



United City of Yorkville

800 Game Farm Road

Yorkville, Illinois 60560

Telephone: 630-553-4350

www.yorkville.il.us

AGENDA PUBLIC SAFETY COMMITTEE MEETING

Thursday, July 2, 2020

6:00 p.m.

City Hall Conference Room
800 Game Farm Road, Yorkville, IL

Citizen Comments:

Minutes for Correction/Approval: May 7, 2020

New Business:

1. PS 2020-17 Monthly Report Review for April and May 2020
2. PS 2020-18 Adjudication Reports for May and June 2020
3. PS 2020-19 School District Communication – Intergovernmental Agreement
4. CC 2020-50 Ordinance Authorizing the Mayor to Enter into Agreements to Regulate Pedestrian and Vehicular Traffic on Commercial Properties

Old Business:

1. PS 2020-14 Neighbors by Ring Doorbell Program – Update

Additional Business:

2019/2020 City Council Goals – Public Safety Committee		
Goal	Priority	Staff
“Municipal Building Needs and Planning”	2	Bart Olson, James Jensen, Rob Fredrickson, Eric Dhuse, Tim Evans & Erin Willrett
“School Safety (Exterior and Traffic)”	8	James Jensen & Eric Dhuse

UNITED CITY OF YORKVILLE
WORKSHEET
PUBLIC SAFETY COMMITTEE
Thursday, July 2, 2020
6:00 PM
CITY HALL CONFERENCE ROOM

CITIZEN COMMENTS:

MINUTES FOR CORRECTION/APPROVAL:

1. May 7, 2020

☐ Approved _____

☐ As presented

☐ With corrections

NEW BUSINESS:

1. PS 2020-17 Monthly Report Review for April and May 2020

☐ Informational Item

☐ Notes _____

2. PS 2020-18 Adjudication Reports for May and June 2020

☐ Informational Item

☐ Notes _____

3. PS 2020-19 School District Communication – Intergovernmental Agreement

☐ Moved forward to CC _____

☐ Approved by Committee _____

☐ Bring back to Committee _____

☐ Informational Item

☐ Notes _____

4. CC 2020-50 Ordinance Authorizing the Mayor to Enter into Agreements to Regulate Pedestrian and Vehicular Traffic on Commercial Properties

☐ Moved forward to CC _____

☐ Approved by Committee _____

☐ Bring back to Committee _____

☐ Informational Item

☐ Notes _____

OLD BUSINESS:

1. PS 2020-14 Neighbors by Ring Doorbell Program - Update

☐ Moved forward to CC _____

☐ Approved by Committee _____

☐ Bring back to Committee _____

☐ Informational Item

☐ Notes _____

ADDITIONAL BUSINESS:



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Minutes #1

Tracking Number

Agenda Item Summary Memo

Title: Minutes of the Public Safety Committee – May 7, 2020

Meeting and Date: Public Safety Committee – July 2, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Committee Approval

Submitted by: Minute Taker

Name

Department

Agenda Item Notes:

Have a question or comment about this agenda item?

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DRAFT

UNITED CITY OF YORKVILLE PUBLIC SAFETY MEETING Thursday, May 7, 2020 6:00pm City Hall Conference Room

The Public Safety meeting was held in accordance with Governor Pritzker's Executive 2020-07, allowing remote attendance due to the current Covid-19 pandemic.

Committee Members Attending:

Chairman Seaver Tarulis, in-person
Alderman Jackie Milschewski, remote

Alderman Joel Frieders, remote
Alderman Dan Transier, remote

Other City Officials Attending:

City Administrator Bart Olson, remote
Police Chief Jim Jensen, in-person
Deputy Chief Ray Mikolasek, in-person
Alderman Chris Funkhouser, remote

Assistant City Admin. Erin Willrett, remote
Deputy Chief Behr Pfizenmaier, in-person
Alderman Ken Koch, remote

Others in Attendance:

Katie Finlon, *Kendall County Record*, remote

The meeting was called to order at 6:00pm by Chairman Seaver Tarulis and a quorum was established.

Citizen Comments: None

Minutes for Correction/Approval: March 5, 2020
The minutes were approved as presented.

New Business:

1. PS 2020-11 Monthly Report Review for February and March 2020

Chief Jensen gave an overview of the reports. He noted that Detective Nelson was nominated for Detective of the Year following 2019 investigations. He recapped the Covid virus reports in March and said the department focused on community policing, safety and supporting the local businesses during the pandemic. The department has also participated in celebratory parades. Officer Borowski was also given an award for his lifesaving efforts. In general, the calls were down in March.

2. PS 2020-12 Adjudication Reports for February - April 2019

Chief Jensen gave a brief report of the violations and said the adjudications ceased on March 9th due to the pandemic. The hearings are expected to start up May 11th with safety measures in place in regards to Covid. Mr. Olson said that he and the City Attorney are working on guidelines.

3. PS 2020-13 Purchasing Report

Administrator Olson said this is an update on police related items including disposal of two vehicles. The update also included the status of bids, RFQ's and RFP's.

4. PS 2020-14 Neighbors by Ring Doorbell Program

Deputy Chief Pfizenmaier said some local police agencies are already participating in this program. He showed a short video illustrating the features of the system and said there is zero cost for this program. A ring doorbell is not needed and an app can be downloaded on a smart phone to use the system. Police can also put out alerts in specific areas. When police canvas residents about a specific event/crime, they can request the video from the ring doorbell. Privacy concerns were discussed and providing info from the program is voluntary.

Alderman Transier questioned potential evidence provided by Ring and said it could be sent to police anonymously. He asked how citizens could remain anonymous if their Ring is requested for evidence. Mr. Transier said he wants citizens to realize they may be requested to testify. Alderman Frieders said that "assumed involvement" is addressed in the "terms of service" for Ring. No further action at this time.

5. PS 2020-15 E-Citation Implementation

Chief Jensen noted this is a budgetary item that could be on the "cut" list in view of the pandemic. Deputy Chief Mikolasek presented the information and said the e-citation is a city goal for automation technology improvements and would eliminate paper. This would be part of the records management system that currently runs through the sheriff's office program and would be billed through KenCom. Completion of citations would be electronic and a paper ticket could be printed inside the squad. Information is electronically downloaded into the police department and Circuit Clerk's record systems. He also calculated the time savings per document. The Deputy Chief said the Kendall County Sheriff is already using this and Oswego is implementing it now. It is hoped to have the Clerk's office pay for a portion of the cost. He has spoken with Ms. Noble and Mr. Ratos from Community Development about using this system also. There was no committee discussion and Mr. Tarulis commented he hoped this program could become a reality.

6. PS 2020-16 Strategic National Stockpile

Chief Jensen discussed a stockpile program which would encompass mass distribution of equipment, medicines, etc. to first responders and residents. He said Deputy Chief Mikolasek is working on a plan with the Sheriff's office and Health Department using the

high school as the distribution location. Staffing, traffic control, maps, parking and many other aspects are being planned. It is expected to be complete by the end of May or early June.

Old Business: None

Additional Business:

Chairman Tarulis asked about the Police Department Covid-19 response. Staff has been given special instructions for handling traffic and the public. Changes to internal routines and procedures have also been made to keep officers safe. Communications with other police departments are done weekly for best practices, ideas, etc. Chairman Tarulis expressed his appreciation for staff especially during the pandemic and Chief Jensen also praised his staff. Alderman Milschewski asked if any complaints were received regarding people congregating in violation of state rules. The majority of calls have been for people not wearing masks, but overall most citizens are following orders.

There was no further business and the meeting was adjourned at 6:56pm on a motion by Ms. Milschewski.

Minutes transcribed by
Marlys Young, Minute Taker, remote attendance



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #1

Tracking Number

PS 2020-17

Agenda Item Summary Memo

Title: April & May 2020 Monthly Report Review

Meeting and Date: Public Safety Committee – July 2, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: None

Council Action Requested: N/A

Submitted by: James Jensen Police
Name Department

Agenda Item Notes:

Have a question or comment about this agenda item?

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Memorandum

To: Public Safety Committee
From: James Jensen, Police Chief
CC:
Date: July 2, 2020
Subject: Monthly Report Review

Summary

Review of the April & May 2020 Monthly Report

Background

The new monthly report has been designed to provide necessary feedback to the board and community regarding crime, traffic and community policing efforts of the police department. This document is easy to understand, provides a multitude of data and is comparative in nature to the previous month and year. This report will be disseminated to the entire board and city staff on a monthly basis and will be made available to the public on-line.

Recommendation

None

Attachments

Exhibit A: April 2020 Monthly Report
Exhibit B: May 2020 Monthly Report



YORKVILLE POLICE DEPARTMENT

Monthly Report

April 2020

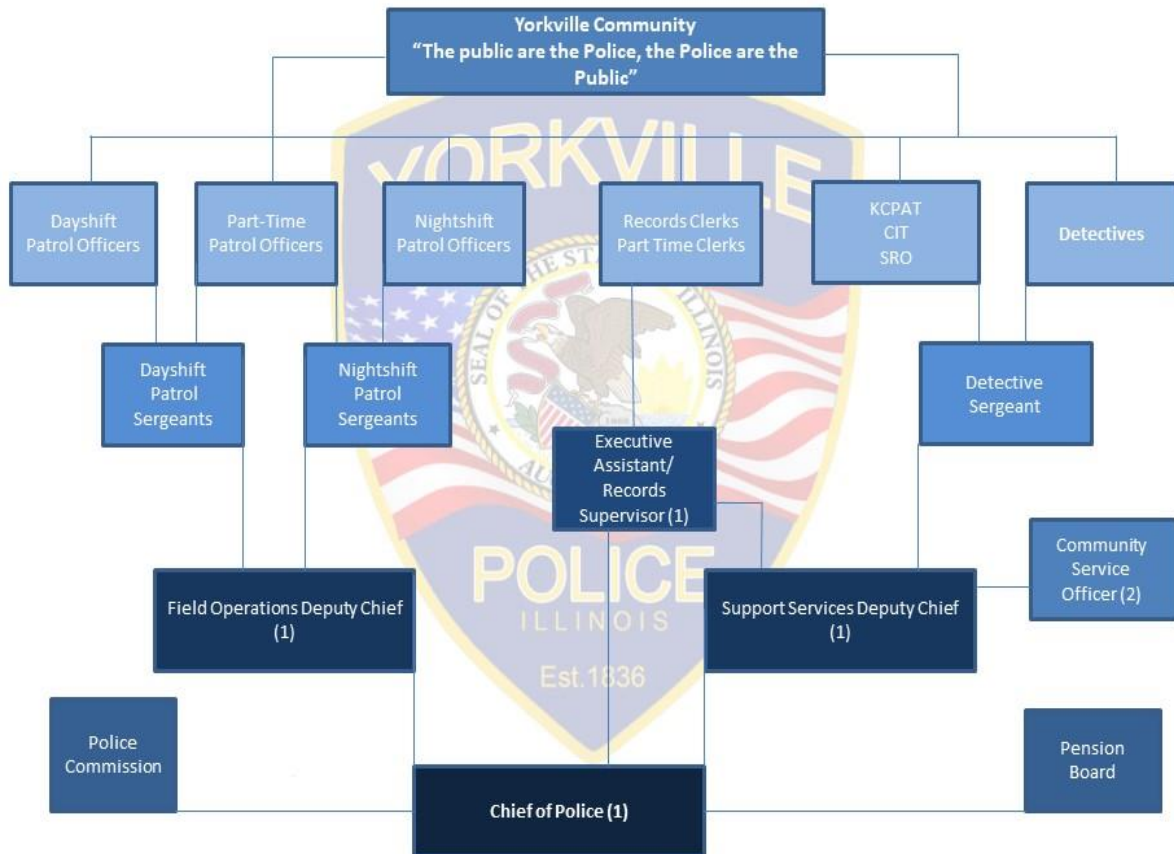
Chief of Police James Jensen

MISSION STATEMENT

The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems, and enhance the quality of life in our city.

