

United City of Yorkville

800 Game Farm Road Yorkville, Illinois 60560 Telephone: 630-553-4350

www.yorkville.il.us

AGENDA

PUBLIC SAFETY COMMITTEE MEETING

Thursday, May 7, 2020 6:00 p.m.

City Hall Conference Room 800 Game Farm Road, Yorkville, IL

Citizen Comments:

Minutes for Correction/Approval: March 5, 2020

New Business:

- 1. PS 2020-11 Monthly Report Review for February and March 2020
- 2. PS 2020-12 Adjudication Reports for February April 2020
- 3. PS 2020-13 Purchasing Report
- 4. PS 2020-14 Neighbors by Ring Doorbell Program
- 5. PS 2020-15 E-Citation Implementation
- 6. PS 2020-16 Strategic National Stockpile

Old Business:

Additional Business:

2019/2020 City Council Goals – Public Safety Committee			
Goal Priority Staff			
"Municipal Building Needs and Planning"	2	Bart Olson, James Jensen, Rob Fredrickson, Eric Dhuse, Tim Evans & Erin Willrett	
"School Safety (Exterior and Traffic)"	8	James Jensen & Eric Dhuse	

UNITED CITY OF YORKVILLE WORKSHEET

PUBLIC SAFETY COMMITTEE Thursday, May 7, 2020 6:00 PM

CITY HALL CONFERENCE ROOM

CITIZEN COMMENTS:
MINUTES FOR CORRECTION/APPROVAL:
1. March 5, 2020
☐ Approved
As presented
☐ With corrections
NEW BUSINESS:
1. PS 2020-11 Monthly Report Review for February and March 2020
☐ Informational Item
□ Notes

2.	PS 2020-12 Adjudication Reports for February – April 2020
	☐ Informational Item
	□ Notes
 3.	PS 2020-13 Purchasing Report
	☐ Moved forward to CC
	☐ Approved by Committee
	☐ Bring back to Committee
	☐ Informational Item
	□ Notes
 4.	PS 2020-14 Neighbors by Ring Doorbell Program
	☐ Moved forward to CC
	Approved by Committee
	☐ Bring back to Committee
	☐ Informational Item
	□ Notes

5. PS	2020-15 E-Citation Implementation
	Moved forward to CC
	Approved by Committee
	Bring back to Committee
	Informational Item
	Notes
6 PS	2020-16 Strategic National Stockpile
	Moved forward to CC
	Approved by Committee
	Bring back to Committee
	Informational Item
	Notes
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ADDITIO	DNAL BUSINESS:



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Legal	
Finance	
Engineer	
City Administrator	
Human Resources	
Community Development	
Police	
Public Works	
Parks and Recreation	

Agenda Item N	lumbei

Minutes #1

Tracking Number

Agenda Item Summary Memo

	Agei	nua item Summary Memo	
Title: Minutes of the	he Public Safety C	Committee – March 5, 2020	_
Meeting and Date:	Public Safety Co	Committee – May 7, 2020	_
Synopsis:			
C 31.4 (1. P.	. 1		_
Council Action Pro	eviousiy Taken:		
Date of Action:		Action Taken:	_
Item Number:			
Type of Vote Requ	nired: Majority		_
Council Action Re	quested: Commit	ttee Approval	
			_
Submitted by:	Minute Ta	aker	
	Name	Department	_
		Agenda Item Notes:	

DRAFT

UNITED CITY OF YORKVILLE PUBLIC SAFETY MEETING Thursday, March 5, 2020 6:00pm City Hall Conference Room

In Attendance:

Chairman Seaver Tarulis Alderman Daniel Transier
Alderman Joel Frieders Alderman Jackie Milschewski

Other City Officials in Attendance:

Police Chief Jim Jensen

Others in Attendance: None

The meeting was called to order at 6:01pm by Chairman Seaver Tarulis and a quorum was established.

Citizen Comments: None

Minutes for Correction/Approval: January 2, 2020

The minutes were approved as presented.

New Business:

1. PS 2020-06 Monthly Report Review

Chief Jensen gave a comparison of the number of employees from 2018 to 2019 and said they are now fully staffed. He reported on community events, training, auto accidents and he said the crashes continue at Rt. 126 and Rt. 47. Alderman Frieders said he is aware of a sign with flashing lights for a similar situation. The Chief said the intersection has a sight line issue and the info has been given to Public Works Director Eric Dhuse who forwarded it to IDOT. Galena Rd. and Rt. 47 has the second highest number according to Chief Jensen and the committee briefly discussed the issues there.

Chief Jensen also commented on the number of stops being made, but tickets issued are comparatively low. He said 4,000 traffic stops were made in the last 6 months, with only 20% tickets being issued and 80% written warnings. All agreed that trucks are slowing on Rt. 47. He said Tuesday is the big crash day and targeted enforcement will be undertaken in the future. He reported on Part I and II crimes which are down in both parts compared to 2018, though calls for service increased.

2. PS 2020-07 Adjudication Reports for December 2019-February 2020

Many Building and Zoning tickets were written along with some traffic and cannabis tickets for underage persons. Chief Jensen said vape sensors have been installed in the schools.

3. PS 2020-08 COPS Hiring Grant

A grant application was submitted for a 3-year contract for staffing with reimbursement up to \$125,000 total. It was written for the schools and if awarded, the Chief said an additional school resource officer would be hired. The grant would be funded for salary and benefits and the grants will be awarded in June or July.

Chief Jensen is working with the schools for a violence prevention grant. The award would be \$300,000-\$500,000. Alderman Frieders shared comments about a security issue he observed at the high school. Chairman Tarulis shared compliments about the professional manner in which an officer handled a situation at one of the schools.

4. PS 2020-09 Strategic National Stockpile Plan

A plan will be put into place in the event of a serious situation, including the virus recently seen. He said all cities would go to the county to pick up whatever supplies were required. They are looking at staffing, a central pick-up point and all other details. All department heads will be attending certain levels of training prior to mid-year.

5. PS 2020-10 Emergency Pipeline Plan

There are two major pipelines that run through Yorkville, said Chief Jensen. A police staff member recently attended training for the event of a major pipeline breach. It is part of a preparedness plan for the city and emergency numbers are being gathered.

Old Business:

1. PS 2019-28 Fleet Status and Options

Chief Jensen spoke about the ongoing discussions regarding the proposed vehicle leasing. He said research was done for feasibility and for the possibility of the City acting as their own leasing agent. Engaging with Enterprise would cost about \$3,000 more per year than for the city to do it. He said \$150,000 is being proposed for the upcoming budget which would fund about 3 squads. After consideration, he recommended not entering into a lease program with Enterprise.

The Chief briefly discussed squad equipment and said the most expensive items are the radios and in-car video cameras. He said KenCom is paying for the radios and licensing and in an emergency, the officers can switch to an encrypted channel.

Chairman Tarulis and Chief Jensen recently attended a meeting with the Health Department concerning the coronavirus. They discussed how to handle and contain it and to also develop a response.

There was also a brief discussion of a possible sharing of resources with the Kendall County Sheriff if an addition was built on to the Public Safety building for the Police Department.

Additional Business None

There was no further business and the meeting was adjourned at 7:05pm

Minutes transcribed by Marlys Young, Minute Taker



Reviewed By:	
Legal	
Finance	
Engineer	
City Administrator	ı
Human Resources	
Community Development	
Police	
Public Works	⊢∐
Parks and Recreation	Ш

Agenda Item Number		
New Business #1		
Tracking Number		
PS 2020-11		

Agenda Item Summary Memo

Title: February & March 2020 Monthly Report Review				
Meeting and Date:	Public Safety Comm	mittee – May 7, 2020		
Synopsis:				
Council Action Prev	riously Taken:			
Date of Action:	Acti	on Taken:		
Item Number:				
Type of Vote Requir	red: None			
Council Action Requ	uested: N/A			
Submitted by:	James Jensen	Police		
	Name	Department		
	Agenda Item Notes:			



Memorandum

To: Public Safety Committee From: James Jensen, Police Chief

CC:

Date: May 7, 2020

Subject: Monthly Report Review

Summary

Review of the February & March 2020 Monthly Report

Background

The new monthly report has been designed to provide necessary feedback to the board and community regarding crime, traffic and community policing efforts of the police department. This document is easy to understand, provides a multitude of data and is comparative in nature to the previous month and year. This report will be disseminated to the entire board and city staff on a monthly basis and will be made available to the public on-line.

Recommendation

None

Attachments

Exhibit A: February 2020 Monthly Report Exhibit B: March 2020 Monthly Report



YORKVILLE POLICE DEPARTMENT

Monthly Report

February 2020

Chief of Police James Jensen

MISSION STATEMENT

The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems, and enhance the quality of life in our city.

