



United City of Yorkville

800 Game Farm Road

Yorkville, Illinois 60560

Telephone: 630-553-4350

www.yorkville.il.us

AGENDA
CITY COUNCIL MEETING
Tuesday, August 11, 2020
7:00 p.m.

City Hall Council Chambers
800 Game Farm Road, Yorkville, IL

Call to Order:

Pledge of Allegiance:

Roll Call by Clerk: WARD I

Ken Koch

Dan Transier

WARD II

Jackie Milschewski

Arden Joe Plocher

WARD III

Chris Funkhouser

Joel Frieders

WARD IV

Seaver Tarulis

Jason Peterson

Establishment of Quorum:

Amendments to Agenda:

Presentations:

Public Hearings:

1. Rebuild Illinois Regional Economic Development Grant Program – Eldamain Road Infrastructure

Citizen Comments on Agenda Items:

Consent Agenda:

1. Minutes of the Regular City Council – July 28, 2020
2. Bill Payments for Approval
 - \$ 425,180.76 (vendors – FY 21)
 - \$ 11,425.00 (wire payments)
 - \$ 299,507.92 (payroll period ending 7/24/20)
 - \$ 736,113.68 (total)

Mayor's Report:

1. CC 2020-56 Blackberry Woods – Phase B – Acceptance of Public Improvements
2. CC 2020-57 Resolution Authorizing the Establishment of a Checking Account with First National Bank (Cable Consortium)

Public Works Committee Report:

1. PW 2020-46 Rebuild Illinois Grant Program Applications
 - a. Resolution in Support of Rebuild Illinois Grant Application for the East Alley Project
 - b. Resolution in Support of Rebuild Illinois Grant Application for the Eldamain Road Watermain Extension Project
 - c. Resolution Committing Local Funds (Eldamain Road Infrastructure Extension)

Economic Development Committee Report:

Public Safety Committee Report:

Administration Committee Report:

1. ADM 2020-39 Ordinance Regarding City Council Procedures – Discussion

Park Board:

Planning and Zoning Commission:

City Council Report:

City Clerk's Report:

Community and Liaison Report:

Staff Report:

Mayor's Report (cont'd):

3. CC 2020-58 FY 21 Budget Update
4. CC 2020-59 Collective Bargaining Agreement between the Yorkville Patrol Officers and the City

Additional Business:

Citizen Comments:

Executive Session:

1. For the discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
2. For litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.
3. For the purchase or lease of real property for the use of the public body.
4. For collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Adjournment:

COMMITTEES, MEMBERS AND RESPONSIBILITIES

ADMINISTRATION: August 19, 2020 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman:	Alderman Funkhouser	Finance
Vice-Chairman:	Alderman Transier	Administration
Committee:	Alderman Plocher	
Committee:	Alderman Peterson	

COMMITTEES, MEMBERS AND RESPONSIBILITIES cont'd:

ECONOMIC DEVELOPMENT: September 1, 2020 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Milschewski	Community Development	Planning & Zoning Commission
Vice-Chairman: Alderman Peterson	Building Safety & Zoning	Kendall Co. Plan Commission
Committee: Alderman Koch		
Committee: Alderman Frieders		

PUBLIC SAFETY: September 3, 2020 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Tarulis	Police	School District
Vice-Chairman: Alderman Frieders		
Committee: Alderman Milschewski		
Committee: Alderman Transier		

PUBLIC WORKS: August 18, 2020 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Plocher	Public Works	Park Board
Vice-Chairman: Alderman Koch	Engineering	YBSD
Committee: Alderman Funkhouser	Parks and Recreation	
Committee: Alderman Tarulis		

UNITED CITY OF YORKVILLE
WORKSHEET
CITY COUNCIL
Tuesday, August 11, 2020
7:00 PM
CITY COUNCIL CHAMBERS

AMENDMENTS TO AGENDA:

PUBLIC HEARINGS:

1. Rebuild Illinois Regional Economic Development Grant Program – Eldamain Road Infrastructure

CITIZEN COMMENTS ON AGENDA ITEMS:

CONSENT AGENDA:

1. Minutes of the Regular City Council – July 28, 2020

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

2. Bill Payments for Approval

☐ Approved _____

☐ As presented

☐ As amended

☐ Notes _____

MAYOR'S REPORT:

1. CC 2020-56 Blackberry Woods – Phase B – Acceptance of Public Improvements

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

2. CC 2020-57 Resolution Authorizing the Establishment of a Checking Account with First National Bank
(Cable Consortium)

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

PUBLIC WORKS COMMITTEE REPORT:

1. PW 2020-46 Rebuild Illinois Grant Program Applications

a. Resolution in Support of Rebuild Illinois Grant Application for the East Alley Project

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

b. Resolution in Support of Rebuild Illinois Grant Application for the Eldamain Road Watermain
Extension Project

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

c. Resolution Committing Local Funds (Eldamain Road Infrastructure Extension)

☐ Approved: Y _____ N _____ ☐ Subject to _____

☐ Removed _____

☐ Notes _____

ADMINISTRATION COMMITTEE REPORT:

1. ADM 2020-39 Ordinance Regarding City Council Procedures – Discussion

- ☐ Approved: Y _____ N _____ ☐ Subject to _____
- ☐ Removed _____
- ☐ Notes _____
- _____
- _____

MAYOR'S REPORT (CONT'D):

3. CC 2020-58 FY 21 Budget Update

- ☐ Approved: Y _____ N _____ ☐ Subject to _____
- ☐ Removed _____
- ☐ Notes _____
- _____
- _____

4. CC 2020-59 Collective Bargaining Agreement between the Yorkville Patrol Officers and the City

- ☐ Approved: Y _____ N _____ ☐ Subject to _____
- ☐ Removed _____
- ☐ Notes _____
- _____
- _____

ADDITIONAL BUSINESS:

CITIZEN COMMENTS:



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Public Hearing #1

Tracking Number

Agenda Item Summary Memo

Title: Rebuild IL Regional Economic Development Grant Program – Eldamain Road Infrastructure

Meeting and Date: City Council – August 11, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: _____

Council Action Requested: _____

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:



Illinois Department of Commerce & Economic Opportunity

Uniform Application for State Grant Assistance

Agency Completed Section

1. Type of Submission ☐ Pre-Application
☒ Application
☐ Changed / Corrected Application
2. Type of Application ☒ New
☐ Continuation (i.e. multiple year grant)
☐ Revision (modification to initial application)

3. Date/Time Received By State (Completed by State Agency upon Receipt of Application)

4. Name of Awarding State Agency

Department of Commerce and Economic Opportunity

5. Catalog of State Financial Assistance (CSFA) Number

420-75-2374

6. CSFA Title

REBUILD ILLINOIS COMPETITIVE REGIONAL ECONOMIC DEVELOPMENT GRANT PROGRAM

Catalog of Federal Domestic Assistance (CFDA) ☐ Not Applicable (No federal funding)

7. CFDA Number

14.228

8. CFDA Title

Community Development Block Grants/States

9. CFDA Number

N/A

10. CFDA Title

N/A

Additional CFDA
Number, if required

N/A

Additional CFDA
Title, if required

N/A

Funding Opportunity Information

11. Funding Opportunity Number

91-1

12. Funding Opportunity Title

REBUILD ILLINOIS COMPETITIVE REGIONAL ECONOMIC DEVELOPMENT GRANT PROGRAM

Competition Identification ☒ Not Applicable

13. Competition Identification Number N/A

14. Competition Identification Title N/A

Applicant Completed Section

Applicant Information

15. Legal Name (Name used for DUNS registration and grantee pre-qualification) United City of Yorkville

16. Common Name (DBA)

17. Employer/Taxpayer identification number (EIN, TIN) 36-6006169

18. Organizational DUNS Number 112382973

19. SAM Cage Code 7VUG5

20. Business Address
(Address 1) 800 Game Farm Road
(Address 2) Yorkville, IL 60560
(City), (State), (zip - 4)

Applicant's Organizational Unit

21. Department Name City of Yorkville, Administration Office

22. Division Name

Applicant's Name and Contact Information for Person to be Contacted for **Program** Matters involving this Application.

23. First Name Erin

24. Last Name Willrett

25. Suffix

26. Title Assistant City Administrator

27. Organizational Affiliation

28. Telephone Number 630-553-4350

29. Fax Number 630-553-7575

30. E-mail Address ewillrett@yorkville.il.us

Applicant's Name and Contact Information for Person to be Contacted for **Business/Administrative Office** Matters involving the Application.

31. First Name Bart

32. Last Name Olson

33. Suffix

34. Title City Administrator

35. Organizational Affiliation

36. Telephone Number 630-553-4350

37. Fax Number 630-553-7575

38. E-mail Address bolson@yorkville.il.us

Areas Affected

39. Areas Affected by the Project (cities, counties, state-wide, add attachments e.g. maps)

City of Yorkville, IL

40. Legislative and Congressional District of Applicant

US Congressional District #14; Illinois Senate District #25; Illinois Representative District #50; Illinois Representative

41. Legislative and Congressional Districts or Program Project

US Congressional District #14; Illinois Senate District #25; Illinois Representative District #50

Applicant's Project

42. Description Title of Applicant's Project

Extension of a looped 16" watermain to Eldamain Road from the existing service at Faxon Road

43. Proposed Project Term

Start Date 08/01/2020

End Date 08/01/2022

44. Estimated Funding (Include all that apply)

☒ Amount Requested from the State

☐ Applicant Contribution (e.g., in kind, matching)

☒ Local Contribution

☐ Other Source of Contribution

☐ Program Income

Total Amount

Applicant Certification:

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

☒ I Agree

Authorized Representative

45. First Name

46. Last Name

47. Suffix

48. Title

49. Telephone Number

50. Fax Number

51. E-mail Address

52. Signature of Authorized Representative

53. Date Signed

APPLICANT PROJECT INFORMATION
REBUILD ILLINOIS SHOVEL READY SITES

I. PROJECT LOCATION ADDRESS:

Street Address 800 Game Farm Road
(required)

City Yorkville State IL Zip Code 60560

The project location will be utilized to verify inclusion in an opportunity zone and/or DCEO underserved area.

II. PROJECT BENEFIT:

Is this project located in an Enterprise Zone? ☒ Yes ☐ No

Is this project located in an Empowerment Area? ☐ Yes ☒ No

Is this project located in a Tax Increment Financing District? ☐ Yes ☒ No

What is the current unemployment rate of the County? 13.8% (from IDES Non Seasonally Adjusted, available at: https://www2.illinois.gov/ides/lmi/Pages/Local_Area_Unemployment_Statistics.aspx)

III. APPLICATION WRITER

CONTACT PERSON:

TITLE:

Erin Willrett

Assistant City Administrator

ADDRESS AND PHONE NUMBER:

Firm Name United City of Yorkville

Street Address 800 Game Farm Road P.O. Box _____
(required) (Only if no street address)

City Yorkville State IL Zip Code 60560 +0136
(include + 4)

E-Mail ewillrett@yorkville.il.us
(required)

BUSINESS PHONE: (630) 553-4350 FAX PHONE: (630) 553-7575

FEDERAL EMPLOYER IDENTIFICATION NUMBER: 36-6006169
(required)

IV. **PROJECT ENGINEER**, (if applicable and selected)

CONTACT PERSON:

TITLE:

Brad Sanderson

City Engineer

ADDRESS AND PHONE NUMBER:

Firm Name Engineering Enterprises, Inc.

Street Address 52 Wheeler Road
(required)

P.O. Box _____
(Only if no street address)

City Sugar Grove

State IL

Zip Code 60554+0009
(include + 4)

E-Mail bsanderson@eeiweb.com

(required)

BUSINESS PHONE: (630) 466-6700

FAX PHONE: (630) 466-6701

FEDERAL EMPLOYER IDENTIFICATION NUMBER: 36-3150869

(required)

STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE			Commerce & Economic Opportunity	
Organization Name:	United City of Yorkville	DUNS#	112382973	NOFO #	
CSFA Number:	420-75-2380	CSFA Description:	REBUILD ILLINOIS COMPETITI	Fiscal Year:	2021
SECTION A -- STATE OF ILLINOIS FUNDS				Grant #	
Revenues				TOTAL REVENUE	
(a). State of Illinois Grant Amount Requested				\$	4,380,630.00
BUDGET SUMMARY STATE OF ILLINOIS FUNDS					
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200			TOTAL EXPENDITURES	
1. Design/Engineering				\$	334,200.00
2. Building/Land Purchase				\$	-
3. Equipment/Materials/Labor				\$	-
4. Equipment				\$	-
5. Wiring/Electrical				\$	-
6. Mechanical System				\$	-
7. Paving/Concrete/Masonry				\$	-
8. Plumbing				\$	-
9. Construction Management/Oversight				\$	334,200.00
10. Construction				\$	3,712,230.00
11. Other Construction Expenses				\$	-
12. Excavation/Site Prep/Dem				\$	-
13. Site Work				\$	-
14. Demolition & Removal				\$	-
15. Contingency				\$	-
16. Total Direct Costs (lines 1-15)				\$	4,380,630.00
17. Total Costs State Grant Funds (16 &17)				\$	4,380,630.00



Engineering Enterprises, Inc.

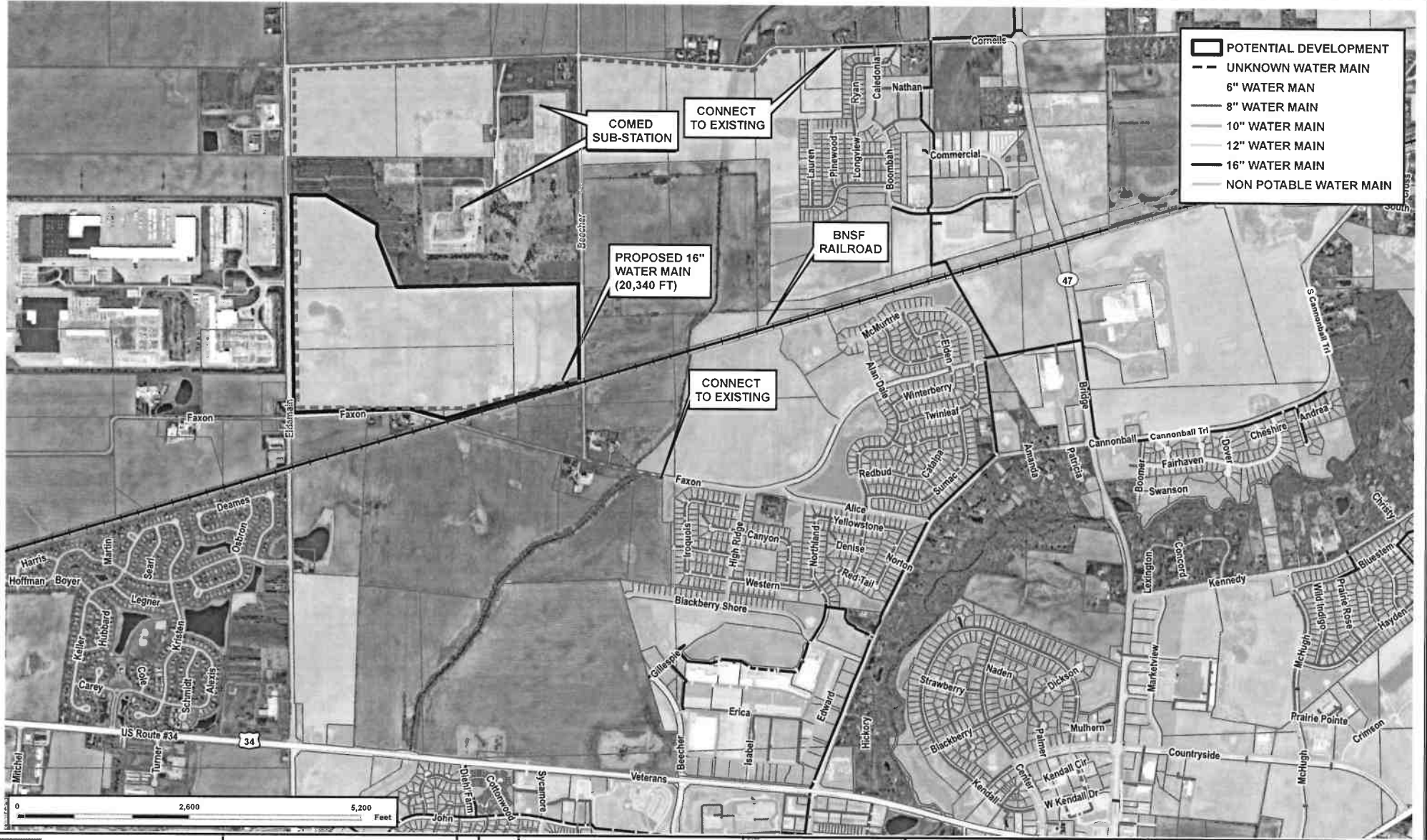
52 Wheeler Road, Sugar Grove, IL 60554

JOB NO:	YO2020-C
DESIGNED:	NLS
DATE:	July 14, 2020
PROJECT TITLE:	Potential Development - Water Main

PRELIMINARY COST ESTIMATE - 16" Water Main

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	TREE REMOVAL	LSUM	1	\$ 5,000.00	\$ 5,000.00
2	STABILIZED CONSTRUCTION ENTRANCE	EACH	8	\$ 2,500.00	\$ 20,000.00
3	PERIMETER EROSION BARRIER	LF	600	\$ 5.00	\$ 3,000.00
4	CONNECTION TO EXISTING WATER MAIN, 12-INCH	EACH	1	\$ 5,000.00	\$ 5,000.00
5	CONNECTION TO EXISTING WATER MAIN, 16-INCH	EACH	1	\$ 6,000.00	\$ 6,000.00
6	WATER MAIN, CLASS 52, WITH POLYETHYLENE WRAP, 16-INCH	LF	20,340	\$ 100.00	\$ 2,034,000.00
7	BUTTERFLY VALVE IN 60-INCH VALVE VAULT, 16-INCH	EACH	23	\$ 7,000.00	\$ 161,000.00
8	FIRE HYDRANT ASSEMBLY, WITH AUXILIARY VALVE, 6-INCH MJ	EACH	21	\$ 5,000.00	\$ 105,000.00
9	BORE AND JACK 30" STEEL CASING PIPE (WATER MAIN NOT INCLUDED)	LF	560	\$ 600.00	\$ 336,000.00
10	DUCTILE IRON FITTINGS	LB	10,860	\$ 8.00	\$ 86,880.00
11	NON-SPECIAL, NON-HAZARDOUS SOIL WASTE DISPOSAL - TYPE 1	TON	500	\$ 50.00	\$ 25,000.00
12	NON-SPECIAL, NON-HAZARDOUS SOIL WASTE DISPOSAL - TYPE 2	TON	500	\$ 50.00	\$ 25,000.00
13	SELECT GRANULAR BACKFILL	CY	300	\$ 35.00	\$ 10,500.00
14	FOUNDATION MATERIAL	CY	2,500	\$ 50.00	\$ 125,000.00
15	WATER MAIN TESTING - PRESSURE AND DISINFECTION	LS	1	\$ 30,000.00	\$ 30,000.00
16	HOT-MIX ASPHALT PAVEMENT REMOVAL, FULL DEPTH	SY	200	\$ 15.00	\$ 3,000.00
17	HOT-MIX ASPHALT PAVEMENT PATCH, 6-INCH	SY	200	\$ 50.00	\$ 10,000.00
18	TOPSOIL, STRIP, STOCKPILE, AND REPLACEMENT	LF	16,565	\$ 10.00	\$ 165,650.00
19	RESTORATION	SY	4,200	\$ 10.00	\$ 42,000.00
20	RAILROAD PROTECTIVE LIABILITY INSURANCE	LS	1	\$ 5,000.00	\$ 5,000.00
21	TRAFFIC CONTROL AND PROTECTION	LS	1	\$ 25,000.00	\$ 25,000.00

SUBTOTAL	\$ 3,228,030.00
CONTINGENCY (15%)	\$ 484,200.00
TOTAL	\$ 3,712,230.00
DESIGN ENGINEERING	\$ 334,200.00
CONSTRUCTION ENGINEERING	\$ 334,200.00
TOTAL PRELIMINARY COST ESTIMATE	\$ 4,380,630.00



- POTENTIAL DEVELOPMENT
- UNKNOWN WATER MAIN
- 6" WATER MAIN
- 8" WATER MAIN
- 10" WATER MAIN
- 12" WATER MAIN
- 16" WATER MAIN
- NON POTABLE WATER MAIN

Engineering Enterprises, Inc.
 CONSULTING ENGINEERS
 52 Wheeler Road
 Sugar Grove, IL 60054
 (815) 466-6700 / www.eetweb.com

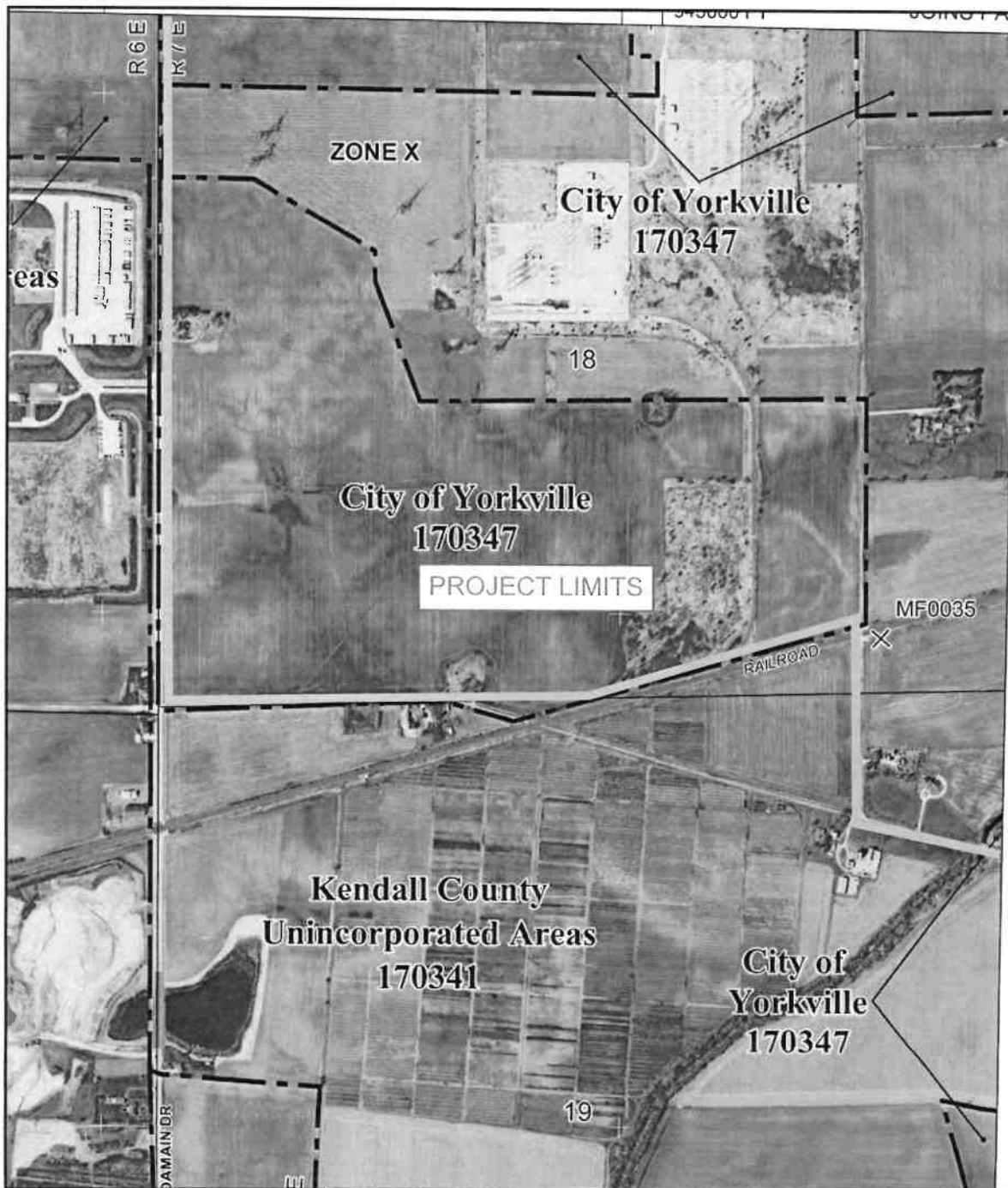
United City of Yorkville
 890 Game Farm Road
 Yorkville, IL 60550
 (630) 553-4150
<http://www.yorkville-il.us>

NO.	DATE	DESCRIPTION

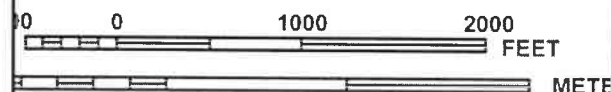
DATE:	MAY 2009
PROJECT NO.:	Y02009
PATH:	H:\AS\PUBLIC\YORKVILLE\0905
FILE:	Y02009WATER MAIN.MXD

DCEO GRANT APPLICATIONS
 UNITED CITY OF YORKVILLE
 KENDALL COUNTY, ILLINOIS

PROJECT MAP



MAP SCALE 1" = 1000'



NIP

PANEL 0040G

FIRM

FLOOD INSURANCE RATE MAP
KENDALL COUNTY,
ILLINOIS
AND INCORPORATED AREAS

PANEL 40 OF 225

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS

COMMUNITY	NUMBER	PANEL	SUFFIX
KENDALL COUNTY	170341	0040	G
PLAND CITY OF	170348	0040	G
YORKVILLE CITY OF	170347	0040	G

Notice to User: The Map Number shown below should be used when placing map orders. The Community Number shown above should be used on insurance applications for the subject community.

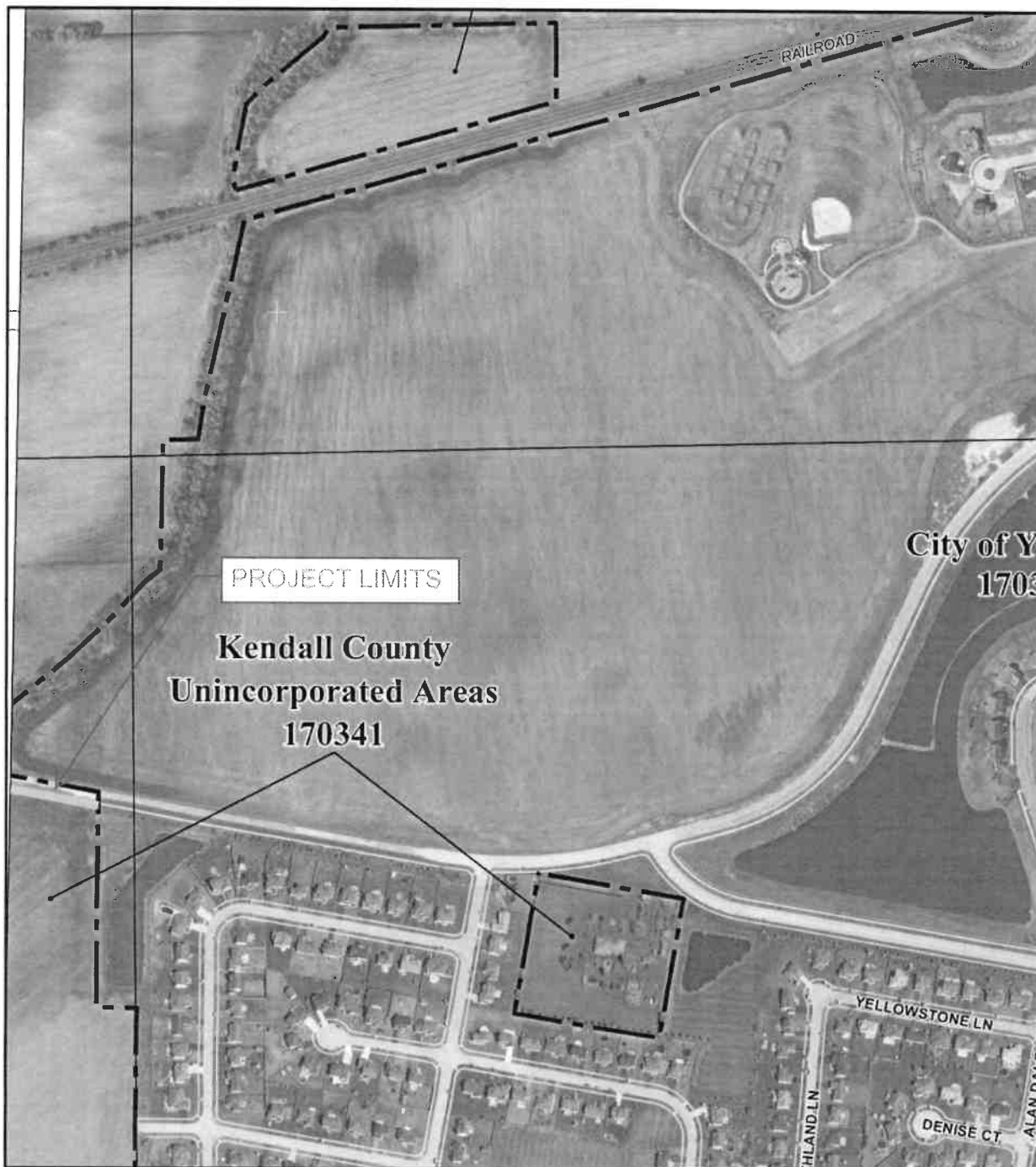


MAP NUMBER
17093C0040G

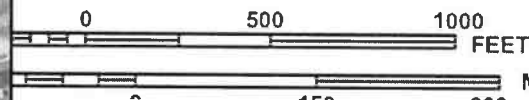
EFFECTIVE DATE
FEBRUARY 4, 2009

Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at www.msc.fema.gov



MAP SCALE 1" = 500'



NFIP

NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0037H

FIRM

FLOOD INSURANCE RATE MAP
KENDALL COUNTY,
ILLINOIS
AND INCORPORATED AREAS

PANEL 37 OF 225

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS

COMMUNITY	NUMBER	PANEL	SUFFIX
KENDALL COUNTY	170341	0037	H
YORKVILLE, CITY OF	170341	0037	H

Notice to User: The Map Number shown below should be used when placing map orders. The Community Number shown above should be used on insurance applications for the subject community.




MAP NUMBER
17093C0037H

MAP REVISED
JANUARY 8, 2014

Federal Emergency Management Agency

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MAP SCALE 1" = 1000'

0 1000 2000
FEET

0 1000 2000
METERS


PANEL 0030G

FIRM
FLOOD INSURANCE RATE MAP
KENDALL COUNTY,
ILLINOIS
AND INCORPORATED AREAS

PANEL 30 OF 225
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

COMMUNITY	COMMUNITY NUMBER	FIRM PANEL NUMBER	DATE
KENDALL COUNTY	170341	0000	0
YORKVILLE, CITY OF	170347	0000	0

Notice to User: The Map Number shown below should be used when referring to map sheets. The Community Number shown above should be used for insurance underwriting to the subject community.



MAP NUMBER
17093C0030G

EFFECTIVE DATE
FEBRUARY 4, 2009

Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at www.msc.fema.gov

Project Summary

The Project Summary should consist of an approximately two-page narrative covering all key points of the proposed project to be funded, in part or in full, with RIREG grant funds. Describe what project is being proposed and why, the project area including legal boundaries if applicable, and address the following:

- a. **Linkage to a Regional Economic Development Plan** – Should consist of a narrative offering context for how the project relates to a current regional economic development plan, how the project relates to current regional economic needs.

The Eldamain Extension project relates to the goals of the following current regional economic development plans and the regional economic needs:

1. **CMAP ON TO 2050** – The Project aligns with Chicago Metropolitan Agency for Planning (CMAP) ON TO 2050 regional plan which identifies the proposed Metra BNSF Extension as a regionally significant project. This rail extension, which is immediately adjacent to the project area, would extend commuter service and a potential station to Eldamain Road thereby positioning the area for future industrial development.
2. **Kendall Economic Development Alliance (KEDA)** – The Project aligns with the regional goals of the Kendall Economic Development Alliance which focuses on industrial business attraction, expansion and retention. With the proposed extension of water and sewer utilities along Eldamain Road, a key corridor identified for industrial development by Kendall County, the ability to attract large scale development and skilled workforces.

- b. **Governor's Five-Year Economic Plan** – Explain how this project relates to the principles, goals, challenges or key industries identified in the Governor's Five-Year Economic Plan.

The Eldamain Extension project meets the following two (2) priorities of the Governor Pritzker's Five-Year Economic Plan:

1. The Project lays a foundation for long-term growth in Yorkville, Kendall County and nearby communities by providing needed utility infrastructure expansion in an area experiencing other regional investments such as roadway improvements and commuter railroad studies. Eldamain Road is currently under construction by Kendall County for the southern extension of the road to U.S. 34 and a bridge across the Fox River to provide a secondary north/south arterial in the City of Yorkville. Additionally, Metra has funded nearly \$5 million for a feasibility study of extending the BNSF commuter rail line beyond its current terminus in Aurora westward with a potential station in Yorkville.
2. The Project proposes to attract more workers and businesses to Illinois by supporting the development of a future industrial park corridor. The extension of water and sewer lines as part of the project would easily attract high demand utility users, such as a data center, major food processor or manufacturing facility due to its proximity to the BNSF Railroad and adjacency to the Menards distribution facility, a major regional employer, on the west side of Eldamain Road in Plano, Illinois.

- c. **Industry Partners** – Identify industry partners that are committed to invest in a project and/or hire employees if the proposal received RIREG funding.

Not applicable at this point in the process.

- d. **Minority Inclusion Plan** – Provide a Plan or at minimum, a narrative on how minority and women-owned businesses in the area will be included in the project.

The United City of Yorkville will follow the DBE Guidance set forth by the State of Illinois Department of Transportation.

- e. **Impact Amplification** – Is this project’s impact amplified by proximity or connection to other assets, such as mass transit, river access, housing, educational institutions, industry clusters, and agricultural supply chain infrastructure, i.e. facilities for aggregating, processing, storage, or distribution of agricultural products?

The Project’s impact is amplified by the proximity or connection to the following assets:

1. Burlington Northern Santa Fe (BNSF) Railroad – The Project location is immediately adjacent to the BNSF railway which has identified the 220-acre Lincoln Prairie South property situated east of Eldamain Road as a certified site. This designation identifies “optimal rail-served shovel-ready sites” as part of an in-depth review of ten economic development criteria.
 2. Proposed Metra Commuter Line/Station – Metra is currently conducting a feasibility study for the potential extension of commuter rail service/station on the BNSF rail line to Yorkville, Illinois.
 3. Educational Institutions – The Project is located approximately 1.2 miles east of the Waubensee Community College- Plano Campus.
 4. Industry Clusters – The Project is immediately east of the Menards Distribution Center located on Eldamain Road along an identified industrial corridor.
- f. **Established Footprint** – If construction is included in the project, indicate if it will take place on an established footprint and if demolition will be necessary or if the construction will take place in an unimproved area and if public infrastructure components (e.g. roads, water, sewer, utilities, etc.) will need to be completed.

The Project does not include building construction.

- g. **Sustainable Energy Practices** – Does this project include sustainable energy practices? In what way? What source is being utilized?

Not applicable at this point in the process.

Insert Project Readiness Summary here

Each application must demonstrate that the proposed project is appropriate and achievable and that all actions have been completed to ensure timely implementation of the project. Specifically, the application must address all of the following, if applicable:

- ◆ Status of required permit(s) from the state and or federal agencies. If not applicable, address why;

An IEPA construction permit will be required for the water main. Permit has not been obtained due to final engineering not being completed.

- ◆ The community must have full control of the right-of-way either by having 100 percent of the necessary private property easements signed or a right-of-way docket. If not applicable, address why;

The City will have 100% of the easements by the time final engineering is 100% complete.

- ◆ Identify the ownership of any property needed to complete the project (including option to purchase); and verify that the project will be shovel-ready;

20' permanent easements and 30' of temporary easements will be required to complete the construction. Easements will be acquired prior to the completion of final engineering.

- ◆ Additional funding commitment(s);

If the grant is awarded to the city, the city intends to issue bonds for the remainder of the project cost.

- ◆ Status of written permission from railroad(s), county highway commissioners, IDOT, etc. to proceed with any railroad and/or road borings that are proposed. If not applicable, address why;

A Railroad crossing permit will be required. Permit has not been obtained due to final engineering not being completed.

- ◆ If a "phased project," indicate the status of all pertinent readiness issues. In addition, the application should include supporting documentation, as appropriate.

MINORITY BENEFIT/AFFIRMATIVE HOUSING STATEMENT

a. What is the percentage of the minority group(s) population residing in the community? 19.2 %

Identify the characteristics of the population of the project area by specific ethnic group. This information may be obtained from the most recent Census Data for the "applicant community." If submitting an "on behalf of" application for a project in an unincorporated area, use Census Data for the project's County.

Racial Group (2018 American Community Survey, U.S. Census Bureau)	Total Persons	# of Hispanic / Latino Ethnicity
White	15,464	1,203
Black/African American	1,450	218
Asian	783	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
Other Individuals Reporting Some Other Race	880	856
American Indian/Alaskan Native and White	104	0
Asian and White	55	0
Black/African American and White	96	0
American Indian/Alaskan Native and Black/African American	0	0
Other Individuals Reporting more than One Race	313	230
# of Female Headed Households (2010 Census)	1,661	N/A

With the exception of "Female Heads of Households", the above numbers should equal the total number of persons to benefit from the project ("targeted" area).

19,145

b. What is the goal for the percentage of funded contracts to be awarded to minority contractors? %

c. If the percentage goal in *b* is substantially less than the percentage of minorities residing in the community, please explain. _____

d. The applicant agrees to affirmatively further fair housing by posting Fair Housing Posters and by making HUD Fair Housing Complaint Forms available to the public.

In addition, the unit of local government

☒ Already has a Fair Housing Resolution on file. (Indicate Number and Date Passed
Ord. 2020-29 passed May 12, 2020)

☐ If funded, will pass a Fair Housing Resolution.

Signature of Chief Elected Official: _____ Date _____



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Consent Agenda #1

Tracking Number

Agenda Item Summary Memo

Title: Minutes of the Regular City Council – July 28, 2020

Meeting and Date: City Council – August 11, 2020

Synopsis: Approval of Minutes

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Lisa Pickering Administration
Name Department

Agenda Item Notes:

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS.
HELD IN THE CITY COUNCIL CHAMBERS,
800 GAME FARM ROAD ON
TUESDAY, JULY 28, 2020

Mayor Purcell called the meeting to order at 7:02 p.m. and led the Council in the Pledge of Allegiance.

ROLL CALL

City Clerk Pickering called the roll.

Ward I	Koch	Present (electronic attendance)
	Transier	Present (electronic attendance)
Ward II	Milschewski	Present (electronic attendance)
	Plocher	Present
Ward III	Funkhouser	Present
	Frieders	Absent
Ward IV	Tarulis	Present (electronic attendance)
	Peterson	Present (electronic attendance)

Staff in attendance at city hall: City Administrator Olson, Chief of Police Jensen, and Attorney Orr.

Staff in attendance electronically: City Clerk Pickering, Public Works Director Dhuse, Community Development Director Barksdale-Noble, Finance Director Fredrickson, Parks and Recreation Director Evans, Assistant City Administrator Willrett, Purchasing Manager Parker and EEI Engineer Sanderson.

Clerk’s Note: Due to COVID-19, in accordance with Public Act 101-0640 and Gubernatorial Disaster Proclamation issued by Governor Pritzker pursuant to the powers vested in the Governor under the Illinois Emergency Management Act, the United City of Yorkville encouraged social distancing by allowing remote attendance to the City Council meeting.

Members of the public were able to attend this meeting in person while practicing social distancing as well as being able to access the meeting remotely via Zoom which allowed for video, audio and telephonic participation.

A meeting notice was posted on the city’s website on the agenda, minutes and packets webpage with instructions regarding remote meeting access and a link was included for the public to participate in the meeting remotely: <https://us02web.zoom.us/j/89425170483?pwd=cTBqbVRpMEpPUzV2SW1jWjNSNHExQT09>. The Zoom meeting ID was 894 2517 0483.

Mayor Purcell stated that he has determined under the Governor’s orders and the concerns over COVID-19, that the meeting can be held with electronic attendance in order to maintain social distancing.

QUORUM

A quorum was established.

AMENDMENTS TO THE AGENDA

Mayor Purcell stated that the Public Works Committee agenda item #5 for the Rebuild Illinois Grant Program would be discussion only and would not be voted on this evening.

PRESENTATIONS

Advanced Disposal Recycling Presentation

Bob Pfister, the municipal marketing manager for Advanced Disposal, gave a brief presentation on recycling. He went over items that are acceptable to recycle such as cardboard, paper, aluminum cans, metal containers, plastic bottles, jars, jugs and containers. He also went over common items that cannot be recycled such as plastic shopping bags, Styrofoam, shredded paper, baby diapers, hypodermic needles, batteries, pizza boxes, donut boxes, and other containers that are contaminated with food. He also mentioned that with the current COVID-19 crisis, disposable masks and gloves cannot be recycled and should be disposed of with the regular garbage.

After the presentation, Mr. Pfister was asked if residents that chose to have a smaller trash receptable could have the large recycling receptable or do both containers have to be the smaller size in order to qualify for a fee reduction. Mr. Pfister said that he would check into that question. Mr. Pfister was also asked what the contamination rate of the city’s recycling was. He responded that Yorkville has a 20% recycling contamination rate. This means that 20% of the items that are placed in recycling containers cannot be recycled and must be sorted through and disposed of at the processing facility. Mayor Purcell asked if Advanced Disposal could send out a direct mailer on recycling to Yorkville residents. He mentioned that he felt it would be very helpful for the residents.

PUBLIC HEARINGS

1. Rebuild Illinois – Shovel Ready Site Grant Program – East Alley Utility Work

Please see attached transcript from the court reporter regarding the public hearing portion of the meeting.

CITIZEN COMMENTS ON AGENDA ITEMS

None.

CONSENT AGENDA

1. Treasurer’s Report for June 2020 (ADM 2020-46)

Mayor Purcell entertained a motion to approve the consent agenda as presented. So moved by Alderman Plocher; seconded by Alderman Funkhouser.

Motion approved by a roll call vote. Ayes-7 Nays-0
Koch-aye, Milschewski-aye, Funkhouser-aye, Tarulis-aye,
Transier-aye, Plocher-aye, Peterson-aye

MINUTES FOR APPROVAL

Mayor Purcell entertained a motion to approve the minutes of the regular City Council meeting of July 14, 2020 as presented. So moved by Alderman Milschewski; seconded by Alderman Peterson.

Motion approved by a roll call vote. Ayes-7 Nays-0
Koch-aye, Milschewski-aye, Funkhouser-aye, Tarulis-aye,
Transier-aye, Plocher-aye, Peterson-aye

BILLS FOR PAYMENT

Mayor Purcell entertained a motion to approve the bill list in the amount of \$15,985.09 (vendors – FY 20); \$1,024,766.64 (vendors – FY 21); \$296,707.45 (payroll period ending 7/10/20); for a total of \$1,337,459.18. So moved by Alderman Plocher; seconded by Alderman Koch.

Motion approved by a roll call vote. Ayes-7 Nays-0
Koch-aye, Milschewski-aye, Funkhouser-aye, Tarulis-aye,
Transier-aye, Plocher-aye, Peterson-aye

Mayor Purcell asked that the Bills for Payment and Minutes for Approval be put on the consent agenda for the next City Council meeting.

REPORTS

MAYOR’S REPORT

**Appointments to Boards and Commissions
(CC 2020-54)**

Mayor Purcell entertained a motion to approve the Mayor’s appointments of Bob Johnson to the Board of Fire & Police Commission to a term ending May 2023; Ruben Rodriguez to the Board of Fire & Police Commission to a term ending May 2021; Darren Crawford to the Library Board to a term ending May 2023; Theron Garcia to the Library Board to a term ending May 2023; Greg Millen to the Planning and Zoning Commission to a term ending May 2024; and Jeff Burgner to the Police Pension Fund Board to a term ending May 2021. So moved by Alderman Koch; seconded by Alderman Peterson.