ORGANIZATIONAL CHART

Yorkville Police Department Organizational Chart 2019



COVID-19

Coronavirus disease (COVID-19) is an infectious disease caused by a new virus. The disease causes respiratory illness (like the flu) with symptoms such as a cough, fever and in more severe cases, difficulty breathing. You can protect yourself by washing your hands frequently, avoiding touching your face, and avoiding close contact with people who are unwell.

Coronavirus disease spreads primarily through contact with an infected person when they cough or sneeze. It also spreads when a person touches a surface or object that has the virus on it, then touches their eyes, nose or mouth.

People of all ages can be infected by COVID-19. Older people, and people with pre-existing medical conditions (such as asthma, diabetes, heart disease) appear to be more vulnerable to becoming severely ill with the virus.

The Yorkville Police Department has been working very closely with the Kendall County Health Department, Bristol Kendall Fire Department, local law enforcement and the Illinois Department of Public Health to help in reducing the spread of COVID-19. Throughout the month of April, we have been working tirelessly to protect the residents we serve. We have also been working hard to protect those that serve, both sworn and civilian.

During the month of April, we have continued to place the highest priority on the health, safety and wellbeing of all involved with the development and implementation of Special Orders, procedures and protocols. We have purchased critical equipment such as hand sanitizer, N-95 masks and other necessary Personal Protective Equipment (PPE) to keep our staff safe.

Upon review of the crash and crime data in this report you will see a sharp decline in traffic crashes and officer-initiated activity. You will also see a slight decrease in criminal reports as compared to April of 2019. While we can not say for sure the reasons for this, we can assume that the Governors Executive "shelter in place" Order has a lot to do with it. Regarding officer-initiated activity, COVID-19 is the direct cause for the decline in activity. The high exposure rate and the need to maintain a full and healthy work force is the reason.

The Yorkville Police Department will continue to provide professional services during these unprecedented times. As this disease continues to affect the United City of Yorkville, we will remain diligent in our efforts and be prepared to handle anything that arises.

PERSONNEL INFORMATION

Employees

	April 2019	April 2020
Sworn Officers	27	31
Clerical	3	3
Part-Time Officers	4	3
Part-Time Community Service Officers	0	2
Part-Time Clerical	1	2
Total	35	41

Overtime Hours Worked*

	April 2020	2020 Total
Call Outs / Stay Over	1	8
Clerical	0	0
Community Service	0	0
Court	0	18
Grants	0	0
HIDTA CPAT	5.5	89
HIDTA CIT	12	59
ILEAS Deployments	0	0
Investigations	0	8.5
Meetings	3	11.5
Miscellaneous (* FTO)	8	8
School Events	0	0
School Liaison Officer	0	0
Special Event Ribs on the River	0	0
Special Event Summer Solstice	0	0
Special Event Yorktober Fest	0	0
Special Event Fourth of July	0	0
Street/Shift Coverage	0	0
Training	0	16

Water Park Details	0	0
Misc. Details	0	0
OIC	0	0
Total Overtime Hours	29.5	263.5
Total Regular Hours	5257.50	21,401.25

Benefit Time Used

	April 2020	2020 Total
Vacation	333	904
Holiday	240	952
Holiday Pay / Double-time	0	55
Sick	63	641.25
Compensatory time taken	2	218.25
Floating Holiday	20	120
Straight Time Pay - Training	0	174
Total Hours	658	3064.5

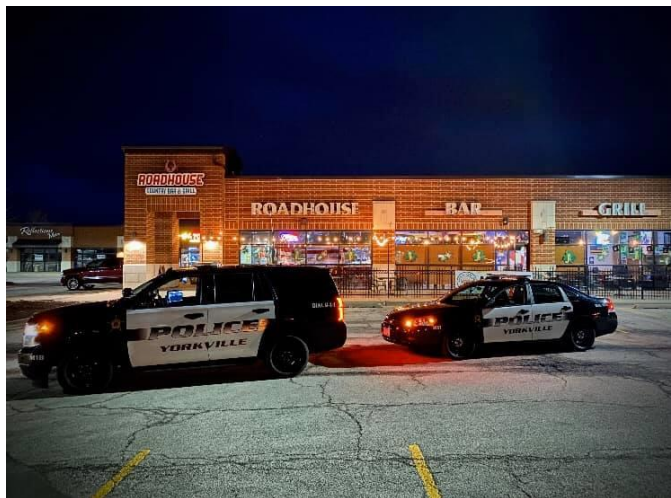
Compensatory Time Earned

	April 2020	2020 Total
Total	87	791.25

COMMUNITY POLICING INITIATIVES



YPD continues to support our local eating establishments with our #eating local campaign. Officer Shepherd is seen here getting take out from Crusade Burger Bar. We love the mask! Check out some of our other recommendations. Yorkville has some amazing places to choose from.





The month of April was AUTISM Awareness month. Yorkville Officers wore the very colorful Autism Awareness pin in support of those in our community and around the country who have Autism. Because of COVID-19 we were not able to celebrate this special month like we had hoped so instead we delivered over 30 “goodie” bags to our families. A huge thank you to the Yorkville Citizens Police Academy for helping to purchase and organize these bags. Check out some of the pictures sent to us. We hope to see you again very soon.





FACEBOOK Post 4/4/20: All, YPD wants to see how creative our Yorkville kids are. We are challenging all school age children to show off their art skills and to participate in a "Sidewalk Challenge". The winner will get a ride the first day of School in a YPD squad car. This will be the perfect opportunity for your kids to work independently outside, while their friends compete from their driveway. Please submit your photo in the comments section. Can't wait to see the entries. Here is a photo we were sent yesterday that sparked this idea.



Yorkville Resident Armando Sanders submitted the first sidewalk chalk picture. Armando is a certified sketch artist and as you can see very talented. Check out some of our entries, **EVERYONE** did an amazing job.





Special Thank you to Rosati's Pizza for providing not only the Grand Prize (pizza for a year) but providing a free pizza for all entries.



Two future Yorkville Police Officers. How cute is this



FACEBOOK Post 4/1/20: Business Community Thank-You from YPD: YPD wants to send a shout out and a HUGE thank you to those in our business community. You are on the front lines every day, whether you're working at a register checking people out, stocking shelves or serving take out to people. You put yourselves out there every day and we want to thank you for that. While this is an extraordinary and terrifying time for all of us, we will get through it and we will be better for it. Stay healthy and safe



FACEBOOK Post 4/1/20: The Yorkville Police Department would like to congratulate Nick Childs on reaching his 100th day from his stem cell transplant. That is AMAZING. Monday, Nick was finally cleared to go back to school. With everything going on in the world he was not able to. Nick, that day will come and we will be there to celebrate with you. Your YPD family is thinking of you and can't wait to see you out and about soon.

COMMUNITY PRESENTATIONS / MEETINGS

Date	Group	Officers	Topic
04/02/20	Kendall Chief's Conference Call	DC Mikolasek	Meeting
04/03/20	ISP Conference Call COVID-19	Chief Jensen	Meeting
04/03/20	Local LE COVID-19 Conference Call	Chief Jensen	Meeting
04/06/20	Department Head	Chief Jensen	Meeting

04/07/20	Law Enforcement & Fire COVID-19 Conference Call	Chief Jensen	Meeting
04/09/20	Yorkville School District Grant Discussion	Chief Jensen	Meeting
04/10/20	Local LE COVID-19 Conference Call	Chief Jensen	Meeting
04/15/20	Kendall Chief's Conference Call	DC Mikolasek	Meeting
04/13/20	Department Head	Chief Jensen	Meeting
04/14/20	Law Enforcement & Fire COVID-19 Conference Call	Chief Jensen	Meeting
04/14/20	Staff Pre-Board Meeting	Chief Jensen	Meeting
04/14/20	City Council Meeting	Chief Jensen	Meeting
04/15/20	KenCom Radio Web Meeting	DC Mikolasek	Meeting
04/16/20	Kencom Finance Committee	Chief Jensen	Meeting
04/16/20	ISP Conference Call COVID-19	Chief Jensen	Meeting
04/17/20	Local LE COVID-19 Conference Call	Chief Jensen	Meeting
04/20/20	Command Staff Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
04/20/20	Department Head	Chief Jensen	Meeting
04/20/20	Contract Discussion – Olsen & Willrett	Chief Jensen	Meeting
04/21/20	Law Enforcement & Fire COVID-19 Conference Call	Chief Jensen	Meeting
04/23/20	ISP Conference Call COVID-19	Chief Jensen	Meeting
04/23/20	Incident Command Discussion	Chief Jensen DC Mikolasek DC Pfizenmaier Ofc Goldsmith Ofc	Meeting
04/24/20	Local LE COVID-19 Conference Call	Chief Jensen	Meeting
04/24/20	IPRF	Chief Jensen	Meeting
04/27/20	Command Staff Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
04/27/20	Department Head	Chief Jensen	Meeting
04/28/20	Law Enforcement & Fire COVID-19 Conference Call	Chief Jensen	Meeting
04/28/20	Staff Pre-Board Meeting	Chief Jensen	Meeting
04/28/20	City Council Meeting	Chief Jensen	Meeting

04/29/20	Sergeant Meeting	Command Staff Sergeants	Meeting
04/29/20	Adjudication	Chief Jensen	Meeting
04/30/20	Memorial Service	Chief Jensen Officer Borowski	Event
04/30/20	ISP Conference Call COVID-19	Chief Jensen	Meeting

TRAINING AND CAREER DEVELOPMENT

Date	Topic	Attendees	Hours
04/04/20	NIMS Training	Ofc. Borowski Ofc Enk	2 2
04/04/20	FOIA Training	Amber Rasmusson	1
04/04/20	LEADS Certification	Amber Rasmusson	2
04/05/20	NIMS Training	Ofc Ketchmark Ofc Borowski Ofc Enk	6 2 2
04/08/20	NIMS Training	Sgt Carlyle	2
04/09/20	NIMS Training	DC Pfizenmaier	6
04/10/20	NIMS Training	Ofc Davis	6
04/12/20	NIMS Training	Ofc Hart	4
04/12/20	FOIA Training	Kirsten Balog	1
04/26/20	NIMS Training	Ofc Soebbing	6
04/26/20	LEADS Certification	Ofc Fisher	2
04/27/20	LEADS Certification	Ofc Arentsen	2
04/29/20	Transition to NIBRS	Kirsten Balog D.C. Pfizenmaier	2
04/29/20	Performance Evaluation Training	Command Staff Sergeants	3 5
04/30/20	Dale Anderson	Sworn Staff	62
		TOTAL	118

Due to COVID-19 all NEMRT training classes, conferences and other training classes have been cancelled

TRAFFIC CRASH SUMMARY

Total Traffic Crash Reports 2020: 13

Total Crash Report Short Form Private Property April 2020: 2

Total Crashes for the Month of April 2020 (excluding private prop): 11

Hit & Run Crashes	3
Personal Injury Crashes	2
Property Damage Crashes	8
Fatality Crashes	1

TOP 3 TRAFFIC CRASH INTERSECTIONS

Crash Intersection	Total Number of Crashes	Primary Contributory Causes
<i>9 of the 10 crashes reported this month were intersection related. All 9 crashes occurred in different intersections throughout the City.</i>		

Of the 10 crashes reported on the Illinois traffic crash report 90% were intersection related

Crash by <u>DAY</u> of the Week	Number of Crashes
Monday	1
Tuesday	3
Wednesday	3
Thursday	0
Friday	1
Saturday	1
Sunday	1

Crash by <u>TIME</u> of Day	Number of Crashes
0600-0959	1
1000-1359	0
1400-1759	4
1800-2159	1
2200-0159	2
0200-0559	2

TRAFFIC COMPLAINT / ENFORCEMENT INFORMATION

During the month of April, directed patrols were not done by members of the Yorkville Police Department due to COVID-19. Directed Patrols are a result of complaints received and substantiated based off the following criteria: monitoring traffic, traffic count studies or speed studies.

