRIPTIONS	-	-	-	-	-	-	-	-	-	-	3,500	0.00%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	-	-	9,600	9,499	-	19,099	15,000	127.33%
84-840-56-00-5683	AUDIO BOOKS	-	20	265	231	210	425	888	475	120	2,634	3,500	75.25%
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	-	-	34	-	11	-	45	500	8.99%
84-840-56-00-5685	DVD'S	-	121	181	261	241	204	163	485	195	1,852	3,000	61.73%
84-840-56-00-5686	BOOKS	-	2,239	1,090	2,386	4,892	1,134	4,226	4,218	5,194	25,380	50,000	50.76%
84-840-60-00-6020	BUILDING IMPROVEMENTS	-	-	-	866	-	-	-	18,050	-	18,916	20,000	94.58%

TOTAL FUND REVENUES		10,313	10,346	13,166	16,666	9,766	11,818	13,267	4,017	1,016	90,375	50,200	180.03%
TOTAL FUND EXPENDITURES		-	2,380	1,537	3,743	5,343	1,798	14,878	32,738	5,509	67,925	95,500	71.13%
FUND SURPLUS (DEFICIT)		10,313	7,965	11,629	12,922	4,423	10,020	(1,611)	(28,721)	(4,493)	22,450	(45,300)	



**YORKVILLE PUBLIC LIBRARY**  
**CASH STATEMENT**  
**As of January 31, 2022**

**FISCAL YEAR 2022**

		May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Library Operations	Old Second	\$ 408,881	\$ 719,168	\$ 671,242	\$ 652,233	\$ 961,222	\$ 934,436	\$ 878,416	\$ 751,834	\$ 687,498			
Building Development Fees	Old Second	169,954	177,116	185,896	195,318	206,641	214,612	211,551	192,080	190,646			
Library Operations	IMET *	4,126	4,126	4,126	4,126	3,771	3,771	3,771	3,771	3,771			
Library Operations	Illinois Funds	258,149	258,154	258,159	283,122	283,127	283,133	283,139	283,153	283,171			
Total:		\$ 841,109	\$ 1,158,565	\$ 1,119,422	\$ 1,134,798	\$ 1,454,761	\$ 1,435,952	\$ 1,376,878	\$ 1,230,838	\$ 1,165,086	\$ -	\$ -	\$ -

\* Restricted


**PAYROLL**

1 <sup>ST</sup> PAY PERIOD		\$ 16,883	\$ 16,937	\$ 17,551	\$ 19,276	\$ 18,994	\$ 20,213	\$ 20,113	\$ 19,134	\$ 18,006			
2 <sup>ND</sup> PAY PERIOD		17,173	17,137	18,677	19,547	18,723	20,615	19,487	20,319	19,159			
3 <sup>RD</sup> PAY PERIOD		-	-	-	-	-	20,323	-	-	-			
Total		\$ 34,056	\$ 34,074	\$ 36,228	\$ 38,824	\$ 37,717	\$ 61,151	\$ 39,599	\$ 39,452	\$ 37,166	\$ -	\$ -	\$ -

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**YORKVILLE PUBLIC LIBRARY**  
**STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS**  
**For the Month Ended January 31, 2022 \***



	January Actual	YTD Actual	% of Budget	FY 2022 Budget	Fiscal Year 2021 For the Month Ended Jan 31, 2021 YTD Actual      % Change	
<b>LIBRARY OPERATIONS FUND (82)</b>						
<i>Revenues</i>						
Property Taxes	\$ -	\$ 1,611,808	99.94%	\$ 1,612,758	\$ 1,561,523	3.22%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ 1,928	\$ 8,781	167.27%	\$ 5,250	\$ 4,183	109.91%
State Grants	-	25,722	121.61%	21,151	21,651	18.80%
Total Intergovernmental	\$ 1,928	\$ 34,504	130.69%	\$ 26,401	\$ 25,835	33.56%
Library Fines	\$ 289	\$ 4,769	56.11%	\$ 8,500	\$ 2,424	96.72%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 187	\$ 7,579	89.16%	\$ 8,500	\$ 3,116	143.20%
Copy Fees	146	2,003	0.00%	-	\$ 1,245	60.83%
Program Fees	20	47	1.22%	3,800	2	2225.00%
Total Charges for Services	\$ 353	\$ 9,628	78.27%	\$ 12,300	\$ 4,363	120.65%
Investment Earnings	\$ 87	\$ 984	49.18%	\$ 2,000	\$ 1,101	-10.63%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%
Rental Income	-	75	4.29%	1,750	-	0.00%
Miscellaneous Income	125	1,943	97.14%	2,000	512	279.24%
Transfer In	4,624	17,440	64.61%	26,993	22,579	-22.76%
Total Miscellaneous & Transfers	\$ 4,749	\$ 19,458	63.29%	\$ 30,743	\$ 23,092	-15.74%
<b>Total Revenues and Transfers</b>	<b>\$ 7,405</b>	<b>\$ 1,681,149</b>	<b>99.32%</b>	<b>\$ 1,692,702</b>	<b>\$ 1,618,338</b>	<b>3.88%</b>
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 51,450</u>	<u>\$ 1,389,177</u>	<u>81.26%</u>	<u>\$ 1,709,443</u>	<u>\$ 1,401,644</u>	<u>-0.89%</u>
50 Salaries	33,477	314,606	65.27%	482,014	339,152	-7.24%
52 Benefits	8,086	130,859	62.64%	208,903	140,976	-7.18%
54 Contractual Services	5,334	89,842	58.72%	153,001	80,610	11.45%
56 Supplies	4,553	13,645	53.93%	25,300	13,818	-1.25%
99 Debt Service	-	840,225	100.00%	840,225	827,088	1.59%
<b>Total Expenditures and Transfers</b>	<b>\$ 51,450</b>	<b>\$ 1,389,177</b>	<b>81.26%</b>	<b>\$ 1,709,443</b>	<b>\$ 1,401,644</b>	<b>-0.89%</b>
<i>Surplus(Deficit)</i>	<i>\$ (44,045)</i>	<i>\$ 291,973</i>		<i>\$ (16,741)</i>	<i>\$ 216,694</i>	

\* January represents 75% of fiscal year 2022

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## **YPL Director's Report for January 2022**

### **Upcoming Events/Programs**

We had speaker Clarence Goodman present his MLK program via Zoom. He allowed us to record the presentation and post it on our YouTube page for 1 month. We have him book for next year's MLK day for an evening program. Hopefully we will be able to have this as an in-person program.

YPL Winter Reading Program – Jan – Feb 28 – READ TO FEED. YPL and the FOL are partnering for this winter's reading challenge. If the community of Yorkville reaches 50,000 reading minutes, the FOL will donate \$100 to the Kendall County Food Pantry. Register for the reading program on our website and start to record your minutes.

YPL celebrating National Engineers Week Feb 20-26.

Straw bridge competition – we will provide each building registrant a bag of materials and criteria to use to make a strong bridge using straws. These bridges will be judged on their ability to support the weight of at least 100 pennies on Sat, Feb. 26 @ 11:00. Pick up your building kit beginning Fri, Feb 18 – register on our website.

