



## **United City of Yorkville**

800 Game Farm Road

Yorkville, Illinois 60560

Telephone: 630-553-4350

[www.yorkville.il.us](http://www.yorkville.il.us)

### **AGENDA PUBLIC SAFETY COMMITTEE MEETING**

**Thursday, September 3, 2020**

**6:00 p.m.**

City Hall Conference Room  
800 Game Farm Road, Yorkville, IL

---

#### **Citizen Comments:**

**Minutes for Correction/Approval:** July 2, 2020

#### **New Business:**

1. PS 2020-20 Monthly Report Review for June and July 2020
2. PS 2020-21 Adjudication Reports for July and August 2020
3. PS 2020-22 Goal Updates
4. PS 2020-23 Recruitment and Training Plan
5. PS 2020-24 Meeting Schedule for 2021

#### **Old Business:**

#### **Additional Business:**

<b>2019/2020 City Council Goals – Public Safety Committee</b>		
<b>Goal</b>	<b>Priority</b>	<b>Staff</b>
“Municipal Building Needs and Planning”	2	Bart Olson, James Jensen, Rob Fredrickson, Eric Dhuse, Tim Evans & Erin Willrett
“School Safety (Exterior and Traffic)”	8	James Jensen & Eric Dhuse

UNITED CITY OF YORKVILLE  
WORKSHEET  
**PUBLIC SAFETY COMMITTEE**  
**Thursday, September 3, 2020**  
**6:00 PM**  
CITY HALL CONFERENCE ROOM

---

**CITIZEN COMMENTS:**

---

---

**MINUTES FOR CORRECTION/APPROVAL:**

---

1. July 2, 2020
  - ☐ Approved \_\_\_\_\_
  - ☐ As presented
  - ☐ With corrections

---

**NEW BUSINESS:**

---

1. PS 2020-20 Monthly Report Review for June and July 2020

☐ Informational Item

☐ Notes \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

---

2. PS 2020-21 Adjudication Reports for July and August 2020

☐ Informational Item

☐ Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

3. PS 2020-22 Goal Updates

☐ Moved forward to CC \_\_\_\_\_

☐ Approved by Committee \_\_\_\_\_

☐ Bring back to Committee \_\_\_\_\_

☐ Informational Item

☐ Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

4. PS 2020-23 Recruitment and Training Plan

☐ Moved forward to CC \_\_\_\_\_

☐ Approved by Committee \_\_\_\_\_

☐ Bring back to Committee \_\_\_\_\_

☐ Informational Item

☐ Notes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

5. PS 2020-24 Meeting Schedule for 2021

☐ Moved forward to CC \_\_\_\_\_

☐ Approved by Committee \_\_\_\_\_

☐ Bring back to Committee \_\_\_\_\_

☐ Informational Item

☐ Notes \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

**ADDITIONAL BUSINESS:**

---



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Minutes #1

Tracking Number

### Agenda Item Summary Memo

**Title:** Minutes of the Public Safety Committee – July 2, 2020

**Meeting and Date:** Public Safety Committee – September 3, 2020

**Synopsis:** \_\_\_\_\_  
\_\_\_\_\_

#### Council Action Previously Taken:

Date of Action: \_\_\_\_\_ Action Taken: \_\_\_\_\_

Item Number: \_\_\_\_\_

**Type of Vote Required:** Majority

**Council Action Requested:** Committee Approval

**Submitted by:** Minute Taker

Name

Department

#### Agenda Item Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Have a question or comment about this agenda item?*

*Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at [agendas@yorkville.il.us](mailto:agendas@yorkville.il.us), post at [www.facebook.com/CityofYorkville](https://www.facebook.com/CityofYorkville), tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>*

# DRAFT

**UNITED CITY OF YORKVILLE  
PUBLIC SAFETY MEETING  
Thursday, July 2, 2020 6:00pm  
City Hall Conference Room**

**Note:** This meeting was held in accordance with Public Act 101-0640 and Gubernatorial Disaster Proclamation issued by Governor Pritzker pursuant to the powers vested in the Governor under the Illinois Emergency Management Agency Act. Due to the current Covid-19 pandemic, The United City of Yorkville is encouraging social distancing by allowing remote attendance to the Public Safety Committee meeting.

**In Attendance:**

Chairman Seaver Tarulis, in-person  
Alderman Joel Frieders, remote

Alderman Daniel Transier, in-person  
Alderman Jackie Milschewski, remote

**Other City Officials in Attendance:**

City Administrator Bart Olson, remote  
Police Chief Jim Jensen, in-person  
Alderman Chris Funkhouser, remote

**Others in Attendance:**

Katie Finlon, *Kendall County Record*, remote

The meeting was called to order at 6:00pm by Chairman Seaver Tarulis and a quorum was established.

**Citizen Comments:** None

**Minutes for Correction/Approval:** May 7, 2020

The minutes were approved as presented.

**New Business:**

***1. PS 2020-17 Monthly Report Review for April and May 2020***

Chief Jensen reviewed April as follows. During the pandemic, he said the department concentrated on local initiatives, autism awareness by reaching out to affected families, sidewalk chalk art, etc. He said 100% of the department are NIMS-trained. The Chief also reported on the number of crashes, the affect of Covid-19 on incidents and that the Part I and II crimes were down/even. He said there were no crisis intervention calls in April.

Overtime increased in May due to protests in the area. Chief Jensen said a donation of \$1,500 was received from Country Financial for Operation Helping Heroes to purchase equipment such as helmets and face protection. He also reported the retirement of one of his staff. Part I and II crimes were both down and there were 3 crisis intervention calls.

Alderman Milschewski asked for a check on the light at the pedestrian crossing at Rt. 126 and 47 due to the crossing difficulty. Chief Jensen reported on the speed sign results for Blackberry Shores. Alderman Frieders said he and Alderman Funkhouser had received emails regarding this area and asked if the signs could remain while the area is progressing. Ms. Milschewski also asked if the signs could be placed on Rt. 47. Since Rt. 47 is controlled by IDOT, it is uncertain if the signs can be placed there, but enforcement efforts will increase.

Alderman Frieders asked if there is a database of mental health history and officer awareness of those incidents. The Chief discussed the current policy and said these are areas that will be the focus of the CIT program to be implemented. Alderman Frieders said avoiding escalation is paramount. Privacy concerns were noted and counselors may eventually go on these types of calls. There is also a Citizens at Risk program.

## ***2. PS 2020-18 Adjudication Reports for May and June 2020***

Chief Jensen briefly summarized some of the charges which included cannabis, littering and a parking violation.

## ***3. PS 2020-19 School District Communication – Intergovernmental Agreement***

The agreement was approved by the school board in June and will enable the police and schools to share crime information for safety purposes. The police will report to only one designated person at the school and depending on the crime, names may be kept confidential. Alderman Transier asked about some of the crimes that would specifically be reported to the school and he added that he wants to prevent kids from being labeled. The committee was OK with the agreement as written.

## ***4. CC 2020-50 Ordinance Authorizing the Mayor to Enter into Agreement to Regulate Pedestrian and Vehicular Traffic on Commercial Properties***

This was discussed at a previous Council meeting and brought back to this committee for discussion. This is a voluntary agreement and the Police Department will not tow vehicles, but it will allow police to ticket cars in private lots. The businesses want the police to have the ability to write tickets for violations such as parking in fire lanes and in handicapped spots, etc. Chief Jensen noted that City Consultant Lynn Dubajic has reached out to shopping center representatives about this agreement and there has been great interest in it. The police will also strive to educate drivers about the violations.

**Old Business:**

***1. PS 2020-14 Neighbors by Ring Doorbell Program - Update***

Chief Jensen said the “Ring” program only requires acknowledgment that the municipality wishes to participate, no formal action is required. In the event of an incident, the Police have no access to private doorbell video without citizens coming forward or the police asking them to share the info. Alderman Frieders said the intent is great, however, the cameras are not always quality.

**Additional Business** None

There was no further business and the meeting was adjourned at 6:46pm.

Minutes transcribed by  
Marlys Young, Minute Taker, remote





Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #1

Tracking Number

PS 2020-20

### Agenda Item Summary Memo

**Title:** June & July 2020 Monthly Report Review

**Meeting and Date:** Public Safety Committee – September 3, 2020

**Synopsis:** \_\_\_\_\_  
\_\_\_\_\_

#### Council Action Previously Taken:

Date of Action: \_\_\_\_\_ Action Taken: \_\_\_\_\_

Item Number: \_\_\_\_\_

**Type of Vote Required:** None

**Council Action Requested:** N/A  
\_\_\_\_\_

**Submitted by:** James Jensen Chief of Police  
Name Department

#### Agenda Item Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Have a question or comment about this agenda item?*

*Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at [agendas@yorkville.il.us](mailto:agendas@yorkville.il.us), post at [www.facebook.com/CityofYorkville](https://www.facebook.com/CityofYorkville), tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>*



# Memorandum

To: Public Safety Committee  
From: James Jensen, Police Chief  
CC:  
Date: September 3, 2020  
Subject: Monthly Report Review

---

## **Summary**

Review of the June & July 2020 Monthly Report

## **Background**

The new monthly report has been designed to provide necessary feedback to the board and community regarding crime, traffic and community policing efforts of the police department. This document is easy to understand, provides a multitude of data and is comparative in nature to the previous month and year. This report will be disseminated to the entire board and city staff on a monthly basis and will be made available to the public on-line.

## **Recommendation**

None

## **Attachments**

Exhibit A: June 2020 Monthly Report  
Exhibit B: July 2020 Monthly Report



# **YORKVILLE POLICE DEPARTMENT**

## ***Monthly Report***

June 2020

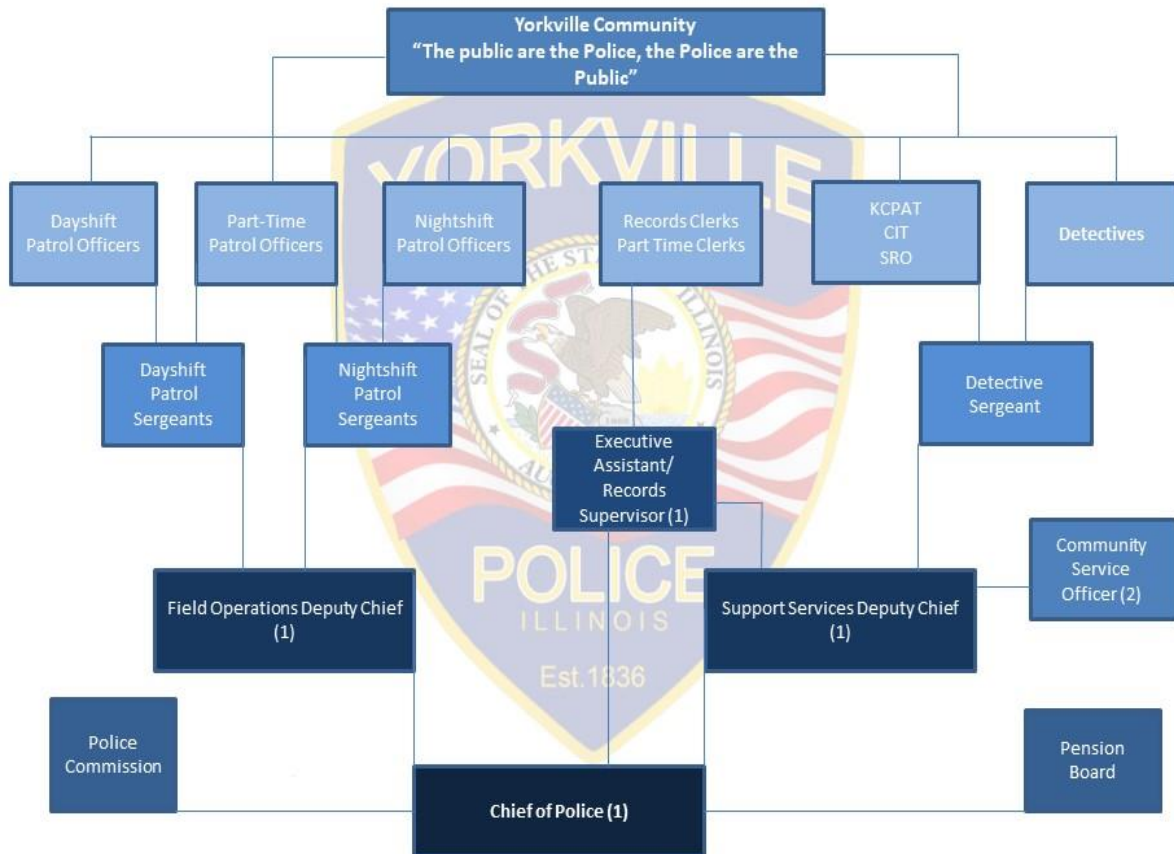
Chief of Police James Jensen

## MISSION STATEMENT

*The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems, and enhance the quality of life in our city.*

## ORGANIZATIONAL CHART

### Yorkville Police Department Organizational Chart 2019



## PERSONNEL INFORMATION

### Employees

	June 2019	June 2020
Sworn Officers	30	31
Clerical	3	3
Part-Time Officers	4	3
Part-Time Community Service Officers	2	2
Part-Time Clerical	2	2
<b>Total</b>	<b>41</b>	<b>41</b>

### Overtime Hours Worked\*

	June 2020	2020 Total
Call Outs / Stay Over	2.5	29.5
Clerical	0	0
Community Service	0	0
Court	3	24
Grants	0	0
HIDTA CPAT	24.5	122
HIDTA CIT	10	72.5
ILEAS Deployments	24	24
Investigations	16	70.75
Meetings	4	27
Miscellaneous (* FTO)	0	9
School Events	0	0
School Liaison Officer	0	0
Special Event Ribs on the River	0	0
Special Event Summer Solstice	0	0
Special Event Yorktober Fest	0	0
Special Event Fourth of July	4	4
Street/Shift Coverage	0	0
Training	16	32
Water Park Details	0	0
Misc. Details	26.25	26.25
OIC	0	0
<b>Total Overtime Hours</b>	<b>130.25</b>	<b>441</b>
<b>Total Regular Hours</b>	<b>4,872</b>	<b>26,488.75</b>

## Benefit Time Used

	June 2020	2020 Total
Vacation	277	1,069
Holiday	0	1,192
Holiday Pay / Double-time	0	127
Sick	346.5	900.25
Compensatory time taken	82	257.75
Floating Holiday	10	164
Straight Time Pay - Training	62.5	174
Total Hours	778	3,884

## Compensatory Time Earned

	June 2020	2020 Total
Total	285.75	1009.50

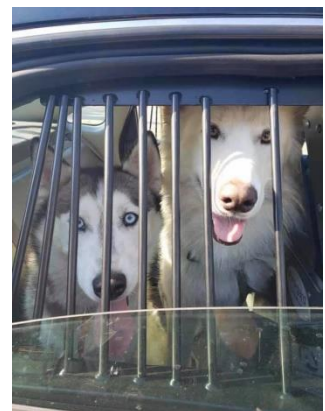
## COMMUNITY POLICING INITIATIVES



#EatingLocal: This month we continued our support of area restaurants. Check out this lunch photo from Hacienda Real. How good does this look!