Directed Patrol Area:

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations								
Warnings								
Total								

Directed Patrol Area:

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations								
Warnings								
Total								

** No directed traffic enforcement details were conducted in April due to COVID-19 precautions**

PORTABLE SPEED SIGN / SPEED TRAILER DEPLOYMENT

Dates of Deployment	Location	Type of Concern
N/A	N/A	N/A

TRAFFIC ENFORCEMENT

Citations	2020 Total	April 2019	April 2020
Speeding	38	4	0
No Insurance	37	7	1
Seatbelt	0	0	0
Other Moving Violations	140	18	10
Total	215	29	11

Warnings	2020 Total	April 2019	April 2020
Speeding	385	81	0
No Insurance	220	37	0
Seatbelt	0	6	0
Other Moving Violation	736	170	1
Miscellaneous/Parking	22	39	2
Total	1,363	333	3

As a result of COVID-19 Traffic Enforcement efforts have been suspended. DUI and Reckless driving were the only traffic enforcement efforts conducted this month

DETECTIVE SQUAD

DETECTIVE SQUAD HIGHLIGHTS

While our activity is still significantly limited by current restrictions due to COVID-19, the Detective Squad has made efforts to continue our investigations via telephone. During this month we put in service two new evidence collection kits with new supplies as well as a dedicated fingerprinting kit. Our previous kits had been in service for at least 15 years. We also created and installed a new firearms cleaning kit in the department's garage. Members of the detective squad have also undertaken the monumental task of creating emergency plans for each of the schools in Yorkville. This has been an arduous task, requiring detectives to collect detailed photographs and information for each facility. While many of these tasks are atypical for a Detective Squad, they are still worthwhile investments of our time and resources.

Cases Assigned	2020 Total	April 2019	April 2020
Adult	42	7	12
Juvenile	22	5	2
Total	64	12	14
Cases Closed	2020 Total	April 2019	April 2020
Adult	47	2	11
Juvenile	29	6	3
Total	76	8	14

Total Arrests	2020 Total	April 2019	April 2020
Adult	10	1	1
Juvenile	14	2	0
Total	24	3	1

Evidence	2020 Total	April 2019	April 2020
Items Recovered	561	150	87
Items Destroyed or Returned	903	0	220

CRIME REPORTING

The Police Department volume of law enforcement activity during the reporting period is demonstrated by category in the table below. The data includes activity reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required to be reported to the State. For comparison purposes, the statistical reporting from the same reporting period one year ago is included. NOTE: This data is insufficient for use in establishing trends, assessing workload distribution or any other statistical analysis. Further data, delving beyond this report, is essential in determining accurate and meaningful insight beyond this report.

REPORTS

	April 2019	April 2020	Total 2019	Total 2020
Criminal Reports	52	36	757	215
Non-Criminal Reports	38	49	382	204
Sex Offender Registration	0	0	10	5
911 Hang-Up / Misdial	8/5	5/4	135/33	17/6
Motorist Assist / Lock-Outs	34/35	14/14	382/408	65/93
Accident / Property Damage	21	8	615	110
Accident / Personal Injury	3	2	42	16
Accident / Fatal	0	1	0	2
Accident / Hit & Run	7	3	40	17
D.U.I Reports	0	1	17	11
Total	203	137	2,821	761

OFFENSE SUMMARY (Part I Crimes)

	April 2019	April 2020	Total 2019	Total 2020
Murder	0	0	0	0
Sex Crimes	2	0	21	4
Robbery	0	1	5	2
Aggravated Battery	0	1	8	3
Burglary	0	0	14	0

Theft	9	7	121	34
Vehicle Theft	0	0	5	2
Arson	0	0	0	0
Total	11	9	174	45

OFFENSE SUMMARY (Part II Crimes)

	April 2019	April 2020	Total 2019	Total 2020
Battery	2	3	56	14
Domestic Battery	6	8	89	28
Fraud	7	1	72	24
Property Damage	2	5	59	15
Weapons	1	0	5	1
Drug Offenses	1	1	44	8
Sex Offender	0	0	13	5
Disorderly Conduct	2	0	32	6
Alcohol Minors	0	2	15	5
D.U.I	0	1	14	11
Alcohol Offenses	0	0	1	0
Total	21	21	400	117

CRISIS INTERVENTION CALL

	April 2020	2020 Total
Mental Health/Crisis Intervention (7705)	0	6
Suicide Threat (7708)	0	7
Involuntary Committal (9302)	0	1

November 2019 was the first month we started tracking Mental Health/Crisis Intervention and Involuntary Committal calls for service

PATROL ARRESTS

	2019 Total	April 2020	2020 Total
Felony	10	1	9
Misdemeanors	381	16	87
Total	391	17	96

CALLS FOR SERVICE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	1050	1084	770	496								
2019	850	851	990	996	1084	1010	1134	1134	1123	1231	*1742	898

**November 2019 call count included self-dispatched calls. KenCom has since removed self-dispatched calls from call count.*

VEHICLE USE & EXPENSES

SQUAD CAR OPERATION EXPENSES

	April 2019	April 2020
Monthly Mileage	18,972	22,165
Gasoline Expense	\$4,616.64	\$3,209.83
Gallons of Gasoline	1,853	2,211.18
Maintenance Expense	\$2,999.09	\$5,655.53
Cost Per Gallon	2.491	1.451
Cost Per Mile (Gasoline & Maintenance Costs Included)	0.401	0.399

VEHICLE USAGE AND EXPENSES

Squad #	Vehicle Year	Assigned	Beginning Mileage	Ending Mileage	Monthly Miles
M-1	2016	Patrol	38,719	39,953	1,234
M-2	2020	Patrol	2,217	4,579	2,362
M-3	2016	Deputy Chief	39,292	39,886	594
M-5	2016	Patrol	61,992	63,324	1,332
M-6	2015	CSO	70,721	71,566	845
M-8	2016	Chief	19,595	19,900	305
M-9	2016	Patrol	56,007	56,643	636
M-10	2016	Patrol	43,369	45,123	1,754
M-11	2016	Patrol	15,561	16,593	1,032

M-13	2016	Patrol	45,733	48,442	2,709
M-14	2013	Detective	102,979	103,060	81
M-15	2014	Detective	110,781	110,847	66
M-16	2015	Sergeant	79,589	80,483	894
M-17	2016	Detective	24,052	24,500	448
M-18	2015	Sergeant	68,565	69,773	1,208
M-19	2016	Patrol	68,144	69,988	1,844
M-20	2016	Patrol	21,502	22,663	1,161
M-21	2016	Patrol	16,608	19,278	2,670
M-22	2014	Task Force	71,246	72,170	924
M-23	2018	Deputy Chief	10,173	10,239	66
Total Miles					22,165



804 Game Farm Road
Yorkville, IL 60560



YORKVILLE POLICE DEPARTMENT

Monthly Report

May 2020

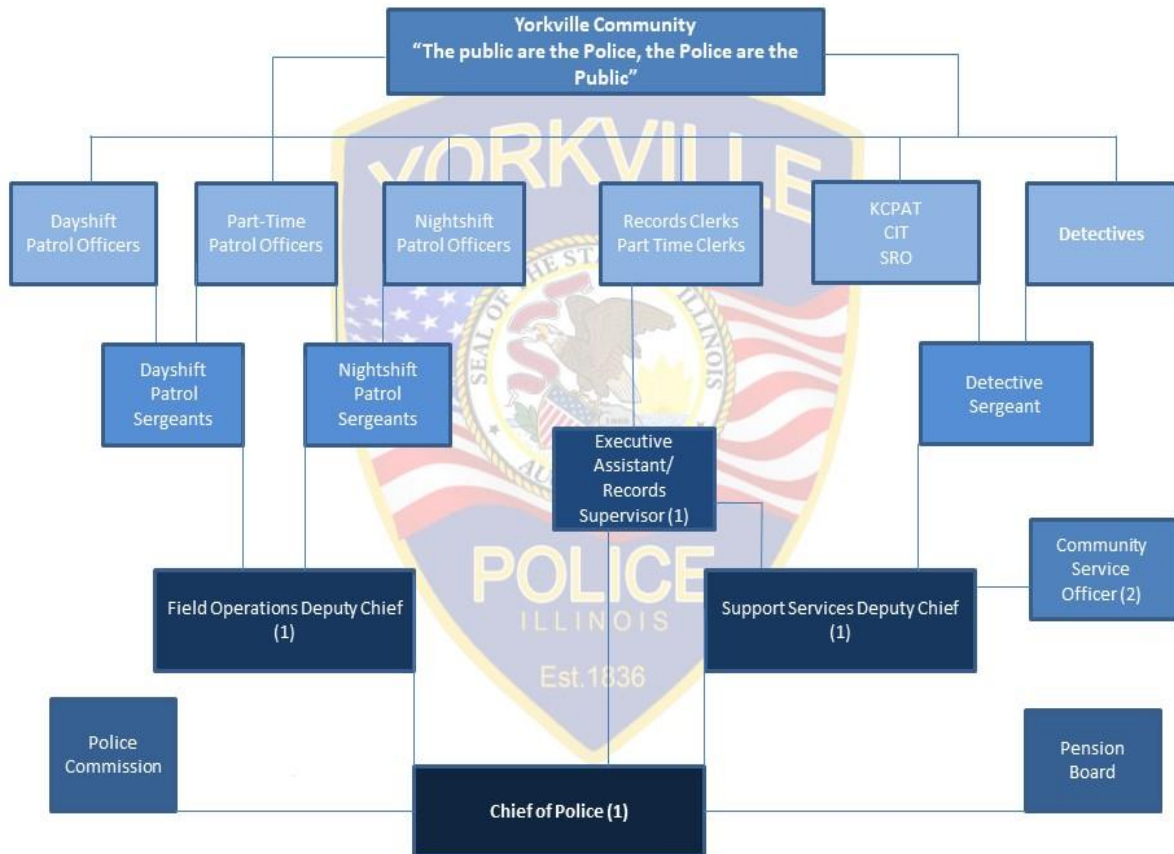
Chief of Police James Jensen

MISSION STATEMENT

The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems, and enhance the quality of life in our city.

ORGANIZATIONAL CHART

Yorkville Police Department Organizational Chart 2019



COVID-19

Coronavirus disease (COVID-19) is an infectious disease caused by a new virus. The disease causes respiratory illness (like the flu) with symptoms such as a cough, fever and in more severe cases, difficulty breathing. You can protect yourself by washing your hands frequently, avoiding touching your face, and avoiding close contact with people who are unwell.

Coronavirus disease spreads primarily through contact with an infected person when they cough or sneeze. It also spreads when a person touches a surface or object that has the virus on it, then touches their eyes, nose or mouth.

People of all ages can be infected by COVID-19. Older people, and people with pre-existing medical conditions (such as asthma, diabetes, heart disease) appear to be more vulnerable to becoming severely ill with the virus.

The Yorkville Police Department has been working very closely with the Kendall County Health Department, Bristol Kendall Fire Department, local law enforcement and the Illinois Department of Public Health to help in reducing the spread of COVID-19. Throughout the month of April, we have been working tirelessly to protect the residents we serve. We have also been working hard to protect those that serve, both sworn and civilian.

During the month of May, we slowly reintegrated a variety of duties to include traffic safety and education. For the remainder of the month we will continue to place the highest priority on the health, safety and wellbeing of all residents and department members.

The Yorkville Police Department will continue to provide professional services during these unprecedented times. As this disease continues to affect the United City of Yorkville, we will remain diligent in our efforts and be prepared to handle anything that arises.