ORGANIZATIONAL CHART

Yorkville Police Department

Organizational Chart 2019



PERSONNEL INFORMATION

Employees

	February 2019	February 2020
Sworn Officers	28	31
Clerical	3	3
Part-Time Officers	4	3
Part-Time Community Service Officers	0	2
Part-Time Clerical	1	2
Total	36	41

Overtime Hours Worked*

	February 2020	2020 Total
Call Outs / Stay Over	6	7
Clerical	0	0
Community Service	0	0
Court	3	18
Grants	0	0
HIDTA CPAT	61	83.5
HIDTA CIT	16	47
ILEAS Deployments	0	0
Investigations	0	8.5
Meetings	4.5	8.5
Miscellaneous	0	0
School Events	0	0
School Liaison Officer	0	0
Special Event Ribs on the River	0	0
Special Event Summer Solstice	0	0
Special Event Yorktober Fest	0	0
Special Event Fourth of July	0	0
Street/Shift Coverage	0	0
Training	8	16
Water Park Details	0	0
Misc. Details	0	0
OIC	0	0
Total Overtime Hours	98.5	188.5
Total Regular Hours	5039	10681.5

Benefit Time Used*

	February 2020	2020 Total
Vacation	263	455
Holiday	240	712
Holiday Pay / Double-time	0	55
Sick	122	203.75
Compensatory time taken	181	196.25
Floating Holiday	64	76
Straight Time Pay - Training	76	158
Total Hours	946	1856

Compensatory Time Earned*

	February 2020	2020 Total
Total	255	562.125

***2019-year end information is not available. The information provided in previous monthly reports was based off MSI payroll reports which were not accurately reporting a "calendar month".

MSI was recording payroll periods. Starting in January of 2020 benefit time, overtime and compensatory time will be taken directly from employee timesheets ensuring it is the most accurate we can provide.***

COMMUNITY POLICING INITIATIVES



In February, YPD hosted two Animal Control Adoption Visits – friendly Schnauzer mix Draco and lovable little chihuahua Arrow.

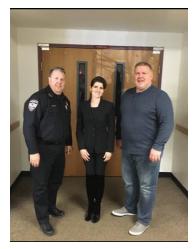




Pancake Flipping Contest with area police departments for the Oswego Police Department Explorer Post Annual Pancake Breakfast fundraiser.

Officer Goldsmith and Detective Meyer at the Yorkville Middle School Career Fair.





Kendall County Health Department Local Public Heath Assessment. This event included both public and private professionals discussing future public health needs in Kendall County.



YMS students and staff visited the BKFD Fire Station #1 for a tour and demonstration. YPD joined in the fun.

Officer Gerlach participating in some Birthday Party Fun!!!



UPCOMING EVENTS

<u>Special Olympics Polar Plunge</u> is Sunday March 1st, Loon Lake at Silver Springs. YPD will have a "jump" team, come out and join us.

<u>Kendall County Respect for Law Banquet</u> is Friday May 1, 2020 at Whitetail Ridge. Mark your calendars. YPD will have several nominations for their outstanding work this year. Hope to see you there.

<u>Battle of the Badge Blood Drive</u> is scheduled for March 10th. Yorkville Police Department and Bristol Kendall Fire Department will be battling against one another to save lives with the gift of blood. This event will take place at Bristol Kendall Fire Station #3.

COMMUNITY PRESENTATIONS / MEETINGS

Date	Group	Officers	Topic
02/03/20	Department Head	Chief Jensen	Meeting
02/03/20	Kendall County States	Chief Jensen Meeting	
	Attorney	Deputy Chief Mikolasek	
02/04/20	Command Meeting	Chief Jensen	Meeting
		DC Mikolasek	
		DC Pfizenmaier	
02/05/20	IDOT Grant	DC Mikolasek	Meeting
02/06/20	BFPC (Bob Johnson only)	DC Mikolasek	Meeting
02/06/20	Evaluations Meeting – OPD	DC Mikolasek	Meeting
02/10/20	Department Head	Chief Jensen	Meeting
02/11/20	Planning Discussion	Chief Jensen	Meeting
02/11/20	Yorkville Chamber	Chief Jensen	Presentation
02/11/20	Command Meeting	Chief Jensen	Meeting
		DC Pfizenmaier	
02/11/20	Police Pension Fund Board	Chief Jensen	Meeting
		Ofc Goldsmith	
02/11/20	City Council Prep	Chief Jensen	Meeting
02/11/20	City Council	Chief Jensen	Meeting
02/12/20	Brenart Eye Clinic Safety Mtg	DC Pfizenmaier	Meeting
02/13/20	KenCom Tyler User Group	Nicole Decker	Open/Closed
	Conference Call		issues with Tyler,
			Upgrade to 2019.1
02/17/20	Department Head	Chief Jensen	Meeting
02/18/20	Command Meeting	Chief Jensen	Meeting
		DC Mikolasek	
		DC Pfizenmaier	
02/18/20	Kendall County Board of	Chief Jensen	Meeting
	Health		
02/19/20	Sergeants Meeting	Chief Jensen	Meeting
		DC Mikolasek	
		DC Pfizenmaier	
		All Sergeants	
02/19/20	Tyler Brazos/In-Code	DC Mikolasek	Meeting
	Meeting	Nicole Decker	
02/19/20	KC Chief's Assoc. Luncheon	D.C Mikolasek	KC Chief's Assoc.
		D.C Pfizenmaier	Luncheon

		Sgt. Stroup	
		Nicole Decker	
		Det. Meyer	
		Det. Nelson	
02/20/20	Kencom Finance Committee	Chief Jensen	Meeting
02/20/20	Raging Waves Meeting	DC Mikolasek	Meeting
		Sgt Hunter	
02/21/20	Kendall County Public Health	Chief Jensen	Meeting
	Assessment		
02/21/20	Yorkville School District	Chief Jensen	Meeting
02/22/20	BFPC – Oral Interviews	DC Mikolasek	Meeting
		Christie Konen	
02/22/20	Respect for Law Nominations	DC Mikolasek	Meeting
02/24/20	Department Head	Chief Jensen	Meeting
02/25/20	City Council Prep	Chief Jensen	Meeting
02/25/20	City Council	Chief Jensen	Meeting
02/25/20	In-Code Adjudication	Nicole Decker	Overview of Tyler
	Software Web Demo	Kirsten Balog	In-Code
			Adjudication
			software
02/27/20	Yorkville School District	Chief Jensen	Meeting
	Security Team		
02/28/20	Criminal Justice Advisory	DC Mikolasek	Meeting
	Meeting- Waubonsee CC		
02/28/20	Kendall County Health	Chief Jensen	Meeting
	Department		
02/29/20	Oswego Explorer Fundraising	Chief Jensen	Event
	Event		

TRAINING AND CAREER DEVELOPMENT

Date	Topic	Hours	
02/01/20	NIMS Online Training	Ofc Gardiner	2
02/02/20	NIMS Online Training	Ofc Gerlach	18
		Ofc Kolowski	
		Ofc Opp	
02/02/20	LEADS Recertification	Ofc Gerlach	4
		Ofc Kolowski	
02/02/20	LEADS Recertification	Kirsten Balog	4
		Nicole Decker	
02/04/20	NIMS Online Training	Det Sgt McMahon	6
		Det Meyer	

02/04/20	LEADS Recertification	Ofc	2
02/05/20	Reid Basic Interviewing	Ofc Heye	21
02/06/20	Building Searches - Shoot/No Shoot - Shield work	Approx. ½ Department	60
02/06/20	Advanced Reid Interviewing	Ofc Heye	8
02/06/20	NIMS Online Training	Det Sgt McMahon	2
02/06/20	LEADS Recertification	Ofc Soebbing	2
02/10/20	NIMS Online Training	Ofc Gardiner Ofc	8
02/10/20	LEADS Recertification	Ofc Davis	2
02/13/20	Building Searches - Shoot/No Shoot - Shield work	Approx. ½ Department	60
02/13/20	Pipeline Coordinated Response	DC Mikolasek	3
02/20/20	Administration of Naloxone	Ofc Johnson	3
		Det Meyer	
		Ofc Opp	
02/20/20	NIMS Online Training	Ofc Hart	2
02/21/20	Reasonable Suspicion Testing	DC Mikolasek	8
		Sgt Carlyle	
		Sgt Jeleniewski	
		Det Sgt McMahon	
02/22/20	Alco Sensor FST Operator	DC Mikolasek	2
		Ofc Kuehlem	
02/24/20	Alco Sensor FST Operator	Ofc Kolowski	1
02/24/20	Reasonable Suspicion Testing	Chief Jensen	4
		Sgt Hunter	
02/25/20	Alco Sensor FST Operator	Sgt Stroup	4
		Ofc Davis	
		Ofc Opp	
		Ofc Soebbing	
02/25/20	Naloxone Administration	Approx. ½ Patrol	10
02/25/20	LEADS Recertification	Ofc Hart	2
02/26/20	Naloxone Administration	Approx. ½ Patrol	7
02/29/20	Dale Anderson	Sworn Personnel	62
		Total Training Hours	307

TRAFFIC CRASH SUMMARY

Total Traffic Crash Reports 2020: 91

Total Crash Report Short Form Private Property February 2020: 7

Total Crashes for the Month of February 2020 (excluding private prop): 54

Hit & Run Crashes 9
Personal Injury Crashes 5
Property Damage Crashes 49
Fatality Crashes 0

TOP 5 TRAFFIC CRASH INTERSECTIONS

Crash Intersection	Total Number of	Primary Contributory Causes
	Crashes	
E Schoolhouse Rd/S. Bridge St.	6	Failing to Reduce Speed; Improper lane
		Usage; Failing to Yield
N Bridge St./ Galena Rd.	4	Following too Closely; Disregard Traffic
		Signals; Weather
N Bridge St/ Wrigley Way	3	Failing to Reduce Speed; Distraction from
		inside vehicle
N Bridge St/ W Veterans Pkwy	3	Failing to Reduce Speed; Improper Lane
,		Usage
N Bridge St/ E Somonauk St	3	Weather

Of the 54 crashes reported on the Illinois traffic crash report 59.3 were intersection related

In an effort to inform our residents and increase traffic safety throughout the City we have identified the top five (5) crash intersections.

