



United City of Yorkville
 800 Game Farm Road
 Yorkville, Illinois 60560
 Telephone: 630-553-4350
 www.yorkville.il.us

AGENDA
ADMINISTRATION COMMITTEE MEETING
Wednesday, July 15, 2020
6:00 p.m.
 City Hall Conference Room
 800 Game Farm Road, Yorkville, IL

Citizen Comments:

Minutes for Correction/Approval: June 17, 2020

New Business:

1. ADM 2020-45 Budget Report for June 2020
2. ADM 2020-46 Treasurer's Report for June 2020
3. ADM 2020-47 Cash Statement for May 2020
4. ADM 2020-48 Website Report for June 2020
5. ADM 2020-49 4th Quarter Budget Review – Fiscal Year 2020
6. ADM 2020-50 Fiscal Year 2020 Budget Amendment – Downtown TIF II
7. ADM 2020-51 Ordinance Amending City Code Regarding Contracts and Purchases (Phase 2)

Old Business:

1. ADM 2020-37 School District – IGA
2. ADM 2020-39 Governing Ordinance – Discussion of Review and Changes

Additional Business:

2019/2020 City Council Goals - Administration Committee		
Goal	Priority	Staff
“Staffing”	1	Bart Olson, Rob Fredrickson, James Jensen, Eric Dhuse, Tim Evans & Erin Willrett
“Municipal Building Needs and Planning”	2	Bart Olson, Rob Fredrickson, James Jensen, Eric Dhuse, Tim Evans & Erin Willrett
“Road to Better Roads Funding”	3	Bart Olson, Rob Fredrickson & Eric Dhuse
“Metra Extension”	7	Bart Olson, Rob Fredrickson, Eric Dhuse, Krysti Barksdale-Noble & Erin Willrett
“Automation and Technology”	11 (tie)	Bart Olson, Erin Willrett & Lisa Pickering
“Grant Opportunities and Planning”	11 (tie)	Bart Olson, Erin Willrett & Tim Evans
“Revenue Growth”	13	Rob Fredrickson, Krysti Barksdale-Noble & Lynn Dubajic
“Special Events Amplification”	14 (tie)	Erin Willrett & Tim Evans
“Public Relations and Outreach”	16	Bart Olson & Erin Willrett

UNITED CITY OF YORKVILLE
WORKSHEET
ADMINISTRATION COMMITTEE
Wednesday, July 15, 2020
6:00 PM
CITY HALL CONFERENCE ROOM

CITIZEN COMMENTS:

MINUTES FOR CORRECTION/APPROVAL:

1. June 17, 2020

- Approved _____
- As presented
- With corrections

NEW BUSINESS:

1. ADM 2020-45 Budget Report for June 2020

- Informational Item
 - Notes _____
-
-

2. ADM 2020-46 Treasurer's Report for June 2020

Moved forward to CC _____

Approved by Committee _____

Bring back to Committee _____

Informational Item

Notes _____

3. ADM 2020-47 Cash Statement for May 2020

Informational Item

Notes _____

4. ADM 2020-48 Website Report for June 2020

Informational Item

Notes _____

5. ADM 2020-49 4th Quarter Budget Review – Fiscal Year 2020

Moved forward to CC _____

Approved by Committee _____

Bring back to Committee _____

Informational Item

Notes _____

6. ADM 2020-50 Fiscal Year 2020 Budget Amendment – Downtown TIF II

Moved forward to CC _____

Approved by Committee _____

Bring back to Committee _____

Informational Item

Notes _____

7. ADM 2020-51 Ordinance Amending City Code Regarding Contracts and Purchases (Phase 2)

Moved forward to CC _____

Approved by Committee _____

Bring back to Committee _____

Informational Item

Notes _____

OLD BUSINESS:

1. ADM 2020-37 School District – IGA

Moved forward to CC _____

Approved by Committee _____

Bring back to Committee _____

Informational Item

Notes _____

2. ADM 2020-39 Governing Ordinance – Discussion of Review and Changes

Moved forward to CC _____

Approved by Committee _____

Bring back to Committee _____

Informational Item

Notes _____

ADDITIONAL BUSINESS:



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Minutes

Tracking Number

Agenda Item Summary Memo

Title: Minutes of the Administration Committee – June 17, 2020

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Committee Approval

Submitted by: Minute Taker

Name

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at <http://www.yorkville.il.us/320/City-Council>

DRAFT

**UNITED CITY OF YORKVILLE
ADMINISTRATION COMMITTEE MEETING
Wednesday, June 17, 2020 6:00pm
City Hall Conference Room
800 Game Farm Road, Yorkville, IL**

Note: This meeting was held in accordance with Governor Pritzker's Executive Order #2020-07, extended by Orders # 2020-33 and 2020-39. These Orders allow remote attendance to encourage social distancing related to the Covid-19 pandemic.

Committee Members In Attendance:

Chairman Chris Funkhouser-remote
Alderman Jason Peterson-remote
Alderman Joe Plocher-remote

Absent: Alderman Dan Transier

Other City Officials In Attendance:

City Administrator Bart Olson-remote
Assistant City Administrator Erin Willrett-remote
Finance Director Rob Fredrickson-in-person attendance

Others in Attendance:

Tyler Bachman, WSPY-remote

The meeting was called to order at 6:00pm by Chairman Chris Funkhouser.

Citizen Comments: None

Minutes for Correction/Approval: May 20, 2020

The minutes were approved as presented.

New Business:

1. ADM 2020-40 Budget Report for May 2020

Administrator Olson presented the budget report which was updated with the various tax information. He said the taxes were better than expected in spite of the pandemic. After next month's report, the city will have a better idea of the overall FY 2021 budget and if budget cuts will be needed. He said the food businesses are doing better than expected since people are staying in town and buying locally in general. He added that loss of jobs could impact the numbers farther into the year. For information.

2. ADM 2020-41 Treasurer's Report for May 2020

Mr. Fredrickson reported the below revenue figures.

\$1,529,011 YTD Revenues

\$1,763,918 YTD Expenses

He added that final numbers for the FY will be presented in August or September with with final audit numbers in October. This moves forward to City Council.

3. ADM 2020-42 Cash Statement for April 2020

This is informationl with cash balances and investments reflected in the report. No further discussion.

4. ADM 2020-43 Website Report for May 2020

The trend is upward even without the planned festivals, said Ms. Willrett. The highest number of posts, 30,000, was registered on the city pages regarding the list of outdoor dining options due to the pandemic. Parks & Rec and the police department have also had several postings. This is informational.

5. ADM 2020-44 Required Reporting to Municipality by Yorkville Police Pension Board

Mr. Fredrickson said this is standard reporting required each year, usually in May. The Fund's assets went up 12% to about \$10.5 million and since they have exceed \$10 million they can increase their investments. He said the Fund had a good year and he expects it to grow in the fall. This proceeds to City Council, though no action is required by them.

Old Business:

1. ADM 2020-38 Cable Consortium – Exit and Moving Forward - Discussion of Review and Changes

In early June, the City notified the Consortium that their membership would continue only through June. However, now a memo has been prepared to ask the City Council to continue in the Consortium a few more months to consider options. Plano, Sandwich and Yorkville School District have expressed interest in joining together with Yorkville for services similar to the Consortium. Mr. Olson said the remaining money, \$30,000-\$40,000, could be used as a starter fund for equipment and the remaining Consortium equipment could be liquidated or shared. In moving this forward to the Council, a resolution or motion would be made by the Council to rescind the previously recommended withdrawal action and continue in the Consortium a few more months.

2. ADM 2020-39 Governing Ordinance – Discussion of Review and Changes

This is tabled until next month.

Additional Business: None

There was no further business and the meeting adjourned at 6:18pm.

Respectfully transcribed by Marlys Young, Minute Taker, remote



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #1

Tracking Number

ADM 2020-45

Agenda Item Summary Memo

Title: Budget Report for June 2020

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: Monthly budget reports and income statements.

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Informational

Council Action Requested: None

Submitted by: Rob Fredrickson Finance
Name Department

Agenda Item Notes:



**UNITED CITY OF YORKVILLE
FISCAL YEAR 2021 BUDGET REPORT
For the Month Ended June 30, 2020**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021 BUDGET	% of Budget
			8% May-20	17% June-20			
GENERAL FUND REVENUES							
<i>Taxes</i>							
01-000-40-00-4000	PROPERTY TAXES		-	1,002,375	1,002,375	2,107,099	47.57%
01-000-40-00-4010	PROPERTY TAXES-POLICE PENSION		-	585,372	585,372	1,230,604	47.57%
01-000-40-00-4030	MUNICIPAL SALES TAX		231,048	253,657	484,704	3,284,400	14.76%
01-000-40-00-4035	NON-HOME RULE SALES TAX		152,373	178,045	330,417	2,493,900	13.25%
01-000-40-00-4040	ELECTRIC UTILITY TAX		-	150,649	150,649	715,000	21.07%
01-000-40-00-4041	NATURAL GAS UTILITY TAX		22,870	15,924	38,794	265,000	14.64%
01-000-40-00-4043	EXCISE TAX		20,790	21,150	41,939	246,075	17.04%
01-000-40-00-4044	TELEPHONE UTILITY TAX		695	695	1,390	8,340	16.67%
01-000-40-00-4045	CABLE FRANCHISE FEES		63,267	-	63,267	300,000	21.09%
01-000-40-00-4050	HOTEL TAX		1,239	1,808	3,047	80,000	3.81%
01-000-40-00-4055	VIDEO GAMING TAX		7,193	-	7,193	140,000	5.14%
01-000-40-00-4060	AMUSEMENT TAX		-	21	21	205,000	0.01%
01-000-40-00-4065	ADMISSIONS TAX		-	-	-	145,000	0.00%
01-000-40-00-4070	BDD TAX - KENDALL MARKETPLACE		22,569	23,876	46,445	365,160	12.72%
01-000-40-00-4071	BDD TAX - DOWNTOWN		1,847	5,349	7,196	30,000	23.99%
01-000-40-00-4072	BDD TAX - COUNTRYSIDE		1,898	1,613	3,511	10,000	35.11%
01-000-40-00-4075	AUTO RENTAL TAX		1,247	9	1,256	15,250	8.24%
<i>Intergovernmental</i>							
01-000-41-00-4100	STATE INCOME TAX		191,781	118,791	310,572	1,897,310	16.37%
01-000-41-00-4105	LOCAL USE TAX		47,285	60,149	107,434	675,281	15.91%
01-000-41-00-4106	CANNABIS EXCISE TAX		896	694	1,591	15,218	10.45%
01-000-41-00-4110	ROAD & BRIDGE TAX		-	26,084	26,084	130,000	20.06%
01-000-41-00-4120	PERSONAL PROPERTY TAX		2,414	-	2,414	16,500	14.63%
01-000-41-00-4160	FEDERAL GRANTS		1,723	788	2,511	14,925	16.82%
01-000-41-00-4168	STATE GRANT - TRF SIGNAL MAINT		18,553	-	18,553	20,000	92.76%
01-000-41-00-4170	STATE GRANTS		-	-	-	-	0.00%
01-000-41-00-4182	MISC INTERGOVERNMENTAL		-	-	-	1,000	0.00%
<i>Licenses & Permits</i>							
01-000-42-00-4200	LIQUOR LICENSES		3,081	1,965	5,046	65,000	7.76%
01-000-42-00-4205	OTHER LICENSES & PERMITS		310	2,647	2,957	9,500	31.12%
01-000-42-00-4210	BUILDING PERMITS		39,882	41,019	80,900	400,000	20.23%
<i>Fines & Forfeits</i>							
01-000-43-00-4310	CIRCUIT COURT FINES		863	2,087	2,950	40,000	7.38%
01-000-43-00-4320	ADMINISTRATIVE ADJUDICATION		2,284	1,237	3,521	27,500	12.80%
01-000-43-00-4323	OFFENDER REGISTRATION FEES		-	-	-	500	0.00%
01-000-43-00-4325	POLICE TOWS		3,000	6,000	9,000	45,000	20.00%
<i>Charges for Service</i>							
01-000-44-00-4400	GARBAGE SURCHARGE		482	221,192	221,674	1,297,650	17.08%
01-000-44-00-4405	UB COLLECTION FEES		13,942	25,982	39,924	165,000	24.20%
01-000-44-00-4407	LATE PENALTIES - GARBAGE		-	2	2	25,000	0.01%
01-000-44-00-4415	ADMINISTRATIVE CHARGEBACK		17,825	17,825	35,649	213,896	16.67%
01-000-44-00-4474	POLICE SPECIAL DETAIL		-	-	-	500	0.00%



**UNITED CITY OF YORKVILLE
FISCAL YEAR 2021 BUDGET REPORT
For the Month Ended June 30, 2020**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021		% of Budget
			8% May-20	17% June-20		BUDGET		
<i>Investment Earnings</i>								
01-000-45-00-4500	INVESTMENT EARNINGS		2,021	1,561	3,582	89,878		3.99%
<i>Reimbursements</i>								
01-000-46-00-4604	REIMB - ENGINEERING EXPENSES		-	-	-	25,000		0.00%
01-000-46-00-4680	REIMB - LIABILITY INSURANCE		4,886	5,585	10,471	15,000		69.81%
01-000-46-00-4685	REIMB - CABLE CONSORTIUM		-	-	-	36,000		0.00%
01-000-46-00-4690	REIMB - MISCELLANEOUS		4,763	178	4,941	12,000		41.17%
<i>Miscellaneous</i>								
01-000-48-00-4820	RENTAL INCOME		-	-	-	7,000		0.00%
01-000-48-00-4850	MISCELLANEOUS INCOME		-	16,501	16,501	13,000		126.93%
<i>Other Financing Uses</i>								
01-000-49-00-4916	TRANSFER FROM CW MUNICIPAL BLDG		-	-	-	35,000		0.00%
TOTAL REVENUES: GENERAL FUND			883,025	2,790,828	3,673,853	16,933,486		21.70%

ADMINISTRATION EXPENDITURES

<i>Salaries & Wages</i>								
01-110-50-00-5001	SALARIES - MAYOR		825	960	1,785	10,500		17.00%
01-110-50-00-5002	SALARIES - LIQUOR COMM		83	83	167	1,000		16.67%
01-110-50-00-5005	SALARIES - ALDERMAN		3,900	5,080	8,980	50,000		17.96%
01-110-50-00-5010	SALARIES - ADMINISTRATION		59,330	43,903	103,233	550,247		18.76%
<i>Benefits</i>								
01-110-52-00-5212	RETIREMENT PLAN CONTRIBUTION		6,636	4,912	11,548	62,251		18.55%
01-110-52-00-5214	FICA CONTRIBUTION		4,789	3,724	8,512	43,010		19.79%
01-110-52-00-5216	GROUP HEALTH INSURANCE		13,730	9,770	23,500	97,664		24.06%
01-110-52-00-5222	GROUP LIFE INSURANCE		36	36	71	428		16.67%
01-110-52-00-5223	GROUP DENTAL INSURANCE		591	591	1,182	7,089		16.67%
01-110-52-00-5224	VISION INSURANCE		188	94	282	1,130		25.00%
<i>Contractual Services</i>								
01-110-54-00-5412	TRAINING & CONFERENCES		1,890	-	1,890	16,000		11.81%
01-110-54-00-5415	TRAVEL & LODGING		-	-	-	10,000		0.00%
01-110-54-00-5426	PUBLISHING & ADVERTISING		-	-	-	4,000		0.00%
01-110-54-00-5430	PRINTING & DUPLICATION		-	86	86	3,250		2.65%
01-110-54-00-5440	TELECOMMUNICATIONS		-	634	634	22,300		2.84%
01-110-54-00-5448	FILING FEES		-	-	-	500		0.00%
01-110-54-00-5451	CODIFICATION		-	-	-	10,000		0.00%
01-110-54-00-5452	POSTAGE & SHIPPING		37	48	85	3,000		2.83%
01-110-54-00-5460	DUES & SUBSCRIPTIONS		1,252	6,747	7,999	22,000		36.36%
01-110-54-00-5462	PROFESSIONAL SERVICES		-	748	748	12,000		6.23%
01-110-54-00-5480	UTILITIES		-	276	276	31,800		0.87%
01-110-54-00-5485	RENTAL & LEASE PURCHASE		338	226	564	3,000		18.80%
01-110-54-00-5488	OFFICE CLEANING		-	1,091	1,091	12,181		8.95%
<i>Supplies</i>								
01-110-56-00-5610	OFFICE SUPPLIES		-	165	165	19,000		0.87%
TOTAL EXPENDITURES: ADMINISTRATION			93,625	79,173	172,797	992,350		17.41%



**UNITED CITY OF YORKVILLE
FISCAL YEAR 2021 BUDGET REPORT
For the Month Ended June 30, 2020**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021		% of Budget
			8% May-20	17% June-20		BUDGET		
FINANCE EXPENDITURES								
<i>Salaries & Wages</i>								
01-120-50-00-5010	SALARIES & WAGES		32,610	24,603	57,213	324,856		17.61%
<i>Benefits</i>								
01-120-52-00-5212	RETIREMENT PLAN CONTRIBUTION		3,659	2,765	6,424	36,752		17.48%
01-120-52-00-5214	FICA CONTRIBUTION		2,441	1,834	4,275	23,420		18.26%
01-120-52-00-5216	GROUP HEALTH INSURANCE		8,703	3,595	12,297	57,566		21.36%
01-120-52-00-5222	GROUP LIFE INSURANCE		20	20	41	246		16.66%
01-120-52-00-5223	DENTAL INSURANCE		384	384	767	4,604		16.67%
01-120-52-00-5224	VISION INSURANCE		118	59	177	707		25.01%
<i>Contractual Services</i>								
01-120-54-00-5412	TRAINING & CONFERENCES		285	(255)	30	3,500		0.86%
01-120-54-00-5414	AUDITING SERVICES		-	-	-	31,400		0.00%
01-120-54-00-5415	TRAVEL & LODGING		-	-	-	600		0.00%
01-120-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK		-	-	-	1,957		0.00%
01-120-54-00-5430	PRINTING & DUPLICATING		-	29	29	3,500		0.82%
01-120-54-00-5440	TELECOMMUNICATIONS		-	176	176	1,000		17.64%
01-120-54-00-5452	POSTAGE & SHIPPING		78	79	156	1,200		13.03%
01-120-54-00-5460	DUES & SUBSCRIPTIONS		10	-	10	1,500		0.67%
01-120-54-00-5462	PROFESSIONAL SERVICES		2,132	1,718	3,851	65,000		5.92%
01-120-54-00-5485	RENTAL & LEASE PURCHASE		312	113	426	2,200		19.34%
<i>Supplies</i>								
01-120-56-00-5610	OFFICE SUPPLIES		-	133	133	2,500		5.34%
TOTAL EXPENDITURES: FINANCE			50,753	35,253	86,006	562,508		15.29%

POLICE EXPENDITURES

<i>Salaries & Wages</i>								
01-210-50-00-5008	SALARIES - POLICE OFFICERS		209,346	167,921	377,267	1,981,203		19.04%
01-210-50-00-5011	SALARIES - POLICE CHIEF & DEPUTIES		43,819	31,212	75,031	394,401		19.02%
01-210-50-00-5012	SALARIES - SERGEANTS		57,145	42,771	99,915	664,437		15.04%
01-210-50-00-5013	SALARIES - POLICE CLERKS		19,438	12,988	32,426	183,567		17.66%
01-210-50-00-5014	SALARIES - CROSSING GUARD		-	-	-	30,000		0.00%
01-210-50-00-5015	PART-TIME SALARIES		6,738	3,789	10,526	70,000		15.04%
01-210-50-00-5020	OVERTIME		4,467	12,682	17,149	111,000		15.45%
<i>Benefits</i>								
01-210-52-00-5212	RETIREMENT PLAN CONTRIBUTION		2,171	1,451	3,622	20,767		17.44%
01-210-52-00-5213	EMPLOYER CONTRI - POL PEN		-	585,372	585,372	1,230,604		47.57%
01-210-52-00-5214	FICA CONTRIBUTION		25,219	19,974	45,193	253,963		17.80%
01-210-52-00-5216	GROUP HEALTH INSURANCE		102,203	48,874	151,077	648,780		23.29%
01-210-52-00-5222	GROUP LIFE INSURANCE		218	218	436	2,714		16.06%
01-210-52-00-5223	DENTAL INSURANCE		3,309	3,274	6,582	41,677		15.79%
01-210-52-00-5224	VISION INSURANCE		1,042	518	1,560	6,602		23.63%
<i>Contractual Services</i>								
01-210-54-00-5410	TUITION REIMBURSEMENT		-	4,824	4,824	15,000		32.16%
01-210-54-00-5411	POLICE COMMISSION		-	-	-	17,250		0.00%



**UNITED CITY OF YORKVILLE
FISCAL YEAR 2021 BUDGET REPORT
For the Month Ended June 30, 2020**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	8%		Year-to-Date Totals	FISCAL YEAR 2021		% of Budget
			May-20	June-20		BUDGET		
01-210-54-00-5412	TRAINING & CONFERENCES		-	-	-	25,500	0.00%	
01-210-54-00-5415	TRAVEL & LODGING		-	-	-	10,000	0.00%	
01-210-54-00-5422	VEHICLE & EQUIPMENT CHARGEBACK		3,654	3,654	7,307	43,844	16.67%	
01-210-54-00-5430	PRINTING & DUPLICATING		-	-	-	5,000	0.00%	
01-210-54-00-5440	TELECOMMUNICATIONS		-	56	56	42,000	0.13%	
01-210-54-00-5452	POSTAGE & SHIPPING		18	273	291	1,200	24.24%	
01-210-54-00-5460	DUES & SUBSCRIPTIONS		5,113	30	5,143	10,700	48.06%	
01-210-54-00-5462	PROFESSIONAL SERVICES		-	4,681	4,681	36,750	12.74%	
01-210-54-00-5467	ADJUDICATION SERVICES		-	5,750	5,750	20,000	28.75%	
01-210-54-00-5469	NEW WORLD LIVE SCAN		-	100	100	2,000	5.00%	
01-210-54-00-5472	KENDALL CO. JUVE PROBATION		-	-	-	4,000	0.00%	
01-210-54-00-5485	RENTAL & LEASE PURCHASE		444	411	855	5,600	15.27%	
01-210-54-00-5488	OFFICE CLEANING		-	1,091	1,091	12,181	8.95%	
01-210-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	3,050	3,050	60,000	5.08%	
<i>Supplies</i>								
01-210-56-00-5600	WEARING APPAREL		-	109	109	15,000	0.73%	
01-210-56-00-5610	OFFICE SUPPLIES		-	152	152	4,500	3.38%	
01-210-56-00-5620	OPERATING SUPPLIES		-	1,324	1,324	16,500	8.02%	
01-210-56-00-5650	COMMUNITY SERVICES		-	-	-	1,500	0.00%	
01-210-56-00-5690	BALLISTIC VESTS		-	125	125	3,850	3.25%	
01-210-56-00-5695	GASOLINE		-	-	-	63,130	0.00%	
01-210-56-00-5696	AMMUNITION		-	4,359	4,359	9,000	48.44%	
TOTAL EXPENDITURES: POLICE			484,342	961,032	1,445,374	6,064,220	23.83%	

COMMUNITY DEVELOPMENT EXPENDITURES

<i>Salaries & Wages</i>							
01-220-50-00-5010	SALARIES & WAGES		55,320	49,488	104,809	535,995	19.55%
<i>Benefits</i>							
01-220-52-00-5212	RETIREMENT PLAN CONTRIBUTION		6,213	5,561	11,774	60,639	19.42%
01-220-52-00-5214	FICA CONTRIBUTION		4,104	3,681	7,785	39,552	19.68%
01-220-52-00-5216	GROUP HEALTH INSURANCE		14,564	6,161	20,725	93,545	22.16%
01-220-52-00-5222	GROUP LIFE INSURANCE		35	35	70	446	15.68%
01-220-52-00-5223	DENTAL INSURANCE		542	542	1,084	6,505	16.67%
01-220-52-00-5224	VISION INSURANCE		180	90	270	1,081	24.99%
<i>Contractual Services</i>							
01-220-54-00-5412	TRAINING & CONFERENCES		-	(1,495)	(1,495)	7,300	-20.48%
01-220-54-00-5415	TRAVEL & LODGING		-	-	-	6,500	0.00%
01-220-54-00-5426	PUBLISHING & ADVERTISING		-	-	-	2,500	0.00%
01-220-54-00-5430	PRINTING & DUPLICATING		-	44	44	1,500	2.92%
01-220-54-00-5440	TELECOMMUNICATIONS		-	107	107	4,000	2.68%
01-220-54-00-5452	POSTAGE & SHIPPING		16	5	21	500	4.24%
01-220-54-00-5459	INSPECTIONS		-	-	-	70,000	0.00%
01-220-54-00-5460	DUES & SUBSCRIPTIONS		2,031	-	2,031	2,750	73.87%
01-220-54-00-5462	PROFESSIONAL SERVICES		-	53	53	92,500	0.06%



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			8% May-20	17% June-20		BUDGET	% of Budget
01-220-54-00-5485	RENTAL & LEASE PURCHASE		189	189	378	3,150	12.01%
01-220-54-00-5490	VEHICLE MAINTENANCE SERVICES		-	575	575	4,000	14.38%
<i>Supplies</i>							
01-220-56-00-5610	OFFICE SUPPLIES		-	-	-	1,500	0.00%
01-220-56-00-5620	OPERATING SUPPLIES		-	-	-	3,750	0.00%
01-220-56-00-5695	GASOLINE		-	320	320	4,441	7.20%
TOTAL EXPENDITURES: COMMUNITY DEVELP			83,195	65,356	148,551	942,154	15.77%

PUBLIC WORKS - STREET OPERATIONS EXPENDITURES

<i>Salaries & Wages</i>							
01-410-50-00-5010	SALARIES & WAGES		47,751	36,028	83,779	516,943	16.21%
01-410-50-00-5015	PART-TIME SALARIES		-	-	-	12,500	0.00%
01-410-50-00-5020	OVERTIME		-	304	304	20,000	1.52%
<i>Benefits</i>							
01-410-52-00-5212	RETIREMENT PLAN CONTRIBUTION		5,334	4,058	9,392	60,746	15.46%
01-410-52-00-5214	FICA CONTRIBUTION		3,524	2,657	6,182	40,268	15.35%
01-410-52-00-5216	GROUP HEALTH INSURANCE		18,936	8,788	27,724	134,105	20.67%
01-410-52-00-5222	GROUP LIFE INSURANCE		36	36	73	499	14.60%
01-410-52-00-5223	DENTAL INSURANCE		610	610	1,220	8,474	14.40%
01-410-52-00-5224	VISION INSURANCE		192	96	287	1,326	21.66%
<i>Contractual Services</i>							
01-410-54-00-5412	TRAINING & CONFERENCES		-	210	210	4,500	4.67%
01-410-54-00-5415	TRAVEL & LODGING		-	-	-	2,500	0.00%
01-410-54-00-5422	VEHICLE EQUIPMENT CHARGEBACK		11,879	11,879	23,759	142,551	16.67%
01-410-54-00-5435	TRAFFIC SIGNAL MAINTENANCE		-	-	-	20,000	0.00%
01-410-54-00-5440	TELECOMMUNICATIONS		-	274	274	7,600	3.60%
01-410-54-00-5455	MOSQUITO CONTROL		-	-	-	6,300	0.00%
01-410-54-00-5458	TREE & STUMP MAINTENANCE		-	-	-	13,000	0.00%
01-410-54-00-5462	PROFESSIONAL SERVICES		367	669	1,036	9,225	11.23%
01-410-54-00-5483	JULIE SERVICES		-	-	-	3,000	0.00%
01-410-54-00-5485	RENTAL & LEASE PURCHASE		69	92	161	6,000	2.69%
01-410-54-00-5488	OFFICE CLEANING		-	108	108	788	13.64%
01-410-54-00-5490	VEHICLE MAINTENANCE SERVICES		-	3,432	3,432	65,000	5.28%
<i>Supplies</i>							
01-410-56-00-5600	WEARING APPAREL		-	703	703	5,000	14.06%
01-410-56-00-5620	OPERATING SUPPLIES		-	1,258	1,258	19,450	6.47%
01-410-56-00-5628	VEHICLE MAINTENANCE SUPPLIES		136	835	972	42,000	2.31%
01-410-56-00-5630	SMALL TOOLS & EQUIPMENT		-	323	323	7,500	4.31%
01-410-56-00-5640	REPAIR & MAINTENANCE		-	366	366	24,000	1.52%
01-410-56-00-5665	JULIE SUPPLIES		-	-	-	2,234	0.00%
01-410-56-00-5695	GASOLINE		-	410	410	25,726	1.59%
TOTAL EXP: PUBLIC WORKS - STREET OPS			88,835	73,137	161,972	1,201,235	13.48%



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		8% May-20	17% June-20		BUDGET		
PW - HEALTH & SANITATION EXPENDITURES							
<i>Contractual Services</i>							
01-540-54-00-5441	GARBAGE SRVCS - SR SUBSIDY	-	-	-	35,875		0.00%
01-540-54-00-5442	GARBAGE SERVICES	-	-	-	1,268,428		0.00%
01-540-54-00-5443	LEAF PICKUP	-	600	600	7,000		8.57%
TOTAL EXPENDITURES: HEALTH & SANITATION		-	600	600	1,311,303		0.05%
ADMINISTRATIVE SERVICES EXPENDITURES							
<i>Salaries & Wages</i>							
01-640-50-00-5092	POLICE SPECIAL DETAIL WAGES	-	-	-	500		0.00%
<i>Benefits</i>							
01-640-52-00-5230	UNEMPLOYMENT INSURANCE	5,351	-	5,351	15,000		35.68%
01-640-52-00-5231	LIABILITY INSURANCE	71,918	25,885	97,803	343,684		28.46%
01-640-52-00-5240	RETIREES - GROUP HEALTH INS	13,805	1,677	15,482	39,066		39.63%
01-640-52-00-5241	RETIREES - DENTAL INSURANCE	35	(1)	34	423		8.05%
01-640-52-00-5242	RETIREES - VISION INSURANCE	212	13	225	80		281.24%
<i>Contractual Services</i>							
01-640-54-00-5418	PURCHASING SERVICES	-	-	-	59,664		0.00%
01-640-54-00-5423	IDOR ADMINISTRATION FEE	2,929	3,387	6,316	47,047		13.43%
01-640-54-00-5427	GC HOUSING RENTAL ASSISTANCE	1,538	769	2,307	9,843		23.44%
01-640-54-00-5428	UTILITY TAX REBATE	-	-	-	14,375		0.00%
01-640-54-00-5432	FACILITY MANAGEMENT SERVICES	-	-	-	64,443		0.00%
01-640-54-00-5439	AMUSEMENT TAX REBATE	-	-	-	46,000		0.00%
01-640-54-00-5449	KENCOM	-	14,447	14,447	154,350		9.36%
01-640-54-00-5450	INFORMATION TECH SRVCS	7,450	14,594	22,044	392,681		5.61%
01-640-54-00-5456	CORPORATE COUNSEL	-	7,910	7,910	110,000		7.19%
01-640-54-00-5461	LITIGATION COUNSEL	-	12,160	12,160	110,000		11.05%
01-640-54-00-5462	PROFESSIONAL SERVICES	-	523	523	8,250		6.34%
01-640-54-00-5463	SPECIAL COUNSEL	-	-	-	25,000		0.00%
01-640-54-00-5465	ENGINEERING SERVICES	-	-	-	390,000		0.00%
01-640-54-00-5473	KENDALL AREA TRANSIT	-	-	-	25,000		0.00%
01-640-54-00-5475	CABLE CONSORTIUM FEE	-	-	-	105,000		0.00%
01-640-54-00-5481	HOTEL TAX REBATES	-	-	-	72,000		0.00%
01-640-54-00-5486	ECONOMIC DEVELOPMENT	-	9,425	9,425	160,000		5.89%
01-640-54-00-5491	CITY PROPERTY TAX REBATE	-	-	-	1,300		0.00%
01-640-54-00-5492	SALES TAX REBATES	-	-	-	906,762		0.00%
01-640-54-00-5493	BUSINESS DISTRICT REBATES	25,787	30,222	56,009	397,057		14.11%
01-640-54-00-5494	ADMISSIONS TAX REBATE	-	-	-	145,000		0.00%
01-640-54-00-5499	BAD DEBT	-	-	-	1,500		0.00%
<i>Supplies</i>							
01-640-56-00-5625	REIMBURSEABLE REPAIRS	-	-	-	15,000		0.00%
<i>Other Financing Uses</i>							
01-640-70-00-7799	CONTINGENCY	-	-	-	80,000		0.00%
01-640-99-00-9915	TRANSFER TO CITY-WIDE CAPITAL	21,667	21,667	43,333	260,000		16.67%
01-640-99-00-9942	TRANSFER TO DEBT SERVICE	26,269	26,269	52,538	315,225		16.67%



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			May-20	June-20	BUDGET			% of Budget	
01-640-99-00-9952	TRANSFER TO SEWER		14,562	14,562		29,124	174,744	16.67%	
01-640-99-00-9979	TRANSFER TO PARKS & RECREATION		109,107	109,107		218,214	1,309,284	16.67%	
01-640-99-00-9982	TRANSFER TO LIBRARY OPS		5,911	1,911		7,822	26,584	29.42%	
TOTAL EXPENDITURES: ADMIN SERVICES			306,541	294,525		601,067	5,824,862	10.32%	
TOTAL FUND REVENUES			883,025	2,790,828		3,673,853	16,933,486	21.70%	
TOTAL FUND EXPENDITURES			1,107,292	1,509,076		2,616,368	16,898,632	15.48%	
FUND SURPLUS (DEFICIT)			(224,267)	1,281,752		1,057,485	34,854		

FOX HILL SSA REVENUES

11-000-40-00-4000	PROPERTY TAXES		-	8,166		8,166	16,034	50.93%
TOTAL REVENUES: FOX HILL SSA			-	8,166		8,166	16,034	50.93%

FOX HILL SSA EXPENDITURES

11-111-54-00-5462	PROFESSIONAL SERVICES		-	-		-	3,126	0.00%
11-111-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	-		-	34,200	0.00%
TOTAL FUND REVENUES			-	8,166		8,166	16,034	50.93%
TOTAL FUND EXPENDITURES			-	-		-	37,326	0.00%
FUND SURPLUS (DEFICIT)			-	8,166		8,166	(21,292)	

SUNFLOWER SSA REVENUES

12-000-40-00-4000	PROPERTY TAXES		-	9,580		9,580	20,363	47.05%
TOTAL REVENUES: SUNFLOWER SSA			-	9,580		9,580	20,363	47.05%

SUNFLOWER SSA EXPENDITURES

12-112-54-00-5416	POND MAINTENANCE		-	-		-	5,000	0.00%
12-112-54-00-5462	PROFESSIONAL SERVICES		-	-		-	3,126	0.00%
12-112-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	400		400	12,200	3.28%
TOTAL FUND REVENUES			-	9,580		9,580	20,363	47.05%
TOTAL FUND EXPENDITURES			-	400		400	20,326	1.97%
FUND SURPLUS (DEFICIT)			-	9,180		9,180	37	

MOTOR FUEL TAX REVENUES

15-000-41-00-4112	MOTOR FUEL TAX		33,790	26,525		60,315	472,697	12.76%
15-000-41-00-4113	MFT HIGH GROWTH		-	-		-	11,000	0.00%
15-000-41-00-4114	TRANSPORTATION RENEWAL TAX		22,626	18,145		40,771	320,901	12.71%
15-000-41-00-4115	REBUILD ILLINOIS		208,937	-		208,937	5,000	4178.75%
15-000-45-00-4500	INVESTMENT EARNINGS		418	272		690	4,263	16.19%
TOTAL REVENUES: MOTOR FUEL TAX			265,772	44,942		310,714	813,861	38.18%



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			8% May-20	17% June-20		BUDGET		
MOTOR FUEL TAX EXPENDITURES								
<i>Capital Outlay</i>								
15-155-56-00-5618	SALT		-	-	-	175,000		0.00%
15-155-60-00-6004	BASELINE ROAD BRIDGE REPAIRS		-	-	-	25,000		0.00%
15-155-60-00-6025	ROADS TO BETTER ROADS PROGRAM		-	61,694	61,694	781,674		7.89%
15-155-60-00-6028	PAVEMENT STRIPING PROGRAM		-	-	-	62,000		0.00%
15-155-60-00-6079	ROUTE 47 EXPANSION		6,149	6,149	12,298	73,788		16.67%
TOTAL FUND REVENUES			265,772	44,942	310,714	813,861		38.18%
TOTAL FUND EXPENDITURES			6,149	67,843	73,992	1,117,462		6.62%
FUND SURPLUS (DEFICIT)			259,623	(22,901)	236,722	(303,601)		

CITY-WIDE CAPITAL REVENUES

<i>Licenses & Permits</i>								
23-000-42-00-4214	DEVELOPMENT FEES		-	-	-	6,000		0.00%
23-000-42-00-4218	DEVELOPMENT FEES - MUNICIPAL BLDG		3,968	1,759	5,727	35,000		16.36%
23-000-42-00-4222	ROAD CONTRIBUTION FEE		8,000	6,000	14,000	100,000		14.00%
<i>Charges for Service</i>								
23-000-44-00-4440	ROAD INFRASTRUCTURE FEES		458	129,357	129,814	780,000		16.64%
<i>Investment Earnings</i>								
23-000-45-00-4500	INVESTMENT EARNINGS		6	11	17	1,098		1.53%
<i>Reimbursements</i>								
23-000-46-00-4614	REIMB - BLACKBERRY WOODS		-	-	-	10,973		0.00%
23-000-46-00-4612	MILL ROAD IMPROVEMENTS		33,274	-	33,274	-		0.00%
23-000-46-00-4621	REIMB - FOUNTAIN VILLAGE		-	1,283	1,283	38,599		0.00%
23-000-46-00-4636	REIMB. - RAINTREE VILLAGE		-	-	-	70,000		0.00%
23-000-46-00-4690	REIMB - PUSH FOR THE PATH		-	-	-	26,523		0.00%
23-000-46-00-4690	REIMB - MISCELLANEOUS		-	393	393	5,477		7.17%
<i>Other Financing Sources</i>								
23-000-48-00-4845	DONATIONS		-	-	-	2,000		0.00%
23-000-49-00-4901	TRANSFER FROM GENERAL		21,667	21,667	43,333	260,000		16.67%
TOTAL REVENUES: CITY-WIDE CAPITAL			67,372	160,468	227,840	1,335,670		17.06%

CW MUNICIPAL BUILDING EXPENDITURES

23-216-54-00-5446	PROPERTY & BLDG MAINT SERVICES		2,643	463	3,107	135,000		2.30%
23-216-56-00-5626	HANGING BASKETS		-	3,623	3,623	2,000		181.13%
23-216-56-00-5656	PROPERTY & BLDG MAINT SUPPLIES		-	6,117	6,117	25,000		24.47%
23-216-99-00-9901	TRANSFER TO GENERAL		-	-	-	35,000		0.00%

CITY-WIDE CAPITAL EXPENDITURES

<i>Contractual Services</i>								
23-230-54-00-5462	PROFESSIONAL SERVICES		-	-	-	5,000		0.00%
23-230-54-00-5465	ENGINEERING SERVICES		-	-	-	10,000		0.00%
23-230-54-00-5482	STREET LIGHTING		-	-	-	108,989		0.00%
23-230-54-00-5498	PAYING AGENT FEES		-	-	-	475		0.00%
23-230-54-00-5499	BAD DEBT		-	-	-	1,500		0.00%