Mayor Purcell thanked all the appointees for volunteering their time to serve on these boards and commissions.

Motion approved by a roll call vote. Ayes-7 Nays-0
Milschewski-aye, Funkhouser-aye, Tarulis-aye, Transier-aye,
Plocher-aye, Peterson-aye, Koch-aye

PUBLIC WORKS COMMITTEE REPORT

Ordinance 2020-37

**Approving a Plat of Easement Abrogation
(Kendall Marketplace)
(PW 2020-42)**

Alderman Plocher made a motion to approve an Ordinance Approving a Plat of Easement Abrogation (Kendall Marketplace) and authorize the Mayor and City Clerk to execute; seconded by Alderman Koch.

Motion approved by a roll call vote. Ayes-7 Nays-0
Funkhouser-aye, Tarulis-aye, Transier-aye, Plocher-aye,
Peterson-aye, Koch-aye, Milschewski-aye

MFT Resolution 2020-58

for 2020 Striping Program
(PW 2020-43)

Alderman Plocher made a motion to approve an MFT Resolution for the 2020 Striping Program and authorize the Mayor and City Clerk to execute; seconded by Alderman Funkhouser.

Motion approved by a roll call vote. Ayes-7 Nays-0
Tarulis-aye, Transier-aye, Plocher-aye, Peterson-aye,
Koch-aye, Milschewski-aye, Funkhouser-aye

Beaver Street Booster Pump Station
Engineering Agreement
(PW 2020-44)

Alderman Plocher made a motion to approve a Professional Services Agreement – Design and Construction Engineering for the Beaver Street Pump Station Improvements and authorize the Mayor and City Clerk to execute; seconded by Alderman Milschewski.

Mayor Purcell explained that council would be voting tonight only on the engineering agreement for the design of a Beaver Street Booster Pump Station Standby Generator. Once the design work is completed, the standby generator improvements will be bid out and the results will be brought back to the City Council for a vote.

Motion approved by a roll call vote. Ayes-7 Nays-0
Transier-aye, Plocher-aye, Peterson-aye, Koch-aye,
Milschewski-aye, Funkhouser-aye, Tarulis-aye

Resolution 2020-59

in Support of the “Wyland Mayor’s Challenge
for Water Conservation”
(PW 2020-45)

Alderman Plocher made a motion to approve a Resolution in Support of the “Wyland Mayor’s Challenge for Water Conservation” and authorize the Mayor and City Clerk to execute; seconded by Alderman Transier.

Assistant Administrator Willrett explained that this is the third year that the city will be participating in this program. Yorkville has finished in the top 20 in the country the past two years when compared to similar size communities. It was mentioned that the Public Works Committee had discussed providing some local prizes to encourage more residents to participate. Assistant Administrator Willrett said that there are a few prizes that are being offered through the challenge. Residents could win up to \$3,000 that can be applied to their utility payment for the year and they could also win several environmentally friendly products. One lucky person will win a Toyota car that will be donated to the charity of their choice. She said that the city could look into other sponsors for the future.

Motion approved by a roll call vote. Ayes-7 Nays-0
Plocher-aye, Peterson-aye, Koch-aye, Milschewski-aye,
Funkhouser-aye, Tarulis-aye, Transier-aye

Rebuild Illinois Grants Program Application
East Alley Infrastructure
Eldamain Road Infrastructure
(PW 2020-46)

Mayor Purcell said this item would be discussion only. Assistant Administrator Willrett said that a Resolution of Support for the East Alley project would be brought to the next City Council meeting for a vote. The city will not be requesting any local funds to go toward the East Alley project.

Assistant Administrator Willrett said that for the Eldamain Road project, the grant award maximum is \$2,000,000 with a total estimated project cost of over \$4,000,000. To move forward with a grant application, this project would need council approval of a Resolution of Support of Intent to go out for a bond to pay for the city’s portion of the project cost if the city receives the grant. The Eldamain Road project will be on the next City Council agenda for a public hearing.

Ordinance 2020-38

**Amending Title 7 of Chapter 6 of the Yorkville City Code
(Sewer Ordinance)
(PW 2020-47)**

Alderman Plocher made a motion to approve an Ordinance Amending Title 7 Chapter 6 of the Yorkville City Code (Sewer Ordinance) and authorize the Mayor and City Clerk to execute; seconded by Alderman Funkhouser.

Motion approved by a roll call vote. Ayes-7 Nays-0
Peterson-aye, Koch-aye, Milschewski-aye, Funkhouser-aye,
Tarulis-aye, Transier-aye, Plocher-aye

ECONOMIC DEVELOPMENT COMMITTEE REPORT

No report.

PUBLIC SAFETY COMMITTEE REPORT

No report.

ADMINISTRATION COMMITTEE REPORT

Resolution 2020-60

**Ratifying a Master Contract by and between
GovITC and InterDev, LLC
(ADM 2020-17)**

Alderman Funkhouser made a motion to approve a Resolution Ratifying a Master Contract by and between GovITC and InterDev, LLC and authorize the Mayor and City Clerk to execute; seconded by Alderman Milschewski.

Motion approved by a roll call vote. Ayes-7 Nays-0
Koch-aye, Milschewski-aye, Funkhouser-aye, Tarulis-aye,
Transier-aye, Plocher-aye, Peterson-aye

**Ordinance Regarding City Council Procedures – First Reading
(ADM 2020-39)**

Alderman Funkhouser said this ordinance came out of the Administration Committee for discussion by the City Council. Mayor Purcell clarified that Alderman Funkhouser was the author of the proposed changes. Alderman Funkhouser said that most of the ordinance involves procedures for what the council members have experienced over the years.

Administrator Olson went over a couple of components that were included within the proposed ordinance regarding how items are added to agendas and how they relate to existing state law. He explained that special City Council meetings can be called by either the Mayor or by any three Aldermen. When a special City Council meeting is called, the agenda is set by the Mayor or by the three Aldermen calling the special meeting. The underlying theory to this, infers that the Mayor can add any item to an agenda as well as any three aldermen can also add any item to an agenda. One of the proposed changes would limit the authority of the Mayor to add items to the agenda unless he had concurrence from the respective committee chairman on that agenda item. It would also change the number of aldermen that can add anything to an agenda.

Administrator Olson said that the city attorney had also raised some additional concerns regarding control of the meeting and recognizing people who wish to speak as she felt these changes are potentially in opposition to the underlying premise that the Mayor presides over the City Council meetings.

Attorney Orr said the proposed ordinance also suggests that nothing would come to the City Council without an affirmative vote of three members of a committee. This would give control over any matter to less than a simple majority of the City Council. She thinks this provision may be subject to a legal question. Attorney Orr was asked if instead of it being worded that items coming out of committee would need three affirmative votes, could the ordinance instead be reworded to state that committees should make either a positive recommendation, a negative recommendation, or a first reading for the City Council agenda. Attorney Orr gave the example of the Planning and Zoning Commission (PZC). The PZC is required to take a vote on all items; however, even items that are voted down by the PZC do not end there, as the items still move forward to the City Council to make a final determination. She said that if the intent is to make the committee's wishes known, then yes, it might be possible that every item on an agenda of a committee must be voted up or down. It would result in items moving forward to the City Council agenda with the position of the committee being known for each item.

Alderman Funkhouser mentioned that after this discussion, he would be okay with the removal of the provision that the Mayor could only add items to the City Council agenda with the concurrence of the committee chairman.

Mayor Purcell mentioned that he does not mind the suggested change of having one member from each ward on each committee if that is what the council would like to see. He also mentioned that he understands the concept of listing suggested items for each committee; however, he doesn't like the idea of limiting items only to specific committees. He feels that there may be situations in which different committees would like to discuss the same item.

Attorney Orr also commented about the proposed change to allow citizen comments on any matter at the beginning of the meeting instead of being limited to comments about agenda items only with all non-agenda comments waiting until the end of the meeting. She said the current method of two citizen comment sections seems to be working well for the City Council to get its business conducted while still allowing the public to comment. She said in years past, that was not always the case and the business of the council was delayed due to public comment being made that was not relevant to the business being considered at the meeting. She also mentioned that Yorkville's practice of using two separate comment sections (beginning of the meeting for agenda items and end of meeting for any other comment) has now been widely adopted by many other municipalities.

Mayor Purcell said this item will return to the City Council for further discussion. He said if any of the council members had any further thoughts on this ordinance, they should email proposed changes to Administrator Olson.

Ordinance 2020-39

**Amending the Yorkville City Code, Title 1, Chapter 7, Section 3:
Contracts and Purchases
(ADM 2020-51)**

Alderman Funkhouser made a motion to approve an Ordinance Amending the Yorkville City Code, Title 1, Chapter 7, Section 3: Contracts and Purchases and authorize the Mayor and City Clerk to execute; seconded by Alderman Peterson.

Motion approved by a roll call vote. Ayes-7 Nays-0
Tarulis-aye, Transier-aye, Plocher-aye, Peterson-aye,
Koch-aye, Milschewski-aye, Funkhouser-aye

**4th Quarter Budget Review – Fiscal Year 2020
(ADM 2020-49)**

Alderman Funkhouser stated that this item was informational, and he asked Director Fredrickson if he would give an overview of the budget report. Director Fredrickson said that for FY 2020, most of the city's revenue streams have been fairly resilient so far despite the pandemic. Sales tax revenues are projected to end around 3.2 million which is a 5% increase year over year. Non-home rule sales tax is projected to end around 2.4 million and local use taxes are projected to increase 15% for FY 2020. Income tax is projected to decrease by 5% resulting in approximately 1.87 million dollars. The general fund is expected to have a total revenue of approximately 16.6 million with total expenditures of 15.9 million resulting in an estimated surplus of \$630,000. He said the city's fund balance should end around 7.5 million; however, when you include the TIF districts which have a negative fund balance of approximately 2.5 million, the resulting fund balance is around 5 million dollars or 32% of fund balance.

PARK BOARD

No report.

PLANNING AND ZONING COMMISSION

No report.

CITY COUNCIL REPORT

No report.

CITY CLERK'S REPORT

No report.

COMMUNITY & LIAISON REPORT

Aurora Area Convention & Visitors Bureau (AACVB)

Alderman Funkhouser reported that at the start of the pandemic, the Aurora Area Convention & Visitors Bureau (AACVB) took steps to reduce their budget expenses since they anticipated there would be some reductions in the grant funds they receive from the Local Tourism and Convention Bureau (LTCB). They planned on a 40% reduction in funding which would equate to a funding loss of approximately \$180,000. The actual funding cut ended up being 45%; however, the state did change the requirements for the allocation of the funding which allowed the money to be using for staffing and other uses instead of just marketing. Even though funding was reduced to a larger amount than anticipated, the change in the way the funding can be allocated allowed the AACVB more flexibility is using their grant funding resulting in a fairly stable position for the cash reserves of the organization.

STAFF REPORT

No report.

MAYORS REPORT (cont'd)

**FY 21 Budget Update
(CC 2020-55)**

Resolution 2020-61

**Authorizing the Purchase of One Groundmaster 4000-D Lawn
Mower from Reinders, Inc., Mundelein, Illinois in the
Amount of \$52,887.63**

Mayor Purcell entertained a motion to approve a Resolution Authorizing the Purchase of One Groundmaster 4000-D Lawn Mower from Reinders, Inc., Mundelein, Illinois in the amount of \$52,887.63 and authorize the Mayor and City Clerk to execute. So moved by Alderman Tarulis; seconded by Alderman Plocher.

Motion approved by a roll call vote. Ayes-7 Nays-0
Transier-aye, Plocher-aye, Peterson-aye, Koch-aye,
Milschewski-aye, Funkhouser-aye, Tarulis-aye

Mayor Purcell also mentioned that the city would be moving forward with the purchase of one SUV for the police department which is one of two police department vehicles previously approved for purchase by the City Council. Additionally, the public works department would be moving forward with a purchase of a lawn mower that will cost approximately \$10,500.

ADDITIONAL BUSINESS

None.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

Mayor Purcell said that an executive session would not be held this evening.

ADJOURNMENT

Mayor Purcell entertained a motion to adjourn the City Council meeting. So moved by Alderman Peterson; seconded by Alderman Milschewski.

Motion unanimously approved by a viva voce vote.

Meeting adjourned at 8:30 p.m.

Minutes submitted by:

Lisa Pickering,
City Clerk, City of Yorkville, Illinois

UNITED CITY OF YORKVILLE
KENDALL COUNTY, ILLINOIS

CITY COUNCIL MEETING
PUBLIC HEARING

800 Game Farm Road
Yorkville, Illinois

Tuesday, July 28, 2020

7:00 p.m.

1 PRESENT:

2 Mr. John Purcell, Mayor;

3 Mr. Ken Koch, Alderman;

4 Mr. Dan Transier, Alderman;

5 Ms. Jackie Milschewski, Alderman;

6 Mr. Arden Joe Plocher, Alderman;

7 Mr. Chris Funkhouser, Alderman;

8 Mr. Joel Frieders, Alderman;

9 Mr. Seaver Tarulis, Alderman;

10 Mr. Jason Peterson, Alderman.

11

12 ALSO PRESENT:

13 Mr. Bart Olson, City Administrator,

14 Mr. James Jensen, Chief of Police,

15 Ms. Lisa Pickering, City Clerk,

16 Mr. Eric Dhuse, Public Works Director,

17 Ms. Krysti Barksdale-Noble, Community

18 Development Director,

19 Mr. Rob Fredrickson, Finance Director,

20 Mr. Tim Evans, Parks and Recreation

21 Director,

22 Ms. Erin Willrett, Assistant City

23 Administrator,

24 Ms. Carri Parker, Purchasing Manager,

1 Ms. Kathleen Field-Orr, City Attorney,
2 Mr. Brad Sanderson, City Engineer,
3 Ms. Lynn Dubajic, City Economic
4 Development Consultant.

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1 (WHEREUPON, the following
2 proceedings were had in
3 public hearing:)

4 MAYOR PURCELL: Now I will open the
5 public hearing for Rebuild Illinois, a Shovel
6 Ready Site Grant Program, the East Alley Utility
7 Work, and, Bart, did you say you have a couple of
8 slide presentations on this?

9 MR. OLSON: Erin is commenting.

10 MAYOR PURCELL: I'm sorry, Erin, because
11 I have you on my notes that you weren't supposed
12 to talk about this. I slighted Erin. Erin, I
13 apologize. Please take over.

14 MS. WILLRETT: No problem. So this
15 evening there is no PowerPoint presentation, but
16 we do need to cover just a few items regarding
17 the project to meet the criteria of the grant
18 program.

19 So the amount of funds available for
20 the project, the City is seeking a full grant for
21 this project with no local funds being used, so
22 we are looking for \$895,000, \$895,350, for this
23 project.

24 The project consists of water main

1 replacement, sanitary rehabilitation and
2 electrical lines that will be buried all in the
3 200 block of the alley east of Illinois Route 47
4 in the City of Yorkville.

5 No additional project activities
6 will be undertaken with additional project
7 funding, so what I just read off, the water
8 mains, sanitary rehabilitation, and electrical
9 lines, would be the only work undertaken with
10 this grant money.

11 No displacement of residents will
12 take place during the construction of this
13 project.

14 This project aligns with the
15 goals of the City of Yorkville's Comprehensive
16 Plan. This Comprehensive Plan was the winner of
17 the 2017 Illinois American Planning Association
18 Daniel Burnham Plan award.

19 The plan encourages the
20 revitalization of the City's downtown through the
21 enhancement of utility upgrades to spur infill
22 development and economic investment, and that is
23 certainly what we hope will occur with these
24 upgrades to this infrastructure in this east

1 alley.

2 The East Alley Project forwards the
3 near term and long-term interventions proposed in
4 the Streetscape Master Plan for the areas between
5 Hydraulic Street, Van Emmon Street and Bridge
6 Street. This includes rear building facade
7 improvement, creation of an outdoor
8 dining/seating area, burying of overhead
9 utilities, and restriping of the public parking
10 lot for the businesses that abut the East Alley
11 Project area.

12 Adjacent development to the project
13 area includes potential commercial and mixed-use
14 residential development.

15 The East Alley Project area is
16 located in the City's downtown, which has its
17 historic commercial core surrounded by a
18 diversity of housing types, including
19 single-family, multi-family and townhomes within
20 a traditional neighborhood layout.

21 The majority of the costs of this
22 project are construction, with minimal costs
23 going towards design engineering and construction
24 management and oversight.

1 This project is located within the
2 City's Downtown TIF District, and various
3 properties adjacent or nearby this project are
4 eligible for TIF funding through approved
5 redevelopment plans.

6 This project lays the foundation for
7 long-term growth in Yorkville's downtown
8 redevelopment by providing needed utility
9 infrastructure upgrades in an area experiencing
10 regional investment, such as roadway
11 improvements.

12 Also, nearby is the Marge Cline
13 Whitewater Course, which is a State of Illinois
14 recreational facility which offers rafting,
15 canoeing, kayaking, chutes, and tube water
16 sporting activities.

17 This, along with City parks and
18 downtown restaurants, brings a host of residents
19 and tourists to the downtown area.

20 The impact on community finances is
21 restricted because we are requesting the full
22 project amount to be funded by the grant dollars
23 through the DCEO.

24 If anybody has any further questions

1 or comments, I would open them up to the
2 Aldermen, as well as any residents or public at
3 this point.

4 MAYOR PURCELL: Do any Aldermen have any
5 questions? Jackie, were you raising your hand?

6 ALDERMAN MILSCHEWSKI: No.

7 (No response.)

8 MAYOR PURCELL: Okay. No questions from
9 the Aldermen.

10 Any questions from the public?

11 (No response.)

12 MAYOR PURCELL: Seeing no questions, I
13 will close the public hearing.

14 (Which were all the
15 proceedings had at the
16 public hearing portion
17 of the meeting.)

18 ---o0o---

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1 STATE OF ILLINOIS)
) SS.
2 COUNTY OF LASALLE)

3 I, Christine M. Vitosh, a Certified Shorthand
4 Reporter, do hereby certify that I transcribed
5 the proceedings had at the public hearing and that
6 the foregoing, Pages 1 through 9, inclusive, is a
7 true, correct and complete computer-generated
8 transcript of the proceedings had at the time and
9 place aforesaid.

10 I further certify that my certificate annexed
11 hereto applies to the original transcript and
12 copies thereof, signed and certified under my
13 hand only. I assume no responsibility for the
14 accuracy of any reproduced copies not made under
15 my control or direction.

16 As certification thereof, I have hereunto set
17 my hand this 3rd day of August, A.D., 2020.

18 
19

20 Christine M. Vitosh, CSR
21 Illinois CSR No. 084-002883
22
23
24

A	C	D	forwards 6:2 foundation 7:6 Fredrickson 2:19 Frieders 2:8 full 4:20 7:21 funded 7:22 funding 5:7 7:4 funds 4:19,21 Funkhouser 2:7 further 7:24 9:10	J
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Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Consent Agenda #2

Tracking Number

Agenda Item Summary Memo

Title: Bills for Payment

Meeting and Date: City Council – August 11, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Amy Simmons Finance
Name Department

Agenda Item Notes:

DATE: 08/05/20
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UNITED CITY OF YORKVILLE
CHECK REGISTER

INVOICES DUE ON/BEFORE 08/11/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
533143	5STARSOC	5 STAR SOCCER CAMPS INC					
	72220	07/22/20	01	SOCCER CAMP INSTRUCTION	79-795-54-00-5462		1,140.00
					INVOICE TOTAL:		1,140.00 *
					CHECK TOTAL:		1,140.00
533144	AACVB	AURORA AREA CONVENTION					
	6/20-ALL	07/22/20	01	JUN 2020 ALL SEASONS HOTEL TAX	01-640-54-00-5481		32.11
					INVOICE TOTAL:		32.11 *
	6/20-HAMPTON	07/22/20	01	JUN 2020 HAMPTON INN HOTEL TAX	01-640-54-00-5481		1,748.55
					INVOICE TOTAL:		1,748.55 *
	6/20-SUNSET	07/22/20	01	JUN 2020 SUNSET HOTEL TAX	01-640-54-00-5481		27.90
					INVOICE TOTAL:		27.90 *
	6/20-SUPER	07/24/20	01	JUNE 2020 SUPER 8 HOTEL TAX	01-640-54-00-5481		927.67
					INVOICE TOTAL:		927.67 *
					CHECK TOTAL:		2,736.23
533145	ALLSTAR	ALL STAR SPORTS INSTRUCTION					
	204002	07/20/20	01	SUMMER INSTRUCTION	79-795-54-00-5462 COVID-19		1,979.00
					INVOICE TOTAL:		1,979.00 *
					CHECK TOTAL:		1,979.00
533146	AMERSOCC	AMERICAN SOCCER COMPANY, INC.					
	6631535	07/14/20	01	SOCCER JERSEYS	79-795-56-00-5606		1,127.00
					INVOICE TOTAL:		1,127.00 *
					CHECK TOTAL:		1,127.00

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533147	AMPERAGE	AMPERAGE ELECTRICAL SUPPLY INC					
	1069397-IN	07/06/20	01	BATTERY	51-510-56-00-5638		102.00
					INVOICE TOTAL:		102.00 *
	1069409-IN	07/06/20	01	LAMPS	51-510-56-00-5638		163.35
					INVOICE TOTAL:		163.35 *
	1069711-IN	07/07/20	01	LAMPS	51-510-56-00-5638		14.85
					INVOICE TOTAL:		14.85 *
	1071369-IN	07/09/20	01	LAMPS	51-510-56-00-5638		178.20
					INVOICE TOTAL:		178.20 *
	1072088-IN	07/10/20	01	LAMPS, PHOTO CONTROLS	23-230-56-00-5642		348.24
					INVOICE TOTAL:		348.24 *
	1072497-IN	07/13/20	01	LAMPS, BATTERY	51-510-56-00-5638		220.80
					INVOICE TOTAL:		220.80 *
	1072558-IN	07/13/20	01	BALLAST KITS	51-510-56-00-5638		85.48
					INVOICE TOTAL:		85.48 *
	1073489-IN	07/14/20	01	BATTERY	51-510-56-00-5638		60.00
					INVOICE TOTAL:		60.00 *
	1073512-IN	07/14/20	01	LAMP	51-510-56-00-5638		14.85
					INVOICE TOTAL:		14.85 *
	1074260-IN	07/16/20	01	BATTERY	51-510-56-00-5638		17.00
					INVOICE TOTAL:		17.00 *
	1075548-IN	07/17/20	01	EMERGENCY LIGHT	51-510-56-00-5638		312.41
					INVOICE TOTAL:		312.41 *
					CHECK TOTAL:		1,517.18

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533148	AQUAFIX	AQUAFIX, INC.					
	32573	07/23/20	01	VITASTIM GREASE	52-520-56-00-5613		1,027.34
					INVOICE TOTAL:		1,027.34 *
					CHECK TOTAL:		1,027.34
533149	ATTINTER	AT&T					
	4170735505	07/10/20	01	07/10-08/09 ROUTER	01-110-54-00-5440		471.16
					INVOICE TOTAL:		471.16 *
					CHECK TOTAL:		471.16
D001724	BAUMANNJ	JAMES BAUMANN					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		55.00
					INVOICE TOTAL:		55.00 *
					DIRECT DEPOSIT TOTAL:		55.00
533150	BCIBURKE	BCI BURKE COMPANY, LLC					
	100028	07/24/20	01	CALEDONIA PARK PLAYGROUND	72-720-60-00-6029		57,864.74
					INVOICE TOTAL:		57,864.74 *
					CHECK TOTAL:		57,864.74
533151	BCIBURKE	BCI BURKE COMPANY, LLC					
	100029	07/24/20	01	PURCELL PARK PLAYGROUND	25-225-60-00-6062		32,270.45
					INVOICE TOTAL:		32,270.45 *
					CHECK TOTAL:		32,270.45
533152	BCIBURKE	BCI BURKE COMPANY, LLC					

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533152	BCIBURKE	BCI BURKE COMPANY, LLC					
	100064	07/27/20	01	AUTUMN CREEK PARK PLAYGROUND	72-720-60-00-6047		41,154.18
					INVOICE TOTAL:		41,154.18 *
					CHECK TOTAL:		41,154.18
533153	BCIBURKE	BCI BURKE COMPANY, LLC					
	100066	07/27/20	01	BEECHER PARK PLAYGROUND	72-720-60-00-6013		97,242.16
					INVOICE TOTAL:		97,242.16 *
					CHECK TOTAL:		97,242.16
533154	BFCONSTR	B&F CONSTRUCTION CODE SERVICES					
	12456	03/05/2001		FEB 2020 INSPECTIONS	01-220-54-00-5459		1,360.00
					INVOICE TOTAL:		1,360.00 *
					CHECK TOTAL:		1,360.00
D001725	BROWND	DAVID BROWN					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	51-510-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533155	BULLINGJ	JOSLYN T. BULLINGTON					
	JULY 22-JUL 27	07/30/20	01	UMFIRE	79-795-54-00-5462		70.00
					INVOICE TOTAL:		70.00 *
					CHECK TOTAL:		70.00
533156	CENTRALL	CENTRAL LIMESTONE COMPANY, INC					

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533156	CENTRALL	CENTRAL LIMESTONE COMPANY, INC					
	22133	07/20/20	01	GRAVEL	01-410-56-00-5620		87.57
					INVOICE TOTAL:		87.57 *
					CHECK TOTAL:		87.57
533157	CINTASFP	CINTAS CORPORATION FIRE 636525					
	0F94048189	07/17/20	01	7/1/20-9/30/20 MONITORING AT	51-510-54-00-5445		237.00
			02	610 TOWER	** COMMENT **		
					INVOICE TOTAL:		237.00 *
	0F94048190	07/17/20	01	7/1/20-9/30/20 MONITORING AT	51-510-54-00-5445		237.00
			02	2224 TREMONT ST	** COMMENT **		
					INVOICE TOTAL:		237.00 *
	0F94048191	07/17/20	01	7/1/20-9/30/20 MONITORING AT	51-510-54-00-5445		237.00
			02	3299 LEHMAN CROSSING	** COMMENT **		
					INVOICE TOTAL:		237.00 *
					CHECK TOTAL:		711.00
533158	COMED	COMMONWEALTH EDISON					
	0435113116-0620	07/06/20	01	06/01-07/02 RT34 & BEECHER	23-216-54-00-5482		41.44
					INVOICE TOTAL:		41.44 *
	6963019021-0620	07/16/20	01	06/11-07/15 RT47 & ROSENWINKLE	23-216-54-00-5482		19.97
					INVOICE TOTAL:		19.97 *
	7090039005-0620	07/09/20	01	06/09-07/09 RT34 & CANNONBALL	23-216-54-00-5482		20.42
					INVOICE TOTAL:		20.42 *
	8344010026-0620	07/21/20	01	05/27-07/21 MISC STREET LIGHTS	23-216-54-00-5482		196.38
					INVOICE TOTAL:		196.38 *
					CHECK TOTAL:		278.21

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D001726	CONARDR	RYAN CONARD					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	51-510-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533159	CONSTELL	CONSTELLATION NEW ENERGY					
	17941656401	07/22/20	01	6/19-07/20 421 POPLAR	23-216-54-00-5482		3,448.44
					INVOICE TOTAL:		3,448.44 *
					CHECK TOTAL:		3,448.44
533160	COREMAIN	CORE & MAIN LP					
	M449892	07/21/20	01	METERS	51-510-56-00-5664		1,315.00
					INVOICE TOTAL:		1,315.00 *
	M568162	06/25/20	01	100CF METERS	51-510-56-00-5664		2,037.40
					INVOICE TOTAL:		2,037.40 *
	M674645	07/16/20	01	METERS	51-510-56-00-5664		7,064.74
					INVOICE TOTAL:		7,064.74 *
	M698488	07/21/20	01	METERS, METER FLG SETS	51-510-56-00-5664		4,508.39
					INVOICE TOTAL:		4,508.39 *
					CHECK TOTAL:		14,925.53
533161	DELAGE	DLL FINANCIAL SERVICES INC					
	68792907	07/18/20	01	AUG 2020 COPIER LEASE	01-110-54-00-5485		113.46
			02	AUG 2020 COPIER LEASE	01-120-54-00-5485		75.64
			03	AUG 2020 COPIER LEASE	79-795-54-00-5485		94.55

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42-420 DEBT SERVICE
51-510 WATER OPERATIONS
52-520 SEWER OPERATIONS
72-720 LAND CASH
79-790 PARKS DEPARTMENT
79-795 RECREATION DEPARTMENT

82-820 LIBRARY OPERATIONS
84-840 LIBRARY CAPITAL
87-870 COUNTRYSIDE TIF
88-880 DOWNTOWN TIF
89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
533161	DELAGE	DLL FINANCIAL SERVICES INC						
	68792907	07/18/20	04	AUG 2020 COPIER LEASE	79-790-54-00-5485		94.55	
			05	AUG 2020 COPIER LEASE	52-520-54-00-5485		44.67	
			06	AUG 2020 COPIER LEASE	51-510-54-00-5485		44.67	
			07	AUG 2020 COPIER LEASE	01-410-54-00-5485		44.67	
			08	AUG 2020 COPIER LEASE	01-220-54-00-5485		189.10	
			09	AUG 2020 COPIER LEASE	01-210-54-00-5485		299.09	
				INVOICE TOTAL:				1,000.40 *
	68794432	07/18/20	01	SEPT 2020 MANAGED PRINT SRVCS	01-110-54-00-5485		112.33	
			02	SEPT 2020 MANAGED PRINT SRVCS	01-120-54-00-5485		37.44	
			03	SEPT 2020 MANAGED PRINT SRVCS	01-210-54-00-5485		112.33	
			04	SEPT 2020 MANAGED PRINT SRVCS	51-510-54-00-5485		50.18	
			05	SEPT 2020 MANAGED PRINT SRVCS	52-520-54-00-5485		12.36	
			06	SEPT 2020 MANAGED PRINT SRVCS	01-410-54-00-5485		12.36	
				INVOICE TOTAL:				337.00 *
				CHECK TOTAL:				1,337.40
D001727	DHUSEE	DHUSE, ERIC						
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	51-510-54-00-5440		15.00	
			02	REIMBURSEMENT	** COMMENT **			
			03	JUL 2020 MOBILE EMAIL	52-520-54-00-5440		15.00	
			04	REIMBURSEMENT	** COMMENT **			
			05	JUL 2020 MOBILE EMAIL	01-410-54-00-5440		15.00	
			06	REIMBURSEMENT	** COMMENT **			
				INVOICE TOTAL:				45.00 *
				DIRECT DEPOSIT TOTAL:				45.00
533162	DIRENRGY	DIRECT ENERGY BUSINESS						
	20180042600353	07/06/20	01	05/28-06/25 610 TOWER WELLS	51-510-54-00-5480		7,332.68	
				INVOICE TOTAL:				7,332.68 *

01-110 ADMINISTRATION
01-120 FINANCE
01-210 POLICE
01-220 COMMUNITY DEVELOPMENT
01-410 STREET OPERATIONS
01-540 HEALTH & SANITATION
01-640 ADMINISTRATIVE SERVICES

11-111 FOX HILL SSA
12-112 SUNFLOWER ESTATES
15-155 MOTOR FUEL TAX(MFT)
23-216 MUNICIPAL BUILDING
23-230 CITY-WIDE CAPITAL
25-205 POLICE CAPITAL
25-215 PUBLIC WORKS CAPITAL

25-225 PARKS & REC CAPITAL
42-420 DEBT SERVICE
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533162	DIRENRGY	DIRECT ENERGY BUSINESS					
	201880042600354	07/06/20	01	05/29-06/29 2921 BRISTOL RDG	51-510-54-00-5480		6,935.41
					INVOICE TOTAL:		6,935.41 *
	201880042600355	07/06/20	01	05/19-06/15 3299 LEHMAN CR	51-510-54-00-5480		8,621.59
					INVOICE TOTAL:		8,621.59 *
					CHECK TOTAL:		22,889.68
D001728	DLK	DLK, LLC					
	214	07/30/20	01	JUL 2020 ECONOMIC DEVELOPMENT	01-640-54-00-5486		9,425.00
			02	HOURS	** COMMENT **		
					INVOICE TOTAL:		9,425.00 *
					DIRECT DEPOSIT TOTAL:		9,425.00
533163	DUYS	DUY'S COMFORT SHOES					
	20008936	07/21/20	01	SAFETY BOOTS-N.HERNANDEZ	79-790-56-00-5600		187.00
					INVOICE TOTAL:		187.00 *
					CHECK TOTAL:		187.00
533164	EBNERS	SARA R. EBNER					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		35.00
					INVOICE TOTAL:		35.00 *
					CHECK TOTAL:		35.00
533165	ECO	ECO CLEAN MAINTENANCE INC					
	8710	05/01/20	01	APR 2020 ADDITIONAL OFFICE	01-110-54-00-5488	COVID-19	85.75
			02	CLEANING	** COMMENT **		

01-110 ADMINISTRATION
01-120 FINANCE
01-210 POLICE
01-220 COMMUNITY DEVELOPMENT
01-410 STREET OPERATIONS
01-540 HEALTH & SANITATION
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533165	ECO	ECO CLEAN MAINTENANCE INC							
	8710	05/01/20	03	APR 2020 ADDITIONAL OFFICE	01-210-54-00-5488	COVID-19	85.75		
			04	CLEANING	** COMMENT **				
			05	APR 2020 ADDITIONAL OFFICE	79-795-54-00-5488	COVID-19	105.00		
			06	CLEANING	** COMMENT **				
			07	APR 2020 ADDITIONAL OFFICE	79-790-54-00-5488	COVID-19	97.50		
			08	CLEANING	** COMMENT **				
			09	APR 2020 ADDITIONAL OFFICE	01-410-54-00-5488	COVID-19	42.50		
			10	CLEANING	** COMMENT **				
			11	APR 2020 ADDITIONAL OFFICE	51-510-54-00-5488	COVID-19	42.50		
			12	CLEANING	** COMMENT **				
			13	APR 2020 ADDITIONAL OFFICE	52-520-54-00-5488	COVID-19	42.50		
			14	CLEANING	** COMMENT **				
				INVOICE TOTAL:				501.50	*
	8834	07/07/20	01	JUNE 2020 OFFICE CLEANING	01-110-54-00-5488		1,005.00		
			02	JUNE 2020 OFFICE CLEANING	01-210-54-00-5488		1,005.00		
			03	JUNE 2020 OFFICE CLEANING	79-795-54-00-5488		525.00		
			04	JUNE 2020 OFFICE CLEANING	79-790-54-00-5488		254.00		
			05	JUNE 2020 OFFICE CLEANING	01-410-54-00-5488		65.00		
			06	JUNE 2020 OFFICE CLEANING	51-510-54-00-5488		65.00		
			07	JUNE 2020 OFFICE CLEANING	52-520-54-00-5488		65.00		
				INVOICE TOTAL:				2,984.00	*
	8835	07/07/20	01	JUN 2020 ADDITIONAL OFFICE	01-110-54-00-5488	COVID-19	85.75		
			02	CLEANING	** COMMENT **				
			03	JUN 2020 ADDITIONAL OFFICE	01-210-54-00-5488	COVID-19	85.75		
			04	CLEANING	** COMMENT **				
			05	JUN 2020 ADDITIONAL OFFICE	79-795-54-00-5488	COVID-19	105.00		
			06	CLEANING	** COMMENT **				
			07	JUN 2020 ADDITIONAL OFFICE	79-790-54-00-5488	COVID-19	97.50		
			08	CLEANING	** COMMENT **				
			09	JUN 2020 ADDITIONAL OFFICE	01-410-54-00-5488	COVID-19	42.50		
			10	CLEANING	** COMMENT **				
			11	JUN 2020 ADDITIONAL OFFICE	51-510-54-00-5488	COVID-19	42.50		

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533165	ECO	ECO CLEAN MAINTENANCE INC					
	8835	07/07/20	12	CLEANING	** COMMENT **		
			13	JUN 2020 ADDITIONAL OFFICE	52-520-54-00-5488	COVID-19	42.50
			14	CLEANING	** COMMENT **		
				INVOICE TOTAL:			501.50 *
	8903	07/30/20	01	JUL 2020 OFFICE CLEANING	01-110-54-00-5488		1,005.00
			02	JUL 2020 OFFICE CLEANING	01-210-54-00-5488		1,005.00
			03	JUL 2020 OFFICE CLEANING	79-795-54-00-5488		525.00
			04	JUL 2020 OFFICE CLEANING	79-790-54-00-5488		254.00
			05	JUL 2020 OFFICE CLEANING	01-410-54-00-5488		65.00
			06	JUL 2020 OFFICE CLEANING	51-510-54-00-5488		65.00
			07	JUL 2020 OFFICE CLEANING	52-520-54-00-5488		65.00
				INVOICE TOTAL:			2,984.00 *
	8904	07/30/20	01	JUL 2020 ADDITIONAL OFFICE	01-110-54-00-5488	COVID-19	85.75
			02	CLEANING	** COMMENT **		
			03	JUL 2020 ADDITIONAL OFFICE	01-210-54-00-5488	COVID-19	85.75
			04	CLEANING	** COMMENT **		
			05	JUL 2020 ADDITIONAL OFFICE	79-795-54-00-5488	COVID-19	105.00
			06	CLEANING	** COMMENT **		
			07	JUL 2020 ADDITIONAL OFFICE	79-790-54-00-5488	COVID-19	97.50
			08	CLEANING	** COMMENT **		
			09	JUL 2020 ADDITIONAL OFFICE	01-410-54-00-5488	COVID-19	42.50
			10	CLEANING	** COMMENT **		
			11	JUL 2020 ADDITIONAL OFFICE	51-510-54-00-5488	COVID-19	42.50
			12	CLEANING	** COMMENT **		
			13	JUL 2020 ADDITIONAL OFFICE	52-520-54-00-5488	COVID-19	42.50
			14	CLEANING	** COMMENT **		
				INVOICE TOTAL:			501.50 *
				CHECK TOTAL:			7,472.50
D001729	EVANST	TIM EVANS					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		22.50

01-110 ADMINISTRATION
01-120 FINANCE
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D001729	EVANST	TIM EVANS					
	080120	08/01/20	02	REIMBURSEMENT	** COMMENT **		
			03	JUL 2020 MOBILE EMAIL	79-795-54-00-5440		22.50
			04	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001730	FREDRICR	ROB FREDRICKSON					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-120-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001731	GALAUNEJ	JAKE GALAUNER					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-795-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001732	GARCIAL	LUIS GARCIA					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	51-510-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533166	HACH	HACH COMPANY					
	12033417	07/14/20	01	HARDNESS TEST SOLN	51-510-56-00-5638		61.79
					INVOICE TOTAL:		61.79 *
					CHECK TOTAL:		61.79

01-110 ADMINISTRATION
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D001733	HARMANR	RHIANNON HARMON					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-795-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533167	HAWKINS	HAWKINS INC					
	4754934	07/16/20	01	CHLORINE	51-510-56-00-5638		854.50
					INVOICE TOTAL:		854.50 *
					CHECK TOTAL:		854.50
533168	HAYENR	RAYMOND HAYEN					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		55.00
					INVOICE TOTAL:		55.00 *
					CHECK TOTAL:		55.00
D001734	HENNED	DURK HENNE					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-410-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001735	HERNANDA	ADAM HERNANDEZ					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00

01-110 ADMINISTRATION
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533169	HERNANDN	NOAH HERNANDEZ					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					CHECK TOTAL:		45.00
533170	HETTINGA	ANDREW HETTINGER					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		55.00
					INVOICE TOTAL:		55.00 *
					CHECK TOTAL:		55.00
D001736	HORNERR	RYAN HORNER					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001737	HOULEA	ANTHONY HOULE					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533171	ILEAS	ILEAS					
	DUES9590	07/01/20	01	2020 MEMBERSHIP DUE RENEWAL	01-210-54-00-5460		120.00
					INVOICE TOTAL:		120.00 *
					CHECK TOTAL:		120.00

01-110 ADMINISTRATION
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533172	ILTREASU	STATE OF ILLINOIS TREASURER					
	95	08/01/20	01	RT47 EXPANSION PYMT #95	15-155-60-00-6079		6,148.89
			02	RT47 EXPANSION PYMT #95	51-510-60-00-6079		3,780.98
			03	RT47 EXPANSION PYMT #95	52-520-60-00-6079		1,873.48
			04	RT47 EXPANSION PYMT #95	88-880-60-00-6079		624.01
				INVOICE TOTAL:			12,427.36 *
				CHECK TOTAL:			12,427.36
533173	IMPACT	IMPACT NETWORKING, LLC					
	1849521	07/24/20	01	6/29-7/28 COPY CHARGES	01-110-54-00-5430		57.36
			02	6/29-7/28 COPY CHARGES	01-120-54-00-5430		19.12
			03	6/29-7/28 COPY CHARGES	01-220-54-00-5430		66.21
			04	6/29-7/28 COPY CHARGES	01-210-54-00-5430		57.10
			05	6/29-7/28 COPY CHARGES	01-410-54-00-5462		3.27
			06	6/29-7/28 COPY CHARGES	51-510-54-00-5430		3.27
			07	6/29-7/28 COPY CHARGES	52-520-54-00-5430		3.26
			08	6/29-7/28 COPY CHARGES	79-790-54-00-5462		61.84
			09	6/29-7/28 COPY CHARGES	79-795-54-00-5462		61.84
				INVOICE TOTAL:			333.27 *
				CHECK TOTAL:			333.27
D001738	JACKSONJ	JAMIE JACKSON					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	52-520-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
				INVOICE TOTAL:			45.00 *
				DIRECT DEPOSIT TOTAL:			45.00
D001739	JOHNGEOR	GEORGE JOHNSON					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	51-510-54-00-5440		22.50

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01-640 ADMINISTRATIVE SERVICES

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12-112 SUNFLOWER ESTATES
15-155 MOTOR FUEL TAX(MFT)
23-216 MUNICIPAL BUILDING
23-230 CITY-WIDE CAPITAL
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25-225 PARKS & REC CAPITAL
42-420 DEBT SERVICE
51-510 WATER OPERATIONS
52-520 SEWER OPERATIONS
72-720 LAND CASH
79-790 PARKS DEPARTMENT
79-795 RECREATION DEPARTMENT

82-820 LIBRARY OPERATIONS
84-840 LIBRARY CAPITAL
87-870 COUNTRYSIDE TIF
88-880 DOWNTOWN TIF
89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

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D001739	JOHNGEOR	GEORGE JOHNSON					
	080120	08/01/20	02	REIMBURSEMENT	** COMMENT **		
			03	JUL 2020 MOBILE EMAIL	52-520-54-00-5440		22.50
			04	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533174	KENDTREA	KENDALL COUNTY					
	SW ESCRW RFND	07/30/20	01	SW SEWER DEPOSIT ESCROW REFUND	52-000-24-00-2462		5,000.00
			02	FOR 111 MADISON STREET	** COMMENT **		
					INVOICE TOTAL:		5,000.00 *
					CHECK TOTAL:		5,000.00
D001740	KLEEFISG	GLENN KLEEFISCH					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533175	LAPINSKA	ANDREW LAPINSKAS					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		45.00
					INVOICE TOTAL:		45.00 *
					CHECK TOTAL:		45.00
D001741	LARRABER	RACHEL WRIGHT					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-120-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00

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533176	LAWSON	LAWSON PRODUCTS					
	9307718790	07/14/20	01	COTTER PINS, CAP SCREWS,CABLE	01-410-56-00-5620		164.20
			02	TIES, CONNECTORS, HEAT SEAL	** COMMENT **		
			03	RINGS, NUTS, WASHERS	** COMMENT **		
			04	COTTER PINS, CAP SCREWS,CABLE	51-510-56-00-5620		164.20
			05	TIES, CONNECTORS, HEAT SEAL	** COMMENT **		
			06	RINGS, NUTS, WASHERS	** COMMENT **		
			07	COTTER PINS, CAP SCREWS,CABLE	52-520-56-00-5620		164.19
			08	TIES, CONNECTORS, HEAT SEAL	** COMMENT **		
			09	RINGS, NUTS, WASHERS	** COMMENT **		
				INVOICE TOTAL:			492.59 *
				CHECK TOTAL:			492.59
533177	LEONM	MIKE LEON					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		320.00
				INVOICE TOTAL:			320.00 *
				CHECK TOTAL:			320.00
533178	LOHERG	GAVIN LOHER					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		60.00
				INVOICE TOTAL:			60.00 *
				CHECK TOTAL:			60.00
533179	MCCURDYK	KYLE DEAN MCCURDY					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		70.00
				INVOICE TOTAL:			70.00 *
				CHECK TOTAL:			70.00
533180	MEADE	MEADE ELECTRIC COMPANY, INC.					