### FACEBOOK POST:

The owner has been located! Thank-You Facebook friends!  
Two female Huskies were found in the 300 block of Boombah Blvd.  
They are currently at YPD. Please help us locate the owner.





Officer Jordon, Officer Jeka and Officer Shepherd visited multiple stands throughout town. They not only drank some great lemonade but talked to some wonderful kids.

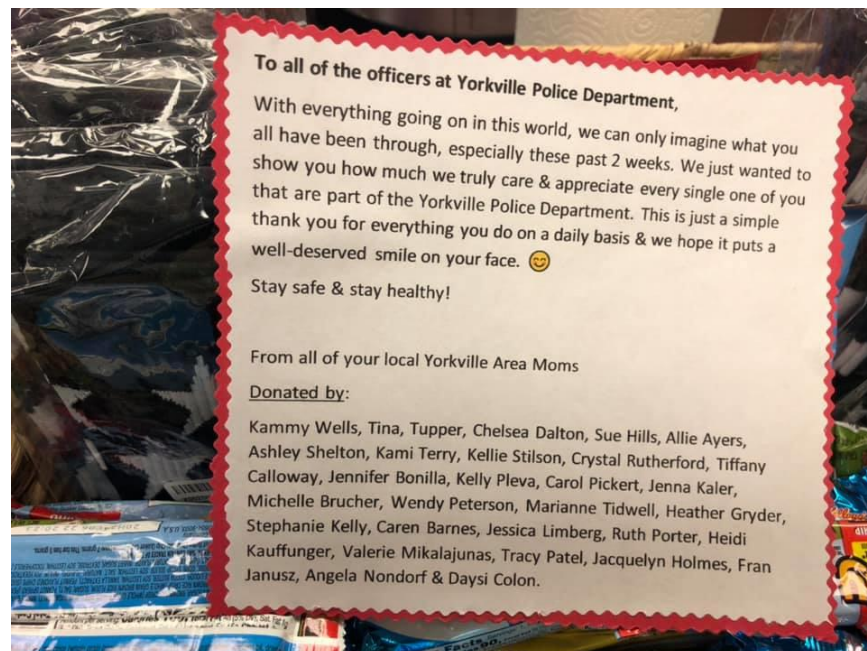


Sgt. Jeleniewski getting to know some kids at a local park. These four were able to crawl through the squad cars and ask Sgt. Jeleniewski questions.





Congratulations to the Yorkville High School class of 2020 on your special achievement. Even though this year was cut short, I was able to watch a special senior class achieve some great accomplishments. Thank you for the great year! The Yorkville Police Department and I are proud of you all. Best of luck in your future! Go foxes! – R. Goldsmith



**Yorkville Area Moms: How special is this. Thank You for all of your support!**



## COMMUNITY PRESENTATIONS / MEETINGS

Date	Group	Officers	Topic
06/01/20	Department Head	Chief Jensen	Meeting
06/04/20	Union Negotiations	Chief Jensen	Meeting
06/08/20	Department Head	Chief Jensen	Meeting
06/09/20	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
06/9/20	City Council Meeting Prep	Chief Jensen	Meeting
06/09/20	Liquor License	Chief Jensen	Meeting
06/09/20	City Council	Chief Jensen	Meeting
06/10/20	Board of Health Personnel Committee	Chief Jensen	Meeting
06/11/20	Kendall Chief's Executive Board	DC Mikolasek	Meeting
06/11/20	Citizen Meeting	Chief Jensen	Meeting
06/15/20	Department Head	Chief Jensen	Meeting
06/16/20	Kendall County Board of Health	Chief Jensen	Meeting
06/16/20	Command Meeting	Chief Jensen DC Mikolasek	Meeting
06/16/20	Training Meeting	Chief Jensen DC Mikolasek Sgt Carlyle	Meeting
06/17/20	Staff Meeting	Chief Jensen DC Mikolasek All Sergeants	Meeting
06/17/20	Kendall Assoc of Chiefs	DC Mikolasek	Meeting
06/17/20	Meet w/ Bob Johnson	Chief Jensen DC Mikolasek	Meeting
06/17/20	KenCom Operations Board	DC Mikolasek	Meeting
06/18/20	Kencom Finance Committee	Chief Jensen	Meeting
06/18/20	Kendall SRT Debrief	DC Mikolasek	Meeting
06/18/20	Yorkville School District	Chief Jensen	Meeting
06/22/20	Department Head	Chief Jensen	Meeting
06/23/20	Police Pension	Chief Jensen DC Mikolasek	Meeting
06/23/20	City Council Meeting Prep	Chief Jensen	Meeting
06/23/20	City Council	Chief Jensen	Meeting
06/24/20	Fire and Police Commission	Chief Jensen DC Mikolasek	Meeting
06/26/20	Boy Scouts	Chief Jensen	Meeting
06/29/20	Yorkville School District	Chief Jensen	Meeting

06/29/20	Department Head	Chief Jensen	Meeting
06/30/20	Boy Scouts Leadership Breakfast	Chief Jensen	Meeting
06/30/20	Kendall County Board of Health	Chief Jensen	Meeting

## TRAINING AND CAREER DEVELOPMENT

Date	Topic	Attendees	Hours
06/02/20	NIMS Training	CSO Shapiama	2
06/04/20	NIMS Training	Ofc Mertes	2
		Ofc Chuck Davis	2
		CSO Shapiama	4
06/08/20	NIMS Training	Ofc Jeka	4
06/09/20	NIMS Training	Ofc Chuck Davis	2
06/09/20	Car Fax Website for Crash Reports Teleconference	Nicole Decker Behr Pfizenmaier	1
06/10/20	NIMS Training	Ofc Chuck Davis	2
		Christie Konen	2
06/16/20	Firearms Training	Approx ½ department	60
06/17/20	NIMS Training	Ofc Mertes	2
06/19/20	NIMS Training	Nicole Decker	6
		Kirsten Balog	4
06/22/20	NIMS Training	Kirsten Balog	2
		Magdalena Garcia	2
06/23/20	Firearms Training	Approx. ½ department	60
06/23/20	NIMS Training	Ofc Arentsen	2
		Magdalena Garcia	4
06/23/20	Taser X2 Certification	Ofc Shepherd	8
06/24/20	NIMS Training	Christie Konen	2
06/30/20	Dale Anderson	Sworn Staff	62
		<b>TOTAL</b>	<b>235</b>

\*\*\*Due to COVID-19 all NEMRT training classes, conferences and other training classes have been cancelled\*\*\*

## TRAFFIC CRASH SUMMARY

**Total Traffic Crash Reports for June 2020: 26**

**Total Crash Report Short Form Private Property June 2020: 6**

**Total Crashes for the Month of June 2020 (excluding private prop): 20**

Hit & Run Crashes	1
Personal Injury Crashes	2

Property Damage Crashes     18  
Fatality Crashes                 0

### TOP TRAFFIC CRASH INTERSECTIONS

Crash Intersection	Total Number of Crashes	Primary Contributory Causes
E SCHOOLHOUSE RD / S BRIDGE ST	5	Following Too Closely; Failing to Reduce Speed to avoid accident

Crash by <u>DAY</u> of the Week	Number of Crashes
Monday	3
Tuesday	6
Wednesday	1
Thursday	3
Friday	1
Saturday	4
Sunday	2

Crash by <u>TIME</u> of Day	Number of Crashes
0600-0959	2
1000-1359	7
1400-1759	5
1800-2159	3
2200-0159	1
0200-0559	2

### TRAFFIC COMPLAINT / ENFORCEMENT INFORMATION

During the month of June, a total of 2 Directed Patrols were completed by members of the Yorkville Police Department. Directed Patrols are a result of complaints received and substantiated based off the following criteria: monitoring traffic, traffic count studies or speed studies.

Directed Patrol Area: **Route 34**

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations	3	0	0	0	0	0	0	3
Warnings	45	0	0	1	0	3	0	49
<b>Total</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>52</b>

Additional Information: Directed Patrol Area: **Route 34**

	DWLS/DWLR	Equipment/Non-Moving						Totals
Citations	3	1						4
Warnings	0	17						17
<b>Total</b>	<b>3</b>	<b>18</b>						<b>21</b>

Directed Patrol Area: **Route 47 (Including Downtown)**

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations	3	0	0	1	0	0	0	4
Warnings	33	4	2	11	0	11	3	64
<b>Total</b>	<b>36</b>	<b>4</b>	<b>2</b>	<b>12</b>	<b>0</b>	<b>11</b>	<b>3</b>	<b>68</b>

Additional Information: Directed Patrol Area: **Route 47 (Including Downtown)**

	DWLS/DWLR	DUI	NO VALID DL	EQUIP/NON MOVING				Totals
Citations	2	0	0	1				3
Warnings	0	0	0	25				25
<b>Total</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>26</b>				<b>28</b>

**TRAFFIC ENFORCEMENT**

Citations	2020 Total	June 2019	June 2020
Speeding	38	8	13
No Insurance	37	10	7
Seatbelt	0	1	1
Other Moving Violations	140	32	22
<b>Total</b>	<b>215</b>	<b>51</b>	<b>43</b>

<b>Warnings</b>	<b>2020 Total</b>	<b>June 2019</b>	<b>June 2020</b>
Speeding	385	62	133
No Insurance	220	44	49
Seatbelt	0	5	1
Other Moving Violation	736	136	68
Miscellaneous/Parking	22	44	53
<b>Total</b>	<b>1,363</b>	<b>291</b>	<b>304</b>

## DETECTIVE SQUAD

### DETECTIVE SQUAD HIGHLIGHTS

During the month of June, the Detective Squad saw a successful resolution to a missing juvenile investigation that began in November 2019. The juvenile was located in good health by a west suburban police agency. During the course of this investigation the Detective Squad was assisted by the Chicago Police Department, the Federal Bureau of Investigation and the National Center for Missing and Exploited Children. Over the 6 months that this case was investigated, detectives followed up on numerous leads and employed a wide variety of investigative techniques in an effort to locate the youth.

<b>Cases Assigned</b>	<b>2020 Total</b>	<b>June 2019</b>	<b>June 2020</b>
Adult	51	6	7
Juvenile	27	4	1
<b>Total</b>	<b>78</b>	<b>10</b>	<b>8</b>
<b>Cases Closed</b>	<b>2020 Total</b>	<b>June 2019</b>	<b>June 2020</b>
Adult	61	10	12
Juvenile	38	7	4
<b>Total</b>	<b>99</b>	<b>17</b>	<b>16</b>

<b>Total Arrests</b>	<b>2020 Total</b>	<b>June 2019</b>	<b>June 2020</b>
Adult	12	2	1
Juvenile	19	3	3
<b>Total</b>	<b>31</b>	<b>5</b>	<b>4</b>

<b>Evidence</b>	<b>2020 Total</b>	<b>June 2019</b>	<b>June 2020</b>
Items Recovered	850	139	183
Items Destroyed or Returned	1,063	12	160

## CRIME REPORTING

The Police Department volume of law enforcement activity during the reporting period is demonstrated by category in the table below. The data includes activity reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required to be reported to the State. For comparison purposes, the statistical reporting from the same reporting period one year ago is included. NOTE: This data is insufficient for use in establishing trends, assessing workload distribution or any other statistical analysis. Further data, delving beyond this report, is essential in determining accurate and meaningful insight beyond this report.