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			8% May-20	17% June-20			
23-230-56-00-5619	SIGNS		-	664	664	15,000	4.43%
23-230-60-00-6032	ASPHALT PATCHING		-	-	-	35,000	0.00%
23-230-56-00-5637	SIDEWALK CONSTRUCTION SUPPLIES		-	-	-	5,000	0.00%
23-230-56-00-5642	STREET LIGHTING & OTHER SUPPLIES		-	289	289	45,000	0.64%
<i>Capital Outlay</i>							
23-230-60-00-6014	BLACKBERRY WOODS SUBDIVISION		-	-	-	10,973	0.00%
23-230-60-00-6016	US34 (CENTER/ELDAMAIN RD) PROJECT		-	-	-	110,000	0.00%
23-230-60-00-6023	FOUNTAIN VILLAGE SUBDIVISION		-	-	-	38,599	0.00%
23-230-60-00-6025	ROAD TO BETTER ROADS PROGRAM		-	(3,500)	(3,500)	312,500	-1.12%
23-230-60-00-6036	RAINTREE VILLAGE IMPROVEMENTS		-	-	-	70,000	0.00%
23-230-60-00-6041	SIDEWALK REPLACEMENT PROGRAM		-	-	-	125,000	0.00%
23-230-60-00-6058	RT71 (RT47/ORCHARD RD) PROJECT		-	-	-	53,878	0.00%
23-230-60-00-6059	US RT34(IL47/ORCHARD RD)PROJECT		-	-	-	27,000	0.00%
23-230-60-00-6094	ITEP KENNEDY RD BIKE TRAIL		-	-	-	32,000	0.00%
<i>2014A Bond</i>							
23-230-78-00-8000	PRINCIPAL PAYMENT		-	-	-	200,000	0.00%
23-230-78-00-8050	INTEREST PAYMENT		60,669	-	60,669	121,338	50.00%
23-230-99-00-9951	TRANSFER TO WATER		8,658	8,658	17,316	103,895	16.67%
TOTAL FUND REVENUES			67,372	160,468	227,840	1,335,670	17.06%
TOTAL FUND EXPENDITURES			71,970	16,314	88,284	1,628,147	5.42%
FUND SURPLUS (DEFICIT)			(4,598)	144,154	139,556	(292,477)	

VEHICLE & EQUIPMENT REVENUE

<i>Licenses & Permits</i>							
25-000-42-00-4215	DEVELOPMENT FEES - POLICE CAPITAL	2,400	900	3,300	30,000	11.00%	
25-000-42-00-4217	WEATHER WARNING SIREN FEES	109	-	109	-	0.00%	
25-000-42-00-4218	ENGINEERING CAPITAL FEE	800	300	1,100	10,000	11.00%	
25-000-42-00-4219	DEVELOPMENT FEES - PW CAPITAL	5,600	2,100	7,700	64,500	11.94%	
25-000-42-00-4220	DEVELOPMENT FEES - PARK CAPITAL	400	150	550	5,000	11.00%	
<i>Fines & Forfeits</i>							
25-000-43-00-4315	DUI FINES	-	-	-	8,000	0.00%	
25-000-43-00-4316	ELECTRONIC CITATION FEES	514	20	534	800	66.71%	
<i>Charges for Service</i>							
25-000-44-00-4418	MOWING INCOME	-	-	-	2,000	0.00%	
25-000-44-00-4420	POLICE CHARGEBACK	3,654	3,654	7,307	43,844	16.67%	
25-000-44-00-4421	PUBLIC WORKS CHARGEBACK	11,879	11,879	23,759	142,551	16.67%	
25-000-44-00-4422	PARKS & RECREATION CHARGEBACK	-	-	-	75,000	0.00%	
25-000-44-00-4425	COMPUTER REPLACEMENT CHARGEBACKS	-	-	-	5,664	0.00%	
<i>Investment Earnings</i>							
25-000-45-00-4522	INVESTMENT EARNINGS - PARKS	77	72	149	1,000	14.93%	
<i>Miscellaneous</i>							
25-000-46-00-4692	MISC REIMB - PARK CAPITAL	-	-	-	59,464	0.00%	
25-000-48-00-4852	MISC INCOME - PD CAPITAL	-	87	87	-	0.00%	
25-000-48-00-4853	MISC INCOME - GEN GOV	-	492	492	-	0.00%	



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ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021	
			8% May-20	17% June-20		BUDGET	% of Budget
25-000-48-00-4854	MISC INCOME - PW CAPITAL		-	-	-	1,000	0.00%
25-000-48-00-4855	MISC INCOME - PARKS CAPITAL		-	27	27	-	0.00%
25-000-49-00-4920	SALE OF CAPITAL ASSETS - PD		-	4,005	4,005	-	0.00%
TOTAL REVENUES: VEHICLE & EQUIPMENT			25,433	23,685	49,118	448,823	10.94%

VEHICLE & EQUIPMENT EXPENDITURES

POLICE CAPITAL EXPENDITURES

<i>Contractual Services</i>							
25-205-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	-	-	-	8,750	0.00%	
<i>Capital Outlay</i>							
25-205-60-00-6070	VEHICLES	-	-	-	130,000	0.00%	
TOTAL EXPENDITURES: POLICE CAPITAL			-	-	-	138,750	0.00%

GENERAL GOVERNMENT CAPITAL EXPENDITURES

<i>Contractual Services</i>							
25-212-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	5,664	0.00%	
TOTAL EXPENDITURES: GENERAL GOVERNMENT			-	-	-	5,664	0.00%

PUBLIC WORKS CAPITAL EXPENDITURES

<i>Contractual Services</i>							
25-215-54-00-5448	FILING FEES	67	-	67	750	8.93%	
<i>Supplies</i>							
25-215-56-00-5620	OPERATING SUPPLIES	-	-	-	1,000	0.00%	
<i>Capital Outlay</i>							
25-215-60-00-6060	EQUIPMENT	6,941	-	6,941	130,000	5.34%	
25-215-60-00-6070	VEHICLES	-	-	-	100,000	0.00%	
<i>185 Wolf Street Building</i>							
25-215-92-00-8000	PRINCIPAL PAYMENT	4,250	4,213	8,464	51,612	16.40%	
25-215-92-00-8050	INTEREST PAYMENT	1,533	1,570	3,102	17,784	17.44%	
TOTAL EXPENDITURES: PW CAPITAL			12,791	5,783	18,574	301,146	6.17%

PARK & RECREATION CAPITAL EXPENDITURES

<i>Contractual Services</i>							
25-225-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	-	-	-	1,600	0.00%	
<i>Capital Outlay</i>							
25-225-60-00-6010	PARK IMPROVEMENTS	-	-	-	59,464	0.00%	
25-225-60-00-6013	BEECHER CENTER PARK	-	-	-	50,000	0.00%	
25-225-60-00-6020	BUILDINGS & STRUCTURES	-	-	-	12,596	0.00%	
25-225-60-00-6060	EQUIPMENT	-	-	-	10,400	0.00%	
25-225-60-00-6070	VEHICLES	-	-	-	70,000	0.00%	
<i>185 Wolf Street Building</i>							
25-225-92-00-8000	PRINCIPAL PAYMENT	133	132	265	1,617	16.40%	
25-225-92-00-8050	INTEREST PAYMENT	48	49	97	557	17.45%	
TOTAL EXPENDITURES: PARK & REC CAPITAL			181	181	362	206,234	0.18%

TOTAL FUND REVENUES		25,433	23,685	49,118	448,823	10.94%
TOTAL FUND EXPENDITURES		12,972	5,964	18,936	651,794	2.91%
FUND SURPLUS (DEFICIT)		12,460	17,721	30,181	(202,971)	



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ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	8%	17%	Year-to-Date Totals	FISCAL YEAR 2021 BUDGET	% of Budget
			May-20	June-20			

DEBT SERVICE REVENUES

42-000-42-00-4208	RECAPTURE FEES-WATER & SEWER		400	450	850	8,000	10.63%
42-000-49-00-4901	TRANSFER FROM GENERAL		26,269	26,269	52,538	315,225	16.67%
TOTAL REVENUES: DEBT SERVICE			26,669	26,719	53,388	323,225	16.52%

DEBT SERVICE EXPENDITURES

42-420-54-00-5498	PAYING AGENT FEES		-	-	-	475	0.00%
<i>2014B Refunding Bond</i>							
42-420-79-00-8000	PRINCIPAL PAYMENT		-	-	-	295,000	0.00%
42-420-79-00-8050	INTEREST PAYMENT		-	13,875	13,875	27,750	50.00%

TOTAL FUND REVENUES			26,669	26,719	53,388	323,225	16.52%
TOTAL FUND EXPENDITURES			-	13,875	13,875	323,225	4.29%
FUND SURPLUS (DEFICIT)			26,669	12,844	39,513	-	

WATER FUND REVENUES

<i>Charges for Service</i>							
51-000-44-00-4424	WATER SALES		(524)	494,075	493,551	3,129,000	15.77%
51-000-44-00-4425	BULK WATER SALES		(1,950)	-	(1,950)	5,000	-39.00%
51-000-44-00-4426	LATE PENALTIES - WATER		-	19	19	131,250	0.01%
51-000-44-00-4430	WATER METER SALES		9,850	12,150	22,000	60,000	36.67%
51-000-44-00-4440	WATER INFRASTRUCTURE FEE		454	134,919	135,373	795,000	17.03%
51-000-44-00-4450	WATER CONNECTION FEES		35,014	12,700	47,714	230,000	20.75%
<i>Investment Earnings</i>							
51-000-45-00-4500	INVESTMENT EARNINGS		149	140	289	22,557	1.28%
<i>Miscellaneous</i>							
51-000-46-00-4690	REIMB - MISCELLANEOUS		9,459	-	9,459	-	0.00%
51-000-48-00-4820	RENTAL INCOME		8,295	8,295	16,590	100,010	16.59%
51-000-48-00-4850	MISCELLANEOUS INCOME		-	390	390	250	156.16%
<i>Other Financing Sources</i>							
51-000-49-00-4923	TRANSFER FROM CITY-WIDE CAPITAL		8,658	8,658	17,316	103,895	16.67%
51-000-49-00-4952	TRANSFER FROM SEWER		6,260	6,260	12,521	75,125	16.67%
TOTAL REVENUES: WATER FUND			75,666	677,606	753,272	4,652,087	16.19%

WATER OPERATIONS EXPENSES

<i>Salaries & Wages</i>							
51-510-50-00-5010	SALARIES & WAGES		48,833	33,324	82,157	457,530	17.96%
51-510-50-00-5015	PART-TIME SALARIES		-	-	-	30,000	0.00%
51-510-50-00-5020	OVERTIME		439	438	877	22,000	3.98%
<i>Benefits</i>							
51-510-52-00-5212	RETIREMENT PLAN CONTRIBUTION		5,520	3,788	9,308	54,251	17.16%
51-510-52-00-5214	FICA CONTRIBUTION		3,646	2,472	6,118	37,576	16.28%
51-510-52-00-5216	GROUP HEALTH INSURANCE		15,972	7,841	23,812	107,430	22.17%
51-510-52-00-5222	GROUP LIFE INSURANCE		43	43	87	543	15.97%



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			8% May-20	17% June-20		BUDGET	% of Budget
51-510-52-00-5223	DENTAL INSURANCE		606	606	1,213	7,278	16.67%
51-510-52-00-5224	VISION INSURANCE		198	99	297	1,129	26.31%
51-510-52-00-5230	UNEMPLOYMENT INSURANCE		527	-	527	2,000	26.34%
51-510-52-00-5231	LIABILITY INSURANCE		6,659	2,281	8,939	30,961	28.87%
<i>Contractual Services</i>							
51-510-54-00-5401	ADMINISTRATIVE CHARGEBACK		10,352	10,352	20,704	124,225	16.67%
51-510-54-00-5412	TRAINING & CONFERENCES		-	-	-	9,200	0.00%
51-510-54-00-5415	TRAVEL & LODGING		-	-	-	4,000	0.00%
51-510-54-00-5426	PUBLISHING & ADVERTISING		-	-	-	500	0.00%
51-510-54-00-5429	WATER SAMPLES		-	631	631	8,000	7.89%
51-510-54-00-5430	PRINTING & DUPLICATING		-	3	3	3,250	0.08%
51-510-54-00-5440	TELECOMMUNICATIONS		392	336	728	40,000	1.82%
51-510-54-00-5445	TREATMENT FACILITY SERVICES		12,952	14,854	27,806	255,000	10.90%
51-510-54-00-5448	FILING FEES		67	-	67	3,000	2.23%
51-510-54-00-5452	POSTAGE & SHIPPING		2,590	447	3,036	19,000	15.98%
51-510-54-00-5460	DUES & SUBSCRIPTIONS		250	150	400	2,500	16.00%
51-510-54-00-5462	PROFESSIONAL SERVICES		4,536	4,682	9,219	155,000	5.95%
51-510-54-00-5465	ENGINEERING SERVICES		-	-	-	85,000	0.00%
51-510-54-00-5480	UTILITIES		-	9,003	9,003	309,520	2.91%
51-510-54-00-5483	JULIE SERVICES		-	-	-	3,000	0.00%
51-510-54-00-5485	RENTAL & LEASE PURCHASE		145	95	240	1,700	14.11%
51-510-54-00-5488	OFFICE CLEANING		-	108	108	788	13.64%
51-510-54-00-5490	VEHICLE MAINTENANCE SERVICES		-	-	-	12,000	0.00%
51-510-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	-	-	32,000	0.00%
51-510-54-00-5498	PAYING AGENT FEES		-	-	-	1,300	0.00%
51-510-54-00-5499	BAD DEBT		-	-	-	10,000	0.00%
<i>Supplies</i>							
51-510-56-00-5600	WEARING APPAREL		-	852	852	5,000	17.03%
51-510-56-00-5620	OPERATING SUPPLIES		-	61	61	16,000	0.38%
51-510-56-00-5628	VEHICLE MAINTENANCE SUPPLIES		-	-	-	2,500	0.00%
51-510-56-00-5630	SMALL TOOLS & EQUIPMENT		4	-	4	4,000	0.10%
51-510-56-00-5638	TREATMENT FACILITY SUPPLIES		2,524	13,509	16,033	178,500	8.98%
51-510-56-00-5640	REPAIR & MAINTENANCE		-	416	416	27,500	1.51%
51-510-56-00-5664	METERS & PARTS		-	7,282	7,282	100,000	7.28%
51-510-56-00-5665	JULIE SUPPLIES		-	-	-	2,233	0.00%
51-510-56-00-5695	GASOLINE		-	799	799	23,540	3.40%
<i>Capital Outlay</i>							
51-510-60-00-6015	WATER TOWER PAINTING		-	-	-	18,000	0.00%
51-510-60-00-6025	ROAD TO BETTER ROADS PROGRAM		-	-	-	634,000	0.00%
51-510-60-00-6059	US34 (IL RT47/ORCHARD) PROJECT		-	-	-	7,700	0.00%
51-510-60-00-6060	EQUIPMENT		-	-	-	500,300	0.00%
51-510-60-00-6066	RTE 71 WATERMAIN REPLACEMENT		-	-	-	12,871	0.00%
51-510-60-00-6070	VEHICLES		-	-	-	90,000	0.00%



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ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021	
			8% May-20	17% June-20		BUDGET	% of Budget
51-510-60-00-6079	ROUTE 47 EXPANSION		3,781	3,781	7,562	45,372	16.67%
51-510-60-00-6081	CATION EXCHANGE MEDIA REPLACEMENT		-	-	-	25,000	0.00%
<i>2015A Bond</i>							
51-510-77-00-8000	PRINCIPAL PAYMENT		-	-	-	297,837	0.00%
51-510-77-00-8050	INTEREST PAYMENT		70,084	-	70,084	140,167	50.00%
<i>2016 Refunding Bond</i>							
51-510-85-00-8000	PRINCIPAL PAYMENT		-	-	-	1,475,000	0.00%
51-510-85-00-8050	INTEREST PAYMENT		-	58,825	58,825	117,650	50.00%
<i>IEPA Loan L17-156300</i>							
51-510-89-00-8000	PRINCIPAL PAYMENT		-	-	-	107,050	0.00%
51-510-89-00-8050	INTEREST PAYMENT		-	-	-	17,981	0.00%
<i>2014C Refunding Bond</i>							
51-510-94-00-8000	PRINCIPAL PAYMENT		-	-	-	130,000	0.00%
51-510-94-00-8050	INTEREST PAYMENT		-	10,125	10,125	20,250	50.00%
TOTAL FUND REVENUES			75,666	677,606	753,272	4,652,087	16.19%
TOTAL FUND EXPENSES			190,120	187,201	377,321	5,828,132	6.47%
FUND SURPLUS (DEFICIT)			(114,454)	490,405	375,951	(1,176,045)	

SEWER FUND REVENUES

<i>Charges for Service</i>							
52-000-44-00-4435	SEWER MAINTENANCE FEES	538	168,955	169,493	1,024,850	16.54%	
52-000-44-00-4440	SEWER INFRASTRUCTURE FEE	236	64,842	65,078	390,000	16.69%	
52-000-44-00-4455	SW CONNECTION FEES - OPS	2,200	1,200	3,400	23,300	14.59%	
52-000-44-00-4456	SW CONNECTION FEES - CAPITAL	10,800	1,800	12,600	180,000	7.00%	
52-000-44-00-4462	LATE PENALTIES - SEWER	-	3	3	17,500	0.02%	
<i>Investment Earnings</i>							
52-000-45-00-4500	INVESTMENT EARNINGS	71	63	134	7,473	1.79%	
<i>Other Financing Sources</i>							
52-000-48-00-4850	MISCELLANEOUS INCOME	-	215	215	-	0.00%	
52-000-49-00-4901	TRANSFER FROM GENERAL	14,562	14,562	29,124	174,744	16.67%	
TOTAL REVENUES: SEWER FUND		28,407	251,641	280,048	1,817,867	15.41%	

SEWER OPERATIONS EXPENSES

<i>Salaries & Wages</i>							
52-520-50-00-5010	SALARIES & WAGES	26,709	18,575	45,284	250,561	18.07%	
52-520-50-00-5015	PART-TIME SALARIES	-	-	-	5,000	0.00%	
52-520-50-00-5020	OVERTIME	-	88	88	500	17.66%	
<i>Benefits</i>							
52-520-52-00-5212	RETIREMENT PLAN CONTRIBUTION	2,983	2,085	5,068	28,403	17.84%	
52-520-52-00-5214	FICA CONTRIBUTION	1,963	1,347	3,309	18,509	17.88%	
52-520-52-00-5216	GROUP HEALTH INSURANCE	12,449	5,816	18,266	79,026	23.11%	
52-520-52-00-5222	GROUP LIFE INSURANCE	26	26	52	314	16.67%	
52-520-52-00-5223	DENTAL INSURANCE	418	418	837	5,021	16.67%	
52-520-52-00-5224	VISION INSURANCE	133	66	199	736	27.01%	
52-520-52-00-5230	UNEMPLOYMENT INSURANCE	277	-	277	750	36.95%	



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			8% May-20	17% June-20		BUDGET		
52-520-52-00-5231	LIABILITY INSURANCE		3,227	1,105	4,333	15,025	28.84%	
<i>Contractual Services</i>								
52-520-54-00-5401	ADMINISTRATIVE CHARGEBACK		3,726	3,726	7,452	44,709	16.67%	
52-520-54-00-5412	TRAINING & CONFERENCES		-	164	164	3,500	4.69%	
52-520-54-00-5415	TRAVEL & LODGING		-	-	-	3,000	0.00%	
52-520-54-00-5430	PRINTING & DUPLICATING		-	-	-	1,500	0.00%	
52-520-54-00-5440	TELECOMMUNICATIONS		-	2	2	13,500	0.02%	
52-520-54-00-5444	LIFT STATION SERVICES		92	212	304	64,000	0.47%	
52-520-54-00-5462	PROFESSIONAL SERVICES		1,620	-	1,620	45,500	3.56%	
52-520-54-00-5480	UTILITIES		-	1,749	1,749	23,820	7.34%	
52-520-54-00-5483	JULIE SERVICES		-	421	421	3,000	14.02%	
52-520-54-00-5485	RENTAL & LEASE PURCHASE		69	-	69	1,100	6.31%	
52-520-54-00-5488	OFFICE CLEANING		-	57	57	788	7.24%	
52-520-54-00-5490	VEHICLE MAINTENANCE SERVICES		-	108	108	10,000	1.08%	
52-520-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	5,424	5,424	16,000	33.90%	
52-520-54-00-5498	PAYING AGENT FEES		-	-	-	750	0.00%	
52-520-54-00-5499	BAD DEBT		-	-	-	3,000	0.00%	
<i>Supplies</i>								
52-520-56-00-5600	WEARING APPAREL		-	235	235	3,980	5.92%	
52-520-56-00-5610	OFFICE SUPPLIES		-	99	99	1,000	9.87%	
52-520-56-00-5613	LIFT STATION MAINTENANCE		71	144	215	8,000	2.69%	
52-520-56-00-5620	OPERATING SUPPLIES		75	19	94	12,000	0.78%	
52-520-56-00-5628	VEHICLE MAINTENANCE SUPPLIES		-	577	577	10,000	5.77%	
52-520-56-00-5630	SMALL TOOLS & EQUIPMENT		-	92	92	2,000	4.62%	
52-520-56-00-5640	REPAIR & MAINTENANCE		-	-	-	5,000	0.00%	
52-520-56-00-5665	JULIE SUPPLIES		-	-	-	2,233	0.00%	
52-520-56-00-5695	GASOLINE		-	416	416	24,043	1.73%	
<i>Capital Outlay</i>								
52-520-60-00-6001	SCADA SYSTEM		-	-	-	67,000	0.00%	
52-520-60-00-6059	US34 (IL RT47/ORCHARD) PROJECT		-	-	-	650	0.00%	
52-520-60-00-6060	EQUIPMENT		4,223	-	4,223	80,000	5.28%	
52-520-60-00-6066	RTE 71 SEWER MAIN REPLACEMENT		-	-	-	34,223	0.00%	
52-520-60-00-6079	ROUTE 47 EXPANSION		1,873	1,873	3,747	22,488	16.66%	
<i>2003 IRBB Debt Certificates</i>								
52-520-90-00-8000	PRINCIPAL PAYMENT		-	-	-	140,000	0.00%	
52-520-90-00-8050	INTEREST PAYMENT		-	-	-	22,850	0.00%	
<i>2011 Refunding Bond</i>								
52-520-92-00-8000	PRINCIPAL PAYMENT		-	-	-	885,000	0.00%	
52-520-92-00-8050	INTEREST PAYMENT		-	126,474	126,474	252,948	50.00%	
<i>Other Financing Uses</i>								
52-520-99-00-9951	TRANSFER TO WATER		6,260	6,260	12,521	75,125	16.67%	
TOTAL FUND REVENUES			28,407	251,641	280,048	1,817,867	15.41%	
TOTAL FUND EXPENSES			66,196	177,580	243,776	2,286,552	10.66%	
FUND SURPLUS (DEFICIT)			(37,789)	74,061	36,272	(468,685)		



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			8% May-20	17% June-20		% of Budget	

LAND CASH REVENUES

72-000-47-00-4701	WHITE OAK		-	-	-	1,406	0.00%
72-000-47-00-4702	WHISPERING MEADOWS		-	-	-	4,699	0.00%
72-000-47-00-4704	BLACKBERRY WOODS		568	-	568	1,932	29.41%
72-000-47-00-4706	CALEDONIA		1,007	-	1,007	4,698	21.43%
72-000-47-00-4707	RIVERS EDGE		-	-	-	671	0.00%
72-000-47-00-4708	COUNTRY HILLS		-	-	-	4,358	0.00%
72-000-47-00-4711	FOX HIGHLANDS		-	-	-	3,298	0.00%
72-000-47-00-4724	KENDALL MARKETPLACE		324	162	486	2,752	17.65%
72-000-47-00-4725	HEARTLAND MEADOWS		-	-	-	3,522	0.00%
72-000-47-00-4727	CIMARRON RIDGE		-	-	-	1,377	0.00%
72-000-47-00-4736	BRIARWOOD		-	-	-	5,145	0.00%
TOTAL REVENUES: LAND CASH			1,899	162	2,061	33,858	6.09%

LAND CASH EXPENDITURES

72-720-54-00-5485	RENTAL & LEASE PURCHASE		5,290	-	5,290	5,287	100.05%
72-720-60-00-6013	BEECHER CENTER PARK		-	-	-	95,000	0.00%
72-720-60-00-6029	CALEDONIA PARK		-	-	-	85,000	0.00%
72-720-60-00-6047	AUTUMN CREEK		-	-	-	50,000	0.00%
72-720-60-00-6067	BLACKBERRY CREEK NATURE PRESERVE		-	-	-	5,000	0.00%

TOTAL FUND REVENUES		1,899	162	2,061	33,858	6.09%
TOTAL FUND EXPENDITURES		5,290	-	5,290	240,287	2.20%
FUND SURPLUS (DEFICIT)		(3,391)	162	(3,229)	(206,429)	

PARK & RECREATION REVENUES

<i>Charges for Service</i>							
79-000-44-00-4402	SPECIAL EVENTS		1,085	1,525	2,610	90,000	2.90%
79-000-44-00-4403	CHILD DEVELOPMENT		4,464	1,837	6,301	145,000	4.35%
79-000-44-00-4404	ATHLETICS AND FITNESS		2,661	2,606	5,267	370,000	1.42%
79-000-44-00-4441	CONCESSION REVENUE		182	1,761	1,943	45,000	4.32%
<i>Investment Earnings</i>							
79-000-45-00-4500	INVESTMENT EARNINGS		112	87	200	1,300	15.35%
<i>Reimbursements</i>							
79-000-46-00-4690	REIMB - MISCELLANEOUS		-	-	-	-	0.00%
<i>Miscellaneous</i>							
79-000-48-00-4820	RENTAL INCOME		49,816	2,000	51,816	64,216	80.69%
79-000-48-00-4825	PARK RENTALS		1,120	-	1,120	17,500	6.40%
79-000-48-00-4843	HOMETOWN DAYS		1,675	-	1,675	120,000	1.40%
79-000-48-00-4846	SPONSORSHIPS & DONATIONS		1,872	-	1,872	20,000	9.36%
79-000-48-00-4850	MISCELLANEOUS INCOME		-	2,421	2,421	5,000	48.42%



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ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021		% of Budget
			8% May-20	17% June-20		BUDGET		
<i>Other Financing Sources</i>								
79-000-49-00-4901	TRANSFER FROM GENERAL		109,107	109,107	218,214	1,309,284		16.67%
TOTAL REVENUES: PARK & RECREATION			172,094	121,345	293,438	2,187,300		13.42%

PARKS DEPARTMENT EXPENDITURES

<i>Salaries & Wages</i>							
79-790-50-00-5010	SALARIES & WAGES		65,029	44,902	109,931	601,936	18.26%
79-790-50-00-5015	PART-TIME SALARIES		-	-	-	59,000	0.00%
79-790-50-00-5020	OVERTIME		-	519	519	5,000	10.38%
<i>Benefits</i>							
79-790-52-00-5212	RETIREMENT PLAN CONTRIBUTION		7,275	5,085	12,360	70,570	17.51%
79-790-52-00-5214	FICA CONTRIBUTION		4,813	3,313	8,126	48,830	16.64%
79-790-52-00-5216	GROUP HEALTH INSURANCE		24,229	13,171	37,400	155,338	24.08%
79-790-52-00-5222	GROUP LIFE INSURANCE		54	54	108	645	16.67%
79-790-52-00-5223	DENTAL INSURANCE		846	809	1,655	9,708	17.05%
79-790-52-00-5224	VISION INSURANCE		263	128	391	1,537	25.44%
<i>Contractual Services</i>							
79-790-54-00-5412	TRAINING & CONFERENCES		23	-	23	7,000	0.32%
79-790-54-00-5415	TRAVEL & LODGING		-	-	-	3,000	0.00%
79-790-54-00-5422	VEHICLE & EQUIPMENT CHARGEBACK		-	-	-	75,000	0.00%
79-790-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK		-	-	-	875	0.00%
79-790-54-00-5440	TELECOMMUNICATIONS		-	673	673	8,100	8.31%
79-790-54-00-5462	PROFESSIONAL SERVICES		510	545	1,055	11,400	9.25%
79-790-54-00-5466	LEGAL SERVICES		-	270	270	2,000	13.50%
79-790-54-00-5485	RENTAL & LEASE PURCHASE		95	95	189	2,500	7.56%
79-790-54-00-5488	OFFICE CLEANING		-	233	233	3,078	7.55%
79-790-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	113	113	33,759	0.34%
<i>Supplies</i>							
79-790-56-00-5600	WEARING APPAREL		-	-	-	6,220	0.00%
79-790-56-00-5620	OPERATING SUPPLIES		-	173	173	25,000	0.69%
79-790-56-00-5630	SMALL TOOLS & EQUIPMENT		-	-	-	6,000	0.00%
79-790-56-00-5640	REPAIR & MAINTENANCE		-	(746)	(746)	71,000	-1.05%
79-790-56-00-5646	ATHLETIC FIELDS & EQUIPMENT		-	-	-	55,000	0.00%
79-790-56-00-5695	GASOLINE		-	-	-	27,189	0.00%
TOTAL EXPENDITURES: PARKS DEPT			103,136	69,336	172,472	1,289,685	13.37%

RECREATION DEPARTMENT EXPENDITURES

<i>Salaries & Wages</i>							
79-795-50-00-5010	SALARIES & WAGES		40,602	28,301	68,903	387,576	17.78%
79-795-50-00-5015	PART-TIME SALARIES		240	70	310	23,500	1.32%
79-795-50-00-5045	CONCESSION WAGES		-	-	-	15,000	0.00%
79-795-50-00-5046	PRE-SCHOOL WAGES		561	-	561	40,000	1.40%
79-795-50-00-5052	INSTRUCTORS WAGES		840	457	1,297	40,000	3.24%
<i>Benefits</i>							
79-795-52-00-5212	RETIREMENT PLAN CONTRIBUTION		4,544	3,170	7,713	49,493	15.58%



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ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021	
			8% May-20	17% June-20		BUDGET	% of Budget
79-795-52-00-5214	FICA CONTRIBUTION		3,153	2,127	5,279	37,543	14.06%
79-795-52-00-5216	GROUP HEALTH INSURANCE		13,693	6,262	19,954	103,025	19.37%
79-795-52-00-5222	GROUP LIFE INSURANCE		38	38	76	475	16.05%
79-795-52-00-5223	DENTAL INSURANCE		526	526	1,051	6,744	15.59%
79-795-52-00-5224	VISION INSURANCE		170	85	255	1,092	23.35%
<i>Contractual Services</i>							
79-795-54-00-5412	TRAINING & CONFERENCES		-	-	-	5,000	0.00%
79-795-54-00-5415	TRAVEL & LODGING		-	-	-	3,000	0.00%
79-795-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK		-	-	-	875	0.00%
79-795-54-00-5426	PUBLISHING & ADVERTISING		-	-	-	55,000	0.00%
79-795-54-00-5440	TELECOMMUNICATIONS		-	390	390	8,750	4.45%
79-795-54-00-5447	SCHOLARSHIPS		-	-	-	2,500	0.00%
79-795-54-00-5452	POSTAGE & SHIPPING		213	49	261	3,500	7.46%
79-795-54-00-5460	DUES & SUBSCRIPTIONS		664	-	664	3,000	22.12%
79-795-54-00-5462	PROFESSIONAL SERVICES		195	696	891	140,000	0.64%
79-795-54-00-5480	UTILITIES		-	54	54	15,150	0.36%
79-795-54-00-5485	RENTAL & LEASE PURCHASE		135	95	229	3,000	7.64%
79-795-54-00-5488	OFFICE CLEANING		-	630	630	3,078	20.47%
79-795-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	-	-	3,000	0.00%
<i>Supplies</i>							
79-795-56-00-5602	HOMETOWN DAYS SUPPLIES		11,725	-	11,725	120,000	9.77%
79-795-56-00-5606	PROGRAM SUPPLIES		893	1,915	2,808	158,241	1.77%
79-795-56-00-5607	CONCESSION SUPPLIES		-	-	-	18,000	0.00%
79-795-56-00-5610	OFFICE SUPPLIES		-	-	-	3,000	0.00%
79-795-56-00-5620	OPERATING SUPPLIES		-	90	90	15,000	0.60%
79-795-56-00-5640	REPAIR & MAINTENANCE		-	-	-	2,000	0.00%
79-795-56-00-5695	GASOLINE		-	-	-	535	0.00%
TOTAL EXPENDITURES: RECREATION DEPT			78,190	44,952	123,142	1,267,077	9.72%
TOTAL FUND REVENUES			172,094	121,345	293,438	2,187,300	13.42%
TOTAL FUND EXPENDITURES			181,326	114,288	295,614	2,556,762	11.56%
FUND SURPLUS (DEFICIT)			(9,232)	7,057	(2,175)	(369,462)	

LIBRARY OPERATIONS REVENUES

<i>Taxes</i>							
82-000-40-00-4000	PROPERTY TAXES		-	351,569	351,569	739,047	47.57%
82-000-40-00-4083	PROPERTY TAXES-DEBT SERVICE		-	393,438	393,438	822,953	47.81%
<i>Intergovernmental</i>							
82-000-41-00-4120	PERSONAL PROPERTY TAX		800	-	800	5,250	15.24%
82-000-41-00-4170	STATE GRANTS		-	-	-	20,000	0.00%
<i>Fines & Forfeits</i>							
82-000-43-00-4330	LIBRARY FINES		-	1,072	1,072	8,500	12.61%
<i>Charges for Service</i>							
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS		-	476	476	8,500	5.60%



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ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021	
			8% May-20	17% June-20		BUDGET	% of Budget
82-000-44-00-4422	COPY FEES		-	3	3	3,800	0.08%
<i>Investment Earnings</i>							
82-000-45-00-4500	INVESTMENT EARNINGS		203	142	345	8,959	3.85%
<i>Miscellaneous</i>							
82-000-48-00-4820	RENTAL INCOME		-	-	-	1,750	0.00%
82-000-48-00-4850	MISCELLANEOUS INCOME		-	324	324	2,000	16.19%
<i>Other Financing Sources</i>							
82-000-49-00-4901	TRANSFER FROM GENERAL		5,911	1,911	7,822	26,584	29.42%
TOTAL REVENUES: LIBRARY			6,914	748,934	755,848	1,647,343	45.88%

LIBRARY OPERATIONS EXPENDITURES

<i>Salaries & Wages</i>							
82-820-50-00-5010	SALARIES & WAGES		31,602	21,068	52,670	289,742	18.18%
82-820-50-00-5015	PART-TIME SALARIES		19,929	9,261	29,190	190,000	15.36%
<i>Benefits</i>							
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION		3,547	2,370	5,917	32,779	18.05%
82-820-52-00-5214	FICA CONTRIBUTION		3,886	2,264	6,149	35,952	17.10%
82-820-52-00-5216	GROUP HEALTH INSURANCE		10,625	9,593	20,219	76,764	26.34%
82-820-52-00-5222	GROUP LIFE INSURANCE		29	29	58	387	14.96%
82-820-52-00-5223	DENTAL INSURANCE		527	527	1,054	6,322	16.67%
82-820-52-00-5224	VISION INSURANCE		169	84	253	1,012	25.00%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE		333	-	333	750	44.39%
82-820-52-00-5231	LIABILITY INSURANCE		5,578	1,911	7,489	25,834	28.99%
<i>Contractual Services</i>							
82-820-54-00-5412	TRAINING & CONFERENCES		-	-	-	3,000	0.00%
82-820-54-00-5415	TRAVEL & LODGING		-	-	-	1,500	0.00%
82-820-54-00-5426	PUBLISHING & ADVERTISING		-	228	228	2,500	9.12%
82-820-54-00-5440	TELECOMMUNICATIONS		-	-	-	7,200	0.00%
82-820-54-00-5452	POSTAGE & SHIPPING		-	-	-	750	0.00%
82-820-54-00-5460	DUES & SUBSCRIPTIONS		593	185	778	11,000	7.07%
82-820-54-00-5462	PROFESSIONAL SERVICES		3,865	986	4,851	40,000	12.13%
82-820-54-00-5466	LEGAL SERVICES		-	-	-	3,000	0.00%
82-820-54-00-5468	AUTOMATION		2,366	-	2,366	20,000	11.83%
82-820-54-00-5480	UTILITIES		-	-	-	11,798	0.00%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		-	-	-	50,000	0.00%
82-820-54-00-5498	PAYING AGENT FEES		-	1,556	1,556	1,700	91.53%
<i>Supplies</i>							
82-820-56-00-5610	OFFICE SUPPLIES		-	311	311	8,000	3.89%
82-820-56-00-5620	OPERATING SUPPLIES		-	78	78	4,000	1.95%
82-820-56-00-5621	CUSTODIAL SUPPLIES		-	895	895	7,000	12.78%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		-	-	-	2,000	0.00%
82-820-56-00-5671	LIBRARY PROGRAMMING		-	-	-	2,000	0.00%
82-820-56-00-5675	EMPLOYEE RECOGNITION		-	-	-	300	0.00%
82-820-56-00-5685	DVD'S		-	-	-	500	0.00%
82-820-56-00-5686	BOOKS		-	-	-	1,500	0.00%



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ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2021		
			8% May-20	17% June-20		BUDGET	% of Budget	
<i>2006 Bond</i>								
82-820-84-00-8000	PRINCIPAL PAYMENT		-	-	-	75,000	0.00%	
82-820-84-00-8050	INTEREST PAYMENT		-	10,119	10,119	20,238	50.00%	
<i>2013 Refunding Bond</i>								
82-820-99-00-8000	PRINCIPAL PAYMENT		-	-	-	610,000	0.00%	
82-820-99-00-8050	INTEREST PAYMENT		-	60,925	60,925	121,850	50.00%	
TOTAL FUND REVENUES			6,914	748,934	755,848	1,647,343	45.88%	
TOTAL FUND EXPENDITURES			83,048	122,390	205,437	1,664,378	12.34%	
FUND SURPLUS (DEFICIT)			(76,134)	626,544	550,410	(17,035)		

LIBRARY CAPITAL REVENUES

84-000-42-00-4214	DEVELOPMENT FEES	3,500	1,500	5,000	50,000	10.00%
84-000-45-00-4500	INVESTMENT EARNINGS	16	15	31	500	6.23%
84-000-48-00-4850	MISCELLANEOUS INCOME	-	26	26	-	0.00%
TOTAL REVENUES: LIBRARY CAPITAL		3,516	1,541	5,057	50,500	10.01%

LIBRARY CAPITAL EXPENDITURES

84-840-54-00-5460	E-BOOK SUBSCRIPTIONS	-	-	-	3,500	0.00%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	1,326	1,326	15,000	8.84%
84-840-56-00-5683	AUDIO BOOKS	-	155	155	3,500	4.43%
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	16	16	500	3.20%
84-840-56-00-5685	DVD'S	-	420	420	3,000	13.99%
84-840-56-00-5686	BOOKS	-	1,046	1,046	50,000	2.09%
TOTAL FUND REVENUES		3,516	1,541	5,057	50,500	10.01%
TOTAL FUND EXPENDITURES		-	2,963	2,963	75,500	3.92%
FUND SURPLUS (DEFICIT)		3,516	(1,422)	2,094	(25,000)	

COUNTRYSIDE TIF REVENUES

87-000-40-00-4000	PROPERTY TAXES	-	16,490	16,490	153,965	10.71%
87-000-48-00-4850	MISCELLANEOUS INCOME	-	0	0	-	0.00%
TOTAL REVENUES: COUNTRYSIDE TIF		-	16,491	16,491	153,965	10.71%

COUNTRYSIDE TIF EXPENDITURES

<i>Contractual Services</i>								
87-870-54-00-5401	ADMINISTRATIVE CHARGEBACK	956	956	1,913	11,475	16.67%		
87-870-54-00-5462	PROFESSIONAL SERVICES	-	-	-	2,000	0.00%		
87-870-54-00-5498	PAYING AGENT FEES	-	-	-	700	0.00%		
<i>2015A Bond</i>								
87-870-77-00-8000	PRINCIPAL PAYMENT	-	-	-	107,163	0.00%		
87-870-77-00-8050	INTEREST PAYMENT	25,216	-	25,216	50,433	50.00%		