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533180	MEADE	MEADE ELECTRIC COMPANY, INC.					
	693225	07/20/20	01	IL47 & SARAVANOS TRAFFIC	01-410-54-00-5435		322.08
			02	SIGNAL REPAIR	** COMMENT **		
					INVOICE TOTAL:		322.08 *
	693226	07/20/20	01	IL47 & US34 TRAFFIC SIGNAL	01-410-54-00-5435		1,965.03
			02	REPAIR	** COMMENT **		
					INVOICE TOTAL:		1,965.03 *
					CHECK TOTAL:		2,287.11
533181	MENLAND	MENARDS - YORKVILLE					
	87042	06/19/20	01	GAS PUMP	79-790-56-00-5630		269.99
					INVOICE TOTAL:		269.99 *
	87394	06/22/20	01	CLEANING SPRAY	79-795-56-00-5606 COVID-19		167.76
					INVOICE TOTAL:		167.76 *
	87546	06/24/20	01	LUMBER, REBAR, NAILS	72-720-60-00-6029		1,053.95
					INVOICE TOTAL:		1,053.95 *
	88013	06/29/20	01	MARKING PAINT	79-790-56-00-5620		97.96
					INVOICE TOTAL:		97.96 *
	88772	07/07/20	01	U-BOLTS	01-410-56-00-5640		5.48
					INVOICE TOTAL:		5.48 *
	88793	07/07/20	01	PVC PIPE, ROD CLAMPS,	72-720-60-00-6029		29.74
			02	COUPLER, RODS, BULBS	** COMMENT **		
					INVOICE TOTAL:		29.74 *
	88794	07/07/20	01	LUMBER	72-720-60-00-6029		23.28
					INVOICE TOTAL:		23.28 *
	88863	07/08/20	01	TOTE, SANITIZER, WIPES, HAND	52-520-56-00-5620		74.32

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533181	MENLAND	MENARDS - YORKVILLE					
	88863	07/08/20	02	WASH	** COMMENT **		
					INVOICE TOTAL:		74.32 *
	88864	07/08/20	01	WD-40, WIPES, SANITIZER, HAND	52-520-56-00-5620		52.16
			02	WASH	** COMMENT **		
					INVOICE TOTAL:		52.16 *
	88951	07/09/20	01	BATTERIES	01-410-56-00-5620		4.79
					INVOICE TOTAL:		4.79 *
	89067	07/10/20	01	FILTERS	23-216-56-00-5656		35.88
					INVOICE TOTAL:		35.88 *
	89351	07/13/20	01	SPOTLIGHT	51-510-56-00-5630		31.97
			02	GORILLA TAPE, SANITIZER	51-510-56-00-5620		13.44
					INVOICE TOTAL:		45.41 *
	893626-20	07/13/20	01	ALIGATOR ANCHORS, ADHESIVE	23-216-56-00-5656		36.68
					INVOICE TOTAL:		36.68 *
	89427	07/14/20	01	PVC ONDUIT, PAPER TOWEL,	72-720-60-00-6029		95.92
			02	CEMENT, COUPLER, ELBOW, VALVE	** COMMENT **		
			03	BOX, REDUCER	** COMMENT **		
					INVOICE TOTAL:		95.92 *
	90061	07/21/20	01	MURIATIC ACID	51-510-56-00-5620		7.98
					INVOICE TOTAL:		7.98 *
	90064	07/21/20	01	CONCRETE MIX	52-520-56-00-5640		2.89
					INVOICE TOTAL:		2.89 *
					CHECK TOTAL:		2,004.19
533182	METIND	METROPOLITAN INDUSTRIES, INC.					

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533182	METIND	METROPOLITAN INDUSTRIES, INC.					
	INV018984	07/15/20	01	BLACKBERRY CREEK LIFT STATION	52-520-54-00-5444		45.00
			02	METRO CLOUD DATA SERVICE	** COMMENT **		
					INVOICE TOTAL:		45.00 *
	INV019269	07/28/20	01	BLACKBERRY LIFT UPGRADES	52-520-60-00-6001		22,058.00
					INVOICE TOTAL:		22,058.00 *
					CHECK TOTAL:		22,103.00
533183	MIDWSALT	MIDWEST SALT					
	P452457	07/22/20	01	BULK ROCK SALT	51-510-56-00-5638		2,746.52
					INVOICE TOTAL:		2,746.52 *
	P452472	07/23/20	01	BULK ROCK SALT	51-510-56-00-5638		2,811.97
					INVOICE TOTAL:		2,811.97 *
	P452480	07/24/20	01	BULK ROCK SALT	51-510-56-00-5638		2,462.11
					INVOICE TOTAL:		2,462.11 *
					CHECK TOTAL:		8,020.60
533184	MORRICKB	BRUCE MORRICK					
	JULY 22-JUL 27	07/30/20	01	UMFIRE	79-795-54-00-5462		180.00
					INVOICE TOTAL:		180.00 *
					CHECK TOTAL:		180.00
533185	MUNCOLLE	MUNICIPAL COLLECTION SERVICES					
	017163	06/30/20	01	COMMISSION ON COLLECTIONS	01-210-54-00-5467		176.82
					INVOICE TOTAL:		176.82 *
	017164	06/30/20	01	COMMISION ON COLLECTIONS	01-210-54-00-5467		56.78
					INVOICE TOTAL:		56.78 *
					CHECK TOTAL:		233.60

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D001742	NELCONT	TYLER NELSON					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-795-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533186	NICOR	NICOR GAS					
	12-43-53-5625 3-0620	07/06/20	01	06/04-07/04 609 N BRIDGE	01-110-54-00-5480		22.84
					INVOICE TOTAL:		22.84 *
	15-41-50-1000 6-0620	07/09/20	01	06/01-07/02 804 GAME FARM RD	01-110-54-00-5480		165.59
					INVOICE TOTAL:		165.59 *
	16-00-27-3553 4-0620	07/14/20	01	06/12-07/12 1301 CAROLYN CT	01-110-54-00-5480		39.38
					INVOICE TOTAL:		39.38 *
	23-45-91-4862 5-0620	07/06/20	01	06/04-07/04 101 BRUELL ST	01-110-54-00-5480		123.63
					INVOICE TOTAL:		123.63 *
	31-61-67-2493 1-0620	07/13/20	01	06/11-07/11 276 WINDHAM CR	01-110-54-00-5480		39.38
					INVOICE TOTAL:		39.38 *
	40-52-64-8356 1-0620	07/08/20	01	06/05-07/07 102 E VAN EMMON	01-110-54-00-5480		120.05
					INVOICE TOTAL:		120.05 *
	45-12-25-4081 3-0620	07/14/20	01	06/12-07/11 201 W HYDRAULIC	01-110-54-00-5480		44.14
					INVOICE TOTAL:		44.14 *
	46-69-47-6727 1-0620	07/09/20	01	06/07-07/07 1975 N BRIDGE	01-110-54-00-5480		122.59
					INVOICE TOTAL:		122.59 *
	61-60-41-1000 9-0620	07/07/20	01	06/04-07/04 610 TOWER	01-110-54-00-5480		53.60
					INVOICE TOTAL:		53.60 *

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533186	NICOR	NICOR GAS					
	62-37-86-4779	6-0620	07/09/20	01 06/07-07/07 185 WOLF ST	01-110-54-00-5480		19.23
					INVOICE TOTAL:		19.23 *
	66-70-44-6942	9-0620	07/09/02	01 06/07-07/07 1908 RAINTREE	01-110-54-00-5480		122.07
					INVOICE TOTAL:		122.07 *
	80-56-05-1157	0-0620	07/09/20	01 06/07-07/07 2512 ROSEMONT	01-110-54-00-5480		40.72
					INVOICE TOTAL:		40.72 *
	83-80-00-1000	7-0620	07/07/20	01 06/04-07/04 610 TOWER UNIT B	01-110-54-00-5480		45.78
					INVOICE TOTAL:		45.78 *
	95-16-10-1000	4-0620	07/06/20	01 06/04-07/06 1 RT47	01-110-54-00-5480		38.18
					INVOICE TOTAL:		38.18 *
					CHECK TOTAL:		997.18
533187	PAVLIKB	ROBERT J. PAVLIK					
	JULY 22-JUL 27		07/30/20	01 UMPIRE	79-795-54-00-5462		60.00
					INVOICE TOTAL:		60.00 *
					CHECK TOTAL:		60.00
533188	PEPSI	PEPSI-COLA GENERAL BOTTLE					
	83503460		07/27/20	01 BEECHER CONCESSION DRINKS	79-795-56-00-5607		251.88
					INVOICE TOTAL:		251.88 *
					CHECK TOTAL:		251.88
D001743	PIAZZA	AMY SIMMONS					
	080120		08/01/20	01 JUL 2020 MOBILE EMAIL	01-120-54-00-5440		45.00

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D001743	PIAZZA	AMY SIMMONS					
	080120	08/01/20	02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533189	PULTE	PULTE HOMES					
	1431 CRIMSON	07/20/20	01	SURETY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
	1433 CRIMSON	07/20/20	01	SURETY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
	1435 CRIMSON	07/20/20	01	SURETY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
	1437 CRIMSON	07/20/20	01	SURETY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
	1439 CRIMSON	07/20/20	01	SURETY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
	2505 LYMAN LOOP	07/27/20	01	SURETY GUARANTEE REFUND	01-000-24-00-2415		7,500.00
					INVOICE TOTAL:		7,500.00 *
	2622 BURR ST	07/27/20	01	SURETY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
					CHECK TOTAL:		37,500.00
533190	PURCELLJ	JOHN PURCELL					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-110-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					CHECK TOTAL:		45.00

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84-840 LIBRARY CAPITAL
87-870 COUNTRYSIDE TIF
88-880 DOWNTOWN TIF
89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

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533191	R0001975	RYAN HOMES					
	3231 LAUREN	07/22/20	01	SECURITY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
	494 SHADOW WOOD	07/22/20	01	SECURITY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
	512 SHADOW WOOD	07/22/20	01	SECURITY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
	524 SHADOW WOOD	07/22/20	01	SECURITY GUARANTEE REFUND	01-000-24-00-2415		5,000.00
					INVOICE TOTAL:		5,000.00 *
					CHECK TOTAL:		20,000.00
533192	R0002385	AURORA CHIROPRACTIC					
	2020 HTD-RFND	07/29/20	01	2020 HTD VENDOR COVID	79-795-56-00-5602	COVID-19	200.00
			02	CANCELLATION REFUND	** COMMENT **		
					INVOICE TOTAL:		200.00 *
					CHECK TOTAL:		200.00
533193	R0002386	RICH MCMILLEN					
	2020 HTD-RFND	07/29/20	01	2020 HTD VENDOR COVID	79-795-56-00-5602	COVID-19	500.00
			02	CANCELLATION REFUND	** COMMENT **		
					INVOICE TOTAL:		500.00 *
					CHECK TOTAL:		500.00
533194	R0002387	BETH GRAY					
	180788	07/29/20	01	FALL SOCCER LEAGUE REFUND	79-000-44-00-4404		85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		85.00

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 01-410 STREET OPERATIONS
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533195	R0002388	JOE SLOGAR					
	072420	07/24/20	01	REFUND OVERPAYMENT ON FINAL	01-000-13-00-1371		222.27
			02	BILL FOR ACCT#0104171600-05	** COMMENT **		
					INVOICE TOTAL:		222.27 *
					CHECK TOTAL:		222.27
533196	R0002389	SUZANNE RUSSI					
	072420	07/24/20	01	REFUND OVERPAYMENT ON FINAL	01-000-13-00-1371		32.65
			02	BILL FOR ACCT#0104521090-03	** COMMENT **		
					INVOICE TOTAL:		32.65 *
					CHECK TOTAL:		32.65
533197	R0002390	MARY HOLAK					
	072220	07/22/20	01	REFUND OVERPAYMENT ON FINAL	01-000-13-00-1371		182.22
			02	BILL FOR ACCT#0105180300-00	** COMMENT **		
					INVOICE TOTAL:		182.22 *
					CHECK TOTAL:		182.22
D001744	RATOSP	PETE RATOS					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-220-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001745	REDMONST	STEVE REDMON					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-795-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00

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533198	REINDERS	REINDERS, INC.					
	1838377-00	07/06/20	01	PULLEY	01-410-56-00-5628		73.73
					INVOICE TOTAL:		73.73 *
					CHECK TOTAL:		73.73
533199	RIETZR	ROBERT L. RIETZ JR.					
	JULY 22-JUL 27	07/30/20	01	UMFIRE	79-795-54-00-5462		320.00
					INVOICE TOTAL:		320.00 *
					CHECK TOTAL:		320.00
533200	RIVRVIEW	RIVERVIEW FORD					
	135993	07/08/20	01	ALTERNATOR ASSEMBLY	01-410-56-00-5628		169.22
					INVOICE TOTAL:		169.22 *
					CHECK TOTAL:		169.22
D001746	ROSBOROS	SHAY REMUS					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-795-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533201	RUNYONM	MARK RUNYON					
	JULY 22-JUL 27	07/30/20	01	UMFIRE	79-795-54-00-5462		120.00
					INVOICE TOTAL:		120.00 *
					CHECK TOTAL:		120.00
D001747	SCODROP	PETER SCODRO					

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D001747	SCODROP	PETER SCODRO					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	51-510-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533202	SCOTTT	THOMAS R SCOTT					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		60.00
					INVOICE TOTAL:		60.00 *
					CHECK TOTAL:		60.00
D001748	SCOTTTR	TREVOR SCOTT					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533203	SEBIS	SEBIS DIRECT					
	30307	07/20/20	01	JUNE 2020 UTILITY BILLING	01-120-54-00-5430		387.68
			02	JUNE 2020 UTILITY BILLING	51-510-54-00-5430		519.42
			03	JUNE 2020 UTILITY BILLING	52-520-54-00-5430		242.30
			04	JUNE 2020 UTILITY BILLING	79-795-54-00-5426		259.54
					INVOICE TOTAL:		1,408.94 *
					CHECK TOTAL:		1,408.94
D001749	SENGM	MATT SENG					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-410-54-00-5440		45.00

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D001749	SENGM	MATT SENG					
	080120	08/01/20	02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533204	SERIOK	KEVIN SERIO JR					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		55.00
					INVOICE TOTAL:		55.00 *
					CHECK TOTAL:		55.00
533205	SHERWINW	THE SHERWIN-WILLIAMS CO.					
	4231200	05/22/20	01	YELLOW STRIPPING PAINT	01-410-56-00-5640		31.18
					INVOICE TOTAL:		31.18 *
					CHECK TOTAL:		31.18
D001750	SLEEZERJ	JOHN SLEEZER					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-410-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001751	SLEEZERS	SCOTT SLEEZER					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00

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D001752	SMITHD	DOUG SMITH					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	79-790-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001753	SOELKET	TOM SOELKE					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	52-520-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
D001754	STEFFANG	GEORGE A STEFFENS					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	52-520-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533206	STRIKEZ	ZANE STRIKE					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		85.00
					INVOICE TOTAL:		85.00 *
					CHECK TOTAL:		85.00
533207	TAGGARTN	NATHANIEL TAGGART					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		110.00
					INVOICE TOTAL:		110.00 *
					CHECK TOTAL:		110.00

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533208	TRCONTPR	TRAFFIC CONTROL & PROTECTION					
	103638	03/19/20	01	END OF ROAD MARKERS	23-230-56-00-5619		196.85
					INVOICE TOTAL:		196.85 *
					CHECK TOTAL:		196.85
533209	TRCONTPR	TRAFFIC CONTROL & PROTECTION					
	104673	07/22/20	01	BARRICADES	23-230-56-00-5619 COVID-19		726.25
					INVOICE TOTAL:		726.25 *
					CHECK TOTAL:		726.25
533210	TURFTEAM	THE TURF TEAM, INC.					
	158186	07/02/20	01	RADIATOR HOSE, HOSE CLAMP	01-410-56-00-5628		70.50
					INVOICE TOTAL:		70.50 *
	159561	07/23/20	01	CAPS, NUTS, GREASE, CASTER KIT	01-410-56-00-5628		210.65
			02	BLADE	** COMMENT **		
					INVOICE TOTAL:		210.65 *
					CHECK TOTAL:		281.15
533211	UNITSEPT	UNITED SEPTIC, INC.					
	12952	07/13/20	01	VECTOR TRUCK & CREW TO JET	52-520-54-00-5462		2,600.00
			02	OUT SEWER LINE FOR MILLHURST &	** COMMENT **		
			03	ROSATIS	** COMMENT **		
					INVOICE TOTAL:		2,600.00 *
					CHECK TOTAL:		2,600.00
533212	VAUGHNJ	JAEDON VAUGHN					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		115.00
					INVOICE TOTAL:		115.00 *
					CHECK TOTAL:		115.00

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533213	VITOSH	CHRISTINE M. VITOSH					
	CMV 1984	06/29/20	01	JUNE 2020 ADMIN HEARING	01-210-54-00-5467		500.00
					INVOICE TOTAL:		500.00 *
	CMV 1985	07/27/20	01	JULY 2020 ADMIN HEARING	01-210-54-00-5467		400.00
					INVOICE TOTAL:		400.00 *
					CHECK TOTAL:		900.00
D001755	WEBERR	ROBERT WEBER					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-410-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533214	WILLALEX	ALEXANDER VINCENZO WILLIAMS					
	JULY 22-JUL 27	07/30/20	01	UMPIRE	79-795-54-00-5462		70.00
					INVOICE TOTAL:		70.00 *
					CHECK TOTAL:		70.00
D001756	WILLRETE	ERIN WILLRETT					
	080120	08/01/20	01	JUL 2020 MOBILE EMAIL	01-110-54-00-5440		45.00
			02	REIMBURSEMENT	** COMMENT **		
					INVOICE TOTAL:		45.00 *
					DIRECT DEPOSIT TOTAL:		45.00
533215	WINDCREK	WINDING CREEK NURSERY, INC					
	210404	06/01/20	01	8 HANGING BASKETS	23-216-56-00-5626		320.00
					INVOICE TOTAL:		320.00 *

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533215	WINDCREK	WINDING CREEK NURSERY, INC					
	216486	05/15/20	01	OAK TREE	01-000-24-00-2426		205.00
					INVOICE TOTAL:		205.00 *
					CHECK TOTAL:		525.00
533216	WOOLFOLR	ROYAL WOOLFOLK					
	JULY 22-JUL 27	07/30/20	01	UMFIRE	79-795-54-00-5462		90.00
					INVOICE TOTAL:		90.00 *
					CHECK TOTAL:		90.00
533217	YORKACE	YORKVILLE ACE & RADIO SHACK					
	171413	07/13/20	01	BATTERIES	01-410-56-00-5620		26.98
					INVOICE TOTAL:		26.98 *
					CHECK TOTAL:		26.98
533218	YORKACE	YORKVILLE ACE & RADIO SHACK					
	171502	07/27/20	01	PROPANE REFILLS	79-790-56-00-5620		59.98
					INVOICE TOTAL:		59.98 *
					CHECK TOTAL:		59.98
533219	YOUNGM	MARLYS J. YOUNG					
	070220	07/27/20	01	07/02/20 PUBLIC SAFETY MEETING	01-110-54-00-5462		54.25
			02	MINUTES	** COMMENT **		
					INVOICE TOTAL:		54.25 *
	070720	07/20/20	01	07/07/20 EDC MEETING MINUTES	01-110-54-00-5462		51.25
					INVOICE TOTAL:		51.25 *
					CHECK TOTAL:		105.50

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84-840 LIBRARY CAPITAL
87-870 COUNTRYSIDE TIF
88-880 DOWNTOWN TIF
89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT

DATE: 08/05/20
TIME: 14:22:28
ID: AP211001.WOW

UNITED CITY OF YORKVILLE
CHECK REGISTER

INVOICES DUE ON/BEFORE 08/11/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
---------	-----------------------	-----------------	-----------	-------------	-----------	--------------	----------

TOTAL CHECKS PAID:	414,305.76
TOTAL DEPOSITS PAID:	10,875.00
TOTAL AMOUNT PAID:	425,180.76

01-110 ADMINISTRATION
01-120 FINANCE
01-210 POLICE
01-220 COMMUNITY DEVELOPMENT
01-410 STREET OPERATIONS
01-540 HEALTH & SANITATION
01-640 ADMINISTRATIVE SERVICES

11-111 FOX HILL SSA
12-112 SUNFLOWER ESTATES
15-155 MOTOR FUEL TAX(MFT)
23-216 MUNICIPAL BUILDING
23-230 CITY-WIDE CAPITAL
25-205 POLICE CAPITAL
25-215 PUBLIC WORKS CAPITAL

25-225 PARKS & REC CAPITAL
42-420 DEBT SERVICE
51-510 WATER OPERATIONS
52-520 SEWER OPERATIONS
72-720 LAND CASH
79-790 PARKS DEPARTMENT
79-795 RECREATION DEPARTMENT

82-820 LIBRARY OPERATIONS
84-840 LIBRARY CAPITAL
87-870 COUNTRYSIDE TIF
88-880 DOWNTOWN TIF
89-890 DOWNTOWN TIF II
90-XXX DEVELOPER ESCROW
95-XXX ESCROW DEPOSIT



UNITED CITY OF YORKVILLE PAYROLL SUMMARY July 24, 2020

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 908.34	\$ -	\$ 908.34	\$ -	\$ 69.49	\$ 977.83
ALDERMAN	4,000.00	-	4,000.00	-	306.00	4,306.00
ADMINISTRATION	19,776.76	-	19,776.76	2,209.06	1,458.44	23,444.26
FINANCE	10,870.12	-	10,870.12	1,214.19	801.91	12,886.22
POLICE	113,189.69	2,450.62	115,640.31	723.73	8,443.44	124,807.48
COMMUNITY DEV.	19,119.69	-	19,119.69	2,135.67	1,398.74	22,654.10
STREETS	15,949.38	98.95	16,048.33	1,792.61	1,167.11	19,008.05
WATER	17,566.71	-	17,566.71	1,962.20	1,282.05	20,810.96
SEWER	8,903.10	-	8,903.10	994.47	640.68	10,538.25
PARKS	21,009.63	63.51	21,073.14	2,353.87	1,527.33	24,954.34
RECREATION	14,325.20	-	14,325.20	1,511.74	1,053.63	16,890.57
LIBRARY	15,872.95	-	15,872.95	1,176.64	1,180.27	18,229.86
TOTALS	\$ 261,491.57	\$ 2,613.08	\$ 264,104.65	\$ 16,074.18	\$ 19,329.09	\$ 299,507.92

TOTAL PAYROLL

\$ 299,507.92



UNITED CITY OF YORKVILLE

BILL LIST SUMMARY

Tuesday, August 11, 2020

ACCOUNTS PAYABLE

City Check Register - FY 21 *(Pages 1 - 32)*

DATE

08/11/2020 \$ 425,180.76

SUB-TOTAL: \$ 425,180.76

WIRE PAYMENTS

US Bank - IRBB 2003B Bond - Interest PMT

07/27/2020 \$ 11,425.00

TOTAL PAYMENTS: \$11,425.00

PAYROLL

Bi - Weekly *(Page 33)*

07/24/2020 \$ 299,507.92

SUB-TOTAL: \$ 299,507.92

TOTAL DISBURSEMENTS: \$ 736,113.68



Reviewed By:	
Legal	<input checked="" type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Mayor's Report #1

Tracking Number

CC 2020-56

Agenda Item Summary Memo

Title: Blackberry Woods – Phase B – Acceptance of Public Improvements

Meeting and Date: City Council – August 11, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Informational

Council Action Requested: _____

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/gov_officials.php

LAW OFFICE
KATHLEEN FIELD ORR & ASSOCIATES
2024 Hickory Road, Suite 205
Homewood, Illinois 60430
(312)382-2113

KATHLEEN FIELD ORR
kfo@kfoassoc.com

M E M O R A N D U M

To: Mayor and City Council of the United City of Yorkville
cc: Bart Olson

From: Kathleen Field Orr, City Attorney

Date: August 4, 2020

Re: Acceptance of Blackberry Woods Public Improvements

On March 24, 2019, the Mayor and City Council accepted certain public improvements for the Blackberry Woods subdivision pursuant to a Settlement Agreement between the City and Meadowbrook Builders and released the two letters of credit upon receipt of a letter of credit in the amount of \$164,500 to cover the final punch-list.

On February 25, 2020, the Mayor and City Council accepted the remaining public improvements and authorized the release of the existing letter of credit upon receipt of a maintenance bond in the amount of \$77,150.72, which action disregarded the approvals of March 24, 2019. Taking the prior approval into account, the maintenance bond should be in the amount of \$16,450, ten percent (10%) of the previous letter of credit.

While it is my opinion no further action of the City Council is required as the prior approval of the Settlement Agreement takes precedence over the action of the City Council of February 25, 2020, it is important that you are advised of the actual record on this subdivision.



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input checked="" type="checkbox"/>

Agenda Item Number

Mayor's Report #2

Tracking Number

CC 2020-57

Agenda Item Summary Memo

Title: Opening a New Bank Account at FNBO for the Cable Consortium

Meeting and Date: City Council – August 11, 2020

Synopsis: Please see attached memo.

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Rob Fredrickson Finance
Name Department

Agenda Item Notes:



Memorandum

To: City Council
From: Rob Fredrickson, Finance Director
Date: August 6, 2020
Subject: New Bank Account – Cable Consortium

Summary

Approval of a resolution opening a new bank account at the First National Bank of Omaha (FNBO) for the Southwest Fox Valley Cable and Telecommunications Consortium.

Background

Recently it was announced that the City will be taking over the managing of the Cable Consortium finances, after Waubensee Community College terminated its agreement with the Consortium on July 31, 2020. In order to begin this process of conduction Consortium operations, a new bank account would need to be opened at First National. Once the new account is established, staff will begin the process of transferring existing Consortium funds (currently controlled by the Village of North Aurora) over to the new account at FNBO.

Recommendation

Staff recommends approval of the attached resolution.

**A RESOLUTION OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS,
AUTHORIZING THE ESTABLISHMENT OF A CHECKING ACCOUNT
WITH FIRST NATIONAL BANK**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “City”) is a duly organized and validly existing non home-rule municipality and political subdivision of the State of Illinois created in accordance with the Constitution of the State of Illinois and the laws of the State; and,

WHEREAS, the City desires to establish a checking account for the purpose of payment and receipts of the City in connection with its membership in the cable consortium; and,

WHEREAS, the City has selected First National Bank for the establishment of a checking account for those services.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. That Rob Fredrickson, Finance Director, be and is hereby authorized to establish a new checking account with First National Bank for the above purposes.

Section 2. That the authorized signatories for the new checking account shall be any two of the following: the Mayor, the City Administrator, or the Finance Director.

Section 3. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2020.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVAR TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2020.

MAYOR

Attest:

CITY CLERK



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Public Works Committee #1

Tracking Number

PW 2020-46

Agenda Item Summary Memo

Title: Rebuild Illinois Grants Program Applications

Meeting and Date: City Council – August 11, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: CC 07-28-20 Action Taken: Bring back to next City Council.

Item Number: PW 2020-46

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Bart Olson

Name

Administration

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>

Resolution No. 2020-_____

**RESOLUTION OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS
IN SUPPORT OF REBUILD ILLINOIS GRANT APPLICATION FOR THE
EAST ALLEY PROJECT**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “*City*”) is a duly organized and validly existing municipality of the State of Illinois pursuant to the 1970 Illinois Constitution and the Illinois Municipal Code, as from time to time amended; and,

WHEREAS, the Mayor and City Council of the City (the “*Corporate Authorities*”) have taken action to submit a Rebuild Illinois competitive economic development application; and,

WHEREAS, receipt of a Rebuilding Illinois grant assistance is essential to allow the City to undertake water main replacement, sanitary rehabilitation and bury electrical lines of the alley east in the 200 block of Illinois Route 47 in the City (the “*East Alley Project*”); and,

WHEREAS, the support of the Corporate Authorities, as required in conjunction with the Rebuild Illinois grant application, is hereinafter committed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, that the City hereby commits its support for its application for a Rebuild Illinois grant in order to permit the East Alley Project to be constructed.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this _____ day of _____, A.D. 2020.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVER TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2020.

MAYOR

Attest:

CITY CLERK



Illinois Department of Commerce & Economic Opportunity

Uniform Application for State Grant Assistance

Agency Completed Section

1. Type of Submission ☐ Pre-Application
☒ Application
☐ Changed / Corrected Application
2. Type of Application ☒ New
☐ Continuation (i.e. multiple year grant)
☐ Revision (modification to initial application)

3. Date/Time Received By State (Completed by State Agency upon Receipt of Application)

4. Name of Awarding State Agency

Department of Commerce and Economic Opportunity

5. Catalog of State Financial Assistance (CSFA) Number

420-75-2380

6. CSFA Title

REBUILD ILLINOIS SHOVEL READY SITES GRANT PROGRAM

Catalog of Federal Domestic Assistance (CFDA)

☐ Not Applicable (No federal funding)

7. CFDA Number

14.228

8. CFDA Title

Community Development Block Grants/States

9. CFDA Number

N/A

10. CFDA Title

N/A

Additional CFDA
Number, if required

N/A

Additional CFDA
Title, if required

N/A

Funding Opportunity Information

11. Funding Opportunity Number

91-1

12. Funding Opportunity Title

REBUILD ILLINOIS COMPETITIVE SHOVEL READY SITES GRANT PROGRAM PP

Competition Identification ☒ Not Applicable

13. Competition Identification Number N/A

14. Competition Identification Title N/A

Applicant Completed Section

Applicant Information

15. Legal Name (Name used for DUNS registration and grantee pre-qualification) United City of Yorkville

16. Common Name (DBA)

17. Employer/Taxpayer identification number (EIN, TIN) 36-6006169

18. Organizational DUNS Number 112382973

19. SAM Cage Code 7VUG5

20. Business Address
(Address 1)
(Address 2)
(City), (State), (zip - 4)
800 Game Farm Road
Yorkville, IL 60560

Applicant's Organizational Unit

21. Department Name City of Yorkville, Administration Office

22. Division Name

Applicant's Name and Contact Information for Person to be Contacted for **Program** Matters involving this Application.

23. First Name Erin

24. Last Name Willrett

25. Suffix

26. Title Assistant City Administrator

27. Organizational Affiliation

28. Telephone Number 630-553-4350

29. Fax Number 630-553-7575

30. E-mail Address ewillrett@yorkville.il.us

Applicant's Name and Contact Information for Person to be Contacted for **Business/Administrative Office** Matters involving the Application.

31. First Name Bart

32. Last Name

33. Suffix

34. Title

35. Organizational Affiliation

36. Telephone Number

37. Fax Number

38. E-mail Address

Areas Affected

39. Areas Affected by the Project (cities, counties, state-wide, add attachments e.g. maps)

City of Yorkville, IL

40. Legislative and Congressional District of Applicant

US Congressional District #14; Illinois Senate District #25; Illinois Representative District #50; Illinois Representative

41. Legislative and Congressional Districts or Program Project

US Congressional District #14; Illinois Senate District #25; Illinois Representative District #50

Applicant's Project

42. Description Title of Applicant's Project

Watermain replacement, sanitary rehabilitation, electrical lines buried, all in the Alley East of IL Route 47 in the 200 block in the City of Yorkville.

43. Proposed Project Term

Start Date

End Date

44. Estimated Funding (Include all that apply)

☒ Amount Requested from the State

☐ Applicant Contribution (e.g., in kind, matching)

☒ Local Contribution

☐ Other Source of Contribution

☐ Program Income

Total Amount

Applicant Certification:

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

☒ I Agree

Authorized Representative

45. First Name

46. Last Name

47. Suffix

48. Title

49. Telephone Number

50. Fax Number

51. E-mail Address

52. Signature of Authorized Representative

53. Date Signed

APPLICANT PROJECT INFORMATION
REBUILD ILLINOIS SHOVEL READY SITES

I. PROJECT LOCATION ADDRESS:

Street Address 800 Game Farm Road
(required)

City Yorkville State IL Zip Code 60560
The project location will be utilized to verify inclusion in an opportunity zone and/or DCEO underserved area.

II. PROJECT BENEFIT:

Is this project located in an Enterprise Zone? ☒ Yes ☐ No

Is this project located in an Empowerment Area? ☐ Yes ☒ No

Is this project located in a Tax Increment Financing District? ☒ Yes ☐ No

What is the current unemployment rate of the County? 13.8% (from IDES Non Seasonally Adjusted, available at: https://www2.illinois.gov/ides/lmi/Pages/Local_Area_Unemployment_Statistics.aspx)

III. APPLICATION WRITER

CONTACT PERSON:

TITLE:

Erin Willrett Assistant City Administrator

ADDRESS AND PHONE NUMBER:

Firm Name United City of Yorkville

Street Address 800 Game Farm Road P.O. Box _____
(required) (Only if no street address)

City Yorkville State IL Zip Code 60560 +0136
(include + 4)

E-Mail ewillrett@yorkville.il.us
(required)

BUSINESS PHONE: (630) 553-4350 FAX PHONE: (630) 553-7575

FEDERAL EMPLOYER IDENTIFICATION NUMBER: 36-6006169
(required)

IV. **PROJECT ENGINEER**, (if applicable and selected)

CONTACT PERSON:

TITLE:

Brad Sanderson

City Engineer

ADDRESS AND PHONE NUMBER:

Firm Name Engineering Enterprises, Inc.

Street Address 52 Wheeler Road
(required)

P.O. Box _____
(Only if no street address)

City Sugar Grove State IL Zip Code 60554+0009
(include + 4)

E-Mail bsanderson@eeiweb.com

(required)

BUSINESS PHONE: (630) 466-6700

FAX PHONE: (630) 466-6701

FEDERAL EMPLOYER IDENTIFICATION NUMBER: 36-3150869

(required)

STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE			Commerce & Economic Opportunity	
Organization Name:	United City of Yorkville	DUNS#	112382973	NOFO #	2380-1364
CSFA Number:	420-75-2380	CSFA Description:	REBUILD ILLINOIS COMPETIT	Fiscal Year:	2021
SECTION A -- STATE OF ILLINOIS FUNDS				Grant #	
Revenues				TOTAL REVENUE	
(a). State of Illinois Grant Amount Requested				\$	895,350.00
BUDGET SUMMARY STATE OF ILLINOIS FUNDS					
Budget Expenditure Categories		OMB Uniform Guidance Federal Awards Reference 2 CFR 200		TOTAL EXPENDITURES	
1. Design/Engineering				\$	68,300.00
2. Building/Land Purchase				\$	-
3. Equipment/Materials/Labor				\$	-
4. Equipment				\$	-
5. Wiring/Electrical				\$	-
6. Mechanical System				\$	-
7. Paving/Concrete/Masonry				\$	-
8. Plumbing				\$	-
9. Construction Management/Oversight				\$	68,300.00
10. Construction				\$	758,750.00
11. Other Construction Expenses				\$	-
12. Excavation/Site Prep/Dem				\$	-
13. Site Work				\$	-
14. Demolition & Removal				\$	-
15. Contingency				\$	-
16. Total Direct Costs (lines 1-15)				\$	895,350.00
17. Total Costs State Grant Funds (16 & 17)				\$	895,350.00



Engineering Enterprises, Inc.

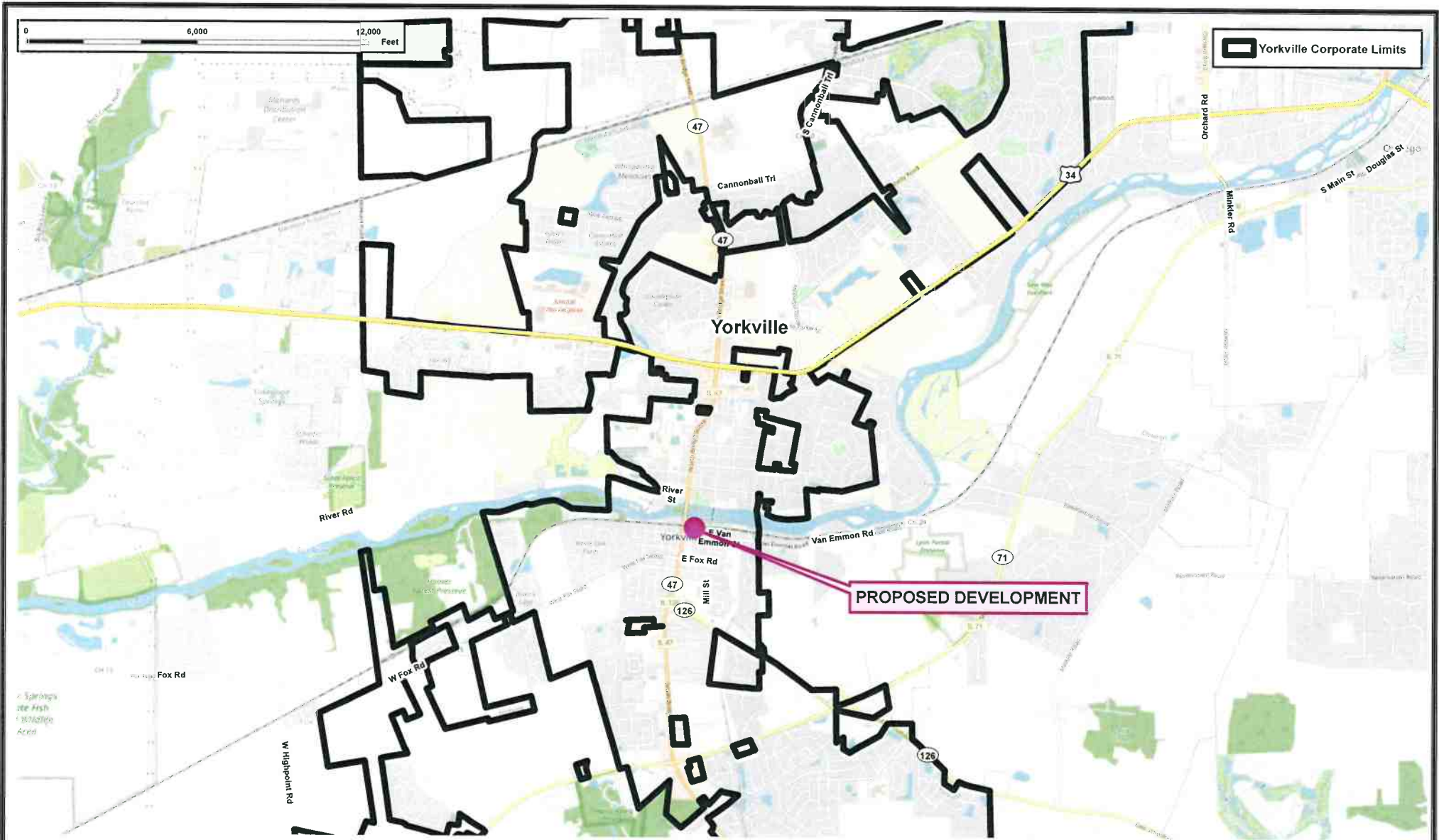
52 Wheeler Road, Sugar Grove, IL 60554

JOB NO:	YO2020-C
DESIGNED:	NLS
DATE:	July 14, 2020
PROJECT TITLE:	Shovel Ready

PRELIMINARY COST ESTIMATE - 8" WM Replacement + 10" Sanitary Rehab + ComEd Relocate

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	PRESSURE CONNECTION WITH TAPPING SLEEVE, AND 8" TAPPING VALVE IN 60" VAULT	EA	2	\$ 9,500.00	\$ 19,000.00
2	WATER MAIN, CLASS 52, WITH POLYETHYLENE WRAP, 8-INCH	LF	390	\$ 100.00	\$ 39,000.00
3	GATE VALVE, 8-INCH (RESILIENT SEAT) IN 48" VAULT	EA	1	\$ 5,000.00	\$ 5,000.00
4	BORE AND JACK 20" STEEL CASING PIPE (WATER MAIN NOT INCLUDED)	LF	50	\$ 500.00	\$ 25,000.00
5	CATHODIC PROTECTION FOR STEEL CASING PIPE	EA	2	\$ 1,750.00	\$ 3,500.00
6	FIRE HYDRANT ASSEMBLY, WITH AUXILIARY VALVE, 6-INCH MJ	EACH	2	\$ 6,000.00	\$ 12,000.00
7	DUCTILE IRON FITTINGS	LB	700	\$ 10.00	\$ 7,000.00
8	WATER SERVICE CONNECTION, 1"	EACH	8	\$ 1,500.00	\$ 12,000.00
9	WATER SERVICE - PEX, 1"	LF	200	\$ 35.00	\$ 7,000.00
10	DISCONNECT AND ABANDON EXISTING WATER MAIN	EACH	2	\$ 2,000.00	\$ 4,000.00
11	FIRE HYDRANT REMOVAL	EACH	1	\$ 750.00	\$ 750.00
12	VALVE VAULT TO BE ABANDONED	EACH	2	\$ 800.00	\$ 1,600.00
13	WATER MAIN TESTING - PRESSURE AND DISINFECTION	LS	1	\$ 1,500.00	\$ 1,500.00
14	CURED-IN-PLACE PIPE LINING, 10"	LF	355	\$ 75.00	\$ 26,625.00
15	MANHOLE REHABILITATION	EA	3	\$ 6,000.00	\$ 18,000.00
16	SANITARY SEWER POINT REPAIR, 10"	LF	50	\$ 100.00	\$ 5,000.00
17	FOUNDATION MATERIAL	CY	40	\$ 35.00	\$ 1,400.00
18	NON-SPECIAL, NON-HAZARDOUS SOIL WASTE DISPOSAL	TON	700	\$ 50.00	\$ 35,000.00
19	HMA PAVEMENT REMOVAL AND REPLACEMENT, 4"	SY	70	\$ 105.00	\$ 7,350.00
20	HOT-MIX ASPHALT SURFACE REMOVAL, 3-INCH	SY	500	\$ 5.00	\$ 2,500.00
21	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50 (3" TOTAL IN 2 LIFTS)	TON	90	\$ 95.00	\$ 8,550.00
22	BITUMINOUS MATERIAL (PRIME COAT)	LB	350	\$ 1.00	\$ 350.00
23	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	LF	55	\$ 50.00	\$ 2,750.00
24	SIDEWALK REMOVAL AND REPLACEMENT	SF	120	\$ 25.00	\$ 3,000.00
25	PAVEMENT MARKING, 4"	LF	1,000	\$ 5.00	\$ 5,000.00
26	CCDD TESTING & LPC-663	LS	1	\$ 5,000.00	\$ 5,000.00
27	DUMPSTER ENCLOSURE	LS	1	\$ 20,000.00	\$ 20,000.00
28	BOLLARD, 6" DIAMETER (FIRE HYDRANT PROTECTION)	EACH	2	\$ 1,500.00	\$ 3,000.00
29	RAILING REPAIR/REPLACEMENT AT VAN EMMON	LS	1	\$ 10,000.00	\$ 10,000.00
30	RESTORATION	SY	25	\$ 75.00	\$ 1,875.00
31	RAILROAD PROTECTIVE LIABILITY INSURANCE	LSUM	1	\$ 7,000.00	\$ 7,000.00
32	COMED RELOCATE UNDERGROUND	LSUM	1	\$ 350,000.00	\$ 350,000.00
33	TRAFFIC CONTROL AND PROTECTION	LSM	1	\$ 10,000.00	\$ 10,000.00

