



United City of Yorkville

800 Game Farm Road
Yorkville, Illinois 60560
Telephone: 630-553-4350
www.yorkville.il.us

AGENDA CITY COUNCIL MEETING Tuesday, February 23, 2021 7:00 p.m.

City Hall Council Chambers
800 Game Farm Road, Yorkville, IL

Call to Order:

Pledge of Allegiance:

Roll Call by Clerk: WARD I

Ken Koch
Dan Transier

WARD II

Jackie Milschewski
Arden Joe Plocher

WARD III

Chris Funkhouser
Joel Frieders

WARD IV

Seaver Tarulis
Jason Peterson

Establishment of Quorum:

Amendments to Agenda:

Presentations:

Public Hearings:

Citizen Comments on Agenda Items:

Consent Agenda:

1. Minutes of the Regular City Council – February 9, 2021
2. Bill Payments for Approval
 - \$ 634,828.00 (vendors)
 - \$ 151,425.00 (wire payments)
 - \$ 329,731.98 (payroll period ending 2/19/21)
 - \$ 1,115,984.98 (total)
3. ADM 2021-06 Treasurer's Report for January 2021

Mayor's Report:

1. CC 2021-02 Resolution Approving an Intergovernmental Agreement between the Village of Oswego, the United City of Yorkville, the Village of Montgomery and Kendall County (Elevate Federal Lobbyist Contract)
2. CC 2021-09 Resolution Authorizing a Contract for the Purchase of Athletic Equipment and Uniforms Through BSN Sports, LLC, Dallas, Texas.

Public Works Committee Report:

1. PW 2021-04 Resolution Approving a Change Order to the Contract with Wilkinson Excavating, Inc. (Fountain Village Completion of Improvements – Change Order No. 1)

Public Works Committee Report (cont'd):

2. PW 2021-05 Resolution Approving a Change Order to the Contract with Global Water Service, LLC (Well No. 8 and 9 Water Treatment Plant Media Replacement – Change Order No. 1)
3. PW 2021-06 MFT Resolution for ReBuild Illinois (Fox Hill Improvements)

Economic Development Committee Report:

Public Safety Committee Report:

Administration Committee Report:

1. ADM 2021-09 2020 Annual Report
2. ADM 2021-10 City Council Email Account Policy

Park Board:

Planning and Zoning Commission:

City Council Report:

City Clerk's Report:

Community and Liaison Report:

Staff Report:

Mayor's Report (cont'd):

3. CC 2021-03 FY 21 Budget Update
4. CC 2021-04 Prairie Pointe Building Update

Additional Business:

Citizen Comments:

Executive Session:

Adjournment:

COMMITTEES, MEMBERS AND RESPONSIBILITIES

ADMINISTRATION: March 17, 2021 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman:	Finance	Library
Vice-Chairman:	Administration	
Committee:		
Committee:		

COMMITTEES, MEMBERS AND RESPONSIBILITIES cont'd:

ECONOMIC DEVELOPMENT: March 2, 2021 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Milschewski	Community Development	Planning & Zoning Commission
Vice-Chairman: Alderman Peterson	Building Safety & Zoning	Kendall Co. Plan Commission
Committee: Alderman Koch		
Committee: Alderman Frieders		

PUBLIC SAFETY: March 4, 2021 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Tarulis	Police	School District
Vice-Chairman: Alderman Frieders		
Committee: Alderman Milschewski		
Committee: Alderman Transier		

PUBLIC WORKS: March 16, 2021 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Plocher	Public Works	Park Board
Vice-Chairman: Alderman Koch	Engineering	YBSD
Committee: Alderman Funkhouser	Parks and Recreation	
Committee: Alderman Tarulis		

UNITED CITY OF YORKVILLE
WORKSHEET
CITY COUNCIL
Tuesday, February 23, 2021
7:00 PM
CITY COUNCIL CHAMBERS

AMENDMENTS TO AGENDA:

CITIZEN COMMENTS ON AGENDA ITEMS:

CONSENT AGENDA:

1. Minutes of the Regular City Council – February 9, 2021

- ☐ Approved: Y _____ N _____ ☐ Subject to _____
- ☐ Removed _____
- ☐ Notes _____
-
-

2. Bill Payments for Approval

☐ Approved _____

☐ As presented

☐ As amended

☐ Notes _____

3. ADM 2021-06 Treasurer's Report for January 2021

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

MAYOR'S REPORT:

1. CC 2021-02 Resolution Approving an Intergovernmental Agreement between the Village of Oswego, the United City of Yorkville, the Village of Montgomery and Kendall County (Elevate Federal Lobbyist Contract)

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

-
2. CC 2021-09 Resolution Authorizing a Contract for the Purchase of Athletic Equipment and Uniforms Through BSN Sports, LLC, Dallas, Texas.

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

PUBLIC WORKS COMMITTEE REPORT:

1. PW 2021-04 Resolution Approving a Change Order to the Contract with Wilkinson Excavating, Inc. (Fountain Village Completion of Improvements – Change Order No. 1)

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

-
2. PW 2021-05 Resolution Approving a Change Order to the Contract with Global Water Service, LLC (Well No. 8 and 9 Water Treatment Plant Media Replacement – Change Order No. 1)

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

3. PW 2021-06 MFT Resolution for ReBuild Illinois (Fox Hill Improvements)

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

ADMINISTRATION COMMITTEE REPORT:

1. ADM 2021-09 2020 Annual Report

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

2. ADM 2021-10 City Council Email Account Policy

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

MAYOR'S REPORT (CONT'D):

3. CC 2021-03 FY 21 Budget Update

☐ Approved: **Y** _____ **N** _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

4. CC 2021-04 Prairie Pointe Building Update

☐ Approved: **Y** _____ **N** _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

ADDITIONAL BUSINESS:

CITIZEN COMMENTS:



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Consent Agenda #1

Tracking Number

Agenda Item Summary Memo

Title: Minutes of the Regular City Council – February 9, 2021

Meeting and Date: City Council – February 23, 2021

Synopsis: Approval of Minutes

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Lisa Pickering Administration
Name Department

Agenda Item Notes:

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS.
HELD IN THE CITY COUNCIL CHAMBERS,
800 GAME FARM ROAD ON
TUESDAY, FEBRUARY 9, 2021

Mayor Purcell called the meeting to order at 7:01 p.m. and led the Council in the Pledge of Allegiance.

Mayor Purcell stated that he has determined that under the Governor’s orders the meeting can be held with electronic attendance for the safety of the council members and the public and to help prevent the spread of the coronavirus.

ROLL CALL

City Clerk Pickering called the roll.

Ward I	Koch	Present (electronic attendance)
	Transier	Present
Ward II	Milschewski	Present (electronic attendance)
	Plocher	Present
Ward III	Funkhouser	Present (electronic attendance)
	Frieders	Present (electronic attendance)
Ward IV	Tarulis	Present (electronic attendance)
	Peterson	Present (electronic attendance)

Staff in attendance at city hall: City Administrator Olson, Chief of Police Jensen and Attorney Orr.

Staff in attendance electronically: City Clerk Pickering, Public Works Director Dhuse, Community Development Director Barksdale-Noble, Finance Director Fredrickson, Assistant City Administrator Willrett, Building Code Official Ratos, Facilities Manager Raasch, Purchasing Manager Parker, and EEI Engineer Sanderson.

Clerk’s Note: Due to COVID-19, in accordance with Public Act 101-0640 and Gubernatorial Disaster Proclamation issued by Governor Pritzker pursuant to the powers vested in the Governor under the Illinois Emergency Management Act, the United City of Yorkville encouraged social distancing by allowing remote attendance to the City Council meeting.

Members of the public were able to attend this meeting in person while practicing social distancing as well as being able to access the meeting remotely via Zoom which allowed for video, audio and telephonic participation.

A meeting notice was posted on the city’s website on the agenda, minutes and packets webpage with instructions regarding remote meeting access and a link was included for the public to participate in the meeting remotely: <https://us02web.zoom.us/j/83504411448?pwd=RERVOHZoVXhiZTlZKl1PNHdXUjVjZz09>. The Zoom meeting ID was 835 0441 1448.

QUORUM

A quorum was established.

AMENDMENTS TO THE AGENDA

None.

PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS ON AGENDA ITEMS

None.

CONSENT AGENDA

1. Minutes of the Regular City Council – January 26, 2021
2. Bill Payments for Approval
 - \$ 441,079.79 (vendors)
 - \$ 311,928.12 (payroll period ending 2/5/21)
 - \$ 753,007.91 (total)

3. **Resolution 2021-05** Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between the United City of Yorkville and Kendall County – *authorize the Mayor and City Clerk to execute* (EDC 2021-13)
4. **Ordinance 2021-03** Repealing Parking Restrictions on West Van Emmon Street – *authorize the Mayor and City Clerk to execute* (EDC 2021-15)

Mayor Purcell entertained a motion to approve the consent agenda. So moved by Alderman Milschewski; seconded by Alderman Frieders.

Motion approved by a roll call vote. Ayes-8 Nays-0
Koch-aye, Milschewski-aye, Funkhouser-aye, Tarulis-aye,
Transier-aye, Plocher-aye, Frieders-aye, Peterson-aye

REPORTS

MAYOR’S REPORT

COVID-19 Vaccinations

Mayor Purcell reported that the Kendall County Health Department’s vaccination clinic has been going very smoothly. The weekly vaccination clinic that is being held at the city’s Prairie Pointe Drive building is running two to three days per week. He said almost 750 people were vaccinated today at the clinic. Mayor Purcell also reported that the mass vaccination event that was held at the high school last weekend also went very well. He said the health department, the high school, the local police and fire departments, and all the volunteers did a tremendous job on this event. He said that 4300 people received vaccinations over the weekend.

Prairie Pointe Building Update (CC 2021-04)

Dean Roberts from McClaren, Wilson & Lawrie, Inc. gave a presentation on the Facility Space Needs Study that his firm is conducting in conjunction with Cordogan Clark (*see attached*). The presentation included three different building layouts for the council to consider. Alternative A includes the option to expand the building footprint and build a new council chamber on the first floor of the building. Alternative B places the council chamber on the first floor within the existing building footprint, which would result in a decreased first floor operational area for the police department. Alternative C places the council chamber on the third floor within the existing building footprint resulting in the public having to climb two flights of stairs or to use a small capacity elevator to attend a public meeting.

Discussion took place on the options presented. Most of the aldermen were in favor of the council chamber being located on the first floor so that it would be convenient for the public to access. One alderman and the Mayor noted they were in favor of locating the council chamber on the third floor to save money. Other discussion took place on the option for a separate entrance for staff and elected officials to enter the building rather than entering and exiting through public areas; the time frame for completion of the project; the ceiling height of the council chamber if located on the third floor; the ability to add on additional floors in the future to the proposed new addition of the council chamber on the first floor; a canopy area for police vehicles; file storage; ability to add an additional stairwell and elevator if the council chamber is located on the third floor; and the accuracy of projected future staffing. It was also discussed that the proposed location of the building expansion to add a council chamber to the first floor will result in moving the public parking areas further from the front entrance of the building. It was asked if the proposed building expansion could be moved to the side of the building instead in order to keep the public parking spaces intact near the main entrance to the building.

Mayor Purcell said that he would like to eliminate one of the options so the architects could refine the cost estimates in order for a final decision to be made on the layout. After further discussion, the consensus was to eliminate Alternative B.

PUBLIC WORKS COMMITTEE REPORT

No report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

No report.

PUBLIC SAFETY COMMITTEE REPORT

No report.

PARK BOARD

No report.

PLANNING AND ZONING COMMISSION

Ordinance 2021-04

**Approving the Final Plat of Kendall Marketplace
Lot 52 Phase 2 & 3 Resubdivision
(PZC 2020-11 and EDC 2020-54)**

Mayor Purcell entertained a motion to approve an Ordinance Approving the Final Plat of Kendall Marketplace Lot 52 Phase 2 & 3 Resubdivision. So moved by Alderman Transier; seconded by Alderman Plocher.

Motion approved by a roll call vote. Ayes-8 Nays-0
Tarulis-aye, Transier-aye, Plocher-aye, Frieders-aye,
Peterson-aye, Koch-aye, Milschewski-aye, Funkhouser-aye

Ordinance 2021-05

**Approving the Final Plat of Subdivision of Grande Reserve
Units 15 and 22 First Resubdivision
(PZC 2020-12 and EDC 2020-55)**

Mayor Purcell entertained a motion to approve an Ordinance Approving the Final Plat of Subdivision of Grande Reserve Units 15 and 22 First Resubdivision. So moved by Alderman Plocher; seconded by Alderman Peterson.

Motion approved by a roll call vote. Ayes-8 Nays-0
Transier-aye, Plocher-aye, Frieders-aye, Peterson-aye,
Koch-aye, Milschewski-aye, Funkhouser-aye, Tarulis-aye

ADMINISTRATION COMMITTEE REPORT

**Disposal of Real Property – Old Bank Building
and Kendall Marketplace Property
(ADM 2021-04)**

Alderman Funkhouser reported that the committee discussed selling the old bank building and the Kendall Marketplace property. They discussed using a broker to sell the Kendall Marketplace property and using an RFP versus a broker to sell the old bank building. The committee felt the city might want to retain some control on the old bank building property such as parking lot rights.

Attorney Orr remarked that if the council declares the property as surplus and puts it up for sale, they cannot accept less than 80% of the appraised value of the property. If the property is not sold after six months, then the council has a little more flexibility with the purchase price.

Consensus to move forward with getting appraisals on both properties and then bringing back for future discussion once the appraisals are complete. Mayor Purcell recommended that the city council hold off on putting the Kendall Marketplace property up for sale until a determination is made as to whether the property could be used for a Public Works building.

CITY COUNCIL REPORT

**National Suicide Prevention + Action Month
Proclamation Project**

Alderman Frieders reported that the National Suicide Prevention + Action Month Proclamation project currently has twenty-nine communities in thirteen states that have agreed to issue proclamations. He noted that the Hope for the Day website (hftd.org) has a resource function that allows anyone that needs help to enter their zip code to see the resources that are available near them.

CITY CLERK'S REPORT

No report.

COMMUNITY & LIAISON REPORT

No report.

STAFF REPORT

No report.

MAYOR'S REPORT (cont'd)

**FY 21 Budget Update
(CC 2021-03)**

Director Fredrickson reported that November sales tax figures have been received. Municipal sales tax is up 10% and non-home rule sales tax is up 8%. Additionally, income tax is up 19% and local use tax is up 40% year-over-year.

Alderman Funkhouser commented that the UDO project as well as the Public Works RFQ would be restarting.

ADDITIONAL BUSINESS

COVID-19 Vaccinations

Alderman Milschewski had a brief comment regarding the scheduling of COVID-19 vaccinations. She said that her father lives in Cicero and when she took him to receive his first vaccination, they gave him an appointment date for his second vaccination before he left. She asked if it was possible for our health department to start doing that as well. Chief Jensen said that when you sign up through Kendall County for your first appointment, you will receive a QR code. He said it's his understanding that the QR code gets entered into the state's system and you will receive an email when your second shot is due and when the link will open up for you to sign up for your second appointment.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Mayor Purcell entertained a motion to adjourn the City Council meeting. So moved by Alderman Frieders; seconded by Alderman Peterson.

Motion unanimously approved by a viva voce vote.

Meeting adjourned at 8:56 p.m.

Minutes submitted by:

Lisa Pickering,
City Clerk, City of Yorkville, Illinois



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Consent Agenda #2

Tracking Number

Agenda Item Summary Memo

Title: Bills for Payment

Meeting and Date: City Council – February 23, 2021

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Amy Simmons Finance
Name Department

Agenda Item Notes:

DATE: 01/26/21
TIME: 09:15:00
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE
CHECK REGISTER
CHECK DATE: 01/27/21

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
534020	CROSSEVA	CROSS EVANGELICAL LUTHERN					
	2021 RENTAL		01/26/21	01	2 WEEK FACILITY RENTAL FEE	79-795-56-00-5606	1,500.00
					INVOICE TOTAL:		1,500.00 *
					CHECK TOTAL:		1,500.00
					TOTAL AMOUNT PAID:		1,500.00

- 01-110 ADMINISTRATION
01-120 FINANCE
01-210 POLICE
01-220 COMMUNITY DEVELOPMENT
01-410 STREET OPERATIONS
01-540 HEALTH & SANITATION
01-640 ADMINISTRATIVE SERVICES

11-111 FOX HILL SSA
12-112 SUNFLOWER ESTATES
15-155 MOTOR FUEL TAX(MFT)
23-216 MUNICIPAL BUILDING
23-230 CITY-WIDE CAPITAL
25-205 POLICE CAPITAL
25-215 PUBLIC WORKS CAPITAL

25-225 PARKS & REC CAPITAL
42-420 DEBT SERVICE
51-510 WATER OPERATIONS
52-520 SEWER OPERATIONS
72-720 LAND CASH
79-790 PARKS DEPARTMENT
79-795 RECREATION DEPARTMENT

82-820 LIBRARY OPERATIONS
84-840 LIBRARY CAPITAL
87-870 COUNTRYSIDE TIF
88-880 DOWNTOWN TIF
89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

DATE: 02/17/21
TIME: 13:13:27
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE
CHECK REGISTER

CHECK DATE: 02/09/21

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
534222	BRENART	BRENART EYE CLINIC, LLC					
	13-244244-GRANT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	25,000.00
				02	PROGRAM	** COMMENT **	
					INVOICE TOTAL:		25,000.00 *
					CHECK TOTAL:		25,000.00
534223	DUYS	DUY'S SHOES INC.					
	13-244246-GRANT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	25,000.00
				02	PROGRAM	** COMMENT **	
					INVOICE TOTAL:		25,000.00 *
					CHECK TOTAL:		25,000.00
534224	FOXYS	WHITE WATER ICE CREAM, LLC					
	13-244252-GRANT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	20,000.00
				02	PROGRAM	** COMMENT **	
					INVOICE TOTAL:		20,000.00 *
					CHECK TOTAL:		20,000.00
534225	HARMONY	HARMONY AESTHETICS, LLC					
	13244247-GRANT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	7,500.00
				02	PROGRAM	** COMMENT **	
					INVOICE TOTAL:		7,500.00 *
					CHECK TOTAL:		7,500.00
534226	HEARTSCH	THE HEARTLAND SCHOOL, LLC					
	13244250-GRANT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	25,000.00
				02	PROGRAM	** COMMENT **	
					INVOICE TOTAL:		25,000.00 *
					CHECK TOTAL:		25,000.00

01-110 ADMINISTRATION
01-120 FINANCE
01-210 POLICE
01-220 COMMUNITY DEVELOPMENT
01-410 STREET OPERATIONS
01-540 HEALTH & SANITATION
01-640 ADMINISTRATIVE SERVICES

11-111 FOX HILL SSA
12-112 SUNFLOWER ESTATES
15-155 MOTOR FUEL TAX(MFT)
23-216 MUNICIPAL BUILDING
23-230 CITY-WIDE CAPITAL
25-205 POLICE CAPITAL
25-215 PUBLIC WORKS CAPITAL

25-225 PARKS & REC CAPITAL
42-420 DEBT SERVICE
51-510 WATER OPERATIONS
52-520 SEWER OPERATIONS
72-720 LAND CASH
79-790 PARKS DEPARTMENT
79-795 RECREATION DEPARTMENT

82-820 LIBRARY OPERATIONS
84-840 LIBRARY CAPITAL
87-870 COUNTRYSIDE TIF
88-880 DOWNTOWN TIF
89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

CHECK DATE: 02/09/21

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
534227	IDEA	IDEA MARKETING GROUP INC					
	13-244248-GRNAT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	17,750.00
				02	PROGRAM	** COMMENT **	
					INVOICE TOTAL:		17,750.00 *
					CHECK TOTAL:		17,750.00
534228	METLIFE	METLIFE SMALL BUSINESS CENTER					
	11921		01/19/21	01	FEB 2021 DENTAL INS	01-110-52-00-5223	590.77
				02	FEB 2021 DENTAL INS	01-120-52-00-5223	255.78
				03	FEB 2021 DENTAL INS	01-210-52-00-5223	3,134.34
				04	FEB 2021 DENTAL INS	01-220-52-00-5223	542.10
				05	FEB 2021 DENTAL INS	01-410-52-00-5223	610.23
				06	FEB 2021 DENTAL INS	01-640-52-00-5241	1,174.92
				07	FEB 2021 DENTAL INS	79-790-52-00-5223	809.03
				08	FEB 2021 DENTAL INS	79-795-52-00-5223	525.67
				09	FEB 2021 DENTAL INS	51-510-52-00-5223	606.48
				10	FEB 2021 DENTAL INS	52-520-52-00-5223	418.39
				11	FEB 2021 DENTAL INS	82-820-52-00-5223	526.83
					INVOICE TOTAL:		9,194.54 *
					CHECK TOTAL:		9,194.54
534229	MIK&DENI	MIKE & DENISE'S PIZZERIA					
	13-244249-GRANT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	25,000.00
				02	PROGRAM	** COMMENT **	
					INVOICE TOTAL:		25,000.00 *
					CHECK TOTAL:		25,000.00
534230	SALSAVER	COPA INC					
	13-244245-GRANT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	25,000.00

01-110 ADMINISTRATION
01-120 FINANCE
01-210 POLICE
01-220 COMMUNITY DEVELOPMENT
01-410 STREET OPERATIONS
01-540 HEALTH & SANITATION
01-640 ADMINISTRATIVE SERVICES

11-111 FOX HILL SSA
12-112 SUNFLOWER ESTATES
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23-216 MUNICIPAL BUILDING
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25-225 PARKS & REC CAPITAL
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72-720 LAND CASH
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82-820 LIBRARY OPERATIONS
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87-870 COUNTRYSIDE TIF
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89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

DATE: 02/17/21
TIME: 13:13:27
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE
CHECK REGISTER

CHECK DATE: 02/09/21

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
534230	SALSAVER	COPA INC					
	13-244245-GRANT		02/04/21	02	PROGRAM	** COMMENT ** INVOICE TOTAL:	25,000.00 *
						CHECK TOTAL:	25,000.00
534231	TIKITAN	AGJS INC					
	13-244242-GRANT		02/04/21	01	DOWNSTATE STABALIZATION GRANT	01-640-54-00-5431	8,000.00
				02	PROGRRAM	** COMMENT ** INVOICE TOTAL:	8,000.00 *
						CHECK TOTAL:	8,000.00
						TOTAL AMOUNT PAID:	187,444.54

01-110 ADMINISTRATION
01-120 FINANCE
01-210 POLICE
01-220 COMMUNITY DEVELOPMENT
01-410 STREET OPERATIONS
01-540 HEALTH & SANITATION
01-640 ADMINISTRATIVE SERVICES

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79-795 RECREATION DEPARTMENT

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84-840 LIBRARY CAPITAL
87-870 COUNTRYSIDE TIF
88-880 DOWNTOWN TIF
89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

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534232	AACVB	AURORA AREA CONVENTION					
	11/20-HOLIDAY	01/29/21	01	HOLIDAY INN HOTEL TAX-NOV 2021	01-640-54-00-5481		2,227.89
					INVOICE TOTAL:		2,227.89 *
	12/20-SUPER	01/28/21	01	DEC 2020 SUPER 8 HOTEL TAX	01-640-54-00-5481		526.88
					INVOICE TOTAL:		526.88 *
					CHECK TOTAL:		2,754.77
534233	ALTORFER	ALTORFER INDUSTRIES, INC					
	P60C0234904	01/20/21	01	FILTER	01-410-56-00-5628		85.81
					INVOICE TOTAL:		85.81 *
					CHECK TOTAL:		85.81
534234	AMPERAGE	AMPERAGE ELECTRICAL SUPPLY INC					
	1136920-IN	01/04/21	01	PHOTOCELLS, LAMPS	79-790-56-00-5640		103.30
					INVOICE TOTAL:		103.30 *
	1137290-IN	01/05/21	01	LAMPS	79-790-56-00-5640		148.50
					INVOICE TOTAL:		148.50 *
					CHECK TOTAL:		251.80
D001964	ANTPLACE	ANTHONY PLACE YORKVILLE LP					
	MAR 2021	02/15/21	01	YORKVILLE HOUSING ASSISTANCE	01-640-54-00-5427		829.00
			02	PROGRAM RENT REIMBURSEMENT FOR	** COMMENT **		
			03	THE MONTH OF MARCH 2021	** COMMENT **		
					INVOICE TOTAL:		829.00 *
					DIRECT DEPOSIT TOTAL:		829.00
534235	ARTLIP	ARTLIP & SONS, INC.					

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25-215 PUBLIC WORKS CAPITAL

25-225 PARKS & REC CAPITAL
42-420 DEBT SERVICE
51-510 WATER OPERATIONS
52-520 SEWER OPERATIONS
72-720 LAND CASH
79-790 PARKS DEPARTMENT
79-795 RECREATION DEPARTMENT

82-820 LIBRARY OPERATIONS
84-840 LIBRARY CAPITAL
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534235	ARTLIP	ARTLIP & SONS, INC.					
	0200289	01/15/21	01	CHANGE FILTERS AND BELTS AT	23-216-54-00-5446		1,510.00
			02	651 PARIARE POINTE	** COMMENT **		
					INVOICE TOTAL:		1,510.00 *
					CHECK TOTAL:		1,510.00
534236	BATTERY	BATTERY SERVICE CORPORATION					
	0070625	01/28/21	01	BATTERY	01-410-56-00-5628		94.95
					INVOICE TOTAL:		94.95 *
					CHECK TOTAL:		94.95
534237	BNSF	BNSF RAILWAY COMPANY					
	90216558	01/25/21	01	REPLACE RAILROAD CROSSING	23-230-60-00-6012		292.89
			02	COMPONENTS FOR MILL CROSSING	** COMMENT **		
					INVOICE TOTAL:		292.89 *
					CHECK TOTAL:		292.89
534238	CAMBRIA	CAMBRIA SALES COMPANY INC.					
	42206	01/25/21	01	PAPER TOWEL	52-520-56-00-5620		62.34
					INVOICE TOTAL:		62.34 *
					CHECK TOTAL:		62.34
534239	CARGILL	CARGILL, INC					
	2905929109	02/11/21	01	SALT	15-155-56-00-5618		11,388.64
					INVOICE TOTAL:		11,388.64 *
					CHECK TOTAL:		11,388.64

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534240	CENTRALL	CENTRAL LIMESTONE COMPANY, INC					
	24385	01/18/21	01	GRAVEL	51-510-56-00-5620		152.28
					INVOICE TOTAL:		152.28 *
					CHECK TOTAL:		152.28
534241	CINTASFP	CINTAS CORPORATION FIRE 636525					
	0F94053130	01/20/21	01	1/1/21-3/31/21 QUARTERLY	51-510-54-00-5445		237.00
			02	MONITORING	** COMMENT **		
					INVOICE TOTAL:		237.00 *
	0F94053337	01/27/21	01	ANNUAL FIRE ALARM INSPECTION	51-510-54-00-5445		563.90
			02	@ 2344 TREMONT ST	** COMMENT **		
					INVOICE TOTAL:		563.90 *
	0F94053338	01/27/21	01	ANNUAL FIRE ALARM INSPECTION	51-510-54-00-5445		498.90
			02	@ 610 TOWER LANE	** COMMENT **		
					INVOICE TOTAL:		498.90 *
	0F94053339	01/28/21	01	ANNUAL FIRE ALARM INSPECTION	51-510-54-00-5445		498.90
			02	@ 3299 LEHMAN CROSSING	** COMMENT **		
					INVOICE TOTAL:		498.90 *
					CHECK TOTAL:		1,798.70
534242	COMED	COMMONWEALTH EDISON					
	0091033126-0121	02/01/21	01	12/31-2/1 RT34 & AUTUMN CRK	23-230-54-00-5482		69.74
					INVOICE TOTAL:		69.74 *
	1647065335-0121	02/02/21	01	12/31-2/1 SARAVANOS PUMP	52-520-54-00-5480		236.48
					INVOICE TOTAL:		236.48 *
	1651011130-0121	02/01/21	01	12/31-1/29 651 PRAIRIE POINTE	01-110-54-00-5480		7,164.28
					INVOICE TOTAL:		7,164.28 *

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534242	COMED	COMMONWEALTH EDISON					
	2947052031-0121	01/29/21	01	12/30-1/29 RT47 & RIVER	23-230-54-00-5482		392.81
					INVOICE TOTAL:		392.81 *
	6819027011-0121	02/04/21	01	12/30-1/29 908 GAME FARM	79-795-54-00-5480		207.64
					INVOICE TOTAL:		207.64 *
	7110074020-0121	01/28/21	01	12/29-01/28 104 E VAN EMMON	01-110-54-00-5480		286.18
					INVOICE TOTAL:		286.18 *
	7982120022-0121	02/02/21	01	12/30-1/29 609 N BRIDGE	01-110-54-00-5480		38.03
					INVOICE TOTAL:		38.03 *
					CHECK TOTAL:		8,395.16
534243	COREMAIN	CORE & MAIN LP					
	N639423	01/28/21	01	METERS, COUPLING	51-510-56-00-5664		398.08
					INVOICE TOTAL:		398.08 *
					CHECK TOTAL:		398.08
534244	DIRENRGY	DIRECT ENERGY BUSINESS					
	1704705-210330044649	02/02/21	01	12/29-1/27 KENNEDY & MCHIGH	23-230-54-00-5482		86.89
					INVOICE TOTAL:		86.89 *
	1704708-210330044649	02/02/21	01	12/30-1/28 1850 MARKETVIEW	23-230-54-00-5482		62.78
					INVOICE TOTAL:		62.78 *
	1704709-210330044649	02/02/21	01	12/30-1/28 7 COUNTRYSIDE PKWY	23-230-54-00-5482		138.77
					INVOICE TOTAL:		138.77 *
	1704710-210330044649	02/02/21	01	12/29-1/27 VAN EMMON LOT	23-230-54-00-5482		14.53
					INVOICE TOTAL:		14.53 *