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FISCAL YEAR 2021 BUDGET REPORT
For the Month Ended June 30, 2020**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	8%		Year-to-Date Totals	FISCAL YEAR 2021		
			May-20	June-20		BUDGET	% of Budget	
<i>2014 Refunding Bond</i>								
87-870-93-00-8050	INTEREST PAYMENT		25,358	-	25,358	50,715	50.00%	
TOTAL FUND REVENUES			-	16,491	16,491	153,965	10.71%	
TOTAL FUND EXPENDITURES			51,530	956	52,486	222,486	23.59%	
FUND SURPLUS (DEFICIT)			(51,530)	15,534	(35,996)	(68,521)		

DOWNTOWN TIF REVENUES

88-000-40-00-4000	PROPERTY TAXES	-	25,320	25,320	76,000	33.32%	
88-000-48-00-4850	MISCELLANEOUS INCOME	-	0	0	-	0.00%	
TOTAL REVENUES: DOWNTOWN TIF			-	25,320	25,320	76,000	33.32%

DOWNTOWN TIF EXPENDITURES

<i>Contractual Services</i>								
88-880-54-00-5401	ADMINISTRATIVE CHARGEBACK	2,791	2,791	5,581	33,487	16.67%		
88-880-54-00-5425	TIF INCENTIVE PAYOUT	-	-	-	26,877	0.00%		
88-880-54-00-5462	PROFESSIONAL SERVICES	-	-	-	1,000	0.00%		
88-880-54-00-5466	LEGAL SERVICES	-	50	50	15,000	0.33%		
<i>Capital Outlay</i>								
88-880-60-00-6000	PROJECT COSTS	-	-	-	10,000	0.00%		
88-880-60-00-6079	ROUTE 47 EXPANSION	624	624	1,248	7,488	16.67%		
<i>FNBO Loan - 102 E Van Emmon Building</i>								
88-880-81-00-8000	PRINCIPAL PAYMENT	-	200,000	200,000	200,000	100.00%		
88-880-81-00-8050	INTEREST PAYMENT	-	12,233	12,233	12,200	100.27%		
TOTAL FUND REVENUES			-	25,320	25,320	76,000	33.32%	
TOTAL FUND EXPENDITURES			3,415	215,698	219,113	306,052	71.59%	
FUND SURPLUS (DEFICIT)			(3,415)	(190,378)	(193,793)	(230,052)		

DOWNTOWN TIF II REVENUES

89-000-40-00-4000	PROPERTY TAXES	-	18,481	18,481	25,000	73.93%	
89-000-48-00-4850	MISCELLANEOUS INCOME	-	0	0	-	0.00%	
TOTAL REVENUES: DOWNTOWN TIF II			-	18,481	18,481	25,000	73.93%

DOWNTOWN TIF II EXPENDITURES

89-890-54-00-5425	TIF INCENTIVE PAYOUT	-	-	-	17,500	0.00%	
89-890-54-00-5462	PROFESSIONAL SERVICES	-	-	-	5,000	0.00%	
TOTAL FUND REVENUES			-	18,481	18,481	25,000	73.93%
TOTAL FUND EXPENDITURES			-	-	-	22,500	0.00%
FUND SURPLUS (DEFICIT)			-	18,481	18,481	2,500	



UNITED CITY OF YORKVILLE
MONTHLY ANALYSIS OF MAJOR REVENUES
For the Month Ended June 30, 2020 *

	June Actual	YTD Actual	% of Budget	FY 2021 Budget	Fiscal Year 2020 For the Month Ended June 30, 2019	
					YTD Actual	% Change
GENERAL FUND (01) REVENUES						
Property Taxes	\$ 1,587,747	\$ 1,587,747	47.6%	\$ 3,337,703	\$ 1,639,828	-3.18%
Municipal Sales Tax	253,657	484,704	14.8%	3,284,400	466,009	4.01%
Non-Home Rule Sales Tax	178,045	330,417	13.2%	2,493,900	347,617	-4.95%
Electric Utility Tax	150,649	150,649	21.1%	715,000	158,190	-4.77%
Natural Gas Tax	15,924	38,794	14.6%	265,000	42,547	-8.82%
Excise (Telecommunication) Tax	21,150	41,939	17.0%	246,075	56,287	-25.49%
Cable Franchise Fees	-	63,267	21.1%	300,000	63,971	-1.10%
Hotel Tax	1,808	3,047	3.8%	80,000	13,084	-76.71%
Video Gaming Tax	-	7,193	5.1%	140,000	27,165	-73.52%
Amusement Tax	21	21	0.0%	205,000	8,562	-99.75%
State Income Tax	118,791	310,572	16.4%	1,897,310	501,281	-38.04%
Local Use Tax	60,149	107,434	15.9%	675,281	98,165	9.44%
Road & Bridge Tax	26,084	26,084	20.1%	130,000	67,681	-61.46%
Building Permits	41,019	80,900	20.2%	400,000	81,892	-1.21%
Garbage Surcharge	221,192	221,674	17.1%	1,297,650	209,992	5.56%
Investment Earnings	1,561	3,582	4.0%	89,878	21,306	-83.19%
MOTOR FUEL TAX FUND (15) REVENUES						
Motor Fuel Tax	\$ 26,525	\$ 60,315	12.8%	\$ 472,697	\$ 42,104	43.25%
Transportation Renewal Funds	18,145	40,771	12.7%	320,901	-	0.00%
WATER FUND (51) REVENUES						
Water Sales	\$ 494,075	\$ 493,551	15.8%	\$ 3,129,000	\$ 506,657	-2.59%
Water Infrastructure Fees	134,919	135,373	17.0%	795,000	130,998	3.34%
Late Penalties	19	19	0.0%	131,250	17,705	-99.89%
Water Connection Fees	12,700	47,714	20.7%	230,000	63,265	-24.58%
Water Meter Sales	12,150	22,000	36.7%	60,000	33,282	-33.90%
SEWER FUND (52) REVENUES						
Sewer Maintenance Fees	\$ 168,955	\$ 169,493	16.5%	\$ 1,024,850	\$ 164,594	2.98%
Sewer Infrastructure Fees	64,842	65,078	16.7%	390,000	62,071	4.85%
Sewer Connection Fees	3,000	16,000	7.9%	203,300	51,900	-69.17%
PARKS & RECREATION (79) REVENUES						
Special Events	\$ 1,525	\$ 2,610	2.9%	\$ 90,000	\$ 25,762	-89.87%
Child Development	1,837	6,301	4.3%	145,000	16,766	-62.42%
Athletics & Fitness	2,606	5,267	1.4%	370,000	79,506	-93.38%
Rental Income	2,000	51,816	80.7%	64,216	49,600	4.47%
Hometown Days	-	1,675	1.4%	120,000	7,515	-77.71%

* June represents 17% of fiscal year 2021



UNITED CITY OF YORKVILLE
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended June 30, 2020 *

	June Actual	YTD Actual	% of Budget	FY 2021 Budget	Fiscal Year 2020	
					For the Month Ended June 30, 2019 YTD Actual	% Change
GENERAL FUND (01)						
<i>Revenues</i>						
<u>Local Taxes</u>						
Property Taxes	\$ 1,587,747	\$ 1,587,747	47.6%	\$ 3,337,703	\$ 1,639,828	-3.18%
Municipal Sales Tax	253,657	484,704	14.8%	3,284,400	466,009	4.01%
Non-Home Rule Sales Tax	178,045	330,417	13.2%	2,493,900	347,617	-4.95%
Electric Utility Tax	150,649	150,649	21.1%	715,000	158,190	-4.77%
Natural Gas Tax	15,924	38,794	14.6%	265,000	42,547	-8.82%
Excise (Telecommunication) Tax	21,150	41,939	17.0%	246,075	56,287	-25.49%
Telephone Utility Tax	695	1,390	16.7%	8,340	1,390	0.00%
Cable Franchise Fees	-	63,267	21.1%	300,000	63,971	-1.10%
Hotel Tax	1,808	3,047	3.8%	80,000	13,084	-76.71%
Video Gaming Tax	-	7,193	5.1%	140,000	27,165	-73.52%
Amusement Tax	21	21	0.0%	205,000	8,562	-99.75%
Admissions Tax	-	-	0.0%	145,000	-	0.00%
Business District Tax	30,838	57,152	14.1%	405,160	62,445	-8.48%
Auto Rental Tax	9	1,256	8.2%	15,250	2,462	0.00%
Total Taxes	\$ 2,240,542	\$ 2,767,576	23.8%	\$ 11,640,828	\$ 2,889,557	-4.22%
<u>Intergovernmental</u>						
State Income Tax	\$ 118,791	\$ 310,572	16.4%	\$ 1,897,310	\$ 501,281	-38.04%
Local Use Tax	60,149	107,434	15.9%	675,281	98,165	9.44%
Cannabis Exise Tax	694	1,591	0.0%	15,218.00	-	0.00%
Road & Bridge Tax	26,084	26,084	20.1%	130,000	67,681	-61.46%
Personal Property Replacement Tax	-	2,414	14.6%	16,500	4,406	-45.22%
Other Intergovernmental	788	21,064	58.6%	35,925	266	7818.68%
Total Intergovernmental	\$ 206,506	\$ 469,158	16.9%	\$ 2,770,234	\$ 671,799	-30.16%
<u>Licenses & Permits</u>						
Liquor Licenses	\$ 1,965	\$ 5,046	7.8%	\$ 65,000	\$ 2,061	144.85%
Building Permits	41,019	80,900	20.2%	400,000	81,892	-1.21%
Other Licenses & Permits	2,647	2,957	31.1%	9,500	3,251	-9.05%
Total Licenses & Permits	\$ 45,630	\$ 88,904	18.7%	\$ 474,500	\$ 87,204	1.95%
<u>Fines & Forfeits</u>						
Circuit Court Fines	\$ 2,087	\$ 2,950	7.4%	\$ 40,000	\$ 7,303	-59.60%
Administrative Adjudication	1,237	3,521	12.8%	27,500	3,754	-6.21%
Police Tows	6,000	9,000	20.0%	45,000	4,500	100.00%
Other Fines & Forfeits	-	-	0.0%	500	60	-100.00%
Total Fines & Forfeits	\$ 9,325	\$ 15,471	13.7%	\$ 113,000	\$ 15,617	-0.93%
<u>Charges for Services</u>						
^ Garbage Surcharge	\$ 221,192	\$ 221,674	17.1%	\$ 1,297,650	\$ 209,992	5.56%
^ Late PMT Penalties - Garbage	2	2	0.0%	25,000	3,835	-99.95%
^ UB Collection Fees	25,982	39,924	24.2%	165,000	28,822	38.52%
Administrative Chargebacks	17,825	35,649	16.7%	213,896	34,139	4.42%
Other Services	-	-	0.0%	500	-	0.00%
Total Charges for Services	\$ 265,000	\$ 297,249	17.5%	\$ 1,702,046	\$ 276,788	7.39%
Investment Earnings	\$ 1,561	\$ 3,582	4.0%	\$ 89,878	\$ 21,306	-83.19%



UNITED CITY OF YORKVILLE
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended June 30, 2020 *

	June Actual	YTD Actual	% of Budget	FY 2021 Budget	Fiscal Year 2020 For the Month Ended June 30, 2019	
					YTD Actual	% Change
GENERAL FUND (01) (continued)						
Reimbursements/Miscellaneous/Transfers In						
Reimb - Engineering & Legal Expenses	\$ -	\$ -	0.0%	\$ 25,000	\$ -	0.00%
Other Reimbursements	5,763	15,411	24.5%	63,000	12,605	22.26%
Rental Income	-	-	0.0%	7,000	1,180	-100.00%
Miscellaneous Income & Transfers In	16,501	16,501	34.4%	48,000	23,047	-28.40%
Total Miscellaneous	\$ 22,264	\$ 31,913	22.3%	\$ 143,000	\$ 36,832	-13.36%
Total Revenues and Transfers	\$ 2,790,828	\$ 3,673,853	21.7%	\$ 16,933,486	\$ 3,999,103	-8.13%
Expenditures						
Administration						
50 Salaries	50,027	114,165	18.7%	611,747	111,262	2.61%
52 Benefits	19,127	45,096	21.3%	211,572	51,201	-11.92%
54 Contractual Services	9,855	13,372	8.9%	150,031	17,536	-23.75%
56 Supplies	165	165	0.9%	19,000	1,258	-86.92%
Finance	\$ 35,253	\$ 86,006	15.3%	\$ 562,508	\$ 86,309	-0.35%
50 Salaries	24,603	57,213	17.6%	324,856	57,832	-1.07%
52 Benefits	8,657	23,982	19.5%	123,295	23,499	2.06%
54 Contractual Services	1,860	4,677	4.2%	111,857	4,931	-5.14%
56 Supplies	133	133	5.3%	2,500	47	183.96%
Police	\$ 961,032	\$ 1,445,374	23.8%	\$ 6,064,220	\$ 1,439,493	0.41%
50 Salaries	258,680	595,165	17.9%	3,323,608	584,738	1.78%
Overtime	12,682	17,149	15.4%	111,000	21,907	-21.72%
52 Benefits	659,681	793,843	36.0%	2,205,107	775,141	2.41%
54 Contractual Services	23,921	33,149	10.7%	311,025	47,360	-30.01%
56 Supplies	6,069	6,069	5.3%	113,480	10,347	-41.34%
Community Development	\$ 65,356	\$ 148,551	15.8%	\$ 942,154	\$ 143,295	3.67%
50 Salaries	49,488	104,809	19.6%	535,995	99,140	5.72%
52 Benefits	16,070	41,709	20.7%	201,768	40,550	2.86%
54 Contractual Services	(522)	1,715	0.9%	194,700	2,526	-32.12%
56 Supplies	320	320	3.3%	9,691	1,079	-70.39%
PW - Street Ops & Sanitation	\$ 73,737	\$ 162,573	6.5%	\$ 2,512,538	\$ 122,028	33.23%
50 Salaries	36,028	83,779	15.8%	529,443	69,464	20.61%
Overtime	304	304	1.5%	20,000	819	-62.93%
52 Benefits	16,246	44,878	18.3%	245,418	36,333	23.52%
54 Contractual Services	17,264	29,580	1.9%	1,591,767	10,838	172.93%
56 Supplies	3,896	4,032	3.2%	125,910	4,574	-11.85%
Administrative Services	\$ 294,526	\$ 601,066	10.3%	\$ 5,824,862	\$ 659,902	-8.92%
50 Salaries	-	-	0.0%	500	-	0.00%
52 Benefits	27,573	118,896	29.9%	398,253	113,108	5.12%
54 Contractual Services	93,437	131,140	4.0%	3,245,272	155,143	-15.47%
56 Supplies	-	-	0.0%	15,000	-	0.00%
99 Transfers Out	173,515	351,031	16.2%	2,165,837	391,651	-10.37%
Total Expenditures and Transfers	\$ 1,509,077	\$ 2,616,369	15.5%	\$ 16,898,632	\$ 2,632,284	-0.60%
Surplus(Deficit)	\$ 1,281,752	\$ 1,057,484		\$ 34,854	\$ 1,366,819	

^ modified accruals basis

* June represents 17% of fiscal year 2021



UNITED CITY OF YORKVILLE
STATEMENT OF REVENUES, EXPENSES AND TRANSFERS
For the Month Ended June 30, 2020 *

	June Actual	YTD Actual	% of Budget	FY 2021 Budget	Fiscal Year 2020	
					For the Month Ended June 30, 2019 YTD Actual	% Change
WATER FUND (51)						
<i>Revenues</i>						
<u>Charges for Services</u>						
^ Water Sales	\$ 494,075	\$ 493,551	15.8%	\$ 3,129,000	\$ 506,657	-2.59%
^ Water Infrastructure Fees	134,919	135,373	17.0%	795,000	130,998	3.34%
^ Late Penalties	19	19	0.0%	131,250	17,705	-99.89%
Water Connection Fees	12,700	47,714	20.7%	230,000	63,265	-24.58%
Bulk Water Sales	-	(1,950)	-39.0%	5,000	-	0.00%
Water Meter Sales	12,150	22,000	36.7%	60,000	33,282	-33.90%
Total Charges for Services	\$ 653,863	\$ 696,707	16.0%	\$ 4,350,250	\$ 751,907	-7.34%
Investment Earnings	\$ 140	\$ 289	1.3%	\$ 22,557	\$ 3,193	-90.96%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Reimbursements	\$ -	\$ 9,459	0.0%	\$ -	\$ -	0.00%
Rental Income	8,295	16,590	16.6%	100,010	19,065	-12.98%
Miscellaneous Income & Transfers In	15,309	30,227	16.9%	179,270	30,621	-1.29%
Total Miscellaneous	\$ 23,604	\$ 56,276	20.2%	\$ 279,280	\$ 49,686	13.26%
Total Revenues and Transfers	\$ 677,606	\$ 753,272	16.2%	\$ 4,652,087	\$ 804,786	-6.40%
<i>Expenses</i>						
<u>Water Operations</u>						
50 Salaries	\$ 33,324	\$ 82,157	16.9%	\$ 487,530	\$ 70,584	16.40%
Overtime	438	877	4.0%	22,000	1,007	-12.94%
52 Benefits	17,130	50,301	20.9%	241,168	44,368	13.37%
54 Contractual Services	40,661	71,944	6.7%	1,078,983	73,300	-1.85%
56 Supplies	22,918	25,446	7.1%	359,273	24,518	3.78%
60 Capital Outlay	\$ 3,781	\$ 7,562		\$ 1,333,243	\$ 7,562	0.00%
6015 Water Tower Painting	-	-	0.0%	18,000		
6025 Road to Better Roads Program	-	-	0.0%	634,000		
6059 US 34 Project (IL Rte 47 to Orchard)	-	-	0.0%	7,700		
6066 Route 71 Watermain Replacement	-	-	0.0%	12,871		
6079 Route 47 Expansion	3,781	7,562	16.7%	45,372		
6081 Cation Exchange Media Replacement	-	-	0.0%	25,000		
6060 Equipment	-	-	0.0%	500,300		
6070 Vehicles & Equipment	-	-	0.0%	90,000		
Debt Service	\$ 68,950	\$ 139,034		\$ 2,305,935	\$ 175,493	-20.78%
77 2015A Bond	-	70,084	16.0%	438,004		
85 2016 Refunding Bond	58,825	58,825	3.7%	1,592,650		
89 IEPA Loan L17-156300	-	-	0.0%	125,031		
94 2014C Refunding Bond	10,125	10,125	6.7%	150,250		
Total Expenses	\$ 187,201	\$ 377,321	6.5%	\$ 5,828,132	\$ 396,832	-4.92%
Surplus(Deficit)	\$ 490,405	\$ 375,951		\$ (1,176,045)	\$ 407,954	

^ modified accruals basis

* June represents 17% of fiscal year 2021



UNITED CITY OF YORKVILLE
STATEMENT OF REVENUES, EXPENSES AND TRANSFERS
For the Month Ended June 30, 2020 *

	June Actual	YTD Actual	% of Budget	FY 2021 Budget	Fiscal Year 2020	
					For the Month Ended June 30, 2019 YTD Actual	% Change
SEWER FUND (52)						
<i>Revenues</i>						
<u>Charges for Services</u>						
^ Sewer Maintenance Fees	\$ 168,955	\$ 169,493	16.5%	\$ 1,024,850	\$ 164,594	2.98%
^ Sewer Infrastructure Fees	64,842	65,078	16.7%	390,000	62,071	4.85%
River Crossing Fees	-	-	0.0%	-	300	-100.00%
^ Late Penalties	3	3	0.0%	17,500	2,703	-99.87%
Sewer Connection Fees	3,000	16,000	7.9%	203,300	51,900	-69.17%
Total Charges for Services	\$ 236,801	\$ 250,575	15.3%	\$ 1,635,650	\$ 281,568	-11.01%
Investment Earnings	\$ 63	\$ 134	1.8%	\$ 7,473	\$ 1,180	-88.64%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Income	\$ 215	\$ 215	0.0%	\$ -	\$ 420	-48.81%
Transfers In	14,562	29,124	16.7%	174,744	95,838	-69.61%
Total Miscellaneous & Transfers	\$ 14,777	\$ 29,339	16.8%	\$ 174,744	\$ 96,258	-69.52%
Total Revenues and Transfers	\$ 251,641	\$ 280,048	15.4%	\$ 1,817,867	\$ 379,006	-26.11%
<i>Expenses</i>						
<u>Sewer Operations</u>						
50 Salaries	\$ 18,575	\$ 45,284	17.7%	\$ 255,561	\$ 32,972	37.34%
Overtime	88	88	17.7%	500	47	87.91%
52 Benefits	10,864	32,340	21.9%	147,784	24,153	33.90%
54 Contractual Services	11,862	17,369	7.4%	234,167	14,528	19.55%
56 Supplies	1,583	1,729	2.5%	68,256	2,329	-25.77%
60 Capital Outlay	\$ 1,873	\$ 7,970		\$ 204,361	\$ 3,747	112.70%
6001 SCADA	-	-	0.0%	67,000		
6059 US 34 Project (IL Rte 47 to Orchard)	-	-	0.0%	650		
6066 Route 71 Sewer Main Replacement	-	-	0.0%	34,223		
6060 Equipment	-	4,223	5.3%	80,000		
6079 Route 47 Expansion	1,873	3,747	16.7%	22,488		
Debt Service	\$ 126,474	\$ 126,474		\$ 1,300,798	\$ 144,557	-12.51%
90 2003 IRBB Debt Certificates	-	-	0.0%	162,850		
92 2011 Refunding Bond	126,474	126,474	11.1%	1,137,948		
99 Transfers Out	\$ 6,260	\$ 12,521	16.7%	\$ 75,125	\$ 12,313	1.69%
Total Expenses and Transfers	\$ 177,580	\$ 243,776	10.7%	\$ 2,286,552	\$ 234,646	3.89%
<i>Surplus(Deficit)</i>	<i>\$ 74,061</i>	<i>\$ 36,272</i>		<i>\$ (468,685)</i>	<i>\$ 144,360</i>	

^ modified accruals basis

* June represents 17% of fiscal year 2021



YORKVILLE PARKS & RECREATION
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended June 30, 2020 *

	June Actual	YTD Actual	% of Budget	FY 2021 Budget	Fiscal Year 2020	
					For the Month Ended June 30, 2019 YTD Actual	% Change
PARKS & RECREATION FUND (79)						
<i>Revenues</i>						
<u>Charges for Services</u>						
Special Events	\$ 1,525	\$ 2,610	2.9%	\$ 90,000	\$ 25,762	-89.87%
Child Development	1,837	6,301	4.3%	145,000	16,766	-62.42%
Athletics & Fitness	2,606	5,267	1.4%	370,000	79,506	-93.38%
Concession Revenue	1,761	1,943	4.3%	45,000	23,867	-91.86%
Total Charges for Services	\$ 7,729	\$ 16,121	2.5%	\$ 650,000	\$ 145,901	-88.95%
Investment Earnings	\$ 87	\$ 200	15.4%	\$ 1,300	\$ 228	-12.45%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Reimbursements	\$ -	\$ -	0.0%	\$ -	\$ -	0.00%
Rental Income	2,000	51,816	80.7%	64,216	49,600	4.47%
Park Rentals	-	1,120	6.4%	17,500	5,553	-79.83%
Hometown Days	-	1,675	1.4%	120,000	7,515	-77.71%
Sponsorships & Donations	-	1,872	9.4%	20,000	11,858	-84.21%
Miscellaneous Income & Transfers In	111,528	220,635	16.8%	1,314,284	238,222	-7.38%
Total Miscellaneous	\$ 113,528	\$ 277,118	18.0%	\$ 1,536,000	\$ 312,748	-11.39%
Total Revenues and Transfers	\$ 121,344	\$ 293,438	13.4%	\$ 2,187,300	\$ 458,877	-36.05%
<i>Expenditures</i>						
<u>Parks Department</u>						
Salaries	\$ 69,336	\$ 172,472	13.4%	\$ 1,289,685	\$ 207,468	-16.87%
50 Overtime	44,902	109,931	16.6%	660,936	125,177	-12.18%
52 Benefits	519	519	10.4%	5,000	391	32.77%
54 Contractual Services	22,559	60,039	20.9%	286,628	66,043	-9.09%
56 Supplies	1,928	2,555	1.7%	146,712	3,578	-28.58%
	(573)	(573)	-0.3%	190,409	12,279	-104.66%
Total Parks Department	\$ 140,754	\$ 345,988	13.4%	\$ 2,563,369	\$ 415,938	-18.41%
<u>Recreation Department</u>						
Salaries	\$ 44,952	\$ 123,142	9.7%	\$ 1,267,077	\$ 188,517	-34.68%
52 Benefits	28,828	71,071	14.0%	506,076	91,813	-22.59%
54 Contractual Services	12,207	34,329	17.3%	198,372	37,998	-9.65%
56 Hometown Days	1,913	3,119	1.3%	245,853	19,459	-83.97%
56 Supplies	-	11,725	9.8%	120,000	10,800	8.56%
	2,005	2,898	1.5%	196,776	28,447	-89.81%
Total Recreation Department	\$ 88,895	\$ 246,274	11.6%	\$ 2,323,082	\$ 367,534	-24.35%
Total Expenditures	\$ 229,649	\$ 592,262	11.6%	\$ 4,886,451	\$ 783,472	-25.35%
<i>Surplus(Deficit)</i>	<i>\$ 7,056</i>	<i>\$ (2,176)</i>		<i>\$ (369,462)</i>	<i>\$ 62,892</i>	

* June represents 17% of fiscal year 2021



YORKVILLE PUBLIC LIBRARY
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended June 30, 2020 *

	June Actual	YTD Actual	% of Budget	FY 2021 Budget	Fiscal Year 2020 For the Month Ended June 30, 2019	
					YTD Actual	% Change
LIBRARY OPERATIONS FUND (82)						
<i>Revenues</i>						
Property Taxes	\$ 745,006	\$ 745,006	47.7%	\$ 1,562,000	\$ 759,865	-1.96%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ -	\$ 800	15.2%	\$ 5,250	\$ 1,460	-45.21%
State Grants	-	-	0.0%	20,000	-	0.00%
Total Intergovernmental	\$ -	\$ 800	3.2%	\$ 25,250	\$ 1,460	-45.21%
Library Fines	\$ 1,072	\$ 1,072	12.6%	\$ 8,500	\$ 1,145	-6.45%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 476	\$ 476	5.6%	\$ 8,500	\$ 2,075	-77.06%
Copy Fees	3	3	0.1%	3,800	616	-99.48%
Program Fees	-	-	0.0%	-	15	-100.00%
Total Charges for Services	\$ 479	\$ 479	3.9%	\$ 12,300	\$ 2,706	-82.30%
Investment Earnings	\$ 142	\$ 345	3.8%	\$ 8,959	\$ 1,415	-75.63%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.0%	\$ -	\$ -	0.00%
Rental Income	-	-	0.0%	1,750	200	-100.00%
Miscellaneous Income	324	325	16.2%	2,000	2,352	-86.19%
Transfers In	1,911	7,822	29.4%	26,584	7,418	5.45%
Total Miscellaneous & Transfers	\$ 2,235	\$ 8,147	26.9%	\$ 30,334	\$ 9,969	-18.28%
Total Revenues and Transfers	\$ 748,934	\$ 755,849	45.9%	\$ 1,647,343	\$ 776,561	-2.67%
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 122,390</u>	<u>\$ 205,437</u>	<u>12.3%</u>	<u>\$ 1,664,378</u>	<u>\$ 221,507</u>	<u>-7.25%</u>
50 Salaries	30,329	81,860	17.1%	479,742	84,664	-3.31%
52 Benefits	16,778	41,471	23.1%	179,800	37,014	12.04%
54 Contractual Services	2,955	9,779	6.4%	152,448	16,984	-42.42%
56 Supplies	1,284	1,284	5.1%	25,300	1,840	-30.23%
99 Debt Service	71,044	71,044	8.6%	827,088	81,006	-12.30%
Total Expenditures and Transfers	\$ 122,390	\$ 205,437	12.3%	\$ 1,664,378	\$ 221,507	-7.25%
<i>Surplus(Deficit)</i>	<i>\$ 626,544</i>	<i>\$ 550,411</i>		<i>\$ (17,035)</i>	<i>\$ 555,054</i>	

* June represents 17% of fiscal year 2021

ACTIVITY THROUGH FISCAL PERIOD 02

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
01-110-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
02	AP-200609B	06/03/2020	13	05/12/20 CC MEETING	CHRISTINE M. VITOSH	532890	CMV 1980	243.14	
		06/03/2020	14	05/07/20 PUBLIC SAFETY MEETING	MARLYS J. YOUNG	532893	050720	58.25	
		06/03/2020	15	05/19/20 PW MEETING MINUTES	MARLYS J. YOUNG	532893	051920	40.50	
	AP-200623B	06/17/2020	18	05/26 CITY COUNCIL MEETING	CHRISTINE M. VITOSH	532983	CMV 1982	201.12	
		06/17/2020	19	05/20/20 ADMIN MEETING MINUTES	MARLYS J. YOUNG	532988	052020	50.00	
	AP-200625MB	06/16/2020	03	ZOOM-05/22-06/23 MONTHLY COSTS	FIRST NATIONAL BANK	900090	062520-B.OLSON-B	154.97	
	AP-200714	06/29/2020	28	MAY 2020 COBRA	FLEX BENEFIT SERVICE	533010	139234	50.00	
		06/29/2020	29	06/09/20 CC HEARING	CHRISTINE M. VITOSH	533045	CMV 1983	228.20	
	GJ-200714RV	06/29/2020	28	Reverse AP-200714					50.00
		06/29/2020	29	Reverse AP-200714					228.20
TOTAL PERIOD 02 ACTIVITY								1,026.18	278.20
YTD BUDGET				2,000.00	TOTAL ACCOUNT ACTIVITY			1,026.18	278.20
ANNUAL REVISED BUDGET				12,000.00	ENDING BALANCE			747.98	

01-120-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
	GJ-200531FE	06/02/2020	01	UB CC Fees - Apr 2020				611.98	
		06/02/2020	07	UB Paymentus Fees - Apr 2020				1,218.83	
		06/02/2020	13	FNBO Analysis Chrg - Apr 2020				301.68	
TOTAL PERIOD 01 ACTIVITY								2,132.49	0.00
02	GJ-200630FE	06/29/2020	01	UB CC Fees - May 2020				311.34	
		06/29/2020	07	UB Paymentus Fees - May 2020				1,115.62	
		06/29/2020	13	FNBO Analysis Chrg - May 2020				291.06	
TOTAL PERIOD 02 ACTIVITY								1,718.02	0.00
YTD BUDGET				10,833.34	TOTAL ACCOUNT ACTIVITY			3,850.51	0.00
ANNUAL REVISED BUDGET				65,000.00	ENDING BALANCE			3,850.51	

01-210-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
02	AP-200609B	06/03/2020	26	SOFTWARE MAINTENANCE RENEWAL	JEFFREY C DAVIES	532864	788	600.00	
	AP-200623B	06/17/2020	39	CAPERS SOFTWARE MAINTENANCE	CAPERS LLC	532931	INV-0751	5,000.00	
	AP-200625MB	06/16/2020	15	ACCURINT-MAY 2020 SEARCHES	FIRST NATIONAL BANK	900090	062520-N.DECKER-B	150.00	
TOTAL PERIOD 02 ACTIVITY								5,750.00	0.00
YTD BUDGET				6,125.00	TOTAL ACCOUNT ACTIVITY			5,750.00	0.00
ANNUAL REVISED BUDGET				36,750.00	ENDING BALANCE			5,750.00	

01-220-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
02	AP-200604R	06/04/2020	08	TEXT AMENDMENT PUBLIC HEARING	CHRISTINE M. VITOSH	530149	1958	79.78	
	GJ-200604VD	06/04/2020	04	VITOSH INV 1958 VD 530893					79.78
	AP-200625MB	06/16/2020	34	ADOBE-MONTHLY CLOUD FEE	FIRST NATIONAL BANK	900090	062520-J.ENGBERG-B	52.99	
TOTAL PERIOD 02 ACTIVITY								132.77	79.78
YTD BUDGET				15,416.68	TOTAL ACCOUNT ACTIVITY			132.77	79.78
ANNUAL REVISED BUDGET				92,500.00	ENDING BALANCE			52.99	

01-410-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	

ACTIVITY THROUGH FISCAL PERIOD 02

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT		
01-410-54-00-5462 (E) PROFESSIONAL SERVICES											
01	AP-200525MB	05/19/2020	02	MINER#100594-MAY 2020 MANAGED	FIRST NATIONAL BANK	900088	052520-K.GREGORY-B	366.85			
TOTAL PERIOD 01 ACTIVITY								366.85	0.00		
02 AP-200623B 06/17/2020 58 04/29-05/28 COPIER CHARGES IMPACT NETWORKING, L 532947 1796944 2.50											
AP-200625MB 06/16/2020 37 APWA-MEMBERSHIP RENEWAL FIRST NATIONAL BANK 900090 062520-E.DHUSE-B 300.00											
06/16/2020 38 MINER#100630-JUN 2020 MANAGED FIRST NATIONAL BANK 900090 062520-K.GREGORY-B 366.85											
AP-200714 06/29/2020 85 ALICE ST STORM SEWER INLETS INNOVATIVE UNDERGROU 533019 1521 1,000.00											
GJ-200714RV 06/29/2020 85 Reverse AP-200714											
TOTAL PERIOD 02 ACTIVITY								1,669.35	1,000.00		
YTD BUDGET								1,537.50	TOTAL ACCOUNT ACTIVITY	2,036.20	1,000.00
ANNUAL REVISED BUDGET								9,225.00	ENDING BALANCE	1,036.20	
01-640-54-00-5462 (E) PROFESSIONAL SERVICES											
01		05/01/2020		BEGINNING BALANCE				0.00			
02	AP-200609B	06/03/2020	58	2019 DRAINAGE DISTRICT FEES	KENDALL COUNTY COLLE	532876	2019DDF	522.92			
TOTAL PERIOD 02 ACTIVITY								522.92	0.00		
YTD BUDGET								1,375.00	TOTAL ACCOUNT ACTIVITY	522.92	0.00
ANNUAL REVISED BUDGET								8,250.00	ENDING BALANCE	522.92	
11-111-54-00-5462 (E) PROFESSIONAL SERVICES											
01		05/01/2020		BEGINNING BALANCE				0.00			
YTD BUDGET								521.00	TOTAL ACCOUNT ACTIVITY	0.00	0.00
ANNUAL REVISED BUDGET								3,126.00	ENDING BALANCE	0.00	
12-112-54-00-5462 (E) PROFESSIONAL SERVICES											
01		05/01/2020		BEGINNING BALANCE				0.00			
YTD BUDGET								521.00	TOTAL ACCOUNT ACTIVITY	0.00	0.00
ANNUAL REVISED BUDGET								3,126.00	ENDING BALANCE	0.00	
23-230-54-00-5462 (E) PROFESSIONAL SERVICES											
01		05/01/2020		BEGINNING BALANCE				0.00			
YTD BUDGET								833.34	TOTAL ACCOUNT ACTIVITY	0.00	0.00
ANNUAL REVISED BUDGET								5,000.00	ENDING BALANCE	0.00	
25-205-54-00-5462 (E) PROFESSIONAL SERVICES											
01		05/01/2020		BEGINNING BALANCE				0.00			
YTD BUDGET								0.00	TOTAL ACCOUNT ACTIVITY	0.00	0.00
ANNUAL REVISED BUDGET								0.00	ENDING BALANCE	0.00	
25-225-54-00-5462 (E) PROFESSIONAL SERVICES											
01		05/01/2020		BEGINNING BALANCE				0.00			
YTD BUDGET								0.00	TOTAL ACCOUNT ACTIVITY	0.00	0.00
ANNUAL REVISED BUDGET								0.00	ENDING BALANCE	0.00	
51-510-54-00-5462 (E) PROFESSIONAL SERVICES											
01		05/01/2020		BEGINNING BALANCE				0.00			
	GJ-00521PRE	05/28/2020	32	Itron-May Host Srvcs				624.39			
	AP-200525MB	05/19/2020	07	MINER#100594-MAY 2020 MANAGED	FIRST NATIONAL BANK	900088	052520-K.GREGORY-B	430.65			

ACTIVITY THROUGH FISCAL PERIOD 02

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
51-510-54-00-5462 (E) PROFESSIONAL SERVICES									
01	AP-200526B	05/19/2020	36	JUNE 2020 HOSTING SERVICES	ITRON	532821	555744	624.39	
	GJ-200531FE	06/02/2020	03	UB CC Fees - Apr 2020				819.90	
		06/02/2020	09	UB Paymentus Fees - Apr 2020				1,632.94	
		06/02/2020	15	FNBO Analysis Chrg - Apr 2020				404.18	
TOTAL PERIOD 01 ACTIVITY								4,536.45	0.00
02	AP-200609B	06/03/2020	74	SOFTWARE RENEWAL	SENSUS USA, INC	532887	ZA20209152	1,949.94	
	AP-200625MB	06/16/2020	64	MINER#100630-JUN 2020 MANAGED	FIRST NATIONAL BANK	900090	062520-K.GREGORY-B	430.65	
	GJ-200630FE	06/29/2020	03	UB CC Fees - May 2020				417.12	
		06/29/2020	09	UB Paymentus Fees - May 2020				1,494.66	
		06/29/2020	15	FNBO Analysis Chrg - May 2020				389.95	
TOTAL PERIOD 02 ACTIVITY								4,682.32	0.00
YTD BUDGET				25,833.34	TOTAL ACCOUNT ACTIVITY			9,218.77	0.00
ANNUAL REVISED BUDGET				155,000.00	ENDING BALANCE			9,218.77	
52-520-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
	AP-200525MB	05/19/2020	09	MINER#100594-MAY 2020 MANAGED	FIRST NATIONAL BANK	900088	052520-K.GREGORY-B	287.10	
	GJ-200531FE	06/02/2020	05	UB CC Fees - Apr 2020				382.46	
		06/02/2020	11	UB Paymentus Fees - Apr 2020				761.73	
		06/02/2020	17	FNBO Analysis Chrg - Apr 2020				188.54	
TOTAL PERIOD 01 ACTIVITY								1,619.83	0.00
02	AP-200623B	06/17/2020	152	ALARM MONITORING FOR	WIRE WIZARD OF ILLIN	532985	34002	138.00	
	AP-200625MB	06/16/2020	73	APWA-MEMBERSHIP RENEWAL	FIRST NATIONAL BANK	900090	062520-E.DHUSE-B	250.00	
		06/16/2020	74	MINER#100630-JUN 2020 MANAGED	FIRST NATIONAL BANK	900090	062520-K.GREGORY-B	287.10	
	GJ-200630FE	06/29/2020	05	UB CC Fees - May 2020				194.57	
		06/29/2020	11	UB Paymentus Fees - May 2020				697.22	
		06/29/2020	17	FNBO Analysis Chrg - May 2020				181.90	
	AP-200714	06/29/2020	167	INSTALLED 8" MUNI PLUG ON	INNOVATIVE UNDERGROU	533019	1522	500.00	
		06/29/2020	168	INSTALLED 6" CIPP SPOT REPAIR	INNOVATIVE UNDERGROU	533019	1523	2,500.00	
	GJ-200714RV	06/29/2020	167	Reverse AP-200714					500.00
		06/29/2020	168	Reverse AP-200714					2,500.00
TOTAL PERIOD 02 ACTIVITY								4,748.79	3,000.00
YTD BUDGET				7,583.34	TOTAL ACCOUNT ACTIVITY			6,368.62	3,000.00
ANNUAL REVISED BUDGET				45,500.00	ENDING BALANCE			3,368.62	
79-790-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
	AP-200525MB	05/19/2020	11	MINER#100594-MAY 2020 MANAGED	FIRST NATIONAL BANK	900088	052520-K.GREGORY-B	510.40	
TOTAL PERIOD 01 ACTIVITY								510.40	0.00
02	AP-200623B	06/17/2020	175	04/29-05/28 COPIER CHARGES	IMPACT NETWORKING, L	532947	1796944	34.26	
	AP-200625MB	06/16/2020	83	MINER#100630-JUN 2020 MANAGED	FIRST NATIONAL BANK	900090	062520-K.GREGORY-B	510.40	
TOTAL PERIOD 02 ACTIVITY								544.66	0.00
YTD BUDGET				1,900.00	TOTAL ACCOUNT ACTIVITY			1,055.06	0.00
ANNUAL REVISED BUDGET				11,400.00	ENDING BALANCE			1,055.06	
79-795-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	