### REPORTS

	<b>June 2019</b>	<b>June 2020</b>	<b>Total 2019</b>	<b>Total 2020</b>
Criminal Reports	52	54	757	279
Non-Criminal Reports	64	68	382	256
Sex Offender Registration	1	0	10	5
911 Hang-Up / Misdial	12/3	3/3	135/33	21/7
Motorist Assist / Lock-Outs	41/35	23/31	382/408	85/107
Accident / Property Damage	40	18	615	128
Accident / Personal Injury	2	2	42	22
Accident / Fatal	0	0	0	3
Accident / Hit & Run	3	1	40	20
D.U.I Reports	0	2	17	16
<b>Total</b>	<b>253</b>	<b>205</b>	<b>2,821</b>	<b>949</b>

### OFFENSE SUMMARY (Part I Crimes)

	<b>June 2019</b>	<b>June 2020</b>	<b>Total 2019</b>	<b>Total 2020</b>
Murder	0	0	0	0
Sex Crimes	3	1	21	5
Robbery	1	0	5	2
Aggravated Battery	1	1	8	6
Burglary	4	1	14	1
Theft	8	7	121	48

Vehicle Theft	1	0	5	2
Arson	0	0	0	0
<b>Total</b>	<b>18</b>	<b>10</b>	<b>174</b>	<b>64</b>

## OFFENSE SUMMARY (Part II Crimes)

	<b>June 2019</b>	<b>June 2020</b>	<b>Total 2019</b>	<b>Total 2020</b>
Battery	7	4	56	21
Domestic Battery	6	9	89	47
Fraud	3	3	72	35
Property Damage	3	5	59	23
Weapons	0	0	5	2
Drug Offenses	2	1	44	11
Sex Offender	1	0	13	5
Disorderly Conduct	3	3	32	11
Alcohol Minors	0	1	15	7
D.U.I	0	2	14	16
Alcohol Offenses	0	0	1	0
<b>Total</b>	<b>25</b>	<b>28</b>	<b>400</b>	<b>178</b>

## CRISIS INTERVENTION CALL

	<b>June 2020</b>	<b>2020 Total</b>
Mental Health/Crisis Intervention (7705)	<b>4</b>	<b>14</b>
Suicide Threat (7708)	<b>0</b>	<b>15</b>
Involuntary Committal (9302)	<b>1</b>	<b>1</b>

\*\*\*November 2019 was the first month we started tracking Mental Health/Crisis Intervention and Involuntary Committal calls for service\*\*\*

## PATROL ARRESTS

	<b>2019 Total</b>	<b>June 2020</b>	<b>2020 Total</b>
Felony	10	0	9
Misdemeanors	381	19	130
<b>Total</b>	<b>391</b>	<b>19</b>	<b>139</b>

## **CALLS FOR SERVICE**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	1050	1084	770	496	842	953						
2019	850	851	990	996	1084	1010	1134	1134	1123	1231	*1742	898

*\*November 2019 call count included self-dispatched calls. KenCom has since removed self-dispatched calls from call count.*

## **VEHICLE USE & EXPENSES**

### **SQUAD CAR OPERATION EXPENSES**

	June 2019	June 2020
Monthly Mileage	20,273	21,527
Gasoline Expense	\$3,974.50	\$4,179.70
Gallons of Gasoline	1,617	2,169
Maintenance Expense	\$5,713.99	\$4,062.77
Cost Per Gallon	\$2.457	1.927
Cost Per Mile (Gasoline & Maintenance Costs Included)	0.478	0.382

### **VEHICLE USAGE AND EXPENSES**

Squad #	Vehicle Year	Assigned	Beginning Mileage	Ending Mileage	Monthly Miles
M-1	2016	Patrol	41,904	43,559	1,655
M-2	2020	Patrol	6,832	9,492	2,660
M-3	2016	Deputy Chief	40,573	41,205	632
M-5	2016	Patrol	65,472	66,282	810
M-6	2015	CSO	72,496	73,091	595
M-8	2016	Chief	20,152	20,404	252
M-9	2016	Patrol	60,146	63,272	3,126
M-10	2016	Patrol	46,882	48,210	1,328
M-11	2016	Patrol	17,167	18,088	921



M-13	2016	Patrol	50,975	51,321	346
M-14	2013	Detective	103,280	103,316	36
M-15	2014	Detective	110,902	111,027	125
M-16	2015	Sergeant	81,430	82,465	1,035
M-17	2016	Detective	25,166	25,693	527
M-18	2015	Sergeant	70,888	71,598	710
M-19	2016	Patrol	71,605	73,253	1,648
M-20	2016	Patrol	24,097	26,282	2,185
M-21	2016	Patrol	21,123	22,415	1,292
M-22	2014	Task Force	73,726	75,150	1,424
M-23	2018	Deputy Chief	10,354	10,574	220
<b>Total Miles</b>					<b>21,527</b>



804 Game Farm Road  
Yorkville, IL 60560



# **YORKVILLE POLICE DEPARTMENT**

***Monthly Report***

July 2020

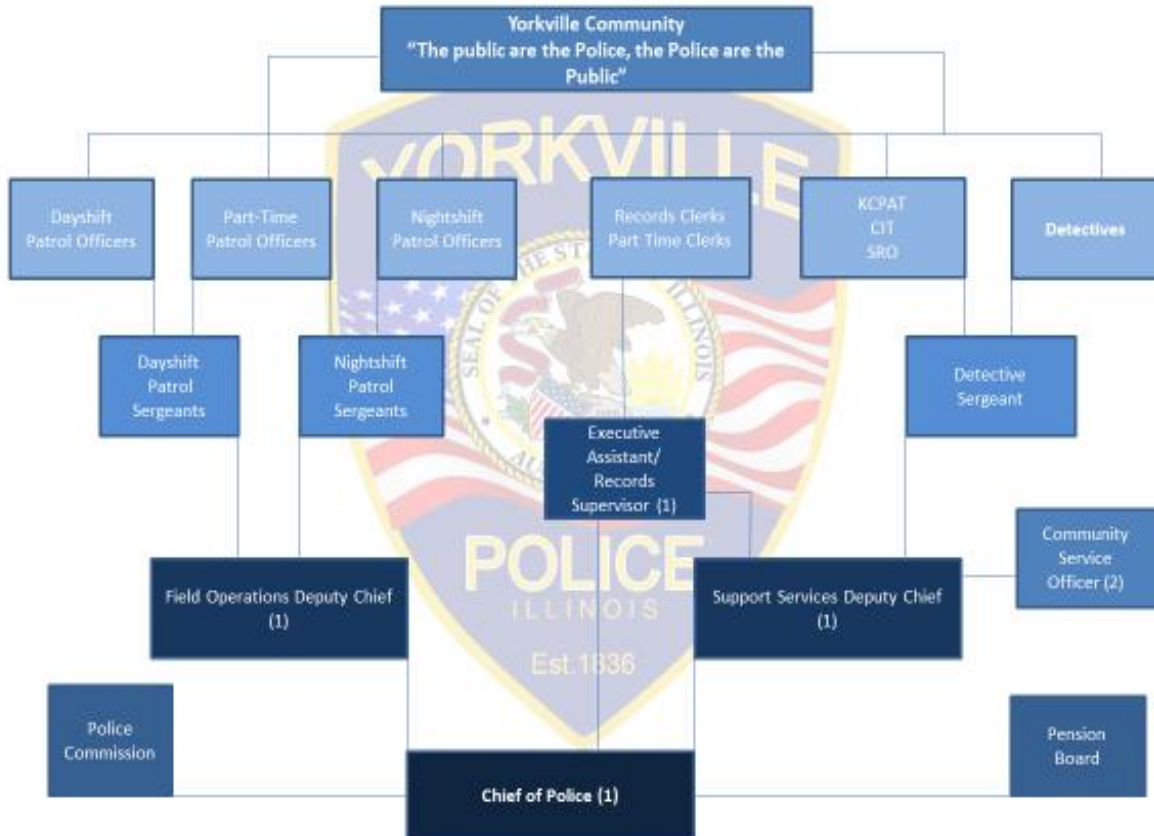
Chief of Police James Jensen

## MISSION STATEMENT

*The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems, and enhance the quality of life in our city.*

## ORGANIZATIONAL CHART

### Yorkville Police Department Organizational Chart 2020



## PERSONNEL INFORMATION

### Employees

	July 2019	July 2020
Sworn Officers	30	30
Clerical	3	3
Part-Time Officers	3	3
Part-Time Community Service Officers	2	1
Part-Time Clerical	2	2
<b>Total</b>	<b>40</b>	<b>39</b>

### Overtime Hours Worked\*

	July 2020	2020 Total
Call Outs / Stay Over	0	29.5
Clerical	0	0
Community Service	0	0
Court	6	24
Grants	0	0
HIDTA CPAT	24.5	122
HIDTA CIT	9	72.5
ILEAS Deployments	0	24
Investigations	0	70.75
Meetings	1	27
Miscellaneous (* FTO)	0	9
School Events	0	0
School Liaison Officer	0	0
Special Event Ribs on the River	0	0
Special Event Summer Solstice	0	0
Special Event Yorktober Fest	0	0
Special Event Fourth of July	4	4
Street/Shift Coverage	0	0
Training	4	32
Water Park Details	0	0
Misc. Details	6	26.25
OIC	0	0
<b>Total Overtime Hours</b>	<b>54.5</b>	<b>441</b>
<b>Total Regular Hours</b>		<b>26,488.75</b>

## Benefit Time Used

	July 2020	2020 Total
Vacation	684.5	1753.5
Holiday	232	1424
Holiday Pay / Double-time	66	193
Sick	179.75	1080
Compensatory time taken	96.5	354.25
Floating Holiday	32	196
Straight Time Pay - Training	66	240
Total Hours	1,356.75	5,240.75

## Compensatory Time Earned

	July 2020	2020 Total
Total	239	1,248.50

## COMMUNITY POLICING INITIATIVES

The United City of Yorkville Fourth of July Celebration was absolutely amazing. Kudos to Parks and Recreation staff for their hard work in organizing this wonderful event. We also want to send out a HUGE thank you to YPD staff for their planning, organizing and participation in this years event. COVID-19 has brought about many changes to our special events this year. The Supervisors, Officers and Deputy Chiefs really stepped up to the plate and made this event special.







## **Cedarhurst Retirement Community**

YPD, Parks and Recreation and Public Works participated in a Parade for our Cedarhurst Retirement Community. Residents gathered in their windows, balconies and the outside entrance way to see City staff drive through. Below, staff from Cedarhurst delivered some wonderful brownies as a thank you.



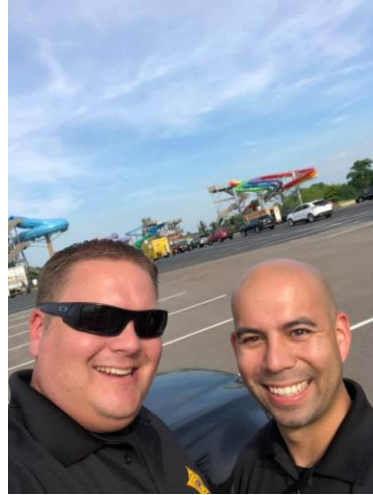
## **Restore Church**

A special thank you to our friends at Restore Church who provided lunch for our Officer's. We had a delicious lunch from Panera and each Officer received a gift. Thank you Restore!



## Lemonade Stands/Birthday Parties/Business Visits

This was a busy month for lemonade stands, birthday parties, and “just because” visits. Check out some of these photos.







## Lost Dogs & Lost HORSE

Rex was a lost dog, however, re-united with family.



This little guy was found in the Bristol Bay Subdivision and taken back to YPD. The family was located, and they were re-united.





YPD was notified of a LOST Horse this month. We received numerous calls and chased the horse over a 5 day period of time. Fortunately, the owner and the horse were reunited.

### **Yorkville Citizens Police Academy (Facebook Post)**

**\*\*\*Accepting applications for our Citizens' Police Academy!\*\*\***

The United City of Yorkville Police Department is currently accepting applications for the department's Citizens' Police Academy. Screened and approved applicants will have the opportunity receive hands on instruction regarding a variety of police related procedures and techniques. Blocks of instruction will include demonstrations, presentations, and other informative topics related to police work. The academy classes will be held on Wednesday evenings from 6:30 to 8:30 pm beginning September 9th (subject to change due to COVID guidelines) and will conclude with a graduation reception. Interested candidates must work or reside in the Yorkville School District boundaries. All applicants must be at least 18 years of age and have no felony convictions. Space is limited to no more than 20 people. Applications are available online at [www.yorkville.il.us/212/Police-Department](http://www.yorkville.il.us/212/Police-Department). An application could be obtained at the Police Department. Applications must be turned in no later than August 28th. Selected participants will be notified of their acceptance into our Citizens' Police Academy Class. For questions regarding the Yorkville Police Department Citizens' Police Academy, please contact Sgt. Jeleniewski at [ajeleniewski@yorkville.il.us](mailto:ajeleniewski@yorkville.il.us) or call (630) 553-8541.



## **Kendall County Respect for Law Banquet**

2019 was a great year for the Yorkville Police Department. We had three officers nominated for awards through the Kendall County Association of Chiefs of Police. Their nominations and pictures are below:

### ***\*\*\*Detective Nelson awarded Investigator of the Year\*\*\****

On Friday, July 24th Detective M. Nelson was awarded Investigator of the Year through the Kendall County Chief's of Police Association. We would like to recognize him for his efforts. Attached is a summary.

In December of 2019, Detective Matthew Nelson of the Yorkville Police Department was assigned five criminal sexual abuse cases. These five cases all contained different juvenile victims that had been sexually abused by the same relative, sometimes reportedly, between 2005 and 2018. In order to properly investigate these cases, Detective Nelson conducted or attended interviews with each victim and ensured that their experience was documented. During the course of his investigation, Detective Nelson learned that the suspect was once a respected family member who had been entrusted with the care of the juvenile victims when the sexual abuse occurred. In order to effectively investigate these cases, Detective Nelson had to gain the trust of the victims and their families and be mindful of their feelings while collecting information regarding a traumatic experience. While investigating these cases, Detective Nelson learned that some of the abuse occurred in Cook County, Illinois and Wisconsin. Detective Nelson assisted detectives in those jurisdictions initiate their own investigations into the abuse. This resulted in charges against the suspect in Wisconsin for Continued Sexual Abuse of a Child. Charges are currently pending in Cook County. During an interview with the suspect, Detective Nelson obtained a confession from the suspect, which resulted in a 35-count indictment against the suspect for charges including Predatory Criminal Sexual Abuse (all felonies). Throughout this investigation, Detective Nelson displayed the utmost compassion for the victims and their families as they recounted events from 14 years before. It was this combination of sensitivity and professionalism that enabled Detective Nelson to successfully investigate and charge this case.