QR Code Scavenger Hunt for February – scan the QR codes around the library and then solve the simple math problems. The answer will lead you to the next code. Complete all for a prize at the Youth Service desk.

Paper Airplane STEM Challenge – Tue, Feb 22 – stop by the library anytime on Tuesday for a Paper Airplane Challenge. Who will go the distance? Choose a piece of paper to make your airplane. Instructions will be available or fold your own design. Then throw your plane, and stall will measure and record the distance.

Rocket Bash Challenge – Wed, Feb 23 – The challenge is to land the rocket on the landing pad. You will only have 3 attempts. Can you adjust the cannon and determine the correct amount of pressure needed to land correctly? Successful missions will be recorded and displayed in the library.

HELP Harry – Thurs, Feb 24 @ 6:00 – Challenge: Build a perch for Harry so he can see more easily around the Library. You can use any materials in your supply bag, but nothing more. Your goal is to get him as high above your table as possible without putting his safety at risk. This will be a small group activity.

SPHERO Challenge – Fri, Feb 25 – Move the SPHERO Bolt through the maze. Using the app provided on the iPad, code the Bolt to accurately move through the maze.

Virtual 3-D Printing – Staff provides a step-by-step tutorial on how to use Tinkercad. Tinkercad is an easy-to-use 3D CAD design tool, where you can create an object that we can print on our #D printer. Check out the library's website to link to the YPL YouTube channel, follow the steps to create your own 3D printed piece. Prints cost \$.20 per gram.

### **Outreach**

I had a zoom meeting with several libraries that are participating in a Library Crawl to celebrate National Library Week in April. There are several area libraries participating in the event (Newark, Coal City, Braidwood, Morris, Oswego, Plainfield, Seneca, Shorewood, Minooka, Channahon, Wilmington, and Us)

We had an employee from Three Rivers Library come to video our facility, and they will be creating a video of all participating libraries for this event. Each library is asked to create a drawing basket that highlights our community not to exceed \$200-250. We will be asking the Friends to sponsor this request. Our next meeting will be on Tue, Feb 15.

The Book Ambassador from the YCUSD has reached out to us to form a partnership on future collaborations. She pointed us to a site to purchase books at a discounted price and provided us with several books we didn't have on our shelves.

I attended a virtual legislative meet-up with local representatives and senators on library issues that was hosted by RAILS.

### **Library Operations**

R.J. O'Neil was here to preform a bit of maintenance and during this visit they noticed that boiler 2 needs a new flame sensor and pressure switch connection. Exhaust fans in bathrooms not working. One of the belts needed during the PM has been backordered. He returned a few days later to work on boiler, restroom exhaust fan, and replace belt.

The outside building lights have been on since 5:00 on Tuesday, Jan 25 and have not turned off. Ted has contacted the city facility manager for assistance in troubleshooting.

Ted has been a great help for us. He worked all day on Tue, Feb 2 trying to keep our parking lot and sidewalks clear during the heavy snowfall.

### **Staff & Training**

We are at full staff now with our newest employee starting on Jan 31. She will split her time between Circulation and Adult Services.

JJ – YPD reached out to us to have staff and family members vaccinated with whatever shot they are needing. KCHD set up a vax clinic at city hall for all city employees and family members. They were able to get all staff and family who wanted a vaccine what they needed. Thank you to all who were involved!

### **Other**

At the first January City Council meeting, they approved a \$85 flat rate fee for Marlys' services. She has been paid the same wages since 2007.

I had a lengthy conversation with a regular patron who came into the library wearing a mask with some inappropriate wording on the mask. After our conversation, I reached out to the YPD and our attorney for advice and consultation. An updated Patron Use and Behavior Policy has been drafted.

I attended a Director's meeting at Sugar Grove Public Library along with Director's from Messenger, Plano, Big Rock, Sandwich, Hinckley, and Kaneville Libraries. We have decided to continue to meet on a quarterly basis rotating at different libraries.

In light of the Governor's announcement to lift the statewide indoor mask requirement on Feb 28, we will be changing our signs from "Masks Required" to something along the lines of "Masks Encouraged".



## January 2022 Programs

### Youth Programs:

**14 Children's programs with 261 attending** (1 book clubs, 4 story times, Window Art, Peace symbol Hunt, Escape Room, Tots-and-toddlers, Lego club, Read with Paws, Preschool Zone, Literacy Center, Martin Luther King Jr. story time)

**2 passive Children's program with 97 attending** (2 FB Spanish Story Times)

**3 Teen program with 29 attending**, (TAG, Teen Book club, Harry Potter Book Club)

**3 passive Teen programs with 14 attending** (Dream share, color pages, 3D printer)

TAG made Valentine Cards for Seniors Program Card Drive sponsored by Senator Sue Rezin. (38 cards made)

### Adult Programs:

**9 programs with 97 attending**

1/4 Threads 6

1/12 MLK & October Surprise 19

1/18 Maker Tuesday 9

1/20 Chair Yoga 15

1/20 Men's Book Club 9

1/21 Roaming Readers 4

1/26 Creative Writing 12

1/26 ILP-Author Silvia Moreno-Garcia 6

1/27 Chair Yoga 17

**Meeting Room Usage:** Rentals- 2; Library use- 12; Community use- 6; Zoom meets-6

**Museum pass:** 1

**Proctored tests:** 0


**Volunteers-** Friends of the Library are operating the Lobby book sale and have been continuing to index the KCR Obits



# FEBRUARY

For more information on Yorkville Public Library's Children's programs Call us: 630-553-4354 ext 108  
Check out our Facebook or our Twitter @Yorkvillekidsread  
Registration is now online!! Sign up for programs at <http://www.yorkville.lib.il.us>