SUBTOTAL	\$	659,750.00
CONTINGENCY (15%)	\$	99,000.00
TOTAL	\$	758,750.00
DESIGN ENGINEERING	\$	68,300.00
CONSTRUCTION ENGINEERING	\$	68,300.00
TOTAL PRELIMINARY COST ESTIMATE	\$	895,350.00



Engineering Enterprises, Inc.
CONSULTING ENGINEERS
32 Wheeler Road
Sugar Grove, Illinois 60054
(630) 466-6700 / www.eeinc.com

United City of Yorkville
800 Game Farm Road
Yorkville, IL 62550
(630) 253-4350
<http://www.yorkville.il.us>

NO.	DATE	REVISIONS

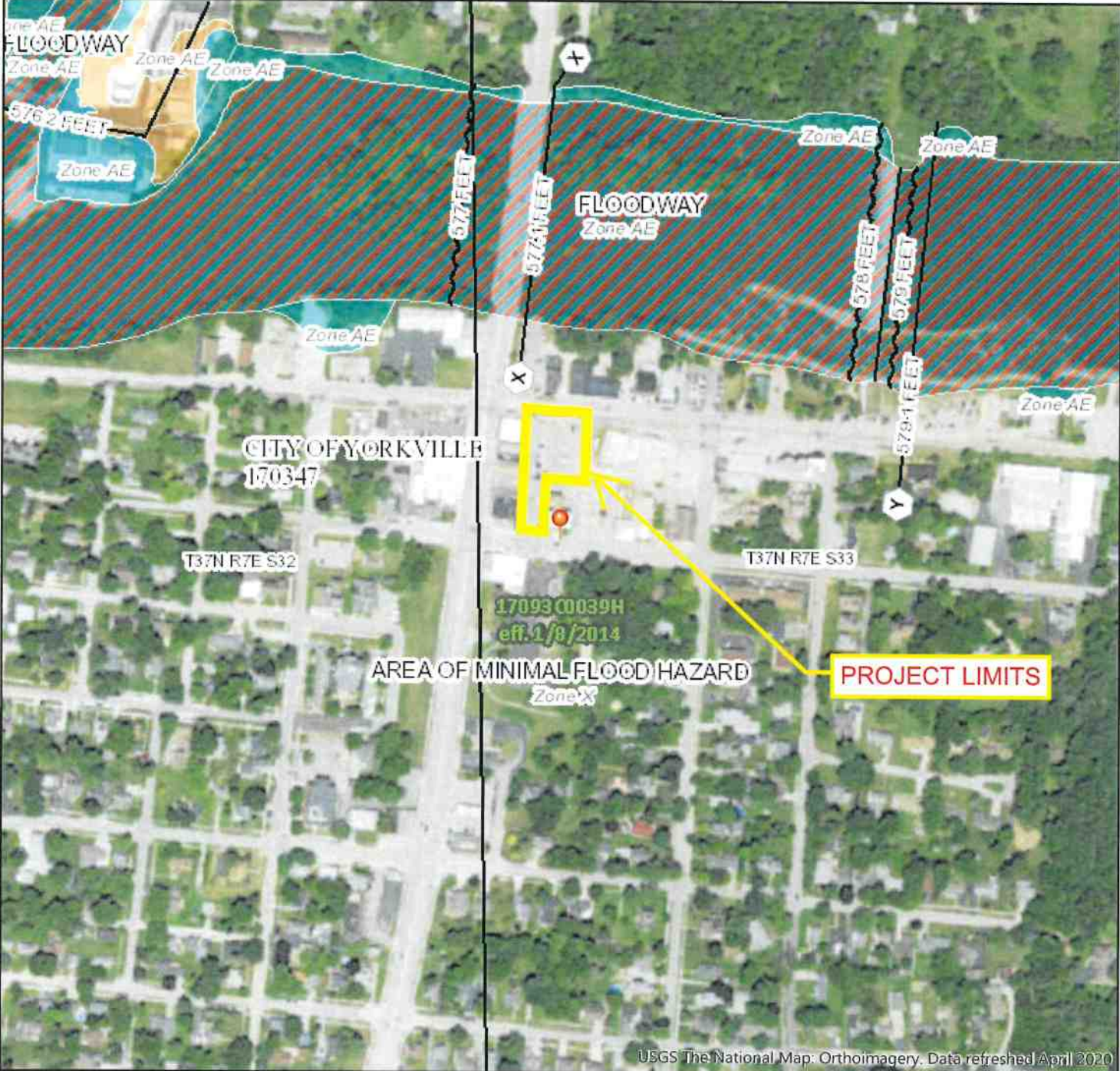
DATE	JUNE 2020
PROJECT NO.	YO2020
PATH	H:\GIS\PROJECTS\YORKVILLE\2020\
FILE	YO2020_PROJECT_MAP.MXD

DCEO GRANT APPLICATIONS
UNITED CITY OF YORKVILLE
KENDALL COUNTY, ILLINOIS

LOCATION MAP

National Flood Hazard Layer FIRMette

88°27'5"W 41°38'42"N



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

- | | | |
|-----------------------------|--|---|
| SPECIAL FLOOD HAZARD AREAS | | Without Base Flood Elevation (BFE)
Zone A, V, A99 |
| | | With BFE or Depth
Zone AE, AO, AH, VE, AR |
| OTHER AREAS OF FLOOD HAZARD | | Regulatory Floodway |
| | | 0.2% Annual Chance Flood Hazard, Area of 1% annual chance flood with average depth less than one foot or with draining areas of less than one square mile
Zone D |
| | | Future Conditions 1% Annual Chance Flood Hazard
Zone X |
| | | Area with Reduced Flood Risk due to Levee. See Notes.
Zone X |
| OTHER AREAS | | Area of Minimal Flood Hazard
Zone X |
| | | Effective LOMRs |
| | | Area of Undetermined Flood Hazard
Zone D |
| GENERAL STRUCTURES | | Channel, Culvert, or Storm Sewer |
| | | Levee, Dike, or Floodwall |
| OTHER FEATURES | | Cross Sections with 1% Annual Chance Water Surface Elevation
20.2
17.5 |
| | | Coastal Transect |
| | | Base Flood Elevation Line (BFE) |
| | | Limit of Study |
| | | Jurisdiction Boundary |
| | | Coastal Transect Baseline |
| MAP PANELS | | Digital Data Available |
| | | No Digital Data Available |
| | | Unmapped |
- The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 6/15/2020 at 4:40 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.



GROOT

877-775-1200

DO NOT
ENTER

PRIVATE
PROPERTY









Project Summary

The Project Summary should consist of an approximately two-page narrative covering all key points of the proposed project to be funded, in part or in full, with RIREG grant funds. Describe what project is being proposed and why, the project area including legal boundaries if applicable, and address the following:

- a. **Linkage to a Regional Economic Development Plan, Redevelopment Plan, Site Reuse Assessment or Market Study** – Should consist of a narrative offering context for how the project relates to a current plan, assessment or study. In absence of an identified strategy, how the project relates to current economic needs.

The East Alley project relates to the goals of the following current regional economic development plans and the regional economic needs:

1. **Tax Increment Finance District (TIF)** – The East Alley project area is located within the City of Yorkville's Downtown TIF District. Various properties adjacent to or nearby the East Alley Project are eligible for TIF funding for approved redevelopment plans.
2. **Comprehensive Plan** – The Project aligns with the goals of the United City of Yorkville's Comprehensive Plan, winner of the 2017 Illinois American Planning Associations (ILAPA) Daniel Burnham Plan award. The Plan encourages the revitalization of the City's downtown through the enhancement of utility upgrades to spur infill development and economic investment.
3. **Yorkville Downtown Overlay District - Streetscape Master Plan** – The East Alley Project forwards the near term and long-term interventions proposed in the Streetscape Master Plan for the areas between Hydraulic Street, Van Emmon Street and Bridge Street (IL-47). This includes rear building façade improvements, creation of an outdoor dining/seating area, burying of overhead utilities and restriping of the public parking lot for the businesses that abut the East Alley Project Area. Adjacent development to the Project Area includes potential commercial and mixed-use residential development.

- b. **Site Potential** – Identify the types of businesses this site would be suitable for based on the size, location and present assets.

Not Applicable

- c. **Identify a specific business or tenant that is anticipated to utilize the site** – If this project is planned in anticipation of a specific business or tenant locating on the site, identify the business, what assurances you have the business will come, projected occupancy date, and number of jobs that would be created.

Not Applicable

- d. **Relationship to Governor's Five-Year Economic Plan** – Explain how this project relates to the principles, goals, challenges or key industries identified in the Governor's Five-Year Economic Plan.

The East Alley project meets the following priority of the Governor Pritzker's Five-Year Economic Plan:

1. The Project lays a foundation for long-term growth in Yorkville's downtown redevelopment plans by providing needed utility infrastructure upgrades in an area located with a TIF District and experiencing other regional investments such as roadway improvements. The Illinois Department of Transportation recently completed an expansion and reconstruction project of Illinois Route 47 (Bridge Street) which directly impacted reinvestment interest in properties benefited by the East Alley project.

- e. **Minority Inclusion Plan** – Provide a Plan or at minimum, a narrative on how minority and women-owned businesses in the area will be included in the project.

The United City of Yorkville will follow the DBE Guidance set forth by the State of Illinois Department of Transportation.

- f. **Impact Amplification** – Is this project's impact amplified by proximity or connection to other assets, such as mass transit, river access, housing, educational institutions, industry clusters, and agricultural supply chain infrastructure, i.e. facilities for aggregating, processing, storage, or distribution of agricultural products?

The Project's impact is amplified by the proximity or connection to the following assets:

1. Illinois Railway (formerly Illinois Railnet) Railroad – The Project location is immediately adjacent to the Illinois Railway which is a short line railroad operating in Northern Illinois and is owned by OmniTrax. The railroad operates on approximately 100 miles of former BNSF Railway trackage, a portion of which runs through the Yorkville downtown.
 2. Marge Cline Whitewater Course –The East Alley Project is merely feet away from a State of Illinois recreational facility which offers rafting, canoeing, kayaking, chutes and tube water sporting activities.
 3. Industry Clusters – The Project area is benefited by the clustering of restaurants/local eateries and recreational activity. With over twenty (20) restaurants within a 1-mile radius and access to ten (10) local public parks and a regional whitewater course, the East Alley Project would further the development of the surrounding area for similar type uses.
 4. Housing – The East Alley Project area is located in the City's downtown which has its historic commercial core surrounded by a diversity of housing types including single-family, multi-family and townhomes within a traditional neighborhood layout.
- g. **Established Footprint** – If construction is included in the project, indicate if it will take place on an established footprint and if demolition will be necessary or if the construction will take place in an unimproved area and if public infrastructure components (e.g. roads, water, sewer, utilities, etc.) will need to be completed.

Not Applicable.

- h. **Sustainable Energy Practices** – Does this project include sustainable energy practices? In what way? What source is being utilized?

Not Applicable

Project Readiness Summary

Each application must demonstrate that the proposed project is appropriate and achievable and that all actions have been completed to ensure timely implementation of the project. Specifically, the application must address all of the following, if applicable:

- ◆ Status of required permit(s) from the state and or federal agencies. If not applicable, address why;
An IEPA construction permit will be required for the water main replacement. Permit has not been obtained due to final engineering not being completed.
- ◆ The community must have full control of the right-of-way either by having 100 percent of the necessary private property easements signed or a right-of-way docket. If not applicable, address why;
The City has full control of the project area.
- ◆ Identify the ownership of any property needed to complete the project (including option to purchase); and verify that the project will be shovel-ready;
No property is needed.
- ◆ Additional funding commitment(s);
Not applicable. The City is seeking 100% grant funds for this project.
- ◆ Status of written permission from railroad(s), county highway commissioners, IDOT, etc. to proceed with any railroad and/or road borings that are proposed. If not applicable, address why;
A Railroad crossing permit will be required. Permit has not been obtained due to final engineering not being completed.
- ◆ If a "phased project," indicate the status of all pertinent readiness issues. In addition, the application should include supporting documentation, as appropriate.
Not applicable.

MINORITY BENEFIT/AFFIRMATIVE HOUSING STATEMENT

a. What is the percentage of the minority group(s) population residing in the community? 19.2 %

Identify the characteristics of the population of the project area by specific ethnic group. This information may be obtained from the most recent Census Data for the "applicant community." If submitting an "on behalf of" application for a project in an unincorporated area, use Census Data for the project's County.

Racial Group (2018 American Community Survey, U.S. Census Bureau)	Total Persons	# of Hispanic / Latino Ethnicity
White	15,464	1,203
Black/African American	1,450	218
Asian	783	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
Other Individuals Reporting Some Other Race	880	856
American Indian/Alaskan Native and White	104	0
Asian and White	55	0
Black/African American and White	96	0
American Indian/Alaskan Native and Black/African American	0	0
Other Individuals Reporting more than One Race	313	230
# of Female Headed Households (2010 Census)	1,661	N/A

With the exception of "Female Heads of Households", the above numbers should equal the total number of persons to benefit from the project ("targeted" area).

19,145

b. What is the goal for the percentage of funded contracts to be awarded to minority contractors? %

c. If the percentage goal in *b* is substantially less than the percentage of minorities residing in the community, please explain. _____

d. The applicant agrees to affirmatively further fair housing by posting Fair Housing Posters and by making HUD Fair Housing Complaint Forms available to the public.

In addition, the unit of local government

☒ Already has a Fair Housing Resolution on file. (Indicate Number and Date Passed
Ord. 2020-29 passed May 12, 2020)

☐ If funded, will pass a Fair Housing Resolution.

Signature of Chief Elected Official: _____ Date _____

PROOF OF LAND OWNERSHIP



PROPERTY INFORMATION (PER TAX BILL)

Parcel Number: 02-33-154-022	Property Class: 0090 - TAX EXEMPT	Owner Name & Address: UNITED VILL CITY OF YORKVILLE, 800 GAME FARM RD YORKVILLE, IL, 60560
Tax Code: KE028 - YORKVILLE DOWNTOWN 2	Tax Status: EXEMPT	
Legal Description: PT LTS 1 2 3 5 & ALL LT 6 BLK 6 BLACKS ADDN CITY OF YORKVILLE		

Parcel Number: 02-33-154-020	Property Class: 0090 - TAX EXEMPT	Owner Name & Address: CITY OF YORKVILLE, 800 GAME FARM RD YORKVILLE, IL, 60560
Tax Code: KE028 - YORKVILLE DOWNTOWN 2	Tax Status: EXEMPT	
Legal Description: PT LT 3, BLK 6 BLACKS ADDN TO YORKVILL LYG E OF ALLEY (EXC N 20') CITY OF YORKVILLE		

Parcel Number: 02-33-154-009	Property Class: 0090 - TAX EXEMPT	Owner Name & Address: UNITED VILL CITY OF YORKVILLE, 800 GAME FARM RD YORKVILLE, IL, 60560
Tax Code: KE028 - YORKVILLE DOWNTOWN 2	Tax Status: EXEMPT	
Legal Description: LT 4-4 BLK 6 BLACKS ADD CITY OF YORKVILLE		

Resolution No. 2020-_____

**RESOLUTION OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS
IN SUPPORT OF REBUILD ILLINOIS GRANT APPLICATION FOR THE
ELDAMAIN ROAD WATERMAIN EXTENSION PROJECT**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “*City*”) is a duly organized and validly existing municipality of the State of Illinois pursuant to the 1970 Illinois Constitution and the Illinois Municipal Code, as from time to time amended; and,

WHEREAS, the Mayor and City Council of the City (the “*Corporate Authorities*”) have taken action to submit a Rebuild Illinois competitive economic development application; and,

WHEREAS, receipt of a Rebuilding Illinois grant assistance is essential to allow the City to undertake the Eldamain Road corridor infrastructure extension (the “*Project*”); and,

WHEREAS, the support of the Corporate Authorities, as required in conjunction with the Rebuild Illinois grant application, is hereinafter committed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, that the City hereby commits its support for its application for a Rebuild Illinois grant in order to permit the Project to be constructed.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this _____ day of _____, A.D. 2020.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVER TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2020.

MAYOR

Attest:

CITY CLERK

Resolution No. 2020-_____

**RESOLUTION OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS
COMMITTING LOCAL FUNDS**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “*City*”) is a duly organized and validly existing municipality of the State of Illinois pursuant to the 1970 Illinois Constitution and the Illinois Municipal Code, as from time to time amended; and,

WHEREAS, the Mayor and City Council of the City (the “*Corporate Authorities*”) have taken action to submit a Rebuild Illinois competitive economic development application; and,

WHEREAS, receipt of Rebuilding Illinois grant assistance is essential to allow the City to undertake the Eldamain Road corridor infrastructure extension (the “*Project*”); and,

WHEREAS, criteria are such that financial participation by the grantee is required in conjunction with Rebuild Illinois funds; and,

WHEREAS, the City is prepared to consider issuing alternative revenue bonds combined with any available funds, if needed, for this Project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, that such funds as necessary for use in conjunction with a Rebuild Illinois grant to pay the cost of the Project in excess of \$2,000,000 may be funded through the issuance of alternative revenue bonds and/or available water and sewer funds.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this _____ day of _____, A.D. 2020.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVER TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2020.

MAYOR

Attest:

CITY CLERK



Illinois Department of Commerce & Economic Opportunity

Uniform Application for State Grant Assistance

Agency Completed Section

1. Type of Submission ☐ Pre-Application
☒ Application
☐ Changed / Corrected Application
2. Type of Application ☒ New
☐ Continuation (i.e. multiple year grant)
☐ Revision (modification to initial application)

3. Date/Time Received By State (Completed by State Agency upon Receipt of Application)

4. Name of Awarding State Agency

Department of Commerce and Economic Opportunity

5. Catalog of State Financial Assistance (CSFA) Number

420-75-2374

6. CSFA Title

REBUILD ILLINOIS COMPETITIVE REGIONAL ECONOMIC DEVELOPMENT GRANT PROGRAM

Catalog of Federal Domestic Assistance (CFDA) ☐ Not Applicable (No federal funding)

7. CFDA Number

14.228

8. CFDA Title

Community Development Block Grants/States

9. CFDA Number

N/A

10. CFDA Title

N/A

Additional CFDA
Number, if required

N/A

Additional CFDA
Title, if required

N/A

Funding Opportunity Information

11. Funding Opportunity Number

91-1

12. Funding Opportunity Title

REBUILD ILLINOIS COMPETITIVE REGIONAL ECONOMIC DEVELOPMENT GRANT PROGRAM

Competition Identification ☒ Not Applicable

13. Competition Identification Number N/A

14. Competition Identification Title N/A

Applicant Completed Section

Applicant Information

15. Legal Name (Name used for DUNS registration and grantee pre-qualification) United City of Yorkville

16. Common Name (DBA)

17. Employer/Taxpayer identification number (EIN, TIN) 36-6006169

18. Organizational DUNS Number 112382973

19. SAM Cage Code 7VUG5

20. Business Address
(Address 1) 800 Game Farm Road
(Address 2) Yorkville, IL 60560
(City), (State), (zip - 4)

Applicant's Organizational Unit

21. Department Name City of Yorkville, Administration Office

22. Division Name

Applicant's Name and Contact Information for Person to be Contacted for **Program** Matters involving this Application.

23. First Name Erin

24. Last Name Willrett

25. Suffix

26. Title Assistant City Administrator

27. Organizational Affiliation

28. Telephone Number 630-553-4350

29. Fax Number 630-553-7575

30. E-mail Address ewillrett@yorkville.il.us

Applicant's Name and Contact Information for Person to be Contacted for **Business/Administrative Office** Matters involving the Application.

31. First Name Bart

32. Last Name Olson

33. Suffix

34. Title City Administrator

35. Organizational Affiliation

36. Telephone Number 630-553-4350

37. Fax Number 630-553-7575

38. E-mail Address bolson@yorkville.il.us

Areas Affected

39. Areas Affected by the Project (cities, counties, state-wide, add attachments e.g. maps)

City of Yorkville, IL

40. Legislative and Congressional District of Applicant

US Congressional District #14; Illinois Senate District #25; Illinois Representative District #50; Illinois Representative

41. Legislative and Congressional Districts or Program Project

US Congressional District #14; Illinois Senate District #25; Illinois Representative District #50

Applicant's Project

42. Description Title of Applicant's Project

Extension of a looped 16" watermain to Eldamain Road from the existing service at Faxon Road

43. Proposed Project Term

Start Date 08/01/2020

End Date 08/01/2022

44. Estimated Funding (Include all that apply)

☒ Amount Requested from the State

☐ Applicant Contribution (e.g., in kind, matching)

☒ Local Contribution

☐ Other Source of Contribution

☐ Program Income

Total Amount

Applicant Certification:

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

☒ I Agree

Authorized Representative

45. First Name

46. Last Name

47. Suffix

48. Title

49. Telephone Number

50. Fax Number

51. E-mail Address

52. Signature of Authorized Representative

53. Date Signed

APPLICANT PROJECT INFORMATION
REBUILD ILLINOIS SHOVEL READY SITES

I. PROJECT LOCATION ADDRESS:

Street Address 800 Game Farm Road
(required)

City Yorkville State IL Zip Code 60560

The project location will be utilized to verify inclusion in an opportunity zone and/or DCEO underserved area.

II. PROJECT BENEFIT:

Is this project located in an Enterprise Zone? ☒ Yes ☐ No

Is this project located in an Empowerment Area? ☐ Yes ☒ No

Is this project located in a Tax Increment Financing District? ☐ Yes ☒ No

What is the current unemployment rate of the County? 13.8% (from IDES Non Seasonally Adjusted, available at: https://www2.illinois.gov/ides/lmi/Pages/Local_Area_Unemployment_Statistics.aspx)

III. APPLICATION WRITER

CONTACT PERSON:

TITLE:

Erin Willrett

Assistant City Administrator

ADDRESS AND PHONE NUMBER:

Firm Name United City of Yorkville

Street Address 800 Game Farm Road P.O. Box _____
(required) (Only if no street address)

City Yorkville State IL Zip Code 60560 +0136
(include + 4)

E-Mail ewillrett@yorkville.il.us
(required)

BUSINESS PHONE: (630) 553-4350 FAX PHONE: (630) 553-7575

FEDERAL EMPLOYER IDENTIFICATION NUMBER: 36-6006169
(required)

IV. **PROJECT ENGINEER**, (if applicable and selected)

CONTACT PERSON:

TITLE:

Brad Sanderson

City Engineer

ADDRESS AND PHONE NUMBER:

Firm Name Engineering Enterprises, Inc.

Street Address 52 Wheeler Road
(required)

P.O. Box _____
(Only if no street address)

City Sugar Grove

State IL

Zip Code 60554+0009
(include + 4)

E-Mail bsanderson@eeiweb.com

(required)

BUSINESS PHONE: (630) 466-6700

FAX PHONE: (630) 466-6701

FEDERAL EMPLOYER IDENTIFICATION NUMBER: 36-3150869

(required)

STATE OF ILLINOIS	UNIFORM GRANT BUDGET TEMPLATE			Commerce & Economic Opportunity	
Organization Name:	United City of Yorkville	DUNS#	112382973	NOFO #	
CSFA Number:	420-75-2380	CSFA Description:	REBUILD ILLINOIS COMPETITI	Fiscal Year:	2021
SECTION A -- STATE OF ILLINOIS FUNDS				Grant #	
Revenues				TOTAL REVENUE	
(a). State of Illinois Grant Amount Requested				\$	4,380,630.00
BUDGET SUMMARY STATE OF ILLINOIS FUNDS					
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200			TOTAL EXPENDITURES	
1. Design/Engineering				\$	334,200.00
2. Building/Land Purchase				\$	-
3. Equipment/Materials/Labor				\$	-
4. Equipment				\$	-
5. Wiring/Electrical				\$	-
6. Mechanical System				\$	-
7. Paving/Concrete/Masonry				\$	-
8. Plumbing				\$	-
9. Construction Management/Oversight				\$	334,200.00
10. Construction				\$	3,712,230.00
11. Other Construction Expenses				\$	-
12. Excavation/Site Prep/Dem				\$	-
13. Site Work				\$	-
14. Demolition & Removal				\$	-
15. Contingency				\$	-
16. Total Direct Costs (lines 1-15)				\$	4,380,630.00
17. Total Costs State Grant Funds (16 &17)				\$	4,380,630.00



Engineering Enterprises, Inc.

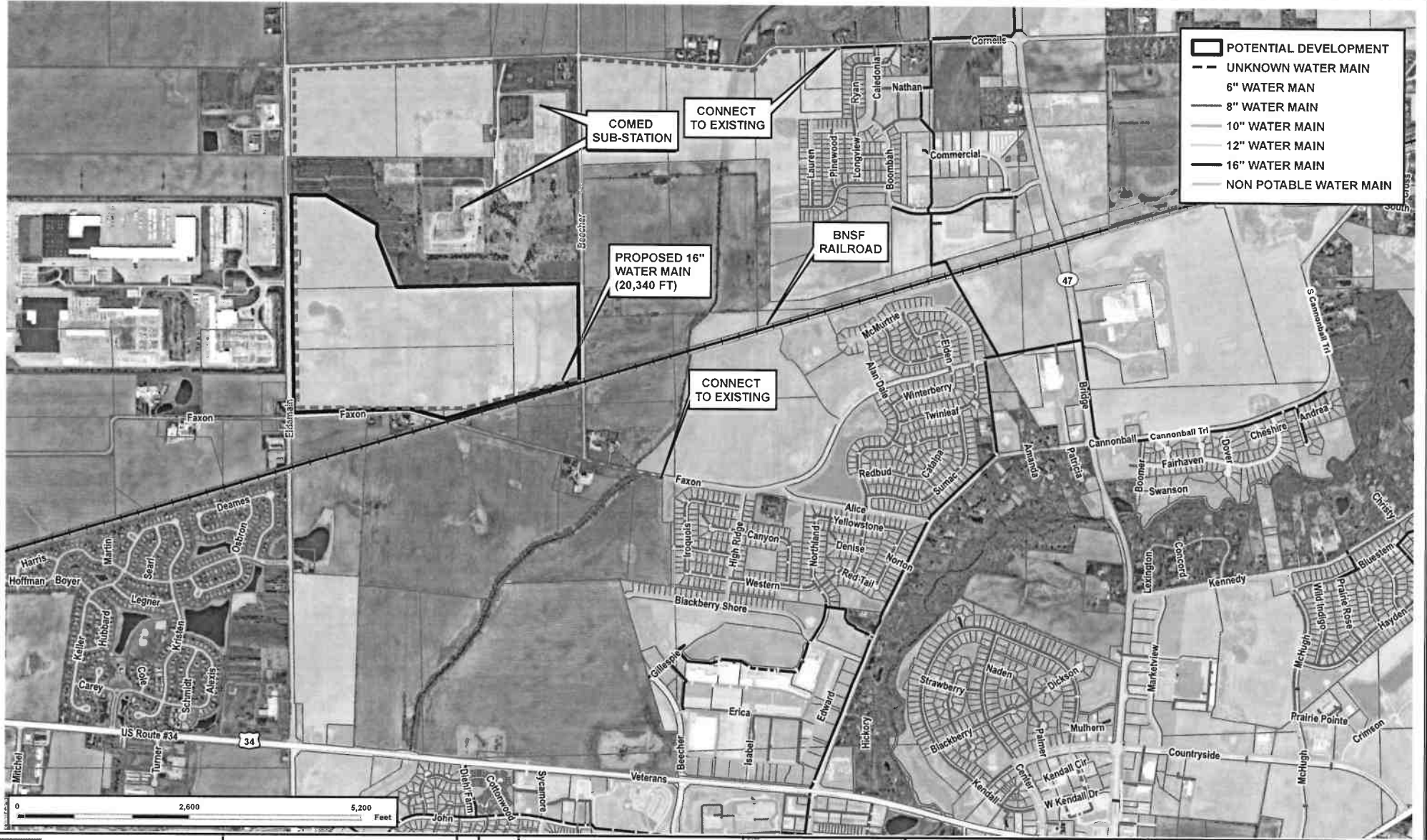
52 Wheeler Road, Sugar Grove, IL 60554

JOB NO:	YO2020-C
DESIGNED:	NLS
DATE:	July 14, 2020
PROJECT TITLE:	Potential Development - Water Main

PRELIMINARY COST ESTIMATE - 16" Water Main

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	TREE REMOVAL	LSUM	1	\$ 5,000.00	\$ 5,000.00
2	STABILIZED CONSTRUCTION ENTRANCE	EACH	8	\$ 2,500.00	\$ 20,000.00
3	PERIMETER EROSION BARRIER	LF	600	\$ 5.00	\$ 3,000.00
4	CONNECTION TO EXISTING WATER MAIN, 12-INCH	EACH	1	\$ 5,000.00	\$ 5,000.00
5	CONNECTION TO EXISTING WATER MAIN, 16-INCH	EACH	1	\$ 6,000.00	\$ 6,000.00
6	WATER MAIN, CLASS 52, WITH POLYETHYLENE WRAP, 16-INCH	LF	20,340	\$ 100.00	\$ 2,034,000.00
7	BUTTERFLY VALVE IN 60-INCH VALVE VAULT, 16-INCH	EACH	23	\$ 7,000.00	\$ 161,000.00
8	FIRE HYDRANT ASSEMBLY, WITH AUXILIARY VALVE, 6-INCH MJ	EACH	21	\$ 5,000.00	\$ 105,000.00
9	BORE AND JACK 30" STEEL CASING PIPE (WATER MAIN NOT INCLUDED)	LF	560	\$ 600.00	\$ 336,000.00
10	DUCTILE IRON FITTINGS	LB	10,860	\$ 8.00	\$ 86,880.00
11	NON-SPECIAL, NON-HAZARDOUS SOIL WASTE DISPOSAL - TYPE 1	TON	500	\$ 50.00	\$ 25,000.00
12	NON-SPECIAL, NON-HAZARDOUS SOIL WASTE DISPOSAL - TYPE 2	TON	500	\$ 50.00	\$ 25,000.00
13	SELECT GRANULAR BACKFILL	CY	300	\$ 35.00	\$ 10,500.00
14	FOUNDATION MATERIAL	CY	2,500	\$ 50.00	\$ 125,000.00
15	WATER MAIN TESTING - PRESSURE AND DISINFECTION	LS	1	\$ 30,000.00	\$ 30,000.00
16	HOT-MIX ASPHALT PAVEMENT REMOVAL, FULL DEPTH	SY	200	\$ 15.00	\$ 3,000.00
17	HOT-MIX ASPHALT PAVEMENT PATCH, 6-INCH	SY	200	\$ 50.00	\$ 10,000.00
18	TOPSOIL, STRIP, STOCKPILE, AND REPLACEMENT	LF	16,565	\$ 10.00	\$ 165,650.00
19	RESTORATION	SY	4,200	\$ 10.00	\$ 42,000.00
20	RAILROAD PROTECTIVE LIABILITY INSURANCE	LS	1	\$ 5,000.00	\$ 5,000.00
21	TRAFFIC CONTROL AND PROTECTION	LS	1	\$ 25,000.00	\$ 25,000.00

SUBTOTAL	\$ 3,228,030.00
CONTINGENCY (15%)	\$ 484,200.00
TOTAL	\$ 3,712,230.00
DESIGN ENGINEERING	\$ 334,200.00
CONSTRUCTION ENGINEERING	\$ 334,200.00
TOTAL PRELIMINARY COST ESTIMATE	\$ 4,380,630.00



Engineering Enterprises, Inc.
CONSULTING ENGINEERS
52 Wheeler Road
Sage Grove, IL 60554
(815) 466-6700 / www.eetweb.com

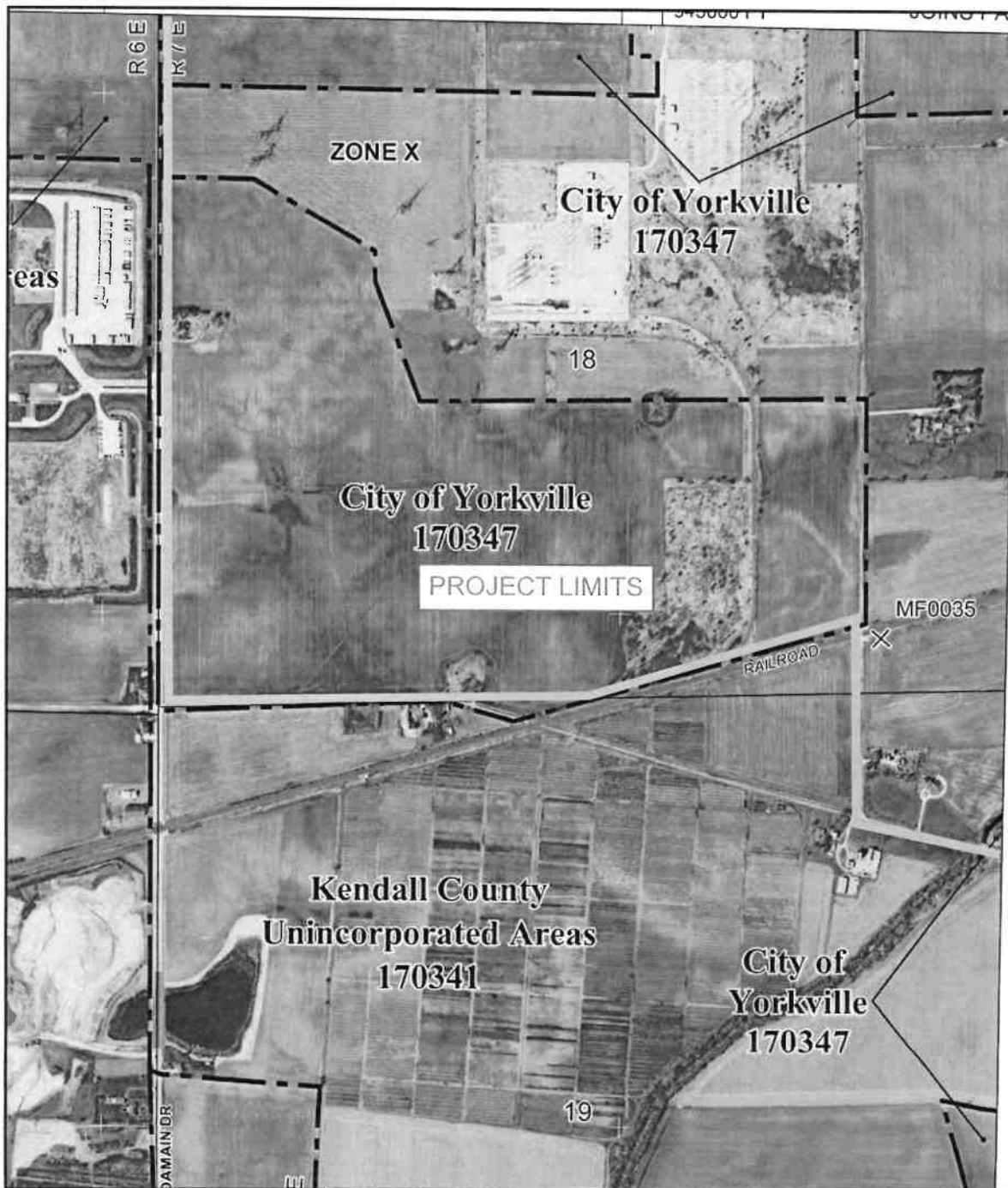
United City of Yorkville
890 Game Farm Road
Yorkville, IL 60550
(630) 553-4150
http://www.yorkville.il.us

NO.	DATE	DESCRIPTION

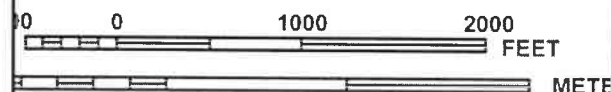
DATE: MAY 2009
PROJECT NO.: Y02009
PATH: H:\AS\PUBLIC\YORKVILLE\0905
FILE: Y02009\WATER MAIN.MXD

DCEO GRANT APPLICATIONS
UNITED CITY OF YORKVILLE
KENDALL COUNTY, ILLINOIS

PROJECT MAP



MAP SCALE 1" = 1000'



NIP

PANEL 0040G

FIRM

FLOOD INSURANCE RATE MAP
KENDALL COUNTY,
ILLINOIS
AND INCORPORATED AREAS

PANEL 40 OF 225

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS

COMMUNITY	NUMBER	PANEL	SUFFIX
KENDALL COUNTY	170341	0040	G
PLAND CITY OF	170348	0040	G
YORKVILLE CITY OF	170347	0040	G

Notice to User: The Map Number shown herein should be used when placing map orders. The Community Number shown above should be used on insurance applications for the subject community.

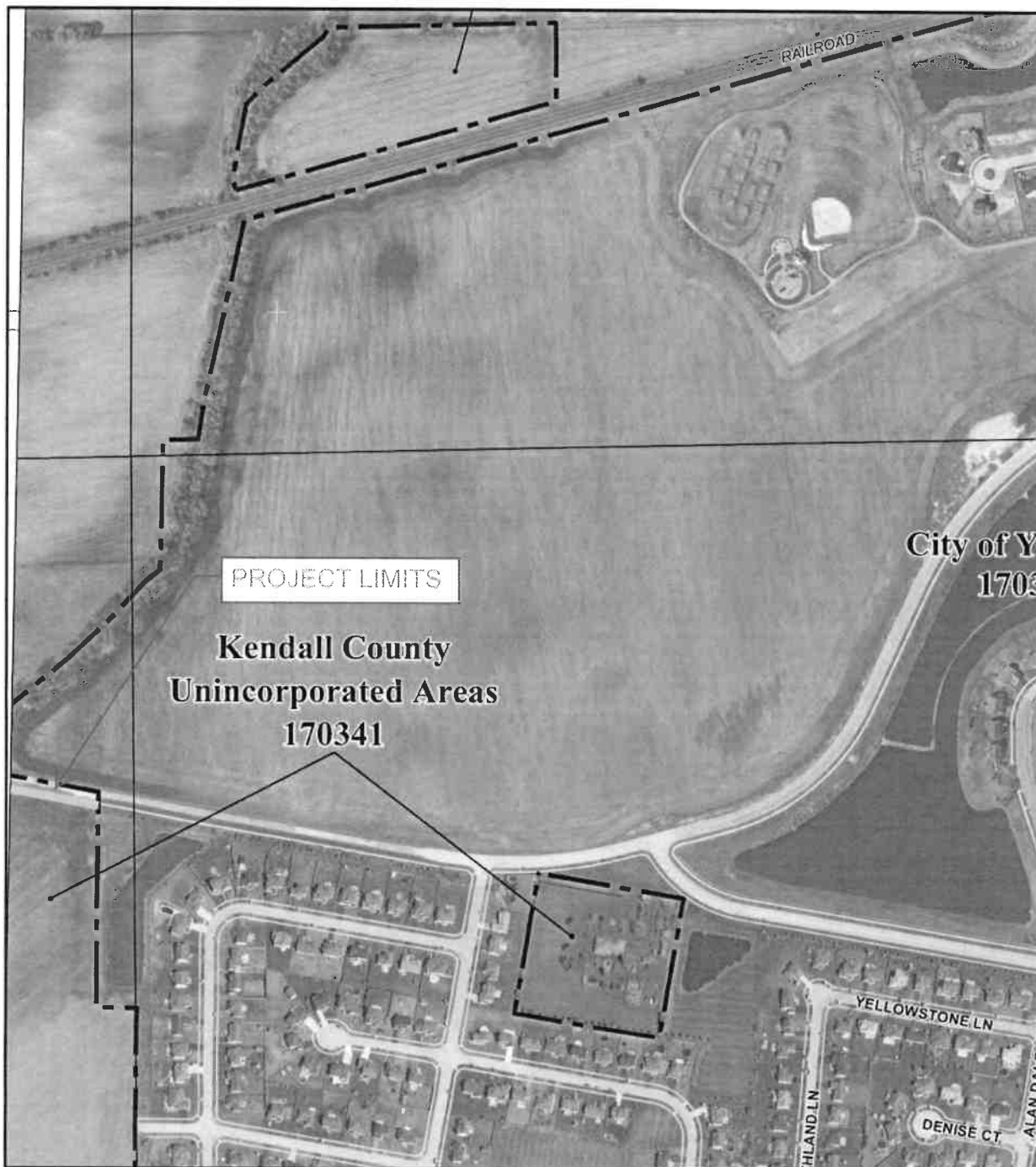


MAP NUMBER
17093C0040G

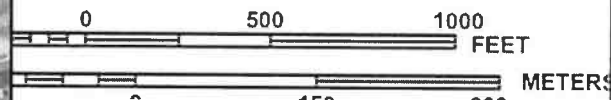
EFFECTIVE DATE
FEBRUARY 4, 2009

Federal Emergency Management Agency

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MAP SCALE 1" = 500'



NFIP

NATIONAL FLOOD INSURANCE PROGRAM

PANEL 0037H

FIRM

FLOOD INSURANCE RATE MAP
KENDALL COUNTY,
ILLINOIS
AND INCORPORATED AREAS

PANEL 37 OF 225

(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

CONTAINS

COMMUNITY	NUMBER	PANEL	SUFFIX
KENDALL COUNTY	170341	0037	H
YORKVILLE, CITY OF	170341	0037	H

Notice to User: The Map Number shown below should be used when placing map orders. The Community Number shown above should be used on insurance applications for the subject community.

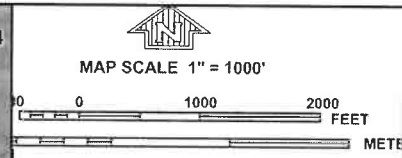


MAP NUMBER
17093C0037H

MAP REVISED
JANUARY 8, 2014

Federal Emergency Management Agency

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PANEL 0030G

FIRM
FLOOD INSURANCE RATE MAP
KENDALL COUNTY,
ILLINOIS
AND INCORPORATED AREAS

PANEL 30 OF 225
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

COMMUNITIES		MINIMUM	MINIMUM	MINIMUM
		170341	170341	170341
KENDALL COUNTY		170341	170341	170341
YORKVILLE, CITY OF		170341	170341	170341

Note: To Map: The Map Number shown below should be used when referring to map sheets. The Community Number shown above should be used for insurance purposes in the subject community.

MAP NUMBER
17093C0030G

EFFECTIVE DATE
FEBRUARY 4, 2009

Federal Emergency Management Agency

This is an official copy of a portion of the above referenced flood map. It was extracted using F-MIT On-Line. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For the latest product information about National Flood Insurance Program flood maps check the FEMA Flood Map Store at www.msc.fema.gov

Project Summary

The Project Summary should consist of an approximately two-page narrative covering all key points of the proposed project to be funded, in part or in full, with RIREG grant funds. Describe what project is being proposed and why, the project area including legal boundaries if applicable, and address the following:

- a. **Linkage to a Regional Economic Development Plan** – Should consist of a narrative offering context for how the project relates to a current regional economic development plan, how the project relates to current regional economic needs.

The Eldamain Extension project relates to the goals of the following current regional economic development plans and the regional economic needs:

1. **CMAP ON TO 2050** – The Project aligns with Chicago Metropolitan Agency for Planning (CMAP) ON TO 2050 regional plan which identifies the proposed Metra BNSF Extension as a regionally significant project. This rail extension, which is immediately adjacent to the project area, would extend commuter service and a potential station to Eldamain Road thereby positioning the area for future industrial development.
2. **Kendall Economic Development Alliance (KEDA)** – The Project aligns with the regional goals of the Kendall Economic Development Alliance which focuses on industrial business attraction, expansion and retention. With the proposed extension of water and sewer utilities along Eldamain Road, a key corridor identified for industrial development by Kendall County, the ability to attract large scale development and skilled workforces.