ACTIVITY THROUGH FISCAL PERIOD 02

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
79-795-54-00-5462 (E) PROFESSIONAL SERVICES									
01	GJ-200531FE	06/02/2020	19	PR CC Fees - Apr 2020				195.19	
TOTAL PERIOD 01 ACTIVITY								195.19	0.00
02	AP-200604R	06/04/2020	11	UMPIRE	JOSHUA S LINDHOLM	530145	JUNE 24-JULY 7	55.00	
	AP-200605VD	06/04/2020	07	UMPIRE :VOID 530601	JOSHUA S LINDHOLM	530145	JUNE 24-JULY 7		55.00
	AP-200609B	06/03/2020	122	MAY 2020 YOGA ZOOM SESSIONS	ELIZABETH J HERIAUD	532870	515-0519-209	100.00	
		06/03/2020	123	KINDERJAM CLASS INSTRUCTION	CYNTHIA ROCHELLE HUE	532878	KJ1109	56.00	
		06/03/2020	124	CHILD & BABYSITTING SAFETY	SECOND CHANCE CARDIA	532886	20-005-290	157.50	
	AP-200623B	06/17/2020	190	04/29-05/28 COPIER CHARGES	IMPACT NETWORKING, L	532947	1796944	34.28	
		06/17/2020	191	MAY VIRTUAL MAGIC CLASS	GARY KANTOR	532952	060720	10.40	
	GJ-200630FE	06/29/2020	19	PR CC Fees - May 2020				337.80	
TOTAL PERIOD 02 ACTIVITY								750.98	55.00
YTD BUDGET				23,333.34	TOTAL ACCOUNT ACTIVITY			946.17	55.00
ANNUAL REVISED BUDGET				140,000.00	ENDING BALANCE			891.17	
82-820-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
	GJ-00521PRE	05/28/2020	55	Sound Inc-May Srvc Aggrmnt				97.00	
	AP-200511B	05/04/2020	01	MAY 2020 COPIER LEASE	DLL FINANCIAL SERVIC	104889	67565916	194.48	
		05/04/2020	02	MAY-JULY 2020 MAINTENANCE	SOUND INCORPORATED	104891	R168569	929.52	
		05/04/2020	03	ANNUAL SERVICE AGREEMENT	TODAY'S BUSINESS SOL	104892	10498	2,644.00	
TOTAL PERIOD 01 ACTIVITY								3,865.00	0.00
02	AP-200608B	06/03/2020	01	SERVICE AGREEMENT FOR	SOUND INCORPORATED	104896	R169019	291.00	
		06/03/2020	02	ELEVATOR MAINTENCE MAY -	THYSSENKRUPP ELEVATO	104897	3005222849	560.01	
	AP-200609B	06/03/2020	129	05/11/20 LIBRARY BOARD MEETING	MARLYS J. YOUNG	532893	051120	74.50	
	AP-200623B	06/17/2020	204	06/02 LIBRARY MEETING MINUTES	MARLYS J. YOUNG	532988	060120	60.00	
	AP-200714	06/29/2020	215	06/08/20 LIBRARY MEETING	MARLYS J. YOUNG	533047	060820	79.50	
	GJ-200714RV	06/29/2020	215	Reverse AP-200714					79.50
TOTAL PERIOD 02 ACTIVITY								1,065.01	79.50
YTD BUDGET				6,666.68	TOTAL ACCOUNT ACTIVITY			4,930.01	79.50
ANNUAL REVISED BUDGET				40,000.00	ENDING BALANCE			4,850.51	
87-870-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
YTD BUDGET				333.34	TOTAL ACCOUNT ACTIVITY			0.00	0.00
ANNUAL REVISED BUDGET				2,000.00	ENDING BALANCE			0.00	
88-880-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
YTD BUDGET				166.68	TOTAL ACCOUNT ACTIVITY			0.00	0.00
ANNUAL REVISED BUDGET				1,000.00	ENDING BALANCE			0.00	
89-890-54-00-5462 (E) PROFESSIONAL SERVICES									
01		05/01/2020		BEGINNING BALANCE				0.00	
YTD BUDGET				833.34	TOTAL ACCOUNT ACTIVITY			0.00	0.00
ANNUAL REVISED BUDGET				5,000.00	ENDING BALANCE			0.00	
GRAND TOTAL								31,344.73	0.00
TOTAL DIFFERENCE								31,344.73	0.00



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #2

Tracking Number

ADM 2020-46

Agenda Item Summary Memo

Title: Treasurer's Report for June 2020

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Rob Fredrickson Finance
Name Department

Agenda Item Notes:



UNITED CITY OF YORKVILLE
TREASURER'S REPORT - for the month ending June 30, 2020

		Cash Basis							
		June Revenues	YTD Revenues	Revenue Budget	% of Budget	June Expenses	YTD Expenses	Expense Budget	% of Budget
General Fund									
01 - General	\$	2,790,828	\$ 3,673,853	\$ 16,933,486	22%	\$ 1,509,076	\$ 2,616,368	\$ 16,898,632	15%
Special Revenue Funds									
15 - Motor Fuel Tax		44,942	310,714	813,861	38%	67,843	73,992	1,117,462	7%
79 - Parks and Recreation		121,345	293,438	2,187,300	13%	114,288	295,614	2,556,762	12%
72 - Land Cash		162	2,061	33,858	6%	-	5,290	240,287	2%
87 - Countryside TIF		16,491	16,491	153,965	11%	956	52,486	222,486	24%
88 - Downtown TIF		25,320	25,320	76,000	33%	215,698	219,113	306,052	72%
89 - Downtown TIF II		18,481	18,481	25,000	0%	-	-	22,500	0%
11 - Fox Hill SSA		8,166	8,166	16,034	51%	-	-	37,326	0%
12 - Sunflower SSA		9,580	9,580	20,363	47%	400	400	20,326	2%
Debt Service Fund									
42 - Debt Service		26,719	53,388	323,225	17%	13,875	13,875	323,225	4%
Capital Project Funds									
25 - Vehicle & Equipment		23,685	49,118	448,823	11%	5,964	18,936	651,794	3%
23 - City-Wide Capital		160,468	227,840	1,335,670	17%	16,314	88,284	1,628,147	5%
Enterprise Funds									
* 51 - Water		677,606	753,272	4,652,087	16%	187,201	377,321	5,828,132	6%
* 52 - Sewer		251,641	280,048	1,817,867	15%	177,580	243,776	2,286,552	11%
Library Funds									
82 - Library Operations		748,934	755,848	1,647,343	46%	122,390	205,437	1,664,378	12%
84 - Library Capital		1,541	5,057	50,500	10%	2,963	2,963	75,500	4%
Total Funds	\$	4,925,910	\$ 6,482,674	\$ 30,535,382	21%	\$ 2,434,548	\$ 4,213,854	\$ 33,879,561	12%

* Fund Balance Equivalency

As Treasurer of the United City of Yorkville, I hereby attest, to the best of my knowledge, that the information contained in this Treasurer's Report is accurate as of the date detailed herein. Further information is available in the Finance Department.

Rob Fredrickson, Finance Director/Treasurer



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #3

Tracking Number

ADM 2020-47

Agenda Item Summary Memo

Title: Cash Statement for May 2020

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Informational

Council Action Requested: None

Submitted by: Rob Fredrickson Finance
Name Department

Agenda Item Notes:



UNITED CITY OF YORKVILLE
CASH AND INVESTMENT SUMMARY - as of May 31, 2020

Cash Summary

	First National	West Suburban	Associated	Illinois Trust	Illinois Funds	Old Second	Grand Totals	Restricted at IMET
General Fund								
01 - General	\$ 1,820,608	\$ 107,746	\$ 3,390,651	\$ 101,007	\$ 1,085,954	\$ -	\$ 6,505,966	\$ 42,464
Special Revenue Funds								
15 - Motor Fuel Tax	202,789	-	-	-	696,325	-	899,114	-
72 - Land Cash	239,752	-	-	-	-	-	239,752	-
87 - Countryside TIF	(1,193,314)	-	-	-	-	-	(1,193,314)	-
88 - Downtown TIF	(1,240,964)	-	-	-	-	-	(1,240,964)	-
89 - Downtown TIF II	(73,799)	-	-	-	-	-	(73,799)	-
11 - Fox Hill SSA	14,066	-	-	-	-	-	14,066	-
12 - Sunflower SSA	(15,626)	-	-	-	-	-	(15,626)	-
Debt Service Fund								
42 - Debt Service	30,577	-	-	-	-	-	30,577	-
Capital Project Funds								
23 - City-Wide Capital	275,592	66,139	694,994	-	-	-	1,036,726	53,517
25 - Police Capital	70,442	-	-	-	-	-	70,442	-
25 - General Gov Capital	(4,442)	-	-	-	-	-	(4,442)	-
25 - Public Works Capital	87,272	-	-	-	-	-	87,272	-
Enterprise Funds								
51 - Water	790,318	352,181	1,449,751	-	-	-	2,592,250	7,114
52 - Sewer	415,119	119,713	529,255	-	-	-	1,064,088	33,437
Agency Funds								
90 - Developer Escrow	160,468	-	-	-	-	-	160,468	-
95 - Escrow Deposit	59,890	293,674	-	-	-	-	353,564	-
Total City Funds	\$ 1,638,749	\$ 939,453	\$ 6,064,652	\$ 101,007	\$ 1,782,280	\$ -	\$ 10,526,140	\$ 136,532
<i>Distribution %</i>	<i>15.57%</i>	<i>8.92%</i>	<i>57.62%</i>	<i>0.96%</i>	<i>16.93%</i>			
Library Funds								
82 - Library Operations	\$ 54	\$ -	\$ -	\$ -	\$ 236,679	\$ 319,906	\$ 556,638	\$ 4,126
84 - Library Capital	3,500	-	-	-	-	123,389	126,889	-
Library Totals	\$ 3,554	\$ -	\$ -	\$ -	\$ 236,679	\$ 443,294	\$ 683,526	\$ 4,126
<i>Distribution %</i>	<i>0.52%</i>				<i>34.63%</i>	<i>64.85%</i>		
Park and Recreation Funds								
79 - Parks and Recreation	\$ 532,531	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 532,531	\$ -
25 - Park & Rec Capital	443,498	-	-	-	-	-	443,498	1,221
Park & Rec Totals	\$ 976,029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 976,029	\$ 1,221
<i>Distribution %</i>	<i>100.00%</i>							



UNITED CITY OF YORKVILLE
CASH AND INVESTMENT SUMMARY - as of May 31, 2020

Investments Summary

<i>Type of Investment</i>	<i>Financial Institution</i>	<i>FDIC #</i>	<i>Interest Rate</i>	<i>Original Cost</i>	<i>Maturity Date</i>	<i>Accrued Interest to Date</i>	<i>Value at Maturity</i>	<i>Fund</i>
Certificate of Deposit (CD)	Sonabank	57968	2.49%	\$ 243,800	6/17/2020	\$ 5,786	\$ 249,868	General (01)
Certificate of Deposit (CD)	Western Alliance Bank	57512	1.62%	246,000	2/25/2021	1,037	249,917	General (01)
Investment Totals				\$ 489,800		\$ 6,823	\$ 499,785	



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #4

Tracking Number

ADM 2020-48

Agenda Item Summary Memo

Title: Website Report for June 2020

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: See attached memo.

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Informational

Council Action Requested: None.

Submitted by: Erin Willrett Administration
Name Department

Agenda Item Notes:



Memorandum

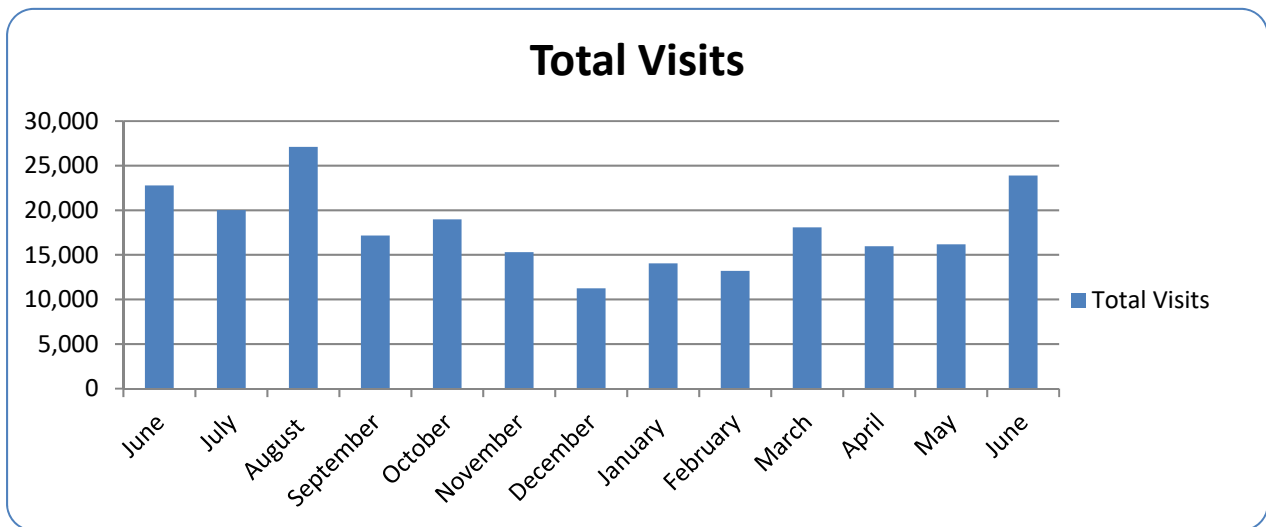
To: Administration Committee
 From: Erin Willrett, Assistant Administrator
 CC: Bart Olson, City Administrator
 Date: July 15, 2020
 Subject: Website Report for June 2020

Summary

Yorkville’s website and social media analytics report for June 2020.

Background

Every month at the Administration Committee meeting, the website data from the previous month will be highlighted. This month’s highlight is June 1, 2020 – June 30, 2020.



Website Visits:

	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	March 2020	April 2020	May 2020	June 2020
Unique Visitors	17,246	21,699	20,358	13,262	14,179	11,539	8,911	10,678	10,151	14,408	12,529	12,747	18,527
Returning Visits	8,412	10,546	9,629	6,405	7,084	5,659	3,593	4,785	4,458	5,233	4,841	4,832	7,592
Total Visits	22,768	20,020	27,106	17,156	18,975	15,297	11,244	14,041	13,192	18,067	15,953	16,173	23,895

Visit Times (Averages):

- 1 minute 59 second average visit duration
- 2.4 actions (page views, downloads, outlinks and internal site searches) per visit

Website Statistics:

	April 2020	May 2020	June 2020 ⁱ
Top 5 Pages Visited	<ol style="list-style-type: none"> 1. Homepage 2. Online Utility Payments 3. My Gov Hub Transition Page 4. COVID-19 Update 5. Pick-Up Service Schedules 	<ol style="list-style-type: none"> 1. Homepage 2. COVID-19 Update 3. Online Utility Payments 4. Facilities Overview 5. My Gov Hub Transition Page 	<ol style="list-style-type: none"> 1. Homepage 2. Feature Overview 3. White Goods 4. Fourth of July Celebration 5. Online Utility Payments

	April 2020	May 2020	June 2020 ⁱⁱ
Top 5 Downloads	<ol style="list-style-type: none"> 1. Residential Permit Application 2. Annual Drinking Water Quality Report 3. Concrete and Paver Patio Information 4. Fence Permit 5. Shed and Accessory Structures 	<ol style="list-style-type: none"> 1. Residential Permit Application 2. Pool Permit Information 3. Concrete and Paver Patio Information 4. Annual Drinking Quality Report 5. Park and Playground Information 	<ol style="list-style-type: none"> 1. Residential Permit Application 2. Pool Permit Information 3. Parks Map and Matrix 4. Annual Drinking Quality Report 5. Concrete and Paver Patio Information

	April 2020	May 2020	June 2020
Top 5 Searches	<ol style="list-style-type: none"> 1. True 2. Meters 3. Chickens 4. Garbage 5. Request for Meter Reading 	<ol style="list-style-type: none"> 1. True 2. Pool 3. Meter 4. Request for Meter Reading 5. Permit 	<ol style="list-style-type: none"> 1. Meter 2. Fireworks 3. True 4. 4th of July 5. Request for Meter Reading

	April 2020	May 2020	June 2020
Top 5 Website Referrers	<ol style="list-style-type: none"> 1. Facebook 2. newsbreakapp.com 3. weareyorkville.org 4. patch.com 5. r.search.aol.com 	<ol style="list-style-type: none"> 1. Facebook 2. r.search.aol.com 3. Patch.com 4. dnserrorassist.att.net 5. q985online.com 	<ol style="list-style-type: none"> 1. Facebook 2. mykidlist.com 3. Patch.com 4. r.search.aol.com 5. wspynews.com



City Facebook Data: June 2020

Total Page Followers: 6,326 (an increase of 427 followers from May)

Total Page Likes: 5,953

Total Average Reach: 2,777

Highest Viewed Post: “Late Friday afternoon, the State of Illinois released some guidance on swimming pools...” (Posted June 10, 2020, 2:00 pm) Highest Viewed Post Reach: 17,574; 3,173 Post Clicks; 377 Reactions, Comments & Shares

Parks and Recreation Facebook Data: June 2020

Total Page Followers: 3,598 (an increase of 313 followers from May)

Total Page Likes: 3,851

Total Average Reach: 2,327

Highest Viewed Post: “Paint your own masterpiece with Petite Palette of Sandwich!...” (Posted June 3, 2020, 8:54 am) Highest Viewed Post Reach: 5,109; 69 Post Clicks; 26 Reactions, Comments & Shares

Police Facebook Data: June 2020

Total Page Followers: 4,176 (an increase 1,677 of followers from May)

Total Page Likes: 2,381

Total Average Reach: 5,781

Highest Viewed Post: “The Yorkville Police Department is aware of a snapchat-distributed protest invitation for downtown Yorkville...” (Posted June 2, 2020, 2:48 pm) Highest Viewed Post Reach: 42,013; 8,659 Post Clicks; 1,535 Reactions, Comments & Shares

City Twitter Data: June 2020

Total Followers: 1,659 (6 new followers from May)

Total Tweet Impressions: 7,541

Total Profile Visits: 556

Yorkville Twitter Mentions: 12

Top Tweet (earned 1,262 Impressions): “Join the City of Yorkville as we host the Annual 4th of July Celebration on Saturday, July 4th...”

Recommendation: This is an informational item.

- [https://www.yorkville.il.us/;](https://www.yorkville.il.us/)
- <https://www.yorkville.il.us/facilities/featureoverview;>
- <https://www.yorkville.il.us/159/White-Goods;>
- <https://www.yorkville.il.us/567/Fourth-of-July-Celebration;>
- <https://www.yorkville.il.us/131/Online-Utility-Payments;>

- ii <https://www.yorkville.il.us/DocumentCenter/View/5804/Residential-Permit-Application-PDF;>
- [https://www.yorkville.il.us/DocumentCenter/View/6652/Pool-2018?bidId=;](https://www.yorkville.il.us/DocumentCenter/View/6652/Pool-2018?bidId=)
- [https://www.yorkville.il.us/DocumentCenter/View/124/Parks-Map-and-Matrix-PDF?bidId=;](https://www.yorkville.il.us/DocumentCenter/View/124/Parks-Map-and-Matrix-PDF?bidId=)
- [https://www.yorkville.il.us/DocumentCenter/View/6094/2019-Annual-Drinking-Water-Quality-Report-PDF?bidId=;](https://www.yorkville.il.us/DocumentCenter/View/6094/2019-Annual-Drinking-Water-Quality-Report-PDF?bidId=)
- <https://www.yorkville.il.us/DocumentCenter/View/6655/Concrete-Patio-and-Brick-Pavers-2018?bidId=>





Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #5

Tracking Number

ADM 2020-49

Agenda Item Summary Memo

Title: 4th Quarter Budget Review – Fiscal Year 2020

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Informational

Council Action Requested: _____

Submitted by: Rob Fredrickson Finance
Name Department

Agenda Item Notes:

2020

UNITED CITY OF YORKVILLE

QUARTERLY BUDGET REVIEW

4th Quarter Ended April 30, 2020



United City of Yorkville – 4th quarter ended April 30, 2020

General Fund Revenues (cash basis after 12 periods)

Revenue Source	FY 2020 Actual YTD	FY 2020 Budget	% of Budget	FY 2019 Actual YTD	% Change
1 Property Taxes	\$ 3,231,926	\$ 3,225,250	100%	\$ 3,149,635	3%
2 Municipal Sales Tax	3,198,731	3,151,800	101%	3,067,752	4%
3 Non-Home Rule Sales Tax	2,421,227	2,432,700	100%	2,355,866	3%
4 Utility Taxes	980,684	960,000	102%	1,004,920	-2%
5 Excise Tax	285,898	321,965	89%	336,355	-15%
6 Cable Franchise Fees	303,536	290,000	105%	295,361	3%
7 Hotel Tax	77,715	80,000	97%	79,168	-2%
8 Video Gaming Tax	139,088	140,000	99%	143,627	-3%
9 Amusement Tax	201,362	205,000	98%	207,885	-3%
10 Admissions Tax	146,143	140,000	104%	148,133	-1%
11 Business District Tax	398,635	427,500	93%	414,649	-4%
12 Auto Rental Tax	18,087	14,500	125%	15,900	14%
13 Income Tax	2,061,687	1,916,366	108%	1,846,826	12%
14 Local Use Tax	656,367	602,966	109%	562,425	17%
15 Road & Bridge	131,199	130,000	101%	128,668	2%
16 Other Intergovernmental	51,364	53,900	95%	54,083	-5%
17 Licenses & Permits	498,322	413,500	121%	553,923	-10%
18 Fines & Forfeits	75,766	125,400	60%	101,733	-26%
19 Charges for Service	1,659,332	1,616,211	103%	1,586,233	5%
20 Investment Earnings	147,835	80,000	185%	90,321	64%
21 Reimbursements/Miscellaneous	107,767	95,000	113%	57,885	86%
22 Transfers In	-	47,180	0%	-	0%
23 Total Revenues	\$16,792,671	\$ 16,469,238	102%	\$ 16,201,348	4%

(1) Property Taxes consist of the Corporate and Police Pension tax levies which account for approximately 20% of total General Fund revenues. In Fiscal Year (FY) 2020 the City collected 99.7% of what was extended by the County, which is in-line with historical collection patterns. Per the pension funding policy, the City fully funded its actuarial determined contribution (ADC) amount of \$1,111,484 from property taxes (\$1,108,182) and from other General Fund revenues (\$3,302).

(2 & 3) Municipal & Non-Home Rule (NHR) Sales Taxes account for the majority (~ 35%) of aggregate General Fund revenues. Municipal sales tax consists of the 1% local share from the total 8.25% general merchandise tax rate and all of the sales tax associated with qualifying food, drug and medical appliances. In addition to the 1% local share for municipal sales tax, the City also passed (via referendum) a 1% non-home rule sales tax rate applicable only to general merchandise. After accounting for audit accruals, staff is currently projecting sales tax to finish around \$3.22 million for the Fiscal Year Ended (FYE) 2020, which includes \$4,830 in deferrals. This new high-water mark for sales tax represents about a 5% growth over FY 2019 and exceeds the current year budget amount by ~\$70,000. After modest growth of 3% in March (represents December 2019 Holiday sales), year-over-year monthly sales tax proceeds grew 12% in April (January 2020 consumer sales) and 10% in May (February consumer sales), ostensibly due to increased demand for food and other household goods resulting from the COVID-19 pandemic. June sales tax proceeds, which represented March consumer sales, were initially expected to decline by a third, based on information received from the Governor’s Office of Management & Budget (GOMB) in May. Fortunately,

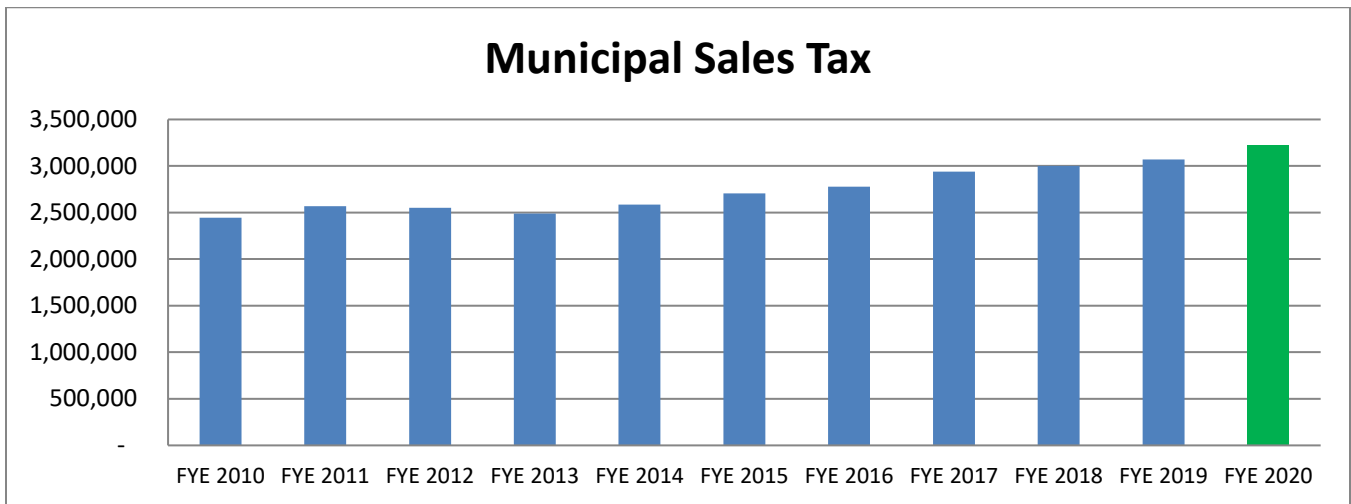
United City of Yorkville – 4th quarter ended April 30, 2020

General Fund Revenues – continued

this sharp decline in sales tax proceeds did not come to fruition, as June 2020 proceeds were virtually identical to the prior year amount of ~\$255,000.

Monthly allotments for non-home rule (NHR) sales tax tended to follow a similar pattern to municipal sales over the course of FY 2020, although they did diverge a bit towards the end of the fiscal year. Monthly NHR sales tax amounts decreased by 1.5% in May (February consumer sales) and 5.3% in June (March consumer sales), presumably since most food related purchases are exempt from NHR sales tax. NHR sales are currently projected to finish FY 2020 at \$2.41 million (gross amount taking audit accruals into consideration). This would be a year-over-year increase of 2.3% but would fall short of the FY 2020 budgeted amount of \$2.43 million. Throughout FY 2020 the State continued to implement its 1.5% administrative fee (which is accounted for in the Administrative Services cost center in the General Fund) on all NHR sales tax proceeds. This administrative fee equates to about \$36,000 in the current fiscal year (net NHR sales tax proceeds equal ~\$2.37 million).

As illustrated by the graph below, municipal sales tax tends to reflect the movement of the aggregate economy over the last ten audited fiscal years. After reaching its lowest point (\$2.45M) during the height of the recession in FY 2010, sales tax increased by approximately 5% in FY 2011 (\$2.57M), before declining again in FY 2012 (\$2.55M) and FY 2013 (\$2.49M). After increasing by 4% in FY 2014, sales tax eclipsed its pre-recessionary high of \$2.68M (FY 2007) in FY 2015, as revenues exceeded \$2.7M for the first time in the City’s history. Since FY 2014, sales tax amounts have continued to escalate, increasing an average of 3.8% per annum.



(4) Utility Taxes consist of the City’s share of electric (ComEd) and natural gas (Nicor) taxes, which are heavily influenced by weather patterns over the summer and winter months. Due to the relatively mild winter temperatures experienced last winter, natural gas tax receipts are expected to finish at approximately \$270,000; a decrease of 2% in comparison to the year prior. Electric utility tax receipts are projected to decline by 4%, totaling just over \$700,000 at FYE 2020. Nonetheless, when taken in aggregate, utility taxes should exceed budgeted amounts by a little over \$10,000.

(5) Excise (formerly Telecommunications) Taxes are comprised of the State’s excise tax and the telephone utility tax received from AT&T. In recent years, this revenue stream has declined precipitously in municipalities across the State, as

United City of Yorkville – 4th quarter ended April 30, 2020

General Fund Revenues – continued

landlines become less prevalent. After only nominally decreasing last year by 1.5%, excise taxes have dropped sharply in the current fiscal year by nearly 20%. Excise tax should finish FY 2020 around \$263,000, which is ~\$50,000 less than initially budgeted (\$313,625).

(6) Cable Franchise Fees are projected to total around \$300,000, which is slight increase of 0.6% from the previous year. These fees are remitted from AT&T, Metronet and Comcast at a rate of 5% of gross revenues earned during the previous calendar quarter.

(7) Hotel Tax is generated from the five hotel/motels within City limits: Super 8; Hampton Inn; All Seasons; Sunset Motel; and the new Holiday Inn Express, which opened in December. Not surprisingly, hotel tax proceeds have been hard hit by the pandemic and corresponding shelter in place order from the Governor, declining by over 60% between March (\$3,348) and April (\$1,239). Currently, hotel taxes are expected to total around \$74,000 at the end of FY 2020, which is a ~5% decrease in comparison to FY 2019. This tax is rebated to the Aurora Area Convention & Visitors Bureau (AACVB) at a rate of 90% and is an expenditure of the Administrative Services cost center in the General Fund.

(8) Video Gaming Tax has increased substantially since the City first began receiving this revenue stream in FY 2013, as there are currently fourteen locations across the City that offer video gaming terminals. The tax is applied to net terminal income (gross revenue less prizes paid) at a rate of 30%, of which the City receives one sixth (17%). Since its inception, video gaming tax receipts have increased more than five times over, going from \$26,047 in FY 2014 to \$145,734 at the end of FY 2019. This revenue stream has undoubtedly been impacted by the pandemic and is expected to decline by about 10% in the current fiscal year, to finish around ~\$130,000.

(9) Amusement Tax was created by ordinance in 2010 and is collected as a result of an admission to any facility providing an amusement at a rate of 3% of gross revenue. Prior to the COVID-19 pandemic, this revenue stream has remained resilient due to the sustained success of local businesses, including Raging Waves, and has been further enhanced in recent years by the opening of NCG Cinemas. Current projections for amusement tax are around \$197,000, which is 6% less than the year prior.

(11) Business District Taxes are generated from the additional general merchandise sales tax rates applied to the City’s three business district areas: Kendall Marketplace (0.5%); Countryside (1%); and Downtown (1%). The business district sales tax rate was implemented as a mechanism to finance public improvements in these areas, as amounts generated from this tax are rebated in full to either pay debt service (Kendall Marketplace) or reimburse developers for public improvements. Business district taxes within Kendall Marketplace appear to have trended in an opposite direction compared to municipal & non-home rule sales taxes over the course of the fiscal year; as they are currently estimated to decline by approximately 5% over the prior year, for a total of ~\$345,000. Meanwhile, tax proceeds in the Countryside Business District have been particularly robust, as they are expected to exceed prior year amounts by 39%, to finish around \$14,500. While analyzing sales tax streams within the City’s business districts provides certain insights, it should be noted that these revenue streams have no budgetary impact. As mentioned above, these taxes are rebated in full, less a 2% administrative fee deducted by the State of Illinois.

(13) Income Tax is the City’s largest intergovernmental (i.e. disbursed on a per capita basis) revenue source, accounting for approximately 12% of all General Fund revenues. Prior to January 2011, 10% of total income tax collections were dedicated to the Local Government Distributive Fund (LGDF), which is distributed to municipalities and counties on a per capita basis. In January 2011, the LGDF percentage was decreased to 6% (with the enactment of the temporary income tax increase); and then increased to 8% in January 2015 after the temporary income tax increase expired. After the income tax was permanently increased in July 2017, the local government share was reduced to 5.45% and 6.16% of individual and corporate income tax collections, respectively. Currently local governments receive 5.757% of individual and 6.50% of corporate income tax

United City of Yorkville – 4th quarter ended April 30, 2020

General Fund Revenues – continued

proceeds. Income tax was initially budgeted at \$1.916 million for FY 2020, based on the Illinois Municipal League (IML) December 2018 per capita estimate of \$100.75. Income tax had been tracking strong over the first ten months of FY 2020 and was up by about 6% on average in comparison to the prior year. Subsequent IML projections reflected this as well, projecting \$106.30 per capita (\$2.02 million) in October 2019, before increasing further in December to \$107.25 per capita (\$2.04 million). Unfortunately, the onset of the pandemic and ensuing shelter in place order in the last quarter of the fiscal year negated this initial exuberance. In May of 2020 (March income tax allotment), income tax proceeds declined by 22% in comparison to historical norms for that month. Nonetheless, in spite of the fact that the state income tax filing deadline had been pushed to July 15th, the fiscal year did end on a positive note, as April income tax proceeds (received in June) were essentially flat in comparison to April of the prior year (\$118,79 in FY 2020 v. \$119,293 in FY 2019). Actual income tax receipts are expected to fall short of budgeted amounts by ~\$45,000, to finish around \$1.87 million (\$98 per capita).

(14) Local Use Tax is a form of sales tax that is imposed on the privilege of using, in Illinois, any tangible personal property purchased out-of-state. If the seller does not collect at least 6.25% on general merchandise or 1% on qualifying food, drug and medical appliance sales, the purchaser is responsible for the difference. Local use tax has been particularly robust in recent years, increasing an average of 14% per annum from FY 2014 through FY 2019, due to the 2018 South Dakota v. Wayfair Supreme Court decision and the continued growth of online purchases. Due to the increased proclivity towards on-line sales, Fiscal Year 2020 is shaping up to be another strong year for this revenue stream, as management expects local use tax to increase by approximately 15%, ending FY 2020 at ~\$665,000 (\$35 per capita).

(16) Other Intergovernmental Revenue consists of federal monies for overtime reimbursement in conjunction with the City’s participation in Chicago’s High Intensity Drug Trafficking Area (HIDTA) program; personal property replacement tax proceeds; vest grant proceeds from the United States Department of Justice; State grant proceeds for traffic signal maintenance; a police academy training reimbursement from the State; and the annual allotment of pull tabs & jar games from the IDOR. This category also includes proceeds from the cannabis excise tax, which went into effect on January 1st, and is remitted to municipalities on a per capita basis. In its initial year of distribution, cannabis excise tax proceeds are estimated at ~\$4,000; and must be used to fund crime prevention programs, training and drug interdiction efforts.

(17) License & Permit revenue is comprised of liquor licenses, building and other permits. Throughout FY 2020, building permit revenues have dramatically exceeded initial expectations (budgeted amount was \$350,000) and are projected to reach an excess of \$425,000. Per the City’s past practice, most of this amount will be recognized in the General Fund to cover Building Department personnel and operating costs, with the remaining proceeds recognized in the City-Wide Capital Fund to finance current and future capital improvements. At the culmination of Fiscal Year 2020 – 2,247 permits had been issued and are comprised as follows: 113 commercial; 141 single-family detached homes; 34 single-family attached homes; and 1,959 miscellaneous residential and commercial permits. The total number of permits issued in FY 2020 more than doubled in comparison to the previous fiscal year’s amount of 980. New housing starts remained stable in FY 2020, with a total of 175; but were down in comparison to last year’s total of 222.

(18) Fines & Forfeits consist of circuit court, adjudication, offender registration and police tow fines. Due to the nature in which fines and forfeits are generated, this revenue stream was immediately impacted by the COVID-19 pandemic. Kendall County Circuit Court fines are expected to be under budget by at least \$10,000 and decline ~8% in comparison to FY 2019. Administrative adjudication fines are tracking around \$23,000, which is about 12% less than the prior year. Tow revenues are tracking at about half last year’s amount (~\$15,000) due to City code amendments and the pandemic. Tow revenues are anticipated to return to more of a historical range (~\$30,000 - \$50,000+) in the upcoming fiscal year, as the economy begins to reopen.

United City of Yorkville – 4th quarter ended April 30, 2020

General Fund Revenues – continued

(19) Charges for Services primarily consist of the refuse charges included on residents’ utility bills and the administrative fees paid to the City from the YBSD and Fox Metro for administering their billing and collection processes. Total garbage surcharge revenues (including late fees) are projected at \$1.27 million for FY 2020, which would yield a nominal surplus of about \$12,000 when netted against the costs of providing this service (paid out of the PW - Health & Sanitation cost center in the General Fund). Overall refuse surcharge revenue is estimated to increase approximately 5% over last year, due to new residential development and increases to the contractual refuse rate from \$16.91 to \$17.34 (2.5%) per month for 65- & 95-gallon totes. Expenditures for the refuse subsidy, which reduces senior citizens’ monthly refuse charges by \$3.47 (\$8.67 for those seniors qualifying for circuit breaker), is estimated to finish around \$34,000, and has a little over 500 participants at fiscal year end. The City also offers 33-gallon totes at the reduced rate of \$16.76 per month (\$13.41 for seniors and \$8.38 for seniors qualifying for circuit breaker), in which about 115 residents participate.

(20) Investment Earnings is comprised of interest income earned from FDIC insured certificates of deposit (i.e. CD’s), IMET recovery proceeds and having cash on account with First National Bank, Illinois Funds, Associated Bank and Illinois Trust. Interest earnings, generated from CD’s and the other account listed above, are estimated to increase by almost 20% over prior year amounts, due to favorable interest rates for the majority of the fiscal year and more cash being available for investment within the General Fund, as a direct result of increased fund balance.

Regarding the ongoing IMET recovery, in November of 2019 the Overall Receiver (i.e. the law firm appointed by the Court who has custody of the assets recovered on behalf of investors stemming from the 2014 First Farmer’s Financial Repo Fraud) disbursed the bulk of its assets (\$72.9 million) to the various claimants, including the Illinois Metropolitan Investment Fund (IMET), who’s share was ~\$21 million. In turn, the following month IMET disbursed the City’s share of recovered proceeds totaling \$133,486; of which \$39,952 was directly attributable to the General Fund. The total amount recovered to date is \$177,925 (56%), with \$53,252 being allocated to the General Fund. Before winding down, the Overall Receiver will make one final distribution of receivership funds to participants over the Summer. As of April 30, 2020, the Overall Receiver had roughly \$2.3 million in cash, which will ultimately result in recovery proceeds for the City of approximately of \$4,100.

(21 & 22) Reimbursements/Miscellaneous Income & Transfers In is comprised of various reimbursements for engineering, legal, liability insurance, etc., as well as rental and other miscellaneous income. Aggregate miscellaneous reimbursements are expected to finish the year around \$75,000 and are primarily comprised of quarterly rebates from the cable consortium (\$11,647), IPRF safety grant funds (\$7,237) and insurance reimbursements (\$19,494). The bulk of miscellaneous income (currently projected at ~\$18,000 for FY 2020) will consist of credit card rebate proceeds, of which \$16,550 will be accrued to the current fiscal year. The **Transfer In** amount (estimated at ~\$31,000 for FY 2020) is composed of building development fees, which are transferred out of the City-Wide Capital Fund in order to reimburse the General Fund for the transfer it made in FY 2014 to close out the (16) Municipal Building Fund in the amount of \$571,615. At the end of FY 2020, \$143,452 has been reimbursed to the General Fund, leaving a balance of \$392,863.