Crash by <u>DAY</u> of the Week	Number of Crashes
Monday	8
Tuesday	8
Wednesday	10
Thursday	7
Friday	11
Saturday	6
Sunday	4

Crash by TIME of	Number of	
Day	Crashes	

0600-0959	24
1000-1359	3
1400-1759	11
1800-2159	5
2200-0159	5
0200-0559	6

TRAFFIC COMPLAINT / ENFORCEMENT INFORMATION

During the month of <u>February</u>, a total of <u>2</u> directed patrols were completed by members of the Yorkville Police Department. Directed Patrols are a result of complaints received and substantiated based off the following criteria: monitoring traffic, traffic count studies or speed studies.

Directed Patrol Area: Route 47 (Including Downtown)

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations	1	0	0	1	0	0	0	2
Warnings	18	2	0	9	0	15	1	45
Total	19	2	0	10	0	15	1	47

Directed Patrol Area: Route 34

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations	3	0	0	0	0	1	0	4
Warnings	11	0	0	2	0	5	1	19
Total	14	0	0	2	0	6	1	23

PORTABLE SPEED SIGN / SPEED TRAILER DEPLOYMENT

Dates of Deployment	Location	Type of Concern
N/A	N/A	N/A

TRAFFIC ENFORCEMENT

Citations	2020 Total	February 2019	February 2020
Speeding	27	8	18
No Insurance	26	18	16
Seatbelt	0	0	0
Other Moving Violations	94	24	46
Total	147	50	80

Warnings	2020 Total	2020 Total February 2019	
Speeding	322	23	193
No Insurance	184	37	113
Seatbelt	0	2	0
Other Moving Violation	606	206	307
Miscellaneous/Parking	18	18	12
Total	1130	286	625

DETECTIVE SQUAD

DETECTIVE SQUAD HIGHLIGHTS

During the month of February, the Detective Squad secured charges against 21-year-old Jacob B. Jensen of Cedar Rapids, Iowa, for Aggravated Criminal Sexual Assault, Criminal Sexual Assault, Aggravated Criminal Sexual Abuse and Criminal Sexual Abuse. The incidents for which Jensen were charged took place while living in Yorkville between 2012 and 2015. A total of 16 felony counts were secured.

Charges were also secured against 23-year-old Amari Harris of Joliet for Non-Consensual Dissemination of Private Sexual Images and Intimidation following a six-month investigation. In that case Harris shared private sexual images of another without that person's consent.

School Resource Officer Goldsmith taught 8 driver's education classes at the Yorkville High School and attended the career fair at Yorkville Middle School to provide information to students interested in a career in law enforcement.

Detective Nelson was nominated for Investigator of the Year and Officer Goldsmith was nominated for Officer of the Year for the annual Oswego Optimist's Respect for Law Banquet.

Cases Assigned	2020 Total	February 2019	February 2020
Adult	18	8	8

Juvenile	11	7	7
Total	29	15	15
	2020 Total	February	February
Cases Closed		2019	2020
Adult	20	3	9
Juvenile	16	7	5
Total	36	10	14

Total Arrests	2020 Total	February 2019	February 2020
Adult	9	0	5
Juvenile	11	4	6
Total	20	4	11

Evidence	2020 Total	February 2019	February 2020
Items Recovered	347	112	146
Items Destroyed or Returned	558	1	309

CRIME REPORTING

The Police Department volume of law enforcement activity during the reporting period is demonstrated by category in the table below. The data includes activity reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasicriminal activity that is not required to be reported to the State. For comparison purposes, the statistical reporting from the same reporting period one year ago is included. NOTE: This data is insufficient for use in establishing trends, assessing workload distribution or any other statistical analysis. Further data, delving beyond this report, is essential in determining accurate and meaningful insight beyond this report.

REPORTS

	February 2019	February 2020	Total 2019	Total 2020
Criminal Reports	53	57	757	116
Non-Criminal Reports	32	63	382	119
Sex Offender Registration	2	2	10	2
911 Hang-Up / Misdial	3/2	2	135/33	10/2
Motorist Assist / Lock-Outs	14/14	2/24	382/408	42/57
Accident / Property Damage	39	49	615	80
Accident / Personal Injury	4	5	42	10

Accident / Fatal	0	0	0	1
Accident / Hit & Run	8	9	40	11
D.U.I Reports	0	2	17	5
Total	171	215	2821	455

OFFENSE SUMMARY (Part I Crimes)

	February 2019	February 2020	Total 2019	Total 2020
Murder	0	0	0	0
Sex Crimes	0	1	21	3
Robbery	0	1	5	1
Aggravated Battery	0	1	8	2
Burglary	2	0	14	0
Theft	12	4	121	12
Vehicle Theft	1	0	5	0
Arson	1	0	0	0
Total	16	7	174	18

OFFENSE SUMMARY (Part II Crimes)

	February 2019	February 2020	Total 2019	Total 2020
Battery	3	4	56	6
Domestic Battery	5	7	89	12
Fraud	9	13	72	17
Property Damage	1	1	59	7
Weapons	0	0	5	0
Drug Offenses	4	2	44	5
Sex Offender	2	2	13	2
Disorderly Conduct	2	3	32	5
Alcohol Minors	0	0	15	1
D.U.I	0	2	14	6
Alcohol Offenses	0	0	1	0
Total	26	34	400	61

CRISIS INTERVENTION CALL

	February 2020	2020 Total
Mental Health/Crisis Intervention (7705)	3	4

Suicide Threat (7708)	3	3
Involuntary Committal (9302)	1	1

^{***}November 2019 was the first month we started tracking Mental Health/Crisis Intervention and Involuntary Committal calls for service***

PATROL ARRESTS

	2019 Total	February 2020	2020 Total
Felony	10	5	5
Misdemeanors	381	25	47
Total	391	30	52

CALLS FOR SERVICE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	1050	1084										
2019	850	851	990	996	1084	1010	1134	1134	1123	1231	*1742	898

^{*}November 2019 call count included self-dispatched calls. KenCom has since removed self-dispatched calls from call count.

VEHICLE USE & EXPENSES

SQUAD CAR OPERATION EXPENSES

	February 2019	February 2020
Monthly Mileage	Unknown	21,824
Gasoline Expense	\$3,575.51	\$4,891.81
Gallons of Gasoline	1,659	2,286
Maintenance Expense	Unknown	\$1,752.30
Cost Per Gallon	\$2.155	\$2.139
Cost Per Mile (Gasoline & Maintenance Costs Included)	Unknown	\$0.304

VEHICLE USAGE AND EXPENSES

Squad #	Vehicle Year	Assigned	Ending Mileage	Beginning Mileage	Monthly Miles
M-1	2016	Patrol	37,545	35,911	1,634

M-2	2020	Patrol	243	10	233
M-3	2016	Deputy Chief	38,521	37,932	589
M-4	2003	Detective	124,445	124,319	126
M-5	2016	Patrol	59,744	57,880	1,864
M-6	2015	CSO	69,632	68,781	851
M-8	2016	Chief of Police	19,150	18,852	298
M-9	2016	Patrol	55,421	53,789	1,632
M-10	2016	Patrol	41,816	40,480	1,336
M-11	2016	Patrol	14,500	13,137	1,363
M-12	2013	Training Vehicle	140,780	140,780	0
M-13	2016	Patrol	43,233	40,588	2,645
M-14	2013	SRO	102,867	102,740	127
M-15	2014	Detective	110,657	110,452	205
M-16	2015	Sergeant	78,835	78,134	701
M-17	2016	Detective	23,776	23,480	296
M-18	2015	Sergeant	67,588	66,066	1,522
M-19	2016	Patrol	67,045	65,275	1,770
M-20	2016	Patrol	20,699	19,221	1,478
M-21	2016	Patrol	15,261	13,715	1,546
M-22	2014	Task Force	70,009	69,026	983
M-23	2018	Deputy Chief	9,859	9,234	625
				Total Miles	21,824



804 Game Farm Road Yorkville, IL 60560



YORKVILLE POLICE DEPARTMENT

Monthly Report

March 2020

Chief of Police James Jensen

MISSION STATEMENT

The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems, and enhance the quality of life in our city.

ORGANIZATIONAL CHART

Yorkville Police Department

Organizational Chart 2019



COVID-19

Coronavirus disease (COVID-19) is an infectious disease caused by a new virus. The disease causes respiratory illness (like the flu) with symptoms such as a cough, fever and in more severe cases, difficulty breathing. You can protect yourself by washing your hands frequently, avoiding touching your face, and avoiding close contact with people who are unwell.