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>CODE WORLD Escape Room</b> This Escape Adventure is available the entire month of February Contact the library for an appointment.		<b>1</b> <b>T.A.G.</b> <b>@ 2:45</b>	<b>2</b> Preschool Zone 10:30 or 1:30 Registration Required	<b>3</b> Tots and Toddlers @ 10:30 Registration Required	<b>4</b> DROP IN STORY TIME 10:30 @ YPL	<b>5</b>
Window Art (Feb. 1-5) Contact the library for an appointment time						
<b>6</b> <b>VIRTUAL 3D PRINTING</b> *SEE WEBSITE*	<b>7</b>	<b>8</b>	<b>9</b> Facebook Spanish Story Time at 10:00 am	<b>10</b> <b>BOOK CLUB (1-2)</b> 4:30-5:00 Registration Required	<b>11</b> DROP IN STORY TIME 10:30 @ YPL	<b>12</b>
<b>13</b>	<b>14</b> <b>BOOK CLUB (GRADE 3-5)</b> 4:30-5:00 Registration Required	<b>15</b> <b>T.A.G.</b> <b>@ 2:45</b>	<b>16</b> Tots and Toddlers @ 10:30 Registration Required	<b>17</b> <b>BOOK CLUB (1-2)</b> 4:30-5:00 Registration Required	<b>18</b> DROP IN STORY TIME 10:30 @ YPL	<b>19</b> <b>Read With Paws</b> 10:30-11:30 Contact Library for appointment time
LITERACY CENTERS: TUESDAY- FRIDAY *DROP IN*						
<b>20</b> <b>LEGO Kits</b> Feb. 22-25 Registration Required *SEE WEBSITE* 	<b>21</b> <b>CLOSED</b>	<b>22</b> <b>YA Book Club</b> 3:00-4:00 Registration Required	<b>23</b> Facebook Spanish Story Time at 10:00 am	<b>24</b> Harry Potter Book Club 4:30-5:30 Registration Required	<b>25</b> DROP IN STORY TIME 10:30 @ YPL	<b>26</b> <b>VIRTUAL 3D PRINTING</b> *SEE WEBSITE*
National Engineers Week: February 20-26						
<b>27</b>	<b>28</b> <b>BOOK CLUB (GRADE 3-5)</b> 4:30-5:00 Registration Required	<b>WINTER READ</b> January 3-February 28 READ AND RECORD YOUR MINUTES! If we reach the goal the Friends of the Library will make a donation to the Kendall Co Food Pantry.				

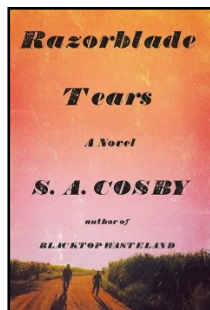
# BOOK CLUBS

### Lunch Bunch — Noon

(Meets on the 2nd Wed of each month)

**Feb 9**— Razorblade Tears, by S.A. Cosby

**March 9**—The Magic Strings of Frankie Presto, by Mitch Albom

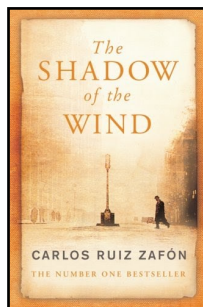


### Men's Book Club — 7 pm

(Meets on the 3rd Thurs of each month)

**Feb 17**— The Shadow of the Wind, by Carlos Ruiz Zafon

**March 17**—Sapiens: A Brief History of Humankind, by Yuval Noah Harari



### Roaming Readers — 9 am

(Every other Friday — Feb 18, March 4 & March 18)



Meet at Hoover Forest Preserve (11285 W Fox Rd, Yorkville) for a walk and to talk about books! Park and meet in the first lot (closest to Fox Rd) and walk from there.

Registration required.  
Weather permitting.

### Adult Creative Writing Group — 7 pm

(Meets on the 4th Tues of each month)  
**Feb 22 and March 22**

Come join this group of people who are passionate about words. The group's intent is to create a positive, encouraging, honest, and fun atmosphere that will support and motivate each person to achieve excellence in writing.

No registration necessary.



### "Threads & More" Group — 10 am

(Meets on the 1st Tues of each month)  
**March 1**

This group is a combination of people who like to knit, crochet, quilt, sew, or needle-point. Just bring your unfinished project to work on during the meeting. No registration necessary.



### Friends of the Library Meeting — Mon, Feb 14 & March 14 @ 10 am



The Friends of the Yorkville Public Library is a nonprofit group committed to supporting and promoting the Library. Join them for their next meeting. Newcomers always welcome!



### "Maker Tuesday" Craft Programs — Tues, Feb 15, & March 15 @ 10 am OR 6:30 pm

Come try this fun, new craft program! Choose the morning or evening class! In February, learn how to make a pop-up card, and in March, make a beautiful, green leather, braided bracelet or cuff. Registration required.

### Monday Movie Madness!

Enjoy an afternoon movie with your friends.  
Registration required.



**Feb 28 —  
Dark Waters**



**March 28 —  
The Courier**

### Chair Yoga

**Thursdays @ 10:15 am**

Start the year off right with Chair Yoga!

- reduce inflammation
- lower blood pressure
- improve balance
- increase strength and flexibility

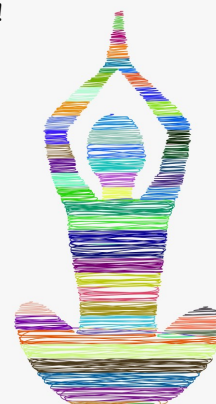
**Feb 10, 17 & 24**

**March 3, 10, 17, & 31**

**\*Note: NO class on March 24**

**Registration required.**

**Sponsored by the Friends of the Library.**



**(Over for More Programs)**





### Jasmine Guillory — Wed, Feb 16 @ 7 pm via Zoom

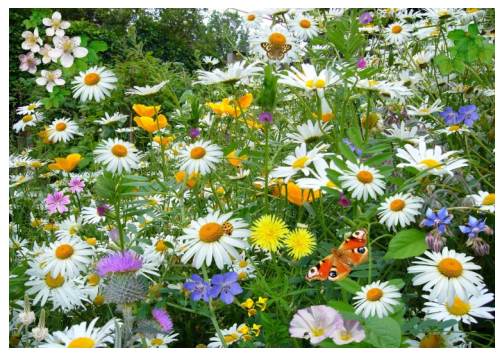
Join bestselling author Jasmine Guillory as she discusses the importance of the modern rom-com. Jasmine Guillory is a writer, lawyer, and New York Times bestselling author of six romance novels, including *The Wedding Date*, *The Proposal*, and *While We Were Dating*. NPR called *The Proposal*, “Rollicking, charming, and infinitely zesty.” Her work has appeared in *O, The Oprah Magazine*, *Cosmopolitan*, *Bon Appetit*, and *Time*. She lives in Oakland, California.

This event is made possible by Illinois Libraries Present, a statewide collaboration between public libraries offering high-quality events. Sponsored by the Friends of the Library. Registration required to receive Zoom link.

### Amazing Alternatives to the Traditional Lawn — Thurs, March 3 @ 7 pm — *in-person program*

Environmental concerns, our changing definition of beauty, and mowing fatigue are causing many homeowners to rethink their yards. Join professional landscaper and garden coach Julie Janoski to explore a variety of creative, beautiful ways to shrink or replace your lawn.

This program is cosponsored by the Yorkville Garden Club and the Friends of the Library. Registration is required.

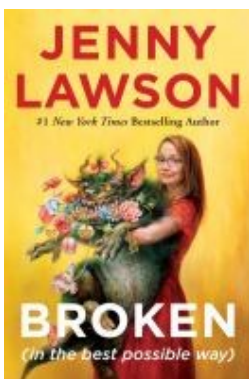


### Pre-Civil War Quilts: Secret Codes to Freedom on the Underground Railroad — Mon, March 7 @ 7 pm — *in-person program*



Join historian Connie Martin to learn how quilts were used before the Civil War to signal plans, warn of dangers, and indicate how transport through “Friends” might occur on the Underground Railroad. Through slides, storytelling, and over a dozen beautifully hand-crafted quilt replicas, Connie brings the story of abolitionists and fugitive slaves to life.