From February to July of 2019, Detective Nelson lead an internet based child pornography investigation. With the Attorney General's Office, Detective Nelson oversaw the execution of a search warrant on the suspects home where further evidence of child pornography was found on the suspects computer and cellular telephone. Detective Nelson obtained a confession from the suspect. Detective Nelson's investigation yielded 21 felony charges for Possession of Child Pornography and Dissemination of Child Pornography.

From January to July of 2019, Detective Nelson investigated a Residential Burglary in which \$30,000 cash and a pistol were stolen. During the course of his investigation, Detective Nelson learned that the suspect, who was from out of state, had been arrested by Colorado State Police and was found to be in possession of the stolen pistol and \$18,000 of the stolen money. To confirm the suspects involvement in the burglary, Detective Nelson obtained cell phone records from the suspects cell phone carrier. The data retrieved placed the suspect at the scene of the burglary which resulted in charges of Residential Burglary, Possession of a Firearm by a Felon and Possession of a Stolen Firearm.



Det. Nelson

**\*\*\*Officer Johnson awarded Lifesaving Award\*\*\***

On Friday, July 24<sup>th</sup> Officer J. Johnson was awarded a Lifesaving Award through the Kendall County Chief's Association. We would like to recognize him for his efforts. Attached is a summary. On April 28<sup>th</sup> 2019, Officer J. Johnson of the Yorkville Police Department was dispatched to the 2700 block of North Bridge Street regarding an unknown issue. An individual was moaning on the phone with dispatch and stated they needed an ambulance. The subject refused to provide their location, however Ken Com was able to track the phone used to an approximate location in the 2700 block of North Bridge Street. Upon Officer Johnson's arrival at a business in the 2700 block of North Bridge Street, he noticed a vehicle parked near the loading docks and further discovered a suicidal subject sitting near the north side of the building. Officer Johnson observed a self inflicted gaping wound across the front of the subject's neck and a butcher knife by the subject's feet. Officer Johnson removed the knife so the subject could no longer access it. Officer Johnson remained calm and assisted the subject in first aid by having the subject apply pressure to the area of the wound until emergency medical personnel arrived. Due to the quick response of Officer Johnson and his life saving efforts, the individual survived and was able to receive the medical care they needed.



Ofc. Johnson

***\*\*\*Officer Goldsmith Nominated Officer of the Year\*\*\****

Officer Ryan Goldsmith was recognized as a nominee for Officer of the Year through the Kendall County Chief's of Police Association on Friday, July 24th. We would like to congratulate Officer Goldsmith on his nomination. Attached is a summary of his accomplishments.

Officer Goldsmith is currently assigned as the Yorkville H.S. School Resource Officer (SRO). His assignment requires him to build relationships with students and faculty, not just at Yorkville H.S. but also with Middle School students and Elementary School students. During 2019, Officer Goldsmith transformed the position of SRO from what could be perceived as exclusively a law enforcement position to a partnership between himself, the school administration, faculty and students. This partnership often requires Officer Goldsmith to approach situations not just as a Police Officer, but also as a mentor, leader and role model. Officer Goldsmith has been a constant presence in the schools, not only to simply monitor the students and ensure their safety, he often engages the students in the lunchroom and hallways to discuss sports, hobbies, school and other common interests. Officer Goldsmith has volunteered and provided some blocks of instruction when it comes to Driver's Education. As a veteran Officer, he is not only well versed in the Illinois Vehicle Code, but he is also familiar with the consequences of reckless, impaired and distracted driving. His professional experience and testimonials provide students with this perspective of responsible driving.

In addition, Officer Goldsmith has provided many volunteer hours with our agency for community events. These events include, Cop on Rooftop (Special Olympics), Butter Burgers and Badges (Special Olympics) and Shop with a Cop. Thank you, Officer Goldsmith, for giving back to our community and investing in our youth.



Ofc. Goldsmith

## COMMUNITY PRESENTATIONS / MEETINGS

Date	Group	Officers	Topic
7/1/20	Public Safety Prep	Chief Jensen	Meeting
7/2/20	Grant Discussion	Chief Jensen	Meeting
7/6/20	Department Head	Chief Jensen	Meeting
7/7/20	Board of Health	Chief Jensen	Meeting
7/7/20	Command	Chief Jensen Deputy Chief Pfizenmaier	Meeting
7/13/20	Department Head	Chief Jensen	Meeting
7/14/20	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
7/14/20	Council Meeting Preparation	Chief Jensen	Meeting
7/14/20	City Council Meeting	Chief Jensen	Meeting
7/15/20	Grant Discussion	Chief Jensen	Meeting
7/15/20	Sergeant Meeting	DC Mikolasek DC Pfizenmaier All Sergeants	Meeting
7/15/20	KenCom Ops Board	DC Mikolasek	Meeting
7/16/20	KenCom Personnel Committee	Chief Jensen	Meeting
7/16/20	KenCom Finance Committee	Chief Jensen	Meeting
7/20/20	Department Head	Chief Jensen	Meeting
7/21/20	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting

7/22/20	Building Tour	Chief Jensen	Meeting
7/23/20	Fox Valley Park District	Chief Jensen	Meeting
7/23/20	KCPAT	Chief Jensen	Meeting
7/24/20	Kendall Chiefs Respect for Law	Chief Jensen DC Mikolasek DC Pfizenmaier Several YPD Officers	Special Event
7/27/20	Department Head	Chief Jensen	Meeting
7/28/20	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
7/28/20	Council Meeting Preparation	Chief Jensen	Meeting
7/28/20	City Council Meeting	Chief Jensen	Meeting
07/28/20	Power DMS	DC Mikolasek Sgt Hunter	Initial Consultation
07/31/20	Power DMS	DC Mikolasek Sgt Hunter	Product Demonstration

## TRAINING AND CAREER DEVELOPMENT

Date	Topic	Attendees	Hours
07/01/20	ILETSB Online Training	Ofc	<b>1</b>
07/05/20	ILETSB Online Training	Ofc Kolowski	<b>19.5</b>
07/08/20	ILETSB Online Training	Chief Jensen	<b>6.5</b>
07/09/20	ILETSB Online Training	Ofc Gerlach Ofc Opp	<b>39</b>
07/13/20	ILETSB Online Training	Ofc Ofc Shepherd Ofc Gardiner	<b>27.5</b>
07/14/20	ILETSB Online Training	Ofc Gardiner	<b>1.5</b>
07/16/20	ILETSB Online Training	Chief Jensen	<b>13</b>
07/18/20	ILETSB Online Training	Sgt Hunter Ofc Shepherd	<b>24.5</b>
07/19/20	ILETSB Online Training	Ofc. Shepherd	<b>1</b>
07/21/20	ILETSB Online Training	DC Mikolasek	<b>0.5</b>
07/21/20	Firearms Training – BNSF Range	Approx. ½ Department	<b>60</b>
07/22/20	ILETSB Online Training	Ofc Ketchmark Ofc Shepherd	<b>13.5</b>
07/24/20	ILETSB Online Training	DC Mikolasek	<b>1</b>
07/28/20	Firearms Training – BNSF Range	Approx. ½ Department	<b>60</b>
07/29/20	ILETSB Online Training	Ofc Goldsmith	<b>19.5</b>
07/30/20	ILETSB Online Training	Ofc	<b>17.5</b>



		Ofc Meyer	
07/31/20	CourtSmart	Sworn Staff	62
		<b>TOTAL</b>	<b>367.50</b>

**\*\*\*Due to COVID-19 all NEMRT training classes, conferences and other training classes have been re-scheduled and/or cancelled\*\*\***

## TRAFFIC CRASH SUMMARY

**Total Traffic Crash Reports for July 2020: 32**

**Total Crash Report Short Form Private Property July 2020: 5**

**Total Crashes for the Month of July 2020 (excluding private prop): 27**

Hit & Run Crashes	2
Personal Injury Crashes	6
Property Damage Crashes	21
Fatality Crashes	0

## TOP TRAFFIC CRASH INTERSECTIONS

Crash Intersection	Total Number of Crashes	Primary Contributory Causes
Route 34/ Route 47	3	Following too closely; DUI
Route 47/ Carpenter St.	2	Failure to Yield; Improper Passing
Route 47/ Cannonball Trail	2	Following too closely; Distracted

Crash by <u>DAY</u> of the Week	Number of Crashes
Monday	2
Tuesday	5
Wednesday	5
Thursday	3
Friday	3
Saturday	4
Sunday	5

Crash by <u>TIME</u> of Day	Number of Crashes
0600-0959	4
1000-1359	9
1400-1759	10
1800-2159	3
2200-0159	1
0200-0559	0

## TRAFFIC COMPLAINT / ENFORCEMENT INFORMATION

During the month of July 2020, a total of 3 Directed Patrols were completed by members of the Yorkville Police Department. Directed Patrols are a result of complaints received and substantiated based off the following criteria: monitoring traffic, traffic count studies or speed studies.

Directed Patrol Area: **ROUTE 47**

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations	6	2	0	0	0	0	1	9
Warnings	66	0	0	3	0	15	2	86
<b>Total</b>	<b>72</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>15</b>	<b>3</b>	<b>95</b>

Additional Information: Directed Patrol Area: **ROUTE 47**

	DUI	DWLS/DWLR	NO Valid DL	Equipment/ Non- Moving				Totals
Citations	1	1	0	1	0	0	0	3
Warnings	N/A	N/A	0	11	0	0	0	11
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14</b>

Directed Patrol Area: **DOWNTOWN (ROUTE 47)**

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations	3	0	0	0	0	0	0	3
Warnings	40	0	0	0	0	0	1	41
<b>Total</b>	<b>43</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>44</b>

Additional Information: Directed Patrol Area: **DOWNTOWN (ROUTE 47)**

	<b>DUI</b>	<b>DWLS/DWLR</b>	<b>NO Valid DL</b>	<b>EQUIP/NON MOVING</b>				<b>Totals</b>
Citations	0	1	0	0				1
Warnings	N/A	N/A	N/A	1				1
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>				<b>2</b>

Directed Patrol Area: **ROUTE 34**

	<b>Speeding</b>	<b>Lane Use</b>	<b>Turning</b>	<b>Traffic Control Device</b>	<b>Seatbelt</b>	<b>Other Moving</b>	<b>Cell Phone Usage</b>	<b>Totals</b>
Citations	9	0	0	0	0	0	1	10
Warnings	82	1	0	2	1	11	1	98
<b>Total</b>	<b>91</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>11</b>	<b>2</b>	<b>108</b>

Additional Information: Directed Patrol Area: **ROUTE 34**

	<b>DUI</b>	<b>DWLS/DWLR</b>	<b>NO Valid DL</b>	<b>Equipment/ Non-Moving</b>				<b>Totals</b>
Citations	0	0	2	1	0	0	0	3
Warnings	N/A	N/A	N/A	17	0	0	0	17
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>

PORTABLE SPEED SIGN / SPEED TRAILER DEPLOYMENT:

<b>Dates of Deployment</b>	<b>Location</b>	<b>Type of Concern</b>
July 6 to 19, 2020	Prairie Crossing	Speed
	N/A	
	N/A	
	N/A	

PORTABLE SPEED SIGN RESULTS:

<b>Speed Sign Location</b>	<b>Dates</b>	<b>Average Speed</b>
Prairie Crossing Eastbound	July 6 to July 12, 2020	27 mph
Prairie Crossing Westbound	July 6 to July 12, 2020	28 mph
Prairie Crossing Eastbound	July 13 to July 19, 2020	26 mph
Prairie Crossing Westbound	July 13 to July 19, 2020	28 mph

**DIRECTED PATROL DETAIL DATA:**

Location	Dates	Number of Details	Total Time (Hours)
Route 47	July 2020	20	36.66
Downtown (Route 47)	July 2020	4	4.82
Route 34	July 2020	24	53.5
Cannonball (Curve)	July 21 to July 31, 2020	20	11.25
Prairie Crossing	N/A	1	1
Crimson Lane	July 31, 2020	1	1.16
Blackberry Shore	July 31, 2020	1	.66

## DETECTIVE SQUAD

**DETECTIVE SQUAD HIGHLIGHTS**

During the month of July, the Detective Squad received information that led to the identification of a suspect in a December 2019 battery and attempt robbery case. The information which led to the identification of the suspect was gleaned during the course of another investigation. We are currently working with the state's attorney's office to secure charges against the suspect.

Of special note was Detective Nelson being named Kendall County Investigator of the Year by the Oswego Optimists Club at the annual Respect for Law Banquet. In addition, School Resource Officer Ryan Goldsmith was nominated for Officer of the Year for his outstanding work in the Yorkville Schools.