PERSONNEL INFORMATION

Employees

	May 2019	May 2020
Sworn Officers	30	31
Clerical	3	3
Part-Time Officers	4	3
Part-Time Community Service Officers	2	2
Part-Time Clerical	2	2
Total	41	41

Overtime Hours Worked*

	May 2020	2020 Total
Call Outs / Stay Over	19	27
Clerical	0	0
Community Service	0	0
Court	3	21
Grants	0	0
HIDTA CPAT	14.25	97.5
HIDTA CIT	3.5	62.5
ILEAS Deployments	0	0
Investigations	40.5	54.75
Meetings	11.5	23
Miscellaneous (* FTO)	1	9
School Events	0	0
School Liaison Officer	0	0
Special Event Ribs on the River	0	0
Special Event Summer Solstice	0	0
Special Event Yorktober Fest	0	0
Special Event Fourth of July	0	0
Street/Shift Coverage	0	0
Training	0	16
Water Park Details	0	0
Misc. Details	0	0
OIC	0	0
Total Overtime Hours	92.75	310.75
Total Regular Hours	5,087.5	26,488.75

Benefit Time Used

	May 2020	2020 Total
Vacation	165	1,069
Holiday	240	1,192
Holiday Pay / Double-time	72	127
Sick	259	900.25
Compensatory time taken	39.5	257.75
Floating Holiday	44	164
Straight Time Pay - Training	0	174
Total Hours	819.5	3,884

Compensatory Time Earned

	May 2020	2020 Total
Total	218.25	1009.50

COMMUNITY POLICING INITIATIVES



A community member crafted face shields and donated them for our officers. Thank you for thinking of us and for keeping us safe!

In support of our local restaurants in the United City of Yorkville we have been, "eating local". Check out some of the restaurants visited this month along with the Yorkville Area Dining Guide which was organized by the Yorkville Chamber of Commerce.



Yorkville Area Dining

Outdoor seating weather permitting
Reservations may be required

**EXPANDED OUTDOOR
PATIO DINING**

Burnt Barrel Social*
Ginger and Souz*
Legends Sports Bar & Grill*
Mike & Denise's Pizzeria & Pub*
Millhurst Ale House
Roadhouse Rte 47*
Rosati's Pizza Pub*
Suzy's Bar & Grill*

**CURBSIDE
CARRYOUT**

Asian Kitchen
China Garden
Jimmy Johns*
Little Caesars
Maciano's Pizza
Panera Bread*
Papa John's
Paisano's Pizza*
Patelli's
Pizza Hut
Que Brava Mexican Restaurant*
Salerno's Red Hots*
Sweet Temptations Dessert Co.*
Subway
Upper Crust Catering*
Wings Etc. Grill & Pub



**PARKING LOT
POP UPS**

Blackstone Bar & Grill*
Crusade Burger Bar*
Law Office Pub & Music Hall*
Paradise Cove 220*
Rowdy's*
Silver Dollar
Sunfield Restaurant*
Yorkville Moose Lodge 2371

**SIDEWALK
CURBSIDE DINING**

Cancun Café and Mexican Grill*
Fast Burrito
LaMichoacana Sweet Bliss
Mandrake (opening 6/30/20)
Pepe's Mexican Restaurant*
Salsa Verde Mexican Restaurant*
Southern Belle

Please respect restaurant policies
and social distancing guidelines

**OUTDOOR
PATIO DINING**

Butcher Block 360*
Flight Tasting Room & Bottle Shopper*
Fox's Gourmet Ice Cream*
GRACE Coffee & Wine*
Hacienda Real
Kennedy Pointe*
Lakewood Grill*
Parma Pizza Bar
Smokey's
Southbank Original BBQ*
Whitetail Ridge Golf Club*
Yorkville American Legion*
Yorkville Pinz

**FAST FOOD
DRIVE UP**

Arby's* - Patio Open
Burger King - Patio Open
Culver's* - Patio Open
Dairy Queen - Patio Open
Dunkin' - North
Dunkin' - South
KFC/ Taco Bell
McDonald's North - Patio Open
McDonald's South
Starbucks*
Wendy's

Until our restaurants can fully reopen, this guide has been created to support establishments open for outdoor dining, carryout, or delivery.
(Information subject to change)

United City of Yorkville
Yorkville Area Chamber of Commerce
(*Chamber member business—listing may be found at yorkvillechamber.org)



THANK YOU!!! Jim Braddish from Yorkville Country Financial Services made a generous donation to the Yorkville Police Department regarding Operation Helping Heroes. This generous gift will go toward future equipment to help better serve the Yorkville Community.

KenCom celebrating Police Week with Officer Kuehlem and the Yorkville Police Department.





Officer Shepherd made a new friend. Nothing better than donuts.

Officer Mertes making some new friends. A special thanks to Gareth, Chase and Jeff for dropping off some Dunkin'.



The Blue Wave Challenge

YPD knows that with the shelter in place order many are missing family across the Country and World. We are wishing you all the best and asking you to remain strong. Know that you can count on YPD. Thank you for your continued support. We are humbled by all the kind gestures and actions from our community. Check out the YPD, “Blue Wave Challenge” on our Facebook page (<https://www.facebook.com/YorkvilleILPoliceDepartment/videos/2331384203823243/>)

Congratulations to the YHS Class of 2020

The Yorkville Police Department would like to recognize and congratulate the YHS Class of 2020. While we cannot celebrate with you in person you are in our thoughts. Check out the YouTube Video link: <https://youtu.be/lk-33E3rTGU>



This month we celebrated Officer Stacey Mott for her 25 years of dedicated service to the residents of this city and to the men and women of the Yorkville Police Department. Officer Mott served with honor and distinction. Congratulations goes out to Officer Mott, you will be missed.

COMMUNITY PRESENTATIONS / MEETINGS

Date	Group	Officers	Topic
05/01/20	COVID-19	Chief Jensen	Meeting
05/04/20	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
05/04/20	Department Head	Chief Jensen	Meeting
05/05/20	COVID-19	Chief Jensen	Meeting
05/07/20	Special Order Discussion	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
05/07/20	Public Safety Committee	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
05/11/20	Department Head	Chief Jensen	Meeting
05/12/20	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting

05/12/20	Department Head Council Meeting Prep	Chief Jensen	Meeting
05/12/20	City Council	Chief Jensen	Meeting
05/13/20	SNS Meeting	DC Mikolasek	Meeting
05/13/20	ICS Discussion	Chief Jensen DC Mikolasek DC Pfizenmaier Ofc Ofc Goldsmith	Meeting
05/15/20	COVID-19	Chief Jensen	Meeting
05/17/20	Retirement Celebration	Department	Special Event
05/18/20	Department Head	Chief Jensen	Meeting
05/19/20	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
05/19/20	Board of Health	Chief Jensen	Meeting
05/20/20	Sergeant Meeting	DC Mikolasek DC Pfizenmaier All Sergeants	Meeting
05/20/20	Kendall Chiefs Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
05/20/20	KenCom Ops Board	DC Mikolasek	Meeting
05/21/20	Kencom Finance Committee	Chief Jensen	Meeting
05/22/20	Yorkville High School	Chief Jensen	Meeting
05/26/20	Command Meeting	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting
05/26/20	Department Head Council Meeting Prep	Chief Jensen	Meeting
05/26/20	City Council Meeting	Chief Jensen	Meeting
05/27/20	KenCom Radio Meeting	DC Mikolasek	Meeting
05/30/20	Protest Discussion	Chief Jensen DC Mikolasek DC Pfizenmaier	Meeting

TRAINING AND CAREER DEVELOPMENT

Date	Topic	Attendees	Hours
05/04/20	LEADS Recertification	DC Mikolasek	1
05/12/20	Annual Firearms Qualification	Approx ½ department	16
05/13/20	Mental Health Training	Approx ½ department	7.5
05/15/20	Mental Health Training	Approx ½ department	4
05/19/20	Annual Firearms Qualification	Approx ½ department	15
05/21/20	Neighborhood Canvas Roll Call	Approx ½ department	4
05/22/20	Neighborhood Canvas Roll Call	Approx ½ department	3
05/26/20	Operational Red Flags	Ofc	4
05/31/20	Dale Anderson	Sworn Staff	62
		TOTAL	116.5

Due to COVID-19 all NEMRT training classes, conferences and other training classes have been cancelled

TRAFFIC CRASH SUMMARY

Total Traffic Crash Reports for May 2020: 29
 Total Crash Report Short Form Private Property May 2020: 4
 Total Crashes for the Month of May 2020 (excluding private prop): 25

Hit & Run Crashes	7
Personal Injury Crashes	6
Property Damage Crashes	19
Fatality Crashes	0

TOP TRAFFIC CRASH INTERSECTIONS

Crash Intersection	Total Number of Crashes	Primary Contributory Causes
W Stagecoach Trl/ S Bridge St.	2	Failing to Yield Right-of-Way Following Too Closely

Crash by <u>DAY</u> of the Week	Number of Crashes
Monday	2
Tuesday	3
Wednesday	6
Thursday	3
Friday	6
Saturday	3
Sunday	2

Crash by <u>TIME</u> of Day	Number of Crashes
0600-0959	4
1000-1359	8
1400-1759	7
1800-2159	2
2200-0159	2
0200-0559	2

TRAFFIC COMPLAINT / ENFORCEMENT INFORMATION

During the month of **May** directed patrols were not done by members of the Yorkville Police Department due to COVID-19. Directed Patrols are a result of complaints received and substantiated based off the following criteria: monitoring traffic, traffic count studies or speed studies.

Directed Patrol Area:

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations								
Warnings								
Total								

Directed Patrol Area:

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations								
Warnings								
Total								

**** No directed traffic enforcement details were conducted in May due to COVID-19 precautions****

PORTABLE SPEED SIGN / SPEED TRAILER DEPLOYMENT

Dates of Deployment	Location	Type of Concern
05/04/20 – 05/31/20	Blackberry Shores Ln	Speeding
05/04/20 – 05/31/20	Grande Trail	Speeding

PORTABLE SPEED SIGN RESULTS

Location (Direction)	Total Vehicles	Average Speed	Avg 85% Speed	Maximum Speed	High Traffic Day	High Traffic Time
Blackberry Shores (Eastbound)	8,988	26 mph	31mph	47 mph	Friday	11:00a.m – 3:00p.m
Blackberry Shores (Westbound)	8,011	26 mph	33 mph	52 mph	Friday	2:00p.m – 7p.m

TRAFFIC ENFORCEMENT

Citations	2020 Total	May 2019	May 2020
Speeding	38	10	9
No Insurance	37	13	6
Seatbelt	0	1	0
Other Moving Violations	140	15	30
Total	215	39	45

Warnings	2020 Total	May 2019	May 2020
Speeding	385	65	112
No Insurance	220	38	33
Seatbelt	0	4	2
Other Moving Violation	736	130	44
Miscellaneous/Parking	22	65	60
Total	1,363	302	251

DETECTIVE SQUAD

DETECTIVE SQUAD HIGHLIGHTS

During the month of May, the Detective Squad successfully investigated and charged two of our most serious cases of the year: an attempted homicide (20-0364) and a robbery (20-0511). These two investigations required numerous interviews, photo-line ups, and the analyzing of several types of evidence. During the course of the investigations a single juvenile suspect for both cases was identified. The investigation culminated in the service of search warrants at the suspect's home. Ultimately the suspect was charged with Attempt First Degree Murder, Armed Robbery, Aggravated Discharge of a Firearm, Aggravated Unlawful Use of a Weapon, Robbery, and Mob Action.

Cases Assigned	2020 Total	May 2019	May 2020
Adult	44	11	2
Juvenile	26	3	4
Total	70	14	6
Cases Closed	2020 Total	May 2019	May 2020
Adult	49	11	2
Juvenile	34	6	5
Total	83	17	7

Total Arrests	2020 Total	May 2019	May 2020
Adult	11	3	1
Juvenile	16	7	2
Total	27	10	3

Evidence	2020 Total	May 2019	May 2020
Items Recovered	667	134	106
Items Destroyed or Returned	903	12	0

CRIME REPORTING

The Police Department volume of law enforcement activity during the reporting period is demonstrated by category in the table below. The data includes activity reported to the State of

Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasi-criminal activity that is not required to be reported to the State. For comparison purposes, the statistical reporting from the same reporting period one year ago is included. NOTE: This data is insufficient for use in establishing trends, assessing workload distribution or any other statistical analysis. Further data, delving beyond this report, is essential in determining accurate and meaningful insight beyond this report.