Registration required.  
Sponsored by the Friends of the Library.



### Jenny Lawson — Wed, March 30 @ 7 pm via Zoom

Join bestselling author, blogger, and humorist Jenny Lawson for a discussion about her books, *Let's Pretend This Never Happened*, *Furiously Happy*, and *You are Here*. Her latest book, *Broken (in the best possible way)*, is about not just dealing with, but celebrating the strange and broken parts of ourselves.

This event is made possible by Illinois Libraries Present, a statewide collaboration between public libraries offering high-quality events. Sponsored by the Friends of the Library. Registration required to receive Zoom link.

YORKVILLE STATISTICS FOR FY22															PRAIRIECAT	
	All	Transacti	web	checkout	s+	checkout	all holds	holds	checkins	Items	borrowe	Borrower	Items to	Reciprocal		
	ons	renewals	web holds	renewals	s	renewals	placed	filled		lent to	d from	s	atYorkvill	e	Items	Patrons
										other	other				added	added
										libraries	libraries					
MAY	13,586	811		5,836	5,581	255	335	1,834	5,581	600	1,450	316	432	73		
JUNE	16,858	1,126		8,136	7,771	365	336	1,777	6,609	673	1,419	357	285	134		
JUL	15,470	945		6,932	6,573	359	346	1,630	6,562	621	1,294	333	361	130		
AUG	14,938	1,083	1,741	6,527	6,211	316	293	1,713	6,405	683	1,351	398	332	91		
SEP	12,748	1,001	1,655	5,142	4,822	320	356	1,685	5,565	667	1,343	229	384	94		
OCT	12,129	912	1,488	5,327	5,064	263	382	1,572	4,842	642	1,208	380	400	75		
NOV	11,559	890	1,451	4,966	4,740	226	293	1,468	4,832	610	1,143	385	319	70		
DEC	10,571	744	1,324	4,481	4,227	254	255	1,363	4,472	494	1,050	309	444	42		
JAN	11,357	605	1,965	5,006	4,788	218	307	1,814	4,230	711	1,394	252	444	96		
FEB																
MAR																
APR																
Totals																
	ANCESTRY			GALE		E-READ IL			OMNI			OCLC				
	SEARCHES	HITS	SESSIONS	SEARCHES	E-BOOK	E-AUDIO	USERS	E-BOOK	E-AUDIO	USERS	VIDEO	LENT	BORROWED			
MAY	16	21	3	5	23	82	40	784	402	298	0	5	9			
JUN	94	86	2	3	30	79	30	796	439	280	0	14	4			
JUL	31	17	2	3	23	82	35	758	463	286	1	23	11			
AUG	123	74	1	11	25	103	31	819	491	278	0	8	7			
SEP	46	33	1	1	15	72	31	842	519	305	3	17	15			
OCT	204	125	1	6	17	64	29	850	513	294	1	9	10			
NOV	4	1	1	1	19	109	31	679	493	288	0	18	8			
DEC	73	15	0	0	21	65	28	668	512	270	0	10	4			
JAN	84	3	0	0	27	77	25	732	526	311	0	8	17			
FEB																
MAR																
APR																
Totals																

FY 2021 ATTENDANCE			MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	
PATRON DOOR COUNT			3,889	5124	4480	3670	5445	4624	4443	3931	3946				
CURBSIDE PATRONS			38	20	22	24	40	35	21	14	23				
HOME DELIVERY			2	2	3	4	3	1	0	0	0				
CARDS ISSUED THROUGH WEBSITE									5	9	23				
NUMBER OF CHILDREN'S PROGRAMS			12	25	21	16	20	19	16	18	14				
CHILDREN'S ROGRAM ATTENDANCE			180	804	875	432	393	480	333	451	261				
NUMBER OF CHILDREN'S PASSIVE PROGRAMS			16	7	8	2	1	2	2	2	2				
CHILDREN'S PASSIVE PROGRAM ATTENDANCE			819	617	2226	92	17	168	111	100	97				
NUMBER OF YA PROGRAMS			4	7	14	6	1	6	3	4	3				
YA PROGRAM ATTENDANCE			21	62	88	46	3	26	20	29	20				
NUMBER OF YA PASSIVE PROGRAMS			2	0	1	1	1	2	4	3	3				
YA PASSIVE PROGRAM ATTENDANCE			10	0	1	0	4	15	40	20	14				
YOUTH SUMMER/WINTER READING					377										
NUMBER OF ADULT PROGRAMS			5	6	6	6	10	10	10	8	9				
ADULT PROGRAM ATTENDANCE			39	67	67	126	130	88	92	72	97				
								Fest 150+							
NUMBER OF ADULT PASSIVE PROGRAMS							1display								
ADULT PASSIVE PROGRAM ATTENDANCE							550								
ADULT SUMMER/WINTER READING															
MEETING ROOM USE:	Library		11	27	26	23	15	16	18	12	12				
	Community		3	2	1	3	2	4	7	4	6				
	Rental				1		1				2				
BOARD ROOM USE						11	2	4	3	2					
STUDY ROOM USE			21	36	6	32	49	60	21	57	75				
MUSEUM PASS				9	11	9	4	7	2	4	1				
YOUTH COMPUTER SESSIONS			23		39	18	16	20	13	6	30				
ADULT COMPUTER SESSIONS			211		189	257	229	185	159	182	181				
FRIENDS VOLUNTEER HOURS			104	67	76	100	376	93	41	27.5					
YOUTH VOLUNTEER HOURS										9					
IPLAR NOTES: COUNT LIVE VIRTUAL PROGRAMS AS PROGRAM ATTENDANCE															
COUNT VIEWS OF RECORDED VIRTUAL PROGRAMS AS PASSIVE PROGRAM ATTENDANCE															

**The Public****DRAFT****Patron Use and Behavior Policy**

The Library Board of Trustees believes that Library patrons have the right to use Library materials and services without being disturbed or impeded by other Library users; that Library patrons and employees have the right to a safe, secure, and comfortable environment; and, that Library patrons and employees have a right to materials that are in good condition. To that end, Illinois Library Law (75 ILCS 16/ et. Seq.) authorizes the Board “to make and adopt such bylaws, rules, and regulations...for the government of the Library,” and “to exclude from the use of the Library any person who willfully violates the rules prescribed by the board.”