Coronavirus disease spreads primarily through contact with an infected person when they cough or sneeze. It also spreads when a person touches a surface or object that has the virus on it, then touches their eyes, nose or mouth.

People of all ages can be infected by COVID-19. Older people, and people with preexisting medical conditions (such as asthma, diabetes, heart disease) appear to be more vulnerable to becoming severely ill with the virus.

The Yorkville Police Department has been working very closely with the Kendall County Health Department, Bristol Kendall Fire Department, local law enforcement and the Illinois Department of Public Health to help in reducing the spread of COVID-19. Throughout the month of March, we have been working tirelessly to protect the residents we serve. We have also been working hard to protect those that serve, both sworn and civilian.

This month we have placed the highest priority on the health, safety and wellbeing of all involved with the development and implementation of Special Orders, procedures and protocols. We have purchased critical equipment such as hand sanitizer, N-95 masks and other necessary Personal Protective Equipment (PPE) to keep our staff safe.

Upon review of the crash and crime data in this report you will see a sharp decline in traffic crashes and officer-initiated activity. You will also see a slight increase in criminal activity as compared to March of 2019. While we can not say for sure the reasons for this, we can assume that the Governors Executive "shelter in place" Order has a lot to do with it. Regarding officer-initiated activity, COVID-19 is the direct cause for the decline in activity. The high exposure rate and the need to maintain a full and healthy work force is the reason.

The Yorkville Police Department will continue to provide professional services during these unprecedented times. As this disease continues to affect the United City of Yorkville, we will remain diligent in our efforts and be prepared to handle anything that arises.

PERSONNEL INFORMATION

Employees

	March 2019	March 2020
Sworn Officers	27	31
Clerical	3	3
Part-Time Officers	4	3
Part-Time Community Service Officers	0	2
Part-Time Clerical	1	2
Total	35	41

Overtime Hours Worked*

	March 2020	2020 Total
Call Outs / Stay Over	1	7
Clerical	0	0
Community Service	0	0
Court	7	18
Grants	0	0
HIDTA CPAT	27	83.5
HIDTA CIT	10.5	47
ILEAS Deployments	0	0
Investigations	0	8.5
Meetings	0	8.5
Miscellaneous	0	0
School Events	0	0
School Liaison Officer	0	0
Special Event Ribs on the River	0	0
Special Event Summer Solstice	0	0
Special Event Yorktober Fest	0	0
Special Event Fourth of July	0	0
Street/Shift Coverage	0	0

Training	0	16
Water Park Details	0	0
Misc. Details	0	0
OIC	0	0
Total Overtime Hours	45.5	234
Total Regular Hours	5,462.25	16,143.75

Benefit Time Used*

	March 2020	2020 Total
Vacation	116	571
Holiday	0	712
Holiday Pay / Double-time	0	55
Sick	374.5	578.25
Compensatory time taken	20	216.25
Floating Holiday	24	100
Straight Time Pay - Training	16	174
Total Hours	550.5	2,406.5

Compensatory Time Earned*

	March 2020	2020 Total
Total	142.125	704.25

***2019-year end information is not available. The information provided in previous monthly reports was based off MSI payroll reports which were not accurately reporting a "calendar month".

MSI was recording payroll periods. Starting in January of 2020 benefit time, overtime and compensatory time will be taken directly from employee timesheets ensuring it is the most accurate we can provide.***

COMMUNITY POLICING INITIATIVES

YPD is getting ready for Autism Awareness Month (April). We will be wearing these Autism pins throughout the month to help raise awareness. Because of COVID-19, expect to see this pins again in 2020.



CHECK OUT OUR FACEBOOK - Restaurant Take-Out Posts

In an effort to support our Yorkville restaurants we are seeking who has the best take out special tonight. Looking for suggestions. Our afternoon / night shift officers will let you know where we selected. Please chime in! #supportYorkvillebusiness#community. Check out some of these photos.













Home Depot - THANK YOU

A special thank you to Damien from Yorkville Home Depot. Thank you for the donation of cleaning supplies to keep our staff and the public safe. It has truly been humbling to see all the nice gestures and thoughtfulness of area businesses and the public during this trying time. This community has some amazing partnerships!



Cross Lutheran – FIRST RESPONDER BREAKFAST

A special thank you to Cross Lutheran School for hosting a first responder breakfast on Thursday. Our Officers enjoyed a fabulous breakfast and even saw other friends from surrounding agencies. Thank you to the staff and students, what a great group!





CPAAA – Department CHILI COOK-OFF



Yorkville Citizen's Police Academy Alumni Association sponsored a Chili cook-off this month. There were nine amazing entries. Thank you CPAAA. What an amazing group of Yorkville Citizen volunteers. Thank you for all you do for the community and this department.

Blood Drive - BATTLE OF THE BADGE WITH BKFD



Check out Detective Sergeant McMahon giving blood during the Battle of the Badge with Bristol Kendall Fire Department. What a great event with a wonderful group of professionals. Next year it will be even bigger.



Life Saving Award – OFFICER BOROWSKI



Officer Borowski receiving his life saving award from Deputy Chief Mikolasek during a City Council meeting. Also recognized were members from BKFD, Kencom and the Kendall County Sheriff's Office.

SRO Activities - OFFICER GOLDSMITH RECOGNIZED

School Resource Officer Goldsmith would like to thank Yorkville High School sophomore, Erik Mattson, for taking the time and his talent to make this sign for Officer Goldsmith's office. Thanks Eric, you did an amazing job!



Special Olympics – POLAR PLUNGE GO YPD

What an awesome day at the Polar Plunge. Our Officers were freezing for a reason! Thank you to all of our friends and family for the donations to Special Olympics Illinois. We were able to raise \$3,952. The photos on here caption how great today was. A special thank you to Stevens Silk Screening and Embroidery Inc, as our team YPD shirts looked awesome. Check out some of these photos.







COMMUNITY PRESENTATIONS / MEETINGS

Date	Group	Officers	Topic
3/1/20	Special Olympics Polar Plunge	Multiple Officers	Special Event
3/2/20	Kendall CPAT	Chief Jensen	Special Event
		Deputy Chief Pfizenmaier	
3/2/20	Department Head	Chief Jensen	Meeting
3/3/20	FNBC	Chief Jensen	Meeting
3/4/20	DeKalb Police Department	Chief Jensen	Meeting
3/5/20	Aurora Textile	DC Mikolasek	Meeting
3/5/20	City of Yorkville – Kiwanis	Chief Jensen	Special Event
3/5/20	Public Safety	Chief Jensen	Meeting
3/6/20	Cross Lutheran First Responder	Dayshift	Special Event
3/9/20	Department Head	Chief Jensen	Meeting
3/9/20	SVPP Grant w/ Yorkville School District	Chief Jensen	Meeting
3/10/20	Battle of the Badge Blood Drive	Chief Jensen Deputy Chief Mikolasek Deputy Chief Pfizenmaier Sergeant McMahon Officer Soebbing Several other Officers	Special Event
3/10/20	City Council	Chief Jensen	Meeting
3/10/20	COVID-19 Teleconference	Chief Jensen	Conference Call
3/11/20	Parkview Christian	DC Mikolasek	Drill
3/12/20	Kendall CPAT/SAO	Chief Jensen	Meeting
3/14/20	St. Patrick's Day Event	Chief Jensen Deputy Chief Pfizenmaier	Special Event
3/16/20	Department Head	Chief Jensen	Meeting
3/17/20	COVID-19	Chief Jensen	Conference Calls
3/17/20	Kendall County Board of Health	Chief Jensen	Meeting
3/17/20	Kendall Chiefs Finance Comm	DC Mikolasek	Conference Call
3/18/20	Kendall Chiefs Exec Board	DC Mikolasek	Conference Call
3/18/20	Core Management Team	Chief Jensen	Conference Call
3/19/20	COVID-19	Chief Jensen	Conference Call
3/19/20	Kencom Finance Committee	Chief Jensen	Conference Call
3/20/20	COVID-19	Chief Jensen	Conference Calls
3/22/20	COVID-19	Chief Jensen	Conference Call
3/23/20	Department Head	Chief Jensen	Conference Call
3/24/20	COVID-19	Chief Jensen	Conference Calls
3/24/20	City Council	Chief Jensen	Meeting

3/27/20	COVID-19	Chief Jensen	Conference Calls
3/30/20	Department Head	Chief Jensen	Conference Calls
3/31/20	COVID-19	Chief Jensen	Conference Calls