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534244	DIRENRGY	DIRECT ENERGY BUSINESS					
	1704712-210260044584	01/26/21	01	12/21-1/22 421 POPLAR	23-230-54-00-5482		5,669.02
					INVOICE TOTAL:		5,669.02 *
	1704713-210260044584	01/26/21	01	12/18-1/21 PAVILLION RD	23-230-54-00-5482		63.68
					INVOICE TOTAL:		63.68 *
	1704714-210330044649	02/02/21	01	12/30-1/28 MCHUGH RD	23-230-54-00-5482		75.42
					INVOICE TOTAL:		75.42 *
	1704715-210260044584	01/26/21	01	12/21-1/22 998 WHITE PLAINS	23-230-54-00-5482		9.20
					INVOICE TOTAL:		9.20 *
	1704716-210330044649	02/02/21	01	12/30-1/29 COUNTRYSIDE PKWY	23-230-54-00-5482		158.07
					INVOICE TOTAL:		158.07 *
	1704719-210280044608	01/28/21	01	12/23-1/26 LEASURE & SUNSET	23-230-54-00-5482		2,522.69
					INVOICE TOTAL:		2,522.69 *
	1704721-210330044649	02/02/21	01	12/30-1/28 610 TOWER WELLS	51-510-54-00-5480		7,702.75
					INVOICE TOTAL:		7,702.75 *
	1704724-210290044621	01/29/21	01	12/16-1/18 3299 LEHMAN CR	51-510-54-00-5480		6,104.64
					INVOICE TOTAL:		6,104.64 *
					CHECK TOTAL:		22,608.44
534245	DUTEK	THOMAS & JULIE FLETCHER					
	1013020	01/19/21	01	HOSE ASSEMBLIES, NIPPLES	01-410-56-00-5628		606.00
					INVOICE TOTAL:		606.00 *
	1013043	01/21/21	01	FITTINGS	01-410-56-00-5628		8.00
					INVOICE TOTAL:		8.00 *
					CHECK TOTAL:		614.00

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534246	DYNEGY	DYNEGY ENERGY SERVICES					
	386643521011	02/01/21	01	11/25-12/29 420 FAIRHAVEN	52-520-54-00-5480		125.91
			02	11/30-12/30 6780 RT47	51-510-54-00-5480		99.65
			03	12/29-1/27 456 KENNEDY RD	51-510-54-00-5480		160.14
			04	12/11-1/13 BRIDGE STORAGE TANK	51-510-54-00-5480		74.07
			05	12/28-1/26 1107 PRAIRIE LIFT	52-520-54-00-5480		90.98
			06	12/29-1/27 301 E HYDRAULIC	79-795-54-00-5480		54.82
			07	12/1-1/3 FOXHILL 7 LIFT	52-520-54-00-5480		82.92
			08	12/28-1/26 872 PRAIRIE CR	79-795-54-00-5480		57.60
			09	12/11-1/13 GALENA RD PARK	79-795-54-00-5480		54.62
			10	11/25-12/29 101 BRUELL ST	52-520-54-00-5480		557.39
			11	12/28-1/26 1908 RAINTREE	51-510-54-00-5480		285.93
			12	12/29-1/27 PRESTWICK LIFT	52-520-54-00-5480		98.45
			13	12/29-1/27 1991 CANNONBALL TR	51-510-54-00-5480		224.49
			14	11/25-12/29 610 TOWER	51-510-54-00-5480		189.12
			15	12/29-1/27 276 WINDHAM CR LIFT	52-520-54-00-5480		134.80
			16	12/29-1/27 133 E HYDRAULIC	79-795-54-00-5480		145.32
			17	11/25-12/29 1975 BRIDGE LIFT	52-520-54-00-5480		469.19
				INVOICE TOTAL:			2,905.40 *
				CHECK TOTAL:			2,905.40
534247	GLATFELT	GLATFELTER UNDERWRITING SRVS.					
	188049121-3	11/18/20	01	LIABILITY INS INSTALL #3	01-000-14-00-1400		10,932.44
			02	LIABILITY INS INSTALL #3-PR	01-000-14-00-1400		2,142.93
			03	LIABILITY INS INSTALL #3-LIB	01-000-14-00-1400		1,014.33
			05	LIABILITY INS INSTALL #3	52-000-14-00-1400		586.72
			06	LIABILITY INS INSTALL #3	51-000-14-00-1400		1,210.58
				INVOICE TOTAL:			15,887.00 *
				CHECK TOTAL:			15,887.00
534248	GOVIT	GOVERNMENT IT CONSORTIUM					
	2021-006	02/04/21	01	PROFESSIONAL SERVICES FOR	01-640-54-00-5450		1,608.41

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534248	GOVIT	GOVERNMENT IT CONSORTIUM					
	2021-006	02/04/21	02	SOLARWINDS BREACH	** COMMENT **		
					INVOICE TOTAL:		1,608.41 *
					CHECK TOTAL:		1,608.41
534249	ILPD4778	ILLINOIS STATE POLICE					
	123120	12/31/20	01	BACKGROUND CHECKS	01-110-54-00-5462		84.75
					INVOICE TOTAL:		84.75 *
					CHECK TOTAL:		84.75
534250	IMPACT	IMPACT NETWORKING, LLC					
	2019076	01/28/21	01	12/29-01/28 COPY CHARGES	01-110-54-00-5430		64.62
			02	12/29-01/28 COPY CHARGES	01-120-54-00-5430		21.54
			03	12/29-01/28 COPY CHARGES	01-220-54-00-5430		44.32
			04	12/29-01/28 COPY CHARGES	01-210-54-00-5430		94.99
			05	12/29-01/28 COPY CHARGES	79-790-54-00-5462		70.91
			06	12/29-01/28 COPY CHARGES	79-795-54-00-5462		70.91
			07	12/29-01/28 COPY CHARGES	01-410-54-00-5462		4.30
			08	12/29-01/28 COPY CHARGES	51-510-54-00-5430		4.30
			09	12/29-01/28 COPY CHARGES	52-520-54-00-5430		4.30
					INVOICE TOTAL:		380.19 *
	2024954	02/01/21	01	11/1-1/31 MANAGED PRINT	01-210-54-00-5430		2.25
			02	SERVICE COPY CHARGES	** COMMENT **		
			03	11/1-1/31 MANAGED PRINT	01-120-54-00-5430		11.38
			04	SERVICE COPY CHARGES	** COMMENT **		
			05	11/1-1/31 MANAGED PRINT	51-510-54-00-5430		15.26
			06	SERVICE COPY CHARGES	** COMMENT **		
			07	11/1-1/31 MANAGED PRINT	52-520-54-00-5430		7.12
			08	SERVICE COPY CHARGES	** COMMENT **		
			09	11/1-1/31 MANAGED PRINT	01-110-54-00-5430		17.34

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534250	IMPACT	IMPACT NETWORKING, LLC					
	2024954	02/01/21	10	SERVICE COPY CHARGES	** COMMENT **		
			11	11/1-1/31 MANAGED PRINT	79-790-54-00-5430		1.14
			12	SERVICE COPY CHARGES	** COMMENT **		
			13	11/1-1/31 MANAGED PRINT	01-120-54-00-5430		37.97
			14	SERVICE COPY CHARGES	** COMMENT **		
					INVOICE TOTAL:		92.46 *
					CHECK TOTAL:		472.65
534251	IMPERINV	IMPERIAL INVESTMENTS					
	DEC 2020-REBATE	02/08/21	01	BUSINESS DIST REBATE-DEC 2020	01-000-24-00-2488		544.70
					INVOICE TOTAL:		544.70 *
					CHECK TOTAL:		544.70
534252	KCPROB	KENDALL COUNTY COURT SERVICES					
	010421	01/04/21	01	12/1/19-11/30/20 DIVERSION	01-210-54-00-5472		1,792.69
			02	SPECIALIST	** COMMENT **		
					INVOICE TOTAL:		1,792.69 *
					CHECK TOTAL:		1,792.69
534253	KCSHERIF	KENDALL CO. SHERIFF'S OFFICE					
	JAN 2021-DEKALB	02/02/21	01	DEKALB COUNTY FTA BOND FEE	01-000-24-00-2412		70.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		70.00 *
					CHECK TOTAL:		70.00
534254	KENDCROS	KENDALL CROSSING, LLC					
	BD REBATE 12/20	02/08/21	01	BUSINESS DIST REBATE-DEC 2020	01-000-24-00-2487		1,908.83
					INVOICE TOTAL:		1,908.83 *
					CHECK TOTAL:		1,908.83

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72-720 LAND CASH
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79-795 RECREATION DEPARTMENT

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90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

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534255	MADBOMB	MAD BOMBER FIREWORK PRODUCTION					
	2021 ST PAT	02/15/21	01	ST PATRICKS DAY FIREWORKS	79-795-56-00-5606		6,900.00
					INVOICE TOTAL:		6,900.00 *
					CHECK TOTAL:		6,900.00
534256	MEADE	MEADE ELECTRIC COMPANY, INC.					
	695348	01/19/21	01	RT34 & AUTUMN CRK SIGNAL	01-410-54-00-5435		277.64
			02	REPAIR	** COMMENT **		
					INVOICE TOTAL:		277.64 *
					CHECK TOTAL:		277.64
534257	MENLAND	MENARDS - YORKVILLE					
	5935	01/20/21	01	SEWER PIPE, TEE, ELBOW	01-410-56-00-5620		13.54
					INVOICE TOTAL:		13.54 *
	5937	01/20/21	01	PAINT	51-510-56-00-5638		34.98
					INVOICE TOTAL:		34.98 *
	5939	01/20/21	01	NIPPLES, DUCK TAPE, LOCKNUTS,	79-790-56-00-5640		64.51
			02	CONNECTORS, CLAMPS, STRAPS	** COMMENT **		
					INVOICE TOTAL:		64.51 *
	5994	01/21/21	01	CAR WASH	01-410-56-00-5628		47.88
					INVOICE TOTAL:		47.88 *
	5998	01/21/21	01	PROPANE CYLINDER	79-790-56-00-5620		7.54
					INVOICE TOTAL:		7.54 *
	6031	01/21/21	01	FLASHLIGHT	52-520-56-00-5630		31.99
					INVOICE TOTAL:		31.99 *
	6032	01/21/21	01	WIRE, CAR WASH, OUTLET	79-790-56-00-5620		166.82
					INVOICE TOTAL:		166.82 *

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534257	MENLAND	MENARDS - YORKVILLE					
	6110	01/22/21	01	CABLE TIES	79-790-56-00-5640		13.09
					INVOICE TOTAL:		13.09 *
	6485	01/27/21	01	ELBOW, PVC TEE, PVC PIPE	52-520-56-00-5620		21.69
					INVOICE TOTAL:		21.69 *
	6557	01/28/21	01	SCREWS, ADHESIVE, TINNER,	23-216-56-00-5656		78.48
			02	STUDS, CASE	** COMMENT **		
					INVOICE TOTAL:		78.48 *
	6561	01/28/21	01	DUCT SEALING COMPOUND	51-510-56-00-5620		4.18
					INVOICE TOTAL:		4.18 *
	6566	01/28/21	01	SCREWS	52-520-56-00-5620		7.58
					INVOICE TOTAL:		7.58 *
	6580	01/28/21	01	PAINT, ROLLER, BRUSH, PUTTY	23-216-56-00-5656		39.19
			02	KNIVES, TRIMMER	** COMMENT **		
					INVOICE TOTAL:		39.19 *
	6647	01/29/21	01	BATTERIES, SCREWS	23-216-56-00-5656		11.18
					INVOICE TOTAL:		11.18 *
	6652	01/29/21	01	SCOOP, BIN	23-216-56-00-5656		40.76
					INVOICE TOTAL:		40.76 *
	6754	01/30/21	01	CLEANING SUPPLIES, DRAWER	23-216-56-00-5656		136.51
			02	PULL, BULBS	** COMMENT **		
					INVOICE TOTAL:		136.51 *
	6970	02/02/21	01	TOWELS, WORK LIGHT, WOOL	52-520-56-00-5628		37.96
			02	BONNET, APPLICATOR	** COMMENT **		
					INVOICE TOTAL:		37.96 *
	7046	02/03/21	01	TIRE SHINE, PAD, CAR POLISH	52-520-56-00-5628		47.85
					INVOICE TOTAL:		47.85 *
					CHECK TOTAL:		805.73

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534258	METIND	METROPOLITAN INDUSTRIES, INC.					
	INV024766	01/26/21	01	PUMP INSTALLED @ PRESTWICK LFT	52-520-54-00-5444		8,719.00
					INVOICE TOTAL:		8,719.00 *
					CHECK TOTAL:		8,719.00
534259	MIDWSALT	MIDWEST SALT					
	P455324	01/27/21	01	BULK ROCK SALT	51-510-56-00-5638		2,638.23
					INVOICE TOTAL:		2,638.23 *
					CHECK TOTAL:		2,638.23
534260	MONTRK	MONROE TRUCK EQUIPMENT					
	331958	01/28/21	01	FILLER BREATHER SCREW ON CAP	01-410-56-00-5628		71.79
					INVOICE TOTAL:		71.79 *
					CHECK TOTAL:		71.79
534261	NICOR	NICOR GAS					
	00-41-22-8748 4-0121	02/02/21	01	1/4-2/2 1107 PRAIRIE LN	01-110-54-00-5480		63.43
					INVOICE TOTAL:		63.43 *
	12-43-53-5625 3-0121	02/03/21	01	1/5-2/3 609 N BRIDGE	01-110-54-00-5480		106.35
					INVOICE TOTAL:		106.35 *
	15-41-50-1000 6-0121	02/03/21	01	1/4-2/2 804 GAME FARM RD	01-110-54-00-5480		447.06
					INVOICE TOTAL:		447.06 *
	15-64-61-3532 5-0121	02/02/21	01	1/4-2/2 1991 CANNONBALL TR	01-110-54-00-5480		42.49
					INVOICE TOTAL:		42.49 *
	20-52-56-2042 1-0121	01/29/21	01	12/31-1/29 420 FAIRHAVEN	01-110-54-00-5480		122.16
					INVOICE TOTAL:		122.16 *

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534261	NICOR	NICOR GAS					
	23-45-91-4862	5-0121	02/03/21	01 1/5-2/3 101 BRUELL ST	01-110-54-00-5480		125.06
					INVOICE TOTAL:		125.06 *
	40-52-64-8356	1-0121	02/04/21	01 1/6-2/4 102 E VAN EMMON	01-110-54-00-5480		341.64
					INVOICE TOTAL:		341.64 *
	61-60-41-1000	9-0121	02/04/21	01 1/5-2/3 610 TOWER LN	01-110-54-00-5480		719.06
					INVOICE TOTAL:		719.06 *
	83-80-00-1000	7-0121	02/04/21	01 1/5-2/3 610 TOWER UNIT B	01-110-54-00-5480		309.10
					INVOICE TOTAL:		309.10 *
	91-85-68-4012	8-0121	02/03/21	01 1/4-2/2 902 GAME FARM RD	82-820-54-00-5480		1,630.40
					INVOICE TOTAL:		1,630.40 *
	95-16-10-1000	4-0121	02/04/21	01 1/5-2/3 1 RT47	01-110-54-00-5480		38.40
					INVOICE TOTAL:		38.40 *
					CHECK TOTAL:		3,945.15
534262	R0002436	MATT SALTZMAMM					
	012821-RFND		01/28/21	01 OVERPAYMENT ON FINAL BILLING	01-000-13-00-1371		306.49
				02 FOR ACCT#0300305480-01	** COMMENT **		
					INVOICE TOTAL:		306.49 *
					CHECK TOTAL:		306.49
534263	R0002437	RONALD NEMCHAUSKY					
	012821-RFND		01/28/21	01 OVERPAYMENT ON FINAL BILLING	01-000-13-00-1371		164.46
				02 FOR ACCT#0104081700-01	** COMMENT **		
					INVOICE TOTAL:		164.46 *
					CHECK TOTAL:		164.46

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UNITED CITY OF YORKVILLE
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INVOICES DUE ON/BEFORE 02/23/2021

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
534264	R0002438	MICHAEL YEAGER					
	012521-RFND	01/25/21	01	OVERPAYMENT ON FINAL BILLING	01-000-13-00-1371		279.51
			02	FOR ACCT#0103526270-03	** COMMENT **		
					INVOICE TOTAL:		279.51 *
					CHECK TOTAL:		279.51
534265	R0002439	DIANA SEIMER					
	020321-RFND	02/03/21	01	REFUND DOUBLE PAYMENT FOR	01-000-13-00-1371		401.39
			02	ACCT#0101454910-05	** COMMENT **		
					INVOICE TOTAL:		401.39 *
					CHECK TOTAL:		401.39
534266	SIKICH	SIKICH					
	485887	02/05/21	01	FOR PROFESSIONAL SERVICES	01-120-54-00-5462		2,076.30
			02	RENDERED THROUGH 1/31/21 IN	** COMMENT **		
			03	CONNECTION WITH JULY-AUGUST	** COMMENT **		
			04	2020 BANK RECONCILIATIONS	** COMMENT **		
					INVOICE TOTAL:		2,076.30 *
					CHECK TOTAL:		2,076.30
534267	TRAFFIC	TRAFFIC CONTROL CORPORATION					
	125238	11/19/20	01	RED & GREEN LED REPLACEMENT	01-410-54-00-5435		147.00
					INVOICE TOTAL:		147.00 *
					CHECK TOTAL:		147.00
534268	WATERSYS	WATER SOLUTIONS UNLIMITED, INC					
	40546	01/21/21	01	CHLORINE	51-510-56-00-5638		792.00
					INVOICE TOTAL:		792.00 *

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534268	WATERSYS	WATER SOLUTIONS UNLIMITED, INC					
	40689	01/29/21	01	CHEMICALS	51-510-56-00-5638		3,044.83
					INVOICE TOTAL:		3,044.83 *
					CHECK TOTAL:		3,836.83
D001965	YBSD	YORKVILLE BRISTOL					
	21-JAN	02/05/21	01	JAN 2021 SANITARY FEES	95-000-24-00-2450		337,235.41
					INVOICE TOTAL:		337,235.41 *
	JAN-21	02/04/21	01	JAN 2021 PERMIT FEES	95-000-24-00-2454		1,400.00
					INVOICE TOTAL:		1,400.00 *
					DIRECT DEPOSIT TOTAL:		338,635.41
534269	YORKACE	YORKVILLE ACE & RADIO SHACK					
	172587	01/05/21	01	CERAMIC FUSES	51-510-56-00-5640		9.99
					INVOICE TOTAL:		9.99 *
	172695	01/21/21	01	BOLTS	01-410-56-00-5620		3.56
					INVOICE TOTAL:		3.56 *
					CHECK TOTAL:		13.55
534270	YOUNGM	MARLYS J. YOUNG					
	011321	01/28/21	01	KENDALL MARKETPLACE FINAL PLAT	90-154-00-00-0011		12.81
			02	GRANDE RESERVE 15 & 22 FINAL	90-160-00-00-0011		12.81
			03	PLAT	** COMMENT **		
			04	KENNEDY ROAD VARIANCE	01-220-54-00-5462		12.81
			05	SIGN ORDINANCE TEXT AMENDMENT	01-220-54-00-5462		12.82
					INVOICE TOTAL:		51.25 *
	012021	02/02/21	01	01/20/21 ADMIN MEETING MINUTES	01-110-54-00-5462		47.00
					INVOICE TOTAL:		47.00 *

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534270	YOUNGM	MARLYS J. YOUNG					
	020221	02/06/21	01	2/2/21 EDC MEETING MINUTES	01-110-54-00-5462		55.44
					INVOICE TOTAL:		55.44 *
							153.69

TOTAL CHECKS PAID: 106,419.05
TOTAL DIRECT DEPOSITS PAID: 339,464.41
TOTAL AMOUNT PAID: 445,883.46

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UNITED CITY OF YORKVILLE PAYROLL SUMMARY February 13, 2021

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 908.34	\$ -	\$ 908.34	\$ -	\$ 69.49	\$ 977.83
ALDERMAN	3,900.00	-	3,900.00		298.35	4,198.35
ADMINISTRATION	20,293.46	-	20,293.46	2,254.60	1,499.22	24,047.28
FINANCE	11,742.75	-	11,742.75	1,164.48	884.75	13,791.98
POLICE	117,814.18	1,747.96	119,562.14	719.52	8,861.89	129,143.55
COMMUNITY DEV.	22,151.09	-	22,151.09	2,460.99	1,634.16	26,246.24
STREETS	16,996.66	6,121.53	23,118.19	2,568.47	1,709.66	27,396.32
WATER	17,303.73	1,560.11	18,863.84	2,095.77	1,388.11	22,347.72
SEWER	9,707.02	-	9,707.02	1,078.43	708.32	11,493.77
PARKS	23,899.49	3,314.76	27,214.25	3,023.49	2,017.31	32,255.05
RECREATION	17,077.72	-	17,077.72	1,705.92	1,266.68	20,050.32
LIBRARY	15,633.74	-	15,633.74	991.42	1,158.41	17,783.57
TOTALS	\$ 277,428.18	\$ 12,744.36	\$ 290,172.54	\$ 18,063.09	\$ 21,496.35	\$ 329,731.98

TOTAL PAYROLL \$ 329,731.98



UNITED CITY OF YORKVILLE

BILL LIST SUMMARY

Tuesday, February 23, 2021

ACCOUNTS PAYABLE

DATE

Manual City Check Register <i>(Page 1)</i>	01/27/2021	\$	1,500.00
Manual City Check Register <i>(Pages 2 - 14)</i>	02/09/2021		187,444.54
City Check Register <i>(Pages 15 - 19)</i>	02/23/2021		445,883.46

SUB-TOTAL:			\$634,828.00
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WIRE PAYMENTS

US Bank - IRBB 2003B Bond - Interest PMT	01/25/2021	\$	11,425.00
US Bank - IRBB 2003B Bond - Principal PMT	01/25/2021		140,000.00

TOTAL PAYMENTS:			\$151,425.00
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PAYROLL

Bi - Weekly <i>(Page 20)</i>	02/19/2021	\$	329,731.98
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SUB-TOTAL:		\$	329,731.98
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TOTAL DISBURSEMENTS:		\$	1,115,984.98
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Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Consent Agenda #3

Tracking Number

ADM 2021-06

Agenda Item Summary Memo

Title: Treasurer's Report for January 2021

Meeting and Date: City Council – February 23, 2021

Synopsis: _____

Council Action Previously Taken:

Date of Action: ADM 02-17-21 Action Taken: Moved forward to CC consent agenda.

Item Number: ADM 2021-06

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Rob Fredrickson

Name

Finance

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>



UNITED CITY OF YORKVILLE

TREASURER'S REPORT - for the month ending January 31, 2021

Cash Basis

	Beginning Fund Balance	January Revenues	YTD Revenues	Revenue Budget	% of Budget	January Expenses	YTD Expenses	Expense Budget	% of Budget	Projected Ending Fund Balance
General Fund										
01 - General	\$ 7,512,060	\$ 1,217,127	\$ 14,680,624	\$ 17,336,736	85%	\$ 1,545,428	\$ 11,675,114	\$ 17,652,382	66%	\$ 10,517,570
Special Revenue Funds										
15 - Motor Fuel Tax	695,707	63,232	1,047,996	813,861	129%	6,149	737,483	1,117,462	66%	1,006,220
79 - Parks and Recreation	411,485	159,692	1,271,609	2,247,300	57%	141,263	1,360,265	2,616,762	52%	322,829
72 - Land Cash	247,841	162	15,157	33,858	45%	5,585	224,267	240,287	93%	38,731
87 - Countryside TIF	(1,141,784)	-	151,422	153,965	98%	1,491	217,882	222,486	98%	(1,208,244)
88 - Downtown TIF	(1,237,549)	-	70,677	76,000	93%	3,415	271,763	306,052	89%	(1,438,635)
89 - Downtown TIF II	(73,799)	-	47,342	25,000	0%	-	21,953	44,500	49%	(48,409)
11 - Fox Hill SSA	13,492	-	16,034	16,034	100%	-	18,198	37,326	49%	11,328
12 - Sunflower SSA	(16,200)	-	20,363	20,363	100%	-	9,182	20,326	45%	(5,019)
Debt Service Fund										
42 - Debt Service	-	26,794	246,888	323,225	76%	-	323,225	323,225	100%	(76,337)
Capital Project Funds										
25 - Vehicle & Equipment	511,692	46,466	388,840	553,323	70%	14,469	456,507	756,294	60%	444,025
23 - City-Wide Capital	588,155	48,177	1,268,829	1,381,670	92%	73,198	2,777,467	3,669,147	76%	(920,483)
Enterprise Funds										
* 51 - Water	3,268,245	55,424	3,755,587	4,652,087	81%	173,983	3,803,748	5,828,132	65%	3,220,084
* 52 - Sewer	1,222,388	22,463	1,322,586	1,817,867	73%	203,799	2,030,791	2,286,552	89%	514,183
Library Funds										
82 - Library Operations	578,607	6,689	1,618,338	1,647,343	98%	60,551	1,401,374	1,664,378	84%	795,571
84 - Library Capital	123,583	6,014	81,117	50,500	161%	1,777	33,224	75,500	44%	171,476
Total Funds	\$ 12,703,923	\$ 1,652,238	\$ 26,003,408	\$ 31,149,132	83%	\$ 2,231,108	\$ 25,362,442	\$ 36,860,811	69%	\$ 13,344,889

* Fund Balance Equivalency

As Treasurer of the United City of Yorkville, I hereby attest, to the best of my knowledge, that the information contained in this Treasurer's Report is accurate as of the date detailed herein. Further information is available in the Finance Department.

Rob Fredrickson, Finance Director/Treasurer



Reviewed By:	
Legal	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Mayor's Report #1

Tracking Number

CC 2021-02

Agenda Item Summary Memo

Title: Elevate Federal Lobbyist Contract and Intergovernmental Agreement

Meeting and Date: City Council – February 23, 2021

Synopsis: _____

Council Action Previously Taken:

Date of Action: CC 01-12-21 Action Taken: Approval of Resolution and IGA

Item Number: CC 2021-02

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:



Memorandum

To: City Council
From: Bart Olson, City Administrator
CC:
Date: February 18, 2021
Subject: Revised Federal Lobbyist IGA

Summary

Revisions to the intergovernmental agreement between Oswego, Montgomery, Yorkville, and Kendall County regarding federal lobbying services.

Background

This item was last discussed by the City Council in January 2021, when the intergovernmental agreement was approved. Since that meeting, Kendall County had some legal-based revisions to the intergovernmental agreement (attached in track changes form). The changes are not substantial in nature, and generally clarify how the agreement is terminated and the responsibility to pay by the terminating party.

Recommendation

Staff recommends approval of the revised intergovernmental agreement.

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF OSWEGO, THE UNITED CITY OF YORKVILLE, THE
VILLAGE OF MONTGOMERY, AND KENDALL COUNTY, ILLINOIS**

This INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made and entered into as of the effective date provided in Section 15 of this Agreement, by and between the VILLAGE OF OSWEGO, an Illinois municipal corporation (hereafter referred to as "Oswego"), the UNITED CITY OF YORKVILLE, an Illinois municipal corporation (hereafter referred to as "Yorkville"), THE VILLAGE OF MONTGOMERY (hereafter referred to as "Montgomery"), an Illinois municipal corporation, and KENDALL COUNTY, ILLINOIS, a unit of local government (hereafter referred to as "Kendall County")~~n Illinois municipal corporation~~ (collectively, "the Parties").

WITNESSETH:

WHEREAS, the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the provisions of the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorize and encourage intergovernmental cooperation; and

WHEREAS, the Parties desire to retain the firm of Elevate Government Affairs to perform governmental affairs services on behalf of the Parties to represent their common interests.

NOW, THEREFORE, in consideration of the promises, covenants, terms and conditions set forth in this Agreement, the Parties hereby agree as follows:

1. Governmental Affairs Services Contract. Oswego will enter into a contract with Elevate Government Affairs for purposes of Elevate Government Affairs providing governmental affairs services on behalf of the common interests of the Parties.

2. Cost-Sharing. The Parties agree that they will equally share the cost of all services rendered by Elevate Government Affairs, and each party will be responsible for paying one-quarter of Elevate Government Affairs' monthly fee. Each month, Oswego will provide Yorkville, Montgomery, and Kendall County with a copy of the Elevate Government Affairs invoice. Yorkville, Montgomery, and Kendall County will remit payment to Oswego within 30 days of receiving a copy of the invoice.

3. Term and Termination. This Agreement shall commence on the date set forth in Paragraph 15 and shall continue in full force and effect until terminated. The Parties may terminate this Agreement at anytime by written mutual consent and agreement. Each party will be responsible for payment of their share of fees accrued prior to termination.

Also,
any ~~Either one or more of the parties~~party may terminate ~~their interest in~~ this Agreement at any time by providing all the other partiesparty with at least ~~one~~(30) calendar days prior written notice of such termination. The terminating party will be

responsible for payment of their share of fees accrued prior to their termination date. In the event that one or more of the parties terminates their interest in this Agreement, the Agreement shall remain in effect for all remaining parties and the remaining parties agree they will equally share the cost of all services rendered by Elevate Government Affairs and will pay their proportionate share of Elevate Government Affairs' monthly fee to Oswego within 30 days of receiving a copy of the invoice.

~~In addition, the parties may terminate this Agreement by written mutual consent and agreement. Each party will be responsible for payment of their share of fees accrued prior to termination.~~

4. Notices. All notices concerning this Agreement shall be in writing and addressed to the other parties as follows:

If to Oswego: Village of Oswego
Attn: Village Administrator
100 Parkers Mill
Oswego, Illinois 60543

If to Yorkville: United City of Yorkville
Attn: City Administrator
800 Game Farm Road
Yorkville, IL 60560

If to Montgomery: Village of Montgomery
Attn: Village Administrator
200 N River Street
Montgomery, IL 60538

If to Kendall County: Kendall County
Attn: County Administrator
111 W. Fox Street
Yorkville, IL 60560

Unless otherwise provided herein, notices shall be hand delivered, or sent by registered or certified U.S. mail postage prepaid, by commercial overnight delivery service, or transmitted by facsimile. Notices shall be deemed served or delivered to the addressee or its office when received at the address for notice specified above when hand delivered, upon confirmation of sending when sent by facsimile, on the day after being sent when sent by overnight delivery service, and on the second business day after deposit in the mail when sent by U.S. mail. A party may change its designated recipient or address for notification purposes by giving the other parties written notice of the new designated recipient or address.

5. Time of Essence. Time is of the essence and all provisions of this Agreement herein relating thereto shall be strictly construed.

6. Preambles and Exhibits. The preambles and exhibits to this Agreement are hereby incorporated as if set forth fully herein.

7. Captions. The captions of this Agreement are for convenience only and are not to be construed as part of the Agreement and shall not be construed as defining or limiting in any way the scope or intent of the provisions hereof.

8. Entire Agreement. This Agreement sets forth all of the covenants, conditions and promises between the parties, represents the entire agreement between the parties, and superse~~des~~^{des} all previous communications or understandings whether oral or written.

9. Amendments Must be in Writing. The covenants, terms or conditions of this Agreement to be kept and performed by either party, shall not be altered, waived, modified or abandoned except by a written instrument, duly signed, acknowledged and delivered by authorized representatives of the Parties.

10. Severability. If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remaining terms and provisions of this Agreement shall not be affected thereby, but each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

11. No Assignment and Successors. No party may assign any rights or duties under this Agreement without the prior written consent of the other parties. This Agreement shall be binding upon the successors of the Parties' respective governing boards.