By entering Library property, all patrons accept responsibility for their own conduct and will conduct themselves in a respectful manner given the nature and purpose of the Library. As such, conduct which disrupts Library staff, Library users and the general operation of the Library is strictly prohibited, including but not limited to:

1. Conduct or behavior that disturbs or harasses other Library users or staff, or that hinders others from using the Library or Library materials in the manner in which they were designed and intended. Library staff is not required to tolerate abusive language or behavior.
2. Hitting, pushing, shoving, fighting, using profanity and abusive language, shouting, or participating in indecent exposure.
3. Theft of, damage to, defacement or vandalism of, or misuse of Library materials, equipment, furniture, facilities, or another person’s property.
4. Dressing inappropriately or wearing clothing that offends, disrupts, disturbs, or is “gang related”, including but not limited to clothing containing obscene language or images, curse words or images and depictions of a sexually explicit nature.
5. Failure to wear proper attire which conforms to the standards of the community for public places, including but not limited to wearing shirts and shoes at all times.
6. Entering or remaining in the Library with a bodily hygiene so offensive that it constitutes a nuisance to other patrons and/or staff. Offending patrons shall be required to leave the building and may return after the problem has been resolved.
7. Entering or remaining in the Library with pervasive smells (ex: perfume) that interfere with other patron’s ability to use the Library.
8. Using Library bathrooms for traditional household activities such as bathing, shaving, washing clothes, or storing personal items.
9. Sleeping, lying, or lounging on the floor.
10. Moving or rearranging Library furniture.
11. Leaving personal belongings unattended.
12. Selling, soliciting, or requesting donations without prior written approval from the Library Director.
13. Posting notices or literature without prior written approval from the Library Director.

14. Causing excessive noise that may disturb other patrons such as using loud audio equipment or participating in cell phone calls in areas where it may disturb others. Patrons are encouraged to utilize the foyer or step outside for cell conversations.
15. Using Library phones or equipment without prior approval.
16. Bringing or attempting to bring pets or animals into the Library, except service animals as defined by the Americans with Disabilities Act, absent approval by the Library Director or designee.
17. Consuming food or beverages in any area other than those areas designated for food and beverage consumption. Limited beverages such as water or coffee are permitted, provided they be always kept in closed containers to prevent damage to Library furnishings and resources.
18. The use of vehicles other than wheelchairs and strollers, including but not limited to bicycles, scooters, skateboards and hoverboards. Skateboards and hoverboards may be carried into the Library but not used.
19. Possession weapons, look alike weapons, or any other objects that can reasonably be considered to be a weapon.
20. Using or possessing controlled substances or alcohol or entering the Library under the influence of controlled substances or in an actual state of intoxication.
21. Smoking, vaping, or using chewing tobacco inside or within 20 feet of any Library entrance.
22. Disregarding or failing to follow the current and most recent guidance of the IDPH and the CDC regarding the COVID-19 pandemic.

Failure to follow the Patron Use and Behavior Policy may result in suspension of Library privileges up to and including a ban from Library property depending on the severity of the offense. In the event a suspension is issued, it may be appealed by writing the President of the Library Board of Trustees.

The Yorkville Police Department or other authorities may be called to assist the staff and enforce this policy when it is deemed necessary.

Updated and approved: \_\_\_\_\_



### **F. Americans with Disabilities Act Compliance Policy**

**DRAFT**

The Yorkville Public Library complies with the Americans with Disabilities Act of 1990, as amended (the “ADA”) and offers alternative reasonable compliance to meet its requirements. Accordingly, the Library is committed to ensuring that Library communications with applicants, employees and members of the public with ADA disabilities are as effective as communications with others; makes reasonable accommodations in Library policies, practices and procedures when necessary to avoid discrimination on the basis of disability, unless a fundamental alteration in a Library program would result; and operates its services, programs and activities so that, when viewed in their entirety, they are readily accessible to and usable by individuals with disabilities. The Library provides equal access to persons with disabilities, including those individuals who use service animals.

Any person needing an accommodation for a disability to access the benefits of the Library’s services, programs, or activities under the ADA are encouraged to contact the Library Director.

#### **Method of Notification**

A copy of this Policy is included in the Library’s policy handbook and is posted on the Library’s website. If a person with visual impairment or other disability inquiries about this Policy or about the Library’s ADA services, staff will offer to read the Policy and to provide appropriate ADA services.

#### **Service Animals**

The Library welcomes service animals, and service animals are permitted in any area of the Library where members of the public are permitted to go. Trainers are also permitted to accompany service animals in training in the Library. Service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities. Examples of such work or tasks include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, alerting, and protecting a person who is having a seizure, reminding a person with mental illness to take prescribed medications, calming a person with Post Traumatic Stress Disorder during an anxiety attack or performing other duties. The work or task that the dog has been trained to provide must be directly related to the person’s disability.

The ADA has also defined a miniature horse as an animal that may serve as a service animal if it has been individually trained to do work or perform tasks for a person with a disability. To determine if a miniature horse can be accommodated in the Library, the Library will assess whether (1) the miniature horse is housebroken, (2) the miniature horse is under the owner’s control, (3) the Library can accommodate the miniature horse’s type, size, and weight, and (4) the miniature horse’s presence will compromise legitimate safety requirements necessary for the safe operation of the Library.

Some service animals may wear special collars, harnesses, vests, or capes and some are licensed and certified and have identification papers. However, special identification and certification are not required by the ADA. Employees may only ask an individual who accesses the Library with

## YORKVILLE PUBLIC LIBRARY SERVICE POLICY

a service animal the following two questions: (1) whether the animal is a service animal and (2) what work or task the service animal has been trained to perform. Employees may not require identification documents for the animal and may not ask about the person's disability.

A service animal may be removed from the premises only if (1) the animal is out of control and the handler does not take effective action to control it, or (2) the animal is not housebroken. Service animals must be harnessed, leashed, or tethered, unless such devices interfere with the animal's work or the individual's disability prevents using such devices, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).

When there is a legitimate reason to remove a service animal, staff will offer the person with the disability the opportunity to obtain Library materials or services without the animal's presence. Staff is not required to provide care, food, or a special location for the animal.

### **Programming & Meeting Accessibility**

The following notice will be posted on library's Community Bulletin Board and on the library's website:

Any person needing an accommodation for a disability in accordance with the Americans with Disabilities Act to access library meetings, services, programs, or activities should contact the Library Director at 630-553-4354 or in writing five working days prior to the meeting.

### **Accommodations to Persons with a Disability**

Library staff will assist a patron with a disability in any reasonable way needed, including opening doors, carrying, and retrieving library materials, and reading and/or completing library forms. Library staff are available to provide ADA assistance and to assist a patron in filling out the forms, if needed.

The Library is committed to ensuring that communication with individuals with disabilities is as effective as with individuals without disabilities. In addition, to assist persons with visual, hearing, mobility, intellectual, or other disabilities, the Library provides materials in a variety of formats: conventional print, large type, DVD, CD, electronic download, streaming services. When materials are not available in all needed formats, the Library attempts to provide equivalent or similar items for use by persons with disabilities.

Despite the Library's best efforts, not all library materials may be available in accessible formats, not all areas of the Library are available to individuals with disabilities, and not every Library program, service and activity can be made accessible to every disabled person without fundamentally altering the nature of the service, activity, or program. However, the Library does make every reasonable effort to aid individuals with disabilities upon request.

### **Threats to Health and Safety**

If an individual with a disability poses a direct threat to the health and safety of others, the Library may refuse, or revoke said individual's reasonable accommodation. However, in

## YORKVILLE PUBLIC LIBRARY SERVICE POLICY

determining whether an individual with a disability poses a direct health and/or safety threat, the Library will make an individualized assessment, based on reasonable judgment that relies on current medical knowledge or on the best available objective evidence, to ascertain: The nature, duration, and severity of the risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies, practices, or procedures or the provision of auxiliary aids or services will mitigate the risk.