- b. **Governor's Five-Year Economic Plan** – Explain how this project relates to the principles, goals, challenges or key industries identified in the Governor's Five-Year Economic Plan.

The Eldamain Extension project meets the following two (2) priorities of the Governor Pritzker's Five-Year Economic Plan:

1. The Project lays a foundation for long-term growth in Yorkville, Kendall County and nearby communities by providing needed utility infrastructure expansion in an area experiencing other regional investments such as roadway improvements and commuter railroad studies. Eldamain Road is currently under construction by Kendall County for the southern extension of the road to U.S. 34 and a bridge across the Fox River to provide a secondary north/south arterial in the City of Yorkville. Additionally, Metra has funded nearly \$5 million for a feasibility study of extending the BNSF commuter rail line beyond its current terminus in Aurora westward with a potential station in Yorkville.
2. The Project proposes to attract more workers and businesses to Illinois by supporting the development of a future industrial park corridor. The extension of water and sewer lines as part of the project would easily attract high demand utility users, such as a data center, major food processor or manufacturing facility due to its proximity to the BNSF Railroad and adjacency to the Menards distribution facility, a major regional employer, on the west side of Eldamain Road in Plano, Illinois.

- c. **Industry Partners** – Identify industry partners that are committed to invest in a project and/or hire employees if the proposal received RIREG funding.

Not applicable at this point in the process.

- d. **Minority Inclusion Plan** – Provide a Plan or at minimum, a narrative on how minority and women-owned businesses in the area will be included in the project.

The United City of Yorkville will follow the DBE Guidance set forth by the State of Illinois Department of Transportation.

- e. **Impact Amplification** – Is this project’s impact amplified by proximity or connection to other assets, such as mass transit, river access, housing, educational institutions, industry clusters, and agricultural supply chain infrastructure, i.e. facilities for aggregating, processing, storage, or distribution of agricultural products?

The Project’s impact is amplified by the proximity or connection to the following assets:

1. Burlington Northern Santa Fe (BNSF) Railroad – The Project location is immediately adjacent to the BNSF railway which has identified the 220-acre Lincoln Prairie South property situated east of Eldamain Road as a certified site. This designation identifies “optimal rail-served shovel-ready sites” as part of an in-depth review of ten economic development criteria.
 2. Proposed Metra Commuter Line/Station – Metra is currently conducting a feasibility study for the potential extension of commuter rail service/station on the BNSF rail line to Yorkville, Illinois.
 3. Educational Institutions – The Project is located approximately 1.2 miles east of the Waubensee Community College- Plano Campus.
 4. Industry Clusters – The Project is immediately east of the Menards Distribution Center located on Eldamain Road along an identified industrial corridor.
- f. **Established Footprint** – If construction is included in the project, indicate if it will take place on an established footprint and if demolition will be necessary or if the construction will take place in an unimproved area and if public infrastructure components (e.g. roads, water, sewer, utilities, etc.) will need to be completed.

The Project does not include building construction.

- g. **Sustainable Energy Practices** – Does this project include sustainable energy practices? In what way? What source is being utilized?

Not applicable at this point in the process.

Insert Project Readiness Summary here

Each application must demonstrate that the proposed project is appropriate and achievable and that all actions have been completed to ensure timely implementation of the project. Specifically, the application must address all of the following, if applicable:

- ◆ Status of required permit(s) from the state and or federal agencies. If not applicable, address why;

An IEPA construction permit will be required for the water main. Permit has not been obtained due to final engineering not being completed.

- ◆ The community must have full control of the right-of-way either by having 100 percent of the necessary private property easements signed or a right-of-way docket. If not applicable, address why;

The City will have 100% of the easements by the time final engineering is 100% complete.

- ◆ Identify the ownership of any property needed to complete the project (including option to purchase); and verify that the project will be shovel-ready;

20' permanent easements and 30' of temporary easements will be required to complete the construction. Easements will be acquired prior to the completion of final engineering.

- ◆ Additional funding commitment(s);

If the grant is awarded to the city, the city intends to issue bonds for the remainder of the project cost.

- ◆ Status of written permission from railroad(s), county highway commissioners, IDOT, etc. to proceed with any railroad and/or road borings that are proposed. If not applicable, address why;

A Railroad crossing permit will be required. Permit has not been obtained due to final engineering not being completed.

- ◆ If a "phased project," indicate the status of all pertinent readiness issues. In addition, the application should include supporting documentation, as appropriate.

MINORITY BENEFIT/AFFIRMATIVE HOUSING STATEMENT

a. What is the percentage of the minority group(s) population residing in the community? 19.2 %

Identify the characteristics of the population of the project area by specific ethnic group. This information may be obtained from the most recent Census Data for the "applicant community." If submitting an "on behalf of" application for a project in an unincorporated area, use Census Data for the project's County.

Racial Group (2018 American Community Survey, U.S. Census Bureau)	Total Persons	# of Hispanic / Latino Ethnicity
White	15,464	1,203
Black/African American	1,450	218
Asian	783	0
American Indian/Alaskan Native	0	0
Native Hawaiian/Other Pacific Islander	0	0
Other Individuals Reporting Some Other Race	880	856
American Indian/Alaskan Native and White	104	0
Asian and White	55	0
Black/African American and White	96	0
American Indian/Alaskan Native and Black/African American	0	0
Other Individuals Reporting more than One Race	313	230
# of Female Headed Households (2010 Census)	1,661	N/A

With the exception of "Female Heads of Households", the above numbers should equal the total number of persons to benefit from the project ("targeted" area).

19,145

b. What is the goal for the percentage of funded contracts to be awarded to minority contractors? %

c. If the percentage goal in *b* is substantially less than the percentage of minorities residing in the community, please explain. _____

d. The applicant agrees to affirmatively further fair housing by posting Fair Housing Posters and by making HUD Fair Housing Complaint Forms available to the public.

In addition, the unit of local government

☒ Already has a Fair Housing Resolution on file. (Indicate Number and Date Passed
Ord. 2020-29 passed May 12, 2020)

☐ If funded, will pass a Fair Housing Resolution.

Signature of Chief Elected Official: _____ Date _____



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Administration Committee #1

Tracking Number

ADM 2020-39

Agenda Item Summary Memo

Title: Ordinance Regarding City Council Procedures - Discussion

Meeting and Date: City Council – August 11, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: CC 07-28-20 Action Taken: Discussion

Item Number: ADM 2020-39

Type of Vote Required: _____

Council Action Requested: _____

Submitted by: Bart Olson

Name

Administration

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>



Memorandum

To: City Council
From: Bart Olson, City Administrator
CC:
Date: July 22, 2020
Subject: Procedural Ordinance Amendments

Summary

Summary of changes to City's procedural ordinance as proposed by Alderman Funkhouser and discussed at the July Administration Committee meeting.

Background

This item was last discussed by the Administration Committee at the July meeting. The attached redlined version of the Procedural Ordinance was drafted by Alderman Funkhouser and reviewed in concept at the Administration Committee meeting. The Committee agreed to moving the proposal to the City Council for further discussion, because the Committee did not have a written summary of the changes and felt it would be easier to discuss the changes as a group.

Since the Administration Committee meeting, I have reviewed the proposed changes and have the following comments and summary:

- 1) Page 1 – all changes are non-substantive
- 2) Page 2 – Section 1b - adds a section that summarizes/mimics the state law issue of the creation of a special City Council agenda, specifically that it may be called by the Mayor or any three aldermen. If this section were not added, the authority to call a special City Council meeting would still exist for the Mayor or any three aldermen.
- 3) Page 2 - Section 1c – adds a section that summarizes/mimics the state law on meeting notices and locations. If this section were not added, the guidelines would still exist under state law.
- 4) Page 2 – Section 1d – moves a previously-existing section of the City's procedural ordinance that summarizes/mimics the state law issue of who controls a meeting. The last sentence fragment in the section "should the Mayor and Pro Tem be unavailable" is not covered under the existing procedural ordinance or state law and would need to either be discussed/completed or stricken from the ordinance.
- 5) Page 2 – Section 1e – this is the City's current Mayor Pro Tem policy and the existing language in the Procedural Ordinance, and it has simply been moved within the ordinance.
- 6) Page 2 – Section 1f – adds a section clarifying that the City Attorney is the parliamentarian of the City Council for questions during the City Council meeting regarding the state statutes, Robert's Rules of Order, or other related topics. In the City's 2010 Governing Ordinance (the predecessor of the 2013 Procedural Ordinance), the City Attorney was declared as parliamentarian and the Mayor was required to appoint the City Attorney as parliamentarian. The City Attorney has been

recognized as parliamentary during meetings since 2013, even without this section in the City's current Procedural Ordinance. This section is not required by the Illinois Municipal Code, but it does aid in confirming the role should a question about Robert's Rules of Order come up during the meeting.

- 7) Page 2 - Section 1g – the track changes version of the text appears to:
 - a. Change the section near the beginning of City Council agendas which currently allow Citizen Comments on agenda items only to allow Citizen Comments on any matter.
 - b. Limits individual citizens to a maximum of five minutes for their comments.
 - c. Limits the aggregate time for citizen comments to one hour, unless authorized by the City Council.
- 8) Page 2 - Section 1h – adds a phrase that makes it clear that the second citizen comments section towards the end of each agenda will occur prior to executive session, rather than adjournment.
- 9) Page 2 – Section 1i – adds a new section that allows the Chairman or any two aldermen to recognize an individual in the audience to address the Council during any part of the meeting. This section is not in the City's 2013 Procedural Ordinance but was included in the City's 2010 Governing Ordinance. Attorney Orr's opinion is that this concept is contrary to state law, which dictates that the Mayor presides over City Council meetings.
- 10) Page 2 – Section 1j – clarifies language that the supermajority vote required is defined as (6 out of 9)
- 11) Page 2 and 3 – Section 1k – adds a new section that requires the final documents to be present in the City Council packet when it is published prior to City Council vote, unless there is a scrivener's error or the City Council makes an in-meeting amendment by motion. This language was included in the City's 2010 Governing Ordinance.
- 12) Page 3 – Section 1l – adds language to an existing section that changes how items are added to the City Council agenda:
 - a. Changes the authority of the Mayor to add things to the agenda from unilateral to requiring concurrence of a committee chairman
 - i. This was briefly discussed in detail at the meeting, because it is incongruent with state law which would allow the Mayor to unilaterally call a special meeting and to set that special meeting agenda. While the City Council as a whole can agree to whatever procedures they wish, this is one that would likely be overturned in the courts. Additionally, as mentioned in the Administration Committee meeting, a previous version of City Council procedure prevented aldermen from adding things to City Council agendas (i.e. Mayor had unilateral authority to set the City Council agenda) even though under state law any three aldermen can call a Special City Council meeting and set that special meeting agenda. This aldermanic-related incongruence was the source of previous conflict and would have likely been overturned in the courts.
 - b. Changes the authority of the aldermen to add things to the agenda from four aldermen to three aldermen. As mentioned above, any three aldermen can call a special meeting and set the special meeting agenda.

- 13) Page 3 – Section 1m – adds a section that requires the meetings to be generally conducted according to the City Council agenda template attached. This control of the agenda template was included in the 2010 Governing Ordinance as a way to make sure the format of the agenda for each meeting did not change without City Council approval. This strict control on agenda templates was abandoned in the 2013 Procedural Ordinance.
- 14) Page 3 – Section 2e – adds a section that requires that committees be rostered with at least one alderman from each ward. This requirement was in the 2010 Governing Ordinance but was abandoned in the 2013 Procedural Ordinance. My recollection around this time was that there were mutually agreeable committee switches between aldermen and the Mayor that resulted in an imbalance of wards and so the concept of even representation was abandoned in favor of flexibility.
- 15) Page 3 – Section 2f – adds a section that requires committee to consist of at least 4 aldermen, which would allow committees to consist of 5, 6, 7, or 8 aldermen. Committees have been set at 4 seats since the original Governing Ordinance in the late 2000s.
- 16) Page 3 – Section 2h – adds a section that gives the authority over vice-chairmen selections to the committees. Under the 2013 Procedural Ordinance, the vice-chairmen are currently selected by the Mayor.
- 17) Page 3 – Section 2l – adds a section that defines what each committee will have oversight of. This section and list of committee oversight authority was not included in any prior version of the City's ordinances.
- 18) Page 4 – Section 2o – adds language to an existing section that:
 - a. Restates but rearranges language on the existing authority of the committee to recommend an item for the consent agenda, the committee report on City Council agenda, or first reading.
 - b. Makes it clear that items can not move out of committee without a positive recommendation, except as items are added to City Council agendas in accordance with the authority described above in Section 1l. This concept was included in the 2010 Governing Ordinance but was frequently circumvented by the Council and committees in practice. As a result of past use and Attorney Orr's opinion that the concept is contrary to law (in theory, allows a minority of the City Council to decide an outcome), the concept was abandoned in the 2013 Procedural Ordinance.
- 19) Page 4 – Section 2p – adds a section that directs all regular monthly committee reports to be placed on City Council agendas in the event a committee meeting is cancelled.

Recommendation

The City Attorney has not reviewed the actual form of the ordinance and did not draft the ordinance. To the extent that the City Council wishes to adopt the changes as proposed in Alderman Funkhouser's draft ordinance, we recommend that the City Council direct Attorney Orr to draft an ordinance for approval the next City Council meeting. After review of these materials and the Committee discussion by the Mayor, he directed this item to be listed as "first reading" on the City Council agenda.

Ordinance No. 2020-_____

AN ORDINANCE REGARDING CITY COUNCIL PROCEDURES

WHEREAS, the United City of Yorkville (the “City”) is a duly organized and validly existing non-home-rule municipality created in accordance with Article VII, Section 7 of the Constitution of the State of Illinois of 1970; and,

WHEREAS, the City Council of the United City of Yorkville first passed a Procedural Ordinance on November 8, 2011 as Ordinance 2011-65, and revised said ordinance on April 24, 2012 as Ordinance 2012-09 and again on October 9, 2012 as Ordinance 2012-33 and again on May 16, 2013 as Ordinance 2013-31; and,

WHEREAS, the City Council of the United City of Yorkville, in accordance with the Illinois Compiled State Statutes, has the right to determine procedures for organizing and conducting all meetings of the City Council acknowledging that the City is bound by certain state and federal laws as well as legal precedents which cannot be supplanted by City ordinance; and,

WHEREAS, in keeping with this right, the City Council has adopted Roberts Rules of Order to outline the procedure to be followed during meetings and to regulate the actions of Council members and the public in attendance at such meetings; and,

WHEREAS, the City Council has discussed implementing additional procedures to supplement Roberts Rules of Order, newly revised regarding City Council meetings and the four standing committees of the City Council – Administration, Economic Development, Public Safety and Public Works.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. Procedures for City Council Meetings:

- a. City Council Meetings shall be regularly scheduled to convene on the 2nd and 4th Tuesday of each month at 7:00 p.m. in the City Hall Council Chambers.

- b. The Mayor, or any 3 Aldermen, may call a special meeting by submitting the request in the form of a Notice, and an Agenda for the meeting to the City Clerk.
- c. The Council may hold additional meetings or special meetings at other locations and times, or may change the location and time of a regularly scheduled meeting as it deems appropriate. Notice of additional meetings or changes to the location or time of a regularly scheduled meeting will be provided to the public and press as required by the Open Meetings Act 5 ILCS 120 (OMA).
- d. The Mayor, "Presiding Officer" shall preside over City Council meeting as the Chairman, unless the Mayor is unavailable, at which time the Mayor Pro Tem shall preside. Should both the Mayor and Pro Tem be unavailable, the
- e. The City Council shall appoint the Mayor Pro Tem at the first City Council meeting each May. The appointment shall occur by calling for open nominations at the meeting, and then a roll call votes on the nominations.
- f. The City Attorney shall serve as the Parliamentarian for the purposes of interpreting these Meeting Procedure, and the Illinois Compiled Statutes, and Robert's Rules of Order, as may be directed by the presiding officer, or as required as a result of a point of order raised by one or more Councilmen.
- g. Citizens in attendance at any meeting of the City Council shall be entitled to address the City Council ~~on any agenda item~~ prior to the Council's ~~consideration of the Consent~~ actionable items Agenda in order to permit the work of the City Council to proceed. Citizens shall have 5 minutes to address the Council. The aggregate of citizens comments shall not exceed one hour however may be extended by consensus of the City Council.
- h. Citizens shall be entitled to address the City Council on any matter immediately prior to entering executive session or adjournment.
- a.i. The Chairman or by consent of two alderman present shall at their discretion allow an individual to be recognized to address the council outside of the regular agenda citizen's comments.
- j. No application presented during a public hearing shall be voted on during the same City Council meeting in which that public hearing is held. This provision may be waived by a supermajority (6 out of 9) of the ~~City Council~~ corporate authorities.
- k. No ordinance or resolution shall be voted on at a City Council meeting unless the item to be voted on has been presented in its final form to the Corporate

Authorities at the time of packet publication with the exception to scribes errors or City Council amendments made at time of consideration.

1. City Council meeting agenda items may be added by the Mayor with consent of respective committee chairman of which the item is relevant, consent of ~~four~~ three (43) aldermen, or direction from a committee.

~~b. The Mayor shall preside over City Council meeting as the Chairman, unless the Mayor is unavailable, at which time the Mayor Pro Tem shall preside.~~

~~e.m. The City Council shall appoint the Mayor Pro Tem at the first City Council meeting each May. The appointment shall occur by calling for open nominations at the meeting, and then a roll call votes on the nominations. City Council Meetings shall be generally conducted according to the agenda template attached hereto.~~

Section 2. Procedures for Committee Meetings:

a. Committee meetings shall be regularly held monthly, at the dates, times and locations as approved by the Committees.

b. The Mayor shall be a non-voting member of all standing committees.

~~a.c.~~ The Mayor shall select committee rosters at the first City Council meeting in May following a municipal consolidated election (i.e. every two years).

d. Committee rosters may be switched by mutual, unanimous consent of the aldermen trading seats and the Mayor.

e. Each committee shall be represented by at least one alderman from each ward.

~~b.f.~~ Committees shall consist of at least 4 aldermen.

g. The Mayor shall select committee chairmen.

h. and Committees shall select vice-chairmen at the first committee meeting following first City Council meeting in May following a municipal consolidated election (i.e. every two years).

i. Any alderman may add any agenda item to any committee agenda.

e.j. Chairmen shall select liaisons to other organizations and boards by any means they deem necessary, provided that the other organizations by-laws may govern the selection of the liaison.

d.k. The four committees shall be:

- i. Administration
- ii. Economic Development
- iii. Public Safety
- iv. Public Works

l. Committee purview and oversight shall be defined as follows:

i. Administration: Shall review all Bills for Payment, Cash Statements, Budget Reports & review, Budget Amendments, Treasurer's Report, Sales Tax Analysis, RFPs & RFQs, all City contracts, convention and visitor's bureau matters, insurance, Website Reports and other administration related proposals and tasks.

ii. Economic Development: Shall review all monthly Building Permit Reports, Building Inspection Reports, Property Maintenance Reports, Economic Development Reports and economic development related plans, proposals and tasks.

iii. Public Safety: Adjudication Reports, Police Reports, relevant Licensing Requirements, Liquor Code considerations, Police Department Staffing, motor vehicle issues, traffic safety, and other public safety related proposals and tasks.

iv. Public Works: Bond and Letter of Credit Reduction Summaries, Capital Improvement projects and updates, water reports, snow operations reports, vehicles updates, MFT projects, roads, walks and trails; storm and sanitary sewers, water infrastructure, and other pertinent public works related proposals and tasks.

m. Each committee shall be presided over by its chairman, or in the absence of the chairman, the vice-chairman.

n. Committee meetings may be cancelled by the Chairman of the committee if there is a not a quorum of the members present, or there are no agenda items which require action by a committee.

o. When moving items from the committee agenda to a City Council agenda, ~~the committee shall make a recommendation whether that item should be on consent agenda or the committee's report. If on the committee's report,~~ the committee shall make a recommendation whether the item is up for first reading, ~~or~~ is on the City Council agenda for action or placed on consent agenda. No item shall move out of committee without a positive recommendation. This shall in no way preclude alderman from using Section 1.d. to add an item to the City Council agenda report.

p. If a committee meeting is cancelled, all standing monthly reports shall be placed on the City Council agenda report for review and vote for approval if required.

Section 3. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this
_____ Day of _____, A.D. 20132020.

CITY CLERK

DANIEL TRANSIER _____

JACKIE MILSCHEWSKI _____

CHRIS FUNKHOUSER _____

JASON PETERSON _____

KEN KOCH _____

JOE PLOCHER _____

JOEL FRIEDERS _____

SEAVAR TARULIS _____

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this
_____ Day of _____, A.D. 20132020.

MAYOR

**UNITED CITY OF YORKVILLE
KENDALL COUNTY, ILLINOIS**

ORDINANCE NO. 2013-31

AN ORDINANCE REGARDING CITY COUNCIL PROCEDURES

Passed by the City Council of the
United City of Yorkville, Kendall County, Illinois
This 16th day of May, 2013

Published in pamphlet form by the
authority of the Mayor and City Council
of the United City of Yorkville, Kendall
County, Illinois on May 22, 2013.

AN ORDINANCE REGARDING CITY COUNCIL PROCEDURES

WHEREAS, the United City of Yorkville (the “City”) is a duly organized and validly existing non-home-rule municipality created in accordance with Article VII, Section 7 of the Constitution of the State of Illinois of 1970; and,

WHEREAS, the City Council of the United City of Yorkville first passed a Procedural Ordinance on November 8, 2011 as Ordinance 2011-65, and revised said ordinance on April 24, 2012 as Ordinance 2012-09 and again on October 9, 2012 as Ordinance 2012-33; and,

WHEREAS, the City Council of the United City of Yorkville, in accordance with the Illinois Compiled State Statutes, has the right to determine procedures for organizing and conducting all meetings of the City Council acknowledging that the City is bound by certain state and federal laws as well as legal precedents which cannot be supplanted by City ordinance; and,

WHEREAS, in keeping with this right, the City Council has adopted Roberts Rules of Order to outline the procedure to be followed during meetings and to regulate the actions of Council members and the public in attendance at such meetings; and,

WHEREAS, the City Council has discussed implementing additional procedures to supplement Roberts Rules of Order regarding City Council meetings and the four standing committees of the City Council – Administration, Economic Development, Public Safety and Public Works.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. Procedures for City Council Meetings:

- a. City Council Meetings shall be regularly scheduled to convene on the 2nd and 4th Tuesday of each month at 7:00 p.m. in the City Hall Council Chambers.

- b. Citizens in attendance at any meeting of the City Council shall be entitled to address the City Council on any agenda item prior to the Council's consideration of the Consent Agenda in order to permit the work of the City Council to proceed. Citizens shall be entitled to address the City Council on any matter immediately prior to adjournment.
- c. No application presented during a public hearing shall be voted on during the same City Council meeting in which that public hearing is held. This provision may be waived by a supermajority of the City Council.
- d. City Council meeting agenda items may be added by the Mayor, consent of four (4) aldermen, or direction from a committee.
- e. The Mayor shall preside over City Council meeting as the Chairman, unless the Mayor is unavailable, at which time the Mayor Pro Tem shall preside.
- f. The City Council shall appoint the Mayor Pro Tem at the first City Council meeting each May. The appointment shall occur by calling for open nominations at the meeting, and then a roll call votes on the nominations.

Section 2. Procedures for Committee Meetings:

- a. Committee meetings shall be regularly held monthly, at the dates, times and locations as approved by the Committees.
- b. The Mayor shall be a non-voting member of all standing committees.
- c. The Mayor shall select committee rosters at the first City Council meeting in May following a municipal consolidated election (i.e. every two years).
- d. Committee rosters may be switched by mutual, unanimous consent of the aldermen trading seats and the Mayor.
- e. The Mayor shall select committee chairmen and vice-chairmen.
- f. Any alderman may add any agenda item to any committee agenda.
- g. Chairmen shall select liaisons to other organizations and boards by any means they deem necessary, provided that the other organizations by-laws may govern the selection of the liaison.
- h. The four committees shall be:
 - i. Administration
 - ii. Economic Development
 - iii. Public Safety
 - iv. Public Works
- i. Each committee shall be presided over by its chairman, or in the absence of the chairman, the vice-chairman.
- j. Committee meetings may be cancelled by the Chairman of the committee if there is a not a quorum of the members present, or there are no agenda items which require action by a committee.

- k. When moving items from the committee agenda to a City Council agenda, the committee shall make a recommendation whether that item should be on consent agenda or the committee's report. If on the committee's report, the committee shall make a recommendation whether the item is up for first reading, or is on the City Council agenda for action.

Section 3. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this
16 Day of MAY, A.D. 2013.

Beth Wanen
CITY CLERK

CARLO COLOSIMO Y
JACKIE MILSCHEWSKI Y
JOEL FRIEDERS Y
ROSE ANN SPEARS Y

KEN KOCH Y
LARRY KOT Y
CHRIS FUNKHOUSER Y
DIANE TEELING Y

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this
21 Day of MAY, A.D. 2013.

Gary J. Golinski
MAYOR

STATE OF ILLINOIS)
) ss.
COUNTY OF KENDALL)

Ordinance No. 2010-36

**AN ORDINANCE AMENDING AND RESTATING THE
GOVERNING ORDINANCE OF THE MAYOR AND CITY COUNCIL
OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS**

WHEREAS, the City Council of the United City of Yorkville first passed a Governing Ordinance, on June 27, 2006 as Ordinance 2006-58, subsequently passed amendments to the Governing Ordinance, on November 14, 2006 as Ordinance 2006-133, on June 26, 2007 as Ordinance 2007-49, July 10, 2007 as Ordinance 2007-50, July 24, 2007 as Ordinance 2007-53, on January 22, 2008 as Ordinance 2008-02, on April 22, 2008 as Ordinance 2008-27, on June 24, 2008, as Ordinance 2008-58A, on September 23, 2008, as Ordinance 2008-84, on March 24, 2009 as Ordinance 2009-16, on May 12, 2009 as Ordinance 2009-27, and on January 12, 2010 as Ordinance 2010-06, and intends to amend said Ordinance and restate it in its entirety, by this Ordinance rendering this as the full text of the Governing Ordinance of the United City of Yorkville; and,

WHEREAS, the City Council of the United City of Yorkville, in accordance with Illinois Compiled State Statutes, has the right to determine procedures for organizing and conducting all meetings of the City Council acknowledging that the City is bound by certain state and federal laws as well as legal precedents which cannot be supplanted by City Ordinance; and,

WHEREAS, in keeping with this right, the City Council has adopted Roberts Rules of Order to outline the procedure to be followed during meetings and to regulate the actions of Council members and the public in attendance at such meetings; and,

WHEREAS, the Council has determined that, to further ensure the orderly flow of information presented at its meetings and to protect the integrity of all in attendance at such meetings, it requires an additional written policy to clarify and amend Roberts Rules; and

WHEREAS, the Council has undertaken to compile a list of ethical standards for City elected officials which the Council wishes to be included in its written policy; and,

WHEREAS, the Council also has determined that it is in the best interests of all members of the City Council and the residents of the United City of Yorkville that said policy should include guidelines that clarify the duties and rights of aldermen and the mayor as elected officials of the United City of Yorkville; and,

WHEREAS, the Council also requires said policy to officially establish standing committees of the Council and to outline procedures for the organization of said committees, including the selection of membership and chairmen of said committees, so that membership and chairmanship shall be unbiased and non-partisan, and offer all aldermen an equal opportunity to understand City business.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, that the following shall constitute the Governing Ordinance for the United City of Yorkville:

Governing Ordinance, United City of Yorkville
Addressing:
**Ethical Standards – Elected Officials’ Duties and Responsibilities,
Meeting Standards and Committee Structure**

I.

Ethical Standards – Elected Officials of the United City of Yorkville:

- A. Shall obey the Constitution and laws of the United States, of the State of Illinois, and the United City of Yorkville.
- B. Shall be dedicated to the concepts of effective and democratic local government.
- C. Shall strive to be trustworthy and to act with integrity and moral courage on behalf of one’s constituents, so as to maintain public confidence in City government and in the performance of the public trust.
- D. Shall make impartial decisions, free of bribes, unlawful gifts, narrow special interests, or financial or other personal interests.
- E. Shall not invest or hold any investment, directly or indirectly, in any financial business, commercial or other private transaction that creates a conflict with official duties.
- F. Shall extend equal opportunities and due process to all parties in matters under consideration.
- G. Shall recognize that the chief function of local government is at all times to serve the best interests of the residents of the United City of Yorkville.
- H. Shall work to keep the community informed on municipal affairs, encourage communication between residents and municipal officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- I. Shall work to assure that government is conducted openly, efficiently, equitably, and honorably in a manner that permits residents to make informed judgments and hold City officials accountable.
- J. Shall show respect for persons, confidences and information designated as “confidential”.
- K. Shall, when representing the City, act and dress in a manner appropriate for the function.
- L. Shall refrain from using city computers, the city server, etc. for political purposes. Elected officials are subject to the same rules of behavior that apply to Council

meetings, including refraining from making personal attacks against their fellow Council members, or defaming them in any way. The server and computers are to be used to disseminate information, not political propaganda.

II.

Duties and Rights of Elected Officials:

Aldermen

- A. Shall, through their council votes, create the public policy that governs the United City of Yorkville, and provide oversight for the executive branch.
- B. Shall have the right to expect that the mayor and city's staff will provide them with clear and unbiased information to help them in their decision-making process.
- C. May, at their discretion, hold ward meetings in their ward, or devise other ways to better understand the wishes of their constituents. This is not meant to preclude aldermen from taking a city-wide view of the impact of an item under discussion, but to underline that aldermen are empowered to act on behalf of their constituents, and should be apprised of all items that are brought to the City that in any way pertain to their Ward. It is recommended that as a courtesy the Alderman holding the meeting should contact the other alderman in the ward, in advance, about the meeting.
- D. Shall refrain from giving direction to any city employee. Policy is created by the entire City Council. If any alderman wishes to address any problems he or she sees occurring in the city, this problem may be brought to the attention of the mayor, the city administrator, department directors, or taken to the council as a whole for action. Requests for information are not to be considered as "giving direction."

Mayor

- A. Shall perform all the duties which are prescribed by law, including ordinances, and shall take care that the laws and ordinances are faithfully executed. Shall from time to time and annually, give the corporate authorities information concerning the affairs of the municipality and may recommend for their consideration measures that the mayor believes expedient. (65 ILCS 5/3.1-35-10)
- B. Shall be a non-voting member of all standing committees.
- C. Shall make appointments to fill vacancies, with the advice and consent of the Council.

III.

Meeting Standards Applicable to City Council Meetings

Generally

- A. City Council Meetings shall be regularly scheduled to convene on the 2nd and 4th Tuesday's of each month at 7:00 p.m. in the City Hall Council Chambers.
- B. City Council Meetings shall be generally conducted according to the agenda template attached hereto.
- C. The Mayor, or any 3 Aldermen, may call a special meeting by submitting the request in the form of a Notice, and an Agenda for the meeting, in writing to the City Clerk. The Clerk shall as soon as possible 1) deliver a copy of the Notice and Agenda to each Elected Official, 2) post the Notice and Agenda at City Hall, and 3) send a copy of the Notice and Agenda to all registered news media. No special meeting shall be called for a date less than 48 hours after the Notice and agenda have been submitted to the City Clerk. The Clerk shall submit a Certification of Notice as evidence of providing the notices set out above, including all Copies of Publication to the City Council, and said Certification of Notice shall be inserted into the record of the Special Meeting. (5 ILCS 120/2.02)
- D. Except during the time allotted for public discussion and comment, no person, other than a member of the council, or an officer, employee, independent contractor, or other person recognized by the presiding officer, shall address the Council, except with the consent of two of the members present.
- E. No ordinance or resolution shall be voted on at a City Council meeting unless the item to be voted on has been presented in its final form to the Corporate Authorities at least four days prior to the vote.
- F. No application presented during a public hearing shall be voted on during the same City Council meeting in which that public hearing is held.
- G. All attendees at every city council meeting shall put their cell phones, pagers, PDA's or similar devices on silent mode prior to all such meetings, and shall not communicate on such devices during any such meetings. Elected officials, and department heads may excuse themselves from a meeting in order to communicate on such devices.
- H. The standards concerning order of speaking and time limits set by this Governing Ordinance shall apply to all items, including motions, resolutions, ordinances or action items wherein a vote may be taken.

Aldermen

- A. Shall have the right to place an item on any committee meeting agenda for discussion. Shall have the right to place an item on any Council meeting agenda with the consent of three (3) aldermen. Shall have the right to vote to suspend the rules of order (regarding the order of discussion) to provide for an open discussion.
- B. Shall, before speaking at a meeting, first be recognized by the presiding officer, and shall address all remarks to the presiding officer, without a response from the presiding officer.
- C. May not move to end debate before every alderman who wishes to speak to an agenda item has had the opportunity to do so. A motion to end debate, or "call the question" shall require a two-thirds vote. (Roberts Rules (RONR (10th Edition) page 189, Section 16)
- D. May appeal a ruling by the Mayor to the Council as a whole. A majority vote can overturn the Mayor's ruling. (Roberts Rules (RONR (10th Edition) page 247, Section 24)
- E. May, by a two-thirds majority vote, expel a fellow alderman from a meeting for cause, but may not do so for the same cause a second time. (65 ILCS 3.1-40-15)
- F. May, upon the request of any two aldermen present, defer a report of a committee to the next regular meeting of the Council.
- G. Shall, during a meeting, have the option to be the first and last speaker on an item if he or she has placed the item on the Council agenda.
- H. Shall, after being appointed as a liaison to another city organization, be responsible for keeping all Council members informed of that organization's significant activities.
- I. Shall limit their remarks to the question under debate. To this end, aldermen must never attack or make any allusion to the motives of aldermen. (RONR (10th Edition) page 41, line 31)
- J. May, before voting, participate in a special meeting to review nominees that the mayor appoints when the appointment is either to fill a vacancy in an elective or appointed office that requires the advice and consent of the City Council.

- K. Shall elect from one of the Aldermen as Mayor Pro Tem pursuant to the Mayor Pro Tem Policy of the United City of Yorkville, attached hereto.

Mayor

- A. Shall preside at every regular Council meeting fulfilling the normal and customary functions of the chairman of the meeting; in his absence the elected mayor-pro-tem shall preside. At ad hoc committee meetings of the Council, the chairman of the committee shall preside.
- B. Shall preserve order and decorum, may speak to points of order in preference to aldermen, and shall decide all questions of order, subject to appeal. In the case of disorderly conduct, the mayor shall have the power to request that the Council Chambers be cleared.
- C. Shall appoint the City Attorney to be parliamentarian of the Council.
- D. May, without relinquishing the chair, voice his opinion on items before the City Council. The mayor shall, immediately after stating the item under discussion, ask the alderman who has requested an item to be placed on the agenda if he or she wishes to introduce the item or the applicable Committee Chairman if no particular alderman has requested that the item be placed upon the agenda. The mayor shall recognize this alderman as the last one to speak to the item if the alderman requests to do so.
- E. Shall recognize each alderman wishing to speak to an agenda item in turn, rotating different sides of the question, pro and con, as much as possible. He shall give preference first to an alderman who has placed the item under discussion on the Council's agenda.
- F. Shall insure that any information he makes available to aldermen on an agenda item is given to all aldermen in the same timely fashion, so that all aldermen can make informed decisions. It is the mayor's responsibility to insure that any item brought to the mayor's attention that pertains to a project or problem in a City Ward should be brought immediately to the attention of that Ward's two aldermen.
- G. Shall not vote on any ordinance, resolution or motion except: i. When the vote of the alderman has resulted in a tie; ii. When one-half of the aldermen elected have voted in favor of an ordinance, resolution or motion even though there is not tie; and iii. When a vote greater than a majority of the corporate authorities is required.

(65 ILCS 5/3.1-40-30)

IV.

The Standing Committees of the City Council:

- I. Shall include the Public Works, Public Safety, Administration, and Economic Development Committees.
- II. The Public Works, Public Safety, Administration, and Economic Development Committees shall include four members (one from each ward) of the City Council, including the Mayor. The Mayor is a non-voting member of each committee.
- III. Shall be presided over by its chairman, who will conduct the business of the meeting. In the absence of the chairman, the vice-chairman shall conduct the business of the meeting. Chairman and vice-chairman shall serve two year appointments. Chairs, vice-chairs, and committee rosters shall be filled through the following process:
 - A. For the Public Works, Public Safety, Administration, and Economic Development committees: after each election, the four committee chairmanships shall be vacated. The four vice-chairmen shall each select a committee to chair, with the most senior alderman having the first selection and progressing to the next most senior alderman, and so on. After the chairmanships have been selected, the four non-chaired aldermen shall each select a committee to vice-chair, with the most senior alderman having the first selection, and progressing to the next most senior alderman, and so on. In the same order in which chairmanships and vice-chairmanships are selected, the committee rosters shall be filled (committee chairs pick second committee first, vice chairman pick second committee after the chairman pick their committee).
 - i. Should an incumbent alderman be defeated in an election, the incoming alderman shall be placed in the group of four “non-chaired” alderman that will select a vice-chair role in a committee. Subsequently, the most senior alderman of the “non-chaired” group shall be allowed to retain a committee chair for a consecutive year, but will select last in the group of aldermen who are selecting the committee chairs for the upcoming term. In the event there is more than one incumbent alderman allowed to serve consecutive committee chairs, those aldermen shall select committee chairs in order according to seniority, but after the group of alderman who have not served-consecutive committee chairs have selected.
 - ii. Should there be a vacancy in the office of an alderperson, the alderperson appointed to such vacancy shall take the committee position held by his or her predecessor; provided, however, if the

position of said predecessor was that of committee chair, the vice chair of the committee shall assume the office of "acting chair" and the new alderperson shall become the vice-chair. The acting chair shall complete the term of the chair which was vacated and retain eligibility for a committee chairmanship for the next succeeding term.

IV. Shall control the movement of items from committee agendas to City Council agendas. Items may not move out of committee but for a vote of approval by a majority of the quorum present. When passing items out of committee, where the committee reasonably believes that if the items are approved by the City Council, the impacts of that approval could significantly impact many residents, the item should first be listed on the City Council agenda under the committee report section and listed as being for first reading. The City Council at its discretion may waive a first reading if they deem it desirable. Items for first reading are intended to give notice to the public that a substantial change is being contemplated and the City Council will be taking input and considering the item at their next scheduled City Council meeting. For items forwarded to the City Council which are not expected to have as significant an impact should be recommended for placement on the consent agenda. Items for first reading do not literally have to be read into the record at the city council meeting, placement on agenda is sufficient. When an item is listed for first reading the chairman should explain the item being proposed and that the City Council is seeking input from the public to aid them in the decision making process.

V. Shall have the sole power to assign liaisons to those city organizations that fall under that committee's specific area of business listed in the City Council agenda as follows:

Public Works: Park Board, YBSD

Economic Development: Kendall County Plan Commission, Plan Commission, Yorkville Econ. Dev. Corp.

Public Safety: Human Resources Commission, School District

Administration: Library

V.

Cancellation of a Meeting:

A. Regularly scheduled City Council Meetings or Special Meetings called by the Mayor may be cancelled by the Mayor if advised that a quorum shall not be in

attendance or there is not a quorum of the members present at the regularly scheduled meeting.

- B. Special Meetings called by three (3) aldermen may be cancelled by two (2) of the three (3) aldermen that called the meeting if there is not a quorum of the members present or for any other reason.
- C. Committee Meetings may be cancelled by the Chairman of the committee if there is not a quorum of the members present.
- D. Cancellation of any of the meetings referenced in this Section requires notice by the person canceling the meeting to the City Clerk, all scheduled attendees, and all news media that has filed an annual request with the City Clerk.
- E. Lack of a quorum for any meeting prohibits proceeding with the meeting, but permits discussion solely of agenda items so long as no prior notice of cancellation has been issued.

This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois, this 13 day of July 2010.

ROBYN SUTCLIFF

yg

DIANE TEELING

yg

GARY GOLINSKI

yg

ARDEN JOE PLOCHER

yg

WALLY WERDERICH

yg

MARTY MUNNS

yg

ROSE SPEARS

yg

GEORGE GILSON, JR.

yg

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this 19 day of JULY 2010.

Valerie Burd
Mayor

Attest:

Regina M. Ochs
City Clerk



United City of Yorkville

800 Game Farm Road
Yorkville, Illinois 60560
Telephone: 630-553-4350
Fax: 630-553-7575

AGENDA
CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS
7:00 p.m.
Date

Call to Order:

Pledge of Allegiance:

Roll Call by Clerk:

WARD I

Wally Werderich
George Gilson, Jr.

WARD II

Gary Golinski
Arden Joe Plocher

WARD III

Marty Munns
Robyn Sutcliff

WARD IV

Rose Ann Spears
Diane Teeling

Establishment of Quorum:

Introduction of Guests:

Amendments to Agenda:

Committee Meeting Dates:

Public Works Committee Meeting:

Economic Development Committee:

Administration Committee Meeting:

Public Safety Committee Meeting:

Presentations:

Public Hearings:

Citizen Comments:

Consent Agenda:

Plan Commission / Zoning Board of Appeals:

Minutes for Approval (Corrections and Additions):

Minutes of City Council –

Bill payments for approval from the current Bill List (Corrections and Additions):

Checks total these amounts:

\$ (vendors)
\$ (payroll period ending)
\$ (total)

Reports:

Mayor's Report:

City Council Report:

City Attorney's Report:

City Clerk's Report:

City Treasurer's Report:

City Administrator's Report:

Finance Director's Report:

City Engineer's Report:

Director of Public Works Report:

Chief of Police Report:

Director of Parks & Recreation Report:

Community Development Director Report:

Community Relations Officer:

Community & Liaison Report:

Committee Reports:

Public Works Committee Report:

Economic Development Committee Report:

Public Safety Committee Report:

Administration Committee Report:

Additional Business:

Executive Session:

Adjournment:

COMMITTEES, MEMBERS AND RESPONSIBILITIES

PUBLIC WORKS

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Plocher	Public Works	Park Board
Vice-Chairman: Alderman Gilson	Engineering	YBSD
Committee: Alderman Munns	Parks and Recreation	
Committee: Alderman Teeling		

ECONOMIC DEVELOPMENT

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Golinski	Community Development	Plan Commission
Vice-Chairman: Alderman Spears	Building Safety and Zoning	Yorkville Econ. Dev. Corp.
Committee: Alderman Werderich		Kendall Co. Plan Commission
Committee: Alderman Sutcliff		

PUBLIC SAFETY

<u>Committee</u>	<u>Departments</u>	<u>Liaisons</u>
Chairman: Alderman Werderich	Police	Human Resource Comm.
Vice-Chairman: Alderman Munns		School District
Committee: Alderman Spears		
Committee: Alderman Plocher		

COMMITTEES, MEMBERS AND RESPONSIBILITIES (con't)

ADMINISTRATIONCommittee

Chairman: Alderman Sutcliff

Vice-Chairman: Alderman Teeling

Committee: Alderman Gilson

Committee: Alderman Golinski

Departments

Finance

Administration

Liaisons

Library



United City of Yorkville Mayor Pro Tem Policy – Approved 2/22/05

MAYOR PRO TEM.

(A) There is created the office of Mayor Pro Tem for the City.

(B) In the event of a temporary absence, or a disability causing the Mayor of the City to be incapacitated from the performance of his duties, but which by law does not create a vacancy in the office of Mayor, the Council of Alderpersons shall elect one of its members to act as Mayor Pro Tem. The Mayor Pro Tem, during the absence or disability of the Mayor, shall perform the duties and possess all the rights and powers of the Mayor.