Cases Assigned	2020 Total	July 2019	July 2020
Adult	60	11	9
Juvenile	28	1	1
<b>Total</b>	<b>88</b>	<b>12</b>	<b>10</b>
Cases Closed	2020 Total	July 2019	July 2020
Adult	71	14	10
Juvenile	42	6	4
<b>Total</b>	<b>113</b>	<b>20</b>	<b>14</b>

Total Arrests	2020 Total	July 2019	July 2020
Adult	15	6	3
Juvenile	19	4	0
<b>Total</b>	<b>34</b>	<b>10</b>	<b>3</b>

<b>Evidence</b>	<b>2020 Total</b>	<b>July 2019</b>	<b>July 2020</b>
Items Recovered	959	139	109
Items Destroyed or Returned	1,142	5	79

## CRIME REPORTING

The Police Department volume of law enforcement activity during the reporting period is demonstrated by category in the table below. The data includes activity reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required to be reported to the State. For comparison purposes, the statistical reporting from the same reporting period one year ago is included. NOTE: This data is insufficient for use in establishing trends, assessing workload distribution or any other statistical analysis. Further data, delving beyond this report, is essential in determining accurate and meaningful insight beyond this report.

### REPORTS

	<b>July 2019</b>	<b>July 2020</b>	<b>Total 2019</b>	<b>Total 2020</b>
Criminal Reports	59	59	757	338
Non-Criminal Reports	50	83	382	339
Sex Offender Registration	0	2	10	7
911 Hang-Up / Misdial	9/1	6/1	135/33	27/8
Motorist Assist / Lock-Outs	25/41	26/26	382/408	111/133
Accident / Property Damage	59	21	615	149
Accident / Personal Injury	3	6	42	28
Accident / Fatal	0	0	0	3
Accident / Hit & Run	6	2	40	22
D.U.I Reports	1	2	17	18
<b>Total</b>	<b>254</b>	<b>234</b>	<b>2,821</b>	<b>1,183</b>

### OFFENSE SUMMARY (Part I Crimes)

	<b>July 2019</b>	<b>July 2020</b>	<b>Total 2019</b>	<b>Total 2020</b>
Murder	0	0	0	0
Sex Crimes	2	0	21	5
Robbery	0	0	5	2
Aggravated Battery	1	0	8	6
Burglary	0	0	14	1
Theft	11	11	121	59

Vehicle Theft	0	0	5	2
Arson	0	0	0	0
<b>Total</b>	<b>14</b>	<b>11</b>	<b>174</b>	<b>75</b>

### OFFENSE SUMMARY (Part II Crimes)

	<b>July 2019</b>	<b>July 2020</b>	<b>Total 2019</b>	<b>Total 2020</b>
Battery	3	4	56	25
Domestic Battery	9	11	89	58
Fraud	1	6	72	41
Property Damage	4	2	59	25
Weapons	0	0	5	2
Drug Offenses	1	0	44	11
Sex Offender	0	2	13	7
Disorderly Conduct	7	3	32	14
Alcohol Minors	6	2	15	9
D.U.I	0	1	14	17
Alcohol Offenses	0	0	1	0
<b>Total</b>	<b>31</b>	<b>31</b>	<b>400</b>	<b>209</b>

### CRISIS INTERVENTION CALL

	<b>July 2020</b>	<b>2020 Total</b>
Mental Health/Crisis Intervention (7705)	<b>7</b>	<b>21</b>
Suicide Threat (7708)	<b>12</b>	<b>27</b>
Involuntary Committal (9302)	<b>0</b>	<b>1</b>

\*\*\*November 2019 was the first month we started tracking Mental Health/Crisis Intervention and Involuntary Committal calls for service\*\*\*

### PATROL ARRESTS

	<b>2019 Total</b>	<b>July 2020</b>	<b>2020 Total</b>
Felony	10	0	9
Misdemeanors	381	20	150
<b>Total</b>	<b>391</b>	<b>20</b>	<b>159</b>

## CALLS FOR SERVICE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	1050	1084	770	496	842	953	1216					
2019	850	851	990	996	1084	1010	1134	1134	1123	1231	*1742	898

*\*November 2019 call count included self-dispatched calls. KenCom has since removed self-dispatched calls from call count.*

## VEHICLE USE & EXPENSES

### SQUAD CAR OPERATION EXPENSES

	July 2019	July 2020
Monthly Mileage	20,810	23,667
Gasoline Expense	\$3,949.61	\$4,334.86
Gallons of Gasoline	1,618	2,257
Maintenance Expense	\$1,058.19	\$2,689.22
Cost Per Gallon	2.44	1.92
Cost Per Mile (Gasoline & Maintenance Costs Included)	\$0.240	\$0.296

### VEHICLE USAGE AND EXPENSES

Squad #	Vehicle Year	Assigned	Beginning Mileage	Ending Mileage	Monthly Miles
M-1	2016	Patrol	43,559	44,447	888
M-2	2020	Patrol	9,492	13,293	3,801
M-3	2016	Deputy Chief	41,205	41,910	705
M-5	2016	Patrol	66,282	66,602	320
M-6	2015	CSO	73,091	73,553	462
M-8	2016	Chief	20,404	20,541	137
M-9	2016	Patrol	63,272	66,915	3,643
M-10	2016	Patrol	48,210	49,473	1,263
M-11	2016	Patrol	18,088	19,616	1,528
M-13	2016	Patrol	51,321	53,045	1,724

M-14	2013	Detective	103,316	103,399	83
M-15	2014	Detective	111,027	111,107	80
M-16	2015	Sergeant	82,465	83,540	1,075
M-17	2016	Detective	25,693	25,886	193
M-18	2015	Sergeant	71,598	72,507	909
M-19	2016	Patrol	73,253	74,344	1,091
M-20	2016	Patrol	26,282	29,374	3,092
M-21	2016	Patrol	22,415	23,585	1,170
M-22	2014	Task Force	75,150	76,336	1,186
M-23	2018	Deputy Chief	10,574	10,891	317
<b>Total Miles</b>					<b>23,667</b>



804 Game Farm Road  
Yorkville, IL 60560





Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #2

Tracking Number

PS 2020-21

### Agenda Item Summary Memo

**Title:** Adjudication Reports for July and August 2020

**Meeting and Date:** Public Safety Committee – September 3, 2020

**Synopsis:** Review of Adjudication Reports

#### Council Action Previously Taken:

Date of Action: \_\_\_\_\_ Action Taken: \_\_\_\_\_

Item Number: \_\_\_\_\_

**Type of Vote Required:** None

**Council Action Requested:** N/A

**Submitted by:** James Jensen Chief of Police  
Name Department

#### Agenda Item Notes:

---

---

---

---

---



# Memorandum

To: Public Safety Committee  
From: James Jensen, Police Chief  
CC:  
Date: September 3, 2020  
Subject: Monthly Adjudication Report Review

---

## **Summary**

Review of the July - August 2020 Adjudication Reports

## **Background**

None

## **Recommendation**

None

## **Attachments**

Exhibit A: July 2020 Adjudication Report  
Exhibit B: August 2020 Adjudication Report

Gregg. Behr, Amber & Chris



United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
06/29/2020

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-0739	N/S	N	DOLL, REBECCA L	Police Admin Tow	Impounded Vehicle	08/10/2020	NO
				Offense Location: RT 34 / COUNTRYSIDE			
20-0752	N/S	N	CUDA, RICHARD J	Police Admin Tow	Impounded Vehicle	08/10/2020	NO
				Offense Location: RT 47 / COUNTRYSIDE PKWY			
20-0755	N/S	N	MORTON, ERIC	Police Admin Tow	Impounded Vehicle	08/10/2020	NO
				Offense Location: 1421 N BRIDGE			

Liabe \$500

Liabe \$500

Liabe \$500

Liabe \$500

20-0754 N/S Matczuk, Krzysztof . Tow

Kirsten, Behr, Chris,



United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
07/06/2020

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-0777		N	JOHNSON, SUNSIREY	Police Admin Tow	Impounded Vehicle	08/17/2020	NO
				Offense Location:	1282 MARKETPLACE		
20-0780		N	PONCE, CARLOS	Police Admin Tow	Impounded Vehicle	08/17/2020	NO
				Offense Location:	1106 S BRIDGE ST		

4  
f: 500 C: 0  
bond applies  
f: 500 bond: 0  
applies

Paid Prior  
Paid Prior



United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
07/13/2020

Nicole D.  
Ray M.  
Wally W.

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-0809		N	SULLIVAN, KATHLEEN D	Police Admin Tow	Impounded Vehicle	08/24/2020	NO
				Offense Location: RT 34 / GAME FARM RD		Finding: Liable Fac: \$500 bond applies	
20-0820		N	MARSHALL, WILLIAM L.	Police Admin Tow	Impounded Vehicle	08/24/2020	NO
				Offense Location: 607 CENTER PKWY		Finding: Liable Fac: \$500 bond applies	

Kirsten, Behr, Chris, Gregg



United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
07/20/2020

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-0835		N	GODINEZ, VICTOR	Police Admin Tow	Impounded Vehicle	08/31/2020	NO
Offense Location: 1835 MARKETVIEW						f 500 C & Pd prior	
20-0847		N	RITO, KAYLA A	Police Admin Tow	Impounded Vehicle	08/31/2020	NO
Offense Location: RT 34 / SYCAMORE						f 500 C & Pd prior	
20-0848		N	TORRES, CLAUDIA	Police Admin Tow	Impounded Vehicle	08/31/2020	NO
Offense Location: RT 34 / TUMA						f 500 C & Pd prior	
20-0856		N	BASS, TYVEZ	Police Admin Tow	Impounded Vehicle	08/31/2020	NO
Offense Location: 805 S BRIDGE ST						f 500 C & Pd prior	
20-0859		N	SALGADO, JULIAN	Police Admin Tow	Impounded Vehicle	08/31/2020	NO
Offense Location: Lavender Way/ Autumn Creek Blvd						f 500 C & Pd prior	

Total # of Cases: 5

Compliance 8/29/20



United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
07/27/2020

Nicole D.  
Gina H.  
Wally W.

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
N 4243		N	SUBURBAN EQUITY GROUP	N Mandatory	Certain Weeds (Over 8 Inches High)	09/08/2020	NO
Offense Location: 706 HEUSTIS ST, YORKVILLE, IL 60560						Findings: Liable Fac: \$1,000	
N 4244		N	BENTON, BRIAN & ALISA	N Mandatory	Certain Weeds (Over 8 Inches High)	09/08/2020	NO
Offense Location: 555 BLUESTEM DR, YORKVILLE, IL 60560						Findings: Dismissed - In Compliance	
N 4245		N	COPLEY VENTURES INC	N Mandatory	Certain Weeds (Over 8 Inches High)	09/08/2020	NO
Offense Location: 2000 OGDEN AVE, YORKVILLE, IL 60560						Findings: Dismissed - In Compliance	





United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
08/10/2020

Behr P.  
Nicole D.  
Wally W.

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-0943		N	BELDEN, KRISTEN	Police Admin Tow	Impounded Vehicle	09/21/2020	NO
				Offense Location:	RT 71 / SLEEPY HOLLOW	Finding: Liable	Fac: \$500 bond applies when paid
20-0950		N	JINADU, SHADIA	Police Admin Tow	Impounded Vehicle	09/21/2020	NO
				Offense Location:	805 S BRIDGE ST	Finding: Liable	Fac: \$500 bond applies
N 3987		N	ALBOR, MARTIN VILLAFUERTE	N Mandatory	Littering	09/21/2020	NO
① 20-0909				Offense Location:		Plea: Liable	Fac: \$75.00 ✓ pd. @ hearing



United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
08/17/2020

Kirsten, Behr, Chris, Gregg

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-0975		N	RAMEY, JOHN	Police Admin Tow	Impounded Vehicle	09/28/2020	NO
				Offense Location:	rt 47 / r 34	f: 500. <sup>00</sup> C: Ø Paid Prior to hearing	
20-0985		N	FECAROTTA-LUMINO, KARA	Police Admin Tow	Impounded Vehicle	09/28/2020	NO
				Offense Location:	RT 47 / RT 34	f: 500. <sup>00</sup> C: Ø Paid Prior to hearing	
20-1016		N	PAVONE, LUCO T	Police Admin Tow	Impounded Vehicle	09/28/2020	NO
				Offense Location:	E VAN EMMON ST/ HEUSTIS ST	f: 500. <sup>00</sup> C: Ø Paid Prior to hearing	
N 2629		N	EICHELBERGER, JESSE	N Mandatory	Fireworks	09/14/2020	NO
				Offense Location:		f: 75. <sup>00</sup> C: Ø paid @ hearing	
plea: liable finding: liable							

Compliance 9/26/2020



United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
08/24/2020

Nicole D.  
Behr P.  
Wally W.