REPORTS

	May 2019	May 2020	Total 2019	Total 2020
Criminal Reports	69	64	757	279
Non-Criminal Reports	35	52	382	256
Sex Offender Registration	0	0	10	5
911 Hang-Up / Misdialed	6/1	9/1	135/33	21/7
Motorist Assist / Lock-Outs	26/40	20/14	382/408	85/107
Accident / Property Damage	40	18	615	128
Accident / Personal Injury	4	6	42	22
Accident / Fatal	0	1	0	3
Accident / Hit & Run	3	3	40	20
D.U.I Reports	1	5	17	16
Total	185	193	2,821	954

OFFENSE SUMMARY (Part I Crimes)

	May 2019	May 2020	Total 2019	Total 2020
Murder	0	0	0	0
Sex Crimes	0	0	21	4
Robbery	0	0	5	2
Aggravated Battery	0	2	8	5
Burglary	1	0	14	0
Theft	12	7	121	41
Vehicle Theft	0	0	5	2
Arson	0	0	0	0
Total	13	9	174	54

OFFENSE SUMMARY (Part II Crimes)

	May 2019	May 2020	Total 2019	Total 2020
Battery	4	3	56	17

Domestic Battery	5	10	89	38
Fraud	9	8	72	32
Property Damage	11	3	59	18
Weapons	1	1	5	2
Drug Offenses	4	2	44	10
Sex Offender	0	0	13	5
Disorderly Conduct	5	2	32	8
Alcohol Minors	0	1	15	6
D.U.I	1	3	14	14
Alcohol Offenses	1	0	1	0
Total	41	33	400	150

CRISIS INTERVENTION CALL

	May 2020	2020 Total
Mental Health/Crisis Intervention (7705)	3	9
Suicide Threat (7708)	3	10
Involuntary Committal (9302)	2	3

November 2019 was the first month we started tracking Mental Health/Crisis Intervention and Involuntary Committal calls for service

PATROL ARRESTS

	2019 Total	May 2020	2020 Total
Felony	10	0	9
Misdemeanors	381	24	111
Total	391	24	120

CALLS FOR SERVICE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	1050	1084	770	496	842							
2019	850	851	990	996	1084	1010	1134	1134	1123	1231	*1742	898

*November 2019 call count included self-dispatched calls. KenCom has since removed self-dispatched calls from call count.

VEHICLE USE & EXPENSES

SQUAD CAR OPERATION EXPENSES

	May 2019	May 2020
Monthly Mileage	19,470	26,160
Gasoline Expense	\$4,487.77	\$4,359.47
Gallons of Gasoline	1,780	2,358.73
Maintenance Expense	\$1,813.75	\$3,050.23
Cost Per Gallon	2.521	1.848
Cost Per Mile (Gasoline & Maintenance Costs Included)	0.323	0.283

VEHICLE USAGE AND EXPENSES

Squad #	Vehicle Year	Assigned	Beginning Mileage	Ending Mileage	Monthly Miles
M-1	2016	Patrol	39,953	41,904	1,951
M-2	2020	Patrol	4,579	6,832	2,253
M-3	2016	Deputy Chief	39,886	40,573	687
M-5	2016	Patrol	63,324	65,472	2,148
M-6	2015	CSO	71,566	72,496	930
M-8	2016	Chief	19,900	20,152	252
M-9	2016	Patrol	56,643	60,146	3,503
M-10	2016	Patrol	45,123	46,882	1,759
M-11	2016	Patrol	16,593	17,167	574
M-13	2016	Patrol	48,442	50,975	2,533
M-14	2013	Detective	103,060	103,280	220
M-15	2014	Detective	110,847	110,902	55
M-16	2015	Sergeant	80,483	81,430	947
M-17	2016	Detective	24,500	25,166	666
M-18	2015	Sergeant	69,773	70,888	1,115
M-19	2016	Patrol	69,988	71,605	1,617
M-20	2016	Patrol	22,663	24,097	1,434
M-21	2016	Patrol	19,278	21,123	1,845
M-22	2014	Task Force	72,170	73,726	1,556
M-23	2018	Deputy Chief	10,239	10,354	115
Total Miles					26,160



804 Game Farm Road
Yorkville, IL 60560



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #2

Tracking Number

PS 2020-18

Agenda Item Summary Memo

Title: Adjudication Reports for May and June 2020

Meeting and Date: Public Safety Committee – July 2, 2020

Synopsis: Review of Adjudication Reports

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: None

Council Action Requested: N/A

Submitted by: James Jensen Police
Name Department

Agenda Item Notes:



United City of Yorkville
804 Game Farm Road Yorkville, IL 60560
(630) 553-4340

DOCKET INFORMATION
05/11/2020

Wally, Behr, Ptk, Amber

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
P 13353	NIS	N	KARVELAS, JOHN S	P Non Mandatory	Solicitors: Certificate of Registration Required Offense Location: 2000 BLOCK OF INGEMUNSON LN	06/22/2020	NO
P 13354	NIS	N	JOHNSON, AUGUST	P Non Mandatory	Solicitors: Certificate of Registration Required Offense Location: 2000 BLOCK INGEMUNSON	06/22/2020	NO

Kirsten, Behr, Chris,



United City of Yorkville
804 Game Farm Road Yorkville, IL 60560
(630) 553-4340

DOCKET INFORMATION
05/27/2020

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
① N 3851		N	NIZNIK, GAVIN F	P Non Mandatory	Possesion of cannabis by person under 21	07/07/2020	NO
Plea: Liable finding: Liable							
			Offense Location: EVANS CT / PRESTON DR		f: 100.00 c: 0 * Paid		
N 3852		N	ERFFMEYER, JOSHUA R	N Mandatory	Possesion of cannabis by person under 21	07/07/2020	NO
Offense Location: EVANS CT / PRESTON							
					f: 200.00 c: 0		
N 3853		N	BRADLEY, JOHN	N Mandatory	Possesion of cannabis by person under 21	07/07/2020	NO
Offense Location: EVANS CT / RESTON DR							
					f: 200.00 c: 0		
② N 3854		N	PEREZ, ELIZABETH A.R.	N Mandatory	Possesion of cannabis by person under 21	07/07/2020	NO
Plea: Liable finding: Liable							
			Offense Location: EVANS CT / PRESTON DR		f: 100.00 c: 0		



United City of Yorkville
804 Game Farm Road Yorkville, IL 60560
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DOCKET INFORMATION
06/15/2020

Gregg I.
Nicole
Ray
Gina

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In
20-0659		N	WASHINGTON, MARIKTTA M	Police Admin Tow	Impounded Vehicle	07/27/2020	NO
				Offense Location:	ROSENWINKEL / GALENA	Findings: Liable	FAC: \$500 bond applies
20-0693		N	NELSON, MARCUS D	Police Admin Tow	Impounded Vehicle	07/27/2020	NO
				Offense Location:	WINDETTE RIDGE / CLAREMONT	Findings: Liable	FAC: \$500 bond applies
N 2627		N	ILAZI, FLORIME	N Mandatory	Possession of Tobacco by Minor	07/27/2020	NO
				Offense Location:	VAN EMMON/HEUSTIS ST	Plea: Liable	Findings: Liable FAC: \$75
N 2628		N	JUSUFI, MJELMA	N Mandatory	Littering	07/27/2020	NO
				Offense Location:	VAN EMMON/HEUSTIS ST	Plea: Liable	Findings: Liable FAC: \$75
N 4238		N	PAPENDICK, SCOTT	N Mandatory	Certain Weeds (Over 8 Inches High)	07/27/2020	NO
				Offense Location:	402 LIBERTY ST, YORKVILLE, IL 60560	FAC: Dismissed - In Compliance	
N 4239		N	SUBURBAN EQUITY GROUP	N Mandatory	Certain Weeds (Over 8 Inches High)	07/27/2020	NO
				Offense Location:	706 HEUSTIS ST, YORKVILLE, IL 60560	FAC: \$750	Finding: Liable



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #3

Tracking Number

PS 2020-19

Agenda Item Summary Memo

Title: Intergovernmental Agreement – School Communication

Meeting and Date: Public Safety Committee – July 2, 2020

Synopsis: Approval of an Intergovernmental agreement with Yorkville Community School District 115 regarding reciprocal reporting. This agreement would allow for the sharing of information regarding criminal offenses committed by students and the sharing of that information with the school district.

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: James Jensen Police
Name Department

Agenda Item Notes:



Memorandum

To: Public Safety Committee
From: James Jenson, Police Chief
CC: Bart Olson, City Administrator
Date: July 2, 2020
Subject: Intergovernmental Agreement – School Communication

Summary

Discussion regarding an Intergovernmental Agreement between Yorkville Community Unit School District and the United City of Yorkville Police Department.

Background

We are looking for the creation of an intergovernmental agreement between the United City of Yorkville Police Department and Yorkville Community Unit School District 115 for the purpose reciprocal report. This agreement would provide for the effective and efficient information sharing of student data relating to criminal offenses and establishes guidelines for such communication. The guidelines set forth in the intergovernmental are pursuant to Section 1-7(A)(8) of the Juvenile Court Act, Sections 10-20.14 and 22-20 of the Illinois School Code and section 10/6(a)(6.5) of the Illinois School Student Records Act.

Recommendation

Approval of the Intergovernmental Agreement with Yorkville School District #115.

Attachments

Exhibit A: Intergovernmental Agreement

Exhibit B: Exhibit A (Guidelines for Reciprocal Reporting and Cooperation)

INTERGOVERNMENTAL AGREEMENT
BETWEEN YORKVILLE COMMUNITY UNIT SCHOOL DISTRICT 115
AND THE UNITED CITY OF YORKVILLE

This INTERGOVERNMENTAL AGREEMENT (the “Agreement”) is made and entered into as of the effective date provided in Section #14 of this Agreement, by and between the BOARD OF EDUCATION OF YORKVILLE COMMUNITY UNIT SCHOOL DISTRICT #115, an Illinois Public School District (hereinafter referred to as “District 115”), and the UNITED CITY OF YORKVILLE, an Illinois municipal corporation (hereafter referred to as the “City”).

WITNESSETH:

WHEREAS, Section 10-20.14 of the Illinois *School Code* (105 ILCS 5/10-20.14) mandates and authorizes a school district and its parent teacher advisory committee to develop policy guideline/protocol procedures to establish and maintain a reciprocal reporting system between a school district and local law enforcement agencies regarding criminal and/or quasi-criminal offenses committed by students enrolled within the school district; and

WHEREAS, District 115 and the City recognize the need for educators and law enforcement officials to share information within the bounds of confidentiality requirements applicable to police officers and school officials regarding the activities of minor students, in and out of school, so that they may work together efficiently to prevent, eliminate and discourage acts of crime, violence and intimidation; and

WHEREAS, District 115 and the City recognize that the exchange of information between them is essential to providing a safe, healthy and violence-free school environment for all students; and

WHEREAS, District 115 and the City desire to establish and maintain a reciprocal reporting system regarding criminal/quasi-criminal offenses and other offenses committed by students, as authorized by the Illinois School Code; and

WHEREAS, the *Juvenile Court Act* (705 ILCS 405/1-1 *et seq.*) regulates and imposes confidentiality and other obligations with respect to juvenile court records and juvenile law enforcement records; and

WHEREAS, the *Family Educational Rights and Privacy Act* (20 USC 1232g(b)) provides that confidential student record information may be disclosed without parental consent to state and local officials or authorities to whom such information is specifically allowed to be reported or disclosed pursuant to State statute if (1) the allowed reporting or disclosure concerns the juvenile justice system and such system’s ability to effectively serve, prior to adjudication, the student whose records are released; and (2) the officials and authorities to whom such information is disclosed certify in writing to the educational agency or institution that the information will not be disclosed to any other party except as provided under State law without the prior written consent of the parent of the student; and

WHEREAS, in furtherance of the foregoing, the *Illinois School Student Records Act* (105 ILCS 10/6(a)(6.5)) provides that confidential student record information may be disclosed without

parental consent to juvenile authorities when necessary for the discharge of their official duties who request information prior to the adjudication of the student and who certify in writing that the information will not be disclosed to any other party except as provided by law or order of court; and further defines juvenile authorities as including the specific persons and entities listed therein; and

WHEREAS, the parties wish to memorialize the authority and parameters of their exchanges of information and the necessary written certification pursuant to the foregoing State and federal laws; and

WHEREAS, this Agreement is authorized by the Illinois Constitution of 1970 and the *Intergovernmental Cooperation Act* (5 ILCS 220/1 *et seq.*), providing for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois.