(C) The selection of a Mayor Pro Tem shall be made on an annual basis at the first City Council meeting in May. The Council of Alderpersons shall vote to elect one of its members Mayor Pro Tem. No member may be elected as Mayor Pro Tem for two consecutive years. However, the Mayor Pro Tem shall not act as Mayor Pro Tem unless and until the Mayor is temporarily absent or is disabled to an extent so as to incapacitate him from the performance of his duties.

(D) In the event the Mayor fails to attend a meeting of the City Council, the Mayor Pro Tem shall act as a temporary chairman for the meeting of the City Council, and while so serving as temporary chairman, shall have only the power of a presiding officer and a right to vote in his capacity as Alderperson on any ordinance, resolution, or motion.

Statutory reference:

Mayor pro tem, see ILCS Ch. 65, Act 5 § 3.1-35-35



Reviewed By:	
Legal	<input checked="" type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input checked="" type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>
Parks and Recreation	<input checked="" type="checkbox"/>

Agenda Item Number

Mayor's Report #3

Tracking Number

CC 2020-58

Agenda Item Summary Memo

Title: FY 21 Budget Update

Meeting and Date: City Council – August 11, 2020

Synopsis: Please see attached.

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: N/A

Council Action Requested: Discussion

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>



Memorandum

To: Administration Committee
From: Bart Olson, City Administrator
Rob Fredrickson, Finance Director
Date: August 6, 2020
Subject: FY 21 Budget Updates – Pandemic and Recession

Summary

A review of potential budget updates for the FY 21 budget, due to the COVID-19 pandemic and likely national recession.

Background

The City Council last discussed the FY 21 budget memo at the July 28th City Council meeting. For ease of use, we have kept the structure and content of that memo and will add commenting paragraphs below each bulletpoint with any updates.

Important concepts (new text only where update is noted)

1. What will be the size and length of the economic downturn? What will be the timing and shape of the recovery?
 - a. April 23, 2020 Update – Here's some article headlines and a chart on the economic situation:
 - i. "US Weekly jobless claims hit 4.4 million, bringing 5-week total to more than 26 million" – CNBC
 - ii. "Stocks fight for gains as small business relief overshadows job losses" – Fox Business
 - b. May 7, 2020 Update – Wednesday's unemployment filing report from the federal government showed another ~3.2m in unemployment claims and around 33 million claims during the pandemic. The April jobs report is expected to be released the morning of Friday, May 8th, and is expected to show the worst job losses in any one month in American history and an unemployment rate of ~15%. As a comparison, the worst unemployment rate during the Great Recession was around 10%, when 7.5 million jobs were lost over the course of a year and a half, and the worst unemployment rate estimate during the Great Depression was 25%.
 - c. June 10, 2020 Update – Originally the BLS reported that after declining by 20.7 million in April, non-farm payrolls increased by 2.5 million in May, causing unemployment to fall from 14.7% to 13.3%. Initially this report was viewed positively, as most economists had forecasted the national unemployment rate to rise to 19% by the end of May. However, the BLS later disclosed that the jobs report contained a misclassification error, that not only affected May, but April and March as well. Revised projections put April unemployment at 19.7%,

falling to around 16% in May. Moreover, the Federal Reserve continues to anticipate a slow economic recovery, predicting unemployment to be at 9.3% at the end of 2020, followed by a further decline to 6.5% by the end of 2021 (unemployment was 3.5% at the end of 2019).

- d. July 23, 2020 Update – After adding 2.7 million jobs in May, employers added a record 4.8 million jobs in June, as the national unemployment rate dipped to 11.1%. Closer to home, the state unemployment rate continues to track above the national rate at 14.6%; down from its peak of 17.2% in April.
2. Income tax filings have been delayed by the state from April to July. Late penalties are being waived, giving people less incentive to file on time. This will delay the observation of the economic downturn on state income tax payments, causing less accurate LGDF estimates.
- a. April 23, 2020 Update – LGDF estimates have not been created by the IML or IGFOA, but the Governor’s Office of Management and Budget (GOMB) has released their own estimates for impacts to state income taxes. While these revenue estimates are not exactly correlated to the City’s share of state income taxes, they are a good baseline. As of early April, the GOMB is anticipating a 6.9% decline in individual income taxes for their entire FY 20 budget estimates, which ends June 30, 2020, and another 8.8% decline in individual income taxes for the entire FY 21 budget estimate, which ends June 30, 2021. For those same time periods, they anticipate corporate income taxes to decrease 12% and 17% off their budget estimates. Our early staff estimate is that this could impact the City’s FY 20 budget by \$130,000 and the FY 21 budget by \$120,000.
 - b. May 7, 2020 Update – IML released its LGDF estimates this week, anticipating a 15% decline over FY 20 actuals. Based on the GOMB estimate of around a 7% decrease from my April 23rd update above, this is a further loss of around \$160,000 in the general fund. A spreadsheet of City budget comparisons to the IML estimate is attached to this memo.
 - c. May 21, 2020 Update – May’s allotment of income tax came in at \$191,781 – 50% less than the last May’s allotment of \$381,988. However, this is a bit skewed, as last May’s allotment was unusually high due to the timing of receipts by the State. Historically May income tax proceeds have been around \$260,000; which would put the current years decrease at ~26%, which is slightly better than management’s expectations for May of a 29% reduction. Assuming a similar decrease in proceeds for the June allotment, income taxes would finish FY 20 around \$1.836M (6.6% decrease from FY 19 amounts); which is ~\$70,000 less than management’s assumption of \$1.905M based upon IML projections.
 - d. June 10, 2020 Update – June’s allotment of income tax came in at \$118,791, which is essentially even with last June’s allotment of \$119,293. Income tax receipts will finish FY 20 at approximately \$1.87M, which is a 5% decrease in comparison to last year; but \$34,000 better than what was projected last month. The City had been estimating a per capita income tax revenue of \$85, based on GOMB estimates and early IML income tax narratives for FY 21, but these most recent figures have caused IML to issue a FY 21 per capita estimate of \$97. If \$97 per capita comes to fruition in FY 21, that would match the FY 20 actual

figures (i.e. revenues are flat). Finally, it appears that the income tax payment extensions have had minimal impact on income tax revenues.

- e. July 23, 2020 Update – July’s income tax proceeds totaled \$188,635, which is about 6% higher than the prior year’s allotment of \$178,400. Thus far income tax proceeds have continued to defy earlier GOMB estimates, which were anticipating a ~7% decline for FY 21. As mentioned last month, the IML currently has income tax pegged at \$97 per capita. Assuming this prediction holds, the City’s income tax would total around \$1.85M for FY 21, which would be similar to FY 20 totals, but approximately \$50,000 under FY 21 budget amounts.
3. Sales tax submittals to the state by bars and restaurants is being deferred in timing and amount. Certain bars and restaurants may now pay only a portion of their obligation of state sales tax for February, March, and April consumer sales through August 2020.
- a. May 7, 2020 Update – The March state sales tax report was released on May 7, 2020. This March report covers February consumer sales, which were generally pre-pandemic but this is the first period where bars and restaurants could defer their payment of sales taxes to the state. The February consumer sales were much higher than the City expected, even in a normal budget. The February 2020 consumer sales tax amounts were 9% higher than the February 2019 consumer sales tax amounts. We have not been able to verify this theory with business-level sales tax data, but it appears almost no businesses chose to defer their sales tax payments to the state.
 - b. June 10, 2020 Update - The April state sales tax report was released on June 4, 2020. This April report covered March consumer sales, which was the first month impacted by the pandemic, as the Governor’s shelter in place order went into effect on March 20th. Despite the temporary closure of all businesses deemed “non-essential” and the suspension of dining room service for restaurants, sales tax proceeds came in slightly higher than last year (\$255,881 for June 2020 vs. \$254,112 in June 2019). Sales tax is expected to finish at ~\$3.22M for FY 20, which is better than the approved budget and better than our own internal estimates. It appears that the option to defer payments has not impacted our sales tax figures.
 - c. July 9, 2020 Update - The May state sales tax report was released on July 9, 2020. This May report covered April consumer sales, which was the first full month impacted by the pandemic, as the Governor’s shelter in place order, which initially went into effect on March 20th, was extended through April 30th. Despite the continued closure of all businesses deemed “non-essential” and the suspension of dining room service for restaurants, sales tax proceeds came in only marginally lower (0.77%) than last year (\$257,366 for July 2020 vs. \$259,358 in July 2019). Based on sales tax trends over the last two months, management has revised its FY 21 sales tax projections to around \$3 million, which is about a 7% decline from the FY 20 actual amount of ~\$3.22M (unaudited). As stated last month, it appears that the option to defer payments has not had any material impact on our sales tax figures. Despite the resilience of municipal sales taxes, Non-Home Rule (NHR) taxes have not fared nearly as well. After declining year-over-year

by 6% last month, July's allotment for NHR sales taxes came in at 87% of last year's amount. Ostensibly the reason for this decline is that most consumers are purchasing items that are exempt from NHR sales taxes (i.e. food, drug, medical appliances, etc.). Current FY 21 projections put NHR Sales at ~\$2.08M, which is decline of approximately 14% in comparison to the FY 20 amount of \$2.41M (unaudited).

- d. **August 6, 2020 Update** – The June state sales tax report was released on August 6th. This June report covered May consumer sales, which was the second full month impacted by the pandemic, as the Governor's orders were extended through the end of May and the state spent all of the month in phase 2 of the Restore Illinois plan. Despite the continued closure of all businesses deemed non-essential and the suspension of indoor dining service, sales tax proceeds came in flat (0.12% growth) compared to last year. As mentioned in the July 9th update above, we have revised our FY 21 regular sales tax estimate to \$3 million, and this June state sales tax report amount is slightly better than our model would expect (i.e. evidence supporting that FY 21 regular sales tax could be higher than \$3 million). However, non-home rule sales taxes are down 20% year over year, which indicates non-essential purchases are being delayed by consumers. Further, this phenomenon is being observed in municipalities across the region. We will be monitoring these figures going forward for further changes to the FY 21 non-home rule sales tax figures.
4. One report that miles driven in the Chicagoland region after the stay-at-home order was issued is 67% less miles than normal. Since MFT is based on a per gallon flat rate, the relationship between miles driven and gas taxes received by the City should be linear, i.e. 67% less.
 - a. May 21, 2020 Update - MFT proceeds came in better than expected at \$33,790, a decrease of approximately 20% from the prior year. MFT finished FY 20 at \$466,091 (\$24.50 per capita), which is ~3.5% less than FY 19 amounts; but is in-line with IML's per capita projection of \$24.30 (\$462,235). MFT Transportation Renewal Fund (TRF) proceeds, which are funded by the recent increase in State motor fuel taxes, came in at \$235,852 (\$12.40 per capita) for FY 20. TRF proceeds finished higher than IML projected amounts (\$11.45 per capita) by over \$18,000.
 - b. June 4, 2020 Update – In late May the City received its first of six Rebuild Illinois allotments, which is a new program administered by IDOT and funded by State bond proceeds. This first distribution totaled \$208,937, with another distribution expected later on this fiscal year. Subsequent distributions are expected in FY 22 and FY 23, for a grand total of \$1,253,625. Due to the uncertainty surrounding the distribution of payments during the FY 21 budget process, a nominal amount of \$5,000 in revenue was included in the budget for the Rebuild Illinois program. Assuming the anticipated payment streams come to fruition, it will help to offset any potential MFT revenue declines; thus, allowing the City to maintain relatively stable funding for RTBR and other MFT related capital programs.
 - c. July 23, 2020 Update – MFT proceeds declined by ~25% in comparison to July of 2019, as presumably fewer people are traveling, for both work and leisure, due to

the ongoing pandemic. July MFT was worse than expected, as the current IML target for FY 21 is \$20 per capita (~\$380,000 annualized), which is an 18% decrease from FY 20 totals. MFT TRF proceeds (which are tracked as a percentage of regular MFT amounts) came in at \$19,700 in July, which is equal to 75% of the regular MFT proceeds received.

5. The City's utility bills (water, sewer, sanitary district, garbage, and road infrastructure fee) were due on April 6th for usage that occurred in December and January. The City staff was monitoring payment counts and amounts received and can report that neither figure was outside of normal expectations. The "late" bills are due April 20th, and staff will monitor whether those figures are outside expectations. The next full utility bill cycle will cause bills to be due June 5th.
 - a. April 23, 2020 Update – The April 20th late bill payment deadline was within normal expectations.
 - b. June 10, 2020 Update – The June 5th due date for the April utility bills was within normal expectations. Direct deposit amounts for City utility bills have remained steady at around \$250,000 per billing cycle.
 - c. **August 6, 2020 Update** – The August 5th due date for the June utility bills was within normal expectations. We do not have more late payments than normal, but we have a small group of accounts with higher balances than normal since shutoffs have not been conducted. We are working with these households proactively.
6. A number of the City's capital funds are dependent upon impact fees. Fortunately, the City has been extremely conservative in new housing start estimates and does not depend on these revenues for ongoing operational expenditures. The Mayor and staff have been polling local and national home builders and all remain optimistic for the construction season.
 - a. **August 6, 2020 Update** – New housing starts in 2020 stand at 118 as of today, which is a 17% increase over the 2019 year-to-date figure of 101. This year-over-year increase is driven primarily by the construction of new townhomes in the Raintree Village subdivision, as single family housing is only up 92 in 2020 compared to 91 in 2019. However, the City currently has an additional 59 new housing starts applied for that will be issued in the next few weeks, which will drive that year-over-year increase much higher.
7. The State of Illinois is one of the least financially prepared states for a major recession or depression. The State has already begun sweeping different funds and delaying payments to non-health and non-medical organizations. Members of both political parties in Illinois in the past have discussed slashing state revenue sharing with municipalities. While no specific proposal is on the table at this time, one could easily imagine a scenario where municipal-related state funds are swept, and state revenue sharing is significantly reduced.
 - a. April 23, 2020 Update – The state has moved funds around within their own budget but has not yet signaled any impact to revenue streams shared with municipalities.

8. The City's cash position and cash flow, even in extreme circumstances and with no affirmative action by the City is ok through 2020. The City's cash position and cash flow, in extreme circumstances and with no affirmative action by the City will enter crisis territory in mid-2021 before being untenable by the end of 2021. The City's valley of cashflow will occur in December 2020 and December 2021, when most of the City's bond payments are made.

Important Dates (new text only where update is noted)

9. When the curve is flattened
10. When different sectors of the economy are able to restart
 - a. May 7, 2020 Update – The Governor’s stay at home order has been extended through the end of May, and his reopening plan illustrates months before a return to economic normalcy. There has been widespread push back from the business community on this plan, and it remains to be seen whether it will change as a result of data or pressure from the public.
 - b. June 10, 2020 Update – Beginning on June 1st the State entered phase three of the Governor’s reopening plan. “Non-essential businesses” have been allowed to reopen (with certain safety restrictions) and restaurants have been allowed to expand their services beyond delivery, pick-up and drive-thru, to include open outdoor seating. Our region is currently on track to move to Phase 4 of the plan on June 26th, which will allow all outdoor recreation, indoor dining with capacity limits, and other expanded measures.
 - c. July 23, 2020 Update – On July 15th the Governor announced a new mitigation plan that modifies the existing “Restore Illinois” plan aimed at preventing another COVID-19 surge in Illinois. Initially the State was divided into four regions, that would each progress through five stages of reopening, each with fewer restrictions as COVID-19 cases subsided. Under the Governor’s revised plan the State has been divided into 11 smaller regions, which will enable the state to act in a more decisive, targeted way in addressing COVID-19 hotspots without reacting more broadly than circumstances require by imposing blanket restrictions across large geographic areas or moving entire regions back to an earlier phase. Kendall County has now been moved out of the Chicagoland region, and is in a region with the counties to our south and west – all the way to the Iowa border.
 - d. **August 6, 2020** – Kendall County’s positive test rate has been on the rise in the past few days and sat at 6.8% on July 31, with the Governor specifically calling out our region and multiple counties within our health region. The Governor’s planned action for regions and counties that are seeing poor testing data (i.e. days of above 8% positive tests) includes closure of indoor dining, non-essential businesses, and other similar actions.
11. Early May 2020 – when the sales tax monthly report for February consumer sales will be released, and when the sales tax reporting deferral will be seen
 - a. May 7, 2020 Update – As noted above, there is no evidence of impact from sales tax reporting deferrals on the sales tax amounts received.
 - b. June 10, 2020 Update - The impact from sales tax reporting deferrals on the actual amount of sales taxes received remains negligible. Since the sales tax deferral went into effect last month, less than 1% of the average monthly totals have been deferred.

12. Mid May 2020 – when the MFT monthly report for March consumer sales will be released.
 - a. May 21, 2020 Update – As noted in section 4(a) above, MFT proceeds came in better than expected at \$33,790, a decrease of approximately 20% from the prior year.
13. Early June 2020 – when the sales tax monthly report for March consumer sales will be released from the state, and the first with potentially lower sales and reporting deferrals.
 - a. June 10, 2020 Update – As noted in section 3(b) above, sales tax will end FY 20 right around \$3.22M, which is \$70,000 higher than initially budgeted and a 5% increase in comparison with the previous fiscal year. June's allotment for Non-Home Rule (NHR) sales taxes came in at 94% of last year's amount. FY 20 totals for NHR Sales will be ~2.41M, which is 2% higher than FY 19 amounts.
14. Early July 2020 – when the sales tax monthly report for April consumer sales will be released from the state
 - a. July 9, 2020 Update – As noted in section 3(c) above, sales tax proceeds, representing April consumer sales, only marginally declined from the previous July. July's allotment for Non-Home Rule (NHR) sales taxes came in at 87% of last year's amount, which seems to be indicative of consumer buying habits during the pandemic.
15. July 1, 2020 – when the first, partial online sales tax methodology change goes into effect statewide, resulting in modest (relative) sales tax revenue increases for municipalities
16. July 2020 – when income taxes are due to the state
 - a. July 9, 2020 Update – The full impact of the extended income tax deadline will not be known until September/October, due to the three-month lag between taxes being remitted and received from the state.
17. September 2020 – when the first sales tax monthly report will be released that could possibly be the first sales tax monthly report with no deferrals
18. August 2020 – no action has been taken by Kendall County to implement this date yet, but the current discussion for property tax payment dates would push the first payment out to August 2020
19. November 2020 – state referendum on progressive income tax
20. December 2020 – large bond payments are due, representing a valley of cashflow
21. January 1, 2021 – when the second, full online sales tax methodology change goes into effect statewide, resulting in potentially significant (relative) sales tax revenue increases for municipalities

22. February 2021 – when abatement ordinances on alternate revenue bonds are due to the County
23. December 2021 – large bond payments are due, representing a valley for cashflow

Revenues – Summary (all old text, no new updates)

The primary concerns of the ongoing situation are explained in greater detail below; but for the most part, can be summarized as follows:

- the State cutting or delaying various tax remittances
- the County delaying property tax distributions and the impact of a potential recession on the local real estate market
- delays and non-payments of various utility billing charges
- limited investment opportunities in a low interest rate environment
- the impact on the building and development community should a prolonged recession occur
- the duration of social distancing, as many revenue streams are dependent upon people freely engaging in various activities in a public setting

Revenues - Highest concern (new text only where update is noted)

24. Municipal and NHR Sales Tax – account for approximately one-third of all General Fund revenues and can be highly volatile. Restaurants and bars generate ~14% of all municipal sales tax receipts. Could see potential losses from proposed FY 21 amounts of over \$750,000, based on current anecdotal sales information and the stay-at-home order being issued through the end of April.

- a. April 23, 2020 Update – While the stay at home order has not been extended past April 30th, recent comments by the Governor and Mayor of Chicago, as well as modeling for the COVID-19 case count, seems to indicate that widespread impacts to public gatherings will occur for several weeks, if not months. The staff has updated the FY 21 sales tax estimates, and now expects to see a decrease of more than \$1,000,000 in regular and non-home rule sales taxes.
- b. May 7, 2020 Update – The stay at home order has been extended through May, and the Governor’s reopening plan makes it seem that widespread retail and restaurant impacts will occur through the Summer. As noted above, the February consumer sales tax / March state receipts report was released on May 7, 2020 and the 2020 figures were 9% higher than the 2019 figures for the same month. At least in the run up to the pandemic, no sales tax downturn was observed.
- c. June 10, 2020 Update – The stay at home order has been lifted as of June 1st, as the State enters phase 3 of the reopening plan. As noted above, the March consumer sales tax / April state receipts report, which is the first month impacted by the Governor’s Shelter in Place order was released on June 4, 2020 and the 2020 figures were nominally higher than the 2019 figures for the same month. Thus far, sales tax has remained resilient, as staff speculates that the decrease in sales tax proceeds from “non-essential businesses” and restaurants has been offset by the increased demand brought on by the pandemic for food and other consumer goods.
- d. July 9, 2020 Update – On Friday, June 26th the State entered phase 4 of the reopening plan, which now allows “non-essential” business to open and restaurants to resume indoor dining, albeit with restrictions. As noted above, the April consumer sales tax / May state receipts report, which is the first full month

impacted by the Governor's Shelter in Place order, showed that the 2020 figures were nominally lower than the 2019 figures for the same month. Thus far, sales tax has remained resilient, as staff speculates that the decrease in sales tax proceeds from "non-essential businesses" and restaurants has been offset by the increased demand brought on by the pandemic for food and other consumer goods. Conversely, NHR sales are beginning to lag, presumably because the items consumers are buying are exempt.

- e. **August 6, 2020 Update** – As mentioned in the July 9th update and further above in this memo, the non-home rule sales tax for the June state report is down 20% year-over-year, giving further evidence to the observation of consumers spending more on essential goods than non-essential goods.

Revenues - High concern (all old text, no updates)

25. Income Tax – could possibly decline by \$200,000 or more due to sharp increases in unemployment levels and lower corporate profits should a recession occur. The State is also likely to either cut or delay payments, due to their own budgetary issues.

- a. May 7, 2020 Update – As mentioned earlier in the memo, the IML released their revenue estimates, expecting a 15% decrease in income tax revenues from FY 20 actuals. This is a loss of \$300k between FY 20 and FY 21. As of April 28th, the City was assuming a loss of only ~\$140k between FY 20 and FY 21, which means the income tax picture has become ~\$160k worse than we expected.
- b. June 10, 2020 Update – As mentioned above, June's allotment of income tax came in at \$118,791, which is essentially even with last June's allotment of \$119,293. Income tax receipts will finish FY 20 at approximately \$1.87M, which is a 5% decrease in comparison to last year. IML has revised its FY 21 per capita estimate to \$97. If \$97 per capita comes to fruition, it would match the FY 20 actual figures (i.e. revenues are flat).
- c. July 23, 2020 Update – As mentioned previously July's income tax proceeds totaled \$188,635, which is about 6% higher than the prior year's allotment of \$178,400. The IML currently has income tax pegged at \$97 per capita, which would put the City's total income tax around \$1.85M for FY 21.

26. Local Use Tax – decline could be marginal, due to the prevalence of on-line sales.

However, the State is also likely to either cut or delay payments.

- a. May 7, 2020 Update – As mentioned earlier in the memo, the IML released their revenue estimates, which expect no change between FY 20 and FY 21. As of April 28th, the City was assuming a loss of ~\$87k in use taxes, which means the use tax picture has become \$87k better than we expected.
- b. May 21, 2020 Update – May's allotment of local use tax came in 3% higher than last year's allotment of \$45,940. Assuming June's allotment remains flat with last year's amount, local use tax would finish FY 20 at approximately \$658,000. This observance aligns with the IML's estimate that use taxes are likely to not decrease in FY 21, based on the large transfer of retail sales to online purchases.

- c. June 10, 2020 Update – June’s allotment of local use tax came in 15% higher than the previous year, ostensibly due to the pandemic and corresponding shelter in place order from the Governor. Local use tax is expected to finish FY 20 at \$665,000, which is a 15% increase over FY 19 amounts.
 - d. July 23, 2020 Update – Local use tax continues to remain robust, ostensibly due to the continued popularity of on-line shopping, especially during the pandemic. Local use proceeds are up 29% from July of last year, coming in at \$63,676 (the July 2019 amount was \$49,432). The IML currently predicts FY 21 local use at \$35.50 per capita, which would yield an annualized amount of ~\$675,000. Assuming this comes to fruition, FY 21 local use would increase by 1.5% over the prior year (FY 20).
27. Motor Fuel Tax – may decline by over \$100,000 from decreased demand, as a result of high unemployment and more people working remotely. The State also likely to either cut or delay payments.
- a. May 7, 2020 Update – As mentioned earlier in the memo, the IML released their MFT and TRF estimates, expecting a loss of 15% in MFT and lowering their per capita projections for TRF slightly. In the FY 21 budget approval, the City assumed moderate growth in the MFT and had not updated those estimates as a result of the pandemic. As a result, the IML estimates for MFT and TRF are \$125,000 worse than we expected.
 - b. June 10, 2020 Update – As mentioned above, the IML has revised its FY 21 MFT and TRF projections this week. Per capita MFT was reduced by almost 20%, from \$24.85 to \$20; whereas TRF projections were reduced by 11%, from \$16.87 to \$15. This puts the City’s share at \$380,000 (MFT) and \$285,000 (TRF), respectively – which combined is \$128,000 less than FY 21 budgeted amounts. Fortunately, this projected loss is more than offset by proceeds from the REBUILD Illinois program, mentioned above
 - c. July 23, 2020 Update – As mentioned earlier in the memo, MFT proceeds declined by ~25% and was worse than expected, as the current IML target for FY 21 is \$20 per capita (~\$380,000 annualized), which is an 18% decrease from FY 20 totals. MFT TRF proceeds came in at \$19,700 in July, which is equal to 75% of the regular MFT proceeds received.
28. Water Sales, Infrastructure Fees and Late Penalties – water sales may decline due to shrinking usage or wet weather. May adversely impact cash flow due to customers paying late or not at all. Late penalties may also vary, depending on whether or not fees are waived.
29. Sewer Maintenance Fees and Infrastructure Fees – similar to water infrastructure fees, may adversely impact cash flow due to customers paying late or not at all.

30. Child Development and Athletics & Fitness – may result in substantial refunds and season cancellations depending on how long the shelter in place order lasts and the willingness of residents to reengage in public activities.
- a. June 10, 2020 Update – Staff expects there to be a significant decrease in revenue and profit margin due to the Restore Illinois Plan restrictions on in-person programming and the willingness of residents to reengage in public activities. For example, about two-thirds of the spring youth sports league participants have requested refunds. We expect that this trend will continue throughout the year or until we reach Phase 5 of the Restore Illinois Plan. Nevertheless, as the State updates in-person programming guidelines we potentially could see an increase in in-person programming opportunities, revenue and profit margins.
31. Library Property Taxes – account for ~95% of all Library revenues. Any substantial delays in payments or remittance may result in serious operational and cash flow issues for the Library.
32. TIF Property Taxes – any substantial delays in payments or remittance would add continued pressure to the General Fund, which directly offsets the negative cash position of the three TIF Funds. In future fiscal years, a potential decline in property values would further inhibit the TIF districts ability to eliminate its negative equity position.

Revenues - Medium concern (all old text, no updates)

33. Corporate Property Taxes – may be delayed by the County. This, coupled with delayed remittance of state taxes, would put a strain on operational cash flow. In future fiscal years, this revenue stream may continue to decline, as more and more funds are diverted away to cover the City's contribution to the Police Pension Fund.
- a. April 23, 2020 Update – Property taxes are not being delayed by the County, but late fees are being waived for a couple months.
 - b. June 10, 2020 Update – The first allotment of property tax was received in early June. It was a week later than normal, but the amounts were in-line with expectations, thus far.
34. Building Permits, Connection & Development Fees – the impact on permit revenue from the pandemic and recession that is anticipated to follow, remains to be seen. Staff will continue to provide updates regarding these revenue streams as information becomes available.
- a. June 10, 2020 Update – Total permits issued thus far in FY 21 total 217, which is significantly higher than last May's amount of 128. Single family and commercial permits total 20 thus far in FY 21, in comparison to 31 permits issued last May.
35. Amusement, Video Gaming & Hotel Taxes – the impact on these revenue streams are wholly dependent on the longevity of the COVID-19 pandemic and the shelter in place order from the Governor. Hotel tax receipts will have limited impact on the City budget, as 90% of all proceeds received are remitted to the AACVB.

36. Investment Earnings – are expected decline sharply City-wide in the upcoming fiscal year, due to potentially declining revenues and an extremely low interest rate environment.

a. June 10, 2020 Update – Limited opportunities for investment earnings seem likely for the City for at least the next two fiscal years, as the Fed recently announced that it will continue to track interest rates near zero through at least 2022, in an effort to support the national economic recovery.

37. MFT High Growth Earnings – similar situation to the other state taxes mentioned above, these proceeds could be swept or delayed by the State.

Revenues - Low or no concern (all old text, no updates)

38. These revenue streams are comprised of pass-through items (such as business district or admission taxes), various reimbursements from developers and other sources, and all other revenues not previously identified – with minimal, individual impact on the overall budget.

Expenditures under consideration (all old text, no updates)

The Mayor and staff have preliminarily discussed a first cut list of approximately \$1.3m in the general fund or related funds and \$200,000 in the water fund to offset a potential loss of \$1.3m in general fund revenues. We have reprinted the full list of the “easy/medium/difficult” categories from the April 14th City Council memo, with items recommended to be cut noted. All of the cuts marked below will be continuously reviewed by the Mayor and staff and may be amended or rescinded in the future.

Expenditures - Easy to implement (new text only where update is noted)

- 39. Delay the proposed new PW employee - \$100,000 annually through FY 25
 - a. April 23, 2020 Update – Cut until things stabilize.
- 40. Delay the FY 22 Police Commander - \$150,000 annually beginning in FY 22 and annually through FY 25
 - a. April 23, 2020 Update – Cut until things stabilize.
- 41. Implement a hiring freeze/review process whenever a vacancy occurs. The City has one anticipated retirement in the police department at the end of FY 20, and the Chief and the Mayor have proposed leaving that position vacant going forward - \$85,000 annually through FY 25 for police retirement vacancy; TBD for all other employees
 - a. April 23, 2020 Update – Implement a hiring freeze on a case-by-case basis. Do not rehire position to be vacated through one police officer retirement. Do not hire seasonal part-time help in the Parks and Public Works Departments.
 - b. **August 6, 2020** – The City is in the process of hiring a Police Records Clerk, due to staffing needs within the department.
- 42. Cutback or reduce new budget proposals
 - a. New sidewalk program – gross annual spend proposed at \$125,000
 - i. April 23, 2020 Update – Reduce the annual spend for this project, but watch for a turnaround and opportunity to reinstate the full budget amount.
 - b. Pavement striping – gross annual spend proposed at \$62,000
 - i. April 23, 2020 Update – Reduce the annual spend for this project, but watch for a turnaround and opportunity to reinstate the full budget amount.
 - ii. **August 6, 2020 Update** – The City moved forward with a \$25,000 striping bid in July 2020.
 - c. Public Works building RFQ - \$30,000
 - i. April 23, 2020 Update – Cut until things stabilize.
 - d. Police building RFQ - \$30,000
 - i. April 23, 2020 Update – Cut until things stabilize.

- e. E-ticketing software - \$26,500
 - i. April 23, 2020 Update – Cut this project, but watch for a turnaround and opportunity to reinstate at a later date.
- f. Office chairs - \$10,000
 - i. April 23, 2020 Update – Cut until things stabilize.
- g. Buy one less police vehicle per year - \$65,000 potential savings per vehicle
 - i. April 23, 2020 Update – Reduce the annual spend for this project but watch for a turnaround and opportunity to reinstate the full budget amount.
 - ii. July 23, 2020 Update – There are two police SUVs budgeted in FY 21 and both were authorized by City Council in March 2020. Staff is in the process of ordering the first SUV, and the second SUV will be held off as mentioned above.
 - iii. **August 6, 2020** – The first police SUV has been ordered. The second SUV is held off as discussed.
- h. Bulk water dispenser - \$20,000
 - i. April 23, 2020 Update – Not cut for the time being, as cost is housed within the water fund.
- i. Enterprise Resource Program (ERP) - gross budget spend in FY 21 and FY 22 proposed at \$475,000
 - i. April 23, 2020 Update – Cut this project but continue to do due diligence on reducing scope and cost of a future ERP project and watch for a turnaround and opportunity to reinstate at a later date.
- j. Cable consortium participation – net annual spend in FY 21 proposed at \$65,000
 - i. April 23, 2020 Update – Cut participation in the consortium from a financial basis but do due diligence on remaining in the consortium at a reduced contribution amount and/or broadcasting public meetings with in house resources.
 - ii. **August 6, 2020 Update** – Waubensee Community College has exited the consortium as of July 31, and the consortium expenditures should be minimal for the next several weeks while the Consortium discusses its service delivery model. FY 21 expenditures should be \$0, but for future City Council action.

Expenditures - Medium difficulty to implement (new text only where update is noted)

43. Compensation and benefits

- a. The City implemented a one-week furlough during the last recession. A one-week furlough based on current staff counts and compensation would yield more than \$100,000 in savings. This assumes that all employees, including union employees (subject to negotiation), would take a one-week furlough.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient.
- b. The City froze salaries for a year or two during the last recession, depending on the group of employees. A 0% raise for current non-union employees would yield more than \$100,000 in savings annually and compounded compared to the FY 21 budget proposal.
 - i. April 23, 2020 Update – Recommendation to immediately implement.
 - ii. **August 6, 2020 Update** – The Police Officers union contract is on the City Council agenda for approval with a 2% COLA for August 2020 implementation. Non-union salaries are being readdressed depending on successful completion of the Public Works union contract and the Sergeants union contract.
- c. The elected official compensation ordinance just approved by City Council doesn't take effect until FY 24, but the annual value is \$30,000 over prior compensation levels.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

44. Cutback, reduce, defer

- a. Police pension contributions, currently at 100% funding target but legally required only at 90% funding target - \$195,000 difference in FY 21
 - i. April 23, 2020 Update – Savings can't be realized until FY 22, which is when the property tax levy to be passed by the City Council in December 2020 will be on the property tax bills. We recommend exploring this option with the police pension fund over the coming months.
- b. Greenbriar Road RTBR supplemental project - \$200,000 in FY 21
 - i. April 23, 2020 Update – Cut this project, but watch for a turnaround and opportunity to reinstate at a later date.
- c. 2021 RTBR program - \$1,700,000 in FY 22
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- d. Staff training, organization wide - \$100,000 annual
 - i. April 23, 2020 Update – Reduce the annual spend for this project but watch for a turnaround and opportunity to reinstate the full budget amount.

- e. Staff membership in professional organizations – TBD
 - i. April 23, 2020 Update – Reduce the annual spend for this project but watch for a turnaround and opportunity to reinstate the full budget amount.
- f. Ask for all consultants, vendors, and partners to reduce contract value - TBD
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient. However, without being asked, Attorney Orr has reduced her hourly rate by 7.5%.
- g. Mosquito control - \$6,000 annual
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- h. Library liability insurance - \$25,000 annual
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- i. Tuition reimbursement for currently enrolled employees - \$15,000 annual in five year budget proposal
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- j. Minute taking change - \$4,000 annual
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- k. Snow plow blades - \$14,000 in FY 21
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- l. Playground replacements - \$200,000 in FY 21
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- m. Parks equipment and mowers - \$70,000 in FY 21
 - i. April 23, 2020 Update – Cut until things to stabilize.
 - ii. July 23, 2020 Update – A new wing mower is proposed to be purchased for \$53,000.
 - iii. **August 6, 2020 Update** – The new wing mower was authorized by City Council at the July 28th meeting.
- n. Sanitary sewer crawler camera - \$65,000 in FY 21
 - i. April 23, 2020 Update – Cut until things stabilize.
- o. Hot water unit for vactor truck - \$15,000 in FY 21

- i. April 23, 2020 Update – Cut until things stabilize.
- p. Public Works mowers - \$31,000 in FY 21
 - i. April 23, 2020 Update – Cut until things stabilize.
 - ii. July 23, 2020 Update – A medium-sized mower is being purchased for \$11,000.
 - iii. **August 6, 2020 Update** – The medium sized mower has been ordered.
- q. Elizabeth St watermain replacement - \$600,000 in FY 21
 - i. April 23, 2020 Update – Cut until things stabilize. This project is entirely housed within the water fund, but we are recommending it be deferred indefinitely to protect cash-flow.
- r. Water fund capital including vehicles, Appletree Ct watermain, Well #7 electrical work, SCADA upgrades, water tower painting, Orange and Olsen watermain engineering work, and pressuring sensing valve program - \$100,000 in FY 21
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient. Costs are entirely housed within the water fund.

Expenditures - High difficulty to implement or high impact to organization and services (new text only where update is noted)

45. Compensation and benefits

- a. Reduce health insurance benefits – TBD
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- b. Change health insurance carrier – would have been \$100,000 difference in FY 21 if implemented, value in FY 22 is TBD
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- c. Move to self insurance – Value TBD, but risk to City would increase
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- d. Furloughs of 20% (turning a 40 hour work week into a 32 hour work week) for all employees, including union employees (bargained) - \$1,500,000 annual and compounded
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

- e. Progressive salary cuts of 5% for employees paid less than \$60,000 annually, 10% for employees between \$60,000 and \$100,000 annually, and 15% for employees above \$100,000 - \$900,000 annually and compounded
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
 - f. Salary freeze for all union employees (must be negotiated) - \$100,000 annually and compounded
 - i. April 23, 2020 Update – Recommendations to negotiate with unions.
 - ii. **August 6, 2020 Update** – The Police Officers union contract is on the City Council agenda for approval, with a 2% COLA effective August 2020.
- 46. Waves of staff layoffs – The City’s peak full-time employment count prior to the last recession was 96 actual employees, with 105 budgeted. During the recession and afterwards, the City reduced employment counts through a variety of methods and had a low-count of 71 full-time employees. The City’s current employment count as of April is 77. Layoffs would have varying service impacts and cost savings, and specific layoffs would only be discussed in executive session.
 - a. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- 47. Sell assets
 - a. The Van Emmon Activity Center was worth \$1.2m prior to the pandemic.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
 - b. The 8 acres at Kendall Marketplace was worth \$400,000 prior to the pandemic.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient
- 48. Categorical last resorts
 - a. Refinance, restructure, and/or renegotiate all bond payments to delay and reduce imminent bond payment amounts.
 - i. April 23, 2020 Update – No immediate proposal to implement, but due diligence will be conducted by staff for December 2020 bond payments.
 - b. Renegotiate all developer obligations and payments to reduce imminent payment amounts.
 - i. April 23, 2020 Update – No immediate proposal to implement, but due diligence will be conducted by staff on a case-by-case basis.
 - c. Restructure developer fees and deposits to reduce City’s financial burden. This would have the impact of increasing costs to developers and builders.
 - i. April 23, 2020 Update - April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

- d. Revenue enhancements. There are many options for raising tax and fee amounts, and creating new taxes but these would only help the organization and would burden the public.
 - i. April 23, 2020 Update - No immediate proposal to implement. Readdress proposal later if first cut list is insufficient

New Proposals, as of April 23, 2020 (all old text, no updates)

- 49. Part-time hires – As noted above in the hiring freeze section, the Director Dhuse and Director Evans have both separately made the recommendation not to hire any seasonal part-time help in their departments. \$100,000 FY 21 value.
- 50. Outsourced inspections – Director Noble and Code Official Ratons have been managing inspection workload to minimize outsourcing. \$60,000 FY 21 value.
- 51. Baseline Road Bridge – There has been no specific proposal to spend these funds, as they had been budgeted simply as a protection against a sudden closure of the bridge. \$25,000 FY 21 value.

New Proposals, as of May 7, 2020 (all old text, no updates)

- 52. UDO – At the direction of the Mayor, the City staff negotiated a one-year pause of the UDO with both consultants. The consultants agree that the rates and cost within the agreement will continue forward for the extra year and that the study could be resumed at any time within the year. \$80,000 FY 21 value.

Recommendation

This is an informational item. Staff requests feedback on the content within.



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Mayor's Report #4

Tracking Number

CC 2020-59

Agenda Item Summary Memo

Title: Collective Bargaining Agreement between the Yorkville Patrol Officers and the City

Meeting and Date: City Council – August 11, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/gov_officials.php



Memorandum

To: City Council
From: Bart Olson, City Administrator
CC:
Date: August 5, 2020
Subject: Police officers bargaining agreement

Summary

Approval of a successor collective bargaining agreement between the City and the Fraternal Order of Police governing the patrol officers employed by the City and during the period from May 1, 2020 and continuing through April 30, 2023.

Background

This item was last discussed by the City Council in 2015, when a five year bargaining agreement was approved. That agreement expired in April 2020, and the City and the union have been involved in good faith negotiations for a new agreement since then. The outcome of those negotiations are included in the attached clean and track changes documents.

In general, the bulk of the negotiations were devoted to changes in wages, insurance contributions, and minor-clean up language. The summary of the changes of the final agreement to the 2015 agreement is:

- 1) Old Section 2.2 Fair Share Dues
 - a. In 2018, the US Supreme Court in Janus v. AFSCME declared that requiring public employees to pay fair share expenses was unlawful. Accordingly, this section was removed.
- 2) Section 6.1 Wages Rates
 - a. Language cleaned up for 2020, where no retroactive pay will be issued. The wages in Appendix B will be effective August 10, 2020, which is 45 days after Illinois entered Phase 4 of the Restore Illinois plan.
- 3) Section 6.4 Field Training Officer (FTO) Compensation
 - a. To be eligible to receive the FTO stipend, timely Daily Observation Reports reflecting events and circumstances during the shift must be submitted.
- 4) Section 7.9 Switching Days Off
 - a. Chief Jensen requested some additional guidelines in the contract as it relates to switching shifts.

- 5) Section 12.2 Drug and Alcohol Testing
 - a. Per new state laws, officers are required to be drug and alcohol tested whenever they discharge their firearm causing injury to another person while on duty. Further changes also make it clear that officers are prohibited from consuming cannabis while on or off duty, which is being implemented to protect the officers and the City from testing issues during a discharge of firearm incident. In addition, language was added requiring Officers to report to their supervisor any known adverse side effects of medication or prescription drugs.
- 6) Section 12.8 Union Days
 - a. Adds eligibility for officers to attend paid negotiation training sessions, subject to Police Chief approval and availability. These training sessions tend to result in more efficient future negotiations.
- 7) Section 13.1 Medical Insurance
 - a. Police officers are now eligible for the same health insurance and premium contribution percentages (10.5% or 12.5%) as applicable to non-union employees.
 - b. NEW: to obtain this reduced premium privilege, the officers must voluntarily submit to a physical evaluation on an annual basis. If the officer is not willing to voluntarily submit to the annual physical, he/she is ineligible for the reduced premium and must pay 12% or 17% for the employee portion of the health insurance premium costs.
- 8) Article 17 Termination
 - a. This agreement is for a three year term.
- 9) Appendix B – Annual Salary Rates
 - a. Beginning 45 days from Illinois transition into Phase 4 of the Restore Illinois plan (August 10), the officers will receive a 2% COLA. In FY 22 and FY 23, the COLA will be 2.25% and 2.5% respectively.

Recommendation

Staff recommends approval of this successor collective bargaining agreement.

ILLINOIS FOP LABOR COUNCIL

and

THE UNITED CITY OF YORKVILLE

Patrol Officers



FRATERNAL
ORDER

May 1, ~~2015~~2020 – April 30, ~~2020~~2023

[Springfield – Phone: 217-698-9433 / Fax: 217-698-9487](#)

[Western Springs – Phone: 708-784-1010 / Fax: 708-784-0058](#)

[Web Address: www.fop.org](#)

[24-hour Critical Incident Hot Line: 877-IFOP911](#)

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AGREEMENT between the UNITED CITY OF YORKVILLE, ILLINOIS (hereinafter called the "City") and ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL/YORKVILLE PATROLMAN UNIT (hereinafter called the "Council").