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-1058		N	JINADU, SHADIA M	Police Admin Tow	Impounded Vehicle	10/12/2020	NO
Offense Location: MAIN ST/ CHURCH ST						Finding: Liable F+C: \$500 bond to apply when paid.	
N 4246		N	LENNY'S GAS N WASH YORKVILLE LL	N Mandatory	Water Conservation Regulations	10/05/2020	NO
Offense Location: 4100 N BRIDGE ST, YORKVILLE, IL 60560						Finding: Not Liable F+C: /	



United City of Yorkville  
804 Game Farm Road Yorkville, IL 60560  
(630) 553-4340

DOCKET INFORMATION  
08/31/2020

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-1065		N	NIEZGODA, STEVEN	Police Admin Tow	Impounded Vehicle	10/12/2020	NO
Offense Location: RT 34 / MCHUGH RD							
20-1077		N	CID, DANIEL	Police Admin Tow	Impounded Vehicle	10/12/2020	NO
Offense Location: E VETERANS / AUTUMN CREEK							
20-1102		N	CAMACHO-AGUILAR, ELEAZAR	Police Admin Tow	Impounded Vehicle	10/12/2020	NO
Offense Location: RT 34 / COUNTRYSIDE							
20-1110		N	NELSON, ELIZABERTH A	Police Admin Tow	Impounded Vehicle	10/12/2020	NO
Offense Location: RT 47 / RT 126							



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #3

Tracking Number

PS 2020-22

### Agenda Item Summary Memo

**Title:** Yorkville Police Department 2020 Goal Update

**Meeting and Date:** Public Safety Committee – September 3, 2020

**Synopsis:** Review and Discussion on 2020 Department Goals

#### Council Action Previously Taken:

Date of Action: \_\_\_\_\_ Action Taken: \_\_\_\_\_

Item Number: \_\_\_\_\_

**Type of Vote Required:** None

**Council Action Requested:** N/A

**Submitted by:** James Jensen Chief of Police  
Name Department

#### Agenda Item Notes:

---

---

---

---

---

*Have a question or comment about this agenda item?*

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at [agendas@yorkville.il.us](mailto:agendas@yorkville.il.us), post at [www.facebook.com/CityofYorkville](https://www.facebook.com/CityofYorkville), tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>



# Memorandum

To: Public Safety Committee  
From: James Jensen, Police Chief  
CC:  
Date: September 3, 2020  
Subject: Goal Updates

---

## **Summary**

Yorkville Police Department 2020 Goal Updates

## **Background**

The following 2020 goals will be reviewed and discussed:

- Goal #1: Reduction of personal injury and property damage crashes through enhanced communication, education and enforcement.
- 3% reduction in Personal Injury crashes from 2019-2020
  - 5% reduction in Property Damage crashes from 2019-2020
- Goal #2: Reduction in Part I and Part 2 crimes from 2019 to 2020 through crime specific/prevention details.
- Goal #3: Increase department interaction and communication by expanding our social media footprint.
- Goal #4: Research, develop and implement a Crisis Intervention Team

## **Recommendation**

None

## **Attachments**

None



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #4

Tracking Number

PS 2020-23

### Agenda Item Summary Memo

**Title:** Recruitment and Training Plan Update

**Meeting and Date:** Public Safety Committee – September 3, 2020

**Synopsis:** Review and discuss our departments efforts on recruitment and professional training.

#### Council Action Previously Taken:

Date of Action: N/A Action Taken: \_\_\_\_\_

Item Number: \_\_\_\_\_

**Type of Vote Required:** None

**Council Action Requested:** N/A

**Submitted by:** James Jensen Chief of Police  
Name Department

#### Agenda Item Notes:

---

---

---

---

---

*Have a question or comment about this agenda item?*

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at [agendas@yorkville.il.us](mailto:agendas@yorkville.il.us), post at [www.facebook.com/CityofYorkville](https://www.facebook.com/CityofYorkville), tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>





# Memorandum

To: Public Safety Committee  
From: James Jensen, Police Chief  
CC:  
Date: September 3, 2020  
Subject: Recruitment & Training

---

## **Summary**

Review and discuss our departments efforts on recruitment and professional training.

## **Background**

The Yorkville Police Department is committed to providing the best quality law enforcement services to the residents of the United City of Yorkville. To assist us in providing these services we will be focusing on our three core beliefs: Honesty/Integrity, Professionalism and Community Policing.

Our newly developed recruitment policy & recruitment team will focus on these core beliefs during the recruitment and hiring process. Hiring the most qualified law enforcement candidates that represent our core beliefs and reflect the diversity and make-up of our community will be our goal.

Our most valuable asset is the talent and expertise of our current workforce. To assist in providing the quality work product expected it is imperative that we provide very clear direction through training. Throughout this year we have focused our efforts on policy development, staff training and community policing initiatives.

## **Recommendation**

None

## **Attachments**

Exhibit A: Recruitment Policy

Exhibit B: Professional Development & Community Policing Initiatives



## 910 – Recruitment and Retention

**SUBJECT:** Recruitment and Retention  
**EFFECTIVE DATE:** August 27, 2020  
**DISTRIBUTION:** All Personnel  
**REVIEW DATE:** August 27, 2020

**Purpose:** To establish fair and impartial guidelines for the recruiting, hiring and selecting of sworn personnel. The Yorkville Police Department will strive to recruit only the most qualified persons to fill vacant Sworn Officer positions. Efforts to recruit qualified applicants will be guided by manpower needs of the Department and applicable opportunity considerations utilizing Equal Employment Opportunity (EEO) guidelines and affirmative action principles.

**Policy:** It is the policy of the Yorkville Police Department to afford all persons fair and equal employment practices. The Department is dedicated to the recruitment, hiring and selection of the most qualified persons for the Police service.

This Policy shall be comprised of the following sections:

- I. Recruitment**
- II. Equal Employment Opportunity Plan**
- III. Job Announcements and Publicity**
- IV. Recruitment Assistance**
- V. Application Process**
- VI. Attachments**
- VII. Compliance**
- VIII. Effective Date**

### **I. RECRUITMENT**

- A. Recruitment Program – Authority and Responsibility**
  - 1. The Board of Fire and Police Commissioners of the United City of Yorkville, Illinois, derive its power and authority from Article 10, paragraph 2.1 of the Illinois Municipal Code, being Chapter 65 of the Illinois Compiled Statutes, and have the authority and responsibility for administering the operation and direction of the recruitment program.
- B. Recruitment Program – Agency Role**
  - 1. The Yorkville Police Department will actively participate in the recruitment process and maintain a close working relationship with the Yorkville Board of Fire and Police Commissioners to ensure that the recruitment process is as thorough and effective as possible.
  - 2. The Chief of Police or designee shall act as the Department liaison with the Board of Fire and Police Commissioners, and he/she, and/or his/her designee, shall be responsible for managing the recruitment process.
- C. Recruitment Program – Preparedness and Qualifications**
  - 1. The Chief of Police or designee shall be responsible for assigning staff as primary recruitment agents of the Department. Those Officers assigned must be proficient in personnel matters, especially equal opportunity and minority recruitment as it affects the

management and the operations of the Department. Department personnel assigned as recruitment agents shall undergo an in-service training program that provides insight and skills in the following areas.

- a. Personnel Matters: Department career opportunities, salaries, benefits, training and medical requirements.
- b. Recruitment Process: Minimum job requirements and qualifications, background investigations, written and oral examinations.
- c. Other Training: All Recruiting Officers will receive training in affirmative action and EEO plans. Training will also include the following issues:
  1. Agency career and training opportunities
  2. Salary and benefits information
  3. Community background information (demographics, organization, schools, etc.)
  4. Section components (organization, written test, physical agility, oral exam, etc.)
  5. Disqualifying characteristics
  6. Community organizations

D. Recruitment Plan Objective

1. To attract well-qualified applicants to the Department in sufficient numbers so as to satisfy actual or anticipated vacancies that are created either by attrition or growth.
2. To target the recruitment activities and efforts of the Department with the goal of approximating within the sworn ranks the available workforce composition of the service area with regards to ethnic, cultural, racial, and gender makeup.

E. Recruitment Plan

1. The Chief of Police or designee will make every effort possible to assist the Yorkville Board of Fire and Police Commissioners in achieving these goals. These efforts include, but are not limited to:
  - a. Use of application forms and related pre-employment documents that are in compliance with applicable Federal, State and Local Laws and Equal Employment Opportunity Commission recommendations.
  - b. Placing job announcements in print media where minority groups and women represent a substantial number of readers
  - c. Review position descriptions to properly identify job related requirements.
  - d. Maintain a liaison with local organizations to include colleges to emphasize sincerity and encourage referrals of protected class applicants.
  - e. Involving qualified Yorkville Police Department minority group personnel in the recruitment process whenever possible.
  - f. Utilizing personnel who are fluent in the community's non-English languages and are aware of the cultural environment, where applicable.
  - g. Depicting women and minorities in law enforcement employment roles in the Department's recruitment literature.
  - h. Conducting recruitment activities outside of the Department's jurisdiction, when necessary to attract viable Law Enforcement candidates.
  - i. Attending "career" seminars, with emphasis on particular target groups, such as women or other minorities so as to increase the number of qualified female and other minority applicants.

F. Recruitment Plan Update/Reporting/Responsibilities

1. The Recruitment Coordinator will be responsible for the Recruitment Plan administration.
2. The Recruitment Coordinator will submit to the Chief of Police an annual analysis on the recruitment plan, including progress toward objectives, the Department's efforts in equal employment opportunity recruiting efforts/activities and recommendations, if any, for revisions to the plan.

## II. EQUAL EMPLOYMENT OPPORTUNITY PLAN

- A. The Yorkville Police Department will not tolerate discrimination against any employee or applicant. It is the policy of the Yorkville Police Department to afford equal opportunities to all individuals

regardless of race, color, sex, national origin, religious creed, mental or physical disability or political affiliation.

- B. The Yorkville Police Department will adhere to all Federal, State and Local Laws applicable to the recruitment and employment of disabled persons, handicapped persons and military veterans who are qualified to perform the functions of available job descriptions.
- C. The Yorkville Board of Fire and Police Commissioners or their designee shall be responsible for providing prospective employees with written information regarding Equal Employment Opportunity requirements and indicating on all employment announcements that the Department is an Equal Opportunity Employer.
- D. Any applicant for a City position, or City employee, who feels adversely affected in the opportunity for employment or advancement because of alleged discrimination, shall have the right to appeal pursuant to the City of Yorkville Personnel Policy Manual.
- E. An annual review of present employment policies, practices and procedures relevant to the recruitment of minorities.

### **III. JOB ANNOUNCEMENTS AND PUBLICITY**

- A. Under the auspices of the Yorkville Board of Fire and Police commissioners, the Chief of Police or designee shall be responsible for the advertising and publication of announcements and notices. The Chief of Police or designee shall also ensure that entry level job vacancies will be advertised through utilization of the mass media to include Social Media.
- B. To facilitate the successful recruitment of the highest caliber personnel available, all Yorkville Police Department job announcements and recruitment notices for entry level personnel shall be well publicized and contain at a minimum the following:
  - 1. A description of the duties and responsibilities required for the position.
  - 2. A listing of requisite skills, educational level, physical requirements and other minimum qualifications.
  - 3. A statement indicating that the Yorkville Police Department is an Equal Opportunity Employer.
  - 4. An official application filing deadline.
- C. All Department job announcements and recruitment notices shall be publicized at least ten (10) days preceding the orientation session and/or written test or any official deadline.
- D. Job announcements shall be posted internally as an internal recruitment vehicle.
- E. Job vacancies and projected openings shall be posted in public areas of the City and, whenever possible and available, shall also be advertised in any or all of the following: newspapers, professional and municipal publications, cable television stations, community organizations, college job placement publications and other types of media.
- F. Openings may also be listed with job agencies (i.e. LinkedIn, Facebook, Illinois Association of Chiefs of Police, Chamber of Commerce, etc.) in efforts to achieve the Departments goal of reaching a diverse pool of qualified applicants.

### **IV. RECRUITMENT ASSISTANCE**

- A. Service Organizations
  - 1. The Yorkville Police Department shall seek cooperative assistance from Community leaders and service organizations in the recruitment of new personnel.
  - 2. The Yorkville Police Department shall work with the Community's leaders and service organizations and will seek their permission to post job announcements and assist in the distribution of recruitment information and literature. Recruitment efforts shall be directed toward organizations such as the Chamber of Commerce, Yorkville Kiwanis Club, various women's clubs, and other civic organizations.
- B. Educational Institutions
  - 1. To provide the Yorkville Police Department with an excellent opportunity to locate qualified and diverse candidates to fill actual or anticipated vacancies, educational institutions shall be included in the Department's recruiting efforts. To aid the Department in this endeavor, campus counselors shall be provided with position advertisements in a timely manner.

2. Whenever possible, Yorkville Police Officers will participate in career programs at educational institutions, and present displays, distribute recruitment material, conduct speaking engagements, etc.

## **V. APPLICATION PROCESS**

### **A. Applicant Acceptance**

1. Civilian positions, applications are available at the Yorkville Police Department. The application link for sworn employment can be found and downloaded on our website or through a posted link to our testing center. Those who do not have access to the internet can contact the Yorkville Police Department and an application can be mailed to them.
2. Applications will be accepted during the open application period and kept on file. Each applicant will be notified via the U.S. mail and/or email of upcoming test dates and any other applicable information.
3. All applications must be returned to the Yorkville Police Department.
4. Applicants residing out of State may return their applications by mail. Each applicant can contact the Yorkville Police Department to verify receipt of their application.

### **B. Application**

1. The Yorkville Police Department will utilize an application sheet that has at a minimum, the following information:
  - a. Applicant name
  - b. Home address
  - c. Home and business telephone numbers
  - d. Age Range (21-35 years of age, if applicable)
  - f. Employment desired
  - g. Education level & locations
  - h. Special training/skills
  - i. U.S. Military experience
  - j. Former employment
  - k. References (3)
  - l. Emergency Contacts
  - m. Signature

### **C. Applicant contacts**

1. The recruitment coordinator shall maintain contact with applicants throughout the recruitment process, from the initial application until the posting of the final eligibility list.
2. Applicants shall be periodically informed of the status of their application.
3. All applicant contacts shall be documented and logged.

### **D. Application Omissions, Errors and/or Deficiencies**

1. Applications shall not be rejected because of unintentional omissions, errors and/or deficiencies that can be corrected to the Department's satisfaction prior to the physical agility exam in the testing process.

## **VI. ATTACHMENTS**

Attachment A: Recruitment Card / Recruitment Business Card

Attachment B: Organizational Recruitment Contacts

Attachment C: Career Counseling Contacts

Attachment D: Media Contacts

Attachment E: On-Line Sites

Attachment F: Church Contacts

Attachment G: Work-Out Facilities

## **VII. COMPLIANCE**

It is the responsibility of all Officers, Supervisors, and Administrative Personnel to comply with all sections of this directive. This Policy supersedes all previous written and unwritten policies and procedures of the Yorkville Police Department on the above subject.

## **VIII. EFFECTIVE DATE**

This Policy shall become effective as of: **August 27, 2020**

---

Chief of Police James H. Jensen  
Yorkville Police Department

---

Date



## YORKVILLE POLICE DEPARTMENT ORGANIZATIONAL RECRUITMENT

<i>Organization</i>	<i>Address</i>	<i>Phone Numbers</i>	<i>Contact</i>
Yorkville Chamber of Commerce	26 W. Countryside Pkwy Yorkville, IL 60560	630-553-6853	Sherri Farley www.yorkvillechamber.org
Yorkville American Legion	9054 E. Veterans Pkwy Yorkville, IL 60560	630-553-7117	
League of Women Voters	616 Hunter Road Glenview, IL 60025	847-998-8283	Doris St. Clair
African American Police League	700 E. Oakwood Ave Chicago, IL 60653		
Japanese-American Citizens League	5415 N. Clark Street Chicago, IL 60640	773-728-7171 773-728-7231 F	William Yoshino
Asian-American Law Enforcement Assoc.	2401 S. Archer Ave Chicago, IL 60616	773-935-6774	
Hispanic Institute of Law Enforcement	226 W. Jackson Blvd. Chicago, IL 60606-6911		Sam Vargas
U.S Hispanic Leadership Institute	431 S. Dearborn Ave. Chicago, IL 60605	312-427-8683 312-427-5183 F	
NAACP Joliet	P.O Box 3860 Joliet, IL 60431	872-760-4344	
NAACP Chicago Southside	10540 South Western Ave Suite 201 Chicago, IL 60643	773-429-9830	info@naacpcss.org
NAACP DuPage County	P.O. Box 475 Wheaton, IL 60189-0475	630-534-0840	info@dupagecountynaacp.org
NOBLE Chicago Chapter	P.O. Box 804162 Chicago, IL 60680-4103	312-458-9711 773-634-8262 F	contactus@noblechicago.org
Illinois Municipal League	500 East Capital Ave. Springfield, IL 62701  P.O. Box 5180 Springfield, IL 62705-5180	217-525-1220 217-525-7348	inquiry@iml.org
Illinois Association of Chiefs of Police	426 S. 5 <sup>th</sup> Street Springfield, IL 62701	217-523-3765	ilacp@ilchiefs.org
International Association of Chiefs of Police		800-843-4227	www.theiacp.org





## YORKVILLE POLICE DEPARTMENT

### CAREER COUNSELING

Organization	Address	Phone Number	Contact
Elgin Community College	1700 Spartan Drive Elgin, IL 60123-7193	847-214-7399	Career Services Karen Lamb
College of Lake County	9351 W. Washington Grayslake, IL 60030-1198	847-223-6601 847-543-2667 F	Terry Berryman Wendy Zelewski
Northern Illinois University	Career Planning & Placement #220 DeKalb, IL 60115-2859	815-753-1641	Ellen Anderson
William Harper College	1200 W. Algonquin Road A327 Palatine, IL 60067-7398	847-925-6000 847-925-6033 F	Pam Phillips
Southern Illinois University	Career Services Carbondale, IL 62901-9911		Barbara Parish
Oakton Community College	Career Development & Placement 1600 E. Golf Road DesPlaines, IL 60016	847-635-1600 847-635-2636 F	Luisa Miller
Joliet Junior College	Law Enforcement Dept. 216 Houbolt Ave. Joliet, IL 60436-9352	815-280-6664 815-280-2750 F	Frank Alverico
Western Illinois University	1 University Circle Stipes Hall Macomb, IL 61455-1390	309-298-1439	Ken Durkin
McHenry County College	8900 U.S Hwy 14 Crystal Lake, IL 60012	815-455-3700 815-455-3762 F	Ext. #8680
Judson College	1151 N. State Street Elgin, IL 60123-1498	847-695-2500 847-695-4880 F	
Illinois State University	Campus Box 2520 Normal, IL 61790-2520	309-438-3832	Maureen Roach
Triton College	Job Services 2000 Fifth Ave. River Grove, IL 60171-1995	708-456-0300 Ext. 3538	Bob Resch
Waubonsee College	Rt. 47 & Waubonsee Drive Sugar Grove, IL 60554	630-466-5708 630-466-9133 F	Mary Myers
Daley College	7500 S. Pulaski Road Chicago, IL 60625	773-838-7656 773-838-7980	Vincent Russo Maggie Villasenor

University of Illinois Chicago	Criminal Justice Dept. 1007 W. Harrison Street Chicago, IL 60607	312-996-52902 312-996-9871	Camile Lindsay
Truman College	1145 W. Wilson Ave Chicago, IL 60640	773-878-1700 312-996-9871	Richard Valencia
Malcom X College	Human Resources Dept. 1900 W. Van Buren Street Chicago, IL 60612	773-854-2360 312-850-7000	Ms. Green
Harold Washington College	30 E. Lake Street Chicago, IL 60601	312-553-5600	Kimberly Petis
Oliver-Harvey College	10001 S. Woodlawn Ave. Chicago, IL 60628	773-291-6100	Lynn Athold
Kennedy-King College	6800 S. Wentworth Ave. Chicago, IL 60621	773-602-5000 773-602-5243 F	Margo Wright
Wright College	4300 N. Narragansett Ave. Chicago, IL 60634	773-777-7900 773-481-8531 F	Daisy Mitchel
Chicago City-Wide College	Student Support Services 226 W. Jackson Blvd. Chicago, IL 60606	312-553-2931	Cynthia Armster
Eastern Illinois University	600 Lincoln Ave Charleston, IL 61920-3099	217-581-2412	Linda L. Moore
College of DuPage	22 <sup>nd</sup> & Lambert Road Glen Ellyn, IL 60137	630-942-2488	Catherine Golden
University of Illinois Champaign	Career Services 101 Law Building 504 E. Pennsylvania Ave Champaign, IL 61820	217-333-2961	
Kishwaukee College	21193 Malta Road Malta, IL 60150	815-825-2086	Sandy Short
Aurora University	347 S. Gladstone Ave Aurora, IL 60506	888-570-5070	



## YORKVILLE POLICE DEPARTMENT

### MEDIA CONTACTS

<i>Media</i>	<i>Address</i>	<i>Phone Numbers</i>	<i>Contact</i>
Press Publications	112 S. York Road Elmhurst, IL 60126-3487	630-367-8807	Advertising
Daily Herald	155 Algonquin Road Arlington Heights, IL 60005	847-427-4444 847-427-1130 F	Advertising
Chicago Tribune	435 N. Michigan Ave Chicago, IL 60611	312-222-2222	Advertising
Chicago Sun Times	401 N. Wabash Ave. Chicago, IL 60611	312-321-2345 312-321-1694 F	Advertising
AT & T Broadband	2001 York Road Oakbrook, IL 60523		Deb Piscola
WKKD Radio	1884 Plain Ave Aurora, IL 60504	630-898-1580 630-898-2463 F	Brian Foster
WSPY Radio	1 Broadcast Center Plano, IL 60545	630-552-1000 630-552-9300 F	Patti Churchill
Kendall County Record	109 W. Veterans Pkwy Yorkville, IL 60560	630-553-7034 630-553-7085 F	John Etheridge
Aurora Beacon News	101 S. River Street Aurora, IL 60506	630-844-5872 630-8445818 F	Chris Goerlich Weber
Suburban Chicago Newspaper	P.O. Box 609 Yorkville, IL 60560	630-896-6843 630-416-5147 F	Cathy Jacobs
WBIG AM 1280	620 Eola Road Aurora, IL 60504	630-851-5200 630-851-5286	Melody Draumeier
The Blue Line	<a href="http://www.theblueline.com">www.theblueline.com</a>	800-475-6183	Kevin Woodside



**YORKVILLE POLICE DEPARTMENT**  
***ON-LINE SITES***

<i>Website Name</i>	<i>Website</i>
<b>LinkedIn</b>	<a href="http://www.linkedin.com">www.linkedin.com</a>
<b>Zip Recruiter Job Search</b>	<a href="http://www.ziprecruiter.com">www.ziprecruiter.com</a>
<b>Indeed</b>	<a href="http://www.indeed.com">www.indeed.com</a>
<b>Monster Job Search</b>	<a href="http://www.monster.com">www.monster.com</a>
<b>Military Hire</b>	<a href="http://www.militaryhire.com">www.militaryhire.com</a>
<b>Government Jobs</b>	<a href="http://www.governmentjobs.com">www.governmentjobs.com</a>
<b>Yorkville PD Facebook</b>	



## YORKVILLE POLICE DEPARTMENT CHURCH CONTACTS

Church Name	Church Address	City, State, Zip
<b>Yorkville Churches</b>		
Au Sable Grove Presbyterian Church	5021 Wheeler Road	Yorkville, IL 60560
Cross Lutheran Church	8609 Rt. 47	Yorkville, IL 60560
Grace Community Church	1108 Mill Street	Yorkville, IL 60560
Immanuel Lutheran Church	10104 Immanuel Road	Yorkville, IL 60560
Plattville United Methodist Church	13025 Church Road	Yorkville, IL 60560
St. Patrick's Catholic Church	406 Walnut Street	Yorkville, IL 60560
Trinity United Methodist Church	2505 Boomer Lane	Yorkville, IL 60560
Yorkville Congregational Church	409 Center Pkwy	Yorkville, IL 60560
New Hope Apostolic Church	201 W. Madison Street	Yorkville, IL 60560
New Life Assembly of God Church	3205 Cannonball Trail	Yorkville, IL 60560
Bible Baptist Church	512 Powers Court	Yorkville, IL 60560
<b>Aurora Churches</b>		
Faith Lutheran Church	3000 Liberty Street	Aurora, IL 60502
Ginger Creek Community Church	2770 Montgomery Road	Aurora, IL 60502
St. George Parish	850 Butterfield Road	Aurora, IL 60502
New Song Community Church	2858 Hafenrichter Road	Aurora, IL 60503
Grace Community Christian Church	2770 Montgomery Road	Aurora, IL 60504
New Horizon Christian Fellowship	3577 E. New York Street #113	Aurora, IL 60504
Our Lady of Mercy Parish	701 S. Eola Road	Aurora, IL 60504
Village Baptist Church of Aurora	515 S. Frontenac Street	Aurora, IL 60504
Resurrection Church of Fox Valley	4054 A Fox Valley Center Drive	Aurora, IL 60504
Bethany of Fox Valley United Methodist Church	2200 Ridge Ave	Aurora, IL 60504
St. James Lutheran Church	495 N. Commons Drive #101	Aurora, IL 60504
Christ Evangelical Church	3180 Winchester Court East	Aurora, IL 60504
Aurora Baptist Church	1205 7 <sup>th</sup> Avenue	Aurora, IL 60505
Aurora Hispanic SDA Church	664 Wood Street	Aurora, IL 60505
Bountiful Blessings Ministries	901 E. Galena Blvd	Aurora, IL 60505
Charismatic Church Jesucristo	431 S. Farnsworth Ave	Aurora, IL 60505
Emmanuel Evangelical Lutheran	550 4 <sup>th</sup> Avenue	Aurora, IL 60505
Faith Tabernacle Church	230 E. Galena Blvd.	Aurora, IL 60505
First Hmong Alliance Church	361 Marion Avenue	Aurora, IL 60505