TRAINING AND CAREER DEVELOPMENT

Date	Topic	Attendees	Hours
3/02/20	Patrol Response to Missing and	Ofc Goldsmith	8
	Abducted Children	Ofc Kolowski	8
		Ofc Kuehlem	8
3/02/20	LEADS	Ofc Goldsmith	2
3/03/20	Alco Sensor Training	Ofc Jeka	1
3/03/20	NARCAN Administration	Sgt Carlyle	2
		Ofc Borowksi	2
		Ofc Davis	2
		Ofc Enk	2
3/03/20	LEADS	Det Meyer	2
3/04/20	NIMS Training	Sgt Carlyle	2
3/06/20	NIMS Training	DC Mikolasek	6
3/06/20	IPELRA Training	Chief Jensen	8
3/09/20	NIMS Training	Ofc Gardiner	2
3/10/20	Alco Sensor Training	Ofc Swanson	1
3/10/20	NIMS Training	Ofc Heye	2
		Ofc Swanson	2
3/11/20	NIMS Training	Sgt Jeleniewski	2
3/14/20	NIMS Training	Ofc Johnson	6
3/16/20	NIMS Training	Ofc Jeka	2
		Ofc Swanson	4
3/17/20	NIMS Training	DC Pfizenmaier	2
		Sgt Jeleniewski	2
		Ofc Goldsmith	2
3/18/20	NIMS Training	DC Pfizenmaier	2
		Ofc Goldsmith	2
		Det Meyer	2
3/21/20	NIMS Training	Ofc Borowski	2
		Ofc Enk	2
3/23/20	NIMS Training	DC Pfizenmaier	2
3/24/20	NIMS Training	Ofc Meyer	2
		Amber Rasmusson	2
3/25/20	NIMS Training	Det Nelson	4
3/31/20	Dale Anderson	Sworn Personnel	62
		Total Training Hours	162

^{***}Due to COVID-19 all NEMRT training classes, conferences and other training classes have been cancelled***

TRAFFIC CRASH SUMMARY

Total Traffic Crash Reports 2020: 120

Total Crash Report Short Form Private Property March 2020: 12

Total Crashes for the Month of March 2020 (excluding private prop): 26

Hit & Run Crashes 3
Personal Injury Crashes 4
Property Damage Crashes 22
Fatality Crashes 0

TOP 3 TRAFFIC CRASH INTERSECTIONS

Crash Intersection	Total Number of	Primary Contributory Causes
	Crashes	
Galena Rd/ N. Bridge St.	2	Disregard Traffic Control/ Distraction
		Inside Vehicle
Route 126/ Route 71	2	Following too Close
N Bridge St/ Cannonball Trail	2	Following too Close/ Improper Lane Usage

Of the <u>26</u> crashes reported on the Illinois traffic crash report <u>100%</u> were intersection related

In an effort to inform our residents and increase traffic safety throughout the City we have identified the top three (3) crash intersections.

Crash by <u>DAY</u> of the Week	Number of Crashes
Monday	3
Tuesday	3
Wednesday	4
Thursday	1
Friday	4
Saturday	6
Sunday	5

Crash by TIME of	Number of
Day	Crashes
0600-0959	5
1000-1359	5
1400-1759	5
1800-2159	7
2200-0159	1
0200-0559	3

TRAFFIC COMPLAINT / ENFORCEMENT INFORMATION

During the month of <u>March</u>, a total of <u>2</u> directed patrols were completed by members of the Yorkville Police Department. Directed Patrols are a result of complaints received and substantiated based off the following criteria: monitoring traffic, traffic count studies or speed studies.

Directed Patrol Area: Route 34

	Speeding	Lane	Turning	Traffic	Seatbelt	Other	Cell	Totals
		Use		Control		Moving	Phone	
				Device			Usage	
Citations	4	0	0	0	0	0	0	4
Warnings	5	0	0	0	0	1	0	6
Total	9	0	0	0	0	1	0	10

Directed Patrol Area: Route 47 (Including Downtown)

	Speeding	Lane Use	Turning	Traffic Control Device	Seatbelt	Other Moving	Cell Phone Usage	Totals
Citations	1	0	0	0	0	1	1	3
Warnings	8	0	0	5	0	6	0	19
Total	9	0	0	5	0	7	1	22

PORTABLE SPEED SIGN / SPEED TRAILER DEPLOYMENT

Dates of Deployment	Location	Type of Concern
N/A	N/A	N/A

TRAFFIC ENFORCEMENT

Citations	2020 Total	March 2019	March 2020
Speeding	38	9	11
No Insurance	36	9	6
Seatbelt	0	0	0
Other Moving Violations	130	28	36
Total	204	46	53

Warnings	2020 Total	March 2019	March 2020
Speeding	385	40	63
No Insurance	220	36	36
Seatbelt	0	6	0
Other Moving Violation	735	166	129
Miscellaneous/Parking	20	19	2
Total	1,360	267	230

^{***}As a result of COVID-19 Traffic Enforcement efforts have been suspended. DUI and Reckless driving were the only traffic enforcement efforts conducted this month***

DETECTIVE SQUAD

DETECTIVE SQUAD HIGHLIGHTS

During the month of March 2020, the Detective Squad adjusted to performing its duties with minimal interaction with the public. In place of face to face meetings with victims, suspects and witnesses, detectives handled most business via telephone and email. Although some investigations were slowed or halted due to the restrictions, each detective contacted the victims in their cases and explained the status of their case, to assure them that their investigation would resume when prudent. Although limited by public health restrictions, the detectives found other activities and tasks to remain productive such as updating case files, reviewing sex offender/violent offender files, and completing online training.

Cases Assigned	2020 Total	March 2019	March 2020
Adult	30	10	12
Juvenile	20	12	9
Total	50	22	21
	2020 Total	March	March 2020
Cases Closed		2019	
Adult	36	9	16
Juvenile	26	9	10
Total	62	18	26

Total Arrests	2020 Total	March 2019	March 2020
Adult	9	0	0
Juvenile	14	4	3
Total	23	4	3

Evidence	2020 Total	March 2019	March 2020
Items Recovered	474	134	127
Items Destroyed or Returned	683	0	125

CRIME REPORTING

The Police Department volume of law enforcement activity during the reporting period is demonstrated by category in the table below. The data includes activity reported to the State of Illinois through monthly Uniform Crime Reports (UCR) as well as all other criminal and quasicriminal activity that is not required to be reported to the State. For comparison purposes, the statistical reporting from the same reporting period one year ago is included. NOTE: This data is insufficient for use in establishing trends, assessing workload distribution or any other statistical analysis. Further data, delving beyond this report, is essential in determining accurate and meaningful insight beyond this report.

REPORTS

	March	March	Total	Total
	2019	2020	2019	2020
Criminal Reports	57	63	757	179
Non-Criminal Reports	50	36	382	155
Sex Offender Registration	2	3	10	5
911 Hang-Up / Misdial	2/0	2/0	135/33	12/2
Motorist Assist / Lock-Outs	17/17	9/22	382/408	51/79
Accident / Property Damage	34	22	615	102
Accident / Personal Injury	3	4	42	14
Accident / Fatal	0	0	0	1
Accident / Hit & Run	4	3	40	14
D.U.I Reports	0	5	17	10
Total	186	169	2,821	624

OFFENSE SUMMARY (Part I Crimes)

	March 2019	March 2020	Total 2019	Total 2020
Murder	0	0	0	0
Sex Crimes	1	1	21	4
Robbery	0	0	5	1
Aggravated Battery	1	0	8	2
Burglary	1	0	14	0
Theft	11	15	121	27

Vehicle Theft	3	2	5	2
Arson	0	0	0	0
Total	17	18	174	36

OFFENSE SUMMARY (Part II Crimes)

	March	March	Total	Total
	2019	2020	2019	2020
Battery	4	5	56	11
Domestic Battery	8	8	89	20
Fraud	7	6	72	23
Property Damage	2	3	59	10
Weapons	1	1	5	1
Drug Offenses	3	2	44	7
Sex Offender	2	3	13	5
Disorderly Conduct	4	1	32	6
Alcohol Minors	2	2	15	3
D.U.I	0	4	14	10
Alcohol Offenses	0	0	1	0
Total	33	35	400	96

CRISIS INTERVENTION CALL

	March 2020	2020 Total
Mental Health/Crisis Intervention (7705)	2	6
Suicide Threat (7708)	4	7
Involuntary Committal (9302)	0	1

^{***}November 2019 was the first month we started tracking Mental Health/Crisis Intervention and Involuntary Committal calls for service***

PATROL ARRESTS

	2019 Total	March 2020	2020 Total
Felony	10	3	8
Misdemeanors	381	24	71
Total	391	27	79

CALLS FOR SERVICE

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	1050	1084	880									
2019	850	851	990	996	1084	1010	1134	1134	1123	1231	*1742	898

^{*}November 2019 call count included self-dispatched calls. KenCom has since removed self-dispatched calls from call count.

