

Yorkville Public Library
Policy Committee Meeting
Wednesday, June 30, 2021 6:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 6:00pm by Chairperson Theron Garcia, roll was called and a quorum was established.

Roll Call Committee Members: Theron Garcia-yes, Darren Crawford-yes, Tara Schumacher (6:03pm)

Absent: Rosie Millen

Others Present: None

Recognition of Visitors: None

Public Comment: None

New Business:

Tutoring Policy Review & Update

The committee reviewed the current policy and noted that the library does not provide tutoring service, however, individuals can use the library facilities to meet for tutoring purposes. Director Augustine had provided a Tutor Policy and the committee discussed the components of the policy.

The following points were discussed:

--One reservation per tutor per day and money cannot be exchanged at the library.

--Are advertisements posted in library for other services? If there is a community board, tutors could be allowed to post ads. Ms. Garcia will verify with Director Augustine.

--Strike wording “in advance” regarding reserving study rooms?

--There are 4 study rooms.

--Discussed interpretation of the number of students in the 2-hour allowed reservation.

--Ms. Garcia will clarify with Ms. Augustine, that paid tutors cannot reserve a study room. The committee thought library law may affect this since businesses cannot be run out of public spaces.

--Only cardholders can reserve study rooms per the group study room policy.

--Add to policy: If participants not there within 15 minutes after reservation time, reservation not honored.

--Ms. Schumacher suggested rearranging points of policy with parenting info at beginning and operations at the end. She will provide her suggestions to Ms. Garcia.

– Mr. Crawford asked if the meeting room could be used for group tutoring if no programming is occurring.

Summary:

--The following will be addressed/clarified for the policy:

1. Are advertisements allowed in library, is there a community bulletin board?
2. Exchange of money at library?
3. Strike wording “in advance” regarding reservations.
4. Add verbage that room will not be held if participants not present within 15 minutes of reservation time.
5. Rearrange structure of policy.

The revised policy will be presented to the Director, the committee will meet again Wednesday, July 7th at 6pm and the final policy will be presented to the full Board on July 12th.

Adjournment:

There was no other business and the meeting was adjourned at 6:27pm.

Minutes respectfully submitted by
Marlys Young, Minute Taker