NOW, THEREFORE, in consideration of the promises, covenants, terms and conditions set forth in this Agreement, District 115 and Kendall County hereby agree as follows:

1. Reciprocal Reporting. As permitted by State law, each party to this Agreement shall, as reasonably able, share information pertaining to any activity or suspected activity that would jeopardize the safe, orderly and violence-free environment of a school, including but not limited to criminal/quasi-criminal activity, gang-related activity, or any fact or reasonable inference drawn from any fact or combination of facts pertaining to any criminal/quasi-criminal activity or gang-related activity or suspected criminal/quasi-criminal or gang-related activity, subject to any limitations imposed by law. Information to be reported under this Agreement may include law enforcement records maintained by the City that relate to a minor who has been arrested or taken into custody before his or her 18th birthday in accordance with Section 1-7(A) of the Juvenile Court Act.

The protocol for reciprocal reporting as adopted by District 115 and incorporated herein by reference is attached hereto as Exhibit “A”. The parties to this Agreement will cooperate to review and periodically amend the protocol, to reflect changes in any applicable law(s) or to better meet the needs of the parties related to the issues in this Agreement. Any amendment to the protocol shall be in writing and executed by both parties.

2. Term and Termination. This Agreement shall commence on the date set forth in Paragraph 14 and shall continue in full force and effect until November 30th, 2022 or until terminated by either party in accordance with the terms set forth in this Agreement. Either party may terminate this Agreement at any time and for any or no reason by providing the other party with at least thirty (30) days’ prior written notice of such termination. In addition, the parties may terminate this Agreement by written mutual consent and agreement at any time and for any or no reason. In the event of a material breach by the other party, a party may terminate this Agreement upon seven (7) days’ written notice to the other party.

3. Notices. All notices concerning this Agreement shall be in writing and addressed to the other Party as follows:

If to the City: United City of Yorkville

Attn: Chief of Police
804 Game Farm Road
Yorkville, Illinois 60560

If to District 115: Yorkville Community Unit School District #115
Attn: Superintendent
602 Center Parkway #A
Yorkville, Illinois 60560
Facsimile: (630)-553-4398

Unless otherwise provided herein, notices shall be hand delivered, or sent by registered or certified U.S. mail postage prepaid, by commercial overnight delivery service, or transmitted by facsimile or email (that has been confirmed as received by the other Party). A Party may change its designated recipient or address for notification purposes by giving the other Party written notice of the new designated recipient or business address.

4. Time of Essence. Time is of the essence and all provisions of this Agreement herein relating thereto shall be strictly construed.

5. Preambles and Exhibits. The preambles and Exhibit to this Agreement (including mutually agreed upon revisions thereto) are hereby incorporated as if set forth fully herein.

6. Captions. The captions of this Agreement are for convenience only and are not to be construed as part of the Agreement and shall not be construed as defining or limiting in any way the scope or intent of the provisions hereof.

7. Entire Agreement. This Agreement sets forth all of the covenants, conditions and promises between the parties, represents the entire agreement between the parties, and will supersede all previous communications or understandings whether oral or written.

8. Amendments Must be in Writing. The covenants, terms or conditions of this Agreement to be kept and performed by either Party, shall not be altered, waived, modified or abandoned except by a written instrument, duly signed, acknowledged and delivered by authorized representatives of District 115 and the City.

9. Severability. If any term or provision of this Agreement shall to any extent be held invalid or unenforceable, the remaining terms and provisions of this Agreement shall not be affected thereby, but each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

10. No Assignment and Successors. No party may assign any rights or duties under this Agreement without the prior written consent of the other party. This Agreement shall be binding upon the successors of the parties' respective governing boards.

11. Governing Law. This Agreement shall be construed and governed by the laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them regarding or relating to this Agreement shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

12. Compliance with Laws. The City and District 115 shall at all times observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of this Agreement. In the event one Party has a good faith belief that the other Party may be in violation of any law or ordinance or any portion of this Agreement, the non-breaching Party shall notify the other of the facts and circumstances that caused the good faith belief to exist so that the matter can be cured or discussed as appropriate.

13. Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original, but together shall constitute one and the same Agreement.

14. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the parties' sign, as set forth below, the signature of their duly authorized representative.

15. Confidentiality. Any and all information received by District 115 as a result of this Agreement shall be kept confidential by District 115 to the extent permitted by law and shall not be further disclosed without the City's consent. Except with District 115's consent, in accordance with the *Illinois School Student Records Act* and the regulations implementing the federal *Family Educational Rights and Privacy Act* (34 C.F.R. 99), any and all information constituting student records or education records under those laws that is received by the City as a result of this Agreement shall be kept confidential by the City and shall not be disclosed by the City to another party, except as provided under state and federal law, without the prior written consent of the parent of the student (or consent of the student if he or she has assumed rights under the law).

IN WITNESS WHEREOF, authorized representatives of District 115 and the City have executed this Agreement as of the day and year first above written.

UNITED CITY OF YORKVILLE

By: _____

Title: _____

Date: _____

BOARD OF EDUCATION OF YORKVILLE
COMMUNITY UNIT SCHOOL DISTRICT
#115

By: _____

President, Board of Education

Date: _____

By: _____

Secretary, Board of Education

Date: _____

EXHIBIT A

GUIDELINES FOR RECIPROCAL REPORTING AND COOPERATION BETWEEN YORKVILLE COMMUNITY UNIT SCHOOL DISTRICT 115 AND THE UNITED CITY OF YORKVILLE

Yorkville Community Unit School District 115 (the “School District”) and the United City of Yorkville through its Police Department (the “Police Department”), pursuant to Section 1-7(A)(8) of the Juvenile Court Act, Sections 10-20.14 and 22-20 of the Illinois School Code and Section 10/6(a)(6.5) of the Illinois School Student Records Act, agree to and hereby establish guidelines for a reciprocal reporting system between the Police Department as the local law enforcement agency and the School District regarding criminal offenses committed by students. The following guidelines are intended to meet the requirements of the Juvenile Court Act, the federal Family and Educational Rights and Privacy Act, the Illinois School Student Records Act and Sections 10-20.14 and 22-20 of the Illinois School Code, to reduce juvenile crime, and to increase school safety by promoting the exchange of appropriate information between the police and school officials. To the extent that any provision of these guidelines may conflict with any provision of law, as may be amended from time to time, the applicable law shall govern.

I. General Protocol

- A. Each party to this Agreement shall designate one or more persons (the “School Officials” as designated by the School District and the “Police Officials” as designated by the Police Department) who shall transmit information and receive information from the designees of each agency and have primary responsibility for implementing these guidelines.
- B. Unless a certain type of communication is required by law to be in writing, information may be communicated verbally among the School Officials and the Police Officials at any time deemed necessary by the Officials.
- C. Unless a certain type of communication is required by law to be in writing, information may also be verbally communicated among the School Officials and the Police Officials during meetings called for that purpose; such meetings may be held according to a schedule or may be called by any of the Officials on an as needed basis with reasonable notice.
- D. Information in written form may be transmitted among the School Officials and the Police Officials by any agreed-upon secure method, including without limitation United States mail, hand delivery, email correspondence or facsimile; such sharing of written information may be according to an agreed-upon schedule, or on an as-needed basis, or as required by law.

II. Reporting of Student Criminal Activity

A. By the School District to Police Officials

1. School Officials may promptly report to the Police Officials, and shall promptly report to the Police Officials as required by law, the activity of students who reside and/or attend school in the United City of Yorkville that involves or is suspected to involve:
 - a. Criminal gang activity;
 - b. Weapons such as guns and knives, explosives, impact devices or any item used as a weapon;
 - c. Sale of drugs or other intoxicants;
 - d. Possession of illegal drugs or other intoxicants;
 - e. Fights or other violent activity which might reasonably carry over into the community;
 - f. Abuse, neglect, lock-out and runaway situations;
 - g. Acts of vandalism;
 - h. Other activities involving students which threaten the safety of students or community members on or off school property; or
 - i. Any state or federal crime occurring, or which has occurred on school property or at a school event which might reasonably carry over into the community.
2. Upon receiving notification that a person with a firearm has been observed on school property, School Officials will immediately notify the Police Officials. Upon receiving notification of verified incidents involving drugs on school grounds or on any school-related conveyance, a battery that has occurred against school personnel and/or incidents of intimidation reported by any student or personnel, the School District is responsible for notifying the Police Department without delay. (105 ILCS 5/10-21.7, 27.1A, and 27.1B; 105 ILCS 127).

3. When the activity or conduct of a School District student constitutes an imminent threat to the safety of students or community members or the student, or where information regarding the activity or conduct of a School District student may assist in the protection or safety of School District students or community members, information regarding such student's activity will be disclosed to the Police Department as soon as possible, provided however if such information becomes part of the student's school record under the provisions of the *Illinois School Student Records Act*, 105 ILCS 10/1 et seq., the School District will not disclose the information from the student's school records to the Police Department without specific written consent of the student's parent/guardian (or the student if age 18 or older), by an order of a court of proper jurisdiction, or as otherwise permitted by law (23 Ill. Admin. Code 375.60).
4. Where information regarding a School District student does not constitute an imminent threat to the safety of School District students or community members, is deemed to be minor and unlikely to assist in the protection or safety of School District students or community members, or becomes part of the student's school record under the provisions of the *Illinois School Student Records Act* (the "Act"), 105 ILCS 10/1 et seq., the School District shall not disclose the information to the Police Department absent the specific written consent of the student's parent/guardian (or the student if age 18 or older), by an order of a court of proper jurisdiction or as otherwise permitted by the Act.
5. In accordance with Section 10/6(a)(6.5) of the *Illinois School Student Records Act*, and consistent with Section III.C. of these Guidelines, the School District may release school student records or information to juvenile authorities when necessary for the discharge of their official duties upon a request for information prior to adjudication of the student and if certified in writing that the information will not be disclosed to any other party except as provided under law or order of court. "Juvenile authorities" include probation officers for the student authorized by the judge hearing the case, law enforcement officers and prosecutors, and others as defined in Section 10/6(a)(6.5).