VEHICLE USE & EXPENSES

SQUAD CAR OPERATION EXPENSES

	March 2019	March 2020
Monthly Mileage	Unknown	20,487
Gasoline Expense	\$3,298.96	\$4,300.63
Gallons of Gasoline	1,687	2,378
Maintenance Expense	\$2,156.50	\$2,145.92
Cost Per Gallon	1.955	1.808
Cost Per Mile (Gasoline & Maintenance Costs Included)	Unknown	0.314

VEHICLE USAGE AND EXPENSES

Squad #	Vehicle Year	Assigned	Beginning Mileage	Ending Mileage	Monthly Miles
M-1	2016	Patrol	37,545	38,719	1,174
M-2	2020	Patrol	243	2,217	1,974
M-3	2016	Deputy Chief	38,521	39,292	771
M-4	2003	Detective	124,445	124,488	43
M-5	2016	Patrol	59,744	61,992	2,248
M-6	2015	CSO	69,632	70,721	1,089
M-8	2016	Chief	19,150	19,595	445
M-9	2016	Patrol	55,421	56,007	586
M-10	2016	Patrol	41,816	43,369	1,553

M-11	2016	Patrol	14,500	15,561	1,061
M-12	2013	Training Vehicle	140,780	140,780	0
M-13	2016	Patrol	43,233	45,733	2,500
M-14	2013	Detective	102,867	102,979	112
M-15	2014	Detective	110,657	110,781	124
M-16	2015	Sergeant	78,835	79,589	754
M-17	2016	Detective	23,776	24,052	276
M-18	2015	Sergeant	67,588	68,565	977
M-19	2016	Patrol	67,045	68,144	1,099
M-20	2016	Patrol	20,699	21,502	803
M-21	2016	Patrol	15,261	16,608	1,347
M-22	2014	Task Force	70,009	71,246	1,237
M-23	2018	Deputy Chief	9,859	10,173	314
				Total Miles	20,487



804 Game Farm Road Yorkville, IL 60560



Reviewed By:	
Legal Finance Engineer City Administrator Human Resources Community Development Police Public Works Parks and Recreation	

Agenda Item Number
New Business #2
Tracking Number
PS 2020-12

Agenda Item Summary Memo

Title: Adjudication R	eports for February – April	2020
Meeting and Date:	Public Safety Committee – 1	May 7, 2020
Synopsis: Review of	Adjudication Reports	
Council Action Previ	iously Taken:	
Date of Action:	Action Take	n:
Item Number:		
Type of Vote Requir	ed: None	
Council Action Requ	ested: N/A	
Submitted by:	James Jensen Name	Police Department
		-
	Agenda Ite	m Notes:



Memorandum

To: Public Safety Committee From: James Jensen, Police Chief

CC:

Date: May 7, 2020

Subject: Monthly Report Review

Summary

Review of the February - April 2020 Adjudication Reports

Background

None

Recommendation

None

Attachments

Exhibit A: February 2020 Adjudication Report Exhibit B: March 2020 Adjudication Report Exhibit C: April 2020 Adjudication Report

Amber, Behr. Onris Grage



United City of Yorkville 804 Game Farm Road Yorkville, IL 60560 (630) 553-4340

DOCKET INFORMATION 02/03/2020

Case Number	Juv. Atty.	Defendant	Ticket Type Office	nse		1st Date	Check In
N 4460	N	LOPEZ, LISET	N Mandatory Dar	gerous/Vicious Domestic Animals	18 000	03/16/202	0 NO
(1 			Offense Location: GARDINER AVE/ HA	RRISON ST Plan Lable	P9 -15.		



United City of Yorkville 804 Game Farm Road Yorkville, IL 60560 (630) 553-4340

DOCKET INFORMATION 02/10/2020

Nicole D. Behr P. Gira H. Wally W.

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense	1st Date	Check In	
N 4071	0	N	REDING/CROMWELL, MIC	-	Motor Vehicles on Property TELD TURN, YORKVILLE, IL 60560 Finding: Find 1 Annual Political Poli	02/24/2020		Rea
N 4073		N	NEW RAJ ENTERPRISE LL	C N Mandatory Offense Location: 1411-1447 CA	Screenings ANNONBALL TR, YORKVILLE, IL 60560 Finding Lable Fac	03/23/2020		
N 4074		N	NC GLOBAL LLC	N Mandatory Offense Location: 983 S CARLY	Nuisance Ordinance	03/23/2020	The second second	
N 4075		N >	NC GLOBAL LLC	N Mandatory Offense Location: 1023 S CARL	Junk, Trash and Refuse; Nuisance Y CIRCLE, YORKVILLE, IL 60560 Finding - Liable Fac:	03/23/2020	NO	
N 4226		N	NC GLOBAL LLC	N Mandatory	Junk, Trash and Refuse; Nuisance Y CIRCLE, YORKVILLE, IL 60560 Frank Liable Fac.	03/23/2020	NO	
N 4227		N .	BRADFORD, WILLIAM/JEN	NIEFER N Mandatory Offense Location: 2754 ALAN Da	Fencing Standards	03/23/2020	NO Como ha	0 m (0)
P 12064		N	ARNETT, BRANDY L	P Non Mandatory Offense Location: N BRIDGE ST	No Valid Registration	_03/23/2020		ence
P 12115		N	SEVEN, DAN	P Non Mandatory Offense Location: 2200 BERESF	Parked on Road - Expired Registration FORD DR Finding Liable F4C \$75.00	03/23/2020	NO	
P 13176		N	MUSARACA, VICKY L	P Non Mandatory Offense Location: 126 BERTRAN	Parked on Road - Expired Registration	03/23/2020	NO	

Ray, Kirstn, Gregg, Chris



United City of Yorkville 804 Game Farm Road Yorkville, IL 60560 (630) 553-4340

DOCKET INFORMATION 02/19/2020

					02/19/2020			1	
Case Number	Juv. Atty.	Defendant	Tie	cket Type	Offense			1st Date CI	heck In
Pla: Liaby	finding		N Offense Location	Mandatory on:	Cannabis	f: 75.00 C:	Ø Paid	03/31/2020	NO
P 7059	N 0	BERTUCCI, JACOB		Non Mandatory on: 108 COLONI	Parked on Ro	oad - Expired Registration	C: Ø	03/31/2020	NO
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DOCKET INFORMATION 02/24/2020

Nicole D. Ray M. Ging H. Wally W.

Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense				1st Date	Check In	
N 2671 20 00 Se	(7)	N	BONILLA, LUIS J	N Mandatory Offense Location: CENTER PKW	Cannabis	Plea: Liouble	i olala	Tac \$75	04/06/2020) NO	
N 2793	$\frac{\sqrt{2}}{2}$	N	FLODSTROM, JENNIFER	L N Mandatory	Department	Misiana Damastia Animata Dana's	Jave La	Ha			
20.008	(0)		PEODSTROM, JENNIFER	Offense Location: 491 SPICEBUS		s/Vicious Domestic Animals Plan? Find in 1837. Liable	, 1904 110	WE FAC.	- 04/06/2020 - Dogdo	bmc Jan	gerci
N 3173	B	Myce)	BROWN, KEVIN J	N Mandatory Offense Location: 797 GAME FAR	Cannabis RM RD	Plea: Mothable Findings: Liable	Fac.	675.00	04/06/2020 √ p≥		,
N 3174 20-0090	(E)	28m	MCGLOTHLIN, DEAN D	N Mandatory Offense Location: 797 GAME FAR	Cannabis RM RD	flea: Oliable Findings: Liable	foc.	\$100.00	04/06/2020) NO	
N 3456 20-0107		war (N	WARNER, NOOME M	N Mandatory Offense Location: 702 GAME FAR		Conduct Plaz. Liade Findines: Liade	Fac.	D 75-	04/06/2020 √ p さ) NO	
N 3457	· (i)	Mon	MUNOZ, NAYELI	N Mandatory Offense Location: 702 GAME FAR	Disorderly RM RD	Conduct Plea: Not liable		.\$75.00	04/06/2020) NO	
N 4228	(3)) 151	Lander/Noshi/Sh	GROUP LLC (N Mandatory			solde	e Fac: \$	04/06/2020		
P 13177		N '	SEVEN, DAN	P Non Mandatory Offense Location: 2273 BAILEY F	Parked on	Road - Expired Registration Findings Liab	, –	ac \$25.00	04/06/2020) NO	

Ray, Amber, Chris, Grag.



United City of Yorkville 804 Game Farm Road Yorkville, IL 60560 (630) 553-4340

DOCKET INFORMATION 03/02/2020

_	Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense		1st Date	Chec	ek In
2)	N 3825		N	HARDING, EXIE N	N Mandatory Offense Location: 201 E HYDRAI	Cannabis LIC	F\$75	04/13/202		NO
	N 4081		N	MARPLE, KAITLYNN	N Mandatory Offense Location: RT 126 / RT 47	Cannabis Rell. ask	P\$ 75	04/13/202	0	NO
	P 12065	-	N	JENKIN, JUSTIN G	P Non Mandatory Offense Location: RT 47 / RT 34	No Valid Registration		04/13/2020	0	NO
	P 8344	\$	N	JEROUSEK, CARL R	P Non Mandatory Offense Location: CANNONBALL	Expired Registration TRL / RT 34	F\$75.99	04/13/2020) 1	NO



United City of Yorkville 804 Game Farm Road Yorkville, IL 60560 (630) 553-4340

DOCKET INFORMATION 03/09/2020

Nicole Decker Behr Psizen. Wally W. Gra H.