12. Governing Law and Venue. This Agreement shall be construed and governed by the laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

13. Compliance with Laws. The Parties shall at all times observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of this Agreement.

14. Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original, but together shall constitute one and the same Agreement.

15. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties sign, as set forth below, the signature of their duly authorized representative.

IN WITNESS WHEREOF, authorized representatives of Oswego, Yorkville, and Montgomery have executed this Agreement:

VILLAGE OF OSWEGO

UNITED CITY OF YORKVILLE

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

VILLAGE OF MONTGOMERY

KENDALL COUNTY, ILLINOIS

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Resolution No. 2021-_____

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF OSWEGO, THE UNITED CITY OF YORKVILLE,
THE VILLAGE OF MONTGOMERY AND KENDALL COUNTY**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “*City*”), the Village of Montgomery, Kane and Kendall Counties, Illinois (the “*Village*”) are duly organized and validly existing municipalities of the State of Illinois pursuant to the 1970 Illinois Constitution and the Illinois Municipal Code, as from time to time amended (the “*Municipal Code*”) (65 ILCS 5/65-1-1-2, *et seq.*); and,

WHEREAS, the Village of Oswego, Kendall County, Illinois (“*Oswego*”) is a duly organized and validly existing home rule municipality pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois; and,

WHEREAS, the County of Kendall, Illinois (the “*County*”) is a duly organized and validly existing unit of local government pursuant to the Illinois Counties Code, 55 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the City, Village, Oswego and the County (the “*Parties*”) have come together for the purpose of sharing the cost of services to be rendered to them by Elevate Government Affairs for the purpose of engaging and educating elected representatives and state agencies about the region’s need for the expansion of Metra services and improvements to water infrastructure projects, pursuant to the Intergovernmental Agreement approved on January 12, 2021; and,

WHEREAS, changes have been made to the Intergovernmental Agreement by the County which the other Parties have reviewed and find acceptable and are prepared to approve as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. The recitals set forth above are incorporated into this Resolution as if fully restated herein.

Section 2. The revised Intergovernmental Agreement between the Village of Oswego, the United City of Yorkville , the Village of Montgomery and Kendall County, Illinois, in the form attached hereto and made a part hereof is hereby approved; and, the Mayor and City Clerk are hereby authorized to execute said Agreement.

Section 3. Resolution No. 2021-02 passed on January 12, 2021, by the Mayor and City Council is hereby repealed.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this ____ day of _____, A.D. 2021.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVER TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois this ____ day of _____, A.D. 2021.

MAYOR

Attest:

CITY CLERK

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF OSWEGO, THE UNITED CITY OF YORKVILLE, THE
VILLAGE OF MONTGOMERY, AND KENDALL COUNTY, ILLINOIS**

This INTERGOVERNMENTAL AGREEMENT (the "Agreement") is made and entered into as of the effective date provided in Section 15 of this Agreement, by and between the VILLAGE OF OSWEGO, an Illinois municipal corporation (hereafter referred to as "Oswego"), the UNITED CITY OF YORKVILLE, an Illinois municipal corporation (hereafter referred to as "Yorkville"), THE VILLAGE OF MONTGOMERY (hereafter referred to as "Montgomery"), an Illinois municipal corporation, and KENDALL COUNTY, ILLINOIS, a unit of local government (hereafter referred to as "Kendall County") (collectively, "the Parties").

WITNESSETH:

WHEREAS, the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the provisions of the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorize and encourage intergovernmental cooperation; and

WHEREAS, the Parties desire to retain the firm of Elevate Government Affairs to perform governmental affairs services on behalf of the Parties to represent their common interests.

NOW, THEREFORE, in consideration of the promises, covenants, terms and conditions set forth in this Agreement, the Parties hereby agree as follows:

1. Governmental Affairs Services Contract. Oswego will enter into a contract with Elevate Government Affairs for purposes of Elevate Government Affairs providing governmental affairs services on behalf of the common interests of the Parties.

2. Cost-Sharing. The Parties agree that they will equally share the cost of all services rendered by Elevate Government Affairs, and each party will be responsible for paying one-quarter of Elevate Government Affairs' monthly fee. Each month, Oswego will provide Yorkville, Montgomery, and Kendall County with a copy of the Elevate Government Affairs invoice. Yorkville, Montgomery, and Kendall County will remit payment to Oswego within 30 days of receiving a copy of the invoice.

3. Term and Termination. This Agreement shall commence on the date set forth in Paragraph 15 and shall continue in full force and effect until terminated. The Parties may terminate this Agreement at anytime by written mutual consent and agreement. Each party will be responsible for payment of their share of fees accrued prior to termination.

Also, any one or more of the parties may terminate their interest in this Agreement at any time by providing all other parties with at least (30) calendar days prior written notice of such termination. The terminating party will be responsible for payment of their share of fees accrued prior to their termination date. In the event that one or more

EXHIBIT A

of the parties terminates their interest in this Agreement, the Agreement shall remain in effect for all remaining parties and the remaining parties agree they will equally share the cost of all services rendered by Elevate Government Affairs and will pay their proportionate share of Elevate Government Affairs' monthly fee to Oswego within 30 days of receiving a copy of the invoice.

4. Notices. All notices concerning this Agreement shall be in writing and addressed to the other parties as follows:

If to Oswego: Village of Oswego
Attn: Village Administrator
100 Parkers Mill
Oswego, Illinois 60543

If to Yorkville: United City of Yorkville
Attn: City Administrator
800 Game Farm Road
Yorkville, IL 60560

If to Montgomery: Village of Montgomery
Attn: Village Administrator
200 N River Street
Montgomery, IL 60538

If to Kendall County: Kendall County
Attn: County Administrator
111 W. Fox Street
Yorkville, IL 60560

Unless otherwise provided herein, notices shall be hand delivered, or sent by registered or certified U.S. mail postage prepaid, by commercial overnight delivery service, or transmitted by facsimile. Notices shall be deemed served or delivered to the addressee or its office when received at the address for notice specified above when hand delivered, upon confirmation of sending when sent by facsimile, on the day after being sent when sent by overnight delivery service, and on the second business day after deposit in the mail when sent by U.S. mail. A party may change its designated recipient or address for notification purposes by giving the other parties written notice of the new designated recipient or address.

5. Time of Essence. Time is of the essence and all provisions of this Agreement herein relating thereto shall be strictly construed.

6. Preambles and Exhibits. The preambles and exhibits to this Agreement are hereby incorporated as if set forth fully herein.

EXHIBIT A

7. Captions. The captions of this Agreement are for convenience only and are not to be construed as part of the Agreement and shall not be construed as defining or limiting in any way the scope or intent of the provisions hereof.

8. Entire Agreement. This Agreement sets forth all of the covenants, conditions and promises between the parties, represents the entire agreement between the parties, and supersedes all previous communications or understandings whether oral or written.

9. Amendments Must be in Writing. The covenants, terms or conditions of this Agreement to be kept and performed by either party, shall not be altered, waived, modified or abandoned except by a written instrument, duly signed, acknowledged and delivered by authorized representatives of the Parties.

10. Severability. If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remaining terms and provisions of this Agreement shall not be affected thereby, but each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

11. No Assignment and Successors. No party may assign any rights or duties under this Agreement without the prior written consent of the other parties. This Agreement shall be binding upon the successors of the Parties' respective governing boards.

12. Governing Law and Venue. This Agreement shall be construed and governed by the laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

13. Compliance with Laws. The Parties shall at all times observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of this Agreement.

14. Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original, but together shall constitute one and the same Agreement.

EXHIBIT A

15. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties sign, as set forth below, the signature of their duly authorized representative.

IN WITNESS WHEREOF, authorized representatives of Oswego, Yorkville, and Montgomery have executed this Agreement:

VILLAGE OF OSWEGO

UNITED CITY OF YORKVILLE

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

VILLAGE OF MONTGOMERY

KENDALL COUNTY, ILLINOIS

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Resolution No. 2021-02

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF OSWEGO, THE UNITED CITY OF YORKVILLE,
THE VILLAGE OF MONTGOMERY AND KENDALL COUNTY**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “*City*”), the Village of Montgomery, Kane and Kendall Counties, Illinois (the “*Village*”) are duly organized and validly existing municipalities of the State of Illinois pursuant to the 1970 Illinois Constitution and the Illinois Municipal Code, as from time to time amended (the “*Municipal Code*”) (65 ILCS 5/65-1-1-2, *et seq.*); and,

WHEREAS, the Village of Oswego, Kendall County, Illinois (“*Oswego*”) is a duly organized and validly existing home rule municipality pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois; and,

WHEREAS, the County of Kendall, Illinois (the “*County*”) is a duly organized and validly existing unit of local government pursuant to the Illinois Counties Code, 55 ILCS 5/1-1 *et seq.*; and,

WHEREAS, the City, Village, Oswego and the County have come together for the purpose of sharing the cost of services to be rendered to them by Elevate Government Affairs for the purpose of engaging and educating elected representatives and state agencies about the region’s need for the expansion of Metra services and improvements to water infrastructure projects, pursuant to the Intergovernmental Agreement attached hereto; and

WHEREAS, it is anticipated that the City, Village, Oswego, and County shall each contribute \$37,500 per annum for the cost of said services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. The recitals set forth above are incorporated into this Resolution as if fully restated herein.


Section 2. The Intergovernmental Agreement between the Village of Oswego, the United City of Yorkville , the Village of Montgomery and Kendall County, Illinois, in the form attached hereto and made a part hereof is hereby approved; and, the Mayor and City Clerk are hereby authorized to execute said Agreement.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this 12th day of January A.D. 2021.


CITY CLERK

KEN KOCH	<u>AYE</u>	DAN TRANSIER	<u>AYE</u>
JACKIE MILSCHEWSKI	<u>AYE</u>	ARDEN JOE PLOCHER	<u>AYE</u>
CHRIS FUNKHOUSER	<u>AYE</u>	JOEL FRIEDERS	<u>AYE</u>
SEAVAR TARULIS	<u>AYE</u>	JASON PETERSON	<u>AYE</u>

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois this 13th day of JANUARY, A.D. 2021.


MAYOR

Attest:


CITY CLERK

STATE OF ILLINOIS)
)
COUNTY OF KENDALL) SS.

CERTIFICATE

I, Lisa Pickering, City Clerk of the United City of Yorkville, Kendall County, State of Illinois, and Legal Custodian of the records, files, and seal of said City do hereby certify that the foregoing is a true and correct copy of Resolution No. 2021-02 entitled:

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF OSWEGO, THE UNITED CITY OF YORKVILLE,
THE VILLAGE OF MONTGOMERY AND KENDALL COUNTY**

which was approved by the City Council of the United City of Yorkville on the 12th day of January, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the United City of Yorkville this 15th day of January, 2021.



Lisa Pickering, City Clerk

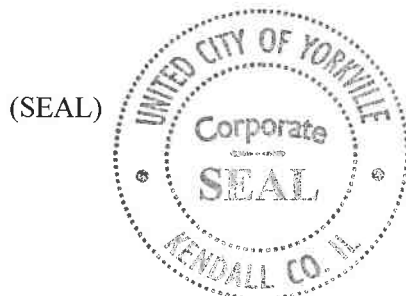


EXHIBIT A

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WITNESSETH:

WHEREAS, the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the provisions of the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorize and encourage intergovernmental cooperation; and

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EXHIBIT A

If to Oswego: Village of Oswego
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Oswego, Illinois 60543

If to Yorkville: United City of Yorkville
Attn: City Administrator
800 Game Farm Road
Yorkville, IL 60560

If to Montgomery: Village of Montgomery
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Montgomery, IL 60538

If to Kendall County: Kendall County
Attn: County Administrator
111 W. Fox Street
Yorkville, IL 60560

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EXHIBIT A

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12. Governing Law. This Agreement shall be construed and governed by the laws of the State of Illinois.

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14. Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original, but together shall constitute one and the same Agreement.

15. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties sign, as set forth below, the signature of their duly authorized representative.

IN WITNESS WHEREOF, authorized representatives of Oswego, Yorkville, and Montgomery have executed this Agreement:

VILLAGE OF OSWEGO

By: _____

Title: _____

Date: _____

UNITED CITY OF YORKVILLE

By: _____

Title: _____

Date: _____

EXHIBIT A

VILLAGE OF MONTGOMERY

KENDALL COUNTY

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input checked="" type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input checked="" type="checkbox"/>

Agenda Item Number

Mayor's Report #2

Tracking Number

CC 2021-09

Agenda Item Summary Memo

Title: Athletic Equipment and Uniform Purchase Contract Award

Meeting and Date: City Council – February 23, 2021

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Tim Evans Parks and Recreation
Name Department

Agenda Item Notes:

Memorandum



To: Yorkville City Council
From: Tim Evans, Director of Parks and Recreation
Carri Parker, Purchasing Manager
CC: Bart Olson, City Administrator
Date: February 12, 2021
Subject: Athletics Uniforms and Equipment Contract Award

Summary

Review of the Athletic Uniforms and Equipment Purchase Proposals.

Background

The Yorkville Parks and Recreation Department is responsible for purchasing equipment and uniforms for athletic leagues and programs offered throughout the year that include basketball, soccer, baseball, and softball. To obtain the best purchase prices, Parks & Recreation staff and Purchasing Manager Parker released a Request For Proposal (RFP) on January 14th. Proposals were accepted until 10:00 am on Friday, January 29th where staff received four submissions.

During the proposal review process, staff found that American Filing Solutions and Pyramid School Products did not submit all of the required information requested in the proposal. Staff then develop a bid tabulation (attached) with the results of the final two proposals. Riddell All American ideally would be the lowest proposal; however, after additional investigation, they cannot supply the reversible jerseys required per the proposal. BSN Sports was the remaining proposal that fulfilled all of the requested items. BSN Sports has provided uniforms and equipment for several years to the Parks & Recreation Department with minimal issues. They provide quality materials and are responsive to provide a high customer service level to staff and ultimately participants. BSN Sports also has a local office in Yorkville, IL, which has allowed for flexibility and promptness when receiving shipments.

This is a one-year contract with the option for two one-year renewals. As part of the budget process, staff will bring the contract to the Council for the one-year renewal in 2022. Due to COVID-19, registration numbers are pending, and it is likely the City will purchase over \$25,000 worth of athletic league uniforms and equipment for 2021. The participant registration fees cover these expenses for each program.

Recommendation

Staff requests the City Council approval of a resolution authorizing a contract to purchase Athletic Equipment and Uniforms from BSN Sports.

Attachments

- Resolution
- Exhibit A - Athletic Equipment and Uniform Purchase Contract – BSN Sports
- Bid Tab

**A RESOLUTION OF THE UNITED CITY OF YORKVILLE, KENDALL
COUNTY, ILLINOIS, AUTHORIZING A ONE-YEAR CONTRACT FOR THE
PURCHASE OF ATHLETIC EQUIPMENT AND UNIFORMS THROUGH BSN
SPORTS, LLC, DALLAS, TEXAS.**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “City”) is a duly organized and validly existing municipality of the State of Illinois pursuant to the 1970 Illinois Constitution and the Illinois Municipal Code, as from time to time amended (the “*Municipal Code*”) (65 ILCS 5/65-1-1-2, *et seq.*); and,

WHEREAS, after completion of the competitive purchasing process as required by the Act, the State of Illinois staff has chosen the proposal from the BSN Sports, LLC, Dallas, Texas, to supply the Athletic Equipment and Uniforms for the City; and

WHEREAS, it is in the best interest of the City to authorize a contract for the purchase of Athletic Equipment and Uniforms through BSN Sports, LLC, Dallas, Texas, substantially in the form attached hereto marked as “Exhibit A”.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. That the City is hereby committed to meet all of the requirements as set forth in “Exhibit A”.

Section 2. That the Mayor and City Clerk are hereby authorized and directed to execute the contract, Resolution of Authorization and to undertake any and all actions as may be required to implement the terms of the contract.

Section 3. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this _____ day of _____, A.D. 2021.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVAR TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2021.

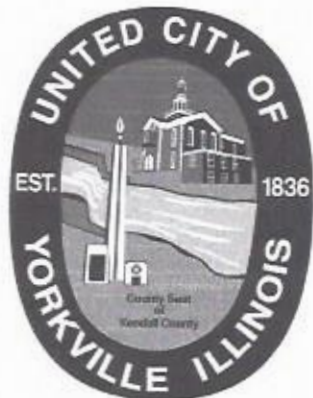
MAYOR

Attest:

CITY CLERK

BSN SPORTS, LLC
PO BOX 7726
DALLAS, TX 75209-0726

REQUEST FOR PROPOSAL



Requesting: Proposal(s) for the Purchase of Athletic Equipment and Uniforms

Issue Date: Thursday, January 14, 2021

Pre-Bid Meeting: N/A

Pre-Bid Meeting Location: N/A

Last Date for Questions: Friday, January 22, 2021, by 9:00 a.m.

Addendum Posted: Tuesday, January 26, 2021, by 12:00 p.m.

Bids Due: Friday, January 29, 2021, at 10:00 a.m.

Public Bid Opening: N/A

Note:

All questions concerning this solicitation shall be submitted via e-mail to Purchasing Manager before the date stated above. A written response in the form of a public addendum will be published on the City's website by the said date above.

Contact with anyone other than the Purchasing Manager for matters relative to this solicitation during the solicitation process is prohibited.

Contact for this bid:

Carri Parker, Purchasing Manager in writing at cparker@yorkville.il.us

BSN SPORTS, LLC
PO BOX 7726
DALLAS, TX 75209-0726

United City of Yorkville, Illinois
Request for Proposals
Athletic Equipment and Uniforms Purchase
Due: January 29, 2021 at 10:00 AM

**LEGAL NOTICE
REQUEST FOR PROPOSALS FOR THE PURCHASE OF
ATHLETIC EQUIPMENT AND UNIFORMS**

The United City of Yorkville will be accepting sealed proposals for the purchase of Athletic Equipment and Uniforms until Friday, January 29, 2021, at 10:00 AM local time.

Project Title: Athletic Equipment and Uniforms Purchase
Proposal No. 21-79795-001

Proposals must be submitted electronically. All necessary documents are available through the City's proposal portal www.demandstar.com. Downloading documents and submitting Proposals requires registration with "DemandStar." If you are not already a member, you can obtain a FREE AGENCY SUBSCRIPTION to the United City of Yorkville account by going to www.demandstar.com/register.rsp. Instructions for DemandStar can be found on the City's website www.yorkville.il.us. Hard copy, emailed or faxed proposals will not be accepted.

Infrequent or first-time users of electronic bidding are recommended to upload their Proposals 24 hrs. prior to due date. All technical questions regarding the use of DemandStar, must be emailed at least 48 hours before the due date to cparker@yorkville.il.us. All answers will be provided within 24 hours regarding technical issues within DemandStar.

Questions regarding this legal notice or the proposal package must be in writing and emailed directly to cparker@yorkville.il.us until Friday, January 22, 2021 at 9:00 AM local time. Responses will be posted in DemandStar by Tuesday, January 26, 2021 at 12:00 PM local time.

The bidder shall at all times observe and conform to all laws, ordinances, and regulations of the Federal, State, and City which may in any manner affect the preparation of proposals or the performance of the contract.

Carri Parker
Purchasing Manager

GENERAL CONDITIONS

These General Conditions apply to all proposals requested and accepted by the City and become a part of the contract unless otherwise specified. Responders are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. The City assumes that submission of a proposal means that the Responder has familiarized himself with all conditions and intends to comply with them unless noted otherwise.

1. **Submittal of Proposal** – All proposals must be submitted on the forms provided, complete with all blank spaces filled in and properly signed in ink in the proper spaces and submitted through the City's bid portal www.Demandstar.com. Responders may include separate sheets for the purpose of explanation, exception, or alternative proposal and to cover required unit prices.
3. **Examination of Proposal Forms, Specifications, and Site** – The responder shall carefully examine the proposal forms which may include the request for proposal, instruction to Responders, general conditions, special conditions, plans, specifications, proposal form, bond, contract, and any addenda to them before submitting the proposal. The responder shall verify all measurements relative to the work, shall be responsible for the correctness of same. Failure of the responder to notify the City, in writing, of any condition(s) or measurement(s) making it impossible to carry out the work as shown and specified, will be construed as meaning no such conditions exist and no additional money will be added to the contract.

The submission of the proposal shall be considered conclusive evidence that the responder has investigated and is satisfied as to all conditions to be encountered in performing the work, and is fully informed as to character, quality, quantities, and costs of work to be performed and materials to be furnished, and as to the requirements of the proposal forms. If the proposal is accepted, the responder will be responsible for all errors in his proposal resulting from his failure or neglect to comply with these instructions, and the City shall not be responsible for any charge for extra work or change in anticipated profits resulting from such failure or neglect.

4. **Scope of Work** – The responder shall supply all required supervision, skilled labor, transpiration, new materials, apparatus, and tools necessary for the entire and proper completion of the work. The responder shall supply, maintain and remove all equipment for the performance of the work and be responsible for the safe, proper and lawful construction, maintenance and use of the same. This work shall be completed to the satisfaction of the City. The City is not responsible for site safety. The responder is solely and exclusively responsible for construction means, methods, and technologies.
5. **Interpretation of Proposal Documents** – Questions regarding proposal documents, discrepancies, omissions, or intent of the specifications or plans shall be submitted in writing to the Purchasing Manager at cparker@yorkville.il.us, at least ten (10) working days prior to the opening of proposals to provide time for issuing and forwarding an addendum. Any interpretations of the Contract Documents will be made only by addendum duly issued or delivered by the City to each person receiving a set of proposal

documents. The City will not be responsible for any other explanations for interpretations of the Contract Documents.

Letters, requested interpretations, clarifications, and/or explanations shall be so noted on the outside of the envelope and on the first page of the letter with the words, INTERPRETATION REQUEST. Letters not properly marked will not be considered as a formal request. Any letter received within ten working days of the proposal date will be returned unopened.

6. **Proposal Guarantee** – Unless specifically waived, each proposal shall be accompanied by a proposal security in an amount of ten percent (10%) or such other percentage as stated in the supplementary conditions of the full amount of the proposal in the form of a certified or bank cashier's check or proposal bond. In a reasonable time after the proposal opening, proposal deposits of all except the three lowest responsible proposals will be released. The remaining deposits will be released after the successful responder has entered into the contract and furnished the required insurance and bonds. The proposal deposit shall become the property of the City if the successful responder within fourteen (14) days from awarding the contract refuses or is unable to comply with the contract requirements, not as a penalty, but as liquidated damages. **(WAIVED)**
7. **Receiving Proposals** – Proposals received prior to the time of opening will be securely kept, unopened. The Purchasing manager, whose duty it is to open them will decide when the specified time has arrived, and no proposal received thereafter will be considered. No responsibility will be attached to the Purchasing Manager or the City for the premature or nonopening of a proposal not properly addressed and identified, except as otherwise provided by law.
9. **Completeness** – All information required by the Request For Proposal must be supplied to constitute a responsive proposal. The Responder's submittal shall include the completed Proposal found in the contract documents. The City will strictly hold the responder to the terms of the proposal. The proposal must be executed by a person having the legal right and authority to bind the responder.
10. **Error in Proposals** – When an error is made in extending total prices, the unit proposal price and/or written words shall govern. Otherwise, the responder is not relieved from errors in proposal preparation. Erasures in proposals must be explained over signature of responder.
11. **Withdrawal of Proposals** – A written request for the withdrawal of a proposal or any part thereof may be granted if the request is received by the Purchasing Manager prior to the specified time of opening. After the opening, the responder cannot withdraw or cancel his proposal for a period of forty-five (45) calendar days, or such longer time as stated in the proposal documents.
12. **Responder Interested in More than One Proposal** – Unless otherwise specified if more than one proposal is offered by any one party, by or in the name of his or their agent, partner, or other persons, all such proposals may be rejected. A party who has quoted prices on

work, materials, or supplies to other responders is not thereby disqualified from quoting prices to other responders or from submitting a proposal directly for the work, materials, or supplies.

13. **Responder's Qualifications** – No award will be made to any responder who cannot satisfy to the City that they have sufficient ability and experience in this class of work, as well as sufficient capital and equipment to do the job and complete the work successfully within the time named (i.e., responsible). The City's decision or judgment on these matters shall be final and binding. The City may make such investigations as it deems necessary. The responder shall furnish to the City all information and data the City may request for the purpose of investigation.
14. **Proposal Award for All or Part** – Unless otherwise specified, proposals shall be submitted for all of the work or items for which proposals are requested. The City reserves the right to make award on all items, or any of the items, according to the best interests of the City.
15. **Samples** – Samples or drawings requested shall be delivered and removed at no cost to the City. The City shall not be responsible for damage to samples. Samples shall be removed by the responder within thirty (30) days after notification. Samples must be submitted prior to the time set for the opening of proposals.
16. **Equipment or Materials** – Each responder shall submit catalogs, descriptive literature, and detailed drawings necessary to fully describe those features or the material or work not covered in the specifications. The parts and materials proposals must be of current date (latest model) and meet specifications. This provision excludes surplus, remanufactured, and used products except as an alternate proposal. The brand name and/or manufacturer of each item proposed must be clearly stated in the proposal. Guarantee and/or warranty information must be included with this proposal.
18. **Delivery** – Where applicable all materials shipped to the City must be shipped F.O.B. delivered, designated location, Yorkville, Illinois. If delivery is made by truck, arrangements must be made in advance by the responder, with concurrence by the City, for receipt of the materials. The materials must be delivered as directed per the details listed within the proposal specifications. Truck deliveries will be accepted at the Parks and Recreation Facility between 8:30 AM and 4:30 PM, weekdays only.
19. **Estimated Proposal Quantities** – On "Estimated Quantities," the City may purchase more or less than the estimates. The Responder shall not be required to deliver more than ten (10) percent in excess of the estimated quantity of each item unless otherwise agreed upon.
20. **Trade Names – Alternative Proposal** – When an item is identified in the specifications by a manufacturer's or trade name or catalog number, the responder shall proposal upon the item so identified.

If the specifications state "or equal" proposals on other items will be considered, provided the responder clearly identifies in his proposal the item to be furnished, together with any descriptive matter which will indicate the character of the item.

Responders desiring to proposal on items which deviate from these specifications, but which they believe are equivalent, are requested to submit alternate proposals. However, ALTERNATE PROPOSALS MUST BE CLEARLY INDICATED AS SUCH AND DEVIATIONS FROM THE APPLICABLE SPECIFICATIONS PLAINLY NOTED. The proposal must be accompanied by complete specifications for the items offered. responders wishing to submit a secondary proposal must submit it as an alternate proposal.

The City shall be the sole and final judge unequivocally as to whether any substitute from the specifications is of equivalent or better quality.

21. **Price** – Unit prices shall be shown for each unit on which there is a proposal as well as the aggregate price and shall include all packing, crating freight and shipping charges, and cost of unloading at the destination unless otherwise stated in the proposal.

Unit prices shall not include any local, state, or federal taxes. The City is exempt, by law, from paying State and City Retailer's Occupation Tax, State Service Occupation and Use Tax and Federal Excise Tax. The City will supply the successful responder with its tax exemption number.

Cash discounts will not be considered in determining overall price but may be used in an overall evaluation.

22. **Consideration of Proposal** – No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the City upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the City or had failed to perform faithfully any previous contract with the City.

The responder, if requested, shall present within 48 hours evidence satisfactory to the City of performance ability and possession of necessary facilities, pecuniary recourses, and adequate insurance to comply with the terms of these specifications and contract documents.

23. **Award or Rejection** – The City reserves the right to reject and/or award any and all proposals or parts thereof and to waive formalities and technicalities according to the best interests of the City. Any proposal submitted will be binding for forty-five (45) days subsequent to the date of the proposal opening. A contract will be awarded to the lowest responsible proposal complying with the conditions of the contract documents only when it is in the best interest of the City to accept the proposal. The City shall be the sole judge of compliance with the specifications and reserves the right to accept or reject any and/or all proposals or parts thereof.

24. **Execution of Contract** – The successful responder shall, within fourteen (14) days after notification of the award: (a) enter into a contract in writing with the City covering all matters and things as are set forth in the specifications and his proposal and (b) carry insurance acceptable to the City, covering public liability, property damage, and workmen's compensation.

After the acceptance and award of the proposal and upon receipt of a written purchase order executed by the proper officials of the City, this Instruction to Responders, including the specifications, will constitute part of the legal contract between the United City of Yorkville and the successful responder.

26. **Compliance with All Laws** – All work under the contract must be executed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations which may in any manner affect the preparation of the proposal or performance of the contract.
30. **Contract Alterations** – No amendment of a contract shall be valid unless made in writing and signed by the City Administrator or his/her authorized agent.
31. **Notices** – All notices required by the contract shall be given in writing.
32. **Nonassignability** – The Responder shall not assign the contract, or any part thereof, to any other person, firm, or corporation without the previous written consent of the City Manager. Such assignment shall not relieve the Responder from his obligations or change the terms of the contract.
33. **Indemnity** – To the fullest extent permitted by law, the Responder hereby agrees to defend, indemnify, and hold harmless the City, its officials, agents, and employees, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost, and expenses, which may in anywise accrue against the City, its officials, agents, and employees, arising in whole or in part or in consequence of the performance of this work by the Responder, its employees, or subcontractors, or which may anywise result therefore, except that arising out of the sole legal cause of the City, its agents, or employees, the Responder shall, at its own expense, appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City, its officials, agents, and employees, in any such action, the Responder shall, at its own expense, satisfy and discharge the same.

Responder expressly understands and agrees that any performance bond or insurance policies required by this contract, or otherwise provided by the Responder, shall in no way limit the responsibility to indemnify, keep, and save harmless and defend the City, its officials, agents, and employees as herein provided.

34. **Insurance** – In submission of a proposal, the responder is certifying that he has all insurance coverages required by law or would normally be expected for responder's type of business. In addition, the responder is certifying that he has or will obtain at least the insurance coverages on the attached Insurance requirements.
35. **Default** – The City may terminate a contract by written notice of default to the Responder if:
 1. The Responder fails to make delivery of the materials or perform the services within the time specified in the proposal, or
 2. fails to make progress so as to endanger performance of the contract, or

3. fails to provide or maintain in full force and effect, the liability and indemnification coverages or performance bond as required.

If the City terminates the contract, the City may procure supplies or services similar to those so terminated, and the Responder shall be liable to the City for any excess costs for similar supplies and services, unless the Responder provides acceptable evidence that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Responder.