(23) Total General Fund Revenues & Transfers are projected (after considering audit accruals) to exceed budgetary amounts in excess of \$150,000 (~1%); due predominantly to better than expected building permits, intergovernmental revenues, charges for services revenue and investment earnings.

United City of Yorkville – 4th quarter ended April 30, 2020

General Fund Expenditures (cash basis after 12 periods)

		FY 2020 Actual YTD	FY 2020 Budget	% of Budget	FY 2019 Actual YTD	% Change
Total YTD Expenditures		\$ 15,166,425	\$ 16,783,649	90%	\$ 15,187,386	0%
Expenditures by Category						
50	Salaries	5,012,703	5,206,755	96%	4,707,608	6%
52	Benefits	3,072,109	3,273,617	94%	2,887,067	6%
54	Contractual Services	4,190,503	5,527,879	80%	4,310,752	-3%
56	Supplies	311,324	464,998	67%	238,731	30%
99	Transfers Out	2,579,785	2,580,400	100%	3,043,228	-15%
Expenditures by Department						
110	Administration	921,212	964,684	95%	922,490	0%
120	Finance	494,319	533,741	93%	474,577	4%
210	Police	5,583,173	5,935,224	94%	5,258,136	6%
220	Community Development	799,810	933,186	86%	814,863	-2%
410	PW - Streets & Sanitation	1,971,435	2,320,194	85%	1,857,186	6%
640	Administrative Services	5,396,474	6,096,620	89%	5,860,134	-8%

(50) Salaries – After twelve periods of activity, overall salary line items finished at 96% of budget, as most functional departments within the General Fund came in under their respective appropriations. Once audit accruals have been applied, aggregate Police Department salaries will finish ~\$60,000 over budget, due to a retirement payout. Administration Services will be over as well, by about \$5,100, due to overtime generated from special details in the Police Department (this is offset in full on the revenue side). Total General Fund salary expenditures should finish FY 2020 at ~\$5.21 million, which is only nominally over budget by about \$3,000. At the end of April 2020, salaries accounted for approximately 33% of total General Fund expenditures.

(52) Benefits – Aggregate expenditures for benefits (which include individual departmental line items for group life, health, dental and vision – as well as unemployment and liability expenditures in the Administrative Services cost center) are expected to finish under budget (~94%) across all departments in FY 2020. The overage on budgeted salaries for Police, will be more than offset by the budgeted savings in benefit related expenditures. The Police Department should finish approximately \$135,000 under budget in the benefit expenditure category, due to the aforementioned retirement, several current employees choosing to opt-out of the City’s health insurance program and lower than expected utilization rates regarding the City’s Health Reimbursement Account (HRA). To date, benefits account for 20% of total General Fund expenditures.

(54) Contractual Services – At first glance it appears that the General Fund is considerably below budgeted amounts for this cost category, tracking at only 80% at the end of April; however, there are two material expenditures that still need to be accounted for as part of the audit accrual process. The first of these costs is for refuse service for the months of March and April, which totaled approximately \$220,000. The other significant expenditure will be the sales tax rebate amount covering the last four months of the fiscal year (January thru April). These amounts, which were paid out in June, increased total sales tax rebates for FY 2020 to ~\$872,000, which is \$31,000 under budget. Once these, and other audit related expenditures are recorded, total General Fund contractual services are projected to finish around \$4.84 million (~92% of budget), resulting in significant budgetary savings of approximately \$430,000. Much of these projected budgetary savings are derived from

United City of Yorkville – 4th quarter ended April 30, 2020

General Fund Expenditures – continued

outsourced inspection fees, which is expected to be under budget by ~\$86,000, in Community Development; and several line items within the Administrative Services cost center including: information technology (under budget by ~\$32,000), legal services (under budget by ~\$57,000) and engineering services (under budget by ~\$92,000). Contractual services accounted for 28% of total appropriations in the General Fund at the end of April 2020.

(56) Supplies & (99) Transfers Out – It appears that most operational departments will finish well below budgeted amounts in the supply expenditure category once all audit related accruals have been accounted for in the current fiscal year. The most recent projections for the General Fund supply expenditure category are at approximately \$343,000, which is ~\$110,000 under budgeted amounts. The Public Works – Street Department will account for the vast majority of the budgetary savings (~\$95,000), due to the MFT Fund budget being amended during the course of FY 2020 to help offset an unexpected increase in bulk rock salt prices.

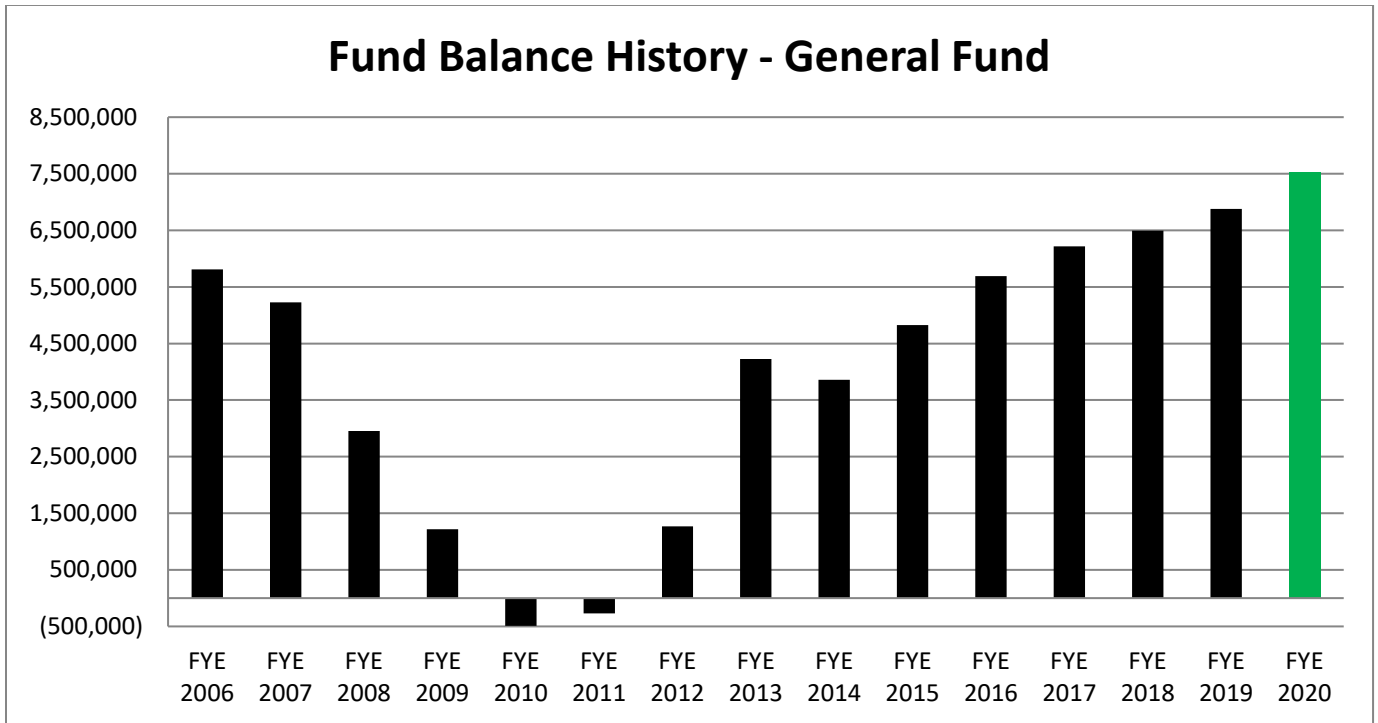
The General Fund makes several monthly **(99) Transfers Out** (i.e. other financing uses) to various City Funds for the following reasons: (42) Debt Service Fund – to pay the 2014B annual debt service amounts, which mature in FY 2023; (52) Sewer Fund – transfer a portion of non-home rule sales tax proceeds to pay debt service amounts on the 2011 refunding bonds; (79) Parks & Recreation Fund – annual transfer to subsidize that Fund’s operations; and (23) City-Wide Capital – to fund the demolition and subsequent reconstruction of a materials storage shed. The transfer to the (82) Library Operations Fund is for reimbursement of liability and unemployment insurance, which is reimbursed to the Library as those expenditures are incurred. At the end of April 2020, supplies and transfers out accounted for 2% and 17%, respectively, of total General Fund expenditures.

General Fund – Fund Balance

Management is currently estimating the General Fund (once all revenue and expenditure accruals have been accounted for) to finish the year with a surplus of approximately \$630,000, which is ~\$950,000 better than the original budget deficit amount of \$314,000. This estimated surplus would result in an ending fund balance in excess of \$7.5 million, which equates to a fund balance percentage of ~47% (fund balance divided by total expenditures & transfers out); which is equivalent to a five to six-month reserve. Total revenues and transfers in are estimated to finish around \$16.61 million, which is ~\$150,000 better than originally budgeted; whereas total expenditures are currently projected to finish under budget by ~\$800,000, totaling \$15.98 million. All departments within the General Fund are expected to finish below budgeted amounts. Cash and investments in the General Fund as of April 30, 2020 totaled \$6.74 million and \$495,769, respectively.

United City of Yorkville – 4th quarter ended April 30, 2020

General Fund – Fund Balance - continued



As illustrated above, fund balance in the General Fund declined precipitously in FY 2008 and FY 2009, as building activity in the City began to slow significantly due to the recession. Fund balance reached its lowest point in FY 2010 due to a one-time bad debt write off of approximately \$1 million, before rebounding in Fiscal Years 2011 thru 2013; due to staff and other budgetary reductions, as well as the implementation of non-home rule sales tax. Fund balance declined by \$363,000 in FY 2014, due to interfund transfers closing out the (16) Municipal Building & (80) Recreation Center Funds. Fund balance continued to increase over the next two fiscal years, returning to its pre-recessionary high of over \$5.5 million at the conclusion of FY 2016. Since FY 2016, fund balance has continued to rise by an average of 6.5% per annum, reaching \$6.88 million at the end of FY 2019. As mentioned on the previous page, current projections for the General Fund show a budget surplus of ~\$630,000, which would yield a resulting fund balance of \$7.51 million. Nevertheless, it should be noted that when netted against the three TIF Funds (which are currently estimated to finish FY 2020 with a combined negative fund balance of \$2.44 million), net fund balance for the General Fund is reduced to ~\$5.07 million, which equates to a 32% fund balance percentage (roughly 4 months of reserve).

United City of Yorkville – 4th quarter ended April 30, 2020

Water Fund Revenues *(cash basis after 12 periods)*

Revenue Source	FY 2020 Actual YTD	FY 2020 Budget	% of Budget	FYE 2019 Actual YTD	% Change
24 Charges for Service	\$ 4,415,135	\$ 4,401,300	100%	\$ 4,515,184	-2%
25 BUILD Program	-	-	0%	27,465	-100%
26 Investment Earnings	27,874	23,851	117%	19,100	46%
27 Reimb/Misc/Transfers	283,292	274,780	103%	219,029	29%
28 Total Revenues	\$ 4,726,301	\$ 4,699,931	101%	\$ 4,780,778	-1%

(24) Charges for Service primarily consist of water sales, infrastructure and connection fees, which currently account for 94% of total Water Fund revenues. The overall volume of water billed in FY 2020 is down about 5% in comparison to the previous fiscal year, most notably in the summer months of June through September. As a result, water sales are projected to finish the year a little over \$3.04 million (after accounting for audit accruals), which is \$190,000 below the budgeted amount of \$3.23 million. On a positive note, water infrastructure, meter and connection fees are currently estimated to exceed budgetary amounts by a total of approximately \$194,000; as building activity in Yorkville remained stable throughout the current fiscal year.

(26) Investment Earnings consist of interest income earned from having cash on account with Associated and First National Banks, and IMET recovery proceeds which totaled \$6,693 in the current fiscal year. Bank generated interest earnings are targeted to finish around \$21,000, which is in-line with budgeted amounts. **(27) Reimb/Misc/Transfers** are made up of reimbursements, rental income, and interfund transfers. Rental income was enhanced in the current fiscal year as a result of the City entering into a second cell tower lease agreement with Verizon in late FY 2019. The new cell tower, located at 610 Tower Lane, generated an additional \$34,800, which will result in annual rental income exceeding \$100,000 for the first time in FY 2020 (after accounting for audit accruals). The “transfers in” from the Sewer and City-Wide Capital Funds will total around \$180,000 and pay for a portion of the annual debt service on the 2014B (which refunded the 2005C bonds) and 2015A (used to finance water improvements in Countryside subdivision) bonds, respectively.

Water Fund Expenses *(cash basis after 12 periods)*

	FY 2020 Actual YTD	FY 2020 Budget	% of Budget	FY 2019 Actual YTD	% Change
Total YTD Expenditures	\$ 4,824,877	\$ 5,779,725	83%	\$ 3,753,546	29%
Expenses by Category					
50 Salaries	397,074	519,935	76%	393,134	1%
52 Benefits	193,548	263,064	74%	202,029	-4%
54 Contractual Services	785,750	813,799	97%	738,644	6%
56 Supplies	364,057	393,281	93%	317,866	15%
60 Capital Outlay	722,950	1,428,146	51%	569,029	27%
77-94 Debt Service	2,361,500	2,361,500	100%	1,532,844	54%

As shown above, the **(50) Salary and (52) Benefit** cost categories are expected to finish below budgeted amounts in the current fiscal year, due to water department vacancies (that were later filled) and the decision not to hire a water & sewer

United City of Yorkville – 4th quarter ended April 30, 2020

Water Fund Expenses - continued

superintendent, as originally conceived in the FY 2020 budget. After audit accruals have been applied, salary and benefit amounts are estimated to be approximately \$180,000 below budgeted amounts.

(54) Contractual Services are projected to exceed budgeted amounts by approximately \$40,000; as a temporary consultant (paid out of professional services) was needed to fulfil the operational duties of a certified water operator for a portion of the fiscal year, and due to unanticipated costs relating to the maintenance of the City’s various water treatment plants.

Total **(60) Capital Outlay** expenses are expected to finish significantly below budget (~60%), as the Well #7 rehabilitation and standby generator projects (the Well #7 standby generator has since been moved to Beaver Street) were deferred to the subsequent fiscal year. In addition, IDOT’s Route 71 and US Route 34 west watermain replacement projects are expected to come in under budget as well, due to timing issues with the State. Capital projects that were substantially completed as of April 30th includes replacement of the East Orange Street watermain and design engineering work related to the Elizabeth Street watermain.

Presently, the Water Fund pays **(77-94) Debt Service** on four issuances: the 2015A Bond (matures FY 2035); the 2016 Refunding Bond (matures FY 2023); the 2014C Refunding Bond (matures FY 2025); and an IEPA Loan (matures FY 2027).

Water Fund – Fund Balance Equivalent

Once all audit accruals have been booked, the Water Fund is projected to finish the year with a deficit of ~\$290,000, which is approximately \$790,000 better than originally budgeted. Currently the Fiscal Year 2020 ending fund balance equivalent is predicted to be around \$3.24 million, which is roughly 64% of total expenses & transfers out. Equivalency percentages in the Water Fund are expected to return to more normal levels (30%-40%) in the upcoming fiscal year, as the capital projects mentioned above progress towards completion. Cash balances in the Water Fund as of April 30, 2020 totaled \$2.505 million.

Sewer Fund Revenues *(cash basis after 12 periods)*

Revenue Source	FY 2020 Actual YTD	FY 2020 Budget	% of Budget	FY 2019 Actual YTD	% Change
29 Charges for Service	\$ 1,601,721	\$ 1,567,500	102%	\$ 1,530,862	5%
30 BUILD Program	-	-	0%	18,000	-100%
31 Investment Earnings	38,751	7,149	542%	9,679	300%
32 Reimb/Misc/Transfers	579,410	575,030	101%	858,048	-32%
33 Total Revenues	\$ 2,219,882	\$ 2,149,679	103%	\$ 2,416,589	-8%

(29) Charges for Services account for 73% of total Fund revenues, consisting primarily of sewer maintenance and infrastructure fees. At the end of FY 2020, both maintenance and infrastructure fees are expected to exceed budgeted amounts, for a combined surplus of ~\$37,000. Aggregate sewer connection fees are projected to finish slightly below budgeted amounts by ~\$4,600 but will exceed prior year amounts by over \$25,000.

United City of Yorkville – 4th quarter ended April 30, 2020

Sewer Fund Revenues - continued

(31) Investment Earnings consist of interest income earned from having cash on account with Associated and First National Banks, and IMET recovery proceeds which totaled \$31,459 in the current fiscal year. Bank generated interest earnings are targeted to finish around \$15,000, which is in-line with budget targets.

(32) Reimbursements/Miscellaneous/Transfers In primarily consists of an interfund transfer from the General Fund comprised on non-home rule sales tax proceeds, for the purposes of paying a portion of the debt service on the 2011 Refunding Bonds.

Sewer Fund Expenses (cash basis after 12 periods)

	FY 2020 Actual YTD	FY 2020 Budget	% of Budget		FY 2019 Actual YTD	% Change
Total YTD Expenditures	\$ 2,046,986	\$ 2,546,355	80%		\$ 2,702,138	-24%
Expenses by Category						
50 Salaries	197,946	270,946	73%		196,299	1%
52 Benefits	118,820	164,060	72%		96,424	23%
54 Contractual Services	126,001	240,935	52%		137,240	-8%
56 Supplies	45,754	62,650	73%		55,618	-18%
60 Capital Outlay	132,283	350,861	38%		222,679	-41%
75 Developer Commitments	-	30,721	0%		35,938	0%
84-96 Debt Service	1,352,307	1,352,307	100%		1,880,265	0%
99 Transfer Out	73,875	73,875	100%		77,675	-5%

Similar to the Water Fund, the **(50) Salaries and (52) Benefits** cost categories in the Sewer Fund are expected to finish below budgeted amounts in the current fiscal year by approximately \$110,000, due to partial year vacancies and the decision not to hire a water & sewer superintendent.

(54) Contractual Services should finish ~ \$100,000 under budget, as the Countryside and Blackberry lift station projects were deferred to the subsequent fiscal year. After accounting for audit accruals, **(60) Capital Outlay** for the Sewer Fund is expected to finish considerably below budget (~47%), as most construction costs related to IDOT’s Route 71 Sanitary Sewer Replacement Project were deferred into the ensuing fiscal year. The Sewer Fund’s 2019 Road to Better Roads Program focused on sanitary improvements on Church Street, which were substantially complete at the end of the fiscal year.

The **(75) Developer Commitment** cost center represents the annual payment to Lennar Chicago, pursuant to the reimbursement agreement entered into in December 2002. This agreement expired in the current fiscal year, and a final payment of \$30,948 was paid out in May (will be accrued back to FY 2020).

Currently, the Sewer Fund pays **(84-96) Debt Service** on two issuances: the 2003 IRBB Debt Certificates (matures FY 2023); and the 2011 Refunding Bond (matures FY 2026). The IEPA Loan matured in the current fiscal year – final debt service amounts totaled \$53,525. The **(99) Transfer Out** represents one half of the annual debt service payment on the 2014C (refunded 2005C) bonds in the Water Fund, as a portion of that bond’s initial proceeds were used for sewer infrastructure improvements.

United City of Yorkville – 4th quarter ended April 30, 2020

Sewer Fund – Fund Balance Equivalent

The Sewer Fund is expected to finish the year with a surplus of ~ \$62,000, due to projected expenses coming in better than initially budgeted. Once all audit accruals have been booked, the Sewer Fund will be expected to exceed its original budget deficit of \$396,676 by approximately \$460,000. Fund Balance Equivalency for the Sewer Fund is currently estimated to be ~\$1.17 million at the end of FY 2020, which equates to around 54% of total expenses (including transfers out). Cash amounts in the Sewer Fund as of April 30, 2020 totaled \$1.04 million.

Parks & Recreation Fund Revenues *(cash basis after 12 periods)*

Revenue Source	FY 2020 Actual YTD	FY 2020 Budget	% of Budget	FY 2019 Actual YTD	% Change
34 Charges for Service	608,408	632,000	96%	582,920	4%
35 Investment Earnings	1,333	1,500	89%	1,534	-13%
36 Reimb/Misc/Transfers	1,646,548	1,611,488	102%	1,503,839	9%
37 Total Revenues	\$ 2,256,289	\$ 2,244,988	101%	\$ 2,088,293	8%

To date, the Parks & Recreation Fund has been most negatively impacted by the pandemic, due to the very social nature of most recreational revenue generating activities.

Aggregate **(34) Charges for Service** are a bit skewed when looking at them from the cash basis as of April 30th, as they do not account for the various refunds issued for recreational activities in the new fiscal year due to COVID-19. To date, refunds and household credits issued in FY 2021, but attributable to FY 2020, total ~\$80,000. Once these figures are adjusted as part of the audit accrual process, charges for service revenues (includes special events, athletics & fitness & child development) are currently projected to finish FY 2020 at approximately \$100,000 under budget.

Proceeds from Hometown Days, which is included in the **(37) Reimb/Misc/Transfers** revenue center, increased by 5% in comparison with the previous fiscal year (the festival essentially broke-even in the current fiscal year, generating ~\$124,000 in both revenues and expenditures). Total revenues for the Parks & Recreation Fund are expected to come in around \$2.1 million, which is ~\$130,000 below budget.

United City of Yorkville – 4th quarter ended April 30, 2020

Parks & Recreation Fund Expenditures *(cash basis after 12 periods)*

	FY 2020 Actual YTD	FY 2020 Budget	% of Budget		FY 2019 Actual YTD	% Change
Total YTD Expenditures	\$ 2,168,696	\$ 2,349,081	92%		\$ 2,035,620	7%
Expenditures by Category						
50 Salaries	1,217,194	1,287,858	95%		962,216	26%
52 Benefits	462,405	484,055	96%		392,316	18%
54 Contractual Services	187,310	187,538	100%		307,650	-39%
56 Supplies	153,307	190,630	80%		262,452	-42%
56 Hometown Days	148,481	199,000	75%		110,986	34%
Expenditures by Department						
790 Parks	1,070,083	1,151,262	93%		1,057,416	1%
795 Recreation	1,098,613	1,197,819	92%		978,204	12%

As shown on the table above, all Parks & Recreation Fund cost categories are anticipated to remain under budgeted amounts, even after the application of audit accruals. Total expenditures for the Parks Department is currently estimated around \$1.09 million, which is ~\$60,000 under budget. Aggregate Recreation Department expenditures are projected at \$1.13 million, which is ~\$70,000 under budget. Assuming these projections hold, aggregate Fund expenditures would total \$2.22 million, which is ~\$130,000 under the budgeted amount of \$2.35 million.

Parks & Recreation Fund – Fund Balance

Despite the decline in Recreation revenues brought on by the pandemic, the Fund is still anticipated to finish right around its budgeted deficit amount of \$104,000. Ending fund balance for the year is projected to be ~\$350,000, which is equal to about 16% of total expenditures. This will be the last fiscal year in which the Parks & Recreation Fund will maintain a sizeable fund balance. Starting in FY 2021, the General Fund operational transfer will be adjusted accordingly to ensure that the Parks & Recreation Fund budget maintains a break-even position (i.e. zero fund balance). Cash on hand in the Parks & Recreation Fund as of April 30, 2020 totaled \$634,613.



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #6

Tracking Number

ADM 2020-50

Agenda Item Summary Memo

Title: FY 2020 Budget Amendment – Downtown TIF II

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: Please see attached memo.

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Rob Fredrickson Finance
Name Department

Agenda Item Notes:



Memorandum

To: Administration Committee
From: Rob Fredrickson, Finance Director
Date: July 9, 2020
Subject: Fiscal Year 2020 Proposed Budget Amendment

For Fiscal Year Ended 2020, all City Funds, less one, are expected to come in under budget for expenditures, including all major operating funds (General, Water, Sewer, Library, Parks & Recreation, etc.).

The lone exception is the (89) Downtown TIF II Fund, which is anticipated to go over budget by ~\$47,000, due to TIF Incentive Payouts (89-890-54-00-5425) totaling \$80,000. These payouts were made pursuant to a redevelopment agreement (Exhibit 1 – approved by City Council on August 27, 2019) with KCJ Restoration, LLC regarding the Old Jail building located at 111 W. Madison Street. Additional adjustments have also been made to better reflect the actual activity of the Fund over the course of FY 2020 including: reducing the professional services (89-890-54-00-5462) line item by \$8,000; zeroing out the Facade Rehab Program line item (89-890-54-00-5470); and increasing the property tax (89-000-40-00-4000) line item in the revenue budget by \$24,171.

As has been the City's past practice, Funds that exceed their budgetary amounts due to explanatory circumstance have been amended, per the recommendation of the City's auditors, to better reflect the changing plans of management/City Council and to avoid auditor comment. Although this may seem a bit "after the fact" to amend the 2020 budget after the fiscal year has ended, not doing so will result in the same audit comment that we received in the 2012 CAFR (included in the attached packet as Exhibit 2).

Since this redevelopment agreement was not conceived until several months after the FY 2020 Budget was approved, it is the recommendation of staff that the Downtown TIF II Budget be amended as prescribed above. A budget worksheet has been attached for the (89) Downtown TIF II Fund, showing the Fiscal Year 2020 original and proposed budgetary changes (highlighted in yellow), in addition to a budget ordinance, for your review and consideration.

Ordinance No. 2020-____

AN ORDINANCE AUTHORIZING THE NINTH AMENDMENT TO THE ANNUAL BUDGET OF THE UNITED CITY OF YORKVILLE, FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2019 AND ENDING ON APRIL 30, 2020

WHEREAS, the United City of Yorkville (the “City”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to 65 ILCS 5/8-2-9.4, the City adopted Ordinance No. 2019-24 on April 9, 2019 adopting an annual budget for the fiscal year commencing on May 1, 2019 and ending on April 30, 2020; and,

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, by a vote of two-thirds of the members of the corporate authorities then holding office, the annual budget of the United City of Yorkville may be revised by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves. No revision of the budget shall be made increasing the budget in the event funds are not available to effectuate the purpose of the revision; and,

WHEREAS, funds are available to effectuate the purpose of this revision.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: That the amounts shown in Schedule A, attached hereto and made a part hereof by reference, increasing and/or decreasing certain object classes and decreasing certain fund balances in the Downtown TIF II fund with respect to the United City of Yorkville’s 2019-2020 Budget are hereby approved.

Section 2: This ordinance shall be in full force and effect from and after its passage and approval according to law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this
_____ day of _____, 2020.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVER TARULIS _____

JASON PETERSON _____

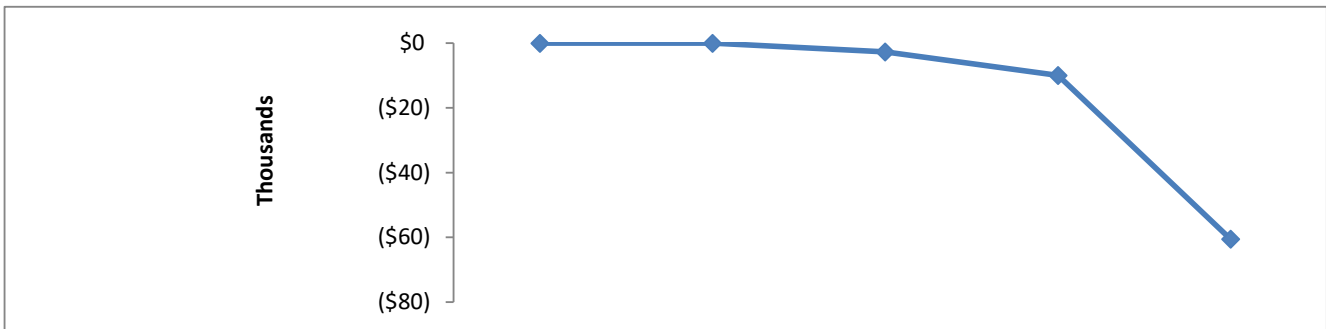
Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this
_____ day of _____, 2020.

MAYOR

DOWNTOWN TIF II FUND (89)

The Downtown TIF II was created in 2018, in order to help promote downtown redevelopment and support the existing Downtown TIF.

	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Amended Budget
Revenue					
Taxes	-	-	-	-	24,171
Investment Earnings	-	-	-	-	-
Total Revenue	-	-	-	-	24,171
Expenditures					
Contractual Services	-	-	2,736	35,000	82,000
Total Expenditures	-	-	2,736	35,000	82,000
Surplus (Deficit)	-	-	(2,736)	(35,000)	(57,829)
Ending Fund Balance	0	0	(2,736)	(10,000)	(60,565)



United City of Yorkville
Downtown TIF II Fund

890

DOWNTOWN TIF II FUND REVENUE

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020	FY 2020
					Adopted Budget	Amended Budget
Taxes						
89-000-40-00-4000	PROPERTY TAXES	-	-	-	-	24,171
	Total: Taxes	\$0	\$0	\$0	\$0	\$24,171
Investment Earnings						
89-000-45-00-4500	INVESTMENT EARNINGS	-	-	-	-	-
	Total: Investment Earnings	\$0	\$0	\$0	\$0	\$0
	Total: DOWNTOWN TIF II REVENUE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$24,171</u>

United City of Yorkville
Downtown TIF II Fund

890

DOWNTOWN TIF II FUND EXPENDITURES

Account	Description	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Amended Budget
Contractual Services						
89-890-54-00-5425	TIF INCENTIVE PAYOUT	-	-	-	-	80,000
89-890-54-00-5462	PROFESSIONAL SERVICES	-	-	2,736	10,000	2,000
89-890-54-00-5470	FACADE REHAB PROGRAM	-	-	-	25,000	-
Total:	Contractual Services	\$0	\$0	\$2,736	\$35,000	\$82,000
	Total: DOWNTOWN TIF II EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$2,736</u>	<u>\$35,000</u>	<u>\$82,000</u>

**UNITED CITY OF YORKVILLE
KENDALL COUNTY, ILLINOIS**

ORDINANCE NO. 2019-42

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS,
APPROVING A REDEVELOPMENT AGREEMENT FOR THE OLD JAIL
(111 W. Madison Street)

Passed by the City Council of the
United City of Yorkville, Kendall County, Illinois
This 27th day of August, 2019

Published in pamphlet form by the
authority of the Mayor and City Council
of the United City of Yorkville, Kendall
County, Illinois on September 12, 2019.

**A ORDINANCE OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS
APPROVING A REDVELOPMENT AGREEMENT FOR THE OLD JAIL**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “*City*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

WHEREAS, the City is engaged in the revitalization of its downtown commercial district which includes the property owned by the City commonly known as 111 West Madison which property is improved with a two-story building constructed in 1892 and used as the County Jail and Sheriff’s residence until 1992 (the “*Old Jail*”) and now remains as an important historic landmark in the City; and,

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act of the State of Illinois, 65 ILCS 5/11-74.4-1, et seq., as from time to time amended (the “*TIF Act*”), the Mayor and City Council of the City (collectively, the “*Corporate Authorities*”) are empowered to undertake the redevelopment of a designated area within its municipal limits in which existing conditions permit such area to be classified as a “blighted area” or a “conservation area” as such terms are defined in the TIF Act; and,

WHEREAS, to stimulate and induce redevelopment pursuant to the TIF Act, the City, after giving all required notices, conducting a public hearing and making all findings required by law, on April 10, 2018, pursuant to Ordinance Nos. 2018-23, 2018-4 and 2018-25, approved a Redevelopment Plan (the “*Redevelopment Plan*”) for an area designated as the Downtown Redevelopment Project Area #2 (the “*Project Area*”), which Project Area includes the Subject Property, and adopted tax increment financing for the payment and financing of “Redevelopment

Project Costs”, as defined by the TIF Act, incurred within the Project Area as authorized by the TIF Act; and,

WHEREAS, on July 9, 2019, the City authorized the issuance of a Request for Proposal (the “*RFP*”) from all parties interested in rehabilitating the Subject Property (with a preference for office or retail use and a secondary preference for multi-family residential use) in a manner respecting the historical significance of the Old Jail; and,

WHEREAS, in response to the RFP, the City received a proposal from the Developer to substantially renovate the Subject Property into five (5) residential units and 2,000 to 4,200 square feet of commercial/office retail space while preserving and retaining the historic elements of the Subject Property (“*Project*”); and,

WHEREAS, the Developer has advised the City that it is not economically feasible for the Developer to undertake the Project to improve the Subject Property due to the extraordinary costs required for its redevelopment without financial assistance because of the existence of asbestos and lead base paint and the deteriorating condition of the Old Jail; and,

WHEREAS, the City desires to have the Subject Property redeveloped in order to preserve its historic value to the City and to eliminate the blight factors found at the Subject Property while increasing the tax base of the City and affected taxing districts; providing job opportunities for its residents; and, improving the general welfare of the community; and, therefore, is prepared to convey the Subject Property to the Developer and to reimburse the Developer for certain costs associated with the Project, pursuant to the terms of the Redevelopment Agreement attached hereto.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. All of the Preambles hereinabove set forth are incorporated herein as if restated.

Section 2. That the Redevelopment Agreement by and between the United City of Yorkville and KCJ Restoration, LLC and in the form attached hereto and presented to this meeting is hereby approved and the Mayor is hereby authorized to execute same.

Section 3. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois this 27th day of August, 2019.

KEN KOCH	<u>AYE</u>	DAN TRANSIER	<u>AYE</u>
JACKIE MILSCHEWSKI	<u>AYE</u>	ARDEN JOE PLOCHER	<u>AYE</u>
CHRIS FUNKHOUSER	<u>AYE</u>	JOEL FRIEDERS	<u>AYE</u>
SEAVER TARULIS	<u>AYE</u>	JASON PETERSON	<u>AYE</u>

APPROVED:



Mayor

Attest:



City Clerk

**REDEVELOPMENT AGREEMENT BY AND BETWEEN
THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS
AND KCJ RESTORATION, LLC**

THIS REDEVELOPMENT AGREEMENT (“*Agreement*”) is entered into as of the 10th day of SEPTEMBER, 2019 (“*Effective Date*”) by and between the United City of Yorkville, Kendall County, Illinois, an Illinois municipal corporation (“*City*”), and KCJ RESTORATION, LLC, an Illinois limited liability company (the “*Developer*”).

In consideration of the mutual covenants and agreements set forth in this Agreement, the City and Developer hereby agree as follows:

ARTICLE 1: RECITALS

1.1 The City is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State.

1.2 The City is engaged in the revitalization of its downtown commercial district which includes the property commonly known as 111 West Madison (exclusive of the adjacent parking lot), which property is identified by parcel index number 05-32-287-001 and legally described on *Exhibit A* (the “*Subject Property*”).

1.3 The City has the authority pursuant to the laws of the State of Illinois, to promote the health, safety, and welfare of its inhabitants, to prevent the spread of blight, to encourage private development in order to enhance the local tax base, to increase job opportunities, and to enter into contractual agreements with third parties for the purpose of achieving these purposes.

1.4 Pursuant to the Tax Increment Allocation Redevelopment Act of the State of Illinois, 65 ILCS 5/11-74.4-1, *et seq.*, as from time to time amended (the “*TIF Act*”), the Mayor and City Council of the City (collectively, the Corporate Authorities”) are empowered to undertake the redevelopment of a designated area within its municipal limits in which existing conditions permit such area to be classified as a “blighted area” or a “conservation area” as such terms are defined in the TIF Act.

1.5 To stimulate and induce redevelopment pursuant to the TIF Act, the City, after giving all required notices, conducting a public hearing and making all findings required by law, on April 10, 2018, pursuant to Ordinance Nos. 2018-23, 2018-4 and 2018-25, approved a Redevelopment Plan (the “*Redevelopment Plan*”) for an area designated as the Downtown Redevelopment Project Area #2 (the “*Project Area*”), which Project Area includes the Subject Property, and adopted tax increment financing for the payment and financing of “Redevelopment Project Costs”, as defined by the TIF Act, incurred within the Project Area as authorized by the TIF Act.

1.6 The Subject Property is improved with a two-story building constructed in 1892 and used as the County Jail and Sheriff’s residence until 1992 (the “*Old Jail*”) and now remains as an important historic landmark in the City.

1.7 On July 9, 2019, the City authorized the issuance of a Request for Proposal (the “RFP”) from all parties interested in rehabilitating the Subject Property (with a preference for office or retail use and a secondary preference for multi-family residential use) in a manner respecting the historical significance of the Old Jail.

1.8 In response to the RFP, the City received a proposal from the Developer to substantially renovate the Subject Property into five (5) residential units and 2,000 to 4,200 square feet of commercial/office retail space while preserving and retaining the historic elements of the Subject Property (“Project”).

1.9 The Developer has advised the City that it is not economically feasible for the Developer to undertake the Project to improve the Subject Property due to the extraordinary costs required for its redevelopment without financial assistance due to the existence of asbestos and lead base paint and the deteriorating condition of the Old Jail.

1.10 The City desires to have the Subject Property redeveloped in order to preserve its historic value to the City and to eliminate the blight factors found within the Subject Property while also increasing the tax base for the City and taxing districts authorized to levy taxes upon the Subject Property; providing job opportunities for its residents; and, improving the general welfare of the community; and, therefore, is prepared to convey the Subject Property to the Developer and to reimburse the Developer for certain costs associated with the Project, subject to the terms of this Agreement, the TIF Act and all other applicable provisions of law.

ARTICLE 2: CONVEYANCE OF THE SUBJECT PROPERTY

2.1 The City and the Developer agree that upon approval of the proposed Downtown Overlay Zoning District, no rezoning shall be required for the Subject Property. In the event the Downtown Overlay Zoning District is not approved within six months from the Effective Date, the City agrees to complete the required process to approve a text amendment to the City’s zoning code to provide for two (2) residential units on the first floor in a B-1 zoning district to be a Special Use; and, the Developer agrees to submit a petition to the City for a Special Use at the Subject Property. A list of permitted uses in a B-1 zoning district (as would pertain to the commercial portion of the Subject Property) are attached hereto as *Exhibit B*.

2.2 Within thirty (30) days of the Effective Date the City shall convey the Subject Property to the Developer for a purchase price of \$1,000.00 subject to the following conditions:

- (a) The deed of conveyance shall provide that the City shall have a right of first refusal in the event of any conveyance, sale, transfer, gift or exchange of the Subject Property by the Developer as “grantee” until such time as the Project has been completed and certificates of occupancy have been issued by the City for both the residential and commercial units constructed within the Subject Property;
- (b) The deed of conveyance shall provide that title to the Subject Property shall be subject to a covenant running with the land that the historic portion of the Old Jail (as depicted on Exhibit D attached hereto) may not be demolished without the written consent of the City Council;

- (c) The City shall have received and approved final plans for the development of the Subject Property which plans shall conform to the zoning as to be in effect; and,
- (d) The City has received and accepted an estimated budget for the Project demonstrating a total investment of no less than \$800,000 in the Project.

2.3 The City shall grant the Developer the Right of First Refusal in the event of the conveyance, sale, transfer, gift or exchange of Lots 3 and 4 of Block 28 (the parking lot) for a term of twenty (20) years.

ARTICLE 3: CITY OBLIGATIONS

3.1 The City shall grant the Developer a right of first refusal for a period of twenty (20) years from the Effective Date in the event of its conveyance, sale, transfer or exchange of Lots 3 and 4 of Block 28 currently used by the City as a public parking lot.