ARTICLE 1 - ~~ARTICLE 1~~ RECOGNITION

The City recognizes the Council as the sole and exclusive collective bargaining representative for the purpose of establishing wages, hours of work and other conditions of employment for all full-time sworn patrol officers, but excluding Chief of Police, lieutenants, sergeants and all other employees of the Police Department and the City.

ARTICLE 2 - ~~ARTICLE 2~~ COUNCIL SECURITY

Section 2.1 ~~Section 2.1~~ Dues Check Off

The City will deduct from the first paycheck each month the uniform, regular monthly Council dues for each employee in the bargaining unit who has filed with the City a voluntary dues check off authorization. The form of check off shall be as set forth in Appendix A attached hereto. If a conflict exists between the check off form and this Article, the terms of this Article control. Dues shall be remitted to the Council by the 15th day of the month following deduction.

Section 2.2 Fair Share

~~Any employee hired after the effective date of this Agreement who chooses not to be a member of the Council shall, as a condition of employment, be required to pay a fair share (not to exceed the amount of the Council dues) of the cost of the collective bargaining process and contract administration. The City shall deduct fair share amounts from employees' paychecks as required by this Article to the extent permitted by law and remit said amounts to the Council by the 15th day of the month following deduction. In the event that any employee covered hereby is precluded from making a fair share involuntary contribution as required by this Section on account of bona fide religious tenets of teachings of a church or religious body of which that employee is a member, that employee shall have the right to refuse to allow said involuntary deduction, provided, however, that said right to refuse shall continue only so long as the employee makes contributions at least equal in amount to the fair share fee amount to a nonreligious charitable organization mutually agreed upon by the employee so refusing and the Council.~~

Section 2.2 ~~Section 2.3~~ Council Indemnification

The Council shall indemnify, defend and save the City harmless against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs that shall

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arise out of or by reason of action taken or not taken by the City in complying with the provisions of this Article. If an improper deduction is made, the Council shall refund directly to [the employee any such amount.](#)

~~the employee any such amount.~~

ARTICLE 3 - ~~ARTICLE 3~~ - GRIEVANCE PROCEDURE

Section 3.1 ~~Section 3.1~~ Definition

A "grievance" is defined as a difference of opinion raised by an employee or the Council against the City involving the interpretation or application of, or compliance with, the provisions of this Agreement, except disciplinary suspensions and terminations, at the election of the covered member, can be appealed through the Labor Agreement's Grievance Procedure or the City Board of Fire and Police Commission, but not both. The parties have negotiated an alternative procedure based upon the grievance and arbitration provisions of this Agreement, and the foregoing provisions with respect to the appeal and review of disciplinary action or discharge decisions shall be in lieu of, and shall expressly supersede and preempt, any provisions that might otherwise be the Rules and Regulations of the City's Board of Fire and Police Commissioners.

Section 3.2 ~~Section 3.2~~ Grievance Procedure

Recognizing that grievances should be raised and settled promptly, a grievance must be raised within fifteen (15) calendar days of the occurrence of the event giving rise to the grievance, or within fifteen (15) days after the Council or employee, through the use of reasonable diligence, could have obtained knowledge of the occurrence of the event first giving rise to the grievance. A grievance shall be processed as follows:

STEP 1: Verbal to immediate Supervisor: By discussion between the employee, accompanied by one Council Officer if the employee so desires, and his immediate supervisor (sergeant or Deputy Chief as the case may be). The immediate supervisor shall answer verbally within seven (7) calendar days of this discussion.

STEP 2: Appeal to Chief: If the grievance is not settled in Step 1, the Council may, within seven (7) calendar days following receipt of the immediate supervisor's answer, or when an answer was due, file a written grievance with the Chief of Police signed by the employee and one Council Officer setting forth the nature of the grievance and the contract provision(s) involved. The grievant and a Council representative and the Chief will discuss the grievance at a mutually agreeable time. If no agreement is reached in such discussion, the Chief will give his answer in writing within seven (7) calendar days of the discussion.

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Section 3.3 ~~Section 3.3~~ Arbitration

If the grievance is not settled in Step 2 and the Council wishes to appeal the grievance, the Council may refer the grievance to arbitration within thirty (30) calendar days of receipt of the Chief's written answer.

(a) The parties shall attempt to agree upon an arbitrator after receipt of the notice of referral. In the event the parties are unable to agree upon the arbitrator, the parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five (5) arbitrators. Each party retains the right to reject one panel in its entirety and request that a new panel be submitted.

The parties shall alternately strike names from the panel and the person remaining shall be the arbitrator.

(b) The arbitrator shall be notified of his selection and shall be requested to set a time and place for the hearing, subject to the availability of Council and City representatives.

(c) The arbitrator shall submit his decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.

(d) The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the City and the Council; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

(e) The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. Any decision or award of the arbitrator shall be final and binding upon the City, the Council and the employees covered by this Agreement.

ARTICLE 4 - ~~ARTICLE 4~~ MANAGEMENT RIGHTS

The City retains all traditional rights to manage and direct the affairs of the City in all of its various aspects and to manage and direct its employees, including, but not limited to, the following: to plan, direct, control and determine all the operations and services of the City; to supervise and direct the working forces; to establish the qualifications for employment and to employ employees; to schedule and assign work; to establish work standards and, from time to time, to change those standards; to assign overtime; to determine the methods, means, organization and number of personnel; to make, alter and enforce reasonable rules, regulations, orders and policies; to evaluate employees; to discipline, suspend and discharge employees for just cause (probationary employees without cause); to change or eliminate existing methods, equipment or facilities; to establish, implement and maintain an effective internal control program; to determine the overall budget;

and to carry out the mission of the City provided, however, that the exercise of any of the above rights shall not conflict with any of the express written provisions of this Agreement.

ARTICLE 5 - ~~ARTICLE 5~~ NO STRIKE-NO LOCKOUT

No employees covered by this Agreement shall engage in, induce or encourage any strike, work stoppage, slowdown, or withholding of services. The Council agrees that neither it nor any of its members or agents will call, institute, authorize, participate in, sanction, or ratify any strike, work stoppage, slowdown, or withholding of services, during the term of this Agreement. The City will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Council, or for any cause whatsoever, it being the intent of the parties that the employees not strike or "slowdown" and that the City not lock out any employees.

ARTICLE 6 - ~~ARTICLE 6~~ WAGES

Section 6.1 ~~Section 6.1~~ Wages Rates

~~Appendix "B", during the dates (fiscal years) indicated thereon, provided that the first year increase shall be retroactive on all hours paid to May 1, 2015 for all employees in the bargaining unit on the date this Agreement is executed.~~ The City will place a new hire on the Associate Degree or Bachelor Degree pay scale, Appendix "B", based upon its review of academic records and provided that any post-secondary work is from an institution accredited by North Central or a similar accreditation agency acceptable to the City. The City may hire a new officer with prior law enforcement experience at a higher pay step on Appendix B, not to exceed the "after 2 years" step, provided any such step placement shall not affect the probationary period of a new hire. Step movement shall be on an employee's anniversary date of hire.

Section 6.2 ~~Section 6.2~~ Longevity Pay

As part of their regular compensation and in addition to the wage rates set forth in Appendix B, employees shall receive an annual longevity pay stipend as follows:

<u>Years of Service</u>	<u>Longevity Pay</u>
After 6 years but less than 9 years	\$ 750
After 9 years but less than 14 years	\$1,000
After 14 years but less than 20 years	\$1,500
After 20 years	\$2,000

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Section 6.3 Section 6.3 Canine Officer Eligibility and Stipend

In the event the City, in the exercise of its sole discretion, elects to establish or maintain a canine program, the parties agree that to be eligible for assignment by the Police Chief to the position of Canine Officer, an employee shall sign the Canine Officer Agreement, attached hereto as Appendix C, and incorporated herein by reference. Nothing herein shall obligate the City to create or maintain such a program. Officers assigned to the position of Canine Officer shall also receive, while so assigned, a stipend equivalent to \$1,500 per fiscal year during the term of this Agreement, to be paid at a rate of 1/26th per pay period during such assignment. The City will pay out of pocket costs affiliated with the care, equipment and feeding of the dog. The City will also pay the cost of kenneling the dog when the assigned Canine Officer is out of town.

Section 6.4 Section 6.4 Field Training Officer (FTO) Compensation

For each shift that an Officer is assigned by their supervisor as a "Field Training Officer" (FTO), the officer shall be paid one (1) hour of compensation at his/her regular overtime hourly rate. To be eligible for this FTO Stipend, the officer assigned to serve as FTO must have timely submitted a Daily Observation Report ("DOR") that reflects the relevant events and circumstances which arose during the shift.

Section 6.5 Section 6.5 On-Call Pay

Detectives and Evidence Technicians designated as "On-Call" by their supervisor for an entire week shall be paid \$75.00 dollars. Officers have the option to decline to be "On-Call" for Evidence Technician for each six (6) month period. It is agreed by both parties that Officers designated as on-call are expected to be available for work during non-scheduled hours and that failure to respond to or rejection of a call-in may result in discipline, at the discretion of the City.

ARTICLE 7 - ~~ARTICLE 7~~ HOURS OF WORK AND OVERTIME

Section 7.1 Section 7.1 Application of Article

This Article shall define the workweek and serve as a basis for calculating overtime payments. Nothing in this Agreement shall be construed as a guarantee of hours of work per day or per week.

Section 7.2 Section 7.2 Normal Workdays, Workweek

The shifts, workdays and hours to which employees are assigned shall be stated on an annual Departmental work schedule. The normal workday shall begin with a ten (10) minute roll call prior to the beginning of the work shift and shall include a paid forty-five (45) minute off-duty lunch break. Should it be necessary in the interest of efficient operations to alter shift starting or ending

times or establish a different workday or workweek, the City will provide notice of such change to the individuals affected.

Section 7.3 ~~Section 7.3~~ Overtime Pay

When police officers are ordered to report for work which is in addition to the employee's normal work schedule, the employee shall be paid time and one-half the employee's regular straight-time rate for all such hours of overtime. For the purpose of calculating overtime, all compensated hours shall be considered as hours worked. The hourly rate for overtime purposes shall be determined by dividing the annual salary by 2,080. Overtime shall be computed to the nearest one-quarter hour.

Section 7.4 ~~Section 7.4~~ Overtime Allocation

The Department will establish an overtime list based on seniority (most senior to least senior). The list will include all non-probationary employees who wish to be added to the list. The Supervisor in charge of filling the overtime shift (partial or full), will make the appropriate phone calls based on this list. The first phone call will be made to the most senior employee on the list and if that employee either does not respond or declines, the second person will be called and continue down the list until the shift is filled. If no full-time employees accept the shift, only then can the shift ~~can~~ be opened to either Supervisors or part-time employees.

Section 7.5 ~~ection 7.5~~ Break Periods

Employees shall receive a paid forty-five (45) minute off-duty lunch period and a ten (10) minute break during the first half of the shift and a ten (10) minute break during the second half of the shift. Breaks will be scheduled by the Department so as not to interfere with Department work. If an employee is called to duty while on a lunch break, then such employee shall be entitled to his forty-five (45) minute off-duty lunch break later on during his shift. If the work load does not allow an officer to take a lunch break before the end of his shift, then he shall be paid for overtime for his forty-five (45) minute off-duty lunch break. Such lunch breaks shall not be unreasonably denied.

Section 7.6 ~~Section 7.6~~ Compensatory Time

Employees who are entitled to time and one-half overtime pay under this Agreement may elect compensatory time at time and one-half, in lieu of pay, to a maximum of two hundred forty (240) hours' compensatory time by giving advance notice to the Police Department. An employee with accrued compensatory time may make advance request for time off and time off will be approved by the Police Department based upon Departmental needs. At termination, all accumulated compensatory time must be paid in full in cash.

Section 7.7 ~~Section 7.7~~ Call-Back Pay

An employee covered by this Agreement who is called back to work after having left work shall receive a minimum of two (2) hours' work at time and one-half rates. A call back is defined as an assignment of work which does not immediately precede or follow an employee's regularly scheduled work hours.

Section 7.8 ~~Section 7.8~~ **Off-Duty Court Time**

When an employee is required to spend off-duty time in court on behalf of the City (including subpoena for deposition for work-related testimony), the employee will receive time and one-half for all hours worked, with a minimum pay guarantee of three (3) hours' pay at time and one-half.

Section 7.9 ~~Section 7.9~~ **Switching Days Off**

~~Employees may request the switching days off by written notice to the Chief and the Chief will approve these requests based upon Departmental needs.~~

Section 7.10 With at least seven (7) days' notice, an officer shall be permitted to trade or exchange a scheduled shift with another Officer in the same division with the approval of the Chief of Police or designee and subject to the remaining provisions of this Section. Requests for approval of a shift trade must be submitted in writing and include reference to the date and shift/time of the requested dates that are affected by the trade. The employees involved shall be assigned to the same Division at the time of the trade and on the day the trade is repaid.

The requested shift trade does not have to be for a full shift as long as the trade lasts at least two (2) consecutive hours that falls at the beginning or end of the shift. No trade shall be permitted if it will result in any Officer being assigned to work more than sixteen (16) consecutive hours. Shifts traded are not required to be within the same pay period. However, if a shift is traded outside of the same pay period, it must be repaid within six (6) months of the day that was traded.

Officers can only trade shifts with other officers who possess the same or very similar specialty skills as approved by the Chief of Police. The officer who accepts an approved shift trade assumes responsibility for that shift per the terms of the collective bargaining agreement. The officer working for another officer due to a shift trade shall not have the hours worked count as work hours for overtime calculation. An officer who has traded a shift and is not working shall not be eligible for any other work during the traded shift.

Section 7.10 **Training**

When the Police Department schedules an employee in writing for mandatory off-duty training, including training schools, the employee shall be paid straight-time for the first forty (40) hours of said training in a calendar year and time and one-half for all hours in excess of forty (40) hours in a calendar year.

Section 7.11 ~~Section 7.11~~ **Work Cycle**

The parties recognize that the work cycle adopted by the City for purposes of Section 7K of the FLSA is twenty-eight (28) days.

Section 7.12 ~~Section 7.12~~ **Training Reimbursement**

New hires are required to repay the City for non-reimbursed training costs if they resign within the first three (3) years of employment, pursuant to the following schedule: 100% if the employee leaves during the first two (2) years of employment; 75% if the employee leaves after two (2) years

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but less than three (3) years. The Council waives any right it may have to bargain over any training reimbursement agreement that the City may require a new hire to sign as a term or condition of employment, consistent with the foregoing repayment provision. This Section only applies to persons hired on or after April 1, 2003.

ARTICLE 8 - ~~ARTICLE 8~~ - VACATIONS

Section 8.1 ~~Section 8.1~~ Paid Vacations

Employees who attain the years of continuous service with the Police Department as indicated in the following table shall receive vacation with pay as follows:

Years of Service Completed	Vacation Time Credited
6 months	40 hours
1 year	40 hours
2,3,4	80 hours per year
5,6,7,8,9	120 hours per year
10,11,12,13,14	160 hours per year
15+	200 hours per year

Employees earning eighty (80) or more hours vacation may take up to forty (40) hours vacation as pay, subject to the approval of the Department Head, of which will not be unreasonably denied.

Section 8.2 ~~Section 8.2~~ Vacation Pay

Vacation pay shall be calculated on the basis of the employee's regular straight-time rate at the time the vacation is taken.

Section 8.3 ~~Section 8.3~~ Vacation Scheduling

Vacations shall be scheduled on a year-round basis. The Police Chief shall schedule vacations and determine the maximum number of employees who may be on vacation at any one time, taking into account the needs of the Police Department, employee advance requests, and employee seniority (if the vacation is requested by the employee by February 28).

Vacations are normally taken in one week increments, except that the Police Chief may approve taking of one week of vacation in single day increments.

Section 8.4 ~~Section 8.4~~ Vacation Carryover

An employee is permitted to request vacation carryover from one year to the next year, but not beyond forty (40) hours and not beyond one year.

Section 8.5 ~~Section 8.5~~ Termination of Employment

An employee who terminates after one full year of service shall receive pro-rated vacation pay on the basis of 1/12th for each full month worked past the employee's anniversary date.

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ARTICLE 9 - ~~ARTICLE 9~~ - HOLIDAYS

Section 9.1 ~~Section 9.1~~ Holidays

The following holidays are observed under this Agreement:

<u>New Years' Day</u>	<u>Veterans' Day</u>
<u>Good Friday</u>	<u>Thanksgiving Day</u>
<u>Memorial Day</u>	<u>Day After Thanksgiving Day</u>
<u>Independence Day</u>	<u>Christmas Eve Day</u>
<u>Labor Day</u>	<u>Christmas Day</u>
<u>Presidents' Day</u>	<u>Martin Luther King Day</u>

Section 9.2

<u>New Years' Day</u>	<u>Veterans' Day</u>
<u>Good Friday</u>	<u>Thanksgiving Day</u>
<u>Memorial Day</u>	<u>Day After Thanksgiving Day</u>
<u>Independence Day</u>	<u>Christmas Eve Day</u>
<u>Labor Day</u>	<u>Christmas Day</u>
<u>Presidents' Day</u>	<u>Martin Luther King Day</u>

Section 9.2 Holiday Pay

Employees shall work all holidays which fall within the regular schedule, unless the employee has been granted approved time off. For each observed holiday that the employee does not work, the employee shall receive either eight (8) hours straight time pay or compensatory time at the employee's option. An employee that works during the calendar days of New Years' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, shall receive the eight (8) hours straight time pay, and any hours worked will be paid at an 2X times pay rate. An employee that works during the calendar days of Good Friday, Presidents' Day, Veterans' Day, Day after Thanksgiving Day, Christmas Eve Day, and Martin Luther King Day shall receive the eight (8) hours straight pay, and any hours worked will be paid at a regular rate.

Section 9.3 ~~Section 9.3~~ Floating Holidays

In addition to the twelve (12) holidays listed above, all employees will receive two (2) floating holidays. Police patrolmen shall not receive additional compensation for the floating holidays. Such floating holidays shall be taken as a day off upon the approval of the Chief of Police.

ARTICLE 10 - ~~ARTICLE 10~~ - SICK LEAVE

Section 10.1 ~~Section 10.1~~ Purpose Allowance and Accumulation

Sick leave with pay is provided as a benefit in recognition that employees do contract various illnesses from time to time and that their financial resources may be diminished in such instances

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if pay is discontinued, and that it may not be in the best interest or health of the employee or fellow employees to work while sick. Sick leave as contained herein may be taken by an employee who is unable to work by reason of a non-duty related illness, injury or disability. Employees shall accrue eight (8) sick leave hours per month to a maximum accrual of 960 hours.

Section 10.2 ~~Section 10.2~~ Medical Examination

The City may, at its discretion, require an employee to submit a medical verification of illness or other conclusive evidence of illness, and such verification normally will be required for illnesses requiring the use of more than three (3) consecutive shifts of sick leave. A medical verification is acceptable only if completed by a physician, physician's assistant or nurse practitioner.

Section 10.3 ~~Section 10.3~~ Sick Leave Utilization

Sick leave may be utilized only for the purposes specified in Section 10.1. Employees utilizing paid sick leave hours shall be compensated according to their normal rate of pay. Employees will use accrued sick leave in reverse accrual order. Thus, when an employee uses a sick leave hour, the last sick leave hour earned is removed from his accumulated sick leave. Abuse of sick leave shall be considered grounds for disciplinary action. Absent employees who have exhausted their accumulated sick leave shall not be compensated for further absences unless approved by the City Council.

Section 10.4 ~~Section 10.4~~ Unused Sick Leave

(a) On May 15 of each year, an employee who has used less than the sick leave he has accumulated in the immediately preceding fiscal year (May 1 through April 30) will be asked if he wishes to sell back the accrued sick leave earned in that fiscal year at a rate equivalent to fifty (50%) percent of his regular rate of pay for each sick leave hour sold back. Sick leave hours accumulated in previous fiscal years are not eligible to be sold back. The number of sick leave hours for which an employee elects cash compensation shall be deducted from such employee's accumulated sick leave. Employees electing to sell back their sick leave will be paid for them by June 15.

(b) An employee who has at least twenty (20) years of service on the Department as a fulltime sworn peace officer and who elects normal retirement at age fifty (50) or older shall be paid for unused sick leave at the rate of fifty percent (50%) of his regular daily rate of pay in effect on his last day of active work for the City for all accrued and unused sick leave accumulated.

For example, an employee retiring with ninety-six (96) hours of accumulated but unused sick leave hours will be paid the equivalent of forty-eight (48) hours of pay at the employee's regular daily rate of pay.

(c) An employee who has at least twenty (20) years of service on the Department as a full-time sworn peace officers who elects normal retirement at age fifty (50) or older may elect to decline payouts of any compensable time (sick time, vacation time, comp-time) and instead bank the equivalent amount with the City, for the City to apply toward the retirees health insurance contributions.

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ARTICLE 11 - ~~ARTICLE 11~~ OTHER LEAVES OF ABSENCE

Section 11.1 ~~Section 11.1~~ Unpaid Discretionary Leaves

The City in its discretion may grant an unpaid leave of absence to any bargaining unit employee where the City determines there is good and sufficient reason. The City shall set the duration, terms and conditions of such leaves in writing. Such leave shall not be used by an employee to try for or accept employment elsewhere or for self-employment.

Section 11.2 ~~Section 11.2~~ Emergency Time Off

Time away from work due to emergencies will be granted at the discretion of the Chief of Police. If granted, the Chief of Police shall set the duration, terms and conditions of such leave, including whether it is to be paid or whether it must be made up.

Section 11.3 ~~Section 11.3~~ Bereavement Pay

In the event of death of an immediate family member (mother, father, step-parent, brother, sister, child, step-child, spouse, mother-in-law, father-in-law, grand-parents, grand-parents in-law, step-grandparent, civil union partner or in special cases as approved by the Chief of Police), an employee will be granted up to three (3) ~~days~~ time off with pay, providing the employee attends the funeral/memorial service. Additional time needed by the employee will be deducted from accumulated sick leave, compensatory time or vacation time, at the employee's discretion. These days are separate from floating holidays and sick hours. When death occurs in the extended family of any employee, said employee shall be granted one (1) day off without loss of pay, sick leave, compensatory time or vacation time, at the employee's discretion. For purposes of this article, "extended family" shall include the employee's niece, nephew, brother-in-law, sister-in-law, aunt, uncle, or those who have achieved familial status by living in the household.

Section 11.4 ~~Section 11.4~~ Family & Medical Leave Act of 1993

The parties agree that the Employer may adopt policies to implement the Family and Medical Leave Act of 1993, as it may be amended from time to time ("FMLA"), that are in accord with what is legally permissible under the FMLA.

ARTICLE 12 - ~~ARTICLE 12~~ OTHER BENEFITS

Section 12.1 ~~Section 12.1~~ Uniform

The City will provide uniforms to employees, and replacement uniforms as authorized by the Chief of Police. The specific uniforms will be as approved by the City and the specifics of uniform content will be set forth in Departmental policy.

Section 12.2 Drug and Alcohol Testing

The City may require employees to submit to a urinalysis test and/or other appropriate test if the City determines there is reasonable suspicion that the employee has been using alcohol and/or drugs ~~as defined in paragraph c) hereof~~ in violation of this Section. Any such tests shall be at a

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time and place designated by the City and shall be at the City's expense. If an employee is directed to take such a test based on reasonable suspicion, the City shall provide the employee, upon request, with a written statement of the basis for the City's reasonable suspicion within 48 hours of the request. There shall be no random testing.

(a) The City shall use only licensed clinical laboratories for such testing and shall be responsible for maintaining a proper chain of custody. The taking of urine samples shall not be witnessed unless there is reasonable suspicion to believe that the employee is tampering with the testing procedure. If the first test results in a positive finding, a confirmatory test (GC/MS or a scientifically accurate equivalent) shall be conducted: For alcohol, the test shall be deemed positive if it is .04 or above. An initial positive test result shall not be submitted to the City unless the confirmatory test result is also positive as to the same sample. If the City, contrary to the foregoing, receives the results of a positive first test which is not confirmed as provided above, such information shall be destroyed if received in writing. Upon request, the City shall provide an employee with a copy of any test results which the City receives with respect to such employee.

(b) A portion of the tested sample shall be retained by the laboratory so that the employee may arrange for another confirmatory test (IC/MS) or a scientifically accurate equivalent) to be conducted by a licensed clinical laboratory of the employee's choosing and at the employee's expense. Once the portion of the tested sample is delivered to the clinical laboratory selected by the employee, the employee shall be responsible for maintaining the proper chain of custody for said portion of the tested sample.

~~(e) Use of prescribed drugs at any time while employed by the City.~~ **(c) Failing to report to their supervisor any known adverse side effects of medication or prescription drugs.** abuse of prescribed drugs, as well as being under the influence of alcohol or the consumption of alcohol while on duty, shall be cause for discipline, including termination.

(d) The City will not take adverse employment action against an employee solely because that employee voluntarily requests treatment or counseling for an alcohol problem, unless such request follows the testing of an employee or the City otherwise determines that the employee is unfit for duty.

~~Section 12.3(c) Officers shall be required to submit to a drug and alcohol test whenever an officer discharges his/her firearm and such action may have caused injury or death to a person(s). The employee shall submit to the test as directed as soon as practical but no later than the end of the shift.~~

~~(f) Officers are prohibited from consuming, using, possessing, selling or distributing cannabis and/or any cannabis infused products during their on or off duty time. In the event of a suspected violation of this provision, the above testing procedures will govern.~~

Section 12.3 On-the-Job Injury

Employees shall receive full pay for up to one hundred-eighty (180) calendar days per year for on-the-job injury.

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Section 12.4 ~~Section 12.4~~ Peace Officer's Disciplinary Act

Nothing in this Agreement shall abridge an employee's rights under the Illinois Uniform Peace Officer's Disciplinary Act, which Act is incorporated by reference as if fully set forth herein.

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Section 12.5 ~~Section 12.5~~ Health Maintenance Physical

Employees will be given a health maintenance physical not more frequently than every two (2) years. The costs for the medical examination shall be paid by the City. The results of the physical shall remain confidential between the employee and the physician, except that the physician will give the Chief of Police a statement on fitness for duty.

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Section 12.6 ~~Section 12.6~~ Officer-In-Charge Pay

Officers assigned as Officer-In-Charge (OIC) shall receive, in addition to the employee's regular rate of pay, an additional two (2) hours pay at one and one-half (1-1/2) times the employee's regular rate of pay for any hours served on a shift. In cases where two officers split a scheduled shift 50/50, only the officer who starts the OIC shift shall receive OIC pay. Officers will have the option of either receiving the additional pay or compensatory time (accumulated at the same rate). The Employer will not manipulate work schedules or assignments to OIC to avoid paying the applicable compensation.

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Section 12.7 ~~Section 12.7~~ Educational Assistance Program

All requests by an employee for the enrollment to a college degree program or college coursework, which must be job related, must be submitted by the Department Head to the City Administrator for approval. The City recognizes four (4) levels of degree programs, described as follows: (i) high school; (ii) 64 credit hours of college course work; (iii) Bachelor's Degree; and, (iv) Master's Degree. All courses related to the program shall be eligible for payment subject to budget approval. This provision shall be subject to change and does not entitle any employee the exclusive right to receive approval and/or be eligible for payment. Furthermore, the employee shall provide a grade or transcript to the Department Head upon the completion of each course. Any revision or change requested by the employee to the approved program must be submitted to the Department Head for approval prior to the revision or change.

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Upon approval under Section "a", the City shall pay tuition and fees only for college coursework (not travel or wages), unless otherwise approved by the Mayor and City Council.

The City may pay all expenses of an elective course. An elective course is one that may benefit the City by added knowledge, but is not directly related to City operations. The tuition and fees only (no books or materials) of an elective or required course will be paid through direct billing from the appropriate school, or paid as a reimbursement to the employee pending the completion of a consent form for repayment and pending receipt of a the grade transcript.

The employee will sign the payroll deduction form prior to the enrollment of the course stipulating to the following provisions will apply: if a grade of a B-average or better is attained upon the completion of the course the class will be considered complete and paid for by the City. If less than a B-average is attained, the employee will be required to pay back 100% of the tuition and

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fees to the City through a payroll deduction as stipulated within the payroll deduction sign off form or direct payment to the City. If an employee voluntarily leaves the City within two years of completing a course reimbursed under this policy, a percentage amount of reimbursed expenses must be repaid to the City according to the following schedule:

- a. 00-06 months of completion of course – 100%
- b. 07-12 months of completion of course – 75%
- c. 13-18 months of completion of course – 50%
- d. 19-24 months of completion of course – 25%

Tuition rates will be paid for at an amount not to exceed the current per-hour rate charged at the University of Illinois Urbana-Champaign as is designated at the time of class approval.

Section 12.8 ARTICLE 13 – Union Days

Employees acting as a Union representative may be released from duty up to six (6) days a year in total (not per person) to attend Union sponsored training/conferences. Training/Conference time is at the sole discretion of the Chief of Police and will not be allowed if staffing levels would cause the expenditure of overtime. Training/Conference time will be reviewed on a case by case basis and will not be unreasonably denied. The affected member is responsible for all costs associated with the training/conference to include but not limited to lodging, food, registration fees etc.

ARTICLE 13 - INSURANCE

Section 13.1 Section 13.1 Medical Insurance

The City retains the right to change insurance carriers, benefit levels, or to self-insure as it deems appropriate. Effective May 1, ~~2015~~2020 and continuing through April 30, ~~2018~~2023, the employee shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: ~~eighteen~~ and one-half percent (~~8~~10.5%) for the premium for single, single plus spouse, or single plus children under the HMO insurance policy or ~~seventeen~~ and one-half percent (~~7~~10.5%) of the premium for family coverage under HMO insurance policy or plan offered by the City. The employee shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: ~~nineteen~~ and one-half percent (~~9~~12.5%) of the premium for single, single plus spouse, or single plus children under the PPO insurance policy or ~~nineteen~~ and one-half percent (~~9~~12.5%) for family coverage under the PPO insurance policy or plan offered by the City, depending on the employee's coverage election. ~~If non-represented City employees covered by the City's medical insurance plans pay less than the premium contributions specified herein, then bargaining unit employees shall likewise pay the same amount as such non-represented City employees.~~

~~Effective May 1, 2015 through April 30, 2018, employees hired on or after May 1, 2015 (Tier II employees) To secure the 10.5% HMO and 12.5% PPO insurance rates, employees must obtain an annual physical and provide the City with proof of receiving the physical. Employees who do not receive an annual physical and submit the proof of the physical prior to March 31st of each calendar year, shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: eleven percent (11%) of the premium for single, single plus spouse, single~~

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plus children or family coverage under the HMO insurance policy or plan offered by the City. The employee shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: sixteen percent (16%) of the premium for single, single plus spouse, single plus children or family coverage under the PPO insurance policy or plan offered by the City, depending on the employee's coverage election, beginning on May 1st of each calendar year: twelve percent (12%) for the premium for all HMO plans, and seventeen percent (17%) for all PPO plans.

Effective May 1, 2018 through April 30, 2019, Tier I and Tier II employees shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: eleven percent (11%) for the premium for single, single plus spouse, single plus children, or family coverage under HMO insurance policy or plan offered by the City. The employee shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: sixteen percent (16%) of the premium for single, single plus spouse, single plus children, or family coverage under the PPO insurance policy or plan offered by the City, depending on the employee's coverage election.

Effective May 1, 2019 and continuing, Tier I and Tier II employees shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: twelve percent (12%) for the premium for single, single plus spouse, single plus children, or family coverage under HMO insurance policy or plan offered by the City. The employee shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: seventeen percent (17%) of the premium for single, single plus spouse, single plus children, or family coverage under the PPO insurance policy or plan offered by the City, depending on the employee's coverage election. Such premium contributions shall be deducted from the employee's earnings, and are in addition to any co-pays, deductibles or out of pocket expenses to be paid by the employee.

Additionally, the City agrees that the actual dollar amount of the monthly employee contribution may not exceed a ten percent (10%) increase from one fiscal year to the next, except in years May 1, 2018 to April 30, 2019 and May 1, 2019 to April 30, 2020. In the years of May 1, 2018 to April 30, 2019 and May 1, 2019 to April 30, 2020, the actual employee contribution amount may exceed a 10% increase from one year to the next as a result of the agreed upon changes to the employee contribution percentages in this contract. However, in those two years, the City. The City also shall implement a pro-rata ten percent (10%) cap on Employer-observed plan design increases, to be calculated by assuming the agreed upon higher employee contributions had existed in the year prior.

This cap on the year-to-year employee contributions is understood to be floating and the base amount will be reset each year based on the actual cost of health insurance premiums and HRA plans.

Section 13.2 Section 13.2 Life, Dental and Vision Coverage

The City shall continue in effect the current term life (\$50,000 for an eligible employee; \$10,000 for spouse; \$2,500 for child aged 6 months to 19 years; \$1,500 for infant from birth to 6 months), dental and vision coverage's, subject to the terms and conditions of the applicable policy or plan

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provided by the City. Increases in the benefits of these plans for non-bargaining unit non-supervisory employees shall be offered to the bargaining unit employees on the same terms and conditions as they are offered to non-bargaining unit non-supervisory employees.

Section 13.3 ~~Section 13.3~~ Opt-Out Incentive

Employees who are able to enroll in an alternate medical health insurance plan (through a spouse, for example) are eligible to receive a monthly stipend of (\$100 for single employees and \$150 for families) from the City for choosing to opt-out of the City's health insurance plan. Proof of enrollment in a non-City insurance plan is required to receive compensation. A registration form is available over in Human Resources.

ARTICLE 14 - ~~ARTICLE 14~~ SENIORITY, LAYOFF AND RECALL

Section 14.1 ~~Section 14.1~~ Definition of Seniority

Seniority shall be based on the length of time from the last date of beginning continuous full-time employment as a sworn peace officer in the Police Department of the United City of Yorkville. Conflicts of seniority shall be determined on the basis of the order of the officers on the Board of Fire and Police Commissioners hiring list, with the officer higher on the list being the more senior. Seniority shall not accrue during any unpaid leave of absence in excess of thirty (30) consecutive days and in such event the employee's seniority date shall be adjusted accordingly.

Section 14.2 ~~Section 14.2~~ Seniority List

On or before May 1st of each new calendar year, the City will post a seniority list setting forth each employee's seniority date, and provide a copy of such list to a Council representative. The City shall not be responsible for any errors in the seniority list unless such errors are brought to the attention of the City in writing within fourteen (14) calendar days after the list is posted.

Section 14.3 ~~Section 14.3~~ Probationary Period

All new employees and those hired after loss of seniority shall be considered probationary employees until they complete a probationary period of eighteen (18) months of work. During an employee's probationary period the employee may be suspended, laid off, or terminated at the sole discretion of the City. No grievance shall be presented or entertained in connection with the suspension, layoff, or termination of a probationary employee. Note: The existing 12 month probationary period for persons hired before the date this Agreement was approved by the City shall remain unchanged

Section 14.4 ~~Section 14.4~~ Layoff

The City, in its discretion; shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, employees covered by this agreement will be laid off in accordance with their seniority as provided in Illinois Statute (65 ILCS 5/10-2.1-18). Except in an emergency, no layoff will occur without at least ninety (90) calendar day's notification to the Council.

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Section 14.5 Section 14.5 Recall

Employees who are laid off shall be placed on a recall list for a period of three (3) years. Employees with recall rights shall be recalled before the hiring of new full-time police officers. If there is a recall, employees who are on the recall list shall be recalled, in the inverse order of their layoff. Employees who are eligible for recall shall be given fourteen (14) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Council, provided that the employee must notify the Police Chief or his designee of his intention to return to work is within three (3) days after receiving notice of recall.

The City shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Police Chief or his designee with his latest mailing address. If an employee fails to timely respond to a recall notice his name shall be removed from the recall list, unless the employee can demonstrate to the City that his inability to respond was due to unforeseen circumstances beyond his control, in which case the employee may be eligible for the next recall that may occur during the three year period following his layoff.

Section 14.6 Section 14.6 Termination of Seniority

Seniority and the employment relationship shall be terminated for all purposes if the employee:

- (a) quits;
- (b) is discharged for just cause (probationary employees without cause);
- (c) retires or is retired;
- (d) falsifies the reason for a leave of absence, or is found to be working during a leave of absence without the advance written approval of the Police Chief;
- (e) fails to report to work at the conclusion of an authorized leave of absence or vacation, unless the employee can demonstrate to the City that his failure to report was due to unforeseen circumstances beyond the employee's control;
- (f) is laid off for a period in excess of three (3) years;
- (g) does not perform work for the City for a period in excess of twelve (12) months, provided, however, this provision shall not be applicable to approved absences due to military service, established work related injury or illness compensable under workers' compensation law, or to employees receiving a duty related disability pension; or
- (h) is absent for two (2) consecutive working days without notifying the City unless the employee can demonstrate to the City that his failure to notify the City was due to unforeseen circumstances beyond the employee's control.

Nothing in this Section is intended to interfere with the statutory jurisdiction and authority of the Yorkville Board of Fire and Police Commissioners, except disciplinary suspensions and

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terminations, at the election of the covered member, can be appealed through the Labor Agreement's Grievance Procedure or the City Board of Fire and Police Commission, but not both.

Section 14.7 ~~Section 14.7~~ Effects of Layoff

During the term of this Agreement, if the City exercises its discretion to layoff an employee, then the employee shall be afforded an opportunity to maintain the medical insurance in effect at the time he is laid off by paying, in advance, the full applicable monthly premium for his or her individual insurance coverage. If an employee opts to maintain his or her medical insurance under this section, then such employee shall be permitted to continue the insurance coverage for a period of up to eighteen (18) months from the date of layoff, or such greater period as may be required by law. Employee rights and benefits under this section are subject to the terms and conditions of the applicable insurance policy or plan. An employee who is laid off will be paid for earned, but unused, vacation time, and any other benefit time payout required by the terms this Agreement.

ARTICLE 15 - ~~ARTICLE 15~~ AUTHORITY OF THE POLICE AND FIRE COMMISSION

The parties recognize that the City Board of Fire and Police Commissioners has certain statutory authority over employees covered by this Agreement, including but limited to the right to make, alter and enforce rules and regulations. Nothing in this Agreement is intended in any way to replace or diminish the authority of the Board of Fire and Police Commissioners of the United City of Yorkville, except disciplinary suspensions and terminations, at the election of the covered member, can be appealed through the Labor Agreement's Grievance Procedure or the City Board of Fire and Police Commission, but not both.

ARTICLE 16 - ~~ARTICLE 16~~ ENTIRE AGREEMENT

This Agreement, upon ratification, supersedes all prior practices and agreements, whether written or oral, unless expressly stated to the contrary herein, and constitutes the complete and entire agreement between the parties, and concludes collective bargaining for its term, except as expressly stated to the contrary herein. The City and the Council, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated, to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, including the impact of the City's exercise of its rights as set forth herein on wages, hours or terms and conditions of employment, except as expressly stated to the contrary herein. In so agreeing, the parties acknowledge that, during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Before making any changes in working conditions not contained in this Agreement which are mandatory topics of bargaining, the City shall notify the Council of its intention of the proposed change.

Upon such notification, and if requested by the Council, the City shall meet with the Council and negotiate such change and its impact before it is finally implemented. Any change made without such notice shall be considered temporary pending the completion of such negotiations. If the

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Council becomes aware of such a change and has not received notification, the Council must notify the City as soon as possible and request negotiations if such negotiations are desired. The failure of the Council to request negotiations shall act as a waiver of the right to such negotiations by the Council.

ARTICLE 17 - ~~ARTICLE 17~~ TERMINATION

This Labor Agreement shall be effective upon execution ~~05-01-15~~ and shall remain in full force and effect until April 30, ~~2020, 2023~~. It shall automatically be renewed from year to year thereafter unless one party shall notify the other in writing at least ~~ninety (90)~~sixty (60) calendar days prior to the anniversary date that it desires to modify this Labor Agreement. Notwithstanding any provision of this Labor Agreement to the contrary, this Labor Agreement shall remain in effect after the expiration date while negotiations or resolution of impasse procedures for a new Labor Agreement are continuing. ~~Executed this ___ day of _____, 2015~~

Executed this ___ day of _____, 2020.

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For: The United City of Yorkville:

For: FOP, Labor Council:

Gary J. Golinski

John Purcell

Kyle Davis

Mayor

Date

Date

Unit Steward

~~Jon Holland~~

Beth Warren

James Jensen

Date

Ryan

Goldsmith

Date

Police Chief

Unit Steward

Lisa Pickering

Date

Robbie Hart

Date

City Clerk

Unit Steward

City Seal:

Date

~~Chris Hayes~~ Mike

Powell

Unit Steward

Robbie Hart

Date

Unit Steward

Mike Powell

Date

FOP, Labor Council

Field Representative

Assistant Director

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APPENDIX A
DUES AUTHORIZATION FORM

**ILLINOIS FRATERNAL ORDER OF POLICE
LABOR COUNCIL**
**974 CLOCK TOWER DRIVE,
SPRINGFIELD, ILLINOIS 62704**

I, _____, understand that under the U.S. Constitution I have a right not to belong to a union. By my signature I hereby waive this right and opt to join the IL FOP Labor Council.

I, _____, hereby authorize my Employer, _____ employer, _____

The United City of Yorkville, to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. In addition, I authorize my Employer to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of my employment its certification as exclusive bargaining representative to the date this dues deduction is implemented, in such manner as it so directs.

Date: _____ Signed: _____
Address: _____
City: _____
State: _____ Zip: _____
Telephone: _____
Personal E-mail: _____

Employment Start Date: _____
Title: _____

Employer, please remit all dues deductions to:

Illinois Fraternal Order of Police Labor Council
Attn: Accounting
974 Clock Tower Drive
Springfield, Illinois 62704
(217) 698-9433

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Dues remitted to the Illinois Fraternal Order of Police Labor Council are not tax deductible as charitable contributions for federal income tax purposes; however, they may be deductible on Schedule A of Form 1040 as a miscellaneous deduction. [Please check with your tax preparer regarding deductibility.](#)

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**APPENDIX B -
ANNUAL SALARY RATES: PATROL OFFICERS**

Associate Degree						
	Current	5/1/2015	5/1/2016	5/1/2017	5/1/2018	5/1/2019
Less than 1 yr	58,966.05	59,280.28	59,182.21	59,160.14	59,735.35	59,614.49
After 1 yr	64,707.75	65,185.18	65,973.64	66,000.00	66,967.72	67,480.48
After 2 yrs	67,844.99	67,855.85	69,735.91	69,200.00	70,826.66	71,700.75
After 3 yrs	71,398.27	71,600.88	72,864.49	72,820.00	74,064.74	74,464.00
After 4 yrs	74,968.18	75,639.92	77,007.70	77,646.00	78,317.97	78,818.00
After 5 yrs	81,565.14	81,699.55	83,116.18	83,319.00	84,329.74	84,506.00

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BachelorsBachelor's Degree

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		<u>3.25</u> <u>2.00%</u>	<u>3.50</u> <u>2.25%</u>	<u>3.43</u> <u>2.50%</u>	<u>3.00%</u>	<u>3.00%</u>
	<u>Current</u>	<u>5/1/2015</u> <u>TBD</u>	<u>5/1/2016</u> <u>21</u>	<u>5/1/2017</u> <u>2022</u>	<u>5/1/2018</u>	<u>5/1/2019</u>
Less	<u>60,144.80</u> <u>51,28</u>	<u>52,956.07</u> <u>61,34</u>	<u>54,809.53</u> <u>62,72</u>	<u>56,692.24</u> <u>64,29</u>	<u>58,393.</u>	<u>60,144.</u>
than 1 yr	<u>9.17</u>	<u>7.70</u>	<u>8.02</u>	<u>6.22</u>	<u>00</u>	<u>80</u>
After 1	<u>66,065.78</u> <u>56,33</u>	<u>58,169.36</u> <u>67,38</u>	<u>60,205.28</u> <u>68,90</u>	<u>62,273.34</u> <u>70,62</u>	<u>64,141.</u>	<u>66,065.</u>
yr	<u>8.36</u>	<u>7.10</u>	<u>3.31</u>	<u>5.89</u>	<u>54</u>	<u>78</u>
After 2	<u>69,201.14</u> <u>59,01</u>	<u>60,929.96</u> <u>70,58</u>	<u>63,062.51</u> <u>72,17</u>	<u>65,228.71</u> <u>73,97</u>	<u>67,185.</u>	<u>69,201.</u>
yrs	<u>2.07</u>	<u>5.16</u>	<u>3.33</u>	<u>7.66</u>	<u>57</u>	<u>14</u>
After 3	<u>72,826.05</u> <u>62,10</u>	<u>64,121.62</u> <u>74,28</u>	<u>66,365.87</u> <u>75,95</u>	<u>68,645.54</u> <u>77,85</u>	<u>70,704.</u>	<u>72,826.</u>
yrs	<u>3.26</u>	<u>2.57</u>	<u>3.93</u>	<u>2.78</u>	<u>91</u>	<u>05</u>
After 4	<u>65,208.43</u> <u>76,46</u>	<u>67,327.70</u> <u>77,99</u>	<u>69,684.17</u> <u>79,75</u>	<u>72,077.82</u> <u>81,74</u>	<u>74,240.</u>	<u>76,467.</u>
yrs	<u>7.36</u>	<u>6.71</u>	<u>1.64</u>	<u>5.43</u>	<u>16</u>	<u>36</u>
After 5	<u>83,547.90</u> <u>71,24</u>	<u>73,561.95</u> <u>85,21</u>		<u>78,751.91</u> <u>89,31</u>	<u>81,114.</u>	<u>83,547.</u>
yrs	<u>6.44</u>	<u>8.86</u>	<u>7687,136.62</u> <u>28</u>	<u>4.69</u>	<u>47</u>	<u>00</u>

“TBD”, AS USED IN THIS APPENDIX B WILL BE CONSTRUED WITH AN EFFECTIVE DATE THAT IS FORTY-FIVE (45) CALENDAR DAYS AFTER THE DATE THE STATE OF ILLINOIS HAS ENTERED PHASE FOUR OF THE “RESTORE ILLINOIS” PLAN FOR RE-OPENING AND EXPANSION OF ALL PERSONAL SERVICES WITHOUT LIMITATION.

