

UNITED CITY OF YORKVILLE  
ADMINISTRATION COMMITTEE MEETING  
Wednesday, November 18, 2020 6:00pm  
City Hall Council Chambers  
800 Game Farm Road, Yorkville, IL

**Note:** This meeting was held in accordance with Public Act 101-0640 and Gubernatorial Disaster Proclamation issued by Governor Pritzker pursuant to the powers vested in the Governor under the Illinois Emergency Management Agency Act. This allows remote attendance for this meeting to encourage social distancing due to the current Covid-19 pandemic.

**Committee Members In Attendance:**

Chairman Chris Funkhouser/in-person      Alderman Jason Peterson/remote  
Alderman Joe Plocher/remote                      Alderman Dan Transier/remote

**Other City Officials In Attendance:**

City Administrator Bart Olson/in-person      Finance Director Rob Fredrickson/remote  
Assistant City Administrator Erin Willrett/remote

**Others in Attendance:** None

The meeting was called to order at 6:00pm by Chairman Chris Funkhouser and he announced those who were present.

**Citizen Comments:** None

**Minutes for Correction/Approval:** October 21, 2020

The minutes were approved as presented.

**New Business:**

***1. ADM 2020-66 Budget Report for October 2020***

Mr. Olson said the state released use tax and income tax figures for November. The income tax is still trending at \$105 per capita and over the budgeted amount. The use tax is on-line sales tax and is up 40% year over year. No further discussion.

***2. ADM 2020-67 Treasurer's Report for October 2020***

Finance Director Fredrickson reported the following unaudited September figures:

Beginning Fund Balance:	\$12,703,923
YTD Revenues:	\$19,914,939
YTD Expenses	\$12,881,596
Projected Ending Fund Balance:	\$19,737,265

This moves to the City Council consent agenda.

**3. ADM 2020-68 Website Report for October 2020**

Ms. Willrett said the new website design allows for rapid downloading of meeting minutes in less than 2 minutes. The search function has driven the minutes per visit down. For information.

**4. ADM 2020-69 Quarterly Vehicle Replacement Chart**

Mr. Fredrickson updated the chart showing the lifespan of all city vehicles and when they should be replaced. Chairman Funkhouser added that the chart is a good tool for planning. For information.

**5. ADM 2020-70 Bond Abatement Ordinances**

*(a, b, c, d, e, f, g, see agenda)*

Mr. Olson said these are the annual ordinances for the non-abatement of property taxes associated with various alternate revenue bonds. If these are approved, it indicates there is enough revenue to pay these off from normal sources, as opposed to the Council having to filing an abatement ordinance. Passage of these ordinances keeps bond payments off property taxes. The City recommends approval and the committee concurred. This item moves to the Administration report on the City Council agenda.

**6. ADM 2020-71 Special Service Area Abatement Ordinances**

*(a, b, c, d, e, see agenda)*

These are levy ordinances for SSA's in various subdivisions. Each subdivision and their SSA recommend a tax levy and generally there are inflationary increases based on debt service and number of payments received/not received. Bristol Bay and Autumn Creek were packaged together and some non-payment occurred in each. An owner with substantial property has just paid allowing for just the normal inflationary increase. Responding to an inquiry from Alderman Transier, Mr. Olson noted that if this owner had not paid, it would have resulted in an 8-10% increase for other owners. This moves to the Administration report on the City Council agenda.

**7. ADM 2020-72 Ordinance for the Amended Levy and Assessment of Taxes for... SSA Fox Hill (see full description on agenda)**

and

**8. ADM 2020-73 Ordinance for the Amended Levy and Assessment of Taxes for... SSA Sunflower Estates (see full description on agenda)**

Mr. Olson discussed these two ordinances together. The city has assumed control over the HOA's and levied a special tax for maintenance. Last year a phased-in increase was levied to offset capital projects and maintenance costs. Tree-trimming was added in Fox Hill this year, but the Sunflower program did not change. The city is proposing to eliminate the management company for both areas, thereby saving a few thousand dollars yearly. The proposed levy for the next year was reduced for both and is \$86 for Fox Hill and \$179 for Sunflower. Both these items move to the City Council.

**Old Business:** None

**Additional Business:** None

There was no further business and the meeting adjourned at 6:19pm.  
Respectfully transcribed by Marlys Young, Minute Taker/in-person