3.2 Upon satisfaction of the conditions set forth in Sections 2.2(c) and (d) above and the Developer has received any and all permits required to proceed with the Project, the City shall reimburse the Developer for "Redevelopment Project Costs" (as hereinafter defined) subject to the limitations of the TIF Act, Article 4 and 5 of this Agreement, the following amounts:

- (a) Thirty thousand dollars (\$30,000) within thirty (30) days of completion of a new roof in accordance with all applicable code requirements (excluding downspouts and gutters if unavailable) on the condition that said completion of the roof occurs on or before December 1, 2019 or within ninety (90) days of the issuance of the required permit;
- (b) Fifty thousand dollars (\$50,000) within 30 days of completion in accordance with all applicable codes for reimbursement of the cost of abatement of asbestos and remediation of lead-based paint upon completion in accordance with all applicable codes;
- (c) Seventeen thousand five hundred dollars (\$17,500) upon completion of four residential units constructed in that portion of the Old Jail not within the historic part (see Exhibit D) to the extent the four units have met all of the building code requirements to receive a certificate of occupancy but for the final approval of the rezoning of the Subject Property as included in the Downtown Overlay Zoning District or approval of the text amendment to the B-1 Zoning District to permit more than 2 residential units to be constructed on the first floor as a Special Use for the Subject Property;
- (d) Seventeen thousand five hundred dollars (\$17,500) after substantial completion of unleased tenant space for all commercial units, to be defined as roughed -in utilities and drywall (or other code approved wall surfaces) at the Subject Property;

- (e) As to the obligations of the City to pay the amounts due under paragraphs 3.2(a) thru 3.2(d) hereinabove, such obligation to pay is an absolute payment obligation of the City and is exclusive of the maximum incremental reimbursements from TIF Funds provided hereinafter in this Agreement.
- (f) One hundred percent (100%) of the “Incremental Taxes” (as hereinafter defined) generated by the Subject Property and distributed to the City in calendar years 2020, 2021, 2022, 2023, and 2024 so long as substantial completion of the Project has occurred on or before December 31, 2023 and no code violations are found at the Subject Property and no students enrolled in Yorkville school districts reside at the Subject Property.

In the event students attending Yorkville school districts reside at the property, the amount due to the school districts pursuant to the TIF Act shall be deducted from the amount of Incremental Taxes due to the Developer as stated in 3.3 below

3.3 So long as no notice of default has been issued and remains outstanding pursuant to Article 7 of this Agreement, following the payment of amounts due to the Developer pursuant to 3.2 above and subject to the procedures set forth in Article 5 hereof, the City shall reimburse the Developer for Redevelopment Project Costs a maximum of \$150,000 from Incremental Taxes generated from the Subject Property so long as no students attending Yorkville school districts reside at the Subject Property, payments to be made as follows:

- (i) Ninety percent (90%) of the Incremental Taxes distributed to the City in calendar years 2025, 2026, 2027, and 2028;
- (ii) Eighty-five percent (85%) of the Incremental Taxes distributed to the City in calendar years 2029, 2030, and 2031, if necessary; and,
- (i) Eighty percent (80%) of the Incremental Taxes distributed to the City in calendar years 2032, 2033 and 2034; if necessary.

It is understood and agreed that the amounts hereinabove stated to be distributed to the Developer for reimbursement of Redevelopment Project Costs shall be reduced by the amounts due to the Yorkville school districts as required by the TIF Act in the event students attending Yorkville Schools residing at the Subject Property.

As used in this Agreement, “Incremental Taxes” shall mean the amount equal to the amount of ad valorem taxes, if any, paid in respect of the Subject Property and its improvements which is attributable to the increase in the equalized assessed value of all the parcels of property located therein over the initial equalized assessed value of said parcel. For purposes of this Agreement, Redevelopment Project Costs shall mean and include all costs and expenses as defined as “redevelopment project costs” in Section 11-74.4-3(q) of the TIF Act.

3.4 The City agrees to waive all rezoning costs, building permit fees (including plan review fees), water meter fees, water connection fees, and sewer connection fees for any component of the Project commenced within 5 years from the Effective Date, and for any

additional projects on the historic portion of the Old Jail commenced within 10 years from the Effective Date.

3.5 On or before March 1, 2020, the City shall determine (in its sole discretion) if it intends to construct the water and sewer service line extensions into the Old Jail with the construction of two 1” water service lines and a 6” sanitary service line; or, pay the Developer the sum of fifteen thousand dollars (\$15,000). In the event the City determines not to construct said water and sewer service line into the Old Jail, the Developer shall obtain no less than three (3) written quotes for such work and submit the quotes to the City. Within 21 days of review of such written quotes, the City shall pay the Developer the lesser of the lowest written quote or \$15,000.

3.6 On or before March 1, 2020, the City shall determine (in its sole discretion) if it intends to construct five residential electrical services into the Old Jail. In the event the City determines not to construct said electrical services into the Old Jail, the Developer shall obtain no less than three (3) written quotes for such work and submit the quotes to the City. Within 21 days of review of such written quotes the City shall pay the Developer the lesser of the lowest written quote or five thousand dollars (\$5,000).

ARTICLE 4. MUTUAL UNDERSTANDINGS REGARDING PARKING

4.1 The City and the Developer hereby agree to the following:

- (a) Based upon the mixed use proposal for the development of the Subject Property as the final approved Project, under the current zoning ordinance an estimated maximum twenty-three (23) parking spaces ten (10) stalls for residential and thirteen (13) for all non-residential uses would be required and are available at the site of the Subject Property.
- (b) Pursuant to the City's Zoning Ordinance, all required parking spaces are to be located within 1,000 feet of the use served, which are currently available unless the Subject property is used for residential or hotel use which should then be located within 300 feet.
- (c) The adjacent off-street parking lot to the north of the Old Jail can be utilized to fulfill the site's residential parking needs (ten (10) spaces). The non-residential parking needs may be fulfilled by other identified off-street and on-street parking spaces within 200 feet of the property.
- (d) City acknowledges that the above number of parking spaces set forth in paragraphs 4.2 and 4.3 above complies with all City ordinances and building codes and shall at all times be treated as in compliance with City ordinances and codes, so long as the Subject Property retains its current zoning.

4.2 Current available parking on the area of the Subject Property includes the following:

Seventeen (17) off-street public parking spaces are located north of the Old Jail, plus an additional (3) on-street public parking spaces to the south (Madison Street) are immediately available to the Subject Property. An additional seven (7) striped on-street public parking stalls northeast of the Subject Property on W. Van Emmon Street are available, as well as a County-owned off-street public parking lot east of the Subject Property on W. Madison Street holding approximately thirteen (13) stalls are available. Total available public parking stalls within 200 feet of the Subject Property are forty (40) stalls.

Minimum required parking spaces for the commercial and office uses is three (3) spaces per 1,000 of floor area; one (1) space per lodging unit for the hotel/hospitality use; and two (2) spaces per dwelling unit. Developer and City agree that the handicapped designated spaces shall be in the area for which new parking spaces are provided.

4.3 The City hereby agrees to use its best efforts to construct new parking spaces as depicted on *Exhibit C* attached hereto it being understood that the construction of such the additional parking spaces shall require cooperation from the Developer and Kendall County in order to proceed. In the event additional parking spaces are constructed, the Developer hereby

agrees that the reimbursement of \$150,000 to the Developer for Redevelopment Project Costs pursuant to Section 3.3 shall be reduced by two thousand dollars (\$2,000) up to a maximum of ten thousand dollars (\$10,000) for all parking spaces constructed by the City. The Developer shall have the right to lease the parking spaces, either in-place and those for which a deduction was made from the total reimbursement of \$150,000 portions of which are located within the lot line of the subject property, for the term of this Agreement but only upon approval of $\frac{3}{4}$ (6 members) of the City Council.

ARTICLE 5. PROCEDURES TO REIMBURSE THE DEVELOPER

5.1 The City has established a special tax allocation fund solely for the Project Area (the “*STAF*”) into which the City shall deposit the Incremental Taxes generated from the Project Area. On December 1 of each year [or, if later, that date which is ten (10) days following the date upon which the City receives Incremental Taxes from the final installment of real estate taxes (the “*STAF Allocation Date*”)], the portion of Incremental Taxes generated from the Subject Property hereof during the period from the immediately preceding STAF Allocation Date to but not including, the current STAF Allocation Date shall be transferred and deposited into the Old Jail Subaccount of the STAF (which Subaccount shall be automatically created by the ordinance approving this Agreement) and used to reimburse the Developer for Project Costs which qualify as Redevelopment Project Costs under the TIF Act pursuant to Sections 3.2 and 3.3, in an amount not to exceed \$150,000.

5.2 THE CITY’S OBLIGATION TO REIMBURSE THE DEVELOPER UNDER ARTICLE 3.3 OF THIS AGREEMENT IS A LIMITED OBLIGATION PAYABLE SOLELY FROM INCREMENTAL TAXES DEPOSITED IN THE OLD JAIL SUBACCOUNT OF THE STAF FROM TIME TO TIME AND SHALL NOT BE SECURED BY THE FULL FAITH AND CREDIT OF THE CITY.

5.3 To establish a right of reimbursement for Redevelopment Project Costs in the amount and for the time periods set forth in Article 3.3, the Developer shall submit to the City a written statement in the form attached to this Agreement as *Exhibit E* (a “*Request for Reimbursement*”) with such paid bills, paid invoices, lien waivers, or other evidence as the City shall reasonably require to evidence the right of the Developer to reimbursement under Article 3.2 and 3.3 of this Agreement an amount not to exceed \$150,000. The City shall have twenty (20) days after receipt of the Request for Reimbursement from the Developer to approve or disapprove the Request for Reimbursement and, if disapproved, to provide the Developer in writing and in detail with an explanation as to why it is not prepared to recommend such reimbursement. The only reasons for disapproval of any expenditure for which reimbursement is sought shall be that such expenditure is not an eligible “Redevelopment Project Costs” under the TIF Act or that it was not incurred and the construction was not completed by the Developer in accordance with all applicable City Code requirements and the provisions of this Agreement. The parties acknowledge that the determination of Redevelopment Project Costs and qualification for reimbursement under this Agreement are subject to the TIF Act, all amendments to the TIF Act, before and after the date of this Agreement, and judicial interpretations of the TIF Act rendered during the term of this Agreement. The City has no obligation to the Developer to attempt to modify such judicial interpretations but will cooperate with the Developer in obtaining approval of Redevelopment Project Costs.

ARTICLE 6. REPRESENTATIONS, WARRANTIES, AND COVENANTS

6.1 Developer's Representations Warranties and Covenants. To induce the City to enter into this Agreement, Developer represents, covenants, warrants, and agrees that:

- (a) Recitals. All representations and understanding as set forth in Article 1 are true, complete, and accurate in all respects.
- (b) Organization and Authorization. Developer is an Illinois limited liability company duly formed and existing under the laws of the State of Illinois authorized to do business in Illinois, and Developer has the power to enter into, and by proper action has been duly authorized to execute, deliver, and perform, this Agreement. Developer will do, or cause to be done, all things necessary to preserve and keep in full force and effect its existence and standing as a limited liability company authorized to do business in the State of Illinois for so long as Developer is developing and constructing the Project.
- (c) Non-Conflict or Breach. The execution, delivery, and performance of this Agreement by Developer, the consummation of the transactions contemplated hereby, and the fulfillment of or compliance with the terms and conditions of this Agreement shall not conflict with or result in a violation or breach of any of the terms, conditions, or provisions of any offering or disclosure statement made, or to be made, on behalf of Developer, or any restriction, organizational document, agreement, or instrument to which Developer, or any of its partners or venturers, is now a party or by which Developer, or any of its partners or venturers, is bound, or constitute a default under any of the foregoing. Any claim of Conflict or Breach made by either party in this Agreement shall be subject to all enforcement and cure provisions provided in Article 7 in this Agreement.
- (d) Pending Lawsuits. There are no actions at law or similar proceedings either pending or, to the best of Developer's knowledge, threatened against Developer that would materially or adversely affect:
 - (i) The ability of Developer to proceed with the construction and development of the Subject Properties;
 - (ii) Developer's financial condition;
 - (iii) The level or condition of Developer's assets as of the date of this Agreement; or
 - (i) Developer's reputation

6.2 City's Representations, Warranties and Covenants. To induce Developer to enter into this Agreement and to undertake the performance of its obligations under this Agreement, the City represents, covenants, warrants and agrees as follows:

- (a) Recitals. All representations and agreements made by the City in Article 1 are true, complete, and accurate in all respects.
- (b) Authorizations. The City has the power to enter into and perform its obligations under this Agreement and by proper action has duly authorized the Mayor and City Clerk to execute and deliver this Agreement
- (c) Non-Conflict or Breach. The execution, delivery, and performance of this Agreement by the City, the consummation of the transactions contemplated hereby and the fulfillment of or compliance with the terms and conditions of this Agreement shall not conflict with or result in a violation or breach of the terms of any order, agreement, or other instrument to which the City is a party or by which the City is now bound.
- (d) Pending Lawsuits. There are no actions at law or similar proceedings either pending or to the best of the City's knowledge being threatened against the City that would materially or adversely affect:
 - (i) The ability of Developer to proceed with the construction of the Development.
 - (ii) The ability of the City to perform its obligations under this Agreement.

ARTICLE 7: ENFORCEMENT AND REMEDIES

7.1 Enforcement: Remedies. The parties may enforce or compel the performance of this Agreement, in law or in equity, by suit, action, mandamus, or any other proceeding, including specific performance. Notwithstanding the foregoing, Developer agrees that it will not seek, and does not have the right to seek, to recover a judgment for monetary damages against the City or any elected or appointed officials, officers, employees, agents, representatives, engineers, consultants, or attorneys thereof, on account of the negotiation, execution, or breach of any of the terms and conditions of this Agreement. Subject to the cure provisions provided to each party in paragraph 7.2 hereof.

7.2 Notice: Cure: Self-Help. In the event of a breach of this Agreement, the parties agree that the party alleged to be in breach shall have, unless specifically provided otherwise by any other provision of this Article 7, 30 days after notice of any breach delivered in accordance with Section 9.10 to correct the same prior to the non-breaching party's pursuit of any remedy provided for in Section 7.4 and 7.7; provided, however, that the 30-day period shall be extended, but only (i) if the alleged breach is not reasonably susceptible to being cured within the 30-day period, and (ii) if the defaulting party has promptly initiated the cure of the breach, and (iii) if the defaulting party diligently and continuously pursues the cure of the breach until its completion. If any party shall fail to perform any of its obligations under this Agreement, and if the party affected by the default shall have given written notice of the default to the defaulting party, and if the defaulting party shall have failed to cure the default as provided in this Section 7.2, then, except as specifically provided otherwise in the following sections of this Article 7 and in addition to any and all other remedies that may be available either in law or equity, the party affected by the default

shall have the right (but not the obligation) to take any action as in its discretion and judgment shall be necessary to cure the default. In any event, the defaulting party hereby agrees to pay and reimburse the party affected by the default for all costs and expenses reasonably incurred by it in connection with action taken to cure the default, including attorney's fees and court costs.

7.3 Events of Default by Developer. Any of the following events or circumstances shall be an event of default by Developer with respect to this Agreement:

- (a) If any material representation made by Developer in this Agreement, or in any certificate; notice, demand to the City; or request made by the City in connection with any of documents, shall prove to be untrue or incorrect in any material respect as of the date made.
- (b) Default by Developer in the performance or breach of any material covenant contained in this Agreement concerning the existence, structure, or financial condition of Developer.
- (c) Developer's default in the performance or breach of any material covenant, warranty, or obligation contained in this Agreement.
- (d) The entry of a decree or order for relief by a court having jurisdiction in the premises in respect of Developer in an involuntary case under the federal bankruptcy laws, as now or hereafter constituted, or any other applicable federal bankruptcy, or appointing a receiver, liquidator, assignee, custodian, trustee, sequestrator, or similar official of Developer for any substantial part of its property, or ordering the winding-up or liquidation of its affairs and the continuance of any such decree or order un-stayed and in effect for a period of 60 consecutive days. There shall be no cure period for this event of default.
- (e) The commencement by Developer of a voluntary case under the federal bankruptcy laws, as now or hereafter constituted, or any other applicable federal bankruptcy, insolvency, or the consent by Developer to the appointment of or taking possession, by a receiver, liquidator, assignee, trustee, custodian, sequestrator, or similar official of Developer or of any substantial part of Developer' s property, or the making by any such entity of any assignment for the benefit of creditors or the failure of Developer generally to pay such entity's debts as such debts become due or the taking of action by Developer in furtherance of any of the foregoing. There shall be no cure period for this event of default.

7.4 Remedies for Default By Developer.

- (a) Subject to the provisions of this Agreement, in the case of an event of default by Developer, the City, pursuant to Section 7.1, may institute such proceedings as may be necessary or desirable in its opinion to cure or remedy such default or breach, including proceedings to compel specific performance of Developer of its obligations under this

Agreement. Subject to the cure provisions in paragraph 7.2 of this Agreement.

- (b) In case the City shall have proceeded to enforce its rights under this Agreement and such proceedings shall have been discontinued or abandoned for any reason or shall have been determined adversely to the City, then, and in every such case, Developer and the City shall be restored respectively to their several positions and rights hereunder, and all rights, remedies and powers of Developer and the City shall continue as though no such proceedings had been taken. Subject to the cure provisions in paragraph 7.2 of this Agreement.

7.5 Indemnification by Developer: Agreement to Pay Attorneys' Fees and Expenses. Developer agrees to indemnify the City, and all of its elected and appointed officials, officers, employees, agents, representatives, engineers, consultants, and attorneys, against any and all claims that may be asserted at any time against any of such parties in connection with or as a result of (i) Developer's development, construction, maintenance, or use of the Subject Properties; or (ii) Developer's default under the provisions of this Agreement. Such indemnification obligation, however, shall not extend to claims asserted against the City or any of the aforesaid parties in connection with or as a result of: (i) the performance of the City's representations, warranties and covenants under Article 6 of this Agreement; (ii) the City's default under the provisions of this Agreement; or (iii) the act, omission, negligence or misconduct of the City or any of the aforesaid parties. If Developer shall commit an event of default and the City should employ an attorney or attorneys or incur other expenses for the collection of the payments due under this Agreement or the enforcement of performance or observance of any obligation or agreement on the part of Developer herein contained, Developer, on the City's demand, shall pay to the City the reasonable fees of such attorneys and such other reasonable expenses so incurred by the City, in the event the City is determined to be the prevailing party.

7.6 Events of Default by City. Any of the following events or circumstances shall be an event of default by the City with respect to this Agreement:

- (a) A default of any term, condition, or provision contained in any agreement or document relating to the Project (other than this Agreement), that would materially and adversely impair the ability of the City to perform its obligations under this Agreement, and the failure to cure such default within the earlier of 30 days after Developer's written notice of such default or in a time period reasonably required to cure such default or in accordance with the time period provided therein.
- (b) Failure to comply with any material term, provision, or condition of this Agreement within the time herein specified and failing to cure such noncompliance within 30 days after written notice from Developer of each failure or in a time period reasonably required to cure such default.
- (c) A representation or warranty of the City contained herein is not true and correct in any material respect for a period of 30 days after written notice to the City by Developer. If such default is incapable of being cured within 30 days, but the City begins reasonable efforts to cure within 30 days, then such default shall not be

considered an event of default hereunder for so long as the City continues to diligently pursue its cure.

7.7 Remedies for Default by City. Subject to the provisions of this Agreement, in the case of an event of default by the City, Developer, pursuant to Section 7.1, may institute such proceedings as may be necessary or desirable in its opinion to cure or remedy such default or breach, including proceedings to compel the City's specific performance of its obligations under this Agreement; provided, however, no recourse under any obligation contained herein or for any claim based thereon shall be had against the City, its officers, agents, attorneys, representatives in any amount in excess of the specific sum agreed to be paid by the City hereunder, and no liability, right or claim at law or in equity shall be attached to or incurred by the City, its officers, agents, attorneys, representatives or employees in any amount in excess of specific sums agreed by the City to be paid hereunder and any such claim is hereby expressly waived and released as a condition of and as consideration for the execution of this Agreement by the City. In the event any action is maintained by the City against Developer, and the City is found to be the non-prevailing party, the City shall reimburse Developer for any costs and reasonable Attorneys fees incurred in enforcing claim under this Agreement as the prevailing party.

ARTICLE 8: GENERAL PROVISIONS

8.1 Maintain Improvements in Good and Clean Condition: Developer shall maintain the Subject Property in reasonably good and clean condition at all times during the development by Developer of the Subject Property, which shall include promptly removing all mud, dirt, and debris that is deposited on any street, sidewalk, or other public property in or adjacent to the Subject Properties by Developer or any agent of or contractor hired by, or on behalf of Developer and repair any damage to any public property that may be caused by the activities of Developer or any agent of or contractor hired by, or on behalf of, Developer.

8.2 Liability and Indemnity of City.

- (a) No liability for City Review. Developer acknowledges and agrees that (i) the City is not, and shall not be, in any way liable for any damages or injuries that may be sustained as the result of the City's review and approval of any plans or improvements or as a result of the issuance of any approvals, permits, certificates, or acceptances for the development or use of any portion of the Subject Properties or the improvements and (ii) the City's review and approval of any plans and the issuance of any approvals, permits, certificates, or acceptances does not, and shall not, in any way be deemed to insure Developer, or any of its successors, assigns, tenants, or licensees, or any third party, against violations or damage or injury of any kind at any time.
- (b) Hold Harmless and Indemnification. Developer shall hold harmless the City, and all of its elected and appointed officials, employees, agents, representatives, engineers, consultants, and attorneys from any and all claims that may asserted at any time against any of such parties in connection with (i) the City's review and approval of any plans or improvements or (ii) the City's issuance of any approval, permit or certificate. The foregoing provision, however, shall not apply to claims made against the City as a result of a City event of default under this Agreement,

claims that are made against the City that relate to one or more of the City's representations, warranties, or covenants under Article 5 and claims that the City, either pursuant to the terms of this Agreement or otherwise explicitly has agreed to assume.

- (c) Defense Expenses. Developer shall pay all expenses, including legal fees and administrative expenses, incurred by the City in defending itself with regard to any and all of the claims identified in the first sentence of Subsection (b) above.

The City agrees that upon a successor becoming bound to the obligations created herein in the manner provided herein and providing the financial assurances required herein, the liability of Developer shall be released to the extent of the transferee's assumption of such liability.

8.6 No Implied Waiver of City Rights. The City shall be under no obligation to exercise rights granted to it in this Agreement except as it shall determine to be in its best interest from time to time. Except to the extent embodied in a duly authorized and written waiver of the City, no failure to exercise at any time any right granted herein to the City shall be construed as a waiver of that or any other right.

8.7 Force Majeure. Time is of the essence of this Agreement, provided, however, a party shall not be deemed in material breach of this Agreement with respect to any of its obligations under this Agreement on such party's part to be performed if such party fails to timely perform the same and such failure is due in whole or in part to any strike, lock-out, labor trouble (whether legal or illegal), civil disorder, weather conditions, failure or interruptions of power, restrictive governmental laws and regulations, condemnations, riots, insurrections, acts of terrorism, war, fuel shortages, accidents, casualties, floods, earthquakes, fires, acts of Gods, epidemics, quarantine restrictions, freight embargoes, acts caused directly or indirectly by the other party (or the other party's agents, employees or invitees) or similar causes beyond the reasonable control of such party ("Force Majeure"). If one of the foregoing events shall occur or either party shall claim that such an event shall have occurred, the party to whom such claim is made shall investigate same and consult with the party making such claim regarding the same and the party to whom such claim is made shall grant any extension for the performance of the unsatisfied obligation equal to the period of the delay, which period shall commence to run from the time of the commencement of the Force Majeure; provided that the failure of performance was reasonably caused by such Force Majeure.

ARTICLE 9. TERM

Term. This Agreement shall be in full force and effect upon its execution by the parties and terminate December 31, 2041.

ARTICLE 10. NOTICES

10.1 Notices. All notices and other communications in connection with this Agreement shall be in writing and shall be deemed delivered to the addressee thereof (a) when delivered in person on a business day at the address set forth below, or (b) on the third business day after being deposited in any main or branch United States post office, for delivery by properly addressed, postage prepaid, certified or registered mail, return receipt requested, at the address set forth

below, or (c) by facsimile or email transmission, when transmitted to either the facsimile telephone number or email address set forth below, when actually received.

Notices and communications to Developer shall be addressed to, and delivered at, the following addresses:

With a copy to:

KCJ Restoration, LLC
c/o 805 Milwaukee Ave, Suite 400
Chicago, IL 60642

Daniel Kramer
1107 South Bridge Street, Suite A
Yorkville, Illinois 60560

Notices and communications to the City shall be addressed to and delivered at these addresses:

With a copy to:

United City of Yorkville
800 Game Farm Road
Yorkville, Illinois 60560

Kathleen Field Orr
Kathleen Field Orr & Associates
2024 Hickory Road, Suite 205
Homewood, Illinois 60430

By notice complying with the requirements of this Section, each party shall have the right to change the address or addressee, or both, for all future notices and communications to such party, but no notice of a change of address or addressee shall be effective until actually received.

ARTICLE 11. IN GENERAL

11.1 Amendments and Waiver. No modification, addition, deletion, revision, alteration, or other change to this Agreement shall be effective unless and until the change is reduced to writing and executed and delivered by the City and the Developer. No term or condition of this Agreement shall be deemed waived by any party unless the term or condition to be waived, the circumstances giving rise to the waiver and, where applicable, the conditions and limitations on the waiver are set forth specifically in a duly authorized and written waiver of such party. No waiver by any party of any term or condition of this Agreement shall be deemed or construed as a waiver of any other term or condition of this Agreement, nor shall waiver of any breach be deemed to constitute a waiver of any subsequent breach whether of the same or different provisions of this Agreement.

11.2 No Third Party Beneficiaries. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made, or be valid, against the City or Developer.

11.3 Entire Agreement. This Agreement shall constitute the entire agreement of the Parties; all prior agreements between the Parties, whether written or oral, are merged into this Agreement and shall be of no force and effect.

11.4 Counterparts. This Agreement is to be executed in two or more counterparts, each of which shall be deemed an original but all of which shall constitute the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below their respective signatures, to be effective as of the Effective Date.

United City of Yorkville

Attest:

By: J PR
Mayor

By: Lisa Pickering
City Clerk

Date: SEPTEMBER 10, 2019

KCJ Restoration, LLC

By: [Signature]
Manager

By: _____
Manager

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below their respective signatures, to be effective as of the Effective Date.

United City of Yorkville

Attest:

By: _____
Mayor

By: _____
City Clerk

Date: _____, 2019

KCJ Restoration, LLC

By: _____
Manager


By:  _____
Manager

Exhibit A
Legal Description

LEGAL DESCRIPTION

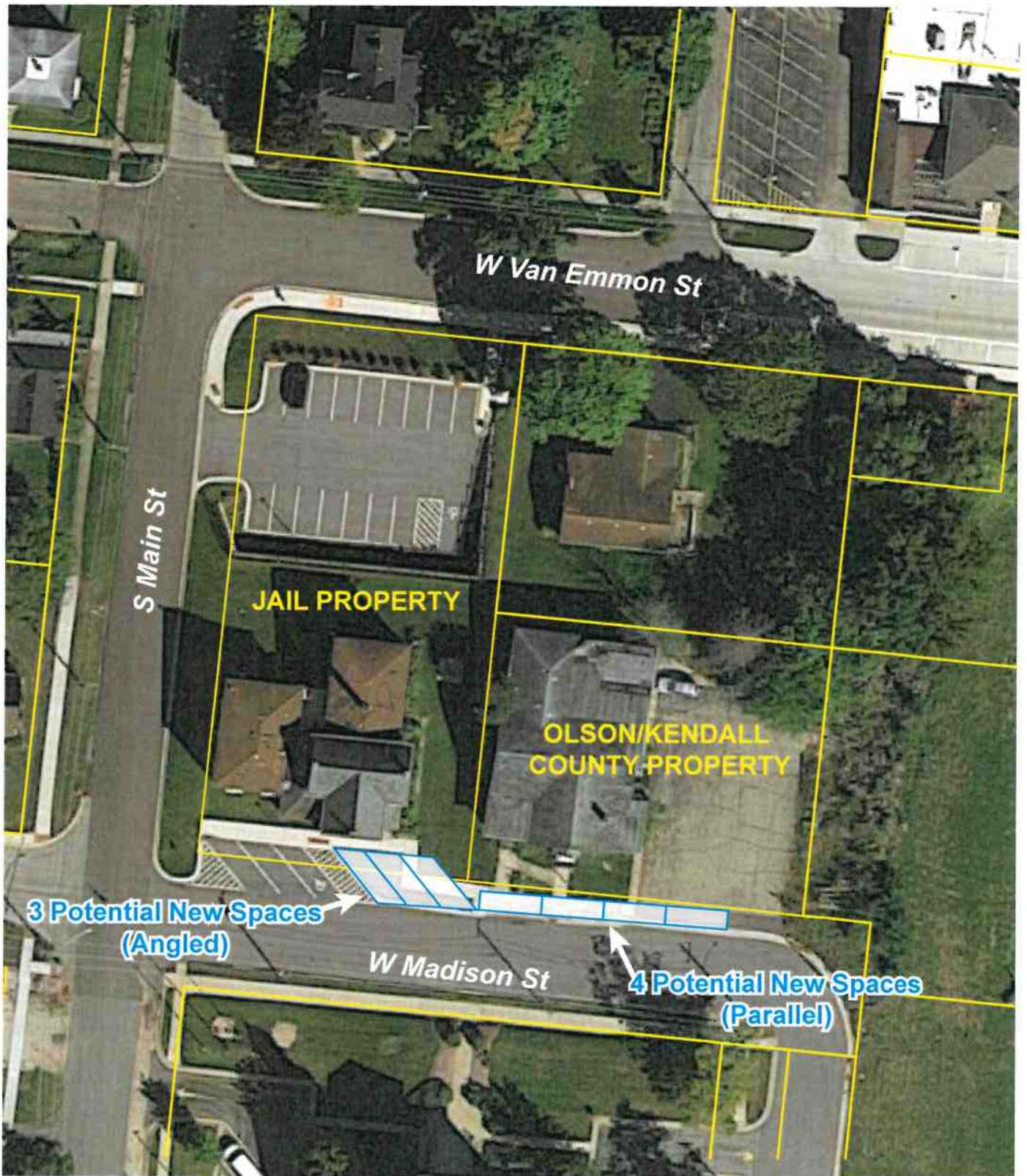
LOTS 1 AND 2 IN BLOCK 28, IN THE ORIGINAL VILLAGE OF YORKVILLE, KENDALL COUNTY, ILLINOIS.

Exhibit B

List of permitted uses within the B-1 zoning district

- Multi-family dwelling above first for business or live work space with maximum of two apartments
- College, junior college
- Library
- Religious institution
- Advertising Agency
- Antique Sales
- Bakery
- Bank
- Beauty/Barber Shop
- Bookkeeping Services
- Boat Sales
- Bookstore
- Clothes-Pressing and Repair
- Private Club
- Coffee Shop
- Commercial Laboratory
- Trade school
- Detective Agency
- Dressmaker
- Dry Cleaning
- Employment Office
- Funeral Home
- Grocery Store
- Liquor Store
- Massage Establishment
- Medical Clinic
- Microbrewery
- Pawnbrokers
- Photography
- Post Office
- Professional Services
- Radio and Television Studio
- Recreation Center
- Resale Dealers
- Restaurant
- Retail Store
- Shoe Repair
- Tattoo Establishment
- Treatment Center

Exhibit C
Potential new parking spaces



	COUNTY JAIL ADDITIONAL POTENTIAL PARKING UNITED CITY OF YORKVILLE, ILLINOIS	
	ADDRESS: 800 Game Farm Road, Yorkville Illinois	DATE: August 6, 2019
	DATA: All permit data and geographic data are property of the United City of Yorkville	
	LOCATION: (I:)//Community Development/Jail Map.pdf	

Exhibit D

Boundaries of historic portion of building

OLD COUNTY JAIL | Approximate Distances and Building Footprint Areas



Exhibit E
Request for Reimbursement

United City of Yorkville
800 Game Farm Road
Yorkville, Illinois 60560

To: KCJ Restoration
c/o 805 Milwaukee Ave, Suite 400
Chicago, IL 60642

Re: Redevelopment Agreement, dated _____, by and between the United City of Yorkville, Kendall County, Illinois, and KCJ Restoration, LLC (“Developer”)

Dear Sir:

You are requested to disburse funds from the Old Jail Sub-Account pursuant to the Redevelopment Agreement described above in the amount(s), and for the purpose(s) set forth in this Request for Reimbursement. The terms used in this Request for Reimbursement shall have the meanings given to those terms in the Redevelopment Agreement.

1. Amount to be Disbursed: \$ _____
2. The amount requested to be disbursed pursuant to this Request for Reimbursement will be used to reimburse the Developer for eligible Redevelopment Project Costs.
3. The undersigned certifies that:
 - (i) the amounts included in 1 above were necessary for the Project and were made or incurred in accordance with the construction contracts, plans and specifications heretofore in effect;
 - (ii) the amounts paid or to be paid, as set forth in this Request for Reimbursement, represent a part of the funds due and payable for Redevelopment Project Costs;
 - (iii) the moneys requisitioned are not greater than those necessary to meet obligations due and payable or to reimburse the Developer for its funds actually advanced for Redevelopment Project Costs;
 - (iv) the amount of Redevelopment Project Costs to be reimbursed in accordance with this Request for Reimbursement, together with all amounts reimbursed to the Developer pursuant to the Agreement, is not in excess of \$150,000.00.
 - (v) the Developer is not in default under the Redevelopment Agreement and nothing has occurred to the knowledge of the Developer that would prevent the performance of its obligations under the Redevelopment Agreement.
4. Attached to this Request for Reimbursement are copies of invoices or bills of sale and Mechanic’s Lien Waivers for the Project.

Date: _____

By: KCJ Restoration, LLC

Manager

APPROVED: United City of Yorkville, an Illinois municipal corporation

Date: _____

UNITED CITY OF YORKVILLE, ILLINOIS

Notes to the Financial Statements
April 30, 2012

NOTE 2 – STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY – Continued

BUDGETARY INFORMATION – Continued

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- Prior the May 1, the Mayor submits to the City Council the proposed budget for the fiscal year commencing the following May1. The operating budget includes proposed expenditures and the means of financing them.
- Public hearings are conducted at the City offices to obtain taxpayer comments.
- Prior to May 1, the budget is legally adopted by a vote of the City Council through passage of an ordinance.
- The budget officer is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the City Council.

EXCESS OF ACTUAL EXPENDITURES OVER BUDGET IN INDIVIDUAL FUNDS

The following funds had an excess of actual expenditures over budget as of the date of this report:

<u>Fund</u>	<u>Excess</u>
Fox Hill Special Service Area	\$ 860
Land Cash	35,836
Countryside TIF	42
Municipal Building	750

DEFICIT FUND EQUITY

The following funds had deficit fund equity as of the date of this report:

<u>Fund</u>	<u>Deficit</u>
Land Cash	\$ 294,778
Municipal Building	579,374
Recreation Center	220,001



Reviewed By:	
Legal	<input checked="" type="checkbox"/>
Finance	<input checked="" type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #7

Tracking Number

ADM 2020-51

Agenda Item Summary Memo

Title: Code Amendment Title 1 Chapter 7 Section 3 (Phase 2)

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: See Attached Memo

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Carri Parker, Purchasing Manager Administration
Name Department

Agenda Item Notes:



Memorandum

To: Administrative Committee
From: Carri Parker, Purchasing Manager
CC: Bart Olson, City Administrator
Date: July 15, 2020
Subject: City Code Amendment to Title 1, Chapter 7, Subsection 3:
Contracts and Purchases

Summary

Approval of an Ordinance to Amend the City Code, Title 1, Chapter 7, Subsection 3: Contracts and Purchases, to address changes to the code regarding the procurement process.

Background

This item was last discussed by the City Council on May 26, 2020, when the City Council authorized the approval for the addition of the surplus and cooperative purchasing sections, as well as the removal of the business registration section. During this meeting, Purchasing Manager Parker explained that she was reviewing the remaining code for accuracy against current state code and city internal procedures.

Over the last several months, staff, working closely with the Village Attorney, has researched, drafted, and reviewed proposed changes to the code. The intent with the revised code is to maintain an open, fair, and transparent procurement process. Administrative processes will be outlined in a Procurement Policies and Procedures Manual that will be more comprehensive and will be updated regularly to meet changing processes and needs. The Procurement Policies and Procedures Manual is scheduled to be presented to the Administration Committee later this summer.

The following summarizes changes recommended to the City Code:

- Procurement deals with the sourcing activities, negotiation, and strategic selection of goods and services that are usually of importance to an organization. Purchasing is the process of how goods and services are ordered. Therefore, the code and section title has been changed to reflect procurement, not purchasing.
- Removed repetitive language that can be found in the Illinois Municipal Code.
- Updated titles to be uniform with the entire code.
- Removed procedural language that can be found in the Procurement Policies and Procedures Manual.

Code Changes

The previous code incorporated internal processes based on expenditures over \$25,000. The proposed changes incorporate processes that potential vendors will need to be aware of before doing business with the city. The changes include purchasing threshold processes, defining and clarifying the bidding process, implementing an electronic process based on the recent COVID-19 pandemic event, adding language for bid cancellations, establishing bonding requirements, adding changes orders, ineligible vendor requirements, bid protests, and adding language to abide by state statute if it defers from city code. The additional changes in the code align with Oswego's code for consistency in the Purchasing Manager position.

The red-lined version is attached for your review. A summary of those changes are listed as follows:

1. PROPOSED CHANGE

Current Language Removal:

1-7-3: Contracts and Purchases:

- A. Definitions: The expression "lowest responsible bidder", as used in this section and in the City's bidding documents, shall be deemed to mean the lowest bidder whose offer best represents in quality, fitness and capacity the requirements of the proposed work or usage.

Proposed Language Addition:

- Added this subsection to provide information of the purpose of the procurement function.

1-7-3 (A): Procurement Objectives:

- 1. It is the purpose of this subsection to establish competitive bidding and economical procurement practices, which shall apply to all purchases as herein described.*
- 2. The City Administrator or his or her designee shall be the general purchasing agent of the city. Subject to the terms of this chapter, the City Administrator, or his or her designee shall oversee the purchasing process of all materials, supplies, services, and equipment necessary for the operation of the city.*
- 3. Procurement procedures shall be consistent with any applicable federal, state, and local laws and any contractual obligations with other governmental agencies.*
- 4. The purchasing requirements, as herein established, are to be construed as maximum requirements and do not restrict those authorized to make purchases for the city to go beyond these requirements.*
- 5. The purchasing requirements will not necessarily govern every purchasing situation that may arise. In the event a specific purchase is not covered by these requirements, the purchase shall be made based on these objectives following consultation with the City Administrator or his or her designee.*

All purchasing agreements shall provide that payment will be made in compliance with the Local Government Prompt Payment Act (50 ILCS 505/1).

2. PROPOSED CHANGE

Current Language Removal:

1-7-3 (B): Bids For All Contracts For Services Of Materials Over Twenty-Five Thousand Dollars to Purchasing Requirements:

1. Advertising For Bids: Except as otherwise provided herein, all contracts of whatever nature for labor, services or work, and for the purchase or lease of materials or supplies involving amounts in excess of twenty five thousand dollars (\$25,000.00) made by or on behalf of the City shall be let to the lowest responsible bidder following notice as required in the following subsections:
 - a. Notice shall be published in a newspaper of general circulation throughout the City at least once which publication shall be at least fifteen (15) days prior to the time designated for opening bids. The notice shall include a general description of the article or service desired, shall state the time, date and place of bid opening, and shall designate where bidding documents may be obtained.
 - b. All purchases or contracts to be let shall be noticed by posting on the public bulletin board in the City Hall.

Proposed Language Addition:

- Changed the section title from Bids For All Contracts For Services Of Materials Over Twenty-Five Thousand Dollars to Purchasing Requirements, and these requirements are not just for Invitation to Bids, this also includes the addition of the processes for Request for Proposals, Request for Qualifications and Informal Purchasing (smaller purchases).

1-7-3 (B): Purchasing Requirements:

1. *Competitive Bidding - (Invitation to Bid [ITB]) –*

The Invitation for Bid (ITB) method is used to initiate a competitive sealed bid procurement. The ITB applies to contracts for construction or repair work and purchase of apparatus, supplies, materials, or equipment of more than twenty-five thousand dollars (\$25,000.00). ITBs should include detailed specifications, the scope of work, contract, and any other legal requirements. These bids are received sealed by a specific date and are opened and read out loud publicly in-person or electronically. The standard for awarding contracts is based on the lowest responsive and responsible bidder, or bidders, based on the bid amount listed. For an ITB, the pricing is the main criteria.