36. **Inspection** – The City shall have a right to inspect, by its authorized representative, any material, components, or workmanship as herein specified. Materials, components, or workmanship that has been rejected by the authorized representative as not in accordance with the terms of the specifications shall be replaced by the Responder at no cost to the City.
37. **Supplementary Conditions** – Wherever special conditions are written into the specifications or supplementary conditions which are in conflict with conditions stated in these Instructions to Responder, the conditions stated in the specifications or supplementary conditions shall take precedence.
38. **Permits and Licenses** – The successful responder and their subcontractor(s) shall obtain, at their own expense, all permits and licenses which may be required to complete the contract. Fees for all City permits and licenses shall be waived.
40. **Change Orders** – After the contract award, changes in or additions to the work and/or a change in the amount of money to be paid to the responder must be the result of an approved change order first ordered by the Director of the lead department and approved by the City Administrator and/ or City Council.
41. **Time of Completion** – The successful responder shall completely perform its proposal in strict accordance with its terms and conditions within the number of consecutive calendar days after notification of award of the contract as stated in the proposal.
42. **Payment** – Payment will be made within thirty (30) days after acceptance of the job by the City after the completion of the work as covered within the contract documents.
43. **Guarantees and Warranties** – All guarantees and warranties required shall be furnished by the successful responder and shall be delivered to the City before final payment on the contract is issued.
44. **Waiver of Lien** – where applicable a waiver of lien and responder's affidavit must be submitted by the successful responder, verifying that all subcontractors and material invoices have been paid prior to the City approving final payment.

SPECIAL CONDITIONS

1. **Responder Qualifications** - If requested, the interested Responder must provide a detailed statement regarding the business and technical organization of the Responder that is available for the work that is contemplated. Information pertaining to financial resources, experiences of personnel, previously completed projects, plant facilities, and other data may also be required to satisfy the City that the Responder is equipped and prepared to fulfill the Contract should the Contract be awarded to him. The competency and responsibility of responders and of their proposed subcontractors will be considered in making awards.

If requested by the City, the Responder shall include a complete list of all equipment and manpower available to perform the work intended on the Plans and Specifications. The list of equipment and manpower must prove to the City that the Responder is well qualified and able to perform the work, and it shall be taken into consideration in awarding the Contract. The list shall be included with the sealed proposal package.

The City may make such investigations as it deems necessary, and the Responder shall furnish to the City under oath, if so required, all such information and data for this purpose as the City may request. A responsible Responder is one who meets all of the following requirements:

- Have adequate financial resources or the ability to secure such resources.
 - Have the necessary experience, organization, and technical qualifications, and has or can acquire, the necessary equipment to perform the proposed Contract.
 - Is able to comply with the required performance schedule or completion date, taking into account all existing commitments.
 - Has a satisfactory record of performance, integrity, judgment, and skills.
 - Is qualified and eligible to receive an award under all applicable laws and regulations.
2. **Contract Term** – The contract shall commence upon the City Council's approval for a one-year period. The contract may be extended on an annual basis at the option of the City in its sole and absolute discretion with the appropriation of funds for such services, for up to two additional one-year periods.
 3. **Basis of Payment** - The Responder shall submit with each payment request the Responder's Partial Waiver of Lien for the full amount of the requested payment. Beginning with the second payment request, and with each succeeding payment request, the Responder shall submit partial waivers of lien for each subcontractor and supplier showing that the amount paid to date to each is at least equivalent to the total value of that subcontractor's work, less retainage, included on the previous payment request. The Responder's request for final payment shall include the Responder's Final Waiver of Lien which shall be for the full amount of his Contract, including any change orders thereto, and Final Waivers of Lien from all subcontractors and suppliers for which Final Waivers of Lien have not previously been submitted.
 4. **General Guarantee** - Neither the final certificate of payment nor any provision in the Responder Documents, shall constitute an acceptance of work not done in accordance with the Contract Documents or relieve the Responder of liability in respect to any express

warranties or responsibility for faulty materials or workmanship. The Responder shall remedy any defects in the work and pay for any damage to other work resulting therefrom, which shall appear within a period of one (1) year from the date of final acceptance of the work unless a longer period is specified. The United City of Yorkville will give notice of observed defects with reasonable promptness. The Responder shall guarantee all materials and workmanship as defined by the Performance Bond, and Maintenance Bond requirements.

Unless otherwise amended in writing by the Purchasing Manager, the date of the Start of any Guarantees, Warranties and Maintenance Bonds shall be coincident with the Date of Acceptance of the entire project.

5. **Termination of Contract** - The United City of Yorkville reserves the right to terminate the whole or any part of this Contract, upon written notice to the Responder, in the event that sufficient funds to complete the Contract are not appropriated by the Board of Trustees of the United City of Yorkville.

The United City of Yorkville further reserves the right to terminate the whole or any part of this Contract, upon written notice to the Responder, in the event of default by the Responder. Default is defined as failure of the Responder to perform any of the provisions of this Contract, or failure to make sufficient progress so as to endanger performance of this Contract in accordance with its terms. In the event of default and termination, the United City of Yorkville may procure, upon such terms and in such manner as the United City of Yorkville may deem appropriate, supplies or services similar to those so terminated.

The Responder shall be liable for any excess costs for such similar supplies or service unless acceptable evidence is submitted to the United City of Yorkville that failure to perform the Contract was due to causes beyond the control and without the fault or negligence of the Responder.

INSURANCE REQUIREMENTS

The Responder shall provide satisfactory proof of commercial general liability, property damage, bodily injury, automobile liability, and workers compensation insurance, naming the United City of Yorkville, together with its officers, agents, employees and engineers as additional primary, non-contributory named insureds prior to commencing work. All policies shall be written on a "per occurrence" basis.

The Responder shall procure and maintain insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, alleged to arise from the Responder's or its officers', agent's, employees' negligence in the performance of services under this Agreement.

Responders certificate of insurance shall contain a provision that the coverage afforded under the policy(s) will not be canceled or reduced without thirty (30) days prior written notice (hand delivered or registered mail) to the Village. Responder shall promptly forward new certificate(s) of insurance evidencing the coverage(s) required herein upon annual renewal of the subject policies.

Failure of the Responder to supply a valid certificate of insurance, or if a previously valid certificate of insurance has expired and is not replaced, is grounds for issuance of a stop work order until such time as a valid certificate of insurance is provided. Failure of the Village to collect or demand a certificate of insurance shall not be deemed a waiver of the requirement to provide one.

The limits of liability for the insurance required by this Subsection shall not be less than the following:

Workmen's Compensation Insurance:

All Liability imposed by Workmen's Compensation statute

Employer's Liability Insurance	\$1,000,000
Contractual Liability Insurance	\$1,000,000
Completed Operations Insurance	\$ 500,000

Owned, Hired, and Non-Ownership Vehicle, Bodily Injury and Property Damage
to the following Limits:

Commercial General Liability	\$2,000,000 (each occurrence)
Bodily Injury	\$2,000,000 (each person)
	\$2,000,000 (each accident)
Property Damage	\$2,000,000 (each accident)
Automobile Liability	\$1,000,000 combined single limit
	(each accident)
Umbrella Liability	\$3,000,000 (each occurrence)
	\$3,000,000 (aggregate)



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
01/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Insurance Services West, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 37205191 USA		CONTACT NAME: Willis Towers Watson Certificate Center PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL: certificates@willis.com ADDRESS:	
INSURED BSN Sports, LLC 14460 Varsity Brands Way Farmers Branch, TX 75234		INSURER(S) AFFORDING COVERAGE INSURER A: James River Insurance Company INSURER B: Travelers Property Casualty Company of Ame INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 12203 25674	

COVERAGES

CERTIFICATE NUMBER: W19901366

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	00067824-6	07/30/2020	07/30/2021	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000					
	MED EXP (Any one person) \$					
	PERSONAL & ADV INJURY \$ 1,000,000					
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
OTHER:						PRODUCTS - COMPI/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		TJ-CAP-6E004847-TIL-20	07/30/2020	07/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	BODILY INJURY (Per person) \$					
	BODILY INJURY (Per accident) \$					
	PROPERTY DAMAGE (Per accident) \$					
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		00063341-6	07/30/2020	07/30/2021	EACH OCCURRENCE \$ 3,000,000
	CLAIMS-MADE					AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> No N/A	UB-6P863791-20-51-K	07/30/2020	07/30/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	E.L. EACH ACCIDENT \$ 1,000,000					
	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000					
	E.L. DISEASE - POLICY LIMIT \$ 1,000,000					

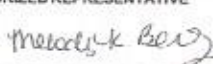
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Job Project Location: Athletic Equipment and Uniform Purchase

For Division Branch: 1040 Dallas Bid

The United City of Yorkville, together with its officers, agents, employees and engineers are included as Additional Insureds as respects to General Liability.

CERTIFICATE HOLDER**CANCELLATION**

United City of Yorkville Attn: Carri Parker, Purchasing Mgr 800 Game Farm Road Yorkville, IL 60560 United States	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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AGENCY CUSTOMER ID: _____

LOC #: _____

**ADDITIONAL REMARKS SCHEDULE**Page 2 of 2

AGENCY Willis Towers Watson Insurance Services West, Inc.		NAMED INSURED BSN Sports, LLC 14460 Varsity Brands Way Farmers Branch, TX 75234	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

General Liability policy shall be Primary and Non-contributory with any other insurance in force for or which may be purchased by Additional Insureds.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED ENTITY – NOTICE OF CANCELLATION PROVIDED BY US

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY

SCHEDULE

CANCELLATION: Number of Days Notice of Cancellation: 30

PERSON OR

ORGANIZATION: Any person or organization to whom you have agreed in a written contract that notice of cancellation of this policy will be given, but only if:

1. You send us a written request to provide such notice, including the name and address of such person or organization, after the first Named Insured receives notice from us of the cancellation of this policy; and
2. We receive such written request at least 14 days before the beginning of the applicable number of days shown in this Endorsement.

ADDRESS: The address for that person or organization included in such written request from you to us.

PROVISIONS:

If we cancel this policy for any statutorily permitted reason other than nonpayment of premium, and a number of days is shown for cancellation in the schedule above, we will mail notice of cancellation to the person or organization shown in the schedule

above. We will mail such notice to the address shown in the schedule above at least the number of days shown for cancellation in the schedule above before the effective date of cancellation.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**CONDITIONAL NOTICE OF CANCELLATION TO
PARTIES OTHER THAN THE FIRST NAMED INSURED
(Limited to email Notification)**

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS

In the event we decide to cancel this Policy prior to this Policy's expiration date for reasons other than non-payment of premium:

1. If the first Named Insured is under an existing written contractual obligation to notify the other party if this Policy is cancelled; and
2. If the first Named Insured, either directly or through its broker or agent of record has provided the email address to notify such other party;

we will provide notice of cancellation via email to such other party prior to this Policy's cancellation date.

Proof of emailing the other party with notice of this Policy being cancelled is sufficient proof of notice.

This endorsement does not apply when there are instructions to cancel the policy by a premium finance company, which is a cancellation by the insured.

This endorsement does not affect, in any way, coverage under this Policy or the cancellation of this Policy or the effective date of cancellation.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

SPECIFICATIONS AND PLANS
BSN SPORTS, LLC
PO BOX 7726
DALLAS, TX 75209-0726

1. General:

The specifications, described herein, are for athletic uniforms (shirts, pants, caps, belts, and socks) and equipment for the participants of the United City of Yorkville Parks and Recreation athletics. The intent is to obtain equipment/clothing that best meets the needs and interests of the department with respect to appearance, quality, price, and availability.

- A. It is not the intention of these specifications to bar from consideration any manufacturer or distributor of the clothing listed.
- B. If an exemption is taken on these specifications, that exception must be cited and submitted, in writing, with the proposal.
- C. It is the intent to award this proposal by the best value for the United City of Yorkville based on the values listed by compliance to these specifications.
- D. The successful Responder shall make available multiple sets of all garments in this proposal and at least 2 representatives to assist in establishing sizes for all participants at the set sizing days listed in the schedule (page 18).
- E. The Responder shall make available a qualified representative to visit the City, a minimum of 2 days a week, or as needed, for pick-up and delivery of merchandise, resolve sizing issues, etc.
- F. The successful responder will maintain an adequate stock to allow for a 10- day delivery of at least 95% of all orders.
- G. The City reserves the right to inspect the successful responder's facility prior to awarding the contract.
- H. In order to achieve standardization, it is the intent of the City to purchase the specified brands listed, if available, in these specifications.
- I. Detailed charges for oversize garments, if any, shall be submitted with the proposal. These details need to include the size range the responder considers oversize and charges for those items.
- J. Delivery of the order must be as follows:
 - a. Uniforms
 - i. Team Box will be developed for each sport at the time that the uniform order is placed.
 - b. Equipment
 - i. No packaging specifications needed

2. Specifications:

Male and female participants will wear the clothing listed in this section. Companies submitting proposals shall list the available sizes for each line item from the smallest to the largest. Male and female sizes and cuts required.

I. BASEBALL

A. Uniform Shirts:

1. Artwork - Samples of the artwork, for silk screening will be made available in different format (Exhibit A).
2. The Yorkville Foxes logo will be silk screened white or black across the chest of each shirt.
3. The Yorkville Parks and Recreation logo will be silk screened white or black applied to the left shoulder of each shirt.
4. The listing of 20-30 sponsors, will be silk screened, in white or black applied to the upper back of each shirt.
5. Will have numbers silk screened in white or black, centered, on the back, of each shirt.
 - a) Font: Cushing.
 - b) Size: 10.5" wide by 8.5" tall.
6. Material
 -) Polyester-based T-Shirt
 - a) Shoulder to shoulder tape for durability
 - b) Small shirts have a 28" length up to a 3XL with a 32" length
 - c) Tag less with a lay flat collar
 - d) Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey

B. Flex fit Caps:

0. 62% cotton, 36% polyester, 2% spandex material
1. Sturdy comfort stretch sweatband
2. Sizing: XS (6 5/8-7), Sm/Med (7-7 1/4), Med/Lg (7 1/4-7 5/8).
3. Bill: Flat
4. Crown: Structured
5. Caps will have a "Y" or the Yorkville Foxes Logo, embroidered in white

C. Regular Caps:

0. 62% cotton, 36% polyester, 2% spandex material
1. Sturdy comfort stretch sweatband
2. Sizing: XS (6 5/8-7), Sm/Med (7-7 1/4), Med/Lg (7 1/4-7 5/8).
3. Bill: Flat
4. Crown: Structured
5. Baseball caps will have a "Y", embroidered in white

D. Socks

0. Knee high length
1. Sizing: Youth (12-4), Intermediate (4.5-8.5), Adult (9-12).
2. Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey

II. SOFTBALL

- A. Uniform Shirts:
 - 0. Artwork - Samples of the artwork, for silk screening will be made available in different format (Exhibit A).
 - 1. The Yorkville Foxes logo will be silk screened white or black across the chest of each shirt.
 - 2. The Yorkville Parks and Recreation logo will be silk screened white or black applied to the left shoulder of each shirt.
 - 3. The listing of 20-30 sponsors, will be silk screened, in white or black applied to the upper back of each shirt.
 - 4. Will have numbers silk screened in white or black, centered, on the back, of each shirt.
 -) Font: Cushing.
 - a) Size: 10.5" wide by 8.5" tall.
 - 5. Material
 -) Polyester-based T-Shirt
 - a) Shoulder to shoulder tape for durability
 - b) Small shirts have a 28" length up to a 3XL with a 32" length
 - c) Tag less with a lay flat collar
 - d) Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey
- B. Visors
 - 0. Visors will have a "Y" or the Yorkville Foxes Logo, embroidered in white
 - 1. Headgear sweatband
 - 2. Sizes: Specific women's fit. One Size Adjustable with Velcro Closure. One size fits most
 - 3. Bill: Curved
 - 4. Crown: Structured
 - 5. Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey
- C. Socks
 - 0. Knee-high length
 - 1. Sizing: Youth (12-4), Intermediate (6-10), Adult (10.5-13.5).
 - 2. Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey

III. BASEBALL/SOFTBALL COACHES UNIFORM

- A. Shirts
 - 0. Polyester-based t-shirts
 - 1. The Yorkville Foxes logo will be silk screened white or black applied to the front left chest.
 - 2. The Yorkville Parks and Recreation logo will be silk screened white or black applied to the left shoulder of each shirt.
 - 3. The listing of 20-30 sponsors, will be silk screened, in white or black applied to the upper back of each shirt.
 - 4. Small shirts have a 28" length up to a 3XL with a 32" length

5. Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey

B. Hats

0. Hats will have a "Y" or the Yorkville Foxes Logo, embroidered in white
1. Fitted hats with flex sizes
2. Flex fit sizing: XS (6 5/8-7), Sm/Med (7-7 1/4), Med/Lg (7 1/4-7 5/8).
3. Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey

IV. BASEBALL/SOFTBALL EQUIPMENT

Bats

0. Fastpitch Softball (14U-18u)
1. Fastpitch Softball (10u-12u)
2. Boys Baseball (12U/13U/14U age groups (-5 to -8))

A. Baseballs (white)

0. T-Ball (squishy)
1. Safe-T Baseballs
2. Baseballs (Standard)

B. Softballs (yellow)

0. 11-inch Standard
1. 12-inch Standard

C. Softballs (yellow)

0. 12-inch Worth USSSA Classic M Gold Dot

D. Catchers Equipment (Black)

0. Youth T-Ball Sized Full Set
1. Youth Sized Full Set
2. Adult Sized Full Set
3. Adult Sized Helmets Only

E. Batting Helmets (Black)

0. Youth Batting Helmets
1. Adult Batting Helmets

F. Scorebooks (standard)

V. BASKETBALL

A. Uniform T-Shirts:

0. Artwork - Samples of the artwork, for silk screening will be made available in different format (Exhibit A).
1. The Yorkville Parks and Recreation logo will be silk screened white or black across the chest of each shirt.
2. Will have sponsor name or "slogan" and numbers silk screened in white or black, centered, on the back, of each shirt.
3. Font: Cushing.
4. Size: 10.5" wide by 8.5" tall.
5. Material
 -) 50/50 Blend T-Shirt
 - a) Small shirts have a 28" length up to a 3XL with a 32" length
 - b) Tag less with a lay flat collar

BSN SPORTS, LLC
PO BOX 7726
DALLAS, TX 75209-0726

United City of Yorkville, Illinois
Request for Proposals
Athletic Equipment and Uniforms Purchase
Due: January 29, 2021 at 10:00 AM

- c) Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey

B. Uniform Jerseys:

0. Artwork - Samples of the artwork, for silk screening will be made available in different format.

1. The following will be silk screened white or black across the chest of each shirt.

Yorkville
Jersey Number
Recreation

2. Font: Cushing.
3. Size: 10.5" wide by 8.5" tall.
4. Material

-) 100% polyester
a) Small shirts have a 28" length up to a 3XL with a 32" length
b) Tag less with a lay flat collar
c) Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey

C. Coaches T-Shirts:

0. Artwork - Samples of the artwork, for silk screening will be made available in different format (Exhibit A).

1. The Yorkville Parks and Recreation logo will be silk screened white or black on the front left chest of each shirt.

2. May add sponsor name or "slogan" or "COACH" silk screened in white or black, centered, on the back, of each shirt.

3. Font: Cushing.
4. Size: 10.5" wide by 8.5" tall.
5. Material

-) 100% polyester or 50/50 blend
a) Small shirts have a 28" length up to a 3XL with a 32" length
b) Tag less with a lay flat collar
c) Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey

VI. SOCCER

Uniform T-Shirts:

0. Artwork - Samples of the artwork, for silk screening will be made available in different format (Exhibit A).

1. The Yorkville Parks and Recreation logo will be silk screened white, black or red on the front left chest of each shirt.

2. Font: Cushing.
3. Size: 10.5" wide by 8.5" tall.
4. Material

-) 100% polyester
a) Will need to be reversable with two specific colors on each side
b) Small shirts have a 28" length up to a 3XL with a 32" length
c) Tag less with a lay flat collar

BSN SPORTS, LLC
PO BOX 7726
DALLAS, TX 75209-0726

United City of Yorkville, Illinois
Request for Proposals
Athletic Equipment and Uniforms Purchase
Due: January 29, 2021 at 10:00 AM

- d) Colors: Yellow, Navy, Black, Orange, Red, White, Columbia Blue, Purple, Safety Yellow, Safety Orange, Kelly Green, Grey
- A. Coaches T-Shirts:
 - 0. Artwork - Samples of the artwork, for silk screening will be made available in different format (Exhibit A).
 - 1. The Yorkville Parks and Recreation logo will be silk screened white or black on the front left chest of each shirt.
 - 2. May add sponsor name or "slogan" or "COACH" silk screened in white or black, centered, on the back, of each shirt.
 - 3. Font: Cushing.
 - 4. Size: 10.5" wide by 8.5" tall.
 - 5. Material
 -) 100% polyester or 50/50 blend

PROPOSAL COST SHEET

The undersigned, having examined the specifications, and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Sport	Season	Item	Estimated Quantity	Unit Cost	Total Cost
Basketball	Winter	T-Shirts G800	100-175	\$ 10.00	\$ 1,750.00
Basketball	Winter	Jerseys 560R/A	300-400	\$ 18.75	\$ 7,500.00
Basketball	Winter	Coaches Shirts 5100	50-100	\$ 9.00	\$ 900.00
BASKETBALL WINTER TOTAL					\$ 10,150.00
Basketball	Summer	T-Shirts G800	100-150	\$ 10.00	\$ 1,500.00
Basketball	Summer	Coaches Shirts 5100	10-25	\$ 11.50	\$ 287.50
BASKETBALL SUMMER TOTAL					\$ 1,787.50
Soccer	Spring	T-Shirts Reversible Jersey HL322901/100	100	\$ 22.00	\$ 2,200.00
Soccer	Spring	Coaches Shirts 5100	40-75	\$ 9.00	\$ 675.00
SOCCER SPRING TOTAL					\$ 2,875.00
Soccer	Fall	T-Shirts Reversible Jersey HL322901/100	100	\$ 22.00	\$ 2,200.00
Soccer	Fall	Coaches Shirts 5100	40-75	\$ 9.00	\$ 675.00
SOCCER FALL TOTAL					\$ 2,875.00
Baseball/Softball	Fall	T-Shirts 5100	300-400	\$ 14.75	\$ 5,900.00
Baseball/Softball	Fall	Hats GL-271	200-300	\$ 6.25	\$ 1,875.00
BASEBALL/SOFTBALL FALL TOTAL					\$ 7,775.00
Baseball/Softball	Spring	T-Shirts 5100	500-600	\$ 13.75	\$ 8,250.00
Baseball/Softball	Spring	Hats GL-271	300-400	\$ 6.25	\$ 2,500.00
Baseball/Softball	Spring	Socks C205/C204/C202	500-600	\$ 2.20	\$ 1,320.00
Baseball/Softball	Spring	Coaches Shirts 5100	75-100	\$ 8.75	\$ 875.00
Baseball/Softball	Spring	Coaches/ High School Age Hats MWs-25	125-200	\$ 9.75	\$ 1,950.00
Baseball/Softball	Spring	Coaches Visors (Flex Fit)	10-20	\$ 6.75	\$ 135.00
PCTV-100 BASEBALL/SOFTBALL SPRING TOTAL					\$ 15,030.00

PLEASE CONTACT Ryan Woods 630 261-0731 cell or 630 405-6398 - office for questions or orders on cloth items
rwoods@bsnsports.com

BSN SPORTS, LLC
PO BOX 7726
DALLAS, TX 75209-0726

United City of Yorkville, Illinois
Request for Proposals
Athletic Equipment and Uniforms Purchase
Due: January 29, 2021 at 10:00 AM

MacGregor 1186802

	Baseball/Softball	Equipment	Catchers Set (Adult)	10	\$ 127.87	\$ 1278.70
MacGregor	Baseball/Softball	Equipment	Catchers Set (Youth) 1186833 5	5	\$ 86.88	\$ 434.40
Rawlings	Baseball/Softball	Equipment	Adult Catcher Helmets 138396210	10	\$ 38.00	\$ 380.00
Rawlings	Softball	Equipment	Fastpitch Softball Bat (14u-18u) 32" or 33" RWFPE210	3	\$ 266.00	\$ 798.00
	Softball	Equipment	Fastpitch Softball Bat (10u-12u) RWFPE212 27"-32"	3	\$ 43.00	\$ 129.00
	Baseball	Equipment	Boys Baseball Bats (31' & 32") EAA 112908	6	\$ 64.00	\$ 384.00
	Baseball	Equipment	Youth Baseballs (hardball) B50LB	36 dozen	\$ 34.63	\$ 1246.68
	Baseball	Equipment	Youth Baseballs (safety ball) MCB55V05 Leach 5	20 dozen	\$ 39.38	\$ 787.60
	Baseball	Equipment	T-ball Safety Baseball (squishy) MCB56TBX	20 dozen	\$ 17.88	\$ 357.60
MacGregor	Softball	Equipment	Youth Softballs (11")	12 dozen	\$ 41.68	\$ 500.16
MacGregor	Softball	Equipment	Youth Softballs (12")	12 dozen	\$ 41.98	\$ 502.56
1265774 Worth	Softball	Equipment	Worth USSSA Classic M Gold Dot 12" softball	40 dozen	\$ 58.77	\$ 2350.80
BSN MS6AS60K	Baseball/Softball	Equipment	Standard Scorebooks	60	\$ 4.58	\$ 274.80
BASEBALL/SOFTBALL EQUIPMENT TOTAL						\$9,424.30

BSN SPORTS LLC

Business Name

Craig A. Mostaffa

Senior Bid Specialist

Printed Name

Title

Craig A. Mostaffa

01/19/2021

Signature

Date

800 527 7510

bsnbid@bsnsports.com

Phone Number

Email Address

View items @ www.bsn-sports.com

TERMS: NET 30 Day

DELIVERY 2-50 Days New

PRICES FIRM Through 01/28/2022

F.O.B. DESTINATION ONLY

Ryan Woods Sales Professional

630 267-0731 Cell

or
630 405-6398 Office

rwoods@bsnsports.com

CERTIFICATIONS

The undersigned responder;

A. Certifies that it is not barred from bidding or contracting with the Village as a result of a violation of either Paragraph 33E-3 (Proposal rigging) or 33E-4 (Proposal rotating) of Act 5, Chapter 720 of the Illinois Compiled Statutes regarding criminal interference with public contracting, and

B. Swears under oath that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as required by Chapter 65, Act 5, paragraph 11-42.1 of the Illinois Compiled Statutes, and

C. States that it has a written sexual harassment policy as required by the Illinois Human Rights Act (775 ILCS 5/2-105(A) (4) a copy of which shall be provided to the Village upon request, and

D. Agrees to comply with the requirements of the Illinois Human Rights Act regarding Equal Employment Opportunities as required by Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) and agrees to comply with the EQUAL EMPLOYMENT OPPORTUNITY CLAUSE, Section 750, Part 750, Chapter X, Subtitle B of Title 44 of the Illinois Administrative Code incorporated herein by reference, and

D. Agrees to comply with the civil rights standards set forth in Title VII of the Civil Rights Act as mandated in Executive Order No. 11246, U.S.C.A. Section 2000e n.114 (September 24, 1965), and

F. Agrees to provide a drug free workplace pursuant to the Drug Free Workplace Act (30 ILCS 580/1 et seq.) (25 or more employees under a contract of more than \$5,000 or for individuals only when greater than \$5,000).

BSN Sports LLC

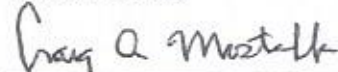
Business Name

Craig A. Mostaffa

Senior Bid Specialist

Printed Name

Title



01/19/2021

Signature

Date

800 527 7510

bsnbid@bsnsports.com

Phone Number

Email Address

SUBCONTRACTOR LISTING

Provide the name, contact information, and value of work for each and every subcontractor which will be employed on this project.

Subcontractor No. 1

N/A	
Business Name	
Address	City, State, Zip Code
Contact Person	Telephone Number
Value of Work	Nature of Work

Subcontractor No. 2

Business Name	
Address	City, State, Zip Code
Contact Person	Telephone Number
Value of Work	Nature of Work

Subcontractor No. 3

Business Name	
Address	City, State, Zip Code
Contact Person	Telephone Number
Value of Work	Nature of Work

REFERENCES

General Information, the list below current business references for whom you have performed work similar to that required by this bid.

Reference No. 1

Yorkville Youth Tackle Football

Business Name

P.O. Box 764

Yorkville, IL. 60560

Address

City, State, Zip Code

Derek Zook

630 272 2329

Contact Person

Telephone Number

2014 - present

Athletic Equipment/ Cloth

Dates of Service

Nature of Work

Reference No. 2

Genoa-Kingston High School

Business Name

980 Park Avenue

Genoa, IL 60135

Address

City, State, Zip Code

Phil Jerbi

815 784 5111

Contact Person

Telephone Number

2009 - present

Athletic Equipment / Cloth

Dates of Service

Nature of Work

Reference No. 3

Yorkville Youth Baseball/Softball Association

Business Name

635 Andrea Court

Yorkville, IL 60560

Address

City, State, Zip Code

Brian Giele / Rusty Hyett

630 797 0918 / 630 800 5043

Contact Person

Telephone Number

2012 - present

Athletic Equipment/ Cloth

Dates of Service

Nature of Work

DETAIL EXCEPTION SHEET

Any exception must be clearly noted on this sheet. Failure to do so may be reason for rejection of the proposal. It is not our intention to prohibit any potential responder from bidding by virtue of the specifications, but to describe the material(s) and service(s) actually required. The City reserves the right to accept or reject any or all exceptions.

Responder's exceptions are:

Uniforms will be packaged by team, not player

Fill ins / Replacement jerseys to be priced separately - as needed

Samples Available upon request.

Contact Sales Professional Ryan Woods 630 269-0731 Cell
630 405-6398 office
rwoods@bsnsports.com

for orders and questions on cloth items and sales call contact

**UNITED CITY OF YORKVILLE
CONTRACT**

THIS CONTRACT made this _____ day of _____, 2021, by and between the United City of Yorkville, an Illinois municipal corporation hereinafter called the "**Owner**" and _____ located at _____ hereinafter called the "**Responder**".

WITNESSETH:

WHEREAS, the Owner has heretofore solicited Proposals for all labor and materials necessary to complete the work specified in the Request for Proposal for the Purchase of Athletic Equipment and Uniforms;

WHEREAS, the Owner has found that the Responder is the lowest responsible responder for said work and has awarded the Responder this contract for said work.