N 4230 NOVOTNY/ADAMS, WILLIAM/NANCE N Mandatory Property Maintenance - Roofs/Drainage Plea: Liable Fac: 104/20/2020 NO N 4231 Agamin SAUCEDO/BASTAWY, RUBY/ASMINE N Mandatory Offense Location: 2765 CRANSTON CIR, YORKVILLE, IL 60560 Findings: Liable Fac: 104/20/2020 NO N 4232 Page N COSMOPOLITAN BANK, TRUST 31541 N Mandatory Offense Location: 206-4 RIVER RD, YORKVILLE, IL 60560 Findings: Dismissed - In Corrollance Corroll	Case Number	Juv.	Atty.	Defendant	Ticket Type	Offense 1st Date Check In	
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Reviewed By:	
Legal Finance Engineer City Administrator Human Resources Community Development Police Public Works Parks and Recreation	

Agenda Item Number
New Business #3
Tracking Number
PS 2020-13

Agenda Item Summary Memo

Title: Purchasing Manager Update										
Meeting and Date: Public S	Safety Committee – May 7, 2	020								
Synopsis: See Attached Memo										
Council Action Previously T	aken:									
Date of Action: N/A	Action Taken:									
Item Number:										
Type of Vote Required: N/A										
Council Action Requested: 1	N/A									
Submitted by: Carri Parker,	Purchasing Manager	Administration								
	Name	Department								
Agenda Item Notes:										



Memorandum

To: Public Safety Committee

From: Carri Parker, Purchasing Manager CC: Bart Olson, City Administrator

Date: May 7, 2020

Subject: Purchasing Manager Update

Summary

Discussion of purchasing projects.

Discussion

During the budgeting process, staff evaluates its department fleet based on the Fleet Replacement Policy. Due to the timing of the vehicle auction and the Committee meetings, two vehicles were brought to the City Council on April 14th for surplus disposal approval.

<u>Squad M4 - 2003 GMC Yukon VIN #1GKEK13ZX3J341537</u>

This vehicle is a 2003 GMC Yukon (4WD) with 124,445 miles. The vehicle was previously a police seizure and is currently assigned to investigations. Due to its age, mileage and reliability this vehicle is not authorized to leave the city. In fiscal year 2020, the vehicle maintenance costs for this vehicle totaled \$1,660.76. Should the vehicle remain in the PD fleet, it would require costly additional repairs. In accordance with the Fleet Replacement Policy, this vehicle is classified as a high priority replacement with a score of 39.

Squad M12 - 2013 Chevrolet Tahoe VIN #1GNLC2E07DR342448

This vehicle is a 2013 Chevrolet Tahoe (2WD) with 140,780 miles. The vehicle was originally purchased for \$26,935.00 in 2013. This vehicle spent the majority of its time as a patrol vehicle, until being assigned to administrative duty last summer. Due to its age, mileage and reliability this vehicle will not be authorized to leave the city. In fiscal year 2020, the vehicle maintenance costs for this vehicle totaled \$616.48. Should the vehicle remain in the PD fleet, it would require costly additional repairs. In accordance with the Fleet Replacement Policy, this vehicle is classified as a high priority replacement with a score of 28.

Resolution

Staff recommended to send the two police squads (2003 GMC Yukon VIN# 1GKEK13ZX3J341537 and 2013 Chevrolet Tahoe VIN# 1GNLC2E07DR342448) to a public auction upon the approval of the surplus disposal.

The vehicles were sold at auction on April 21, 2020.

- Squad M4 2003 GMC Yukon VIN #1GKEK13ZX3J341537 \$1,000
- Squad M12 2013 Chevrolet Tahoe VIN #1GNLC2E07DR342448 \$3,600



Reviewed By:	
Legal Finance Engineer City Administrator Human Resources Community Development Police Public Works	
Parks and Recreation	一

Agenda Item Number
New Business #4
Tracking Number
PS 2020-14

Agenda Item Summary Memo

Title: Neighbors by I	Ring Doorbell Program		
Meeting and Date:	Public Safety Committee – May	7, 2020	
Synopsis: Resolution	n supporting Yorkville Police De	partment involvement and participation	
in the Nei	ghbors by Ring program.		
Council Action Previous	iously Taken:		
Date of Action: N/A	Action Taken:		
Item Number:			
Type of Vote Requir	ed: Majority		
Council Action Requ	ested: Approval		
Submitted by:	James Jensen	Police	
	Name	Department	
Agenda Item Notes:			



Memorandum

To: Public Safety Committee From: James Jensen, Police Chief

CC:

Date: May 7, 2020

Subject: Neighbors by Ring Doorbell Program

Summary

Currently, as part of the police department investigative efforts, Officers conduct neighborhood or business district "canvases" to attempt to obtain information to assist in furthering our investigation of criminal acts. A canvass is an activity in which the Officer goes door to door in the area where a crime occurred and asks citizens if they witnessed any of the act(s) or suspects and if they might have video surveillance footage of the criminal act or suspects. Information obtained during a canvass by the police department is received from citizens voluntarily. This type of investigative procedure is a long-standing practice in law enforcement around the world. The Yorkville Police Department strives to find more effective and efficient methods to investigate criminal or suspicious activities while staying within our legal bounds of citizens constitutional rights. Through networking with other police agencies, our department learned of program that is offered by Neighbors by Ring which allows Officers to conduct a canvas using a web-based application. The Neighbors by Ring application is a free program offered by a company that produces home surveillance cameras.

Background

While vetting this web-based application, we determined that this program allows citizens, if they so choose, to download the application on to their device (cell phone, tablet, iPad or other portable device) from Neighbors by Ring and sign up as a registered participant at no cost to the City or resident. A registered participant then has the ability to voluntarily share video related information from their own cameras on their property with other registered users including the police department through the Neighbors by Ring application. It is completely voluntary to sign up and participate in the program and the registered participant controls if they share information and what information they share from their cameras. The police department cannot access participants cameras or their video footage through the Neighbors by Ring application or program. The Neighbors by Ring program does not require a specific camera system to be used in order to participate in the program.

How does this program help the police department? The Neighbors by Ring program is the equivalent to a "canvass" as described above. The police department, through a Ring Acknowledgement Form (Exhibit A), would have the ability to ask users for assistance in the form of information and video footage via the Neighbors by Ring application. Registered participants would then decide if they have information to share and also decide if they want to share the information. This program request would be in addition to a traditional canvas of an area where a criminal activity occurred.

In order to participate, the Yorkville Police Department would need to complete the Ring Acknowledgement Form (Exhibit A) to participate in their free program. This will assist in the investigation of suspicious and criminal activity in the City of Yorkville. This program will create an additional partnership with our community stakeholders with the intent and interest in public safety and crime prevention & apprehension. Please refer to the Neighbors for Law Enforcement Informational Sheet (Exhibit B) for specific details regarding this program and helpful resources such as frequently asked questions.

Recommendation

Staff recommends the approval to sign the Ring Acknowledgement Form and participate in the Neighbors by Ring program.

Attachments

Exhibit A: Ring Acknowledgement Form

Exhibit B: Neighbors for Law Enforcement Informational Sheet



Printed Name

Title

Agency	Verification Code (Required)
Address	Phone Number
Neighbors by Ring is a free app designed to help com what's going on around them – whether they own a Rishare important crime and safety information with respectively neighborhoods safer. With Neighbors, public agencies	ng device or not. Public agencies use Neighbors to idents, and work with their communities to help make
 Connect with The Community - Public agency per their jurisdiction as an identified public agency use 	sonnel can comment on Neighbors app posts within er.
 Provide Updates from Official Sources - Public ag community stay informed about incidents that ma 	ency personnel can post official updates to help their y impact residents.
	· · · · · · · · · · · · · · · · · · ·
Please read and acknowledge your understanding o	f the following:
A. There is no cost associated with joining or using Ne	ighbors.
B. No endorsement or promotion of Ring products or participate in any other Ring program.	services is required. There is no obligation to
C. Ring will provide training and ongoing support to a Investigative Coordinator and Community Engager	agency's Public Information Officer (or equivalent), ment Coordinator, and others as deemed appropriate
D. Ring will publicly announce your participation in Ne adding your agency's name to Ring's publicly availa agencies that have joined Neighbors.	
E. Agency will maintain appropriate user access contr Neighbors only for legitimate public safety purpose	
Authorized Signature	Date



Neighbors for Law Enforcement

The **Neighbors App by Ring** is a free app designed to help community members connect and stay informed about what's going on around them – whether they own a Ring device or not. Local police uses Neighbors to share important crime and safety information with residents, and work with their communities to make neighborhoods safer. Ring is proud to work with local police across the country, through the Neighbors app, to help open the lines of communication between local police and the communities they serve. Ring believes when communities and law enforcement work together, safer neighborhoods can become a reality.

How Law Enforcement Uses Neighbors

Connect With The Community

Through clearly identified posts denoting their role, local police officers can view and comment on public Neighbors app posts within their jurisdiction to connect with and help members of the community.

Updates From Official Sources

Local police can post official updates to help their community to stay informed about issues that may potentially affect residents.

Work Together

Users have the option to provide helpful information if local police ask for assistance with an investigation. Users can choose whether to share videos, or opt out of future requests. This process has been designed to ensure that no user information is shared with local police unless the user chooses to do so, including whether or not they received a request.

How User Privacy Is Protected

No Access to Devices

Local police are never given access to users' cameras or devices through Neighbors or Ring.

No Device Locations

The Neighbors Portal does not provide local police with the addresses at which any devices are located without a user's express consent.

No User Account Information

Users are identified in the Neighbors app posts/comments only as "Neighbor #". Local police see the same information on Neighbors as regular users and do not receive additional information about the post, the user posting or commenting.