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APPENDIX C - CANINE OFFICER AGREEMENT

The canine officer shall perform the following duties relative to his/her assigned canine during the course of his/her duty shift:

- Exercise
- Grooming
- Feeding (one meal)
- Training
- Veterinarian routine checkups and shots
- Procuring food and supplies

The officer shall be allowed four (4) hours off per week, with pay for the following at-home outside work activities with his/her assigned canine:

1. Cleaning the canine's kennel or other up after the canine.
2. Feeding (one meal on on-duty days--2 meals on off-duty days)
3. Exercise on off-duty days
4. Emergency trips to veterinarian

If the off-duty at-home canine care activities exceed the four (4) hours per week allowance for any week, the officer shall submit a daily log identifying the activities engaged in, the times at which they took place and the duration of the activities to his/her supervisor by the end of the shift immediately following the week, in order to receive any further compensation for such additional time.

Officer

Date

Gary Golinski

John Purcell

Mayor

Date

Richard HartJames Jensen

Chief of Police

Date

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SIDE LETTER OF UNDERSTANDING

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The Illinois FOP Labor Council and the United City of Yorkville agree that the Council waives any right to bargain over the provisions of the City's revised employee hand book, as is on final draft date, with the understanding that if any section of the handbook conflicts with the express terms of the contract, then the contract shall govern.

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AGREED:

For: The United City of Yorkville: _____ For: Illinois Fraternal Order of Police,
FOP, Labor Council: _____

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Gary Golinski

John Purcell Date Jon Helland _____ Kyle
Davis Date
Mayor _____ Unit Steward

Richard Hart Date Ryan Goldsmith Date
Chief of Police Unit Steward

Beth Warren

James Jensen Date Ryan Goldsmith Date
Police Chief

Lisa Pickering Date Robbie Hart _____
City Clerk _____ Unit Steward

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City Seal: _____

Chris Hayes Date
Unit Steward

Mike Powell _____ Date
FOP, Labor Council
Field Representative

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ILLINOIS FOP LABOR COUNCIL

and

THE UNITED CITY OF YORKVILLE

Patrol Officers



May 1, 2020 – April 30, 2023

Springfield - Phone: 217-698-9433 / Fax: 217-698-9487
Western Springs - Phone: 708-784-1010 / Fax: 708-784-0058

Web Address: www.fop.org

24-hour Critical Incident Hot Line: 877-IFOP911

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AGREEMENT between the UNITED CITY OF YORKVILLE, ILLINOIS (hereinafter called the “City”) and ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL/YORKVILLE PATROLMAN UNIT (hereinafter called the “Council”).

ARTICLE 1 - RECOGNITION

The City recognizes the Council as the sole and exclusive collective bargaining representative for the purpose of establishing wages, hours of work and other conditions of employment for all full-time sworn patrol officers, but excluding Chief of Police, lieutenants, sergeants and all other employees of the Police Department and the City.

ARTICLE 2 - COUNCIL SECURITY

Section 2.1 Dues Check Off

The City will deduct from the first paycheck each month the uniform, regular monthly Council dues for each employee in the bargaining unit who has filed with the City a voluntary dues check off authorization. The form of check off shall be as set forth in Appendix A attached hereto. If a conflict exists between the check off form and this Article, the terms of this Article control. Dues shall be remitted to the Council by the 15th day of the month following deduction.

Section 2.2 Council Indemnification

The Council shall indemnify, defend and save the City harmless against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs that shall arise out of or by reason of action taken or not taken by the City in complying with the provisions of this Article. If an improper deduction is made, the Council shall refund directly to the employee any such amount.

ARTICLE 3 - GRIEVANCE PROCEDURE

Section 3.1 Definition

A “grievance” is defined as a difference of opinion raised by an employee or the Council against the City involving the interpretation or application of, or compliance with, the provisions of this Agreement, except disciplinary suspensions and terminations, at the election of the covered member, can be appealed through the Labor Agreement’s Grievance Procedure or the City Board of Fire and Police Commission, but not both. The parties have negotiated an alternative procedure based upon the grievance and arbitration provisions of this Agreement, and the foregoing provisions with respect to the appeal and review of disciplinary action or discharge decisions shall be in lieu of, and shall expressly supersede and preempt, any provisions that might otherwise be the Rules and Regulations of the City’s Board of Fire and Police Commissioners.

Section 3.2 Grievance Procedure

Recognizing that grievances should be raised and settled promptly, a grievance must be raised within fifteen (15) calendar days of the occurrence of the event giving rise to the grievance, or

within fifteen (15) days after the Council or employee, through the use of reasonable diligence, could have obtained knowledge of the occurrence of the event first giving rise to the grievance. A grievance shall be processed as follows:

STEP 1: Verbal to immediate Supervisor: By discussion between the employee, accompanied by one Council Officer if the employee so desires, and his immediate supervisor (sergeant or Deputy Chief as the case may be). The immediate supervisor shall answer verbally within seven (7) calendar days of this discussion.

STEP 2: Appeal to Chief: If the grievance is not settled in Step 1, the Council may, within seven (7) calendar days following receipt of the immediate supervisor's answer, or when an answer was due, file a written grievance with the Chief of Police signed by the employee and one Council Officer setting forth the nature of the grievance and the contract provision(s) involved. The grievant and a Council representative and the Chief will discuss the grievance at a mutually agreeable time. If no agreement is reached in such discussion, the Chief will give his answer in writing within seven (7) calendar days of the discussion.

Section 3.3 Arbitration

If the grievance is not settled in Step 2 and the Council wishes to appeal the grievance, the Council may refer the grievance to arbitration within thirty (30) calendar days of receipt of the Chief's written answer.

(a) The parties shall attempt to agree upon an arbitrator after receipt of the notice of referral. In the event the parties are unable to agree upon the arbitrator, the parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five (5) arbitrators. Each party retains the right to reject one panel in its entirety and request that a new panel be submitted.

The parties shall alternately strike names from the panel and the person remaining shall be the arbitrator.

(b) The arbitrator shall be notified of his selection and shall be requested to set a time and place for the hearing, subject to the availability of Council and City representatives.

(c) The arbitrator shall submit his decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.

(d) The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the City and the Council; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

(e) The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. Any decision or award of the arbitrator shall be final and binding upon the City, the Council and the employees covered by this Agreement.

ARTICLE 4 - MANAGEMENT RIGHTS

The City retains all traditional rights to manage and direct the affairs of the City in all of its various aspects and to manage and direct its employees, including; but not limited to, the following: to plan, direct, control and determine all the operations and services of the City; to supervise and direct the working forces; to establish the qualifications for employment and to employ employees; to schedule and assign work; to establish work standards and, from time to time, to change those standards; to assign overtime; to determine the methods, means, organization and number of personnel; to make, alter and enforce reasonable rules, regulations, orders and policies; to evaluate employees; to discipline, suspend and discharge employees for just cause (probationary employees without cause); to change or eliminate existing methods, equipment or facilities; to establish, implement and maintain an effective internal control program; to determine the overall budget; and to carry out the mission of the City provided, however, that the exercise of any of the above rights shall not conflict with any of the express written provisions of this Agreement.

ARTICLE 5 - NO STRIKE-NO LOCKOUT

No employees covered by this Agreement shall engage in, induce or encourage any strike, work stoppage, slowdown, or withholding of services. The Council agrees that neither it nor any of its members or agents will call, institute, authorize, participate in, sanction, or ratify any strike, work stoppage, slowdown, or withholding of services, during the term of this Agreement. The City will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Council, or for any cause whatsoever, it being the intent of the parties that the employees not strike or “slowdown” and that the City not lock out any employees.

ARTICLE 6 - WAGES

Section 6.1 Wages Rates

The City will place a new hire on the Associate Degree or Bachelor Degree pay scale, Appendix “B”, based upon its review of academic records and provided that any post-secondary work is from an institution accredited by North Central or a similar accreditation agency acceptable to the City. The City may hire a new officer with prior law enforcement experience at a higher pay step on Appendix B, not to exceed the “after 2 years” step, provided any such step placement shall not affect the probationary period of a new hire. Step movement shall be on an employee’s anniversary date of hire.

Section 6.2 Section 6.2 Longevity Pay

As part of their regular compensation and in addition to the wage rates set forth in Appendix B, employees shall receive an annual longevity pay stipend as follows:

<u>Years of Service</u>	<u>Longevity Pay</u>
After 6 years but less than 9 years	\$ 750
After 9 years but less than 14 years	\$1,000
After 14 years but less than 20 years	\$1,500
After 20 years	\$2,000

Section 6.3 Section 6.3 Canine Officer Eligibility and Stipend

In the event the City, in the exercise of its sole discretion, elects to establish or maintain a canine program, the parties agree that to be eligible for assignment by the Police Chief to the position of Canine Officer, an employee shall sign the Canine Officer Agreement, attached hereto as Appendix C, and incorporated herein by reference. Nothing herein shall obligate the City to create or maintain such a program. Officers assigned to the position of Canine Officer shall also receive, while so assigned, a stipend equivalent to \$1,500 per fiscal year during the term of this Agreement, to be paid at a rate of 1/26th per pay period during such assignment. The City will pay out of pocket costs affiliated with the care, equipment and feeding of the dog. The City will also pay the cost of kenneling the dog when the assigned Canine Officer is out of town.

Section 6.4 Field Training Officer (FTO) Compensation

For each shift that an Officer is assigned by their supervisor as a “Field Training Officer” (FTO), the officer shall be paid one (1) hour of compensation at his/her regular overtime hourly rate. To be eligible for this FTO Stipend, the officer assigned to serve as FTO must have timely submitted a Daily Observation Report (“DOR”) that reflects the relevant events and circumstances which arose during the shift.

Section 6.5 On-Call Pay

Detectives and Evidence Technicians designated as “On-Call” by their supervisor for an entire week shall be paid \$75.00 dollars. Officers have the option to decline to be “On-Call” for Evidence Technician for each six (6) month period. It is agreed by both parties that Officers designated as on-call are expected to be available for work during non-scheduled hours and that failure to respond to or rejection of a call-in may result in discipline, at the discretion of the City.

ARTICLE 7 - HOURS OF WORK AND OVERTIME

Section 7.1 Application of Article

This Article shall define the workweek and serve as a basis for calculating overtime payments. Nothing in this Agreement shall be construed as a guarantee of hours of work per day or per week.

Section 7.2 Normal Workdays, Workweek

The shifts, workdays and hours to which employees are assigned shall be stated on an annual Departmental work schedule. The normal workday shall begin with a ten (10) minute roll call prior to the beginning of the work shift and shall include a paid forty-five (45) minute off-duty lunch break. Should it be necessary in the interest of efficient operations to alter shift starting or ending times or establish a different workday or workweek, the City will provide notice of such change to the individuals affected.

Section 7.3 Overtime Pay

When police officers are ordered to report for work which is in addition to the employee’s normal work schedule, the employee shall be paid time and one-half the employee’s regular straight-time

rate for all such hours of overtime. For the purpose of calculating overtime, all compensated hours shall be considered as hours worked. The hourly rate for overtime purposes shall be determined by dividing the annual salary by 2,080. Overtime shall be computed to the nearest one-quarter hour.

Section 7.4 Overtime Allocation

The Department will establish an overtime list based on seniority (most senior to least senior). The list will include all non-probationary employees who wish to be added to the list. The Supervisor in charge of filling the overtime shift (partial or full), will make the appropriate phone calls based on this list. The first phone call will be made to the most senior employee on the list and if that employee either does not respond or declines, the second person will be called and continue down the list until the shift is filled. If no full-time employees accept the shift, only then can the shift be opened to either Supervisors or part-time employees.

Section 7.5 Break Periods

Employees shall receive a paid forty-five (45) minute off-duty lunch period and a ten (10) minute break during the first half of the shift and a ten (10) minute break during the second half of the shift. Breaks will be scheduled by the Department so as not to interfere with Department work. If an employee is called to duty while on a lunch break, then such employee shall be entitled to his forty-five (45) minute off-duty lunch break later on during his shift. If the work load does not allow an officer to take a lunch break before the end of his shift, then he shall be paid for overtime for his forty-five (45) minute off-duty lunch break. Such lunch breaks shall not be unreasonably denied.

Section 7.6 Compensatory Time

Employees who are entitled to time and one-half overtime pay under this Agreement may elect compensatory time at time and one-half, in lieu of pay, to a maximum of two hundred forty (240) hours' compensatory time by giving advance notice to the Police Department. An employee with accrued compensatory time may make advance request for time off and time off will be approved by the Police Department based upon Departmental needs. At termination, all accumulated compensatory time must be paid in full in cash.

Section 7.7 Call-Back Pay

An employee covered by this Agreement who is called back to work after having left work shall receive a minimum of two (2) hours' work at time and one-half rates. A call back is defined as an assignment of work which does not immediately precede or follow an employee's regularly scheduled work hours.

Section 7.8 Off-Duty Court Time

When an employee is required to spend off-duty time in court on behalf of the City (including subpoena for deposition for work-related testimony), the employee will receive time and one-half for all hours worked, with a minimum pay guarantee of three (3) hours' pay at time and one-half.

Section 7.9 Switching Days Off

With at least seven (7) days' notice, an officer shall be permitted to trade or exchange a scheduled shift with another Officer in the same division with the approval of the Chief of Police or designee and subject to the remaining provisions of this Section. Requests for approval of a shift trade must be submitted in writing and include reference to the date and shift/time of the requested dates that are affected by the trade. The employees involved shall be assigned to the same Division at the time of the trade and on the day the trade is repaid.

The requested shift trade does not have to be for a full shift as long as the trade lasts at least two (2) consecutive hours that falls at the beginning or end of the shift. No trade shall be permitted if it will result in any Officer being assigned to work more than sixteen (16) consecutive hours. Shifts traded are not required to be within the same pay period. However, if a shift is traded outside of the same pay period, it must be repaid within six (6) months of the day that was traded.

Officers can only trade shifts with other officers who possess the same or very similar specialty skills as approved by the Chief of Police. The officer who accepts an approved shift trade assumes responsibility for that shift per the terms of the collective bargaining agreement. The officer working for another officer due to a shift trade shall not have the hours worked count as work hours for overtime calculation. An officer who has traded a shift and is not working shall not be eligible for any other work during the traded shift.

Section 7.10 Training

When the Police Department schedules an employee in writing for mandatory off-duty training, including training schools, the employee shall be paid straight-time for the first forty (40) hours of said training in a calendar year and time and one-half for all hours in excess of forty (40) hours in a calendar year.

Section 7.11 Work Cycle

The parties recognize that the work cycle adopted by the City for purposes of Section 7K of the FLSA is twenty-eight (28) days.

Section 7.12 Training Reimbursement

New hires are required to repay the City for non-reimbursed training costs if they resign within the first three (3) years of employment, pursuant to the following schedule: 100% if the employee leaves during the first two (2) years of employment; 75% if the employee leaves after two (2) years but less than three (3) years. The Council waives any right it may have to bargain over any training reimbursement agreement that the City may require a new hire to sign as a term or condition of employment, consistent with the foregoing repayment provision. This Section only applies to persons hired on or after April 1, 2003.

ARTICLE 8 - VACATIONS

Section 8.1 Paid Vacations

Employees who attain the years of continuous service with the Police Department as indicated in the following table shall receive vacation with pay as follows:

Years of Service Completed	Vacation Time Credited
6 months	40 hours
1 year	40 hours
2,3,4	80 hours per year
5,6,7,8,9	120 hours per year
10,11,12,13,14	160 hours per year
15+	200 hours per year

Employees earning eighty (80) or more hours vacation may take up to forty (40) hours vacation as pay, subject to the approval of the Department Head, of which will not be unreasonably denied.

Section 8.2 Vacation Pay

Vacation pay shall be calculated on the basis of the employee's regular straight-time rate at the time the vacation is taken.

Section 8.3 Vacation Scheduling

Vacations shall be scheduled on a year-round basis. The Police Chief shall schedule vacations and determine the maximum number of employees who may be on vacation at any one time, taking into account the needs of the Police Department, employee advance requests, and employee seniority (if the vacation is requested by the employee by February 28).

Vacations are normally taken in one week increments, except that the Police Chief may approve taking of one week of vacation in single day increments.

Section 8.4 Vacation Carryover

An employee is permitted to request vacation carryover from one year to the next year, but not beyond forty (40) hours and not beyond one year.

Section 8.5 Termination of Employment

An employee who terminates after one full year of service shall receive pro-rated vacation pay on the basis of 1/12th for each full month worked past the employee's anniversary date.

ARTICLE 9 - HOLIDAYS

Section 9.1 Holidays

The following holidays are observed under this Agreement:

New Years' Day
Good Friday
Memorial Day
Independence Day
Labor Day
Presidents' Day

Veterans' Day
Thanksgiving Day
Day After Thanksgiving Day
Christmas Eve Day
Christmas Day
Martin Luther King Day

Section 9.2 Holiday Pay

Employees shall work all holidays which fall within the regular schedule, unless the employee has been granted approved time off. For each observed holiday that the employee does not work, the employee shall receive either eight (8) hours straight time pay or compensatory time at the employee's option. An employee that works during the calendar days of New Years' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day, shall receive the eight (8) hours straight time pay, and any hours worked will be paid at an 2X times pay rate. An employee that works during the calendar days of Good Friday, Presidents' Day, Veterans' Day, Day after Thanksgiving Day, Christmas Eve Day, and Martin Luther King Day shall receive the eight (8) hours straight pay, and any hours worked will be paid at a regular rate.

Section 9.3 Floating Holidays

In addition to the twelve (12) holidays listed above, all employees will receive two (2) floating holidays. Police patrolmen shall not receive additional compensation for the floating holidays. Such floating holidays shall be taken as a day off upon the approval of the Chief of Police.

ARTICLE 10 - SICK LEAVE

Section 10.1 Purpose Allowance and Accumulation

Sick leave with pay is provided as a benefit in recognition that employees do contract various illnesses from time to time and that their financial resources may be diminished in such instances if pay is discontinued, and that it may not be in the best interest or health of the employee or fellow employees to work while sick. Sick leave as contained herein may be taken by an employee who is unable to work by reason of a non-duty related illness, injury or disability. Employees shall accrue eight (8) sick leave hours per month to a maximum accrual of 960 hours.

Section 10.2 Medical Examination

The City may, at its discretion, require an employee to submit a medical verification of illness or other conclusive evidence of illness, and such verification normally will be required for illnesses requiring the use of more than three (3) consecutive shifts of sick leave. A medical verification is acceptable only if completed by a physician, physician's assistant or nurse practitioner.

Section 10.3 Sick Leave Utilization

Sick leave may be utilized only for the purposes specified in Section 10.1. Employees utilizing paid sick leave hours shall be compensated according to their normal rate of pay. Employees will use accrued sick leave in reverse accrual order. Thus, when an employee uses a sick leave hour,

the last sick leave hour earned is removed from his accumulated sick leave. Abuse of sick leave shall be considered grounds for disciplinary action. Absent employees who have exhausted their accumulated sick leave shall not be compensated for further absences unless approved by the City Council.

Section 10.4 Unused Sick Leave

(a) On May 15 of each year, an employee who has used less than the sick leave he has accumulated in the immediately preceding fiscal year (May 1 through April 30) will be asked if he wishes to sell back the accrued sick leave earned in that fiscal year at a rate equivalent to fifty (50%) percent of his regular rate of pay for each sick leave hour sold back. Sick leave hours accumulated in previous fiscal years are not eligible to be sold back. The number of sick leave hours for which an employee elects cash compensation shall be deducted from such employee's accumulated sick leave. Employees electing to sell back their sick leave will be paid for them by June 15.

(b) An employee who has at least twenty (20) years of service on the Department as a fulltime sworn peace officer and who elects normal retirement at age fifty (50) or older shall be paid for unused sick leave at the rate of fifty percent (50%) of his regular daily rate of pay in effect on his last day of active work for the City for all accrued and unused sick leave accumulated.

For example, an employee retiring with ninety-six (96) hours of accumulated but unused sick leave hours will be paid the equivalent of forty-eight (48) hours of pay at the employee's regular daily rate of pay.

(c) An employee who has at least twenty (20) years of service on the Department as a full-time sworn peace officers who elects normal retirement at age fifty (50) or older may elect to decline payouts of any compensable time (sick time, vacation time, comp-time) and instead bank the equivalent amount with the City, for the City to apply toward the retirees health insurance contributions.

ARTICLE 11 - OTHER LEAVES OF ABSENCE

Section 11.1 Unpaid Discretionary Leaves

The City in its discretion may grant an unpaid leave of absence to any bargaining unit employee where the City determines there is good and sufficient reason. The City shall set the duration, terms and conditions of such leaves in writing. Such leave shall not be used by an employee to try for or accept employment elsewhere or for self-employment.

Section 11.2 Emergency Time Off

Time away from work due to emergencies will be granted at the discretion of the Chief of Police. If granted, the Chief of Police shall set the duration, terms and conditions of such leave, including whether it is to be paid or whether it must be made up.

Section 11.3 Bereavement Pay

In the event of death of an immediate family member (mother, father, step-parent, brother, sister, child, step-child, spouse, mother-in-law, father-in-law, grand-parents, grand-parents in-law, step-grandparent, civil union partner or in special cases as approved by the Chief of Police), an employee will be granted up to three (3) days' time off with pay, providing the employee attends the funeral/memorial service. Additional time needed by the employee will be deducted from accumulated sick leave, compensatory time or vacation time, at the employee's discretion. These days are separate from floating holidays and sick hours. When death occurs in the extended family of any employee, said employee shall be granted one (1) day off without loss of pay, sick leave, compensatory time or vacation time, at the employee's discretion. For purposes of this article, "extended family" shall include the employee's niece, nephew, brother-in-law, sister-in-law, aunt, uncle, or those who have achieved familial status by living in the household.

Section 11.4 Family & Medical Leave Act of 1993

The parties agree that the Employer may adopt policies to implement the Family and Medical Leave Act of 1993, as it may be amended from time to time ("FMLA"), that are in accord with what is legally permissible under the FMLA.

ARTICLE 12 - OTHER BENEFITS

Section 12.1 Uniform

The City will provide uniforms to employees, and replacement uniforms as authorized by the Chief of Police. The specific uniforms will be as approved by the City and the specifics of uniform content will be set forth in Departmental policy.

Section 12.2 Drug and Alcohol Testing

The City may require employees to submit to a urinalysis test and/or other appropriate test if the City determines there is reasonable suspicion that the employee has been using alcohol and/or drugs in violation of this Section. Any such tests shall be at a time and place designated by the City and shall be at the City's expense. If an employee is directed to take such a test based on reasonable suspicion, the City shall provide the employee, upon request, with a written statement of the basis for the City's reasonable suspicion within 48 hours of the request. There shall be no random testing.

(a) The City shall use only licensed clinical laboratories for such testing and shall be responsible for maintaining a proper chain of custody. The taking of urine samples shall not be witnessed unless there is reasonable suspicion to believe that the employee is tampering with the testing procedure. If the first test results in a positive finding, a confirmatory test (GC/MS or a scientifically accurate equivalent) shall be conducted: For alcohol, the test shall be deemed positive if it is .04 or above. An initial positive test result shall not be submitted to the City unless the confirmatory test result is also positive as to the same sample. If the City, contrary to the foregoing, receives the results of a positive first test which is not confirmed as provided above, such information shall be destroyed if received in writing. Upon request, the City shall provide an employee with a copy of any test results which the City receives with respect to such employee.

(b) A portion of the tested sample shall be retained by the laboratory so that the employee may arrange for another confirmatory test (IC/MS) or a scientifically accurate equivalent) to be conducted by a licensed clinical laboratory of the employee's choosing and at the employee's expense. Once the portion of the tested sample is delivered to the clinical laboratory selected by the employee, the employee shall be responsible for maintaining the proper chain of custody for said portion of the tested sample.

(c) **Failing to report to their supervisor any known adverse side effects of medication or prescription drugs.** abuse of prescribed drugs, as well as being under the influence of alcohol or the consumption of alcohol while on duty, shall be cause for discipline, including termination.

(d) The City will not take adverse employment action against an employee solely because that employee voluntarily requests treatment or counseling for an alcohol problem, unless such request follows the testing of an employee or the City otherwise determines that the employee is unfit for duty.

(e) Officers shall be required to submit to a drug and alcohol test whenever an officer discharges his/her firearm and such action may have caused injury or death to a person(s). The employee shall submit to the test as directed as soon as practical but no later than the end of the shift.

(f) Officers are prohibited from consuming, using, possessing, selling or distributing cannabis and/or any cannabis infused products during their on or off duty time. In the event of a suspected violation of this provision, the above testing procedures will govern.

Section 12.3 On-the-Job Injury

Employees shall receive full pay for up to one hundred-eighty (180) calendar days per year for on-the-job injury.

Section 12.4 Peace Officer's Disciplinary Act

Nothing in this Agreement shall abridge an employee's rights under the Illinois Uniform Peace Officer's Disciplinary Act, which Act is incorporated by reference as if fully set forth herein.

Section 12.5 Health Maintenance Physical

Employees will be given a health maintenance physical not more frequently than every two (2) years. The costs for the medical examination shall be paid by the City. The results of the physical shall remain confidential between the employee and the physician, except that the physician will give the Chief of Police a statement on fitness for duty.

Section 12.6 Officer-In-Charge Pay

Officers assigned as Officer-In-Charge (OIC) shall receive, in addition to the employee's regular rate of pay, an additional two (2) hours pay at one and one-half (1-1/2) times the employee's regular rate of pay for any hours served on a shift. In cases where two officers split a scheduled shift 50/50, only the officer who starts the OIC shift shall receive OIC pay. Officers will have the option of either receiving the additional pay or compensatory time (accumulated at the same rate).

The Employer will not manipulate work schedules or assignments to OIC to avoid paying the applicable compensation.

Section 12.7 Educational Assistance Program

All requests by an employee for the enrollment to a college degree program or college coursework, which must be job related, must be submitted by the Department Head to the City Administrator for approval. The City recognizes four (4) levels of degree programs, described as follows: (i) high school; (ii) 64 credit hours of college course work; (iii) Bachelor's Degree; and, (iv) Master's Degree. All courses related to the program shall be eligible for payment subject to budget approval. This provision shall be subject to change and does not entitle any employee the exclusive right to receive approval and/or be eligible for payment. Furthermore, the employee shall provide a grade or transcript to the Department Head upon the completion of each course. Any revision or change requested by the employee to the approved program must be submitted to the Department Head for approval prior to the revision or change.

Upon approval under Section “a”, the City shall pay tuition and fees only for college coursework (not travel or wages), unless otherwise approved by the Mayor and City Council.

The City may pay all expenses of an elective course. An elective course is one that may benefit the City by added knowledge, but is not directly related to City operations. The tuition and fees only (no books or materials) of an elective or required course will be paid through direct billing from the appropriate school, or paid as a reimbursement to the employee pending the completion of a consent form for repayment and pending receipt of the grade transcript.

The employee will sign the payroll deduction form prior to the enrollment of the course stipulating to the following provisions will apply: if a grade of a B-average or better is attained upon the completion of the course the class will be considered complete and paid for by the City. If less than a B-average is attained, the employee will be required to pay back 100% of the tuition and fees to the City through a payroll deduction as stipulated within the payroll deduction sign off form or direct payment to the City. If an employee voluntarily leaves the City within two years of completing a course reimbursed under this policy, a percentage amount of reimbursed expenses must be repaid to the City according to the following schedule:

- a. 00-06 months of completion of course – 100%
- b. 07-12 months of completion of course – 75%
- c. 13-18 months of completion of course – 50%
- d. 19-24 months of completion of course – 25%

Tuition rates will be paid for at an amount not to exceed the current per-hour rate charged at the University of Illinois Urbana-Champaign as is designated at the time of class approval.

Section 12.8 Union Days

Employees acting as a Union representative may be released from duty up to six (6) days a year in total (not per person) to attend Union sponsored training/conferences. Training/Conference time is at the sole discretion of the Chief of Police and will not be allowed if staffing levels would cause the expenditure of overtime. Training/Conference time will be reviewed on a case by case basis

and will not be unreasonably denied. The affected member is responsible for all costs associated with the training/conference to include but not limited to lodging, food, registration fees etc.

ARTICLE 13 - INSURANCE

Section 13.1 Medical Insurance

The City retains the right to change insurance carriers, benefit levels, or to self-insure as it deems appropriate. Effective May 1, 2020 and continuing through April 30, 2023, the employee shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: ten and one-half percent (10.5%) for the premium for single, single plus spouse, or single plus children under the HMO insurance policy or ten and one-half percent (10.5%) of the premium for family coverage under HMO insurance policy or plan offered by the City. The employee shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following: twelve and one-half percent (12.5%) of the premium for single, single plus spouse, or single plus children under the PPO insurance policy or twelve and one-half percent (12.5%) for family coverage under the PPO insurance policy or plan offered by the City, depending on the employee's coverage election. To secure the 10.5% HMO and 12.5% PPO insurance rates, employees must obtain an annual physical and provide the City with proof of receiving the physical. Employees who do not receive an annual physical and submit the proof of the physical prior to March 31st of each calendar year, shall be required to pay a monthly contribution towards the monthly insurance premium equal to the following, beginning on May 1st of each calendar year: twelve percent (12%) for the premium for all HMO plans, and seventeen percent (17%) for all PPO plans.

Additionally, the City agrees that the actual dollar amount of the monthly employee contribution may not exceed a ten percent (10%) increase from one fiscal year to the next. The City also shall implement a pro-rata ten percent (10%) cap on Employer-observed plan design increases, to be calculated by assuming the agreed upon higher employee contributions had existed in the year prior. This cap on the year-to-year employee contributions is understood to be floating and the base amount will be reset each year based on the actual cost of health insurance premiums and HRA plans.

Section 13.2 Life, Dental and Vision Coverage

The City shall continue in effect the current term life (\$50,000 for an eligible employee; \$10,000 for spouse; \$2,500 for child aged 6 months to 19 years; \$1,500 for infant from birth to 6 months), dental and vision coverage's, subject to the terms and conditions of the applicable policy or plan provided by the City. Increases in the benefits of these plans for non-bargaining unit non-supervisory employees shall be offered to the bargaining unit employees on the same terms and conditions as they are offered to non-bargaining unit non-supervisory employees.

Section 13.3 Opt-Out Incentive

Employees who are able to enroll in an alternate medical health insurance plan (through a spouse, for example) are eligible to receive a monthly stipend of (\$100 for single employees and \$150 for families) from the City for choosing to opt-out of the City's health insurance plan. Proof of

enrollment in a non-City insurance plan is required to receive compensation. A registration form is available over in Human Resources.

ARTICLE 14 - SENIORITY, LAYOFF AND RECALL

Section 14.1 Definition of Seniority

Seniority shall be based on the length of time from the last date of beginning continuous full-time employment as a sworn peace officer in the Police Department of the United City of Yorkville. Conflicts of seniority shall be determined on the basis of the order of the officers on the Board of Fire and Police Commissioners hiring list, with the officer higher on the list being the more senior. Seniority shall not accrue during any unpaid leave of absence in excess of thirty (30) consecutive days and in such event the employee's seniority date shall be adjusted accordingly.

Section 14.2 Seniority List

On or before May 1st of each new calendar year, the City will post a seniority list setting forth each employee's seniority date, and provide a copy of such list to a Council representative. The City shall not be responsible for any errors in the seniority list unless such errors are brought to the attention of the City in writing within fourteen (14) calendar days after the list is posted.

Section 14.3 Probationary Period

All new employees and those hired after loss of seniority shall be considered probationary employees until they complete a probationary period of eighteen (18) months of work. During an employee's probationary period the employee may be suspended, laid off, or terminated at the sole discretion of the City. No grievance shall be presented or entertained in connection with the suspension, layoff, or termination of a probationary employee. Note: The existing 12 month probationary period for persons hired before the date this Agreement was approved by the City shall remain unchanged

Section 14.4 Layoff

The City, in its discretion; shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, employees covered by this agreement will be laid off in accordance with their seniority as provided in Illinois Statute (65 ILCS 5/10-2.1-18). Except in an emergency, no layoff will occur without at least ninety (90) calendar day's notification to the Council.

Section 14.5 Recall

Employees who are laid off shall be placed on a recall list for a period of three (3) years. Employees with recall rights shall be recalled before the hiring of new full-time police officers. If there is a recall, employees who are on the recall list shall be recalled, in the inverse order of their layoff. Employees who are eligible for recall shall be given fourteen (14) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Council, provided that the employee must notify the Police Chief or his designee of his intention to return to work is within three (3) days after receiving notice of recall.

The City shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Police Chief or his designee with his latest mailing address. If an employee fails to timely respond to a recall notice his name shall be removed from the recall list, unless the employee can demonstrate to the City that his inability to respond was due to unforeseen circumstances beyond his control, in which case the employee may be eligible for the next recall that may occur during the three year period following his layoff.

Section 14.6 Termination of Seniority

Seniority and the employment relationship shall be terminated for all purposes if the employee:

- (a) quits;
- (b) is discharged for just cause (probationary employees without cause);
- (c) retires or is retired;
- (d) falsifies the reason for a leave of absence, or is found to be working during a leave of absence without the advance written approval of the Police Chief;
- (e) fails to report to work at the conclusion of an authorized leave of absence or vacation, unless the employee can demonstrate to the City that his failure to report was due to unforeseen circumstances beyond the employee's control;
- (f) is laid off for a period in excess of three (3) years;
- (g) does not perform work for the City for a period in excess of twelve (12) months, provided, however, this provision shall not be applicable to approved absences due to military service, established work related injury or illness compensable under workers' compensation law, or to employees receiving a duty related disability pension; or
- (h) is absent for two (2) consecutive working days without notifying the City unless the employee can demonstrate to the City that his failure to notify the City was due to unforeseen circumstances beyond the employee's control.

Nothing in this Section is intended to interfere with the statutory jurisdiction and authority of the Yorkville Board of Fire and Police Commissioners, except disciplinary suspensions and terminations, at the election of the covered member, can be appealed through the Labor Agreement's Grievance Procedure or the City Board of Fire and Police Commission, but not both.

Section 14.7 Effects of Layoff

During the term of this Agreement, if the City exercises its discretion to layoff an employee, then the employee shall be afforded an opportunity to maintain the medical insurance in effect at the time he is laid off by paying, in advance, the full applicable monthly premium for his or her individual insurance coverage. If an employee opts to maintain his or her medical insurance under this section, then such employee shall be permitted to continue the insurance coverage for a period

of up to eighteen (18) months from the date of layoff, or such greater period as may be required by law. Employee rights and benefits under this section are subject to the terms and conditions of the applicable insurance policy or plan. An employee who is laid off will be paid for earned, but unused, vacation time, and any other benefit time payout required by the terms this Agreement.

ARTICLE 15 - AUTHORITY OF THE POLICE AND FIRE COMMISSION

The parties recognize that the City Board of Fire and Police Commissioners has certain statutory authority over employees covered by this Agreement, including but limited to the right to make, alter and enforce rules and regulations. Nothing in this Agreement is intended in any way to replace or diminish the authority of the Board of Fire and Police Commissioners of the United City of Yorkville, except disciplinary suspensions and terminations, at the election of the covered member, can be appealed through the Labor Agreement's Grievance Procedure or the City Board of Fire and Police Commission, but not both.

ARTICLE 16 - ENTIRE AGREEMENT

This Agreement, upon ratification, supersedes all prior practices and agreements, whether written or oral, unless expressly stated to the contrary herein, and constitutes the complete and entire agreement between the parties, and concludes collective bargaining for its term, except as expressly stated to the contrary herein. The City and the Council, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated, to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, including the impact of the City's exercise of its rights as set forth herein on wages, hours or terms and conditions of employment, except as expressly stated to the contrary herein. In so agreeing, the parties acknowledge that, during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Before making any changes in working conditions not contained in this Agreement which are mandatory topics of bargaining, the City shall notify the Council of its intention of the proposed change.

Upon such notification, and if requested by the Council, the City shall meet with the Council and negotiate such change and its impact before it is finally implemented. Any change made without such notice shall be considered temporary pending the completion of such negotiations. If the Council becomes aware of such a change and has not received notification, the Council must notify the City as soon as possible and request negotiations if such negotiations are desired. The failure of the Council to request negotiations shall act as a waiver of the right to such negotiations by the Council.

ARTICLE 17 - TERMINATION

This Labor Agreement shall be effective upon execution and shall remain in full force and effect until April 30, 2023.. It shall automatically be renewed from year to year thereafter unless one party shall notify the other in writing at least **sixty (60)** calendar days prior to the anniversary date that it desires to modify this Labor Agreement. Notwithstanding any provision of this Labor

Agreement to the contrary, this Labor Agreement shall remain in effect after the expiration date while negotiations or resolution of impasse procedures for a new Labor Agreement are continuing.

Executed this _ day of _____, 2020.

[SIGNATURE PAGE TO FOLLOW]

For: FOP, Labor Council:

Kyle Davis
Unit Steward

Date

Ryan Goldsmith	Date
Unit Steward	

Robbie Hart
Unit Steward
Date

Mike Powell
FOP, Labor Council
Assistant Director

APPENDIX A
DUES AUTHORIZATION FORM

**ILLINOIS FRATERNAL ORDER OF POLICE
LABOR COUNCIL
974 CLOCK TOWER DRIVE
SPRINGFIELD, ILLINOIS 62704**

I, _____, understand that under the U.S. Constitution I have a right not to belong to a union. By my signature I hereby waive this right and opt to join the IL FOP Labor Council.

I, _____, hereby authorize my employer, _____, The United City of Yorkville, to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. In addition, I authorize my Employer to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of its certification as exclusive bargaining representative to the date this dues deduction is implemented, in such manner as it so directs.

Date: _____ Signed: _____
Address: _____
City: _____
State: _____ Zip: _____
Telephone: _____
Personal E-mail: _____

Employment Start Date: _____

Title: _____

Employer, please remit all dues deductions to:

Illinois Fraternal Order of Police Labor Council
Attn: Accounting
974 Clock Tower Drive
Springfield, Illinois 62704
(217) 698-9433

Dues remitted to the Illinois Fraternal Order of Police Labor Council are not tax deductible as charitable contributions for federal income tax purposes; however, they may be deductible on Schedule A of Form 1040 as a miscellaneous deduction. Please check with your tax preparer regarding deductibility.

APPENDIX B
ANNUAL SALARY RATES: PATROL OFFICERS

	Associate Degree			
	<u>Current</u>	2.00% <u>TBD</u>	2.25% <u>5/1/21</u>	2.50% <u>5/1/22</u>
Less than 1 yr	58,966.05	60,145.37	61,498.64	63,036.11
After 1 yr	64,707.75	66,001.91	67,486.95	69,174.12
After 2 yrs	67,844.99	69,201.89	70,758.93	72,527.90
After 3 yrs	71,398.27	72,826.24	74,464.83	76,326.45
After 4 yrs	74,968.18	76,467.54	78,188.06	80,142.76
After 5 yrs	81,565.14	83,196.44	85,068.36	87,195.07

Bachelor's Degree				
		2.00%	2.25%	2.50%
	<u>Current</u>	<u>TBD</u>	<u>5/1/21</u>	<u>5/1/2022</u>
Less than 1 yr	60,144.80	61,347.70	62,728.02	64,296.22
After 1 yr	66,065.78	67,387.10	68,903.31	70,625.89
After 2 yrs	69,201.14	70,585.16	72,173.33	73,977.66
After 3 yrs	72,826.05	74,282.57	75,953.93	77,852.78
After 4 yrs	76,467.36	77,996.71	79,751.64	81,745.43
After 5 yrs	83,547.90	85,218.86	87,136.28	89,314.69

“TBD”, AS USED IN THIS APPENDIX B WILL BE CONSTRUED WITH AN EFFECTIVE DATE THAT IS FORTY-FIVE (45) CALENDAR DAYS AFTER THE DATE THE STATE OF ILLINOIS HAS ENTERED PHASE FOUR OF THE “RESTORE ILLINOIS” PLAN FOR RE-OPENING AND EXPANSION OF ALL PERSONAL SERVICES WITHOUT LIMITATION.

APPENDIX C - CANINE OFFICER AGREEMENT

The canine officer shall perform the following duties relative to his/her assigned canine during the course of his/her duty shift:

- Exercise
- Grooming
- Feeding (one meal)
- Training
- Veterinarian routine checkups and shots
- Procuring food and supplies

The officer shall be allowed four (4) hours off per week, with pay for the following at-home outside work activities with his/her assigned canine:

1. Cleaning the canine's kennel or other up after the canine.
2. Feeding (one meal on on-duty days--2 meals on off-duty days)
3. Exercise on off-duty days
4. Emergency trips to veterinarian

If the off-duty at-home canine care activities exceed the four (4) hours per week allowance for any week, the officer shall submit a daily log identifying the activities engaged in, the times at which they took place and the duration of the activities to his/her supervisor by the end of the shift immediately following the week, in order to receive any further compensation for such additional time.

Officer

Date

John Purcell
Mayor

Date

James Jensen
Chief of Police

Date

SIDE LETTER OF UNDERSTANDING

The Illinois FOP Labor Council and the United City of Yorkville agree that the Council waives any right to bargain over the provisions of the City's revised employee hand book, as is on final draft date, with the understanding that if any section of the handbook conflicts with the express terms of the contract, then the contract shall govern.

AGREED:

For: The United City of Yorkville:

John Purcell Date
Mayor

James Jensen Date
Police Chief

Lisa Pickering Date
City Clerk

City Seal:

For: FOP, Labor Council:

Kyle Davis Date
Unit Steward

Ryan Goldsmith Date

Robbie Hart Date
Unit Steward

Mike Powell Date
FOP, Labor Council
Field Representative