NOW, THEREFORE, for and in consideration of their mutual promises and agreements, the parties hereto do hereby agree as follows:

1. The Responder agrees to furnish all materials, supplies, tools, equipment, labor and other services necessary to commence and complete the proposal in accordance with the conditions and prices stated in the Request For Proposal, General Conditions, Special Conditions, Insurance Requirements, Specifications and Plans, Proposal, and Detail Exception Sheet all of which are made a part hereof and herein called the "**Contract Documents**".
2. The Owner will pay the Responder in the amounts, manner and at times as set forth in the Contract Documents.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract as of the day and year first above written:

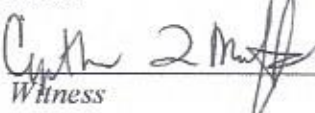
OWNER: UNITED CITY OF YORKVILLE

By: _____
Mayor

Attest:

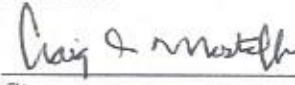
City Clerk

Attest:



Witness

RESPONDER:

By: 

Signature

Craig A. Mostaffa Senior Bid Specialist

Print Name and Title

EXHIBIT A

BSN SPORTS, LLC
PO BOX 7726
DALLAS, TX 75209-0726



Agency Name United City of Yorkville
 Bid Number 21-79795-001
 Bid Name Purchase of Athletic Equipment and Uniforms
 Bid Due Date 1/29/2021

Bid Due Date				American Filing Solutions				BSN Sports		Pyramid School Products		Riddell All American	
REQUIRED DOCUMENTS													
Signed Contract				No		Yes		Yes		Yes			
Signed Bid Sheet				No		Yes		Yes		Yes			
Detail Exception Sheet				No		Yes		Yes		Yes			
Equipment List				No		Yes		Yes		Yes			
Subcontractors List				No		Yes		Yes		Yes			
References (3)				No		Yes		Yes		Yes			
Signed Contractors Bid Agreement				No		Yes		Yes		Yes			
Addendum 1				No		Yes		Yes		Yes			
PAY ITEMS													
Sport	Season	Item	Estimated Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost		
Basketball	Winter	T-Shirts	175	\$ -	\$ -	\$ 10.00	\$ 1,750.00	N/A	\$ -	\$ 6.80	\$ 1,190.00		
Basketball	Winter	Jerseys	400	\$ -	\$ -	\$ 18.75	\$ 7,500.00	N/A	\$ -	\$ 5.60	\$ 2,240.00		
Basketball	Winter	Coaches Shirts	100	\$ -	\$ -	\$ 9.00	\$ 900.00	N/A	\$ -	\$ 5.60	\$ 560.00		
BASKETBALL WINTER TOTAL				\$ -	\$ -	\$ 10,150.00	\$ -	\$ -	\$ 3,990.00				
Basketball	Summer	T-Shirts	150	\$ -	\$ -	\$ 10.00	\$ 1,500.00	N/A	\$ -	\$ 6.80	\$ 1,020.00		
Basketball	Summer	Coaches Shirts	25	\$ -	\$ -	\$ 11.50	\$ 287.50	N/A	\$ -	\$ 6.80	\$ 170.00		
BASKETBALL SUMMER TOTAL				\$ -	\$ -	\$ 1,787.50	\$ -	\$ -	\$ 1,190.00				
Soccer	Spring	T-Shirts	100	\$ -	\$ -	\$ 22.00	\$ 2,200.00	N/A	\$ -	\$ 4.80	\$ 480.00		
Soccer	Spring	Coaches Shirts	75	\$ -	\$ -	\$ 9.00	\$ 675.00	N/A	\$ -	\$ 5.60	\$ 420.00		
SOCCER SPRING TOTAL				\$ -	\$ -	\$ 2,875.00	\$ -	\$ -	\$ 900.00				
Soccer	Fall	T-Shirts	100	\$ -	\$ -	\$ 22.00	\$ 2,200.00	N/A	\$ -	\$ 4.80	\$ 480.00		
Soccer	Fall	Coaches Shirts	75	\$ -	\$ -	\$ 9.00	\$ 675.00	N/A	\$ -	\$ 5.60	\$ 420.00		
SOCCER FALL TOTAL				\$ -	\$ -	\$ 2,875.00	\$ -	\$ -	\$ 900.00				
Baseball/Softball	Fall	T-Shirts	400	\$ -	\$ -	\$ 14.75	\$ 5,900.00	N/A	\$ -	\$ 8.25	\$ 3,300.00		
Baseball/Softball	Fall	Hats	300	\$ -	\$ -	\$ 6.25	\$ 1,875.00	\$ 12.80	\$ 3,840.00	\$ 10.35	\$ 3,105.00		
BASEBALL/SOFTBALL FALL TOTAL				\$ -	\$ -	\$ 7,775.00	\$ 3,840.00	\$ -	\$ 6,405.00				
Baseball/Softball	Spring	T-Shirts	600	\$ -	\$ -	\$ 13.75	\$ 8,250.00	N/A	\$ -	\$ 8.25	\$ 4,950.00		
Baseball/Softball	Spring	Hats	400	\$ -	\$ -	\$ 6.25	\$ 2,500.00	\$ 12.80	\$ 5,120.00	\$ 10.35	\$ 4,140.00		
Baseball/Softball	Spring	Socks	600	\$ -	\$ -	\$ 2.20	\$ 1,320.00	\$ 1.74	\$ 1,044.00	\$ 2.77	\$ 1,662.00		
Baseball/Softball	Spring	Coaches Shirts	100	\$ -	\$ -	\$ 8.75	\$ 875.00	N/A	\$ -	\$ 6.65	\$ 665.00		
Baseball/Softball	Spring	Coaches/ High School Age Hats	200	\$ -	\$ -	\$ 9.75	\$ 1,950.00	\$ 12.80	\$ 2,560.00	\$ 10.35	\$ 2,070.00		
Baseball/Softball	Spring	Coaches Visors (Flex Fit)	20	\$ -	\$ -	\$ 6.75	\$ 135.00	\$ 9.80	\$ 196.00	\$ 10.35	\$ 207.00		
BASEBALL/SOFTBALL SPRING TOTAL				\$ -	\$ -	\$ 15,030.00	\$ 8,920.00	\$ -	\$ 13,694.00				
Baseball/Softball	Equipment	Catchers Set (Adult)	10	\$ -	\$ -	\$ 127.87	\$ 1,278.70	\$ 152.00	\$ 1,520.00	\$ 229.00	\$ 2,290.00		
Baseball/Softball	Equipment	Catchers Set (Youth)	5	\$ -	\$ -	\$ 86.88	\$ 434.40	\$ 142.00	\$ 710.00	\$ 209.00	\$ 1,045.00		
Baseball/Softball	Equipment	Adult Catcher Helmets	10	\$ -	\$ -	\$ 38.00	\$ 380.00	\$ 62.00	\$ 620.00	\$ 77.00	\$ 770.00		
Softball	Equipment	Fastpitch Softball Bat (14u-18u)	3	\$ -	\$ -	\$ 266.00	\$ 798.00	\$ 264.00	\$ 792.00	\$ 55.00	\$ 165.00		
Softball	Equipment	Fastpitch Softball Bat (10u-12u)	3	\$ -	\$ -	\$ 43.00	\$ 129.00	\$ 40.99	\$ 122.97	\$ 55.00	\$ 165.00		
Baseball	Equipment	Boys Baseball Bats (31' & 32")	6	\$ -	\$ -	\$ 64.00	\$ 384.00	\$ 234.00	\$ 1,404.00	\$ 135.00	\$ 810.00		
Baseball	Equipment	Youth Baseballs (hardball)	36	\$ -	\$ -	\$ 34.63	\$ 1,246.68	\$ 36.95	\$ 1,330.20	\$ 36.77	\$ 1,323.72		
Baseball	Equipment	Youth Baseballs (safety ball)	20	\$ -	\$ -	\$ 39.38	\$ 787.60	\$ 36.95	\$ 739.00	\$ 31.00	\$ 620.00		
Baseball	Equipment	T-ball Safety Baseball (squishy)	20	\$ -	\$ -	\$ 17.88	\$ 357.60	\$ 30.50	\$ 610.00	\$ 31.00	\$ 620.00		
Softball	Equipment	Youth Softballs (11")	12	\$ -	\$ -	\$ 41.68	\$ 500.16	\$ 52.00	\$ 624.00	\$ 42.50	\$ 510.00		
Softball	Equipment	Youth Softballs (12")	12	\$ -	\$ -	\$ 41.88	\$ 502.56	\$ 52.00	\$ 624.00	\$ 44.00	\$ 528.00		
Softball	Equipment	Worth USSSA Classic M Gold Dot 12" softball	40	\$ -	\$ -	\$ 58.77	\$ 2,350.80	\$ 44.80	\$ 1,792.00	\$ 82.50	\$ 3,300.00		
Baseball/Softball	Equipment	Standard Scorebooks	60	\$ -	\$ -	\$ 4.58	\$ 274.80	\$ 3.40	\$ 204.00	\$ 4.50	\$ 270.00		
BASEBALL/SOFTBALL EQUIPMENT TOTAL				\$ -	\$ -	\$ 9,424.30	\$ 11,092.17	\$ -	\$ 12,416.72				
TOTAL PROPOSAL COST				\$ -	\$ -	\$ 49,916.80	\$ 23,852.17	\$ -	\$ 39,495.72				



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input checked="" type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Public Works Committee #1

Tracking Number

PW 2021-04

Agenda Item Summary Memo

Title: Fountain Village Completion of Improvements

Meeting and Date: City Council – February 23, 2021

Synopsis: Consideration of Change Order No. 1 (Balancing)

Council Action Previously Taken:

Date of Action: PW 02-16-21 Action Taken: Moved forward to City Council agenda.

Item Number: PW 2021-04

Type of Vote Required: Majority

Council Action Requested: Consideration of Approval

Submitted by: Brad Sanderson

Name

Engineering

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/gov_officials.php



Memorandum

To: Bart Olson, City Administrator
From: Brad Sanderson, EEI
CC: Eric Dhuse, Director of Public Works
Erin Willrett, Assistant City Administrator
Krysti Barksdale-Noble, Community Dev. Dir.
Lisa Pickering, City Clerk

Date: January 28, 2021
Subject: Fountain Village Completion of Improvements

The purpose of this memo is to present Change Order No. 1 (Balancing) for the above referenced project.

A Change Order, as defined by in the General Conditions of the Contract Documents, is a written order to the Contractor authorizing an addition, deletion or revision in the work within the general scope of the Contract Documents, or authorizing an adjustment in the Contract Price or Contract Time.

Background:

The United City of Yorkville and Wilkinson Excavating, Inc. entered into an agreement for a contract value of **\$130,455.00** for the above referenced project.

Questions Presented:

Should the City approve Change Order No. 1 (Balancing) which would **decrease** the contract amount by \$26,165.00

Discussion:

Changes are per as-built quantities measured in the field. Please see the attached summary spreadsheet.

We are recommending approval of the change order.

Action Required:

Consideration of approval of Change Order No. 1 (Balancing) in the amount of \$26,165.00

**A RESOLUTION OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS,
APPROVING A CHANGE ORDER TO THE CONTRACT WITH WILKINSON EXCAVATING,
INC.**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “City”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

WHEREAS, the City approved a contract with Wilkinson Excavating, Inc. for the completion of certain punch list improvements at the Fountain Village Subdivision for a total contract price of \$130,455 (the “Contract”); and,

WHEREAS, the Illinois Criminal Code requires the Mayor and City Council to make certain findings whenever a change order in excess of \$10,000 is requested, finding that the change order was not foreseeable, is necessary to complete the contract and is in the best interest of the City; and,

WHEREAS, after commencing the work, it was discovered that portions of the required improvements were reduced due to changes in as-built quantities thereby reducing the Contract price by \$26,165; and,

WHEREAS, it has been recommended to the City Council by the City Engineer that the foregoing change order be approved as such change orders were necessary and unforeseeable at the time of the approval of the Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. Each of the recitals above is incorporated by reference in this Section 1.

Section 2. That the foregoing change order in the amount of reduction of the Contract price by \$26,165 is hereby approved as unforeseeable at the time of approval of the Contract and are deemed necessary to complete the required repairs.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this
____ day of _____, A.D. 2021.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVER TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2021.

MAYOR

Attest:

CITY CLERK

CHANGE ORDER

Order No. 1 (BALANCING)

Date: January 28, 2021

Agreement Date: February 27, 2018

NAME OF PROJECT: Fountain Village Completion of Improvements

OWNER: United City of Yorkville

CONTRACTOR: Wilkinson Excavating, Inc.

The following changes are hereby made to the CONTRACT DOCUMENTS:

1-38) SEE ATTACHED SHEET

Change of CONTRACT PRICE:

Original CONTRACT PRICE: \$130,455.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER(S): \$130,455.00

The CONTRACT PRICE due to this CHANGE ORDER will be ~~(increased)~~ (decreased) by: \$ 26,165.00

The new CONTRACT PRICE including this CHANGE ORDER will be: \$104,290.00

Change to CONTRACT TIME:

The CONTRACT TIME will be (increased) (decreased) by 0 calendar days.

The date for completion of all work will be July 31, 2018

Justification

1-38) Changes per as-built quantities measured in the field

Approvals Required

Requested by:  Wilkinson Excavating, Inc.

Recommended by: Engineering Enterprises, Inc.

Accepted by: United City of Yorkville

CHANGE ORDER NO. 1
FOUNTAIN VILLAGE COMPLETION OF IMPROVEMENTS
UNITED CITY OF YORKVILLE

ITEM NO.	ITEMS	UNIT	CONTRACT QUANTITY	UNIT PRICE	ADDITIONS		DEDUCTIONS	
					QUANTITY	COST	QUANTITY	COST
1	REMOVE CONSTRUCTION DEBRIS	LS	1	\$ 1,500.00	0	\$ -	0	\$ -
2	SWEEP DEBRIS	LS	1	\$ 800.00	0	\$ -	0	\$ -
3	REPAINT FIRE HYDRANT	EACH	6	\$ 100.00	0	\$ -	0	\$ -
4	MANHOLE GROUTING - SANITARY	EACH	1	\$ 275.00	0	\$ -	0	\$ -
5	MANHOLE LID REPLACEMENT - SANITARY	EACH	1	\$ 172.00	0	\$ -	0	\$ -
6	STRUCTURE CLEANING - STORM	EACH	2	\$ 172.00	0	\$ -	0	\$ -
7	RESET FRAME - STORM	EACH	2	\$ 276.00	0	\$ -	0	\$ -
8	STRUCTURE ADJUSTMENT - STORM	EACH	1	\$ 345.00	0	\$ -	0	\$ -
9	INSTALL, REINSTALL OR REPAIR FILLETS IN STRUCTURE	EACH	8	\$ 230.00	0	\$ -	0	\$ -
10	LOCATE & ADJUST STRUCTURE - STORM	EACH	1	\$ 2,100.00	0	\$ -	0	\$ -
11	MANHOLE FRAME AND LID REPLACEMENT - STORM	EACH	1	\$ 400.00	0	\$ -	0	\$ -
12	BACKFILL AROUND STRUCTURE	EACH	1	\$ 300.00	0	\$ -	0	\$ -
13	INSTALL GRATE ON RISER	LS	1	\$ 600.00	0	\$ -	0	\$ -
14	CB TYPE A 4'-DIAMETER TYPE 11 F & G	EACH	1	\$ 3,200.00	0	\$ -	0	\$ -
15	RELOCATE INLET, TYPE A W/ NEW TYPE 11 F & G	EACH	1	\$ 1,150.00	0	\$ -	0	\$ -
16	INVESTIGATE SETTLING AROUND STRUCTURE	EACH	2	\$ 400.00	0	\$ -	0	\$ -
17	INSTALL RESTRICTOR	EACH	1	\$ 600.00	0	\$ -	0	\$ -
18	INSTALL RIP RAP	SY	100	\$ 30.00	0	\$ -	0	\$ -
19	REPAIR BROKEN SPIGOTS	EACH	8	\$ 800.00	0	\$ -	1	\$ 800.00
20	STORM SEWER REMOVAL AND REPLACEMENT, 12"	LF	100	\$ 60.00	0	\$ -	0	\$ -
21	SEAL LIFT PLUGS	EACH	2	\$ 150.00	0	\$ -	0	\$ -
22	TYPE III BARRICADE INSTALLATION	LS	1	\$ 3,500.00	0	\$ -	0	\$ -
23	PAVEMENT MARKINGS, LETTER & SYMBOL	SF	70	\$ 6.00	0	\$ -	70	\$ 420.00
24	PAVEMENT MARKINGS, 6"	LF	100	\$ 4.00	0	\$ -	100	\$ 400.00
25	PAVEMENT MARKINGS, 24"	LF	40	\$ 6.00	0	\$ -	40	\$ 240.00
26	STOP SIGN INSTALLATION	EACH	1	\$ 300.00	0	\$ -	1	\$ 300.00
27	PCC SIDEWALK REMOVAL AND REPLACEMENT	SF	305	\$ 10.00	0	\$ -	305	\$ 3,050.00
28	DETECTABLE WARNINGS	SF	60	\$ 30.00	0	\$ -	60	\$ 1,800.00
29	HMA PAVEMENT REMOVAL AND REPLACEMENT	SY	75	\$ 35.00	32	\$ 1,120.00	0	\$ -
30	PCC CC&G REMOVAL	LF	30	\$ 15.00	3	\$ 45.00	0	\$ -
31	PCC CC&G B6.12	LF	100	\$ 40.00	0	\$ -	8	\$ 320.00
32	RIVER BIRCH, 6' TALL	EACH	12	\$ 465.00	0	\$ -	0	\$ -
33	APPLE SERVICEBERRY, 6' TALL	EACH	3	\$ 534.00	0	\$ -	0	\$ -
34	LITTLE LEAF LINDEN, 3" CALIPER, BALLED AND BURLAPPED	EACH	2	\$ 770.00	0	\$ -	0	\$ -
35	BEVERLY CRABAPPLE	EACH	12	\$ 525.00	0	\$ -	0	\$ -
36	THORNLESS HONEY LOCUST, 3" CALIPER	EACH	3	\$ 790.00	0	\$ -	0	\$ -
37	NATURALIZE BASIN 1	LS	1	\$ 45,000.00	0	\$ -	0	\$ -
38	ALLOWANCE - ITEMS ORDERED BY ENGINEER	UNIT	20000	\$ 1.00	0	\$ -	20000	\$ 20,000.00

TOTAL ADDITIONS = \$ 1,165.00

TOTAL DEDUCTIONS = \$ (27,330.00)

ORIGINAL CONTRACT PRICE: \$ 130,455.00

CURRENT CONTRACT PRICE ADJUSTED BY PREVIOUS CHANGE ORDERS: \$ 130,455.00

AMOUNT OF CURRENT CHANGE ORDER: (\$26,165.00)

NEW CONTRACT PRICE: \$104,290.00



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input checked="" type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Public Works Committee #2

Tracking Number

PW 2021-05

Agenda Item Summary Memo

Title: Well No. 8 & 9 Water Treatment Plant Media Replacement – Change Order No. 1

Meeting and Date: City Council – February 23, 2021

Synopsis: Review of Change Order Request

Council Action Previously Taken:

Date of Action: PW 02-16-21 Action Taken: Moved forward to City Council agenda.

Item Number: PW 2021-05

Type of Vote Required: Majority

Council Action Requested: Consideration of Approval

Submitted by: Brad Sanderson

Name

Engineering

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>



Memorandum

To: Bart Olson, City Administrator
From: Brad Sanderson, EEI
CC: Eric Dhuse, Director of Public Works
Krysti Barksdale-Noble, Community Dev. Dir.
Lisa Pickering, Deputy City Clerk

Date: December 9, 2020
Subject: Wells 8 & 9 WTP Cation Exchange Media Replacement
Change Order No. 1

The purpose of this memo is to present Change Order No. 1 for the above referenced project.

A Change Order, as defined by in the General Conditions of the Contract Documents, is a written order to the Contractor authorizing an addition, deletion or revision in the work within the general scope of the Contract Documents, or authorizing an adjustment in the Contract Price or Contract Time.

Background:

The United City of Yorkville and Global Water Service, LLC (GWS) entered into an agreement for a contract value of \$115,100.00 for the above referenced project. The interior coating failures in the four (4) vessels and the damage header piping in Vessel No. 3 were discovered during the media removal phase of the project. The repair of these items was not included in GWS's initial bid for the project.

Questions Presented:

Should the City approve Change Order No. 1 which would increase the contract amount by \$9,145.00?

Discussion:

Change Order No. 1 includes:

- **Project Credit: (-\$3,850.00)** - The nozzles (Bid Item #2B - \$2,400.00) and 6" stainless-steel repair clamps (Bid Item #4A - \$1,100.00) were not utilized for this project. One (1) 3" stainless-steel repair clamp (Bid Item #4 - \$350.00) was not utilized for this project. Therefore, the total project credit for the unused equipment will be \$3,850.00.
- **Item #1: Mobilization and Demobilization (\$9,000.00)** - The discovery of the coating damages in the vessels forced GWS to demobilize from site so the coating contractor could perform coating repairs in the vessels. After the coating repairs were completed, GWS re-mobilized to site to continue the media replacement. The additional mobilizations and demobilizations associated with the vessel coating repairs were not included in GWS's initial bid for this project.
- **Item #2: Equipment Rental (\$605.00)** - The vessel coating repairs caused delays to the project; these delays caused GWS to extend the rental period of their dumpsters.

- **Item #3: Solicitation of Local Coating Contractor (\$1,780.00)** - The solicitation of the local coating contractors was conducted by GWS. GWS sent out solicitation emails to three (3) local coating contractors, setup site visits with each contractor and obtained proposals from two (2) local contractors. During the solicitation process GWS incurred labor hours and travel expenses outlined on the attached invoice.
- **Item #4: Brine Header Replacement (\$1,610.00)** - While removing the existing media from Vessel No. 3, GWS discovered that the existing brine header was damaged. The brine header is critical to the ion exchange process, so GWS was given approval to replace the brine header.

We are recommending approval of the Change Order.

Action Required:

Consideration of approval from the City Council for Change Order No. 1.

**A RESOLUTION OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS,
APPROVING A CHANGE ORDER TO THE CONTRACT WITH GLOBAL WATER SERVICE,
LLC**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “City”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

WHEREAS, the City approved a contract with Global Water Services, LLC, for media replacement within vessels of its water system for a total contract price of \$115,100 (the “Contract”); and,

WHEREAS, the Illinois Criminal Code requires the Mayor and City Council to make certain findings whenever a change order in excess of \$10,000 is requested, finding that the change order was not foreseeable, is necessary to complete the contract and is in the best interest of the City; and,

WHEREAS, after commencing the work, it was discovered that mobilization and demobilization of the site was required to perform necessary coating repairs to the vessel for an additional cost of \$9,000; an extension of equipment rental was needed for an increase of \$605; solicitation of a local coating contractor was required for a cost of \$1,780; and a brine header had to be replaced increasing the Contract by \$1,610.00; and,

WHEREAS, a credit of \$3,850 was also received for repair clamps which were not used; and,

WHEREAS, it has been recommended to the City Council by the City Engineer that the foregoing change orders be approved as such change orders were necessary and unforeseeable at the time of the approval of the Contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. Each of the recitals above is incorporated by reference in this Section 1.

Section 2. That the foregoing change orders resulting in a total increase of \$9,145 in the Contract price are hereby approved as unforeseeable at the time of approval of the Contract and are deemed necessary to complete the required repairs.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this
____ day of _____, A.D. 2021.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVER TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2021.

MAYOR

Attest:

CITY CLERK

CHANGE ORDER

Order No. 1

Date: November 22, 2020

Agreement Date: March 20, 2020

NAME OF PROJECT: Wells 8 & 9 WTP Cation Exchange Media Replacement

OWNER: United City of Yorkville

CONTRACTOR: Global Water Services, LLC.

The following changes are hereby made to the CONTRACT DOCUMENTS:

PROJECT CREDIT: - \$3,850.00

Changes to the Contract Documents:

The nozzles (Bid Item #2B - \$2,400.00) and 6" stainless-steel repair clamps (Bid Item #4A - \$1,100.00) were not utilized for this project. One (1) 3" stainless-steel repair clamp (Bid Item #4 - \$350.00) was not utilized for this project. Therefore, the total project credit for the unused equipment will be \$3,850.00.

ITEM #1: Mobilization and Demobilization (\$9,000.00)

Changes to the Contract Documents:

Additional mobilization and demobilization charges.

Justification:

The discovery of the coating damages in the vessels forced Global Water Services (GWS) to demobilize from site so the coating contractor could perform coating repairs in the vessels. After the coating repairs were completed, GWS re-mobilized to site to continue the media replacement. The additional mobilizations and demobilizations associated with the vessel coating repairs were not included in GWS's initial bid for this project.

ITEM #2: Equipment Rental (\$605.00)

Change to the Contract Documents:

Additional equipment rental charges for dumpsters.

Justification:

The vessel coating repairs caused delays to the project; these delays caused GWS to extend the rental period of their dumpsters.

ITEMS #3: Solicitation of Local Coating Contractor (\$1,780.00)

Changes to the Contract Documents:

CHANGE ORDER

Page 2

Local coating contractors were solicited to provide proposals for the interior coating repairs in Vessels 1 and 2.

Justification:

The solicitation of the local coating contractors was conducted by GWS. GWS sent out solicitation emails to three (3) local coating contractors, setup site visits with each contractor and obtained proposals from two (2) local contractors. During the solicitation process GWS incurred labor hours and travel expenses outlined on the attached invoice. The per diem charge is unwarranted since GWS is requesting payment for mileage expenses and an hourly travel labor rate.

ITEMS #4: Brine Header Replacement (\$1,610.00)

Changes to the Contract Documents:

Furnished and installed new brine header in Vessel 3.

Justification:

While removing the existing media from Vessel 3, GWS discovered that the existing brine header was damaged. The brine header is critical to the ion exchange process, so GWS was given approval to replace the brine header.

Change of CONTRACT PRICE:

Original CONTRACT PRICE: \$115,100.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER(S): \$115,100.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by \$9,145.00

The new CONTRACT PRICE including this CHANGE ORDER will be \$124,245.00

Change to CONTRACT TIME:

The CONTRACT TIME will be increased by 44 calendar days.

The date for completion of all work will be July 2, 2020 (Date.)

Approvals Required:

To be effective this order must be approved by the agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Requested by:  _____

Recommended by: Keith Powell 11/22/2020

Accepted by: _____

(continued)

CO-02



Global Water Services, LLC

P.O. Box 2
Mount Vernon, IA 52314

Invoice

Date	Invoice #
8/26/2020	G820111503

Bill To
United City of Yorkville 800 Game Farm Road Yorkville, IL 60560

Ship To
United City of Yorkville 800 Game Farm Road Yorkville, IL 60560

P.O. No.	Terms	Due Date
Bid	Net 30	10/31/2020

Item	Description	Quantity	Rate	Amount
ITEM-1	Com Misc- R... Change Order mobilization and demobilization-flat rate May and June trips [Mob/Demob includes: 384 miles each trip x 2 vehicles x \$1.25/mile=\$960; 5 staff x 7hrs round trip x \$115/hr travel rate=\$4,025 Total of \$5,020 each trip].	2	4,500.00	9,000.00
ITEM-2	Com Misc- R... Change Order equipment/rental costs' trailer and roll off containers	1	605.00	605.00
ITEM-3	Travel Labor-... Travel labor to/from site April 20th KH	7	115.00	805.00
ITEM-3	Service Labor... Change order Service Labor for collecting bids, e-mail, etc for paint change order	3	165.00	495.00
ITEM-3	Mileage Change Order Mileage April 20th KH	384	1.25	480.00
ITEM-4	Service Labor... Service Labor Rebuild brine header Unit 3	4	165.00	660.00
ITEM-4	Com Misc- R... PVC header pipe and materials Total Change order \$12,995.00 Change Orders approved 17NOV2020	1	950.00	950.00
			Subtotal	\$12,995.00

Phone: 319-895-7140 Fax: 319-895-7143 admin@globalwaterservices.com

Sales Tax (0.0%)	\$0.00
Payments/Credits	\$0.00
Total Due	\$12,995.00

Emig Trucking

Invoice

Date	Invoice #
7/6/2020	11128

Bill To
Global Water Services PO Box 2 Mt. Vernon, IA 52314

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		7/6/2020			
Quantity	Item Code	Description			Price Each	Amount
1	Trailer	Trailer #W34609 rental from 05/27-06/23			425.00	425.00
1	Trailer	Trailer #W34609 rental from 06/24-07/01			180.00	180.00

Phone #
3192130355

E-mail
emigtrucking@gmail.com

Total	\$605.00
--------------	-----------------

8/5



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input checked="" type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Public Works Committee #3

Tracking Number

PW 2021-06

Agenda Item Summary Memo

Title: Rebuild Illinois – Fox Hill Improvements

Meeting and Date: City Council – February 23, 2021

Synopsis: Resolution Consideration

Council Action Previously Taken:

Date of Action: PW 02-17-21 Action Taken: Moved forward to City Council agenda.

Item Number: PW 2021-06

Type of Vote Required: Majority

Council Action Requested: Consideration of Approval

Submitted by: Brad Sanderson

Name

Engineering

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>



Memorandum

To: Bart Olson, City Administrator
From: Brad Sanderson, EEI
CC: Eric Dhuse, Director of Public Works
Lisa Pickering, City Clerk
Rob Fredrickson, Finance Director

Date: February 9, 2021
Subject: Rebuild Illinois – Fox Hill Improvements

As you are aware, we are proceeding with design of the Rebuild Illinois - Fox Hill Improvements. The proposed improvements will include hot-mix asphalt removal and replacement, sidewalk removal and replacement, curb and gutter removal and replacement, driveway removal and replacement, pavement markings, and edge sealing on within the Fox Hill subdivision.

Since Rebuild Illinois funds are being utilized to fund the project, IDOT requires the passing of a Resolution to appropriate the funds for construction. Accordingly, please see the attached Resolution for Improvement Under the Illinois Highway Code in the amount of \$1,253,624.64. This is the full allotment of funds.

Staff is seeking approval of the resolution from the City Council.

If you have any questions or require additional information, please let us know.



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Original

Resolution Number

Section Number

21-00051-00-PV

BE IT RESOLVED, by the Council of the City

Governing Body Type

Local Public Agency Type

of Yorkville

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
See Attached Location Map				

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

milling, preparation of base, aggregate subgrade improvements, removal and disposal of unsuitable materials, HMA resurfacing with binder and surface course, structure adjustments, restoration, striping, edge sealing, and other ancillary work items. Appropriation consists of \$1,253,624.64 of RBI funds.

2. That there is hereby appropriated the sum of One million two hundred fifty three thousand six hundred twenty four and 64/100

Dollars (\$1,253,624.64) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Lisa Pickering

Name of Clerk

City

Local Public Agency Type

Clerk in and for said City

Local Public Agency Type

of Yorkville

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

Governing Body Type

of Yorkville

Name of Local Public Agency

at a meeting held on February 23, 2021

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ .

(SEAL)

Clerk Signature

Date

--	--

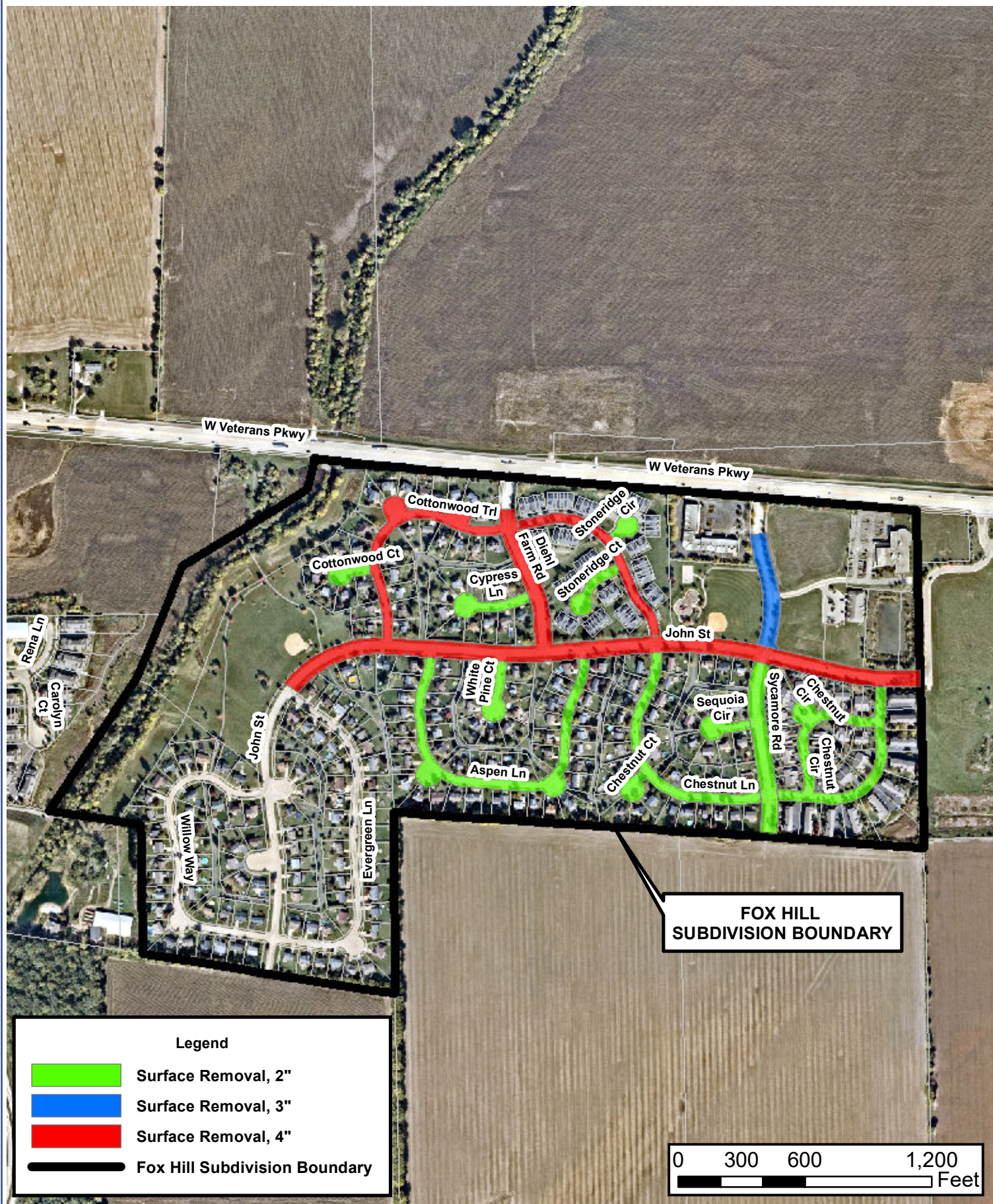
Approved

Regional Engineer

Department of Transportation

Date

--	--



Engineering Enterprises, Inc.

52 Wheeler Road
 Sugar Grove, Illinois 60554
 (630) 466-6700
www.eeiweb.com



United City of Yorkville

800 Game Farm Road
 Yorkville, IL 60560
 630-553-4350

DATE: FEBRUARY 2021
 PROJECT NO.: YO2036
 BY: MJT
 PATH: H:\GIS\PUBLIC\YORKVILLE\2020\20
 FILE: YO2036_Fox Hill Surface Removal.MXD

FOX HILL IMPROVEMENTS LOCATION MAP





Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Administration Committee #1

Tracking Number

ADM 2021-09

Agenda Item Summary Memo

Title: 2020 Annual Department Reports

Meeting and Date: City Council – February 23, 2021

Synopsis: See attached department reports.

Council Action Previously Taken:

Date of Action: ADM 02-17-21 Action Taken: Moved forward to City Council agenda.

Item Number: ADM 2021-09

Type of Vote Required: Informational

Council Action Requested: None.

Submitted by: Erin Willrett

Name

Administration

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at [@CityofYorkville](https://twitter.com/CityofYorkville), and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>

2020



Department Annual Reports



Highlighted Accomplishments



At a Glance



651 Prairie Pointe was purchased for a future City Hall/Police Dept.

- 125 FOIA requests were processed
- Participated in National Suicide Prevention Awareness + Action Month Proclamation Project (NSPAMP)
- Participated in the National Mayor's Challenge for Water Conservation

Purchasing Update

- Updated Purchasing Code
- Procured PPE, hand sanitizer, and disinfectant for Employees
- Implemented a tracking system for COVID-19 expenditures



COVID-19 Business Support Update

As of December 28, 2020, Lynn Dubajic, City Economic Development Coordinator, in partnership with the City has helped 56 Yorkville-based businesses secure over \$3,000,000 of grant funding to help with their losses due to the pandemic.



By the Numbers

2020 Invitation to Bid (ITB)/Request for Proposals (RFP)/Qualifications (RFQ)/Request for Information (RFI)

2020 Road Program Contractor's Bulletin

Invitation To Bid on the Sale of a City Vehicle(s)

Invitation to Bid Painting Services for the Countryside Lift Station Basement

Invitation to Bid the Elizabeth Street Water Main Improvements Legal Notice, Closed 3/6/2020 10:00 AM

Invitation to Bid the Materials Purchase for the Raintree Subdivision Lighting Project

Invitation to Bid Wells No. 8 & 9 Water Treatment Plant Cation Exchange Media Replacement

Request for Proposal (RFP) for the Design and Purchase of Playgrounds for Multiple Parks

Request for Proposal the Purchase of Athletic Uniforms and Equipment

Request for Proposals for Landscape Maintenance Services for the Special Service Areas,

Request for Proposals for Leaf Disposal Services for Multiple Agencies

Request for Proposals for Property Management Services for the Special Service Areas

Request for Proposals for Structural Analysis of an Office Building for End Use as a Police Station

Clerks License Issued	2020
Liquor	89
Solicitor	40
Video Gaming	15
Amusement Devices	9
Raffle	2
Massage Establishment	3
Mobile Food Vendor	1
Tobacco	16
Pawnbroker	1
Tattoo License – Microblading only	2



Website and Social Media	2020
Facebook Followers	6,356
Twitter Followers	1,730
Website Visits	211,458



Operating with 83 Full-Time Employees, there was 96 in 2008 and 73 in 2005



Highlighted Accomplishments



The City Council approved an update/extension and new Planning Boundary Agreement with the Village of Plainfield.



At a Glance

- 317 new housing starts in 2020
- New Businesses
 - a. Verizon Retail Store
 - b. Yorkville Pinz
 - c. Popeye's restaurant
 - d. Lenny's Gas & Wash
 - e. Dunkin Donuts at Lenny's Gas N Wash
 - f. Smoothie King
 - g. Jewel Osco renovation
 - h. Remodel of the Southern Belle Restaurant
 - i. McDonald's interior renovation
 - j. Scott Jegan LLC (Law Office)
 - k. School of Expressive Arts and Learning (SEAL)
 - l. Cucina Madre
 - m. Grewer Law Group
 - n. DAS Billing Solutions
 - o. Mars Wrigley (Alteration)
 - p. Gypsum Drywall & Painting
 - q. Fox Valley Sandblasting business relocation
 - r. Distinctively Diversified Properties LLC/Hoffman Fluid Power
 - s. Centennial Counseling Center business expansion
 - t. Build for Tomorrow Bureau
 - u. Kendall County Office Building (Remodel)
 - v. Taekwondo Korea Center business relocation
 - w. Divine Home Health
 - x. Sensei's Scents
 - y. 3:11 Project
 - z. Quest Diagnostics
 - aa. Bricolage Wellness
 - bb. Narvick Concrete (New Silo)
 - cc. Mandrake Restaurant
 - dd. Manpower business relocation
 - ee. Grace Holistic School business relocation
 - ff. Pho Shack Restaurant
 - gg. Hummingbird in a Shoebox
 - hh. Hacienda Real Restaurant
 - ii. Shelter Insurance relocation

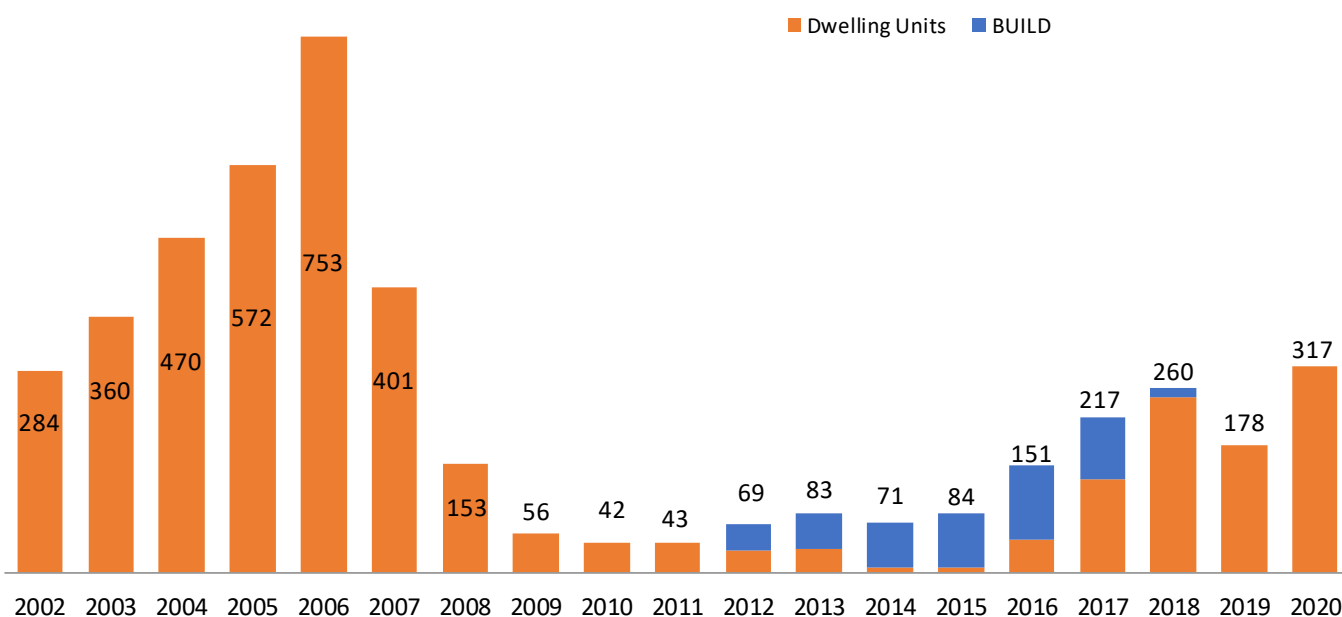


The City Council adopted the Yorkville Downtown Art Program to forward the goals and purpose of the Comprehensive Plan Update and Downtown Overlay District.



By the Numbers

Building Permits Issued



Approved a 1-year hold on the Unified Development Ordinance (UDO) project to modernize and consolidate the various existing City ordinances into a cohesive, single-reference, graphic-based document and a web-based smart code.

There were 317 new housing starts in 2020. There were 219 single family homes, 98 single family attached homes permitted. This is an increase of 112 (39%) from calendary year 2019. Single family homes increased from 142 in calendar year 2019 to 219 in calendar year 2020. Single family attached homes increased from 35 in calendar year 2019 to 98 in calendar year 2020.

There were 1,769 total permits that were issued in 2020. This is slightly down from 2019, primarily due to an artificially high number of roof permits issued in 2019 related to sever storm damage.


UNITED CITY OF YORKVILLE
 UNIFIED DEVELOPMENT ORDINANCE





Highlighted Accomplishments



At a Glance

- The City's debt is rated AA by both Fitch Ratings and Standard & Poor's
- Enterprise Resource Software (ERP) Request for Proposals took place in early 2019 to look at options to replace the City's existing financial software. Staff is continuing to review options for the city's software.



Fund Balance

Fund balance percentage at end of Fiscal Year 20 was 47%, for an approximate total of \$7.5m in the General Fund.

Below Budget

All functional departments – Administration, Finance, Police, Community Development, Streets, Library, Water & Sewer Operations, Parks and Recreation were all below budget for the Fiscal Year End 2020.

Credit Card Rebate

The City's credit card rebate program generated \$20,875 in Fiscal Year 2020. Credit card rebates have totaled \$98,625 since the program began in FY 15.



Certificate of Achievement for Excellence in Financial Reporting

The City was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (9th year in a row)

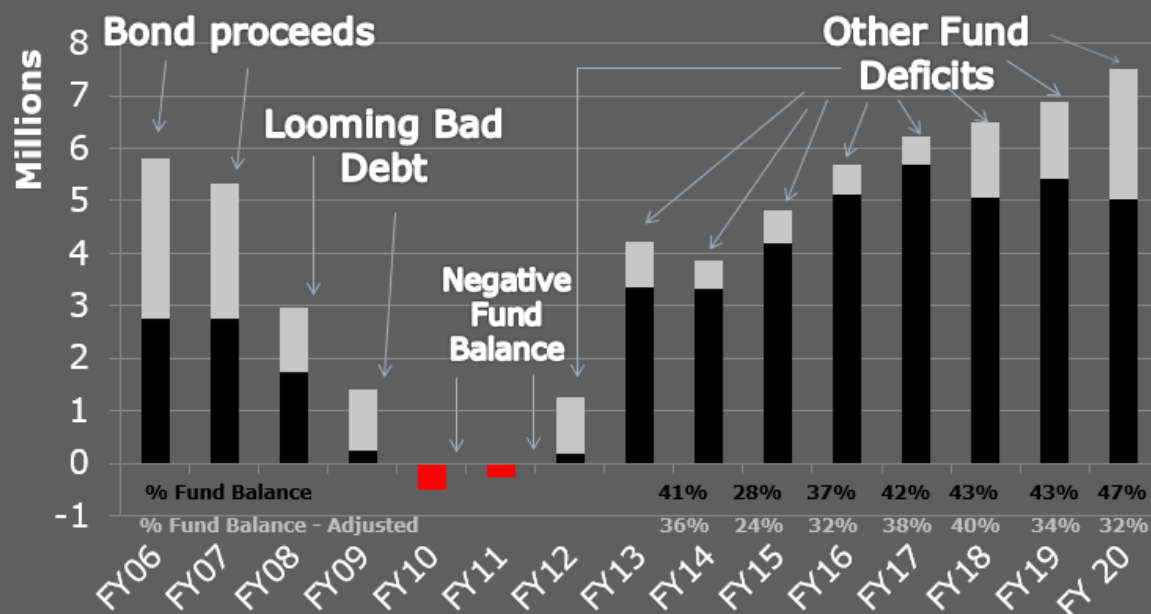


Government Finance Officers Association



By the Numbers

General Fund Fund Balance History



Municipal Aggregation Update

The City of Yorkville has partnered with Progressive Energy to reinstitute the City's municipal aggregation program, in which the City buys electricity in bulk from an alternative supplier on behalf of residential and small business customers in Yorkville. This particular program utilized renewable energy sources, thus qualifying the City to be designated as an EPA "Green Power Community," in addition to receiving an annual contribution of \$72,000 from the winning supplier; all the while guaranteeing that participants electricity rates would never exceed the rates paid by ComEd customers.





Highlighted Accomplishments

Youth Virtual Programming



Due to COVID-19 the entire Parker's Preschool Program was re-designed to bring both in-person and virtual options to the Yorkville community. Currently, 13 students are participating within the Virtual Preschool To Go program, 33 within the In-Person Preschool and 11 students are In-Person Ready Set Go. The Ready, Set Go program was moved to the Van Emmon Activity Center to allow for proper social distancing and additional space. Several other virtual programs were created in 2020 to entertain, engage and educate our youth participants while staying at home.



At a Glance

- 15 special events were hosted including Drive-In Movie Nights, 4th of July, Scarecrow Walk and the Yorkville Holiday Celebration.
- Installed shelter, sidewalk and benches at Raintree C
- Installed north of the dam River Front Park Boat Launch Pad.
- Installed Caledonia Playground
- Installed Autumn Creek North Playground
- Removed and Installed Purcell Playground Replacement
- Removed and Installed Beecher Playground Replacement
- Modified in-person preschool program and athletic leagues.
- Meet & Greet character visits, including Easter Bunny & Santa.



NEW! Virtual Daddy/ Daughter Dances



NEW! Virtual Space Race



Run COVID-19 right out of town and into a galaxy far far away during Yorkville's "May the Fourth be with You" Virtual Space Race!



By the Numbers

Parks and Recreation Programs	2017	2018	2019	2020
Parker's Playtime Preschool and Ready, Set, Go Enrollment	100	103	104	57
Total Youth Athletic League Participation	1,366	1,331	2206	1160
% of programs at minimum registration capacity	77%	79%	76%	88%
Total Number of Special Events	21	34	32	15
Number of Adults in Sports Leagues	468	345	520	432
Total Program Participation	2,728	3,370	4,712	3,100
Number of Volunteer Hours	6,500	7,250	13,500	4,000

Community Partnerships

Meals on Wheels: The Yorkville Parks and Recreation Department assisted Senior Services with their Meals on Wheels program.

Bristol Kendall Fire and Yorkville Police Departments Community Neighborhood Parades.

The Yorkville Parks and Recreation Department participated in the Bristol Kendall and Police Departments' Community Parades.

Worked with **local restaurants** in providing picnic tables, port-a-lets, hand washing stations, etc. for the businesses to offer outdoor dining.

New Playground at Purcell Park!



Autumn Creek and Caledonia also had new playground equipment installed this year!



Highlighted Accomplishments



BIRTHDAY PARADES

The Yorkville Police Department participated in 222 birthday parades throughout the City. Due to COVID-19, families were not able to celebrate like normal. The PD partnered with Bristol Kendall Fire Department and conducted drive-by parades throughout the community!



At a Glance

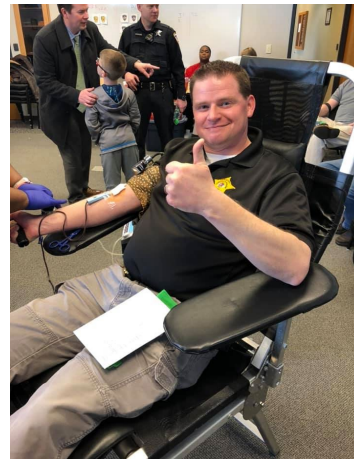
- 3 new squad cars were purchased
- 1 New Police Officer was hired and trained this year: Officer Alex Jordon
- Officer Stacey Mott and Part-Time Officer Dale Arentsen retired.
- Two new Police Department employees were hired: Records Clerk Nicole Collum and Community Service Officer Carter Aktabowski

Shop with a Cop



The Yorkville Police Department participated in Shop with a Cop at the Yorkville Target. Due to the COVID-19 the Officers were not able to shop with the children. However, they were able to shop for the children and deliver the gifts to them in person!

Battle of the Badge



The police department partnered with the Bristol Kendall Fire Department for the Battle of the Badge blood drive.



By the Numbers

Police Department Operations	2017	2018	2019	2020
Training Hours *6 new officers attended a 560-hour basic law enforcement academy	2,457	2,180	3,331*	3,586
Number of Sworn Officers	30 full-time 5 part-time	26 full-time 3 part-time	31 full-time 3 part-time	29 full-time 2 Part-Time
Number of Calls for Service	11,952	10,201	13,626	12,449
Total Arrests	593	612	662	646
DUI Arrests	41	37	19	51
Patrol Miles Driven *March 11 – December 31	247,183	279,987	196,241*	269,879

Citizens Police Academy

The Yorkville Police Department reinstituted a long standing program, the Citizens Police Academy. This is a 10-week program for residents of the City that learn about police operations. The first CPA class graduated in November of 2020.



Department Training

The Yorkville Police Department is committed to maintaining well trained and professional police force through quality and continual training and education. An annual department training plan was developed for 2020 which outlines training topics throughout the year. To date the Yorkville Police Department has completed over 3,226 hours of training. Examples of the training provided in 2020 include:

Crisis Intervention Training
School Resource Officer Training
Gang Enforcement Training
ARIDE DUI Enforcement
Workplace/Sexual Harassment Training

Domestic Violence Training
NIMS Training
Search & Seizure Training
Mental Illness Training



Highlighted Accomplishments



Special Brush Pick-Up Due to Derecho

All Public Works employees spent 2 weeks picking up brush after a derecho came through the City on August 10th. Additionally, street employees spent an extra 2 weeks on pick-up, for a total of 4 weeks of special brush pick-up.

August 10, 2020 Derecho

Derecho: An organized & long-lived system of storms producing a family of particularly damaging downbursts.

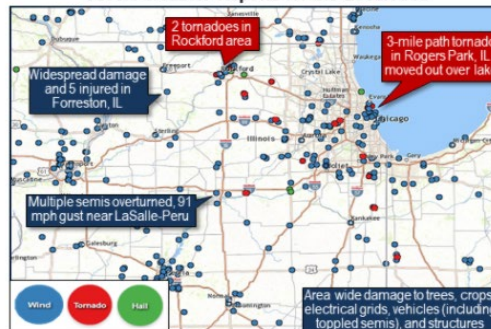


Severe Weather Reports for the Region



- Over 700 severe wind reports from near Omaha, NE through northern/central IN
- Near 200 reports in northern IL & northwest IN, several with significant damage
- Several embedded tornadoes bringing corridors of enhanced damage

Severe Weather Reports for the Local Area



Thank you to storm spotters, broadcast media, and public for your reports!

National Weather Service Chicago

Friday, August 14, 2020

At a Glance

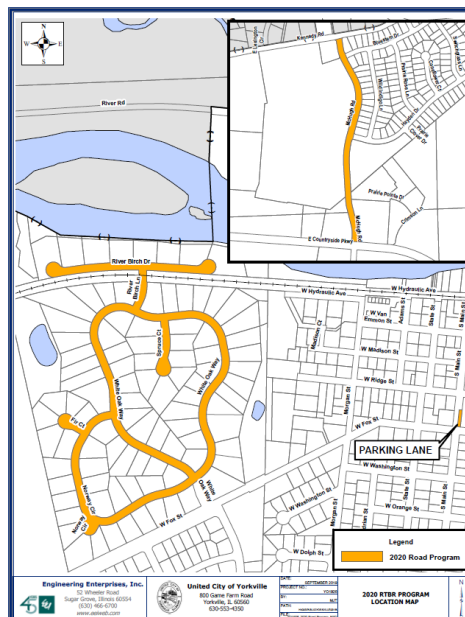
- 29 trees were purchased to plant throughout the city on parkways, parks, and other city properties.
- There were 204 new meter installations in 2020.
- Received 1 Single Axle Dump Truck and 1 One-Ton Pick-Up Truck
- Ordered 2 Pick-up Trucks
- 18,000 gallons of brine was used in winter operations.
- Used 1,200 tons of salt during the winter season.

Construction Projects

Road to Better Roads

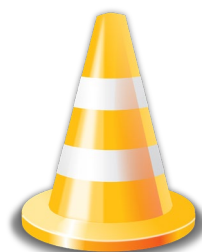


Over 5,200 lane miles of roadway were salted and over 10,000 miles were driven by our large dump trucks. If we were to add in the mileage of all the pickup trucks that plowed, our total would easily be over 20,000 miles driven last year while completing snow removal operations.



State Route Construction

- Expansion of Route 34 west is complete
- Expansion of Route 34 east is complete
- Planning for Route 47 north has begun and is funded
- Planning for Route 71 expansion will be completed in 2021





By the Numbers

Public Works Operations	2017	2018	2019	2020
Lane Miles of Streets Swept	480	360	250	250
Miles of Right of Way Mowed	72	116	75	82
Gallons of Water Treated	563,178,000	620,123,000	592,829,200	634,646,700
Cubic Yards of Leaves Collected through Public Works Collection	6,000	1,770	1,110	2,000
Lane Miles of Street resurfaced	4.7	6.0	2.17	2.35
Feet of Sewer Lines Relined/Replaced	4,180	3,655	205	0
Miles of Cleaned Sewer Mains	18.9	19.6	3.6	13
Number of Cleaned Storm Sewers, Inlets and Catch Basins	216	214	283	237

Lift Station Projects



Blackberry Creek North lift station was completely rebuilt and upgraded to a SCADA system. This lift station was installed in 1995 and has been updated once to add a permanent generator. This lift station is now completely modernized with new pumps, wiring, and a new SCADA system to monitor and report any problems.

Five lift stations were upgraded to new SCADA systems to be able to monitor and report any problems. These lift stations were at Fox Hill, River's Edge, Prestwick, Bruell St., and Raintree Village. The old systems were outdated dialer systems that did not let us monitor the lift stations or record any data.

The interior walls of the pumping area of the Countryside lift station were repainted this fall. The previous coating system had failed and was peeling off the walls due to the corrosive environment.



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Administration Committee #2

Tracking Number

ADM 2021-10

Agenda Item Summary Memo

Title: City Council Email Account Policy

Meeting and Date: City Council – February 23, 2021

Synopsis: A verbal discussion will take place at the meeting.

Council Action Previously Taken:

Date of Action: ADM 02-17-21 Action Taken: Moved forward to City Council agenda.

Item Number: ADM 2021-10

Type of Vote Required: _____

Council Action Requested: _____

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Mayor's Report #3

Tracking Number

CC 2021-03

Agenda Item Summary Memo

Title: FY 21 Budget Update

Meeting and Date: City Council – February 23, 2021

Synopsis: _____

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: N/A

Council Action Requested: Discussion

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:



Memorandum

To: City Council
From: Bart Olson, City Administrator
Rob Fredrickson, Finance Director
Date: February 18, 2021
Subject: FY 21 Budget Updates – Pandemic and Recession

Summary

A review of potential budget updates for the FY 21 budget, due to the COVID-19 pandemic and likely national recession.

Background

The City Council last discussed the FY 21 budget memo at the February 9th City Council meeting. For ease of use, we have kept the structure and content of that memo and will add commenting paragraphs below each bulletpoint with any updates.

Important concepts (new text only where update is noted)

1. What will be the size and length of the economic downturn? What will be the timing and shape of the recovery?
 - a. April 23, 2020 Update – Here's some article headlines and a chart on the economic situation:
 - i. "US Weekly jobless claims hit 4.4 million, bringing 5-week total to more than 26 million" – CNBC
 - ii. "Stocks fight for gains as small business relief overshadows job losses" – Fox Business
 - b. May 7, 2020 Update – Wednesday's unemployment filing report from the federal government showed another ~3.2m in unemployment claims and around 33 million claims during the pandemic. The April jobs report is expected to be released the morning of Friday, May 8th, and is expected to show the worst job losses in any one month in American history and an unemployment rate of ~15%. As a comparison, the worst unemployment rate during the Great Recession was around 10%, when 7.5 million jobs were lost over the course of a year and a half, and the worst unemployment rate estimate during the Great Depression was 25%.
 - c. June 10, 2020 Update – Originally the BLS reported that after declining by 20.7 million in April, non-farm payrolls increased by 2.5 million in May, causing unemployment to fall from 14.7% to 13.3%. Initially this report was viewed positively, as most economists had forecasted the national unemployment rate to rise to 19% by the end of May. However, the BLS later disclosed that the jobs report contained a misclassification error, that not only affected May, but April and March as well. Revised projections put April unemployment at 19.7%,

falling to around 16% in May. Moreover, the Federal Reserve continues to anticipate a slow economic recovery, predicting unemployment to be at 9.3% at the end of 2020, followed by a further decline to 6.5% by the end of 2021 (unemployment was 3.5% at the end of 2019).

- d. July 23, 2020 Update – After adding 2.7 million jobs in May, employers added a record 4.8 million jobs in June, as the national unemployment rate dipped to 11.1%. Closer to home, the state unemployment rate continues to track above the national rate at 14.6%; down from its peak of 17.2% in April.
 - e. August 20, 2020 Update – The unemployment rate continued to decline in July, finishing at 10.2%, as employers added 1.8 million jobs to their payrolls. Supplemental weekly unemployment benefits in the amount of \$600, funded by the Federal government’s CARES program, expired at the end of July; as Congress continues to debate the possibility of a second stimulus program.
 - f. September 17, 2020 Update – Unemployment fell from 10.2% in July to 8.4% in August, which is the first time its been under 10% since March. Approximately \$1.4 million jobs were added in August, with widespread job gains reported in the retail, business services, leisure & hospitality, education and health service industries. Hiring was also bolstered by the federal government, with the Census Bureau adding 238,000 temporary workers. Nonetheless, many economists remain cautious when looking at the months ahead, stating that the U.S. economy may not return to pre-pandemic levels until late 2022.
 - g. November 19, 2020 Update – Over the last couple months the national unemployment rate has continued to fall, finishing at 7.9% in September and declining further to 6.9% at the end of October. Nonetheless, this is still double the February (i.e pre-pandemic) rate of 3.5%; as many economist continue to warn that the economy needs widespread distribution of a vaccine before unemployment levels return to historical norms.
2. Income tax filings have been delayed by the state from April to July. Late penalties are being waived, giving people less incentive to file on time. This will delay the observation of the economic downturn on state income tax payments, causing less accurate LGDF estimates.
 - a. April 23, 2020 Update – LGDF estimates have not been created by the IML or IGFOA, but the Governor’s Office of Management and Budget (GOMB) has released their own estimates for impacts to state income taxes. While these revenue estimates are not exactly correlated to the City’s share of state income taxes, they are a good baseline. As of early April, the GOMB is anticipating a 6.9% decline in individual income taxes for their entire FY 20 budget estimates, which ends June 30, 2020, and another 8.8% decline in individual income taxes for the entire FY 21 budget estimate, which ends June 30, 2021. For those same time periods, they anticipate corporate income taxes to decrease 12% and 17% off their budget estimates. Our early staff estimate is that this could impact the City’s FY 20 budget by \$130,000 and the FY 21 budget by \$120,000.
 - b. May 7, 2020 Update – IML released its LGDF estimates this week, anticipating a 15% decline over FY 20 actuals. Based on the GOMB estimate of around a 7% decrease from my April 23rd update above, this is a further loss of around

\$160,000 in the general fund. A spreadsheet of City budget comparisons to the IML estimate is attached to this memo.