### **Meeting Room Users**

Groups using the meeting room and presenters are required to meet the requirements of the Americans with Disabilities Act. The Library offers the facility as a service to community groups but has no responsibility for the groups using the room.

### **Grievance Procedures**

Any person who believes that the Library has discriminated against that person because of the person's disability may file a written complaint with the Library Director. The complaint will provide information about the alleged discrimination, including the date, location, persons involved, and other particulars. The complaint will include the name, address, and telephone number of the person filing the claim. Upon request, the Library will provide alternate means for filing a complaint, such as a personal interview or tape or digital recording, to a person with a disability.

The Library Director will make every effort to work cooperatively with a complainant to resolve the issue forming the basis of the complaint. If the response of the Library Director does not satisfy the individual who filed the complaint, that individual may appeal the decision to the Board of Library Trustees within 15 calendar days after the individual's receipt of the response. Within 15 calendar days after receipt of the appeal, the Library Trustees, the Library Director, or designee will meet with the individual to discuss the problem and possible resolutions, and within 15 days after the meeting will respond in writing (and, where appropriate, in a format accessible to the complainant), with a possible final resolution the problem.

Employees may file an administrative complaint with the U.S. Equal Employment Opportunity Commission (EEOC) within 180 days of the alleged discrimination or may file a lawsuit for injunctive relief and damages.

Members of the public may file an administrative complaint with the U.S. Department of Justice, Civil Rights Division, Disability Rights Section or with the U.S. Department of Education, Office for Civil Rights.

Any or all these methods may be pursued at the same time.

Individuals are protected from retaliation or coercion when pursuing their rights or responsibilities under the ADA.

## YORKVILLE PUBLIC LIBRARY SERVICE POLICY

### **For further information**

In accordance with Section 35.106 of the ADA's Title II Regulations, all applicants, participants, beneficiaries, and other interested persons are advised that further information may be obtained from the Disability Rights Section, Civil Rights Division, U.S. Department of Justice, 950 Pennsylvania Avenue, Washington, DC 20530. Telephone: (800) 514-0301 (Voice) or (800) 514-0383 (TDD).

To the extent that any existing policies, procedures, or guidelines of the Library are inconsistent with this policy, this policy shall prevail.

Adopted:



## **Proposal to become a Fine Free Library**

It is important to keep the Library's Mission Statement and Values in mind when discussing becoming a Fine Free Library.

### **Library's Mission Statement:**

Nurturing a love of reading and lifelong learning. Providing access to support and resources that will educate, entertain, inspire, inform, and foster a sense of community in all patrons.

### **Library's Values:**

1. We operate with integrity and respect privacy.
2. We are committed to serving all patrons of our diverse community.
3. We have a positive, engaging attitude.
4. We protect intellectual freedom and fair and equitable access for all.
5. We value teamwork, helpfulness, and friendliness.

### **Benefits of going fine free:**

- It removes barriers to the people who stand to benefit the most from free Library resources, such as teens and low-income families.
- Library would be supporting equitable access to resources for our community.
- Fines are one of the less comfortable topics of discussion that library staff can have and eliminating them has improved staff morale and helped to provide better service to patrons.
- It aligns with the Library's Mission and Values Statements.
- Income from overdue fines is a very small percentage of the overall budget
- See an increase in items returned to the Library.
- Eliminating fines can lead to a renewed appreciation for the library (or at least provide some good PR)

### **The stigma some of our patrons have encountered with charging fines:**

From our Circulation Manager

- " – some people are so upset/ashamed/can't pay over a \$20 fine that I know for a fact it kept a family with at least three children from using the library for 4 years because the mom was too embarrassed to come back in."
- "Also, once the fines get too high for the patron to pay, they just keep it all and give up. If returning the material erased the fines, I think we would get a lot more back."
- "And, because we have a fine limit of \$30 per household, the fines of one member can bar the whole family, even if that material has been returned."

**Some of the area Libraries that are fine free:**

• Plano	• Sheridan
• Oswego	• Plainfield
• Sandwich	• Joliet
• Minooka	• Naperville
• Channahon	• Elgin
• Dekalb	• Prospect Hts.
• Vernon Area	• Bensenville
• Antioch	• Darien
• Midlothian	• Oak Park
• Northbrook	• Crystal Lake
• Wheaton	• Prairie State College
• Bloomingdale	• Polo Public Library
• Downers Grove	• Cary Area Public Library
• Oregon Public Library	• Chicago Ridge
• Fox River Valley	• River East Public Library
• Northlake	• Midlothian
• Chicago Ridge	• Fox River Valley
• Lanark Public Library	• Des Plaines
• Brown County Public Library	• Homer Township Public
• Huntley Area Public Library	• Warrenville Public Library
• Fox River Grove Memorial Library	• Westchester Public Library
• Mt. Hope-Funks Grove Public Library	• Ela Area Public Library District

**Resources**

Removing Barriers to Access: Eliminating Library Fines and Fees on Children’s Materials – Colorado State Library

<https://www.cde.state.co.us/cdelib/removingbarrierstoaccess>

NYPL Announcement: The Library Is Eliminating Fines

<https://www.nypl.org/blog/2021/10/04/nypl-announcement-library-eliminating-fines>

Fine (Free) and Dandy: Libraries Say Good-bye to Overdue Charges – Illinois Library Association

<https://www.ila.org/publications/ila-reporter/article/21/fine-free-and-dandy-libraries-say-good-bye-to-overdue-charges>

Unrein, Sabrina. (2020). “Overdue Fines: Advantages, Disadvantages, and How Eliminating Them Can Benefit Public Libraries.” Syracuse, NY: iSchool Public Libraries Initiative at Syracuse University.

<https://ischool.syr.edu/wp-content/uploads/2020/06/Overdue-Fines-Advantages-Disadvantages-and-How-Eliminating-Them-Can-Benefit-Public-Libraries.pdf>

Fine-Free Policies Results from Published Reports and Data from Library Connection, Inc. (LCI) Libraries  
PREPARED BY SAM COOK, SYSTEMS LIBRARIAN FOR PUBLIC SERVICES, LIBRARY CONNECTION, INC. –  
WINDSOR, CT

[https://www.libraryconnection.info/documents/fine\\_free\\_policies\\_report\\_SC-2019-03-22.pdf](https://www.libraryconnection.info/documents/fine_free_policies_report_SC-2019-03-22.pdf)

2019 American Library Association - Midwinter Meeting Resolution on Monetary Library Fines as a Form  
of Social Inequity

[https://www.ala.org/aboutala/sites/ala.org.aboutala/files/content/governance/council/council\\_documents/2019\\_ms\\_council\\_docs/ALA%20CD%2038%20RESOLUTION%20ON%20MONETARY%20LIBRARY%20FINES%20AS%20A%20FORM%20OF%20SOCIAL%20JUSTICE%20Revised%201\\_27\\_0.pdf](https://www.ala.org/aboutala/sites/ala.org.aboutala/files/content/governance/council/council_documents/2019_ms_council_docs/ALA%20CD%2038%20RESOLUTION%20ON%20MONETARY%20LIBRARY%20FINES%20AS%20A%20FORM%20OF%20SOCIAL%20JUSTICE%20Revised%201_27_0.pdf)

Prepared 2/4/22

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		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Account Number	Description	Actual	Actual	Adopted	Projected	Proposed	Projected	Projected	Projected	Projected
<b><u>LIBRARY FUND - 82</u></b>										
82-000-40-00-4000	PROPERTY TAXES - LIBRARY OPS	\$ 702,716	\$ 736,883	\$ 776,734	\$ 774,248	\$ 811,573	\$ 852,152	\$ 877,717	\$ 904,049	\$ 931,170
82-000-40-00-4083	PROPERTY TAXES - DEBT SERVICE	794,715	824,640	836,024	837,560	844,771	864,150	861,408	-	-
82-000-41-00-4120	PERSONAL PROPERTY TAX	5,860	7,432	5,250	10,000	8,000	8,000	8,000	8,000	8,000
82-000-41-00-4160	FEDERAL GRANTS	-	500	-	764	-	-	-	-	-
82-000-41-00-4170	STATE GRANTS	21,151	21,151	21,151	24,958	21,151	21,151	21,151	21,151	21,151
82-000-43-00-4330	LIBRARY FINES	7,552	3,249	8,500	6,700	7,000	7,500	7,500	7,500	7,500
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	7,558	4,653	8,500	8,500	8,500	8,500	8,500	8,500	8,500
82-000-44-00-4422	COPY FEES	3,582	1,426	3,800	2,750	3,000	3,500	3,500	3,500	3,500
82-000-44-00-4439	PROGRAM FEES	64	2	-	26	-	-	-	-	-
82-000-45-00-4500	INVESTMENT EARNINGS	12,589	1,268	2,000	750	1,000	1,500	2,000	2,500	3,000
82-000-45-00-4550	GAIN ON INVESTMENT	3,882	-	-	355	-	-	-	-	-
82-000-48-00-4820	RENTAL INCOME	1,400	-	1,750	100	500	1,000	1,500	1,500	1,500
82-000-48-00-4850	MISCELLANEOUS INCOME	2,974	1,204	2,000	2,500	2,750	3,000	3,000	3,000	3,000
	Library Fund Revenues	\$ 1,564,043	\$ 1,602,408	\$ 1,665,709	\$ 1,669,211	\$ 1,708,245	\$ 1,770,453	\$ 1,794,276	\$ 959,700	\$ 987,321
				Over Budget	\$ 3,502					
82-000-49-00-4901	TRANSFER FROM GENERAL	24,388	25,885	26,993	21,580	23,638	24,996	26,436	27,962	29,580
	Other Financing Sources	\$ 24,388	\$ 25,885	\$ 26,993	\$ 21,580	\$ 23,638	\$ 24,996	\$ 26,436	\$ 27,962	\$ 29,580
				Under Budget	\$ (5,413)					
	Library Fund Revenue & Transfers	\$ 1,588,431	\$ 1,628,293	\$ 1,692,702	\$ 1,690,791	\$ 1,731,883	\$ 1,795,449	\$ 1,820,712	\$ 987,662	\$ 1,016,901
				Under Budget	\$ (1,911)					
<b>Library Operations Department</b>										
82-820-50-00-5010	SALARIES & WAGES	\$ 275,622	\$ 274,146	\$ 286,470	\$ 276,000	\$ 336,871	\$ 346,977	\$ 357,386	\$ 368,108	\$ 379,151
82-820-50-00-5015	PART-TIME SALARIES	166,497	151,629	195,544	171,000	180,000	190,000	200,000	210,000	220,000
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	27,240	30,711	32,180	28,500	30,365	32,130	34,095	36,148	38,370
82-820-52-00-5214	FICA CONTRIBUTION	33,137	31,869	35,685	33,000	38,289	41,079	42,640	44,225	45,835
82-820-52-00-5216	GROUP HEALTH INSURANCE	71,184	73,940	105,501	94,924	129,227	117,593	127,000	137,160	148,133
82-820-52-00-5222	GROUP LIFE INSURANCE	362	328	377	532	713	395	399	403	407
82-820-52-00-5223	DENTAL INSURANCE	6,987	5,977	7,079	6,485	8,838	7,715	8,101	8,506	8,931
82-820-52-00-5224	VISION INSURANCE	1,012	999	1,088	882	1,294	1,162	1,197	1,233	1,270
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	849	1,363	1,000	1,000	1,000	1,000	1,000	1,000	1,000
82-820-52-00-5231	LIABILITY INSURANCE	23,539	24,522	25,993	20,580	22,638	23,996	25,436	26,962	28,580
82-820-54-00-5401	ADMINISTRATIVE CHARGEBACK	-	-	-	-	6,428	6,621	6,820	7,025	7,236
82-820-54-00-5412	TRAINING & CONFERENCES	486	30	3,000	1,500	3,000	3,000	3,000	3,000	3,000
82-820-54-00-5415	TRAVEL & LODGING	1,834	-	1,500	750	1,500	1,500	1,500	1,500	1,500
82-820-54-00-5426	PUBLISHING & ADVERTISING	825	1,104	2,500	2,500	2,500	2,500	2,500	2,500	2,500
82-820-54-00-5440	TELECOMMUNICATIONS	4,524	4,814	7,200	7,200	8,000	8,000	8,000	8,000	8,000
82-820-54-00-5452	POSTAGE & SHIPPING	483	491	750	750	750	750	750	750	750
82-820-54-00-5460	DUES & SUBSCRIPTIONS	9,755	11,974	11,000	11,000	11,000	11,000	11,000	11,000	11,000
82-820-54-00-5462	PROFESSIONAL SERVICES	29,445	41,078	49,000	40,000	40,000	40,000	40,000	40,000	40,000