B. By Police Officials to the School District

1. Police Officials will report to School Officials the same type of information referenced in Section A above, within the same time frames, where the activity by students or others might reasonably carry over onto school grounds or school activities.
2. As provided by Section 1-7(A)(8) of the *Juvenile Court Act*, Police Officials will report to School Officials within the time frames referenced

in Section A above and disclose the law enforcement records of a minor enrolled in one of the School District's schools who has been taken into custody or arrested for any of the following offenses or suspected offenses:

- a. Any violation of Article 24 of the Criminal Code;
 - b. A violation of the Illinois Controlled Substances Act;
 - c. A violation of the Cannabis Control Act;
 - d. A forcible felony as defined in Section 2-8 of the Criminal Code, including murder, criminal sexual assault, robbery, burglary, arson, kidnapping, aggravated battery resulting in great bodily harm or permanent disability or disfigurement, and any other felony that involves the use or threat of physical force or violence;
 - e. A violation of the Methamphetamine Control and Community Protection Act;
 - f. A violation of Section 1-2 of the Harassing and Obscene Communications Act.
 - g. A violation of the Hazing Act; or
 - h. A violation of Section 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12-7.3, 12-7.4, 12-7.5, 25-1 or 25-5 of the Criminal Code.
3. As required by Section 22-20 of the Illinois School Code, Police Officials shall report to School Officials whenever a student enrolled in one of the School District's schools is detained for proceedings under the Juvenile Court Act or for any criminal offense or any violation of a municipal or County ordinance. The report shall include the basis for the detention, the circumstances surrounding the events which led to the student's detention, and the status of the proceedings. Police Officials shall periodically update the report as significant stages of the proceedings occur in order to notify School Officials of developments and the disposition of the matter. All such reports shall be kept in a secure location separate from the student's official school record and shall be used by School Officials solely to aid in the proper rehabilitation of the student and to protect the safety of students and employees in the schools.
 4. In administering Section 22-20 of the School Code and these guidelines, law enforcement officials shall report conduct involving vandalism, violence, gangs, weapons, drugs, alcohol, runaways, family disputes,

abuse, any other offense as required by law, or an appearance in court as a juvenile or an adult for any other offense other than minor traffic offenses. Police Officials will share information with School Officials where student misconduct outside of school is likely to be carried into school or school activities or have a significant impact on the safety and wellbeing of students, staff, and community members associated with the schools.

5. Under these guidelines, Police Officials shall provide School Officials with the same information regarding suspected criminal offenses committed by students of any age as is reported for students included in the scope of the Juvenile Court Act, as may be amended from time to time.

III. Confidentiality and Records

- A. Content of Criminal Activity Information. All criminal activity information shall include the names of all involved persons, including District students and minors, except in cases where the name of the victim is protected under the Rights of Crime Victims and Witnesses Act, 725 ILCS 120/1, *et seq.*, as amended, or other applicable law.
- B. Confidentiality of Law Enforcement Records and Criminal Activity Information. Any law enforcement records subject to disclosure under these guidelines shall not be disclosed or made available in any form to any person or agency other than as set forth in these guidelines or as authorized by law. Police Officials and School Officials shall develop procedures to ensure such nondisclosure of criminal activity information, except as may be authorized by law or set forth in these guidelines. Such procedures shall be designed to also ensure that any criminal activity information is not available to other employees, or any persons other than as authorized by these guidelines or by law.
- C. Law Enforcement Records to Be Kept Separate from School Student Records. The information derived from the law enforcement records shall be kept separate from and shall not become a part of the official school record of that student and shall not be a public record. The information shall be used solely by the appropriate School Official(s) whom the school has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of students and employees in the school. If the designated Police Officials and School Officials deem it to be in the best interest of the student, the student may be referred to in-school or community based social services if those services are available.
- D. Current Investigations: Any information provided to appropriate School Officials whom the School District has determined to have a legitimate educational or safety interest by local law enforcement officials about a minor who is the subject of a current police investigation that is directly related to school safety shall consist of

oral information only, and not written law enforcement records, and shall be used solely by the appropriate School Official(s) to protect the safety of students and employees in the school and aid in the proper rehabilitation of the child. The information derived orally from Police Officials, if reduced to writing, shall be kept separate from and shall not become a part of the official school record of the minor and shall not be a public record unless required by law. This limitation on the use of information about a minor who is the subject of a current police investigation shall in no way limit the use of this information by prosecutors in pursuing criminal charges arising out of the information disclosed during a police investigation of the minor. For purposes of this paragraph, "investigation" means an official systematic inquiry by a law enforcement agency into actual or suspected criminal activity.

- E. Confidentiality of Sex Offense Victim Information. Information identifying victims and alleged victims of sex offenses shall not be disclosed under any circumstances. Nothing shall prohibit the victim or alleged victim of any sex offense from voluntarily disclosing his or her identity. If the student is a victim of aggravated battery, battery, attempted first degree murder, or other non-sexual violent offense, the identity of the victim may be disclosed to appropriate school officials, for the purpose of preventing foreseeable future violence involving minors, by a local law enforcement agency pursuant to an agreement established between the School District and a local law enforcement agency subject to the approval by the presiding judge of the juvenile.
- F. Illinois School Student Records Act. This Section III and these guidelines are intended to satisfy Section 6(a)(6.5) of the Illinois School Student Records Act, 105 ILCS 10/6(a)(6.5), which authorizes a school district to release information to law enforcement officers and other juvenile authorities as defined in Section 6(a)(6.5) when necessary for the discharge of their official duties prior to adjudication of the student and upon written certification that the information disclosed by the school will not be disclosed to any other party, except as provided by law or order of court. The Police Department hereby certifies that it shall take all reasonable steps to not further disclose any school student records it receives from the School District to any other party, except as provided by law or order of court.
- G. School Resource Officer Records. School Officials shall follow State and Federal laws regarding student records. Consistent with Section 10/2(d) of the Illinois School Student Records Act, reports of Police Officials working in a school shall be deemed the reports of a law enforcement professional and shall not be considered a student record. 105 ILCS 10/2(d). For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232(g), Police Officials designated to work with the School District pursuant to these guidelines shall be considered a law enforcement unit of the school such that the records created by

Police Officials for the purpose of law enforcement shall not be considered educational records.

IV. Miscellaneous

- A. Term; Cancellation. These Guidelines shall remain in full force and effect until cancelled by one or both parties. Either party may cancel this Agreement for any reason on 30 days written notice to the other party.
- B. Notification. Any and all notices required hereunder shall be in writing and shall be given by depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and certified with the return receipt requested addressed to the following:

To the School District: Superintendent Timothy Shimp, 602 Center Parkway Unit A, Yorkville, IL 60560.

To the Police Department: Attn: Chief of Police, 804 Game Farm Road, Yorkville, Illinois 60560.
- C. Amendment. These Guidelines may only be modified if agreed to in writing by both parties.
- D. Severability. If any provision of these Guidelines shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of these Guidelines are invalid or unenforceable, but that by limiting such provision it becomes valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.
- E. Applicability. Nothing in this Agreement is intended to limit or restrict the duty and authority of any school personnel to request police services for disturbances or other emergencies occurring in or around any of its school building, nor is it intended to limit or restrict the duty or ability of any person attending or employed by the School District to provide information or otherwise cooperate in law enforcement investigations, including but not limited to providing witness statements and testimony, nor is it intended to limit or restrict the ability of the Police Department to cooperate and communicate with the School District when confidential law enforcement records are not involved.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, authorized representatives of School District and the City have executed this Agreement as of the dates shown below.

UNITED CITY OF YORKVILLE

By: _____

Title: _____

Date: _____

BOARD OF EDUCATION OF YORKVILLE
COMMUNITY UNIT SCHOOL DISTRICT
#115

By: _____

President, Board of Education

Date: _____

By: _____

Secretary, Board of Education

Date: _____

612051_3



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

New Business #4

Tracking Number

CC 2020-50

Agenda Item Summary Memo

Title: Regulation of Pedestrian & Vehicular Traffic on Private Property

Meeting and Date: Public Safety Committee – July 2, 2020

Synopsis: Regulation of Stopping, Standing & Parking on private property.

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: James Jensen Police
Name Department

Agenda Item Notes:



Memorandum

To: Public Safety Committee
From: James Jensen, Police Chief
CC:
Date: July 2, 2020
Subject: Pedestrian & Vehicular Traffic on Private Property

Summary

Consideration of an ordinance granting the Mayor the ability to enter into an agreement for public enforcement of Stopping, Standing and Parking on private, commercial properties.

Background

During the past few weeks, City staff has had several discussions with neighboring municipalities and private property owners about various issues with policing on commercial and private property. These conversations usually are about enforcement of Stopping, Standing, Parking on commercial and private property (i.e. fire lane violations, handicapped parking violations, etc.). While this was previously approved back in 2009 by the previous board, the authority to enter into the agreement was never codified and no agreements were ever entered into between the City and any private property owner. Lynn Dubajic has had conversation with area business owners who have shown support for such an ordinance, however would not commit to signing the ordinance without first reviewing the document.

The attached ordinance (Exhibit A) allows the Mayor to enter into a voluntary agreement with commercial and private property owners to enforce stopping, standing, parking violations. The authority to allow this is vested in the Illinois Vehicle Code (625 ILCS 5/11-209: "Powers of municipalities and counties – contract with school boards, hospitals, churches, condominium complex unit owner's associations, and commercial and industrial facility, shopping center and apartment complex owners for regulation of traffic").

Pursuant to the Illinois Vehicle Code (625 ILCS 5/11-209) the Yorkville Police Department would enforce regulations regarding parking, safety zones, stop signs, time limits, pedestrian traffic, roadway crossings, designated ingress and egress routes, loading zones, disability parking, fire lanes, reservation of use by certain classes and all other regulations and limitations as legally imposed by the owner upon parking areas serving such properties. The owner of such property is responsible for posting all such parking regulations, restrictions, limitations to include pavement markings at no cost to the City.

In order to enforce stopping, standing, parking on private, commercial properties, the property owner would have to enter into a voluntary agreement with the City (Exhibit B). Based on early conversations with private and commercial property owners, most are interested in entering into such an agreement. This agreement is completely voluntary, and the City would not demand that every private, commercial property owner enter into such an agreement.

Recommendation

Staff recommends approval of the ordinance and the form of agreement.

Attachments

- Attachment A: Draft Ordinance; Stopping, Standing Parking on Commercial Properties
- Attachment B: Enforcement Agreement Regulating Stopping, Standing Parking on Commercial Properties

**AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS,
AUTHORIZING THE MAYOR TO ENTER INTO AGREEMENTS TO REGULATE
STOPPING, STANDING, PARKING ON COMMERCIAL PROPERTIES**

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the “City”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

WHEREAS, Section 11-209 the Illinois Motor Vehicle Code (625 ILCS 5/1-100 *et. seq.*) empowers the corporate authorities of any municipality to enter into agreements with the owners of any commercial and industrial facility or shopping center, within the limits of the municipality or outside the limits of the municipality, to regulate the parking of automobiles and pedestrian traffic within the parking area of such properties; and,

WHEREAS, it has been determined that it would be in the best interests of the commercial and industrial property owners, by written agreement, to authorize the Yorkville Police Department to enforce all regulations, restrictions and limitations on the use of the parking area serving such commercial or industrial facility in order to provide for the convenience and safety of the public and the protection of the businesses operating within the City as herein after provided.

NOW THEREFORE BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, that Title 5 of the Yorkville City Code is hereby amended by adding the following:

“CHAPTER 7.
REGULATION OF PARKING AREAS

Section 5-7-1. Authority.

Pursuant to Section 11-209 of the Illinois Motor Vehicle Code, the Mayor or his or her designee is hereby authorized to enter into a written agreement with the owners of any commercial property, industrial property or shopping center authorizing the Yorkville Police Department to enforce regulations regarding parking, safety zones, stop signs, time limits, pedestrian traffic, roadway crossings, designated ingress and egress routes, loading zones, disability parking, fire lanes, reservation of use by certain classes and all other regulations and limitations as legally imposed by the owner upon parking areas serving such properties.

Section 5-7-2. Owner's Responsibility.

- A. The owner of the parking area subject to the agreement shall post all parking regulations, restrictions, limitations, including pavement markings and regulations pertaining to pedestrian traffic, as necessary, to give notice to all users of the parking area. All signage must be clearly posted, remain unobstructed and be visible to the public.
- B. The owner of the parking area to be protected shall be responsible for the cost of any and all signage and pavement markings required to give the public sufficient notice of all regulations restrictions and limitations to be enforced at the parking area serving the commercial property, industrial property or shopping center.