- c. May 21, 2020 Update – May’s allotment of income tax came in at \$191,781 – 50% less than the last May’s allotment of \$381,988. However, this is a bit skewed, as last May’s allotment was unusually high due to the timing of receipts by the State. Historically May income tax proceeds have been around \$260,000; which would put the current years decrease at ~26%, which is slightly better than management’s expectations for May of a 29% reduction. Assuming a similar decrease in proceeds for the June allotment, income taxes would finish FY 20 around \$1.836M (6.6% decrease from FY 19 amounts); which is ~\$70,000 less than management’s assumption of \$1.905M based upon IML projections.
- d. June 10, 2020 Update – June’s allotment of income tax came in at \$118,791, which is essentially even with last June’s allotment of \$119,293. Income tax receipts will finish FY 20 at approximately \$1.87M, which is a 5% decrease in comparison to last year; but \$34,000 better than what was projected last month. The City had been estimating a per capita income tax revenue of \$85, based on GOMB estimates and early IML income tax narratives for FY 21, but these most recent figures have caused IML to issue a FY 21 per capita estimate of \$97. If \$97 per capita comes to fruition in FY 21, that would match the FY 20 actual figures (i.e. revenues are flat). Finally, it appears that the income tax payment extensions have had minimal impact on income tax revenues.
- e. July 23, 2020 Update – July’s income tax proceeds totaled \$188,635, which is about 6% higher than the prior year’s allotment of \$178,400. Thus far income tax proceeds have continued to defy earlier GOMB estimates, which were anticipating a ~7% decline for FY 21. As mentioned last month, the IML currently has income tax pegged at \$97 per capita. Assuming this prediction holds, the City’s income tax would total around \$1.85M for FY 21, which would be similar to FY 20 totals, but approximately \$50,000 under FY 21 budget amounts.
- f. August 20, 2020 Update – August income tax proceeds, which totaled \$257,905, more than double in comparison to the amount received in the prior year (\$127,883 - August 2019); ostensibly due to the extension of the State tax filing deadline to July 15th. This year-over-year increase of ~\$130,000 helps offset the sharp decrease experienced in May, when income tax proceeds declined by ~\$190,000. The IML estimate remains at \$97 per capita for FY 21 – which would equate to an annualized amount of \$1.85M for the City. Assuming the IML estimate comes to fruition, FY 21 income taxes would be ~\$50,000 below the budgeted amount of \$1.897M; but \$100,000 better than our current projection for FY 21 of \$1.75M (this worse case figure assumes that the referendum this November authorizing a graduated State income tax rate fails and results in a further cuts to the LGDF, which would result in a year-over-year decrease of 6.5%).
- g. September 17, 2020 Update – September’s allotment of income tax came in at \$146,132, which is 29% higher than last September’s amount of \$113,183. Once again, this increase, at least in part, is presumably tied to the State’s decision to defer the income tax deadline to July 15th. While income tax has started off FY

21 very strong, IML estimates are showing an expected long-term decline in this revenue stream.

- h. October 22, 2020 Update - October income tax proceeds totaled \$211,612, which was a 4.8% increase over the amount received in the prior year (\$201,938 – October 2019). The IML estimate, currently at \$98 per capita for FY 21 (which would equate to an annualized amount of \$1.86M for the City – which is roughly \$40,000 under the budget amount of \$1.9M), is expected to be revised downward later this month. In addition, the fate of the graduated State income tax referendum will be determined by voters in less than two weeks, which may result in further cuts to the LGDF should it fail.
- i. November 5, 2020 update – As mentioned at the October 27th City Council meeting, the IML revised its income tax estimates for FY 21 to \$105 per capita, which is unexpectedly far greater than their prior estimates of \$98 per capita (and where the City currently estimates). Since the meeting, the progressive income tax referendum has failed, with the Governor vowing to look at large cuts in state government services and revenue sharing (including, presumably, LGDF) before pivoting to a likely across the board flat-income tax increase. It is not known how exactly the state will address its budget shortfall, especially given the unlikelihood of an immediate federal package to address revenue shortfalls for state and local governments. During last year's budget address, the Governor did propose that if the income tax referendum fails, municipalities would see a 5 percentage point decrease in LGDF revenues. However, that decrease would have to be agreed upon by the legislature, and its proposal came before the pandemic.
- j. November 19, 2020 update – November's allotment of income tax came in at \$142,988, which is 8.5% higher than last November's amount of \$131,796. Thus far in FY 21, income tax proceeds have remained resilient despite the pandemic; whether or not this continues remains to be seen, as unemployment is expected to rise as the State implements various mitigating efforts to combat the spread of COVID-19. In addition, there is a strong likelihood that the State will make further cuts to the LGDF, due to the failure of the progressive income tax referendum earlier this month.
- k. January 7, 2021 update – December's allotment of income tax came in at \$126,592, which is slightly higher than last December's amount of \$124,542 (+1.7%). Over the last 12-months, income tax is up about 2%; although uncertainty remains regarding future cuts to the LGDF as the State begins its FY 22 budget process.
- l. January 21, 2021 Update – Income tax proceeds for January were quite robust, coming in at \$201,687 – which is a 16% increase over last January's amount of \$174,077. As mentioned previously, income tax is up 2.6% over the last 12-months, although uncertainty remains regarding future cuts to the LGDF.
- m. **February 18, 2021 Update** – February income tax proceeds dramatically exceeded the prior year by 19%, coming in at \$213,229 in comparison to \$179,347 from the year prior. The IML's most recent estimate pegs income tax at \$110.70 per capita, which would generate revenues of \$2.105M (exceeding the FY 21 budgeted amount of \$1.897M by over \$200,000). Despite this positive news, further cuts to the LGDF by the States may be forthcoming in the upcoming

fiscal year. Yesterday the Governor announced that his proposed budget would cut the LGDF by 10%, which would be a \$152 million reduction for municipalities and counties statewide according to the IML. Conversely, the Governor is also proposing to close certain corporate tax loopholes, which his office believes will increase statewide LGDF disbursements by \$228 million. Staff is currently contemplating how these proposed LGDF cuts/revisions will impact Yorkville, as this topic will be discussed further as part of the FY 22 budget process.

3. Sales tax submittals to the state by bars and restaurants is being deferred in timing and amount. Certain bars and restaurants may now pay only a portion of their obligation of state sales tax for February, March, and April consumer sales through August 2020.
 - a. May 7, 2020 Update – The March state sales tax report was released on May 7, 2020. This March report covers February consumer sales, which were generally pre-pandemic, but this is the first period where bars and restaurants could defer their payment of sales taxes to the state. The February consumer sales were much higher than the City expected, even in a normal budget. The February 2020 consumer sales tax amounts were 9% higher than the February 2019 consumer sales tax amounts. We have not been able to verify this theory with business-level sales tax data, but it appears almost no businesses chose to defer their sales tax payments to the state.
 - b. June 10, 2020 Update - The April state sales tax report was released on June 4, 2020. This April report covered March consumer sales, which was the first month impacted by the pandemic, as the Governor’s shelter in place order went into effect on March 20th. Despite the temporary closure of all businesses deemed “non-essential” and the suspension of dining room service for restaurants, sales tax proceeds came in slightly higher than last year (\$255,881 for June 2020 vs. \$254,112 in June 2019). Sales tax is expected to finish at ~\$3.22M for FY 20, which is better than the approved budget and better than our own internal estimates. It appears that the option to defer payments has not impacted our sales tax figures.
 - c. July 9, 2020 Update - The May state sales tax report was released on July 9, 2020. This May report covered April consumer sales, which was the first full month impacted by the pandemic, as the Governor’s shelter in place order, which initially went into effect on March 20th, was extended through April 30th. Despite the continued closure of all businesses deemed “non-essential” and the suspension of dining room service for restaurants, sales tax proceeds came in only marginally lower (0.77%) than last year (\$257,366 for July 2020 vs. \$259,358 in July 2019). Based on sales tax trends over the last two months, management has revised its FY 21 sales tax projections to around \$3 million, which is about a 7% decline from the FY 20 actual amount of ~\$3.22M (unaudited). As stated last month, it appears that the option to defer payments has not had any material impact on our sales tax figures. Despite the resilience of municipal sales taxes, Non-Home Rule (NHR) taxes have not fared nearly as well. After declining year-over-year by 6% last month, July’s allotment for NHR sales taxes came in at 87% of last year’s amount. Ostensibly the reason for this decline is that most consumers are

purchasing items that are exempt from NHR sales taxes (i.e. food, drug, medical appliances, etc.). Current FY 21 projections put NHR Sales at ~\$2.08M, which is decline of approximately 14% in comparison to the FY 20 amount of \$2.41M (unaudited).

- d. August 6, 2020 Update – The June state sales tax report was released on August 6th. This June report covered May consumer sales, which was the second full month impacted by the pandemic, as the Governor’s orders were extended through the end of May and the state spent all of the month in phase 2 of the Restore Illinois plan. Despite the continued closure of all businesses deemed non-essential and the suspension of indoor dining service, sales tax proceeds came in flat (0.12% growth) compared to last year. As mentioned in the July 9th update above, we have revised our FY 21 regular sales tax estimate to \$3 million, and this June state sales tax report amount is slightly better than our model would expect (i.e. evidence supporting that FY 21 regular sales tax could be higher than \$3 million). However, non-home rule sales taxes are down 20% year over year, which indicates non-essential purchases are being delayed by consumers. Further, this phenomenon is being observed in municipalities across the region. We will be monitoring these figures going forward for further changes to the FY 21 non-home rule sales tax figures.
- e. September 17, 2020 Update - The July state sales tax report was released on September 3rd. This July report covered June consumer sales, which was first full month in which the entire State entered Phase 3 of the Restore Illinois Plan, which allowed bars and restaurants to resume operations for outdoor seating. Sales tax proceeds came in at \$315,479, which is a 11% increase over the September 2019 allotment and the single highest monthly allotment in the City’s history. Initially, staff believed that this increase was due to online retailers collecting local sales taxes earlier than the July 1st deadline, which would have shown up as an increase in sales taxes and a corresponding decrease in local use taxes. Happily, this initially theory has proven to be inaccurate, as September local use tax proceeds increased by 40% (more on this later on in the memo). A more likely explanation for our relatively good performance on sales taxes and our very good performance on use taxes is that more residents in the region are spending money at Yorkville stores (the majority of our sales taxes), Yorkville residents are spending more money online than ever before (a minority of our sales taxes) and Illinois residents are spending more money online than ever before (majority of use taxes). NHR Sales taxes also performed well, coming in at \$216,778, which is only a ~1% decline from the previous year; compared to a 13% year-over-year decline last month.
- f. October 8, 2020 Update - The August state sales tax report was released on October 6th. This August report covered July consumer sales, which was first full month that certain on-line retailers were required to collect both state and locally imposed Retailer’s Occupation Tax (ROT, aka sales taxes); for those retailers who either met a threshold of 200 transactions annually or receive \$100,000 in annual gross receipts. October municipal sales tax proceeds came in at \$299,313, which is a 5% increase over the prior year’s allotment. With the new sales tax sourcing rules now in effect, we should start to see local use tax proceeds begin to decline

starting this month. However, this reduction should be more than offset by increases in municipal sales tax. As for non-home rule (NHR) sales tax, staff would like to correct the amount of NHR sales tax reported last month (section e above). September NHR sales came in at \$245,462, which was a 11% increase over the prior year's amount of \$221,795. Similar to last month's increase in municipal sales tax, the increase in NHR sales was ostensibly due to more residents in the region spending money at Yorkville stores. For October, NHR sales tax proceeds totaled \$292,232 (gross), which is a 5% increase over last October's amount of \$218,207. Looking ahead into next year, sales tax sourcing laws will change again effective January 1st, as on-line retailers will be further required to collect non-home rule sale tax, which should result in a substantial increase (albeit undetermined) in NHR sales tax proceeds starting in April 2021.

- g. November 5, 2020 Update – At time of creation of this memo, the November sales tax report has not been released from the state. Since the October 27th City Council meeting, staff was able to complete the manual data entry of sales tax performance pre- and post-pandemic from a variety of Illinois municipalities. As seen within the spreadsheet, Yorkville sales taxes were doing relatively well pre-pandemic, and has weathered the post-pandemic months. Pre-pandemic, Yorkville was seeing average growth year-over-year in the 3% to 8% range, and post pandemic is seeing anywhere from a 5% loss to 3% growth. This is compared to a pre-pandemic average growth range of 3.5% to 4% and a post-pandemic impact of a 10% to 15% loss.
- h. November 19, 2020 Update - The September state sales tax report was released on November 5th. November municipal sales tax proceeds came in at \$298,588, which is an 8% increase over the prior year's allotment. This September report covered August consumer sales, which is ostensibly the second full month that certain on-line retailers were required to collect both state and locally imposed Retailer's Occupation Tax (ROT, aka sales taxes); however, based on the proceeds received from local use taxes, it appears that this transition has yet to occur. Once the new sales tax sourcing rules go into effect, we should start to see local use tax proceeds begin to decline; however, this reduction should be more than offset by increases in municipal sales tax. Keeping in line with the last several months, NHR sales tax continued to mirror the increase in municipal sales tax, coming in 8% higher than the previous November. NHR sales tax proceeds totaled \$231,739 (gross) in the current month, compared to last November's amount of \$214,424.
- i. January 7, 2021 Update - The October state sales tax report was released on December 9th. December municipal sales tax proceeds came in at \$312,925, which is an 16% increase over the prior year's allotment, and only ~\$2,600 less than the City's all-time monthly high of \$315,479 received last September (see section 4e. above). Based on December local use tax figures (which increased 29% from last December), the bulk of the sales tax increase would seem to be attributable to the resiliency on the local economy; as the State's reclassification of taxes generated from on-line transactions, from local use to municipal sales, appears to still be in process. Gross NHR sales for December came in at \$232,535, which is 12.3% higher than the previous year.

- j. February 4, 2021 Update - The November state sales tax report was released on February 4th. February municipal sales tax proceeds came in at \$288,278, which is a 10% increase over the prior year's allotment of \$262,660. Assuming recent trends hold, aggregate sales tax figures should increase north of 6%, due to the stability of the local economy, which has been further bolstered by the State's reclassification of taxes generated from on-line transactions from local use to municipal sales. After initially lagging behind prior year amounts early in FY 21, NHR sales tax proceeds have increased dramatically since September (June consumer sales), averaging year over year growth of approximately 9%. This trend continued into the current month, with gross NHR sales tax proceeds coming in at \$218,970 – a 8% increase over February 2020 amounts. In a similar vein to municipal sales, if current trends hold for NHR sales, we can expect an aggregate increase somewhere in the neighborhood of 5% to 6% in comparison to FY 20.
4. One report that miles driven in the Chicagoland region after the stay-at-home order was issued is 67% less miles than normal. Since MFT is based on a per gallon flat rate, the relationship between miles driven and gas taxes received by the City should be linear, i.e. 67% less.
- a. May 21, 2020 Update - MFT proceeds came in better than expected at \$33,790, a decrease of approximately 20% from the prior year. MFT finished FY 20 at \$466,091 (\$24.50 per capita), which is ~3.5% less than FY 19 amounts; but is in-line with IML's per capita projection of \$24.30 (\$462,235). MFT Transportation Renewal Fund (TRF) proceeds, which are funded by the recent increase in State motor fuel taxes, came in at \$235,852 (\$12.40 per capita) for FY 20. TRF proceeds finished higher than IML projected amounts (\$11.45 per capita) by over \$18,000.
 - b. June 4, 2020 Update – In late May the City received its first of six Rebuild Illinois allotments, which is a new program administered by IDOT and funded by State bond proceeds. This first distribution totaled \$208,937, with another distribution expected later on this fiscal year. Subsequent distributions are expected in FY 22 and FY 23, for a grand total of \$1,253,625. Due to the uncertainty surrounding the distribution of payments during the FY 21 budget process, a nominal amount of \$5,000 in revenue was included in the budget for the Rebuild Illinois program. Assuming the anticipated payment streams come to fruition, it will help to offset any potential MFT revenue declines; thus, allowing the City to maintain relatively stable funding for RTBR and other MFT related capital programs.
 - c. July 23, 2020 Update – MFT proceeds declined by ~25% in comparison to July of 2019, as presumably fewer people are traveling, for both work and leisure, due to the ongoing pandemic. July MFT was worse than expected, as the current IML target for FY 21 is \$20 per capita (~\$380,000 annualized), which is an 18% decrease from FY 20 totals. MFT TRF proceeds (which are tracked as a percentage of regular MFT amounts) came in at \$19,700 in July, which is equal to 75% of the regular MFT proceeds received.
 - d. August 20, 2020 Update – Once again MFT proceeds declined by 25% in comparison to last August (\$43,968), coming in at \$32,706. After a slight year-

over-year increase of 2% in April, MFT proceeds have declined by an average of ~25% over the last four months; presumably as large segments of the workforce continue to work remotely. MFT TRF proceeds totaled \$23,536 in August, which is equal to 72% of the regular MFT allotment for the month.

- e. September 17, 2020 Update – MFT proceeds rebounded sharply in September, coming in at \$38,892, which is 11% higher than last September’s allotment of \$34,911; as ostensibly more people resume their daily travel routines. This is the first time MFT has posted a year-over-year gain since April, which represented February (pre-pandemic) motor fuel sales. MFT TRF proceeds totaled \$26,736 in September, which is equal to 69% of the regular MFT allotment for the month.
 - f. October 22, 2020 Update – After increasing by over 11% last month, motor fuel tax proceeds fell by ~12% in October, coming in at \$35,398 (v. \$40,152 in Oct 2019). MFT TRF proceeds totaled \$25,562 in October, which is equal to 72% of the regular MFT allotment for the month.
 - g. November 19, 2020 Update – After declining by 12% in October, MFT proceeds improved in November, down only ~5% to come in at \$35,495 (v. \$37,357 in November 2019). Over the last six months year-over-year MFT proceeds have declined by an average of approximately 15%, as more and more people continue to work remotely because of the pandemic. TRF proceeds came in right on average at \$24,655 – which is ~70% of MFT proceeds.
 - h. January 7, 2021 Update – In comparison to last December, MFT proceeds declined by about 17%, coming in at \$35,374 (v. \$42,716 in December 2019). However, MFT revenues do appear to be stabilizing, as proceeds have been consistently tracking right around \$35,000 over the last three months. The IML’s most recent estimates (Nov 2020) have MFT finishing at \$20.50 per capita for FY 21– which would yield tax proceeds of ~\$390,000 – which is approximately \$80,000 under the City’s budgeted amount of \$472,697. However, a majority of this estimated budget shortfall would be offset by MFT High Growth proceeds, which have exceeded budgeted amounts by ~\$70,000 (\$11,000 budgeted v. \$79,463 actual). On a percentage of MFT basis, TRF proceeds came in right on average at \$25,395 – which is ~70% of MFT proceeds.
 - i. **February 18, 2021 Update** – After lagging behind January’s year-over year totals by almost 40% (\$38,699 v. \$56,605 in January 2020), February MFT proceeds declined only by about 8%, coming in at \$30,588 (v. \$33,142 in February 2020); ostensibly due to increased travel during the holiday season, as February MFT disbursement are comprised of December MFT sales. On a percentage of MFT basis, TRF proceeds followed a similar pattern, coming in below the historical average (~70%) at \$24,447 (63%) in January, only to exceed the average by 10% in February to finish at \$24,454.
5. The City’s utility bills (water, sewer, sanitary district, garbage, and road infrastructure fee) were due on April 6th for usage that occurred in December and January. The City staff was monitoring payment counts and amounts received and can report that neither figure was outside of normal expectations. The “late” bills are due April 20th, and staff will monitor whether those figures are outside expectations. The next full utility bill cycle will cause bills to be due June 5th.

- a. April 23, 2020 Update – The April 20th late bill payment deadline was within normal expectations.
 - b. June 10, 2020 Update – The June 5th due date for the April utility bills was within normal expectations. Direct deposit amounts for City utility bills have remained steady at around \$250,000 per billing cycle.
 - c. August 6, 2020 Update – The August 5th due date for the June utility bills was within normal expectations. We do not have more late payments than normal, but we have a small group of accounts with higher balances than normal since shutoffs have not been conducted. We are working with these households proactively.
 - d. October 8, 2020 Update – Staff is preparing to conduct water shut offs, starting on October 21st, for accounts with an outstanding balance of \$500 or more. Staff continues to proactively work with these delinquent accounts, which total ~65, in order to avoid an interruption in service.
6. A number of the City's capital funds are dependent upon impact fees. Fortunately, the City has been extremely conservative in new housing start estimates and does not depend on these revenues for ongoing operational expenditures. The Mayor and staff have been polling local and national home builders and all remain optimistic for the construction season.
 - a. August 6, 2020 Update – New housing starts in 2020 stand at 118 as of today, which is a 17% increase over the 2019 year-to-date figure of 101. This year-over-year increase is driven primarily by the construction of new townhomes in the Raintree Village subdivision, as single-family housing is only up 92 in 2020 compared to 91 in 2019. However, the City currently has an additional 59 new housing starts applied for that will be issued in the next few weeks, which will drive that year-over-year increase much higher.
 - b. October 8, 2020 Update – New housing starts in 2020 stand at 224 as of today, which is an 88% increase over the 2019 year-to-date figure of 119; with the bulk of activity taking place in the Grande Reserve (64), Kendall Marketplace (35), Prestwick Ashley Point (19) and Raintree Village (84) subdivisions.
 - c. January 7, 2021 Update – New housing starts for calendar year 2020 finished at 317, which is an 78% increase over last year's total of 178; with the bulk of activity taking place in the Grande Reserve (83), Kendall Marketplace (54), Prestwick Ashley Point (35) and Raintree Village (110) subdivisions.
7. The State of Illinois is one of the least financially prepared states for a major recession or depression. The State has already begun sweeping different funds and delaying payments to non-health and non-medical organizations. Members of both political parties in Illinois in the past have discussed slashing state revenue sharing with municipalities. While no specific proposal is on the table at this time, one could easily imagine a scenario where municipal-related state funds are swept, and state revenue sharing is significantly reduced.
 - a. April 23, 2020 Update – The state has moved funds around within their own budget but has not yet signaled any impact to revenue streams shared with municipalities.

8. The City's cash position and cash flow, even in extreme circumstances and with no affirmative action by the City is ok through 2020. The City's cash position and cash flow, in extreme circumstances and with no affirmative action by the City will enter crisis territory in mid-2021 before being untenable by the end of 2021. The City's valley of cashflow will occur in December 2020 and December 2021, when most of the City's bond payments are made.

Important Dates (new text only where update is noted)

9. When the curve is flattened
10. When different sectors of the economy are able to restart
 - a. May 7, 2020 Update – The Governor's stay at home order has been extended through the end of May, and his reopening plan illustrates months before a return to economic normalcy. There has been widespread push back from the business community on this plan, and it remains to be seen whether it will change as a result of data or pressure from the public.
 - b. June 10, 2020 Update – Beginning on June 1st the State entered phase three of the Governor's reopening plan. "Non-essential businesses" have been allowed to reopen (with certain safety restrictions) and restaurants have been allowed to expand their services beyond delivery, pick-up and drive-thru, to include open outdoor seating. Our region is currently on track to move to Phase 4 of the plan on June 26th, which will allow all outdoor recreation, indoor dining with capacity limits, and other expanded measures.
 - c. July 23, 2020 Update – On July 15th the Governor announced a new mitigation plan that modifies the existing "Restore Illinois" plan aimed at preventing another COVID-19 surge in Illinois. Initially the State was divided into four regions, that would each progress through five stages of reopening, each with fewer restrictions as COVID-19 cases subsided. Under the Governor's revised plan the State has been divided into 11 smaller regions, which will enable the state to act in a more decisive, targeted way in addressing COVID-19 hotspots without reacting more broadly than circumstances require by imposing blanket restrictions across large geographic areas or moving entire regions back to an earlier phase. Kendall County has now been moved out of the Chicagoland region, and is in a region with the counties to our south and west – all the way to the Iowa border.
 - d. August 6, 2020 – Kendall County's positive test rate has been on the rise in the past few days and sat at 6.8% on July 31, with the Governor specifically calling out our region and multiple counties within our health region. The Governor's planned action for regions and counties that are seeing poor testing data (i.e. days of above 8% positive tests) includes closure of indoor dining, non-essential businesses, and other similar actions.

11. Early May 2020 – when the sales tax monthly report for February consumer sales will be released, and when the sales tax reporting deferral will be seen.
 - a. May 7, 2020 Update – As noted above, there is no evidence of impact from sales tax reporting deferrals on the sales tax amounts received.
 - b. June 10, 2020 Update - The impact from sales tax reporting deferrals on the actual amount of sales taxes received remains negligible. Since the sales tax deferral went into effect last month, less than 1% of the average monthly totals have been deferred.
12. Mid May 2020 – when the MFT monthly report for March consumer sales will be released.
 - a. May 21, 2020 Update – As noted in section 4(a) above, MFT proceeds came in better than expected at \$33,790, a decrease of approximately 20% from the prior year.
13. Early June 2020 – when the sales tax monthly report for March consumer sales will be released from the state, and the first with potentially lower sales and reporting deferrals.
 - a. June 10, 2020 Update – As noted in section 3(b) above, sales tax will end FY 20 right around \$3.22M, which is \$70,000 higher than initially budgeted and a 5% increase in comparison with the previous fiscal year. June’s allotment for Non-Home Rule (NHR) sales taxes came in at 94% of last year’s amount. FY 20 totals for NHR Sales will be ~2.41M, which is 2% higher than FY 19 amounts.
14. Early July 2020 – when the sales tax monthly report for April consumer sales will be released from the state.
 - a. July 9, 2020 Update – As noted in section 3(c) above, sales tax proceeds, representing April consumer sales, only marginally declined from the previous July. July’s allotment for Non-Home Rule (NHR) sales taxes came in at 87% of last year’s amount, which seems to be indicative of consumer buying habits during the pandemic.
15. July 1, 2020 – when the first, partial online sales tax methodology change goes into effect statewide, resulting in modest (relative) sales tax revenue increases for municipalities.
16. July 2020 – when income taxes are due to the state.
 - a. July 9, 2020 Update – The full impact of the extended income tax deadline will not be known until September/October, due to the three-month lag between taxes being remitted and received from the state.
 - b. As noted above in Section 2(f), August income tax proceeds increased two-fold over the prior year, presumable due to the timing of payments related to the extension of the State income tax filing deadline.
 - c. As noted above, September income tax proceeds posted a year-over-year gain of 29%, once again presumable due to the timing of payments related to the extension of the State income tax filing deadline.

17. August 2020 – no action has been taken by Kendall County to implement this date yet, but the current discussion for property tax payment dates would push the first payment out to August 2020.
 - a. Despite the County not assessing a penalty until after August 15th (for those individuals approved for a COVID-19 waiver), City corporate property tax proceeds remain in line with 2019 amounts, totaling \$1.74 M through July.
18. September 2020 – when the first sales tax monthly report will be released that could possibly be the first sales tax monthly report with no deferrals.
 - a. Despite our initial concern, the deferral of sales tax had no material impact on the City's sales tax proceeds, as total deferrals were less than \$10,000 in the aggregate.
19. November 2020 – state referendum on progressive income tax
 - a. November 5, 2020 update - As mentioned above within the high-level narrative of income taxes, the referendum failed. The Governor has vowed to look at large cuts in state government services and revenue sharing (including, presumably, LGDF) before pivoting to a likely across the board flat-income tax increase. It is not known how exactly the state will address its budget shortfall, especially given the unlikelihood of an immediate federal package to address revenue shortfalls for state and local governments. During last year's budget address, the Governor did propose that if the income tax referendum fails, municipalities would see a 5%-point decrease in LGDF revenues. However, that decrease would have to be agreed upon by the legislature, and its proposal came before the pandemic.
20. December 2020 – large bond payments are due, representing a valley of cashflow.
 - a. November 5th update - With the FYE 20 CAFR completed and the City's financial position having improved again, staff has no concern about the December 2020 payments and cashflow, even with the purchase of the 651 Prairie Pointe building.
21. January 1, 2021 – when the second, full online sales tax methodology change goes into effect statewide, resulting in potentially significant (relative) sales tax revenue increases for municipalities.
22. February 2021 – when abatement ordinances on alternate revenue bonds are due to the County.
23. December 2021 – large bond payments are due, representing a valley for cashflow.

Revenues – Summary (all old text, no updates)

The primary concerns of the ongoing situation are explained in greater detail below; but for the most part, can be summarized as follows:

- the State cutting or delaying various tax remittances
- the County delaying property tax distributions and the impact of a potential recession on the local real estate market
- delays and non-payments of various utility billing charges
- limited investment opportunities in a low interest rate environment
- the impact on the building and development community should a prolonged recession occur
- the duration of social distancing, as many revenue streams are dependent upon people freely engaging in various activities in a public setting

Revenues - Highest concern (new text only where update is noted)

24. Municipal and NHR Sales Tax – account for approximately one-third of all General Fund revenues and can be highly volatile. Restaurants and bars generate ~14% of all municipal sales tax receipts. Could see potential losses from proposed FY 21 amounts of over \$750,000, based on current anecdotal sales information and the stay-at-home order being issued through the end of April.

- a. April 23, 2020 Update – While the stay at home order has not been extended past April 30th, recent comments by the Governor and Mayor of Chicago, as well as modeling for the COVID-19 case count, seems to indicate that widespread impacts to public gatherings will occur for several weeks, if not months. The staff has updated the FY 21 sales tax estimates, and now expects to see a decrease of more than \$1,000,000 in regular and non-home rule sales taxes.
- b. May 7, 2020 Update – The stay at home order has been extended through May, and the Governor’s reopening plan makes it seem that widespread retail and restaurant impacts will occur through the Summer. As noted above, the February consumer sales tax / March state receipts report was released on May 7, 2020 and the 2020 figures were 9% higher than the 2019 figures for the same month. At least in the run up to the pandemic, no sales tax downturn was observed.
- c. June 10, 2020 Update – The stay at home order has been lifted as of June 1st, as the State enters phase 3 of the reopening plan. As noted above, the March consumer sales tax / April state receipts report, which is the first month impacted by the Governor’s Shelter in Place order was released on June 4, 2020 and the 2020 figures were nominally higher than the 2019 figures for the same month. Thus far, sales tax has remained resilient, as staff speculates that the decrease in sales tax proceeds from “non-essential businesses” and restaurants has been offset by the increased demand brought on by the pandemic for food and other consumer goods.
- d. July 9, 2020 Update – On Friday, June 26th the State entered phase 4 of the reopening plan, which now allows “non-essential” business to open and restaurants to resume indoor dining, albeit with restrictions. As noted above, the April consumer sales tax / May state receipts report, which is the first full month

impacted by the Governor's Shelter in Place order, showed that the 2020 figures were nominally lower than the 2019 figures for the same month. Thus far, sales tax has remained resilient, as staff speculates that the decrease in sales tax proceeds from "non-essential businesses" and restaurants has been offset by the increased demand brought on by the pandemic for food and other consumer goods. Conversely, NHR sales are beginning to lag, presumably because the items consumers are buying are exempt.