		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Account Number	Description	Actual	Actual	Adopted	Projected	Proposed	Projected	Projected	Projected	Projected
82-820-54-00-5466	LEGAL SERVICES	630	4,613	3,000	3,000	3,000	3,000	3,000	3,000	3,000
82-820-54-00-5468	AUTOMATION	15,603	16,752	20,000	20,000	21,000	21,000	21,000	21,000	21,000
82-820-54-00-5480	UTILITIES	10,992	13,213	12,351	22,000	23,320	24,719	26,202	27,774	29,440
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	61,034	31,608	50,000	50,000	50,000	50,000	50,000	50,000	50,000
82-820-54-00-5498	PAYING AGENT FEES	1,689	1,689	1,700	1,689	1,700	1,700	1,700	-	-
82-820-56-00-5610	OFFICE SUPPLIES	8,408	4,773	8,000	8,000	8,000	8,000	8,000	8,000	8,000
82-820-56-00-5620	LIBRARY OPERATING SUPPLIES	3,325	1,559	4,000	4,000	4,000	4,000	4,000	4,000	4,000
82-820-56-00-5621	CUSTODIAL SUPPLIES	9,695	11,132	7,000	7,000	7,000	7,000	7,000	7,000	7,000
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	348	2,000	3,000	3,000	3,000	3,000	3,000	3,000
82-820-56-00-5671	LIBRARY PROGRAMMING	1,022	679	2,000	2,000	2,000	2,000	2,000	2,000	2,000
82-820-56-00-5676	EMPLOYEE RECOGNITION	200	45	300	300	300	300	300	300	300
82-820-56-00-5685	DVD'S	-	-	500	500	500	500	500	500	500
82-820-56-00-5686	BOOKS	704	393	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Debt Service - 2006 Bond										
82-820-84-00-8000	PRINCIPAL PAYMENT	50,000	75,000	75,000	75,000	75,000	100,000	100,000	-	-
82-820-84-00-8050	INTEREST PAYMENT	22,613	20,238	16,675	16,675	13,113	9,550	4,800	-	-
Debt Service - 2013 Refunding Bond										
82-820-99-00-8000	PRINCIPAL PAYMENT	585,000	610,000	645,000	645,000	675,000	700,000	730,000	-	-
82-820-99-00-8050	INTEREST PAYMENT	139,400	121,850	103,550	103,550	84,200	57,200	29,200	-	-
Library Fund Expenditures		\$ 1,564,096	\$ 1,568,867	\$ 1,709,443	\$ 1,659,817	\$ 1,795,046	\$ 1,828,887	\$ 1,863,026	\$ 1,035,594	\$ 1,075,403
				Under Budget	\$ (49,626)					
Transfers In		\$ 24,388	\$ 25,885	\$ 26,993	\$ 21,580	\$ 23,638	\$ 24,996	\$ 26,436	\$ 27,962	\$ 29,580
(Transfers Out)		-	-	-	-	-	-	-	-	-
Library Fund Net Transfers		\$ 24,388	\$ 25,885	\$ 26,993	\$ 21,580	\$ 23,638	\$ 24,996	\$ 26,436	\$ 27,962	\$ 29,580
Surplus(Deficit)		\$ 24,335	\$ 59,426	\$ (16,741)	\$ 30,974	\$ (63,163)	\$ (33,438)	\$ (42,314)	\$ (47,932)	\$ (58,502)
Fund Balance		\$ 578,607	\$ 638,033	\$ 578,676	\$ 669,007	\$ 605,844	\$ 572,406	\$ 530,092	\$ 482,160	\$ 423,658
		36.99%	40.67%	33.85%	40.31%	33.75%	31.30%	28.45%	46.56%	39.40%
Operational Fund Balance %		75.43%	86.01%	66.57%	81.63%	63.93%	59.49%	53.06%	46.56%	39.40%

Account Number	Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2022 Projected	FY 2023 Proposed	FY 2024 Projected	FY 2025 Projected	FY 2026 Projected	FY 2027 Projected
<b><u>LIBRARY CAPITAL FUND - 84</u></b>										
84-000-42-00-4214	DEVELOPMENT FEES	\$ 110,775	\$ 104,600	\$ 50,000	\$ 110,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
84-000-45-00-4500	INVESTMENT EARNINGS	658	182	200	190	350	500	750	1,000	1,500
84-000-48-00-4850	MISCELLANEOUS INCOME	(1,780)	31	-	-	-	-	-	-	-
<b>Library Capital Fund Revenues</b>		<b>\$ 109,653</b>	<b>\$ 104,813</b>	<b>\$ 50,200</b>	<b>\$ 110,190</b>	<b>\$ 50,350</b>	<b>\$ 50,500</b>	<b>\$ 50,750</b>	<b>\$ 51,000</b>	<b>\$ 51,500</b>
				<b>Over Budget</b>	<b>\$ 59,990</b>					
84-840-54-00-5460	E-BOOKS SUBSCRIPTION	\$ 3,000	\$ 3,347	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	5,392	8,387	15,000	19,100	25,000	25,000	25,000	25,000	25,000
84-840-56-00-5683	AUDIO BOOKS	3,550	2,351	3,500	3,500	3,500	3,500	3,500	3,500	3,500
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	769	283	500	500	500	500	500	500	500
84-840-56-00-5685	DVD'S	2,585	2,307	3,000	3,000	3,000	3,000	3,000	3,000	3,000
84-840-56-00-5686	BOOKS	54,034	42,534	50,000	50,000	50,000	50,000	50,000	50,000	25,910
84-840-60-00-6020	BUILDING IMPROVEMENTS	-	-	20,000	18,916	-	-	-	-	-
<b>Library Capital Fund Expenditures</b>		<b>\$ 69,330</b>	<b>\$ 59,209</b>	<b>\$ 95,500</b>	<b>\$ 98,516</b>	<b>\$ 85,500</b>	<b>\$ 85,500</b>	<b>\$ 85,500</b>	<b>\$ 85,500</b>	<b>\$ 61,410</b>
				<b>Over Budget</b>	<b>\$ 3,016</b>					
<b>Surplus(Deficit)</b>		<b>40,323</b>	<b>45,604</b>	<b>(45,300)</b>	<b>11,674</b>	<b>(35,150)</b>	<b>(35,000)</b>	<b>(34,750)</b>	<b>(34,500)</b>	<b>(9,910)</b>
<b>Fund Balance</b>		<b>\$ 123,583</b>	<b>\$ 169,188</b>	<b>\$ 107,933</b>	<b>\$ 180,862</b>	<b>\$ 145,712</b>	<b>\$ 110,712</b>	<b>\$ 75,962</b>	<b>\$ 41,462</b>	<b>\$ 31,552</b>

		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Account Number	Description	Actual	Actual	Adopted	Projected	Proposed	Projected	Projected	Projected	Projected
Library										
Cash Flow - Surplus(Deficit)										
	Library Ops	\$ 24,335	\$ 59,426	\$ (16,741)	\$ 30,974	\$ (63,163)	\$ (33,438)	\$ (42,314)	\$ (47,932)	\$ (58,502)
	Library Capital	40,323	45,604	(45,300)	11,674	(35,150)	(35,000)	(34,750)	(34,500)	(9,910)
		\$ 64,658	\$ 105,030	\$ (62,041)	\$ 42,648	\$ (98,313)	\$ (68,438)	\$ (77,064)	\$ (82,432)	\$ (68,412)
Cash Flow - Fund Balance										
	Library Ops	\$ 578,607	\$ 638,033	\$ 578,676	\$ 669,007	\$ 605,844	\$ 572,406	\$ 530,092	\$ 482,160	\$ 423,658
	Library Capital	123,583	169,188	107,933	180,862	145,712	110,712	75,962	41,462	31,552
		\$ 702,190	\$ 807,221	\$ 686,609	\$ 849,869	\$ 751,556	\$ 683,118	\$ 606,054	\$ 523,622	\$ 455,210