- a. *An Invitation To Bid (ITB or bid) shall be issued for contracts under this subsection and shall include specifications and all contractual terms and conditions applicable. Any business submitting a bid or proposal is referenced as a bidder in this code.*

- (1) *Bids shall be obtained by publishing a public notice in a newspaper of general circulation, city website, electronic bidding portal, or applicable trade publications.*
- (2) *Bids shall be published for at least ten (10) days, excluding Sundays and legal holidays, in advance of the due date announced in the invitation for the public opening.*
- (3) *The City Administrator shall designate a means of distribution or determination of information to interested parties using reasonably available methods. Such methods may include publication in newspapers of general circulation, electronic or paper mailing lists, and web sites designated and maintained for such notification. Said notice shall state the place, date, and time of the bid opening.*
- (4) *All bids and proposals must be sealed and submitted set forth in the request prior to the date and time stated for the opening of responses.*
- (5) *All contracts are to be awarded pursuant to this subsection shall be approved by the city council.*
- (6) *No contract shall be assignable or sublet by the successful bidder without the written consent of the City Administrator or his or her designee. In no event shall a contract or any part thereof be assigned or sublet to a bidder who had been declared not to be a responsible bidder in consideration of bids submitted in response to an invitation for bids for the particular contract.*

2. *Competitive Proposals (Request for Qualification [RFQ]/Request for Proposal [RFP]) –*

The Request for Qualifications (RFQ) method can be used as a pre-qualification stage of the procurement process. Only those proponents who successfully respond to the RFQ and meet the qualification criteria listed within the RFQ will move on in the selection process that will include submitting a cost proposal. The Request for Proposal (RFP) is a process where the strategy, objectives, cost, and other details that will assist with the ability to choose the most qualified vendor are included. The RFP can be used without an RFQ as a bidding technique to obtain cost information, but the pricing is not the main criteria. This two-stage approach can both streamline the solicitation process and assist in gathering information about candidates for future use.

- a. *Requests for Proposals shall be considered when determining the following through a Qualifications Based Selection (QBS) process:*
 - (1) *Whether the contract needs to be other than a fixed-price type;*
 - (2) *Whether oral or written discussions may need to be conducted with proposers concerning technical and price aspects of their proposals;*
 - (3) *Whether the award may need to be based upon a comparative evaluation as stated in the Request for Proposals of differing price, quality, and contractual factors in order to determine the most advantageous offering to the city. Quality factors include technical and performance capability and the content of the technical proposal; and*
 - (4) *Whether the primary consideration in determining award may not be price.*

- b. *Request for Proposals shall be prepared in accordance with the bid requirements listed in the above subsections 1-7-3(B)(1)(a)1 – 6, and shall also include:*
- (1) A statement that discussions may be conducted with proposers who submit proposals determined to be reasonably susceptible of being selected for the contract award, but that proposals may be accepted without such discussions;*
 - (2) A statement of when and how price should be submitted; and*
 - (3) A listing of the criteria by which a proper shall be selected and recommended to the city council may also be included.*
3. *Informal Purchasing - (Agreements/Contracts/Quotes) –*

Another procurement method would be informal purchasing. Informal purchasing is when the threshold of the purchase does not meet the competitive bidding requirements. The city's informal bidding threshold is five thousand dollars (\$5,000.00) to twenty-five thousand dollars (\$25,000.00). This method would include soliciting quotes for goods and services and developing or reviewing service contracts or agreements. Any purchases under five thousand dollars (\$5,000.00) can be purchased with a purchasing card with the Department Head's permission. It is assumed that staff is using their best judgment when making these purchases about quality and price. Purchases of goods or services in excess of \$25,000.00 require a formal competitive bidding process.

3. PROPOSED CHANGE

Proposed Language Addition

- Added this section to allow the competitive bidding process to be held electronically.

1-7-3 (C): Electronic Bid Process:

Electronic Transactions: The City may conduct procurement transactions, including competitive sealed bids, competitive sealed proposals, and informal quotations, by electronic means or in electronic form. The City Administrator shall adopt operational procedures regarding:

- 1. Appropriate security to prevent unauthorized access to the bidding, approval and award processes;
 - a. Identification;*
 - b. Confidentiality; and*
 - c. Utilization of digital signatures, where applicable.**
- 2. Electronic Posting: The City may electronically post solicitations, determinations, and other information related to procurement on a centralized internet web site designated by the city for this purpose.*
- 3. Electronic Bid Openings: The city may hold public bid openings electronically with the opportunity for public access and input.*
- 4. Electronic Records: In accordance with the Illinois Electronic Commerce Security Act, 5 Illinois Compiled Statutes 175/1-101 et seq., whenever this Article requires a record to be "written" or "in writing," an electronic record satisfies that requirement.*

4. PROPOSED CHANGE

Current Language Removal:

1-7-3 (B)(2): Bidding Procedures:

1. Bidder's Security: All bids must be sealed and, in the case of contracts for construction of Municipal buildings or facilities or for labor, shall be accompanied by security, either cash, cashier's check, certified check or surety bond, in a sum equal to ten percent (10%) of the total aggregate of the bid. The successful bidder shall forfeit his bid security upon such bidder's failure or refusal to execute the contract within the time designated in the bid documents. The City Council, in such event, may award the contract to the new lowest responsible bidder.
2. Other Bond Requirements: A faithful performance bond, labor and material bond and other bonds may be required by the City Council in amounts reasonably necessary to protect the City's interests in obtaining the services or work involved. If bonds are required, the form and amount thereof shall be designated in the notice inviting bids.
3. Bid Opening Procedures: All bids shall be submitted to the City Clerk, who shall safeguard them in a sealed condition until the time noticed for public bid opening. At the time and place stated in the public notices, the City Clerk or designee shall publicly open all bids. The tabulation of all bids or copies of bids received shall be available for public inspection in the Clerk's Office for a period of not less than thirteen (13) days after the bid opening.
4. Award Of Contracts
 - i. Lowest Responsible Bidder: The City Council may make an award of contract to the lowest responsible bidder. If considered to be in the best interest of the City, selected portions of the lowest responsible bid may be accepted and award made accordingly. In the alternative, the City Council may either reject all bids and readvertise or authorize the City itself to perform the work and directly acquire the items desired in accordance with the immediately following provision.
 - ii. Direct Method: After bids are rejected or if no bids are received, the City Council, by resolution and act of majority vote of the Council, including the Mayor, may authorize the work done by City personnel and equipment or may authorize the purchase of the material and equipment for services involved on the open market without complying with the requirements of this section, provided that the City Council reserves competent information or data that the City itself is capable of completing the project involved in a more satisfactory or economical manner or that the materials, equipment or services may be purchased more economically on the open market.
5. Tie Bids: If two (2) or more bids are received which are in all respects equal, the contract shall be awarded to the bidder maintaining a place of business in the City. However, if all or none of said bidders maintain a place of business in the City, then the contract shall be awarded by drawing lots.

5. PROPOSED CHANGE

Proposed Language Addition

- Moved this language into its subsection for increased public transparency.
- This section provides information on the City's bonding requirements related to competitive bidding.

1-7-3 (D): Bonding Requirements:

All competitive bidding proposals must be sealed and, in the case of contracts for the construction of municipal buildings or facilities or labor, shall be accompanied by a bid security, performance bond, or labor and materials bond.

- 4. Bid security in an amount of ten percent (10%) or such other percentage as stated in the conditions of the full amount of the bid in the form of a bid bond. In a reasonable time after the bid opening, bid deposits of all, except the three lowest responsible bidders, will be released. The remaining deposits will be released after the successful bidder has entered into the contract and furnished the required insurance and any additional bonds. The bid deposit shall become the property of the city if the successful bidder within fourteen (14) days from awarding the contract refuses or is unable to comply with the contract requirements, not as a penalty, but as liquidated damages.*
- 5. A performance bond, labor, and material bond or other bonds shall be required of the successful bidder at the time of execution of the contract, to guarantee the completion of any work to be performed by the contractor under the contract, payment of material used in such work, and for all labor performed in such work, including subcontractors.*

A performance bond satisfactory to the city must be executed by a Surety Company authorized to do business in the State of Illinois or otherwise secured in a manner satisfactory to the city in an amount equal to 110% of the contract price specified. The surety on the bond shall be a company that is licensed by the Department of Insurance, authorizing it to execute surety bonds. The company shall have a financial strength rating of at least "A," as rated by A.M. Best Company, Inc., Moody's Investors Service, Standard & Poor's Corporation, or a similar rating agency.

In the event that the bidder fails to furnish the bonds within 14 days after notification of the award, then the bid guarantee shall be retained by the city as liquidated damages and not as a penalty. It is agreed that the sum is a fair estimate of the amount of damages that the city will sustain due to the bidder's failure to furnish the bonds.

6. PROPOSED CHANGE

Current Language Removal:

1-7-3 (B)(3): Exemptions From Bidding Requirements:

- a. Notwithstanding any provisions of this section to the contrary, the competitive bidding procedures and requirements may be dispensed within any of the following instances:
 - i. When a commodity being purchased is standardized in a manner to be compatible with equipment or articles in existing City use and in order to obtain more function or economic use from such existing equipment or articles, together with such commodity.
 - ii. When in public session, the City Council has received competent information, data and sworn testimony supporting the facts that the product or service desired is provided only by one person or firm.
 - iii. The City Council may authorize the purchase of materials, supplies, equipment and services or may order work performed by the City upon a finding of support by competent information or data that such purchase or work is urgent and immediately necessary for the preservation of life, health and property. The term "urgent and immediately" as used herein shall be deemed to mean threatening to happen at once, such as an impending danger or calamity.
 - iv. When an agreement involves acquisition of services, equipment or any agreement entered into with another governmental entity.
 - v. The City may award a renewal or extension of an existing contract or agreement with any supplier or vendor of services, equipment, materials or work performed by or on behalf of the City in the event that the City is satisfied with the past performance of the entity providing said service, equipment or work. In the event the City Council wishes to make a renewal or extension of an existing agreement with the City, no competitive bidding shall be required by the City Council by a vote of the majority of the Aldermen then holding office. Nothing contained herein shall be interpreted to restrict the power of the City to amend the terms of any existing agreement upon renewal or extension thereof so long as the City Council passes a resolution approving the terms of any amendment or modification of an existing agreement.

The City may award any contract or approve any purchase of materials without advertising for bids if authorized by two-thirds (2/3) of the Aldermen then holding office.

Proposed Language Addition

- Added additional information about sole source purchases
- Reworded the type of specialty contracts that can be exempt
- Added purchases for IT, copies, and used items.
- Removed requirement to waive competitive bidding for any purchases.
- Retained City Council must approve such a purchase by a 2/3rds vote.

1-7-3 (E): Bid Exemptions:

Unless prohibited by state or federal law, the following contracts and any other contracts which by their nature are not adapted to award by competitive bidding, shall be exempt from the purchasing requirements in subsection 1-7-3(B):

- a. Purchase contracts, for either labor, materials or both, which by their nature are not adaptable to award by competitive bidding, such as, but not limited to, contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, contracts for supplies, materials, parts or equipment which are available only from a single source, and contracts for the printing of distributable information.*
- b. All purchases of whatever nature, for labor, services or work, the purchase, lease or sale of personal property, materials, equipment or supplies, wherein the city council, by a two-thirds majority affirmative vote of the members of the city council then holding office, waive the requirement of open and competitive bidding, except in such instances where open and competitive bidding are required by the provisions of subsection 8-9-1 of the Illinois Municipal Code.*
- c. Any purchases may be exempt from the purchasing requirements in subsection 1-7-3(B) if a two-thirds (2/3) vote of the city council, then holding office is acquired.*

7. PROPOSED CHANGE

Proposed Language Addition

- Added this section for increased transparency.
- This subsection explains when the City can cancel a bid and they type of notification required.

1-7-3 (F): Bidding Cancellation:

An invitation for bids, a request for proposals, or other solicitation may be canceled, or any or all bids or proposals may be rejected in whole or in part as may be specified in the solicitation by the City Administrator when in the best interests of the city. Notice of cancellation shall be sent to all persons solicited. The reasons therefor shall be made part of the contract file. Each solicitation issued by the city shall state that the solicitation may be canceled and that any bid or proposal may be rejected in whole or in part when in the best interests of the city. The reason(s) for rejection shall be provided upon request by unsuccessful bidders or offerors.

8. PROPOSED CHANGE

Proposed Language Addition

- Added this section for increased transparency.
- This subsection provides information on when a change order is eligible and authorized.

1-7-3 (I): Change Orders:

1. *After a contract is awarded pursuant to the purchasing requirements in subsection 1-7-3(B), additional purchases or modifications may be made under the contract, or the terms of the contract may be extended without rebidding the materials, supplies, services or equipment involved.*
2. *All change orders are required to be approved by the city council should the original contract amount be exceeded by \$10,000.*

9. PROPOSED CHANGE

Proposed Language Addition

- Added this section for increased transparency.
- This subsection provides information on the amount authorized to staff by the City Council for purchases of goods and services.

1-7-3 (J): Spending Limits:

Department heads of the city, or their assignees, in the performance of their respective duties on behalf of the city, shall be empowered to authorize the ordering or purchase of budgeted materials, fixtures, equipment, services and supplies as may be deemed essential in the normal, day to day operations.

The department head is responsible for determining if an item is budgeted, if adequate funds are available and if proper purchasing procedures have been followed.

10. PROPOSED CHANGE

Proposed Language Addition

- Added this section for increased transparency.
- This subsection provides City Council authorization for staff to sign contracts within a designated cost threshold.

1-7-3 (K): Signing of Contracts:

1. *All contracts must be executed by the City Administrator or his or her designee if the contract amount is less than \$25,000.00.*
2. *If the contract is \$25,000.00 or more, then the mayor or his or her designee must sign the contract with the approval of the city council.*

11. PROPOSED CHANGE

Proposed Language Addition

- Added this section for increased transparency.
- This subsection provides the City's procedure to contractors on the debarment process for vendors.

1-7-3 (L): Ineligible Contractors or Vendors:

1. *The city council may debar a vendor, subcontractor, or supplier for:*
 - a. *Conviction of, or civil judgment for:*
 - (1) *Commission or attempted commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a private or public contract or subcontract;*
 - (2) *Violation or attempted violation of federal or state statutes, or any other legally applicable law, regulation, or rule relating to the submission of bids, proposals, or claims;*
 - (3) *Commission or attempted commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; or*
 - (4) *Commission or attempted commission of any other offense or engaging in or attempting to engage in conduct indicating a lack of truthfulness, integrity, or honesty, which affects the responsibility of the vendor.*
 - b. *Violation of the terms of a city ordinance or city contract or subcontract so severe as to justify debarment including, but not limited to:*
 - (1) *Willful failure to perform in accordance with the terms of one or more contracts or subcontracts, including the hiring of subcontractors or suppliers debarred under this subsection;*
 - (2) *A history of failure to perform one or more contracts or subcontracts;*
 - (3) *A history of unsatisfactory performance of one or more contracts or subcontracts; or*
 - (4) *A history of failure to meet equal employment opportunity obligations, or prevailing wage obligations, or any other contracting or subcontracting obligation imposed by this code or any other law.*
 - c. *Making, attempting, or causing any false, deceptive, or fraudulent material statement in any bid, proposal, or application for city or any government work or in the performance of any such contract for the city or a government agency, or application for any permit or license.*
 - d. *Refusal to cooperate with reasonable requests of city inspectors, representatives, or other appropriate city personnel with respect to work under contract provisions, plans, or specifications, or otherwise, pursuant to the duties of that city personnel.*
 - e. *Founding, establishing or operating an entity in a manner designed to evade the application or defeat the purpose of these rules or any provision of this code, rule or regulation, the statutes, rules or regulations of the State of Illinois, or any federal statute, rule or regulation, or any other legally applicable law, regulation, or rule;*

- f. *Improper conduct, including, but not limited to, the commission or attempted commission of:*
 - (1) *Intentional or negligent billing irregularities;*
 - (2) *Submitting false or frivolous or exaggerated claims, documents, or records;*
 - (3) *Falsification of claims, documents, or records;*
 - (4) *Willful or grossly negligent destruction of documents or records the vendor had an obligation to maintain;*
 - (5) *Bribery or coercion of a government official, or other unlawful tampering with a government official;*
 - (6) *Use of false or deceptive statements to obtain some benefit, or causing competition to be restrained or limited;*
 - (7) *Misrepresentation to any governmental agency or government official;*
 - (8) *Violation of ethical standards established by the city, or other dishonesty incident to obtaining, prequalifying for, or performing any contract or modification thereof;*
 - (9) *Failing to pay, after a reasonable period of time, any judgment or other adjudicated debt owed to the city after a request for payment; or*
 - (10) *Failing to defend, indemnify, or hold harmless the city pursuant to a contractual obligation after having received a request to do so.*
 - g. *Any other cause of so serious or compelling a nature that it affects the responsibility of the vendor.*
 - h. *Debarment, disqualification, or suspension by any other government agency for any reason.*
 - i. *Disqualification or rejection of a bid from a vendor or contractor on three (3) or more occasions within a three (3) year period.*
2. *Effect of Debarment:*
- a. *Notwithstanding the debarment of a contractor, the city may continue contracts or subcontracts in existence at the time the contractor was debarred unless the mayor directs otherwise.*
 - b. *Debarred contractors are further prohibited from performing work as a contractor, subcontractor or materialman on any tier on city contracts. The city shall not accept or enter into any contract where a debarred contractor is proposed to perform the work.*
 - c. *The debarment may be canceled prospectively, or the duration and scope may be reduced or waived by the mayor, upon the written application of the debarred individual or entity, supported by documentation, for any of the following reasons:*
 - (1) *Newly discovered material evidence or documentable error in the findings of the city council's decision.*
 - (2) *Reversal of the conviction or judgment on which the ineligibility is based on the conviction or judgment was based on an admission of conduct that was a cause for debarment.*
 - (3) *Bona-fide change in ownership and control of the entity, or other mitigating factors sufficient, in the judgment of the city council, to remove the conditions giving rise to the conduct that led to the ineligibility.*

3. *Penalties:*

a. *Any vendor obtaining services or hiring a subcontractor on any tier or supplier that has been debarred under this subsection may be subject to one or more of the following:*

- (1) Immediate termination of all city contracts without recourse;*
- (2) Placement on the list of debarred vendors for at least five (5) years;*
- (3) Is guilty of a Class IV violation for each day, or part thereof, that the debarred vendor performed work;*
- (4) Reduction of their contract price by an amount equal to the value of the work performed by a debarred vendor; and*
- (5) Any city employee willfully violating this subsection or hiring a debarred vendor shall be subject to disciplinary action, up to and including termination.*

12. PROPOSED CHANGE

Proposed Language Addition

- Added this section for increased transparency.
- This subsection provides contractors information on how to protest a bid, should they not agree with the award authorized by the City Council.

1-7-3 (M): Bid Protests:

- 1. Right to Protest: Any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the City Administrator. The protest shall be submitted in writing within ten (10) calendar days after such aggrieved person knows or should have known of the facts giving rise thereto.*
- 2. Contract Claims: All claims by a contractor against the city relating to a contract shall be submitted in writing to the City Administrator. The contractor may request a conference with the City Administrator on a submitted claim. Claims include, without limitation, disputes arising under a contract and those based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission.*
- 3. Authority To Resolve Protests And Contract Claims:*
 - a. Protests: The City Administrator shall have the authority consistent with this code to settle and resolve a protest of an aggrieved bidder, offeror, or contractor, actual or prospective, concerning the solicitation or award of a contract.*
 - b. Contract Claims: The City Administrator, after consulting with the City Attorney, shall have the authority to resolve contract claims, subject to the approval of the City Administrator or City Council, as applicable, regarding any settlement that will result in a change order or contract modification pursuant to Subsection 1-7-3(I) of this code.*
- 4. Decision: If a protest brought pursuant to this Section is not resolved by mutual agreement, the City Administrator shall promptly issue a decision in writing. A copy of the decision shall be mailed or otherwise furnished immediately to the protestant or claimant and any other party intervening. The decision shall state the reasons for the action taken.*
- 5. Finality of Decision: A decision under this Section shall be final and conclusive unless, within ten (10) calendar days from the date of receipt of the decision, the protestant or claimant files a written appeal with the City Administrator.*
- 6. Authority of The City Administrator: The City Administrator shall have the jurisdiction to review and determine any appeal by an aggrieved party from a determination by the City Administrator regarding a protest or contract claim. Such a decision shall be final and conclusive.*

13. PROPOSED CHANGE

Proposed Language Addition

- Added this section for increased transparency.
- Should the State change its procurement code, the City can abide by state law before updating its municipal code.

1-7-3 (N): Inconsistent State Law:

If any provision of this subsection shall conflict with any provision of any statute or public law now or hereafter enacted by the Illinois General Assembly, such statute or public law shall control.

Recommendation

Staff recommends the City Council approve the attached ordinance authorizing the proposed changes to the City Code, Title 1, Chapter 7, Subsection 3: Contracts and Purchases.

Attachments

- Ordinance
- Exhibit A – Amended City Code Title 1 Chapter 7 Section 3: Contracts and Purchases – Red-lined Version

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS, AMENDING THE YORKVILLE CITY CODE, TITLE 1, CHAPTER 7, SECTION 3: CONTRACTS AND PURCHASES

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “*City*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Title 1, Chapter 7, Section 1-7-3 of the Yorkville City Code, establishes procedures for all purchases and contracts to be accepted by the City; and,

WHEREAS, the Mayor and the City Council (the “*Corporate Authorities*”) have reviewed the procedures for contracts and purchases and have determined that it is in the best interest of the City and its residents to amend Title 1, Chapter 7, Section 1-7-3 of the Yorkville City Code to provide for procurement of all goods and services required by the City.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. That Section 1-7-3 of the Yorkville City Code, be and is hereby deleted in its entirety and the following added instead:

“1-7-3: PROCUREMENT:

A. PROCUREMENT OBJECTIVES:

1. It is the purpose of this subsection to establish competitive bidding and economical procurement practices, which shall apply to all purchases as herein described.
2. The City Administrator or his or her designee shall be the general purchasing agent of the city. Subject to the terms of this chapter, the City Administrator, or his or her designee shall oversee the purchasing process of all materials, supplies, services, and equipment necessary for the operation of the city.
3. Procurement procedures shall be consistent with any applicable federal, state, and local laws and any contractual obligations with other governmental agencies.

4. The purchasing requirements, as herein established, are to be construed as maximum requirements and do not restrict those authorized to make purchases for the city to go beyond these requirements.
5. The purchasing requirements will not necessarily govern every purchasing situation that may arise. In the event a specific purchase is not covered by these requirements, the purchase shall be made based on these objectives following consultation with the City Administrator or his or her designee.

All purchasing agreements shall provide that payment will be made in compliance with the Local Government Prompt Payment Act (50 ILCS 505/1).

B. PURCHASING REQUIREMENTS:

1. Competitive Bidding - (Invitation to Bid [ITB]) –

The Invitation for Bid (ITB) method is used to initiate a competitive sealed bid procurement. The ITB applies to contracts for construction or repair work and purchase of apparatus, supplies, materials, or equipment of more than twenty-five thousand dollars (\$25,000.00). ITBs should include detailed specifications, the scope of work, contract, and any other legal requirements. These bids are received sealed by a specific date and are opened and read out loud publicly in-person or electronically. The standard for awarding contracts is based on the lowest responsive and responsible bidder, or bidders, based on the bid amount listed. For an ITB, the pricing is the main criteria.

- a. An Invitation To Bid (ITB or bid) shall be issued for contracts under this subsection and shall include specifications and all contractual terms and conditions applicable. Any business submitting a bid or proposal is referenced as a bidder in this code.
 - (1) Bids shall be obtained by publishing a public notice in a newspaper of general circulation, city website, electronic bidding portal, or applicable trade publications.
 - (2) Bids shall be published for at least ten (10) days, excluding Sundays and legal holidays, in advance of the due date announced in the invitation for the public opening.
 - (3) The City Administrator shall designate a means of distribution or determination of information to interested parties using reasonably available methods. Such methods may include publication in newspapers of general circulation, electronic or paper mailing lists, and web sites designated and maintained for such notification. Said notice shall state the place, date, and time of the bid opening.
 - (4) All bids and proposals must be sealed and submitted set forth in the request prior to the date and time stated for the opening of responses.
 - (5) All contracts are to be awarded pursuant to this subsection shall be approved by the city council.
 - (6) No contract shall be assignable or sublet by the successful bidder without the written consent of the City Administrator or his or her designee. In no event shall

a contract or any part thereof be assigned or sublet to a bidder who had been declared not to be a responsible bidder in consideration of bids submitted in response to an invitation for bids for the particular contract.

2. Competitive Proposals (Request for Qualification [RFQ]/Request for Proposal [RFP]) –

The Request for Qualifications (RFQ) method can be used as a pre-qualification stage of the procurement process. Only those proponents who successfully respond to the RFQ and meet the qualification criteria listed within the RFQ will move on in the selection process that will include submitting a cost proposal. The Request for Proposal (RFP) is a process where the strategy, objectives, cost, and other details that will assist with the ability to choose the most qualified vendor are included. The RFP can be used without an RFQ as a bidding technique to obtain cost information, but the pricing is not the main criteria. This two-stage approach can both streamline the solicitation process and assist in gathering information about candidates for future use.

- a. Requests for Proposals shall be considered when determining the following through a Qualifications Based Selection (QBS) process:
 - (1) Whether the contract needs to be other than a fixed-price type;
 - (2) Whether oral or written discussions may need to be conducted with proposers concerning technical and price aspects of their proposals;
 - (3) Whether the award may need to be based upon a comparative evaluation as stated in the Request for Proposals of differing price, quality, and contractual factors in order to determine the most advantageous offering to the city. Quality factors include technical and performance capability and the content of the technical proposal; and
 - (4) Whether the primary consideration in determining award may not be price.
- b. Request for Proposals shall be prepared in accordance with the bid requirements listed in the above subsections 1-7-3(B)(1)(a)1 – 6, and shall also include:
 - (1) A statement that discussions may be conducted with proposers who submit proposals determined to be reasonably susceptible of being selected for the contract award, but that proposals may be accepted without such discussions;
 - (2) A statement of when and how price should be submitted; and
 - (3) A listing of the criteria by which a proper shall be selected and recommended to the city council may also be included.

3. Informal Purchasing - (Agreements/Contracts/Quotes) –

Another procurement method would be informal purchasing. Informal purchasing is when the threshold of the purchase does not meet the competitive bidding requirements. The city's informal bidding threshold is five thousand dollars (\$5,000.00) to twenty-five thousand dollars (\$25,000.00). This method would include soliciting quotes for goods and services and developing or reviewing service contracts or agreements. Any purchases under five thousand dollars (\$5,000.00) can be purchased with a purchasing card with the Department Head's permission. It is assumed that staff is using their best

judgment when making these purchases about quality and price. Purchases of goods or services in excess of \$25,000.00 require a formal competitive bidding process.

C. ELECTRONIC BID PROCESS:

Electronic Transactions: The City may conduct procurement transactions, including competitive sealed bids, competitive sealed proposals, and informal quotations, by electronic means or in electronic form. The City Administrator shall adopt operational procedures regarding:

1. Appropriate security to prevent unauthorized access to the bidding, approval and award processes;
 - a. Identification;
 - b. Confidentiality; and
 - c. Utilization of digital signatures, where applicable.
2. Electronic Posting: The City may electronically post solicitations, determinations, and other information related to procurement on a centralized internet web site designated by the city for this purpose.
3. Electronic Bid Openings: The city may hold public bid openings electronically with the opportunity for public access and input.
4. Electronic Records: In accordance with the Illinois Electronic Commerce Security Act, 5 Illinois Compiled Statutes 175/1-101 et seq., whenever this Article requires a record to be "written" or "in writing," an electronic record satisfies that requirement.

D. BONDING REQUIREMENTS:

All competitive bidding proposals must be sealed and, in the case of contracts for the construction of municipal buildings or facilities or labor, shall be accompanied by a bid security, performance bond, or labor and materials bond.

1. Bid security in an amount of ten percent (10%) or such other percentage as stated in the conditions of the full amount of the bid in the form of a bid bond. In a reasonable time after the bid opening, bid deposits of all, except the three lowest responsible bidders, will be released. The remaining deposits will be released after the successful bidder has entered into the contract and furnished the required insurance and any additional bonds. The bid deposit shall become the property of the city if the successful bidder within fourteen (14) days from awarding the contract refuses or is unable to comply with the contract requirements, not as a penalty, but as liquidated damages.
2. A performance bond, labor, and material bond or other bonds shall be required of the successful bidder at the time of execution of the contract, to guarantee the completion of any work to be performed by the contractor under the contract, payment of material used in such work, and for all labor performed in such work, including subcontractors.

A performance bond satisfactory to the city must be executed by a Surety Company authorized to do business in the State of Illinois or otherwise secured in a manner satisfactory to the city in an amount equal to 110% of the contract price specified. The

surety on the bond shall be a company that is licensed by the Department of Insurance, authorizing it to execute surety bonds. The company shall have a financial strength rating of at least "A," as rated by A.M. Best Company, Inc., Moody's Investors Service, Standard & Poor's Corporation, or a similar rating agency.

In the event that the bidder fails to furnish the bonds within 14 days after notification of the award, then the bid guarantee shall be retained by the city as liquidated damages and not as a penalty. It is agreed that the sum is a fair estimate of the amount of damages that the city will sustain due to the bidder's failure to furnish the bonds.

E. BID EXEMPTIONS:

Unless prohibited by state or federal law, the following contracts and any other contracts which by their nature are not adapted to award by competitive bidding, shall be exempt from the purchasing requirements in subsection 1-7-3(B):

- a. Purchase contracts, for either labor, materials or both, which by their nature are not adaptable to award by competitive bidding, such as, but not limited to, contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, contracts for supplies, materials, parts or equipment which are available only from a single source, and contracts for the printing of distributable information.
- b. All purchases of whatever nature, for labor, services or work, the purchase, lease or sale of personal property, materials, equipment or supplies, wherein the city council, by a two-thirds majority affirmative vote of the members of the city council then holding office, waive the requirement of open and competitive bidding, except in such instances where open and competitive bidding are required by the provisions of subsection 8-9-1 of the Illinois Municipal Code.
- c. Any purchases may be exempt from the purchasing requirements in subsection 1-7-3(B) if a two-thirds (2/3) vote of the city council, then holding office is acquired.

F. BIDDING CANCELLATION:

An invitation for bids, a request for proposals, or other solicitation may be canceled, or any or all bids or proposals may be rejected in whole or in part as may be specified in the solicitation by the City Administrator when in the best interests of the city. Notice of cancellation shall be sent to all persons solicited. The reasons therefor shall be made part of the contract file. Each solicitation issued by the city shall state that the solicitation may be canceled and that any bid or proposal may be rejected in whole or in part when in the best interests of the city. The reason(s) for rejection shall be provided upon request by unsuccessful bidders or offerors.

G. COOPERATIVE PROCUREMENT:

1. Authority:

When deemed in the best interest of the city by the City Administrator, supplies, services, or construction may be procured pursuant to a cooperative purchasing agreement in accordance with the Governmental Joint Purchasing Act, 30 Illinois Compiled Statutes 525/1 et seq., as amended.

2. Cooperative Purchasing:

The city may participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, services, or construction with one or more governmental units in accordance with a formal agreement entered into by the participants. Such cooperative purchasing may include but is not limited to, joint or multi-party contracts between public procurement units and open-ended public procurement unit contracts that are made available to other governmental units.

3. Competition:

All cooperative purchasing conducted under this subsection shall be through contracts awarded through full and open competition, including the use of source selection methods substantially equivalent to those specified in Subsection 1-7-3(B) of this Code.

H. SURPLUS PROPERTY:

1. Real Property:

The city has either (1) adopted an ordinance to sell surplus real estate pursuant to Section 11-76-4.2 of the Illinois Municipal Code, 65 ILCS 5/1-1-1 et. seq. (the "Illinois Municipal Code") and has received no bid; or, (2) adopted a resolution to sell surplus real estate under Section 11-76-4.1 of the Illinois Municipal Code and has received no acceptable offer within six (6) months after the adoption of the resolution, then that parcel of surplus real estate may be sold in the following manner.

If the city has an unemployment rate higher than the national average for at least one (1) month during the six (6) months preceding an ordinance adopted to sell surplus real estate and the city has not received an acceptable offer within six (6) months of the date of the resolution authorizing the sale, then the City Council may, by resolution, authorize the sale of surplus public real estate in any of the following manners:

- a. by the staff of the municipality;
- b. by listing with local licensed real estate agencies; or
- c. by public auction.

The terms of the sale, the compensation of the agent, if any, the time and the place of the auction, if applicable, a legal description of the property and its size, use and zoning shall be included in the resolution. The resolution shall be published once each week for three (3) successive weeks in a daily or weekly newspaper published in the municipality or, if none, in

a newspaper published in the county in which the municipality is located. No sale may be conducted until at least thirty (30) days after the first publication. The corporate authorities may accept any offer or bid determined by them to be in the best interest of the municipality by a vote of three-fourths (3/4) of the corporate authorities then holding office.

2. Personal Property:

Pursuant to Section 11-76-4 of the Illinois Municipal Code, whenever the city owns any personal property which is no longer necessary or useful to or in the best interests of the city to retain with a residual value of less than \$5,000, the City Administrator is authorized to sell or dispose of such property by any method the City Administrator deems to be in the best interests of the city, including not limited to:

- a. Competitive sealed bidding;
- b. Donation;
- c. Recycling Company;
- d. Public auction;
- e. Trade-in, when the City Administrator or his or her designee determines the trade-in value is expected to exceed the value estimated to be obtained through the sale of such supplies; or
- f. Disposal, when the City Administrator or his or her designee determines that surplus supplies have no resale value, or that the cost of transportation, storage, and sale of said supplies will exceed the anticipated sale value.

Any personal property which has a residual value in excess of \$5,000 shall be sold or disposed of pursuant to any one of the methods set forth above as recommended by the City Administrator and approved by the City Council.

The surplus property shall not be made available to any elected or appointed official or employee of the city, unless through a public auction or competitive sealed bidding process.

I. CHANGE ORDERS:

1. After a contract is awarded pursuant to the purchasing requirements in subsection 1-7-3(B), additional purchases or modifications may be made under the contract, or the terms of the contract may be extended without rebidding the materials, supplies, services or equipment involved.
2. All change orders are required to be approved by the city council should the original contract amount be exceeded by \$25,000 or increase the total contract amount to exceed \$25,000.

J. SPENDING LIMITS:

Department heads of the city, or their assignees, in the performance of their respective duties on behalf of the city, shall be empowered to authorize the ordering or purchase of budgeted

materials, fixtures, equipment, services and supplies as may be deemed essential in the normal, day to day operations.

The department head is responsible for determining if an item is budgeted, if adequate funds are available and if proper purchasing procedures have been followed.

K. SIGNING OF CONTRACTS:

1. All contracts must be executed by the City Administrator or his or her designee if the contract amount is less than \$25,000.00.
2. If the contract is \$25,000.00 or more, then the mayor or his or her designee must sign the contract with the approval of the city council.

L. INELIGIBLE CONTRACTORS OR VENDORS:

1. The city council may debar a vendor, subcontractor, or supplier for:
 - a. Conviction of, or civil judgment for:
 - (1) Commission or attempted commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a private or public contract or subcontract;
 - (2) Violation or attempted violation of federal or state statutes, or any other legally applicable law, regulation, or rule relating to the submission of bids, proposals, or claims;
 - (3) Commission or attempted commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; or
 - (4) Commission or attempted commission of any other offense or engaging in or attempting to engage in conduct indicating a lack of truthfulness, integrity, or honesty, which affects the responsibility of the vendor.
 - b. Violation of the terms of a city ordinance or city contract or subcontract so severe as to justify debarment including, but not limited to:
 - (1) Willful failure to perform in accordance with the terms of one or more contracts or subcontracts, including the hiring of subcontractors or suppliers debarred under this subsection;
 - (2) A history of failure to perform one or more contracts or subcontracts;
 - (3) A history of unsatisfactory performance of one or more contracts or subcontracts; or
 - (4) A history of failure to meet equal employment opportunity obligations, or prevailing wage obligations, or any other contracting or subcontracting obligation imposed by this code or any other law.
 - c. Making, attempting, or causing any false, deceptive, or fraudulent material statement in any bid, proposal, or application for city or any government work or in the performance of any such contract for the city or a government agency, or application for any permit or license.

- d. Refusal to cooperate with reasonable requests of city inspectors, representatives, or other appropriate city personnel with respect to work under contract provisions, plans, or specifications, or otherwise, pursuant to the duties of that city personnel.
 - e. Founding, establishing or operating an entity in a manner designed to evade the application or defeat the purpose of these rules or any provision of this code, rule or regulation, the statutes, rules or regulations of the State of Illinois, or any federal statute, rule or regulation, or any other legally applicable law, regulation, or rule;
 - f. Improper conduct, including, but not limited to, the commission or attempted commission of:
 - (1) Intentional or negligent billing irregularities;
 - (2) Submitting false or frivolous or exaggerated claims, documents, or records;
 - (3) Falsification of claims, documents, or records;
 - (4) Willful or grossly negligent destruction of documents or records the vendor had an obligation to maintain;
 - (5) Bribery or coercion of a government official, or other unlawful tampering with a government official;
 - (6) Use of false or deceptive statements to obtain some benefit, or causing competition to be restrained or limited;
 - (7) Misrepresentation to any governmental agency or government official;
 - (8) Violation of ethical standards established by the city, or other dishonesty incident to obtaining, prequalifying for, or performing any contract or modification thereof;
 - (9) Failing to pay, after a reasonable period of time, any judgment or other adjudicated debt owed to the city after a request for payment; or
 - (10) Failing to defend, indemnify, or hold harmless the city pursuant to a contractual obligation after having received a request to do so.
 - g. Any other cause of so serious or compelling a nature that it affects the responsibility of the vendor.
 - h. Debarment, disqualification, or suspension by any other government agency for any reason.
 - i. Disqualification or rejection of a bid from a vendor or contractor on three (3) or more occasions within a three (3) year period.
2. Effect of Debarment:
- a. Notwithstanding the debarment of a contractor, the city may continue contracts or subcontracts in existence at the time the contractor was debarred unless the mayor directs otherwise.
 - b. Debarred contractors are further prohibited from performing work as a contractor, subcontractor or materialman on any tier on city contracts. The city shall not accept or enter into any contract where a debarred contractor is proposed to perform the work.
 - c. The debarment may be canceled prospectively, or the duration and scope may be reduced or waived by the mayor, upon the written application of the debarred individual or entity, supported by documentation, for any of the following reasons:
 - (1) Newly discovered material evidence or documentable error in the findings of the city council's decision.

- (2) Reversal of the conviction or judgment on which the ineligibility is based on the conviction or judgment was based on an admission of conduct that was a cause for debarment.
 - (3) Bona-fide change in ownership and control of the entity, or other mitigating factors sufficient, in the judgment of the city council, to remove the conditions giving rise to the conduct that led to the ineligibility.
3. Penalties:
- a. Any vendor obtaining services or hiring a subcontractor on any tier or supplier that has been debarred under this subsection may be subject to one or more of the following:
 - (1) Immediate termination of all city contracts without recourse;
 - (2) Placement on the list of debarred vendors for at least five (5) years;
 - (3) Is guilty of a Class IV violation for each day, or part thereof, that the debarred vendor performed work;
 - (4) Reduction of their contract price by an amount equal to the value of the work performed by a debarred vendor; and
 - (5) Any city employee willfully violating this subsection or hiring a debarred vendor shall be subject to disciplinary action, up to and including termination.