First Presbyterian Church	325 E. Downer Place	Aurora, IL 60505
Fourth Street United Methodist Church	551 S. 4 <sup>th</sup> Street	Aurora, IL 60505
Fox Valley Seventh Day Church	505 E. New York Street	Aurora, IL 60505
Greater Love Baptist Church	475 S. Kendall Street	Aurora, IL 60505
Iglesia Emanuel	742 Claim Street	Aurora, IL 60505
Indian Trail Church of God	1091 E. Indian Trail	Aurora, IL 60505
Main Baptist Church	814 E. Galena Blvd.	Aurora, IL 60505
New Community Baptist Church	900 E. New York Street	Aurora, IL 60505
New Hope Southern Missionary	1203 S. Union Street	Aurora, IL 60505
Our Lady of Good Counsel Parish	615 Talma Street	Aurora, IL 60505
Sacred Heart Church	771 Fulton Street	Aurora, IL 60505
Second Presbyterian Church	1201 Superior Street	Aurora, IL 60505
St. Mary's Church	430 E. Downer Place	Aurora, IL 60505
St. Nicholas Catholic Church	308 High Street	Aurora, IL 60505
St. Therese of Jesus Parish	271 N. Farnsworth Ave.	Aurora, IL 60505
The Original Temple of God	626 N. Root Street	Aurora, IL 60505
Trinity Episcopal Church	218 E. Benton Street	Aurora, IL 60505
Warehouse Church	308 E. Galena Blvd.	Aurora, IL 60505
Oasis Fellowship of Aurora	20 N. Lincoln Avenue	Aurora, IL 60505
Redeemed Christian Church of God, Kings Court	15 South East Avenue	Aurora, IL 60505
Vineyard Aurora	505 East Galena Blvd	Aurora, IL 60505
Annunciation of the BVM Parish	1820 Church Road	Aurora, IL 60505
Aurora First Free Methodist Church	121 S. Lincoln Avenue	Aurora, IL 60505
Aurora Vineyard Contemporary Church	505 E. Galena Blvd	Aurora, IL 60505
Faith Bible Full Gospel Church	1104 Lebanon Street	Aurora, IL 60505
Fox Valley Hispanic SDA Church	505 E. New York Street	Aurora, IL 60505
Hope Lutheran Church	1575 Reckinger Road	Aurora, IL 60505
Iglesia Luterana San Pablo	545 E. Benton Street	Aurora, IL 60505
Pentecostal Church of God	142 S. 4 <sup>th</sup> Street	Aurora, IL 60505
Saint John United Church of Christ	309 5 <sup>th</sup> Street	Aurora, IL 60505
St. Mary Roman Catholic Church	430 E. Downer Place	Aurora, IL 60505
St. Michael Parish	609 N. Lincoln Avenue	Aurora, IL 60505
St. Nicholas Parish Hispanic	308 High Street	Aurora, IL 60505
Complete in Christ Ministries	1001 Aurora Avenue	Aurora, IL 60505
Hmong Alliance Church of CMA	6 S. Root Street	Aurora, IL 60505
Living by Faith Church	975 Aurora Avenue	Aurora, IL 60505
Mount Olive Church of God in Christ	1039 Bonner Avenue	Aurora, IL 60505
Progressive	20 N. Lincoln Avenue	Aurora, IL 60505
Saint Nicholas Church	312 High Street	Aurora, IL 60505
Advent Christian Church	905 N. Edgelawn Drive	Aurora, IL 60506
Blackberry Community Church	40w098 Galena Blvd.	Aurora, IL 60506
Central Bible Church	940 W. Galena Blvd.	Aurora, IL 60506
Fellowship Baptist Church	1005 W. Illinois Avenue	Aurora, IL 60506
First Assembly of God	101 S. Barnes Road	Aurora, IL 60506
First Baptist Church	15 Oak Avenue	Aurora, IL 60506
Gayles Memorial Baptist Church	730 Gillette Avenue	Aurora, IL 60506
Holy Angels Church	180 S. Russell Avenue	Aurora, IL 60506
Love of God Baptist Church	31 Terry Avenue	Aurora, IL 60506

Morningstar Community Church	8 S 101 Barnes Road	Aurora, IL 60506
New England Congregational Church	406 W. Galena Blvd	Aurora, IL 60506
New Heart Worship Center International	1750 Jericho Road	Aurora, IL 60506
Orchard Valley Baptist Church	2301 Jericho Road	Aurora, IL 60506
Orchard Valley Community Church	101 S. Barnes Road	Aurora, IL 60506
Our Savior Lutheran Church	420 W. Downer Place	Aurora, IL 60506
River of Life Christian Center	1620 N. Randall Road	Aurora, IL 60506
Saint David Episcopal Church	701 N. Randall Road	Aurora, IL 60506
Saint Mark's Lutheran Church	85 S. Constitution Drive	Aurora, IL 60506
Wesley United Methodist	14 N. May Street	Aurora, IL 60506
Westminster Presbyterian Church	10 N. Edgelawn Drive	Aurora, IL 60506
St. Peter's Church	925 Sard Avenue	Aurora, IL 60506
West Aurora Church of God	10 S. Lancaster Avenue	Aurora, IL 60506
Aurora Spanish SDA Church	31 W. New York Street	Aurora, IL 60506
East West Church	231 S. Constitution Drive	Aurora, IL 60506
Aurora Advent Christian	905 N. Edgelawn Drive	Aurora, IL 60506
Aurora Foursquare Church	7 S 641 Barnes Road	Aurora, IL 60506
Christian Fellowship Church	1401 W. Galena Blvd.	Aurora, IL 60506
Shekinah Glory Kingdom Builders Ministries	635 N. Elmwood Drive Suite 1-2	Aurora, IL 60506
St. Francis of Assisi	250 Cedar Street	Aurora, IL 60506



## YORKVILLE POLICE DEPARTMENT WORK OUT FACILITIES

Facility Name	Facility Address	City, State, Zip
Anytime Fitness	68 School House Road	Yorkville, IL 60560
Bootcamp Inc.	728 E. Veterans Parkway	Yorkville, IL 60560
Planet Fitness	376 E. Veterans Parkway	Yorkville, IL 60560
FIT Functional Integrated Training	2645 N. Bridge Street	Yorkville, IL 60560
MSF Personal Training	116 Colonial Parkway	Yorkville, IL 60560
Signature Fitness Club	825 Erica Lane	Yorkville, IL 60560
Fox Valley YMCA	3875 Eldamain Road	Plano, IL 60545
Fitness Advantage	4591 Rt. 71	Oswego, IL 60543
Smart Strength Fitness	3415 Orchard Road	Oswego, IL 60543
Anytime Fitness	2958 Rt. 34	Oswego, IL 60543
LA Fitness	201 Ogden Falls Blvd	Oswego, IL 60543
B Fitness, Inc	110 D Kirkland Circle	Oswego, IL 60543
Smart Strength Fitness	3415 Orchard Road	Oswego, IL 60543
Hard Knox Fitness	155 Kirkland Circle #600	Oswego, IL 60543
Rondi's SELF Fitness	1224 Douglas Road	Oswego, IL 60543
Cross Fit Oswego	39 Stone Hill Road	Oswego, IL 60543
Cross Fit Thunderbolt	122 A Kirkland Circle	Oswego, IL 60543
Planet Fitness	1842 Douglas Road	Montgomery, IL 60538
Jakked Gym	1450 SE. River Road Unit A	Montgomery, IL 60538
Rush Copley Healthplex	1900 Ogden Ave	Aurora, IL 60504
Crunch Fitness	2300 S. Eola Road	Aurora, IL 60504
Anytime Fitness	1311 Butterfield Road	Aurora, IL 60502
Eola Community Center	555 S. Eola Road	Aurora, IL 60504
CrossFit Naperville	800 Frontenac Road	Aurora, IL 60504
Barbell 4:13	111 S. Lincolnway Street	North Aurora, IL 60542
Signature Fitness Club	1531 N. Aurora Road	Naperville, IL 60563
Anytime Fitness	3061 S. Wolf Road	Westchester, IL 60154
Wheaton Sport Center	1000 W. Prairie Ave	Wheaton, IL 60187



## Professional Development & Community Policing Initiatives

Topic	Type of Review	Staff	Date Completed	Notes
<b>General Order/Policy &amp; Procedure Implementation and training</b>				
Code of Ethics	Annual	Sworn & Civilian	All General Orders, Policy & Procedures have been completed, implemented and officers trained.	Reviewed with each officer, Posted around the police department
Value & Mission Statement	Annual	Sworn & Civilian		Reviewed with each officer, Posted around the police department
100-Code of Conduct	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
200-Internal Affairs	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
301-Police Pursuit Guidelines	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
303-Response to Resistance	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
305-Department Authorized Less Lethal	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
311-Domestic Violence Protocol	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
313-Discretion and Limits of Authority	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
314-Bias Based Policing	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
319-Mental Health Protocol	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
321-Juvenile Operations	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
329-Weapons and Ammunition	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
332-Victim Witness Assistance	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
334-Protest Civil Disturbance Procedures	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
402-Foot Pursuit	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
609-School Liaison Program	Annual	Sworn & Civilian		Officer Review & Sign Off. Reviewed with Supervisor & Sign Off
<b>Staff &amp; Department Meeting</b>				
Employee Meetings	N/A	Sworn & Civilian	Sep-20	Individual employee meetings were conducted with ALL department members. Discussed three core values of YPD (Honesty/Integrity, Community Policing & Professionalism)
Department Meeting	Annual Meeting	Sworn & Civilian	Oct-19	
Department Meeting	Annual Meeting	Sworn & Civilian	Aug-20	
<b>Department Training</b>				
Response to Resistance	Annual	Sworn	2020	Covered in ILETSB & CourtSmart Training
Use of Deadly Force	Annual	Sworn	2020	Covered in ILETSB & CourtSmart Training
ASP Training	Annual	Sworn	2020	Annual training completed during our monthly training program
OC Training	Annual	Sworn	2020	Annual training completed during our monthly training program
Taser Training	Annual	Sworn	2020	Annual training completed during our monthly training program
Bias Based Policing	Annual	Sworn	2020	ILETSB Training & annual training completed during our monthly training program
Code of Ethics	Annual	Sworn	2020	ILETSB Training & annual training completed during our monthly training program
Mental Health Awareness	Annual	Sworn	2020	Covered in ILETSB Training, Department Policy, Kendall County Health Department
Civil Rights	Annual	Sworn	2020	ILETSB & CourtSmart Training
Law Updates	Annual	Sworn	2020	ILETSB & CourtSmart Training
Use of Force	Annual	Sworn	2020	ILETSB & CourtSmart Training
Constitutional & Proper Use of LE Authority	Annual	Sworn	2020	ILETSB & CourtSmart Training
Cultural Competency	Annual	Sworn	2020	ILETSB & CourtSmart Training
Human Rights	Annual	Sworn	2020	ILETSB & CourtSmart Training
Procedural Justice	Annual	Sworn	2020	ILETSB & CourtSmart Training

Police Citizen Relations	Annual	Sworn	2020	ILETSB Training
<b>Reporting (Incident, Monthly, Annual)</b>				
Bias Based Profiling Traffic Enforcement	Monthly	Sworn	Monthly	Monthly racial profiling statistics based on traffic stops, vehicle search data
Bias Based Profiling Traffic Enforcement	Annual	Sworn	Dec-20	Annual profiling report based on traffic stop, vehicle search data
Response to Resistance Review	Incident	Sworn	Incident	All Response to Resistance incidents are reviewed through a multi-step review process (Sergeant, Defensive Tactics, Deputy Chief, Chief of Police)
Response to Resistance Analysis	Annual	Sworn	Dec-20	Annual Response to Resistance Analysis will be completed and published in Department
Police Vehicle & Foot Pursuit Review	Incident	Sworn	Incident	All police vehicle pursuits and foot pursuits are reviewed for policy compliance utilizing a multi-step review process (Sergeant, Deputy Chief, Chief of Police)
Police Vehicle & Foot Pursuit Analysis	Annual	Sworn	Dec-20	Annual Vehicle & Foot Pursuit Analysis
Grievance & Internal Affairs Analysis	Annual	Sworn & Civilian	Dec-20	Annual Grievance & Internal Affairs Analysis published in department annual report
YPD Monthly Reprot	Monthly	Sworn & Civilian	Monthly	Department Monthly Report
<b>Misc. Trianing Information</b>				
Police Minority Relations Presentation	N/A	Sworn & Civilian	Aug-20	Keith Cross from Aurora Police Department presented at our 2020 annual meeting (2hr training)
Crisis Intervention Training	N/A	Sworn	2020 Goal	Training Sworn Staff in Crisis Intervention (11 Officers Certified)
Department Recruitment Team	N/A	Sworn	Aug-20	Work w/ recruitment team during the hiring process to attract qualified candidates to include minority and women candidates
<b>2020 &amp; 2021 Projects</b>				
YPD Annual Report	Develop a 2020 Annual Report for the transparent sharing of deparment information			
10 Share Principle Implementation	Implementation of the Illinois Association of Chiefs of Police and the NAACP 10 Shared Principles.			
Citizens Police Academy	Enrollment in progress set to begin in September depending on COVID-19			
High School Citizens Police Academy	Cooperative effort between the Yorkville Police Department and the Yorkville School District			
Yorkville High School Diversity Committee	The YHS SRO would like to participate and learn from the YHS students involved in student sponsored diversity committees			
Department Website Design	Change the YPD web tab on the City website to be more user friendly, informative, collaborative and transparent			
Market Place Apartment CPA	We will be looking to develop a citizens police academy specifically for the Market Place Apartments			
YPD School District Parent Committee	Develop a parent forum between the Yorkville School District parents and the Chief of Police and School Superintendent			
Use of Force Review Board	Research the possibility of a citizen review board for the purposes of reviewing all Use of Force Incidents in the City of Yorkville			
Body Camera Program	Researching a body camera program and funding opportunities			



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #5

Tracking Number

PS 2020-24

### Agenda Item Summary Memo

**Title:** Meeting Schedule for 2021

**Meeting and Date:** Public Safety Committee – September 3, 2020

**Synopsis:** Proposed meeting schedule for 2021.

#### Council Action Previously Taken:

Date of Action: \_\_\_\_\_ Action Taken: \_\_\_\_\_

Item Number: \_\_\_\_\_

**Type of Vote Required:** Majority

**Council Action Requested:** Approval

**Submitted by:** Lisa Pickering Administration  
Name Department

#### Agenda Item Notes:

---

---

---

---

---

*Have a question or comment about this agenda item?*

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at [agendas@yorkville.il.us](mailto:agendas@yorkville.il.us), post at [www.facebook.com/CityofYorkville](https://www.facebook.com/CityofYorkville), tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>



# Memorandum

To: Public Safety Committee  
From: Lisa Pickering, City Clerk  
CC: Bart Olson, City Administrator  
James Jensen, Chief of Police  
Date: August 26, 2020  
Subject: Public Safety Meeting Schedule for 2021

---

## **Summary**

Proposed 2021 meeting schedule for the Public Safety Committee.

## **Meeting Schedule for 2021**

For 2021, if the Public Safety Committee would like to continue meeting bi-monthly on the first Thursday of the month at 6:00 p.m., the tentative meeting dates would be as follows:

- January 7, 2021
- March 4, 2021
- May 6, 2021
- July 1, 2021
- September 2, 2021
- November 4, 2021

## **Recommendation**

Staff recommends review of the proposed meeting dates and time so that a meeting schedule can be finalized for 2021.

# 2021

January						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	