No Direct Access to Users

Local police can use Neighbors to ask their community for assistance with an investigation. When they do so, users retain absolute control to determine whether they may have potentially relevant videos, whether or not they elect to share any videos, or opt out of future requests. Local police cannot see how many Ring users received a request, who declined to share, or which users opted-out of future requests.

Helpful Resources

Map of Active Police Departments on the Neighbors App
Building Better Communities Together (Blog)
Neighbors App Website
Video Request FAQ
Police FAQ



Reviewed By:	
Legal Finance Engineer City Administrator Human Resources Community Development Police Public Works	
Parks and Recreation	1 1 1

Agenda Item Number
New Business #5
Tracking Number
PS 2020-15

Agenda Item Summary Memo				
Title: E-Ci	Title: E-Citation (Brazos) Software Implementation			
Meeting an	d Date:	Public Safety Committee -	- May 7, 2020	
	and the aut		ernmental Agreement (IGA) between the City Circuit Clerks Office.	
Council Ac	tion Previ	ously Taken:		
Date of Act	ion: N/A	Action Tak	en:	
Item Numbe	er:			
Type of Vo		d: Majority		
Council Ac	tion Requ	ested: None (Discussion C	Only)	
Submitted	by:	James Jensen	Police	
		Name	Department	
Agenda Item Notes:				



Memorandum

To: Public Safety Committee From: James Jensen, Police Chief

CC:

Date: May 7, 2020

Subject: E-Citation (Brazos) Software Implementation

Summary

Discussion regarding the utilization and implementation of E-Citation (Brazos) Software.

Background

As part of the goal setting process for the United City of Yorkville the council identified Automation and Technology as the number one goal for 2020. In December of 2018, Kencom Dispatch Center went live with a new Computer Aided Dispatch (CAD) software from Tyler/New World. This new software now integrates with the Yorkville Police Department Records Management System (RMS) which houses all the department police reports as well as traffic citations, written warnings and traffic crash data. The new CAD software greatly assists officers in completing most police reports, including traffic contacts in the field. Currently, all traffic citations, written warnings and city ordinance violations are hand written by the officers and returned to the Support Services Division for manual entry into our RMS. Once these documents are manually entered, they are transported to the Kendall County Circuit Clerk's Office for court purposes and again, manually entered into their database.

To improve and streamline our operations the police department is requesting authorization to purchase electronic citation software, otherwise known as Brazos, from Tyler/New World. This product will interface with our CAD provider (Kencom), our RMS and the Kendall County Circuit Clerks Office when completing state traffic citations, written warnings and city ordinance violation citations. Because Kencom Dispatch Center is currently the client for Tyler/New World, this purchase would go through Kencom. Kencom would invoice the City of Yorkville for the Tyler/New World Brazos Electronic Citation software program in an amount not to exceed \$59,200.00. The Kendall County Circuit Clerks Office has agreed to fund a portion of the software, professional service and hosting/maintenance service and hosting/maintenance costs as described in the IGA (Exhibit A) in the amount of \$30,900.00. They have also agreed to fund a portion of the ongoing annual maintenance fees for Brazos electronic citation software as described in the IGA. Because the Kendall County Circuit Clerk does not have a contractual relationship with KenCom the United City of Yorkville would initially cover the cost for the Brazos project. KenCom would submit an invoice for reimbursement to the City of Yorkville and the City would then invoice the Kendall County Circuit Clerk for their portion (\$30,300). The remaining portion of the cost to get this program running will be funded by the United City of Yorkville in the amount of \$28,300.00. Below is a cost breakdown for this program:

Cost Breakdown

One Time Software Costs	\$8,775.00
Hardware Costs	\$15,525.00
Professional Services & Training	\$2,500.00
Initial Maintenance Costs	\$1,500.00
Total Initial Cost	\$28,300.00
Annual Maintenance Costs – FY 22 Budget	\$2,732.00

***At this time this is an informational item only. Due to the potential budget implications of COVID-19, as discussed in the last city council meeting, we will suspend the purchasing of this program until further budget discussions take place

Operational Efficiency & Savings

With the implementation of this program we expect to see operational efficiencies and cost savings not only with the Circuit Clerks Office but within our organization. Officers will significantly reduce the amount of time they are on the street completing citations and written warnings along with the records department and data entry. This program will also offer an added safety benefit by allowing the officers to better focus their attention during traffic stops on the violator and approaching traffic.

The table below illustrates the expected time savings:

Time Saving Illustration

		FY 20	FY 19	FV 10
		FY ZU	FY 19	FY 18
		(Projected)		
	Citations	631	818	966
	Written Warnings	4,299	3,317	4,447
	Ordinance Citations	390	407	449
	Total Documents	5,320	4,542	5,862
Time Savings				
5 minutes per document	Records Clerks	443 hrs.	379 hrs.	489 hrs.
2 minutes per document	Officers	177 hrs.	151 hrs.	195 hrs.
	Total estimated Time	620 hrs.	530 hrs.	684 hrs.
	Savings Annually			

Recommendation

N/A

Attachments

Exhibit A: Kendall County Circuit Clerk IGA

Exhibit B: KenCom IGA

Exhibit A

Resolution No. 2020-____

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE UNITED CITY OF YORKVILLE AND THE KENDALL COUNTY CIRCUIT CLERK

(ELECTRONIC CITATION SOFTWARE "BRAZOS")

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the "*City*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Yorkville Police Department supports law enforcement partnerships to enhance the level of police services for the United City of Yorkville.

WHEREAS, it is in the best interest of the United City of Yorkville to approve the agreement substantially in the form attached hereto marked as "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

Section 2: SUPPORT FOR AGREEMENT

The Mayor and City Council are hereby authorized and directed to execute on behalf of the United City of Yorkville an intergovernmental agreement between the United City of Yorkville and the Kendall County Circuit Clerk regarding Electronic Citation Software "Brazos" substantially in the form attached as "Exhibit A".

Section 3: REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed.

Section 4: SEVERABILITY

This Resolution and every provision thereof shall be considered severable. If any section, paragraph, clause or provision of this resolution is declared by a court of law to be

Exhibit A

invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this Resolution.

Section 5: EFFECTIVE DATE

That this resolution shall be in full force and effect upon its passage and approval as provided by law.

Passed by the City Counc	il of the United City of Yorkville, Kendall County, Illinois this
day of	_, A.D. 2020.
	CITY CLERK
KEN KOCH	DAN TRANSIER
JACKIE MILSCHEWSKI	ARDEN JOE PLOCHER
CHRIS FUNKHOUSER	JOEL FRIEDERS
SEAVER TARULIS	JASON PETERSON
APPROVED by me, as M	Mayor of the United City of Yorkville, Kendall County, Illinois
this day of	, A.D. 2020.
	MAYOR
Attest:	
CITY CLERK	

Exhibit B

Resolution No. 2020-____

RESOLUTION AUTHORIZING APPROVAL FOR THE REQUEST FOR ADDITIONAL TYLER/NEW WORLD PRODUCT KENCOM DOCUMENT – BRAZOS ELECTRONIC CITATION SOFTWARE AND HARDWARE

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the "City") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the Yorkville Police Department supports law enforcement partnerships to enhance the level of police services for the United City of Yorkville.

WHEREAS, it is in the best interest of the United City of Yorkville to approve the agreement substantially in the form attached hereto marked as "Exhibit A".

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: INCORPORATION OF RECITAL

That the recitals set forth above are incorporated here by reference.

Section 2: SUPPORT FOR AGREEMENT

The Mayor and City Council are hereby authorized and directed to execute on behalf of the United City of Yorkville an intergovernmental agreement between the United City of Yorkville and Kendall County Emergency and Communications Board (KenCom) regarding Electronic Citation Software "Brazos" substantially in the form attached as "Exhibit A".

Section 3: REPEALER

All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution shall be, and the same hereby repealed.

Section 4: SEVERABILITY

Exhibit B

This Resolution and every provision thereof shall be considered severable. If any section, paragraph, clause or provision of this resolution is declared by a court of law to be invalid or unconstitutional, the invalidity or unconstitutionality thereof shall not affect the validity of any other provisions of this Resolution.

Section 5: EFFECTIVE DATE

That this resolution shall be in full force and effect upon its passage and approval as provided by law.

day of	_, A.D. 2020.
	CITY CLERK
KEN KOCH	DAN TRANSIER
JACKIE MILSCHEWSKI	ARDEN JOE PLOCHER
CHRIS FUNKHOUSER	JOEL FRIEDERS
SEAVER TARULIS	JASON PETERSON
APPROVED by me, as this day of	ayor of the United City of Yorkville, Kendall County, Illinois, A.D. 2020.
	MAYOR
Attest:	



Reviewed By:	
Legal Finance Engineer City Administrator Human Resources Community Development Police Public Works	

Agenda Item Number		
New Business #6		
Tracking Number		
PS 2020-16		

Agenda Item Summary Memo

Title: Strategic National Stockpile Meeting and Date: Public Safety Committee – May 7, 2020				
Council Action Previous	ısly Taken:			
Date of Action:	Action Taken:			
Item Number:				
Type of Vote Required:				
Council Action Requested:				
Submitted by:	James Jensen	Police		
	Name	Department		
Agenda Item Notes:				