Section 5-7-3. Term.

The agreement shall not be for a term in excess of three (3) years and shall be subject to termination by either party at any time during the term thereof.

Section 5-7-4. Agreement on File with City Clerk.

A copy of any executed agreement shall be filed with the City Clerk.”

This Ordinance shall be in full force and effect immediately from and after its passage and approval according to law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this
_____ day of _____, 2020.

KEN KOCH	_____	DAN TRANSIER	_____
JACKIE MILSCHEWSKI	_____	ARDEN JOE PLOCHER	_____
CHRIS FUNKHOUSER	_____	JOEL FRIEDERS	_____
SEAVAR TARULIS	_____	JASON PETERSON	_____

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this
_____ day of _____, 2020.

Mayor

Attest:

City Clerk

AGREEMENT

AUTHORIZING THE UNITED CITY OF YORKVILLE POLICE DEPARTMENT TO REGULATE STOPPING, STANDING AND PARKING ON PRIVATE PROPERTY

THIS VOLUNTARY AGREEMENT (“*Agreement*”), by and between the United City of Yorkville, Kendall County, Illinois, an Illinois municipal corporation (“*City*”), and _____ (the “*Owner*”) of the commercial property commonly known as _____, Yorkville, Illinois (the “*Property*”), dated this _____ day of _____, 2020.

WITNESSETH:

WHEREAS, the Owner owns and controls the Property and desires to enter into this Agreement authorizing the Yorkville Police Department to regulate and enforce the improper parking of motor vehicles; the regulation of pedestrian and motor vehicle traffic; and, the use of the parking area at the Property; and,

WHEREAS, the City is authorized to enter into this Agreement pursuant to 625 ILCS 5/11-209 and voluntarily agrees to enter into this Agreement to assist owners of industrial property, commercial property and shopping centers with the use of the parking area serving the property, pursuant to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties agree as follows:

1. This Agreement is intended to cover and regulate the private roadways and parking area serving the Property as depicted on *Exhibit A* attached hereto.
2. The Owner authorizes the Yorkville Police Department to enforce regulations regarding parking, safety zones, stop signs, time limits, pedestrian traffic, roadway crossings, designated ingress and egress routes, loading zones, disability parking, fire lanes, reservation of parking spaces for use by certain classes and all other regulations and limitations as legally imposed by the Owner upon parking areas serving the Property, as approved by the Yorkville Police Department.
3. The Yorkville Police Department agrees to enforce all such posted regulations, restrictions and limitations without expense to the Owner. The Owner consents to the issuance of citations for violations of all approved regulations, restrictions and limitations occurring on the parking area serving the Property.
4. The Owner agrees to erect, post and maintain all necessary signs, and provide for all necessary pavement markings, at its own cost and expense, for regulating the use of the parking area and private roadway serving the Property, as is necessary to inform the public of such regulations, restrictions and limitations in the parking area. All signage must be clearly posted, remain unobstructed and be visible to the public.

5. It shall be the responsibility of Owner to notify the Yorkville Police Department of any changes in ownership of or the managing agent for the Property. Said notice shall be given to the Yorkville Police Department within ten (10) days of any such change.

6. This Agreement shall commence on the date hereof and terminate on the third anniversary, unless cancelled at any time upon thirty (30) days' written notice by either party, in which case the Agreement shall terminate on the thirtieth (30th) day after the notice has been given. This Agreement may be renewed or extended upon the mutual consent of the parties.

7. Owner agrees to indemnify, defend and hold harmless the Yorkville Police Department, the City, its elected officials, officers, employees, and agents from all loss, claim, judgment or liability of any kind, including court costs and attorney's fees, which arise out of or due to the performance of this Agreement by the Yorkville Police Department.

8. Notices sent under this Agreement shall be sent by certified or registered mail, postage prepaid, or delivered in person and shall be addressed:

If to the City: United City of Yorkville
 City Administrator
 800 Game Farm Road
 Yorkville, Illinois 60560

With a copy to: Yorkville Police Department
 Chief of Police
 804 Game Farm Road
 Yorkville, Illinois 60560

Kathleen Field Orr
City Attorney
2024 Hickory Road, Suite 205
Homewood, Illinois 60430

If to Owner: _____

9. After execution of this Agreement, a copy shall be recorded with the City Clerk.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this _____ day of _____, 2020.

United City of Yorkville, Kendall County, Illinois
a municipal corporation

By: _____
Mayor

Attest:

City Clerk

[Owner Name]

By: _____
Owner

Attest:

Secretary



Reviewed By:	
Legal	<input type="checkbox"/>
Finance	<input type="checkbox"/>
Engineer	<input type="checkbox"/>
City Administrator	<input checked="" type="checkbox"/>
Human Resources	<input type="checkbox"/>
Community Development	<input type="checkbox"/>
Police	<input checked="" type="checkbox"/>
Public Works	<input type="checkbox"/>
Parks and Recreation	<input type="checkbox"/>

Agenda Item Number

Old Business #1

Tracking Number

PS 2020-14

Agenda Item Summary Memo

Title: Neighbors by Ring Doorbell Program

Meeting and Date: Public Safety Committee – July 2, 2020

Synopsis: Discussion supporting Yorkville Police Department involvement and participation in the Neighbors by Ring program.

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: None

Council Action Requested: None

Submitted by: James Jensen Police
Name Department

Agenda Item Notes:



Memorandum

To: Public Safety Committee
From: James Jensen, Police Chief
CC:
Date: July 2, 2020
Subject: Neighbors by Ring Doorbell Program

Summary

Currently, as part of the police department investigative efforts, Officers conduct neighborhood or business district “canvases” to attempt to obtain information to assist in furthering our investigation of criminal acts. A canvass is an activity in which the Officer goes door to door in the area where a crime occurred and asks citizens if they witnessed any of the act(s) or suspects and if they might have video surveillance footage of the criminal act or suspects. Information obtained during a canvass by the police department is received from citizens voluntarily. This type of investigative procedure is a long-standing practice in law enforcement around the world. The Yorkville Police Department strives to find more effective and efficient methods to investigate criminal or suspicious activities while staying within our legal bounds of citizens constitutional rights. Through networking with other police agencies, our department learned of program that is offered by Neighbors by Ring which allows Officers to conduct a canvas using a web-based application. The Neighbors by Ring application is a free program offered by a company that produces home surveillance cameras.

Background

While vetting this web-based application, we determined that this program allows citizens, if they so choose, to download the application on to their device (cell phone, tablet, iPad or other portable device) from Neighbors by Ring and sign up as a registered participant at no cost to the City or resident. A registered participant then has the ability to voluntarily share video related information from their own cameras on their property with other registered users including the police department through the Neighbors by Ring application. It is completely voluntary to sign up and participate in the program and the registered participant controls if they share information and what information they share from their cameras. The police department cannot access participants cameras or their video footage through the Neighbors by Ring application or program. The Neighbors by Ring program does not require a specific camera system to be used in order to participate in the program.

How does this program help the police department? The Neighbors by Ring program is the equivalent to a “canvass” as described above. The police department, through a Ring Acknowledgement Form (Exhibit A), would have the ability to ask users for assistance in the form of information and video footage via the Neighbors by Ring application. Registered participants would then decide if they have information to share and also decide if they want to share the information. This program request would be in addition to a traditional canvas of an area where a criminal activity occurred.

In order to participate, the Yorkville Police Department would need to complete the Ring Acknowledgement Form (Exhibit A) to participate in their free program. This will assist in the investigation of suspicious and criminal activity in the City of Yorkville. This program will create an additional partnership with our community stakeholders with the intent and interest in public safety and crime prevention & apprehension. Please refer to the Neighbors for Law Enforcement Informational Sheet (Exhibit B) for specific details regarding this program and helpful resources such as frequently asked questions.

Recommendation

Staff recommends the approval to sign the Ring Acknowledgement Form and participate in the Neighbors by Ring program.

UPDATE: Since our last Public Safety meeting we learned that a Resolution was not needed to sign up for this program. I spoke with City Attorney Orr regarding the Ring Acknowledgement form. Attorney Orr confirmed that a Resolution was not needed to participate in this program. Because a resolution was not needed this topic was not brought to City Council for discussion. My question to the Public Safety Committee is whether or not you would like to bring this to the full city council for discussion?

Attachments

Exhibit A: Ring Acknowledgement Form

Exhibit B: Neighbors for Law Enforcement Informational Sheet



Acknowledgement Form

Agency	Verification Code (Required)
Address	Phone Number

Neighbors by Ring is a free app designed to help community members connect and stay informed about what's going on around them – whether they own a Ring device or not. Public agencies use Neighbors to share important crime and safety information with residents, and work with their communities to help make neighborhoods safer. With Neighbors, public agencies may:

- **Connect with The Community** - Public agency personnel can comment on Neighbors app posts within their jurisdiction as an identified public agency user.
- **Provide Updates from Official Sources** - Public agency personnel can post official updates to help their community stay informed about incidents that may impact residents.
- **Work Together** - Users have the option to provide helpful information if public agencies seek assistance with an investigation. This process has been designed to ensure that no user information is shared with the public agency unless the user chooses to share such information, including whether the user received a notification or opted-out of all future notifications.

Please read and acknowledge your understanding of the following:

- A. There is no cost associated with joining or using Neighbors.
- B. No endorsement or promotion of Ring products or services is required. There is no obligation to participate in any other Ring program.
- C. Ring will provide training and ongoing support to agency's Public Information Officer (or equivalent), Investigative Coordinator and Community Engagement Coordinator, and others as deemed appropriate.
- D. Ring will publicly announce your participation in Neighbors by sending an in-app announcement and adding your agency's name to Ring's publicly available Active Agency Map, which lists all public safety agencies that have joined Neighbors.
- E. Agency will maintain appropriate user access control to Neighbors for its personnel and will use Neighbors only for legitimate public safety purposes.

Authorized Signature	Date
Printed Name	Title



Neighbors for Law Enforcement

The **Neighbors App by Ring** is a free app designed to help community members connect and stay informed about what's going on around them – whether they own a Ring device or not. Local police uses Neighbors to share important crime and safety information with residents, and work with their communities to make neighborhoods safer. Ring is proud to work with local police across the country, through the Neighbors app, to help open the lines of communication between local police and the communities they serve. Ring believes when communities and law enforcement work together, safer neighborhoods can become a reality.

How Law Enforcement Uses Neighbors

Connect With The Community

Through clearly identified posts denoting their role, local police officers can view and comment on public Neighbors app posts within their jurisdiction to connect with and help members of the community.

Updates From Official Sources

Local police can post official updates to help their community to stay informed about issues that may potentially affect residents.

Work Together

Users have the option to provide helpful information if local police ask for assistance with an investigation. Users can choose whether to share videos, or opt out of future requests. This process has been designed to ensure that no user information is shared with local police unless the user chooses to do so, including whether or not they received a request.

How User Privacy Is Protected

No Access to Devices

Local police are never given access to users' cameras or devices through Neighbors or Ring.

No Device Locations

The Neighbors Portal does not provide local police with the addresses at which any devices are located without a user's express consent.

No User Account Information

Users are identified in the Neighbors app posts/comments only as "Neighbor #". Local police see the same information on Neighbors as regular users and do not receive additional information about the post, the user posting or commenting.

No Direct Access to Users

Local police can use Neighbors to ask their community for assistance with an investigation. When they do so, users retain absolute control to determine whether they may have potentially relevant videos, whether or not they elect to share any videos, or opt out of future requests. Local police cannot see how many Ring users received a request, who declined to share, or which users opted-out of future requests.

Helpful Resources

[Map of Active Police Departments on the Neighbors App](#)

[Building Better Communities Together \(Blog\)](#)

[Neighbors App Website](#)

[Video Request FAQ](#)

[Police FAQ](#)

Learn more about the [Neighbors app here](#).

For media inquiries, contact media@ring.com.