M. BID PROTESTS:

1. Right to Protest: Any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the City Administrator. The protest shall be submitted in writing within ten (10) calendar days after such aggrieved person knows or should have known of the facts giving rise thereto.
2. Contract Claims: All claims by a contractor against the city relating to a contract shall be submitted in writing to the City Administrator. The contractor may request a conference with the City Administrator on a submitted claim. Claims include, without limitation, disputes arising under a contract and those based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission.
3. Authority To Resolve Protests And Contract Claims:
 - a. Protests: The City Administrator shall have the authority consistent with this code to settle and resolve a protest of an aggrieved bidder, offeror, or contractor, actual or prospective, concerning the solicitation or award of a contract.
 - b. Contract Claims: The City Administrator, after consulting with the City Attorney, shall have the authority to resolve contract claims, subject to the approval of the City Administrator or City Council, as applicable, regarding any settlement that will result in a change order or contract modification pursuant to Subsection 1-7-3(I) of this code.
4. Decision: If a protest brought pursuant to this Section is not resolved by mutual agreement, the City Administrator shall promptly issue a decision in writing. A copy of the decision shall be mailed or otherwise furnished immediately to the protestant or

claimant and any other party intervening. The decision shall state the reasons for the action taken.

- 5. Finality of Decision: A decision under this Section shall be final and conclusive unless, within ten (10) calendar days from the date of receipt of the decision, the protestant or claimant files a written appeal with the City Administrator.
- 6. Authority of The City Administrator: The City Administrator shall have the jurisdiction to review and determine any appeal by an aggrieved party from a determination by the City Administrator regarding a protest or contract claim. Such a decision shall be final and conclusive.

N. INCONSISTENT STATE LAW:

If any provision of this subsection shall conflict with any provision of any statute or public law now or hereafter enacted by the Illinois General Assembly, such statute or public law shall control.”

Section 2. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2020.

CITY CLERK

KEN KOCH _____

DAN TRANSIER _____

JACKIE MILSCHEWSKI _____

ARDEN JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

SEAVER TARULIS _____

JASON PETERSON _____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois
this ____ day of _____, A.D. 2020.

MAYOR

Attest:

CITY CLERK

EXHIBIT A:

CHAPTER 7 MUNICIPAL FINANCES

1-7-1: BUDGET AND BUDGET OFFICER:

1-7-2: TAX LEVY:

1-7-3: ~~CONTRACTS AND PURCHASES~~PROCUREMENT:

1-7-4: PUBLIC BENEFIT TAX AND FUND:

1-7-5: WATER TOWER CONSTRUCTION ACCOUNT:

1-7-6: WAGE RATES FOR PUBLIC WORKS EMPLOYEES:

1-7-7: DISCLOSURE OF PUBLIC RECORDS; FEES:

1-7-8: DEVELOPMENT FEES FOR EXTENDING MUNICIPAL SERVICES:

1-7-9: ANNEXATION AND ZONING FEES:

1-7-10: DIRECTOR OF FINANCE:

1-7-11: VOLUNTARY PAYMENT:

1-7-3: ~~CONTRACTS AND PURCHASES~~PROCUREMENT:

A. PROCUREMENT Definitions: The expression "lowest responsible bidder", as used in this section and in the City's bidding documents, shall be deemed to mean the lowest bidder whose offer best represents in quality, fitness and capacity the requirements of the proposed work or usage.OBJECTIVES:

1. It is the purpose of this subsection to establish competitive bidding and economical procurement practices, which shall apply to all purchases as herein described.
2. The City Administrator or his or her designee shall be the general purchasing agent of the city. Subject to the terms of this chapter, the City Administrator, or his or her designee shall oversee the purchasing process of all materials, supplies, services, and equipment necessary for the operation of the city.
3. Procurement procedures shall be consistent with any applicable federal, state, and local laws and any contractual obligations with other governmental agencies.
4. The purchasing requirements, as herein established, are to be construed as maximum requirements and do not restrict those authorized to make purchases for the city to go beyond these requirements.
5. The purchasing requirements will not necessarily govern every purchasing situation that may arise. In the event a specific purchase is not covered by these requirements, the purchase shall be made based on these objectives following consultation with the City Administrator or his or her designee.

All purchasing agreements shall provide that payment will be made in compliance with the Local Government Prompt Payment Act (50 ILCS 505/1).

~~A. Bids For All Contracts For Services Of Materials Over Twenty Five Thousand Dollars:~~

~~1. Advertising For Bids: Except as otherwise provided herein, all contracts of whatever nature for labor, services or work, and for the purchase or lease of materials or supplies involving amounts in excess of twenty five thousand dollars (\$25,000.00) made by or on behalf of the City shall be let to the lowest responsible bidder following notice as required in the following subsections:~~

~~a. Notice shall be published in a newspaper of general circulation throughout the City at least once which publication shall be at least fifteen (15) days prior to the time designated for opening bids. The notice shall include a general description of the article or service desired, shall state the time, date and place of bid opening, and shall designate where bidding documents may be obtained.~~

~~b. All purchases or contracts to be let shall be noticed by posting on the public bulletin board in the City Hall.~~

~~2. Bidding Procedures:~~

~~1. Bidder's Security: All bids must be sealed and, in the case of contracts for construction of Municipal buildings or facilities or for labor, shall be accompanied by security, either cash, cashier's check, certified check or surety bond, in a sum equal to ten percent (10%) of the total aggregate of the bid. The successful bidder shall forfeit his bid security upon such bidder's failure or refusal to execute the contract within the time designated in the bid documents. The City Council, in such event, may award the contract to the new lowest responsible bidder.~~

~~2. Other Bond Requirements: A faithful performance bond, labor and material bond and other bonds may be required by the City Council in amounts reasonably necessary to protect the City's interests in obtaining the services or work involved. If bonds are required, the form and amount thereof shall be designated in the notice inviting bids.~~

~~3. Bid Opening Procedures: All bids shall be submitted to the City Clerk, who shall safeguard them in a sealed condition until the time noticed for public bid opening. At the time and place stated in the public notices, the City Clerk or designee shall publicly open all bids. The tabulation of all bids or copies of bids received shall be available for public inspection in the Clerk's Office for a period of not less than thirteen (13) days after the bid opening.~~

~~4. Award Of Contracts:~~

~~i. Lowest Responsible Bidder: The City Council may make an award of contract to the lowest responsible bidder. If considered to be in the best interest of the City, selected portions of the lowest responsible bid may be accepted and award made accordingly. In the alternative, the City Council may either reject all bids and readvertise or authorize the City itself to~~

perform the work and directly acquire the items desired in accordance with the immediately following provision:

- ii. ~~Direct Method: After bids are rejected or if no bids are received, the City Council, by resolution and act of majority vote of the Council, including the Mayor, may authorize the work done by City personnel and equipment or may authorize the purchase of the material and equipment for services involved on the open market without complying with the requirements of this section, provided that the City Council reserves competent information or data that the City itself is capable of completing the project involved in a more satisfactory or economical manner or that the materials, equipment or services may be purchased more economically on the open market.~~

B. Tie Bids: If two (2) or more bids are received which are in all respects equal, the contract shall be awarded to the bidder maintaining a place of business in the City. However, if all or none of said bidders maintain a place of business in the City, then the contract shall be awarded by drawing lots.PURCHASING REQUIREMENTS:

1. Competitive Bidding - (Invitation to Bid [ITB]) –

The Invitation for Bid (ITB) method is used to initiate a competitive sealed bid procurement. The ITB applies to contracts for construction or repair work and purchase of apparatus, supplies, materials, or equipment of more than twenty-five thousand dollars (\$25,000.00). ITBs should include detailed specifications, the scope of work, contract, and any other legal requirements. These bids are received sealed by a specific date and are opened and read out loud publicly in-person or electronically. The standard for awarding contracts is based on the lowest responsive and responsible bidder, or bidders, based on the bid amount listed. For an ITB, the pricing is the main criteria.

- a. An Invitation To Bid (ITB or bid) shall be issued for contracts under this subsection and shall include specifications and all contractual terms and conditions applicable. Any business submitting a bid or proposal is referenced as a bidder in this code.
 - (1) Bids shall be obtained by publishing a public notice in a newspaper of general circulation, city website, electronic bidding portal, or applicable trade publications.
 - (2) Bids shall be published for at least ten (10) days, excluding Sundays and legal holidays, in advance of the due date announced in the invitation for the public opening.
 - (3) The City Administrator shall designate a means of distribution or determination of information to interested parties using reasonably available methods. Such methods may include publication in newspapers of general circulation, electronic or paper mailing lists, and web sites designated and maintained for such notification. Said notice shall state the place, date, and time of the bid opening.
 - (4) All bids and proposals must be sealed and submitted set forth in the request prior to the date and time stated for the opening of responses.

- (5) All contracts are to be awarded pursuant to this subsection shall be approved by the city council.
- (6) No contract shall be assignable or sublet by the successful bidder without the written consent of the City Administrator or his or her designee. In no event shall a contract or any part thereof be assigned or sublet to a bidder who had been declared not to be a responsible bidder in consideration of bids submitted in response to an invitation for bids for the particular contract.

2. Competitive Proposals (Request for Qualification [RFQ]/Request for Proposal [RFP]) –

The Request for Qualifications (RFQ) method can be used as a pre-qualification stage of the procurement process. Only those proponents who successfully respond to the RFQ and meet the qualification criteria listed within the RFQ will move on in the selection process that will include submitting a cost proposal. The Request for Proposal(RFP) is a process where the strategy, objectives, cost, and other details that will assist with the ability to choose the most qualified vendor are included. The RFP can be used without an RFQ as a bidding technique to obtain cost information, but the pricing is not the main criteria. This two-stage approach can both streamline the solicitation process and assist in gathering information about candidates for future use.

a. Requests for Proposals shall be considered when determining the following through a Qualifications Based Selection (QBS) process:

- (1) Whether the contract needs to be other than a fixed-price type;
- (2) Whether oral or written discussions may need to be conducted with proposers concerning technical and price aspects of their proposals;
- (3) Whether the award may need to be based upon a comparative evaluation as stated in the Request for Proposals of differing price, quality, and contractual factors in order to determine the most advantageous offering to the city. Quality factors include technical and performance capability and the content of the technical proposal; and
- (4) Whether the primary consideration in determining award may not be price.

b. Request for Proposals shall be prepared in accordance with the bid requirements listed in the above subsections 1-7-3(B)(1)(a)1 – 6, and shall also include:

- (1) A statement that discussions may be conducted with proposers who submit proposals determined to be reasonably susceptible of being selected for the contract award, but that proposals may be accepted without such discussions;
- (2) A statement of when and how price should be submitted; and
- (3) A listing of the criteria by which a proper shall be selected and recommended to the city council may also be included.

3. Informal Purchasing - (Agreements/Contracts/Quotes) –

Another procurement method would be informal purchasing. Informal purchasing is when the threshold of the purchase does not meet the competitive bidding requirements. The city's informal bidding threshold is five thousand dollars (\$5,000.00) to twenty-five thousand dollars (\$25,000.00). This method would include soliciting quotes for goods

and services and developing or reviewing service contracts or agreements. Any purchases under five thousand dollars (\$5,000.00) can be purchased with a purchasing card with the Department Head's permission. It is assumed that staff is using their best judgment when making these purchases about quality and price. Purchases of goods or services in excess of \$25,000.00 require a formal competitive bidding process.

C. ELECTRONIC BID PROCESS:

Electronic Transactions: The City may conduct procurement transactions, including competitive sealed bids, competitive sealed proposals, and informal quotations, by electronic means or in electronic form. The City Administrator shall adopt operational procedures regarding:

1. Appropriate security to prevent unauthorized access to the bidding, approval and award processes:
 - a. Identification;
 - b. Confidentiality; and
 - c. Utilization of digital signatures, where applicable.
2. Electronic Posting: The City may electronically post solicitations, determinations, and other information related to procurement on a centralized internet web site designated by the city for this purpose.
3. Electronic Bid Openings: The city may hold public bid openings electronically with the opportunity for public access and input.
4. Electronic Records: In accordance with the Illinois Electronic Commerce Security Act, 5 Illinois Compiled Statutes 175/1-101 et seq., whenever this Article requires a record to be "written" or "in writing," an electronic record satisfies that requirement.

D. BONDING REQUIREMENTS:

All competitive bidding proposals must be sealed and, in the case of contracts for the construction of municipal buildings or facilities or labor, shall be accompanied by a bid security, performance bond, or labor and materials bond.

1. Bid security in an amount of ten percent (10%) or such other percentage as stated in the conditions of the full amount of the bid in the form of a bid bond. In a reasonable time after the bid opening, bid deposits of all, except the three lowest responsible bidders, will be released. The remaining deposits will be released after the successful bidder has entered into the contract and furnished the required insurance and any additional bonds. The bid deposit shall become the property of the city if the successful bidder within fourteen (14) days from awarding the contract refuses or is unable to comply with the contract requirements, not as a penalty, but as liquidated damages.
2. A performance bond, labor, and material bond or other bonds shall be required of the successful bidder at the time of execution of the contract, to guarantee the completion of any work to be performed by the contractor under the contract, payment of material used in such work, and for all labor performed in such work, including subcontractors.

A performance bond satisfactory to the city must be executed by a Surety Company authorized to do business in the State of Illinois or otherwise secured in a manner satisfactory to the city in an amount equal to 110% of the contract price specified. The surety on the bond shall be a company that is licensed by the Department of Insurance, authorizing it to execute surety bonds. The company shall have a financial strength rating of at least "A," as rated by A.M. Best Company, Inc., Moody's Investors Service, Standard & Poor's Corporation, or a similar rating agency.

In the event that the bidder fails to furnish the bonds within 14 days after notification of the award, then the bid guarantee shall be retained by the city as liquidated damages and not as a penalty. It is agreed that the sum is a fair estimate of the amount of damages that the city will sustain due to the bidder's failure to furnish the bonds.

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3. Exemptions From Bidding Requirements:

- a. Notwithstanding any provisions of this section to the contrary, the competitive bidding procedures and requirements may be dispensed within any of the following instances:
 - i. When a commodity being purchased is standardized in a manner to be compatible with equipment or articles in existing City use and in order to obtain more function or economic use from such existing equipment or articles, together with such commodity.
 - ii. When in public session, the City Council has received competent information, data and sworn testimony supporting the facts that the product or service desired is provided only by one person or firm.
 - iii. The City Council may authorize the purchase of materials, supplies, equipment and services or may order work performed by the City upon a finding of support by competent information or data that such purchase or work is urgent and immediately necessary for the preservation of life, health and property. The term "urgent and immediately" as used herein shall be deemed to mean threatening to happen at once, such as an impending danger or calamity.
 - iv. When an agreement involves acquisition of services, equipment or any agreement entered into with another governmental entity.
 - v. The City may award a renewal or extension of an existing contract or agreement with any supplier or vendor of services, equipment, materials or work performed by or on behalf of the City in the event that the City is satisfied with the past performance of the entity providing said service, equipment or work. In the event the City Council wishes to make a renewal or extension of an existing agreement with the City, no

competitive bidding shall be required by the City Council by a vote of the majority of the Aldermen then holding office. Nothing contained herein shall be interpreted to restrict the power of the City to amend the terms of any existing agreement upon renewal or extension thereof so long as the City Council passes a resolution approving the terms of any amendment or modification of an existing agreement.

E. The City may award any contract or approve any purchase of materials without advertising for bids if authorized by two-thirds (2/3) of the Aldermen then holding office.BID

EXEMPTIONS:

Unless prohibited by state or federal law, the following contracts and any other contracts which by their nature are not adapted to award by competitive bidding, shall be exempt from the purchasing requirements in subsection 1-7-3(B):

1. Purchase contracts, for either labor, materials or both, which by their nature are not adaptable to award by competitive bidding, such as, but not limited to, contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, contracts for supplies, materials, parts or equipment which are available only from a single source, and contracts for the printing of distributable information.
2. All purchases of whatever nature, for labor, services or work, the purchase, lease or sale of personal property, materials, equipment or supplies, wherein the city council, by a two-thirds majority affirmative vote of the members of the city council then holding office, waive the requirement of open and competitive bidding, except in such instances where open and competitive bidding are required by the provisions of subsection 8-9-1 of the Illinois Municipal Code.
3. Any purchases may be exempt from the purchasing requirements in subsection 1-7-3(B) if a two-thirds (2/3) vote of the city council, then holding office is acquired.

F. BIDDING CANCELLATION:

An invitation for bids, a request for proposals, or other solicitation may be canceled, or any or all bids or proposals may be rejected in whole or in part as may be specified in the solicitation by the City Administrator when in the best interests of the city. Notice of cancellation shall be sent to all persons solicited. The reasons therefor shall be made part of the contract file. Each solicitation issued by the city shall state that the solicitation may be canceled and that any bid or proposal may be rejected in whole or in part when in the best interests of the city. The reason(s) for rejection shall be provided upon request by unsuccessful bidders or offerors.

A.G. COOPERATIVE PROCUREMENT:

1. Authority:

When deemed in the best interest of the city by the ~~city administrator~~ City Administrator, supplies, services, or construction may be procured pursuant to a cooperative purchasing agreement in accordance ~~to~~ with the Governmental Joint Purchasing Act, 30 Illinois Compiled Statutes 525/1 et seq., as amended.

2. Cooperative Purchasing:

The city may participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, services, or construction with one or more governmental units in accordance with a formal agreement entered into by the participants. Such cooperative purchasing may include but is not limited to, joint or multi-party contracts between public procurement units and open-ended public procurement unit contracts that are made available to other governmental units.

3. Competition:

All cooperative purchasing conducted under this subsection shall be through contracts awarded through full and open competition, including the use of source selection methods substantially equivalent to those specified in Subsection 1-7-3(B) of this Code.

B.H. SURPLUS PROPERTY:

1. Real Property:

~~In t~~The City-city has either (1) adopted an ordinance to sell surplus real estate ~~pursuant to~~ Section 11-76-4.2 of the Illinois Municipal Code, 65 ILCS 5/1-1-1 et. seq. (the ~~"Illinois Municipal Code"~~) and has received no bid; or, (2) adopted a resolution to sell surplus real estate under Section 11-76-4.1 of the Illinois Municipal Code and has received no acceptable offer within six (6) months after the adoption of the resolution, then that parcel of surplus real estate may be sold in the following manner.

If the City-city has an unemployment rate higher than the national average for at least one (1) month during the six (6) months preceding an ordinance adopted to sell surplus real estate and the City-city has not received an acceptable offer within six (6) months of the date of the resolution authorizing the sale, then the City Council may, by resolution, authorize the sale of surplus public real estate in any of the following manners:

- a. by the staff of the municipality;
- b. by listing with local licensed real estate agencies; or
- c. by public auction.

The terms of the sale, the compensation of the agent, if any, the time and the place of the auction, if applicable, a legal description of the property and its size, use and zoning shall be included in the resolution. The resolution shall be published once each week for three (3) successive weeks in a daily or weekly newspaper published in the municipality or, if none, in a newspaper published in the county in which the municipality is located. No sale may be conducted until at least thirty (30) days after the first publication. The corporate authorities

may accept any offer or bid determined by them to be in the best interest of the municipality by a vote of three-fourths (3/4) of the corporate authorities then holding office.

2. Personal Property:

Pursuant to Section 11-76-4 of the Illinois Municipal Code, whenever the ~~City-city~~ owns any personal property which is no longer necessary or useful to or in the best interests of the ~~City-city~~ to retain with a residual value of less than \$5,000, the City Administrator is authorized to sell or dispose of such property by any method the City Administrator deems to be in the best interests of the ~~City-city~~, including not limited to:

- a. Competitive sealed bidding;
- b. Donation;
- c. Recycling Company;
- d. Public auction;
- e. Trade-in, when the City Administrator or his or her designee determines the trade-in value is expected to exceed the value estimated to be obtained through the sale of such supplies; or
- f. Disposal, when the City Administrator or his or her designee determines that surplus supplies have no resale value, or that the cost of transportation, storage, and sale of said supplies will exceed the anticipated sale value.

Any personal property which has a residual value in excess of \$5,000 shall be sold or disposed of pursuant to any one of the methods set forth above as recommended by the City Administrator and approved by the City Council.

~~Surplus~~ The surplus property shall not be made available to any elected or appointed official or employee of the ~~City-city~~, unless through a public auction or competitive sealed bidding process.

I. CHANGE ORDERS:

1. After a contract is awarded pursuant to the purchasing requirements in subsection 1-7-3(B), additional purchases or modifications may be made under the contract, or the terms of the contract may be extended without rebidding the materials, supplies, services or equipment involved.
2. All change orders are required to be approved by the city council should the original contract amount be exceeded by \$10,000.

J. SPENDING LIMITS:

Department heads of the city, or their assignees, in the performance of their respective duties on behalf of the city, shall be empowered to authorize the ordering or purchase of budgeted materials, fixtures, equipment, services and supplies as may be deemed essential in the normal, day to day operations.

The department head is responsible for determining if an item is budgeted, if adequate funds are available and if proper purchasing procedures have been followed.

K. SIGNING OF CONTRACTS:

1. All contracts must be executed by the City Administrator or his or her designee if the contract amount is less than \$25,000.00.
2. If the contract is \$25,000.00 or more, then the mayor or his or her designee must sign the contract with the approval of the city council.

L. INELIGIBLE CONTRACTORS OR VENDORS:

1. The city council may debar a vendor, subcontractor, or supplier for:
 - a. Conviction of, or civil judgment for:
 - (1) Commission or attempted commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a private or public contract or subcontract;
 - (2) Violation or attempted violation of federal or state statutes, or any other legally applicable law, regulation, or rule relating to the submission of bids, proposals, or claims;
 - (3) Commission or attempted commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; or
 - (4) Commission or attempted commission of any other offense or engaging in or attempting to engage in conduct indicating a lack of truthfulness, integrity, or honesty, which affects the responsibility of the vendor.
 - b. Violation of the terms of a city ordinance or city contract or subcontract so severe as to justify debarment including, but not limited to:
 - (1) Willful failure to perform in accordance with the terms of one or more contracts or subcontracts, including the hiring of subcontractors or suppliers debarred under this subsection;
 - (2) A history of failure to perform one or more contracts or subcontracts;
 - (3) A history of unsatisfactory performance of one or more contracts or subcontracts;
 - or
 - (4) A history of failure to meet equal employment opportunity obligations, or prevailing wage obligations, or any other contracting or subcontracting obligation imposed by this code or any other law.
 - c. Making, attempting, or causing any false, deceptive, or fraudulent material statement in any bid, proposal, or application for city or any government work or in the performance of any such contract for the city or a government agency, or application for any permit or license.
 - d. Refusal to cooperate with reasonable requests of city inspectors, representatives, or other appropriate city personnel with respect to work under contract provisions, plans, or specifications, or otherwise, pursuant to the duties of that city personnel.

- e. Founding, establishing or operating an entity in a manner designed to evade the application or defeat the purpose of these rules or any provision of this code, rule or regulation, the statutes, rules or regulations of the State of Illinois, or any federal statute, rule or regulation, or any other legally applicable law, regulation, or rule;
- f. Improper conduct, including, but not limited to, the commission or attempted commission of:
 - (1) Intentional or negligent billing irregularities;
 - (2) Submitting false or frivolous or exaggerated claims, documents, or records;
 - (3) Falsification of claims, documents, or records;
 - (4) Willful or grossly negligent destruction of documents or records the vendor had an obligation to maintain;
 - (5) Bribery or coercion of a government official, or other unlawful tampering with a government official;
 - (6) Use of false or deceptive statements to obtain some benefit, or causing competition to be restrained or limited;
 - (7) Misrepresentation to any governmental agency or government official;
 - (8) Violation of ethical standards established by the city, or other dishonesty incident to obtaining, prequalifying for, or performing any contract or modification thereof;
 - (9) Failing to pay, after a reasonable period of time, any judgment or other adjudicated debt owed to the city after a request for payment; or
 - (10) Failing to defend, indemnify, or hold harmless the city pursuant to a contractual obligation after having received a request to do so.
- g. Any other cause of so serious or compelling a nature that it affects the responsibility of the vendor.
- h. Debarment, disqualification, or suspension by any other government agency for any reason.
- i. Disqualification or rejection of a bid from a vendor or contractor on three (3) or more occasions within a three (3) year period.

2. Effect of Debarment:

- a. Notwithstanding the debarment of a contractor, the city may continue contracts or subcontracts in existence at the time the contractor was debarred unless the mayor directs otherwise.
- b. Debarred contractors are further prohibited from performing work as a contractor, subcontractor or materialman on any tier on city contracts. The city shall not accept or enter into any contract where a debarred contractor is proposed to perform the work.
- c. The debarment may be canceled prospectively, or the duration and scope may be reduced or waived by the mayor, upon the written application of the debarred individual or entity, supported by documentation, for any of the following reasons:
 - (1) Newly discovered material evidence or documentable error in the findings of the city council's decision.
 - (2) Reversal of the conviction or judgment on which the ineligibility is based on the conviction or judgment was based on an admission of conduct that was a cause for debarment.

(3) Bona-fide change in ownership and control of the entity, or other mitigating factors sufficient, in the judgment of the city council, to remove the conditions giving rise to the conduct that led to the ineligibility.

3. Penalties:

a. Any vendor obtaining services or hiring a subcontractor on any tier or supplier that has been debarred under this subsection may be subject to one or more of the following:

(1) Immediate termination of all city contracts without recourse;

(2) Placement on the list of debarred vendors for at least five (5) years;

(3) Is guilty of a Class IV violation for each day, or part thereof, that the debarred vendor performed work;

(4) Reduction of their contract price by an amount equal to the value of the work performed by a debarred vendor; and

(5) Any city employee willfully violating this subsection or hiring a debarred vendor shall be subject to disciplinary action, up to and including termination.

M. BID PROTESTS:

1. Right to Protest: Any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the City Administrator. The protest shall be submitted in writing within ten (10) calendar days after such aggrieved person knows or should have known of the facts giving rise thereto.

2. Contract Claims: All claims by a contractor against the city relating to a contract shall be submitted in writing to the City Administrator. The contractor may request a conference with the City Administrator on a submitted claim. Claims include, without limitation, disputes arising under a contract and those based upon breach of contract, mistake, misrepresentation, or other cause for contract modification or rescission.

3. Authority To Resolve Protests And Contract Claims:

a. Protests: The City Administrator shall have the authority consistent with this code to settle and resolve a protest of an aggrieved bidder, offeror, or contractor, actual or prospective, concerning the solicitation or award of a contract.

b. Contract Claims: The City Administrator, after consulting with the City Attorney, shall have the authority to resolve contract claims, subject to the approval of the City Administrator or City Council, as applicable, regarding any settlement that will result in a change order or contract modification pursuant to Subsection 1-7-3(I) of this code.

4. Decision: If a protest brought pursuant to this Section is not resolved by mutual agreement, the City Administrator shall promptly issue a decision in writing. A copy of the decision shall be mailed or otherwise furnished immediately to the protestant or claimant and any other party intervening. The decision shall state the reasons for the action taken.

5. Finality of Decision: A decision under this Section shall be final and conclusive unless, within ten (10) calendar days from the date of receipt of the decision, the protestant or claimant files a written appeal with the City Administrator.

6. Authority of The City Administrator: The City Administrator shall have the jurisdiction to review and determine any appeal by an aggrieved party from a determination by the City Administrator regarding a protest or contract claim. Such a decision shall be final and conclusive.

N. INCONSISTENT STATE LAW:

If any provision of this subsection shall conflict with any provision of any statute or public law now or hereafter enacted by the Illinois General Assembly, such statute or public law shall control.



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Old Business #1

Tracking Number

ADM 2020-37

Agenda Item Summary Memo

Title: School District – IGA

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: A discussion will take place at the meeting.

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: _____

Council Action Requested: _____

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Old Business #2

Tracking Number

ADM 2020-39

Agenda Item Summary Memo

Title: Governing Ordinance – Discussion of Review and Changes

Meeting and Date: Administration Committee – July 15, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: _____

Council Action Requested: _____

Submitted by: Bart Olson Administration
Name Department

Agenda Item Notes:

Ordinance No. 2020-_____

AN ORDINANCE REGARDING CITY COUNCIL PROCEDURES

WHEREAS, the United City of Yorkville (the “City”) is a duly organized and validly existing non-home-rule municipality created in accordance with Article VII, Section 7 of the Constitution of the State of Illinois of 1970; and,

WHEREAS, the City Council of the United City of Yorkville first passed a Procedural Ordinance on November 8, 2011 as Ordinance 2011-65, and revised said ordinance on April 24, 2012 as Ordinance 2012-09 and again on October 9, 2012 as Ordinance 2012-33 and again on May 16, 2013 as Ordinance 2013-31; and,

WHEREAS, the City Council of the United City of Yorkville, in accordance with the Illinois Compiled State Statutes, has the right to determine procedures for organizing and conducting all meetings of the City Council acknowledging that the City is bound by certain state and federal laws as well as legal precedents which cannot be supplanted by City ordinance; and,

WHEREAS, in keeping with this right, the City Council has adopted Roberts Rules of Order to outline the procedure to be followed during meetings and to regulate the actions of Council members and the public in attendance at such meetings; and,

WHEREAS, the City Council has discussed implementing additional procedures to supplement Roberts Rules of Order, newly revised regarding City Council meetings and the four standing committees of the City Council – Administration, Economic Development, Public Safety and Public Works.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. Procedures for City Council Meetings:

- a. City Council Meetings shall be regularly scheduled to convene on the 2nd and 4th Tuesday of each month at 7:00 p.m. in the City Hall Council Chambers.

- b. The Mayor, or any 3 Aldermen, may call a special meeting by submitting the request in the form of a Notice, and an Agenda for the meeting to the City Clerk.
- c. The Council may hold additional meetings or special meetings at other locations and times, or may change the location and time of a regularly scheduled meeting as it deems appropriate. Notice of additional meetings or changes to the location or time of a regularly scheduled meeting will be provided to the public and press as required by the Open Meetings Act 5 ILCS 120 (OMA).
- d. The Mayor, "Presiding Officer" shall preside over City Council meeting as the Chairman, unless the Mayor is unavailable, at which time the Mayor Pro Tem shall preside. Should both the Mayor and Pro Tem be unavailable, the
- e. The City Council shall appoint the Mayor Pro Tem at the first City Council meeting each May. The appointment shall occur by calling for open nominations at the meeting, and then a roll call votes on the nominations.
- f. The City Attorney shall serve as the Parliamentarian for the purposes of interpreting these Meeting Procedure, and the Illinois Compiled Statutes, and Robert's Rules of Order, as may be directed by the presiding officer, or as required as a result of a point of order raised by one or more Councilmen.
- g. Citizens in attendance at any meeting of the City Council shall be entitled to address the City Council ~~on any agenda item~~ prior to the Council's ~~consideration of the Consentactionable items Agenda~~ in order to permit the work of the City Council to proceed. Citizens shall have 5 minutes to address the Council. The aggregate of citizens comments shall not exceed one hour however may be extended by consensus of the City Council.
- h. Citizens shall be entitled to address the City Council on any matter immediately prior to entering executive session or adjournment.
- a.i. The Chairman or by consent of two alderman present shall at their discretion allow an individual to be recognized to address the council outside of the regular agenda citizen's comments.
- j. No application presented during a public hearing shall be voted on during the same City Council meeting in which that public hearing is held. This provision may be waived by a supermajority (6 out of 9) of the ~~City Council~~corporate authorities.
- k. No ordinance or resolution shall be voted on at a City Council meeting unless the item to be voted on has been presented in its final form to the Corporate

Authorities at the time of packet publication with the exception to scribes errors or City Council amendments made at time of consideration.

- l. City Council meeting agenda items may be added by the Mayor with consent of respective committee chairman of which the item is relevant, consent of ~~four~~ three (43) aldermen, or direction from a committee.
- ~~b.~~ ~~The Mayor shall preside over City Council meeting as the Chairman, unless the Mayor is unavailable, at which time the Mayor Pro Tem shall preside.~~
- ~~e.m.~~ The City Council shall appoint the Mayor Pro Tem at the first City Council meeting each May. The appointment shall occur by calling for open nominations at the meeting, and then a roll call votes on the nominations. City Council Meetings shall be generally conducted according to the agenda template attached hereto.

Section 2. Procedures for Committee Meetings:

- a. Committee meetings shall be regularly held monthly, at the dates, times and locations as approved by the Committees.
- b. The Mayor shall be a non-voting member of all standing committees.
- ~~a.c.~~ The Mayor shall select committee rosters at the first City Council meeting in May following a municipal consolidated election (i.e. every two years).
- d. Committee rosters may be switched by mutual, unanimous consent of the aldermen trading seats and the Mayor.
- e. Each committee shall be represented by at least one alderman from each ward.
- b.f. Committees shall consist of at least 4 aldermen.
- g. The Mayor shall select committee chairmen.
- h. and Committees shall select vice-chairmen at the first committee meeting following first City Council meeting in May following a municipal consolidated election (i.e. every two years).

i. Any alderman may add any agenda item to any committee agenda.

e.j. Chairmen shall select liaisons to other organizations and boards by any means they deem necessary, provided that the other organizations by-laws may govern the selection of the liaison.

k. The four committees shall be:

- i. Administration
- ii. Economic Development
- iii. Public Safety
- iv. Public Works

l. Committee purview and oversight shall be defined as follows:

i. Administration: Shall review all Bills for Payment, Cash Statements, Budget Reports & review, Budget Amendments, Treasurer's Report, Sales Tax Analysis, RFPs & RFQs, all City contracts, convention and visitor's bureau matters, insurance, Website Reports and other administration related proposals and tasks.

ii. Economic Development: Shall review all monthly Building Permit Reports, Building Inspection Reports, Property Maintenance Reports, Economic Development Reports and economic development related plans, proposals and tasks.

iii. Public Safety: Adjudication Reports, Police Reports, relevant Licensing Requirements, Liquor Code considerations, Police Department Staffing, motor vehicle issues, traffic safety, and other public safety related proposals and tasks.

iv. Public Works: Bond and Letter of Credit Reduction Summaries, Capital Improvement projects and updates, water reports, snow operations reports, vehicles updates, MFT projects, roads, walks and trails; storm and sanitary sewers, water infrastructure, and other pertinent public works related proposals and tasks.

m. Each committee shall be presided over by its chairman, or in the absence of the chairman, the vice-chairman.

n. Committee meetings may be cancelled by the Chairman of the committee if there is a not a quorum of the members present, or there are no agenda items which require action by a committee.

o. When moving items from the committee agenda to a City Council agenda, ~~the committee shall make a recommendation whether that item should be on consent agenda or the committee's report. If on the committee's report,~~ the committee shall make a recommendation whether the item is up for first reading, ~~or~~ is on the City Council agenda for action or placed on consent agenda. No item shall move out of committee without a positive recommendation. This shall in no way preclude alderman from using Section 1.d. to add an item to the City Council agenda report.

p. If a committee meeting is cancelled, all standing monthly reports shall be placed on the City Council agenda report for review and vote for approval if required.

Section 3. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this _____ Day of _____, A.D. ~~2013~~2020.

CITY CLERK

DANIEL TRANSIER _____

KEN KOCH _____

JACKIE MILSCHEWSKI _____

JOE PLOCHER _____

CHRIS FUNKHOUSER _____

JOEL FRIEDERS _____

JASON PETERSON _____

SEAVER TARULIS _____

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this _____ Day of _____, A.D. ~~2013~~2020.

MAYOR

**UNITED CITY OF YORKVILLE
KENDALL COUNTY, ILLINOIS**

ORDINANCE NO. 2013-31

AN ORDINANCE REGARDING CITY COUNCIL PROCEDURES

Passed by the City Council of the
United City of Yorkville, Kendall County, Illinois
This 16th day of May, 2013

Published in pamphlet form by the
authority of the Mayor and City Council
of the United City of Yorkville, Kendall
County, Illinois on May 22, 2013.

AN ORDINANCE REGARDING CITY COUNCIL PROCEDURES

WHEREAS, the United City of Yorkville (the “City”) is a duly organized and validly existing non-home-rule municipality created in accordance with Article VII, Section 7 of the Constitution of the State of Illinois of 1970; and,

WHEREAS, the City Council of the United City of Yorkville first passed a Procedural Ordinance on November 8, 2011 as Ordinance 2011-65, and revised said ordinance on April 24, 2012 as Ordinance 2012-09 and again on October 9, 2012 as Ordinance 2012-33; and,

WHEREAS, the City Council of the United City of Yorkville, in accordance with the Illinois Compiled State Statutes, has the right to determine procedures for organizing and conducting all meetings of the City Council acknowledging that the City is bound by certain state and federal laws as well as legal precedents which cannot be supplanted by City ordinance; and,

WHEREAS, in keeping with this right, the City Council has adopted Roberts Rules of Order to outline the procedure to be followed during meetings and to regulate the actions of Council members and the public in attendance at such meetings; and,

WHEREAS, the City Council has discussed implementing additional procedures to supplement Roberts Rules of Order regarding City Council meetings and the four standing committees of the City Council – Administration, Economic Development, Public Safety and Public Works.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. Procedures for City Council Meetings:

- a. City Council Meetings shall be regularly scheduled to convene on the 2nd and 4th Tuesday of each month at 7:00 p.m. in the City Hall Council Chambers.

- b. Citizens in attendance at any meeting of the City Council shall be entitled to address the City Council on any agenda item prior to the Council's consideration of the Consent Agenda in order to permit the work of the City Council to proceed. Citizens shall be entitled to address the City Council on any matter immediately prior to adjournment.
- c. No application presented during a public hearing shall be voted on during the same City Council meeting in which that public hearing is held. This provision may be waived by a supermajority of the City Council.
- d. City Council meeting agenda items may be added by the Mayor, consent of four (4) aldermen, or direction from a committee.
- e. The Mayor shall preside over City Council meeting as the Chairman, unless the Mayor is unavailable, at which time the Mayor Pro Tem shall preside.
- f. The City Council shall appoint the Mayor Pro Tem at the first City Council meeting each May. The appointment shall occur by calling for open nominations at the meeting, and then a roll call votes on the nominations.

Section 2. Procedures for Committee Meetings:

- a. Committee meetings shall be regularly held monthly, at the dates, times and locations as approved by the Committees.
- b. The Mayor shall be a non-voting member of all standing committees.
- c. The Mayor shall select committee rosters at the first City Council meeting in May following a municipal consolidated election (i.e. every two years).
- d. Committee rosters may be switched by mutual, unanimous consent of the aldermen trading seats and the Mayor.
- e. The Mayor shall select committee chairmen and vice-chairmen.
- f. Any alderman may add any agenda item to any committee agenda.
- g. Chairmen shall select liaisons to other organizations and boards by any means they deem necessary, provided that the other organizations by-laws may govern the selection of the liaison.
- h. The four committees shall be:
 - i. Administration
 - ii. Economic Development
 - iii. Public Safety
 - iv. Public Works
- i. Each committee shall be presided over by its chairman, or in the absence of the chairman, the vice-chairman.
- j. Committee meetings may be cancelled by the Chairman of the committee if there is a not a quorum of the members present, or there are no agenda items which require action by a committee.

- k. When moving items from the committee agenda to a City Council agenda, the committee shall make a recommendation whether that item should be on consent agenda or the committee's report. If on the committee's report, the committee shall make a recommendation whether the item is up for first reading, or is on the City Council agenda for action.

Section 3. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this 16 Day of MAY, A.D. 2013.

Beth Wanen
CITY CLERK

CARLO COLOSIMO	<u>Y</u>	KEN KOCH	<u>Y</u>
JACKIE MILSCHEWSKI	<u>Y</u>	LARRY KOT	<u>Y</u>
JOEL FRIEDERS	<u>Y</u>	CHRIS FUNKHOUSER	<u>Y</u>
ROSE ANN SPEARS	<u>Y</u>	DIANE TEELING	<u>Y</u>

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this 21 Day of MAY, A.D. 2013.

Nay J. Golinski
MAYOR