- e. August 6, 2020 Update – As mentioned in the July 9th update and further above in this memo, the non-home rule sales tax for the June state report is down 20% year-over-year, giving further evidence to the observation of consumers spending more on essential goods than non-essential goods.
- f. September 17, 2020 Update – As mentioned above, sales taxes have remained resilient thus far in FY 21, either matching or exceeding prior year amounts.
- g. October 8, 2020 Update - As mentioned above, sales taxes have remained fairly resilient throughout the pandemic thus far, with an average increase of around 4% over the last six months. After increasing by 11% last month, NHR sales increased by 5% in October, which is a positive indicator that area residents are beginning to make more general merchandise purchases, in addition to food and other household goods.
- h. November 5, 2020 Update – At time of creation of this memo, the November sales tax report has not been released from the state. Since the October 27th City Council meeting, staff was able to complete the manual data entry of sales tax performance pre- and post-pandemic from a variety of Illinois municipalities. As seen within the spreadsheet, Yorkville sales taxes were doing relatively well pre-pandemic, and has weathered the post-pandemic months. Pre-pandemic, Yorkville was seeing average growth year-over-year in the 3% to 8% range, and post pandemic is seeing anywhere from a 5% loss to 3% growth. This is compared to a pre-pandemic average growth range of 3.5% to 4% and a post-pandemic impact of a 10% to 15% loss.
- i. November 19, 2020 Update – As referenced above, November municipal sales tax proceeds came in at \$298,588, which is up 8% over the prior year. So far, municipal sales tax has remained quite resilient throughout the pandemic, averaging year-over-year increases of about 4% over the last six months. As it has for the previous two months, NHR sales tax continued to mirror the increase in municipal sales tax, also coming in at 8% higher than the previous November. Since the September (June consumer sales) allotment, gross NHR sales have been averaging year-over-year increase of ~8%.
- j. January 7, 2021 Update – As mentioned above, December municipal sales tax proceeds came in at \$312,925, which is up 16% over the prior year and the second highest allotment in the City's history. In aggregate, municipal sales tax is up by about 7% in comparison to calendar year 2019. NHR sales tax continues to trend with municipal sales tax increases, coming in at 12% higher than the previous December.
- k. February 4, 2021 Update – As noted above, February municipal sales tax proceeds came in at \$288,278, which is up 10% over the prior year. In aggregate, municipal sales tax remains up by about 7% over the last twelve calendar months

and should exceed the budgeted amount of \$2.84M by over \$100,000. NHR sales tax continues to trend with municipal sales tax increases, coming in at 8% higher than the previous February, and is currently projected to exceed budgeted amounts (\$2.493 M budgeted) by more than \$50,000.

Revenues - High concern (new text only where noted)

25. Income Tax – could possibly decline by \$200,000 or more due to sharp increases in unemployment levels and lower corporate profits should a recession occur. The State is also likely to either cut or delay payments, due to their own budgetary issues.
- a. May 7, 2020 Update – As mentioned earlier in the memo, the IML released their revenue estimates, expecting a 15% decrease in income tax revenues from FY 20 actuals. This is a loss of \$300k between FY 20 and FY 21. As of April 28th, the City was assuming a loss of only ~\$140k between FY 20 and FY 21, which means the income tax picture has become ~\$160k worse than we expected.
 - b. June 10, 2020 Update – As mentioned above, June's allotment of income tax came in at \$118,791, which is essentially even with last June's allotment of \$119,293. Income tax receipts will finish FY 20 at approximately \$1.87M, which is a 5% decrease in comparison to last year. IML has revised its FY 21 per capita estimate to \$97. If \$97 per capita comes to fruition, it would match the FY 20 actual figures (i.e. revenues are flat).
 - c. July 23, 2020 Update – As mentioned previously July's income tax proceeds totaled \$188,635, which is about 6% higher than the prior year's allotment of \$178,400. The IML currently has income tax pegged at \$97 per capita, which would put the City's total income tax around \$1.85M for FY 21.
 - d. August 20, 2020 Update – As referenced above, August's income tax proceeds totaled \$257,905, which is more than twice the amount of the prior year's allotment of \$127,883.
 - e. September 17, 2020 Update – As mentioned above, September's income tax proceeds were \$146,132, which is a 29% increase over last September's amount of \$113,183.
 - f. October 22, 2020 Update - As referenced above, October's income tax proceeds were \$211,612, which was a 4.8% increase over the prior year's amount of \$201,938.
 - g. November 5, 2020 update – As mentioned at the October 27th City Council meeting, the IML revised its income tax estimates for FY 21 to \$105 per capita, which is unexpectedly far greater than their prior estimates of \$98 per capita (and where the City currently estimates). Since the meeting, the progressive income tax referendum has failed, with the Governor vowing to look at large cuts in state government services and revenue sharing (including, presumably, LGDF) before pivoting to a likely across the board flat-income tax increase. It is not known how exactly the state will address its budget shortfall, especially given the unlikelihood of an immediate federal package to address revenue shortfalls for state and local governments. During last year's

budget address, the Governor did propose that if the income tax referendum fails, municipalities would see a 5% point decrease in LGDF revenues.

However, that decrease would have to be agreed upon by the legislature, and its proposal came before the pandemic.

- h. November 19, 2020 update – As referenced above, November’s allotment of income tax came in at \$142,988, which is up ~9% from last November. Thus far in FY 21, income tax proceeds have remained resilient despite the pandemic, although much uncertainty remains moving forward regarding rising unemployment and potential future cuts to the LGDF.
- i. January 7, 2021 Update – As noted above, December’s allotment of income tax came in at \$126,592, which is marginally up from last December’s amount of \$124,542 (+1.7%). Over the last 12-months, income tax is up about 2%; although uncertainty remains regarding future cuts to the LGDF by the State.
- j. January 21, 2021 Update – As mentioned above, January’s income tax proceeds were up 16%, coming in at \$201,687, although uncertainty remains regarding future cuts to the LGDF.
- k. **February 18, 2021 Update** - As referenced above, February’s allotment of income tax came in at \$213,229, which is sharp increase from last February’s amount of \$179,347 (+18.9%). Over the last 12-months, income tax is up about 5%; although, as reiterated over the last several months, uncertainty remains regarding future cuts to the LGDF by the State.

26. Local Use Tax – decline could be marginal, due to the prevalence of on-line sales.

However, the State is also likely to either cut or delay payments.

- a. May 7, 2020 Update – As mentioned earlier in the memo, the IML released their revenue estimates, which expect no change between FY 20 and FY 21. As of April 28th, the City was assuming a loss of ~\$87k in use taxes, which means the use tax picture has become \$87k better than we expected.
- b. May 21, 2020 Update – May’s allotment of local use tax came in 3% higher than last year’s allotment of \$45,940. Assuming June’s allotment remains flat with last year’s amount, local use tax would finish FY 20 at approximately \$658,000. This observance aligns with the IML’s estimate that use taxes are likely to not decrease in FY 21, based on the large transfer of retail sales to online purchases.
- c. June 10, 2020 Update – June’s allotment of local use tax came in 15% higher than the previous year, ostensibly due to the pandemic and corresponding shelter in place order from the Governor. Local use tax is expected to finish FY 20 at \$665,000, which is a 15% increase over FY 19 amounts.
- d. July 23, 2020 Update – Local use tax continues to remain robust, ostensibly due to the continued popularity of on-line shopping, especially during the pandemic. Local use proceeds are up 29% from July of last year, coming in at \$63,676 (the July 2019 amount was \$49,432). The IML currently predicts FY 21 local use at \$35.50 per capita, which would yield an annualized amount of ~\$675,000. Assuming this comes to fruition, FY 21 local use would increase by 1.5% over the prior year (FY 20).

- e. August 20, 2020 Update – Local use tax continues to remain strong, with August proceeds coming in at \$70,816, which is a 43% increase over the prior year (\$49,646 – August 2019).
 - f. September 17, 2020 Update – As mentioned in the sales tax section above, local use tax continues to remain robust, posting another 40+% increase in September (\$71,494 v. \$50,740 in September 2019). Despite significant recent growth in this revenue stream, local use tax should begin to level off and decline starting next month, as October (July consumer sales) will be the first month in which on-line retailers will be required to collect local sales taxes, instead of use taxes.
 - g. October 22, 2020 Update - October represents the first month (July consumer sales) in which on-line retailers were required to collect sales taxes, instead of use taxes. Nonetheless, local use revenues posted strong year-over-year gains, coming in at \$72,294, which is a 39.3% increase over last October's amount of \$51,886. Despite this sharp increase in the current month, it is expected that this revenue stream will begin to level off and decline, as proceeds in future months will be classified as sales instead of local use taxes (thus negating one and other from a budgetary standpoint).
 - h. November 19, 2020 Update – November local use tax proceeds came in at \$68,841, which is an increase of 39% compared to the \$49,709 received in November of 2019. This is the fourth month in a row that use tax proceeds have exceeded prior year amounts by ~40%. As mentioned above, eventually this revenue stream should begin to level off once the State begins to reclassify proceeds from internet sales as municipal sales tax instead of local use tax.
 - i. January 7, 2021 Update – December local use tax proceeds came in at \$71,821, which is an increase of 29% compared to the \$55,674 received in December of 2019. As mentioned above, eventually this revenue stream should begin to level off once the State begins to reclassify proceeds from internet sales as municipal sales tax instead of local use tax.
 - j. January 21, 2021 Update – January local use tax proceeds came in a \$75,253, which is a 23% over the prior year. Based on the declining percentage increases over the last several months, it appears that the State has begun the process of reclassifying internet sales as municipal sales tax instead of local use tax. As mentioned previously, staff expects local use tax proceeds to eventually level off and decline as a result of the reclassification.
 - k. **February 18, 2021 Update** – February local use tax proceeds (November 2020 sales) came in at \$80,192, which is a 40% increase over the prior year.
27. Motor Fuel Tax – may decline by over \$100,000 from decreased demand, as a result of high unemployment and more people working remotely. The State also likely to either cut or delay payments.
- a. May 7, 2020 Update – As mentioned earlier in the memo, the IML released their MFT and TRF estimates, expecting a loss of 15% in MFT and lowering their per capita projections for TRF slightly. In the FY 21 budget approval, the City assumed moderate growth in the MFT and had not updated those estimates as a

result of the pandemic. As a result, the IML estimates for MFT and TRF are \$125,000 worse than we expected.

- b. June 10, 2020 Update – As mentioned above, the IML has revised its FY 21 MFT and TRF projections this week. Per capita MFT was reduced by almost 20%, from \$24.85 to \$20; whereas TRF projections were reduced by 11%, from \$16.87 to \$15. This puts the City's share at \$380,000 (MFT) and \$285,000 (TRF), respectively – which combined is \$128,000 less than FY 21 budgeted amounts. Fortunately, this projected loss is more than offset by proceeds from the REBUILD Illinois program, mentioned above
 - c. July 23, 2020 Update – As mentioned earlier in the memo, MFT proceeds declined by ~25% and was worse than expected, as the current IML target for FY 21 is \$20 per capita (~\$380,000 annualized), which is an 18% decrease from FY 20 totals. MFT TRF proceeds came in at \$19,700 in July, which is equal to 75% of the regular MFT proceeds received.
 - d. August 20, 2020 Update – As referenced above, once again MFT proceeds declined by 25% in comparison to the prior year, which is consist with its performance over the last four months. MFT TRF proceeds totaled \$23,536 in August, which is equal to 72% of the regular MFT allotment for the month.
 - e. September 17, 2020 Update – As mentioned above, MFT proceeds rebounded in September, posting a year-over year gain of 11%. MFT TRF proceeds totaled \$26,736 in September, which is equal to 69% of the regular MFT allotment for the month.
 - f. October 22, 2020 Update - As referenced above, after an increase last month, MFT proceeds once again declined by ~12% in comparison to the prior year (\$35,398 in Oct 20 v. \$40,152 in Oct 19). MFT TRF proceeds totaled \$25,562 in October, which is equal to 72% of the regular MFT allotment for the month.
 - g. November 19, 2020 Update - As referred to above, MFT proceeds declined by 5% in November, coming in at \$35,495. TRF proceeds totaled \$24,655, which is equal to ~70% of regular MFT proceeds.
 - h. January 7, 2021 Update – As mentioned above, December MFT proceeds declined by about 17%, coming in at \$35,374 (v. \$42,716 in December 2019). However, MFT revenues due appear to be leveling off, as proceeds have been consistently tracking right around \$35,000. TRF proceeds came in as expected at ~\$25,000 – which is ~70% of MFT proceeds.
 - i. **February 18, 2021 Update** – As referenced above, after lagging behind January's year-over year totals by almost 40% (\$38,699 v. \$56,605 in January 2020), February MFT proceeds declined only by about 8%, coming in at \$30,588 (v. \$33,142 in February 2020). TRF proceeds came in at \$24,447 in January and \$24,5395 in February, which is equivalent to 63% and 80%, respectively, of the MFT amounts received for those months.
28. Water Sales, Infrastructure Fees and Late Penalties – water sales may decline due to shrinking usage or wet weather. May adversely impact cash flow due to customers paying late or not at all. Late penalties may also vary, depending on whether or not fees are waived.

29. Sewer Maintenance Fees and Infrastructure Fees – similar to water infrastructure fees, may adversely impact cash flow due to customers paying late or not at all.
30. Child Development and Athletics & Fitness – may result in substantial refunds and season cancellations depending on how long the shelter in place order lasts and the willingness of residents to reengage in public activities.
- a. June 10, 2020 Update – Staff expects there to be a significant decrease in revenue and profit margin due to the Restore Illinois Plan restrictions on in-person programming and the willingness of residents to reengage in public activities. For example, about two-thirds of the spring youth sports league participants have requested refunds. We expect that this trend will continue throughout the year or until we reach Phase 5 of the Restore Illinois Plan. Nevertheless, as the State updates in-person programming guidelines we potentially could see an increase in in-person programming opportunities, revenue and profit margins.
31. Library Property Taxes – account for ~95% of all Library revenues. Any substantial delays in payments or remittance may result in serious operational and cash flow issues for the Library.
32. TIF Property Taxes – any substantial delays in payments or remittance would add continued pressure to the General Fund, which directly offsets the negative cash position of the three TIF Funds. In future fiscal years, a potential decline in property values would further inhibit the TIF districts ability to eliminate its negative equity position.

Revenues - Medium concern (new text only where update is noted)

33. Corporate Property Taxes – may be delayed by the County. This, coupled with delayed remittance of state taxes, would put a strain on operational cash flow. In future fiscal years, this revenue stream may continue to decline, as more and more funds are diverted away to cover the City's contribution to the Police Pension Fund.
- a. April 23, 2020 Update – Property taxes are not being delayed by the County, but late fees are being waived for a couple months.
 - b. June 10, 2020 Update – The first allotment of property tax was received in early June. It was a week later than normal, but the amounts were in-line with expectations, thus far.
 - c. August 20, 2020 Update – As mentioned above, corporate property tax proceeds remain consist with prior year amount through July, despite the County not assessing a penalty until after August 15th (for those individuals approved for a COVID-19 waiver).
 - d. October 8, 2020 Update – To date the City has received five out of seven allotments of property tax from the 2019 levy for a total of ~\$3.2M, which is 96% of the total amount levied of \$3.34M; which falls exactly in-line with last year's collection rate.

34. Building Permits, Connection & Development Fees – the impact on permit revenue from the pandemic and recession that is anticipated to follow, remains to be seen. Staff will continue to provide updates regarding these revenue streams as information becomes available.
- a. June 10, 2020 Update – Total permits issued thus far in FY 21 total 217, which is significantly higher than last May's amount of 128. Single family and commercial permits total 20 thus far in FY 21, in comparison to 31 permits issued last May.
 - b. January 7, 2021 Update – As referenced above, new housing starts for calendar year 2020 are up 78%, finishing calendar year 2020 at 317; with the bulk of activity taking place in the Grande Reserve, Kendall Marketplace, Prestwick Ashley Point and Raintree Village subdivisions.
35. Amusement, Video Gaming & Hotel Taxes – the impact on these revenue streams are wholly dependent on the longevity of the COVID-19 pandemic and the shelter in place order from the Governor. Hotel tax receipts will have limited impact on the City budget, as 90% of all proceeds received are remitted to the AACVB.
36. Investment Earnings – are expected decline sharply City-wide in the upcoming fiscal year, due to potentially declining revenues and an extremely low interest rate environment.
- a. June 10, 2020 Update – Limited opportunities for investment earnings seem likely for the City for at least the next two fiscal years, as the Fed recently announced that it will continue to track interest rates near zero through at least 2022, in an effort to support the national economic recovery.
 - b. August 20, 2020 Update - As expected, interest rates have declined precipitously over the last several months. As an example, Illinois Funds, which is typically one of the higher yielding investment vehicles for the City, was yielding an annualized rate of 2.2% in August of 2019. Currently, its offering an annualized rate of 0.15%, a decline of over 90%.
 - c. September 17, 2020 Update – The Fed announced yesterday that it would maintain the federal funds rate at a range between 0 and 0.25%, until inflation begins to average at least 2% for an extended period of time, which may take until the end of 2023. Should this assumption hold, the City will experience a prolonged period of limited investment earnings until that latter half of FY 24.
37. MFT High Growth Earnings – similar situation to the other state taxes mentioned above, these proceeds could be swept or delayed by the State.
- a. November 19, 2020 Update - On November 12th, the City received its FY 21 high-growth allotment of \$79,463, which should help to offset some of the losses in MFT proceeds due to the pandemic. This is over \$68,000 higher than the budgeted amount of \$11,000.

Revenues - Low or no concern (all old text, no updates)

38. These revenue streams are comprised of pass-through items (such as business district or admission taxes), various reimbursements from developers and other sources, and all other revenues not previously identified – with minimal, individual impact on the overall budget.

Expenditures under consideration (all old text, no updates)

The Mayor and staff have preliminarily discussed a first cut list of approximately \$1.3m in the general fund or related funds and \$200,000 in the water fund to offset a potential loss of \$1.3m in general fund revenues. We have reprinted the full list of the “easy/medium/difficult” categories from the April 14th City Council memo, with items recommended to be cut noted. All of the cuts marked below will be continuously reviewed by the Mayor and staff and may be amended or rescinded in the future.

Expenditures - Easy to implement (new text only where update is noted)

39. Delay the proposed new PW employee - \$100,000 annually through FY 25
 - a. April 23, 2020 Update – Cut until things stabilize.
40. Delay the FY 22 Police Commander - \$150,000 annually beginning in FY 22 and annually through FY 25
 - a. April 23, 2020 Update – Cut until things stabilize.
41. Implement a hiring freeze/review process whenever a vacancy occurs. The City has one anticipated retirement in the police department at the end of FY 20, and the Chief and the Mayor have proposed leaving that position vacant going forward - \$85,000 annually through FY 25 for police retirement vacancy; TBD for all other employees
 - a. April 23, 2020 Update – Implement a hiring freeze on a case-by-case basis. Do not rehire position to be vacated through one police officer retirement. Do not hire seasonal part-time help in the Parks and Public Works Departments.
 - b. August 6, 2020 – The City is in the process of hiring a Police Records Clerk, due to staffing needs within the department.
42. Cutback or reduce new budget proposals
 - a. New sidewalk program – gross annual spend proposed at \$125,000
 - i. April 23, 2020 Update – Reduce the annual spend for this project, but watch for a turnaround and opportunity to reinstate the full budget amount.
 - b. Pavement striping – gross annual spend proposed at \$62,000
 - i. April 23, 2020 Update – Reduce the annual spend for this project but watch for a turnaround and opportunity to reinstate the full budget amount.
 - ii. August 6, 2020 Update – The City moved forward with a \$25,000 striping bid in July 2020.

- c. Public Works building RFQ - \$30,000
 - i. April 23, 2020 Update – Cut until things stabilize.
 - ii. **February 18, 2021 Update** – This expense had been reinstituted. An RFQ is currently being prepared and the project is expected to be concluded by the end of the current fiscal year.
- d. Police building RFQ - \$30,000
 - i. April 23, 2020 Update – Cut until things stabilize.
 - ii. November 19, 2020 Update – Staff is proposing a space needs study for the new PD/City Hall at 651 Prairie Pointe at the November 24th City Council meeting, which would negate this original budget reduction.
- e. E-ticketing software - \$26,500
 - i. April 23, 2020 Update – Cut this project, but watch for a turnaround and opportunity to reinstate at a later date.
 - ii. **February 18, 2021 Update** – this project has been reauthorized, as is expected to be implemented in the current fiscal year.
- f. Office chairs - \$10,000
 - i. April 23, 2020 Update – Cut until things stabilize.
- g. Buy one less police vehicle per year - \$65,000 potential savings per vehicle
 - i. April 23, 2020 Update – Reduce the annual spend for this project but watch for a turnaround and opportunity to reinstate the full budget amount.
 - ii. July 23, 2020 Update – There are two police SUVs budgeted in FY 21 and both were authorized by City Council in March 2020. Staff is in the process of ordering the first SUV, and the second SUV will be held off as mentioned above.
 - iii. August 6, 2020 – The first police SUV has been ordered. The second SUV is held off as discussed.
- h. Bulk water dispenser - \$20,000
 - i. April 23, 2020 Update – Not cut for the time being, as cost is housed within the water fund.
- i. Enterprise Resource Program (ERP) - gross budget spend in FY 21 and FY 22 proposed at \$475,000
 - i. April 23, 2020 Update – Cut this project but continue to do due diligence on reducing scope and cost of a future ERP project and watch for a turnaround and opportunity to reinstate at a later date.
- j. Cable consortium participation – net annual spend in FY 21 proposed at \$65,000
 - i. April 23, 2020 Update – Cut participation in the consortium from a financial basis but do due diligence on remaining in the consortium at a reduced contribution amount and/or broadcasting public meetings with in house resources.

- ii. August 6, 2020 Update – Waubensee Community College has exited the consortium as of July 31, and the consortium expenditures should be minimal for the next several weeks while the Consortium discusses its service delivery model. FY 21 expenditures should be \$0, but for future City Council action.

Expenditures - Medium difficulty to implement (all old text, no updates)

43. Compensation and benefits

- a. The City implemented a one-week furlough during the last recession. A one-week furlough based on current staff counts and compensation would yield more than \$100,000 in savings. This assumes that all employees, including union employees (subject to negotiation), would take a one-week furlough.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient.
- b. The City froze salaries for a year or two during the last recession, depending on the group of employees. A 0% raise for current non-union employees would yield more than \$100,000 in savings annually and compounded compared to the FY 21 budget proposal.
 - i. April 23, 2020 Update – Recommendation to immediately implement.
 - ii. August 6, 2020 Update – The Police Officers union contract is on the City Council agenda for approval with a 2% COLA for August 2020 implementation. Non-union salaries are being readdressed depending on successful completion of the Public Works union contract and the Sergeants union contract.
 - iii. October 8, 2020 Update – The MOU approving a one-year extension to the Public Works contract was approved with a 2% COLA at the September 22nd City Council meeting. The Sergeants contract is expected to be presented to Council for consideration at the October 13th meeting.
 - iv. November 5, 2020 Update – The Sergeants contract has been approved, with the same COLA levels as the Public Works contract and the Officers contract.
- c. The elected official compensation ordinance just approved by City Council doesn't take effect until FY 24, but the annual value is \$30,000 over prior compensation levels.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

44. Cutback, reduce, defer

- a. Police pension contributions, currently at 100% funding target but legally required only at 90% funding target - \$195,000 difference in FY 21
 - i. April 23, 2020 Update – Savings can't be realized until FY 22, which is when the property tax levy to be passed by the City Council in December

2020 will be on the property tax bills. We recommend exploring this option with the police pension fund over the coming months.

- b. Greenbriar Road RTBR supplemental project - \$200,000 in FY 21
 - i. April 23, 2020 Update – Cut this project, but watch for a turnaround and opportunity to reinstate at a later date.
- c. 2021 RTBR program - \$1,700,000 in FY 22
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- d. Staff training, organization wide - \$100,000 annual
 - i. April 23, 2020 Update – Reduce the annual spend for this project but watch for a turnaround and opportunity to reinstate the full budget amount.
- e. Staff membership in professional organizations – TBD
 - i. April 23, 2020 Update – Reduce the annual spend for this project but watch for a turnaround and opportunity to reinstate the full budget amount.
- f. Ask for all consultants, vendors, and partners to reduce contract value - TBD
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient. However, without being asked, Attorney Orr has reduced her hourly rate by 7.5%.
- g. Mosquito control - \$6,000 annual
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- h. Library liability insurance - \$25,000 annual
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- i. Tuition reimbursement for currently enrolled employees - \$15,000 annual in five year budget proposal
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- j. Minute taking change - \$4,000 annual
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- k. Snow plow blades - \$14,000 in FY 21
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- l. Playground replacements - \$200,000 in FY 21
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

- m. Parks equipment and mowers - \$70,000 in FY 21
 - i. April 23, 2020 Update – Cut until things to stabilize.
 - ii. July 23, 2020 Update – A new wing mower is proposed to be purchased for \$53,000.
 - iii. August 6, 2020 Update – The new wing mower was authorized by City Council at the July 28th meeting.
- n. Sanitary sewer crawler camera - \$65,000 in FY 21
 - i. April 23, 2020 Update – Cut until things stabilize.
- o. Hot water unit for vactor truck - \$15,000 in FY 21
 - i. April 23, 2020 Update – Cut until things stabilize.
- p. Public Works mowers - \$31,000 in FY 21
 - i. April 23, 2020 Update – Cut until things stabilize.
 - ii. July 23, 2020 Update – A medium-sized mower is being purchased for \$11,000.
 - iii. August 6, 2020 Update – The medium sized mower has been ordered.
- q. Elizabeth St watermain replacement - \$600,000 in FY 21
 - i. April 23, 2020 Update – Cut until things stabilize. This project is entirely housed within the water fund, but we are recommending it be deferred indefinitely to protect cash-flow.
- r. Water Fund capital including vehicles, Appletree Ct watermain, Well #7 electrical work, SCADA upgrades, water tower painting, Orange and Olsen watermain engineering work, and pressuring sensing valve program - \$100,000 in FY 21
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient. Costs are entirely housed within the water fund.

Expenditures - High difficulty to implement or high impact to organization and services (all old text, no updates)

- 45. Compensation and benefits
 - a. Reduce health insurance benefits – TBD
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
 - b. Change health insurance carrier – would have been \$100,000 difference in FY 21 if implemented, value in FY 22 is TBD
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

- c. Move to self-insurance – Value TBD, but risk to City would increase
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
 - d. Furloughs of 20% (turning a 40-hour work week into a 32 hour work week) for all employees, including union employees (bargained) - \$1,500,000 annual and compounded
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
 - e. Progressive salary cuts of 5% for employees paid less than \$60,000 annually, 10% for employees between \$60,000 and \$100,000 annually, and 15% for employees above \$100,000 - \$900,000 annually and compounded
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
 - f. Salary freeze for all union employees (must be negotiated) - \$100,000 annually and compounded
 - i. April 23, 2020 Update – Recommendations to negotiate with unions.
 - ii. August 6, 2020 Update – The Police Officers union contract is on the City Council agenda for approval, with a 2% COLA effective August 2020.
 - iii. November 5th Update – The Sergeants contract and the Public Works contract both have a 2% COLA effective August 2020.
46. Waves of staff layoffs – The City’s peak full-time employment count prior to the last recession was 96 actual employees, with 105 budgeted. During the recession and afterwards, the City reduced employment counts through a variety of methods and had a low-count of 71 full-time employees. The City’s current employment count as of April is 77. Layoffs would have varying service impacts and cost savings, and specific layoffs would only be discussed in executive session.
- a. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
47. Sell assets
- a. The Van Emmon Activity Center was worth \$1.2m prior to the pandemic.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient.
 - b. The 8 acres at Kendall Marketplace was worth \$400,000 prior to the pandemic.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

48. Categorical last resorts

- a. Refinance, restructure, and/or renegotiate all bond payments to delay and reduce imminent bond payment amounts.
 - i. April 23, 2020 Update – No immediate proposal to implement, but due diligence will be conducted by staff for December 2020 bond payments.
- b. Renegotiate all developer obligations and payments to reduce imminent payment amounts.
 - i. April 23, 2020 Update – No immediate proposal to implement, but due diligence will be conducted by staff on a case-by-case basis.
- c. Restructure developer fees and deposits to reduce City's financial burden. This would have the impact of increasing costs to developers and builders.
 - i. April 23, 2020 Update - April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- d. Revenue enhancements. There are many options for raising tax and fee amounts, and creating new taxes but these would only help the organization and would burden the public.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

New Proposals, as of April 23, 2020 (all old text, no updates)

- 49. Part-time hires – As noted above in the hiring freeze section, the Director Dhuse and Director Evans have both separately made the recommendation not to hire any seasonal part-time help in their departments. \$100,000 FY 21 value.
- 50. Outsourced inspections – Director Noble and Code Official Ratos have been managing inspection workload to minimize outsourcing. \$60,000 FY 21 value.
- 51. Baseline Road Bridge – There has been no specific proposal to spend these funds, as they had been budgeted simply as a protection against a sudden closure of the bridge. \$25,000 FY 21 value.

New Proposals, as of May 7, 2020 (all old text, no updates)

- 52. UDO – At the direction of the Mayor, the City staff negotiated a one-year pause of the UDO with both consultants. The consultants agree that the rates and cost within the agreement will continue forward for the extra year and that the study could be resumed at any time within the year. \$80,000 FY 21 value.

Recommendation

This is an informational item. Staff requests feedback on the content within.



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Community Development	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Mayor's Report #4

Tracking Number

CC 2021-04

Agenda Item Summary Memo

Title: Prairie Pointe Building Update

Meeting and Date: City Council – February 23, 2021

Synopsis: A verbal update will be given at the meeting.

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: _____

Council Action Requested: _____

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:
