United City of Yorkville
800 Game Farm Road
Yorkville, Illinois 60560
Telephone: 630-553-4350
www.yorkville.il.us

AGENDA
PUBLIC WORKS COMMITTEE MEETING
Tuesday, March 17, 2020
6:00 p.m.
City Hall Conference Room
800 Game Farm Road, Yorkville, IL

This meeting has been cancelled.

United City of Yorkville
800 Game Farm Road
Yorkville, Illinois 60560
Telephone: 630-553-4350
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AGENDA
PUBLIC WORKS COMMITTEE MEETING
Tuesday, March 17, 2020
6:00 p.m.
City Hall Conference Room
800 Game Farm Road, Yorkville, IL

Citizen Comments:

Minutes for Correction/Approval: February 18, 2020

New Business:

1. PW 2020-16 Snow Operations Report
2. PW 2020-17 Purchasing Report
3. PW 2020-18 Fox Hill and Sunflower Estates SSA Maintenance and Management Services – Request for Proposals
4. PW 2020-19 Public Works Facility
5. PW 2020-20 Wyland National Mayor's Challenge for Water Conservation
6. PW 2020-21 Gas N Wash Backup SSA
7. PW 2020-22 South Main Street – Parking Prohibition
8. PW 2020-23 2020 Road to Better Roads Program – Contract Award
9. PW 2020-24 Elizabeth Street Water Main Improvements – Contract Award
10. PW 2020-25 Elizabeth Street Water Main Improvements – Construction Engineering Agreement
11. PW 2020-26 Timber Glenn Subdivision (Lot 5 and 6 Sanitary Sewer Replacement) – Acceptance of Public Improvements
12. PW 2020-27 Blackberry Creek North Lift Station Upgrade
13. PW 2020-28 East Alley Fence Options
14. PW 2020-29 FY 21 Budget

Old Business:

Additional Business:

2019/2020 City Council Goals – Public Works Committee		
Goal	**Priority**	**Staff**
"Municipal Building Needs & Planning"	2	Bart Olson, Rob Fredrickson, Eric Dhuse, James Jensen, Tim Evans & Erin Willrett
"Road to Better Roads Funding"	3	Bart Olson, Rob Fredrickson & Eric Dhuse
"Water Planning"	6	Eric Dhuse & Brad Sanderson
"School Safety (Exterior & Traffic)"	8 (tie)	Eric Dhuse & James Jensen
"Quiet Zones"	14 (tie)	Eric Dhuse, Erin Willrett & Brad Sanderson
"Route 47 Crossings"	19	Eric Dhuse & Brad Sanderson

UNITED CITY OF YORKVILLE
WORKSHEET
PUBLIC WORKS COMMITTEE
Tuesday, March 17, 2020
6:00 PM
CITY HALL CONFERENCE ROOM

CITIZEN COMMENTS:

MINUTES FOR CORRECTION/APPROVAL:

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1. February 18, 2020
   - ☐ Approved _____
     - ☐ As presented
     - ☐ With corrections

NEW BUSINESS:

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1. PW 2020-16 Snow Operations Report
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

     _____

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2. PW 2020-17 Purchasing Report
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

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3. PW 2020-18 Fox Hill and Sunflower Estates SSA Maintenance and Management Services – Request for Proposals
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

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4. PW 2020-19 Public Works Facility
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

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5. PW 2020-20 Wyland National Mayor's Challenge for Water Conservation
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

     _____

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6. PW 2020-21 Gas N Wash Backup SSA
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

     _____

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7. PW 2020-22 South Main Street – Parking Prohibition
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

     _____

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8. PW 2020-23 2020 Road to Better Roads Program – Contract Award
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

     _____

     _____

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9. PW 2020-24 Elizabeth Street Water Main Improvements – Contract Award
   - ☐ Moved forward to CC _____
   - ☐ Approved by Committee _____
   - ☐ Bring back to Committee _____
   - ☐ Informational Item
   - ☐ Notes _____

     _____

     _____

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10. PW 2020-25 Elizabeth Street Water Main Improvements – Construction Engineering Agreement
    - ☐ Moved forward to CC _____
    - ☐ Approved by Committee _____
    - ☐ Bring back to Committee _____
    - ☐ Informational Item
    - ☐ Notes _____

      _____

      _____

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11. PW 2020-26 Timber Glenn Subdivision (Lot 5 and 6 Sanitary Sewer Replacement) – Acceptance of Public Improvements

- ☐ Moved forward to CC _____
- ☐ Approved by Committee _____
- ☐ Bring back to Committee _____
- ☐ Informational Item
- ☐ Notes _____

_____

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12. PW 2020-27 Blackberry Creek North Lift Station Upgrade

- ☐ Moved forward to CC _____
- ☐ Approved by Committee _____
- ☐ Bring back to Committee _____
- ☐ Informational Item
- ☐ Notes _____

_____

_____

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13. PW 2020-28 East Alley Fence Options

- ☐ Moved forward to CC _____
- ☐ Approved by Committee _____
- ☐ Bring back to Committee _____
- ☐ Informational Item
- ☐ Notes _____

_____

_____

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14. PW 2020-29 FY 21 Budget
    - ☐ Moved forward to CC _____
    - ☐ Approved by Committee _____
    - ☐ Bring back to Committee _____
    - ☐ Informational Item
    - ☐ Notes _____

      _____

      _____

ADDITIONAL BUSINESS:

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	☐
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐
Parks and Recreation	☐

Agenda Item Number

Minutes

Tracking Number

Agenda Item Summary Memo

Title: Minutes of the Public Works Committee – February 18, 2020

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: _____

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Committee Approval

Submitted by: Minute Taker

Name Department

Agenda Item Notes:

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DRAFT

UNITED CITY OF YORKVILLE
PUBLIC WORKS COMMITTEE
Tuesday, February 18, 2020, 6:00pm
Yorkville City Hall, Conference Room
800 Game Farm Road

IN ATTENDANCE:
Committee Members
Chairman Joe Plocher
Alderman Ken Koch
Alderman Chris Funkhouser
Alderman Seaver Tarulis

Other City Officials
Assistant City Administrator Erin Willrett
Public Works Director Eric Dhuse
Engineer Brad Sanderson, EEI

Other Guests: None

The meeting was called to order at 6:01pm by Chairman Joe Plocher.

Citizen Comments: None

Previous Meeting Minutes: January 21, 2020
The minutes were approved as presented.

New Business:
1. PW 2020-10 Snow Operations Report
Mr. Dhuse said there was an increased number of salt applications from the previous month. The amount of salt used so far is 600 tons plus the amount from this report.

2. PW 2020-11 Public Works Storage Shed – Change Order No. 1
This balancing change order for the salt storage shed reflects a decrease of $15,101. Mr. Sanderson recommended approval and the committee agreed.

3. PW 2020-12 Wells No. 8 and 9 – Water Treatment Plant Cation Exchange Media Replacement – Contract Award
Mr. Sanderson said bids were taken for this project for the media replacement which assists in removing radium from the water. The process is needed for compliance with the EPA. There are very few contractors who do this work and the low bidder was Global Water Services which is being recommended. The bid is $115,100 which is below the amount budgeted. Mr. Dhuse added that this is the first of 3 plants that need to be done in different years. The committee recommended approval.

4. PW 2020-13 Resolution for IDOT Highway Permit for Gas N Wash Route 47 Entrance
IDOT has issued a draft permit for the right in/right out for Gas N Wash. To formalize the process, a draft resolution from the City is needed and when it is signed, IDOT will issue a formal permit. This action was recommended by the committee members.

5. PW 2020-14 Blackberry Woods Phase B – Acceptance of Public Improvements
Engineer Sanderson reported all punchlist items have been completed and he recommended acceptance of Phase B. A performance guarantee will be in place for one year. The committee concurred with acceptance.

6. PW 2020-15 Kane Kendall Council of Mayors – Call for Projects Application
The Council of Mayors has requested a list of road projects that would be paid with STP (federal) funds. The types of projects accepted for consideration are reconstruction and minor rehab/resurfacing. Mr. Sanderson asked the committee if they would like to recommend projects for submission. He said staff reviewed many streets and suggested Bristol Ridge Rd. as a potential resurfacing project. Applications are due March 15th. Alderman Funkhouser asked if this in the 5-year plan which it is not. He said the benefits must be weighed in consideration of other roads. Mr. Sanderson replied that while the base is good, the surface core needs resurfacing. He added that the City may not be awarded money for the project and that the funds need not be accepted. This matter will be forwarded to the City Council.

Old Business: None

Additional Business:
Alderman Tarulis asked that the timing of the light at Bristol Ridge Rd. and Rt. 34 be checked. He has seen cars go through the red light due to the long time drivers must wait. Alderman Funkhouser said he has also observed this and asked that the sensors be checked too. Mr. Dhuse will follow-up.

Mr. Funkhouser said the light at Rt. 47 and Cannonball is also a very long wait. Mr. Dhuse said the turn light has been made longer and that many motorists are using this as a cut-through.

Alderman Koch asked that the Public Works facility be placed on each Public Works agenda for discussion when needed.

There was no further business and the meeting was adjourned at 6:15pm on a voice vote.

Minutes respectfully transcribed by
Marlys Young, Minute Taker

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	■
Parks and Recreation	☐

Agenda Item Number

New Business #1

Tracking Number

PW 2020-16

Agenda Item Summary Memo

Title: Snow Operations Report

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: Monthly report of snow removal operations.

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: None

Council Action Requested: None

Submitted by: Eric Dhuse (Name) Public Works (Department)

Agenda Item Notes:

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Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/320/City-Council

Memorandum

To: Public Works Committee
From: Eric Dhuse, Director of Public Works
CC: Bart Olson, Administrator
Date: March 9, 2020
Subject: Snow Operations Report

Summary

Below you will find the monthly snow operations report along with a yearly total to date.

Background

This year continues to be mild in comparison to last year in both temperature and the number of events. This has been a much-needed break for our equipment and employees. Looking at the long-term forecast, it appears that we will stay far enough above freezing that any snow that does fall will not stick.

I have included a year to date total for your review as well.

Snow Operations Salt and Brine Data 2019-2020

Snow Event Date		2/12/2020								
Date of Recording		2/13/2020								
Recorder	ED									
		Total Miles	**Average**	**Lbs of**	**Tons of**	**Lbs of**	**Gallons of**	**Gal Brine/**	**Salt**	**Brine**
Route	**Truck ID**	**Driven**	**MPH**	**Salt Used**	**Salt Used**	**Salt/Mi.**	**Brine Used**	**Ton Salt**	**Miles**	**Miles**
1	9	80	13.00	22070	11.04	418	250	22.66	52.80	53.00
2	27	0	0.00	0	0.00		0		0.00	0.00
3	**3, 14**	**0.00**	**0.00**	**0**	**0.00**		**0.00**	**0.00**	**0.00**	**0.00**
4	13	0	0.00	0	0.00		0		0.00	0.00
5	23	69	14.00	19177	9.59	400	197	20.55	48.00	48.00
6	10	34	14.00	11686	5.84	390	76	13.01	30.00	30.00
7	28	71	12.00	19926	9.96	415	182	18.27	48.00	48.00
8	22	0	0.00	0	0.00		0		0.00	0.00
9	11	48	12.00	13956	6.98	399	205	29.38	35.00	35.00
EVENT TOTALS		302	8.13	86815	43	404.18	910	20.77	214	214
			Avg.			Avg.		Avg.		

Snow Operations Salt and Brine Data 2019-2020

Snow Event Date	2/19/2020
Date of Recording	2/20/2020
Recorder	ED

Route	Truck ID	Total Miles Driven	Average MPH	Lbs of Salt Used	Tons of Salt Used	Lbs of Salt/Mi.	Gallons of Brine Used	Gal Brine/ Ton Salt	Salt Miles	Brine Miles
1	9	187	14.10	37249	18.62	532	238	12.78	70.00	50.00
2	27	160	14.00	56364	28.18	581	343	12.17	97.00	96.00
3	**3, 14**	**60.00**	**12.00**	**16000**	**8.00**	**400**	**0.00**	**0.00**	**40.00**	**0.00**
4	13	147	13.00	43646	21.82	480	284	13.01	91.00	91.00
5	23	136	13.00	56562	28.28	589	313	11.07	96.00	74.00
6	10	118	12.00	45805	22.90	573	472	20.61	80.00	80.00
7	28	125	12.00	36545	18.27	475	177	9.69	77.00	58.00
8	22	209	12.00	29804	14.90	335	332	22.28	89.00	84.00
9	11	180	12.00	55667	27.83	535	674	24.22	104.00	99.00
EVENT TOTALS		1262	12.76	361642	181	512.42	2833	15.73	704	632
			Avg.			Avg.		Avg.		

Snow Operations Salt and Brine Data 2019-2020

Snow Event Date	2/26/2020
Date of Recording	2/27/2020
Recorder	ED

Route	Truck ID	Total Miles Driven	Average MPH	Lbs of Salt Used	Tons of Salt Used	Lbs of Salt/Mi.	Gallons of Brine Used	Gal Brine/ Ton Salt	Salt Miles	Brine Miles
1	9	75	10.00	14908	7.45	497	150	20.12	30.00	30.00
2	27	45	4.00	14531	7.27	484	151	20.78	30.00	30.00
3	**3, 14**	**60.00**	**12.00**	**16000**	**8.00**	**400**	**0.00**	**0.00**	**40.00**	**40.00**
4	13	53	43.00	15065	7.53	342	25	3.32	44.00	44.00
5	23	53	9.00	15750	7.88	450	0	0.00	35.00	35.00
6	10	36	9.00	11963	5.98	399	107	17.89	30.00	30.00
7	28	44	6.00	15322	7.66	528	129	16.84	29.00	21.00
8	22	58	9.00	9901	4.95	521	145	29.29	19.00	0.00
9	11	98	7.00	13817	6.91	512	181	26.20	27.00	205.00
EVENT TOTALS		462	12.13	111257	56	466.71	888	16.81	244	395
			Avg.			Avg.		Avg.		

2019-2020 Salt and Brine Use Totals

Snow Event Date	
Date of Recording	3/9/2020
Recorder	ED

Route	Truck ID	Total Miles Driven	Average MPH	Lbs of Salt Used	Tons of Salt Used	Lbs of Salt/Mi.	Gallons of Brine Used	Gal Brine/ Ton Salt	Salt Miles	Brine Miles
1	9	1300	10	252741	126.37	424	2463	19.49	597	512
2	27	1226	11	332533	166.27	443	2859	17.20	751	527
3	3, 14	480	11	152000	76.00	400	0	0.00	380	0
4	13	1137	14	297186	148.59	420	1632	10.98	708	668
5	23	1163	12	320323	160.16	444	1855	11.58	722	669
6	10	816	11	281111	140.56	445	2207	15.70	631	490
7	28	1048	11	274376	137.19	411	1812	13.21	668	550
8	22	1326	10	208385	104.19	374	2546	24.44	558	527
9	11	1074	9	268587	134.29	446	2532	18.85	603	570
Yearly Totals		9091	11.04	2235242	1118	425.64	17906	16.43	5237	4513
			Avg.			Avg.		Avg.		

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐
Parks and Recreation	☐

Agenda Item Number

New Business #2

Tracking Number

PW 2020-17

Agenda Item Summary Memo

Title: Purchasing Manager Update

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: See Attached Memo

Council Action Previously Taken:

Date of Action: N/A Action Taken: _____

Item Number: _____

Type of Vote Required: N/A

Council Action Requested: N/A

Submitted by: Carri Parker, Purchasing Manager Administration

Name Department

Agenda Item Notes:

Have a question or comment about this agenda item?
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Memorandum

To: Public Works Committee
From: Carri Parker, Purchasing Manager
CC: Bart Olson, City Administrator
Date: March 17, 2020
Subject: Purchasing Manager Update

Summary

Discussion of purchasing projects.

Project Discussion

1. Invitation to Bid Painting Services for the Countryside Lift Station Basement

The object of this procurement is to engage a qualified contractor to provide the material and workmanship necessary to produce a quality painting system. The work consists of repainting all vertical walls and overhead surfaces of the lower level of the Countryside lift station. This bid was published on Thursday, March 12th in the Kendall County Now publication. Staff will bring the contract to the April 21st Public Works Committee meeting.

Below is the timeline of the bid:

Released to the Public:	Thursday, March 12, 2020
Pre-Bid Meeting:	Friday, March 20, 2020, at 9:00 a.m.
Pre-Bid Meeting Location:	1975 North Bridge St Yorkville, IL 60560
Last Date for Questions:	Friday, March 20, 2020, by 3:00 p.m.
Addendum Posted:	Wednesday, March 25, 2020, by 5:00 p.m.
Proposals Due:	Wednesday, April 1, 2020, at 9:00 a.m.
PW Committee Contract Approval:	April 21, 2020

2. Invitation to Bid the Materials Purchase for the Raintree Street Lighting Project

The object of these specifications is to provide the materials necessary to produce a quality lighting system. The materials being purchased are the poles, heads, wire, and arms necessary for the construction of a streetlight. The public works department staff will be installing the equipment once the materials are delivered. This bid was published on Thursday, March 12th in the Kendall County Now publication. Staff will bring the contract to the April 21st Public Works Committee meeting.

Below is the timeline of the bid:

Released to the Public:	Thursday, March 12, 2020
Last Date for Questions:	Friday, March 20, 2020, by 3:00 p.m.

Addendum Posted:	Wednesday, March 25, 2020, by 5:00 p.m.
Proposals Due:	Wednesday, April 1, 2020, at 9:00 a.m.
PW Committee Contract Approval:	April 21, 2020

3. Leaf Disposal Services

The Village of Oswego. Oswego Township and the United City of Yorkville have entered into a joint procurement for a landscape disposal site and compost facility for the leaves collected from the residents in the Oswego and Yorkville area.

The individual agencies will collect the leaves throughout the community and dispose of them at a certified landscape disposal site. It is ideal that the disposal site should be located within the 5-mile radius of each agency, but other locations will be considered. Due to the locations of all of the agencies, multiple contractors may be awarded this contract.

This bid was published on Thursday, February 27th in the Kendall County Now publication. Staff will bring the contract to the April 21st Public Works Committee meeting.

Below is the timeline of the bid:

Released to the Public:	Thursday, February 27, 2020
Last Date for Questions:	March 12, 2020, by 3:00 p.m.
Addendum Posted:	March 19, 2020, by 5:00 p.m.
Proposals Due:	March 30, 2020, at 3:00 p.m.
PW Committee Contract Approval:	April 21, 2020

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐
Parks and Recreation	☐

Agenda Item Number

New Business #3

Tracking Number

PW 2020-18

Agenda Item Summary Memo

Title: Special Service Area (SSA) Request for Proposals

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: See Attached Memo

Council Action Previously Taken:

Date of Action: N/A Action Taken:

Item Number:

Type of Vote Required: N/A

Council Action Requested: N/A

Submitted by: Carri Parker, Purchasing Manager Administration

Name Department

Agenda Item Notes:

Have a question or comment about this agenda item?
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Memorandum

To: Public Works Committee
From: Carri Parker, Purchasing Manager
CC: Bart Olson, Administrator
Date: March 17, 2020
Subject: Special Services Area (SSA) Request for Proposals

Summary

Discussion of the Special Services Area (SSA) Request for Proposals.

Background

The Fox Hill and Sunflower Estates Subdivisions are part of a Special Services Area which staff recommends a management company to oversee. Some of the services that are provided as part of this SSA is the landscaping maintenance. Both of the contracts expire on April 30, 2020. Below is a summary and timeline for each RFP for the management services and the landscape maintenance services.

1. Request for Proposals for Landscape Maintenance Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area

The City will be seeking a Landscape Contractor to provide landscape maintenance services for the Fox Hill and Sunflower Estates Subdivisions Landscape Maintenance Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area as the current contract expires on April 30, 2020.

The Contractor shall furnish all labor, equipment, tools, services, skills, etc., required to maintain the landscape in an attractive condition throughout the contract period. Maintenance of plant materials shall include but not be limited to mowing, edging, pruning, fertilizing, watering and cleanup.

This RFP will be published on Thursday, March 12th in the Kendall County Now publication. Staff will bring the contract to the April 21st Public Works Committee meeting.

Below is the timeline of the bid:

Released to the Public:	Thursday, March 19, 2020
Late Date for Questions:	March 24, 2020, by 3:00 p.m.
Addendum Posted:	March 27, 2020, by 5:00 p.m.
Proposals Due:	April 3, 2020, at 9:00 a.m.
PW Committee Contract Approval:	April 21, 2020

2. Request for Proposals for Management Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area

The City will be seeking a Property Management Company to prepare an annual operating budget, day to day interactions with the residents, provide the necessary oversight to the landscape contractor, and send bi-weekly property reports to the City to ensure quality services are being provided to the residents of the Sunflower Estates and Fox Hill subdivisions.

This RFP will be published on Thursday, March 12th in the Kendall County Now publication. Staff will bring the contract to the April 21st Public Works Committee meeting.

Below is the timeline of the bid:

Released to the Public:	Thursday, March 19, 2020
Late Date for Questions:	March 24, 2020, by 3:00 p.m.
Addendum Posted:	March 27, 2020, by 5:00 p.m.
Proposals Due:	April 3, 2020, at 9:00 a.m.
PW Committee Contract Approval:	April 21, 2020

Recommendation

Staff recommends that we move forward with the release of the Request for Proposals. After the RFPs are received, we will follow-up with the Committee with the staff recommendation.

Attachments

- Request for Proposals for Landscaping Maintenance Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area
- Request for Proposals for Management Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area

REQUEST FOR PROPOSAL

Requesting:	Proposal(s) for Landscape Maintenance Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area
Issue Date:	March 19, 2020
Pre-Proposal Meeting:	N/A
Pre-Proposal Meeting Location:	N/A
Last Date for Questions:	March 24, 2020, by 3:00 p.m.
Addendum Posted:	March 27, 2020, by 5:00 p.m.
Proposals Due:	April 3, 2020, at 9:00 a.m.
Location:	United City of Yorkville 800 Game Farm Road Yorkville, Illinois 60560
Note:	Illinois Prevailing Wage Act (820 ILCS 130/1-12) does not apply

All questions concerning this solicitation shall be submitted via e-mail to Purchasing Manager before the date stated above. A written response in the form of a public addendum will be published on the City's website by the said date above.

Contact with anyone other than the Purchasing Manager for matters relative to this solicitation during the solicitation process is prohibited.

Contact for this proposal:
Carri Parker, Purchasing Manager in writing at cparker@yorkville.il.us

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EXHIBIT B – FOX HILL MAP 30
EXHIBIT C – WEEKLY REPORT FORM 31

LEGAL NOTICE

FOX HILL AND SUNFLOWER ESTATES SUBDIVISIONS LANDSCAPE MAINTENANCE SERVICES

The United City of Yorkville, Illinois will accept sealed Proposals for Landscape Maintenance Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area.

Sealed Proposals will be received at the address listed below until **Friday, April 3, 2020, at 9:00 a.m.** Proposals not physically received by the date and time listed above will be returned, unopened to the firm. Emailed or faxed Proposals will not be accepted. All Proposals should be addressed to:

United City of Yorkville
Re: (vendor name)
Invitation to Proposal – SSA Landscape Maintenance Services
Attention: Carri Parker, Purchasing Manager
800 Game Farm Road
Yorkville, IL 60560

Proposal packets are available online at http://www.yorkville.il.us. The link can be found under the Business Tab-Proposals & RFPs. Additional packets may be picked up at the United City of Yorkville City Hall, 800 Game Farm Road, Yorkville, IL 60560. Please contact the Purchasing Manager to schedule a time to pick up the packet.

Any questions regarding this legal notice or specifications shall be directed to Carri Parker, Purchasing Manager in writing at cparker@yorkville.il.us.

The respondent shall at all times observe and conform to all laws, ordinances, and regulations of the Federal, State, and City which may in any manner affect the preparation of proposals or the performance of the contract.

Carri Parker
Purchasing Manager

SPECIFICATIONS

I. INFORMATION

The United City of Yorkville is seeking a Landscape Contractor (herein as "Contractor") to provide landscape maintenance services for the Fox Hill and Sunflower Estates Subdivisions Landscape Maintenance Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area (see map).

The Contractor shall furnish all labor, equipment, tools, services, skills, etc., required to maintain the landscape in an attractive condition throughout the contract period. Maintenance of plant materials shall include but not be limited to mowing, edging, pruning, fertilizing, watering and cleanup.

The contractor must notify the City representative of their work schedule, to allow for inspection of maintenance work as needed. Prior to any mowing, remove litter from all sites. At no time shall any litter be mowed over.

II. LOCATION

Fox Hill Subdivision – 5.29 acres
Located off of Route 34 on the west side of town, west of Rush-Copley Emergency Center.

Sunflower Estates Subdivision – 5.00 acres
Located off of Route 47, head west on Greenbrier Road and south on Walsh Drive.

III. QUALITY CONTROL

Work covered shall be performed by a single firm experienced in landscape maintenance of a similar nature and scope. Subject to the approval of the Owner, the Contractor may subcontract any Work to be performed under this Contract. However, the election to subcontract Work shall not relieve the Contractor from responsibility or liability which it has assumed under this Contract and the Contractor shall remain liable to the same extent that its liability would attach, as if the Work had been performed by the Contractor's own employees. By submitting the proposal, the Contractor certifies as to meet the following requirements:

1. Has completed within the past three (3) years a minimum of three (3) projects of similar nature and scope to the work being proposal and the type of work completed is similar to that being proposal.
2. Maintains a permanent place of business, with a minimum of five (5) years in business.
3. Has access to all necessary equipment and has the organizational capacity and technical competence necessary to do the work properly and expeditiously.
4. Will provide a sworn financial statement upon request, which evidences the Contractor has adequate financial resources to complete the work being proposal, as well as all other work the Contractor is presently under contract to complete.
5. Has a documented safety program with a history of satisfactory past performance.

IV. EQUIPMENT

All equipment and vehicles used by the Contractor shall be maintained and in good working mechanical condition.

V. REPORTING

The Contractor shall provide written documentation to the City or its designee on a weekly basis outlining all work performed, using the attached form or approved equal.

VI. INVOICING

All invoices will be done on a monthly basis with detailed itemized billing for each work item performed for each SSA subdivision area. Billing will include the date the work item was performed, the cost per work item and the total cost for the month.

VII. METHOD OF MEASUREMENT

This work will be measured for payment by cycle completed per location for the type of work specified.

VIII. BASIS OF PAYMENT

This measurement is noted under each item under the SCOPE OF WORK.

IX. PROTECTION OF EXISTING FACILITIES

Existing facilities, including grounds, structures, landscaping and so forth, public or private, shall be protected by the vendor. Any damage to existing facilities shall be reported to the City or its designee and shall be repaired promptly by the vendor when ordered to do so by the City. All repairs of damage to existing facilities shall be made to the satisfaction of the City with the complete cost of the repairs being the contractor's responsibility. Failure to repair damage shall just cause for withholding payment for which becomes due to cover the estimated cost of all determined damages.

X. SUBSTANDARD WORK

If the contractor fails to meet the specifications set forth by the mowing contract, the City reserves the right to withhold full payment for only the particular Special Services Area (SSA) not meeting the contract standards. The City will withhold the entire payment for each SSA that is deemed as a sub-standard until such time that itis brought into compliance with the specifications of the mowing contract.

XI. ACCESSIBILITY OF CONTRACTOR

The Contractor shall supply cell phone numbers, daytime office numbers, fax numbers, and pager numbers of supervisors handling this contract. The Contractor shall return all calls or pages within one hour. On-site response time for complaints must be made within 24 hours of the initial call. The Contractor shall update the City representative on work progress no less than once per week. Failure to comply with the accessibility requirements as listed above shall be deemed as substandard work and will be subject to the same penalties and potential non-payment.

XII. EQUIPMENT CONDITION

All equipment will be kept in a good, safe operation condition. All safety guards must be attached. All mowing equipment will have sharp blades so that the grass is cut properly. All equipment will be kept in such a condition so that the gas/oil is not leaking. The City representative or his designee shall have the right to inspect Contractor's equipment at any time to insure compliance with requirements; however, it will be the contractor's responsibility to ensure that the equipment remains in good working order.

XIII. FUELING/OILING

Mowers are not to be fueled or oiled in grass areas. All mowers and other equipment are to be fueled and oiled in non-grass areas that are not directly tributary to storm sewer inlets, ditches, or wetlands. The contractor will be responsible for all costs associated with the clean-up and restoration associated with fuel and oil spills.

XIV. FINAL APPEARANCE

The Contractor will be responsible for complete removal of all grass clippings collected. Mowing patterns shall be such that the clippings and mulch are evenly distributed; Noticeable deposits and/or clumps will not be permitted. Grass clippings will not be accumulated on hard surfaces, sidewalks or roadways. If windrows are present, the clippings must be removed by raking. At no time should collected mowing clippings be left or deposited on public or private areas.

XV. SCOPE OF WORK

GENERAL MAINTENANCE –

Weekly visits to each area beginning the end of April through December 1, subject to conditions; a spring clean-up in March or early April and a complete mulching of all beds by May 30 in the first year of the contract and then all subsequent years mulching of all beds by May 15.

- Landscape beds shall be kept free of weeds for the duration of this contract. Any weeds found within the bed shall be removed. Poison ivy shall be sprayed and removed.

- All plants in the landscape beds shall be pruned in accordance with ANSIZ133.1 standard. Pruning shall be completed in the spring, fall, and late fall for winterization. Prune all other

shrubs after dormancy to rejuvenate old canes and stems. Approximately one quarter (¼) of the stems shall be trimmed to two to three inches (2"-3") above the ground. Remove the largest and oldest stems first.

- Remove dead plant material. Notify the City of Yorkville of the date, type of plant, and location of removal within five (5) working days of removal.

- Remove all trash from the landscape beds.

- Rake leaves from all landscaped areas weekly and remove leaves from the site the last week in September. Estimate five (5) occurrences per year.

- Monitor plants for disease and pest activity. Report any problems to the City or its designee.

- Deadhead perennial flowers to promote more flowering. Pinch back perennial flowers to promote more dense flowering. Cut back perennials to promote new growth from the base of the plants. Deadhead roses to promote new blossoms.

- All mulch spread is not to exceed two to three inches (4"). Dark Brown, shredded hardwood mulch will be applied once a year during the spring. Mulch shall be applied to all perennial, shrub and tree beds. Mulch shall be paid for at an installed, cubic yard rate.

- All landscaped areas will be inspected and maintained weekly and be kept weed free throughout the season.

BASIS OF PAYMENT: Payment for this work shall be included in the Contract Unit Price per hour cost bid for GENERAL MAINTENACE for each individual on the work crew; Personnel used for the trucking and transportation of equipment or debris will not be paid separately and should be included in the per hour price for GENERAL MAINTENANCE.

MOWING –

All mowing will be maintained at a height of 2 ½" or 3" in hot and dry conditions. Grass shall be cut weekly or when it is 1" higher than specified height. Grass next to light poles, trees, trails, etc., shall be mechanically trimmed to the same height as specified above at the time of each mowing. All grass clippings and debris, shall be removed from the sidewalks, trails, and streets at the time cutting takes place.

Lawn mower blades shall be clean and kept sharp and well-adjusted to provide a clean cut. Cutting grass too closely (scalping) shall be avoided. Mowing patterns shall be changed regularly to avoid rutting. Use small mowers for difficult or tight areas where larger commercial mowing units cannot maneuver. Mowing shall be done optimally when the grass is dry, however, mowing wet turf is acceptable. Bagging is not required, and grass clippings may be left on the grass providing no readily visible clumps remain on the grass surface after mowing. If clippings are excessive or diseased, they shall be removed after mowing to enhance overall turf appearance and to prevent

matting, clumping and thatch buildup. In the case of fungal disease outbreaks, clippings will be collected and disposed of off-site until the disease is controlled.

The final appearance after mowing shall present a neat appearance. Care shall be taken with mowing equipment to avoid obstructions such as trees, shrubs, utility boxes, signage, buildings, etc., and the Contractor shall be responsible for damage caused by its operations.

The Contractor shall be responsible for damage to any plant material or site features caused by the Contractor or his/her employees. The Contractor will be notified in writing of the specific nature of the damage and cost of repair. the City will, at its option, invoice the Contractor for the payment, or reduce payment by the amount of the repairs to the Contractor.

Mowing cycles shall commence on or about April 15 and continue through December 1, subject to conditions. The estimated number of occurrences is thirty (30) per year. The contractor shall inspect sites on a weekly basis. All lawn areas shall be mowed to maintain a height of two and a half inches (2½"), not to exceed three and a half inches (3½") throughout the growing season, unless otherwise directed by a City representative. At no time shall mowing remove more than one third (1/3) of the total leaf blade.

BASIS OF PAYMENT: Payment for MOWING shall be included in the Contract Unit Price per acre for MOWING.

DEBRIS REMOVAL –

This work shall consist of removing branches, debris, and garbage that is in excess of the normally anticipated spring cleanup and/or weekly accumulation. This item is intended to cover potential large amounts of accumulated debris occurring after excessive windstorms and/or illegal dumping. This item will not include tree removal over 6 inches in diameter. This item includes tree removal 6 inches in diameter or less and the removal of shrubbery.

It should be clearly noted that the typical spring cleanup of the lots and the typical weekly cleanup shall not be paid for separately but shall be considered incidental to the contract. The typical weekly cleanup should be done each time before the scheduled mowing. Work done outside of the typical weekly cleanup completed under the DEBRIS REMOVAL contract unit item must be approved by a City representative prior to initiation of work. The contract unit price for DEBRIS REMOVAL shall include the labor, transportation, disposal, and equipment costs associated with this task. All debris must be removed from the site by the contractor and disposed of.

BASIS OF PAYMENT: Payment for this work shall be included in the Contract Unit Price per hour cost bid for DEBRIS REMOVAL for each individual on the work crew; Personnel used for the trucking and transportation of equipment or debris will not be paid separately and should be included in the per hour price for DEBRIS REMOVAL.

GENERAL CONDITIONS

These General Conditions apply to all proposals requested and accepted by the City and become a part of the contract unless otherwise specified. Contractors or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. The City assumes that the submission of a proposal means that the Contractor has familiarized himself with all conditions and intends to comply with them unless noted otherwise.

1. Forms

All proposals must be submitted on the forms provided, complete with all blank spaces filled in and properly signed in ink in the proper spaces and submitted in a sealed envelope. All proposal forms may be obtained from the United City of Yorkville City Hall, 800 Game Farm Road, Yorkville, IL 60560. Please contact the Purchasing Manager to schedule a time to pick up the packet. When completed, deliver to the United City of Yorkville City Hall, Attn. Carri Parker, Purchasing Manager, 800 Game Farm Road, Yorkville, IL 60560 prior to the proposal opening date and time. Proposals must be identified as such on the outside of the sealed envelope by marking the envelope "SEALED PROPOSAL" and with the following information: Company's name, address, item proposal, date and time of opening. Contractors may attach separate sheets for the purpose of explanation, exception, or alternative proposal and to cover required unit prices.

2. Submittal of Proposal

Proposals arriving after the specified time will not be accepted. Mailed proposals that are delivered after the specified hour will not be accepted regardless of the postmarked time on the envelope. Contractors should carefully consider all proposal delivery options and select a method that will successfully deliver their proposal by the required time and date.

All proposals must include the following documents:

A) Submit all of the below in one sealed envelope identified with the enclosed label:
   1) 1 original of the entire packet for Procurement
   2) 1 original of the entire packet for Project Manager
   3) 1 file copy of the entire packet via USB Flashdrive for Procurement identified with the project name.
   4) If your proposal includes confidential information as defined by FOIA (5 ILCS 140/7) (From Ch. 116, par. 207) Sec. 7 provide
      i) 1 redacted original of the entire packet identified as REDACTED ORIGINAL
      ii) 1 file copy of the entire packet on the same above USB Flashdrive, identifying the file as REDACTED ORIGINAL
   5) Contractor Certifications (*reference page 21)*
   6) Proposal Cost Sheet *(reference page 22-23)*
   7) Detail Exception Sheet (*reference page 24)*
   8) Equipment List (*reference page 25)*
   9) Subcontractor Listing (*reference page 26)*

10) References (*reference page 27)*
11) Signed Contract (*reference page 28)*

3. Examination of Proposal Forms, Specifications, and Site

The Contractor shall carefully examine the proposal forms which may include the invitation to the proposal, instruction to Contractors, general conditions, special conditions, plans, specifications, proposal form, bond, contract, and any addenda to them, and sites of the proposed work (when known) before submitting the proposal. The Contractor shall verify all measurements relative to the work, shall be responsible for the correctness of the same. The Contractor will examine the site and the premises and satisfy themselves as to the existing conditions under which the Contractor will be obligated to operate. Failure of the Contractor to notify the City, in writing, of any condition(s) or measurement(s) making it impossible to carry out the work as shown and specified, will be construed as meaning no such conditions exist and no additional sums of money will be added to the contract.

The submission of the proposal shall be considered conclusive evidence that the Contractor has investigated and is satisfied as to all conditions to be encountered in performing the work, and is fully informed as to character, quality, quantities, and costs of work to be performed and materials to be furnished, and as to the requirements of the proposal forms. If the proposal is accepted, the Contractor will be responsible for all errors in his proposal resulting from his failure or neglect to comply with these instructions, and the City shall not be responsible for any charge for extra work or change in anticipated profits resulting from such failure or neglect.

4. Scope of Work

The Contractor shall supply all required supervision, skilled labor, transpiration, new materials, apparatus, and tools necessary for the entire and proper completion of the work. The Contractor shall supply, maintain and remove all equipment for the performance of the work and be responsible for the safe, proper and lawful construction, maintenance and use of the same. This work shall be completed to the satisfaction of the City. The Contractor shall provide adequate protection of the job site to protect the general public and adjacent property. The City is not responsible for site safety. The Contractor is solely and exclusively responsible for construction means, methods, technologies and site safety.

5. Interpretation of Proposal Documents

Questions regarding proposal documents, discrepancies, omissions, or intent of the specifications or plans shall be submitted in writing to the Purchasing Manager at cparker@yorkville.il.us at least ten (10) working days prior to the opening of proposals to provide time for issuing and forwarding an addendum. Any interpretations of the Contract Documents will be made only by addendum duly issued or delivered by the City to each person receiving a set of proposal documents. The City will not be responsible for any other explanations for interpretations of the Contract Documents.

Letters, requested interpretations, clarifications, and/or explanations shall be so noted on the outside of the envelope and on the first page of the letter with the words, INTERPRETATION REQUEST. Letters not properly marked will not be considered as a formal request. Any letter received within ten working days of the proposal date will be returned unopened.

6. Proposal Guarantee

Unless specifically waived, each proposal shall be accompanied by proposal security in an amount of ten percent (10%) or such other percentage as stated in the supplementary conditions of the full amount of the proposal in the form of a certified or bank cashier's check or proposal bond. In a reasonable time after the proposal opening, proposal deposits of all except the three lowest responsible Contractors will be released. The remaining deposits will be released after the Contractor has entered into the contract and furnished the required insurance and bonds. The proposal deposit shall become the property of the City if the Contractor within fourteen (14) days from awarding the contract refuses or is unable to comply with the contract requirements, not as a penalty, but as liquidated damages.

7. Receiving Proposals

Proposals received prior to the time of opening will be securely kept, unopened. The Purchasing Manager, whose duty it is to open them will decide when the specified time has arrived, and no-proposal received thereafter will be considered. No responsibility will be attached to the Purchasing Manager or the City for the premature or non-opening of a proposal not properly addressed and identified, except as otherwise provided by law.

8. Late and Fax Proposals

Proposals arriving after the specified time, whether sent by mail, courier, or in person, will not be accepted and will be refused and returned unopened. It is the Contractor's responsibility for timely delivery regardless of the methods used. Mailed proposals that are delivered after the specified hour will not be accepted regardless of the postmarked time on the envelope. Facsimile machine transmitted proposals will not be accepted, nor will the City transmit proposal documents to prospective Contractors by way of a facsimile machine.

9. Completeness

All information required by the Invitation to Proposal must be supplied to constitute a responsive proposal. The Contractor's submittal shall include the completed Proposal Sheet found in the contract documents. The City will strictly hold the Contractor to the terms of the proposal. The proposal must be executed by a person having the legal right and authority to bind the Contractor.

10. Error in Proposals

When an error is made in extending total prices, the unit proposal price and/or written words shall govern. Otherwise, the Contractor is not relieved from errors in proposal preparation. Erasures in proposals must be explained over the signature of the Contractor.

11. Withdrawal of Proposals

A written request for the withdrawal of a proposal or any part thereof may be granted if the request is received by the Purchasing Manager prior to the specified time of opening. After the opening, the Contractor cannot withdraw or cancel his proposal for a period of forty-five (45) calendar days, or such longer time as stated in the proposal documents.

12. Contractor Interested in More than One Proposal

Unless otherwise specified, if more than one proposal is offered by any one party, by or in the name of his or their agent, partner, or other persons, all such proposals may be rejected. A party who has quoted prices on work, materials, or supplies to other Contractors is not thereby disqualified from quoting prices to other Contractors or from submitting a proposal directly for the work, materials, or supplies.

13. Contractor's Qualifications

No award will be made to any Contractor who cannot satisfy the City that they have sufficient ability and experience in this class of work, as well as sufficient capital and equipment to do the job and complete the work successfully within the time named (i.e. responsible). The City's decision or judgment on these matters shall be final and binding. The City may make such investigations as it deems necessary. The Contractor shall furnish to the City all information and data the City may request for the purpose of investigation.

14. Proposal Award for All or Part

Unless otherwise specified, proposals shall be submitted for all of the work or items for which proposals are requested. The City reserves the right to make an award on all items, or any of the items, according to the best interests of the City.

15. Work Restrictions

The Contractor shall complete the work required as soon as practicable. The only exception to this requirement will be extenuating circumstances as may be accepted by the City. Requests for exceptions due to extenuating circumstances must be made in writing to the City within 48 hours of the occurrence. The City's decision on extenuating circumstances will be final.

Work will not be permitted on Sunday or the following legal holidays:

New Year's Day	Labor Day
Martin Luther King's Birthday	Veteran's Day
President's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Eve, ½ Day (afternoon)
Christmas Day	

Due to the timing of this project, work may be prohibited during certain public events in said area. Work shall not be permitted between the hours of 8:00 p.m. To 7:00 a.m. during standard weekdays (excluding holidays). Any requested variations to these hours shall be approved by the City in writing, in advance of any operations outside of the hours detailed above.

16. Estimated Proposal Quantities

On "Estimated Quantities", the City may purchase more or less than the estimates. The Contractor shall not be required to deliver more than ten (10) percent in excess of the estimated quantity of each item unless otherwise agreed upon.

17. Trade Names – Alternative Proposal

When an item is identified in the specifications by a manufacturer's or trade name or catalog number, the Contractor shall proposal upon the item so identified.

If the specifications state "or equal" proposals on other items will be considered, provided the Contractor clearly identifies in his proposal the item to be furnished, together with any descriptive matter which will indicate the character of the item.

Contractors desiring to the proposal on items that deviate from these specifications, but which they believe are equivalent, are requested to submit alternate proposals. However, ALTERNATE PROPOSALS MUST BE CLEARLY INDICATED AS SUCH AND DEVIATIONS FROM THE APPLICABLE SPECIFICATIONS PLAINLY NOTED. The proposal must be accompanied by complete specifications for the items offered. Contractors wishing to submit a secondary proposal must submit it as an alternate proposal.

The City shall be the sole and final judge unequivocally as to whether any substitute from the specifications is of equivalent or better quality.

18. Price

Unit prices shall be shown for each unit on which there is a proposal as well as the aggregate price and shall include all packing, crating freight and shipping charges, and cost of unloading at the destination unless otherwise stated in the proposal.

Unit prices shall not include any local, state, or federal taxes. The City is exempt, by law, from paying State and City Retailer's Occupation Tax, State Service Occupation and Use Tax and Federal Excise Tax. The City will supply the Contractor with its tax exemption number.

Cash discounts will not be considered in determining the overall price but may be used in an overall evaluation.

19. Consideration of Proposal

No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the City upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the City or had failed to perform faithfully any previous contract with the City.

The Contractor, if requested, shall present within 48 hours evidence satisfactory to the City of performance ability and possession of necessary facilities, pecuniary recourses, and adequate insurance to comply with the terms of these specifications and contract documents.

20. Award or Rejection

the City reserves the right to reject and/or award any and all proposals or parts thereof and to waive formalities and technicalities according to the best interests of the City. Any proposal submitted will be binding for forty-five (45) days subsequent to the date of the proposal opening. A contract will be awarded to the lowest responsible and responsive Contractor complying with the conditions of the contract documents only when it is in the best interest of the City to accept the proposal. The City shall be the sole judge of compliance with the specifications and reserves the right to accept or reject any and/or all proposals or parts thereof.

21. Execution of Contract

The Contractor shall, within fourteen (14) days after notification of the award: (a) enter into a contract in writing with the City covering all matters and things as are set forth in the specifications and his proposal and (b) carry insurance acceptable to the City, covering public liability, property damage, and workmen's compensation.

After the acceptance and award of the proposal and upon receipt of a written purchase order executed by the proper officials of the City, this Instruction to Contractors, including the specifications, will constitute part of the legal contract between the United City of Yorkville and the Contractor.

22. Termination of Contract

The United City of Yorkville reserves the right to terminate the whole or any part of this Contract, upon written notice to the Contractor, in the event that sufficient funds to complete the Contract are not appropriated by the City Council.

The United City of Yorkville further reserves the right to terminate the whole or any part of this Contract, upon written notice to the Contractor, in the event of default by the Contractor. Default is defined as the failure of the Contractor to perform any of the provisions of this Contract, or failure to make sufficient progress so as to endanger performance of this Contract in accordance with its terms. In the event of default and termination, the United City of Yorkville may procure, upon such terms and in such manner as the United City of Yorkville may deem appropriate, supplies or services similar to those so terminated.

The Contractor shall be liable for any excess costs for such similar supplies or services unless acceptable evidence is submitted to the United City of Yorkville that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Contractor.

23. Protests

A) Any Contractor who claims to be aggrieved in connection with a solicitation, the selection process, a pending award, or other reasonable issues may initiate a protest.
   1) Protests involving the solicitation process or stated requirements must be presented in writing via email to the Purchasing Manager no later than the last date for questions as reflected on the cover page of this document.
   2) Protests involving the evaluation of offers, staff recommendations, or the award process must be submitted in writing to the Purchasing Manager no later than three business days after results are publicly posted.

B) Protests must include: the name and address of the protestor; appropriate identification of the solicitation; if an award has been initiated, the award document number (if available); identification of the procedure that is alleged to have been violated; precise statement(s) of the relevant facts; identification of the issue to be resolved; protestor's argument and supporting documentation (Exhibits, evidence, or documents to substantiate any claims) and recommendation for further action.

C) Upon receipt of the notice of protest, the Purchasing Manager shall cease the procurement process for the said project.
   1) The Purchasing Manager will rule on the protest in writing within five business days from receipt of the protest.
   2) Appeals of the Purchasing Manager's decision must be made in writing within five business days after receipt thereof and submitted to the City Administrator for final resolution. The appellant shall have the opportunity to be heard and an opportunity to present evidence in support of the appeal.
   3) the City Administrator's decision is final.

24. Compliance with All Laws

All work under the contract must be executed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations which may in any manner affect the preparation of the proposal or performance of the contract.

25. Contract Alterations

No amendment of a contract shall be valid unless made in writing and signed by the City Administrator or his authorized agent.

26. Nonassignability

The Contractor shall not assign the contract, or any part thereof, to any other person, firm, or corporation without the previous written consent of the City Administrator. Such assignment shall not relieve the Contractor from his obligations or change the terms of the contract.

27. Execution of Documents

The Contractor, in signing the Proposal on the whole or any portion of the work, shall conform to the following requirements:

- Proposals signed by an individual other than the individual represented in the proposal documents shall have attached thereto a power of attorney evidencing authority to sign the Proposal in the name of the person for whom it is signed.

- Proposals that are signed for a partnership shall be signed by all of the partners or by an attorney-in-fact. If signed by an attorney-in-fact, there shall be attached to the Proposal a power of attorney evidencing authority to sign the Proposal, executed by the partners.

- Proposals that are signed for a corporation shall have the correct corporate name thereof and the signature of the President or other authorized officer of the corporation manually written below the corporate name.

- If such Proposal is manually signed by an official other than the President of the Corporation, a certified copy of a resolution of the board of directors evidencing the authority of such official to sign the Proposal should be attached to it. Such Proposal shall also bear the attesting signature of the Secretary of the corporation and the impression of the corporate seal. If the Proposal is signed for a limited liability company, it should have the correct legal name and be signed by the managing member or other person with authority.

- Proposals received from any listed contractor in response to an invitation for proposals shall be entered on the abstract of Proposals and rejected. Proposals, quotations, or offers received from any listed contractor shall not be evaluated for an

award or included in the competitive range, nor shall discussions be conducted with a listed offer or during a period of ineligibility. If the period of ineligibility expires or is terminated prior to award, the City may, but is not required to, consider such proposals, quotations, or offers.

28. Default

the City may terminate a contract by written notice of default to the Contractor if:

- fails to make delivery of the materials or perform the services within the time specified in the proposal, or
- fails to make progress so as to endanger performance of the contract, or
- fails to perform work outlined in the contract within a reasonable amount of time.

If the City terminates the contract, the City may procure supplies or services similar to those so terminated, and the Contractor shall be liable to the City for any excess costs for similar supplies and services unless the Contractor provides acceptable evidence that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Contractor.

29. Inspection

the City shall have a right to inspect, by its authorized representative, any material, components, or workmanship as herein specified. Materials, components, or workmanship that has been rejected by the authorized representative as not in accordance with the terms of the specifications shall be replaced by the Contractor at no cost to the City.

30. Permits and Licenses

The Contractor and their subcontractor(s) shall obtain, at their own expense, all permits and licenses which may be required to complete the contract. Fees for all City permits and licenses shall be waived.

31. Notification of Work

Upon receiving the notice to proceed from the City or its designee, the Contractor shall notify the City or its designee 48 hours prior to commencement of work and 24 hours prior to each inspection (if applicable).

32. Time of Completion

The Contractor shall completely perform its proposal in strict accordance with its terms and conditions within the number of consecutive calendar days after notification of award of the contract as stated in the proposal.

33. Incidental Work

All work shown in the proposal documents, described in the applicable specifications or in these Special Provisions and not covered by a pay item, will be considered as included in the proposal.

34. Payment

Payment will be made within thirty (30) days after acceptance of the job by the City after the completion of the work as covered within the contract documents. Invoices shall be paid by the City pursuant to the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

35. Guarantees and Warranties

All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to the City before the final payment on the contract is issued.

36. Insurance

(A) During the term of the Contract, the Contractor shall provide the following types of insurance is not less than the specified amounts:

i. Comprehensive General Liability - $1,000,000 per occurrence;
ii. Auto Liability - Combined Single Limit Amount of $1,000,000 on any Contractor owned, and/or hired, and/or non-owned motor vehicles engaged in operations within the scope of this Contract;
iii. Workers Compensation - Statutory; Employers Liability $1,000,000 (the policy shall include a 'waiver of subrogation');
iv. Umbrella Coverage - $2,000,000 (this shall apply to General Liability, Auto Liability, and Professional Liability, except if the amount for Professional Liability exceeds these combined limits, then Umbrella Coverage does not need to apply to Professional Liability); and
v. Professional Liability - $5,000,000.

(B) The Contractor shall furnish to the City satisfactory proof of coverage of the above insurance requirements, by a reliable company or companies, before commencing any work. Such proof shall consist of certificates executed by the respective insurance companies and filed with the City. Said certificates shall contain a clause to the effect that, for the duration of the contract, the insurance policy shall be canceled, expire or changed so as to the amount of coverage only after written notification 30 days in advance to the City. In addition, said certificates shall list the City and its officers, agents, and employees as additional insureds on all required insurance policies except the policy for professional liability.

(C) The Contractor shall require subcontractors, if any, not protected under the Contractor ’s

policies, to take out and maintain insurance of the same nature in amounts, and under the same terms, as required of the Contractor.

37. Indemnification

The Contractor shall indemnify, defend and save harmless the City, its officers, agents, employees, representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liabilities of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of negligent act or omission or any willful misconduct of said Contractor, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the Contract, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the City, its officers, agents, employees, representatives, and their assigns shall have the right to defense counsel of their choice. The Contractor shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

38. Liquidated Damages

Time is of the essence of the contract. Should the Contractor fail to complete the work within the specified time stipulated in the contract or within such extended time as may have been allowed, the Contractor shall be liable and shall pay to the City the amount of $500.00, not as a penalty but as liquidated damages, for each day of overrun in the contract time or such extended time as may have been allowed. The liquidated damages for failure to complete the contract on time are approximate, due to the impracticality of calculating and proving actual delay costs. These deductions are for the cost of delay to account for administration, engineering, inspection, supervision, and other costs and expenses during periods of extended and delayed performance. The costs of delay represented by this schedule are understood to be a fair and reasonable estimate of the costs that will be borne by the City during an extended and delayed performance by the Contractor of the work.

39. General Guarantee

Neither the final certificate of payment nor any provision in the Contractor Documents, nor partial or entire occupancy of the premises by the City, shall constitute an acceptance of work not done in accordance with the Contract Documents or relieve the Contractor of liability in respect to any express warranties or responsibility for faulty materials or workmanship. The Contractor shall remedy any defects in the work and pay for any damage to other work resulting therefrom, which shall appear within a period of one (1) year from the date of final acceptance of the work unless a longer period is specified. The United City of Yorkville will give notice of observed defects with reasonable promptness. The Contractor shall guarantee all materials and workmanship as defined by the Performance Bond, Labor and Material Payment Bond, and Maintenance Bond requirements.

Unless otherwise amended in writing by the Director of Public Works, the date of the Start of any Guarantees, Warranties and Maintenance Bonds shall be coincident with the Date of Acceptance of the entire project.

40. Cleaning

The Contractor and subcontractors shall remove from the premises, rubbish, waste material, and accumulations, and shall keep the premises clean. The Contractor shall keep the premises clean during the project to the satisfaction of the Director of Public Works.

41. Business/Resident Notification

The Contractor shall not close any street or private driveway without the consent of the Director of Public Works, and the proper notification of the affected business/resident.

42. Use of Fire Hydrants

No fire hydrants shall be used to obtain water for non-emergency use. Contact the City's Director of Public Works at 630.878.7102 for access.

43. Waiver of Lien

Where applicable a waiver of lien and contractor's affidavit must be submitted by the Contractor, verifying that all subcontractors and material invoices have been paid prior to the City approving final payment.

44. Other Entity Use

Although this solicitation is specific to the City, Contractors have the option of allowing this offer, if awarded by the City to the Contractor, to be available to other government agencies within the Kane, Will and Kendall Counties. If the successful Contractor and the interested entity/agency mutually agree on the Terms and Conditions, inclusive of pricing, both parties may perform business under the authority of this solicitation and contract.

It is understood that at no time will any city or municipality or other agencies be obligated for placing an order for any other city, municipality or agency; nor will any city or municipality or agency be obligated for any bills incurred by any other city or municipality or agency. Further, it is understood that each agency will issue its own purchase order to the awarded Contractor.

CONTRACTOR CERTIFICATIONS

The undersigned Contractor;

A. Certifies that it is not barred from contracting or contracting with the City as a result of a violation of either Paragraph 33E-3 (Bid rigging) or 33E-4 (Bid rotating) of Act 5, Chapter 720 of the Illinois Compiled Statutes regarding criminal interference with public contracting; and
B. Swears under oath that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as required by Chapter 65, Act 5, paragraph 11-42.1 of the Illinois Compiled Statutes; and
C. States that is has a written sexual harassment policy as required by the Illinois Human Rights Act (775 ILCS 5/2-105(A) (4) a copy of which shall be provided to the City upon request; and
D. Agrees to comply with the requirements of the Illinois Human Rights Act regarding Equal Employment Opportunities as required by Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) and agrees to comply with the Equal Employment Opportunity Clause, Section 750, Part 750, Chapter X, Subtitle B of Title 44 of the Illinois Administrative Code incorporated herein by reference; and
E. Agrees to comply with current applicable regulations of the Americans with Disabilities Act; and
F. Agrees to comply with the civil rights standards set forth in Title VII of the Civil Rights Act as mandated in Executive Order No. 11246, U.S.C.A. Section 2000e n.114 (September 24, 1965); and
G. Agrees to provide a drug-free workplace pursuant to the Drug-Free Workplace Act (30 ILCS 580/1 et seq.) (25 or more employees under a contract of more than $5,000 or for individuals only when greater than $5,000).

_____

Printed Name of Contractor

_____

Signature of Authorized Representative *Date*

COST SHEET

The undersigned, having examined the specifications, and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned Contractor certifies that they are not barred from contracting on this contract as a result of a conviction for the violation of state laws prohibiting proposal rigging or proposal rotating (720 ILCS 5/33E-1, *et seq*.) and is not delinquent in any taxes to the Illinois Department of Revenue (65 ILCS 5/11-42.2-1).

It is understood that the City reserves the right to reject any and all proposals and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than forty-five (45) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Company Name: _____

_____ Our firm has not altered any of the written texts within this document. Only those areas requiring input by the respondent have been changed or completed.

If it is the Contractor's intention to utilize a subcontractor(s) to fulfill the requirements of the Contract, the City must be advised of the subcontractor's company name, address, telephone and fax numbers, and a contact person's name at the time of proposal submittal.

	YES	NO
Will you be utilizing a subcontractor?	____	____
If yes, have you included all required Information with your proposal submittal?	____	____

OR
NO PROPOSAL – Keep our company on your Contractors List

_____
Signature

_____
Date

NO PROPOSAL – Remove our company from Your Contractors List

_____
Signature

_____
Date

COST SHEET CONTINUED

TOTAL COST:

General Maintenance

Contract Year	Cost (hourly)
2020-2021	
2021-2022	
2022-2023	

Mowing - Fox Hill

Contract Year	Cost (Acre)
2020-2021	
2021-2022	
2022-2023	

Mowing - Sunflower Estates

Contract Year	Cost (Acre)
2020-2021	
2021-2022	
2022-2023	

Debris Removal

Contract Year	Cost (Hourly)
2020-2021	
2021-2022	
2022-2023	

Labor

Contract Year	Cost (Hourly)
2020-2021	
2021-2022	
2022-2023	

Mulch

Contract Year	Cost (per yard)
2020-2021	
2021-2022	
2022-2023	

Printed Name of Contractor

Signature of Authorized Representative *Date*

DETAIL EXCEPTION SHEET

Any exception must be clearly noted on this sheet. Failure to do so may be the reason for the rejection of the proposal. It is not our intention to prohibit any potential Contractor from contracting by virtue of the specifications, but to describe the material(s) and service(s) actually required.

the City reserves the right to accept or reject any or all exceptions.

Contractor's exceptions are:

VEHICLE/EQUIPMENT LIST

Name	Make	Model	Year	Use

SUBCONTRACTOR LISTING

Provide the name, contact information, and value of work for each and every subcontractor which will be employed on this project.

Subcontractor No. 1

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Value of Work *Nature of Work*

Subcontractor No. 2

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Value of Work *Nature of Work*

Subcontractor No. 3

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Value of Work *Nature of Work*

REFERENCES

Enter below current business references for whom you have performed work similar to that required by this proposal.

Reference No. 1

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Dates of Service *Nature of Work*

Reference No. 2

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Dates of Service *Nature of Work*

Reference No. 3

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Dates of Service *Nature of Work*

CONTRACT

This contract ("Contract") made and entered into this 28th day of April 2020, by and between the United City of Yorkville, Kendall City, an Illinois Municipal Corporation, hereinafter referred to as the "City" and _____, hereinafter referred to as the "Contractor" and its successors.

WITNESSETH:

WHEREAS, the City has heretofore solicited proposals for all labor and materials necessary to complete the work specified in the Request for Proposals for the Landscape Maintenance Services for the Fox Hill and Sunflower Estates Subdivision Special Services Area;

WHEREAS, the City has found that the Contractor is the lowest responsible Contractor for said work and has awarded the Contractor this contract for said work; and

WHEREAS, the entire proposal packet together with all exhibits, terms, and conditions to become a part of this contract unless otherwise specified all of which are made a part hereof and herein called the "Contract Documents". The City assumes that submission of a proposal means that the person submitting the proposal has familiarized themselves with all conditions and intends to comply with them unless noted otherwise.

NOW, THEREFORE, for and in consideration of their mutual promises and agreements, the parties hereto do hereby agree as follows:

1. The Contractor agrees to furnish all materials, supplies, tools, equipment, labor and other services necessary to commence and complete the work in accordance with the specifications, conditions, and prices stated in the proposal packet.
2. The City will pay the Contractor in the amounts, manner and at times as set forth in the Contract Documents.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract as of the day and year first above written:

UNITED CITY OF YORKVILLE:

By: _____
Mayor

Attest:

_____
City Clerk

CONTRACTOR:

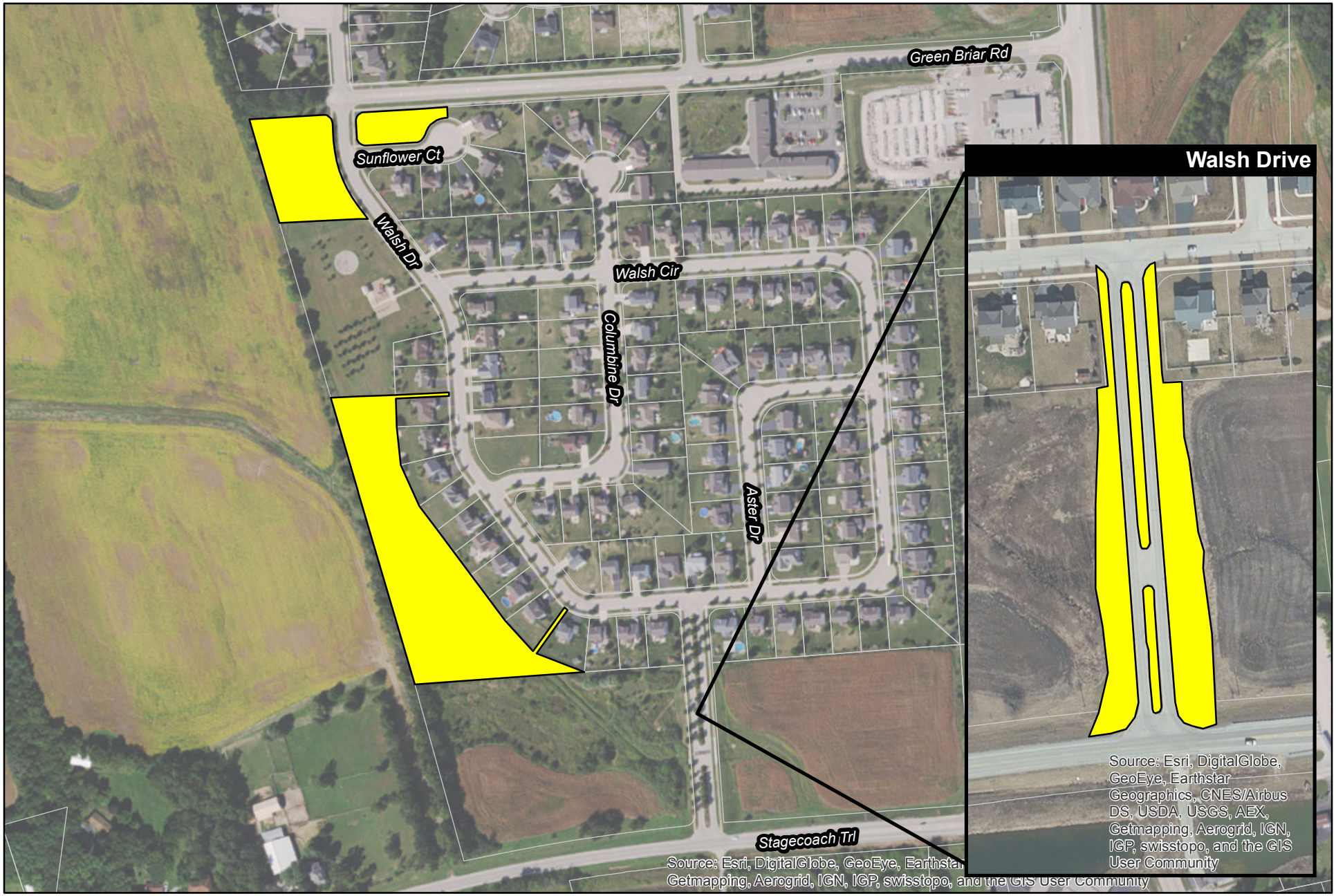
By: _____
Signature

Witness:

_____
Print Name and Title

_____
Witness

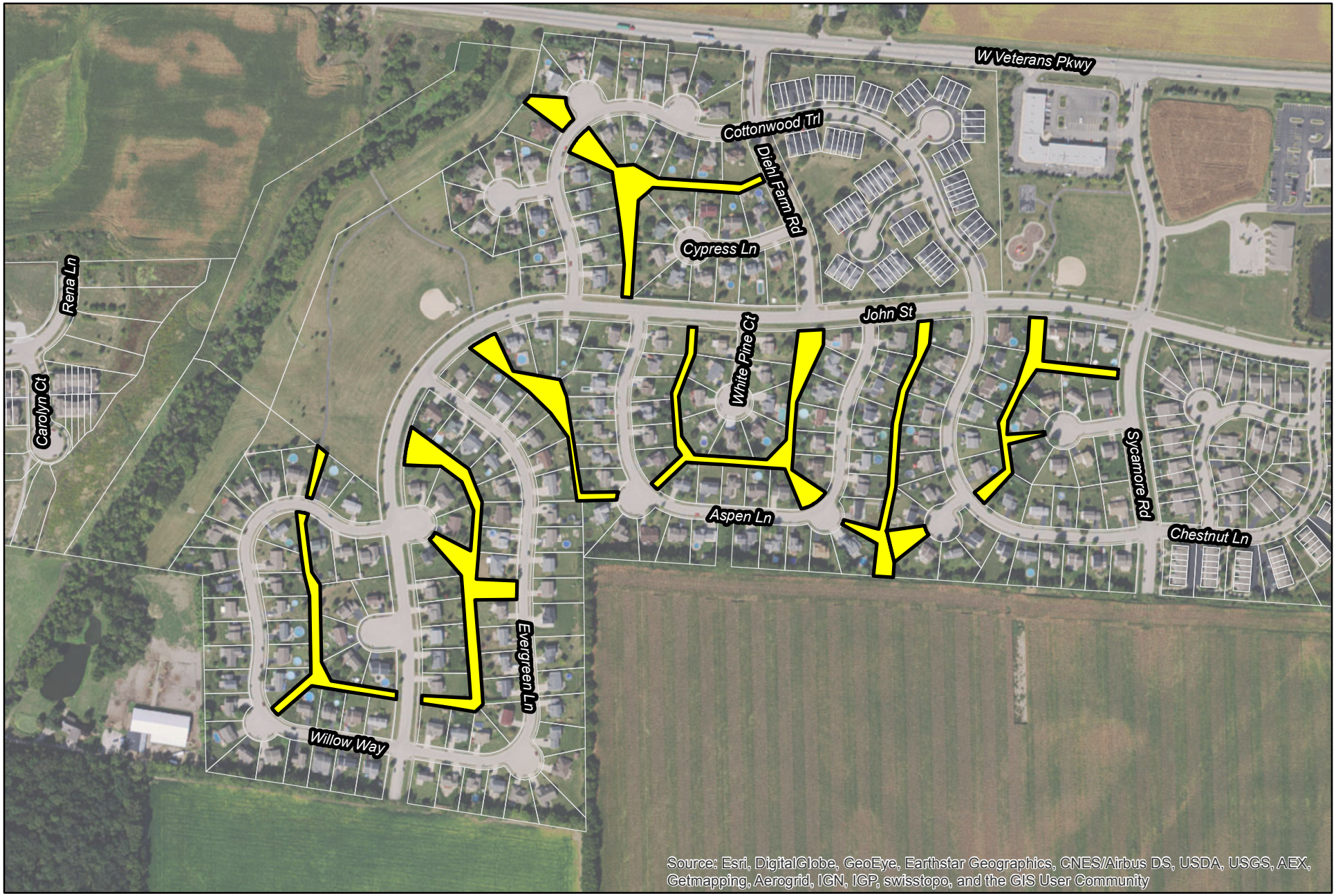
EXHIBIT A



Sunflower Estates SSA Mowing and Maintenance Areas

United City of Yorkville, Illinois
Yorkville GIS 2017

EXHIBIT B



Fox Hill SSA Mowing and Maintenance Areas

United City of Yorkville, Illinois
Yorkville GIS 2017

FOX HILL AND SUNFLOWER ESTATES SSA AREA LANDSCAPE MAINTENANCE

WEEKLY REPORT

Date	Time In	Time Out	Employee(s) Initials

Work Items Performed

Mowing	Yes	No
String trim edge of trails	Yes	No
String trim trees, bushes, etc.	Yes	No
String trim electric boxes, light poles, etc.	Yes	No
Blow grass from trails	Yes	No
Weed landscape beds	Yes	No
Trim trees	Yes	No
Plant trees	Yes	No
Plant bushes or flowers	Yes	No
Remove landscaping	Yes	No
Place mulch	Yes	No
Repair erosion damage	Yes	No

Please describe any additional work in detail below:

Employee Signature

REQUEST FOR PROPOSAL

Requesting:	Proposal(s) for Property Management Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area
Issue Date:	March 19, 2020
Pre-Proposal Meeting:	N/A
Pre-Proposal Meeting Location:	N/A
Last Date for Questions:	March 24, 2020, by 3:00 p.m.
Addendum Posted:	March 27, 2020, by 5:00 p.m.
Proposals Due:	April 3, 2020, at 9:00 a.m.
Location:	United City of Yorkville 800 Game Farm Road Yorkville, Illinois 60560
Note:	Illinois Prevailing Wage Act (820 ILCS 130/1-12) does not apply

All questions concerning this solicitation shall be submitted via e-mail to Purchasing Manager before the date stated above. A written response in the form of a public addendum will be published on the City's website by the said date above.

Contact with anyone other than the Purchasing Manager for matters relative to this solicitation during the solicitation process is prohibited.

Contact for this proposal:
Carri Parker, Purchasing Manager in writing at cparker@yorkville.il.us

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LEGAL NOTICE

FOX HILL AND SUNFLOWER ESTATES SUBDIVISIONS PROPERTY MANAGEMENT SERVICES

The United City of Yorkville, Illinois will accept sealed Proposals for Property Management Services for the Fox Hill and Sunflower Estates Subdivisions Special Services Area.

Sealed Proposals will be received at the address listed below until **Friday, April 3, 2020, at 9:00 a.m.** Proposals not physically received by the date and time listed above will be returned, unopened to the firm. Emailed or faxed Proposals will not be accepted. All Proposals should be addressed to:

United City of Yorkville
Re: (vendor name)
Invitation to Proposal – SSA Property Management Services
Attention: Carri Parker, Purchasing Manager
800 Game Farm Road
Yorkville, IL 60560

Proposal packets are available online at http://www.yorkville.il.us. The link can be found under the Business Tab-Proposals & RFPs. Additional packets may be picked up at the United City of Yorkville City Hall, 800 Game Farm Road, Yorkville, IL 60560. Please contact the Purchasing Manager to schedule a time to pick up the packet.

Any questions regarding this legal notice or specifications shall be directed to Carri Parker, Purchasing Manager in writing at cparker@yorkville.il.us.

The respondent shall at all times observe and conform to all laws, ordinances, and regulations of the Federal, State, and City which may in any manner affect the preparation of proposals or the performance of the contract.

Carri Parker
Purchasing Manager

SPECIFICATIONS

I. INFORMATION

The United City of Yorkville is seeking a Property Management Company (herein as "Contractor") to prepare annual operating budget, day to day interactions with the residents, provide the necessary oversight to the landscape contractor, and send bi-weekly property reports to the City ensuring a quality services are being provided to the residents of the Sunflower Estates and Fox Hill subdivisions.

II. LOCATION

Fox Hill Subdivision – 5.29 acres
Located off of Route 34 on the west side of town, west of Rush-Copley Emergency Center.

Sunflower Estates Subdivision – 5.00 acres
Located off of Route 47, head west on Greenbrier Road and south on Walsh Drive.

III. SCOPE OF WORK

1. Prepare a budget for the SSA areas - complete a budget estimate for both SSA areas. This can include multi-year planning to pay for large projects such as pond naturalization and trail patching and sealing. Budget recommendations are due by January 1st.
2. Resident calls – become the point of contact for the residents of Fox Hill and Sunflower Estates subdivisions. Handle all daily calls from residents.
3. Contractor interaction – interact with the landscape contractor on a weekly basis by email, phone or text
4. Maintain records of weekly reports at the company's location for review, if necessary
5. Service level oversight – weekly drive through each SSA area and assess the quality of work that the contractor is providing, look for possible problems (weeds, lack of mulch, trees that need trimming, sign maintenance, etc.).
6. Meet with the Director of Public Works quarterly to discuss issues and upcoming projects.
7. Manage special projects – special projects can include but not be limited to monument sign maintenance, trail patching and/or sealcoating and pond naturalization. All purchases for goods or services must be approved by the City.

IV. REPORTING

The Contractor shall provide written documentation to the City or its designee on a bi-weekly basis outlining the current budget, work performed, any issues, and project status updates.

V. INVOICING

All invoices will be done on a monthly basis with detailed itemized billing for each work item performed for each SSA subdivision area. Billing will include the date the work item was performed, the cost per work item and the total cost for the month.

GENERAL CONDITIONS

These General Conditions apply to all proposals requested and accepted by the City and become a part of the contract unless otherwise specified. Contractors or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. The City assumes that the submission of a proposal means that the Contractor has familiarized himself with all conditions and intends to comply with them unless noted otherwise.

1. Forms

All proposals must be submitted on the forms provided, complete with all blank spaces filled in and properly signed in ink in the proper spaces and submitted in a sealed envelope. All proposal forms may be obtained from the United City of Yorkville City Hall, 800 Game Farm Road, Yorkville, IL 60560. Please contact the Purchasing Manager to schedule a time to pick up the packet. When completed, deliver to the United City of Yorkville City Hall, Attn. Carri Parker, Purchasing Manager, 800 Game Farm Road, Yorkville, IL 60560 prior to the proposal opening date and time. Proposals must be identified as such on the outside of the sealed envelope by marking the envelope "SEALED PROPOSAL" and with the following information: Company's name, address, item proposal, date and time of opening. Contractors may attach separate sheets for the purpose of explanation, exception, or alternative proposal and to cover required unit prices.

2. Submittal of Proposal

Proposals arriving after the specified time will not be accepted. Mailed proposals that are delivered after the specified hour will not be accepted regardless of the postmarked time on the envelope. Contractors should carefully consider all proposal delivery options and select a method that will successfully deliver their proposal by the required time and date.

All proposals must include the following documents:

A) Submit all of the below in one sealed envelope identified with the enclosed label:
   1) 1 original of the entire packet for Procurement
   2) 1 original of the entire packet for Project Manager
   3) 1 file copy of the entire packet via USB Flashdrive for Procurement identified with the project name.
   4) If your proposal includes confidential information as defined by FOIA (5 ILCS 140/7) (From Ch. 116, par. 207) Sec. 7 provide
      i) 1 redacted original of the entire packet identified as REDACTED ORIGINAL
      ii) 1 file copy of the entire packet on the same above USB Flashdrive, identifying the file as REDACTED ORIGINAL
   5) Contractor Certifications (*reference page 15)*
   6) Proposal Cost Sheet *(reference page 16)*
   7) References (*reference page 17)*
   8) Signed Contract (*reference page 18)*

3. Examination of Proposal Forms, Specifications, and Site

The Contractor shall carefully examine the proposal forms which may include the invitation to the proposal, instruction to Contractors, general conditions, special conditions, plans, specifications, proposal form, bond, contract, and any addenda to them, and sites of the proposed work (when known) before submitting the proposal. The Contractor shall verify all measurements relative to the work, shall be responsible for the correctness of the same. The Contractor will examine the site and the premises and satisfy themselves as to the existing conditions under which the Contractor will be obligated to operate. Failure of the Contractor to notify the City, in writing, of any condition(s) or measurement(s) making it impossible to carry out the work as shown and specified, will be construed as meaning no such conditions exist and no additional sums of money will be added to the contract.

The submission of the proposal shall be considered conclusive evidence that the Contractor has investigated and is satisfied as to all conditions to be encountered in performing the work, and is fully informed as to character, quality, quantities, and costs of work to be performed and materials to be furnished, and as to the requirements of the proposal forms. If the proposal is accepted, the Contractor will be responsible for all errors in his proposal resulting from his failure or neglect to comply with these instructions, and the City shall not be responsible for any charge for extra work or change in anticipated profits resulting from such failure or neglect.

4. Interpretation of Proposal Documents

Questions regarding proposal documents, discrepancies, omissions, or intent of the specifications or plans shall be submitted in writing to the Purchasing Manager at cparker@yorkville.il.us at least ten (10) working days prior to the opening of proposals to provide time for issuing and forwarding an addendum. Any interpretations of the Contract Documents will be made only by addendum duly issued or delivered by the City to each person receiving a set of proposal documents. The City will not be responsible for any other explanations for interpretations of the Contract Documents.

Letters, requested interpretations, clarifications, and/or explanations shall be so noted on the outside of the envelope and on the first page of the letter with the words, INTERPRETATION REQUEST. Letters not properly marked will not be considered as a formal request. Any letter received within ten working days of the proposal date will be returned unopened.

5. Receiving Proposals

Proposals received prior to the time of opening will be securely kept, unopened. The Purchasing Manager, whose duty it is to open them will decide when the specified time has arrived, and no-proposal received thereafter will be considered. No responsibility will be attached to the Purchasing Manager or the City for the premature or non-opening of a proposal not properly addressed and identified, except as otherwise provided by law.

6. Late and Fax Proposals

Proposals arriving after the specified time, whether sent by mail, courier, or in person, will not be accepted and will be refused and returned unopened. It is the Contractor's responsibility for timely delivery regardless of the methods used. Mailed proposals that are delivered after the specified hour will not be accepted regardless of the postmarked time on the envelope. Facsimile machine transmitted proposals will not be accepted, nor will the City transmit proposal documents to prospective Contractors by way of a facsimile machine.

7. Completeness

All information required by the Invitation to Proposal must be supplied to constitute a responsive proposal. The Contractor's submittal shall include the completed Proposal Sheet found in the contract documents. The City will strictly hold the Contractor to the terms of the proposal. The proposal must be executed by a person having the legal right and authority to bind the Contractor.

8. Error in Proposals

When an error is made in extending total prices, the unit proposal price and/or written words shall govern. Otherwise, the Contractor is not relieved from errors in proposal preparation. Erasures in proposals must be explained over the signature of the Contractor.

9. Withdrawal of Proposals

A written request for the withdrawal of a proposal or any part thereof may be granted if the request is received by the Purchasing Manager prior to the specified time of opening. After the opening, the Contractor cannot withdraw or cancel his proposal for a period of forty-five (45) calendar days, or such longer time as stated in the proposal documents.

10. Contractor Interested in More than One Proposal

Unless otherwise specified, if more than one proposal is offered by any one party, by or in the name of his or their agent, partner, or other persons, all such proposals may be rejected. A party who has quoted prices on work, materials, or supplies to other Contractors is not thereby disqualified from quoting prices to other Contractors or from submitting a proposal directly for the work, materials, or supplies.

11. Contractor's Qualifications

No award will be made to any Contractor who cannot satisfy the City that they have sufficient ability and experience in this class of work, as well as sufficient capital and equipment to do the job and complete the work successfully within the time named (i.e. responsible). The City's decision or judgment on these matters shall be final and binding. The City may make such investigations as it deems necessary. The Contractor shall furnish to the City all information and data the City may request for the purpose of investigation.

12. Proposal Award for All or Part

Unless otherwise specified, proposals shall be submitted for all of the work or items for which proposals are requested. The City reserves the right to make an award on all items, or any of the items, according to the best interests of the City.

13. Work Restrictions

The Contractor shall complete the work required as soon as practicable. The only exception to this requirement will be extenuating circumstances as may be accepted by the City. Requests for exceptions due to extenuating circumstances must be made in writing to the City within 48 hours of the occurrence. The City's decision on extenuating circumstances will be final.

Work will not be permitted on Sunday or the following legal holidays:

New Year's Day
Martin Luther King's Birthday
President's Day
Memorial Day
Independence Day
Christmas Day
Labor Day
Veteran's Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve, ½ Day (afternoon)

Due to the timing of this project, work may be prohibited during certain public events in said area. Work shall not be permitted between the hours of 8:00 p.m. To 7:00 a.m. during standard weekdays (excluding holidays). Any requested variations to these hours shall be approved by the City in writing, in advance of any operations outside of the hours detailed above.

14. Estimated Proposal Quantities

On "Estimated Quantities", the City may purchase more or less than the estimates. The Contractor shall not be required to deliver more than ten (10) percent in excess of the estimated quantity of each item unless otherwise agreed upon.

15. Trade Names – Alternative Proposal

When an item is identified in the specifications by a manufacturer's or trade name or catalog number, the Contractor shall proposal upon the item so identified.

If the specifications state "or equal" proposals on other items will be considered, provided the Contractor clearly identifies in his proposal the item to be furnished, together with any descriptive matter which will indicate the character of the item.

Contractors desiring to the proposal on items that deviate from these specifications, but which they believe are equivalent, are requested to submit alternate proposals. However, ALTERNATE PROPOSALS MUST BE CLEARLY INDICATED AS SUCH AND DEVIATIONS FROM THE APPLICABLE SPECIFICATIONS PLAINLY NOTED. The proposal must be accompanied by complete specifications for the items offered. Contractors wishing to submit a secondary proposal must submit it as an alternate proposal.

The City shall be the sole and final judge unequivocally as to whether any substitute from the specifications is of equivalent or better quality.

16. Price

Unit prices shall be shown for each unit on which there is a proposal as well as the aggregate price and shall include all packing, crating freight and shipping charges, and cost of unloading at the destination unless otherwise stated in the proposal.

Unit prices shall not include any local, state, or federal taxes. The City is exempt, by law, from paying State and City Retailer's Occupation Tax, State Service Occupation and Use Tax and Federal Excise Tax. The City will supply the Contractor with its tax exemption number.

Cash discounts will not be considered in determining the overall price but may be used in an overall evaluation.

17. Consideration of Proposal

No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the City upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to the City or had failed to perform faithfully any previous contract with the City.

The Contractor, if requested, shall present within 48 hours evidence satisfactory to the City of performance ability and possession of necessary facilities, pecuniary recourses, and adequate insurance to comply with the terms of these specifications and contract documents.

18. Award or Rejection

the City reserves the right to reject and/or award any and all proposals or parts thereof and to waive formalities and technicalities according to the best interests of the City. Any proposal submitted will be binding for forty-five (45) days subsequent to the date of the proposal opening. A contract will be awarded to the lowest responsible and responsive Contractor complying with the conditions of the contract documents only when it is in the best interest of the City to accept the proposal. The City shall be the sole judge of compliance with the specifications and reserves the right to accept or reject any and/or all proposals or parts thereof.

19. Execution of Contract

The Contractor shall, within fourteen (14) days after notification of the award: (a) enter into a contract in writing with the City covering all matters and things as are set forth in the specifications and his proposal and (b) carry insurance acceptable to the City, covering public liability, property damage, and workmen's compensation.

After the acceptance and award of the proposal and upon receipt of a written purchase order executed by the proper officials of the City, this Instruction to Contractors, including the specifications, will constitute part of the legal contract between the United City of Yorkville and the Contractor.

20. Termination of Contract

The United City of Yorkville reserves the right to terminate the whole or any part of this Contract, upon written notice to the Contractor, in the event that sufficient funds to complete the Contract are not appropriated by the City Council.

The United City of Yorkville further reserves the right to terminate the whole or any part of this Contract, upon written notice to the Contractor, in the event of default by the Contractor. Default is defined as the failure of the Contractor to perform any of the provisions of this Contract, or failure to make sufficient progress so as to endanger performance of this Contract in accordance with its terms. In the event of default and termination, the United City of Yorkville may procure, upon such terms and in such manner as the United City of Yorkville may deem appropriate, supplies or services similar to those so terminated.

The Contractor shall be liable for any excess costs for such similar supplies or services unless acceptable evidence is submitted to the United City of Yorkville that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Contractor.

21. Protests

A) Any Contractor who claims to be aggrieved in connection with a solicitation, the selection process, a pending award, or other reasonable issues may initiate a protest.
   1) Protests involving the solicitation process or stated requirements must be presented in writing via email to the Purchasing Manager no later than the last date for questions as reflected on the cover page of this document.
   2) Protests involving the evaluation of offers, staff recommendations, or the award process must be submitted in writing to the Purchasing Manager no later than three business days after results are publicly posted.

B) Protests must include: the name and address of the protestor; appropriate identification of the solicitation; if an award has been initiated, the award document number (if available); identification of the procedure that is alleged to have been violated; precise statement(s) of the relevant facts; identification of the issue to be resolved; protestor's

argument and supporting documentation (Exhibits, evidence, or documents to substantiate any claims) and recommendation for further action.

C) Upon receipt of the notice of protest, the Purchasing Manager shall cease the procurement process for the said project.
   1) The Purchasing Manager will rule on the protest in writing within five business days from receipt of the protest.
   2) Appeals of the Purchasing Manager's decision must be made in writing within five business days after receipt thereof and submitted to the City Administrator for final resolution. The appellant shall have the opportunity to be heard and an opportunity to present evidence in support of the appeal.
   3) the City Administrator's decision is final.

22. Compliance with All Laws

All work under the contract must be executed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations which may in any manner affect the preparation of the proposal or performance of the contract.

23. Contract Alterations

No amendment of a contract shall be valid unless made in writing and signed by the City Administrator or his authorized agent.

24. Nonassignability

The Contractor shall not assign the contract, or any part thereof, to any other person, firm, or corporation without the previous written consent of the City Administrator. Such assignment shall not relieve the Contractor from his obligations or change the terms of the contract.

25. Execution of Documents

The Contractor, in signing the Proposal on the whole or any portion of the work, shall conform to the following requirements:

- Proposals signed by an individual other than the individual represented in the proposal documents shall have attached thereto a power of attorney evidencing authority to sign the Proposal in the name of the person for whom it is signed.

- Proposals that are signed for a partnership shall be signed by all of the partners or by an attorney-in-fact. If signed by an attorney-in-fact, there shall be attached to the Proposal a power of attorney evidencing authority to sign the Proposal, executed by the partners.

- Proposals that are signed for a corporation shall have the correct corporate name thereof and the signature of the President or other authorized officer of the corporation manually written below the corporate name.

- If such Proposal is manually signed by an official other than the President of the Corporation, a certified copy of a resolution of the board of directors evidencing the authority of such official to sign the Proposal should be attached to it. Such Proposal shall also bear the attesting signature of the Secretary of the corporation and the impression of the corporate seal. If the Proposal is signed for a limited liability company, it should have the correct legal name and be signed by the managing member or other person with authority.

- Proposals received from any listed contractor in response to an invitation for proposals shall be entered on the abstract of Proposals and rejected. Proposals, quotations, or offers received from any listed contractor shall not be evaluated for an award or included in the competitive range, nor shall discussions be conducted with a listed offer or during a period of ineligibility. If the period of ineligibility expires or is terminated prior to award, the City may, but is not required to, consider such proposals, quotations, or offers.

26. Default

the City may terminate a contract by written notice of default to the Contractor if:

- fails to make delivery of the materials or perform the services within the time specified in the proposal, or
- fails to make progress so as to endanger performance of the contract, or
- fails to perform work outlined in the contract within a reasonable amount of time.

If the City terminates the contract, the City may procure supplies or services similar to those so terminated, and the Contractor shall be liable to the City for any excess costs for similar supplies and services unless the Contractor provides acceptable evidence that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Contractor.

27. Payment

Payment will be made within thirty (30) days after acceptance of the job by the City after the completion of the work as covered within the contract documents. Invoices shall be paid by the City pursuant to the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

28. Insurance

(A) During the term of the Contract, the Contractor shall provide the following types of insurance is not less than the specified amounts:

i. Comprehensive General Liability - $1,000,000 per occurrence;
ii. Auto Liability - Combined Single Limit Amount of $1,000,000 on any Contractor owned, and/or hired, and/or non-owned motor vehicles engaged in operations within

the scope of this Contract;

iii. Workers Compensation - Statutory; Employers Liability $1,000,000 (the policy shall include a 'waiver of subrogation');
iv. Umbrella Coverage - $2,000,000 (this shall apply to General Liability, Auto Liability, and Professional Liability, except if the amount for Professional Liability exceeds these combined limits, then Umbrella Coverage does not need to apply to Professional Liability); and
v. Professional Liability - $5,000,000.

(B) The Contractor shall furnish to the City satisfactory proof of coverage of the above insurance requirements, by a reliable company or companies, before commencing any work. Such proof shall consist of certificates executed by the respective insurance companies and filed with the City. Said certificates shall contain a clause to the effect that, for the duration of the contract, the insurance policy shall be canceled, expire or changed so as to the amount of coverage only after written notification 30 days in advance to the City. In addition, said certificates shall list the City and its officers, agents, and employees as additional insureds on all required insurance policies except the policy for professional liability.

(C) The Contractor shall require subcontractors, if any, not protected under the Contractor ’s policies, to take out and maintain insurance of the same nature in amounts, and under the same terms, as required of the Contractor.

29. Indemnification

The Contractor shall indemnify, defend and save harmless the City, its officers, agents, employees, representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liabilities of any character brought because of any injuries or damages received or sustained by any person, persons, or property on account of negligent act or omission or any willful misconduct of said Contractor, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the Contract, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the City, its officers, agents, employees, representatives, and their assigns shall have the right to defense counsel of their choice. The Contractor shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

30. Other Entity Use

Although this solicitation is specific to the City, Contractors have the option of allowing this offer, if awarded by the City to the Contractor, to be available to other government agencies within the Kane, Will and Kendall Counties. If the successful Contractor and the interested entity/agency mutually agree on the Terms and Conditions, inclusive of pricing, both parties may perform business under the authority of this solicitation and contract.

It is understood that at no time will any city or municipality or other agencies be obligated for placing an order for any other city, municipality or agency; nor will any city or municipality or agency be obligated for any bills incurred by any other city or municipality or agency. Further, it is understood that each agency will issue its own purchase order to the awarded Contractor.

CONTRACTOR CERTIFICATIONS

The undersigned Contractor;

A. Certifies that it is not barred from contracting or contracting with the City as a result of a violation of either Paragraph 33E-3 (Bid rigging) or 33E-4 (Bid rotating) of Act 5, Chapter 720 of the Illinois Compiled Statutes regarding criminal interference with public contracting; and
B. Swears under oath that it is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as required by Chapter 65, Act 5, paragraph 11-42.1 of the Illinois Compiled Statutes; and
C. States that is has a written sexual harassment policy as required by the Illinois Human Rights Act (775 ILCS 5/2-105(A) (4) a copy of which shall be provided to the City upon request; and
D. Agrees to comply with the requirements of the Illinois Human Rights Act regarding Equal Employment Opportunities as required by Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) and agrees to comply with the Equal Employment Opportunity Clause, Section 750, Part 750, Chapter X, Subtitle B of Title 44 of the Illinois Administrative Code incorporated herein by reference; and
E. Agrees to comply with current applicable regulations of the Americans with Disabilities Act; and
F. Agrees to comply with the civil rights standards set forth in Title VII of the Civil Rights Act as mandated in Executive Order No. 11246, U.S.C.A. Section 2000e n.114 (September 24, 1965); and
G. Agrees to provide a drug-free workplace pursuant to the Drug-Free Workplace Act (30 ILCS 580/1 et seq.) (25 or more employees under a contract of more than $5,000 or for individuals only when greater than $5,000).

_____

Printed Name of Contractor

_____

Signature of Authorized Representative *Date*

COST SHEET

The undersigned, having examined the specifications, and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned Contractor certifies that they are not barred from contracting on this contract as a result of a conviction for the violation of state laws prohibiting proposal rigging or proposal rotating (720 ILCS 5/33E-1, *et seq*.) and is not delinquent in any taxes to the Illinois Department of Revenue (65 ILCS 5/11-42.2-1).

It is understood that the City reserves the right to reject any and all proposals and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than forty-five (45) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

Company Name: _____

_____ Our firm has not altered any of the written texts within this document. Only those areas requiring input by the respondent have been changed or completed.

Contract Year	Annual Fee	Monthly Fee
2020-2021		
2021-2022		
2022-2023		

_____

Printed Name of Contractor

_____

Signature of Authorized Representative *Date*

REFERENCES

Enter below current business references for whom you have performed work similar to that required by this proposal.

Reference No. 1

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Dates of Service *Nature of Work*

Reference No. 2

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Dates of Service *Nature of Work*

Reference No. 3

Business Name

Address *City, State, Zip Code*

Contact Person *Telephone Number*

Dates of Service *Nature of Work*

CONTRACT

This contract ("Contract") made and entered into this 28th day of April 2020, by and between the United City of Yorkville, Kendall City, an Illinois Municipal Corporation, hereinafter referred to as the "City" and _____, hereinafter referred to as the "Contractor" and its successors.

WITNESSETH:

WHEREAS, the City has heretofore solicited proposals for all labor and materials necessary to complete the work specified in the Request for Proposals for the Property Management Services for the Fox Hill and Sunflower Estates Subdivision Special Services Area;

WHEREAS, the City has found that the Contractor is the lowest responsible Contractor for said work and has awarded the Contractor this contract for said work; and

WHEREAS, the entire proposal packet together with all exhibits, terms, and conditions to become a part of this contract unless otherwise specified all of which are made a part hereof and herein called the "Contract Documents". The City assumes that submission of a proposal means that the person submitting the proposal has familiarized themselves with all conditions and intends to comply with them unless noted otherwise.

NOW, THEREFORE, for and in consideration of their mutual promises and agreements, the parties hereto do hereby agree as follows:

1. The Contractor agrees to furnish all materials, supplies, tools, equipment, labor and other services necessary to commence and complete the work in accordance with the specifications, conditions, and prices stated in the proposal packet.
2. The City will pay the Contractor in the amounts, manner and at times as set forth in the Contract Documents.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract as of the day and year first above written:

UNITED CITY OF YORKVILLE:

By: _____
Mayor

Attest:

_____
City Clerk

CONTRACTOR:

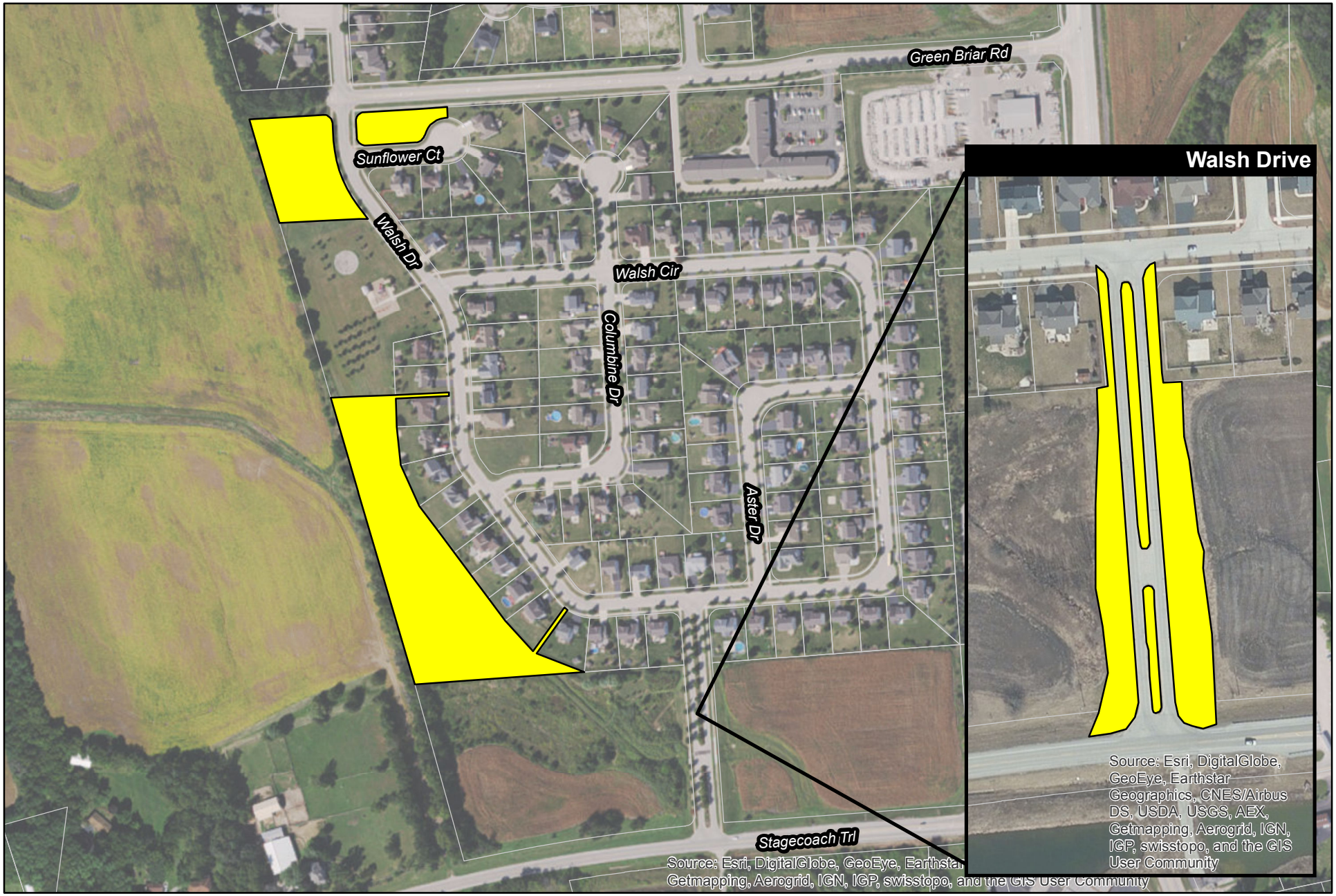
By: _____
Signature

Witness:

_____
Print Name and Title

_____
Witness

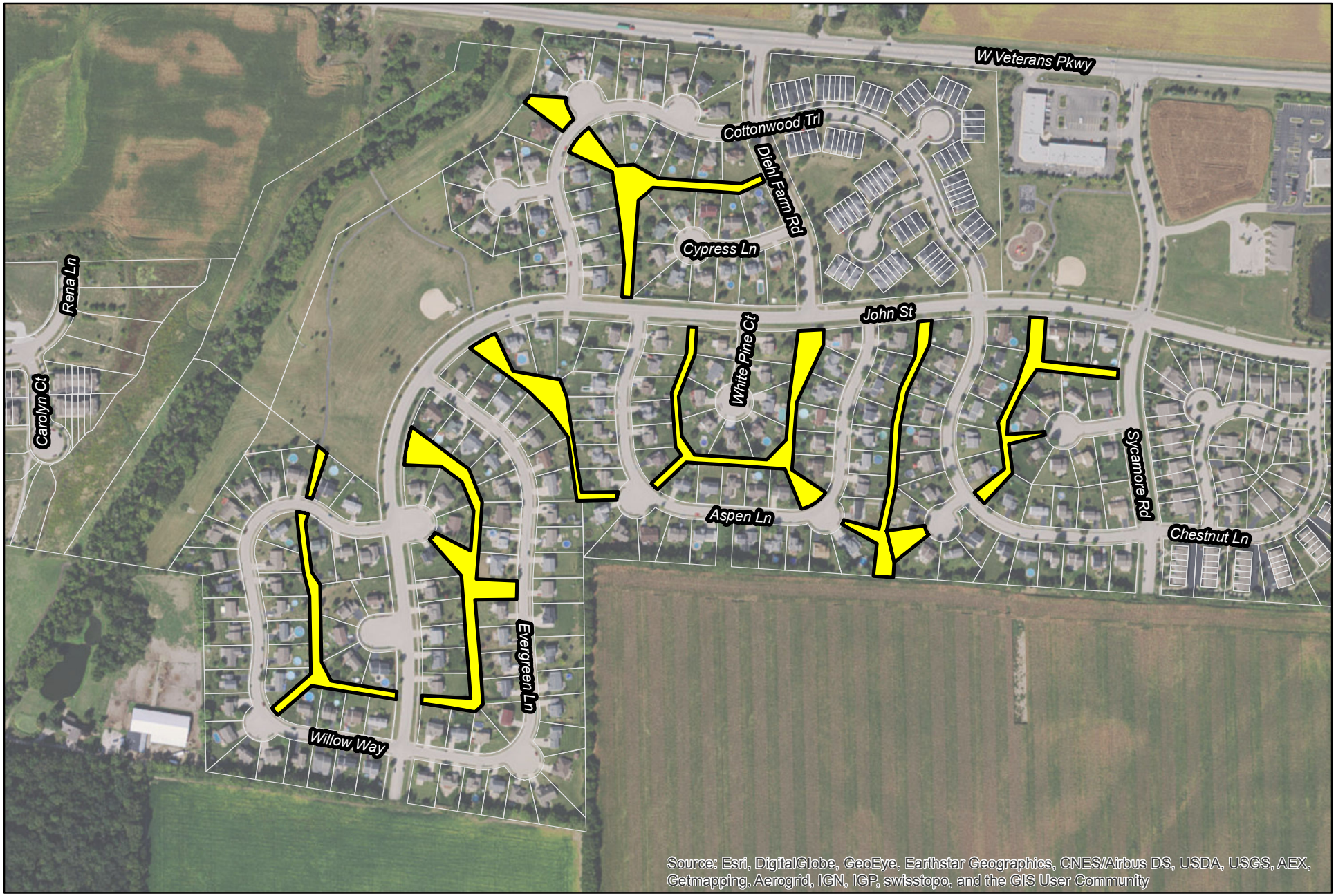
EXHIBIT A



Sunflower Estates SSA Mowing and Maintenance Areas

United City of Yorkville, Illinois
Yorkville GIS 2017

EXHIBIT B



Fox Hill SSA Mowing and Maintenance Areas

United City of Yorkville, Illinois
Yorkville GIS 2017

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐
Parks and Recreation	☐

Agenda Item Number

New Business #4

Tracking Number

PW 2020-19

Agenda Item Summary Memo

Title: Public Works Facility

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: Please see attached.

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: _____

Council Action Requested: _____

Submitted by: Bart Olson (Name) Administration (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/320/City-Council

Memorandum

To: City Council
From: Bart Olson, City Administrator
CC:
Date: March 5, 2020
Subject: Public Works and Parks facility RFQ

Summary

Review and consideration of an RFQ for a facility study for a Public Works and Parks facility.

Background

This item was last discussed in-depth by the City Council at the January 14, 2020 meeting. At that meeting, the City Council directed staff to not move forward with the full scope of the 2019 facilities plan, to move forward with a shared City/County public safety facility study, to move forward with a Public Works facility study, and to move forward with a study that focused on the economics what the City can afford for all studies, the land-use decisions that the City has made or needs to make for its facilities, and asset management of current buildings and properties. Since that meeting there have been a few verbal updates given by the Mayor, and a few group and individual discussions about the timing of each of these studies. Some of the City Council members have expressed interest in making sure all three of these studies move forward at the same time, others have said that the Public Works study needs to move forward as soon as possible.

The RFQ for a Public Works and Parks facility was finished today and is presented for the City Council's review and feedback. The RFQ for the Public Safety facility with the County has been verbally discussed with the Sheriff and the County Administrator, and will be in draft form in the next 1-2 weeks. In general, the Public Safety facility study will mimic the format of the RFQ document, but will include a partial space needs analysis of the Sheriff's Department operations (excluding the jail and courthouse), and will seek to identify ways to save money by sharing facilities dealing with records, evidence, training, conference rooms, and a lobby. The RFQ for the third study (economics, assets, etc). is under draft and discussion at staff level.

In summary, the draft Public Works Facility RFQ contains:

1) A space needs analysis of the 610 Tower Lane Public Works operations and the 185 Wolf St Parks operations.
    a. We are trying to minimize costs of this study by directing the firms to review our 2005 municipal facilities master plan and provide an update to that information.
    b. We have limited the growth projection to 20 years.

2) A site evaluation of 610 Tower Lane, 185 Wolf St, and 8 acres of vacant land at Kendall Marketplace.
    a. Is the 610 Tower Lane site large enough to accommodate our Public Works operations 20 years from now (assumed answer is no)? If not, are there opportunities to expand this site?

b. Is the 185 Wolf St site large enough to accommodate our Parks operations 20 years from now? Is this site large enough to accommodate Public Works and Parks operations? If note, are there opportunities to expand this site?
c. Is the 8 acres in Kendall Marketplace an appropriate option for either Parks or Public Works operations?

3) A cost estimate and a project schedule for:
    a. An ultimate Public Works/Parks facility
    b. An ultimate Public works facility
    c. A less-than-ultimate Public Works facility

In addition to the scope summary above, we are asking firms providing their qualifications to tell us ways that they might propose to reduce/change the City's scope in order to limit the cost of the eventual study (IV. Qualification Requirements, #4).

On the process of the Public Works facility RFQ, we propose to leave the RFQ submission window open for 30 days. We propose to review the proposals at a staff level, to have staff select a proposer with which to negotiate and then conduct negotiations, and then execute the contract according to City Council purchasing rules and state-level laws on the qualification based selection process (QBS). Generally, that means if the contract is less than $25,000 the contract can be authorized by staff; if the contract is worth more than $25,000 the contract must be approved by City Council.

Recommendation

Staff recommends approval of the attached RFQ.

REQUEST FOR QUALIFICATIONS

Requesting:	Qualification Proposal(s) for the Analysis of the Public Works & Park Maintenance Facilities
Issue Date:	March 12, 2020
Last Date for Questions:	March 25, 2020, by 3:00 p.m.
Addendum Posted:	April 1, 2020, by 5:00 p.m.
Proposals Due:	April 17, 2020, by 4:00 p.m.
Location:	United City of Yorkville 800 Game Farm Road Yorkville, Illinois 60560

All questions concerning this solicitation shall be submitted via e-mail to Purchasing Manager before the date stated above. A written response in the form of a public addendum will be published on the City's website by the said date above.

Contact with anyone other than the Purchasing Manager for matters relative to this solicitation during the solicitation process is prohibited.

Contact for this proposal:
Carri Parker, Purchasing Manager in writing at cparker@yorkville.il.us.

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LEGAL NOTICE

REQUEST FOR QUALIFICATIONS FOR THE ANALYSIS OF THE PUBLIC WORKS & PARK MAINTENANCE FACILITIES

The United City of Yorkville, Illinois will be accepting Qualification Proposals for the Analysis of the Public Works Facilities.

Sealed proposals will be received via email until **Friday, April 17, 2020, at 4:00 p.m.** Proposals must be submitted to the attention of Carri Parker, Purchasing Manager, via email: cparker@yorkville.il.us with the subject line: Public Works Analysis RFQ, no later than date and time listed above. Proposals arriving after the specified date and time will not be accepted. Faxed bids will not be accepted.

Bid packets are available online at http://www.yorkville.il.us. The link can be found under the Business Tab-Bids & RFPs.

Any questions regarding this legal notice or specifications shall be directed to Carri Parker, Purchasing Manager in writing at cparker@yorkville.il.us.

Carri Parker
Purchasing Manager

I. INFORMATION

The United City of Yorkville is primarily a residential community with supporting commercial, industrial and manufacturing activity. The City is centrally located in Kendall County about 45 miles southwest of Chicago and 13 miles southwest of Aurora (the state's second-largest city).

Kendall County is considered to be one of the fastest growing and affluent counties in Illinois. As a result of this, the City has experienced a sharp increase in population over the first ten years of the new century. A special census, conducted in 2008, reported a population of 16,838, nearly three times the amount shown on the 2000 census (6,189). The 2010 census reported a population of 16,921, and a special census conducted in 2017 put the City's population at 19,022. It is estimated that the 2020 census will put the City's population at 20,243.

The City provides a full range of municipal services including public safety (police), the construction and maintenance of streets, sewer collection and, water distribution (public works), parks and recreation, planning and zoning, and general administrative services. The Yorkville Public Library is a department of the City, with a library board appointed by the Mayor and City Council, which sets policy and develops a budget for approval by the City Council.

The City is governed by a Mayor and eight elected Alderman. The appointed City Administrator and Police Chief are responsible for the day-to-day operations respectively. Departments include Administration, Finance, Community Development, Public Works, and Parks & Recreation. Budgeted expenditures are $37,200,628, including General Fund expenditures of $16,783,649. Budgeted revenues are $32,831,287. Yorkville has 105.7 full-time equivalent employees (as of 5/1/19).

Additional information is obtainable at: http://www.yorkville.il.us/

II. OVERVIEW

The United City of Yorkville, Illinois is soliciting proposals from qualified firms to provide an analysis of the Public Works and Park Maintenance sites and facilities. The information from the study will be used to assist the City in future planning for Public Works and Parks Maintenance operations and service delivery. The purpose of the analysis is to assess the current Public Works and Park Maintenance facilities to determine if it is adequate to handle the current and future space demands for equipment, storage, personnel, and operations while also determining if there are ways to utilize the existing facility more efficiently.

The Public Works Facility is located at 610 Tower Lane. The original shop and offices were constructed in 1974 and an addition was constructed in 1996. The building provides street, sewer and water equipment storage, vehicle maintenance area, and administration office space for approximately 15 full-time employees. The Public Works garage (original use "salt shed") is located at 610 Tower Lane and was constructed in the early 1980's. This 30 x 40 garage stores street signs, traffic signal components, vehicles, and equipment. Also located at 610 Tower Lane is a Materials Storage Shed, constructed in 2019, this 30 x 80 building is used for storing black

dirt, sand, clay, mulch and bulk rock salt.

The City also owns property at 609 N Bridge St adjacent to the existing Public Works facility to the southeast. This property consists of .64 acres that currently have an unoccupied house on the property. 609 N Bridge St was purchased by the City in 2017 and could provide future, direct access from the Public Works Facility to Route 47.

The Parks Department facility is located at 185 Wolf Street. The building was purchased by the City in 2008 and includes a 10,000 square foot building on the 2.51 acres. The building is currently being used as the Parks Maintenance Facility, and administration office space for 8-10 employees.

Additionally, the city owns approximately 8 acres of vacant land at Kendall Marketplace, at the northwest corner of Cannonball Trail and Blackberry Shore Lane (location map attached). There are no current plans for this site.

III. SCOPE OF SERVICES

The City seeks a qualified firm to assess and analyze, in a cost-effective and efficient process, its current Public Works and Parks department facilities throughout the City. The analysis should assess the City's 2005 Municipal Facilities Plan, and the current facilities, logistics, personnel, and site layout for both the Public Works department and the Parks department. Some factors to consider are current and operational needs, existing square footage, available land for expansion, and the department's staffing, equipment, and operation needs in the present and the next 20 years. The firm will be provided the 2005 Municipal Facilities Master Plan and the 2017 Facilities Condition Assessment to assist in this analysis. It is anticipated that the firm selected will be required, at a minimum, to make site visits and conduct interviews with appropriate personnel to derive a final set of recommendations.

The project scope consists of three areas of focus:

1. **Space Needs Analysis** – Review the 2005 Municipal Facilities Master Plan assessment and analyze its recommendation on building size and costs. Assess the current Public Works and Parks facilities to determine the current and future space needs demand for equipment, storage, personnel, and operations. Define how much space the City needs, currently and in the future for these operations. Project the type of space needed within the building(s) and how large each area should be and/or if additional expanse is necessary to be built in regard to current and future equipment, storage, staffing levels, and vehicles. Assume that a 20-year growth projection is appropriate for ultimate buildout but identify opportunities for the City to do a phased buildout (i.e. current operations plus a 5-year growth projection or current operations plus a 10-year growth projection).

   Key Deliverables:
   - Adequate space for equipment and vehicles presently and in the future
   - Determine the optimal size and location of administration offices, salt storage facility, maintenance garage, fuel station, sign storage, mechanic area, chemical storage, parts

storage, along with vehicles and equipment. Adequate conference, training, lunch, and multipurpose rooms
- Adequate space for restrooms
- Additional on-site parking for employees and guests
- Innovative communication and technological opportunities

2. **Site Evaluation Description –** Provide a preliminary assessment and evaluation of the adequacy of the sites of the City's current Public Works facility (610 Tower Lane and 609 N Bridge St) and Parks facility (185 Wolf St) for current operations and future expansion. Provide a preliminary assessment and evaluation of the City's 8 acres of vacant land at Kendall Marketplace for the potential future development of a Public Works and/or Parks Maintenance facility.

3. **Project Cost Estimate and Schedule Description –** Identify ways to minimize construction costs and long-term operational costs through building and site design, and then provide a total project cost estimate that includes all costs related to the design, permitting, and the construction of the key deliverables listed below, including but not limited to, furniture and equipment, project management, fees, contingencies, and all other applicable "soft" costs. Provide a complete proposed project schedule including realistic deadlines for design development, permitting, and construction phases for each of the key deliverables below.

   Key Deliverables:
   - An ultimate Public Works and Parks Maintenance Facility, which can properly serve a 20-year growth projection
   - A Public Works facility only, which can properly serve a 20-year growth projection
   - A Public Works facility only, which can properly serve current operations plus a growth projection to-be-determined during the process (i.e. current operations plus a 5-year growth projection or current operations plus a 10-year growth projection)

IV. QUALIFICATION REQUIREMENTS

Provide a cover letter containing an executive summary of the proposed services. The cover letter should be no more than three pages and should include, but not be limited to:

1. Firm's name, address, telephone number, e-mail address, and principal contact.
2. Experience of the firm, its employee(s), and subcontractors completing the work. The City prefers firms with municipal experience.
3. Firm's proposed plan to meet the City's desired outcomes in the three areas of focus as stated in Section III above.
4. Any potential alternatives to limit City costs of this study and still provide useful materials and knowledge with which decisions on Public Works and Parks buildings and operations can be made in the future.
5. Three references: At least two of whom are municipal entities that the firm has completed similar work in the past five years.

V. QUALIFICATION SUBMISSION

Qualifications are requested from firms to furnish professional services pertinent to the project's scope outlined above. Please submit an electronic copy emailed to Purchasing Manager, Carri Parker at cparker@yorkville.il.us no later than 4:00 p.m. on April 17, 2020.

Following the review of the Qualifications by the City, firms may be contacted for additional information or to participate in an interview process.

VI. GENERAL EVALUATION CRITERIA

This Request for Qualification is only a solicitation for information. The City is not obligated to enter into a contract nor is it responsible for any costs associated with the preparation of qualifications and interviews. Qualifications received after the deadline will be disqualified from consideration. The City reserves the right to reject any and all qualifications and to interview firms, which in the City's judgment, will best meet the City's needs. Qualifications will be evaluated based on but not limited to the following general criteria:

- A demonstrated understanding of the requirements of this project
- Project approach and schedule
- Qualifications and expertise of the firm and key personnel assigned to the project and their proven ability to efficiently complete similar projects
- References listing services performed for each reference
- The firm possesses resources required to complete the project
- Clarity, consciousness, and organization of the proposal
- Example of firms Standard Terms and Conditions for Professional Services

Interviews are a component of the evaluation process and will be scheduled following the evaluation of qualifications. Formal presentations are encouraged but not required. The City will negotiate the terms of compensation for the agreed scope of professional services associated with this request for qualifications. Should you have any questions, please contact Purchasing Manager Carri Parker at cparker@yorkville.il.us. All inquiries must be received a minimum of 72 hours prior to the submittal deadline.

VII. RIGHTS OF REVIEW

The United City of Yorkville reserves the right to reject any or all qualifications or to request additional information from any or all respondents to this request for qualifications as determined to be in the best interest of the City.

VIII. CONTRACT AWARD

Upon successful responses and reference verification, further negotiations with the selected firm will proceed.

IX. SCHEDULE

Selection Process Steps	Estimated Date(s)
Released to the Public	March 12, 2020
Final Date to Submit Questions	March 25, 2020 at 3:00 p.m.
Addendum Posted (if any)	April 1, 2020 at 5:00 p.m.
Qualification Submission Deadline	April 17, 2020 at 4:00 p.m.
Shortlist Selection Date	April 24, 2020
Interviews and Contract Negotiations	May 1, 2020

X. APPENDIX (to be provided upon contract award)

- Attachment A – Map of Public Works and Parks Facilities
- Attachment B – Public Works & Park Maintenance Facilities List
- Attachment C – Capital Improvement Plan
- Attachment D – 2017 Facilities Condition Assessment
- Attachment E – 2005 Downtown Master Vision Plan with Municipal Facilities Plan
- Attachment F – Map of 8 acres of vacant land at Kendall Marketplace



610 Tower Lane and 609
N. Bridge Street
2.6 Acres

Master Plan
RFQ Summary 2019

- Interview everyone (staff, elected, stakeholders, etc) and review relevant materials
- Assess current buildings and properties for adequacy
  - Space needs and relationships between offices
  - Security concerns
  - Building conditions
  - Operational capabilities
- Prepare a draft report
  - Get City Council feedback
- Prepare a final report
  - Master plan with strategies to implement the plan and schedules
  - Cost estimates

Master Plan
RFQ Summary 2006

- Interview everyone (staff, elected, stakeholders, etc) and review relevant materials
- Assess current buildings and properties for adequacy
  - Space needs and relationships between offices
  - Security concerns
  - Building conditions
  - Operational capabilities
- Prepare a draft report
  - Get City Council feedback
- Prepare a final report
  - Master plan with strategies to implement the plan and schedules
  - Cost estimates

Building Name	Address	Square Footage	Immediate Repair Cost	Current Facility Condition Index (FCI)	10-Year Facility Condition Index (FCI)	Current Replacement Value
Public Works Building/Garage	610 Tower Lane	8,820 sq. ft.	$107,488	6.0% Fair	78.4% Very Poor	$1,616,177
City Hall/Police Department	800 Game Farm Road	18,988 sq. ft.	$212,418	7.7% Fair	24.7% Poor	$3,479,307
Beecher Center	908 Game Farm Road	9,423 sq. ft.	$48,168	2.6% Good	61.8% Very Poor	$1,114,498

MASTER FACILITIES PLAN

Budget Options for Building Construction — **United City of Yorkville**

YAS Architecture, LLC. — **13 December 2005**

Building Type	Sq. Ft.	Cost/SF	2005*	2010*	2015*	2020*
1. City Hall	28,265	$ 180	$ 5,876,294	$ 7,499,805	$ 9,571,863	$ 12,216,392
2. Police Facility	54,623	$ 200	$ 12,617,913	$ 16,104,010	$ 20,553,251	$ 26,231,735
Community Police Outpost (North)	729	$ 170	$ 143,139	$ 182,686	$ 233,159	$ 297,576
Community Police Outpost (South)	729	$ 170	$ 143,139	$ 182,686	$ 233,159	$ 297,576
3. Community Center			$ -			
Option A (with Senior Center & Aquatic Center)	198,044	$ 200	$ 45,748,164	$ 58,387,538	$ 74,518,939	$ 95,107,147
Option B (without Senior Center & Aquatic Center)	123,269	$ 200	$ 28,475,139	$ 36,342,295	$ 46,383,001	$ 59,197,769
4. Senior Center **	22,650	$ 185	$ 4,839,739	$ 6,176,869	$ 7,883,424	$ 10,061,469
5. Aquatic Center **			$ -			
Aquatic Center (North)	55,855	$ 165	$ 10,644,567	$ 13,585,464	$ 17,338,877	$ 22,129,290
Aquatic Center (South)	55,855	$ 165	$ 10,644,567	$ 13,585,464	$ 17,338,877	$ 22,129,290
6. Public Works/Parks Maintenance #1	73,295	$ 165	$ 13,968,195	$ 17,827,349	$ 22,752,717	$ 29,038,873
6. Public Works/Parks Maintenance #2	73,295	$ 165	$ 13,968,195	$ 17,827,349	$ 22,752,717	$ 29,038,873
Construction Total			$ 147,069,049	$ 187,701,516	$ 239,559,984	$ 305,745,990
Project Total			**$ 147,069,049**	**$ 187,701,516**	**$ 239,559,984**	**$ 305,745,990**

* These costs include the following:
- 10% Design contingency.
- 5% Construction Contingency.
- 5% Escalation per year.

** When stand-alone building, lockers are included

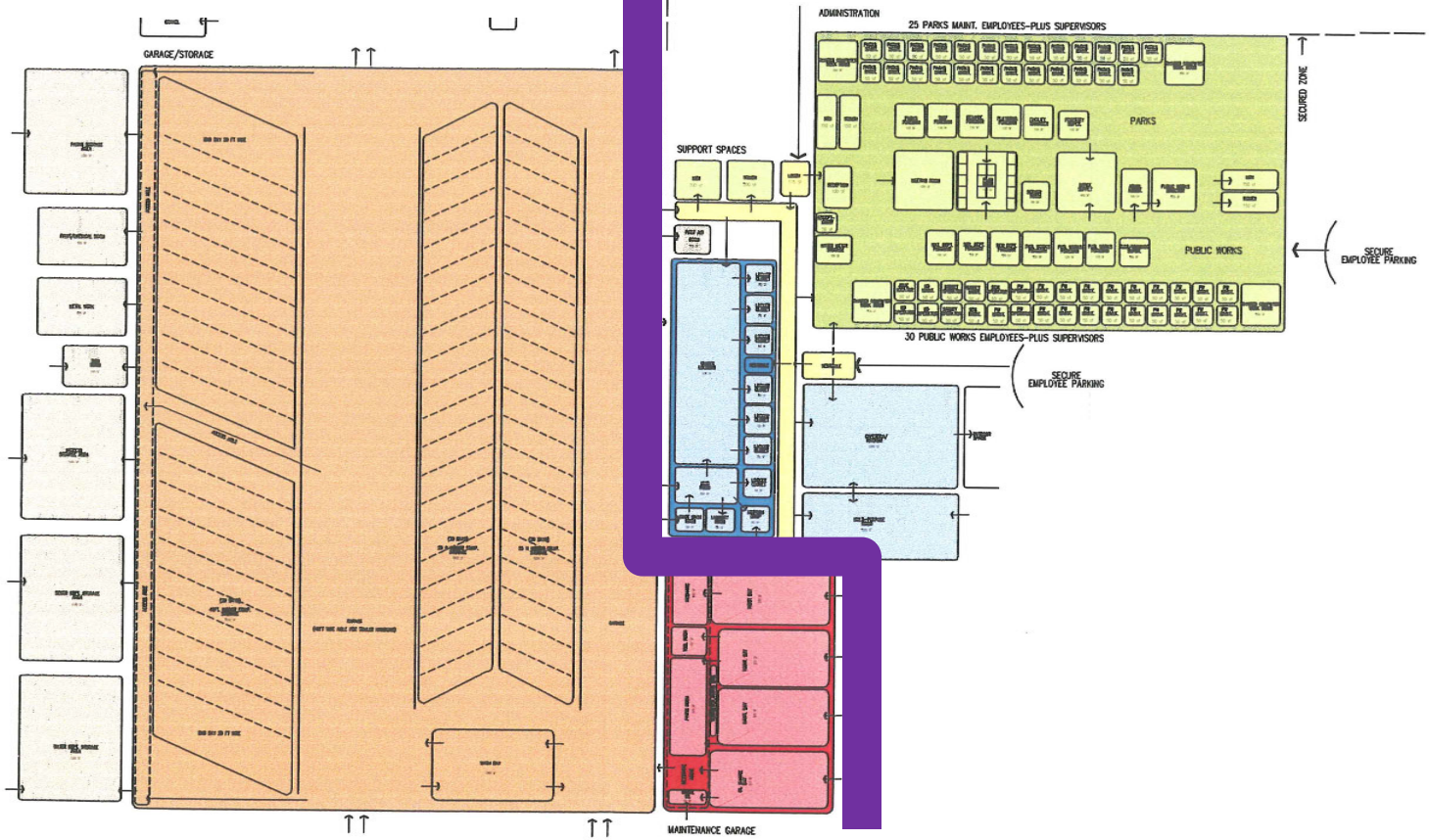
Note: Estimate includes parking and landscaping. Does not include furniture, fixtures, and equipment.

Current Cost Range/SF for Building Types

Building	Range	Used
1. City Hall	$150-$200/SF	$180/SF
2. Police Facility	$170-$220/SF	$200/SF
3. Community Center	$180-$220/SF	$200/SF
4. Senior Center	$170-$200/SF	$185/SF
5. Aquatic Center	$150-$170/SF	$165/SF
6. Public Works/Parks Maintenance	$150-$175/SF	$165/SF

GARAGE SIDE
~40,000 SF

OFFICE SIDE
~20,000 SF



IDEAL SPATIAL RELATIONSHIPS DIAGRAM — PUBLIC WORKS/PARKS MAINT. FACILITY — YORKVILLE MUNICIPAL FACILITIES

YAS ARCHITECTURE L.L.C.
ARCHITECTURE + URBAN DESIGN
EVANSTON, ILLINOIS

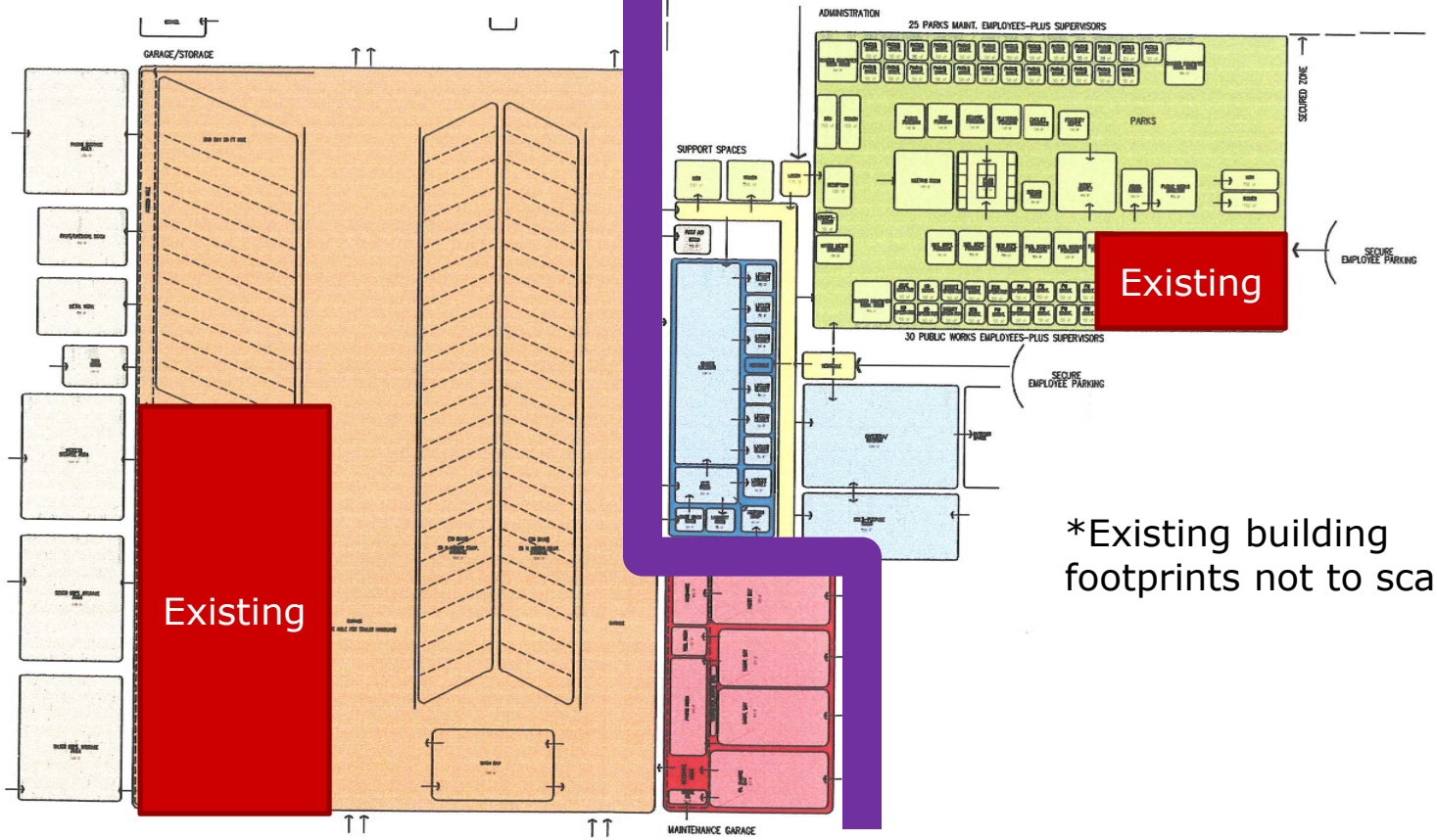
13 DECEMBER 2005

YORKVILLE, ILLINOIS

NOT TO SCALE

GARAGE SIDE
~40,000 SF

OFFICE SIDE
~20,000 SF



*Existing building footprints not to scale

IDEAL SPATIAL RELATIONSHIPS DIAGRAM — PUBLIC WORKS/PARKS MAINT. FACILITY — YORKVILLE MUNICIPAL FACILITIES

YAS ARCHITECTURE L.L.C.
ARCHITECTURE + URBAN DESIGN
EVANSTON, ILLINOIS

13 DECEMBER 2005

YORKVILLE, ILLINOIS

NOT TO SCALE



610 Tower Lane and 609
N. Bridge Street
2.6 Acres
Garage (Red)
Admin Offices (Blue)
Site (Orange)



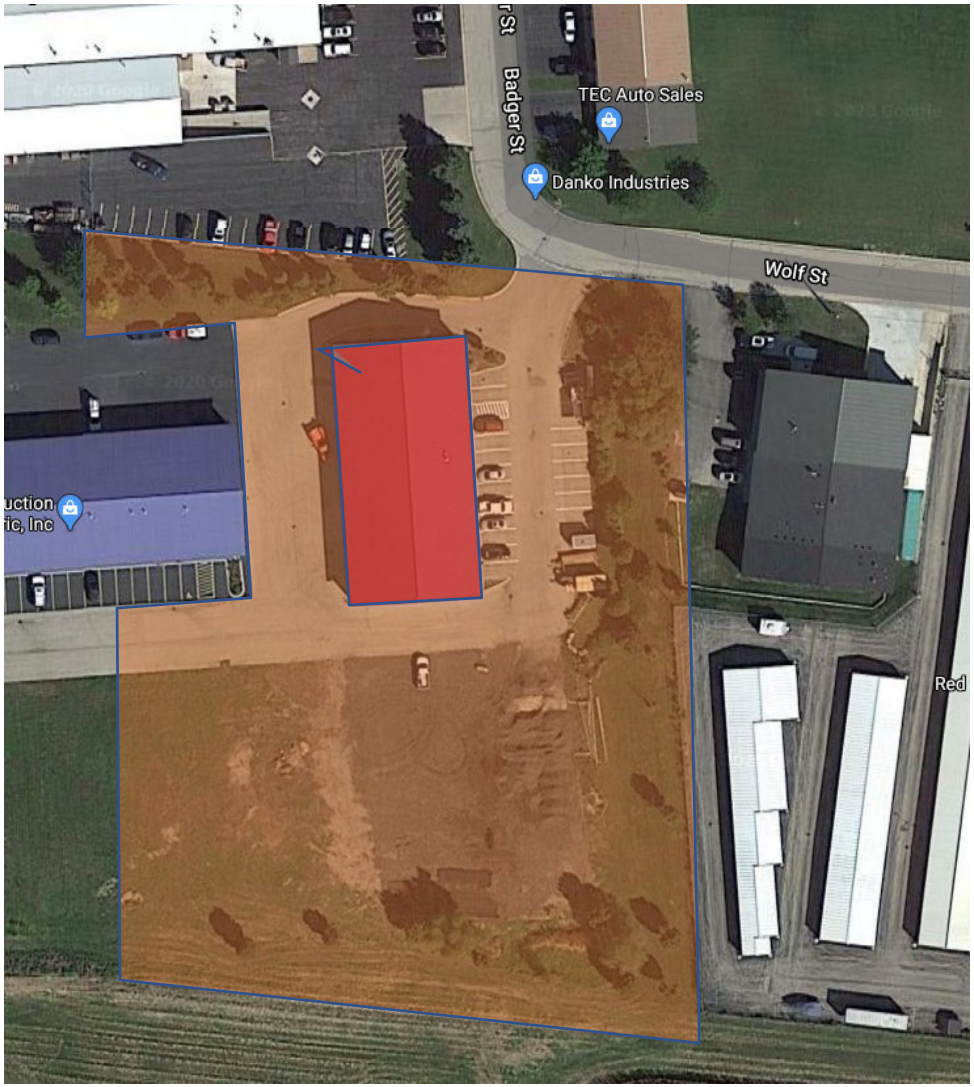
1 Acre Total Site

804 Game Farm Road (PD) Red – 8,988 Sq. Ft.

800 Game Farm Road (Admin, Com Dev) Blue – 10,000 Sq. Ft.



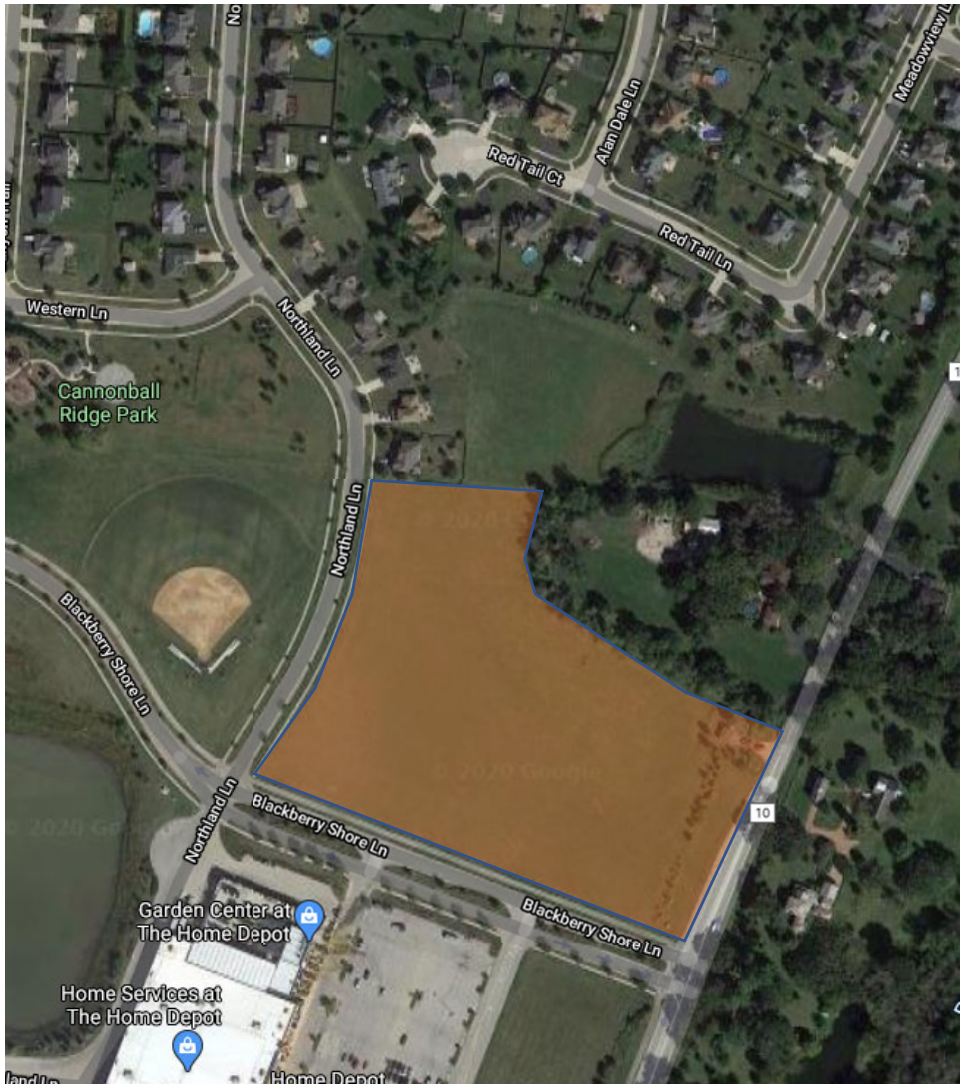
908 Game Farm Road
(Beecher Center)
2.55 Acres
9,423 Sq. Ft.



185 Wolf Street, Parks Building
2.4 Acres
10,600 Sq. Ft. (Red)

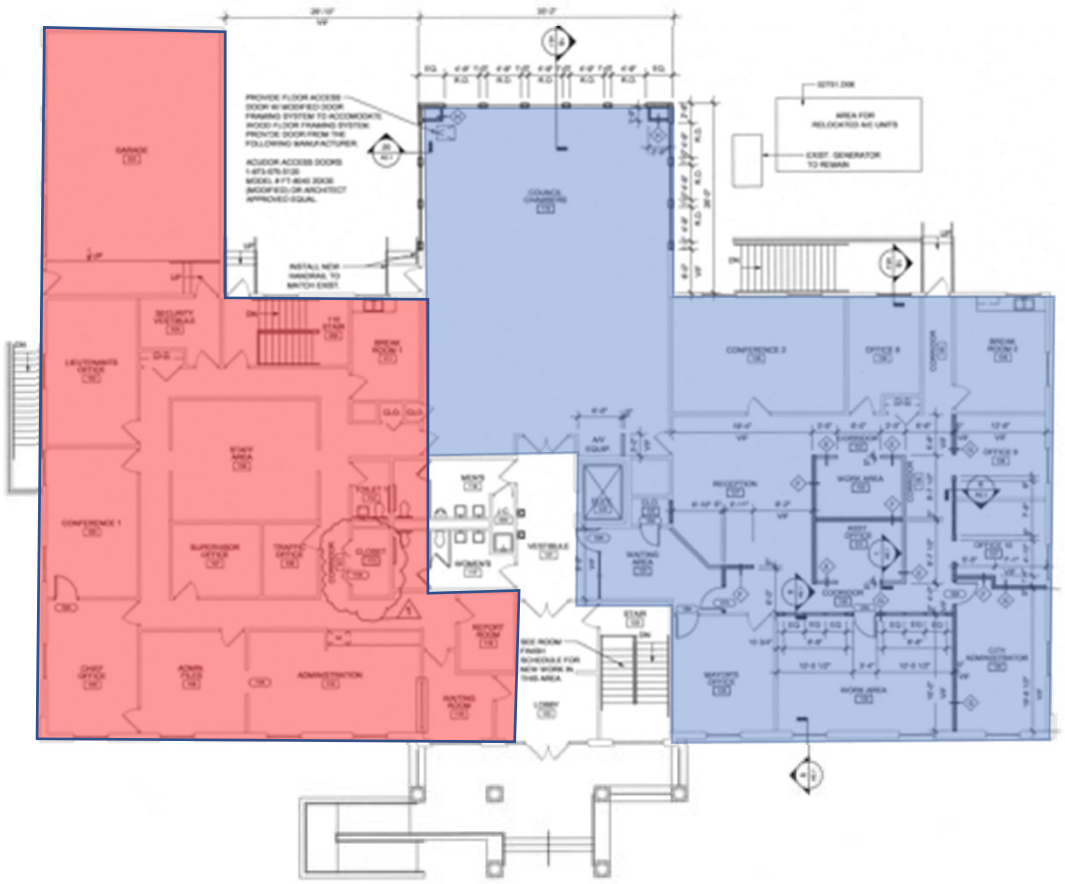


102 E. Van Emmon
3.43 Acres
(Orange)
14,000 Sq. Ft.
(Blue)



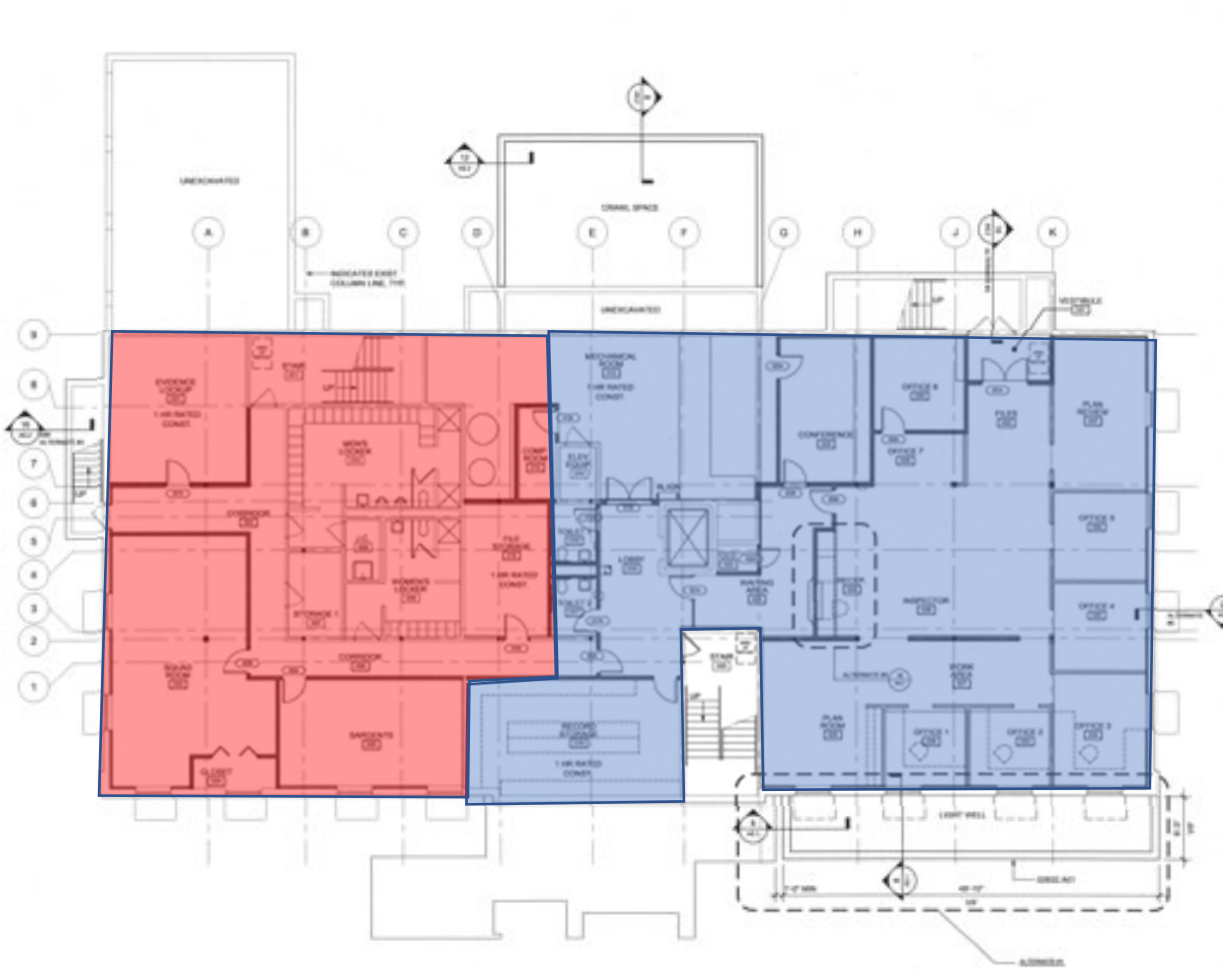
Kendall Marketplace Land
8 Acres

	MOST IMPORTANT OUT OF THIS GROUP - 1	2	3	7	8	9	LEAST IMPORTANT OUT OF THIS GROUP - 10	TOTAL	WEIGHTED AVERAGE
Road Funding	17.65% 69	18.67% 73	14.32% 56	6.39% 25	5.37% 21	3.07% 12	1.28% 5	391	3.91
Staffing (Police and Others)	22.74% 88	11.63% 45	10.85% 42	7.49% 29	7.24% 28	4.91% 19	4.65% 18	387	4.33
Downtown & Riverfront Development	14.43% 57	13.42% 53	15.19% 60	5.57% 22	7.85% 31	5.06% 20	5.32% 21	395	4.50
Expand Economic Development Efforts	11.41% 46	14.39% 58	15.38% 62	8.68% 35	6.20% 25	7.20% 29	4.22% 17	403	4.63
School Safety (Exterior & Traffic)	14.50% 57	16.03% 63	9.92% 39	8.14% 32	8.40% 33	6.36% 25	8.14% 32	393	4.78
Manufacturing and Industrial Development	7.20% 27	9.87% 37	12.80% 48	10.13% 38	7.73% 29	7.73% 29	6.40% 24	375	5.25
Water Planning	7.54% 27	8.66% 31	10.06% 36	11.45% 41	9.50% 34	7.82% 28	6.70% 24	358	5.38
Metra Extension	10.34% 40	10.34% 40	10.34% 40	7.75% 30	5.43% 21	9.30% 36	18.35% 71	387	5.66
Southside Development	6.47% 24	7.28% 27	7.28% 27	8.09% 30	12.94% 48	16.17% 60	14.56% 54	371	6.28
Municipal Building Needs & Planning	1.70% 6	1.99% 7	5.97% 21	13.35% 47	14.77% 52	16.48% 58	14.20% 50	352	6.91



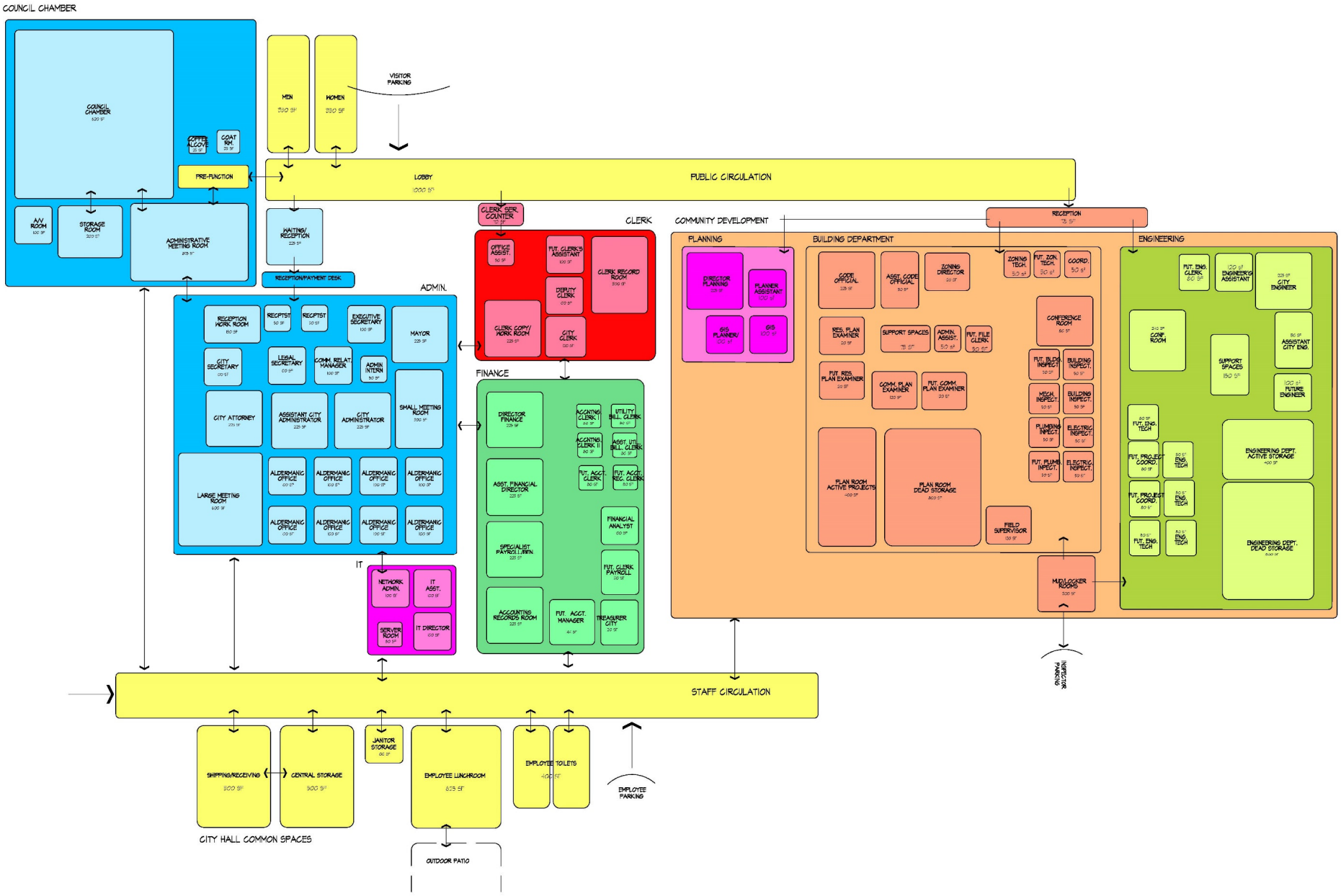
804 Game Farm Road
(PD) Red – 8,988 Sq. Ft.

800 Game Farm Road
(Admin, Com Dev) Blue
– 10,000 Sq. Ft.



804 Game Farm Road
(PD) Red – 8,988 Sq. Ft.

800 Game Farm Road
(Admin, Com Dev) Blue
– 10,000 Sq. Ft.


COUNCIL CHAMBER
COUNCIL CHAMBER
820 SF
COFFEE ALCOVE
GOAT RM.
PRE-FUNCTION
A/V ROOM
STORAGE ROOM
ADMINISTRATIVE MEETING ROOM
MEN
WOMEN
VISITOR PARKING
LOBBY
PUBLIC CIRCULATION
WAITING/ RECEPTION
RECEPTION/PAYMENT DESK
CLERK SER. COUNTER
CLERK
OFFICE ASSIST.
PUT. CLERK'S ASSISTANT
CLERK RECORD ROOM
DEPUTY CLERK
CLERK COPY/ WORK ROOM
CITY CLERK
COMMUNITY DEVELOPMENT
RECEPTION
PLANNING
DIRECTOR PLANNING
PLANNER ASSISTANT
GIS PLANNER/
GIS
BUILDING DEPARTMENT
CODE OFFICIAL
ASST. CODE OFFICIAL
ZONING DIRECTOR
ZONING TECH.
PUT. ZON. TECH.
COORD.
RES. PLAN EXAMINER
SUPPORT SPACES
ADMIN. ASSIST.
PUT. FILE CLERK
CONFERENCE ROOM
PUT. BLDG INSPECT
BUILDING INSPECT.
PUT. RES. PLAN EXAMINER
COMM. PLAN EXAMINER
PUT. COMM. PLAN EXAMINER
MECH. INSPECT.
PLUMBING INSPECT.
ELECTRIC INSPECT.
PUT. PLUMB. INSPECT.
PUT. ELECTRIC. INSPECT.
PLAN ROOM ACTIVE PROJECTS
PLAN ROOM DEAD STORAGE
FIELD SUPERVISOR
MUD/LOCKER ROOMS
INSPECTOR PARKING
ENGINEERING
PUT. ENG. CLERK
ENGINEERING ASSISTANT
CITY ENGINEER
CONF. ROOM
SUPPORT SPACES
ASSISTANT CITY ENG.
FUTURE ENGINEER
PUT. ENG. TECH
PUT. PROJECT COORD.
ENG. TECH
ENGINEERING DEPT. ACTIVE STORAGE
ENGINEERING DEPT. DEAD STORAGE
ADMIN.
RECEPTION WORK ROOM
RECPTST
EXECUTIVE SECRETARY
MAYOR
CITY SECRETARY
LEGAL SECRETARY
COMM. RELAT. MANAGER
ADMIN INTERN
CITY ATTORNEY
ASSISTANT CITY ADMINISTRATOR
CITY ADMINISTRATOR
SMALL MEETING ROOM
LARGE MEETING ROOM
ALDERMANIC OFFICE
FINANCE
DIRECTOR FINANCE
ACCNTNG CLERK I
UTILITY BILL CLERK
ACCNTNG CLERK II
ASST. UTIL BILL CLERK
PUT. ACCT. CLERK
PUT. ACCT. REC. CLERK
ASST. FINANCIAL DIRECTOR
FINANCIAL ANALYST
SPECIALIST PAYROLL/ADM.
PUT. CLERK PAYROLL
ACCOUNTING RECORDS ROOM
PUT. ACCT. MANAGER
TREASURER CITY
IT
NETWORK ADMIN.
IT ASST.
SERVER ROOM
IT DIRECTOR
STAFF CIRCULATION
SHIPPING/RECEIVING
CENTRAL STORAGE
JANITOR STORAGE
EMPLOYEE LUNCHROOM
EMPLOYEE TOILETS
EMPLOYEE PARKING
CITY HALL COMMON SPACES
OUTDOOR PATIO



"IDEAL" SPATIAL RELATIONSHIPS DIAGRAM

POLICE STATION

DRAFT FOR CLIENT REVIEW

YORKVILLE MUNICIPAL FACILITIES

FACILITY CONDITION ASSESSMENT



Prepared for:

United City of Yorkville
800 Game Farm Road
Yorkville, Illinois 60560

FACILITY CONDITION ASSESSMENT

Public Works Office and Garage
610 Tower Lane
Yorkville, Illinois 60560

PREPARED BY:
EMG
10461 Mill Run Circle, Suite 1100
Owings Mills, Maryland 21117
800.733.0660
www.EMGcorp.com

EMG CONTACT:
Andrew Hupp
Senior Engineering Consultant
800.733.0660 x6632
arhupp@emgcorp.com

EMG Project Number:	Date of Report:	On Site Date:
122700.17R000-030.322	September 13, 2017	May 22, 2017
		September 11, 2017

Immediate Repairs Report

9/15/2017

Public Works Office & Garage / General Site

EMG Renamed Item Number	ID	Cost Description	Quantity	Unit	Unit Cost	Subtotal	Deficiency Repair Estimate *
3.1	612370	ADA, Parking, Designated Stall with Pavement Markings & Signage (Van), Install	1	EA	$1,391.50	$1,392	**$1,392**
Immediate Repairs Total							**$1,392**

* Location Factor (1.0) included in totals.

Public Works Office & Garage / Office (74')

EMG Renamed Item Number	ID	Cost Description	Quantity	Unit	Unit Cost	Subtotal	Deficiency Repair Estimate *
3.1	612372	ADA, Door, Lever Handle Hardware, Install	8	EA	$202.40	$1,619	**$1,619**
3.1	612371	ADA, Lavatory, Faucet Hardware, Modify	1	EA	$506.00	$506	**$506**
6.4	611551	Exterior Wall, Steel, Repair	50	SF	$44.06	$2,203	**$2,203**
7.6	671413	Sprinkler System, Full Retrofit, Office (per SF), Renovate	1248	SF	$8.00	$9,982	**$9,982**
7.6	612330	Fire Alarm System, Office Building, Install	1248	SF	$2.36	$2,945	**$2,945**
Immediate Repairs Total							**$17,255**

* Location Factor (1.0) included in totals.

Public Works Office & Garage / Shop (76')

EMG Renamed Item Number	ID	Cost Description	Quantity	Unit	Unit Cost	Subtotal	Deficiency Repair Estimate *
7.6	671414	Sprinkler System, Full Retrofit, Office (per SF), Renovate	4032	SF	$8.00	$32,251	**$32,251**
7.6	671416	Fire Alarm System, Office Building, Install	4032	SF	$2.36	$9,514	**$9,514**
Immediate Repairs Total							**$41,764**

* Location Factor (1.0) included in totals.

Public Works Office & Garage / Shop (96')

EMG Renamed Item Number	ID	Cost Description	Quantity	Unit	Unit Cost	Subtotal	Deficiency Repair Estimate *
7.6	612326	Sprinkler System, Full Retrofit, Office (per SF), Renovate	4320	SF	$8.00	$34,554	**$34,554**
7.6	671415	Fire Alarm System, Office Building, Install	4320	SF	$2.36	$10,193	**$10,193**
8.1	667510	Interior Floor Finish, Concrete, Repair	250	SF	$9.44	$2,360	**$2,360**
Immediate Repairs Total							**$47,107**

* Location Factor (1.0) included in totals.

Replacement Reserves Report

9/15/2017

Location	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Total Escalated Estimate
Public Works Office & Garage	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	
Public Works Office & Garage / General Site	$1,392	$0	$0	$0	$0	$31,588	$0	$0	$0	$0	$36,619	$0	$0	$0	$0	$42,452	$0	$0	$0	$0	**$112,050**
Public Works Office & Garage / Office (74')	$17,255	$10,623	$0	$26,389	$2,491	$68,517	$7,252	$0	$0	$7,844	$26,632	$5,147	$0	$595	$2,441	$0	$0	$9,936	$18,690	$1,676	**$205,489**
Public Works Office & Garage / Shop (76')	$41,764	$0	$0	$7,267	$2,737	$144,207	$0	$0	$0	$0	$67,457	$0	$0	$4,640	$539	$3,113	$0	$0	$2,388	$4,264	**$278,377**
Public Works Office & Garage / Shop (96')	$47,107	$0	$0	$885	$0	$247,506	$0	$0	$0	$0	$320,846	$0	$0	$1,190	$1,079	$0	$0	$0	$0	$0	**$618,612**
GrandTotal	**$107,518**	**$10,623**	**$0**	**$34,541**	**$5,228**	**$491,817**	**$7,252**	**$0**	**$0**	**$7,844**	**$451,555**	**$5,147**	**$0**	**$6,424**	**$4,059**	**$45,564**	**$0**	**$9,936**	**$21,078**	**$5,941**	**$1,214,529**

Public Works Office & Garage

Public Works Office & Garage / General Site

EMG Renamed Item Number	Cost Description	Lifespan (EUL)	EAge	RUL	Quantity	Unit	Unit Cost	Subtotal	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Deficiency Repair Estimate
3.1	ADA, Parking, Designated Stall with Pavement Markings & Signage (Van), Install	0	0	0	1	EA	$1,391.50	$1,392	$1,392																				**$1,392**
5.2	Parking Lots, Asphalt Pavement, Seal & Stripe	5	0	5	71800	SF	$0.38	$27,248						$27,248					$27,248					$27,248					**$81,744**
Totals, Unescalated									**$1,392**	**$0**	**$0**	**$0**	**$0**	**$27,248**	**$0**	**$0**	**$0**	**$0**	**$27,248**	**$0**	**$0**	**$0**	**$0**	**$27,248**	**$0**	**$0**	**$0**	**$0**	**$83,136**
Location Factor (1.00)									**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Totals, Escalated (3.0% inflation, compounded annually)									**$1,392**	**$0**	**$0**	**$0**	**$0**	**$31,588**	**$0**	**$0**	**$0**	**$0**	**$36,619**	**$0**	**$0**	**$0**	**$0**	**$42,452**	**$0**	**$0**	**$0**	**$0**	**$112,050**

Public Works Office & Garage / Office (74')

EMG Renamed Item Number	Cost Description	Lifespan (EUL)	EAge	RUL	Quantity	Unit	Unit Cost	Subtotal	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Deficiency Repair Estimate
3.1	ADA, Door, Lever Handle Hardware, Install	0	0	0	8	EA	$202.40	$1,619	$1,619																				**$1,619**
3.1	ADA, Lavatory, Faucet Hardware, Modify	0	0	0	1	EA	$506.00	$506	$506																				**$506**
6.3	Roof, Metal, Replace	40	30	10	1498	SF	$12.45	$18,649											$18,649										**$18,649**
6.4	Exterior Wall, Steel, Repair	0	0	0	50	SF	$44.06	$2,203	$2,203																				**$2,203**
6.6	Window, Aluminum Double-Glazed 12 SF, Replace	30	29	1	1	EA	$584.21	$584		$584																			**$584**
6.6	Window, Aluminum Double-Glazed 24 SF, Replace	30	25	5	4	EA	$574.20	$2,297						$2,297															**$2,297**
6.6	Window, Aluminum Double-Glazed 12 SF, Replace	30	20	10	2	EA	$584.21	$1,168											$1,168										**$1,168**
6.6	Exterior Door, Wood Solid-Core w/ Glass, Replace	25	20	5	1	EA	$1,928.03	$1,928						$1,928															**$1,928**
6.6	Exterior Door, Steel, Replace	25	20	5	4	EA	$950.12	$3,800						$3,800															**$3,800**
7.1	Condensing Unit/Heat Pump, Split System, Replace	15	12	3	1	EA	$3,122.18	$3,122				$3,122															$3,122		**$6,244**
7.1	Condensing Unit/Heat Pump, Split System, Replace	15	12	3	1	EA	$6,439.81	$6,440				$6,440															$6,440		**$12,880**
7.1	Air Handler, Interior, Replace	20	17	3	1	EA	$9,413.96	$9,414				$9,414																	**$9,414**
7.1	Air Handler, Interior, Replace	20	17	3	1	EA	$3,351.83	$3,352				$3,352																	**$3,352**
7.1	Residential Fixtures, Ceiling Fan, Replace	15	12	3	4	EA	$354.11	$1,416				$1,416															$1,416		**$2,833**
7.2	Toilet, Flush Tank (Water Closet), Replace	20	15	5	1	EA	$1,055.15	$1,055						$1,055															**$1,055**
7.2	Sink, Stainless Steel, Replace	20	15	5	1	EA	$1,054.05	$1,054						$1,054															**$1,054**
7.2	Drinking Fountain, Refrigerated, Replace	10	6	4	1	EA	$1,257.51	$1,258					$1,258										$1,258						**$2,515**

EMG Renamed Item Number	Cost Description	Lifespan (EUL)	EAge	RUL	Quantity	Unit	Unit Cost	Subtotal	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Deficiency Repair Estimate
7.2	Bathroom Vanity Cabinet, Wood, with Cultured Marble Sink Top, Replace	20	15	5	1	EA	$1,082.84	$1,083						$1,083															**$1,083**
7.4	High Pressure Sodium Lighting Fixture, 250 W, Replace	20	15	5	1	EA	$719.95	$720						$720															**$720**
7.4	Lighting System, Interior, Office Building, Upgrade	25	20	5	1248	SF	$9.24	$11,534						$11,534															**$11,534**
7.6	Sprinkler System, Full Retrofit, Office (per SF), Renovate	50	50	0	1248	SF	$8.00	$9,982	$9,982																				**$9,982**
7.6	Fire Extinguisher, , Replace	15	1	14	1	EA	$356.54	$357															$357						**$357**
7.6	Fire Alarm System, Office Building, Install	20	20	0	1248	SF	$2.36	$2,945	$2,945																				**$2,945**
7.6	Exit Lighting Fixture, Backlit, Replace	10	7	3	1	EA	$405.01	$405				$405										$405							**$810**
8.1	Interior Window, 6 SF, Replace	30	24	6	1	EA	$462.02	$462							$462														**$462**
8.1	Interior Door, Steel w/ Glass, Replace	20	15	5	2	EA	$1,352.72	$2,705						$2,705															**$2,705**
8.1	Interior Door, Wood Hollow-Core, Replace	20	15	5	3	EA	$596.52	$1,790						$1,790															**$1,790**
8.1	Interior Wall Finish, Gypsum Board/Plaster/Metal, Prep & Paint	8	7	1	4224	SF	$1.42	$6,012		$6,012								$6,012								$6,012			**$18,035**
8.1	Interior Wall Finish, Ceramic Tile, Replace	25	20	5	384	SF	$16.55	$6,357						$6,357															**$6,357**
8.1	Interior Wall Finish, Gypsum Board/Plaster, Replace	40	35	5	4224	SF	$3.38	$14,264						$14,264															**$14,264**
8.1	Interior Floor Finish, Vinyl Tile (VCT), Replace	15	10	5	1920	SF	$4.80	$9,217						$9,217															**$9,217**
8.1	Interior Floor Finish, Wood Strip, Replace	30	15	15	96	SF	$13.52	$1,298						$1,298															**$1,298**
8.1	Interior Ceiling Finish, Gypsum Board/Plaster, Prep & Paint	10	9	1	1920	SF	$1.94	$3,718		$3,718										$3,718									**$7,437**
8.1	Residential Appliances, Refrigerator, Replace	15	11	4	1	EA	$956.04	$956					$956															$956	**$1,912**
8.1	Kitchen Cabinet, Base and Wall Section, Wood, Replace	20	14	6	12	LF	$467.63	$5,612							$5,612														**$5,612**
Totals, Unescalated									**$17,255**	**$10,314**	**$0**	**$24,149**	**$2,214**	**$59,103**	**$6,074**	**$0**	**$0**	**$6,012**	**$19,817**	**$3,718**	**$0**	**$405**	**$1,614**	**$0**	**$0**	**$6,012**	**$10,978**	**$956**	**$168,621**
Location Factor (1.00)									**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Totals, Escalated (3.0% inflation, compounded annually)									**$17,255**	**$10,623**	**$0**	**$26,389**	**$2,491**	**$68,517**	**$7,252**	**$0**	**$0**	**$7,844**	**$26,632**	**$5,147**	**$0**	**$595**	**$2,441**	**$0**	**$0**	**$9,936**	**$18,690**	**$1,676**	**$205,489**

Public Works Office & Garage / Shop (76')

EMG Renamed Item Number	Cost Description	Lifespan (EUL)	EAge	RUL	Quantity	Unit	Unit Cost	Subtotal	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Deficiency Repair Estimate
6.3	Roof, Metal, Replace	40	30	10	4032	SF	$12.45	$50,194											$50,194										**$50,194**
6.6	Exterior Door, Steel, Replace	25	20	5	1	EA	$950.12	$950						$950															**$950**
6.6	Overhead Door, Automatic Opener, Replace	15	10	5	1	EA	$5,953.00	$5,953						$5,953															**$5,953**
6.6	Overhead Door, Aluminum Roll-Up, Replace	35	30	5	1	EA	$4,025.54	$4,026						$4,026															**$4,026**
7.1	Exhaust Fan, Propeller, Replace	15	12	3	1	EA	$1,402.69	$1,403				$1,403															$1,403		**$2,805**
7.1	Air Conditioner, Window/Thru-Wall, Replace	10	5	5	1	EA	$1,997.82	$1,998						$1,998										$1,998					**$3,996**
7.1	Unit Heater, Natural Gas, Replace	20	15	5	3	EA	$4,467.67	$13,403						$13,403															**$13,403**
7.2	Toilet, Flush Tank (Water Closet), Replace	20	15	5	1	EA	$1,055.15	$1,055						$1,055															**$1,055**
7.2	Sink, Plastic, Replace	20	17	3	1	EA	$575.99	$576				$576																	**$576**
7.2	Water Heater, Gas, Residential, 30 to 50 GAL, Replace	10	7	3	1	EA	$2,349.48	$2,349				$2,349										$2,349							**$4,699**
7.4	Load Center, 120 / 240 V, 50 Amp to 100 Amp, Single Phase Residential, Replace	30	25	5	1	EA	$5,079.93	$5,080						$5,080															**$5,080**
7.4	Load Center, 120 / 240 V, 50 Amp to 100 Amp, Single Phase Residential, Replace	30	25	5	1	EA	$5,079.93	$5,080						$5,080															**$5,080**
7.4	Incandescent Lighting Fixture, Basic, Replace	20	15	5	1	EA	$188.55	$189						$189															**$189**
7.4	Lighting System, Interior, Office Building, Upgrade	25	20	5	4032	SF	$9.24	$37,264						$37,264															**$37,264**
7.6	Sprinkler System, Full Retrofit, Office (per SF), Renovate	50	50	0	4032	SF	$8.00	$32,251	$32,251																				**$32,251**
7.6	Fire Extinguisher, , Replace	15	1	14	1	EA	$356.54	$357															$357						**$357**
7.6	Fire Alarm System, Office Building, Install	20	20	0	4032	SF	$2.36	$9,514	$9,514																				**$9,514**
7.6	Exit Lighting Fixture, Backlit, Replace	10	7	3	2	EA	$405.01	$810				$810										$810							**$1,620**

EMG Renamed Item Number	ID	Cost Description	Lifespan (EUL)	EAge	RUL	Quantity	Unit	Unit Cost	Subtotal	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Deficiency Repair Estimate
Location Factor (1.00)										**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Totals, Escalated (3.0% inflation, compounded annually)										**$41,764**	**$0**	**$0**	**$7,267**	**$2,737**	**$144,207**	**$0**	**$0**	**$0**	**$0**	**$67,457**	**$0**	**$0**	**$4,640**	**$539**	**$3,113**	**$0**	**$0**	**$2,388**	**$4,264**	**$278,377**

Public Works Office & Garage / Shop (96')

EMG Renamed Item Number	ID	Cost Description	Lifespan (EUL)	EAge	RUL	Quantity	Unit	Unit Cost	Subtotal	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Deficiency Repair Estimate
6.3	671407	Roof, Metal, Replace	40	30	10	5184	SF	$12.45	$64,536											$64,536										**$64,536**
6.4	611313	Exterior Wall, Aluminum Siding, 1-2 Stories, Replace	40	35	5	7500	SF	$8.67	$65,061						$65,061															**$65,061**
6.6	671388	Exterior Door, Steel, Replace	25	20	5	2	EA	$950.12	$1,900						$1,900															**$1,900**
6.6	611350	Overhead Door, Automatic Opener, Replace	15	10	5	3	EA	$5,953.00	$17,859						$17,859															**$17,859**
6.6	611303	Overhead Door, Aluminum Roll-Up, Replace	35	30	5	3	EA	$4,025.54	$12,077						$12,077															**$12,077**
7.1	611359	Unit Heater, Natural Gas, Replace	20	15	5	2	EA	$4,467.67	$8,935						$8,935															**$8,935**
7.1	611340	Residential Fixtures, Ceiling Fan, Replace	15	10	5	4	EA	$354.11	$1,416						$1,416															**$1,416**
7.4	611414	Load Center, 120 / 240 V, 250 Amp to 400 Amp, Single Phase Residential, Replace	30	25	5	1	EA	$9,487.85	$9,488						$9,488															**$9,488**
7.4	611325	Halogen Lighting Fixture, 100 W, Replace	20	15	5	1	EA	$259.09	$259						$259															**$259**
7.4	611333	Lighting System, Interior, Office Building, Upgrade	25	20	5	4320	SF	$9.24	$39,925						$39,925															**$39,925**
7.6	612326	Sprinkler System, Full Retrofit, Office (per SF), Renovate	50	50	0	4320	SF	$8.00	$34,554	$34,554																				**$34,554**
7.6	671395	Fire Extinguisher, , Replace	15	1	14	2	EA	$356.54	$713															$713						**$713**
7.6	671415	Fire Alarm System, Office Building, Install	20	20	0	4320	SF	$2.36	$10,193	$10,193																				**$10,193**
7.6	611363	Exit Lighting Fixture, Backlit, Replace	10	7	3	2	EA	$405.01	$810				$810										$810							**$1,620**
8.1	611259	Interior Wall Finish, Aluminum, Replace	30	25	5	5391	SF	$10.50	$56,580						$56,580															**$56,580**
8.1	667510	Interior Floor Finish, Concrete, Repair	0	0	0	250	SF	$9.44	$2,360	$2,360																				**$2,360**
8.1	611232	Interior Ceiling Finish, Metal, Replace	50	40	10	4800	SF	$36.29	$174,204											$174,204										**$174,204**
Totals, Unescalated										**$47,107**	**$0**	**$0**	**$810**	**$0**	**$213,501**	**$0**	**$0**	**$0**	**$0**	**$238,740**	**$0**	**$0**	**$810**	**$713**	**$0**	**$0**	**$0**	**$0**	**$0**	**$501,680**
Location Factor (1.00)										**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
Totals, Escalated (3.0% inflation, compounded annually)										**$47,107**	**$0**	**$0**	**$885**	**$0**	**$247,506**	**$0**	**$0**	**$0**	**$0**	**$320,846**	**$0**	**$0**	**$1,190**	**$1,079**	**$0**	**$0**	**$0**	**$0**	**$0**	**$618,612**

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1. Executive Summary

1.1. Property Information and General Physical Condition

The property information is summarized in the table below. More detailed descriptions may be found in the various sections of the report and in the Appendices.

Property Information	
Address:	610 Tower Lane, Yorkville, IL 60560
Year Constructed/Renovated:	1976 – Office 1996 - Garage
Current Occupants:	City of Yorkville
Percent Utilization:	100%.
Management Point of Contact:	City of Yorkville, Mr. Peter Ratos 630.553.8574 phone pratos@yorkville.il.us email
Property Type:	Office, Garage
Site Area:	2.0 acres
Building Area:	8,820 SF
Number of Buildings:	1
Number of Stories:	1
Parking Type and Number of Spaces:	9 spaces in open lots
Building Construction:	Steel frame with concrete-topped metal decks
Roof Construction:	Sloped roofing with metal finish
Exterior Finishes:	Metal Siding
Heating, Ventilation & Air Conditioning:	Individual package split-system units. Supplemental components: suspended gas unit heaters and window air conditioning unit.
Fire and Life/Safety:	Smoke detectors, strobes, extinguishers, and exit signs.
Dates of Visit:	May 22, 2017
On-Site Point of Contact (POC):	Eric Dhuse
Assessment and Report Prepared by:	Tammy Prusa
Reviewed by:	Paul Prusa P.E., LEED AP Technical Report Reviewer For Andrew Hupp arhupp@emgcorp.com 800.733.0660 x6632

Systemic Condition Summary			
Site	Fair	HVAC	Fair
Structure	Good	Plumbing	Fair
Roof	Fair	Electrical	Fair
Vertical Envelope	Fair	Elevators	--

Systemic Condition Summary			
Interiors	Fair	Fire	--

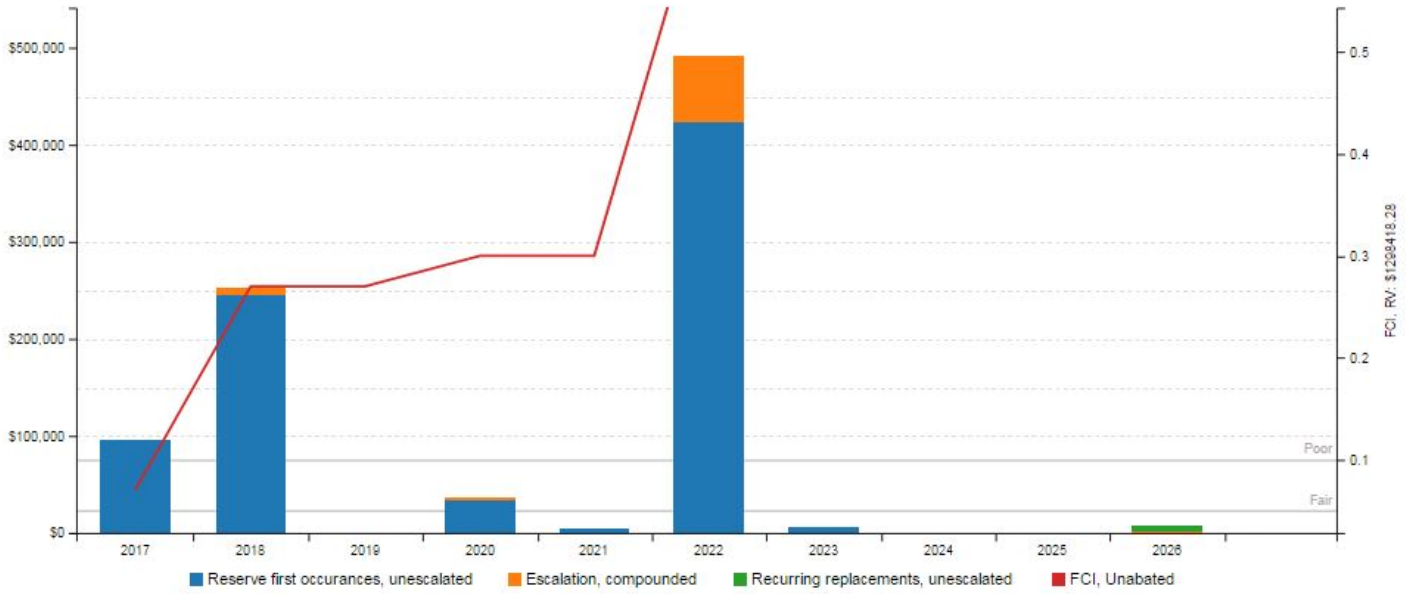
The following bullet points highlight the most significant short term and modernization recommendations:

- Repair damage to right elevation exterior wall
- Installation of a complete fire alarm system
- Mill and overlay asphalt parking lot
- Installation of a complete fire suppression system

Generally, the property appears to have been constructed within industry standards in force at the time of construction. The property appears to have been well maintained since it was first occupied and is in fair overall condition.

The property has had no major capital improvements. The property is less than 32 years old and has not required any major capital improvements.

1.2. Facility Condition Index (FCI)



One of the major goals of the FCA is to calculate the FCI, which gives an indication of a building's overall condition. Two FCI ratios are calculated and presented, the Current Year and Ten-Year. The Current Year FCI is the ratio of Immediate Repair Costs to the building's Current Replacement Value. Similarly, the Ten-Year FCI is the ratio of anticipated Capital Reserve Needs over the next ten years to the Current Replacement Value.

FCI Condition Rating	Definition	Percentage Value
Good	In new or well-maintained condition, with no visual evidence of wear, soiling or other deficiencies.	0% to 5%
Fair	Subjected to wear and soiling but is still in a serviceable and functioning condition.	> than 5% to 10%
Poor	Subjected to hard or long-term wear. Nearing the end of its useful or serviceable life.	> than 10% to 60%
Very Poor	Has reached the end of its useful or serviceable life. Renewal is now necessary.	> than 60%

The graphs above and tables below represent summary-level findings for the FCA. The deficiencies identified in this assessment can be combined with potential new construction requirements to develop an overall strategy that can serve as the basis for a portfolio-wide capital improvement funding strategy. Key findings from the assessment include:

Key Finding	Metric	
Current Year Facility Condition Index (FCI) FCI = (IR)/(CRV)	6.0%	Fair
10-Year Facility Condition Index (FCI) FCI = (RR)/(CRV)	78.4%	Very Poor
Current Replacement Value (CRV)	8,820 SF * $183.24 / SF = $1,616,176.80	

Year **0** (Current Year) - Immediate Repairs (IR)	$108.301.00
Years **1-10** – Replacement Reserves (RR)	$1,008,861.00
Total Capital Needs	**$1,117,162.00**

The major issues contributing to the Immediate Repair Costs and the Current Year FCI ratio are summarized below:

- Repair damage to right elevation exterior wall
- Installation of a complete fire alarm system
- Installation of a complete fire suppression system
- Add signage and marking for ADA Van accessible parking stall

Further detail on the specific costs that make up the Immediate Repair Costs can be found in the cost tables at the beginning of this report.

1.3. Special Issues and Follow-Up Recommendations

As part of the FCA, a limited assessment of accessible areas of the building(s) was performed to determine the presence of fungal growth, conditions conducive to fungal growth, and/or evidence of moisture. Property personnel were interviewed concerning any known or suspected fungal growth, elevated relative humidity, water intrusion, or mildew-like odors. Sampling is not a part of this assessment.

There are no visual indications of the presence of fungal growth, conditions conducive to fungal growth, or evidence of moisture in representative readily accessible areas of the property.

1.4. Opinions of Probable Cost

Cost estimates are attached at the front of this report (following the cover page).

These estimates are based on Invoice or Bid Document/s provided either by the Owner/facility and construction costs developed by construction resources such as *R.S. Means* and *Marshall & Swift,* EMG's experience with past costs for similar properties, city cost indexes, and assumptions regarding future economic conditions.

Opinions of probable costs should only be construed as preliminary, order of magnitude budgets. Actual costs most probably will vary from the consultant's opinions of probable costs depending on such matters as type and design of suggested remedy, quality of materials and installation, manufacturer and type of equipment or system selected, field conditions, whether a physical deficiency is repaired or replaced in whole, phasing of the work (if applicable), quality of contractor, quality of project management exercised, market conditions, and whether competitive pricing is solicited, etc. ASTM E2018-08 recognizes that certain opinions of probable costs cannot be developed within the scope of this guide without further study. Opinions of probable cost for further study should be included in the FCA.

1.4.1. Methodology

Based upon site observations, research, and judgment, along with referencing Expected Useful Life (EUL) tables from various industry sources, EMG opines as to when a system or component will most probably necessitate replacement. Accurate historical replacement records, if provided, are typically the best source of information. Exposure to the elements, initial quality and installation, extent of use, the quality and amount of preventive maintenance exercised, etc., are all factors that impact the effective age of a system or component. As a result, a system or component may have an effective age that is greater or less than its actual chronological age. The Remaining Useful Life (RUL) of a component or system equals the EUL less its effective age. Projections of Remaining Useful Life (RUL) are based on continued use of the Property similar to the reported past use. Significant changes in occupants and/or usage may affect the service life of some systems or components.

Where quantities could not be derived from an actual take-off, lump sum costs or allowances are used. Estimated costs are based on professional judgment and the probable or actual extent of the observed defect, inclusive of the cost to design, procure, construct and manage the corrections.

1.4.2. Immediate Repairs

Immediate repairs are opinions of probable costs that require immediate action as a result of: (1) material existing or potential unsafe conditions, (2) material building or fire code violations, or (3) conditions that, if not addressed, have the potential to result in, or contribute to, critical element or system failure within one year or will most probably result in a significant escalation of its remedial cost.

1.4.3. Replacement Reserves

Replacement Reserves are for recurring probable expenditures, which are not classified as operation or maintenance expenses. The replacement reserves should be budgeted for in advance on an annual basis. Replacement Reserves are reasonably predictable both in terms of frequency and cost. However, Replacement Reserves may also include components or systems that have an indeterminable life but, nonetheless, have a potential for failure within an estimated time period.

Replacement Reserves exclude systems or components that are estimated to expire after the reserve term and are not considered material to the structural and mechanical integrity of the subject property. Furthermore, systems and components that are not deemed to have a material effect on the use of the Property are also excluded. Costs that are caused by acts of God, accidents, or other occurrences that are typically covered by insurance, rather than reserved for, are also excluded.

Replacement costs are solicited from ownership/property management, EMG's discussions with service companies, manufacturers' representatives, and previous experience in preparing such schedules for other similar facilities. Costs for work performed by the ownership's or property management's maintenance staff are also considered.

EMG's reserve methodology involves identification and quantification of those systems or components requiring capital reserve funds within the assessment period. The assessment period is defined as the effective age plus the reserve term. Additional information concerning system's or component's respective replacement costs (in today's dollars), typical expected useful lives, and remaining useful lives were estimated so that a funding schedule could be prepared. The Replacement Reserves Schedule presupposes that all required remedial work has been performed or that monies for remediation have been budgeted for items defined in the Immediate Repair Cost Estimate.

2. Purpose and Scope

2.1. Purpose

EMG was retained by the client to render an opinion as to the Property's current general physical condition on the day of the site visit.

Based on the observations, interviews and document review outlined below, this report identifies significant deferred maintenance issues, existing deficiencies, and material code violations of record at municipal offices, which affect the Property's use. Opinions are rendered as to its structural integrity, building system condition and the Property's overall condition. The report also notes building systems or components that have realized or exceeded their typical expected useful lives.

CONDITIONS:

The physical condition of building systems and related components are typically defined as being in one of five conditions: Excellent, Good, Fair, Poor, Failed or a combination thereof. For the purposes of this report, the following definitions are used:

Excellent	=	New or very close to new; component or system typically has been installed within the past year, sound and performing its function. Eventual repair or replacement will be required when the component or system either reaches the end of its useful life or fails in service.
Good	=	Satisfactory as-is. Component or system is sound and performing its function, typically within the first third of its lifecycle. However, it may show minor signs of normal wear and tear. Repair or replacement will be required when the component or system either reaches the end of its useful life or fails in service.
Fair	=	Showing signs of wear and use but still satisfactory as-is, typically near the median of its estimated useful life. Component or system is performing adequately at this time but may exhibit some signs of wear, deferred maintenance, or evidence of previous repairs. Repair or replacement will be required due to the component or system's condition and/or its estimated remaining useful life.
Poor	=	Component or system is significantly aged, flawed, functioning intermittently or unreliably; displays obvious signs of deferred maintenance; shows evidence of previous repair or workmanship not in compliance with commonly accepted standards; has become obsolete; or exhibits an inherent deficiency. The present condition could contribute to or cause the deterioration of contiguous elements or systems. Either full component replacement is needed or repairs are required to restore to good condition, prevent premature failure, and/or prolong useful life.
Failed	=	Component or system has ceased functioning or performing as intended. Replacement, repair, or other significant corrective action is recommended or required.
Not Applicable	=	Assigning a condition does not apply or make logical sense, most commonly due to the item in question not being present.

Throughout sections 5 through 9 of this report, each report section will typically contain three subsections organized in the following sequence:

- A descriptive table (and/or narrative), which identifies the components assessed, their condition, and other key data points.
- A simple bulleted list of Anticipated Lifecycle Replacements, which lists components and assets typically in Excellent, Good, or Fair condition at the time of the assessment but that will require replacement or some other attention once aged past their estimated useful life. These listed components are typically included in the associated inventory database with costs identified and budgeted beyond the first several years.
- A bulleted cluster of Actions/Comments, which include more detailed narratives describing deficiencies, recommended repairs, and short term replacements. The assets and components associated with these bullets are/were typically problematic and in Poor or Failed condition at the time of the assessment, with corresponding costs included within the first few years.

PLAN TYPES:

Each line item in the cost database is assigned a Plan Type, which is the primary reason or rationale for the recommended replacement, repair, or other corrective action. This is the "why" part of the equation. A cost or line item may commonly have more than one applicable Plan Type; however, only one Plan Type will be assigned based on the "best" fit, typically the one with the greatest significance. The following Plan Types are listed in general weighted order of importance:

Safety	=	An observed or reported unsafe condition that if left unaddressed could result in an injury; a system or component that presents a potential liability risk.
Performance/Integrity	=	Component or system has failed, is almost failing, performs unreliably, does not perform as intended, and/or poses a risk to overall system stability.
Accessibility	=	Does not meet ADA, UFAS, and/or other handicap accessibility requirements.
Environmental	=	Improvements to air or water quality, including removal of hazardous materials from the building or site.
Modernization/Adaptation	=	Conditions, systems, or spaces that need to be upgraded in appearance or function to meet current standards, facility usage, or client/occupant needs.
Lifecycle/Renewal	=	Any component or system in which future repair or replacement is anticipated beyond the next several years and/or is of minimal substantial early-term consequence.

2.2. Scope

The standard scope of the Facility Condition Assessment includes the following:

- Visit the Property to evaluate the general condition of the building and site improvements, review available construction documents in order to familiarize ourselves with, and be able to comment on, the in-place construction systems, life safety, mechanical, electrical, and plumbing systems, and the general built environment.
- Identify those components that are exhibiting deferred maintenance issues and provide cost estimates for Immediate Costs and Replacement Reserves based on observed conditions, maintenance history and industry standard useful life estimates. This will include the review of documented capital improvements completed within the last five-year period and work currently contracted for, if applicable.
- Provide a full description of the Property with descriptions of in-place systems and commentary on observed conditions.
- Provide a general statement of the subject Property's compliance to Title III of the Americans with Disabilities Act. This will not constitute a full ADA survey, but will help identify exposure to issues and the need for further review.
- Perform a limited assessment of accessible areas of the building(s) for the presence of fungal growth, conditions conducive to fungal growth, and/or evidence of moisture. EMG will also interview Project personnel regarding the presence of any known or suspected fungal growth, elevated relative humidity, water intrusion, or mildew-like odors. Potentially affected areas will be photographed. Sampling will not be considered in routine assessments.
- List the current utility service providers.
- Review maintenance records and procedures with the in-place maintenance personnel.
- Observe a representative sample of the interior spaces/units, including vacant spaces/units, in order to gain a clear understanding of the property's overall condition. Other areas to be observed include the exterior of the property, the roofs, interior common areas, and the significant mechanical, electrical and elevator equipment rooms.
- Provide an Executive Summary at the beginning of this report.
- Prepare a mechanical equipment inventory list.

2.3. Personnel Interviewed

The management was interviewed for specific information relating to the physical property, available maintenance procedures, historical performance of key building systems and components, available drawings and other documentation. The following personnel from the facility and government agencies were interviewed in the process of conducting the FCA:

Name and Title	Organization	Phone Number
Eric Dhuse	City of Yorkville	630.878.7102

The FCA was performed with the assistance of Eric Dhuse, City of Yorkville, the onsite Point of Contact (POC), who was cooperative and provided information that appeared to be accurate based upon subsequent site observations. The onsite contact is completely knowledgeable about the subject property and answered most questions posed during the interview process. The POC's management involvement at the property has been for the past 23 years.

2.4. Documentation Reviewed

Prior to the FCA, relevant documentation was requested that could aid in the knowledge of the subject property's physical improvements, extent and type of use, and/or assist in identifying material discrepancies between reported information and observed conditions. The review of submitted documents does not include comment on the accuracy of such documents or their preparation, methodology, or protocol. The Documentation Request Form is provided in Appendix E.

Although Appendix E provides a summary of the documents requested or obtained, the following list provides more specific details about some of the documents that were reviewed or obtained during the site visit.

- No documents available.

2.5. Pre-Survey Questionnaire

A Pre-Survey Questionnaire was sent to the POC prior to the site visit. The questionnaire is included in Appendix E. Information obtained from the questionnaire has been used in preparation of this report.

2.6. Weather Conditions

May 22, 2017: Clear, with temperatures in the 70's (°F) and light winds.

3. Accessibility and Property Research

3.1. ADA Accessibility

Generally, Title III of the Americans with Disabilities Act (ADA) prohibits discrimination by entities to access and use of “areas of public accommodations” and “commercial facilities” on the basis of disability. Regardless of its age, these areas and facilities must be maintained and operated to comply with the Americans with Disabilities Act Accessibility Guidelines (ADAAG).

Buildings completed and occupied after January 26, 1992 are required to comply fully with the ADAAG. Existing facilities constructed prior to this date are held to the lesser standard of compliance to the extent allowed by structural feasibility and the financial resources available. As an alternative, a reasonable accommodation pertaining to the deficiency must be made.

During the FCA, a limited visual observation for ADA accessibility compliance was conducted. The scope of the visual observation was limited to those areas set forth in *EMG’s Abbreviated Accessibility Checklist* provided in Appendix D of this report. It is understood by the Client that the limited observations described herein does not comprise a full ADA Compliance Survey, and that such a survey is beyond the scope of EMG’s undertaking. Only a representative sample of areas was observed and, other than as shown on the Abbreviated Accessibility Checklist, actual measurements were not taken to verify compliance.

At an office/garage property, the areas considered as a public accommodation besides the site itself and parking, are the exterior accessible route, the interior accessible route up to the tenant lease lines and the interior common areas, including the common area restrooms.

The facility does not appear to be accessible with Title III of the Americans with Disabilities Act. Elements as defined by the ADAAG that are not accessible as stated within the priorities of Title III, are as follows:

Parking

- Signage indicating accessible parking spaces for cars and vans are not provided.

Entrances/Exits

- Lever action hardware is not provided at all accessible locations.

Restrooms

- Lever action hardware is not provided at all accessible locations.
- Modify existing lavatory faucets to paddle type faucets.

A full ADA Compliance Survey may reveal additional aspects of the property that are not in compliance.

Corrections of these conditions should be addressed from a liability standpoint, but are not necessarily code violations. The Americans with Disabilities Act Accessibility Guidelines concern civil rights issues as they pertain to the disabled and are not a construction code, although many local jurisdictions have adopted the Guidelines as such. The cost to address the achievable items noted above is included in the cost tables.

3.2. Municipal Information, Flood Zone and Seismic Zone

Not Applicable

4. Existing Building Assessment

4.1. Unit or Space Types

All 8,820 square feet of the building are occupied by a single occupant, City of Yorkville. The spaces are mostly a combination of offices, garages, and supporting restrooms.

4.2. Inaccessible Areas or Key Spaces Not Observed

The interior spaces were observed in order to gain a clear understanding of the property's overall condition. Other areas accessed included the site within the property boundaries, exterior of the property and the roof. Areas of note that were either inaccessible or not observed for other reasons are listed in the table below:

Key Spaces Not Observed		
Room Number	Area	Access Issues
	Above bathroom in garage	Lack of ladder

5. Site Improvements

5.1. Utilities

The following table identifies the utility suppliers and the condition and adequacy of the services.

Site Utilities		
Utility	Supplier	Condition and Adequacy
Sanitary sewer	City of Yorkville	Good
Storm sewer	City of Yorkville	Good
Domestic water	City of Yorkville	Good
Electric service	Commonwealth Edison	Good
Natural gas service	Nicor Gas	Good

Actions/Comments:

- According to the POC, the utilities provided are adequate for the property. There are no unique, onsite utility systems such as emergency electrical generators, septic systems, water or waste water treatment plants, or propane gas tanks.

5.2. Parking, Paving, and Sidewalks

Item	Description
Main Ingress and Egress	Tower Lane
Access from	West
Additional Entrances	N/A
Additional Access from	N/A

Paving and Flatwork			
Item	Material	Last Work Done	Condition
Entrance Driveway Apron	Asphalt	-	Fair
Parking Lot	Asphalt	-	Fair
Drive Aisles	None	-	--
Service Aisles	None	-	--
Sidewalks	None	-	--
Curbs	None	-	--
Site Stairs	None	-	--
Pedestrian Ramps	None	-	--

Parking Count				
Open Lot	Carport	Private Garage	Subterranean Garage	Freestanding Parking Structure
9	-	-	-	-

Total Number of ADA Compliant Spaces	0
Number of ADA Compliant Spaces for Vans	0
Total Parking Spaces	9
Parking Ratio (Spaces/Apartments)	-
Method of Obtaining Parking Count	Physical count

Anticipated Lifecycle Replacements:

- Asphalt seal coating
- Asphalt pavement mill and overlay
- Signage and marking for ADA Van accessible parking stall

Actions/Comments:

- The asphalt pavement exhibits significant areas of failure and deterioration, such as alligator cracking and localized depressions. The most severely damaged areas of paving must be cut and patched in order to maintain the integrity of the overall pavement system. Complete milling and overlay of the entire lot is also recommended.

5.3. Drainage Systems and Erosion Control

Drainage System and Erosion Control		
System	Exists At Site	Condition
Surface Flow	☒	Good
Inlets	☐	--
Swales	☐	--
Detention pond	☐	--
Lagoons	☐	--
Ponds	☐	--
Underground Piping	☐	--
Pits	☐	--
Municipal System	☐	--
Dry Well	☐	--

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- There is no evidence of storm water runoff from adjacent properties. The storm water system appears to provide adequate runoff capacity. There is no evidence of major ponding or erosion.

5.4. Topography and Landscaping

Item	Description						
Site Topography	Generally flat.						
Landscaping	Trees	Grass	Flower Beds	Planters	Drought Tolerant Plants	Decorative Stone	None
	☐	☐	☐	☐	☐	☐	☒
Landscaping Condition	--						
Irrigation	Automatic Underground	Drip	Hand Watering	None			
	☐	☐	☐	☒			
Irrigation Condition	--						

Retaining Walls		
Type	Location	Condition
None	--	--

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- The topography and adjacent uses do not appear to present conditions detrimental to the property. There are no significant areas of erosion.

5.5. General Site Improvements

Property Signage	
Property Signage	Post mounted wood
Street Address Displayed?	Yes

Site and Building Lighting					
Site Lighting	None	Pole Mounted	Bollard Lights	Ground Mounted	Parking Lot Pole Type
	☒	☐	☐	☐	☐
	--				
Building Lighting	None	Wall Mounted	Recessed Soffit		
	☐	☒	☐		
	Fair				

Site Fencing		
Type	Location	Condition
Chain link with metal posts	Perimeter	Fair

Refuse Disposal				
Refuse Disposal	Means of disposal not apparent			
Dumpster Locations	Mounting	Enclosure	Contracted?	Condition
None	None	None	No	--

Other Site Amenities			
	Description	Location	Condition
Playground Equipment	None	--	--
Tennis Courts	None	--	--
Basketball Court	None	--	--
Swimming Pool	None	--	--

Anticipated Lifecycle Replacements:

- Signage
- Exterior lighting
- Site fencing

Actions/Comments:

- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended. Future lifecycle replacements of the components listed above will be required.

6. Building Architectural and Structural Systems

6.1. Foundations

Building Foundation		
Item	Description	Condition
Foundation	Slab on grade with integral footings	Good
Basement and Crawl Space	None	--

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- There are no significant signs of settlement, deflection, or movement.

6.2. Superstructure

Building Superstructure		
Item	Description	Condition
Framing / Load-Bearing Walls	Steel columns and beams	Good
Ground Floor	Concrete slab	Good
Upper Floor Framing	Wood joists	Good
Upper Floor Decking	Plywood or OSB	Fair
Roof Framing	Steel beams or girders	Good
Roof Decking	Metal decking	Fair

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- The superstructure is exposed in some locations, which allows for limited observation. Walls and floors appear to be plumb, level, and stable. There are no significant signs of deflection or movement.

6.3. Roofing

Primary Roof			
Type / Geometry	Gable Roof	Finish	Metal
Maintenance	Outside Contractor	Roof Age	21 Yrs

Primary Roof			
Flashing	Sheet metal	Warranties	None
Parapet Copings	None	Roof Drains	Gutters and downspouts
Fascia	Metal Panel	Insulation	Fiberglass batts
Soffits	None	Skylights	No
Attics	Steel beams	Ponding	No
Ventilation Source-1	Ridge Vents	Leaks Observed	No
Ventilation Source-2	--	Roof Condition	Fair

Anticipated Lifecycle Replacements:

- Metal roof

Actions/Comments:

- The roof finishes are original. Information regarding roof warranties or bonds was not available. The roofs are maintained by an outside contractor.
- There is no evidence of active roof leaks.
- There is no evidence of roof deck or insulation deterioration. The roof substrate and insulation should be inspected during any future roof repair or replacement work.
- Roof drainage appears to be adequate. Clearing and minor repair of drain system components should be performed regularly as part of the property management's routine maintenance and operations program.
- The attics are not accessible and it could not be determined if there is moisture, water intrusion, or excessive daylight in the attics.

6.4. Exterior Walls

Building Exterior Walls		
Type	Location	Condition
Primary Finish	Metal siding	Fair
Secondary Finish	--	--
Accented with	--	--
Soffits	Not Applicable	--

Building sealants (caulking) are located between dissimilar materials, at joints, and around window and door openings.

Anticipated Lifecycle Replacements:

- Metal siding

Actions/Comments:

- The metal siding has isolated areas of damaged siding along the north and south elevation of the building. The damaged siding must be repaired.

6.5. Exterior and Interior Stairs

Building Exterior and Interior Stairs					
Type	Description	Riser	Handrail	Balusters	Condition
Building Exterior Stairs	None	--	--	--	--
Building Interior Stairs	Wood-framed	Closed	Wood	Wood	Fair

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended.

6.6. Exterior Windows and Doors

Building Windows				
Window Framing	Glazing	Location	Window Screen	Condition
Aluminum framed, operable	Double glaze	Exterior Walls	☒	Fair

Building Doors		
Main Entrance Doors	Door Type	Condition
	Metal, hollow	Fair
Secondary Entrance Doors	Solid core wood	Fair
Service Doors	Metal, hollow	Fair
Overhead Doors	Aluminium	Fair

Anticipated Lifecycle Replacements:

- Windows
- Exterior metal doors

Actions/Comments:

- Damage to double-glazed window on west elevation of building. Outer pane of glass needs to be replaced.

6.7. Patio, Terrace, and Balcony

Not applicable. There are no patios, terraces, or balconies.

7. Building Mechanical and Plumbing Systems

See the Mechanical Equipment List in the Appendices for the quantity, manufacturer's name, model number, capacity and year of manufacturer of the major mechanical equipment, if available.

7.1. Building Heating, Ventilating, and Air Conditioning (HVAC)

Individual Units	
Primary Components	Split system furnaces and condensing units
Cooling (if separate from above)	performed via components above
Quantity and Capacity Ranges	2 units ranging from 2 tons/BTUH to 5 tons/BTUH
Total Heating or Cooling Capacity	7 tons/BTUH
Heating Fuel	Natural gas
Location of Equipment	Building exterior
Space Served by System	Entire building
Age Ranges	All units dated 2000
Primary Component Condition	Fair

Supplemental Components	
Supplemental Component #1	Suspended unit heaters
Location / Space Served by Suspended Unit Heaters	Garage
Suspended Unit Heater Condition	Fair
Supplemental Component #2	Window Air Conditioning Unit
Location / Space Served by Window Air Conditioning Unit	Small Upper Office Area
Window Air Conditioning Unit Condition	Fair

Controls and Ventilation	
HVAC Control System	Individual programmable thermostats/controls
HVAC Control System Condition	Fair
Building Ventilation	Roof top exhaust fans
Ventilation System Condition	Fair

Anticipated Lifecycle Replacements:

- Split system furnaces and condensing units
- Suspended gas unit heaters
- Through-wall air conditioners
- Rooftop exhaust fans

Actions/Comments:

- The HVAC systems are maintained by the in-house maintenance staff. Records of the installation, maintenance, upgrades, and replacement of the HVAC equipment at the property have been maintained since the property was first occupied.
- The HVAC equipment appears to have been installed in 2000. HVAC equipment is replaced on an "as needed" basis.
- The HVAC equipment appears to be functioning adequately overall. No chronic problems were reported and an overall sense of satisfaction with the systems was conveyed. However, due to the inevitable failure of parts and components over time, some of the equipment will require replacement.

7.2. Building Plumbing and Domestic Hot Water

Building Plumbing System		
Type	Description	Condition
Water Supply Piping	Copper	Fair
Waste/Sewer Piping	Cast iron	Fair
Vent Piping	Cast iron	Fair
Water Meter Location	Bathroom closet in office	

Domestic Water Heaters or Boilers	
Components	Water Heaters
Fuel	Natural gas
Quantity and Input Capacity	2 units at approximately 40,000 BTUH each
Storage Capacity	40 gallons
Water Heater Condition	Fair
Supplementary Storage Tanks?	No
Storage Tank Quantity & Volume	--
Quantity of Storage Tanks	--
Storage Tank Condition	--
Domestic Hot Water Circulation Pumps (3 HP and over)	--
Adequacy of Hot Water	Adequate
Adequacy of Water Pressure	Adequate

Plumbing Fixtures	
Water Closets	Residential grade
Toilet (Water Closet) Flush Rating	1.6 GPF
Common Area Faucet Nominal Flow Rate	2.0 GPM
Condition	Fair

Anticipated Lifecycle Replacements:

- Water heaters
- Toilets
- Sinks
- Vanities

Actions/Comments:

- The plumbing systems appear to be well maintained and functioning adequately. The water pressure appears to be sufficient. No significant repair actions or short-term replacement costs are required. Routine and periodic maintenance is recommended. Future lifecycle replacements of the components or systems listed above will be required.

7.3. Building Gas Distribution

Gas service is supplied from the gas main on the adjacent public street. The gas meters and regulators are located along the exterior walls of the buildings. The gas distribution piping within the building is malleable steel (black iron).

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- The pressure and quantity of gas appear to be adequate.
- The gas meters and regulators appear to be functioning adequately and will require routine maintenance.
- Only limited observation of the gas distribution piping can be made due to hidden conditions.

7.4. Building Electrical

Building Electrical Systems			
Electrical Lines	Underground	Transformer	Pad-mounted
Main Service Size	400 Amps	Volts	120/240 Volt, single-phase
Meter & Panel Location	North elevation of building	Branch Wiring	Copper
Conduit	Metallic	Step-Down Transformers?	No
Security / Surveillance System?	No	Building Intercom System?	No
Lighting Fixtures	T-12		
Main Distribution Condition	Fair		
Secondary Panel and Transformer Condition	Fair		
Lighting Condition	Fair		

Anticipated Lifecycle Replacements:

- Circuit breaker panels
- Interior light fixtures

Actions/Comments:

- The onsite electrical systems up to the meters are owned and maintained by the respective utility company.
- The electrical service and capacity appear to be adequate for the property's demands.
- The panels are mostly original 1976 and 1996 components. The electrical service is reportedly adequate for the facility's needs. However, due to the age of the panels and increasing difficulty of obtaining replacement parts over time, lifecycle replacements are recommended per above.

- The light fixtures throughout most of the facility utilize older, inefficient T-12 lamps. Replacement with newer fixtures with electronic ballasts and T-8 lamps is highly recommended to save substantial amounts of energy.

7.5. Building Elevators and Conveying Systems

Not applicable. There are no elevators or conveying systems.

7.6. Fire Protection and Security Systems

Item	Description					
Type	None					
Fire Alarm System	Central Alarm Panel	☐	Battery-Operated Smoke Detectors	☒	Alarm Horns	☐
	Annunciator Panels	☐	Hard-Wired Smoke Detectors	☐	Strobe Light Alarms	☐
	Pull Stations	☐	Emergency Battery-Pack Lighting	☒	Illuminated EXIT Signs	☒
Alarm System Condition	Fair					
Sprinkler System	None	☒	Standpipes	☐	Backflow Preventer	☐
	Hose Cabinets	☐	Fire Pumps	☐	Siamese Connections	☐
Suppression Condition	--					
Central Alarm Panel System	Location of Alarm Panel		Installation Date of Alarm Panel			
	None		None			
Fire Extinguishers	Last Service Date		Servicing Current?			
	2016		Yes			
Hydrant Location	North elevation of building by door					
Siamese Location	--					
Special Systems	Kitchen Suppression System	☐	Computer Room Suppression System	☐		

Anticipated Lifecycle Replacements:

- Installation of a complete fire alarm system
- Installation of a complete fire suppression system
- Exit signs
- Fire extinguishers

Actions/Comments:

- The vast majority of the building is not protected by fire suppression and alarm system. Due to its construction date, the facility is most likely “grandfathered” by code and the installation of fire sprinklers and alarm system was not required until major renovations are performed. Regardless of when or if installation of facility-wide fire suppression and alarm system is required by the governing municipality, EMG recommends a retrofit be performed. A budgetary cost is included.

7.7. Life Support Systems

Not Applicable

8. Interior Spaces

8.1. Interior Finishes

The facility is used as an office building and garage for the City of Yorkville. The most significant interior spaces include offices and garages. Supporting areas include hallways, stairs, administrative offices, restrooms, employee break rooms, and utility closets.

The following table generally describes the locations and typical conditions of the interior finishes within the facility:

Typical Floor Finishes		
Floor Finish	Locations	General Condition
Ceramic tile	Restrooms	Fair
Vinyl tile	Office, restrooms, break area	Fair
Hardwood	Office	Fair
Concrete	Garage	Fair
Typical Wall Finishes		
Wall Finish	Locations	General Condition
Painted drywall	Offices, restrooms, break area	Fair
Metal	Garages	Fair
Ceramic tile	Restrooms	Fair
Typical Ceiling Finishes		
Ceiling Finish	Locations	General Condition
Painted drywall	Offices, restrooms, break area	Fair
Exposed structure	Garages	Good
Metal	Garages	Fair

Interior Doors		
Item	Type	Condition
Interior Doors	Steel w/ Glass, Wood Hollow-Core	Fair
Door Framing	Wood	Fair
Fire Doors	No	--

Anticipated Lifecycle Replacements:

- Vinyl tile
- Ceramic tile
- Metal wall panel
- Metal ceiling panel

- Wood floor
- Interior paint
- Interior doors
- Kitchenette appliances
- Laundry room washers
- Laundry room dryers

Actions/Comments:

- It appears that the interior finishes are original.
- The ceilings have isolated areas of water-damaged ceilings in the break area. The damaged ceiling areas need to be repaired. The cost to replace the damaged finishes is relatively insignificant and the work can be performed as part of the property management's routine maintenance program.

8.2. Commercial Kitchen & Laundry Equipment

Not applicable.

9. Other Structures

Not applicable. There are no major accessory structures.

10. Certification

City of Yorkville retained EMG to perform this Facility Condition Assessment in connection with its continued operation of Public Works Office and Garage, 610 Tower Lane Yorkville, Illinois, the "Property". It is our understanding that the primary interest of City of Yorkville is to locate and evaluate materials and building system defects that might significantly affect the value of the property and to determine if the present Property has conditions that will have a significant impact on its continued operations.

The conclusions and recommendations presented in this report are based on the brief review of the plans and records made available to our Project Manager during the site visit, interviews of available property management personnel and maintenance contractors familiar with the Property, appropriate inquiry of municipal authorities, our Project Manager's walk-through observations during the site visit, and our experience with similar properties.

No testing, exploratory probing, dismantling or operating of equipment or in-depth studies were performed unless specifically required under Section 2 of this report. This assessment did not include engineering calculations to determine the adequacy of the Property's original design or existing systems. Although walk-through observations were performed, not all areas were observed (See Section 4.2 for areas observed). There may be defects in the Property, which were in areas not observed or readily accessible, may not have been visible, or were not disclosed by management personnel when questioned. The report describes property conditions at the time that the observations and research were conducted.

This report has been prepared on behalf of and exclusively for the use of City of Yorkville for the purpose stated within Section 2 of this report. The report, or any excerpt thereof, shall not be used by any party other than City of Yorkville or for any other purpose than that specifically stated in our agreement or within Section 2 of this report without the express written consent of EMG.

This report, or any of the information contained therein, is not for the use or benefit of, nor may it be relied upon by any other person or entity, for any purpose without the advance written consent of EMG. Any reuse or distribution without such consent shall be at the client's or recipient's sole risk, without liability to EMG.

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11. Appendices

Appendix A: Photographic Record
Appendix B: Site Plan
Appendix C: EMG Accessibility Checklist
Appendix D: Pre-Survey Questionnaire

Appendix A:
Photographic Record



#1:	FRONT ELEVATION



#2:	FRONT ELEVATION-OFFICE



#3:	FRONT ELEVATION-GARAGE



#4:	LEFT ELEVATION-GARAGE



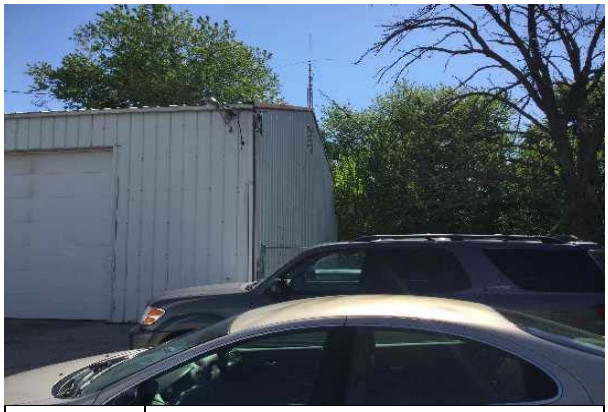
#5:	LEFT ELEVATION-OFFICE



#6:	REAR ELEVATION



#7:	RIGHT ELEVATION-OFFICE



#8:	RIGHT ELEVATION-GARAGE



#9:	PARKING LOTS, ASPHALT PAVEMENT



#10:	PARKING LOTS, CRACKING IN ASPHALT



#11:	STRUCTURAL FRAME, STEEL COLUMNS & BEAMS



#12:	FOUNDATIONS, CONCRETE SLAB-ON-GRADE



#13:	FOUNDATIONS, CONCRETE SLAB-ON-GRADE



#14:	ROOF, METAL



#15:	ROOF, METAL



#16:	EXTERIOR WALL, STEEL



#17:	EXTERIOR WALL, ALUMINUM SIDING



#18:	PUNCTURE AND CRACKING TO ALUMINUM SIDING ON SOUTH ELEVATION OF BUILDING



#19:	PUNCTURE TO ALUMINUM SIDING ON NORTH ELEVATION OF BUILDING



#20:	INTERIOR STAIRS, WOOD



#21:	WINDOW, ALUMINUM DOUBLE-GLAZED



#22:	WINDOW, BROKEN PANE OF GLASS



#23:	OVERHEAD DOOR, ALUMINUM ROLL-UP



#24:	EXTERIOR DOOR, STEEL



#25:	EXTERIOR DOOR, WOOD SOLID-CORE W/ GLASS



#26:	RESIDENTIAL FIXTURES, CEILING FAN



#27:	CONDENSING UNIT, SPLIT SYSTEM



#28:	AIR CONDITIONER, WINDOW/THRU-WALL



#29:	UNIT HEATER, NATURAL GAS



#30:	EXHAUST FAN, PROPELLER



#31:	TOILET, FLUSH TANK (WATER CLOSET)



#32:	BATHROOM VANITY CABINET, WOOD, WITH CULTURED MARBLE SINK TOP



#33:	WATER HEATER, GAS



#34:	SINK, PLASTIC



#35:	DRINKING FOUNTAIN, REFRIGERATED



#36:	OVERHEAD DOOR, AUTOMATIC OPENER



#37:	MAIN DISTRIBUTION PANEL



#38:	HIGH PRESSURE SODIUM LIGHTING FIXTURE



#39:	LIGHTING SYSTEM, INTERIOR



#40:	HALOGEN LIGHTING FIXTURE



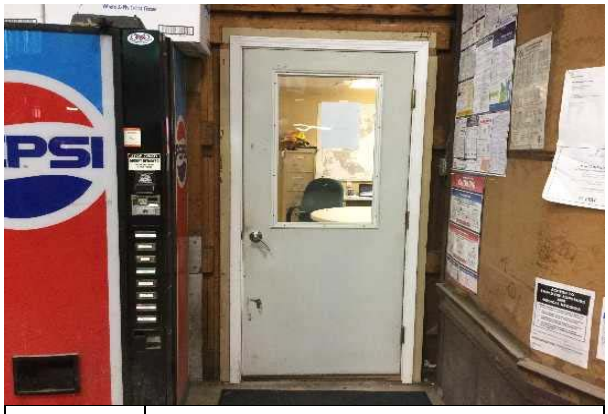
#41:	FIRE EXTINGUISHER



#42:	EXIT LIGHTING FIXTURE



#43:	INTERIOR CEILING FINISH, GYPSUM BOARD



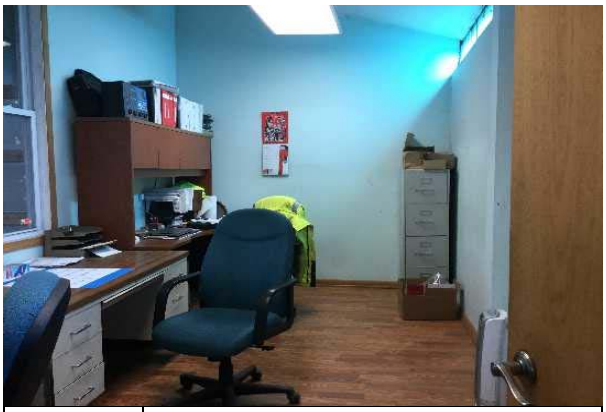
#44:	INTERIOR DOOR, STEEL W/ GLASS



#45:	INTERIOR WALL FINISH, CERAMIC TILE



#46:	INTERIOR FLOOR FINISH, VINYL TILE (VCT)



#47:	INTERIOR FLOOR FINISH, WOOD STRIP



#48:	INTERIOR FLOOR FINISH, CERAMIC TILE



#49:	RESIDENTIAL APPLIANCES, CLOTHES DRYER



#50:	INTERIOR CEILING FINISH, METAL



#51:	INTERIOR DOOR, HOLLOW CORE WOOD



#52:	INTERIOR WALL FINISH, ALUMINUM



#53:	INTERIOR WINDOW



#54:	INTERIOR WALL FINISH, CERAMIC TILE



#55:	RESIDENTIAL APPLIANCES, CLOTHES WASHER



#56:	SINK, STAINLESS STEEL



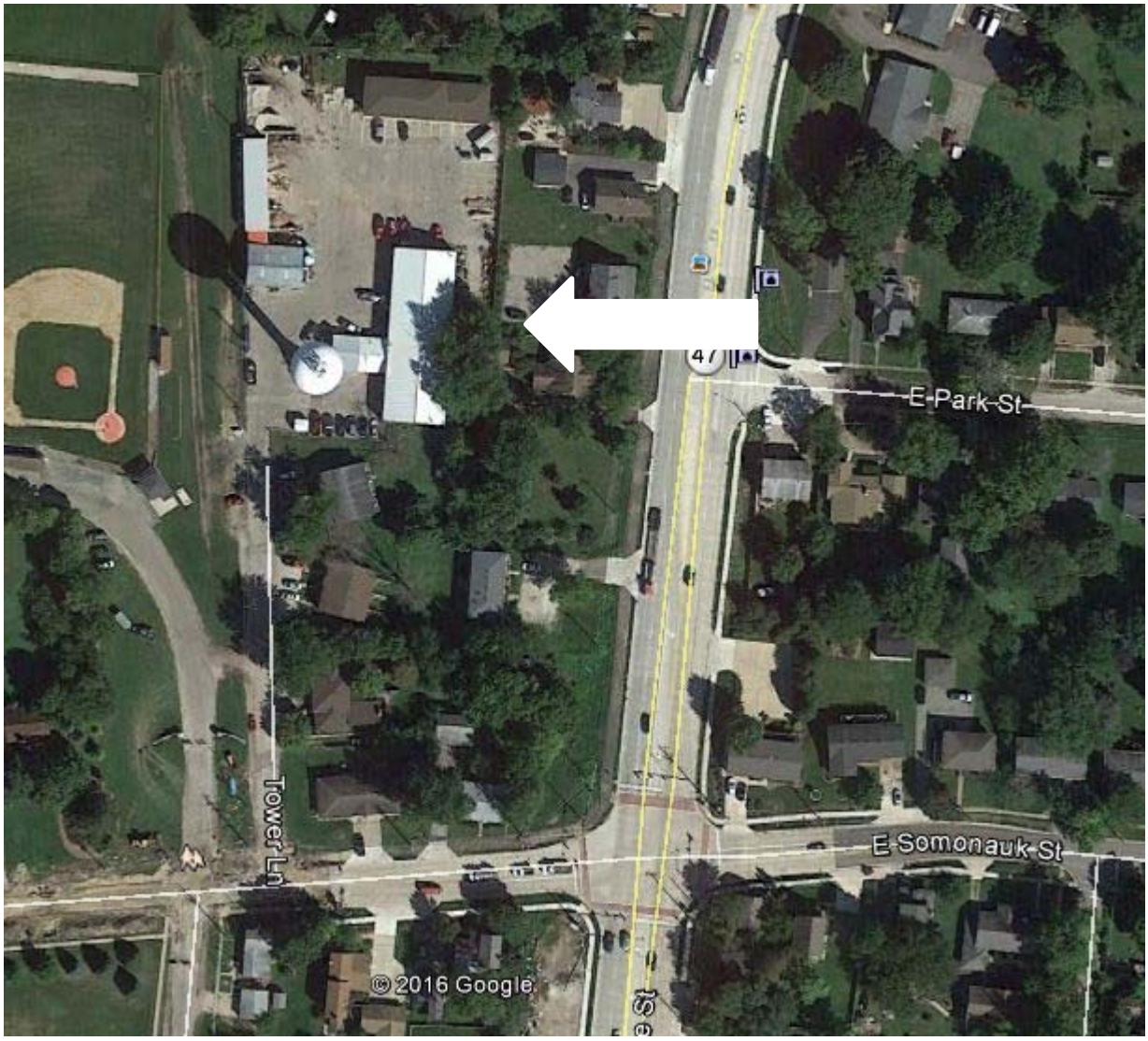
#57:	RESIDENTIAL APPLIANCES, REFRIGERATOR



#58:	KITCHEN CABINET, BASE AND WALL SECTION, WOOD

Appendix B:
Site Plan

Site Plan



emg	**Project Name:** Public Works Office and Garage	**Project Number:** 122700.17R000-030.322
	Source: Google Earth	**On-Site Date:** May 22, 2017

Appendix C:
EMG Accessibility Checklist

Date Completed: June 6, 2017

Property Name: Public Works Office and Garage

EMG Project Number: 122700.17R000-030.322

	Building History	Yes	No	Unk	Comments
1	Has an ADA survey previously been completed for this property?			X	
2	Have any ADA improvements been made to the property?		X		
3	Does a Transition Plan / Barrier Removal Plan exist for the property?			X	
4	Has building ownership or management received any ADA related complaints that have not been resolved?			X	
5	Is any litigation pending related to ADA issues?			X	
	Parking	**Yes**	**No**	**NA**	**Comments**
1	Are there sufficient accessible parking spaces with respect to the total number of reported spaces?		X		
2	Are there sufficient van-accessible parking spaces available?		X		
3	Are accessible spaces marked with the International Symbol of Accessibility? Are there signs reading “Van Accessible” at van spaces?		X		
4	Is there at least one accessible route provided within the boundary of the site from public transportation stops, accessible parking spaces, passenger loading zones, if provided, and public streets and sidewalks?	X			
5	Do curbs on the accessible route have depressed, ramped curb cuts at drives, paths, and drop-offs?			X	
6	If required does signage exist directing you to accessible parking and an accessible building entrance?		X		
	Ramps	**Yes**	**No**	**NA**	**Comments**
1*	Do all ramps along accessible path of travel appear to meet slope requirements? (1:12 or less)			X	
2	Are ramps that appear longer than 6 ft complete with railings on both sides?			X	

	Ramps (cont.)	Yes	No	NA	Comments
3	Does the width between railings appear at least 36 inches?			X	
4	Is there a level landing for approximately every 30 ft horizontal length of ramp, at the top and at the bottom of ramps and switchbacks?			X	
	Entrances/Exits	**Yes**	**No**	**NA**	**Comments**
1	Do all required accessible entrance doorways appear at least 32 inches wide and not a revolving door?	X			
2	If the main entrance is inaccessible, are there alternate accessible entrances?	X			
3	Is the door hardware easy to operate (lever/push type hardware, no twisting required and not higher than approximately 48 inches above the floor)?		X		
	Paths of Travel	**Yes**	**No**	**NA**	**Comments**
1	Are all paths of travel free of obstruction and wide enough for a wheelchair (appear at least 36 inches wide)?	X			
2	Are wheelchair-accessible facilities (toilet rooms, exits, etc.) identified with signage?		X		
3	Is there a path of travel that does not require the use of stairs?	X			
	Elevators	**Yes**	**No**	**NA**	**Comments**
1	Do the call buttons have visual and audible signals to indicate when a call is registered and answered when car arrives?			X	
2	Are there visual and audible signals inside cars indicating floor change?			X	
3	Are there standard raised and Braille marking on both jambs of each hoist way entrance as well as all cab/call buttons?			X	
4	Do elevator doors have a reopening device that will stop and reopen a car door if an object or a person obstructs the door?			X	
5	Are elevator controls low enough to be reached from a wheelchair (appears to be between 15 and 48 inches)?			X	
6	If a two-way emergency communication system is provided within the elevator cab, is it usable without voice communication?			X	

	Toilet Rooms	Yes	No	NA	Comments
1	Are common area public restrooms located on an accessible route?	X			
2	Are pull handles push/pull or lever type?		X		
3	Are there audible and visual fire alarm devices in the toilet rooms?		X		
4	Are toilet room access doors wheelchair-accessible (appear to be at least 32 inches wide)?	X			
5	Are public restrooms large enough to accommodate a wheelchair turnaround (appear to have 60” turning diameter)?	X			
6	In unisex toilet rooms, are there safety alarms with pull cords?			X	
7	Are toilet stall doors wheelchair accessible (appear to be at least 32” wide)?			X	
8	Are grab bars provided in toilet stalls?	X			
9	Are sinks provided with clearance for a wheelchair to roll under (appear to have 29” clearance)?		X		
10	Are sink handles operable with one hand without grasping, pinching or twisting?		X		
11	Are exposed pipes under sink sufficiently insulated against contact?			X	
	Guest Rooms	**Yes**	**No**	**NA**	**Comments**
1	How many total accessible sleeping rooms does the property management report to have? **Provide specific number in comment field.** Are there sufficient reported accessible sleeping rooms with respect to the total number of reported guestrooms? See attached hot sheet.			X	

	Guest Rooms	Yes	No	NA	Comments
2	How many of the accessible sleeping rooms per property management have roll-in showers? **Provide specific number in comment field.** Are there sufficient reported accessible rooms with roll-in showers with respect to the total number of reported accessible guestrooms? See attached hot sheet.			X	
3	How many assistive listening kits and/or rooms with communication features are available per property management? **Provide specific number in comment field.** Are there sufficient reported assistive listening devices with respect to the total number of rooms? See attached hot sheet.			X	
	Pools	**Yes**	**No**	**NA**	**Comments**
1	Are public access pools provided? If the answer is no, please disregard this section.			X	
2	How many accessible access points are provided to each pool/spa? **Provide number in comment field.** Is at least one fixed lift or sloped entry to the pool provided?			X	
	Play Area	**Yes**	**No**	**NA**	**Comments**
1	Has the play area been reviewed for accessibility? All public playgrounds are subject to ADAAG standards.			X	
	Exercise Equipment	**Yes**	**No**	**NA**	**Comments**
1	Does there appear to be adequate clear floor space around the machines/equipment (30" by 48" minimum)?			X	

**Based on visual observation only. The slope was not confirmed through measurements.*

Appendix D:
Pre-Survey Questionnaire

FCA (Commercial)
Pre-Survey Questionnaire

This questionnaire must be completed by the property owner, the owner's designated representative, or someone knowledgeable about the subject property. If the form is not completed, EMG's Project Manager will require ***additional time*** during the on-site visit with such a knowledgeable person in order to complete the questionnaire. During the site visit, EMG's Field Observer may ask for details associated with selected questions. This questionnaire will be utilized as an exhibit in EMG's final report.

Name of Institution:	City of Yorkville		
Name of Building:	PW Offices/Garages	Building #:	
Name of person completing questionnaire:	Eric Dhuse		
Length of Association With the Property:	23 yes	Phone Number:	630-553-4390

Site Information		
Year of Construction?	1976, 1996	
No. of Stories?	1	Floors.
Total Site Area?	2	Acres
Total Building Area? 4500	~~4000~~	Saft - 1996 - 4320

Inspections	Date of Last Inspection	List of Any Outstanding Repairs Required
1. Elevators	NA	
2. HVAC Mechanical, Electric, Plumbing?	Fall 2016	
3. Life-Safety/Fire?	Spring (?)	
4. Roofs?	None	

Key Questions	Response
Major Capital Improvements in Last 3 yrs.	None
Planned Capital Expenditure For Next Year?	None
Age of the Roof?	41, 21
What bldg. Systems Are Responsibilities of Tenants? (HVAC/Roof/Interior/Exterior/Paving)	All

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any *Yes* responses. (**NA** indicates "*Not Applicable*", **Unk** indicates "*Unknown*")

	Question	Y	N	Unk	NA	Comments
	Zoning, Building Design & Life Safety Issues					
1	Are there any unresolved building, fire, or zoning code issues?		X			
2	Is there any pending litigation concerning the property?		X			
3	Are there any other significant issues/hazards with the property?		X			
4	Are there any unresolved construction defects at the property?	X				
5	Has any part of the property ever contained visible suspect mold growth?		X			

FCA (Commercial)
Pre-Survey Questionnaire

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any *Yes* responses. (**NA** indicates "*Not Applicable*", **Unk** indicates "*Unknown*")

	Question	Y	N	Unk	NA	Comments
6	Is there a mold Operations and Maintenance Plan?		X			
7	Are there any recalled fire sprinkler heads (Star, GEM, Central, and Omega)?				X	
8	Have there been indoor air quality or mold related complaints from tenants?	X	X			NEED ~~USE~~ EXHAUST VENTING SYSTEM
	General Site					
9	Are there any problems with erosion, storm water drainage or areas of paving that do not drain?	X				
10	Are there any problems with the landscape irrigation systems?				X	
	Building Structure					
11	Are there any problems with foundations or structures?	X				
12	Is there any water infiltration in basements or crawl spaces?				X	
13	Has a termite/wood boring insect inspection been performed within the last year?		X			
	Building Envelope					
14	Are there any wall, or window leaks?	X				
15	Are there any roof leaks?	X				
16	Is the roofing covered by a warranty or bond?		X			
17	Are there any poorly insulated areas?	X				
18	Is Fire Retardant Treated (FRT) plywood used?		X			
19	Is exterior insulation and finish system (EIFS) or a synthetic stucco finish used?		X			

FCA (Commercial)
Pre-Survey Questionnaire

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any *Yes* responses. (**NA** indicates "*Not Applicable*", **Unk** indicates "*Unknown*")

	Question	Y	N	Unk	NA	Comments
	Building HVAC and Electrical					
20	Are there any leaks or pressure problems with natural gas service?		X			
21	Does any part of the electrical system use aluminum wiring?			X		
22	Do Residential units have a less than 60-Amp service?		X		X	
23	Do Commercial units have less than 200-Amp service?		X			
24	Are there any problems with the utilities, such as inadequate capacities?		X			
	ADA					
25	Has the management previously completed an ADA review?		X			
26	Have any ADA improvements been made to the property?		X			
27	Does a Barrier Removal Plan exist for the property?		X			
28	Has the Barrier Removal Plan been approved by an arms-length third party?		X			
29	Has building ownership or management received any ADA related complaints?		X			
30	Does elevator equipment require upgrades to meet ADA standards?				X	
	PLUMBING					
31	Is the property served by private water well?		X			
32	Is the property served by a private septic system or other waste treatment systems?		X			
33	Is polybutylene piping used?		X			
34	Are there any plumbing leaks or water pressure problems?		X			

FCA (Commercial)
Pre-Survey Questionnaire

Additional Issues or Concerns That EMG Should Know About?	
1.	SIDING IS RUSTING AWAY. WOOD UNDER SIDING IS ROTTING
2.	
3.	

Items Provided to EMG Auditors	Yes	No	N/A	Additional Comments?
Access to All Mechanical Spaces	☐	☐	☐	
Access to Roof/Attic Space	☐	☐	☐	
Access to Building As-Built Drawings	☐	☐	☐	
Site plan with bldg., roads, parking and other features	☐	☐	☐	
Contact Details for Mech, Elevator, Roof, Fire Contractors:	☐	☐	☐	
List of Commercial Tenants in the property	☐	☐	☐	
Previous reports pertaining to the physical condition of property.	☐	☐	☐	
ADA survey and status of improvements implemented.	☐	☐	☐	
Current / pending litigation related to property condition.	☐	☐	☐	
Any brochures or marketing information.	☐	☐	☐	

Signature of person Interviewed or completing form

Date

On the day of the site visit, provide EMG's Field Observer access to all of the available documents listed below. Provide copies if possible.

INFORMATION REQUIRED	
1. All available construction documents (blueprints) for the original construction of the building or for any tenant improvement work or other recent construction work. 2. A site plan, preferably 8 1/2" X 11", which depicts the arrangement of buildings, roads, parking stalls, and other site features. 3. For commercial properties, provide a tenant list which identifies the names of each tenant, vacant tenant units, the floor area of each tenant space, and the gross and net leasable area of the building(s). 4. For apartment properties, provide a summary of the apartment unit types and apartment unit type quantities, including the floor area of each apartment unit as measured in square feet. 5. For hotel or nursing home properties, provide a summary of the room types and room type quantities. 6. Copies of Certificates of Occupancy, building permits, fire or health department inspection reports, elevator inspection certificates, roof or HVAC warranties, or any other similar, relevant documents. 7. The names of the local utility companies which serve the property, including the water, sewer, electric, gas, and phone companies.	8. The company name, phone number, and contact person of all outside vendors who serve the property, such as mechanical contractors, roof contractors, fire sprinkler or fire extinguisher testing contractors, and elevator contractors. 9. A summary of recent (over the last 5 years) capital improvement work which describes the scope of the work and the estimated cost of the improvements. Executed contracts or proposals for improvements. Historical costs for repairs, improvements, and replacements. 10. Records of system & material ages (roof, MEP, paving, finishes, furnishings). 11. Any brochures or marketing information. 12. Appraisal, either current or previously prepared. 13. Current occupancy percentage and typical turnover rate records (for commercial and apartment properties). 14. Previous reports pertaining to the physical condition of property. 15. ADA survey and status of improvements implemented. 16. Current / pending litigation related to property condition.

Your timely compliance with this request is greatly appreciated.

FACILITY CONDITION ASSESSMENT



Prepared for:

United City of Yorkville
800 Game Farm Road
Yorkville, Illinois 60560

FACILITY CONDITION ASSESSMENT

Public Works Garage (Frame Building)
185 Wolf Street
Yorkville, Illinois 60560

PREPARED BY:
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Andrew Hupp
Senior Engineering Consultant
800.733.0660 x6632
arhupp@emgcorp.com

EMG Project Number:
122700.17R000-041.322

Date of Report:
July 18, 2017

On Site Date:
June 26, 2017

Immediate Repairs Report
Public Works Garage (Frame Building)
7/18/2017

Location Name	EMG Renamed Item Number	ID	Cost Description	Quantity	Unit	Unit Cost	Subtotal	Deficiency Repair Estimate *
Public Works Garage (Frame Building)	7.6	618878	Sprinkler System, Full Retrofit, Office (per SF), Renovate	10600	SF	$8.00	$84,786	**$84,786**
Public Works Garage (Frame Building)	7.6	618875	Fire Alarm System, Office Building, Install	10600	SF	$2.36	$25,011	**$25,011**
Immediate Repairs Total								**$109,797**

* Location Factor included in totals.

Replacement Reserves Report

Public Works Garage (Frame Building)

7/18/2017

Location Name	EMG Renamed Item Number	Location Description	ID	Cost Description	Lifespan (EUL)	EAge	RUL	Quantity	Unit	Unit Cost	Subtotal	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	Deficiency Repair Estimate
Public Works Garage (Frame Building)	5.2	Site	618834	Parking Lots, Asphalt Pavement, Seal & Stripe	5	2	3	26500	SF	$0.38	$10,057				$10,057					$10,057					$10,057					$10,057		**$40,227**
Public Works Garage (Frame Building)	5.2	Site	618832	Parking Lots, Asphalt Pavement, Mill & Overlay	25	9	16	26500	SF	$3.28	$86,931																	$86,931				**$86,931**
Public Works Garage (Frame Building)	5.5	Exterior walls	618844	High Pressure Sodium Lighting Fixture, 250 W, Replace	20	9	11	7	EA	$719.95	$5,040												$5,040									**$5,040**
Public Works Garage (Frame Building)	6.6	Exterior walls	618853	Exterior Door, Steel, Replace	25	9	16	5	EA	$950.12	$4,751																	$4,751				**$4,751**
Public Works Garage (Frame Building)	6.6	Exterior walls	618840	Exterior Door, Steel w/ Glass, Replace	25	9	16	4	EA	$1,352.72	$5,411																	$5,411				**$5,411**
Public Works Garage (Frame Building)	7.1	Right Elevation of Building	618866	Condensing Unit/Heat Pump, Split System, 5 Ton, Replace	15	4	11	1	EA	$6,439.81	$6,440												$6,440									**$6,440**
Public Works Garage (Frame Building)	7.1	Ceiling	618895	Exhaust Fan, Centrifugal, 2,001 to 3,500 CFM, Replace	15	2	13	1	EA	$3,072.78	$3,073														$3,073								**$3,073**
Public Works Garage (Frame Building)	7.1	Ceiling	618897	Exhaust Fan, Centrifugal, 2,001 to 3,500 CFM, Replace	15	2	13	1	EA	$3,072.78	$3,073														$3,073								**$3,073**
Public Works Garage (Frame Building)	7.1	Ceiling	618896	Exhaust Fan, Centrifugal, 2,001 to 3,500 CFM, Replace	15	2	13	1	EA	$3,072.78	$3,073														$3,073								**$3,073**
Public Works Garage (Frame Building)	7.1	Garage Ceiling	618910	Unit Heater, Natural Gas, 200 MBH, Replace	20	9	11	1	EA	$6,340.60	$6,341												$6,341									**$6,341**
Public Works Garage (Frame Building)	7.1	Garage Ceiling	618909	Unit Heater, Natural Gas, 195 MBH, Replace	20	3	17	1	EA	$6,340.60	$6,341																		$6,341			**$6,341**
Public Works Garage (Frame Building)	7.1	Garage	618898	Furnace, Electric, 151 to 180 MBH, Replace	20	2	18	1	EA	$10,024.52	$10,025																			$10,025		**$10,025**
Public Works Garage (Frame Building)	7.1	Throughout building	618880	Residential Fixtures, Ceiling Fan, Replace	15	9	6	6	EA	$354.11	$2,125							$2,125														**$2,125**
Public Works Garage (Frame Building)	7.2	Bathroom	618904	Toilet, Flush Tank (Water Closet), Replace	20	9	11	2	EA	$1,055.15	$2,110												$2,110									**$2,110**
Public Works Garage (Frame Building)	7.2	Bathroom	618912	Lavatory, Vitreous China, Replace	20	9	11	1	EA	$572.66	$573												$573									**$573**
Public Works Garage (Frame Building)	7.2	Garage	618932	Sink, Plastic, Replace	20	9	11	1	EA	$575.99	$576												$576									**$576**
Public Works Garage (Frame Building)	7.2	Office	618928	Sink, Stainless Steel, Replace	20	9	11	1	EA	$1,054.05	$1,054												$1,054									**$1,054**
Public Works Garage (Frame Building)	7.2	Garage	618899	Backflow Preventer, 1", Replace	15	3	12	1	EA	$1,276.01	$1,276													$1,276								**$1,276**
Public Works Garage (Frame Building)	7.2	Garage	618931	Water Heater, Electric, Residential, 50 GAL, Replace	15	9	6	1	EA	$1,738.90	$1,739							$1,739														**$1,739**
Public Works Garage (Frame Building)	7.2	Bathroom	618901	Bathroom Vanity Cabinet, Wood, with Cultured Marble Sink Top, 24 to 30", Replace	20	9	11	1	EA	$1,082.84	$1,083												$1,083									**$1,083**
Public Works Garage (Frame Building)	7.4	Front Elevation of Building	618850	Incandescent Lighting Fixture, Basic, 100 W, Replace	20	9	11	4	EA	$188.55	$754												$754									**$754**
Public Works Garage (Frame Building)	7.4	Throughout building	618879	Lighting System, Interior, Office Building, Upgrade	25	9	16	10600	SF	$9.24	$97,965																	$97,965				**$97,965**
Public Works Garage (Frame Building)	7.6	Throughout building	618878	Sprinkler System, Full Retrofit, Office (per SF), Renovate	50	50	0	10600	SF	$8.00	$84,786	$84,786																				**$84,786**
Public Works Garage (Frame Building)	7.6	interior walls	618883	Fire Extinguisher, Replace	15	1	14	5	EA	$356.54	$1,783															$1,783						**$1,783**
Public Works Garage (Frame Building)	7.6	Throughout building	618875	Fire Alarm System, Office Building, Install	20	20	0	10600	SF	$2.36	$25,011	$25,011																				**$25,011**
Public Works Garage (Frame Building)	7.6	interior walls	618882	Exit Lighting Fixture, LED, Replace	10	4	6	6	EA	$405.01	$2,430							$2,430										$2,430				**$4,860**
Public Works Garage (Frame Building)	8.1	Office	618769	Interior Door, Wood Solid-Core w/ Glass, Replace	20	9	11	1	EA	$1,928.03	$1,928												$1,928									**$1,928**
Public Works Garage (Frame Building)	8.1	interior walls	618768	Interior Door, Wood Hollow-Core, Replace	20	9	11	3	EA	$596.52	$1,790												$1,790									**$1,790**
Public Works Garage (Frame Building)	8.1	Office and Bathroom	618758	Interior Wall Finish, Gypsum Board/Plaster/Metal, Prep & Paint	8	3	5	6360	SF	$1.42	$9,052						$9,052								$9,052							**$18,103**
Public Works Garage (Frame Building)	8.1	Bathrooms and Office	618754	Interior Ceiling Finish, Gypsum Board/Plaster, Prep & Paint	10	4	6	3180	SF	$1.94	$6,158							$6,158										$6,158				**$12,317**
Public Works Garage (Frame Building)	8.2	Garage	618894	Residential Appliances, Clothes Dryer, Replace	15	9	6	1	EA	$1,101.88	$1,102							$1,102														**$1,102**
Public Works Garage (Frame Building)	8.2	Garage	618893	Residential Appliances, Clothes Washer, Replace	15	9	6	1	EA	$1,329.98	$1,330							$1,330														**$1,330**
Public Works Garage (Frame Building)	8.2	Office	618925	Residential Appliances, Refrigerator, 14-18 CF, Replace	15	9	6	1	EA	$956.04	$956							$956														**$956**
Public Works Garage (Frame Building)	8.2	Office	618926	Kitchen Cabinet, Base and Wall Section, Wood, Replace	20	9	11	30	LF	$467.63	$14,029												$14,029									**$14,029**
Totals, Unescalated												**$109,797**	**$0**	**$0**	**$10,057**	**$0**	**$9,052**	**$15,840**	**$0**	**$10,057**	**$0**	**$0**	**$41,717**	**$1,276**	**$28,327**	**$1,783**	**$0**	**$203,646**	**$6,341**	**$20,081**	**$0**	**$457,971**
Totals, Escalated (3.0% inflation, compounded annually)												**$109,797**	**$0**	**$0**	**$10,989**	**$0**	**$10,493**	**$18,914**	**$0**	**$12,740**	**$0**	**$0**	**$57,746**	**$1,819**	**$41,599**	**$2,697**	**$0**	**$326,792**	**$10,480**	**$34,187**	**$0**	**$638,251**

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1. Executive Summary

1.1. Property Information and General Physical Condition

The property information is summarized in the table below. More detailed descriptions may be found in the various sections of the report and in the Appendices.

Property Information	
Address:	185 Wolf Street, Yorkville, IL 60560
Year Constructed/Renovated:	2008
Current Occupants:	City of Yorkville
Percent Utilization:	100%
Management Point of Contact:	City of Yorkville, Mr. Peter Ratos 630.553.8574 phone pratos@yorkville.il.us email
Property Type:	Office, Garage
Site Area:	2.4 acres
Building Area:	10,600 SF
Number of Buildings:	1
Number of Stories:	1
Parking Type and Number of Spaces:	32 spaces in open lots.
Building Construction:	Steel frame with concrete-topped metal decks.
Roof Construction:	Sloped roofing with metal finish.
Exterior Finishes:	Metal Siding
Heating, Ventilation & Air Conditioning:	Condensing unit, Furnace, Ceiling Fans, and Unit Heaters.
Fire and Life/Safety:	Smoke detectors, strobes, extinguishers, exit signs, and carbon monoxide detectors.
Dates of Visit:	June 26, 2017
On-Site Point of Contact (POC):	Tony Hule
Assessment and Report Prepared by:	Tammy Prusa
Reviewed by:	Al Diefert Technical Report Reviewer For Andrew Hupp Program Manager arhupp@emgcorp.com 800.733.0660 x6632

Systemic Condition Summary			
Site	Fair	HVAC	Good

Systemic Condition Summary			
Structure	Good	Plumbing	Fair
Roof	Good	Electrical	Good
Vertical Envelope	Good	Elevators	--
Interiors	Fair	Fire	--

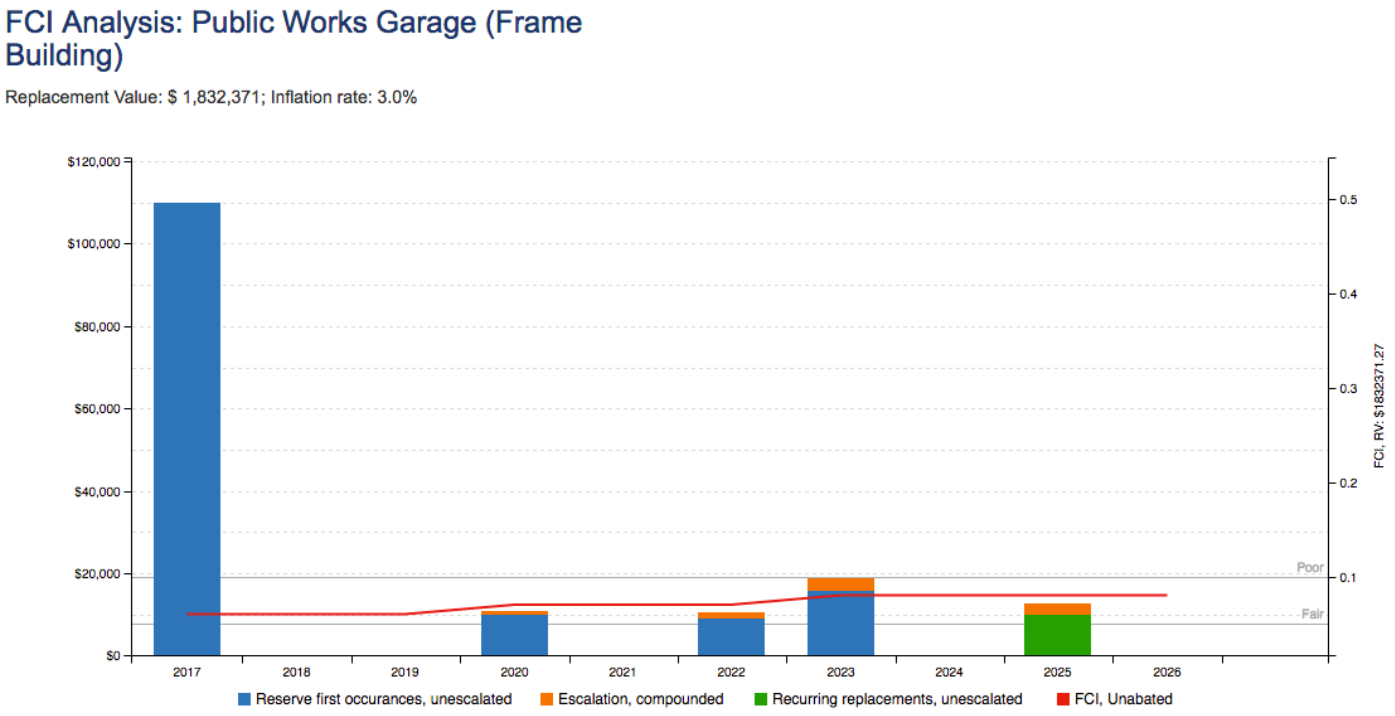
The following bullet points highlight the most significant short term and modernization recommendations:

- Installation of a complete Fire Alarm System
- Installation of a complete Sprinkler System

Generally, the property appears to have been constructed within industry standards in force at the time of construction. The property appears to have been well maintained since it was first occupied and is in fair overall condition.

The property has had no major capital improvements. The property is less than 9 years old and has not required any major capital improvements.

1.2. Facility Condition Index (FCI)



One of the major goals of the FCA is to calculate the FCI, which gives an indication of a building's overall condition. Two FCI ratios are calculated and presented, the Current Year and Ten-Year. The Current Year FCI is the ratio of Immediate Repair Costs to the building's Current Replacement Value. Similarly, the Ten-Year FCI is the ratio of anticipated Capital Reserve Needs over the next ten years to the Current Replacement Value.

Fci Condition Rating	Definition	Percentage Value

Good	In new or well-maintained condition, with no visual evidence of wear, soiling or other deficiencies.	0% to 5%
Fair	Subjected to wear and soiling but is still in a serviceable and functioning condition.	> than 5% to 10%
Poor	Subjected to hard or long-term wear. Nearing the end of its useful or serviceable life.	> than 10% to 60%
Very Poor	Has reached the end of its useful or serviceable life. Renewal is now necessary.	> than 60%

The graphs above and tables below represent summary-level findings for the FCA. The deficiencies identified in this assessment can be combined with potential new construction requirements to develop an overall strategy that can serve as the basis for a portfolio-wide capital improvement funding strategy. Key findings from the assessment include:

Key Finding	Metric	
Current Year Facility Condition Index (FCI) FCI = (IR)/(CRV)	5.9%	Fair
10-Year Facility Condition Index (FCI) FCI = (RR)/(CRV)	2.8%	Good
Current Replacement Value (CRV)	10,600 SF * 183.24 / SF = $1,832,371	

Year **0** (Current Year) - Immediate Repairs (IR)	$109,797
Years **1-10** – Replacement Reserves (RR)	$53,136
Total Capital Needs	**$162,933**

The major issues contributing to the Immediate Repair Costs and the Current Year FCI ratio are summarized below:

- Installation of a complete Fire Alarm System
- Installation of a complete Sprinkler System

Further detail on the specific costs that make up the Immediate Repair Costs can be found in the cost tables at the beginning of this report.

1.3. Special Issues and Follow-Up Recommendations

As part of the FCA, a limited assessment of accessible areas of the building(s) was performed to determine the presence of fungal growth, conditions conducive to fungal growth, and/or evidence of moisture. Property personnel were interviewed concerning any known or suspected fungal growth, elevated relative humidity, water intrusion, or mildew-like odors. Sampling is not a part of this assessment.

There are no visual indications of the presence of fungal growth, conditions conducive to fungal growth, or evidence of moisture in representative readily accessible areas of the property.

1.4. Opinions of Probable Cost

Cost estimates are attached at the front of this report (following the cover page).

These estimates are based on Invoice or Bid Document/s provided either by the Owner/facility and construction costs developed by construction resources such as *R.S. Means* and *Marshall & Swift,* EMG's experience with past costs for similar properties, city cost indexes, and assumptions regarding future economic conditions.

Opinions of probable costs should only be construed as preliminary, order of magnitude budgets. Actual costs most probably will vary from the consultant's opinions of probable costs depending on such matters as type and design of suggested remedy, quality of materials and installation, manufacturer and type of equipment or system selected, field conditions, whether a physical deficiency is repaired or replaced in whole, phasing of the work (if applicable), quality of contractor, quality of project management exercised, market conditions, and whether competitive pricing is solicited, etc. ASTM E2018-08 recognizes that certain opinions of probable costs cannot be developed within the scope of this guide without further study. Opinions of probable cost for further study should be included in the FCA.

1.4.1. Methodology

Based upon site observations, research, and judgment, along with referencing Expected Useful Life (EUL) tables from various industry sources, EMG opines as to when a system or component will most probably necessitate replacement. Accurate historical replacement records, if provided, are typically the best source of information. Exposure to the elements, initial quality and installation, extent of use, the quality and amount of preventive maintenance exercised, etc., are all factors that impact the effective age of a system or component. As a result, a system or component may have an effective age that is greater or less than its actual chronological age. The Remaining Useful Life (RUL) of a component or system equals the EUL less its effective age. Projections of Remaining Useful Life (RUL) are based on continued use of the Property similar to the reported past use. Significant changes in occupants and/or usage may affect the service life of some systems or components.

Where quantities could not be derived from an actual take-off, lump sum costs or allowances are used. Estimated costs are based on professional judgment and the probable or actual extent of the observed defect, inclusive of the cost to design, procure, construct and manage the corrections.

1.4.2. Immediate Repairs

Immediate repairs are opinions of probable costs that require immediate action as a result of: (1) material existing or potential unsafe conditions, (2) material building or fire code violations, or (3) conditions that, if not addressed, have the potential to result in, or contribute to, critical element or system failure within one year or will most probably result in a significant escalation of its remedial cost.

1.4.3. Replacement Reserves

Replacement Reserves are for recurring probable expenditures, which are not classified as operation or maintenance expenses. The replacement reserves should be budgeted for in advance on an annual basis. Replacement Reserves are reasonably predictable both in terms of frequency and cost. However, Replacement Reserves may also include components or systems that have an indeterminable life but, nonetheless, have a potential for failure within an estimated time period.

Replacement Reserves exclude systems or components that are estimated to expire after the reserve term and are not considered material to the structural and mechanical integrity of the subject property. Furthermore, systems and components that are not deemed to have a material effect on the use of the Property are also excluded. Costs that are caused by acts of God, accidents, or other occurrences that are typically covered by insurance, rather than reserved for, are also excluded.

Replacement costs are solicited from ownership/property management, EMG's discussions with service companies, manufacturers' representatives, and previous experience in preparing such schedules for other similar facilities. Costs for work performed by the ownership's or property management's maintenance staff are also considered.

EMG's reserve methodology involves identification and quantification of those systems or components requiring capital reserve funds within the assessment period. The assessment period is defined as the effective age plus the reserve term. Additional information concerning system's or component's respective replacement costs (in today's dollars), typical expected useful lives, and remaining useful lives were estimated so that a funding schedule could be prepared. The Replacement Reserves Schedule presupposes that all required remedial work has been performed or that monies for remediation have been budgeted for items defined in the Immediate Repair Cost Estimate.

2. Purpose and Scope

2.1. Purpose

EMG was retained by the client to render an opinion as to the Property's current general physical condition on the day of the site visit.

Based on the observations, interviews and document review outlined below, this report identifies significant deferred maintenance issues, existing deficiencies, and material code violations of record at municipal offices, which affect the Property's use. Opinions are rendered as to its structural integrity, building system condition and the Property's overall condition. The report also notes building systems or components that have realized or exceeded their typical expected useful lives.

CONDITIONS:

The physical condition of building systems and related components are typically defined as being in one of five conditions: Excellent, Good, Fair, Poor, Failed or a combination thereof. For the purposes of this report, the following definitions are used:

Excellent	=	New or very close to new; component or system typically has been installed within the past year, sound and performing its function. Eventual repair or replacement will be required when the component or system either reaches the end of its useful life or fails in service.
Good	=	Satisfactory as-is. Component or system is sound and performing its function, typically within the first third of its lifecycle. However, it may show minor signs of normal wear and tear. Repair or replacement will be required when the component or system either reaches the end of its useful life or fails in service.
Fair	=	Showing signs of wear and use but still satisfactory as-is, typically near the median of its estimated useful life. Component or system is performing adequately at this time but may exhibit some signs of wear, deferred maintenance, or evidence of previous repairs. Repair or replacement will be required due to the component or system's condition and/or its estimated remaining useful life.
Poor	=	Component or system is significantly aged, flawed, functioning intermittently or unreliably; displays obvious signs of deferred maintenance; shows evidence of previous repair or workmanship not in compliance with commonly accepted standards; has become obsolete; or exhibits an inherent deficiency. The present condition could contribute to or cause the deterioration of contiguous elements or systems. Either full component replacement is needed or repairs are required to restore to good condition, prevent premature failure, and/or prolong useful life.
Failed	=	Component or system has ceased functioning or performing as intended. Replacement, repair, or other significant corrective action is recommended or required.
Not Applicable	=	Assigning a condition does not apply or make logical sense, most commonly due to the item in question not being present.

FORMAT OF THE BODY OF THE REPORT:

Throughout sections 5 through 9 of this report, each report section will typically contain three subsections organized in the following sequence:

- A descriptive table (and/or narrative), which identifies the components assessed, their condition, and other key data points.
- A simple bulleted list of Anticipated Lifecycle Replacements, which lists components and assets typically in Excellent, Good, or Fair condition at the time of the assessment but that will require replacement or some other attention once aged past their estimated useful life. These listed components are typically included in the associated inventory database with costs identified and budgeted beyond the first several years.
- A bulleted cluster of Actions/Comments, which include more detailed narratives describing deficiencies, recommended repairs, and short term replacements. The assets and components associated with these bullets are/were typically problematic and in Poor or Failed condition at the time of the assessment, with corresponding costs included within the first few years.

PLAN TYPES:

Each line item in the cost database is assigned a Plan Type, which is the primary reason or rationale for the recommended replacement, repair, or other corrective action. This is the "why" part of the equation. A cost or line item may commonly have more than one applicable Plan Type; however, only one Plan Type will be assigned based on the "best" fit, typically the one with the greatest significance. The following Plan Types are listed in general weighted order of importance:

Safety	=	An observed or reported unsafe condition that if left unaddressed could result in an injury; a system or component that presents a potential liability risk.
Performance/Integrity	=	Component or system has failed, is almost failing, performs unreliably, does not perform as intended, and/or poses a risk to overall system stability.
Accessibility	=	Does not meet ADA, UFAS, and/or other handicap accessibility requirements.
Environmental	=	Improvements to air or water quality, including removal of hazardous materials from the building or site.
Modernization/Adaptation	=	Conditions, systems, or spaces that need to be upgraded in appearance or function to meet current standards, facility usage, or client/occupant needs.
Lifecycle/Renewal	=	Any component or system in which future repair or replacement is anticipated beyond the next several years and/or is of minimal substantial early-term consequence.

2.2. Scope

The standard scope of the Facility Condition Assessment includes the following:

- Visit the Property to evaluate the general condition of the building and site improvements, review available construction documents in order to familiarize ourselves with, and be able to comment on, the in-place construction systems, life safety, mechanical, electrical, and plumbing systems, and the general built environment.
- Identify those components that are exhibiting deferred maintenance issues and provide cost estimates for Immediate Costs and Replacement Reserves based on observed conditions, maintenance history and industry standard useful life estimates. This will include the review of documented capital improvements completed within the last five-year period and work currently contracted for, if applicable.
- Provide a full description of the Property with descriptions of in-place systems and commentary on observed conditions.
- Provide a general statement of the subject Property's compliance to Title III of the Americans with Disabilities Act. This will not constitute a full ADA survey, but will help identify exposure to issues and the need for further review.
- Perform a limited assessment of accessible areas of the building(s) for the presence of fungal growth, conditions conducive to fungal growth, and/or evidence of moisture. EMG will also interview Project personnel regarding the presence of any known or suspected fungal growth, elevated relative humidity, water intrusion, or mildew-like odors. Potentially affected areas will be photographed. Sampling will not be considered in routine assessments.
- List the current utility service providers.
- Review maintenance records and procedures with the in-place maintenance personnel.
- Observe a representative sample of the interior spaces/units, including vacant spaces/units, in order to gain a clear understanding of the property's overall condition. Other areas to be observed include the exterior of the property, the roofs, interior common areas, and the significant mechanical, electrical and elevator equipment rooms.
- Provide recommendations for additional studies, if required, with related budgetary information.
- Provide an Executive Summary at the beginning of this report.

2.3. Personnel Interviewed

The management were interviewed for specific information relating to the physical property, available maintenance procedures, historical performance of key building systems and components, available drawings and other documentation. The following personnel from the facility and government agencies were interviewed in the process of conducting the FCA:

Name and Title	Organization	Phone Number
Tony Hule	City of Yorkville	(630) 885-3569

The FCA was performed with the assistance of Tony Hule, City of Yorkville, the onsite Point of Contact (POC), who was cooperative and provided information that appeared to be accurate based upon subsequent site observations. The onsite contact is completely knowledgeable about the subject property and answered most questions posed during the interview process. The POC's management involvement at the property has been for the past 14 years.

2.4. Documentation Reviewed

Prior to the FCA, relevant documentation was requested that could aid in the knowledge of the subject property's physical improvements, extent and type of use, and/or assist in identifying material discrepancies between reported information and observed conditions. The review of submitted documents does not include comment on the accuracy of such documents or their preparation, methodology, or protocol. The Documentation Request Form is provided in Appendix E.

Although Appendix E provides a summary of the documents requested or obtained, the following list provides more specific details about some of the documents that were reviewed or obtained during the site visit.

- No documents available.

2.5. Pre-Survey Questionnaire

A Pre-Survey Questionnaire was sent to the POC prior to the site visit, and was not returned. The questionnaire is included in Appendix E.

2.6. Weather Conditions

June 26, 2017: Clear, with temperatures in the 70s (°F) and light winds.

3. Accessibility and Property Research

3.1. ADA Accessibility

Generally, Title III of the Americans with Disabilities Act (ADA) prohibits discrimination by entities to access and use of “areas of public accommodations” and “commercial facilities” on the basis of disability. Regardless of its age, these areas and facilities must be maintained and operated to comply with the Americans with Disabilities Act Accessibility Guidelines (ADAAG).

Buildings completed and occupied after January 26, 1992 are required to comply fully with the ADAAG. Existing facilities constructed prior to this date are held to the lesser standard of compliance to the extent allowed by structural feasibility and the financial resources available. As an alternative, a reasonable accommodation pertaining to the deficiency must be made.

During the FCA, a limited visual observation for ADA accessibility compliance was conducted. The scope of the visual observation was limited to those areas set forth in *EMG’s Abbreviated Accessibility Checklist* provided in Appendix D of this report. It is understood by the Client that the limited observations described herein does not comprise a full ADA Compliance Survey, and that such a survey is beyond the scope of EMG’s undertaking. Only a representative sample of areas was observed and, other than as shown on the Abbreviated Accessibility Checklist, actual measurements were not taken to verify compliance.

At a Garage/Office property, the areas considered as a public accommodation besides the site itself and parking, are the exterior accessible route, the interior accessible route up to the tenant lease lines and the interior common areas, including the common area restrooms.

The facility does not appear to be accessible with Title III of the Americans with Disabilities Act. Elements as defined by the ADAAG that are not accessible as stated within the priorities of Title III, are as follows:

Parking

- Adequate number of designated parking stalls and signage for vans are not provided.

Ramps

- Existing exterior ramps and stairs are not equipped with the required handrails (each side).

Restrooms

- Install grab bars in accessible stalls at 36” above the floor.

A full ADA Compliance Survey may reveal some aspects of the property that are not in compliance.

Corrections of these conditions should be addressed from a liability standpoint, but are not necessarily code violations. The Americans with Disabilities Act Accessibility Guidelines concern civil rights issues as they pertain to the disabled and are not a construction code, although many local jurisdictions have adopted the Guidelines as such. The cost to address the achievable items noted above is included in the cost tables.

3.2. Municipal Information, Flood Zone and Seismic Zone

Not applicable

4. Existing Building Assessment

4.1. Unit or Space Types

All 10,600 square feet of the building are occupied by a single occupant, City of Yorkville. The spaces are mostly a combination of offices, supporting restrooms, garages.

4.2. Inaccessible Areas or Key Spaces Not Observed

The interior spaces were observed in order to gain a clear understanding of the property's overall condition. Other areas accessed included the site within the property boundaries, exterior of the property and the roof. All areas of the property were available for observation during the site visit.

5. Site Improvements

5.1. Utilities

The following table identifies the utility suppliers and the condition and adequacy of the services.

Site Utilities		
Utility	Supplier	Condition and Adequacy
Sanitary sewer	City of Yorkville	Good
Storm sewer	Yorkville Department of Public Works	Good
Domestic water	City of Yorkville	Good
Electric service	ComEd	Good
Natural gas service	Nicor	Good

Actions/Comments:

- According to the POC, the utilities provided are adequate for the property. There are no unique, onsite utility systems such as emergency electrical generators, septic systems, water or waste water treatment plants, or propane gas tanks.

5.2. Parking, Paving, and Sidewalks

Item	Description
Main Ingress and Egress	Wolf Street
Access from	North
Additional Entrances	N/A
Additional Access from	N/A

Paving and Flatwork			
Item	Material	Last Work Done	Condition
Entrance Driveway Apron	Asphalt	2008	Fair
Parking Lot	Asphalt	2008	Fair
Drive Aisles	None	--	--
Service Aisles	None	--	--
Sidewalks	Concrete	2008	Good
Curbs	Concrete	2008	Fair
Site Stairs	None	--	--
Pedestrian Ramps	None	--	--

Parking Count				
Open Lot	Carport	Private Garage	Subterranean Garage	Freestanding Parking Structure
23	--	--	--	-

Total Number of ADA Compliant Spaces	1
Number of ADA Compliant Spaces for Vans	0
Total Parking Spaces	23
Parking Ratio (Spaces/Apartments)	--
Method of Obtaining Parking Count	Physical count

Exterior Stairs			
Location	Material	Handrails	Condition
None	--	--	--

Anticipated Lifecycle Replacements:

- Asphalt seal coating
- Asphalt pavement

Actions/Comments:

- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended. Future lifecycle replacements of the components listed above will be required.

5.3. Drainage Systems and Erosion Control

Drainage System and Erosion Control		
System	Exists At Site	Condition
Surface Flow	☒	Good
Inlets	☐	--
Swales	☐	--
Detention pond	☐	--
Lagoons	☐	--
Ponds	☐	--
Underground Piping	☐	--
Pits	☐	--
Municipal System	☐	--
Dry Well	☐	--

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- There is no evidence of storm water runoff from adjacent properties. The storm water system appears to provide adequate runoff capacity. There is no evidence of major ponding or erosion.

5.4. Topography and Landscaping

Item	Description						
Site Topography	Generally flat.						
Landscaping	Trees	Grass	Flower Beds	Planters	Drought Tolerant Plants	Decorative Stone	None
	☒	☒	☐	☐	☐	☐	☐
Landscaping Condition	Good						
Irrigation	Automatic Underground	Drip	Hand Watering	None			
	☐	☐	☐	☒			
Irrigation Condition	--						

Retaining Walls		
Type	Location	Condition
None	--	--

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- The topography and adjacent uses do not appear to present conditions detrimental to the property. There are no significant areas of erosion.

5.5. General Site Improvements

Property Signage	
Property Signage	Post mounted wood
Street Address Displayed?	Yes

Site and Building Lighting					
Site Lighting	None	Pole Mounted	Bollard Lights	Ground Mounted	Parking Lot Pole Type
	☒	☐	☐	☐	☐
	Choose an item.				

Site and Building Lighting			
Building Lighting	None	Wall Mounted	Recessed Soffit
	☐	☒	☐
	Fair		

Site Fencing		
Type	Location	Condition
None	--	--

REFUSE DISPOSAL				
Refuse Disposal	Common area dumpsters			
Dumpster Locations	Mounting	Enclosure	Contracted?	Condition
South part of Front Elevation	Asphalt paving	None	No	Fair

Other Site Amenities			
	Description	Location	Condition
Playground Equipment	None	--	--
Tennis Courts	None	--	--
Basketball Court	None	--	--
Swimming Pool	None	--	--

Anticipated Lifecycle Replacements:

- Exterior lighting

Actions/Comments:

- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended. Future lifecycle replacements of the components listed above will be required.

6. Building Architectural and Structural Systems

6.1. Foundations

Building Foundation		
Item	Description	Condition
Foundation	Slab on grade with integral footings	Good
Basement and Crawl Space	None	--

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- There are no significant signs of settlement, deflection, or movement.

6.2. Superstructure

Building Superstructure		
Item	Description	Condition
Framing / Load-Bearing Walls	Steel columns and beams	Good
Ground Floor	Concrete slab	Good
Upper Floor Framing	Wood joists	Good
Upper Floor Decking	Plywood or OSB	Fair
Roof Framing	Steel beams or girders	Good
Roof Decking	Metal decking	Fair

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- The superstructure is exposed in some locations, which allows for limited observation. Walls and floors appear to be plumb, level, and stable. There are no significant signs of deflection or movement.

6.3. Roofing

Primary Roof			
Type / Geometry	Gable Roof	Finish	Metal
Maintenance	Outside Contractor	Roof Age	9 Yrs

Primary Roof			
Flashing	Sheet Metal	Warranties	None
Parapet Copings	None	Roof Drains	Gutters and downspouts
Fascia	Metal Panel	Insulation	Fiberglass batts
Soffits	None	Skylights	No
Attics	Steel beams	Ponding	No
Ventilation Source-1	Ridge Vents	Leaks Observed	No
Ventilation Source-2	--	Roof Condition	Good

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- The roof finishes are original. Information regarding roof warranties or bonds was not available. The roofs are maintained by an outside contractor.
- There is no evidence of active roof leaks.
- There is no evidence of roof deck or insulation deterioration. The roof substrate and insulation should be inspected during any future roof repair or replacement work.
- Roof drainage appears to be adequate. Clearing and minor repair of drain system components should be performed regularly as part of the property management's routine maintenance and operations program.
- The attics are not accessible and it could not be determined if there is moisture, water intrusion, or excessive daylight in the attics.

6.4. Exterior Walls

Building Exterior Walls		
Type	Location	Condition
Primary Finish	Metal siding	Good
Secondary Finish	Painted CMU	Good
Accented with	--	--
Soffits	Not Applicable	--

Building sealants (caulking) are located between dissimilar materials, at joints, and around window and door openings.

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- The metal siding has isolated areas of damaged siding along the top side of Garage No. 5. The damaged siding must be repaired. The cost for this work is relatively insignificant and the work can be performed as part of the property managements' routine maintenance program.

6.5. Exterior and Interior Stairs

Building Exterior and Interior Stairs					
Type	Description	Riser	Handrail	Balusters	Condition
Building Exterior Stairs	None	--	--	--	--
Building Interior Stairs	Wood-framed	Closed	Wood	Wood	Good

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended.

6.6. Exterior Windows and Doors

Building Windows				
Window Framing	Glazing	Location	Window Screen	Condition
Aluminum framed, operable	Double glaze	Front Elevation of Building	☐	Good

Building Doors		
Main Entrance Doors	Door Type	Condition
	Metal, insulated	Fair
Secondary Entrance Doors	Metal, insulated	Fair
Service Doors	Metal, hollow	Fair
Overhead Doors	Aluminium	Good

Anticipated Lifecycle Replacements:

- Exterior Metal doors

Actions/Comments:

- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended.

6.7. Patio, Terrace, and Balcony

Not applicable. There are no patios, terraces, or balconies.

7. Building Mechanical and Plumbing Systems

See the Mechanical Equipment List in the Appendices for the quantity, manufacturer's name, model number, capacity and year of manufacturer of the major mechanical equipment, if available.

7.1. Building Heating, Ventilating, and Air Conditioning (HVAC)

Individual Units	
Primary Components	Split system furnaces and condensing units
Cooling (if separate from above)	performed via components above
Quantity and Capacity Ranges	1 unit ranging from 5 tons/BTUH
Total Heating or Cooling Capacity	5 tons/BTUH
Heating Fuel	Electric
Location of Equipment	Interior Garage
Space Served by System	Entire building
Age Ranges	All units dated 2014
Primary Component Condition	Good

Supplemental Components	
Supplemental Component #1	Suspended unit heaters
Location / Space Served by Suspended Unit Heaters	Above Office in Garage
Suspended Unit Heater Condition	Good
Supplemental Component #2	Ceiling Fans
Location / Space Served by Ceiling Fans	Throughout Building
Ceiling Fans Condition	Fair
Supplemental Component #3	Engine Exhaust Removal
Location / Space Served by Engine Exhaust Removal	Ceiling of Garage
Engine Exhaust Removal Condition	Good

Controls and Ventilation	
HVAC Control System	Individual programmable thermostats/controls
HVAC Control System Condition	Good
Building Ventilation	Engine Exhaust Removal
Ventilation System Condition	Good

Anticipated Lifecycle Replacements:

- Engine Exhaust Removal Fans
- Suspended Unit Heaters
- Electric Furnace
- Ceiling Fans
- Condensing Unit

Actions/Comments:

- The HVAC systems are maintained by an outside contractor. Records of the installation, maintenance, upgrades, and replacement of the HVAC equipment at the property have been maintained since the property was first occupied.
- The HVAC equipment appears to vary in age. The property is relatively new and has not required any major HVAC equipment replacements.
- The HVAC equipment appears to be functioning adequately overall. No chronic problems were reported and an overall sense of satisfaction with the systems was conveyed. However, due to the inevitable failure of parts and components over time, some of the equipment will require replacement.

7.2. Building Plumbing and Domestic Hot Water

Building Plumbing System		
Type	Description	Condition
Water Supply Piping	Copper	Fair
Waste/Sewer Piping	Cast iron	Fair
Vent Piping	Cast iron	Fair
Water Meter Location	Right Elevation of Building	

Domestic Water Heaters or Boilers	
Components	Water Heaters
Fuel	Electric
Quantity and Input Capacity	1 unit
Storage Capacity	50 gallons
Boiler or Water Heater Condition	Fair
Supplementary Storage Tanks?	No
Storage Tank Quantity & Volume	--
Quantity of Storage Tanks	--
Storage Tank Condition	--
Domestic Hot Water Circulation Pumps (3 HP and over)	No
Adequacy of Hot Water	Adequate
Adequacy of Water Pressure	Adequate

Plumbing Fixtures	
Water Closets	Residential grade

Plumbing Fixtures	
Toilet (Water Closet) Flush Rating	1.6 GPF
Common Area Faucet Nominal Flow Rate	2.0 GPM
Condition	Fair

Anticipated Lifecycle Replacements:

- Water Heater
- Backflow Preventer
- Water Closets
- Sinks
- Lavatory
- Bathroom Vanity

Actions/Comments:

- The plumbing systems appear to be well maintained and functioning adequately. The water pressure appears to be sufficient. No significant repair actions or short-term replacement costs are required. Routine and periodic maintenance is recommended. Future lifecycle replacements of the components or systems listed above will be required.

7.3. Building Gas Distribution

Not applicable. The property is not supplied with natural gas.

7.4. Building Electrical

Building Electrical Systems			
Electrical Lines	Underground	Transformer	Pad-mounted
Main Service Size	800 Amps	Volts	120/240 Volt, single-phase
Meter & Panel Location	North Elevation of Building	Branch Wiring	Copper
Conduit	Metallic	Step-Down Transformers?	No
Security / Surveillance System?	No	Building Intercom System?	No
Lighting Fixtures	T-12		
Main Distribution Condition	Good		
Secondary Panel and Transformer Condition	Good		
Lighting Condition	Fair		

Anticipated Lifecycle Replacements:

- Distribution Panels
- Interior Lighting System

Actions/Comments:

- The onsite electrical systems up to the meters are owned and maintained by the respective utility company.
- The electrical service and capacity appear to be adequate for the property's demands.
- The panels are mostly original 2008 components. The electrical service is reportedly adequate for the facility's needs. However, due to the age of the panels and increasing difficulty of obtaining replacement parts over time, lifecycle replacements are recommended per above.

7.5. Building Elevators and Conveying Systems

Not applicable. There are no elevators or conveying systems.

7.6. Fire Protection and Security Systems

Item	Description					
Type	None					
Fire Alarm System	Central Alarm Panel	☐	Battery-Operated Smoke Detectors	☒	Alarm Horns	☐
	Annunciator Panels	☐	Hard-Wired Smoke Detectors	☐	Strobe Light Alarms	☐
	Pull Stations	☐	Emergency Battery-Pack Lighting	☒	Illuminated EXIT Signs	☒
Alarm System Condition	--					
Sprinkler System	None	☐	Standpipes	☐	Backflow Preventer	☒
	Hose Cabinets	☐	Fire Pumps	☐	Siamese Connections	☐
Suppression Condition	--					
Central Alarm Panel System	Location of Alarm Panel		Installation Date of Alarm Panel			
	--		--			
Fire Extinguishers	Last Service Date		Servicing Current?			
	2016		No			
Hydrant Location	None					
Siamese Location	--					
Special Systems	Kitchen Suppression System	☐	Computer Room Suppression System	☐		

Anticipated Lifecycle Replacements:

- No components of significance

Actions/Comments:

- The vast majority of the building is not protected by fire suppression. Due to its construction date, the facility is most likely "grandfathered" by code and the installation of fire sprinklers not required until major renovations are performed. Regardless of when or if installation of facility-wide fire suppression is required by the governing municipality, EMG recommends a retrofit be performed. As part of the major recommended short-term renovations, a facility-wide fire suppression retrofit is recommended. A budgetary cost is included.
- The fire alarm systems appear somewhat antiquated and not up to current standards. Due to the age of the components and apparent shortcomings, a full modernization project is recommended. As part of the major recommended short-term renovations, a facility-wide fire alarm modernization is recommended. A budgetary cost is included.

7.7. Life Support Systems

Not Applicable

8. Interior Spaces

8.1. Interior Finishes

The facility is used as an Office Building and Garage for the City of Yorkville.

The most significant interior spaces include offices, and garage. Supporting areas include hallways, stairs, administrative offices, restrooms, employee break rooms and garages.

The following table generally describes the locations and typical conditions of the interior finishes within the facility:

Typical Floor Finishes		
Floor Finish	Locations	General Condition
Concrete	Offices, Garage, Restrooms	Good
Typical Wall Finishes		
Wall Finish	Locations	General Condition
Painted drywall	Office and Restroom	Fair
Steel	Garage	Good
Typical Ceiling Finishes		
Ceiling Finish	Locations	General Condition
Painted drywall	Office and Restroom	Fair
Metal	Garage	Good

Interior Doors		
Item	Type	Condition
Interior Doors	Hollow core Wood	Fair
Door Framing	Wood	Fair
Fire Doors	No	--

Anticipated Lifecycle Replacements:

- Wood Hollow-Core
- Wood Hollow-Core Door w/Glass
- Interior paint

Actions/Comments:

- It appears that the interior finishes are original.
- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended. Future lifecycle replacements of the components listed above will be required.

8.2. Commercial Kitchen & Laundry Equipment

Not applicable. There are no commercial kitchens or laundry onsite.

The Office kitchen includes the following residential appliances, fixtures, and equipment:

Commercial Kitchen		
Appliance	Comment	Condition
Refrigerators	Up-right	Fair
Freezers	--	--
Ranges	--	--
Ovens	--	--
Griddles / Grills	--	--
Fryers	--	--
Hood	--	--
Dishwasher	--	--
Microwave	☒	Fair
Ice Machines	☐	--
Steam Tables	☐	--
Work Tables	☐	--
Shelving	☐	--

Commercial Laundry		
Equipment	Comment	Condition
Commercial Washing Machines	☐	--
Commercial Dryers	☐	--
Residential Washers	☒	Fair
Residential Dryers	☒	Fair

Anticipated Lifecycle Replacements:

- Refrigerator
- Kitchen Cabinet
- Residential Washer/Dryer

Actions/Comments:

- No significant actions are identified at the present time. On-going periodic maintenance is highly recommended.

9. Other Structures

Not applicable. There are no major accessory structures.

10. Certification

City of Yorkville retained EMG to perform this Facility Condition Assessment in connection with its continued operation of Public Works Garage (Frame Building), 185 Wolf Street, Yorkville, IL 60560, the "Property". It is our understanding that the primary interest of ClientN is to locate and evaluate materials and building system defects that might significantly affect the value of the property and to determine if the present Property has conditions that will have a significant impact on its continued operations.

The conclusions and recommendations presented in this report are based on the brief review of the plans and records made available to our Project Manager during the site visit, interviews of available property management personnel and maintenance contractors familiar with the Property, appropriate inquiry of municipal authorities, our Project Manager's walk-through observations during the site visit, and our experience with similar properties.

No testing, exploratory probing, dismantling or operating of equipment or in-depth studies were performed unless specifically required under Section 2 of this report. This assessment did not include engineering calculations to determine the adequacy of the Property's original design or existing systems. Although walk-through observations were performed, not all areas were observed (See Section 4.2 for areas observed). There may be defects in the Property, which were in areas not observed or readily accessible, may not have been visible, or were not disclosed by management personnel when questioned. The report describes property conditions at the time that the observations and research were conducted.

This report has been prepared on behalf of and exclusively for the use of City of Yorkville for the purpose stated within Section 2 of this report. The report, or any excerpt thereof, shall not be used by any party other than City of Yorkville or for any other purpose than that specifically stated in our agreement or within Section 2 of this report without the express written consent of EMG.

Any reuse or distribution of this report without such consent shall be at City of Yorkville and the recipient's sole risk, without liability to EMG.

Prepared by: Tammy Prusa
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11. Appendices

Appendix A: Photographic Record

Appendix B: Site Plan

Appendix C: EMG Accessibility Checklist

Appendix D: Pre-Survey Questionnaire

Appendix A:
Photographic Record



#1:	FRONT ELEVATION



#2:	LEFT ELEVATION



#3:	REAR ELEVATION



#4:	RIGHT ELEVATION



#5:	SIDEWALK, CONCRETE



#6:	ASPHALT PAVEMENT



#7:	FOUNDATIONS, CONCRETE SLAB-ON-GRADE



#8:	ROOF, METAL



#9:	EXTERIOR WALL, ALUMINUM SIDING



#10:	INTERIOR STAIR/RAMP RAILS, WOOD



#11:	WINDOW, ALUMINUM DOUBLE-GLAZED



#12:	OVERHEAD DOOR, ALUMINUM ROLL-UP



#13:	EXTERIOR DOOR, STEEL W/ GLASS



#14:	EXTERIOR DOOR, STEEL



#15:	DAMAGE TO OVERHEAD DOOR NO. 5.



#16:	RESIDENTIAL FIXTURES, CEILING FAN



#17:	EXHAUST FAN, CENTRIFUGAL



#18:	UNIT HEATER, NATURAL GAS



#19:	FURNACE, ELECTRIC



#20:	CONDENSING UNIT/HEAT PUMP, SPLIT SYSTEM



#21:	UNIT HEATER, NATURAL GAS



#22:	WATER HEATER, ELECTRIC, RESIDENTIAL



#23:	BACKFLOW PREVENTER



#24:	LAVATORY, VITREOUS CHINA



#25:	TOILET, FLUSH TANK



#26:	SINK, PLASTIC



#27:	RESIDENTIAL APPLIANCES, CLOTHES WASHER



#28:	SINK, STAINLESS STEEL



#29:	BATHROOM VANITY CABINET, WOOD, WITH CULTURED MARBLE SINK TOP



#30:	INCANDESCENT LIGHTING FIXTURE, BASIC



#31:	DISTRIBUTION PANEL #1



#32:	DISTRIBUTION PANEL #2



#33:	DISTRIBUTION PANEL #3



#34:	LIGHTING SYSTEM, INTERIOR, OFFICE BUILDING



#35:	DISTRIBUTION PANEL #4



#36:	DISTRIBUTION PANEL #5



#37:	HIGH PRESSURE SODIUM LIGHTING FIXTURE



#38:	EXIT LIGHTING FIXTURE, LED



#39:	FIRE EXTINGUISHER



#40:	INTERIOR WALL FINISH, GYPSUM BOARD/PLASTER/METAL



#41:	INTERIOR WINDOW



#42:	INTERIOR WALL FINISH, STEEL



#43:	INTERIOR DOOR, WOOD SOLID-CORE W/ GLASS



#44:	INTERIOR DOOR, WOOD HOLLOW-CORE



#45:	INTERIOR CEILING FINISH, METAL



#46:	INTERIOR CEILING FINISH, GYPSUM BOARD/PLASTER



#47:	KITCHEN CABINET, BASE AND WALL SECTION, WOOD



#48:	RESIDENTIAL APPLIANCES, REFRIGERATOR



#49:	RESIDENTIAL APPLIANCES, CLOTHES DRYER

Appendix B:
Site Plan

Site Plan



emg	**Project Name:** Public Works Garage (Frame Building)	**Project Number:** 122700.17R000-041.322
	Source: Google Earth	**On-Site Date:** June 26, 2017

Appendix C:
EMG Accessibility Checklist

Date Completed: June 26, 2017

Property Name: Public Works Garage (Frame Building)

EMG Project Number: 122700.17R000-041.322

	Building History	Yes	No	Unk	Comments
1	Has an ADA survey previously been completed for this property?			X	
2	Have any ADA improvements been made to the property?			X	
3	Does a Transition Plan / Barrier Removal Plan exist for the property?			X	
4	Has building ownership or management received any ADA related complaints that have not been resolved?			X	
5	Is any litigation pending related to ADA issues?			X	
	Parking	**Yes**	**No**	**NA**	**Comments**
1	Are there sufficient accessible parking spaces with respect to the total number of reported spaces?	X			
2	Are there sufficient van-accessible parking spaces available?		X		
3	Are accessible spaces marked with the International Symbol of Accessibility? Are there signs reading “Van Accessible” at van spaces?		X		
4	Is there at least one accessible route provided within the boundary of the site from public transportation stops, accessible parking spaces, passenger loading zones, if provided, and public streets and sidewalks?	X			
5	Do curbs on the accessible route have depressed, ramped curb cuts at drives, paths, and drop-offs?	X			
6	If required does signage exist directing you to accessible parking and an accessible building entrance?		X		
	Ramps	**Yes**	**No**	**NA**	**Comments**
1*	Do all ramps along accessible path of travel appear to meet slope requirements? (1:12 or less)	X			
2	Are ramps that appear longer than 6 ft complete with railings on both sides?		X		

	Ramps (cont.)	Yes	No	NA	Comments
3	Does the width between railings appear at least 36 inches?			X	
4	Is there a level landing for approximately every 30 ft horizontal length of ramp, at the top and at the bottom of ramps and switchbacks?			X	
	Entrances/Exits	**Yes**	**No**	**NA**	**Comments**
1	Do all required accessible entrance doorways appear at least 32 inches wide and not a revolving door?	X			
2	If the main entrance is inaccessible, are there alternate accessible entrances?	X			
3	Is the door hardware easy to operate (lever/push type hardware, no twisting required and not higher than approximately 48 inches above the floor)?	X			
	Paths of Travel	**Yes**	**No**	**NA**	**Comments**
1	Are all paths of travel free of obstruction and wide enough for a wheelchair (appear at least 36 inches wide)?	X			
2	Are wheelchair-accessible facilities (toilet rooms, exits, etc.) identified with signage?		X		
3	Is there a path of travel that does not require the use of stairs?	X			
	Elevators	**Yes**	**No**	**NA**	**Comments**
1	Do the call buttons have visual and audible signals to indicate when a call is registered and answered when car arrives?			X	
2	Are there visual and audible signals inside cars indicating floor change?			X	
3	Are there standard raised and Braille marking on both jambs of each hoist way entrance as well as all cab/call buttons?			X	
4	Do elevator doors have a reopening device that will stop and reopen a car door if an object or a person obstructs the door?			X	
5	Are elevator controls low enough to be reached from a wheelchair (appears to be between 15 and 48 inches)?			X	
6	If a two-way emergency communication system is provided within the elevator cab, is it usable without voice communication?			X	

	Toilet Rooms	Yes	No	NA	Comments
1	Are common area public restrooms located on an accessible route?	X			
2	Are pull handles push/pull or lever type?	X			
3	Are there audible and visual fire alarm devices in the toilet rooms?		X		
4	Are toilet room access doors wheelchair-accessible (appear to be at least 32 inches wide)?	X			
5	Are public restrooms large enough to accommodate a wheelchair turnaround (appear to have 60” turning diameter)?	X			
6	In unisex toilet rooms, are there safety alarms with pull cords?		X		
7	Are toilet stall doors wheelchair accessible (appear to be at least 32” wide)?			X	
8	Are grab bars provided in toilet stalls?		X		
9	Are sinks provided with clearance for a wheelchair to roll under (appear to have 29” clearance)?	X			
10	Are sink handles operable with one hand without grasping, pinching or twisting?	X			
11	Are exposed pipes under sink sufficiently insulated against contact?	X			
	Guest Rooms	**Yes**	**No**	**NA**	**Comments**
1	How many total accessible sleeping rooms does the property management report to have? **Provide specific number in comment field.** Are there sufficient reported accessible sleeping rooms with respect to the total number of reported guestrooms? See attached hot sheet.			X	

	Guest Rooms	Yes	No	NA	Comments
2	How many of the accessible sleeping rooms per property management have roll-in showers? **Provide specific number in comment field.** Are there sufficient reported accessible rooms with roll-in showers with respect to the total number of reported accessible guestrooms? See attached hot sheet.			X	
3	How many assistive listening kits and/or rooms with communication features are available per property management? **Provide specific number in comment field.** Are there sufficient reported assistive listening devices with respect to the total number of rooms? See attached hot sheet.			X	
	Pools	**Yes**	**No**	**NA**	**Comments**
1	Are public access pools provided? If the answer is no, please disregard this section.			X	
2	How many accessible access points are provided to each pool/spa? **Provide number in comment field.** Is at least one fixed lift or sloped entry to the pool provided?			X	
	Play Area	**Yes**	**No**	**NA**	**Comments**
1	Has the play area been reviewed for accessibility? All public playgrounds are subject to ADAAG standards.			X	
	Exercise Equipment	**Yes**	**No**	**NA**	**Comments**
1	Does there appear to be adequate clear floor space around the machines/equipment (30" by 48" minimum)?			X	

**Based on visual observation only. The slope was not confirmed through measurements.*

Appendix D:
Pre-Survey Questionnaire

PRE-SURVEY QUESTIONNAIRE

This questionnaire must be completed by the property owner, the owner's designated representative, or someone knowledgeable about the subject property. ***The completed form must be presented to EMG's Field Observer on the day of the site visit***. If the form is not completed, EMG's Project Manager will require ***additional time*** during the on-site visit with such a knowledgeable person in order to complete the questionnaire. During the site visit, EMG's Field Observer may ask for details associated with selected questions. This questionnaire will be utilized as an exhibit in EMG's final Physical Needs Assessment.

Name of person completing questionnaire: _____

Association with property: _____

Length of association with property: _____

Date Completed: _____

Phone Number: _____

Property Name:

Property Address

Year Built	**# of Buildings/Stories**	**# of Units**	**Acres**

Directions: Please answer all questions to the best of your knowledge and in good faith. Please provide additional details in the Comments column, or backup documentation for any *Yes* responses.

INSPECTIONS		**DATE OF LAST REPAIR/REPLACEMENT**	**LIST ANY OUTSTANDING REPAIRS REQUIRED**
1	Elevators		How many? Type of elevator traction or hydraulic How old is the current elevator(s)?
2	HVAC		Describe the existing HVAC system (what type of system). How old is the current system?
3	Mechanical Systems		Describe current mechanical systems Give ages of each component and type
4	Electrical system		How old is the current electrical system?
5	Plumbing System		Describe the existing plumbing system (what type of piping for domestic water distribution system, sewer main, storm water). How old are the current plumbing system components?
6	Life-Safety/Fire Systems		What systems are currently in place? How old are they?

INSPECTIONS		DATE OF LAST REPAIR/REPLACEMENT	LIST ANY OUTSTANDING REPAIRS REQUIRED
7	Roofs		What type of roof is on the building(s), What type of decking? How old is it/are they?
8	Foundation, Structure		What type of foundation? (slab on grade, piers, concrete foundation walls, footings) What type of structure (wood frame, concrete, steel)

QUESTION		RESPONSE
9	List any major capital improvement within the last three years.	
10	List any major capital expenditures planned for the next year.	
11	Are any building systems (HVAC, roof, interior/exterior finishes, paving, etc.) the responsibilities of the tenant to maintain and replace?	

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any *Yes* responses. Note: **NA** indicates "*Not Applicable*", **Unk** indicates *"Unknown"*

QUESTION		RESPONSE				COMMENTS
		Y	N	NA	Unk	
12	Are there any unresolved building, fire, or zoning code issues?					
13	Are there any "down" or unusable units?					
14	Are there any problems with erosion, stormwater drainage or areas of paving that do not drain?					
15	Is the property served by a private water well?					If so, please give age of current well.
16	Is the property served by a private septic system or other waste treatment systems?					If so, please give age.

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any *Yes* responses. Note: **NA** indicates "*Not Applicable*", **Unk** indicates *"Unknown"*

QUESTION		RESPONSE				COMMENTS
		Y	N	NA	Unk	
17	Are there any problems with foundations or structures?					
18	Is there any water infiltration in basements or crawl spaces?					
19	Are there any wall, or window leaks?					
20	Are there any roof leaks?					
21	Is the roofing covered by a warranty or bond?					
22	Are there any poorly insulated areas?					
23	Is Fire Retardant Treated (FRT) plywood used?					
24	Is exterior insulation and finish system (EIFS) or a synthetic stucco finish used?					
25	Are there any problems with the utilities, such as inadequate capacities?					
26	Are there any problems with the landscape irrigation systems?					
27	Has a termite/wood boring insect inspection been performed within the last year?					
28	Do any of the HVAC systems use R-11, 12, or 22 refrigerants?					
29	Has any part of the property ever contained visible suspect mold growth?					
30	Is there a mold Operations and Maintenance Plan?					
31	Have there been indoor air quality or mold related complaints from tenants?					
32	Is polybutylene piping used?					
33	Are there any plumbing leaks or water pressure problems?					
34	Are there any leaks or pressure problems with natural gas service?					

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any *Yes* responses. Note: **NA** indicates "*Not Applicable*", **Unk** indicates *"Unknown"*

QUESTION		RESPONSE				COMMENTS
		Y	N	NA	Unk	
35	Does any part of the electrical system use aluminum wiring?					
36	Do Residential units have a less than 60-Amp service?					
37	Do Commercial units have less than 200-Amp service?					
38	Are there any recalled fire sprinkler heads (Star, GEM, Central, Omega)?					
39	Is there any pending litigation concerning the property?					
40	If built before 1978, has there been previous asbestos testing completed					
41	Does the property have an Asbestos Operations & Maintenance Program in place?					
42	If built before 1978, has there been previous comprehensive Lead-Based Paint testing completed?					
43	If built before 1960, has there been a previous Lead Based Paint Risk Assessment completed?					
44	Does the property have a Lead-Based Paint Operations & Maintenance Program in place?					
45	Has the management previously completed an ADA review?					
46	Have any ADA improvements been made to the property?					
47	Does a Barrier Removal Plan exist for the property?					
48	Has the Barrier Removal Plan been approved by an arms-length third party?					
49	Has building ownership or management received any ADA related complaints?					
50	Does elevator equipment require upgrades to meet ADA standards?					
51	Are there any problems with exterior lighting?					

Mark the column corresponding to the appropriate response. Please provide additional details in the Comments column, or backup documentation for any *Yes* responses. Note: **NA** indicates "*Not Applicable*", **Unk** indicates *"Unknown"*

	QUESTION	RESPONSE				COMMENTS
		Y	N	NA	Unk	
52	Are there any other significant issues/hazards with the property?					
53	Are there any unresolved construction defects at the property?					

Please provide EMG with any previous reports completed for the property, including equipment testing, structural assessments, mechanical assessments, plumbing assessments, sewer line scoping, roof scans, electrical testing, etc.

On the day of the site visit, provide EMG's Field Observer access to all of the available documents listed below. Provide copies if possible.

INFORMATION REQUIRED

1. All available construction documents (blueprints) for the original construction of the building or for any tenant improvement work or other recent construction work.

2. A site plan, preferably 8 1/2" X 11", which depicts the arrangement of buildings, roads, parking stalls, and other site features.

3. For commercial properties, provide a tenant list which identifies the names of each tenant, vacant tenant units, the floor area of each tenant space, and the gross and net leasable area of the building(s).

4. For apartment properties, provide a summary of the apartment unit types and apartment unit type quantities, including the floor area of each apartment unit as measured in square feet.

5. For hotel or nursing home properties, provide a summary of the room types and room type quantities.

6. Copies of Certificates of Occupancy, building permits, fire or health department inspection reports, elevator inspection certificates, roof or HVAC warranties, or any other similar, relevant documents.

7. The names of the local utility companies which serve the property, including the water, sewer, electric, gas, and phone companies.

8. The company name, phone number, and contact person of all outside vendors who serve the property, such as mechanical contractors, roof contractors, fire sprinkler or fire extinguisher testing contractors, and elevator contractors.

9. A summary of recent (over the last 5 years) capital improvement work which describes the scope of the work and the estimated cost of the improvements. Executed contracts or proposals for improvements. Historical costs for repairs, improvements, and replacements.

10. Records of system & material ages (roof, MEP, paving, finishes, furnishings).

11. Any brochures or marketing information.

12. Appraisal, either current or previously prepared.

13. Current occupancy percentage and typical turnover rate records (for commercial and apartment properties).

14. Previous reports pertaining to the physical condition of property.

15. ADA survey and status of improvements implemented.

16. Current / pending litigation related to property condition.

Your timely compliance with this request is greatly appreciated.

I. Introduction

A. Purpose

The primary purpose of the Municipal Facilities Master Plan is to provide the city council and staff the knowledge to make informed decisions regarding future budgeting and planning of city municipal buildings. The study is projected for the next 20 years, during which Yorkville's projected population growth is 60,000. The following buildings are defined through our study process as those in need of replacement in the projected future: City Hall, Police Facility, Public Works/ Park Maintenance, Parks and Recreation including an Aquatic Center, Community Center, and Senior Center. The level of detail in this study results from assessing the components for each building type with the knowledge we have of Yorkville at this present time. Budgeting for each building type is composed based on the current cost/ square foot basis for that specific building type. For the future, we have adjusted budget costs appropriately for inflation and construction escalation. This report vis-à-vis the individual building types is not meant to be a final program for each facility. When it is decided to go forth with the specific building type, depending when this occurs, one should review, analyze and reassess what is needed given the knowledge at that projected date.

B. Process

Step 1: To develop building programs achieved by interviewing 58 staff members, facilitating group listening sessions and using past experience and "rules of thumb". In the end we developed program area summaries in square feet which were reviewed with United City of Yorkville staff.

Step 2: To prepare an "idealized" functional spatial relationships
diagram for each building type. This was accomplished by analyzing the previously developed building program area summary. In this procedure a diagram was created to show how departments and individuals would have optimal interactions and spatial relationships. The diagrams were prepared "to scale" based upon the area summary in square feet in a 'bubble' format arranged by functional relationships. This was then reviewed with United City of Yorkville staff, sometimes 2 or 3 times, and at the same time we reviewed and refined the area summary once more and refined. In essence, during creation of the "ideal" spatial relationship diagrams we were continuing our brainstorming sessions with Yorkville staff to refine diagrams.

Step 3: To prepare a statement of probable construction budget. This consists of the probable construction costs based on a cost/ square foot basis for each building type. These costs reflect the necessary ingredients to have an educated budget approach for long range planning for Municipal Facilities. This projects inflation and construction escalation for 5, 10, 15 and 20 years in the future. There is a 5%/ year escalation fraction used. There is also a 10% design contingency added because estimating was done on a cost per square foot basis and no architectural drawings were prepared as part of this study.

C. Action Plan

The next part of the equation is to use the cost estimates in section 11 to create a long term financial plan and budget. Based upon strategic priorities new facilities should come on line as needed. The City Hall, Police Facility and Community Center are early candidates.

Public works/Park Maintenance

F. Public Works/Park Maintenance

This building is designed to house 30 public works employees/ supervisors and 25 park maintenance employees/ supervisors. From an operational standpoint this combined facility is extremely efficient. One administrative area can house both office needs. In addition, one common garage would be utilized. There will also be vehicle maintenance areas for oil changes and vehicle repairs. The facility program is meant is for each of two facilities; one North and one South. Included are Area Summaries for the prototype facility as well as an overall "ideal" Spatial Relationships Diagram and individual component detail diagrams.

United City of Yorkville

Future Needs Assessment

Yas Architecture

Public Works & Parks Maintenance Facility

13-Dec-05

SPACE NO.	DEPARTMENT	person	private/ open office	Size	AREA (NSF)	SUBT (NSF)	Remarks
I.	**Public Works Administration:**						
A.	Public Works Director	Eric Dhuse	closed	15 x 15	225		w/ 4 person conf. table
	Administrative Assistant	Leann Kanan	open	10 X 10	100		
	Future Receptionist	Future Position	open	10 x 10	100		
1	Water Department Foreman	Brian Sorenson	closed	10 x 12	120		
a.	Water Department Operator	Joe Moore	open	7 x 7	49		
b.	Water Department Operator	Brett Behrens	open	7 x 7	49		
c.	Water Dept Maint Worker I	Kevin Lawrentz	open	7 x 7	49		
2	Street Department Foreman	John Sleezer	closed	10 x 12	120		
a.	Street Dept Maint Worker II	Matt Seng	open	7 x 7	49		Sign Maint./Install.
b.	Street Dept Maint Worker I	Junior Collins	open	7 x 7	49		
c.	Street Dept Maint Worker I	Bob Weber	open	7 x 7	49		
3	Sewer Department Foreman	Dave Behrens	closed	10 x 12	120		
a.	Sewer Department Operator	John Enlow	open	7 x 7	49		
b.	Sewer Dept Maint Worker II	Mike Menard	open	7 x 7	49		
4	Public Works Maint. Workers	Future Position	open	7 x 7	950		19 new positions
5	Public Works Formen	Future Position	none	10 x 12	360		3 new positions
6	Julie Locator	Future Position	open	7 x 7	49		
7	Forestry Superintendent	Future Position	closed	10 X 10	100		
8	Building & Grounds Superintendent	Future Position	closed	10 X 10	100		
Public Works Total						**2,736 sf**	

II.	Parks Department Administration					
	Planning Position TBD					
	Parks Superintendent	Scott Sleezer	closed	10 x 12	120	
	Turf Foreman		closed	10 x 12	120	
	Beautification Forman		closed	10 x 12	120	
	Playground Foreman		closed	10 x 12	120	
	Shared Computer Workroom		closed	15 x 15	450	(2) rooms
	Maint. Worker Work Spaces		open	7 x 7	1250	(25) spaces
Parks Department Administration Total					**2,180 sf**	

III.	Administration Common Spaces:					
	Reception			10 x 10	100	
	Water Meter Storage			10 x 12	120	
	Records/Plan/Flat File Room			20x21	420	160 drawers
	Server Room			8 x 10	80	
	Office Supply Room			20 x 20	400	
	Meeting Room				420	
	Facility Manager		closed	10 x 12	120	
	Men's Toilet Room				300	(2) Separate Rooms
	Women's Toilet Room				300	(2) Separate Rooms
Administration Common Spaces Total					**2,260 sf**	

IV.	Support Spaces:			
	Unisex Locker Room		900	80 Lockers
	Locker Closet	8 x 10	480	(6) spaces
	Mud Room		300	
	Uniform Drop	8 x 10	80	
	Boot Wash		50	shower basin floor
	Laundry Room	8 x 10	80	washer, dryer, wash tub
	Locker Closet	8 x 10	80	Changing Room for Mud Rm.
	Multi-Purpose Room		600	
	Cafeteria/Kitchen/Lunch Room		2000	w/outdoor space adjacent
	Support Spaces Total			**4,570 sf**

V. Garage / Storage

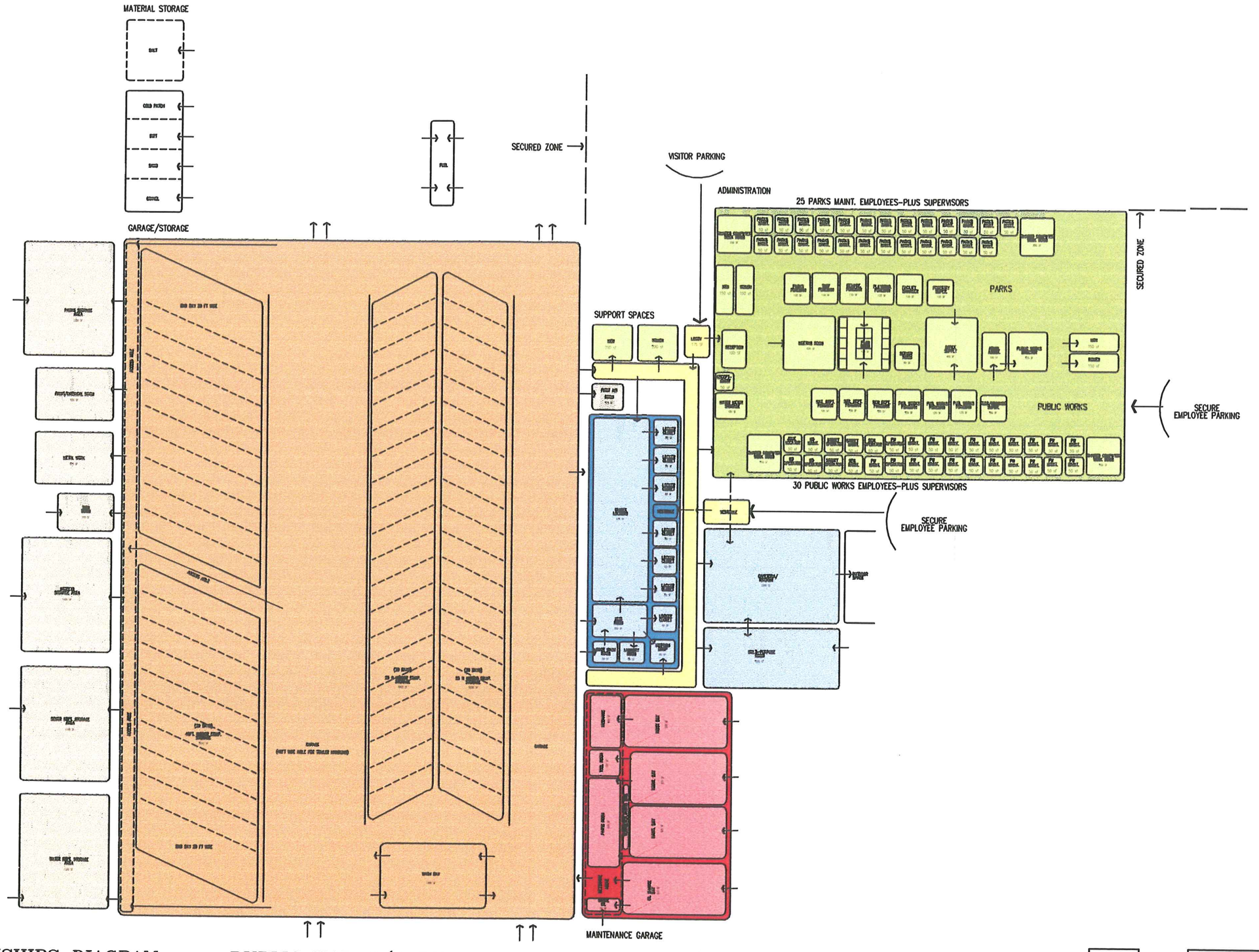
Storage Garage		32,800	
•Indoor Standard Equipment Storage			(40) 10' x 25' spaces
•Indoor Long Equipment Storage			(20) 10' x 42' spaces
•Wash Bay	40 x 25	1000	
•Metal Working Room	20 x 30	600	
Paint/Chemical Storage Room	20 x 30	600	Adjacent to garage
Sign Room	12 x 25	300	
•Workbench/parts bins			
Shop Toilet Rooms	10 x 20	400	Male and Female
First Aid Room	10 x 12	120	
Parks Department Storage		1500	
Water Department Storage		1500	
Sewer Department Storage		1500	
Streets Department Storage		1500	
Garage / Storage Total			**41,820 sf**

VI.	Maintenance Garage					
	•Parts Room			10 x 50	500	
	•Oil Change Bay			25 x 20	500	
	•Waste Oil Storage			5 x 10	50	
	•Hoist Bay			40 x 20	800	
	•Maint. Bays w/Manual Storage			40 x 40	1600	(2) 20' x 40' bays
	•Maint. Mezzanine			15 x 85	1250	Open Tire and parts storage
	Tool Room			10 x 12	120	Lockable Room
	Mechanic	Future Positions	closed	10 x 25	250	(2) Mechanics
	Maintenance Garage Total					**5,070 sf**
	Public Works Total					**58,636 sf**
	Net to Gross Multiplier					1.25 *
	Total Gross Square Feet					**73,295 sf**
	Approximate Site Area (including parking/storage)					4 to 6 acres

* Net to Gross Multiplier includes circulation, stairs, elevators, mechanical rooms, shafts, ducts, and some storage.

VII. Site Requirements

Equipment Storage	
Visitor Parking	20 spaces
Employee Parking	100 Spaces in Secure Lot
Salt Storage	1000 tons
Fuel Rack	Diesel & Gasoline
Material Storage Area	
•Gravel	
•Sand	
•Dirt	
•Cold Patch	



IDEAL SPATIAL RELATIONSHIPS DIAGRAM

PUBLIC WORKS/PARKS MAINT. FACILITY

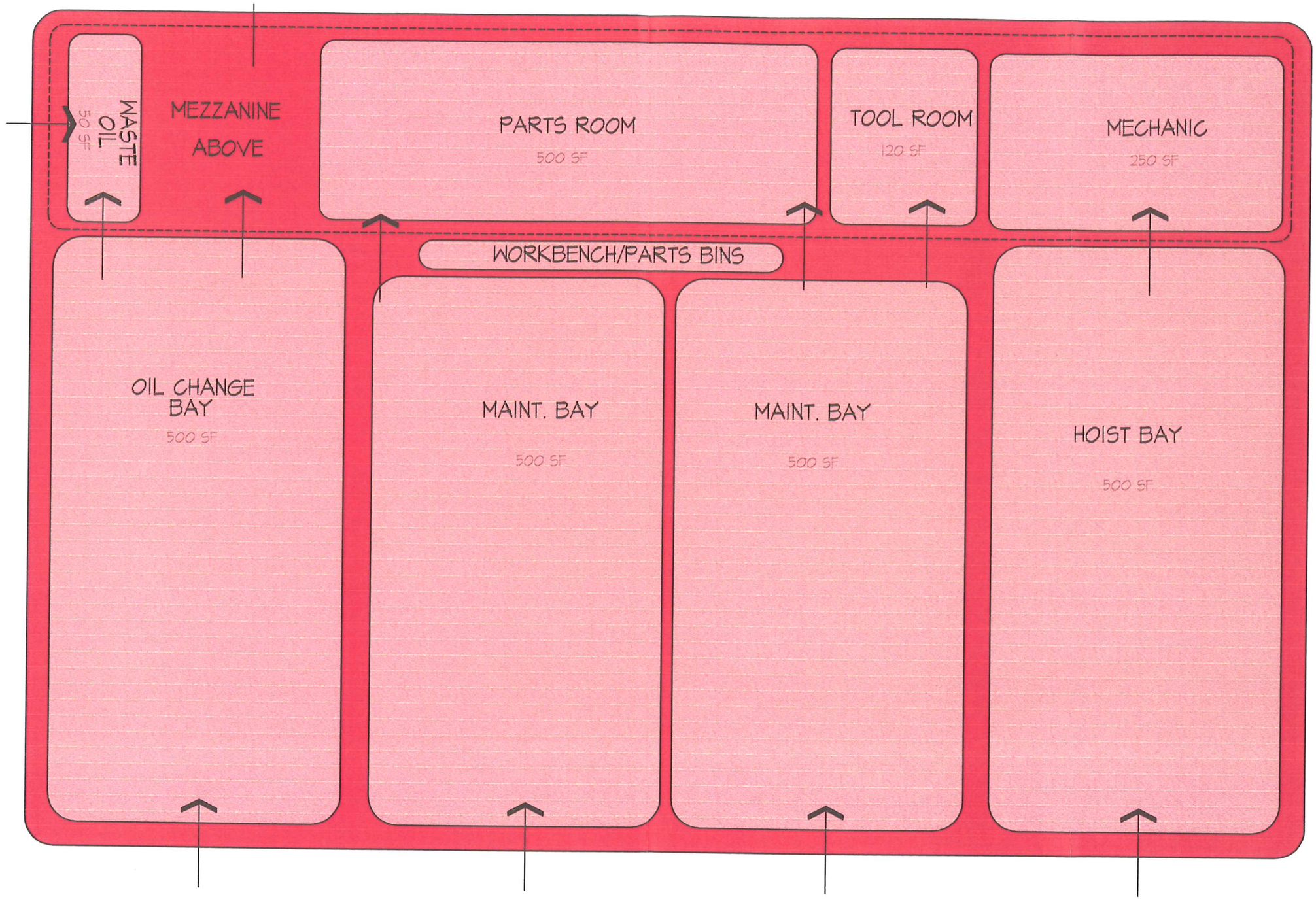
YORKVILLE MUNICIPAL FACILITIES

YAS ARCHITECTURE L.L.C.
ARCHITECTURE + URBAN DESIGN
EVANSTON, ILLINOIS

13 DECEMBER 2005

YORKVILLE, ILLINOIS

NOT TO SCALE



IDEAL SPATIAL RELATIONSHIPS DIAGRAM

MAINTENANCE GARAGE

YORKVILLE MUNICIPAL FACILITIES

YAS ARCHITECTURE L.L.C.
ARCHITECTURE + URBAN DESIGN
EVANSTON, ILLINOIS

13 DECEMBER 2005

YORKVILLE, ILLINOIS

NOT TO SCALE

IDEAL SPATIAL RELATIONSHIPS DIAGRAM

SUPPORT SPACES

YORKVILLE MUNICIPAL FACILITIES

YAS ARCHITECTURE L.L.C.
ARCHITECTURE + URBAN DESIGN
EVANSTON, ILLINOIS

13 DECEMBER 2005

YORKVILLE, ILLINOIS

NOT TO SCALE

VISITOR PARKING

25 PARKS MAINT. EMPLOYEES–PLUS SUPERVISORS

SECURED ZONE

SHARED COMPUTER WORK ROOM 200 SF

PARKS MAINT. 50 sf (x24)

SHARED COMPUTER WORK ROOM 200 SF

MEN 150 sf

WOMEN 150 sf

PARKS FOREMAN 120 SF

TURF FOREMAN 120 SF

BEAUTIF. FOREMAN 120 SF

PLAYGRND. FOREMAN 120 SF

FACILITY MANAGER 120 SF

FORESTRY SUPER. 100 SF

PARKS

LOBBY 175 SF

RECEPTION 100 SF

MEETING ROOM 420 SF

PLAN ROOM 420 SF

SERVER ROOM 80 SF

OFFICE SUPPLY 400 SF

ADMIN. ASSIST. 100 SF

PUBLIC WORKS DIRECTOR 225 SF

MEN 150 sf

WOMEN 150 sf

RECEPT-IONIST 50 sf

WATER METER STORAGE 120 SF

WAT. DEPT. FOREMAN 120 SF

STR. DEPT. FOREMAN 120 SF

SEW DEPT. FOREMAN 120 SF

PUB. WORKS FOREMAN 120 SF

PUB. WORKS FOREMAN 120 SF

PUB. WORKS FOREMAN 120 SF

BLDG/GROUNDS SUPER. 100 SF

PUBLIC WORKS

SECURE EMPLOYEE PARKING

SHARED COMPUTER WORK ROOM 200 SF

JULIE LOCATOR 50 sf

WD MAINT. 50 sf

STREET OPERATOR 50 sf

STREET MAINT. 50 sf

SEW. OPERATOR 50 sf

PW OPERATOR 50 sf

PW MAINT. 50 sf (x12)

WD OPERATOR 50 sf

WD OPERATOR 50 sf

STREET OPERATOR 50 sf

SEW. MAINT. 50 sf

PW MAINT. 50 sf

PW OPERATOR 50 sf

PW MAINT. 50 sf (x12)

SHARED COMPUTER WORK ROOM 200 SF

30 PUBLIC WORKS EMPLOYEES–PLUS SUPERVISORS

IDEAL SPATIAL RELATIONSHIPS DIAGRAM | **ADMINISTRATION** | **YORKVILLE MUNICIPAL FACILITIES**

YAS ARCHITECTURE L.L.C.
ARCHITECTURE + URBAN DESIGN
EVANSTON, ILLINOIS

13 DECEMBER 2005

YORKVILLE, ILLINOIS

NOT TO SCALE

SECURED ZONE

REL

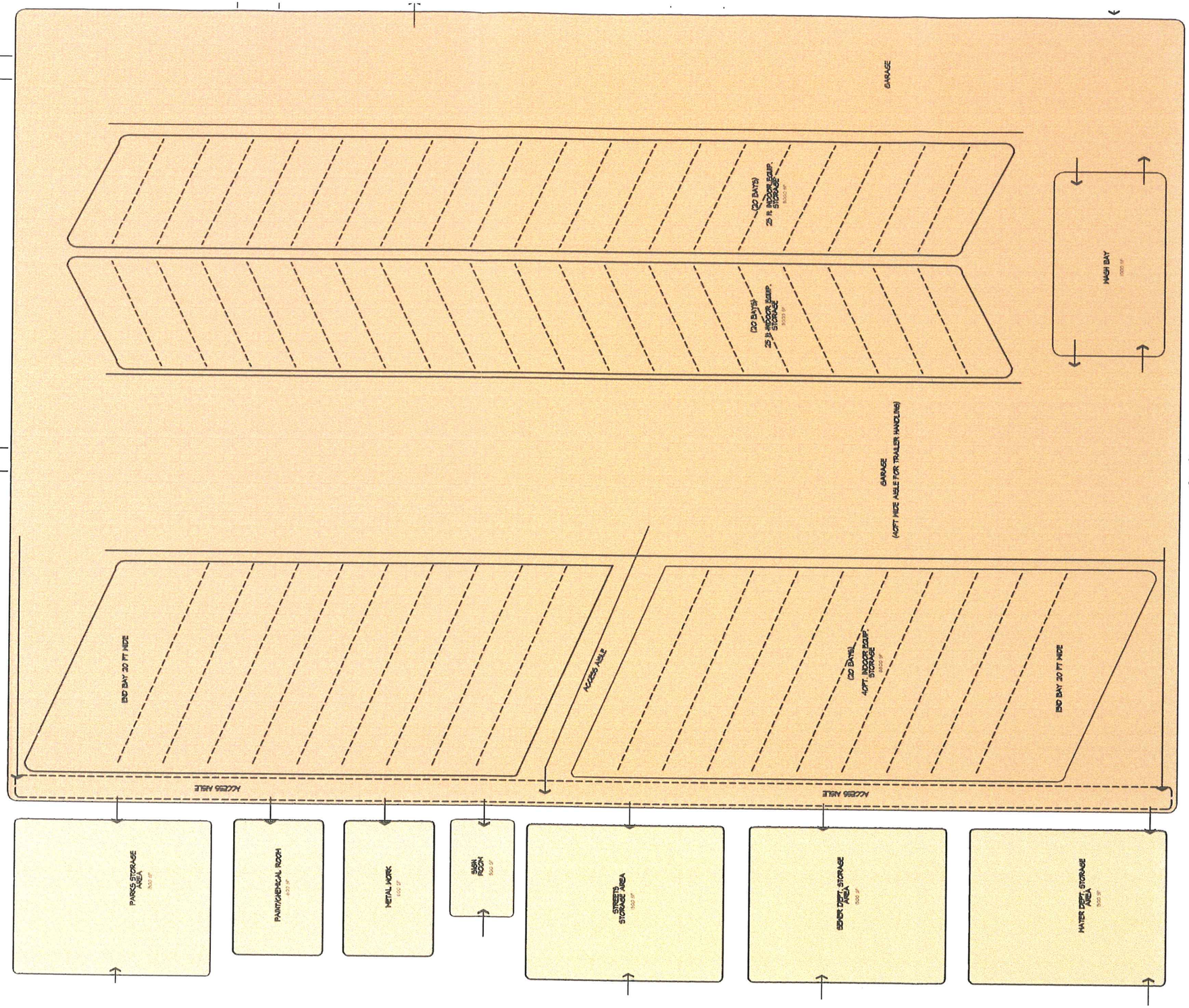
SALT

COLD PATCH

DIRT

SAND

GRAVEL



IDEAL SPATIAL RELATIONSHIPS DIAGRAM

GARAGE/STORAGE

YORKVILLE MUNICIPAL FACILITIES

YAS ARCHITECTURE L.L.C.
ARCHITECTURE + URBAN DESIGN
EVANSTON, ILLINOIS

13 DECEMBER 2005

YORKVILLE, ILLINOIS

NOT TO SCALE

MASTER FACILITIES PLAN

Budget Options for Building Construction — **United City of Yorkville**
YAS Architecture, LLC. — **13 December 2005**

Building Type	Sq. Ft.	Cost/SF	2005*	2010*	2015*	2020*
1. City Hall	28,265	$ 180	$ 5,876,294	$ 7,499,805	$ 9,571,863	$ 12,216,392
2. Police Facility	54,623	$ 200	$ 12,617,913	$ 16,104,010	$ 20,553,251	$ 26,231,735
Community Police Outpost (North)	729	$ 170	$ 143,139	$ 182,686	$ 233,159	$ 297,576
Community Police Outpost (South)	729	$ 170	$ 143,139	$ 182,686	$ 233,159	$ 297,576
3. Community Center			$ -			
Option A (with Senior Center & Aquatic Center)	198,044	$ 200	$ 45,748,164	$ 58,387,538	$ 74,518,939	$ 95,107,147
Option B (without Senior Center & Aquatic Center)	123,269	$ 200	$ 28,475,139	$ 36,342,295	$ 46,383,001	$ 59,197,769
4. Senior Center **	22,650	$ 185	$ 4,839,739	$ 6,176,869	$ 7,883,424	$ 10,061,469
5. Aquatic Center **			$ -			
Aquatic Center (North)	55,855	$ 165	$ 10,644,567	$ 13,585,464	$ 17,338,877	$ 22,129,290
Aquatic Center (South)	55,855	$ 165	$ 10,644,567	$ 13,585,464	$ 17,338,877	$ 22,129,290
6. Public Works/Parks Maintenance #1	73,295	$ 165	$ 13,968,195	$ 17,827,349	$ 22,752,717	$ 29,038,873
6. Public Works/Parks Maintenance #2	73,295	$ 165	$ 13,968,195	$ 17,827,349	$ 22,752,717	$ 29,038,873
Construction Total			$ 147,069,049	$ 187,701,516	$ 239,559,984	$ 305,745,990

Project Total			**$ 147,069,049**	**$ 187,701,516**	**$ 239,559,984**	**$ 305,745,990**

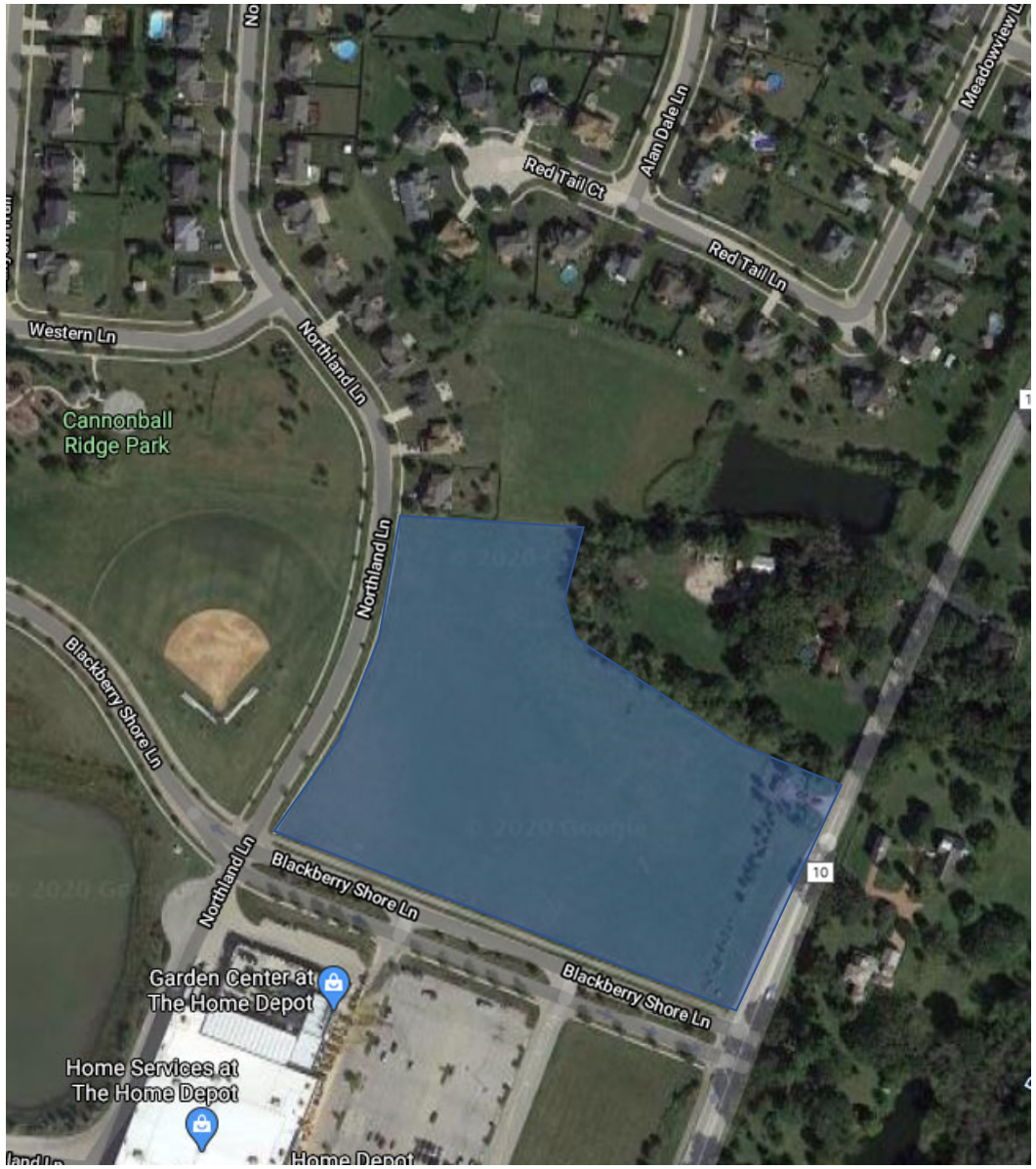
* These costs include the following:
- 10% Design contingency.
- 5% Construction Contingency.
- 5% Escalation per year.

** When stand-alone building, lockers are included

Note: Estimate includes parking and landscaping. Does not include furniture, fixtures, and equipment.

Current Cost Range/SF for Building Types

Building	Range	Used
1. City Hall	$150-$200/SF	$180/SF
2. Police Facility	$170-$220/SF	$200/SF
3. Community Center	$180-$220/SF	$200/SF
4. Senior Center	$170-$200/SF	$185/SF
5. Aquatic Center	$150-$170/SF	$165/SF
6. Public Works/Parks Maintenance	$150-$175/SF	$165/SF



Kendall Marketplace Land
8 Acres

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐
Parks and Recreation	☐

Agenda Item Number

New Business #5

Tracking Number

PW 2020-20

Agenda Item Summary Memo

Title: Wyland National Mayor's Challenge for Water Conservation

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis:

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Erin Willrett (Name) Administration (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/320/City-Council

Memorandum

To: Public Works Committee
From: Erin Willrett, Assistant City Administrator
CC: Bart Olson, City Administrator
Date: March 17, 2020
Subject: Wyland National Mayors Challenge for Conservation

Summary

Continue participation in a national program to challenge the residents to conserve water, energy and other natural resources, in alignment with City Council Goal #5 – Water Planning.

Background

Once again, the Wyland Foundation, in partnership with the National League of Cities and the U.S. Environmental Protection Agency, invited the United City of Yorkville to participate in the 9th annual National Mayor's Challenge for Water Conservation. The commitment from the City to participate is as simple as drafting the statement of support below. There is no cost to the City. There were several items that were sent out to market this program in 2018 and 2019. Yorkville placed 5th in 2018 and in 2019, Yorkville placed 13th in the 5,000-29,999 population category nation-wide!

Residents who are interested in conservation efforts and who would like to accept the challenge can go online (www.mywaterpledge.com) and make a pledge to conserve water, energy, and other natural resources over the next year by selecting from different pledge options. Some options are as easy as wasting less food and recycling. When the resident enters their location, the drop-down menu for pledges will contain our draft statement about water conservation. Our draft statement will read as:

"A sustainable water source for the City's future water supply is a main focus for our community and its residents. Yorkville currently obtains its water from the deep sandstone aquifer, which is being steadily drawn down as it is being pumped beyond its long-term sustainable yield due to increasing water demands and growth of the region. The City is committed to building strong, collaborative relationships regionally for sustainable water use. We hope to partner with our neighboring communities and our actual neighbors to promote water conservation efforts in the home. By taking the water pledge, you can help extend the capacity of the City's water supply."

When a resident goes online to accept the challenge, they will search for "Yorkville, IL", the website will then walk the resident through the process to pledge to make thoughtful conservation choices at home. There are several check boxes that the residents can choose from depending on the changes they are pledging to make. At the end of the "choices" portion of the pledge, an email address is required and the option for the resident to be entered into the prize drawing is made as a check box. After the resident enters their email address the pledge process is complete. Additionally, the website has several informational items for the resident to read through and learn about. City standings in the challenge are on the website and the residents can check back and see how their "choices" positively affect the community. This program is designed to get residents to think about how their choices impact the natural environment and if changes are made, no matter how small, benefits add up quickly. There is no further commitment and no additional information that is needed from the residents other than those listed above.

The City will also be posting several items on social media and on our website to promote this challenge. The City's main goal by promoting this program is to help residents be aware of the importance of the natural resources that are used on a daily basis and the pressing need to protect those precious resources.

Recommendation

While not a requirement to participate in the program, staff recommends an acknowledgment by the City Council in the attached Resolution for support of the statement above and participation in marketing the program. This initiative aligns with the City Council Goal #5 – Water Planning.

Resolution No. 2020-_____

A RESOLUTION OF THE UNITED CITY OF YORKVILLE, ILLINOIS IN SUPPORT OF THE "WYLAND MAYOR'S CHALLENGE FOR WATER CONSERVATION"

WHEREAS, the United City of Yorkville (the "*City*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the City continue to explore ways to manage residential consumption of water and power, and to inspire its residents to care for our natural resources; and

WHEREAS, cities can engage in efforts to inspire their own communities, as well as their neighboring cities, to become better environmental stewards; and

WHEREAS, the ninth annual National Mayor's Challenge for Water Conservation presented by the Wyland Foundation and Toyota, with support from the U.S EPA WaterSense, The Toro Company, National League of Cities, Conserva Irrigation, and Earth Friendly Products (makers of ECOS), is a non-profit competition to encourage residents pollution reduction and smart water use between our cities; and

WHEREAS, with the encouragement of their Mayors, residents may register their participation in their city's Challenge, online, by making simple pledges to decrease their water use and to reduce pollution for the period of one year, thereby assisting their cities to apply State and Federal water conservation strategies and to target mandated reductions; and

WHEREAS, from April 1- 30, 2020, the City wishes to inspire its residents and its neighboring communities to take the "Wyland Mayor's Challenge for Water Conservation" by making a series of online pledges at mywaterpledge.com to reduce their impact on the environment and to see immediate savings in their water, trash, and electricity bills;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: That the City agrees and supports the "Wyland Mayor's Challenge for Water Conservation" emphasis.

Section 2: That the program is to be implemented from April 1- 30, 2020 through a series of communication and outreach strategies, whether new or existing, to encourage Yorkville residents to take the conservation "Challenge."

Section 3: This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this ____ day of _____, A.D. 2020.

_____
CITY CLERK

KEN KOCH	_____	DAN TRANSIER	_____
JACKIE MILSCHEWSKI	_____	ARDEN JOE PLOCHER	_____
CHRIS FUNKHOUSER	_____	JOEL FRIEDERS	_____
SEAVER TARULIS	_____	JASON PETERSON	_____

APPROVED by me, as Mayor of the United City of Yorkville, Kendall County, Illinois this ____ day of _____, A.D. 2020.

_____
MAYOR

Attest:

_____
CITY CLERK

Reviewed By:	
Legal	■
Finance	☐
Engineer	■
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐

Agenda Item Number

New Business #6

Tracking Number

PW 2020-21

Agenda Item Summary Memo

Title: Gas N Wash (Waterpark Way) – Proposed Dormant SSA

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: Public Hearing for proposed dormant Special Service Area for Gas N Wash on Waterpark Way

Council Action Previously Taken:

Date of Action: N/A Action Taken:

Item Number:

Type of Vote Required:

Council Action Requested:

Submitted by: Jason Engberg, AICP (Name) Community Development (Department)

Agenda Item Notes:

See attached memo.

Memorandum

To: Public Works Committee
From: Jason Engberg, Senior Planner
CC: Bart Olson, City Administrator
Krysti J. Barksdale-Noble, Community Development Director
Brad Sanderson, EEI, City Engineer
Date: March 10, 2020
Subject: Lenny's Gas N Wash (Waterpark Way) – 4100 N Bridge St
Proposing Ordinance - Proposed Dormant SSA

Project Summary

Lenny's Gas N Wash is constructing a gas station with convenience store and accessory car wash at the northeast corner of State Route 47 (Bridge Street) and Waterpark Way commonly known as 4100 North Bridge Street. The Gas N Wash will be a full-service gas station for personal vehicles and semi-trucks with two (2) potential fast food establishments within the convenience store. The approximately 5-acre property has been subdivided from the original 72-acre O'Keefe Property which was annexed in 2006.

Per Article 6. Long Term Maintenance of the approved Stormwater Ordinance, a condition of approval for any new storm water management facility is the establishment of a long-term funding source in the form of a dormant (back-up) Special Service Area should the entity having primary responsibility of the property fail to adequately maintain the facility. In this regard, the property owner was required to grant an easement for the City's perpetual access to the storm water basin should future maintenance by the City be required. This request is to establish the mechanism in which the City would have to charge the property owner for maintenance undertaken by the City should they fail to maintain the basin.

Proposed Dormant Special Service Area

As mentioned above, the attached draft ordinance for dormant Special Service Area (SSA) prepared by the City Attorney establishes a backup mechanism for payment for future and continued maintenance, repair and reconstruction of the storm water basin in the event the property owner fails to do so. The proposed Special Service Area will consist only of the subject property and shall cover costs related to:

(1) the cleaning and dredging of the storm water detention and retention ponds and basins, drainage swales and ditches;

(2) the maintenance and care, including erosion control of the property surrounding such detention and retention ponds and basins, drainage swales and ditches;

(3) the maintenance, repair and replacement of storm sewers, drain tile, pipes and other conduit, and appurtenant structures; and

(4) the administrative costs incurred by the City in connection with the above in the event the Owners or their association, if any, fail to satisfactorily undertake the aforesaid ongoing maintenance, repair and reconstruction in compliance with the ordinances of the City and the Yorkville City Code.

Should the property owner fail to maintain the basin, the subject property will be levied a tax not to exceed $1.10 for every $100.00 of equalized assessed value of the property to be collected via real estate taxes.

Staff Comments/Recommendation

The next step in the process is for the City Council to consider the attached ordinance proposing the Special Service Area (SSA). This is tentatively scheduled for the **March 24, 2020** City Council meeting. A public hearing notice will then be published in the **March 27, 2020** edition of the Beacon Newspaper, and a public hearing will be conducted by the City Council on **April 14, 2020**. After the required 60-day waiting period at the close of the public hearing, the City Council will make a final determination on the proposed SSA at the **June 23, 2020** meeting.

The property owner has been notified of the proposed process and public hearing before the City Council for the consideration of the establishment of the dormant Special Service Area. Staff is recommending approval of the proposed backup funding mechanism as it is a requirement of the current Stormwater Ordinance. Staff will be available to answer any questions at Tuesday night's meeting.

Attachments:

1. Public Hearing Notice
2. Draft Ordinance Establishing Dormant SSA Public Hearing
3. Draft Ordinance Establishing Dormant SSA

Notice of Hearing

United City of Yorkville, Illinois
Special Service Area Number 2020-1

Notice is Hereby Given that on April 14, 2020, at 7:00 p.m. in the City Hall building at 800 Game Farm Road, Yorkville, Illinois, a hearing will be held by the United City of Yorkville (the "City") to consider forming a special service area to be called Special Service Area 2020-1 consisting of the following described real property legally described as:

THAT PART OF THE WEST HALF OF SECTION 9, TOWNSHIP 37 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KENDALL COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF LOT 3 IN O'KEEFE SUBDIVISION UNIT ONE, RECORDED AS DOCUMENT 200800012915, THENCE NORTH 87 DEGREES 00 MINUTES 59 SECONDS EAST ALONG THE NORTH LINE OF SAID LOT 3 55.01 FEET; THENCE SOUTH 47 DEGREES 30 MINUTES 51 SECONDS EAST ALONG THE NORTH LINE OF SAID LOT 3 70.14 FEET TO THE NORTH RIGHT OF WAY OF ROSEWINKEL STREET; THENCE NORTH 87 DEGREES 00 MINUTES 59 SECONDS EAST ALONG SAID RIGHT OF WAY 108.35 FEET TO A CURVE, CONCAVE TO THE NORTHWEST, HAVING A RADIUS OF 315.00 FEET, A CHORD OF 285.32 FEET AND A CHORD BEARING OF NORTH 60 DEGREES 05 MINUTES 15 SECONDS EAST; THENCE ALONG SAID CURVE AND SAID RIGHT OF WAY 296.10 FEET TO A CURVE, CONCAVE TO THE SOUTHEAST, HAVING A RADIUS OF 385.00 FEET, A CHORD OF 82.31 FEET, AND A CHORD BEARING OF NORTH 39 DEGREES 17 MINUTES 42 SECONDS EAST; THENCE ALONG SAID CURVE AND SAID RIGHT OF WAY 82.47 FEET; THENCE NORTH 02 DEGREES 02 MINUTES 41 SECONDS WEST 324.93 FEET; THENCE SOUTH 87 DEGREES 00 MINUTES 59 SECONDS WEST 520.01 FEET TO THE WEST RIGHT OF WAY OF ROUTE 47; THENCE SOUTH 02 DEGREES 02 MINUTES 41 SECONDS EAST ALONG SAID RIGHT OF WAY 465.06 FEET TO THE POINT OF BEGINNING.

Permanent Tax Index Number: 02-09-100-003
Lot Number: 1
Common Address: 4100 North Bridge Street, Illinois 60560

The approximate location is the northeast corner of State Route 47 (Bridge Street) and Waterpark Way.

The general purpose of the formation of the Special Service Area 2020-1 is to provide special governmental services serving the Special Service Area that may include:

(1) the cleaning and dredging of storm water detention and retention ponds and basins, drainage swales and ditches;
(2) the maintenance and care, including erosion control of the property surrounding such detention and retention ponds and basins, drainage swales and ditches;

(3) the maintenance, repair and replacement of storm sewers, drain tile, pipes and other conduit, and appurtenant structures;
(4) the administrative costs incurred by the City in connection with the above (collectively, the "Services") within the Special Service Area.

All interested persons, including all persons owing taxable real property located within Special Service Number 2020-1 will be given an opportunity to be heard and file written objections regarding the formation of and the boundaries of the Special Service Area and may object to the formation of the area and the levy of taxes affecting said area.

It is proposed that to pay for such Services the City shall levy an annual tax not to exceed $1.10 for every $100.00 of equalized assessed value of the property in the Special Service Area to pay the annual cost of providing such Services. The proposed amount of the tax levy for the initial year for which taxes will be levied within the special service area will not exceed $1.10 for every $100.00 of equalized assessed value. No City Special Service Area bonds will be issued.

At the hearing, all interested persons affected by the formation of such Special Service Area, including all persons owning taxable real estate therein, will be given an opportunity to be heard. The hearing may be adjourned by the Mayor and City Council without notice other than a motion to be entered upon the minutes of its meeting fixing the time and place of its adjournment.

If a petition signed by at least 51% of the electors residing within the Special Service Area and by at least 51% of the owners of record of the land included within the boundaries of the Special Service Area is filed with the City Clerk within sixty (60) days following the final adjournment of the public hearing objecting to the creation of the Special Service Area or the levy of an annual tax in the area, no such area may be created, or no such levy may be made within the next two years.

Dated this 27th day of March 2020.

Lisa Pickering
City Clerk

Ordinance No. 2020-___

AN ORDINANCE PROPOSING THE ESTABLISHMENT OF SPECIAL SERVICE AREA NUMBER 2020-1 IN THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS AND PROVIDING FOR OTHER PROCEDURES IN CONNECTION THEREWITH
(Lot #1 – 4100 North Bridge Street)

BE IT ORDAINED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: Authority. The United City of Yorkville, Kendall County, Illinois (the "*City*") is a duly organized and validly existing non home-rule municipality authorized pursuant to Article VII, Section 7(6) of the Constitution of the State of Illinois, and pursuant to the provisions of the Illinois Special Service Area Tax Law, 35 ILCS 200/27-5 *et seq*. (the "*Tax Law*"), to levy taxes in order to pay for the provision of special services to areas within the boundaries of the City.

Section 2: Findings. The Mayor and City Council of the City finds as follows:

A. That the owner of record (the "*Owner*") of the real property legally described in *Exhibit A*, attached hereto and made a part hereof (the "*Subject Territory*"), has developed the Subject Territory and there must be a backup mechanism for payment of any and all costs of continued maintenance, repair and reconstruction of all storm water detention and retention within the Subject Territory, all as hereinafter described; and,
B. That it is in the public interest that the Mayor and City Council of the City consider the creation of a special service area for the Subject Territory; and,
C. That the proposed special service area is a single lot; and,
D. The municipal services to be provided in the event the special service area is established are in addition to the municipal service provided to the City as a whole and the proposed special service area will benefit from the special municipal services to be provided.

Section 3: Proposal. The City agrees to proceed to consider the establishment of a special service area for the Subject Territory as Special Service Area 2020-1 for the purpose of payment of the costs of the maintenance of all storm water detention and retention. In the event the Owner has failed to do so, including (1) the cleaning and dredging of storm water detention and retention ponds and basins, drainage swales and ditches; (2) the maintenance and care, including erosion control of the property surrounding such detention and retention ponds and basins, drainage swales and ditches; (3) the maintenance, repair and replacement of storm sewers, drain tile, pipes and other conduit, and appurtenant structures; and (4) the administrative costs incurred by the City in connection with the above (collectively the "*Services*") within the Special Service Area in the event the Owner of the Subject Territory fails to satisfactorily undertake the aforesaid ongoing maintenance, repair and replacement in compliance with the ordinances of the City and the Yorkville City Code.

Section 4: Public Hearing. A public hearing shall be held on April 14, 2020 at 7:00 p.m. at the City municipal building at 800 Game Farm Road, Yorkville, Illinois, to consider the creation of the United City of Yorkville Special Service Area Number 2020-1 in the Subject Territory.

At the hearing, the following method of payment of the special City services to be provided within the proposed special service area will be considered: the levy of a tax by the City on each parcel of property in the proposed special service area, sufficient to produce revenues to provide special municipal services to the proposed special service area; the proposed rate of taxes for the initial year shall not exceed $1.10 for every $100.00 of equalized assessed value and the maximum rate of such taxes to be extended in any year within the proposed special service area shall not exceed $ 1.10 for every $100.00 of equalized assessed value.

Section 5: Notice of Public Hearing. Notice of hearing shall be published at least once not less than fifteen (15) days prior to the public hearing specified in Section 5 above, in a newspaper of general circulation in the City. In addition, notice shall be given by depositing the notice in the United States mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on said the Subject Territory. This notice shall be mailed not less than ten (10) days prior to the time set for the public hearing. In the event taxes for the last preceding year were not paid, the notice shall be sent to the person last listed on the tax rolls prior to that year as the taxpayer of record. The notice shall be in substantially the form set forth in *Exhibit B* attached hereto and made a part of this Ordinance.

Section 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this _____ day of _____, 2020.

_____
Mayor

KEN KOCH	_____	DAN TRANSIER	_____
JACKIE MILSCHEWSKI	_____	ARDEN JOE PLOCHER	_____
CHRIS FUNKHOUSER	_____	JOEL FRIEDERS	_____
SEAVER TARULIS	_____	JASON PETERSON	_____

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this _____ day of _____, 2020.

_____
City Clerk

Ordinance No. 2020-_____

AN ORDINANCE ESTABLISHING SPECIAL SERVICE AREA NUMBER 2020-1 IN THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS
(Lot #1 – 4100 North Bridge Street)

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the "*City*") is a duly organized and validly existing non home-rule municipality authorized pursuant to Article VII of the Constitution of the State of Illinois; and,

WHEREAS, pursuant to the provisions of Section 7(6) of Article VII of the 1970 Constitution of the State of Illinois, the City is authorized to create special service areas in and for the City that are further established "in the manner provided by law;" and,

WHEREAS, pursuant to the provisions of the Illinois Special Service Area Tax Law, (35 ILCS 200/27-5 *et seq*.) and the Property Tax Code (35 ILCS 200/1-1 et seq.) the City may establish special service areas to levy taxes in order to pay for the provision of special services to areas within the boundaries of the City; and,

WHEREAS, the owner of record (the "*Owner*") of the real property hereinafter described (the "*Subject Territory*") that has been developed with gas station, accessory car and convenience store that by City ordinance must provide for a backup mechanism for payment of any and all costs of continued maintenance, repair and reconstruction of the storm water detention area serving the Subject Territory; and,

WHEREAS, it is in the public interest that a special service area be established for the Subject Territory for the purposes set forth herein and to be known as Special Service Area 2020-1.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: Establishment. That it is in the public interest that Special Service Area 2020-1 is hereby established as a special service area for the purposes set forth herein and consisting of the Subject Territory that is legally described and that contains the Property Index Number as stated in *Exhibit A*, attached hereto and made a part hereof by this reference.

Section 2: Area. That said Subject Territory area is a single lot and is totally within the corporate limits of the City and an accurate map of the property within Special Service Area 2020-1 is attached hereto and made a part hereof as *Exhibit B*.

Section 3: Purpose. That said Subject Territory will benefit specifically from the municipal services to be provided and that such services are in addition to those municipal services provided to the City as a whole, and unique and in the best interests of Special Service Area 2020-1. The City's levy of special taxes against said Subject Territory shall

be to provide a backup mechanism for payment of any and all costs of continued maintenance, repair and reconstruction of the storm water systems in the event that the Owner has failed to do so. The special governmental services for the Special Service Area may include:

(1) the cleaning and dredging of storm water detention and retention ponds and basins, drainage swales and ditches;
(2) the maintenance and care, including erosion control of the property surrounding such detention and retention ponds and basins, drainage swales and ditches;
(3) the maintenance, repair and replacement of storm sewers, drain tile, pipes and other conduit, and appurtenant structures; and,
(4) the administrative costs incurred by the City in connection with the above (collectively, the "*Services*") within the Special Service Area.

Section 5: Hearing. That a public hearing was held on the 14th day of April, 2020 at 7:00 p.m. at the City municipal building at 800 Game Farm Road, Yorkville, Illinois, to consider the creation of Special Service Area 2020-1 in the Area and to consider the levy of an annual tax as further described in Section 7.

Section 6: Notice. Notice of the public hearing, attached hereto as Exhibit C, was published at least once not less than fifteen (15) days prior to the public hearing specified in Section 5 above, in a newspaper of general circulation in the City. In addition, notice was given by depositing the notice in the United States mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on the Subject Territory within the proposed special service area. This notice was mailed not less than ten (10) days prior to the time set for the public hearing. In the event taxes for the last preceding year were not paid, the notice shall be sent to the person last listed on the tax rolls prior to that year as the taxpayer of record.

Section 7: Objectors. That the Owner and all taxpayers of record owning taxable real property located within Special Service Area 2020-1, were heard at the public hearing held on April 14, 2020. That no objections were filed with the City Clerk within sixty (60) days following the final adjournment of the public hearing objecting to the creation of the Special Service Area 2020-1 or the levy of an annual tax in Special Service Area 2020-1.

Section 7: Tax. That there shall be levied in such years as the corporate authorities may hereafter determine to be appropriate, a direct annual tax that in the initial year shall not exceed $1.10 for every $100.00 of equalized assessed value of property in Special Service Area 2020-1 and the maximum rate of such taxes to be extended in any year within the Area shall not exceed $1.10 for every $100.00 of equalized assessed value to pay the annual cost of providing the special services described above that shall be in addition to all other taxes permitted by law.

Section 8: Recording. The City Clerk shall file within 30 days of the adoption of this ordinance a certified copy of this ordinance, including Exhibits A, B and C with the County Clerk of Kendall County and with the Kendall County Recorder's Office.

Section 9: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this _____ day of _____, 2020.

_____
Mayor

KEN KOCH	_____	DAN TRANSIER	_____
JACKIE MILSCHEWSKI	_____	ARDEN JOE PLOCHER	_____
CHRIS FUNKHOUSER	_____	JOEL FRIEDERS	_____
SEAVER TARULIS	_____	JASON PETERSON	_____

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this _____ day of _____, 2020.

_____
City Clerk

Reviewed By:	
Legal	☐
Finance	☐
Engineer	■
City Administrator	☐
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐

Agenda Item Number

New Business #7

Tracking Number

PW 2020-22

Agenda Item Summary Memo

Title: South Main Street – No Parking Signs

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: Signage Recommendation

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Consideration of Approval

Submitted by: Brad Sanderson (Name) Engineering (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/gov_officials.php

Memorandum

To: Bart Olson, City Administrator
From: Brad Sanderson, EEI
CC: Eric Dhuse, Director of Public Works
Krysti Barksdale-Noble, Community Dev. Dir.
Lisa Pickering, City Clerk
Jim Jensen, Police Chief

Date: February 26, 2020

As requested, we investigated the safety concerns when vehicles are parked on S. Main Street from W. Madison Street to W. Hydraulic Avenue.

Background

S. Main Street is a local street, with an approximate width of 24'. The section of S. Main Street from W. Madison Street to W. Hydraulic Avenue is located on a hill and includes two designated parking lots. Currently, parking on both sides of the roadway is allowed.





Pictures of S. Main Street looking southbound

Discussion

Limited options exist for parking along the street and/or adjacent to the street. Limitations include curb on the east side, utilities and grading along the west side and a narrow pavement cross section. This section of roadway is also on a hill.

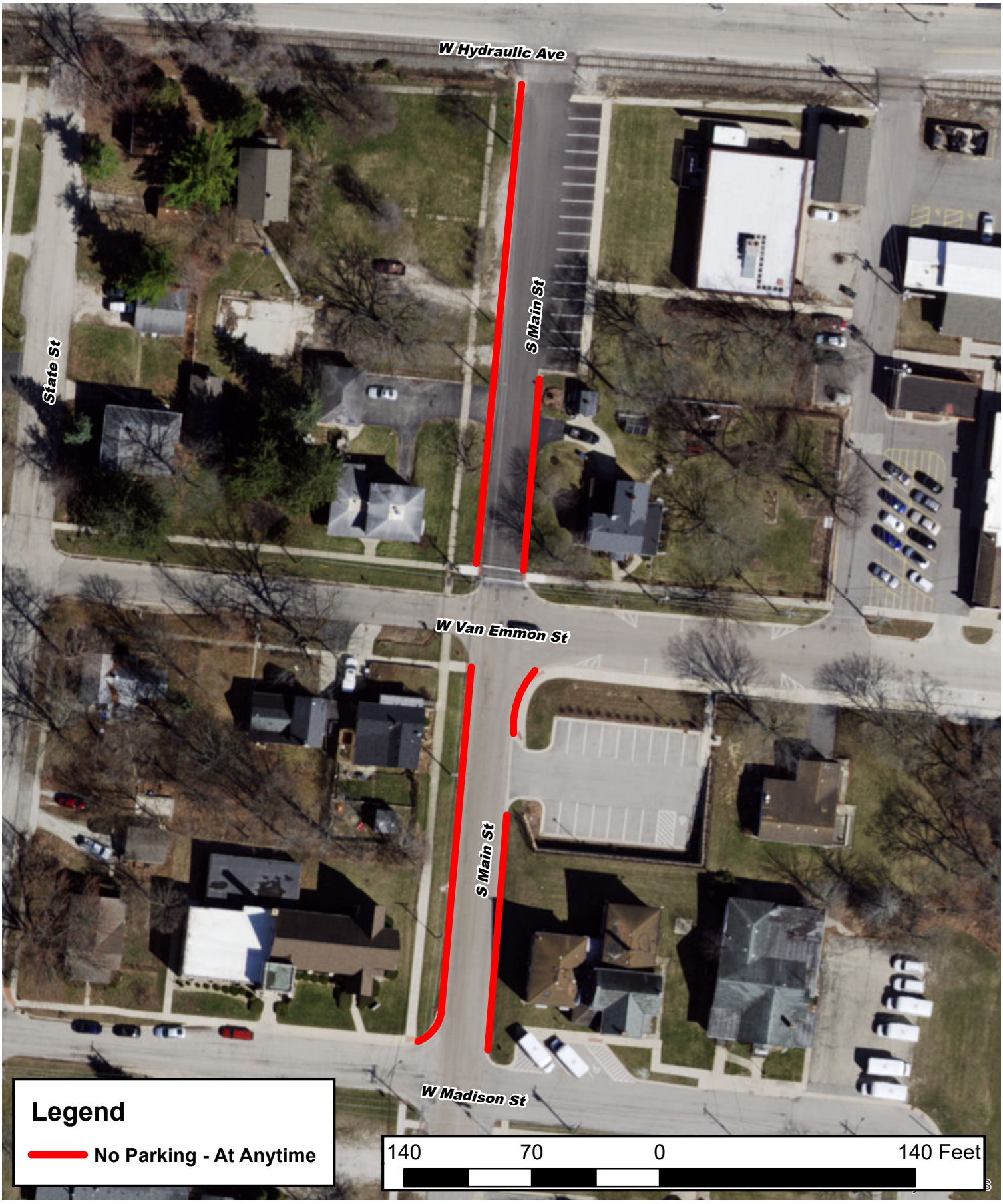
When vehicles do park in the area and because of the issues noted above, the following issues are created:

- Sight distance concerns
- Avoidance of obstacles in the roadway
- Vehicles can only pass one at a time

According to Police records, there are no records of accidents in the last five years.

Recommendation

Due to the concerns noted above, we recommend "NO PARKING AT ANYTIME" signs be placed on both sides of S. Main Street from W. Hydraulic Avenue to W. Madison Street, see attached location map.



Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700
www.eeiweb.com

DATE:	FEBRUARY 2020
PROJECT NO.:	YO2000
BY:	MJT
PATH:	H:\GIS\PUBLIC\YORKVILLE\2020\
FILE:	YO2020_Main Street Parking.MXD

SOUTH MAIN STREET PARKING LOCATION MAP

N

Ordinance No. 2020-_____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS REGULATING ON-STREET PARKING

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. Title 6, Chapter 2, Section 6-2-2, of the United City of Yorkville Code of Ordinances is hereby amended by adding the following:

6-2-2: PARKING PROHIBITED ON DESIGNATED STREETS:

SOUTH MAIN STREET

A "no parking" zone shall be created on both sides of S. Main Street from W. Hydraulic Avenue to W. Madison Street.

Section 2. If any Section, subsection, sentence, clause, phrase or portion of this Chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

Section 3. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this _____ day of _____, 2020.

_____

CITY CLERK

KEN KOCH	_____	DAN TRANSIER	_____
JACKIE MILSCHEWSKI	_____	ARDEN JOE PLOCHER	_____
CHRIS FUNKHOUSER	_____	JOEL FRIEDERS	_____
SEAVER TARULIS	_____	JASON PETERSON	_____

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois this _____ day of _____, 2020.

_____

MAYOR

Reviewed By:	
Legal	☐
Finance	☐
Engineer	■
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐
Parks and Recreation	☐

Agenda Item Number

New Business #8

Tracking Number

PW 2020-23

Agenda Item Summary Memo

Title: 2020 Road to Better Roads Program

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: 2020 Roads to Better Roads - Recommendation to Award

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Consideration of Contract Award

Submitted by: Brad Sanderson (Name) Engineering (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
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Memorandum

To: Bart Olson, City Administrator
From: Brad Sanderson, EEI
CC: Eric Dhuse, Director of Public Works
Krysti Barksdale-Noble, Community Dev. Dir.
Lisa Pickering, City Clerk

Date: March 2, 2020
Subject: 2020 Roads to Better Roads Program

Bids were received, opened and tabulated for work to be done on the 2020 Roads to Better Roads Program at 10:00 a.m., March 6, 2020. Representatives of contractors bidding the project, the City, and our firm were in attendance. A tabulation of the bids and the engineer's estimate is attached for your information and record. The low bid was below our engineer's estimate and within the FY2021 budget.

We recommend the acceptance of the bid and approval of award be made to the low bidder, Geneva Construction, Co., P.O. Box 998 Aurora, IL 60507 in the amount of **$737,441.07.**

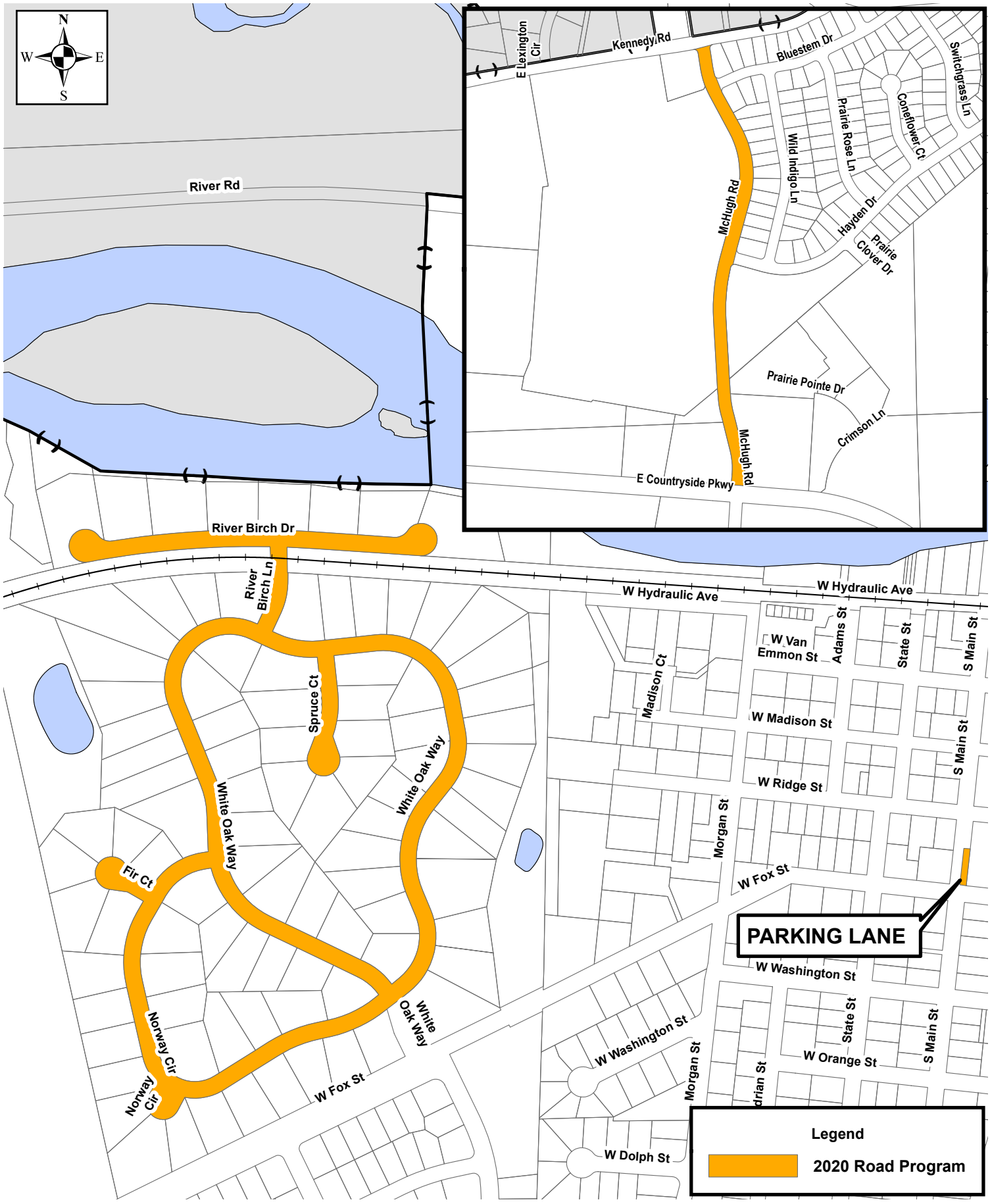
If you have any questions or require additional information, please let us know.

Engineering Enterprises, Inc.

Outstanding Service ~ Every Client ~ Every Day

BID TABULATION
2020 YORKVILLE ROAD PROGRAM
UNITED CITY OF YORKVILLE

		BID TABULATION BIDS RECD 2/28/2020		**GENEVA CONSTRUCTION** P.O. Box 998 Aurora, IL 60507		**D. CONSTRUCTION** 1480 S. Broadway Coal City, IL 60416		**BUILDERS PAVING, LLC** 4413 Roosevelt Rd. Ste 108 Hillside, IL 60162		**ENGINEER'S ESTIMATE** 52 Wheeler Road Sugar Grove, IL 60554	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	SUPPLEMENTAL WATERING	UNIT	10.0	$ 0.01	$ 0.10	$ 0.01	$ 0.10	$ 0.01	$ 0.10	$ 150.00	$ 1,500.00
2	BITUMINOUS MATERIALS (TACK COAT)	POUND	26787.0	$ 0.01	$ 267.87	$ 0.01	$ 267.87	$ 0.01	$ 267.87	$ 0.10	$ 2,678.70
3	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SQ YD	132.0	$ 10.00	$ 1,320.00	$ 10.00	$ 1,320.00	$ 20.00	$ 2,640.00	$ 12.00	$ 1,584.00
4	HOT-MIX ASPHALT BINDER COURSE, IL- 9.5, N50	TON	3425.0	$ 69.50	$ 238,037.50	$ 67.00	$ 229,475.00	$ 74.50	$ 255,162.50	$ 67.00	$ 229,475.00
5	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	3425.0	$ 69.50	$ 238,037.50	$ 66.00	$ 226,050.00	$ 74.50	$ 255,162.50	$ 67.00	$ 229,475.00
6	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	2270.0	$ 6.50	$ 14,755.00	$ 8.80	$ 19,976.00	$ 8.75	$ 19,862.50	$ 7.00	$ 15,890.00
7	DETECTABLE WARNINGS	SQ FT	220.0	$ 25.00	$ 5,500.00	$ 46.20	$ 10,164.00	$ 24.00	$ 5,280.00	$ 25.00	$ 5,500.00
8	SIDEWALK REMOVAL	SQ FT	2830.0	$ 1.15	$ 3,254.50	$ 2.20	$ 6,226.00	$ 2.00	$ 5,660.00	$ 2.00	$ 5,660.00
9	HOT-MIX ASPHALT SURFACE REMOVAL, 3"	SQ YD	4998.0	$ 2.25	$ 11,245.50	$ 2.40	$ 11,995.20	$ 4.75	$ 23,740.50	$ 2.50	$ 12,495.00
10	CLASS D PATCHES, TYPE I, 3 INCH	SQ YD	216.0	$ 29.00	$ 6,264.00	$ 45.00	$ 9,720.00	$ 25.00	$ 5,400.00	$ 35.00	$ 7,560.00
11	CLASS D PATCHES, TYPE II, 3 INCH	SQ YD	221.0	$ 29.00	$ 6,409.00	$ 38.00	$ 8,398.00	$ 25.00	$ 5,525.00	$ 35.00	$ 7,735.00
12	CLASS D PATCHES, TYPE III, 3 INCH	SQ YD	743.0	$ 24.00	$ 17,832.00	$ 29.00	$ 21,547.00	$ 25.00	$ 18,575.00	$ 33.00	$ 24,519.00
13	CLASS D PATCHES, TYPE IV, 3 INCH	SQ YD	1851.0	$ 21.00	$ 38,871.00	$ 28.00	$ 51,828.00	$ 25.00	$ 46,275.00	$ 32.00	$ 59,232.00
14	MANHOLES TO BE ADJUSTED	EACH	1.0	$ 510.00	$ 510.00	$ 495.00	$ 495.00	$ 600.00	$ 600.00	$ 650.00	$ 650.00
15	INLETS TO BE ADJUSTED	EACH	15.0	$ 280.00	$ 4,200.00	$ 440.00	$ 6,600.00	$ 350.00	$ 5,250.00	$ 350.00	$ 5,250.00
4	THERMOPLASTIC PAVEMENT MARKING - LETTERS AND SYMBOLS	SQ FT	320.0	$ 4.00	$ 1,280.00	$ 5.23	$ 1,673.60	$ 4.00	$ 1,280.00	$ 5.00	$ 1,600.00
17	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	6520.0	$ 0.40	$ 2,608.00	$ 0.57	$ 3,716.40	$ 0.40	$ 2,608.00	$ 0.70	$ 4,564.00
18	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	1040.0	$ 2.12	$ 2,204.80	$ 1.21	$ 1,258.40	$ 2.12	$ 2,204.80	$ 1.50	$ 1,560.00
19	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	40.0	$ 8.00	$ 320.00	$ 11.00	$ 440.00	$ 8.00	$ 320.00	$ 5.00	$ 200.00
20	SODDING, SPECIAL	SQ YD	526.0	$ 15.25	$ 8,021.50	$ 17.88	$ 9,404.88	$ 16.25	$ 8,547.50	$ 20.00	$ 10,520.00
21	HOT-MIX ASPHALT SURFACE REMOVAL, VARIABLE DEPTH	SQ YD	34682.0	$ 2.25	$ 78,034.50	$ 1.45	$ 50,288.90	$ 2.30	$ 79,768.60	$ 1.75	$ 60,693.50
22	SANITARY MANHOLES TO BE ADJUSTED	EACH	1.0	$ 1,215.00	$ 1,215.00	$ 495.00	$ 495.00	$ 850.00	$ 850.00	$ 950.00	$ 950.00
23	ROUTING AND SEALING CRACKS	FOOT	24612.0	$ 0.40	$ 9,844.80	$ 0.44	$ 10,829.28	$ 0.39	$ 9,598.68	$ 0.50	$ 12,306.00
24	WHEEL STOP REMOVAL AND RESET	EACH	12.0	$ 35.00	$ 420.00	$ 77.00	$ 924.00	$ 50.00	$ 600.00	$ 100.00	$ 1,200.00
25	HOT-MIX ASPHALT DRIVEWAY REMOVAL AND REPLACEMENT	SQ YD	7.0	$ 98.00	$ 686.00	$ 300.00	$ 2,100.00	$ 65.00	$ 455.00	$ 100.00	$ 700.00
26	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	FOOT	1317.0	$ 32.50	$ 42,802.50	$ 40.70	$ 53,601.90	$ 40.00	$ 52,680.00	$ 36.00	$ 47,412.00
27	RAILROAD PROTECTIVE LIABILITY INSURANCE	L SUM	1.0	$ 3,500.00	$ 3,500.00	$ 3,300.00	$ 3,300.00	$ 2,496.45	$ 2,496.45	$ 10,000.00	$ 10,000.00
	TOTAL BID				**737,441.07**		**742,094.53**		**810,810.00**		**760,909.20**
		% BELOW/ABOVE ENGINEER'S ESTIMATE			-3.08%		-2.47%		6.56%		



Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700
www.eeiweb.com

United City of Yorkville
800 Game Farm Road
Yorkville, IL 60560
630-553-4350

DATE:	SEPTEMBER 2019
PROJECT NO.:	YO1926
BY:	MJT
PATH:	H:\GIS\PUBLIC\YORKVILLE\2018\
FILE:	YO1926_2020 Road Program .MXD

2020 RTBR PROGRAM
LOCATION MAP

N

Reviewed By:	
Legal	☐
Finance	☐
Engineer	■
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐

Agenda Item Number

New Business #9

Tracking Number

PW 2020-24

Agenda Item Summary Memo

Title: Elizabeth Street Water Main Improvements

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: Consideration of Bid Award

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Consideration of Contract Award

Submitted by: Brad Sanderson (Name) Engineering (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
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Memorandum

To: Bart Olson, City Administrator
From: Brad Sanderson, EEI
CC: Eric Dhuse, Director of Public Works
Krysti Barksdale-Noble, Community Dev. Dir.
Lisa Pickering, City Clerk

Date: March 10, 2020
Subject: Elizabeth Street Water Main Improvements

Bids were received, opened and tabulated for work to be done on the project at 10:00 a.m., March 6, 2020. Representatives of contractors bidding the project, Carri Parker (Purchasing Manager) and our firm were in attendance. A tabulation of the bids which includes the engineer's estimate is attached for your information and record. The low bid was below our engineer's estimate and within the FY2021 budget.

Therefore, we recommend the acceptance of the bid and approval of award be made to the low bidder, Superior Excavating Co., 424 San Carlos Road, Minooka, Illinois 60447 in the amount of **$412,973.00.**

If you have any questions or require additional information, please let us know.

BID TABULATION
ELIZABETH STREET WATER MAIN IMPROVEMENTS
UNITED CITY OF YORKVILLE

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	BID TABULATION BIDS RECD 3/6/2020 UNIT PRICE	BID TABULATION BIDS RECD 3/6/2020 AMOUNT	**SUPERIOR EXCAVATING CO.** 424 San Carlos Rd Minooka, IL 60447 UNIT PRICE	**SUPERIOR EXCAVATING CO.** AMOUNT	**H. LINDEN & SONS SEWER** 722 E. South Street, Unit D Plano, IL 60545 UNIT PRICE	**H. LINDEN & SONS SEWER** AMOUNT	**CONLEY EXCAVATING. INC.** 1555 Gramercy Pl. Morris, IL 60450 UNIT PRICE	**CONLEY EXCAVATING. INC.** AMOUNT	**PERFORMANCE CONST & ENG** 217 W. John Street Plano, IL 60545 UNIT PRICE	**PERFORMANCE CONST & ENG** AMOUNT	**ENGINEER'S ESTIMATE** 52 Wheeler Road Sugar Grove, IL 60554 UNIT PRICE	**ENGINEER'S ESTIMATE** AMOUNT
1	TREE REMOVAL, 6-15 UNIT DIAMETER	UNIT	10	$ 50.00	$ 500.00	$ 25.00	$ 250.00	$ 35.00	$ 350.00	$ 75.00	$ 750.00	$ 50.00	$ 500.00
2	TREE ROOT PRUNING	EACH	1	$ 250.00	$ 250.00	$ 110.00	$ 110.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 200.00	$ 200.00
3	CONNECTION TO EXISTING WATER MAIN, 6-INCH	EACH	1	$ 2,800.00	$ 2,800.00	$ 3,000.00	$ 3,000.00	$ 1,300.00	$ 1,300.00	$ 7,000.00	$ 7,000.00	$ 3,500.00	$ 3,500.00
4	CONNECTION TO EXISTING WATER MAIN, 8-INCH	EACH	1	$ 2,900.00	$ 2,900.00	$ 3,500.00	$ 3,500.00	$ 1,950.00	$ 1,950.00	$ 8,000.00	$ 8,000.00	$ 4,000.00	$ 4,000.00
5	WATER MAIN, CLASS 52, WITH POLYETHYLENE WRAP, 6-INCH	LF	20	$ 53.00	$ 1,060.00	$ 72.00	$ 1,440.00	$ 90.00	$ 1,800.00	$ 56.00	$ 1,120.00	$ 100.00	$ 2,000.00
6	WATER MAIN, CLASS 52, WITH POLYETHYLENE WRAP, 8-INCH	LF	1,468	$ 92.00	$ 135,056.00	$ 75.00	$ 110,100.00	$ 76.00	$ 111,568.00	$ 92.00	$ 135,056.00	$ 105.00	$ 154,140.00
7	GATE VALVE (RESILIENT SEAT) IN VALVE BOX, 8-INCH	EACH	3	$ 1,766.00	$ 5,298.00	$ 2,000.00	$ 6,000.00	$ 2,450.00	$ 7,350.00	$ 4,000.00	$ 12,000.00	$ 2,000.00	$ 6,000.00
8	FIRE HYDRANT ASSEMBLY, WITH AUXILIARY VALVE, 6-INCH MJ	EACH	6	$ 4,809.00	$ 28,854.00	$ 5,500.00	$ 33,000.00	$ 6,015.00	$ 36,090.00	$ 6,000.00	$ 36,000.00	$ 5,000.00	$ 30,000.00
9	DUCTILE IRON FITTINGS	LB	1,168	$ 11.00	$ 12,848.00	$ 5.00	$ 5,840.00	$ 8.00	$ 9,344.00	$ 1.00	$ 1,168.00	$ 6.00	$ 7,008.00
10	WATER MAIN PROTECTION, PVC C-900, 12-INCH	LF	21	$ 38.00	$ 798.00	$ 92.00	$ 1,932.00	$ 73.50	$ 1,543.50	$ 90.00	$ 1,890.00	$ 80.00	$ 1,680.00
11	NON-SPECIAL, NON-HAZARDOUS SOIL WASTE DISPOSAL - TYPE 1	TON	50	$ 10.00	$ 500.00	$ 1.00	$ 50.00	$ 1.00	$ 50.00	$ 25.00	$ 1,250.00	$ 50.00	$ 2,500.00
12	NON-SPECIAL, NON-HAZARDOUS SOIL WASTE DISPOSAL - TYPE 2	TON	50	$ 10.00	$ 500.00	$ 1.00	$ 50.00	$ 1.00	$ 50.00	$ 5.00	$ 250.00	$ 50.00	$ 2,500.00
13	FOUNDATION MATERIAL	CY	25	$ 5.00	$ 125.00	$ 1.00	$ 25.00	$ 61.00	$ 1,525.00	$ 10.00	$ 250.00	$ 30.00	$ 750.00
14	EXPLORATORY EXCAVATION	EACH	1	$ 200.00	$ 200.00	$ 450.00	$ 450.00	$ 1,000.00	$ 1,000.00	$ 250.00	$ 250.00	$ 500.00	$ 500.00
15	WATER SERVICE CONNECTION, 1-INCH	EACH	24	$ 1,600.00	$ 38,400.00	$ 1,800.00	$ 43,200.00	$ 970.00	$ 23,280.00	$ 3,000.00	$ 72,000.00	$ 1,500.00	$ 36,000.00
16	WATER SERVICE PIPE, PEX, 1-INCH	LF	680	$ 18.00	$ 12,240.00	$ 31.00	$ 21,080.00	$ 49.50	$ 33,660.00	$ 23.00	$ 15,640.00	$ 30.00	$ 20,400.00
17	DISCONNECT AND ABANDON EXISTING WATER MAIN	EACH	2	$ 1,000.00	$ 2,000.00	$ 1,200.00	$ 2,400.00	$ 2,000.00	$ 4,000.00	$ 2,500.00	$ 5,000.00	$ 2,000.00	$ 4,000.00
18	VALVE BOX TO BE ABANDONED	EACH	2	$ 150.00	$ 300.00	$ 50.00	$ 100.00	$ 600.00	$ 1,200.00	$ 150.00	$ 300.00	$ 250.00	$ 500.00
19	FIRE HYDRANT REMOVAL	EACH	2	$ 500.00	$ 1,000.00	$ 740.00	$ 1,480.00	$ 1,250.00	$ 2,500.00	$ 400.00	$ 800.00	$ 600.00	$ 1,200.00
20	WATER MAIN TESTING - PRESSURE AND DISINFECTION	LS	1	$ 2,500.00	$ 2,500.00	$ 4,000.00	$ 4,000.00	$ 4,350.00	$ 4,350.00	$ 4,000.00	$ 4,000.00	$ 4,500.00	$ 4,500.00
21	CULVERT REMOVAL AND REPLACEMENT, GALVANIZED CORRUGATED STEEL P	LF	190	$ 33.00	$ 6,270.00	$ 83.00	$ 15,770.00	$ 67.00	$ 12,730.00	$ 60.00	$ 11,400.00	$ 30.00	$ 5,700.00
22	CULVERT REMOVAL AND REPLACEMENT, HDPE, 12-INCH	LF	30	$ 25.00	$ 750.00	$ 83.00	$ 2,490.00	$ 79.00	$ 2,370.00	$ 50.00	$ 1,500.00	$ 35.00	$ 1,050.00
23	STORM INLET TYPE A, 2' DIA W/ TYPE 8 GRATE	EACH	1	$ 1,400.00	$ 1,400.00	$ 2,000.00	$ 2,000.00	$ 2,710.00	$ 2,710.00	$ 2,000.00	$ 2,000.00	$ 1,750.00	$ 1,750.00
24	STORM SEWER, N-12 HDPE, 12-INCH	LF	60	$ 35.00	$ 2,100.00	$ 75.00	$ 4,500.00	$ 52.50	$ 3,150.00	$ 60.00	$ 3,600.00	$ 75.00	$ 4,500.00
25	CONNECT TO EXISTING STORM MANHOLE	EA	1	$ 1,700.00	$ 1,700.00	$ 1,200.00	$ 1,200.00	$ 2,250.00	$ 2,250.00	$ 1,600.00	$ 1,600.00	$ 1,000.00	$ 1,000.00
26	CULVERT REMOVAL	LF	120	$ 5.00	$ 600.00	$ 5.00	$ 600.00	$ 35.00	$ 4,200.00	$ 35.00	$ 4,200.00	$ 50.00	$ 6,000.00

BID TABULATION
ELIZABETH STREET WATER MAIN IMPROVEMENTS
UNITED CITY OF YORKVILLE

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	BID TABULATION BIDS RECD 3/6/2020 UNIT PRICE	BID TABULATION BIDS RECD 3/6/2020 AMOUNT	**SUPERIOR EXCAVATING CO.** 424 San Carlos Rd Minooka, IL 60447 UNIT PRICE	**SUPERIOR EXCAVATING CO.** AMOUNT	**H. LINDEN & SONS SEWER** 722 E. South Street, Unit D Plano, IL 60545 UNIT PRICE	**H. LINDEN & SONS SEWER** AMOUNT	**CONLEY EXCAVATING. INC.** 1555 Gramercy Pl. Morris, IL 60450 UNIT PRICE	**CONLEY EXCAVATING. INC.** AMOUNT	**PERFORMANCE CONST & ENG** 217 W. John Street Plano, IL 60545 UNIT PRICE	**PERFORMANCE CONST & ENG** AMOUNT	**ENGINEER'S ESTIMATE** 52 Wheeler Road Sugar Grove, IL 60554 UNIT PRICE	**ENGINEER'S ESTIMATE** AMOUNT
27	GRADING AND SHAPING DITCHES	LF	80	$ 18.00	$ 1,440.00	$ 20.00	$ 1,600.00	$ 15.00	$ 1,200.00	$ 20.00	$ 1,600.00	$ 20.00	$ 1,600.00
28	SANITARY SEWER SERVICE REPAIR, PVC SDR-26, D-2241, 6-INCH	EACH	9	$ 30.00	$ 270.00	$ 100.00	$ 900.00	$ 500.00	$ 4,500.00	$ 200.00	$ 1,800.00	$ 900.00	$ 8,100.00
29	SANITARY MANHOLE TO BE ADJUSTED	EACH	1	$ 417.00	$ 417.00	$ 1,000.00	$ 1,000.00	$ 1,700.00	$ 1,700.00	$ 500.00	$ 500.00	$ 900.00	$ 900.00
30	SANITARY MANHOLE TO BE ADJUSTED WITH NEW FRAME AND LID - TYPE 1	EA	3	$ 678.00	$ 2,034.00	$ 1,800.00	$ 5,400.00	$ 2,650.00	$ 7,950.00	$ 800.00	$ 2,400.00	$ 1,200.00	$ 3,600.00
31	HOT-MIX ASPHALT PAVEMENT REMOVAL, FULL DEPTH	SY	152	$ 6.00	$ 912.00	$ 10.00	$ 1,520.00	$ 21.20	$ 3,222.40	$ 11.00	$ 1,672.00	$ 10.00	$ 1,520.00
32	HOT-MIX ASPHALT PAVEMENT REMOVAL, 4-INCH	SY	2,420	$ 7.00	$ 16,940.00	$ 6.00	$ 14,520.00	$ 6.00	$ 14,520.00	$ 6.00	$ 14,520.00	$ 6.00	$ 14,520.00
33	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, 2.5-INCH	TON	350	$ 86.00	$ 30,100.00	$ 80.00	$ 28,000.00	$ 78.75	$ 27,562.50	$ 75.00	$ 26,250.00	$ 95.00	$ 33,250.00
34	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50, 1.5-INCH	TON	210	$ 99.00	$ 20,790.00	$ 91.00	$ 19,110.00	$ 90.30	$ 18,963.00	$ 86.00	$ 18,060.00	$ 105.00	$ 22,050.00
35	PCC PAVEMENT REMOVAL AND REPLACEMENT	SY	20	$ 173.00	$ 3,460.00	$ 175.00	$ 3,500.00	$ 175.00	$ 3,500.00	$ 175.00	$ 3,500.00	$ 150.00	$ 3,000.00
36	AGGREGATE SUBGRADE IMPROVEMENT	CY	80	$ 40.00	$ 3,200.00	$ 52.00	$ 4,160.00	$ 77.50	$ 6,200.00	$ 64.00	$ 5,120.00	$ 75.00	$ 6,000.00
37	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SY	245	$ 3.00	$ 735.00	$ 5.00	$ 1,225.00	$ 4.80	$ 1,176.00	$ 4.50	$ 1,102.50	$ 2.50	$ 612.50
38	BITUMINOUS MATERIALS (PRIME/TACK COAT)	LB	1,630	$ 1.20	$ 1,956.00	$ 1.00	$ 1,630.00	$ 1.16	$ 1,890.80	$ 1.05	$ 1,711.50	$ 1.50	$ 2,445.00
39	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SY	9	$ 25.00	$ 225.00	$ 20.00	$ 180.00	$ 142.50	$ 1,282.50	$ 20.00	$ 180.00	$ 15.00	$ 135.00
40	COMBINATION CONCRETE CURB AND GUTTER REMOVAL AND REPLACEMENT	LF	35	$ 46.00	$ 1,610.00	$ 45.00	$ 1,575.00	$ 58.00	$ 2,030.00	$ 46.00	$ 1,610.00	$ 60.00	$ 2,100.00
41	PCC DRIVEWAY REMOVAL AND REPLACEMENT	SY	136	$ 89.00	$ 12,104.00	$ 89.00	$ 12,104.00	$ 127.50	$ 17,340.00	$ 95.00	$ 12,920.00	$ 80.00	$ 10,880.00
42	HOT-MIX ASPHALT DRIVEWAY REMOVAL AND REPLACEMENT	SY	366	$ 39.00	$ 14,274.00	$ 38.00	$ 13,908.00	$ 61.50	$ 22,509.00	$ 52.00	$ 19,032.00	$ 40.00	$ 14,640.00
43	RETAINING WALL REMOVAL AND RESET	EA	2	$ 466.00	$ 932.00	$ 1,000.00	$ 2,000.00	$ 3,500.00	$ 7,000.00	$ 1,000.00	$ 2,000.00	$ 2,500.00	$ 5,000.00
44	MAILBOX TO BE REMOVED AND RESET	EACH	12	$ 5.00	$ 60.00	$ 200.00	$ 2,400.00	$ 200.00	$ 2,400.00	$ 200.00	$ 2,400.00	$ 200.00	$ 2,400.00
45	SIGN TO BE REMOVED AND RESET	EACH	2	$ 50.00	$ 100.00	$ 200.00	$ 400.00	$ 200.00	$ 400.00	$ 160.00	$ 320.00	$ 200.00	$ 400.00
46	REPLACEMENT TREE, 2.5" CALIPER (MIN.), BALLED AND BURLAPPED	EACH	1	$ 500.00	$ 500.00	$ 680.00	$ 680.00	$ 750.00	$ 750.00	$ 600.00	$ 600.00	$ 700.00	$ 700.00
47	RESTORATION	SY	1,805	$ 13.00	$ 23,465.00	$ 8.00	$ 14,440.00	$ 20.00	$ 36,100.00	$ 11.00	$ 19,855.00	$ 10.00	$ 18,050.00
48	TRAFFIC CONTROL AND PROTECTION	LS	1	$ 1,500.00	$ 1,500.00	$ 25,000.00	$ 25,000.00	$ 6,000.00	$ 6,000.00	$ 39,000.00	$ 39,000.00	$ 15,000.00	$ 15,000.00
49	ALLOWANCE - ITEMS ORDERED BY THE ENGINEER	UNIT	15,000	$ 1.00	$ 15,000.00	$ 1.00	$ 15,000.00	$ 1.00	$ 15,000.00	$ 1.00	$ 15,000.00	$ 1.00	$ 15,000.00
	TOTAL BASE BID (Items 1 - 49)				**412,973.00**		**434,819.00**		**474,016.70**		**518,677.00**		**$ 483,780.50**
	% BELOW/ABOVE ENGINEER'S ESTIMATE				-14.64%		-10.12%		-2.02%		7.21%		

ENGINEERING ENTERPRISES, INC.
52 WHEELER ROAD, SUGAR GROVE, ILLINOIS

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐

Agenda Item Number

New Business #10

Tracking Number

PW 2020-25

Agenda Item Summary Memo

Title: Elizabeth Street Water Main Improvements – Construction Engineering Agreement

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis:

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Approval

Submitted by: Bart Olson (Name) Administration (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/gov_officials.php

Elizabeth Street Water Main Improvements
United City of Yorkville, IL
Professional Services Agreement - Construction Engineering

THIS AGREEMENT, by and between the United City of Yorkville, hereinafter referred to as the "City" or “OWNER” and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or “ENGINEER” agrees as follows:

A. Services:

ENGINEER agrees to furnish to the City the following services: The ENGINEER shall provide any and all necessary engineering services to the City as indicated on the Scope of Services (Attachment B). Construction engineering will be provided for approximately 1,470 linear feet of 8-inch water main improvements including paving and drainage improvements on Elizabeth Street (see Attachment E for project limits). Engineering will be in accordance with all City, Standard Specifications for Water and Sewer Construction in Illinois, Illinois Department of Transportation, and Illinois Environmental Protection Agency requirements.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the ENGINEER shall be compensated for all work performed for the City prior to termination.

C. Compensation and maximum amounts due to ENGINEER:

ENGINEER shall receive as compensation for all work and services to be performed herein, an amount based on the Estimate of Level of Effort and Associated Cost included in Attachment C. Construction Engineering will be paid for Hourly (HR) at the actual rates for services to be performed, currently estimated at $48,600. The hourly rates for this project are shown in the attached 2019 Standard Schedule of Charges (Attachment F). All payments will be made according to the Illinois State Prompt Payment Act and not less than once every thirty days.

D. Changes in Rates of Compensation:

In the event that this contract is designated in Section B hereof as an Ongoing Contract, ENGINEER, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Section C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year.

E. Ownership of Records and Documents:

ENGINEER agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the City. ENGINEER agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the City. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, ENGINEER agrees to return all such materials to the City. The City agrees not to modify any original documents produced by ENGINEER without contractors consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kendall County, Illinois.

G. Independent Contractor:

ENGINEER shall have sole control over the manner and means of providing the work and services performed under this agreement. The City's relationship to the ENGINEER under this agreement shall be that of an independent contractor. ENGINEER will not be considered an employee to the City for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery : The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of $600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting : The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.

Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity : The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the City under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the City and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal

sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: _x_ United States Citizen ___ Resident Alien ___ Non-Resident Alien The Internal Revenue Service requires that taxes be withheld on payments made to non resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification : Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one): ___ Individual ___ Real Estate Agent ___ Sole Proprietorship ___ Government Entity ___ Partnership ___ Tax Exempt Organization (IRC 501(a) only) _x_ Corporation ___ Not for Profit Corporation ___ Trust or Estate ___ Medical and Health Care Services Provider Corp.

I. Indemnification:

ENGINEER shall indemnify and hold harmless the City and City's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by ENGINEER or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of ENGINEER or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

J. Insurance :

The ENGINEER agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied)

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attachments. Except for those terms included on the attachments, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any

manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of attachments are as follows:

Attachment A:	Standard Terms and Conditions
Attachment B:	Scope of Services
Attachment C:	Estimate of Level of Effort and Associated Cost
Attachment D:	Anticipated Project Schedule
Attachment E:	Location Map
Attachment F:	2019 Standard Schedule of Charges

L. Notices:

All notices required to be given under the terms of this agreement shall be given mail, addressed to the parties as follows:

For the City:

City Administrator and City Clerk
United City of Yorkville
800 Game Farm Road
Yorkville, IL 60560

For the ENGINEER:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove Illinois 60554

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

Agreed to this _____day of _____, 2020.

United City of Yorkville:

_____
John Purcell
Mayor

_____
Lisa Pickering
City Clerk

Engineering Enterprises, Inc.:

_____
Brad Sanderson, P.E.
Chief Operating Officer / President

_____
Angie Smith
Executive Assistant

STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter "Agreement"), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER'S service.

Construction Engineering and Inspection: The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.

The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor's failure to furnish and perform the work in accordance with the contract documents.

The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.

Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER'S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER'S consideration of a component does not constitute acceptance of the assembled items.

The ENGINEER'S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or

connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Termination: This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

(a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;

(b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;

(c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.

(d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include

conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.

Elizabeth Street Water Main Improvements
United City of Yorkville, IL
Professional Services Agreement - Construction Engineering

Attachment B – Scope of Services

CONSTRUCTION ENGINEERING

3.1 Construction Administration

- Prepare for, Attend and Facilitate the Preconstruction Meeting with the Contractor Including Preparation of Meeting Minutes
- Shop Drawing Review
- Prepare and Handout Construction Notice Flyers to Residents Including Temporary Water Loss Notices
- Coordinate with City Services (Garbage, Mail, Etc.)
- Review Engineering Plans, Specifications and Prepare Field Book
- Prepare Pay Estimates and Change Orders
- Gather certified payrolls and waivers of lien
- Provide Weekly Updates to City or as Required Based on Onsite Activities

3.2 Construction Layout and Record Drawings

- Stake Proposed Water Main and Storm Sewer
- Perform Post Construction Field Survey for Record Drawings
- Prepare and Review Record Drawings

3.3 Observation and Documentation

- Review Staked Water Main and Storm Sewer Layout
- Take Pre-Construction Videos and Photos of Pre-Existing Conditions
- Provide Resident Engineering Services for Construction
- Coordinate Any Required Testing on Behalf of the City and Review Test Reports
- Provide Quantity Tracking, Documentation and Daily Field Reports
- Perform Punch Walks, Prepare Punch List Letters and Provide Follow Up Inspections and Recommend Acceptance When Appropriate
- Prepare Project Closeout Paperwork

Engineering Enterprises, Inc.

Outstanding Service ~ Every Client ~ Every Day

ATTACHMENT C
ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST FOR
PROFESSIONAL ENGINEERING SERVICES FOR
ELIZABETH STREET WATER MAIN IMPROVEMENTS
United City of Yorkville, IL
March 10, 2020

WORK ITEM NO.	WORK ITEM	ENTITY:	ENGINEERING				SURVEYING			DRAFTING		ADMIN.	WORK ITEM HOUR SUMM.	COST PER ITEM
		PROJECT ROLE:	PRINCIPAL IN CHARGE	SENIOR PROJECT MANAGER	SENIOR PROJECT ENGINEER	PROJECT ENGINEER	SENIOR PROJECT MANAGER	PROJECT MANAGER	PROJECT TECHNICIAN	CAD MANAGER	SENIOR PROJECT TECHNICIAN I	ADMIN.		
		HOURLY RATE:	$208	$203	$153	$141	$197	$178	$153	$153	$141	$70		
CONSTRUCTION ENGINEERING														
3.1	Contract Administration		4	24	14	5	-	-	-	-	-	-	47	$ 8,551
3.2	Construction Layout and Record Drawings		-	1	2	-	4	-	24	-	-	-	31	$ 4,969
3.3	Observation and Documentation		-	4	210	4	-	-	-	-	-	1	219	$ 33,576
	Construction Engineering Subtotal:		**4**	**29**	**226**	**9**	**4**	**-**	**24**	**-**	**-**	**1**	**297**	**$ 47,096**
	PROJECT TOTAL:		**4**	**29**	**226**	**9**	**4**	**-**	**24**	**-**	**-**	**1**	**297**	**47,096**

DIRECT EXPENSES		
Printing =	$	-
Mileage =	$	300
Material Testing =	$	1,200
Environmental Assessment =	$	-
DIRECT EXPENSES =	**$**	**1,500**

LABOR SUMMARY		
Engineering Expenses =	$	42,566
Surveying Expenses =	$	4,460
Drafting Expenses =	$	-
Administrative Expenses =	$	70
TOTAL LABOR EXPENSES =	**$**	**47,096**

TOTAL EXPENSES =	**$**	**48,596**

Engineering Enterprises, Inc.

Outstanding Service ~ Every Client ~ Every Day

ATTACHMENT D
ANTICIPATED PROJECT SCHEDULE

ELIZABETH STREET WATER MAIN IMPROVEMENTS
UNITED CITY OF YORKVILLE, IL
March 10, 2020

WORK ITEM NO.	WORK ITEM	Year:	2020																													
		Month:	March				April				May				June				July				August				September				October				November			
		Week Starting:	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
CONSTRUCTION ENGINEERING																																						
3.1	Contract Administration																																					
3.2	Construction Layout and Record Drawings																																					
3.3	Observation and Documentation																																					

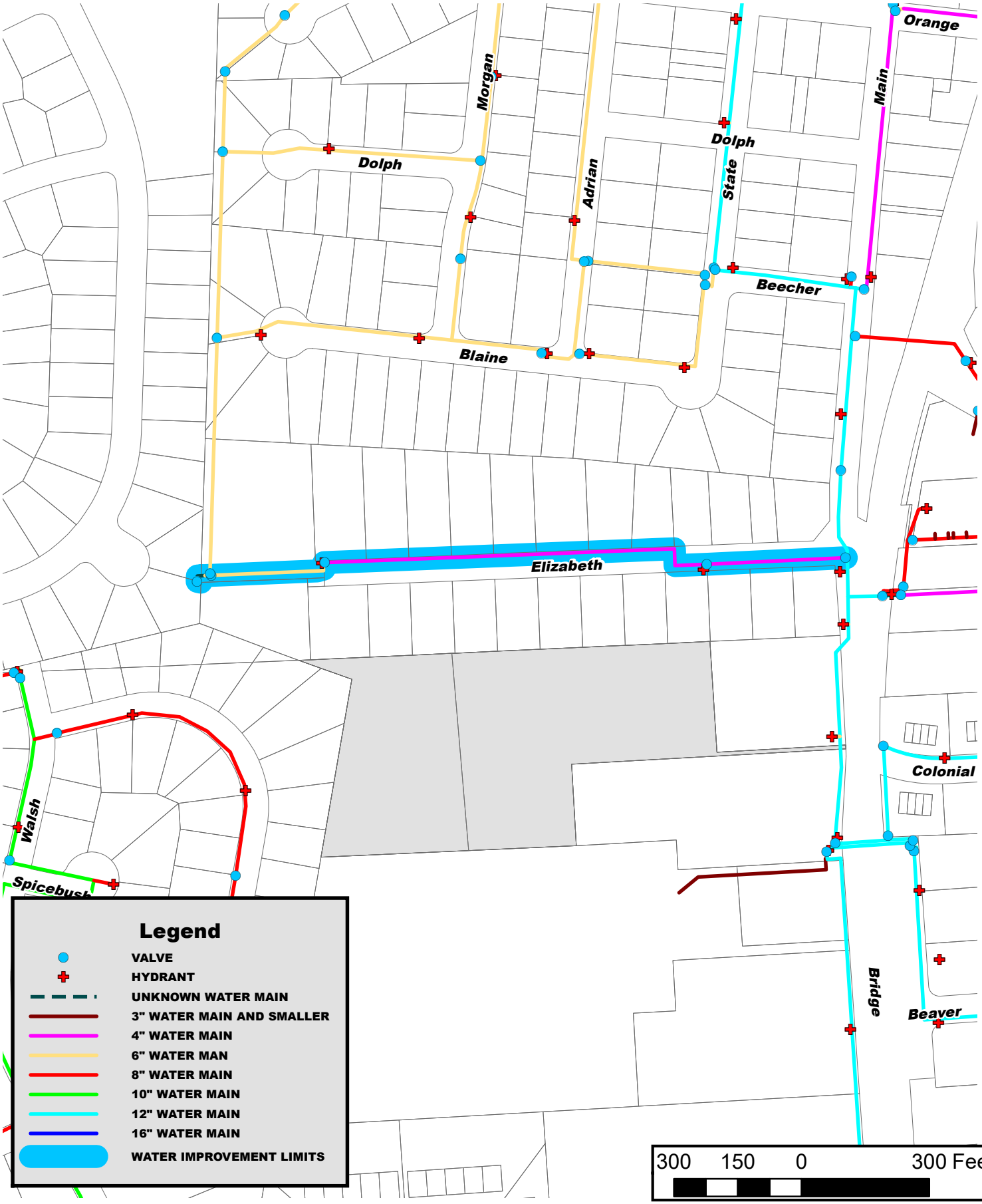
\\Milkyway\EEI_Storage\Docs\Public\Yorkville\2019\YO1913-P Elizabeth Street Water Main Improvements\PSA\Construction\[05. Attachment D - Project Schedule.xls]Schedule - March Letting

Legend

- Project Management & QC/QA
- Meeting(s)
- Design
- Permitting
- Bidding and Contracting
- Construction

Anticipated Schedule:

Pre Construction Meeting	6/15/2020
Construction Start	7/13/2020
Completion Date	10/30/2020



Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700
www.eeiweb.com

DATE:	MAY 2019
PROJECT NO.:	YO1913
BY:	MJT
PATH:	H:\GIS\PUBLIC\YORKVILLE\2019\
FILE:	YO1907_Elizabeth St.MXD

ATTACHMENT E - LOCATION MAP

N

Attachment F





Standard Schedule of Charges

January 1, 2019

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	$208.00
Principal	E-3	$203.00
Senior Project Manager	E-2	$197.00
Project Manager	E-1	$178.00
Senior Project Engineer/Planner/Surveyor II	P-6	$165.00
Senior Project Engineer/Planner/Surveyor I	P-5	$153.00
Project Engineer/Planner/Surveyor	P-4	$141.00
Senior Engineer/Planner/Surveyor	P-3	$129.00
Engineer/Planner/Surveyor	P-2	$117.00
Associate Engineer/Planner/Surveyor	P-1	$106.00
Senior Project Technician II	T-6	$153.00
Senior Project Technician I	T-5	$141.00
Project Technician	T-4	$129.00
Senior Technician	T-3	$117.00
Technician	T-2	$106.00
Associate Technician	T-1	$ 93.00
Engineering/Land Surveying Intern	I-1	$ 84.00
GIS Technician	G-1	$ 75.00
Administrative Assistant	A-3	$ 70.00

CREW RATES, VEHICLES AND REPROGRAPHICS

1 Man Field Crew with Standard Survey Equipment		$168.00
2 Man Field Crew with Standard Survey Equipment		$262.00
1 Man Field Crew with RTS or GPS *		$208.00
2 Man Field Crew with RTS or GPS *		$302.00
Vehicle for Construction Observation		$15.00
In-House Scanning and Reproduction	$0.25/Sq. Ft. (Black & White) $1.00/Sq. Ft. (Color)	
Reimbursable Direct Costs & Services by Others	Cost + 10%	

*RTS = Robotic Total Station / GPS = Global Positioning System

52 Wheeler Road, Sugar Grove, IL 60554 ~ (630) 466-6700 tel ~ (630) 466-6701 fax ~ www.eeiweb.com

Reviewed By:	
Legal	☐
Finance	☐
Engineer	■
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐
Parks and Recreation	☐

Agenda Item Number

New Business #11

Tracking Number

PW 2020-26

Agenda Item Summary Memo

Title: Timber Glenn Subdivision - Lot 5 & 6 Sanitary Sewer Replacement – Acceptance of Public Improvements

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: Acceptance Consideration

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Majority

Council Action Requested: Consideration of Approval

Submitted by: Brad Sanderson (Name) Engineering (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/320/City-Council

Memorandum

To: Bart Olson, City Administrator
From: Brad Sanderson, EEI
CC: Eric Dhuse, Director of Public Works
Krysti Barksdale-Noble, Community Dev. Dir.
Lisa Pickering, City Clerk

Date: February 25, 2020
Subject: Timber Glenn Subdivision- Lot 5 and 6 - Acceptance

The developer has requested that the City accept the public improvements for ownership and maintenance.

All work related to the public improvements, including punch list work has been completed. We recommend that the public improvements (sanitary sewer) as described in the attached Bill of Sale be accepted for ownership and maintenance by the City.

As required by City Code, the developer will be responsible to provide a performance guarantee to cover the one-year maintenance period. This period starts after the City formally accepts the improvements.

Along with final acceptance, there is a bond reduction to 10% of the value of the public improvements (Maintenance Guarantee).

The existing bond and new amounts are as follows:

Existing Bond Value	$30,180.00
Original Approved EOPC (Public Improvement Portion)	$25,150.00
Required Value (10% of Original)	**$2,515.00**
Net Allowable Reduction	**$27,665.00**

Upon City Council approval of the acceptance and the receipt of the executed Bill of Sale and new guarantee, the existing security may then be released. If you have any questions or require additional information, please call.

BILL OF SALE

Seller, _____, in consideration of One and 00/100th Dollar ($1.00), receipt hereby acknowledged, does hereby sell, assign, transfer and convey to the *Buyer*, the United City of Yorkville, an Illinois municipal corporation, at 800 Game Farm Road, Yorkville, Illinois 60560, the following personal property to wit described in Exhibit A attached hereto for the development know as Timber Glenn Subdivision, and generally shown on Exhibit B.

Seller hereby represents and warrants to *Buyer* that *Seller* is the absolute owner of said property, that said property is free and clear of all liens, charges and encumbrances, and that *Seller* has full right, power, and authority to sell said property and to make this Bill of Sale.

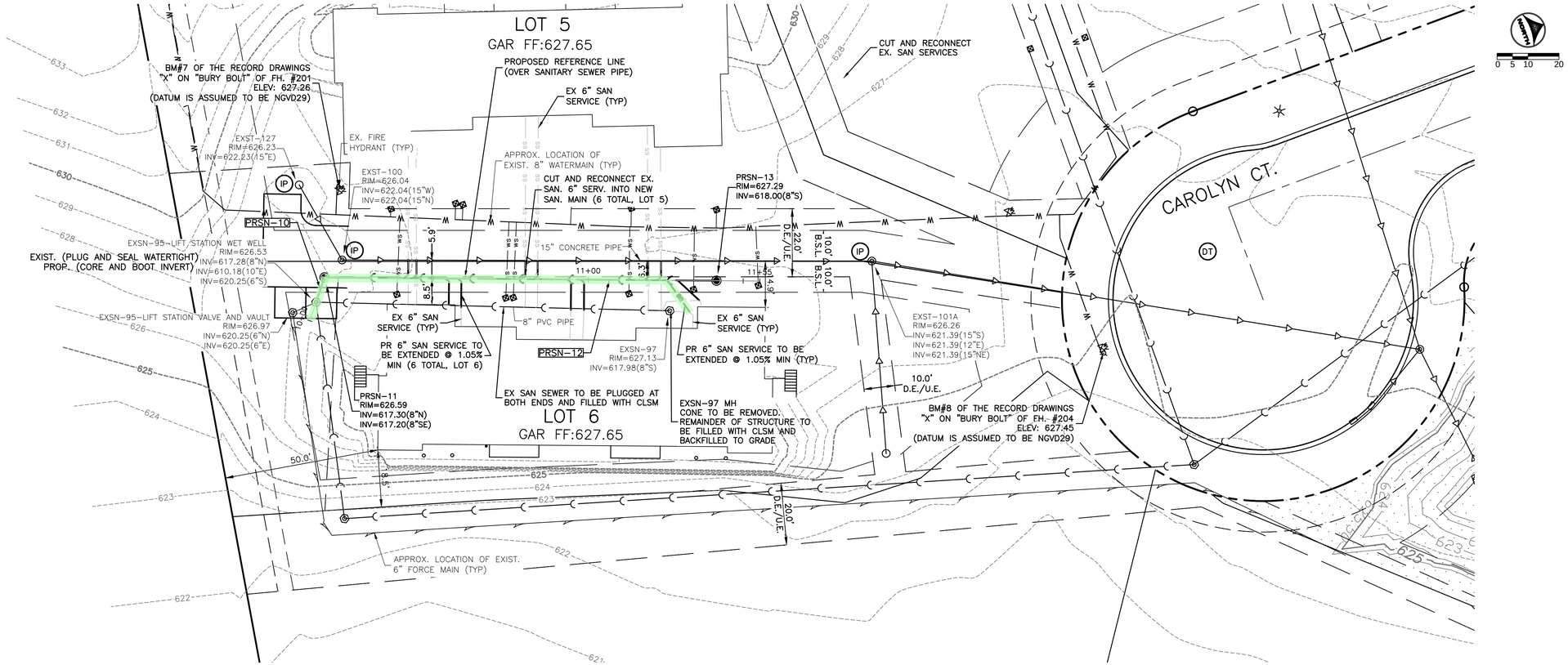
IN WITNESS WHEREOF, *Seller* has signed and sealed this Bill of Sale at _____, this _____ day of _____, 20__.

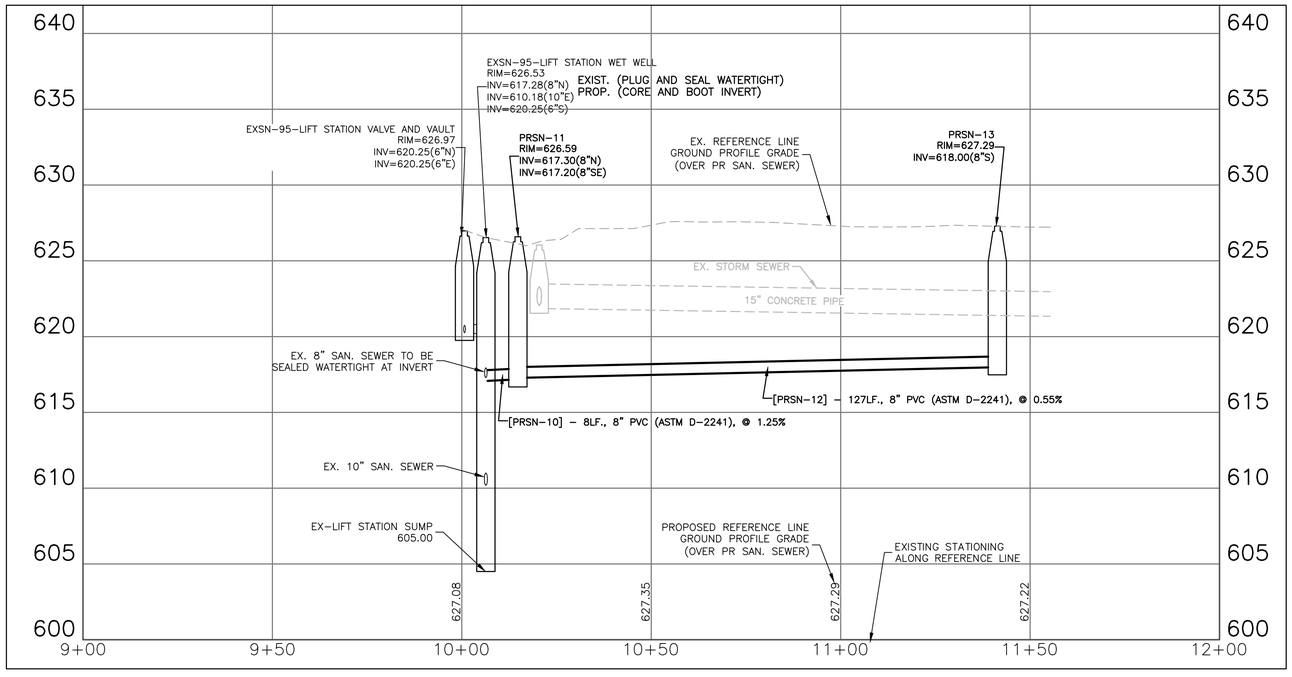
Subscribed and ***Sworn*** to
before me this _____ day
of _____, 20__.

_____
Notary Public

EXHIBIT A
TIMBER GLENN SUBDIVISON - LOT 5 AND 6
UNITED CITY OF YORKVILLE

UTILITIES	UNIT	QUANTITY
SANITARY SEWER IMPROVEMENTS		
TRENCH BACKFILL	CU.YD	30
SAN SEWER, 8" PVC SDR 26	FOOT	135
CONNECTION TO EXISTING MANHOLD (LIFT STATION) - CORE AN	L.SUM	1
SANITARY MANHOLE, 4' DIAMETER	EACH	2
ABANDON IN EXISTING SEWER MAIN AND BASE MANHOLE	L.SUM	1
RECONNECT EXISTING SANITARY SERVICES	EACH	12
TELEVISING AND TESTING	L.SUM	1





LEGEND:

- EXISTING STORM SEWER
- EXISTING SANITARY SEWER
- W — EXISTING WATER MAIN
- ss — EXISTING SANITARY SERVICE
- ws — EXISTING WATER SERVICE
- PROPOSED SANITARY SEWER
- PROPOSED SANITARY SERVICE

NOTES:

- PROPOSED RIM GRADES ARE FOR REFERENCE ONLY, VERIFY PER FINAL LOT GRADING.
- MAINTAIN 18" VERTICAL SEPARATION PER I.E.PA'S REQUIREMENTS
- PROPOSED SANITARY SEWER SHALL BE TRENCH BACKFILLED IN ACCORDANCE WITH THE CITY OF YORKVILLE'S SPECIFICATIONS, YORKVILLE-BRISTOL SEWER DISTRICT (YBSD) SPECIFICATIONS AND STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION
- EXISTING SANITARY SEWER EXISTING SANITARY SEWER THAT IS CALLED OUT TO BE ABANDONED SHALL BE ABANDONED IN PLACED, FILLED WITH CLSM MATERIAL, CAPPED AT BOTH ENDS AND ALLOW FOR AIR BLOWOFF WHILE FILLING SOLID WITH CLSM.
- EXISTING SERVICES TO BE RECONNECTED TO PROPOSED SANITARY SEWER

NO.	DATE	BY	REVISION DESCRIPTION
1	04/30/19	DWS	YBSB AND CITY REVIEW COMMENTS

ILLINOIS DESIGN FIRM
184.001322
651 PRAIRE POINTE,
SUITE 201
YORKVILLE, IL 60560
PHONE: 630.553.7560
FAX: 630.553.7646

HRGreen

LOT 5 & 6 OF TIMBER GLENN SUBDIVISION
SANITARY SEWER REPLACEMENT
CLIENT: ABBY PROPERTIES, LLC
YORKVILLE, ILLINOIS

FINAL ENGINEERING - FOR REVIEW & PERMIT

SANITARY SEWER REPLACEMENT PLAN

BAR IS ONE INCH ON OFFICIAL DRAWINGS
0 1"
IF NOT ONE INCH, ADJUST SCALE ACCORDINGLY

DRAWN BY: MPL
APPROVED: DWS
JOB DATE: 04/16/2019
JOB NO: 181081.01

DRAWING
C-05

Xrefs: xgt-1-dv01: 18170; 030871-rd sent UCOY 121107 old: 181081.01-xc-Dsgn; 181081.01-xc-Survey; 181081-xc-Civil-3d-Objects-Grading; 030871FP; 181081.01-xc-Profile
4/30/2019 11:39:30 AM J:\2018\181081\181081.01\CAD\Dwgs\C\181081.01-Utility_Plan.dwg

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	■
Parks and Recreation	☐

Agenda Item Number

New Business #12

Tracking Number

PW 2020-27

Agenda Item Summary Memo

Title: Blackberry Creek North Lift Station Upgrade

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: Updating all lift station equipment at this site

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Positive

Council Action Requested: Supermajority required due to sole source quote

Submitted by: Eric Dhuse (Name) Public Works (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/320/City-Council

Memorandum

To: Public Works Committee
From: Eric Dhuse, Director of Public Works
CC: Bart Olson, City Administrator
Date: March 9, 2020
Subject: Blackberry Creek North Lift Station Upgrade

Summary

Blackberry Creek North is our oldest lift station that is still used. PW would like permission to contract with Metropolitan Pump Company to upgrade this lift station with new technology and equipment to stay reliable for the next 20+ years. This would be a sole sourced contract since we are just upgrading existing Metropolitan Pump parts with new ones. There are no distributers or dealers, you deal directly with the manufacturer.

Background

Blackberry North lift station was first installed in 1995 as part of the infrastructure improvements of the subdivision. During the Mid 2000's PW took components from lift stations that we were abandoning (Heartland and Heartland circle) to upgrade BBN lift station. Other than that, there have only been repairs done, but no other upgrades. Fast forward another 15 years, and it is time to upgrade the lift station with new parts that are up to date with the current technology. In order to explain to everyone exactly what we are proposing, we asked our vendor to break down the bids into separate sections as noted below, and as attached.

Section 1 – SCADA (**S**upervisory **C**ontrol **A**nd **D**ata **A**cquisition) upgrade. This is to replace all of our outdated components with components to monitor such items as wet well level, which pump is called for, power loss, generator malfunction, and a host of other technical items that we should monitor in order to keep the lift station running efficiently. At this time, we rely on a dialer system. This system will call us with a problem, but not always specific problem, or with any type of severity of the problem. With the new SCADA controls, we will be able to use our phones or tablets to get notified of any alarms, reset or silence alarms, and to be able to change settings to avoid any down time of the lift station. For instance, if we get an alarm that says that pump 1 malfunctioned, we can take pump 1 offline from the program and only utilize pump 2 until such time we can get to the site and investigate. The cost for the parts for this upgrade are quoted at $15,508.00. In addition to the cost of the system, we will have a reoccurring charge for monitoring through Verizon for $45/month.

Section 2 – Equipment. This quote if for all of the new housing and non-SCADA components. This includes a new stainless steel weatherproof cabinet, manual transfer switch, breakers, receptacles, level controls, and starters. The quote to purchase these components is $14,785.00. The main cost is the weatherproof cabinet and transfer switch, both of which need to be upgraded for the new components.

Section 3 – Installation costs. The cost to remove and replace everything described above, as well as setting all of the SCADA points, starting up the system and training our employees is

$15,210. By far the largest portion of this part of the quote is for setting up all of the SCADA monitoring points.

Section 4 – Pump Replacement. To finish the upgrade, we should replace the current motors that have approximately 7000 hours of run time and are 12 years old. The quoted cost for two new motors and installation are $20,658.

The total cost for this lift station upgrade would be approximately $66,161.00 plus $45/month for cloud services. We currently have $65,000 budgeted for SCADA upgrades, and an additional $15,000 budgeted for Blackberry Creek North lift station upgrades in the lift station services line item in the sanitary sewer operating budget.

At this time, all of our lift stations except one were built by or are now furnished with Metropolitan Pump Company components. The only exception is the Countryside lift station which was originally supposed to be a YBSD lift station. Although the pumps are not Metropolitan, they still perform service on the current electronic components of the lift station. We currently specify Metropolitan Pump Company lift stations for any new lift stations as well. The performance of the components over the years has been tremendous, as well as the availability of parts and service. This is due to the fact that they are located in Romeoville with all of their sales, service and warehouse. They also offer yearly education for our employees on a wide variety of topics that are relevant to servicing our lift stations. It is for these reasons that we do not want to have any other type/brand of lift station in Yorkville at this time. We are very satisfied with Metropolitan's product, service and responsiveness to our needs.

Recommendation

I recommend that the city council approve the quote From Metropolitan Pump Company to upgrade Blackberry Creek North lift station in the amount of $66,961.00. The council will have to approve this quote with a super-majority vote since it is a sole source quote. I would ask that this be placed on the March 17, 2020 Public Works Committee agenda for discussion.

METROPOLITAN
PUMP COMPANY
A Division of METROPOLITAN INDUSTRIES, INC.
37 FORESTWOOD DRIVE • ROMEOVILLE, IL • 60446-1343
(815) 886-9200 • FAX (815) 886-4573
www.metropolitanind.com

QUOTATION

TO: Mr. Tom Soelke
City of Yorkville
tsoelke@yorkville.il.us

PROJECT: Blackberry Creek Lift Station
Yorkville, Illinois
BIDS DUE: ASAP

ENGINEER: N/A

We are pleased to provide a QUOTE on the following equipment for the subject project.

Blackberry Creek SCADA UPGRADE with control components

Furnish Qty (1) Duplex Control Panel To Include The Following:

** (1) UL Approval type 508 for Industrial Control Panel
** (1) Control Panel Enclosure Nema 4x, 304 Stainless Steel
** (1) Sub Panel, Inner Dor
** (1) Panel Legs, 304 Stainless Steel
** (1) Manual Transfer Switch Handle, Shaft and Mechanism, 100 amp max
** (1) Standby Generator Receptacle
** (2) Incoming power Breaker Circuit Breakers for Manual Transfer Switch
** (1) Distribution Block or Lugs
** (2) Circuit Breaker Operating Handles, Door Mounted.
** (2) Motor Circuit Breakers
** (2) Motor Starter fVNR 10HP max at 230 VAD, 3 phase, IEC type
** (3) Single Pole Branch Load Circuit Breaker, 1 Pole, 120 VAC
(2) Seal Fail Sensor and (2) Elapsed Time Meter
* (1) PLC, Allen Bradley MicroLogix Series 1400 and Memory Module and UPS
* (1) Operator Interface 5"
* (1) DC Power Supply for Operator Interface and Battery Charger
* (1) Sierra Wireless Airlind Raven RV50 LTE Cellular Gateway
* (1) Ethernet Router, 5 Port Unmanaged Switch
* (1) Panorama Antennas
* (1) Antenna Cable and Fittings and SPDs
* (1) Reboot Relay and other misc. relays
* (1) Submersible Transducer - 100' cable Shipped Loose
* (1) VEGA Transmitter, with Mounting Bracket (Up to 60ft.)
** (1) Float Back Up Circuit
** (1) Intrinsically Safe Relay for Submersible Transducer and float switches with Mechanical Barrier
** (1) Condensate Heater and Thermostat, caged alarm light flasher & Batteries, GFIC Outlet
** (1) Operator Controls, mehcancial floats switches & ss mounting bracket, and chain & Anchor System

TERMS: Net 30 days from date of invoice. All invoices are payable in full when due, with no retainage allowed.

THIS QUOTATION, SUBJECT TO THE CONDITIONS ON THE REVERSE SIDE HEREOF, MAY BE ACCEPTED ONLY BY SIGNING ONE COPY OF THIS QUOTATION AND RETURNING IT TO METROPOLITAN PUMP CO. NOT LATER THAN THE DATE INDICATED ON THE FACE HEREOF AFTER WHICH THIS QUOTATIONS IS VOID. THIS QUOTATION AFTER ACCEPTANCE BY BUYER MAY BE CANCELLED BY EITHER PARTY WITH NO PENALTY ONLY IF ENGINEER FAILS TO APPROVE SELLERS APPROVAL BROCHURE.

Accepted:	_____	Quotation No:	919N16336KT.REV#2
Firm:	_____	Submitted:	3/10/2020
By:	_____	Void after:	30 days
Title:	_____	Prepared By:	Ken Turnquist

METROPOLITAN
PUMP COMPANY
A Division of METROPOLITAN INDUSTRIES, INC.
37 FORESTWOOD DRIVE • ROMEOVILLE, IL • 60446-1343
(815) 886-9200 • FAX (815) 886-4573
www.metropolitanind.com

QUOTATION

PROJECT: Blackberry Creek Lift Station
Yorkville, Illinois

***SCADA panel with PLC including level controls, communicaton equipment as mentioned within this propsoal is:**	**$15,508.00 (Taxes Not Included)**
****S.S. Pad Mounted Panel to House Scada panel and level controls, starters, breakers, manual transfer switch, receptacle, operators is:**	**$14,785.00 (Taxes Not Included)**
Installation including start up and training is:	**$15,210.00 (Taxes Not Included)**
Total amount for new controls as mentioned in this proposal with installation is:	**$45,503.00 (Taxes Not Included)**
CLOUD SERVICES Total Monthly Cost For Verizon Cellular Service based on 250 Tags at 5 minute polling is:	**$45.00/Mo. (Taxes Not Included)**

Deduct $1,377.00 if VEGA transducer will not be required
Deduct $2,698.00 If the generator receptacle and manual transfer switch will not be required.

Inclusions -
- Demo and disconnect existing control panel.
- Crane for removal and installation
- Furnish and install conduit and cable from service, stainless steel Nema 4X service disconnect switch, removal and reinstallation of Automatic Transfer Switch
- Temp existng pumps and controls during change over
- Reuse existing conduites to generator, wet well, and valve vault.
- Reuse existing meter and concrete pad.
- Installation of Controls mentioned in this scope.
- New control panel to be located in the same location as the exiting panel. Existing base to be reused.
- Above pricing includes start up of system, on site training and freight.
- Existing pumps & piping & valves remain and are NOT included.
- Bypass pumping is not included.

Exclusions: Performace Bond, Permits, fees, Utility fees, Allowances, taxes, concrete pad , generator testng, pumps, piping, valves.

TERMS: Net 30 days from date of invoice. All invoices are payable in full when due, with no retainage allowed.

THIS QUOTATION, SUBJECT TO THE CONDITIONS ON THE REVERSE SIDE HEREOF, MAY BE ACCEPTED ONLY BY SIGNING ONE COPY OF THIS QUOTATION AND RETURNING IT TO METROPOLITAN PUMP CO. NOT LATER THAN THE DATE INDICATED ON THE FACE HEREOF AFTER WHICH THIS QUOTATIONS IS VOID. THIS QUOTATION AFTER ACCEPTANCE BY BUYER MAY BE CANCELLED BY EITHER PARTY WITH NO PENALTY ONLY IF ENGINEER FAILS TO APPROVE SELLERS APPROVAL BROCHURE.

Accepted:	_____	Quotation No:	919N16336KT.REV#2
Firm:	_____	Submitted:	3/10/2020
By:	_____	Void after:	30 Days
Title:	_____	Prepared By:	Ken Turnquist

STANDARD CONDITIONS OF SALE
(Domestic Shipments)

1. TERMS

Standard terms are net thirty days from date of invoice. Products are sold F.O.B. Factory unless otherwise stated. A 2% per month service charge is added to overdue accounts.

It is understood that the purchaser agrees to pay any and all costs incurred in collecting delinquent accounts, including by way of illustration but not limited to: reasonable attorney fees; costs of witnesses and expert witnesses, including travel from point of origin and return, subsistence and recompense for time lost from regular occupation; court costs, depositions, transcripts, etc.

Quotations are subject to acceptance within thirty days from the date, and in the interim, are subject to changes in price or other particulars upon notice.

All offers to purchase, quotations, and contracts of sales are subject to final acceptance by Metropolitan Pump (hereinafter called the Company) at its office at Romeoville IL: and shall be and constitute an Illinois Contract, subject to the laws of the State of Illinois.

2. SALES AND SIMILAR TAXES

Sales, use, occupational, excise, or other similar taxes are not included in the prices quoted and if this transaction is subjected to any such tax by any taxing authority whatever, the same must be added to the purchase price.

3. DELIVERIES

The Company shall be under no liability for failure to make deliveries where such failure to deliver may be due to fires, strikes, accidents, labor or transportation difficulties, car shortage, failure to obtain deliveries of materials, action of any State, Federal or local governments or other causes beyond its reasonable control.

4. ESTIMATED SHIPPING WEIGHTS

The Company will not be responsible for the accuracy of shipping weights submitted in quotations, as these weights are estimated weights, for use in computing probable freight charges.

5. GUARANTEES

RATED OUTPUT

The Company guarantees that the apparatus manufactured by it will deliver successfully its output as indicated on the nameplate, provided such apparatus is properly installed and maintained, correctly lubricated, operated under normal conditions and with competent supervision.

REPLACEMENT OF DEFECTIVE MATERIAL

Any parts which show faulty workmanship or material will be repaired or replaced without charge. F.O.B. Company's works, provided such defects develop under normal and proper use within three months after date of shipment and provided Purchaser shall give notice in writing to the Company and a chance to inspect such defects before repairing or altering the product in any way. The correction of such defects by repair or replacement by the Company shall constitute a fulfillment of its obligation to the Purchaser.

NON-LIABILITY FOR LOSS OR DAMAGE

The Company will not be responsible for or liable for any loss or damage resulting from improper storage or handling prior to placing the apparatus in service and will not assume any responsibility, expense or liability for repairs made outside its works without proper written consent of the company. The Company will not be responsible or liable for any damage or loss resulting from installation or operation in any manner not complying with installation or operating instructions or drawings or with the ratings marked thereon.

CONTINGENT LIABILITY

The Company will not be responsible or liable in any way for consequential damage or contingent liability resulting from nondelivery, late delivery, function, malfunction or nonfunction or any equipment sold hereunder or resulting from any service provided or from malfeasance or nonfeasance of any service provided hereunder.

6. CHANGES

In event the Purchaser finds it necessary to make changes in the work to be performed hereunder, he may do so only by written order. If such changes cause an increase or decrease in the amount due for apparatus sold hereunder, or in the time required for completion of resulting order, an equitable adjustment shall be made and the order shall be modified accordingly.

7. TERMINATION

In the event Purchaser, due to good and sufficient cause, desires to effect cancellation of sales or services sold hereunder, notice shall be given in writing to the Company.

The Company shall thereupon, as directed, cease work and deliver to the Purchaser all completed and partially completed articles and materials and work in process. The Purchaser shall pay the Company the following:

(a) The price provided in the order for all articles or materials which have been completed prior to termination.

(b) Actual expenditures made by the Company in connection with the incompleted portion of the order, including reasonable cancellation charges paid by the Company for which it may be liable on account of commitments made under the order.

(c) Reasonable estimated profits on the incompleted portion of the order multiplied by the percentage of completion of the incompleted portion of the order.

8. DEFERRED DELIVERIES

Deferred deliveries are subject to Company's approval. Should the Purchaser for good and sufficient cause desire that we hold up or defer deliveries until some later day, same shall be acceptable on the following conditions only:

(a) Deferment period is not to exceed sixty days, at the end of which time, if no release is given, Company reserves the right to render invoice and make shipment of the completed portion of order to destination specified in Purchaser's order, or to warehouse such apparatus at Purchaser's expense.

(b) On the incompleted portion of the order, if release is not given by the Purchaser at the expiration of sixty days, the Company reserves the right to make a cancellation charge on the same conditions and terms of payment as outlined above under "Termination."

9. PATENTS

The Company certifies that to the best of its knowledge the apparatus sold hereunder does not infringe any Letters Patent granted to others by the United States of America or by any country foreign thereto. The Company does not assume any responsibility or liability for any claim of infringement brought against the Purchaser, its successors, assigns, customers or users of its product.

10. PAYMENTS

If, in the judgment of the Company, the financial condition of the Purchaser at any times does not justify continuance of the production or shipment on the terms of payment specified, the Company may require full or partial payment in advance.

Pro rata payments shall become due as shipments are made. If shipments are delayed by the Purchaser, payments shall become due from date when the Company is prepared to make shipment. If manufacture is delayed by the Purchaser, payment shall be made based on the contract price and the percentage of completion. Apparatus held for the Purchaser shall be at the risk and expense of the Purchaser.

11. FEDERAL AND STATE LAWS

The Company, to the best of its knowledge, is complying with The Fair Labor Standards Act, Public Contracts Act and all other applicable State and Federal Laws, and the orders and regulations issued thereunder.

12. GENERAL

There are no understandings, agreements or warranties, either verbal or written, relating to the apparatus sold hereunder that are not fully expressed herein and no change in the terms hereof may be made except by a writing signed by both parties.

No statement, recommendation or assistance made or offered by Company through its representatives to the Purchaser or his representatives in connection with the use of any product sold by us shall be or constitute a waiver by Company of any of the provisions hereof or change the purchaser's liability as herein defined.

Seller represents that with respect to the production of the articles and/or
the performance of the services covered by this proposal, it has fully complied
with Section 12 (a) of the Fair Labor Standards Act of 1938, as amended.

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www.metropolitanind.com

QUOTATION

TO: Mr. Tom Soleke
City of Yorkville
tsoelke@yorkville.il.us

PROJECT: Blackberry Creek L.S.
Yorkville, Illinois
BIDS DUE: ASAP

We are pleased to provide the following PROPOSAL for the equipment listed below:

Yorkville, Illinois, Blackberry Creek Lift Station Pump Replacement

Qty.	Description
2	Hydromatic Submersible Pump Model S4MRC1000M3-4 (50' Dual Cords) 10 HP, 230 Volt, 3 Phase, 1750 RPM, 60 Hz. (Non-Explosion Proof) Note: Reuse Existing Sealing Flange on New Hydromatic Pump

Your cost for equipment listed in the above description is:

$17,248.00
(Taxes not Included)

Your cost labor to remove the existing pumps one at a time, take the existing sealing flange off of the existing ABS pumps and relocate onto the new Hydromatic Pump. Install the pump back into the wet well terminate to the existing control panel and test.

Total Price for the above labor with Crane Truck is: **$3,410.00**
(Taxes Not Included)

NOTES & CLARIFICATIONS:

NOT INCLUDED:

Anything not listed in the above description, pump controls, piping, valves, guiderail components, permits, fees, performance bonding and taxes.

Only the equipment listed in the above description and freight is included.
Existing Pump to remain the property of the City of Yorkville

TERMS: Net 30 days from date of invoice. All invoices are payable in full when due, with no retainage allowed.

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Accepted:

Firm: _____ Quotation No: KT100819MN

By: _____ Submitted: 10-Mar-20

Title: _____ Void after: 30 Days

_____ Prepared By: Ken Turnquist

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No statement, recommendation or assistance made or offered by Company through its representatives to the Purchaser or his representatives in connection with the use of any product sold by us shall be or constitute a waiver by Company of any of the provisions hereof or change the purchaser's liability as herein defined.

Seller represents that with respect to the production of the articles and/or
the performance of the services covered by this proposal, it has fully complied
with Section 12 (a) of the Fair Labor Standards Act of 1938, as amended.

MetroCloud

Monitoring and Control Systems

Water & Wastewater Monitoring with Cloud SCADA Technology

Monitor and Manage Your Control Systems from Anywhere with Enhanced Control Efficiency, Security and Reliability



MetroCloud is a product of
Metropolitan Industries, Inc.
37 Forestwood Drive
Romeoville, Illinois 60446
877-89MTCLOUD
metrocloud.us

MetroCloud

Remotely Hosted SCADA Monitoring System

MetroCloud SCADA

ENHANCED WATER & WASTEWATER MONITORING SYSTEM SECURITY



MetroCloud employs an in-depth defensive approach to keep your data safe and prevent unauthorized access. By applying security solutions at all layers, from the infrastructure to the application, MetroCloud provides the best in class security and encryption to ensure your water and wastewater monitoring systems are kept safe.

- Verizon private network architecture ensures that all Cellular-to-Cloud communication transverses via a secured private pipeline with zero exposure to the Internet
- AT&T private network architecture ensures that all Cellular-to-Cloud communication transverses via a military grade IPSEC VPN connection (Virtual Private Networks)
- SSL VPN connections used for customer remote access from laptops, smartphones, tablets, etc.
- Eliminates physical onsite security concerns, allowing end-users to experience the peace of mind of no longer having to worry about physical security, malware, viruses or any other malicious intent associated with on-site servers



Reliability

Hosted on Amazon Cloud servers with 99.9% up-time. Multiple server configuration separated geographically in fault redundant zones that ensures fast and reliable capabilities.

Hassle-Free

No computers to maintain, repair, secure or update. Connect with laptops, tablets and smart phones across all major platforms. No IT involvement necessary with most applications.

Support

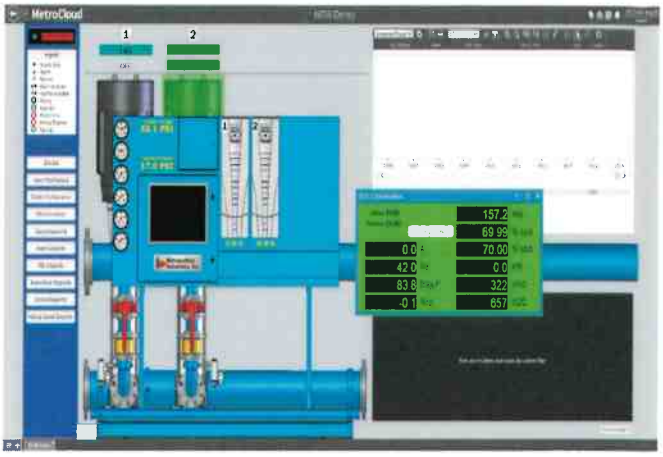
Included with MetroCloud service. Our support team consists of in-house programmers with pump backgrounds to help solve issues and ensure your pump system operations stay intact.

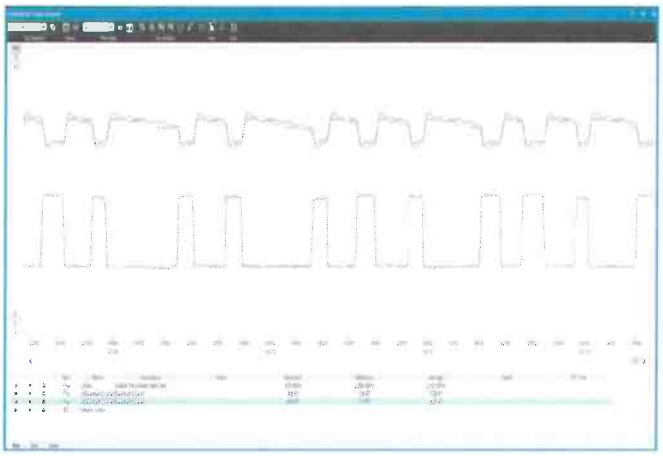
Monitoring and Control Systems

BUILT-IN FUNCTIONALITY

Cloud SCADA technology provides a surplus of features, advantages and benefits to your application's water and wastewater monitoring.

- Same functionality of locally hosted SCADA computer
- Virtual interface (thin client access) allows remote access to application from several personal smart devices (phones, tablets, etc.)
- Notifications via voice phone calls
    - Additional notification options via SMS/text messaging or email with acknowledgments
- Built-In AccuWeather provides built-in weather station functionality
- Includes up to 5 users (additional users possible), each with customizable permissions
- Automatic report generation (customized report generation also available)
- DNP available (advanced industrial protocol capable of backfilling historical trends between polls and after outages, alarm reporting by exception, and other benefits)
- Historical trending for up to 3 years
- Available for industrial and building automation, alarms and monitoring
- Choice of carrier options





PRICING

Are monthly costs and budget restraints inhibiting your ability to upgrade your water and wastewater monitoring capabilities? MetroCloud's low cost pricing provides an easy means to implement the vast array of advantages that come with Cloud SCADA technology.

- $0 upfront licensing costs
- $0 integration costs on standard products
- $0 annual support costs, never pay for upgrade again
- Eliminates costly phone lines and problematic radio links
- Low monthly fees
- Minimal setup fees for most systems



Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	■
Parks and Recreation	☐

Agenda Item Number

New Business #13

Tracking Number

PW 2020-28

Agenda Item Summary Memo

Title: East Alley Fence Options

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis: Update of specifications to PW committee

Council Action Previously Taken:

Date of Action: _____ Action Taken: _____

Item Number: _____

Type of Vote Required: Positive

Council Action Requested: Approval of bid at future meeting

Submitted by: Eric Dhuse (Name) Public Works (Department)

Agenda Item Notes:

Have a question or comment about this agenda item?
Call us Monday-Friday, 8:00am to 4:30pm at 630-553-4350, email us at agendas@yorkville.il.us, post at www.facebook.com/CityofYorkville, tweet us at @CityofYorkville, and/or contact any of your elected officials at http://www.yorkville.il.us/320/City-Council

Memorandum

To: Public Works Committee
From: Eric Dhuse, Director of Public Works
CC: Bart Olson, Administrator
Date: March 9, 2020
Subject: East Alley Fence Options

Summary

Update of design specifications for a proposed fence in the east alley adjacent to Van Emmon St.

Background

This project has been on and off an agenda since February of 2017. We have bid the replacement twice and rejected the bids both times for different reasons. During this time, PW has removed the plywood fencing and replaced it with metal fencing, had the metal fence destroyed, and rebuilt the metal fence strengthening it in construction and installation. To date the city has spent approximately $1500 for the initial Menards fence, and approximately $1500 more in parts when the fence was destroyed. We are waiting to hear if we are going to get restitution from the defendant, but at this point there has been no word.

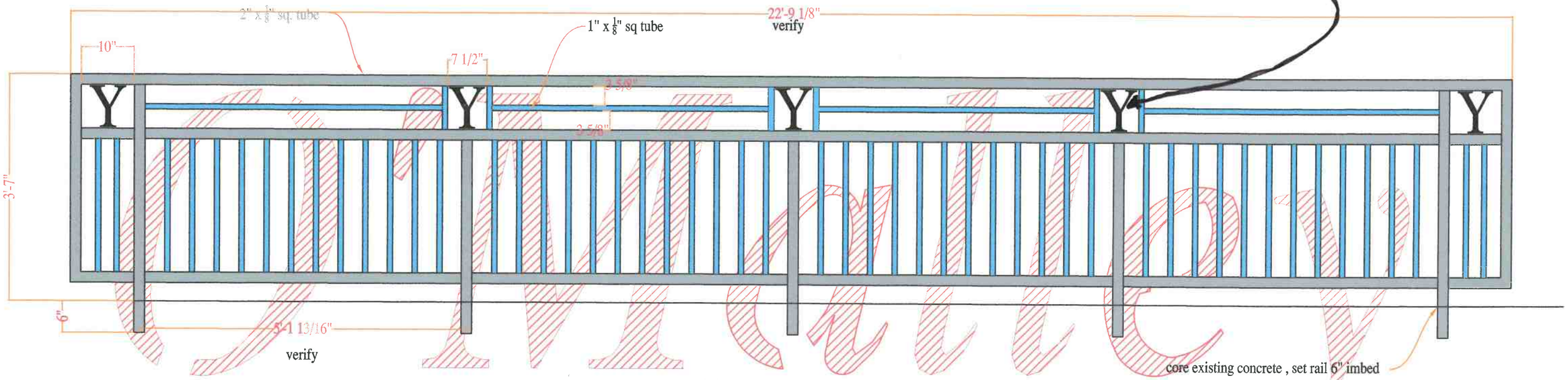
In addition to the physical work, I have been working with a local fabricator to come up with a good set of design specifications that fit this unique project. Those plans have been attached for reference. To proceed towards construction, I am working with Purchasing Manager Parker to solicit quotes for the fabrication and construction of this fence pending council approval.

Currently, there is not a line item budgeted amount for this project in the Downtown TIF fund, but there is a budget line item for projects that has approximately $25,000 remaining. If we want to fund it, I am estimating that the cost will be $10,000-$12,000.

Recommendation

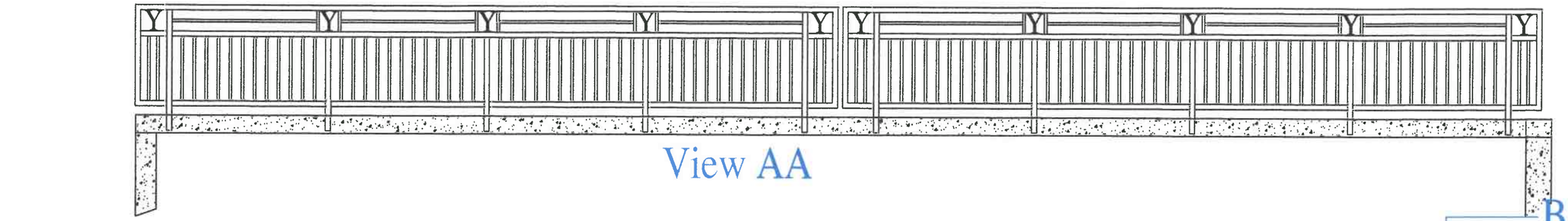
I recommend that this item be placed on the March 17, 2020 Public Works Committee agenda for discussion and direction.

FOR ILLUSTRATION ONLY
CITY TO APPROVE FINAL
DESIGN WITH WINNING BIDDER

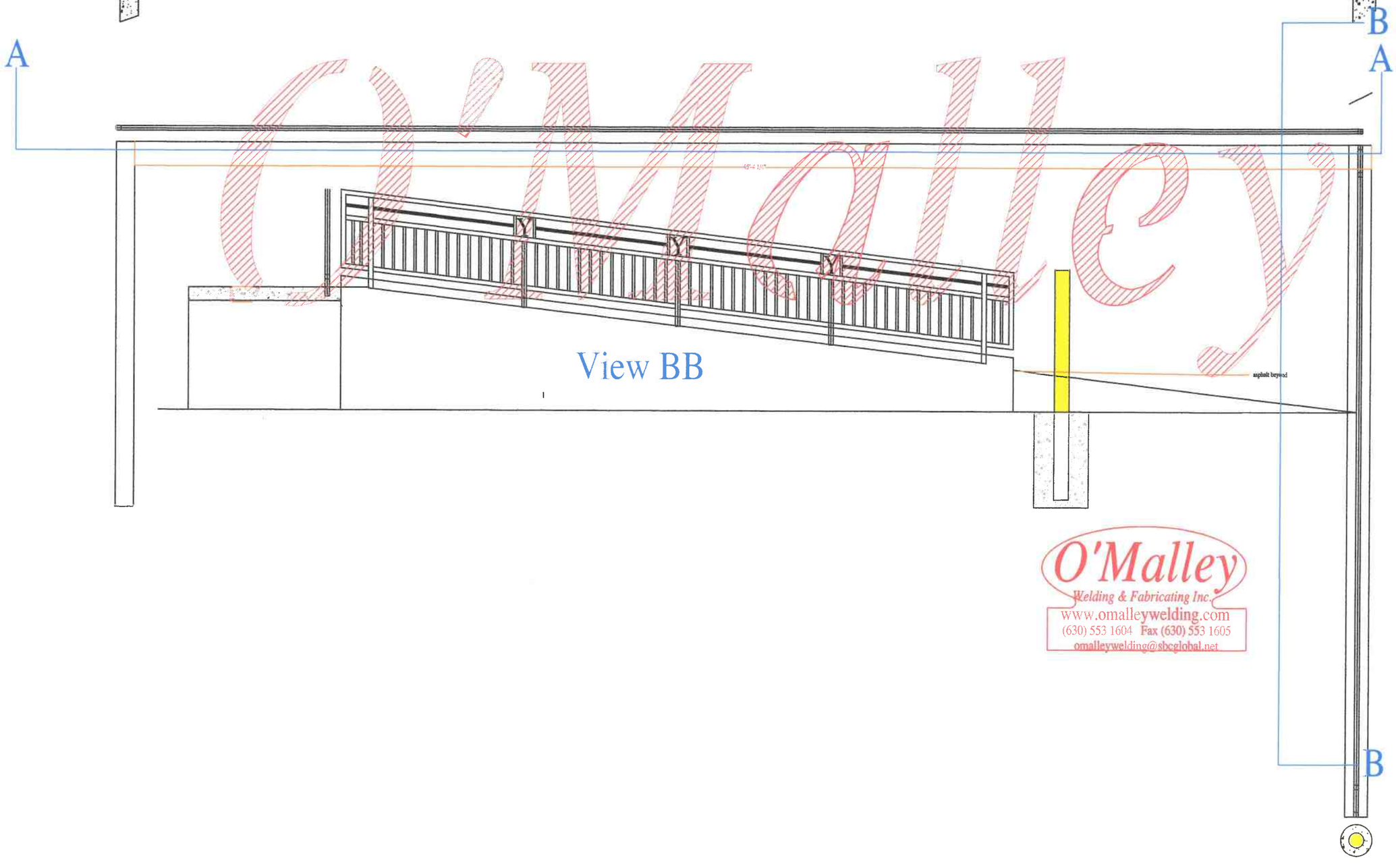


fully welded
welds smoothed to NOMMA # 2 finish
entire assembly hot dipped galvanized
after galvanizing , entire assembly cleaned of galvanizing debris , brush
sandblasted then 2 coat powder coated

core existing concrete , set rail 6" imbed
use secure set epoxy to set



View AA



View BB

O'Malley
Welding & Fabricating Inc.
www.omalleywelding.com
(630) 553 1604 Fax (630) 553 1605
omalleywelding@sbcglobal.net

Reviewed By:	
Legal	☐
Finance	☐
Engineer	☐
City Administrator	■
Human Resources	☐
Community Development	☐
Police	☐
Public Works	☐
Parks and Recreation	☐

Agenda Item Number

New Business #14

Tracking Number

PW 2020-29

Agenda Item Summary Memo

Title: FY 21 Budget

Meeting and Date: Public Works Committee – March 17, 2020

Synopsis:

Council Action Previously Taken:

Date of Action: Action Taken:

Item Number:

Type of Vote Required:

Council Action Requested:

Submitted by: Bart Olson (Name) Administration (Department)

Agenda Item Notes:

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FISCAL YEAR 2021 BUDGET



PROPOSED

MAY 1, 2020 - APRIL 30, 2021

United City of Yorkville, Illinois

Fiscal Year 2021 Budget

May 1, 2020 to April 30, 2021

Elected Officials

Mayor: John Purcell

1st Ward Alderman: Dan Transier
1st Ward Alderman: Ken Koch

2nd Ward Alderman: Jackie Milschewski
2nd Ward Alderman: Joe Plocher

3rd Ward Alderman: Joel Frieders
3rd Ward Alderman: Chris Funkhouser

4th Ward Alderman: Seaver Tarulis
4th Ward Alderman: Jason Peterson

Administration

City Administrator: Bart Olson
Director of Finance / Treasurer: Rob Fredrickson
Director of Public Works: Eric Dhuse
Chief of Police: Jim Jensen
Director of Community Development: Krysti Barksdale-Noble
Director of Parks & Recreation: Tim Evans
Library Director: Elisa Topper
City Clerk: Lisa Pickering

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Memorandum

To: City Council
From: Bart Olson, City Administrator
CC: Department Heads
Date: March 5, 2020
Subject: FY 21 budget narrative

Purpose:

Please accept this report and budget spreadsheet as proposal for the FY 21 budget. The budget proposed for approval by the City Council is for expenses and revenues scheduled to be spent and collected, respectively, between May 1, 2020 and April 30, 2021.

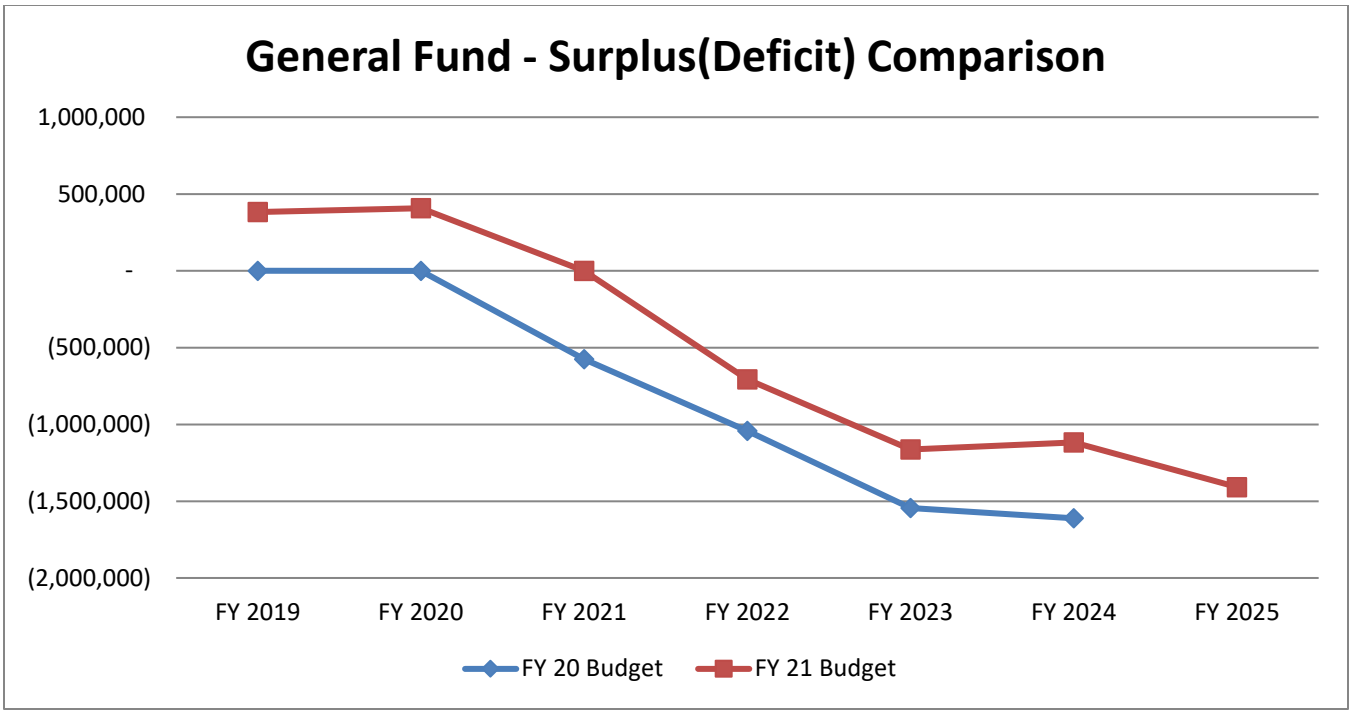
Background and "the big picture":

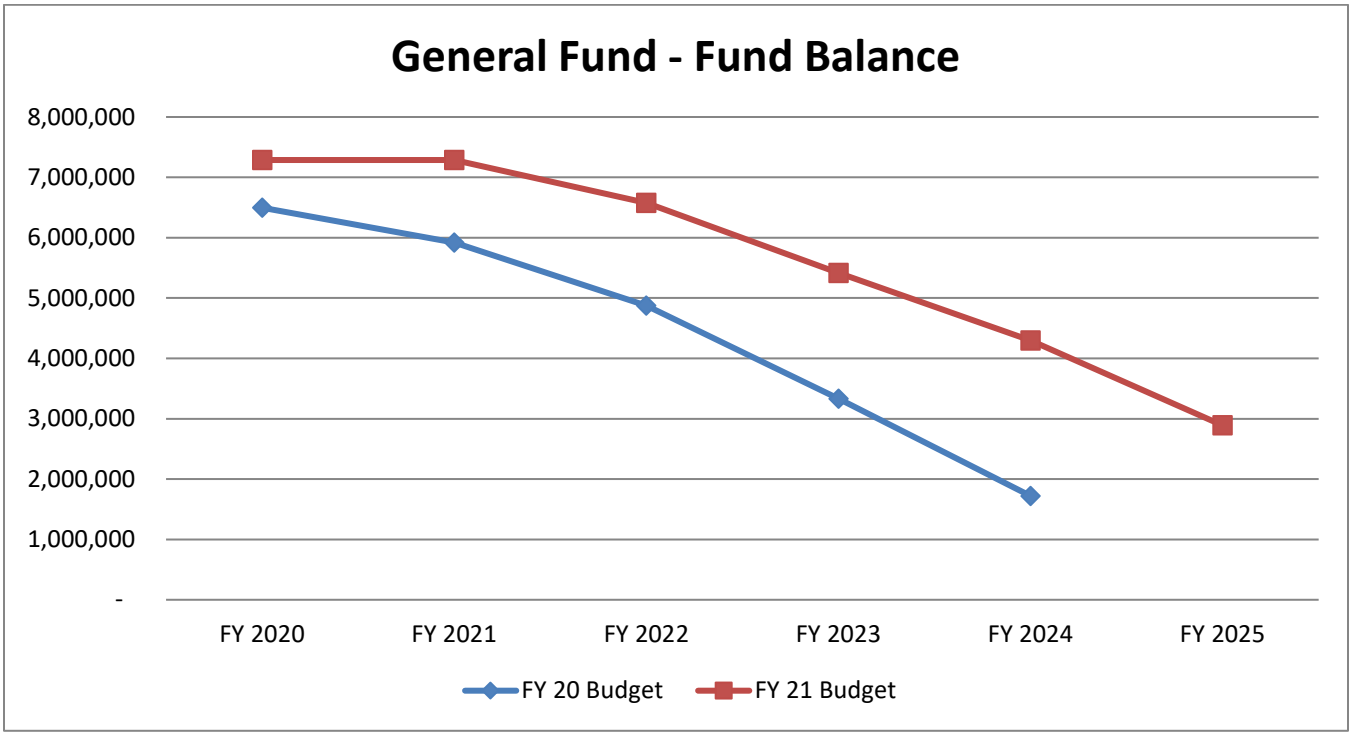
The City Council last discussed a comprehensive budget proposal in April 2019 when we approved the FY 20 budget, with additional information for FY 21, FY 22, FY 23, and FY 24. This approval represented the eighth five-year budget for the City, and we return to a five-year budget again this year.

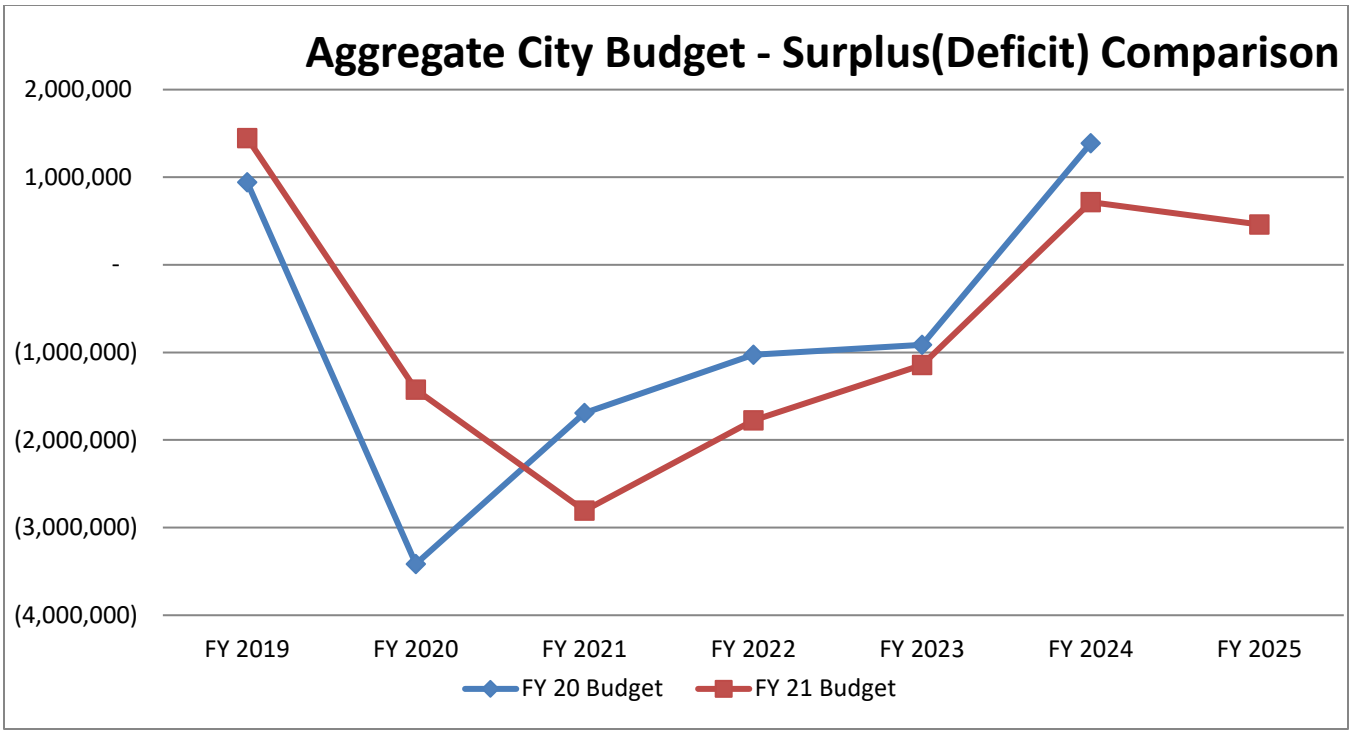
Last year's budget discussion focused the stabilization of several funds within the budget, despite large increases in new capital projects. With continued revenue growth across most funds, controlled expenditures in departments, and major projects deferred by timing and the mayoral transition, the City's overall budget outlook for FY 20 is more solid than last year's budget proposal.

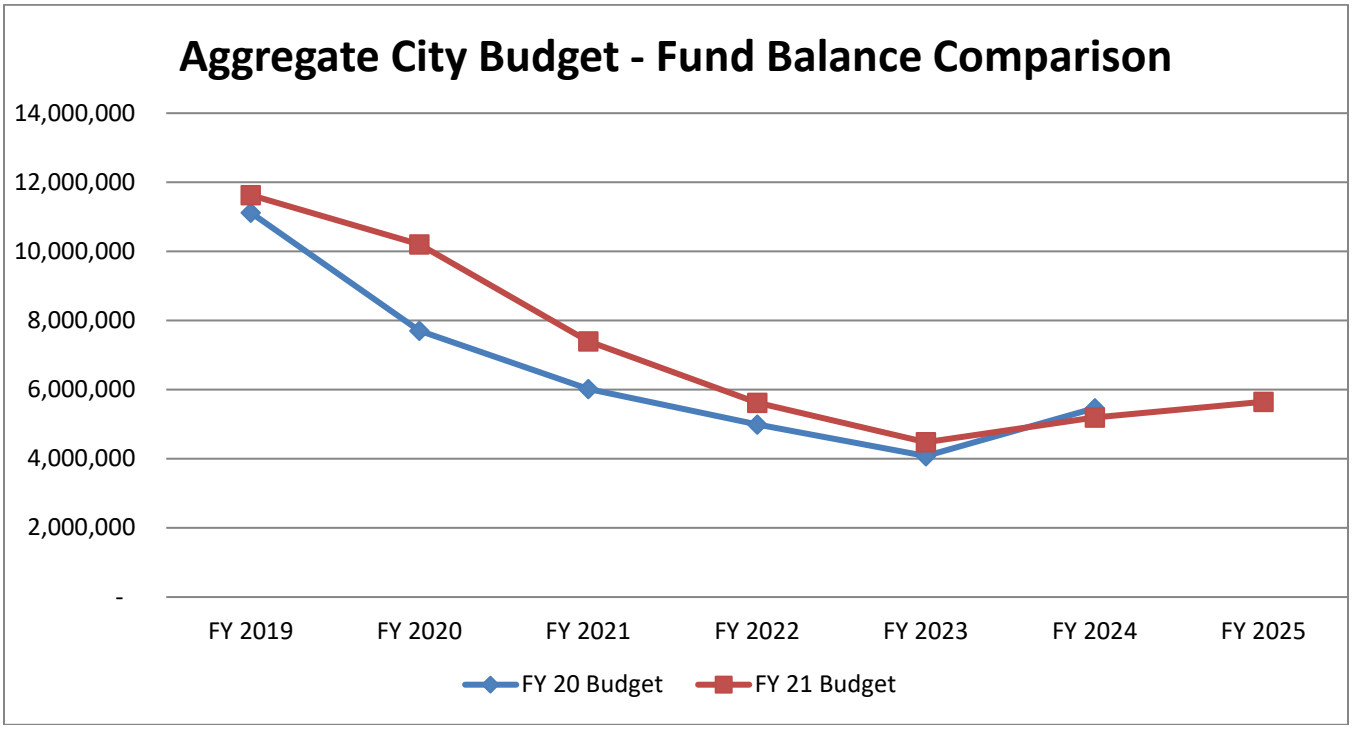
In this year's budget proposal, budget stability continues, and capital project and vehicle funding has increased substantially. Increases in the motor fuel tax, better than expected performance in state revenues, and some strategic budget decisions (outlined below) have allowed us to resolve some long-term issues with road, sidewalk, and vehicle funding. Further, there several significant revenue sources for FY 22 and beyond that are not included in this five-year budget, due to our conservative budgeting philosophy. We've proposed no increases in water rates, sewer rates, and fees for FY 21. The property tax levy approved by City Council in December 2019 increased property taxes only by the new construction amount in the City for the third year after multiple years of property tax reductions.

With another year of a better than expected General Fund and aggregate City budget fund balance, and a significant increase in capital projects and purchases, the five-year budget outlook is similar to last year's budget proposal:


General Fund - Surplus(Deficit) Comparison
1,000,000
500,000
-
(500,000)
(1,000,000)
(1,500,000)
(2,000,000)
FY 2019
FY 2020
FY 2021
FY 2022
FY 2023
FY 2024
FY 2025
FY 20 Budget
FY 21 Budget


General Fund - Fund Balance
8,000,000
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
-
FY 2020
FY 2021
FY 2022
FY 2023
FY 2024
FY 2025
FY 20 Budget
FY 21 Budget





In short, we are well positioned for FY 21 and beyond, and we are positioned to make decisions on project deferrals or operational cuts with months or years of advance notice.

Changes in budgeting

Last year's budget narrative memo included a fiscal snapshot of each of the General Fund, Water Fund, Sewer Fund, and aggregated budget and highlight of significant capital improvements. We return to that format this year, as there are only a few modest changes to the budget from last year.

There are no significant changes in budget format from last year to this year.

Year-by-year summary, FY 20 projections

The General Fund outlook for FY 20 has significantly improved since the FY 20 budget was approved in April 2019. We expect expenditures to be under approved budget amounts, and revenues to be over approved budget amounts. On the revenue side, sales taxes are tracking higher than expected, state income tax distributions have been much higher than the IML expected due to some one-time payments, the South Dakota v. Wayfair Supreme Court decision has resulted in a better than expected bump in use taxes, building permit revenue continues to be fairly robust, and investment earnings continue to outperform initial budgeted estimates. On the expenditure side, outsourced inspections have decreased as a result of a modest decline in total inspections and a conscious effort by the Community Development Department staff to use in-house staff for inspections where possible, salt expenditures are down because of a mild winter[1] and in spite of poor per ton salt prices from the 2019 state salt bid, and each department is generally controlling expenditures. The approved General Fund deficit of $314,000 is expected to come in at a $400,000 surplus. As a result, fund balance is expected to increase to 44%, which is higher than our fund balance policy minimum of 30%. While that number is weighed down by negative fund balances in the Countryside and Downtown TIF Funds, we are optimistic those fund deficits will be turned around through City Council action within our five-year budget window.

The outlook for the Water Fund is positive, despite the first year of below average water sales revenue, three straight years of water rate freezes, and another year of significant increases in capital projects in the fund. Some deferred capital expenses related to the large Well 7 standby generator also have helped the FY 21 budget, as outlined in the small picture section of this memo. We are recommending a fourth straight year of water rate freezes but recommend the City Council fund some significant capital projects and hedge against future water rate increases by implementing an inflationary increase in FY 22.

The outlook for the Sewer Fund is positive and stable, thanks to some modest increases in revenue, a recoup of an investment loss from the IMET fund in FY 15, and a deferment of the Countryside pump station painting project into FY 21. As discussed in prior years, the City is drawing down fund balance in this fund for a few years before building up fund balance ~4 years into the future through growth projections.

In addition to the funds outlined above, a group of other funds show significant improvement in FY 20. The City-Wide Capital fund shows around $400,000 in improvement because of the delay of the Mill Road project, the recoup of the IMET investment loss, and deferring the municipal facilities master plan. The Vehicle and Equipment Fund shows around $300,000 in improvement because of the refinancing of the Betzweiser loan and the approval of the Raintree Village annexation agreement amendment in Summer 2020. The Downtown TIF #1 fund is $100,000 better off due to the delayed consideration of the downtown façade improvement program, the courthouse hill landscaping project, and a few other downtown improvements. Finally, the MFT Fund shows improvement of more than $300,000 because of the passage of the state capital bill and the increase in the motor fuel tax.

Because of the above, the aggregate budget outlook for the City has significantly improved over the course of the last several budget cycles. Over the next two fiscal years the general fund should continue to have strong revenues and controlled operational expenditures. Capital projects throughout

[1] As of March 4th (knocking on wood).

the budget continue to come in under budget estimates and/or are deferred slightly due to construction timelines. We expect an aggregate budget improvement from a $4,000,000 deficit to a $1,400,000 deficit, and a fund balance in excess of $10,000,000.

The FY 20 project list changed significantly from the budget proposal. The Grande Reserve developer has not negotiated for full rehab of Mill Road, and that project has been delayed. The Pavillion Road streambank stabilization project was determined as not immediately needed because erosion of the streambank has been less severe than expected. The Well #7 rehab was delayed, and the standby generator has been more expensive than anticipated, so staff will be recommending a different solution at a reduced cost. However, many projects have continued as expected. Road to Better Roads, the Route 34 eastern and western expansion, Route 71 expansion, Autumn Creek park north, and Raintree Park C were constructed as expected. The City continues to monitor regional water supply initiatives and has funding for land acquisition in subsequent fiscal years, if needed.

Year-by-year summary, FY 21 proposed

General Fund

Surplus (Deficit)	$0
Fund Balance	43%

Notes

1) Variable merit and COLA increases for staff
2) One new streets employee

Water Fund

Surplus (Deficit)	($1,178,552)
Fund Balance	31%

Notes

1) No water rate increases, approx. 5% growth assumed from new construction or increase in sales volume

Sewer Fund

Surplus (Deficit)	($470,209)
Fund Balance	26%

Notes

1) No sewer rate increases, approx. 3% growth assumed from new construction

Aggregate Budget

Surplus (Deficit)	($2,806,068)
Fund Balance	$7,397,700

Notes

1) Continued deficits and negative fund balance in the TIF Funds add additional strain to the General Fund

Capital Projects List

Road to Better Roads, sidewalk replacements, pavement striping, Route 34 eastern & western expansion completed, Rte. 71 (eastern portion) ongoing, Rte. 71 water/sewer main replacement continues, Kennedy Road bike trail wraps up, Elizabeth Street watermain improvements completed, watermain work begins on Appletree Court and Orange & Olsen Streets, Beaver Street standby generator installed, cat-ion media exchange at water treatment plants begins, Sewer SCADA system continues, Caledonia Park installed, new equipment for Autumn Creek park, sitting area for the Blackberry Creek Nature Preserve, Beecher Park improvements, Caledonia park playground, Raintree Park C park redevelopment projects completed.

Year-by-year summary, FY 22 projections

General Fund

Surplus (Deficit)	($707,823)
Fund Balance	37%

Notes

1) Undetermined merit increases for staff
2) One new police commander

Water Fund

Surplus (Deficit)	($521,011)
Fund Balance	24%

Notes

1) Water sales increase approx. 5% - could be volume sales increase, new housing starts, or inflationary increase

Sewer Fund

Surplus (Deficit)	($4,393)
Fund Balance	26%

Notes

1) Sewer maintenance fee increases approx. 3% - could be new housing starts or inflationary increase

Aggregate Budget

Surplus (Deficit)	($1,773,754)
Fund Balance	$5,623,946

Notes

1) Fund balance in the General, Water and Sewer Funds decline. Countryside TIF turns a surplus, but deficit position of TIF funds continues to put a strain on the General Fund

Capital Projects List

Road to Better Roads, pavement striping, Mill Road rehab and realignment, sidewalk replacements, Rte. 71 (eastern portion) culminates, South Central water tower repainting, Well #7 rehab occurs, water main improvements finished on Appletree Court and Orange & Olsen Streets, watermain work begins on Colton Street, cat-ion media exchange at water treatment plants continue, Sewer SCADA system work wraps up, park improvements installed at Prestwick and Beecher Park.

Year-by-year summary, FY 23 projections

General Fund

Surplus (Deficit)	($1,163,985)
Fund Balance	29%

Notes

1) Undetermined merit increases for staff

Water Fund

Surplus (Deficit)	($341,488)
Fund Balance	18%

Notes

1) Water sales increase approx. 5% - could be volume sales increase, new housing starts, or inflationary increase

Sewer Fund

Surplus (Deficit)	$202,466
Fund Balance	32%

Notes

1) Sewer maintenance fee increase approx. 3% - could be new housing starts or inflationary increase

Aggregate Budget

Surplus (Deficit)	($1,144,181)
Fund Balance	$4,479,765

Notes

1) Fund balance in the General and Water Funds continue to decline. Sewer Fund has a moderate surplus. Countryside TIF turns a solid surplus, as a full year of new construction increment hits the property tax rolls. TIF's begin to level off, but accumulated deficit position of TIF funds continues to put a strain on the General Fund. Aggregate cash flow could be tight at times in FY 23, before easing over the course of FY 24.

Capital Projects List

Road to Better Roads, pavement striping, sidewalk replacements, north central water tower repainting, Well #4 rehab occurs, watermain work completed on Colton Street, Main Street watermain improvements begin, SSES rehab program begins, cat-ion media exchange completed.

Year-by-year summary, FY 24 and FY 25 projections

General Fund	FY 24	FY 25
Surplus (Deficit)	($1,117,676)	($1,408,254)
Fund Balance	23%	15%

Notes
1) Undetermined merit increases for staff

Water Fund		
Surplus (Deficit)	$1,208,034	$1,392,895
Fund Balance	54%	89%

Notes
1) Water sales increase approx 5% - could be volume sales increase, new housing starts, or inflationary increase

Sewer Fund		
Surplus (Deficit)	$526,919	$351,423
Fund Balance	56%	65%

Notes
1) Sewer maintenance fees increase approx. 3% - could be new housing starts or inflationary increases

Aggregate Budget		
Surplus (Deficit)	$714,087	$458,623
Fund Balance	$5,193,852	$5,652,475

Notes
1) Fund balance in the General Fund continues to decline. Water and Sewer Funds rebound sharply with strong surpluses. TIF Funds continue to generate a net surplus, but accumulated deficit position of TIF Funds continues to put a strain on the General Fund. Aggregate cash flow position improved from FY 23.

Capital Projects List

Road to Better Roads, pavement striping, sidewalk replacements, Route 47 north roadway project slated to begin (includes roadway improvements in Bristol Bay subdivision, land acquisition related to regional water supply issues, complete water improvements on Main, Morgan and East Fox Streets, SSES rehab program continues, 202 River Road sanitary work finishes.

Items to note – big picture

Items to note - City Council goals

The City Council goals from the Fall 2019 meeting are attached as a reference. This budget proposal contains a significant amount of new capital to address these goals, as outlined by the Mayor after the goal setting session. Of note, the five-year budget has new funding for:

1) $475,000 for implementation of an ERP system in FY 21 and FY 22 (Goal 1)
2) $60,000 for space needs analysis for a PW and Police facility (Goal 2)
3) $125,000 for sidewalks (Goal 4)
4) $150,000 for police vehicles (Goal 6a)
5) $400,000 for Public Works vehicles and equipment (Goal 6a)
6) $80,000 for contingencies in all departments (Goal 6b)
7) $155,000 for Parks Dept vehicles and equipment (Goal 6a)
8) $145,000 for Playground replacement (Goal 13)

Additionally, the Road to Better Roads project budgets in each of the MFT, Water, and City-Wide funds has increased from last year's budget proposals. Further, there are various budget proposals (continuing or slightly modified) for water planning (Goal 5), and the Metra extension (Goal 10). Additionally, proposals for goals that do not impact the budget can be discussed by committees throughout 2020.

Items to note – LGDF cuts and referendum

The Governor's budget address for the state fiscal year beginning July 1, 2020 proposes to sweep an additional 5% of LGDF until the November general election, when Illinois residents will be voting on a graduated income tax proposal. The Governor's proposal, although not yet vetted by the legislature, is to sweep that 5% of LGDF permanently if the graduated income tax referendum fails or to return that money plus another ~7.5% of LGDF if the graduated income tax referendum is approved. For Yorkville, this is a potential annual swing of around $250,000 annually. For purposes of conservative budgeting, we have assumed the graduated income tax referendum will fail. If the graduated income tax referendum is approved, we will revisit the budget.

Items to note – unplanned revenues

The budget proposal's first unplanned revenue relates to sales taxes. In July 2018, the Supreme Court ruled on a case called South Dakota v. Wayfair, which significantly changed the rules of origin-based sales taxes in the country and how online sales taxes are collected. As a result of this ruling, the Illinois legislature changed their state-level sales tax methodology to make more online retailers responsible for collecting sales taxes from online purchases (prior to, individual residents were responsible to self-report online purchases and remit use tax), to make locally imposed sales taxes, like the City's non-home rule sales tax, applicable to online purchases (currently not imposed on any online purchases), and to change the methodology from most online purchases from state level (City gets a per capita cut of online sales thru use taxes) to destination based (City gets online sales taxes from Yorkville residents' online purchases). These changes are being implemented in phases, with one modest phase having occurred January 1, 2020, another modest phase occurring July 1, 2020, and a major phase occurring January 1, 2021. The IML has phrased some of these changes as resulting in "significant increases" in sales taxes for municipalities – however, no one has been able to come up with City-specific estimates (sales tax FAQ attached). Staff has outlined some rudimentary figures based on our sales tax figures in the small picture section of the budget, but the end result for this budget proposal is that we assume only a linear 2% growth rate in sales taxes within a five year budget. We propose to revisit this figure in April 2021, when the January 2021 consumer sales tax report is released to the City.

The budget proposal's second unplanned revenue relates to cannabis sales taxes. While the City does not have a cannabis dispensary planned at a specific location, nor has any cannabis dispensary operator applied for a Yorkville-specific site location at the state level, we think there is a good chance that a Yorkville specific cannabis dispensary could be sited in the next five years. Between the normal sales tax, the City's non-home rule sales tax, and the City's cannabis sales taxes, the annual revenue from a dispensary could be north of $400,000 annually. In fact, North Aurora, which is home to one of the first dispensaries in the region, expects their annual sales taxes to increase by more than $600,000 in the upcoming year. None of that revenue is planned in the five-year budget proposal. If a dispensary is ever sited in Yorkville, we would revisit the budget after approvals.

The budget proposal's third unplanned revenue relates to the state capital bill. There are several state level taxes and proposals (motor fuel taxes, cannabis revenue, casino proposals, etc.) that could be implemented that will result in a more traditional capital budget package in the upcoming year. The state has indicated that they would sell a large bond to have funds for supplemental MFT appropriations, similar to what was done after the 2009 state capital bill. During the 2009 era, the City received $70,000 increments for several years in a row. We expect that the current disbursements would be for larger amounts and more frequent. For conservative budgeting purposes we have assumed only $5,000 in revenue for FY 21 and only $70,000 increments in FY 22 and beyond. We will revisit this revenue source after the state firms up the capital bond.

Items to note – Parks and Recreation 15% fund balance

Since the early 2000s, the City has had a separate bank account for the Parks and Recreation operating fund (Fund 79). Because the Parks and Recreation department paid its bills directly, using separate checks, their bank account was required to have a cash reserve in order to prevent checks from bouncing. In 2015, City staff pegged the amount of cash reserves needed in the bank account to prevent cash flow issues at around 15% and pegged the entire Parks and Recreation budget at that reserve amount. In other words, no matter how well or poor the Parks and Recreation budget does in one year, the General Fund transfer into the Parks and Recreation budget is calibrated the following year to keep the fund balance at exactly 15%. Prior to this decision, the Parks and Recreation was given a set amount of funding via a General Fund transfer every year; when the Parks and Recreation budget was in surplus at the end of the year, the surplus amount was rolled into their fund balance for future use, and the opposite occurred when the budget was in deficit.

This 15% fund balance target no longer serves any real purpose. While the City tracks this fund balance and shows it in the audit, it has historically not been referenced formally or informally as part of the General Fund reserves – meaning, the City has never claimed to have $4,000,000 in General Fund reserves plus $200,000 in Parks and Recreation reserves for a total reserve of $4.2m. Along these lines, the City does not need to have a separate bank account for Parks and Recreation – in fact, the City consolidated all Park & Recreation check writing activities back in 2015, whereby all Parks & Recreation checks are written on City check stock and then reimbursed via ACH transfer from the Parks & Recreation bank account to the City's bank account. The proposal as shown later in the memo in the expenditure line item in the General Fund for a transfer to the Parks and Recreation Fund, and in the revenue line-item in the Parks and Recreation Fund for a transfer from the General Fund, is to liquidate this 15% fund balance and use it on one-time capital expenditures throughout the budget. This results in the General Fund transfer to the Parks and Recreation Fund decreasing substantially in FY 21, the Parks and Recreation fund running a deficit in FY 21, and then running the fund balance at 0% future budget years. This is the same concept as all the departments in the General Fund (none have their own separate fund balance). By liquidating this fund balance, we free up around $340,000 for new parks vehicles, new police vehicles, parks equipment, and road funding in FY 21. Doing so will not impact the general fund reserves, nor will it pose a cashflow issue for the Parks and Recreation fund. We would simply close the bank account and consolidate the funds into the City's main bank account.

Items to note – Capital Projects, Road to Better Roads

The City Council's main focus for capital projects has been pavement rehabilitation via the Road to Better Roads program. Since the first year of the program in summer 2013, we have spent almost $7.0 million (thru FYE 19) between pavement, water, and sewer projects. In summer 2020, we are proposing over $1.7 million in Road to Better Roads projects.

Out of our annual Road to Better Roads budget, ~$1.1 million is allocated to pavement improvements. As has been our past practice, in FY 21, construction expenditures will be coded out of the MFT fund (~$782,000) and City-wide capital (~$215,000), with engineering costs ($97,500) budgeted in the City-Wide Capital Fund. The annual funding target for road replacement is north of $2,000,000, and the City will make progress towards that funding goal with the additional Motor Fuel Taxes from the State capital bill and a retirement of debt service from historical in-town road program. Still, the City will have to look at a long-term funding plan for this project in the future.

Items to note – Countryside TIF

In last year's budget proposal, we showed the Countryside TIF fund balance at a negative $430,000 in FY 24, which assumed successful completion of the Holiday Inn Express and Opal Banquets and some conservative estimates of the building containing Flight Bottle Shoppe and Burnt Barrel, and the multi-tenant building at the east end of the property. All those buildings except the Opal have been completed, and property taxes were greater than debt service payments (as expected in FY 19 and FY 20). However, the property owner of the NCG Theater property secured a significant property assessment reduction in FY 20, which will put the five-year budget proposal in this fund and the long-term sustainability of the TIF in question. In FY 24, we now show a fund balance deficit of $855,000 and cannot say with certainty that the fund will not end in with negative equity in FY 30. However, we have conservatively estimated property taxes for FY 25 and beyond through modest growth assumptions and have not budgeted for development of the last vacant out lot in Kendall Crossing.

Items to note – Public Works vehicle purchases

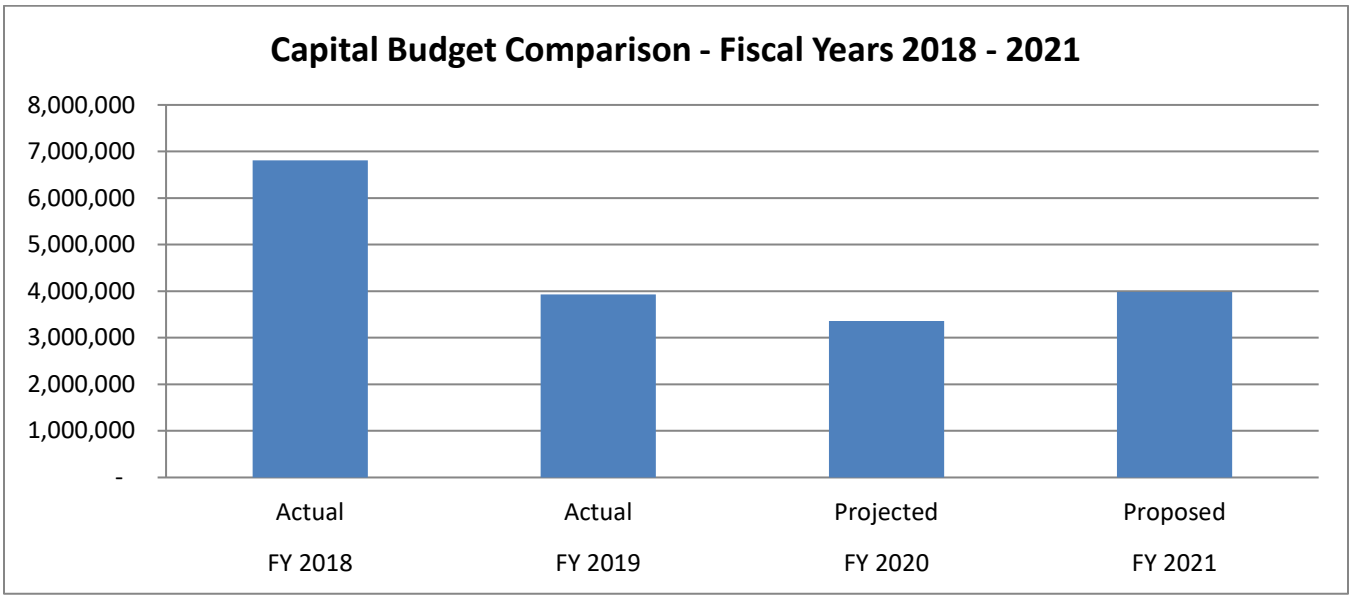
In Fall 2019, the City Council authorized the purchase of a new large dump truck, which was the first new truck since the recession. Concurrent with that purchase, the City Council authorized the rehab of two large trucks in the fleet. This puts the City's fleet of large dump trucks at 9 total: 1 new incoming (2019), 1 almost new (2016), 2 rehabbed (2006 and 2008), and 5 older trucks (2004, 2006, 2007, 2007, and 2008). The FY 20 budget was initially amended to included funding for a new dump truck chassis and the refurbishing of two existing trucks, for a total of $200,000. The cab body for the new truck was slated to be budgeted in FY 21. Recently staff was informed that the refurbished trucks will not be ready until the Fall, but the cab body originally scheduled for FY 21 is ready now. As a result, the two vehicles will be swapped in the budget, with the new cab body being funded in FY 20 and refurbished trucks to be funded in the subsequent fiscal year.

Within this five-year budget proposal, we have an annual appropriation of $120,000 in FY 22 and beyond. This annual appropriation can result in one new large truck every two years, or we could issue a bond and buy five new large trucks. In that scenario, the City could buy a modular type large dump truck, which would allow quick changes via a hook-lift system between a dump body, a salt spreader, and a leaf vacuum (which would significantly increase fall leaf capacity), three normal-style large dump trucks, and a bucket truck, which would allow us to replace all streetlights in town (the current bucket truck cannot replace bridge lights or any traffic signals). No specific proposal on either the list of trucks or the financing method is proposed for the budget, but staff felt it was important to identify funding in this budget proposal given the City Council's goals.

Items to note – Capital Projects

The City's Capital Improvement Plan is attached for your use. Some of these projects are wholly within the City's control (road, water and sewer improvements), some are within the State's control (Route 71 expansion, Route 47 expansion, US Rte. 34) and others are dependent upon a variety of factors (water projects related to new wells and/or treatment plants). The biggest discussion the City is faced with is how to balance the maintenance needs of existing infrastructure against the concerns by residents against higher taxes and fees both in the present and future.

An outline of the proposed yearly capital projects is included in the year-by-year summaries above. In general, capital budgets went down in FY 19, due to the completion of the large Countryside infrastructure project and the Riverfront & Bristol Bay park projects in previous fiscal years. In FY 20, capital budgets were expected to rise again due to the Mill Road ($3.1M) improvement project, which did not come to fruition in FY 20. The increase in FY 21 is primarily due to a large increase in road spending, sidewalk spending, equipment and vehicle purchases.



Items to note – Capital Projects, unfunded

1) East Washington Street water main replacement (Water Fund)
    a. 80+ year water main in the area of E Washington Street from Rt 47 to Mill St. Replacement would improve fire protection and water quality. This project is not shown in the five-year budget proposal, but is expected to be funded sometime beyond 2025, per the City's Capital Improvement Plan (CIP).
    b. Cost estimate - $474,000

2) Building maintenance issues
    a. The City completed a building conditions study in 2017. The study looked at 40+ buildings and structures owned by the City and recommended maintenance schedules. EMG's reports

include an assessment of all City-owned buildings, structures and parking facilities. An equipment inventory and five-year funding targets for each building was also completed.

b. Cost estimate – Based on the EMG reports and a conservative estimate of which buildings the City will likely keep maintaining, the annual recommended maintenance expenditures are approximately $600,000.

3) Baseline Road
   a. One of the worst rated roads in the City. The City has been monitoring the condition of the deck of the bridge for the past year and has spent modest amounts patching, milling, and resurfacing parts of the roadway. In the event the bridge inspection comes back unfavorable, the City would proceed forward with closing the road. With the Route 47 north expansion project funded by the State, the cost of the bridge replacement will be heavily subsidized by the state 4-10 years from now.
   b. Cost estimate - $672,000

4) Well No. 6 and Water Treatment Plant
   a. Once the City reaches a population of 27,000, we will need an extra well and water treatment plant to keep adequate water supply and pressure throughout town. The City has planned for this well and treatment facility to be sited at the Bristol Bay water tower but would need to update the plans for the facility (it would mimic the Grande Reserve facility). Further, this actual project will be the first major water system improvement contemplated after the City's comprehensive water system study and regional water supply study was completed. The City could eliminate this project if water consumption decreases, or the City has an alternate supply source lined up.
   b. Cost estimate - $5,075,000 for Well 6 and the Treatment Plant

5) East Alley water main and sewer main replacement (TIF)
   a. Replacement would improve fire protection and water quality. This project is not shown in the five-year budget proposal, but is expected to be funded sometime beyond 2025, per the City's Capital Improvement Plan (CIP). From a strategic perspective, this project should occur simultaneous with any redevelopment of the FS property.
   b. Cost estimate - $672,000

6) Radio-Read Retrofit
   a. Replaces old, potentially inaccurate, meters that are read by hand with radio read meters. Accuracy will be greatly improved and read times will be dramatically lowered
   b. Cost estimate - $1,000,000 (spread out over several fiscal years)

Items to note – Previously unfunded capital projects taken off the above list

There are several projects that were listed in the unfunded capital projects section of last year's budget proposal that we are funding in this year's budget proposal. First, the extension of Bristol Bay Rd to Route 47 is funded in the latter years of the budget through the $250,000 expenditure for Route 47 north expansion. The State's funding of the Route 47 expansion means they will engineer, bid, and construct this extension for the City – the City will simply have to pay the invoice when complete. Of note, the Route 47 expansion does not cover the Bertram Drive extension to Route 47, which is longer than the Bristol Bay Rd extension. We anticipate that extension to be completed at the same time and to be funded in next year's budget proposal.

Second, the City has continued to fund major water and sewer projects throughout town. Main work near Morgan St, E Fox St, Appletree Court, and S Main estimated at more than $1.5M and previously unfunded, is included in the five-year budget proposal with only inflationary rate increases discussed across every fund. A backup generator at the Well 7 water treatment plant scheduled for FY 20 and anticipated to cost ~$500,000 has turned out to be much more expensive than planned. As noted in the small picture section, we plan on shelving that project and pivoting towards a more robust standby generator solution at the Beaver Street pump station (previously unfunded) which will serve the same purpose and can likely be completed for less than $500,000.

Finally, the City has a few pre-recession era water and sewer recapture commitments that we anticipate coming due within the five-year budgets. These previously unfunded commitments can be satisfied through use of a robust fund balance in both the water and sewer funds in FY 24 and 25.

Items to note – Water fund and infrastructure fees

Water fund revenues have beat expectations the last four years, but we anticipate a shortfall in FY 20 due to usage. We budgeted a 5% year over year increase last year but did not adjust rates from the year prior. One year of water revenue shortfall does not significantly impact the budget, as the five-year budget proposal still shows significant fund balance in FY 25. However, multiple years of revenue shortfalls may necessitate a larger rate increase. In the meantime, we propose no rate or fee increases for FY 21. For FY 22 and beyond, we anticipate the discussion on rate and fee increases to occur in Summer 2020 and will be coupled with survey data on rates and fees in other towns as a comparison. As a general concept a 2% increase in rates and fees could generate around $100,000 in funds for vehicles, equipment, and capital projects.

Items to note – IMET Loss on Investment in FY 15

In December the City received a disbursement of $133,486, as a result of the IRS settling its priority tax claim with the Overall Receiver (i.e. law firm responsible for collection and recovery efforts). This brings the total amount of recovered proceeds to $177,925(56%). IMET has informed the City that as of January 23, 2020 the Overall Receiver had cash balances on hand of $2.376M, and expects that a further distribution will take as the Overall Receivership Estate is wound down.

Items to note- Building Inspection Load

In the FY 20 budget proposal, outsourced inspection costs had increased dramatically between FY 19 and FY 20. With a modest slowdown in new housing starts, less inspections overall, and the training of Gina Hastings, Property Maintenance Inspector to do some building inspections, the outsourced inspection line-item is expected to be under budget for FY 20 and we propose to reduce the budget amount further in the FY 21 budget. The comparison to other neighboring communities regarding inspections conducted in 2019 is below. Yorkville ranked in the middle of the pack for total inspections and average inspections per day.

City or Village	Full – Time	Part Time	# Insp 2019	Avg per/Inspector	Avg Inspections Per Day/Per Inspector	Outsourced Inspections	Inspections Requiring IL Plumb License
Oswego	5	0	10,871	2173	8.3	5	744
Montgomery	2	0	1,712	714.5	2.75	283	283
Kendall County	1	0	1,210	1,102	4.24	108	103
Sugar Grove	1	1	1,495	996	3.83	0	23.9
Yorkville	2	0	5,034	1,334 PR 2,165 BC 44 GH	5.13 PR 8.33 BC 0.17 GH	1491 Consultant	769
Plainfield	4	0	10,405	2601	10	0	3,238

Items to note – engineering department cost analysis

We have been reviewing engineering department costs since choosing to outsource in 2011. Using EEI continues to be less expensive for the City than in-house staff. Engineering costs in FY 18 with EEI were approximately $87,000 less than in FY 10 with in-house staff. That calculation is based upon:

1) In FY 09, our engineering department had 5 employees and the cost of the department was $618,640 (adjusted for inflation).
2) In FY 19, our outsourced costs were $420,275
    a. $242,438 for routine engineering
    b. $177,837 for subdivision inspections

On a related note, EEI billed out about $270,000 last year to developers that was reimbursed to the City, and an additional $414,095 in gross project expenses for capital projects (net $273,875) that the City would not have been able to complete with in-house staff.

Items to note – Sewer Fund

The FY 20 budget proposal included a drawdown of fund balance to ~20% through FY 21, with a buildup of fund balance in FY 23 in anticipation of payment on historical developer commitments. A similar concept has been carried over into the FY 21 budget proposal; with fund balance projected to decline to ~27%, before rebounding in FY 23 and ultimately reaching 65% by FY 25.

Items to note – WINF, SINF, RINF Sunsets

All three infrastructure fees were created in the middle of the recession to offset long-term debt service payments. While the City has made major strides to fund capital projects in every fund and some debt service has been retired, there are still several high cost projects set to be completed in the five-year budget and there are still large debt service payments within the five-year budget and beyond. Each fee will continue to be looked at annually, especially if the City Council continues to put a one-year sunset on each fee. Within a five-year period, we anticipate that there is a small chance the SINF can be phased out (growth dependent), and a smaller chance that either the WINF (regional water supply issues get pushed out into the future) or RINF can phased out (general fund revenues significantly outperform expectations, road contribution impact fees significantly increase).

Items to note – Purchasing Manager savings report

The United City of Yorkville (City) and the Village of Oswego (Village) have entered into an intergovernmental agreement regarding joint employment of a Purchasing Manager. The Purchasing Manager works for both municipalities streamlining and managing the purchasing of both communities. In addition, the Purchasing Manager is intended to find cost savings by combining volume or similar services. The City's first purchasing manager served between March 2017 and April 2018, and the City's second purchasing manager, Carri Parker, was hired in July 2018. In the first year of this shared employee, both Oswego and Yorkville were successful in generating cost savings in excess of the position's salary. In the second year of the position, both Oswego and Yorkville are poised to have saved tens of thousands of dollars annually and have both accomplished many specialized studies and projects. In the third year of the position, the Purchasing Manager has been tasked with procurement code modernization in both towns and has centralized RFQ/RFP drafting and administration. We have attached a purchasing manager savings report to this memo. Because of the amount of research projects in this second year of the position, both municipalities are in line to reap major cost savings in the next few years as decisions are made to fund individual projects.

Items to note – Bond Ratings and refinancing

The City was upgraded one notch from to AA- to AA, by Fitch Ratings this past July. Standard & Poor's has rated the City's debt at AA since 2016; with both rating agencies presenting a stable outlook. A higher bond rating allows the City to issue and refinance debt at a lower rate of interest. This is crucial as we continue to plan for future capital projects. Upgrades are based on several factors including a favorable economic outlook, budgetary flexibility (increasing revenues and/or decreasing expenditures/expenses), and relatively high fund balance (reserves) levels. To maintain its bond ratings, the City will need to continue to keep spending within or just slightly above projected revenues allowing the City to be able to adapt to changing economic conditions. Increased revenue, reserves and overall economic expansion within the City may help to improve our ratings even further.

In 2017 Congress made changes to the tax law, stating that tax-exempt bonds can only be refunded on a current basis (i.e. within 90 days of the call date). Assuming this provision holds, the next opportunity to refinance City issued debt will be the 2011 bonds in late 2021. Nonetheless, last November the City was able to refinance a loan it had taken out in 2008 for the acquisition of the 185 Wolf Street building. This new loan reduced the rate of interest by over 2%, from 5.83% to 3.60%; and will save the City approximately $63,000 over the next nine years.

Items to note – Property taxes

For fiscal years 2015 through 2018, the City unofficially adopted a plan to reduce its tax levy by 2% in FY 15, followed by a 1% each year through FY 18. In reality, property taxes decreased at a rate quicker than we initially expected as follows: 3% in FY 15; 1.66% in FY 16; and 1.68% in FY 17. After holding the levy flat (0%) in 2016 (FY 18), over the next three years (FY 19 thru 21) Council decided to increase the levy by EAV growth generated from new construction only, resulting in nominal increases of approximately 2%. Property owners who see their EAV unchanged from year to year should pay relatively the same share of City taxes as the year prior. The property tax budget assumptions within this proposal assume modest increases (2%) each year in the future.

Along with this approval, the City Council also permitted separating the City and Library levies for the fourth year in a row. In the past when the levies were joined, property tax growth was determined in different ways for the City and the Library. This resulted in the Library's levy amount growing at a much higher rate than that of the City. Essentially, this reduced the amount available to the City as the Library's increase had to be accounted for within the City's PTELL maximum.

Items to note- Downtown TIF #1 and #2

City staff approached the school district, county, fire protection district, Kendall Township, and community college district in fall 2017 with a request to extend the Downtown TIF 1. The City was successful in receiving letters of support from Waubonsee Community College and the Bristol Kendall Fire Protection District, but the Kendall County Board narrowly voted down the letter of support in late 2017. Informal discussions with individuals on the Kendall County Board and the School Board have occurred throughout the past year, and we anticipate formal discussions coming back online in the next few months. The City has met with the school district and township after the County vote but has instead put a priority on the creation of the Downtown's TIF #2, which was approved in April 2018.

The City was successful in finding a buyer for the old jail (Downtown TIF 2) in Summer 2019. The purchase and TIF agreement took months to negotiate and took up a large amount of staff time. The environmental and roof issues on the building were remedied in Fall 2019, and the property is expected to continue construction in 2020.

The City has struck out with grants for landscaping on courthouse hill, and the City Council has been opposed to funding a downtown façade improvement program, so both initiatives have been shelved as of Spring 2020. No further projects are proposed in the five-year budget. Because TIF #1 is still incurring loan payments on the 102 E Van Emmon building, and TIF #2 is not generating any significant increment, we do not propose any significant publicly funded projects at this time. There is a possibility that significant projects would be proposed by private developers in the next year.

The small picture – items to note in the General Fund

Please accept the following information as discussion on individual line-items within the budget. These individual line-items may change between now and the date of approval based on City Council direction or staff recommendation (due to new information). Revenues are listed as "R#", and expenditures are listed as "E#".

R1) Property Taxes – Corporate Levy 01-000-40-00-4000

a. The FY 21 levy amount will decrease by about 1%, as more money was diverted away from the corporate levy to help fund the increase in the levy for the police pension fund. Between FY 22 and FY 25, we project increases of around 2% per annum, which is the equivalent to a modest levy increase of "new construction only" and more money to the police pension line-item every year. As a reminder, this line item does not include police pension, library operations or library debt service taxes.

R2) Property Taxes – Police Pension 01-000-40-00-4010

a. After increasing by ~$147,000 in FY 20, the actuarial determined contribution will increase again by $119,120 (10.7%) in FY 21. This is due to several factors including: a shortening amortization period, as each year we get closer to 2040; normal costs continue to increase; changes in actuarial assumptions pertaining to mortality; and retirement and termination rates based on the most recent experience study conducted by the Illinois Department of Insurance. On a positive note, the percent funded has increased from 45.6% at the end of FY 2018 to 47.1% at the end of FY 19, an increase of 11.8%. Fund assets increased by 14.5% as a direct result of increased contributions and positive investment returns. The investment return for FY 19 was 8.02% (money-weighted rate of return was 7.56%), which exceeded the assumed rate of return (7.0%) and last year's actual return of 5.46%. In addition, the Fund achieved an important milestone in the Fall of 2018, as total Pension Fund assets exceeded $10 million. This is significant because, pursuant to State Statute, the Fund was able to reallocate the percentage of assets invested in equities to 65% of the total portfolio (45% was the previous statutory limit for funds under $10 million). This reallocation of resources into equities, in conjunction with positive market timing, yielded positive results for the Fund in FY 19; as the equity side of the portfolio yielded a net return of 11.4%. In general, although riskier, equities tend to yield a higher rate of return than fixed income securities; and staff is hopeful that this revised asset allocation structure will aid the Fund in continuing to maximize its investment returns in future fiscal periods. FY 21 will represent the seventh year in a row that the City will meet its actuarial determined contribution. Future years funding amounts are estimates only and will be analyzed each year by the City's actuary.

R3) Municipal Sales Tax 01-000-40-00-4030

R4) Non-Home Rule Sales Tax 01-000-40-00-4035

a. After increasing by about 2.3% last year, sales tax is currently estimated to increase by 4 to 5% in FY 20. We are projecting annual sales tax growth at 2% going forward, however this matter will be revisited soon as online sales tax changes as a result of US Supreme Court rulings and state legislation are likely to result in an increase in sales tax revenues in FY 22 and FY 23, as referenced in the Items to Note section above. The first online sales tax change is scheduled to take place in July 1, 2020, and will result in modest, but unquantified,

increases in sales tax revenues. The second online sales tax change is scheduled to take place in January 1, 2021, and will result in significant revenue increases, as more purchases will be subject to sales tax collection *and* most online purchases by Yorkville residents will be subject to the City's locally imposed 1% non-home rule sales tax. Accurate estimates for revenue increases are highly speculative, as the general amount online purchases of Yorkville residents vs. physical purchases made in Yorkville by anyone. Variables included in the discussion are: nationally, online sales seem to represent a 10 to 15% total share of all purchases made; online sales are growing at a rate of 10 to 15% percent per year, which is 3 to 4x the growth rate of in-person purchases; younger people shop online more often than older people; the population of Yorkville is younger than the state and national population. The change in the municipal sales tax in FY 22 or FY 23 could be north of $100,000 annually, and the non-home rule sales tax impact could be above $300,000. Rather than try to write these extremely rudimentary estimates into the budget, we propose to assume no change in sales tax and to revisit this revenue stream in Fall 2020 and Spring 2021 after sales tax figures are known.

R5) Electric Utility Tax 01-000-40-00-4040
R6) Natural Gas Utility Tax 01-000-40-00-4041

a. These revenue line-item represents the City's locally imposed tax on electricity usage and natural gas usages, respectively. Both amounts are variable based on total usage which means this line-item is dependent upon seasonal weather patterns. For budgeting purposes, we have projected these amounts to be flat over the entire budget proposal.

R7) Excise Tax 01-000-40-00-4043

a. This line-item was formerly called the Telecommunications Tax and represents a 5% tax on landline and cell phone usage. The amounts in this line-item have fallen in recent years, matching the decline in overall land-line phone usage. Of note, the tax in this line-item only applies to the phone portion of a cell phone bill, and not the data portion.

R8) Cable Franchise Fees 01-000-40-00-4045

a. This line-item represents franchise fees received from Comcast, AT&T and Metronet. Total revenues are projected to be flat due to overall growth in new homes offset by a trend away from video services.

R9) Hotel Tax 01-000-40-00-4050

Hotel tax revenues have been holding steady over the past few years with the continued success of the Hampton Inn. The City's hotel tax rate is 3%, which is well below the allowed maximum of 5%. An additional $53,000 could be raised for tourism purposes if the rates were set at maximum levels. We have assumed no increase in total revenues, even with the opening of the Holiday Inn Express in December 2019, but this amount will be revisited after several months of hotel tax reports.

R10) Video Gaming Tax 01-000-40-00-4055

a. The budgeted amount represents the amount of revenue expected to be generated from the video gaming machines at 14 establishments throughout the City.

R11) Amusement Tax 01-000-40-00-4060

a. This is the 3% tax charged on all amusement devices and tickets within the City. The maximum amount allowable under law for this tax is 5%. An additional $140,000 could be raised for corporate purposes if the rates were set at maximum levels. Most of this line-item is generated by Raging Waves, which has a large percentage of out-of-town visitors. The second largest contributor to this amount is NCG Movie Theater, although this amount currently has no net impact on the budget, as we are rebating 100% of the amusement tax to the movie theater developer until we rebate $200,000 total. We expect that figure to be reached by the end of FY 22. At that point, the rebate drops to 50% thru February of 2024.

R12) Admissions Tax 01-000-40-00-4065

a. This is the 2.75% admissions tax charged at Raging Waves, authorized by their annexation agreement. This amount is remitted to Raging Waves to offset their on-site infrastructure costs.

R13) Business District Tax – Kendall Mrkt 01-000-40-00-4070

a. This line item represents the additional 0.5% general merchandise sales tax applicable to the Kendall Marketplace Business District. These proceeds are rebated in full (out of Admin Services) to pay debt service on the Kendall Marketplace bonds.

R14) Business District Tax – Downtown 01-000-40-00-4071

a. This line item represents the additional 1.0% general merchandise sales tax applicable to the Downtown Business District. These proceeds are rebated in full (out of Admin Services) to Imperial Investments, pursuant to their development agreement with the City.

R15) Business District Tax – Countryside 01-000-40-00-4072

a. This line item represents the additional 1.0% general merchandise sales tax applicable to the Countryside Business District. These proceeds are rebated in full (out of Admin Services) to Kendall Crossing LLC, pursuant to their development agreement with the City.

R16) State Income Tax 01-000-41-00-4100

a. Income tax is expected to finish FY 20 around $2.04M, which is a 3.7% increase over FY 19 amounts. The IML per capita projection for FY 21 is $105, which is lower than the FY 20 estimate of $107. The reduction in the base estimates is primarily due to a spike of one-time state revenues observed in FY 20. While the IML recognizes that the state's economic climate could devolve, the FY 20 observed figures have been better than expected. On top of those base level estimates described above, the Governor's budget address for the state fiscal year beginning July 1 proposes to sweep an additional 5% of LGDF until the November general election, when Illinois residents will be voting on a graduated income tax proposal. The Governor's proposal, although not yet vetted by the legislature, is to sweep that 5% of LGDF permanently if the graduated income tax referendum fails or to return that money plus another ~7.5% of LGDF if the graduated income tax referendum is approved. For Yorkville, this is a potential annual swing of around $250,000 annually. For purposes of conservative budgeting, we have assumed the graduated income tax referendum will fail. Further complicating this estimate, the 2020 decennial census should be complete by the end of

calendar year 2020, and we expect to receive updated population estimates by mid-2021; thus, we are estimating a bump in revenues in FY 22 and a 2% annual growth rate thereafter.

R17) Local Use Tax 01-000-41-00-4105

a. Use tax is currently on pace to increase 10% between FY 19 and FY 20. Much of this is driven by the additional proceeds generated from on-line sales (because of the Supreme Court decision in the Wayfair v. South Dakota case). Some of this increase will be rolled back after January 1, 2021 when some online sales taxes collected as use tax will be reclassified by the state as municipal sales taxes. The IML is projecting $35 per capita for FY 21 and this amount does not consider any decrease from the online sales tax switch on January 1, 2021. Since this tax is currently and will be based on our population, we also assume a bump in revenues in FY 22 from the decennial census and a 3% growth thereafter.

R18) Cannabis Excise Tax 01-000-41-00-4106

a. This line-item represents an 8% share of the State's cannabis taxes, which must be used to fund crime prevention programs, training, and drug interdiction efforts.

R19) Building Permits 01-000-42-00-4210

a. Revenue figures within this line-item are budgeted at $400,000 and $350,000 which will help offset personnel and contractual costs associated with conducting inspection activities. If during the year, all those costs are met, any excess building permit revenue would be transferred into the City-Wide Capital Fund for the use of one-time capital expenses. This prevents us from using one-time revenues for operating costs in the future.

R20) Garbage Surcharge 01-000-44-00-4400

a. This line-item represents all revenue the City receives from residents for garbage services. Increases in this line-item reflect contractual rate changes only, and there is no material net impact within the budget as the cost of service is generally matched by revenues. The City's current garbage contract runs through FY 22.

R21) Administrative Chargeback 01-000-44-00-4415

a. This revenue represents that the General Fund will be reimbursed from the Water, Sewer, and TIF funds for a portion of personnel costs. This is according to the time that employees whose salaries come out of the General Fund spend on water, sewer, and TIF related issues. Exact percentages and employee info can be found attached to this memo.

R22) Investment Earnings 01-000-45-00-4500

a. This line item consists of interest income earned from FDIC insured certificates of deposit (i.e. CD's), in addition to having cash on account with the First National, Illinois Funds, Illinois Trust and Associated Bank. Despite declining interest rates, investment earnings are expected to increase by over 30% in comparison to last fiscal year due to more cash being available for investment within the General Fund, as a direct result of increased fund balance.

R23) Reimbursement – Engineering Expenses 01-000-46-00-4604

a. Revenue figures within this line-item will offset the line item for engineering expenses in order to net out the engineering services to equal the $240,000 contract amount.

R24) Reimbursement – Cable Consortium 01-000-46-00-4685

a. The City Council will review an agenda item to withdraw from the cable consortium at the March 10th City Council meeting. This agenda item is being done due to budget considerations and the fact that North Aurora recently withdrew from the consortium, leaving only Yorkville, Plano, and Sandwich. If the City processes withdrawal from the consortium in March, the reimbursement amount will be far less than the amount shown in the FY 21 column. For purposes of conservative budgeting, we have shown the financial impact of the cable consortium withdrawal beginning in FY 22 (i.e. no impact in FY 21).

R25) Miscellaneous Income 01-000-48-00-4850

a. This revenue line-item primarily represents rebate money earned from simply using City issued credit cards to make purchases. Approximately $13,000 is expected to be earned in FY 20. The City's credit card program was implemented by the Finance Department, in partnership with the First National Bank of Omaha, in FY 15. Over the last five fiscal years the credit card revenue sharing program has generated over $75,000.

E1) Salaries – All Departments Multiple #'s

a. We are proposing a 3% COLA or bargaining agreement approved increases and appropriate step increases for all non-union and union employees. We have budgeted for reasonable, but undetermined, salary increases in FY 22 through FY 25.

E2) Health Insurance – All Departments Multiple #'s

a. For FY 21, we are pleased to announce that health and dental insurance rates will decrease by 5% and 10%, respectively, pursuant to renewal information we recently received from the City's broker, Alliant/Mesirow. Actual year-end figures may fluctuate based on employees changing health plans and/or actual amounts incurred on the HRA plan. For FY 22 thru FY 25, we are assuming an annual 8% increase in health insurance and a 5% increase in dental costs.

E3) IMRF – All Departments Multiple #'s

a. The City's employer rate increased by 23% in 2020, from 9.06% to 11.17%, due primarily to negative stock market returns in 2018. As a result, IMRF related expenditures have increased in all departments. While the IMRF fund is very well funded compared to other State-wide pension systems, we are budgeting conservative increases in the employer contribution rates each year for FY 21 through FY 25 IMRF rates are expected to go down in 2021 due to strong returns in the stock market throughout 2019. The preliminary 2021 rate will be available this April and staff will revise projections accordingly in the subsequent budget year.

E4) Tuition Reimbursement – All Departments Multiple #'s

a. Per the City's tuition reimbursement policy, any approved degree programs are shown in the appropriate departmental budget. Currently, Deputy Chief Pfizenmaier and Sergeant Stroup (Police Department) are both enrolled in bachelor's degree programs at University of Arizona (online) and Aurora University. Officer Goldsmith (Police Department) is pursuing his master's degree at Aurora University.

E5) Training and Travel – All Departments Multiple #'s

a. The same training and conference levels are proposed as last year. Department heads have been asked to budget for attendance at one national level or state conference per year to keep up to date with the latest trends in management and government. Increases in individual line-items reflect this request of the department heads.

E6) Commodity Assumptions – All Departments Multiple #'s

a. Graduated increases in gasoline, electricity, natural gas, and simple contractual services are not based on any estimate of the details of the line-item, except where specifically noted in this budget section. From a conservative budgeting principle, we are purposefully trying to overestimate costs to hedge on unanticipated price increases on those items that are subject to market fluctuations. You may also notice some rather sharp increases in the telecommunication line item in some departments. Staff was recently informed that the State is now requiring Call One to apply several State telecommunication taxes. Staff is currently reviewing the situation and looking for alternatives.

E7) Professional Services – All Departments Multiple #'s

a. Professional services expenditures vary in each department and can be for a variety of services. For each department, we've included a brief sampling of the expenses coded out of this line-item. Full expense reports for this or any line-item can be obtained from the Finance Department at any time.
b. Administration – Expenses for the minute taker, safe deposit box and background checks.
c. Finance – GFOA CAFR award fee, utility billing processing and credit card fees, bank fees, police pension and OPEB actuarial fees, and the annual accounting software maintenance agreement.
d. Police – Expenses for onsite shredding, CAPERS annual fee, LEADS on-line, Live Scan, Pace scheduler and WatchGuard. To replace Lexipol department officials will be implementing Power DMS, a policy and procedure management system. The cost for this program is significantly less than Lexipol.
e. Community Development – Access to iWorQ (code enforcement and permit management software), consultant work related to the subdivision control ordinance (UDO), annual fees for ESRI GIS and Adobe Professional, and expenses for the minute taker.
f. Street Operations – copier charges, parkway tree trimming, annual cloud storage fees for solar speed signs and CDL license renewal.
g. Water Operations – Electronic meter reading services, utility billing processing and credit card fees, emergency leak detection, and BSI backflow monitoring.
h. Sewer Operations – Sewer cleaning, alarm monitoring, utility billing processing and credit card fees, and manhole repair.
i. Parks – background checks and copy charges.
j. Recreation – Referees and umpires, recreation class instructors, graphic design, web track maintenance agreement, pest control, background checks, and park board minute taker fees.
k. Library – Plumbing Inspection, Sound Maintenance, background checks, copy charges, pest control, copier charges, IT services and minute taker fees.

E8) Salaries – Mayor 01-110-50-00-5001
E9) Salaries – Liquor Commissioner 01-110-50-00-5002
E10) Salaries – Alderman 01-110-50-00-5005

a. These line-items assume the elected official's salary proposal as discussed at the February 2020 Administration Committee meeting are approved by the City Council at some point before August 2020. The current proposal assumes no change in elected officials' salaries until May 2023.

E11) Codification 01-110-54-00-5451

a. The City's current codifier was purchased by a larger company in 2020. The City must either move its codification services to the larger company or choose a different vendor. Either of those options are likely to result in an increase in codification costs to the City.

E12) Dues and Subscriptions (Administration) 01-110-54-00-5460

a. The slight increase in dues is a result of the membership dues for CMAP and inflationary / population increases for a variety of other organizations.

E13) Office Supplies (Administration) 01-110-56-00-5610

a. The City Hall Conference Room tables and chairs are passed their useful life span and are falling apart. The increase in this line item is to fund new tables and chairs for this room only.

E14) Auditing Services (Finance) 01-120-54-00-5414

a. The City went out to RFP in 2017 and awarded a five-year contract to Lauterbach and Amen which will expire in FY 22.

E15) Professional Services (Finance) 01-120-54-00-5462

a. The increase in FY 21 is due to the City's anticipated implementation of a new ERP.

E16) Salaries – Police Officers 01-210-50-00-5008
E17) Salaries – Police Chief and Deputies 01-210-50-00-5011
E18) Salaries – Sergeants 01-210-50-00-5012

a. The City currently has 32 sworn officers budgeted in FY 21, which is the same amount of sworn officers that the City had in FY 20. While the City Council had approved a five-year budget that brought the number of sworn officers up to 37 by FY 24, Mayor Purcell and Chief Jensen have recommended we leave the sworn officer count at 32 in FY 21. Further, the staff recommendation is to hire a new Commander position in FY 22, bringing our sworn officer staffing up to 33. The commander position would be between a Sergeant and a Deputy Chief on the pay scale. We have included a regional staffing analysis for your use:

Municipality	Population*	Total Full-Time Officers	Officers per 1,000
Batavia	26,425	41	1.55
Carpentersville	38,380	59	1.46
East Dundee	3,239	13	3.70
Elburn	5,782	10	1.38
Elgin	112,767	184	1.63
Geneva	21,941	37	1.64
North Aurora	17,542	30	1.60
Sleepy Hollow	3,333	7	2.10
St. Charles	32,780	57	1.68
Sugar Grove	9,830	11	1.12
West Chicago	27,219	43	1.69
West Dundee	7,365	21	2.72
Average	25,550	43	1.94
Midwest (10,000-24,999)**	6,761,176	11,494	1.70
National (10,000-25,000)**	25,660,537	58,891	2.30
Yorkville (FY 20)	19,022	31	1.63

*Based off 2016 U.S. Census population estimate

** Only agencies that participate in FBI Uniform Crime Reporting

E19) Police Commission 01-210-54-00-5411

a. Sergeant testing will occur in FY 21 and 24. Patrol officer testing will occur in FY 21, 23, and 25.

E20) Vehicle and Equipment Chargeback 01-210-54-00-5422

a. This line-item represents the gap between police impact fees and the amount of expenditures related to police-car purchases.

E21) Inspections 01-220-54-00-5459

a. A relative decrease in permits in FY 20 has resulted in less outsourced inspection costs. These costs will continue to be monitored throughout the construction season for opportunities to move these services in-house.

E22) Professional Services 01-220-54-00-5462

a. The FY 21 column for this line-item contains the remainder of the UDO project, which was authorized by City Council in February 2019.

E23) Vehicle Maintenance Services 01-220-54-00-5490

a. Prior to FY 21, all vehicle maintenance costs for Community Development vehicles were coded out of the Streets budget. Since the Community Development Department has bought a few of their own vehicles, we propose to code the maintenance costs out of the proper budget.

E24) Salaries – Streets 01-410-50-00-5010

a. A new public works position has been budgeted in the Streets department for FY 21, with a prorated start date of August 1st. This new position would either be supervisory or administrative in nature; or these funds could be reallocated to the Administrative Services department for a potential shared services position with a nearby municipality related to building maintenance.

E25) Vehicle & Equipment Chargeback 01-410-54-00-5422

a. This line-item represents the gap between public works impact fees and the amount of expenditures related to public works vehicle purchases.

E26) Mosquito Control 01-410-54-00-5455

a. The line-item expense for mosquito control represents treatment of storm sewer inlets only.

E27) Salt and Calcium Chloride 01-410-56-00-5618

a. For ease of administration and due to an increase in MFT funds, we are coding salt out of the MFT Fund going forward. A mild winter season has caused us to use less salt than average, but prices received during the 2019 bid were higher than historical averages.

E28) Operating Supplies 01-410-56-00-5620

a. This line item decreases in FY 21 because we have moved all expenditures related to street lights into the City-Wide Capital Fund.

E29) Vehicle Maintenance Supplies 01-410-56-00-5628

a. This line-item is increasing between FY 20 and FY 21 due to the proposed purchase of hydraulic brine pumps. These pumps will cost ~$12,000 and will allow us to apply brine at higher rates and with more control than the current electric pumps.

E30) Garbage Services – Senior Subsidies 01-540-54-00-5441

a. This line item represents the total amount of the current senior garbage subsidy. The subsidy is 20% for all seniors and 50% for all seniors on the Circuit Breaker program. Currently, we have 753 senior accounts and 37 circuit breaker senior programs.

E31) Purchasing Services 01-640-54-00-5418

a. This line-item represents the Purchasing Manager shared with the Village of Oswego. The original term of the intergovernmental agreement expires in FY 21, but we recommend continuing this position through FY 25.

E32) IDOR Administration Fee 01-640-54-00-5423

a. This line-item represents the amount of the City's sales locally imposed sales taxes that are being swept by the State of Illinois.

E33) GC Housing Rental Assistance Program 01-640-54-00-5427

a. This line-item represents the City's cost to run the housing assistance program for the GC Housing development, as approved in Ordinance 2016-21. The estimated maximum annual liability for this program is $12,000, and the actual numbers can fluctuate by a few thousand dollars per year, depending on the recipients' income levels. We have conservatively estimated 10% to 15% increases each year after FY 21.

E34) Utility Tax Rebate 01-640-54-00-5428

a. This line-item represents the electric and natural gas utility taxes rebated to Wrigley as part of the Skittles factory expansion. The project was given a permanent certificate of occupancy in early 2017 and the first rebate occurred in FY 18 and the last rebate will occur in FY 22. The $14,375 in this line-item represents the maximum amount that the City would rebate annually.

E35) Facility Management Services 01-640-54-00-5432

a. This line-item represents the Facility Services Manager shared with the Village of Oswego. We propose to keep this position in place through FY 25.

E36) Amusement Tax Rebate 01-640-54-00-5439

a. As part of the Countryside redevelopment project incentives, the City is refunding a portion of the amusement tax to the Movie Theater developer. This amount should equal the amount of amusement tax generated by the Movie Theater up to $200,000. We expect that this incentive will be satisfied by the end of FY 22. All further proceeds will be rebated at 50%.

E37) KenCom 01-640-54-00-5449

a. This line-item represents the City's contributions to KenCom, based on the intergovernmental agreement for annual funding, the intergovernmental agreement for New World software usage, the City's purchase of a T1 line through Comcast for a direct connection into Kendall County, and the KenCom budget. This line-item is estimated by staff in February of each year for the upcoming FY budget, but the actual dollar amounts are not finalized until the end of each calendar year. On top of the base cost estimates, we are proposing to purchase an e-citation module for our KenCom New World computer system. This will cut down on report entry times for officers, will allow us to run reports/analysis with less effort, and will allow our Community Development staff to utilize the system for some of the property maintenance and zoning violation tickets.

E38) Information Technology Services 01-640-54-00-5450

a. This line-item covers our base level IT contract, some annual special projects, all Microsoft Office licensing, and various other licenses for network components. This line-item also includes the purchase and implementation of a full ERP in FY 21 and FY 22. The General Fund and this line-item are expected to absorb about 70% of the cost of the ERP, and the remaining costs have been apportioned out to the other funds.

E39) Professional Services 01-640-54-00-5462

a. The cost of the lobbyist contract, currently shared with Oswego and Montgomery, is proposed to be paid out of the Water Fund starting in FY 21, as most of the work is expected to occur on water projects. However, we propose to add a federal lobbyist for both Metra and water issues, propose to split the cost of the federal lobbyist with regional partners, and split the Yorkville share of those costs between the General Fund and the Water Fund.

E40) Engineering Services 01-640-54-00-5465

a. This is the gross cost of all EEI expenses which are not related to capital projects. It includes $240,000 of contract-related expenses, $125,000 worth of subdivision-infrastructure inspection related expenses, and $25,000 in reimbursable development work. For reasons explained in the Items to Note section, we still recommend the City outsource its engineering work for the foreseeable future.

E41) Economic Development 01-640-54-00-5486

a. The City re-authorized the economic development consulting contract with Lynn Dubajic of DLK, LLC in December 2018. This contract is set at $145 per hour at 15 hours per week plus quarterly travel charges and hourly overages, which makes up most of this line item of $160,000.

E42) Sales Tax Rebate 01-640-54-00-5492

a. This line item represents the 50% share of rebated sales tax to developers, pursuant to past economic incentive agreements entered into with the City. Sales tax rebate growth is pegged to overall sales tax growth, as mentioned above.

E43) Business District Rebate 01-640-54-00-5493

a. Currently, this expenditure line-item corresponds with the revenue line-items of the same amount, as this tax is rebated 100% to the developers of the Kendall Marketplace, Kendall Crossing and the downtown business district.

E44) Admissions Tax Rebate 01-640-54-00-5494

a. Currently, this expenditure line-item corresponds with a revenue line-item of the same amount, as this tax is rebated 100% to Raging Waves. This rebate is set to expire in FY 22 but is in the process of being extended through FY 27 via an annexation agreement amendment.

E45) Contingency 01-640-70-00-7799

a. This line-item represents the Mayor's request to identify funding for various unplanned expenditures throughout the year. At time of budget, no specific projects or purchases are planned for this line-item.

E46) Transfer to Debt Service 01-640-99-00-9942

a. This line-item represents the amount the general fund covers of the 2014B bond, which initially financed a streets rehab program from the mid-2000s and will be retired in FY 23. The property taxes on the 2014B bond were completely abated in the 2017 tax levy cycle (FY 19 budget).

E47) Transfer to Sewer 01-640-99-00-9952

a. This line-item represents the City's transfer of non-home rule sales tax dollars being transferred into the sewer fund to pay for a portion of the yearly debt service on the 2011 refinancing bond. As authorized in the FY 19 budget, the Sewer Fund transfer is reduced in FY 19 thru FY 22 to cover some General Fund operating and capital expenditures and to offset the General Fund deficit.

E48) Transfer to Parks and Recreation 01-640-99-00-9979

a. This line-item represents the City's operational transfer to fund Parks and Recreation expenses. The decrease in FY 21 is due to the City's liquidation of the Parks and Recreation fund balance, as described above.

E49) Transfer to Library Operations 01-640-99-00-9982

a. This line-item transfer covers liability and unemployment insurance for the Library.

The small picture – all other funds

Fox Hill SSA (11)

R1) Property Taxes 11-000-40-00-4000

a. The FY 21 revenue figure of $16,034 reflects a ~$73 per home per year tax amount, which was the tax levy ordinance approved by City Council in December 2019. Because of the proposed sealcoating and trail maintenance discussed below, the property taxes will need to be roughly $92 in FY 22 and will need to be increased around $20 per year through FY 25. This spending plan and revenue projection will be reviewed by the City Council during the 2020 tax levy discussion. Of note, the long-term debt on past projects and the negative fund equity will not be cleared until FY 25.

E1) Professional Services 11-111-54-00-5462

a. This line-item reflects half of the HOA management contract with Baum Property Management that was approved by the City Council for the Sunflower Estates and Fox Hill subdivision. This contract expires in April 2020 and will be revisited by City Council in March/April.

E2) Outside Repair and Maintenance 11-111-54-00-5417

a. The FY 21 amount reflects our best estimate for the annual maintenance contract for mowing and landscaping, and the re-installation of the subdivision entrance sign. That project is being offset by funds given to the City by IDOT for the Route 34 project in FY 17. The FY 22 column contains money for crack sealing and sealcoating the trails in the subdivision. We propose to do this project through a modest deficit spend in FY 22, with repayment coming from property taxes expected in FY 23-25.

Sunflower SSA (12)

R1) Property Taxes 12-000-40-00-4000

a. The FY 21 revenue figures reflect the $17 levy per home that was discussed by the City Council during the levy approved in December 2019. Because of the proposed tree trimming in the subdivision, the FY 22 levy is roughly $194 per home, and the levy will need to be increased around $20 per year for each year until FY 25. Of note, the long-term debt on past projects and the negative fund equity is not projected to be cleared until FY 25.

E1) Pond Maintenance 12-112-54-00-5416

a. In FY 21 and beyond, the City is budgeting for annual algae treatments and basin monitoring.

E2) Professional Services 12-112-54-00-5462

a. This line-item reflects half of the HOA management contract with Baum Property Management that was approved by the City Council for the Sunflower Estates and Fox Hill subdivision. This contract expires in April 2020 and will be revisited by City Council in March/April.

E3) Outside Repair and Maintenance 12-112-54-00-5495

a. This line-item reflects our best estimate for the annual maintenance contract for mowing and landscaping the subdivision entrances. Also, a new proposal for tree trimming and maintenance is shown in the FY 21 column for $5,000. This amount and project repeats annually and will generally include all trees in common areas of the subdivision and will allow us to replace trees as needed.

Motor Fuel Tax Fund (15)

R1) Motor Fuel Tax 15-000-41-00-4112

a. The FY 20 revenue figures reflect the City's share of the state's motor fuel tax increase as part of the 2019 Illinois budget. The City is receiving roughly 65% more motor fuel taxes than FY 19. We have projected this amount to continue, as the state's motor fuel tax change included an inflationary increase each year, along with a bump from the decennial census.

R2) MFT High Growth 15-000-41-00-4113

R3) Rebuild Illinois 15-000-41-00-4115

a. The MFT High Growth line item represented a supplemental MFT appropriation that was created soon after the State's 2009 capital bill. With the passage of the 2019 capital plan, the state has decreased high growth funding by 75% but plans on issuing new capital bonds in 2020/2021; the proceeds of which will be disseminated to local governments as a supplemental MFT appropriation (i.e. Rebuild Illinois) similar to the Illinois Jobs Now program from the last decade. The actual bond issuance and revenue figures are dependent on a number of legislative packages that are still not finalized, and so we have conservatively estimated the figures for FY 21 and beyond.

E2) Salt 15-155-56-00-5618

a. Staff proposes to fund all salt purchases for FY 21 out of the MFT fund. In FY 20, no salt expenditures were planned out of the MFT fund, but the unexpected increase in the price of salt in Fall 2019 resulted in the overage being covered by the MFT fund.

E3) Baseline Road Bridge Repairs 15-155-60-00-6004

a. Original estimates on the bridge repair in FY 16 came in much higher than expected, so staff recommended closure of the bridge instead. This item was pushed along through the remainder of FY 16, FY 17, FY 18, and FY 19 because ongoing bridge inspections have not justified total closure of the bridge. Per the Bridge Inspection Report completed in 2018, the superstructure (surface) is in poor condition, while the substructure is in good condition. The 2018 report did not indicate an immediate need to close the bridge based on structural/safety concerns. Inspections are scheduled once every two years, per IDOT policy, and the next inspection will occur in summer 2020. If the inspection comes back with an issue, we would recommend proceeding forward with bridge closure. Until then, we recommend leaving the bridge as-is until the State expands Route 47 in the area, which is funded for full construction in the state's most recent multi-year plan and could occur in the next 4-10 years.

E4) Road to Better Roads 15-155-60-00-6004

a. In the FY 20 budget proposal, staff proposes to again code all 2020 planned Road to Better Roads in the MFT fund as it easier to complete paperwork for pavement projects than other Public Works operational line-items. The increase is due to the increase in the motor fuel tax revenue line-item above.

City-Wide Capital Fund (23)

E1) Sidewalk Replacement Program 23-230-60-00-6041

a. This line item contains a City-wide sidewalk replacement program, per City Council goal and mayoral initiative. Sidewalks can be chosen on a worst-first basis, as there is no value advantage to a replacing a sidewalk at certain times in its lifespan. Specific areas of town for sidewalk replacements in 2020 have not yet been chosen.

E2) Route 71 (Rt 47- Rt 126) Project 23-230-60-00-6058

a. This line-item represents a portion of the City's local share of costs for the Route 71 expansion project. This project began in FY 19, and we expect the invoices to be paid by the City through FY 22.

E3) US 34 (IL 47 / Orchard Rd) Project 23-230-60-00-6059

a. This line-item represents a portion of the City's local share of costs for the Route 34 eastern expansion project. This project began in FY 18 and we expect the invoices to be paid by the City through FY 21. The funds budgeted are based on the IDOT approved bids but do not consider any possible change orders.

E4) Kennedy Rd Bike Trail 23-230-60-00-6094

a. This line item contains the final gross expenses from the construction of the trail. Pursuant to the commitment made by the Push for the Path group in 2012, the City's estimated local share in the amount of $217,000 was covered entirely through private donations and grant funding.

E5) Principal Payment 23-230-81-00-8000

E6) Interest Payment 23-230-81-00-8050

a. This line-item contains the debt service for a 20-year bond associated with the Game Farm Road project.

Vehicle and Equipment (25)

R1) Police Chargeback 25-000-44-00-4420

R2) Public Works Chargeback 25-000-44-00-4421

R3) Parks & Recreation Chargeback 25-000-44-00-4427

a. As discussed in the general fund line-item narrative, these line-items represent transfers from the general fund (police & public works) and parks and recreation fund to cover the gap between vehicle purchases and available funds in the respective departments.

E1) Vehicles 25-205-60-00-6070

a. This line-item currently covers two police SUVs planned for replacement in FY 21, 22, 24 and 25, and three police SUVs in FY 23.

E2) Equipment (Public Works) 25-215-60-00-6060

a. This line-item includes plows and lights for two vehicles being purchased in the water fund, a new bobcat replacement program, and a couple stand-behind mowers for various facility and right-of-way mowing throughout the year.

E3) Vehicles (Public Works) 25-215-60-00-6070

a. This line-item includes the payment for the refurbishment of two current plow trucks (authorized by City Council in Fall 2019). The FY 22 through FY 25 annual amounts represent the purchase of either half of a large truck, or the debt service payment on a purchase of multiple vehicles as described in the items to note section above.

E4) Principal Payment (PW 185 Wolf Street bldg.) 25-215-92-00-8000

E5) Interest Payment (PW 185 Wolf Street bldg.) 25-215-92-00-8050

a. These line-items cover the annual purchase installment payments to the property seller for the Public Works south building. The final payment will not occur until November 2028.

E6) Park Improvements 25-225-60-00-6010

a. This line-item represents park improvements to the Grande Reserve parks and the Raintree Village park sites, the latter as dictated in the Raintree Village annexation agreement amendment approved by City Council in 2019.

E7) Beecher Center Park 25-225-60-00-6013

a. A full Beecher Center playground replacement is scheduled for FY 21 and FY 22. This playground was proposed to be wrapped into the greater OSLAD grant project, but the City's OSLAD grant application was not successful. Staff anticipates purchasing the playground in FY 21 and installing it in FY 22. Any remaining funds from the playground replacement will be dedicated to Price and/or Purcell Park playground repairs.

E8) Buildings and Structures (Parks) 25-225-60-00-6020

a. The amount in the FY 21 column for this line-item includes funds for the Riverfront Park boat launch project. The state permit for the project has been received, but due to receiving the permit in the winter months, this project will be completed in FY 21.

E9) Vehicles (Parks Capital) 25-225-60-00-6070

a. This line-item represents a combination of Parks vehicles or equipment, with exact purchases to be determined. This amount is a mayoral initiative.

Debt Service Fund (42)

R1) Property Taxes - 2014B Bond 42-000-40-00-4000

a. The City fully abated the property taxes on this bond in December 2016 for the FY 18 budget, and FY 21 represents the fourth straight year the City has fully abated the property taxes. This debt will be fully retired in FY 23.

Water Fund (51)

R1) Water Sales 51-000-44-00-4424

a. As discussed in the Items to Note section above, the annual revenue projections for water sales have fallen below expectations for the first time since FY 16. However, the shortage is sustainable over the five-year budget after revenue projections for FY 22 and FY 25 are recalibrated. We propose no increase in water rates in FY 21 but have a 5% water revenue annual growth figure which can come from usage, City growth, and/or inflationary rate increases in future budget years.

R2) Water Infrastructure Fees 51-000-44-00-4440

a. No change is proposed for the Water Infrastructure Fee for FY 21. It is currently set at $8.25 per month through the end of FY 20 and will need to be reauthorized for FY 21.

R3) Water Connection Fees 51-000-44-00-4450

a. For FY 21, we expect 100 new housing starts, which should net approximately $2,300 in revenue per home. Each subdivision has its own water connection fee amount, depending on when the subdivision was annexed.

R4) Rental Income 51-000-48-00-4820

a. This line-item contains rental and lease fees from various cellular and internet antennas on City water towers.

E1) Professional Service 51-510-54-00-5462

a. This line-item contains costs for normal, annual professional services (~$55,000), a portion of the cost of the ERP system (~$62,000), and the costs associated with the City's federal (pending) and state level lobbyists (~$38,000).

E2) Outside Repair and Maintenance 51-510-54-00-5495

a. The increase between FY 20 and FY 21 is due to a new program for annual exterior inspections of the City's water towers and annual maintenance of pressure reducing valves (PRV).

E3) Land Acquisition 51-510-60-00-6011

a. This line-item represents the potential acquisition of land for a Fox River water plant, either Yorkville-alone or regionally.

E4) Water Tower Painting 51-510-60-00-6015

a. This line-item contains repainting the south-central water tower in FY 22 and repainting the north-central water tower in FY 23.

E5) Well Rehabilitations 51-510-60-00-6022

a. The City is planning to rehab two wells in this budget proposal; Well 7 in FY 22 and Well 4 in FY 23.

E6) Road to Better Roads Program 51-510-60-00-6025

a. The line item expenditure represents the dollar amount we can fund for water infrastructure as part of the program through FY 25.

E7) Equipment 51-510-60-00-6060

a. The large expense planned for FY 20 is the City's Well #7 standby generator. This project was in design stage with staff in Fall 2019 when it was discovered that the project would have to be much larger and more expensive than previously thought. Staff is pivoting away from the Well #7 generator and towards an option at the Beaver St pump station. Additional information will be provided to the Public Works Committee in the near future.

E8) Route 71 Watermain Relocation 51-510-60-00-6066

a. This line-item contains the water-related local project costs for the Route 71 expansion project.

E9) Vehicles (Water Dept) 51-510-60-00-6070

a. The amounts in FY 21 and FY 23 represent replacement one-ton pickup trucks.

E10) Route 47 Expansion 51-510-60-00-6079

a. This line-item represents all water related utility costs associated with the Route 47 expansion project. These amounts are scheduled in equal annual payments for 10 years. By April 2020 the City will have made 91 of its 120 payments.

E11) Cation Exchange Media Replacement 51-510-60-00-6081

a. The City's water treatment facilities contain cation exchange units that are necessary to keep potable water within radium compliance. The media (resin) within the units has a useful life and typically needs to be replaced every 10-15 years to remain effective. The City's water treatment plants were all constructed in the mid-2000's and the media is reaching the end of its useful life. Within this line-item, we've budgeted for full replacement of all media Water Treatment Plant 7 in FY 22 and Water Treatment Plants 3 and 4 in FY 23.

E12) 2015A Bond Principal 51-510-77-00-8000

E13) 2015A Bond Interest 51-510-77-00-8050

a. These two line-items represent the debt service payments associated with the Countryside water main project.

Sewer Fund (52)

R1) Sewer Maintenance Fees 52-000-44-00-4435

a. Residential growth has been more than expected, which means this revenue line-item is beating expectations despite no change in the sewer rates. Accordingly, we have budgeted for annual revenue growth of ~3%.

R2) Sewer Infrastructure Fee 52-000-44-00-4440

a. No change in the sewer infrastructure fee is proposed in FY 21. It is currently $4 per unit per month through April 2020. The fee will need to be reauthorized in FY 21.

R3) Transfers from General Fund 52-000-49-00-4901

This line-item represents the non-home rule sales tax transfers from the general fund, used to offset portions of the 2011 Refunding Bond.

E1) Lift Station Services 52-520-54-00-5444

a. The increase in this line-item seen in FY 20 is for repainting the interior of the Countryside Lift Station and some equipment upgrades to the Blackberry Creek lift station. The Countryside repainting is an operational/maintenance issue as the corrosive nature of the sewer gases in the lift-station require special paint and more frequent applications. The Blackberry project is needed due to end-of-life equipment. Neither of these projects is expected to be complete in FY 20, and so the funds for the projects have been moved into FY 21.

E2) Professional Services 52-520-54-00-5462

a. The increase in this line-item is due to the ERP project.

E3) Scada System 52-520-60-00-6001

a. This project was authorized in the FY 19 budget proposal and began in FY 20. The City has SCADA systems on its water facilities, which allows for remote monitoring and control of industrial facilities. Installing a sewer SCADA system on our sewer lift stations and pump stations will improve safety and prevent backups. This project is expected to be complete in FY 22.

E4) Road to Better Roads Program 52-520-60-00-6025

a. The line item expenditure represents the dollar amount we can fund for sewer infrastructure as part of the program through FY 25.

E5) Equipment (Sewer Dept) 52-520-60-00-6060

a. This line-item contains a new hot water unit for the vacuum truck and a new pipe crawler camera for inspecting sanitary mains.

E6) Route 71 Expansion 52-520-60-00-6066

a. This line-item represents sewer related local project costs for the Route 71 expansion project. We anticipate this project to be complete in FY 22.

E7) Vehicles 52-520-60-00-6070
a. We have a one-ton pickup truck planned for replacement in FY 22.

E8) Route 47 Expansion 52-520-60-00-6079
a. This line-item represents all sewer related utility costs associated with the Route 47 expansion project. These amounts are scheduled in equal annual payments for 10 years. By April 2020 the City will have made 91 of its 120 payments.

Land Cash Fund (72)

R1) All Revenue Line-items with subdivision names (Various account numbers)
a. All active subdivisions with parks land-cash fees to be paid at time of building permit are represented here.

E1) Beecher Center Park 72-720-60-00-6013
a. While the Beecher Center Park is at the end of its useful lifespan, we have a full playground equipment replacement funded for FY 21. Installation is expected to occur in FY 22.

E2) Blackberry Woods Park 72-720-60-00-6014
a. This project was shelved due to the rapid deterioration of Beecher Park playground. It will be revisited in future budget proposals.

E3) Caledonia Park 72-720-60-00-6029
a. The City has already received around $30,000 in Parks land-cash fees at the beginning of 2019, and we expect the subdivision to continue building out in 2020. Accordingly, we expect to have playground equipment purchased in FY 20 and for the park to be completed in FY 21.

E4) Prestwick 72-720-60-00-6040
a. The developer has front funded a modest number of parks land-cash fees, and the first new houses in several years began construction in 2018. Accordingly, we plan to install playground equipment in the park in FY 22.

E5) Grande Reserve Park 72-720-60-00-6046
a. The City received funds from the Grande Reserve developer from the annexation agreement amendment approved by City Council in 2019. As a result, this project is now being coded out of the Parks Capital budget.

E6) Autumn Creek 72-720-60-00-6047
a. This line-item represents playground installation on the northern portion of the subdivision, just north of Kennedy Road. The payments on this equipment will close out in FY 21.

E7) Raintree Park C 72-720-60-00-6049
a. The City received funds from the Raintree Village developer from the annexation agreement amendment approved by City Council in 2019. As a result, this project is now being coded out of the Parks Capital budget.

E8) Blackberry Creek Nature Preserve 72-720-60-00-6067

a. Blackberry Creek Nature Preserve was part of a land match from the OSLAD Grant program. The City is obligated to do some small development features, such as creating a mowed path, interpretive signage and possibly a small parking lot adjacent to well #8 or pave to connect the trail at well #8. This project was anticipated in FY 19, but staff schedules were shifted to other projects. We anticipate completing this project in FY 22.

E9) Bristol Bay 72-720-60-00-6070

a. This project was shelved due to the rapid deterioration of Beecher Park playground. It will be revisited in future budget proposals.

Parks and Recreation Fund (79)

R1) Special Events 79-000-44-00-4402

a. This line-item represents all special events run by the Parks and Recreation staff throughout the year, except for Hometown Days which has its own revenue line-item.

R2) Child Development 79-000-44-00-4403

a. This line-item represents a variety of child-focused programs ran by the Parks and Recreation Department, including Preschool and Ready, Set, Go. (2yr. Old Preschool)

R3) Athletics and Fitness 79-000-44-00-4404

a. This line-item represents all athletic programming including Baseball/Softball Leagues, Soccer Leagues, Basketball Leagues, sports camps and classes, and adult fitness classes held at the Van Emmon Activity Center.

R4) Rental Income 79-000-48-00-4820

a. This line-item includes rental revenue from the leased buildings on Hydraulic in Riverfront Park, and the cell tower lease at Wheaton Woods Park.

R5) Park Rentals 79-000-48-00-4825

a. The revenue generated by this line item is primarily from baseball and soccer field rentals for tournaments, daily field usage and individual park rentals.

R6) Hometown Days 79-000-48-00-4843

a. In FY 21 Hometown Days has been adjusted to break even due to the expansion of the event over recent years and the uncertainty weather can bring to the overall revenue of the festival. We continue to collaborate with community groups and businesses including the Friday Night Christian Bands sponsored by Cross Lutheran, Used Book Sale hosted by the Yorkville Public Library, the Jr. Women's Craft Show, Thursday Night Senior Services Big Band and BBQ fundraiser and several other community organizations and businesses that volunteered their time to make the festival a well-rounded and successful community event.

R7) Transfer from General Fund 79-000-490-00-4901

a. As referenced in the Items to Note section above, the staff proposes liquidating the fund balance in the Parks and Rec operating budget. This one-time maneuver and discontinuance of the 15% fund balance policy results in a modest decrease in the transfer in FY 21, before returning to historical levels in FY 22.

E1) Outside Repair and Maintenance (Parks) 79-790-54-00-5495

a. For FY 20, staff replaced the backstops on Beecher Field 5 and purchased a new utility vehicle as part of the Department taking on the in-house recreation youth baseball & softball league. Additional expenditures are used to repair park maintenance equipment, playground equipment and athletic league field maintenance, which will include clay, turface, chalk, paint, mounds and other items needed to run a successful youth sports league.

E2) Program Supplies (Recreation) 79-795-56-00-5606

a. This contains most of the expenses related to the Department running a year-round special events, sports leagues, preschool, camps and recreation program schedule. Expenses include sports league equipment, band fees, signage, preschool curriculum needs etc.

Countryside TIF Fund (87)

R1) Property Taxes 87-000-40-00-4000

a. In FY 20, the movie theater paid its fifth full year of property taxes and Lighthouse Academy paid its fourth full year of property taxes, and the remaining outlots at 520 W Kendall and the building that contains Flight and Burnt Barrel paid their first property taxes. Together, these revenues were greater than the debt service payments in the fund for the fifth year in a row. However, the incentive payment to the Holiday Inn Express was paid in FY 20, and the movie theater secured a significant property assessment reduction in FY 20, which will put the five-year budget proposal in this fund and the long-term sustainability of the TIF in question. The Hacienda Real building, the last remaining vacant lot in the TIF, and the Opal Banquet Facility have not paid any significant property taxes as of FY 20. For purposes of the five-year budget proposal, we assume the Hacienda Real property and the Opal will be substantially complete in 2020 and will start to pay full property taxes in 2022 (FY 23). We have made no budget assumption that the final vacant out lot in Kendall Crossing will be developed, but we think there is development potential for the final lot to be developed soon.

Downtown TIF Fund (88)

R1) Property Taxes 88-880-40-00-4000

a. Several properties were taken out of the Downtown TIF #1 in FY 19, but many of them were not generating any increment and did not impact the property taxes received in FY 20. For conservative budgeting purposes, we've kept the revenue projections level.

E1) TIF Incentive Payout 88-880-54-00-5425

a. Based on historical payouts, we've set the FY 21figure at ~$27,000. This could change dramatically if the TIF improves.

E2) Legal Services 88-880-54-00-5466
a. This line item represents any legal services used by the City in relation to TIF projects or incentive agreements.

E3) Project Costs 88-880-60-00-6000
a. This line-item is for minor City-initiated projects within the TIF districts.

E4) Route 47 Expansion 88-880-60-00-6079
a. This line-item represents various improvements within the TIF district associated with the Route 47 expansion project. These amounts are scheduled in equal annual payments to be made over a 10-year period. By April 2020the City will have made 91 of its 120 payments.

E5) Principal Payment 88-880-81-00-8000
E6) Interest Payment 88-880-81-00-8050
a. These line-items represent the short-term debt service payments on the downtown bank building purchase. The City's first debt service payment occurs in FY 19 and the debt should be retired in FY 22.

Downtown TIF II Fund (89)

R1) Property Taxes 89-000-40-00-4000
a. The FY 20 column represents the total increment for all properties in Downtown TIF 2. We have estimated inflationary growth in FY 21 and beyond, plus successful completion of the old jail redevelopment.

E1) Project Costs 89-890-54-00-5425
a. The only project receiving TIF incentives as of FY 21 is the old jail redevelopment. The dollar amounts in the columns in the five-year budget proposal reflect the agreement approved by City Council in Summer 2019.

E2) Legal Services 89-890-54-00-5466
a. This line-item represents all legal costs incurred during the creation of the TIF.

Cash Flow – Surplus (Deficit)

This section of the budget shows the surpluses and deficits for every fund in the entire budget and can be used to see the City's "overall budget" performance. The total at the bottom of the column for each fiscal year is the basis for whether the City's overall budget is running a surplus or deficit.

The FY 20 total projected budget deficit being significantly better than the FY 20 adopted budget surplus is a result of better than expected revenues across a few funds, tight management control of expenditures in all operating funds, and some deferred capital projects. The five-year total budget outlook is similar to last year's budget proposal.

Cash Flow – Fund Balance

This section of the budget is directly related to the "Cash Flow – Surplus (Deficit)" section above. Fund balance, by definition, is the accumulated surplus of the City since its founding, and therefore these amounts represent the approximate amount of projected cash the City should expect to have on hand at the end of each fiscal year.

As we discussed in the big picture narrative, we expect fund balance in the General Fund to stay above 30% through FY 22. The Water Fund is highly variable for the next three years but is expected to be in strong position in FY 24 and beyond due to retirement of debt within the fund. As discussed throughout this budget proposal, the sewer fund runs modest deficits in FY 21 due to the previous budget proposal's decision to decrease the general fund transfer into the fund. Both enterprise funds are expected to be in strong positions by FY 25.

The total at the bottom of each column represents the City's overall aggregate fund balance. The past few years has benchmarked severe fiscal problems at $4M in aggregate fund balance. Fortunately, years of conservative budget principles have helped the aggregate fund balance along. Last year, we showed one year at $4.4M in aggregate fund balance, and that remains true this year. FY 24 and FY 25 show positive fiscal performance too.

Allocated Items – Aggregated

This section carries forward from last year, and contains aggregate costs from all departments, including liability insurance, employee health, dental and vision insurance, property taxes, non-abated property taxes, building permit revenue, employee salaries, other capital projects in excess of $500,000, etc.

City Council Goals, post October 2019 meeting		
Number	**Goals**	**Score**
1	Automation & Technology	68
2	Municipal Building Needs and Planning	67
3	RTBR Funding	53
4	Pedestrian traffic	40
5	Water Planning	36
6 tie	Vehicles	31
6 tie	Budget Performance	31
8	Downtown and Riverfront Planning	23
9	Southside Development	21
10	Metra Extension	20
11	Manufacturing and Industrial	18
12	Staffing (Police and Others)	17
13	Parks and rec capital	16
14	Route 47 Crossings	14
15	School Safety (Exterior and Traffic)	13
16	Revenue Growth	11
17	Expand Economic Development Efforts	8
18	Quiet Zones	5

FACT SHEET

Illinois Passes 21st Century Sales Tax Law



11/14/19

On June 28, 2019, Governor JB Pritzker signed legislation that will change the way Retailers' Occupation Taxes (ROT, aka sales taxes) and Use Taxes are collected in the state of Illinois. This concept and proposal was developed by the Illinois Retail Merchants Association (IRMA) in consultation and partnership with the Illinois Municipal League (IML).

After the spring session, it became clear that there were significant drafting errors in the legislation that would need to be fixed during the fall veto session in order to be implemented as intended. The General Assembly passed SB 119 (Sen. Steans, D-Chicago/Rep. Zalewski, D-Riverside), which addresses the drafting errors; IML supported this legislation.

WHERE WE BEGAN IN 2018

On June 21, 2018, the United States Supreme Court (USSC) overturned prior precedent in *National Bellas Hess* and *Quill* in *South Dakota v. Wayfair*. The court ruled that individual states have the authority to implement laws that require remote retailers to collect and remit taxes to the state where the purchaser lives.

In May 2018, Illinois enacted legislation that allowed for the required collection of the state's Use Tax (P.A. 100-0587). The legislation required remote retailers (who make 200 or more annual transactions or $100,000 or more in annual gross receipts) to collect Use Tax on purchases made for use or consumption in Illinois.

More information about the Use Tax can be found via this link.

DEFINITIONS

Remote Online Retailer = A retailer who makes sales to Illinois residents for use or consumption in Illinois, but does not have a physical presence in Illinois.

Marketplaces = A space where third party sellers can sell their products online.

Marketplace Facilitators = Companies that provide marketplaces for third-party retailers (Examples: Amazon, Walmart, eBay, etc.).

Certified Service Providers = Agents certified by the state to perform the remote retailer's sales and use tax functions online.

WHAT WAS MISSING?

While the required collection of the state's Use Tax on certain remote sellers was a step in the right direction, Use Tax fails to fully level the playing field between brick-and-mortar retailers and their online counterparts. It also does not allow municipalities to collect any locally-imposed sales taxes on products being used or consumed in their communities.

IML has been a leader at the federal and state levels advocating for the required collection and remittance of the state and locally-imposed sales taxes instead of Use Tax. Most recently, IML filed HB 270 (Rep. Murphy, R-Springfield) and SB 2049 (Sen. Castro, D-Elgin), which would have required remote retailers to collect the state and local sales taxes on any purchase based on the delivery address or destination.

ILLINOIS MUNICIPAL LEAGUE

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LEVELING THE PLAYING FIELD FOR ILLINOIS RETAILERS

The amended "Leveling the Playing Field for Illinois Retail Act" was passed by the General Assembly on November 14, 2019, to require both Remote Retailers and Marketplace Facilitators to collect and remit the state and locally-imposed Retailers' Occupation Tax (ROT, aka sales tax) for the jurisdictions where the product is delivered (its destination) starting January 1, 2021.

LEVELING THE PLAYING FIELD FOR ILLINOIS RETAIL ACT					
	Under Current Law	**Starting January 1, 2020**	**Starting January 1, 2021**	**Municipal Revenue Impact**	**State Revenue Impact**
Remote Retailer (no physical nexus) *Meets sales thresholds of 200 annual transactions or $100,000 in annual gross receipts*	Use Tax	Use Tax	ROT at destination	Significant Increase Improved state sales tax compliance and locally-imposed sales taxes collected where applicable	Significant increase
Marketplace Sales by non-IL Retailers (approx. 96% of IL Marketplace transactions) *Marketplaces who meet sales threshold of 200 annual sales or $100,000 annual gross receipts*	Use Tax, low compliance	Use Tax	ROT at destination	Significant Increase due to improved compliance and locally-imposed sales taxes collected where applicable	Significant increase
Marketplace Sales by IL-based retailer (approx. 4% of IL Marketplace transactions)	ROT at origin, low compliance	Use Tax	ROT at destination	Increased due to increased compliance	Significant increase
IL retailer shipping to IL customer from IL warehouse	ROT at origin	ROT at origin	ROT at origin	No Change	No Change
Brick-and-Mortar Retailer	ROT at origin	ROT at origin	ROT at origin	No Change	No Change

The law requires Remote Retailers (who either meet a threshold of 200 transactions annually or $100,000 in annual gross receipts) from Illinois residents to collect both state and locally-imposed sales taxes starting January 1, 2021. The local rate would be determined by the delivery destination or pick-up location. To assist in the collection of locally-imposed sales taxes, Remote Retailers are authorized to allow Certified Service Providers (CSP) to collect and remit state and local sales taxes on behalf of the retailer.

Starting on January 1, 2020, Marketplace Facilitators, like Amazon, will be required to collect Use Tax on marketplace sales. On January 1, 2021, Marketplace Facilitators, who meet certain sales thresholds, will be required to collect state and locally-imposed sales taxes on marketplace sales.

Retailers that have a physical presence in Illinois, who do not sell through a marketplace, will see no change in how their sales tax is collected. For example, if a community has a local retailer that ships products to Illinois customers, that sales tax will still be origin-based, determined as the origin of the sale (the local retailer's location). For Illinois retailers who sell through a marketplace, the Marketplace Facilitator will collect the sales tax based on destination (the shipped-to location of the purchaser or the pick up location) starting January 1, 2021.

This new law eventually requires that sales made in Marketplaces or by Remote Retailers be taxed at the same rate (including both state and local sales taxes) as brick-and-mortar businesses, therefore leveling the playing field for retailers and ensuring municipal governments have the revenues necessary to address their local needs.

MUNICIPAL IMPACT OF LEVELING THE PLAYING FIELD

This new law provides the ability for increased compliance with the collection of state sales tax, which means increased revenues, of which municipal governments receive a share. The law also provides that any locally-imposed sales taxes will be collected on Marketplace and Remote Retailer sales.

The Illinois Retail Merchants Association (IRMA) estimates that this new law could generate $465 million annually in additional sales tax revenue. The state could receive $380 million per state fiscal year and local governments could receive $85 million per state fiscal year, according to those estimates. These revenue estimates do not include the expanded revenues that locally-imposed sales taxes could generate from Remote Retailers and Marketplace sales.

FREQUENTLY ASKED QUESTIONS

Q: Does this legislation require the collection of locally-imposed sales tax on all online purchases?

A: Starting on January 1, 2021, this proposal requires the collection of state and locally-imposed sales tax, instead of the state use tax, on all purchases made in a Marketplace (like Amazon) when the Marketplace Faciltator meets the 200 annual sales or $100,000 in annual gross receipts threshold. If a Remote Retailer makes the sale, they have to meet the same thresholds to be required to collect the state and locally-imposed sales tax.

A person who makes a purchase from a Remote Retailer, who does not meet this threshold and does not collect taxes, is still required to pay the state Use Tax on their purchase when filing their state income tax.

It should be noted that if a Remote Retailer asks a CSP to collect sales taxes for Illinois purchases and is under the threshold, sales taxes could still be collected under this law, not the Use Tax.

Q: How does a retailer establish a presence in a marketplace setting?

A: Retailers will typically enter into an agreement with a Marketplace Facilitator (like Amazon) to sell their goods in an online Marketplace. In exchange for marketing their products in the Marketplace, the Facilitator receives compensation from the retailer.

Q: How does a Certified Service Provider (CSP) differ from a Marketplace?

A: Essentially, CSPs are tax software companies that work with states to provide tax collection services to retailers. They operate nationwide and currently aid in the collection of sales tax in 26 states. More information about CSPs is available via this link.

Q: Are sites like Craigslist or Facebook Marketplace marketplaces?

A: No, for a company to be considered a Marketplace they have to process the transaction. Craigslist and Facebook Marketplace only provide opportunities to advertise a product, but do not offer the opportunity to process the sale.

Q: How will the Marketplaces and CSPs know which sales tax rates to collect?

A: They will receive the tax rate information from the Illinois Department of Revenue. They will then use the shipping address to determine the rate of tax to be assessed on a transaction.

Q: Is there any sales tax benefit for a brick-and-mortar retailer to convert to a marketplace?

A: Under this legislation, no. The proposal would treat a resident of a municipality that goes to the local store versus a resident of the community ordering the same product and having it shipped to their home equally if the retailer meets the sales threshold by requiring the state and locally-imposed sales tax rates for that community be collected.

Q: What does my municipality have to do under this proposal?

A: The legislation does not require municipalities to do anything differently. Municipalities should continue to regularly report any changes to their locally-imposed sales tax rate and municipal boundaries to ensure the appropriate taxes are being collected on online purchases.

Q: Have marketplace laws worked anywhere else?

A: Marketplace laws are currently in effect in more than 26 other states and Washington, D.C. and they have been very successful. Pennsylvania, for example, is on track to raise around $200 million from their marketplace laws this year. New York is estimating $390 million in revenues from their marketplace law.

Q: Will my Use Tax revenues decline?

A: While your Use Tax revenue distribution will decline, your Retailer Occupation Tax (ROT, aka sales tax) revenues are likely to increase sufficiently to more than cover the loss in Use Tax revenues.

Purchasing Manager Performance Analysis

Date Range: 5/1/2019 **through** 3/1/2020

Fiscal Year	Municipality	Department	Research/ Analysis	General Communication	Meetings	Negotiations	Document Development/ Review	Total Project Time	Purchasing Manager Cost	Department Head Cost	Salary Cost Savings/ Expense ($)	Total Budget	Proposal Amount	Revenue Received	Project Cost Savings/ Expense ($)	Total Cost Savings/ Expense ($)
2020	Yorkville	Finance	5	4.5	2.5	1	5.5	18.5	$ 949.01	$ 1,529.98	$ (580.97)	$500.00	$447.39	$ 1,824.00	$ 1,771.39	$ 1,190.42
		Police	50.5	37.75	42.5	6	32.5	169.25	$ 8,682.18	$ 12,953.75	$ (4,271.57)	$65,000.00	$63,760.00	$ 10,392.50	$ 9,152.50	$ 4,880.93
		Public Works	43	51.5	43	5	61	203.5	$ 10,439.14	$ 17,964.20	$ (7,525.06)	$652,000.00	$294,000.00	$ 2,650.00	$ (355,350.00)	$ (362,875.06)
		Administration	124.5	107.5	81.5	4.5	100	418	$ 21,442.55	$ 34,711.38	$ (13,268.83)	$101,682.84	$1,682.84	$ -	$ (100,000.00)	$ (113,268.83)
		Community Development	5	5.5	8	0	6	24.5	$ 1,256.80	$ 2,326.20	$ (1,069.40)	$67,405.43	$0.00	$ -	$ (67,405.43)	$ (68,474.83)
		Parks & Recreation	9	11	2.5	1	10.5	34	$ 1,744.13	$ 2,843.06	$ (1,098.93)	$210,302.00	$106,260.00	$ -	$ (104,042.00)	$ (105,140.93)
	Yorkville Total		**237**	**217.75**	**180**	**17.5**	**215.5**	**867.75**	**$ 44,513.81**	**$ 72,328.57**	**$ (27,814.76)**	**$1,096,890.27**	**$466,150.23**	**$ 14,866.50**	**$ (615,873.54)**	**$ (643,688.30)**
	Shared Services	Finance	7.5	6	5.5	0	6	25	$ 1,282.45	$ 2,067.54	$ (785.09)	$0.00	$0.00	$ -	$ -	$ (785.09)
		Public Works	1	1.75	0	0	2	4.75	$ 243.67	$ 447.09	$ (203.42)	$0.00	$0.00	$ -	$ -	$ (203.42)
		Administration	45.5	74	50.5	0	31	201	$ 10,310.89	$ 13,378.92	$ (3,068.03)	$0.00	$0.00	$ -	$ -	$ (3,068.03)
	Shared Services Total		**54**	**81.75**	**56**	**0**	**39**	**230.75**	**$ 11,837.00**	**$ 15,893.54**	**$ (4,056.54)**	**$0.00**	**$0.00**	**$ -**	**$ -**	**$ (4,056.54)**
2020 Total			**291**	**299.5**	**236**	**17.5**	**254.5**	**1098.5**	**$ 56,350.81**	**$ 88,222.11**	**$ (31,871.30)**	**$1,096,890.27**	**$466,150.23**	**$ 14,866.50**	**$ (615,873.54)**	**$ (647,744.84)**
Grand Total			**291**	**299.5**	**236**	**17.5**	**254.5**	**1098.5**	**$ 56,350.81**	**$ 88,222.11**	**$ (31,871.30)**	**$1,096,890.27**	**$466,150.23**	**$ 14,866.50**	**$ (615,873.54)**	**$ (647,744.84)**

Municipality	Fiscal Year	Department	Description	Work Type (Research, ITB/RFP, Quotes, Purchase, General, Contract/PSA, Surplus, unknown)	Project Status (Open, On Hold, Ongoing, Closed or Complete)	Hours Spent on Research /Analysis	Hours Spent on General Communication (Phone calls or emails)	Hours Spent on Meetings	Hours Spent on Negotiations	Hours Spent on Document Development /Review	Total Hours Spent on Project	formula	PM Hourly Rate	PM Cost per Project	formula2	DH Hourly Rate	DH Cost Per Project	Salary Cost Savings/ Expense ($)	Salary Cost Savings/ Expense (%)	Budget	Proposal Amount	Revenue Received	Project Cost Savings/ Expense ($)	Project Cost Savings/ Expense (%)	Total Cost Savings/ Expense ($)
Shared Services	2019	Administration	Office Supply Analysis (Village and City)	Quotes	Complete	10.00	16.00	7.50	1.00	3.50	38.00	bothadministration2019	49.80	$ 1,892.55	Shared Services/Administration2019	$ 64.62	$ 2,455.68	$ (563.13)	-23%	$ -	$ -	$ -	$ -	0%	$ (563.13)
Shared Services	2020	Administration	Annual Safety Grant Purcahses (Village and City)	Research	Complete	2.50	1.00	0.00	0.00	1.00	4.50	bothadministration2020	51.30	$ 230.84	Shared Services/Administration2020	$ 66.56	$ 299.53	$ (68.69)	-23%	$ -	$ -	$ -	$ -	0%	$ (68.69)
Shared Services	2020	Administration	Equipment - PPE Inventory (Village and City)	Research	Open	10.00	3.00	1.00	0.00	0.00	14.00	bothadministration2020	51.30	$ 718.17	Shared Services/Administration2020	$ 66.56	$ 931.86	$ (213.69)	-23%	$ -	$ -	$ -	$ -	0%	$ (213.69)
Shared Services	2020	Administration	GIS Consortium (Village and City)	Research	Complete	3.50	2.00	4.00	0.00	0.00	9.50	bothadministration2020	51.30	$ 487.33	Shared Services/Administration2020	$ 66.56	$ 632.34	$ (145.01)	-23%	$ -	$ -	$ -	$ -	0%	$ (145.01)
Shared Services	2020	Administration	Janitorial Supplies RFP (Village and City)	ITB/RFP	On Hold	1.00	0.50	0.00	0.00	1.00	2.50	bothadministration2020	51.30	$ 179.54	Shared Services/Administration2020	$ 66.56	$ 232.97	$ (53.42)	-23%	$ -	$ -	$ -	$ -	0%	$ (53.42)
Shared Services	2020	Administration	JOC Program (Village and City)	Research	On Hold	2.00	2.00	4.50	0.00	0.00	8.50	bothadministration2020	51.30	$ 436.03	Shared Services/Administration2020	$ 66.56	$ 565.78	$ (129.74)	-23%	$ -	$ -	$ -	$ -	0%	$ (129.74)
Shared Services	2020	Administration	Joint Copier Paper RFP (Local Agencies, County and City)	ITB/RFP	Open	3.00	5.50	3.00	0.00	5.00	16.50	bothadministration2020	51.30	$ 846.42	Shared Services/Administration2020	$ 66.56	$ 1,098.27	$ (251.85)	-23%	$ -	$ -	$ -	$ -	0%	$ (251.85)
Shared Services	2020	Administration	Joint Purchase of Radios, Accessories and Licenses RFP (KENCOM Agencies - Oswego, Yorkville, Montgomery, Plano, and County)	ITB/RFP	Complete	3.50	14.00	13.00	0.00	11.50	42.00	bothadministration2020	51.30	$ 2,154.51	Shared Services/Administration2020	$ 66.56	$ 2,795.59	$ (641.08)	-23%	$ -	$ -	$ -	$ -	0%	$ (641.08)
Shared Services	2020	Administration	Leaf Disposal RFP (Village, City, & Township Highway)	ITB/RFP	Open	3.00	2.50	1.00	0.00	7.50	14.00	bothadministration2020	51.30	$ 718.17	Shared Services/Administration2020	$ 66.56	$ 931.86	$ (213.69)	-23%	$ -	$ -	$ -	$ -	0%	$ (213.69)
Shared Services	2020	Administration	Parking Lot Resurfacing RFP (Village, City, County, Township Highway & Township Admin.)	ITB/RFP	Open	1.00	2.50	0.00	0.00	2.00	5.50	bothadministration2020	51.30	$ 282.14	Shared Services/Administration2020	$ 66.56	$ 366.09	$ (83.95)	-23%	$ -	$ -	$ -	$ -	0%	$ (83.95)
Shared Services	2020	Administration	Sales Calls (Village and City)	General	Ongoing	15.00	38.50	24.00	0.00	0.00	77.50	bothadministration2020	51.30	$ 3,975.59	Shared Services/Administration2020	$ 66.56	$ 5,158.54	$ (1,182.95)	-23%	$ -	$ -	$ -	$ -	0%	$ (1,182.95)
Shared Services	2020	Administration	Sealcoating RFP (Village, City, County, Township Highway & Township Admin.)	ITB/RFP	Open	1.00	2.50	0.00	0.00	2.00	5.50	bothadministration2020	51.30	$ 282.14	Shared Services/Administration2020	$ 66.56	$ 366.09	$ (83.95)	-23%	$ -	$ -	$ -	$ -	0%	$ (83.95)
Shared Services	2020	Finance	CS2 Solar Energy Savings	Research	On Hold	7.50	6.00	5.50	0.00	6.00	25.00	bothadministration2020	51.30	$ 1,282.45	yorkvilleFinance2020	$ 82.70	$ 2,067.54	$ (785.09)	-38%	$ -	$ -	$ -	$ -	0%	$ (785.09)
Shared Services	2020	Public Works	Water Tower Cleaning ITB (Village and City)	ITB/RFP	On Hold	1.00	1.75	0.00	0.00	2.00	4.75	bothadministration2020	51.30	$ 243.67	oswegoPublic Works2020	$ 94.12	$ 447.09	$ (203.42)	-45%	$ -	$ -	$ -	$ -	0%	$ (203.42)
Yorkville	2019	Administration	City Hall Conference Room Furniture	Quotes	Closed	6.00	5.50	4.50	0.50	0.00	16.50	bothadministration2019	49.80	$ 821.76	YorkvilleAdministration2019	$ 80.62	$ 1,330.28	$ (508.51)	-38%	$ 1,600.00	$ 1,360.00	$ -	$ (240.00)	-15%	$ (748.51)
Yorkville	2019	Administration	Dry Erase Boards	Quotes	Closed	0.50	0.50	0.00	0.00	1.00	2.00	bothadministration2019	49.80	$ 99.61	YorkvilleAdministration2019	$ 80.62	$ 161.25	$ (61.64)	-38%	$ -	$ -	$ -	$ -	0%	$ (61.64)
Yorkville	2019	Administration	Janitorial Services RFP	ITB/RFP	Complete	2.00	0.50	3.00	0.00	1.00	6.50	bothadministration2019	49.80	$ 323.73	YorkvilleAdministration2019	$ 80.62	$ 524.05	$ (200.32)	-38%	$ 31,140.00	$ 35,808.00	$ -	$ 4,668.00	15%	$ 4,467.68
Yorkville	2019	Administration	Old Jail RFP	ITB/RFP	Complete	1.50	0.50	1.50	0.00	1.50	5.00	bothadministration2019	49.80	$ 249.02	YorkvilleAdministration2019	$ 80.62	$ 403.11	$ (154.10)	-38%	$ -	$ -	$ -	$ -	0%	$ (154.10)
Yorkville	2019	Administration	Vendor Analysis – Hardware/Tools/Supplies	Research	Complete	7.50	0.50	0.50	0.00	1.00	9.50	bothadministration2019	49.80	$ 473.14	YorkvilleAdministration2019	$ 80.62	$ 765.92	$ (292.78)	-38%	$ -	$ -	$ -	$ -	0%	$ (292.78)
Yorkville	2019	Community Development	UDO RFP	ITB/RFP	Complete	2.00	0.50	0.00	0.00	2.00	4.50	bothadministration2019	49.80	$ 224.12	YorkvilleCommunity Development2019	$ 92.18	$ 414.82	$ (190.70)	-46%	$ -	$ -	$ -	$ -	0%	$ (190.70)
Yorkville	2019	Finance	Copier RFP	ITB/RFP	Complete	0.00	1.50	0.00	0.50	3.00	5.00	bothadministration2019	49.80	$ 249.02	YorkvilleFinance2019	$ 80.29	$ 401.46	$ (152.44)	-38%	$ 15,720.00	$ 12,004.80	$ -	$ (3,715.20)	-24%	$ (3,867.64)
Yorkville	2019	Parks & Recreation	Parks and Recreation Facility Plan RFQ	ITB/RFP	Closed	3.00	0.00	1.00	0.00	4.50	8.50	bothadministration2019	49.80	$ 423.33	YorkvillParks & Recreation2019	$ 81.18	$ 690.06	$ (266.73)	-39%	$ -	$ -	$ -	$ -	0%	$ (266.73)
Yorkville	2019	Parks & Recreation	Program Catalog ITB	ITB/RFP	Complete	4.50	1.00	2.50	1.00	3.00	12.00	bothadministration2019	49.80	$ 597.65	YorkvillParks & Recreation2019	$ 81.18	$ 974.21	$ (376.56)	-39%	$ 58,000.00	$ 34,820.43	$ -	$ (23,179.57)	-40%	$ (23,556.13)
Yorkville	2019	Parks & Recreation	Youth Baseball & Softball League Uniforms and Equipment ITB	ITB/RFP	Complete	6.50	12.00	1.00	0.00	6.00	25.50	bothadministration2019	49.80	$ 1,270.00	YorkvillParks & Recreation2019	$ 81.18	$ 2,070.19	$ (800.19)	-39%	$ 35,000.00	$ 23,920.35	$ -	$ (11,079.65)	-32%	$ (11,879.84)
Yorkville	2019	Police	Fiber Back-up (Metronet/Comcast)	Quotes	Complete	3.50	4.50	6.50	0.00	0.00	14.50	bothadministration2019	49.80	$ 722.16	YorkvillePolice2019	$ 74.31	$ 1,077.45	$ (355.30)	-33%	$ -	$ -	$ -	$ -	0%	$ (355.30)
Yorkville	2019	Police	Pole Mounted Speed Sign Purchase	Quotes	Complete	3.00	2.50	2.00	1.00	3.00	11.50	bothadministration2019	49.80	$ 572.74	YorkvillePolice2019	$ 74.31	$ 854.53	$ (281.79)	-33%	$ 15,889.00	$ 15,889.00	$ -	$ -	0%	$ (281.79)
Yorkville	2019	Police	Police Department Radio Purchase	Quotes	Complete	2.00	1.00	2.50	1.00	1.00	7.50	bothadministration2019	49.80	$ 373.53	YorkvillePolice2019	$ 74.31	$ 557.30	$ (183.77)	-33%	$ 22,888.00	$ 22,888.00	$ -	$ -	0%	$ (183.77)
Yorkville	2019	Police	Shipping Container Purchase	Quotes	Complete	2.00	1.50	1.00	2.50	1.00	8.00	bothadministration2019	49.80	$ 398.43	YorkvillePolice2019	$ 74.31	$ 594.46	$ (196.03)	-33%	$ 10,990.00	$ 10,990.00	$ -	$ -	0%	$ (196.03)
Yorkville	2019	Public Works	Calcium Chloride Liquid Purchase	Quotes	Complete	1.50	1.00	0.00	0.50	1.00	4.00	bothadministration2019	49.80	$ 199.22	YorkvillePublic Works2019	$ 85.71	$ 342.82	$ (143.60)	-42%	$ 7,600.00	$ 7,600.00	$ -	$ -	0%	$ (143.60)
Yorkville	2019	Public Works	Calcium Chloride Storage Container Purchase	Quotes	Complete	2.00	2.00	0.00	0.50	1.00	5.50	bothadministration2019	49.80	$ 273.92	YorkvillePublic Works2019	$ 85.71	$ 471.38	$ (197.46)	-42%	$ 6,200.00	$ 6,196.99	$ -	$ (3.01)	0%	$ (200.47)
Yorkville	2019	Public Works	FCC License - Public Works Department	Quotes	Complete	1.00	1.50	0.50	0.00	0.50	3.50	bothadministration2019	49.80	$ 174.31	YorkvillePublic Works2019	$ 85.71	$ 299.97	$ (125.65)	-42%	$ 900.00	$ 900.00	$ -	$ -	0%	$ (125.65)
Yorkville	2019	Public Works	Layne PSA Development	Contract/PSA	Closed	0.00	0.00	0.50	0.00	1.00	1.50	bothadministration2019	49.80	$ 74.71	YorkvillePublic Works2019	$ 85.71	$ 128.56	$ (53.85)	-42%	$ -	$ -	$ -	$ -	0%	$ (53.85)
Yorkville	2019	Public Works	Naturalized Pond Maintenance Quotes	Quotes	Complete	1.50	0.50	0.00	0.00	1.00	3.00	bothadministration2019	49.80	$ 149.41	YorkvillePublic Works2019	$ 85.71	$ 257.12	$ (107.70)	-42%	$ 5,000.00	$ 1,825.00	$ -	$ (3,175.00)	-64%	$ (3,282.70)
Yorkville	2019	Public Works	Public Works Department Radio Purchase	ITB/RFP	Complete	5.50	6.00	2.00	1.50	11.00	26.00	bothadministration2019	49.80	$ 1,294.90	YorkvillePublic Works2019	$ 85.71	$ 2,228.33	$ (933.43)	-42%	$ 30,000.00	$ 16,315.00	$ -	$ (13,685.00)	-46%	$ (14,618.43)
Yorkville	2020	Administration	Amazon Business Account	Contract/PSA	Complete	4.00	23.00	4.00	1.00	1.00	33.00	bothadministration2020	51.30	$ 1,692.83	YorkvilleAdministration2020	$ 83.04	$ 2,740.37	$ (1,047.54)	-38%	$ -	$ -	$ -	$ -	0%	$ (1,047.54)
Yorkville	2020	Administration	Codification Services	Quotes	Open	6.00	4.00	12.00	1.00	6.50	29.50	bothadministration2020	51.30	$ 1,513.29	YorkvilleAdministration2020	$ 83.04	$ 2,449.73	$ (936.44)	-38%	$ -	$ -	$ -	$ -	0%	$ (936.44)
Yorkville	2020	Administration	Enterprise Resource Planning (ERP) System RFP	ITB/RFP	On Hold	42.00	5.50	5.50	0.00	24.00	77.00	bothadministration2020	51.30	$ 3,949.94	YorkvilleAdministration2020	$ 83.04	$ 6,394.20	$ (2,444.26)	-38%	$ -	$ -	$ -	$ -	0%	$ (2,444.26)
Yorkville	2020	Administration	Facilities Master Plan RFQ	ITB/RFP	Closed	3.50	6.50	24.50	0.00	22.00	56.50	bothadministration2020	51.30	$ 2,898.33	YorkvilleAdministration2020	$ 83.04	$ 4,691.85	$ (1,793.51)	-38%	100,000.00	$ -	$ -	$ (100,000.00)	-100%	$ (101,793.51)
Yorkville	2020	Administration	File Cabinets Purchase	Quotes	Complete	0.00	0.50	0.00	0.00	0.00	0.50	bothadministration2020	51.30	$ 25.65	YorkvilleAdministration2020	$ 83.04	$ 41.52	$ (15.87)	-38%	$ 1,682.84	$ 1,682.84	$ -	$ -	0%	$ (15.87)
Yorkville	2020	Administration	Fleet - Enterprise Leasing Program	Research	On Hold	10.00	26.00	18.00	0.00	15.00	69.00	bothadministration2020	51.30	$ 3,539.56	YorkvilleAdministration2020	$ 83.04	$ 5,729.87	$ (2,190.31)	-38%	$ -	$ -	$ -	$ -	0%	$ (2,190.31)
Yorkville	2020	Administration	Fleet - Maintenance Analysis - Other Departments	Research	Complete	1.00	7.00	1.00	0.00	2.00	11.00	bothadministration2020	51.30	$ 564.28	YorkvilleAdministration2020	$ 83.04	$ 913.46	$ (349.18)	-38%	$ -	$ -	$ -	$ -	0%	$ (349.18)
Yorkville	2020	Administration	Fleet Replacement Policy & Forms	Research	Complete	38.00	14.00	5.00	1.00	15.00	73.00	bothadministration2020	51.30	$ 3,744.75	YorkvilleAdministration2020	$ 83.04	$ 6,062.03	$ (2,317.28)	-38%	$ -	$ -	$ -	$ -	0%	$ (2,317.28)
Yorkville	2020	Administration	Fuel Card Program	Contract/PSA	Complete	2.50	3.00	3.50	0.00	2.00	11.00	bothadministration2020	51.30	$ 564.28	YorkvilleAdministration2020	$ 83.04	$ 913.46	$ (349.18)	-38%	$ -	$ -	$ -	$ -	0%	$ (349.18)
Yorkville	2020	Administration	Grantfinder Program	Research	Ongoing	2.00	1.00	1.00	0.00	0.00	4.00	bothadministration2020	51.30	$ 205.19	YorkvilleAdministration2020	$ 83.04	$ 332.17	$ (126.97)	-38%	$ -	$ -	$ -	$ -	0%	$ (126.97)
Yorkville	2020	Administration	Internet RFP	ITB/RFP	On Hold	3.00	1.50	1.00	0.00	1.50	7.00	bothadministration2020	51.30	$ 359.09	YorkvilleAdministration2020	$ 83.04	$ 581.29	$ (222.21)	-38%	$ -	$ -	$ -	$ -	0%	$ (222.21)
Yorkville	2020	Administration	Kiosks	Research	On Hold	1.00	0.00	0.50	0.00	0.00	1.50	bothadministration2020	51.30	$ 76.95	YorkvilleAdministration2020	$ 83.04	$ 124.56	$ (47.62)	-38%	$ -	$ -	$ -	$ -	0%	$ (47.62)
Yorkville	2020	Administration	Land Use RFQ	ITB/RFP	On Hold	2.00	0.00	0.00	0.00	0.00	2.00	bothadministration2020	51.30	$ 102.60	YorkvilleAdministration2020	$ 83.04	$ 166.08	$ (63.49)	-38%	$ -	$ -	$ -	$ -	0%	$ (63.49)
Yorkville	2020	Administration	Monitor Purchase	Quotes	Complete	1.00	0.50	0.00	0.50	0.50	2.50	bothadministration2020	51.30	$ 128.24	YorkvilleAdministration2020	$ 83.04	$ 207.60	$ (79.36)	-38%	$ -	$ -	$ -	$ -	0%	$ (79.36)
Yorkville	2020	Administration	Office Supply Purchase	Purchase	Ongoing	2.00	1.00	0.00	1.00	0.00	4.00	bothadministration2020	51.30	$ 205.19	YorkvilleAdministration2020	$ 83.04	$ 332.17	$ (126.97)	-38%	$ -	$ -	$ -	$ -	0%	$ (126.97)
Yorkville	2020	Administration	Postage Machine Contract Review	Contract/PSA	Complete	1.00	0.50	0.00	0.00	1.00	2.50	bothadministration2020	51.30	$ 128.24	YorkvilleAdministration2020	$ 83.04	$ 207.60	$ (79.36)	-38%	$ -	$ -	$ -	$ -	0%	$ (79.36)
Yorkville	2020	Administration	Procurement Code & Procurement Policies and Procedures Manual	Research	On Hold	3.00	11.50	4.50	0.00	7.00	26.00	bothadministration2020	51.30	$ 1,333.75	YorkvilleAdministration2020	$ 83.04	$ 2,159.08	$ (825.33)	-38%	$ -	$ -	$ -	$ -	0%	$ (825.33)
Yorkville	2020	Administration	Telecommunications RFP	ITB/RFP	On Hold	2.00	1.50	1.00	0.00	1.50	6.00	bothadministration2020	51.30	$ 307.79	YorkvilleAdministration2020	$ 83.04	$ 498.25	$ (190.46)	-38%	$ -	$ -	$ -	$ -	0%	$ (190.46)
Yorkville	2020	Administration	Vendor Registry Contract	Contract/PSA	On Hold	0.50	0.50	0.00	0.00	1.00	2.00	bothadministration2020	51.30	$ 102.60	YorkvilleAdministration2020	$ 83.04	$ 166.08	$ (63.49)	-38%	$ -	$ -	$ -	$ -	0%	$ (63.49)
Yorkville	2020	Community Development	Building Department Scanning Project	Quotes	On Hold	1.50	2.50	4.00	0.00	2.00	10.00	bothadministration2020	51.30	$ 512.98	YorkvilleCommunity Development2020	$ 94.95	$ 949.47	$ (436.49)	-46%	$ -	$ -	$ -	$ -	0%	$ (436.49)
Yorkville	2020	Community Development	Downtown Hill Landscaping Project	ITB/RFP	On Hold	2.00	1.50	4.00	0.00	3.50	11.00	bothadministration2020	51.30	$ 564.28	YorkvilleCommunity Development2020	$ 94.95	$ 1,044.42	$ (480.14)	-46%	$ 50,000.00	$ -	$ -	$ (50,000.00)	-100%	$ (50,480.14)
Yorkville	2020	Community Development	Fox Industrial Park Entrance Sign	Quotes	Complete	1.50	1.00	0.00	0.00	0.50	3.00	bothadministration2020	51.30	$ 153.89	YorkvilleCommunity Development2020	$ 94.95	$ 284.84	$ (130.95)	-46%	$ 14,905.43	$ -	$ -	$ (14,905.43)	-100%	$ (15,036.38)
Yorkville	2020	Community Development	Tactical Urbanism Project	Quotes	On Hold	0.00	0.50	0.00	0.00	0.00	0.50	bothadministration2020	51.30	$ 25.65	YorkvilleCommunity Development2020	$ 94.95	$ 47.47	$ (21.82)	-46%	$ 2,500.00	$ -	$ -	$ (2,500.00)	-100%	$ (2,521.82)
Yorkville	2020	Finance	Call One Contract Renewal	Contract/PSA	Complete	0.00	1.50	1.00	0.00	1.00	3.50	bothadministration2020	51.30	$ 179.54	YorkvilleFinance2020	$ 82.70	$ 289.46	$ (109.91)	-38%	$ -	$ -	$ -	$ -	0%	$ (109.91)
Yorkville	2020	Finance	Cellphone Buyback	Quotes	Complete	1.00	0.50	0.00	0.00	0.50	2.00	bothadministration2020	51.30	$ 102.60	YorkvilleFinance2020	$ 82.70	$ 165.40	$ (62.81)	-38%	$ -	$ -	$ 1,824.00	$ 1,824.00	0%	$ 1,761.19
Yorkville	2020	Finance	Equipment - Library Vaccum Purchase	Purchase	Complete	1.00	1.00	0.00	0.50	0.50	3.00	bothadministration2020	51.30	$ 153.89	YorkvilleFinance2020	$ 82.70	$ 248.10	$ (94.21)	-38%	$ -	$ -	$ -	$ -	0%	$ (94.21)
Yorkville	2020	Finance	Folding Machine Purchase	Quotes	Complete	1.00	0.50	0.50	0.50	0.50	3.00	bothadministration2020	51.30	$ 153.89	YorkvilleFinance2020	$ 82.70	$ 248.10	$ (94.21)	-38%	$ 500.00	$ 447.39	$ -	$ (52.61)	-11%	$ (146.82)
Yorkville	2020	Finance	IGA Spreadsheet Tracking	Research	On Hold	1.00	0.50	0.50	0.00	0.50	2.50	bothadministration2020	51.30	$ 128.24	YorkvilleFinance2020	$ 82.70	$ 206.75	$ (78.51)	-38%	$ -	$ -	$ -	$ -	0%	$ (78.51)
Yorkville	2020	Finance	Managed Printing Services	Contract/PSA	Complete	0.00	0.00	0.00	0.00	0.00	0.00	bothadministration2020	51.30	$ 51.30	YorkvilleFinance2020	$ 82.70	$ 82.70	$ (31.40)	-38%	$ -	$ -	$ -	$ -	0%	$ (31.40)
Yorkville	2020	Finance	Surplus - Equipment (Folding Machine)	Surplus	Open	1.00	0.50	0.50	0.00	1.50	3.50	bothadministration2020	51.30	$ 179.54	YorkvilleFinance2020	$ 82.70	$ 289.46	$ (109.91)	-38%	$ -	$ -	$ -	$ -	0%	$ (109.91)
Yorkville	2020	Parks & Recreation	Athletic Uniforms and Equipment Purchase for the 2020 Baseball & Softball League	ITB/RFP	Complete	1.00	1.50	0.00	0.00	3.50	6.00	bothadministration2020	51.30	$ 307.79	YorkvillParks & Recreation2020	$ 83.62	$ 501.72	$ (193.93)	-39%	$ -	$ -	$ -	$ -	0%	$ (193.93)
Yorkville	2020	Parks & Recreation	Autumn Creek & Caledonia Park Playground RFPs	ITB/RFP	Open	2.50	2.00	1.00	0.00	3.00	8.50	bothadministration2020	51.30	$ 436.03	YorkvillParks & Recreation2020	$ 83.62	$ 710.77	$ (274.73)	-39%	$ 102,000.00	$ -	$ -	$ (102,000.00)	-100%	$ (102,274.73)
Yorkville	2020	Parks & Recreation	Equipment -Kubota Purchase	Purchase	Complete	1.00	0.50	0.00	0.00	1.00	2.50	bothadministration2020	51.30	$ 128.24	YorkvillParks & Recreation2020	$ 83.62	$ 209.05	$ (80.80)	-39%	$ -	$ -	$ -	$ -	0%	$ (80.80)
Yorkville	2020	Parks & Recreation	Fleet - Van Repair/Paint Inquiry	Quotes	Closed	0.00	0.50	0.50	0.00	0.00	1.00	bothadministration2020	51.30	$ 51.30	YorkvillParks & Recreation2020	$ 83.62	$ 83.62	$ (32.32)	-39%	$ -	$ -	$ -	$ -	0%	$ (32.32)
Yorkville	2020	Parks & Recreation	Fleet - Vehicle Purchase - PR	Quotes	Complete	1.00	2.50	0.00	0.50	1.50	5.50	bothadministration2020	51.30	$ 282.14	YorkvillParks & Recreation2020	$ 83.62	$ 459.91	$ (177.77)	-39%	$ 70,000.00	$ 67,958.00	$ -	$ (2,042.00)	-3%	$ (2,219.77)
Yorkville	2020	Parks & Recreation	Raintree Park C Shelter Purchase	ITB/RFP	Complete	2.00	1.50	1.00	0.00	0.50	5.00	bothadministration2020	51.30	$ 256.49	YorkvillParks & Recreation2020	$ 83.62	$ 418.10	$ (161.61)	-39%	$ 29,002.00	$ 29,002.00	$ -	$ -	0%	$ (161.61)
Yorkville	2020	Parks & Recreation	Seed & Fertilizer Quotes	Quotes	Complete	1.50	2.00	0.00	0.00	1.00	4.50	bothadministration2020	51.30	$ 230.84	YorkvillParks & Recreation2020	$ 83.62	$ 376.29	$ (145.45)	-39%	$ 9,300.00	$ 9,300.00	$ -	$ -	0%	$ (145.45)
Yorkville	2020	Parks & Recreation	TruGreen Contract Renewal	Contract/PSA	Complete	0.00	0.50	0.00	0.00	0.50	1.00	bothadministration2020	51.30	$ 51.30	YorkvillParks & Recreation2020	$ 83.62	$ 83.62	$ (32.32)	-39%	$ -	$ -	$ -	$ -	0%	$ (32.32)
Yorkville	2020	Police	COPS Hiring Grant	Research	Complete	2.00	5.00	6.00	0.00	1.00	14.00	bothadministration2020	51.30	$ 718.17	YorkvillePolice2020	$ 76.54	$ 1,071.51	$ (353.34)	-33%	$ -	$ -	$ -	$ -	0%	$ (353.34)
Yorkville	2020	Police	Fleet - Maintenance Analysis - Police Department	Research	Complete	32.00	2.00	5.00	0.00	12.00	51.00	bothadministration2020	51.30	$ 2,616.20	YorkvillePolice2020	$ 76.54	$ 3,903.35	$ (1,287.15)	-33%	$ -	$ -	$ -	$ -	0%	$ (1,287.15)
Yorkville	2020	Police	Fleet - Vehicle Purchase - PD	ITB/RFP	Open	1.00	1.00	0.50	0.00	1.00	3.50	bothadministration2020	51.30	$ 179.54	YorkvillePolice2020	$ 76.54	$ 267.88	$ (88.33)	-33%	$ 65,000.00	$ 63,760.00	$ -	$ (1,240.00)	-2%	$ (1,328.33)
Yorkville	2020	Police	Police Department Facilities Analysis RFQ	ITB/RFP	Open	2.00	0.00	0.00	0.00	0.00	2.00	bothadministration2020	51.30	$ 102.60	YorkvillePolice2020	$ 76.54	$ 153.07	$ (50.48)	-33%	$ -	$ -	$ -	$ -	0%	$ (50.48)
Yorkville	2020	Police	Surplus - City Vehicles - 2006 Impala (0558)	Surplus	Complete	0.50	2.00	1.50	0.50	1.00	5.50	bothadministration2020	51.30	$ 282.14	YorkvillePolice2020	$ 76.54	$ 420.95	$ (138.81)	-33%	$ -	$ -	$ 400.00	$ 400.00	0%	$ 261.19
Yorkville	2020	Police	Surplus - City Vehicles - 2011 Crown Victoria (2003)	Surplus	Complete	0.50	1.75	1.00	0.50	1.00	4.75	bothadministration2020	51.30	$ 243.67	YorkvillePolice2020	$ 76.54	$ 363.35	$ (119.88)	-33%	$ -	$ -	$ 550.00	$ 550.00	0%	$ 430.12
Yorkville	2020	Police	Surplus - City Vehicles - 2012 Impala (3024)	Surplus	Complete	2.50	3.00	2.00	1.50	3.00	12.00	bothadministration2020	51.30	$ 615.58	YorkvillePolice2020	$ 76.54	$ 918.43	$ (302.86)	-33%	$ -	$ -	$ -	$ -	0%	$ (302.86)
Yorkville	2020	Police	Surplus - City Vehicles - 2013 Tahoe (7658)	Surplus	Complete	1.00	3.50	3.50	0.00	3.00	11.00	bothadministration2020	51.30	$ 564.28	YorkvillePolice2020	$ 76.54	$ 841.90	$ (277.62)	-33%	$ -	$ -	$ 6,068.00	$ 6,068.00	0%	$ 5,790.38
Yorkville	2020	Police	Surplus - Equipment (Cameras)	Surplus	Complete	1.00	3.00	2.00	0.50	1.00	7.50	bothadministration2020	51.30	$ 384.73	YorkvillePolice2020	$ 76.54	$ 574.02	$ (189.29)	-33%	$ -	$ -	$ 112.50	$ 112.50	0%	$ (76.79)
Yorkville	2020	Police	Surplus - Equipment (Laptops)	Surplus	Complete	1.00	1.00	2.00	0.50	1.50	6.00	bothadministration2020	51.30	$ 307.79	YorkvillePolice2020	$ 76.54	$ 459.22	$ (151.43)	-33%	$ -	$ -	$ -	$ -	0%	$ (151.43)
Yorkville	2020	Police	Surplus - Equipment (Radios)	Surplus	Complete	4.00	12.00	8.00	2.00	4.00	30.00	bothadministration2020	51.30	$ 1,538.94	YorkvillePolice2020	$ 76.54	$ 2,296.09	$ (757.15)	-33%	$ -	$ -	$ 1,674.00	$ 1,674.00	0%	$ 916.85
Yorkville	2020	Police	Surplus - Equipment (Tasers)	Surplus	Complete	1.00	2.50	2.00	0.50	2.00	8.00	bothadministration2020	51.30	$ 410.38	YorkvillePolice2020	$ 76.54	$ 612.29	$ (201.91)	-33%	$ -	$ -	$ -	$ -	0%	$ (201.91)
Yorkville	2020	Police	Surplus - Equipment Surplus	Surplus	Complete	2.00	1.00	9.00	0.00	2.00	14.00	bothadministration2020	51.30	$ 718.17	YorkvillePolice2020	$ 76.54	$ 1,071.51	$ (353.34)	-33%	$ -	$ -	$ 1,588.00	$ 1,588.00	0%	$ 1,234.66
Yorkville	2020	Public Works	2020 Road Program Bid	ITB/RFP	Complete	0.00	1.00	1.00	0.00	0.50	2.50	bothadministration2020	51.30	$ 128.24	YorkvillePublic Works2020	$ 88.28	$ 220.69	$ (92.45)	-42%	$ -	$ -	$ -	$ -	0%	$ (92.45)
Yorkville	2020	Public Works	Barricade Research	Quotes	Complete	1.00	0.50	0.50	0.00	0.50	2.50	bothadministration2020	51.30	$ 128.24	YorkvillePublic Works2020	$ 88.28	$ 220.69	$ (92.45)	-42%	$ -	$ -	$ -	$ -	0%	$ (92.45)
Yorkville	2020	Public Works	Countryside Lift Station Basement Painting	ITB/RFP	Open	2.00	5.00	2.00	0.00

United City of Yorkville

Revenues by Category

Fiscal Year 2021

FUND	Taxes	Inter-governmental	Licenses & Permits	Fines & Forfeits	Charges for Services	Investment Earnings	Reimb-ursements	Miscel-laneous	Land Cash	Other Financing Sources	Fund Total
General Fund	11,640,828	2,770,234	474,500	113,000	1,703,239	89,878	88,000	20,000	-	35,000	16,934,679
Special Revenue Funds											
Motor Fuel Tax	-	809,598	-	-	-	4,263	-	-	-	-	813,861
Parks and Recreation	-	-	-	-	650,000	1,300	-	226,716	-	1,314,316	2,192,332
Land Cash	-	-	-	-	-	-	-	-	33,858	-	33,858
Countryside TIF	153,965	-	-	-	-	-	-	-	-	-	153,965
Downtown TIF	76,000	-	-	-	-	-	-	-	-	-	76,000
Downtown TIF II	25,000	-	-	-	-	-	-	-	-	-	25,000
Fox Hill SSA	16,034	-	-	-	-	-	-	-	-	-	16,034
Sunflower SSA	20,363	-	-	-	-	-	-	-	-	-	20,363
Debt Service Fund	-	-	8,000	-	-	-	-	-	-	315,225	323,225
Capital Project Funds											
Vehicle & Equipment	-	-	109,500	8,800	289,059	1,000	43,000	1,000	-	-	452,359
City-Wide Capital	-	-	141,000	-	780,000	1,098	151,572	2,000	-	260,000	1,335,670
Enterprise Funds											
Water	-	-	-	-	4,350,250	22,557	-	100,260	-	179,020	4,652,087
Sewer	-	-	-	-	1,635,650	7,473	-	-	-	174,744	1,817,867
Library Funds											
Library Operations	1,562,000	25,250	-	8,500	12,300	8,959	-	3,750	-	26,584	1,647,343
Library Capital	-	-	50,000	-	-	500	-	-	-	-	50,500
TOTAL REVENUES	**13,494,190**	**3,605,082**	**783,000**	**130,300**	**9,420,498**	**137,028**	**282,572**	**353,726**	**33,858**	**2,304,889**	**30,545,143**

United City of Yorkville

Expenditures by Category

Fiscal Year 2021

FUND	Salaries	Benefits	Contractual Services	Supplies	Capital Outlay	Contingency	Developer Commitments	Debt Service	Other Financing Uses	Fund Total
General Fund	5,457,149	3,396,428	5,624,652	285,581	-	80,000	-	-	2,090,869	16,934,679
Special Revenue Funds										
Motor Fuel Tax	-	-	-	175,000	942,462	-	-	-	-	1,117,462
Parks and Recreation	1,172,012	490,032	392,565	507,185	-	-	-	-	-	2,561,794
Land Cash	-	-	5,287	-	145,000	-	-	-	-	150,287
Countryside TIF	-	-	14,262	-	-	-	-	208,311	-	222,573
Downtown TIF	-	-	76,548	-	17,488	-	-	212,200	-	306,236
Downtown TIF II	-	-	22,500	-	-	-	-	-	-	22,500
Fox Hill SSA	-	-	37,326	-	-	-	-	-	-	37,326
Sunflower SSA	-	-	20,326	-	-	-	-	-	-	20,326
Debt Service Fund	-	-	475	-	-	-	-	322,750	-	323,225
Capital Project Funds										
Vehicle & Equipment	-	-	11,100	6,664	563,400	-	-	71,570	-	652,734
City-Wide Capital	-	-	250,964	127,000	779,950	-	-	321,338	138,895	1,618,147
Enterprise Funds										
Water	509,530	242,997	1,079,661	359,273	1,333,243	-	-	2,305,935	-	5,830,639
Sewer	256,061	149,064	234,411	68,256	204,361	-	-	1,300,798	75,125	2,288,076
Library Funds										
Library Operations	479,742	181,677	152,448	25,300	-	-	-	827,088	-	1,666,255
Library Capital	-	-	3,500	72,000	-	-	-	-	-	75,500
TOTAL EXPENDITURES	**7,874,494**	**4,460,198**	**7,926,025**	**1,626,259**	**3,985,904**	**80,000**	**-**	**5,569,990**	**2,304,889**	**33,827,759**

United City of Yorkville

Fund Balance History

Fiscal Years 2018 - 2025

FUND	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
General Fund	6,496,373	6,879,823	5,468,778	7,287,159	7,287,159	6,579,336	5,415,351	4,297,675	2,889,421
Special Revenue Funds									
Motor Fuel Tax	698,493	635,382	428,536	648,924	345,323	159,463	50,543	(5,331)	(44,123)
Parks and Recreation	473,852	452,914	312,946	369,462	-	-	-	-	-
Land Cash	(278,204)	211,832	62,362	145,673	29,244	(24,547)	(6,022)	(6,688)	(7,660)
Countryside TIF	(459,819)	(422,459)	(1,077,343)	(1,141,344)	(1,209,952)	(1,146,977)	(1,005,229)	(855,346)	(695,576)
Downtown TIF	(681,305)	(1,024,518)	(1,194,280)	(1,242,840)	(1,473,076)	(1,694,550)	(1,705,873)	(1,716,472)	(1,729,565)
Downtown TIF II	-	(2,736)	(10,000)	(68,565)	(66,065)	(63,565)	(43,565)	(23,565)	(2,109)
Fox Hill SSA	6,556	10,485	9,954	5,678	(15,614)	(36,084)	(27,298)	(15,704)	129
Sunflower SSA	(21,251)	(22,626)	(28,236)	(18,667)	(18,630)	(16,526)	(12,246)	(7,238)	(71)
Debt Service Fund	-	-	-	-	-	-	-	-	-
Capital Project Funds									
Vehicle & Equipment	357,246	496,042	263,801	465,388	265,013	261,839	258,665	255,491	252,317
City-Wide Capital	388,897	629,429	(30,817)	371,437	88,960	(37,551)	48,179	25,643	(3,167)
Enterprise Funds *									
Water	2,584,259	3,533,027	1,952,155	3,003,158	1,824,606	1,303,595	962,107	2,170,141	3,563,036
Sewer	1,411,053	1,110,251	705,765	1,075,504	605,295	600,902	803,368	1,330,287	1,681,710
Library Funds									
Library Operations	510,355	554,271	474,039	574,688	555,776	522,754	475,280	412,978	336,370
Library Capital	58,443	83,260	31,274	129,485	104,485	79,235	53,985	28,735	17,125
Totals	**11,544,948**	**13,124,377**	**7,368,934**	**11,605,140**	**8,322,524**	**6,487,324**	**5,267,245**	**5,890,606**	**6,257,837**

* Fund Balance Equivalent

United City of Yorkville

Revenue Budget Summary - All Funds

Fiscal Years 2018 - 2025

FUND	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
General Fund	15,502,203	16,422,323	16,469,238	16,844,855	16,934,679	17,306,469	17,612,291	17,906,815	18,203,891
Special Revenue Funds									
Motor Fuel Tax	504,253	546,082	534,904	728,829	813,861	903,928	919,125	935,126	952,208
Parks and Recreation	1,997,807	2,169,060	2,244,988	2,293,466	2,192,332	2,600,874	2,683,428	2,742,037	2,811,826
Land Cash	135,200	867,591	58,435	38,876	33,858	25,760	24,354	5,454	5,454
Countryside TIF	198,294	198,918	232,318	203,884	153,965	286,900	365,501	374,639	384,005
Downtown TIF	876,186	78,434	80,000	75,759	76,000	78,000	80,000	80,000	80,000
Downtown TIF II	-	-	-	24,171	25,000	33,000	33,000	39,000	39,560
Fox Hill SSA	9,366	13,381	13,381	13,382	16,034	20,012	24,432	28,852	33,272
Sunflower SSA	13,480	15,639	18,140	18,140	20,363	22,586	24,926	27,266	29,606
Debt Service Fund	321,275	324,725	324,025	324,025	323,225	329,375	330,075	-	-
Capital Project Funds									
Vehicle & Equipment	441,978	491,695	207,368	1,066,126	452,359	456,431	554,114	404,456	404,155
City-Wide Capital	2,799,288	2,858,794	4,172,029	1,541,100	1,335,670	4,078,364	1,033,712	1,038,379	1,293,000
Enterprise Funds									
Water	4,868,202	4,797,761	4,699,931	4,649,405	4,652,087	4,815,621	4,988,998	5,194,137	5,404,952
Sewer	2,849,832	2,423,306	2,149,679	2,234,550	1,817,867	2,265,564	2,714,415	2,899,947	2,945,937
Library Funds									
Library Operations	1,479,794	1,548,772	1,576,751	1,590,113	1,647,343	1,683,548	1,714,326	1,758,100	1,780,537
Library Capital	100,537	105,192	50,100	113,725	50,500	50,250	50,250	50,250	50,250
TOTAL REVENUES	**32,097,695**	**32,861,673**	**32,831,287**	**31,760,406**	**30,545,143**	**34,956,682**	**33,152,947**	**33,484,458**	**34,418,653**

United City of Yorkville

Expenditure Budget Summary - All Funds

Fiscal Years 2018 - 2025

FUND	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
General Fund	15,219,914	16,038,880	16,783,649	16,437,519	16,934,679	18,014,292	18,776,276	19,024,491	19,612,145
Special Revenue Funds									
Motor Fuel Tax	597,982	609,195	816,718	715,287	1,117,462	1,089,788	1,028,045	991,000	991,000
Parks and Recreation	1,969,832	2,189,999	2,349,081	2,376,918	2,561,794	2,600,874	2,683,428	2,742,037	2,811,826
Land Cash	663,720	377,555	104,850	105,035	150,287	79,551	5,829	6,120	6,426
Countryside TIF	162,360	161,559	923,808	922,769	222,573	223,925	223,753	224,756	224,235
Downtown TIF	1,655,046	421,646	426,484	294,081	306,236	299,474	91,323	90,599	93,093
Downtown TIF II	-	2,736	35,000	90,000	22,500	30,500	13,000	19,000	18,104
Fox Hill SSA	17,552	9,453	30,977	18,189	37,326	40,482	15,646	17,258	17,439
Sunflower SSA	18,957	17,013	13,977	14,181	20,326	20,482	20,646	22,258	22,439
Debt Service Fund	321,275	324,725	324,025	324,025	323,225	329,375	330,075	-	-
Capital Project Funds									
Vehicle & Equipment	355,138	352,900	571,726	1,096,780	652,734	459,605	557,288	407,630	407,329
City-Wide Capital	3,765,921	2,618,264	4,798,408	1,799,092	1,618,147	4,204,875	947,982	1,060,915	1,321,810
Enterprise Funds									
Water	5,110,084	3,848,997	5,779,725	5,179,274	5,830,639	5,336,632	5,330,486	3,986,103	4,012,057
Sewer	2,816,811	2,724,110	2,546,355	2,269,297	2,288,076	2,269,957	2,511,949	2,373,028	2,594,514
Library Fund									
Library Operations	1,458,497	1,504,857	1,620,345	1,569,696	1,666,255	1,716,570	1,761,800	1,820,402	1,857,145
Library Capital	61,999	80,375	75,500	67,500	75,500	75,500	75,500	75,500	61,860
TOTAL EXPENDITURES	**34,195,088**	**31,282,264**	**37,200,628**	**33,279,643**	**33,827,759**	**36,791,882**	**34,373,026**	**32,861,097**	**34,051,422**

United City of Yorkville
Fiscal Year 2021 Budget
Fund Balance Summary

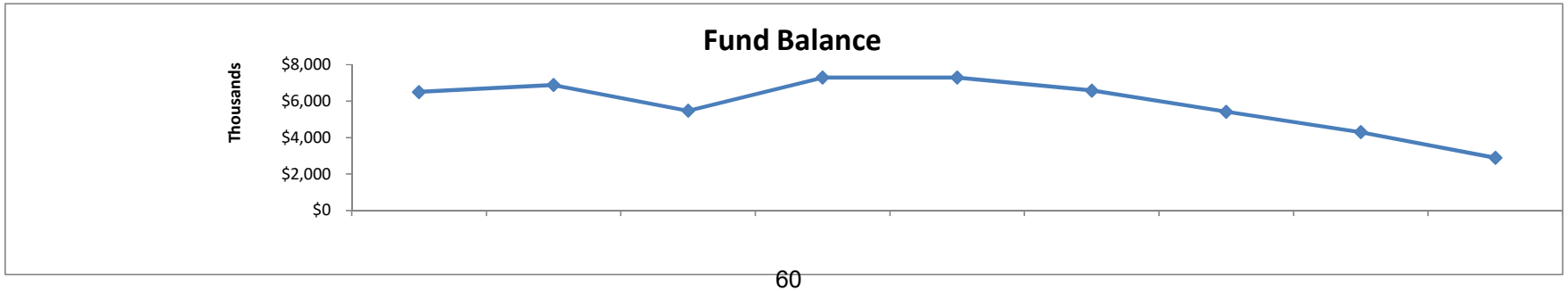
FUND	Beginning Fund Balance	Budgeted Revenues	Budgeted Expenditures	Surplus (Deficit)	Ending Fund Balance
General Fund	7,287,159	16,934,679	16,934,679	-	7,287,159
Special Revenue Funds					
Motor Fuel Tax	648,924	813,861	1,117,462	(303,601)	345,323
Parks and Recreation	369,462	2,192,332	2,561,794	(369,462)	-
Land Cash	145,673	33,858	150,287	(116,429)	29,244
Countryside TIF	(1,141,344)	153,965	222,573	(68,608)	(1,209,952)
Downtown TIF	(1,242,840)	76,000	306,236	(230,236)	(1,473,076)
Downtown TIF II	(68,565)	25,000	22,500	2,500	(66,065)
Fox Hill SSA	5,678	16,034	37,326	(21,292)	(15,614)
Sunflower SSA	(18,667)	20,363	20,326	37	(18,630)
Debt Service Fund	-	323,225	323,225	-	-
Capital Project Funds					
Vehicle & Equipment	465,388	452,359	652,734	(200,375)	265,013
City-Wide Capital	371,437	1,335,670	1,618,147	(282,477)	88,960
Enterprise Funds *					
Water	3,003,158	4,652,087	5,830,639	(1,178,552)	1,824,606
Sewer	1,075,504	1,817,867	2,288,076	(470,209)	605,295
Library Funds					
Library Operations	574,688	1,647,343	1,666,255	(18,912)	555,776
Library Capital	129,485	50,500	75,500	(25,000)	104,485
Totals	**11,605,140**	**30,545,143**	**33,827,759**	**(3,282,616)**	**8,322,524**

* Fund Balance Equivalent

GENERAL FUND (01)

The General Fund is the City's primary operating fund. It accounts for major tax revenue used to support administrative and public safety functions.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	10,962,693	11,232,397	11,388,715	11,424,909	11,640,828	11,835,084	12,027,100	12,221,913	12,419,563
Intergovernmental	2,296,435	2,725,393	2,703,232	2,873,570	2,770,234	3,003,526	3,071,979	3,140,262	3,211,114
Licenses & Permits	364,499	552,416	413,500	500,000	474,500	424,500	424,500	424,500	424,500
Fines & Forfeits	123,617	100,726	125,400	80,250	113,000	113,000	113,000	113,000	113,000
Charges for Service	1,508,994	1,598,662	1,616,211	1,664,939	1,703,239	1,742,133	1,788,682	1,836,628	1,886,013
Investment Earnings	49,018	90,321	80,000	159,952	89,878	81,226	80,030	63,512	42,701
Reimbursements	85,579	66,824	75,000	85,035	88,000	52,000	52,000	52,000	52,000
Miscellaneous	19,243	25,667	20,000	21,200	20,000	20,000	20,000	20,000	20,000
Other Financing Sources	92,125	29,917	47,180	35,000	35,000	35,000	35,000	35,000	35,000
Total Revenue	**15,502,203**	**16,422,323**	**16,469,238**	**16,844,855**	**16,934,679**	**17,306,469**	**17,612,291**	**17,906,815**	**18,203,891**
Expenditures									
Salaries	4,522,164	4,726,744	5,206,755	5,255,703	5,457,149	5,730,958	5,893,722	6,091,669	6,264,344
Benefits	2,905,833	2,901,328	3,273,617	3,156,402	3,396,428	3,616,645	3,789,419	3,977,137	4,169,778
Contractual Services	4,780,199	5,038,155	5,270,379	5,093,110	5,624,652	5,503,468	5,520,997	5,496,606	5,565,951
Supplies	231,954	332,370	452,498	370,563	285,581	270,662	274,460	285,153	288,153
Contingency	-	-	-	-	80,000	50,000	50,000	50,000	50,000
Other Financing Uses	2,779,764	3,040,283	2,580,400	2,561,741	2,090,869	2,842,559	3,247,678	3,123,926	3,273,919
Total Expenditures	**15,219,914**	**16,038,880**	**16,783,649**	**16,437,519**	**16,934,679**	**18,014,292**	**18,776,276**	**19,024,491**	**19,612,145**
Surplus (Deficit)	282,289	383,443	(314,411)	407,336	-	(707,823)	(1,163,985)	(1,117,676)	(1,408,254)
Ending Fund Balance	**6,496,373**	**6,879,823**	**5,468,778**	**7,287,159**	**7,287,159**	**6,579,336**	**5,415,351**	**4,297,675**	**2,889,421**
	42.68%	*42.89%*	*32.58%*	*44.33%*	*43.03%*	*36.52%*	*28.84%*	*22.59%*	*14.73%*



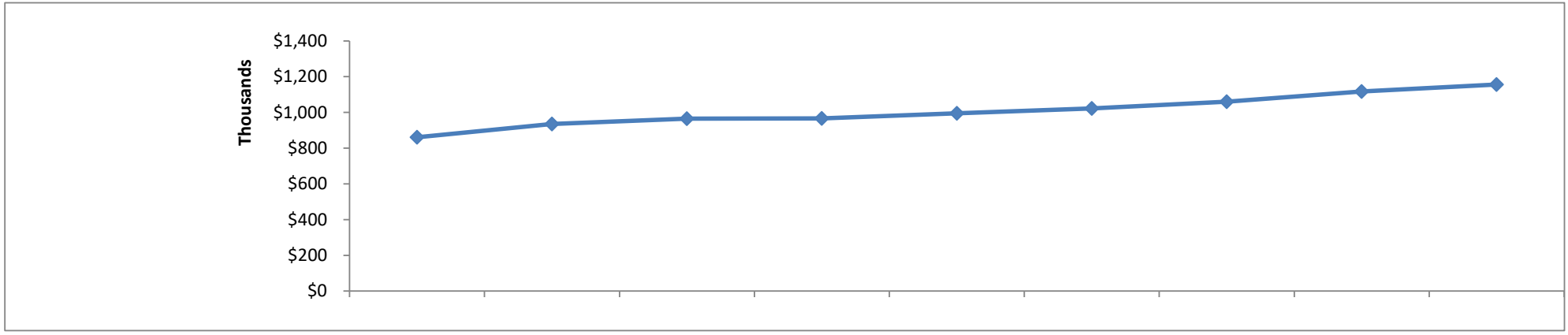
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
GENERAL FUND - 01										
01-000-40-00-4000	PROPERTY TAXES - CORPORATE LEVY	2,129,984	2,191,159	2,119,323	2,123,744	2,107,099	2,144,661	2,187,478	2,229,964	2,271,943
01-000-40-00-4010	PROPERTY TAXES - POLICE PENSION	963,908	958,476	1,105,927	1,108,182	1,230,604	1,268,042	1,300,225	1,332,739	1,365,760
01-000-40-00-4030	MUNICIPAL SALES TAX	3,002,133	3,070,663	3,151,800	3,220,000	3,284,400	3,350,088	3,417,090	3,485,432	3,555,141
01-000-40-00-4035	NON-HOME RULE SALES TAX	2,325,623	2,358,568	2,432,700	2,445,000	2,493,900	2,543,778	2,594,654	2,646,547	2,699,478
01-000-40-00-4040	ELECTRIC UTILITY TAX	702,111	730,949	710,000	715,000	715,000	715,000	715,000	715,000	715,000
01-000-40-00-4041	NATURAL GAS UTILITY TAX	251,555	277,380	250,000	265,000	265,000	265,000	265,000	265,000	265,000
01-000-40-00-4043	EXCISE TAX	334,595	329,742	313,625	255,000	246,075	237,462	229,151	221,131	213,391
01-000-40-00-4044	TELEPHONE UTILITY TAX	8,340	8,340	8,340	8,340	8,340	8,340	8,340	8,340	8,340
01-000-40-00-4045	CABLE FRANCHISE FEES	290,669	301,100	290,000	300,000	300,000	300,000	300,000	300,000	300,000
01-000-40-00-4050	HOTEL TAX	79,602	77,563	80,000	80,000	80,000	80,000	80,000	80,000	80,000
01-000-40-00-4055	VIDEO GAMING TAX	119,733	145,734	140,000	140,000	140,000	140,000	140,000	140,000	140,000
01-000-40-00-4060	AMUSEMENT TAX	199,974	208,315	205,000	205,000	205,000	205,000	205,000	205,000	205,000
01-000-40-00-4065	ADMISSIONS TAX	130,766	148,133	140,000	146,143	145,000	145,000	145,000	145,000	145,000
01-000-40-00-4070	BUSINESS DISTRICT TAX - KENDALL MRKT	374,631	362,874	382,500	358,000	365,160	372,463	379,912	387,510	395,260
01-000-40-00-4071	BUSINESS DISTRICT TAX - DOWNTOWN	24,663	37,075	35,000	30,000	30,000	35,000	35,000	35,000	35,000
01-000-40-00-4072	BUSINESS DISTRICT TAX - COUNTRYSIDE	9,865	10,436	10,000	10,000	10,000	10,000	10,000	10,000	10,000
01-000-40-00-4075	AUTO RENTAL TAX	14,541	15,890	14,500	15,500	15,250	15,250	15,250	15,250	15,250
01-000-41-00-4100	STATE INCOME TAX	1,640,291	1,966,699	1,916,366	2,040,110	1,897,310	2,064,786	2,106,082	2,148,203	2,191,167
01-000-41-00-4105	LOCAL USE TAX	474,797	578,328	602,966	640,090	675,281	740,185	762,391	785,263	808,820
01-000-41-00-4106	CANNABIS EXCISE TAX	-	-	-	618	15,218	16,680	17,181	17,696	18,227
01-000-41-00-4110	ROAD & BRIDGE TAX	131,612	128,668	130,000	131,199	130,000	130,000	135,000	135,000	140,000
01-000-41-00-4120	PERSONAL PROPERTY TAX	14,932	16,154	17,000	16,500	16,500	16,500	16,500	16,500	16,500
01-000-41-00-4160	FEDERAL GRANTS	11,716	13,553	15,000	13,000	14,925	14,375	13,825	16,600	15,400
01-000-41-00-4168	STATE GRANTS - TRAFFIC SIGNAL MAINTENANCE	22,201	18,695	21,000	18,553	20,000	20,000	20,000	20,000	20,000
01-000-41-00-4170	STATE GRANTS	-	2,413	-	11,639	-	-	-	-	-
01-000-41-00-4182	MISC INTERGOVERNMENTAL	886	883	900	1,861	1,000	1,000	1,000	1,000	1,000
01-000-42-00-4200	LIQUOR LICENSES	56,465	65,819	56,000	65,000	65,000	65,000	65,000	65,000	65,000
01-000-42-00-4205	OTHER LICENSES & PERMITS	9,472	10,395	7,500	10,000	9,500	9,500	9,500	9,500	9,500
01-000-42-00-4210	BUILDING PERMITS	298,562	476,202	350,000	425,000	400,000	350,000	350,000	350,000	350,000
01-000-43-00-4310	CIRCUIT COURT FINES	44,597	37,822	45,000	35,000	40,000	40,000	40,000	40,000	40,000
01-000-43-00-4320	ADMINISTRATIVE ADJUDICATION	27,250	26,275	30,000	25,000	27,500	27,500	27,500	27,500	27,500
01-000-43-00-4323	OFFENDER REGISTRATION FEES	695	420	400	250	500	500	500	500	500
01-000-43-00-4325	POLICE TOWS	51,075	36,209	50,000	20,000	45,000	45,000	45,000	45,000	45,000
01-000-44-00-4400	GARBAGE SURCHARGE	1,135,035	1,203,851	1,224,875	1,266,000	1,297,650	1,330,091	1,369,994	1,411,094	1,453,427
01-000-44-00-4405	UB COLLECTION FEES	163,782	178,775	165,000	165,000	165,000	165,000	165,000	165,000	165,000
01-000-44-00-4407	LATE PENALTIES - GARBAGE	21,213	21,649	21,000	25,000	25,000	25,000	25,000	25,000	25,000
01-000-44-00-4415	ADMINISTRATIVE CHARGEBACK	188,064	194,387	204,836	204,836	215,089	221,542	228,188	235,034	242,086
01-000-44-00-4474	POLICE SPECIAL DETAIL	900	-	500	4,103	500	500	500	500	500
01-000-45-00-4500	INVESTMENT EARNINGS	40,479	90,321	80,000	120,000	89,878	81,226	80,030	63,512	42,701

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
01-000-45-00-4550	GAIN ON INVESTMENT	8,539	-	-	39,952	-	-	-	-	-
01-000-46-00-4604	REIMB - ENGINEERING EXPENSES	1,154	-	25,000	11,035	25,000	25,000	25,000	25,000	25,000
01-000-46-00-4680	REIMB - LIABILITY INSURANCE	11,582	2,809	10,000	15,000	15,000	15,000	15,000	15,000	15,000
01-000-46-00-4685	REIMB - CABLE CONSORTIUM	35,217	36,358	35,000	36,000	36,000	-	-	-	-
01-000-46-00-4690	REIMB - MISCELLANEOUS	37,626	27,657	5,000	23,000	12,000	12,000	12,000	12,000	12,000
01-000-48-00-4820	RENTAL INCOME	7,100	7,435	7,000	7,000	7,000	7,000	7,000	7,000	7,000
01-000-48-00-4850	MISCELLANEOUS INCOME	12,143	18,232	13,000	14,200	13,000	13,000	13,000	13,000	13,000
01-000-49-00-4916	TRANSFER FROM CW MUNICIPAL BUILDING	92,125	29,917	47,180	35,000	35,000	35,000	35,000	35,000	35,000
	Revenue	**15,502,203**	**16,422,323**	**16,469,238**	**16,844,855**	**16,934,679**	**17,306,469**	**17,612,291**	**17,906,815**	**18,203,891**

ADMINISTRATION DEPARTMENT

The Administration Department includes both elected official and management expenditures. The executive and legislative branches consist of the Mayor and an eight member City Council. The city administrator is hired by the Mayor with the consent of the City Council. City staff report to the city administrator. It is the role of the city administrator to direct staff in the daily administration of City services.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Expenditures									
Salaries	518,618	573,048	600,095	592,100	611,747	628,254	645,257	693,070	711,108
Benefits	201,497	216,185	220,528	221,195	214,050	226,385	240,417	255,180	269,298
Contractual Services	131,910	135,229	134,061	143,032	150,031	157,938	165,036	159,234	165,875
Supplies	8,832	10,280	10,000	10,000	19,000	10,000	10,000	10,000	10,000
Total Administration	**860,857**	**934,742**	**964,684**	**966,327**	**994,828**	**1,022,577**	**1,060,710**	**1,117,484**	**1,156,281**

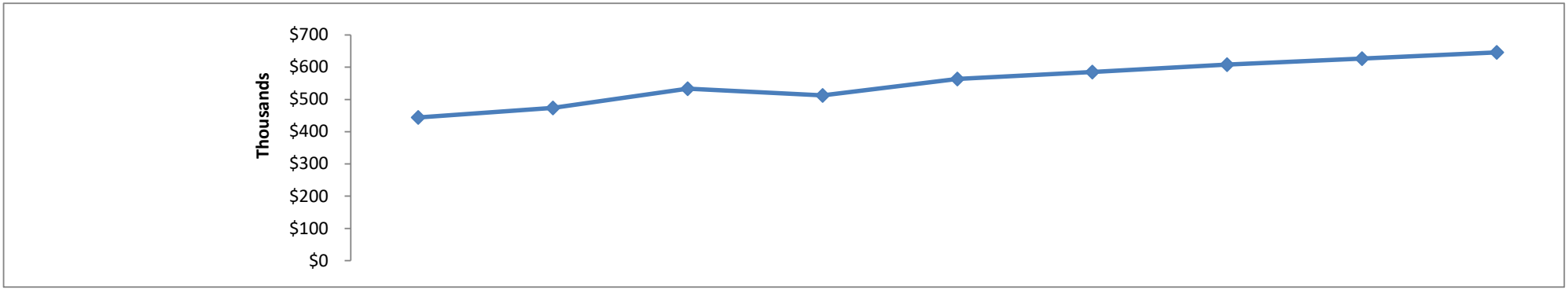


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Administration										
01-110-50-00-5001	SALARIES - MAYOR	9,970	9,570	11,000	10,000	10,500	10,500	10,500	18,000	18,000
01-110-50-00-5002	SALARIES - LIQUOR COMM	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
01-110-50-00-5003	SALARIES - CITY CLERK	7,035	7,087	-	600	-	-	-	-	-
01-110-50-00-5004	SALARIES - CITY TREASURER	1,000	1,000	-	-	-	-	-	-	-
01-110-50-00-5005	SALARIES - ALDERMAN	48,225	46,825	50,000	49,000	50,000	50,000	50,000	72,800	72,800
01-110-50-00-5010	SALARIES - ADMINISTRATION	451,388	507,566	538,095	531,500	550,247	566,754	583,757	601,270	619,308
01-110-52-00-5212	RETIREMENT PLAN CONTRIBUTION	48,542	51,208	49,367	53,000	62,251	64,893	68,533	72,152	74,317
01-110-52-00-5214	FICA CONTRIBUTION	35,304	38,889	41,686	41,686	43,010	44,300	45,629	46,998	48,408
01-110-52-00-5216	GROUP HEALTH INSURANCE	109,134	116,611	120,064	117,098	100,142	108,153	116,805	126,149	136,241
01-110-52-00-5222	GROUP LIFE INSURANCE	543	494	428	428	428	432	436	440	444
01-110-52-00-5223	DENTAL INSURANCE	7,013	7,853	7,853	7,853	7,089	7,443	7,815	8,206	8,616
01-110-52-00-5224	VISION INSURANCE	961	1,130	1,130	1,130	1,130	1,164	1,199	1,235	1,272
01-110-54-00-5410	TUITION REIMBURSEMENT	5,110	12,864	-	-	-	-	-	-	-
01-110-54-00-5412	TRAINING & CONFERENCES	16,060	10,167	17,000	17,000	16,000	17,000	17,000	17,000	17,000
01-110-54-00-5415	TRAVEL & LODGING	11,408	6,952	10,000	10,000	10,000	10,000	10,000	10,000	10,000
01-110-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	2,081	3,767	3,767	-	3,634	8,334	-	3,970
01-110-54-00-5426	PUBLISHING & ADVERTISING	2,547	2,269	5,000	5,000	4,000	5,000	5,000	5,000	5,000
01-110-54-00-5430	PRINTING & DUPLICATING	4,139	2,456	3,250	3,250	3,250	3,250	3,250	3,250	3,250
01-110-54-00-5440	TELECOMMUNICATIONS	17,634	17,788	19,000	19,000	22,300	22,300	22,300	22,300	22,300
01-110-54-00-5448	FILING FEES	51	183	500	500	500	500	500	500	500
01-110-54-00-5451	CODIFICATION	2,864	7,808	5,000	5,000	10,000	10,000	10,000	10,000	10,000
01-110-54-00-5452	POSTAGE & SHIPPING	1,802	1,518	3,000	3,000	3,000	3,000	3,000	3,000	3,000
01-110-54-00-5460	DUES & SUBSCRIPTIONS	19,620	21,775	20,000	20,000	22,000	22,000	22,000	22,000	22,000
01-110-54-00-5462	PROFESSIONAL SERVICES	10,451	6,791	12,000	12,000	12,000	12,000	12,000	12,000	12,000
01-110-54-00-5480	UTILITIES	26,800	29,317	20,787	30,000	31,800	33,708	35,730	37,874	40,146
01-110-54-00-5485	RENTAL & LEASE PURCHASE	2,102	1,844	3,000	3,000	3,000	3,000	3,000	3,000	3,000
01-110-54-00-5488	OFFICE CLEANING	11,322	11,416	11,757	11,515	12,181	12,546	12,922	13,310	13,709
01-110-56-00-5610	OFFICE SUPPLIES	8,832	10,280	10,000	10,000	19,000	10,000	10,000	10,000	10,000
		860,857	**934,742**	**964,684**	**966,327**	**994,828**	**1,022,577**	**1,060,710**	**1,117,484**	**1,156,281**

FINANCE DEPARTMENT

The Finance Department is responsible for the accounting, internal controls, external reporting and auditing of all financial transactions. The Finance Department is in charge of preparing for the annual audit, utility billing, receivables, payables, treasury management and payroll and works with administration in the preparation of the annual budget. Personnel are budgeted in the General and Water Funds.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Expenditures									
Salaries	251,587	271,575	301,372	293,000	324,856	334,602	344,640	354,979	365,628
Benefits	106,348	112,499	119,719	110,903	124,708	131,942	140,177	148,841	157,124
Contractual Services	84,202	88,505	110,150	105,900	111,857	116,416	120,576	120,638	120,703
Supplies	1,898	1,345	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Total Finance	**444,035**	**473,924**	**533,741**	**512,303**	**563,921**	**585,460**	**607,893**	**626,958**	**645,955**

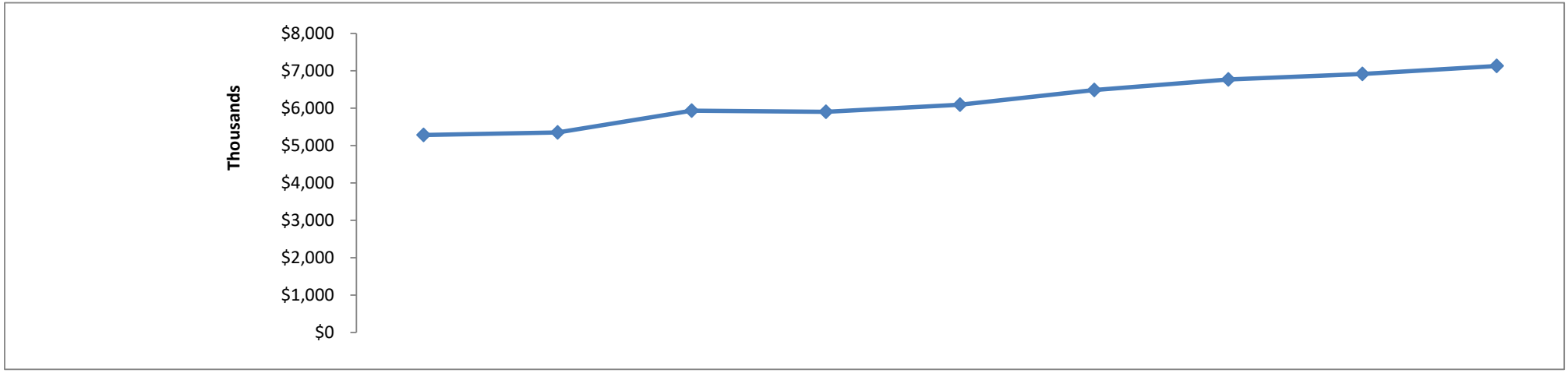


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Finance										
01-120-50-00-5010	SALARIES & WAGES	251,587	271,575	301,372	293,000	324,856	334,602	344,640	354,979	365,628
01-120-52-00-5212	RETIREMENT PLAN CONTRIBUTION	27,110	27,428	27,649	29,500	36,752	38,312	40,461	42,597	43,875
01-120-52-00-5214	FICA CONTRIBUTION	18,776	19,526	21,574	21,574	23,420	24,123	24,847	25,592	26,360
01-120-52-00-5216	GROUP HEALTH INSURANCE	54,102	59,400	64,351	53,684	58,979	63,697	68,793	74,296	80,240
01-120-52-00-5222	GROUP LIFE INSURANCE	334	246	246	246	246	248	250	253	256
01-120-52-00-5223	DENTAL INSURANCE	5,319	5,192	5,192	5,192	4,604	4,834	5,076	5,330	5,597
01-120-52-00-5224	VISION INSURANCE	707	707	707	707	707	728	750	773	796
01-120-54-00-5412	TRAINING & CONFERENCES	3,515	2,432	3,500	3,500	3,500	3,500	3,500	3,500	3,500
01-120-54-00-5414	AUDITING SERVICES	29,000	29,800	34,100	30,600	31,400	35,900	40,000	40,000	40,000
01-120-54-00-5415	TRAVEL & LODGING	446	160	1,000	500	600	600	600	600	600
01-120-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	-	1,900	1,900	1,957	2,016	2,076	2,138	2,203
01-120-54-00-5430	PRINTING & DUPLICATING	2,989	2,804	3,500	3,500	3,500	3,500	3,500	3,500	3,500
01-120-54-00-5440	TELECOMMUNICATIONS	1,104	1,165	1,250	1,000	1,000	1,000	1,000	1,000	1,000
01-120-54-00-5452	POSTAGE & SHIPPING	897	991	1,200	1,200	1,200	1,200	1,200	1,200	1,200
01-120-54-00-5460	DUES & SUBSCRIPTIONS	985	1,165	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-120-54-00-5462	PROFESSIONAL SERVICES	43,325	48,322	60,000	60,000	65,000	65,000	65,000	65,000	65,000
01-120-54-00-5485	RENTAL & LEASE PURCHASE	1,941	1,666	2,200	2,200	2,200	2,200	2,200	2,200	2,200
01-120-56-00-5610	OFFICE SUPPLIES	1,898	1,345	2,500	2,500	2,500	2,500	2,500	2,500	2,500
		444,035	**473,924**	**533,741**	**512,303**	**563,921**	**585,460**	**607,893**	**626,958**	**645,955**

POLICE DEPARTMENT

The mission of the Yorkville Police Department is to work in partnership with the community to protect life and property, assist neighborhoods with solving their problems and enhance the quality of life in our City.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Expenditures									
Salaries	2,911,083	3,000,199	3,349,248	3,441,000	3,434,608	3,650,576	3,753,763	3,860,046	3,969,517
Benefits	1,915,338	1,878,152	2,175,164	2,069,887	2,213,060	2,360,162	2,463,740	2,572,773	2,687,348
Contractual Services	354,356	288,525	294,812	278,897	331,025	360,534	434,577	356,445	344,612
Supplies	102,776	184,259	116,000	114,750	113,480	115,537	117,751	126,781	128,035
Total Police	**5,283,553**	**5,351,135**	**5,935,224**	**5,904,534**	**6,092,173**	**6,486,809**	**6,769,831**	**6,916,045**	**7,129,512**



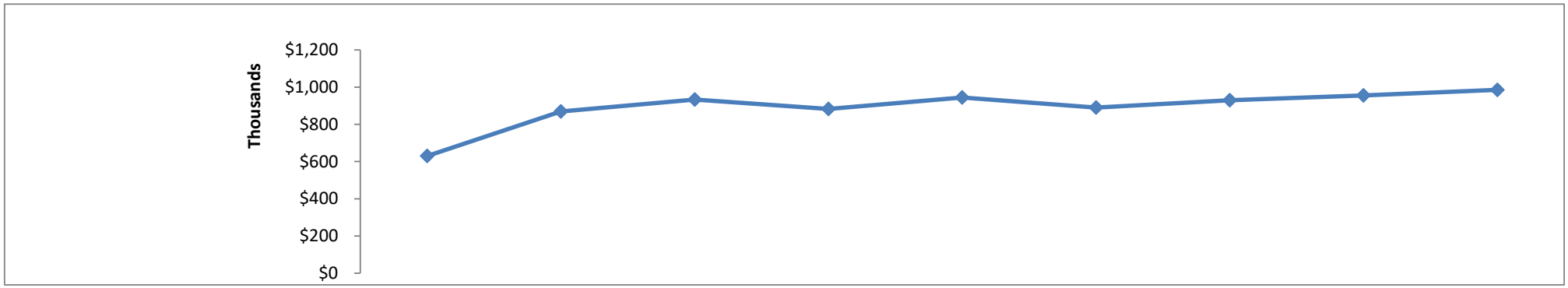
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Police										
01-210-50-00-5008	SALARIES - POLICE OFFICERS	1,652,672	1,683,202	1,924,224	1,890,000	1,981,203	2,040,639	2,101,858	2,164,914	2,229,861
01-210-50-00-5011	SALARIES - COMMAND STAFF	365,716	445,280	396,159	474,500	394,401	525,493	541,258	557,496	574,221
01-210-50-00-5012	SALARIES - SERGEANTS	588,265	552,940	644,811	700,000	664,437	684,370	704,901	726,048	747,829
01-210-50-00-5013	SALARIES - POLICE CLERKS	141,996	162,466	175,554	170,000	183,567	189,074	194,746	200,588	206,606
01-210-50-00-5014	SALARIES - CROSSING GUARD	24,855	29,460	27,500	30,000	30,000	30,000	30,000	30,000	30,000
01-210-50-00-5015	PART-TIME SALARIES	39,961	34,390	70,000	65,500	70,000	70,000	70,000	70,000	70,000
01-210-50-00-5020	OVERTIME	97,618	92,461	111,000	111,000	111,000	111,000	111,000	111,000	111,000
01-210-52-00-5212	RETIREMENT PLAN CONTRIBUTION	15,192	16,262	16,106	17,000	20,767	21,649	22,863	24,071	24,793
01-210-52-00-5213	EMPLOYER CONTRIBUTION - POLICE PENSION	966,211	963,361	1,111,484	1,111,484	1,230,604	1,268,042	1,300,225	1,332,739	1,365,760
01-210-52-00-5214	FICA CONTRIBUTION	215,493	219,536	245,951	258,000	253,963	270,705	278,826	287,191	295,807
01-210-52-00-5216	GROUP HEALTH INSURANCE	659,332	624,253	741,025	629,898	656,733	744,229	803,767	868,068	937,513
01-210-52-00-5222	GROUP LIFE INSURANCE	3,620	2,281	2,748	2,562	2,714	2,825	2,853	2,882	2,911
01-210-52-00-5223	DENTAL INSURANCE	48,896	46,051	50,770	44,632	41,677	45,669	47,952	50,350	52,868
01-210-52-00-5224	VISION INSURANCE	6,594	6,408	7,080	6,311	6,602	7,043	7,254	7,472	7,696
01-210-54-00-5410	TUITION REIMBURSEMENT	8,442	10,050	17,272	15,000	15,000	17,654	6,800	-	-
01-210-54-00-5411	POLICE COMMISSION	13,844	9,846	4,000	4,000	17,250	4,000	6,000	17,250	6,000
01-210-54-00-5412	TRAINING & CONFERENCE	16,862	27,103	21,000	19,000	25,500	25,500	25,500	25,500	25,500
01-210-54-00-5415	TRAVEL & LODGING	7,541	1,713	10,000	5,000	10,000	10,000	10,000	10,000	10,000
01-210-54-00-5422	VEHICLE & EQUIPMENT CHARGEBACK	130,208	77,158	24,032	24,032	63,844	99,950	164,950	99,950	99,950
01-210-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	6,115	16,000	16,000	-	3,634	21,155	3,185	2,203
01-210-54-00-5430	PRINTING & DUPLICATING	5,713	3,402	4,500	4,750	5,000	5,000	5,000	5,000	5,000
01-210-54-00-5440	TELECOMMUNICATIONS	34,985	42,738	40,000	41,000	42,000	42,000	42,000	42,000	42,000
01-210-54-00-5452	POSTAGE & SHIPPING	944	1,187	1,600	1,100	1,200	1,200	1,200	1,200	1,200
01-210-54-00-5460	DUES & SUBSCRIPTIONS	5,985	10,490	9,000	13,000	10,700	10,700	10,700	10,700	10,700
01-210-54-00-5462	PROFESSIONAL SERVICES	41,679	21,328	42,500	42,500	36,750	36,750	36,750	36,750	36,750
01-210-54-00-5467	ADJUDICATION SERVICES	12,871	12,925	20,000	20,000	20,000	20,000	20,000	20,000	20,000
01-210-54-00-5469	NEW WORLD & LIVE SCAN	1,995	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000
01-210-54-00-5472	KENDALL CO JUVE PROBATION	3,584	3,717	4,000	4,000	4,000	4,000	4,000	4,000	4,000
01-210-54-00-5484	MDT - ALERTS FEE	6,660	-	-	-	-	-	-	-	-
01-210-54-00-5485	RENTAL & LEASE PURCHASE	5,362	5,702	7,150	6,000	5,600	5,600	5,600	5,600	5,600
01-210-54-00-5488	OFFICE CLEANING	11,323	11,416	11,758	11,515	12,181	12,546	12,922	13,310	13,709
01-210-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	46,358	43,635	60,000	50,000	60,000	60,000	60,000	60,000	60,000
01-210-56-00-5600	WEARING APPAREL	12,312	29,110	15,000	25,000	15,000	15,000	15,000	15,000	15,000
01-210-56-00-5610	OFFICE SUPPLIES	2,669	2,665	4,500	3,250	4,500	4,500	4,500	4,500	4,500
01-210-56-00-5620	OPERATING SUPPLIES	13,029	79,069	16,000	10,000	16,500	16,500	16,500	16,500	16,500
01-210-56-00-5650	COMMUNITY SERVICES	1,883	1,446	1,500	1,500	1,500	1,500	1,500	1,500	1,500

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
01-210-56-00-5690	BALLISTIC VESTS	4,149	7,350	6,000	6,000	3,850	2,750	1,650	7,200	4,800
01-210-56-00-5695	GASOLINE	58,739	54,704	63,000	59,000	63,130	66,287	69,601	73,081	76,735
01-210-56-00-5696	AMMUNITION	9,995	9,915	10,000	10,000	9,000	9,000	9,000	9,000	9,000
		5,283,553	**5,351,135**	**5,935,224**	**5,904,534**	**6,092,173**	**6,486,809**	**6,769,831**	**6,916,045**	**7,129,512**

COMMUNITY DEVELOPMENT DEPARTMENT

The primary focus of the Community Development Department is to ensure that all existing and new construction is consistent with the overall development goals of the City which entails short and long-range planning, administration of zoning regulations, building permits issuance and code enforcement. The department also provides staff support to the City Council, Plan Commission, Zoning Board of Appeals and Park Board and assists in the review of all development plans proposed within the United City of Yorkville.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Expenditures									
Salaries	427,777	467,435	520,619	510,000	535,995	552,075	568,637	585,696	603,267
Benefits	151,538	166,052	184,592	192,379	204,057	215,846	229,273	243,398	256,878
Contractual Services	44,147	227,722	220,320	170,320	194,700	112,700	121,606	115,972	114,700
Supplies	6,431	7,836	7,655	9,400	9,691	9,913	10,146	10,391	10,648
Total Community Development	**629,893**	**869,045**	**933,186**	**882,099**	**944,443**	**890,534**	**929,662**	**955,457**	**985,493**

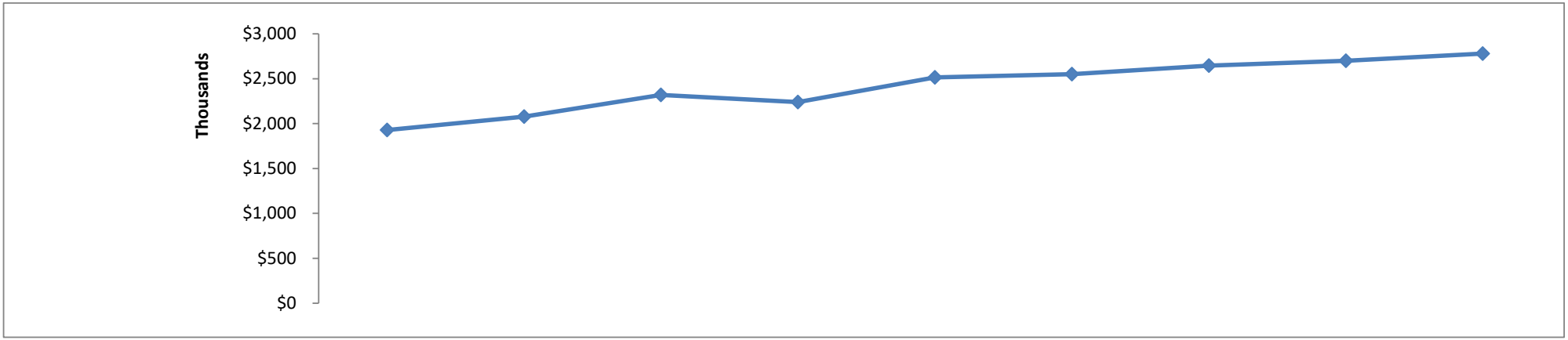


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Community Development										
01-220-50-00-5010	SALARIES & WAGES	408,213	465,031	520,619	510,000	535,995	552,075	568,637	585,696	603,267
01-220-50-00-5015	PART-TIME SALARIES	19,564	2,404	-	-	-	-	-	-	-
01-220-52-00-5212	RETIREMENT PLAN CONTRIBUTION	43,851	46,722	47,763	51,000	60,639	63,213	66,758	70,284	72,392
01-220-52-00-5214	FICA CONTRIBUTION	31,813	34,486	38,317	38,317	39,552	40,739	41,961	43,220	44,517
01-220-52-00-5216	GROUP HEALTH INSURANCE	69,021	77,686	90,471	94,490	95,834	103,501	111,781	120,723	130,381
01-220-52-00-5222	GROUP LIFE INSURANCE	491	375	429	439	446	450	455	460	465
01-220-52-00-5223	DENTAL INSURANCE	5,590	5,893	6,603	7,052	6,505	6,830	7,172	7,531	7,908
01-220-52-00-5224	VISION INSURANCE	772	890	1,009	1,081	1,081	1,113	1,146	1,180	1,215
01-220-54-00-5412	TRAINING & CONFERENCES	4,876	4,645	7,300	7,300	7,300	7,300	7,300	7,300	7,300
01-220-54-00-5415	TRAVEL & LODGING	7,677	4,713	6,500	6,500	6,500	6,500	6,500	6,500	6,500
01-220-54-00-5422	VEHICLE & EQUIPMENT CHARGEBACK	-	44,985	-	-	-	-	-	-	-
01-220-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	-	4,120	4,120	-	-	6,906	1,272	-
01-220-54-00-5426	PUBLISHING & ADVERTISING	2,169	3,433	2,500	2,500	2,500	2,500	2,500	2,500	2,500
01-220-54-00-5430	PRINTING & DUPLICATING	1,367	1,254	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-220-54-00-5440	TELECOMMUNICATIONS	4,098	3,914	4,000	4,000	4,000	4,000	4,000	4,000	4,000
01-220-54-00-5452	POSTAGE & SHIPPING	591	687	1,000	1,000	500	1,000	1,000	1,000	1,000
01-220-54-00-5459	INSPECTIONS	1,785	102,073	125,000	75,000	70,000	75,000	75,000	75,000	75,000
01-220-54-00-5460	DUES & SUBSCRIPTIONS	2,141	2,876	2,750	2,750	2,750	2,750	2,750	2,750	2,750
01-220-54-00-5462	PROFESSIONAL SERVICES	16,311	56,442	62,500	62,500	92,500	4,000	6,000	6,000	6,000
01-220-54-00-5485	RENTAL & LEASE PURCHASE	3,132	2,700	3,150	3,150	3,150	3,150	3,150	3,150	3,150
01-220-54-00-5490	VEHICLE MAINTENANCE SERVICES	-	-	-	-	4,000	5,000	5,000	5,000	5,000
01-220-56-00-5610	OFFICE SUPPLIES	1,707	1,132	1,500	1,500	1,500	1,500	1,500	1,500	1,500
01-220-56-00-5620	OPERATING SUPPLIES	2,699	4,411	3,750	3,750	3,750	3,750	3,750	3,750	3,750
01-220-56-00-5695	GASOLINE	2,025	2,293	2,405	4,150	4,441	4,663	4,896	5,141	5,398
		629,893	**869,045**	**933,186**	**882,099**	**944,443**	**890,534**	**929,662**	**955,457**	**985,493**

PUBLIC WORKS DEPARTMENT - STREET OPERATIONS / HEALTH & SANITATION

The Public Works Department is an integral part of the United City of Yorkville. We provide high quality drinking water, efficient disposal of sanitary waste and maintain a comprehensive road and storm sewer network to ensure the safety and quality of life for the citizens of Yorkville.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Expenditures									
Salaries	395,459	414,487	434,921	415,500	549,443	564,951	580,925	597,378	614,324
Benefits	196,203	192,711	193,915	190,730	247,576	262,664	279,649	297,612	315,237
Contractual Services	1,239,831	1,344,900	1,390,015	1,414,039	1,591,767	1,604,944	1,665,458	1,685,563	1,728,552
Supplies	97,088	125,841	301,343	218,913	125,910	117,712	119,063	120,481	121,970
Total Public Works	**1,928,581**	**2,077,939**	**2,320,194**	**2,239,182**	**2,514,696**	**2,550,271**	**2,645,095**	**2,701,034**	**2,780,083**

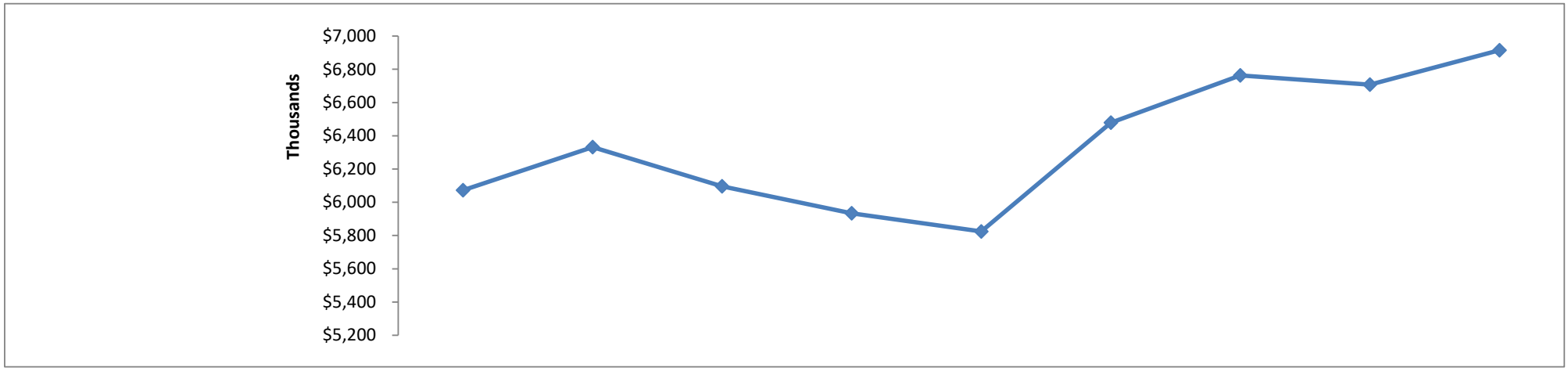


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Public Works - Street Operations										
01-410-50-00-5010	SALARIES & WAGES	360,757	378,009	402,421	383,000	516,943	532,451	548,425	564,878	581,824
01-410-50-00-5015	PART-TIME SALARIES	8,550	13,430	12,500	12,500	12,500	12,500	12,500	12,500	12,500
01-410-50-00-5020	OVERTIME	26,152	23,048	20,000	20,000	20,000	20,000	20,000	20,000	20,000
01-410-52-00-5212	RETIREMENT PLAN CONTRIBUTION	41,337	40,023	38,754	40,000	60,746	63,256	66,733	70,185	72,219
01-410-52-00-5214	FICA CONTRIBUTION	29,271	30,330	31,902	31,902	40,268	41,476	42,720	44,002	45,322
01-410-52-00-5216	GROUP HEALTH INSURANCE	116,109	113,502	114,394	110,163	136,263	147,164	158,937	171,652	185,384
01-410-52-00-5222	GROUP LIFE INSURANCE	594	428	437	391	499	504	509	514	519
01-410-52-00-5223	DENTAL INSURANCE	7,827	7,363	7,363	7,256	8,474	8,898	9,343	9,810	10,301
01-410-52-00-5224	VISION INSURANCE	1,065	1,065	1,065	1,018	1,326	1,366	1,407	1,449	1,492
01-410-54-00-5412	TRAINING & CONFERENCES	2,603	1,476	3,000	3,000	4,500	4,500	4,500	4,500	4,500
01-410-54-00-5415	TRAVEL & LODGING	706	950	2,000	2,000	2,500	2,500	2,500	2,500	2,500
01-410-54-00-5422	VEHICLE & EQUIPMENT CHARGEBACK	-	-	-	-	142,551	119,646	133,646	119,646	119,646
01-410-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	316	6,733	6,733	-	1,618	7,624	-	-
01-410-54-00-5435	TRAFFIC SIGNAL MAINTENANCE	8,795	6,201	30,000	30,000	20,000	20,000	20,000	20,000	20,000
01-410-54-00-5440	TELECOMMUNICATIONS	3,433	3,725	3,750	3,750	7,600	7,600	7,600	7,600	7,600
01-410-54-00-5455	MOSQUITO CONTROL	7,142	-	6,281	-	6,300	6,615	6,946	7,293	7,658
01-410-54-00-5458	TREE & STUMP MAINTENANCE	5,725	10,245	15,000	10,000	13,000	13,000	13,000	13,000	13,000
01-410-54-00-5462	PROFESSIONAL SERVICES	3,489	5,758	6,825	6,825	9,225	9,225	9,225	9,225	9,225
01-410-54-00-5483	JULIE SERVICES	-	2,190	3,000	3,000	3,000	3,000	3,000	3,000	3,000
01-410-54-00-5485	RENTAL & LEASE PURCHASE	1,238	2,124	6,000	6,000	6,000	6,000	6,000	6,000	6,000
01-410-54-00-5488	OFFICE CLEANING	1,164	1,020	1,051	731	788	812	836	861	887
01-410-54-00-5490	VEHICLE MAINTENANCE SERVICES	64,919	105,158	65,000	65,000	65,000	65,000	65,000	65,000	65,000
01-410-56-00-5600	WEARING APPAREL	6,632	3,584	5,100	5,100	5,000	5,000	5,000	5,000	5,000
01-410-56-00-5618	SALT & CALCIUM CHLORIDE	-	-	157,500	57,070	-	-	-	-	-
01-410-56-00-5620	OPERATING SUPPLIES	18,832	37,460	40,000	58,000	19,450	22,000	22,000	22,000	22,000
01-410-56-00-5628	VEHICLE MAINTENANCE SUPPLIES	27,125	32,735	30,000	30,000	42,000	30,000	30,000	30,000	30,000
01-410-56-00-5630	SMALL TOOLS & EQUIPMENT	3,288	1,613	18,500	18,500	7,500	7,500	7,500	7,500	7,500
01-410-56-00-5640	REPAIR & MAINTENANCE	19,339	29,897	25,000	25,000	24,000	25,000	25,000	25,000	25,000
01-410-56-00-5665	JULIE SUPPLIES	-	380	1,200	1,200	2,234	1,200	1,200	1,200	1,200
01-410-56-00-5695	GASOLINE	21,872	20,172	24,043	24,043	25,726	27,012	28,363	29,781	31,270
		787,964	**872,202**	**1,078,819**	**962,182**	**1,203,393**	**1,204,843**	**1,259,514**	**1,274,096**	**1,310,547**
Public Works - Health & Sanitation										
01-540-54-00-5441	GARBAGE SERVICES - SENIOR SUBSIDY	31,147	32,799	34,081	35,000	35,875	36,772	37,875	39,011	40,181
01-540-54-00-5442	GARBAGE SERVICES	1,105,630	1,166,218	1,200,294	1,236,000	1,268,428	1,301,656	1,340,706	1,380,927	1,422,355
01-540-54-00-5443	LEAF PICKUP	3,840	6,720	7,000	6,000	7,000	7,000	7,000	7,000	7,000
		1,140,617	**1,205,737**	**1,241,375**	**1,277,000**	**1,311,303**	**1,345,428**	**1,385,581**	**1,426,938**	**1,469,536**
	Total Public Works	**1,928,581**	**2,077,939**	**2,320,194**	**2,239,182**	**2,514,696**	**2,550,271**	**2,645,095**	**2,701,034**	**2,780,083**

ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department accounts for General Fund expenditures that are shared by all departments and cannot be easily classified in one department or the other. These expenditures include such items as tax rebates, bad debt, information technology, shared services, engineering services, corporate legal expenditures and interfund transfers.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Expenditures									
Salaries	17,640	-	500	4,103	500	500	500	500	500
Benefits	334,909	335,729	379,699	371,308	392,977	419,646	436,163	459,333	483,893
Contractual Services	2,925,753	2,953,274	3,121,021	2,980,922	3,245,272	3,150,936	3,013,744	3,058,754	3,091,509
Supplies	14,929	2,809	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Contingency	-	-	-	-	80,000	50,000	50,000	50,000	50,000
Other Financing Uses	2,779,764	3,040,283	2,580,400	2,561,741	2,090,869	2,842,559	3,247,678	3,123,926	3,273,919
Total Admin Services & Transfers	**6,072,995**	**6,332,095**	**6,096,620**	**5,933,074**	**5,824,618**	**6,478,641**	**6,763,085**	**6,707,513**	**6,914,821**



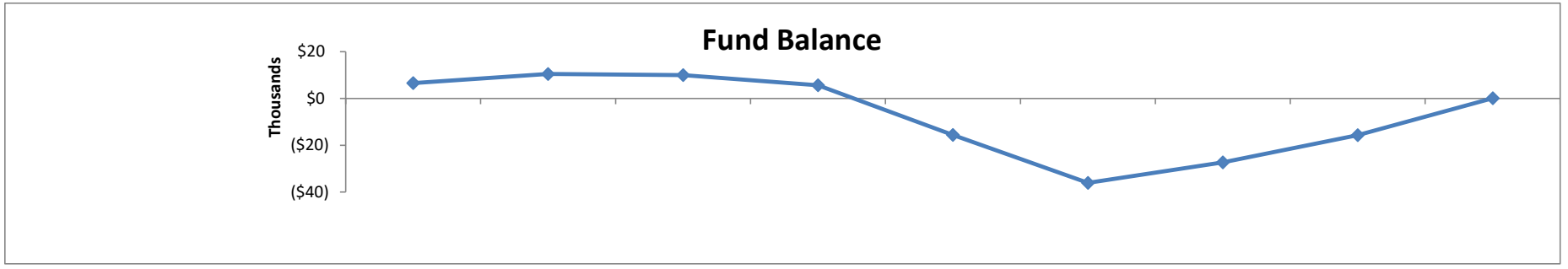
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Administrative Services										
01-640-50-00-5016	SALARIES - SPECIAL CENSUS	16,740	-	-	-	-	-	-	-	-
01-640-50-00-5092	POLICE SPECIAL DETAIL WAGES	900	-	500	4,103	500	500	500	500	500
01-640-52-00-5214	FICA CONTRIBUTION - SPECIAL CENSUS	1,281	-	-	-	-	-	-	-	-
01-640-52-00-5230	UNEMPLOYMENT INSURANCE	6,402	16,317	15,000	15,000	15,000	15,000	15,000	15,000	15,000
01-640-52-00-5231	LIABILITY INSURANCE	294,582	298,408	316,374	312,440	343,684	364,305	386,163	409,333	433,893
01-640-52-00-5240	RETIREES - GROUP HEALTH INSURANCE	31,857	20,877	47,796	42,356	33,790	39,946	35,000	35,000	35,000
01-640-52-00-5241	RETIREES - DENTAL INSURANCE	554	86	449	1,314	423	333	-	-	-
01-640-52-00-5242	RETIREES - VISION INSURANCE	233	41	80	198	80	62	-	-	-
01-640-54-00-5418	PURCHASING SERVICES	54,535	42,953	50,465	53,750	59,664	64,187	65,349	66,207	71,330
01-640-54-00-5423	IDOR ADMINISTRATION FEE	51,945	45,372	44,689	46,220	47,047	47,998	48,869	49,759	50,669
01-640-54-00-5427	GC HOUSING RENTAL ASSISTANCE	1,034	6,555	7,800	8,148	9,843	10,827	11,910	13,101	14,411
01-640-54-00-5428	UTILITY TAX REBATE	14,375	3,305	14,375	14,375	14,375	14,375	-	-	-
01-640-54-00-5432	FACILITY MANAGEMENT SERVICES	1,072	53,471	57,425	57,425	64,443	65,510	68,686	74,158	75,521
01-640-54-00-5439	AMUSEMENT TAX REBATE	47,723	44,548	60,000	46,000	46,000	37,500	25,000	20,833	-
01-640-54-00-5449	KENCOM	119,698	106,287	126,109	105,858	154,350	145,928	161,021	175,423	193,465
01-640-54-00-5450	INFORMATION TECHNOLOGY SERVICES	203,809	203,631	255,000	240,033	392,681	382,500	225,000	225,000	225,000
01-640-54-00-5456	CORPORATE COUNSEL	99,701	134,248	115,000	85,000	110,000	110,000	110,000	110,000	110,000
01-640-54-00-5461	LITIGATION COUNSEL	188,411	78,469	120,000	60,000	110,000	110,000	110,000	110,000	110,000
01-640-54-00-5462	PROFESSIONAL SERVICES	-	21,042	38,670	38,670	8,250	8,250	8,250	8,250	8,250
01-640-54-00-5463	SPECIAL COUNSEL	9,511	55,901	25,000	50,000	25,000	25,000	25,000	25,000	25,000
01-640-54-00-5465	ENGINEERING SERVICES	379,663	385,933	390,000	390,000	390,000	390,000	390,000	390,000	390,000
01-640-54-00-5473	KENDALL AREA TRANSIT	23,550	23,550	25,000	23,550	25,000	25,000	25,000	25,000	25,000
01-640-54-00-5475	CABLE CONSORTIUM FEE	96,010	101,403	96,000	104,000	105,000	-	-	-	-
01-640-54-00-5478	SPECIAL CENSUS	3,349	-	-	-	-	-	-	-	-
01-640-54-00-5481	HOTEL TAX REBATE	71,642	69,807	72,000	72,000	72,000	72,000	72,000	72,000	72,000
01-640-54-00-5486	ECONOMIC DEVELOPMENT	145,989	161,950	146,000	157,970	160,000	160,000	160,000	160,000	160,000
01-640-54-00-5491	CITY PROPERTY TAX REBATE	1,233	1,233	1,500	1,258	1,300	1,350	1,350	1,400	1,400
01-640-54-00-5492	SALES TAX REBATE	879,122	862,920	912,900	888,982	906,762	924,897	943,395	962,263	981,508
01-640-54-00-5493	BUSINESS DISTRICT REBATE	401,611	402,177	421,088	390,040	397,057	409,114	416,414	423,860	431,455
01-640-54-00-5494	ADMISSIONS TAX REBATE	130,766	148,133	140,000	146,143	145,000	145,000	145,000	145,000	145,000
01-640-54-00-5499	BAD DEBT	1,004	386	2,000	1,500	1,500	1,500	1,500	1,500	1,500
01-640-56-00-5625	REIMBURSABLE REPAIRS	14,929	2,809	15,000	15,000	15,000	15,000	15,000	15,000	15,000
01-640-70-00-7799	CONTINGENCY	-	-	-	-	80,000	50,000	50,000	50,000	50,000
01-640-99-00-9915	TRANSFER TO MOTOR FUEL TAX	268	-	-	-	-	-	-	-	-
01-640-99-00-9923	TRANSFER TO CITY-WIDE CAPITAL	-	569,725	250,000	235,663	260,000	185,436	100,000	100,000	178,400
01-640-99-00-9942	TRANSFER TO DEBT SERVICE	309,972	315,781	319,379	315,825	315,225	321,375	322,075	-	-

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
01-640-99-00-9952	TRANSFER TO SEWER	1,137,166	856,583	575,030	575,030	174,744	586,749	994,479	1,134,606	1,136,806
01-640-99-00-9979	TRANSFER TO PARKS & RECREATION	1,308,583	1,274,699	1,410,988	1,410,988	1,314,316	1,720,865	1,801,347	1,857,801	1,925,348
01-640-99-00-9982	TRANSFER TO LIBRARY OPERATIONS	23,775	23,495	25,003	24,235	26,584	28,134	29,777	31,519	33,365
		6,072,995	**6,332,095**	**6,096,620**	**5,933,074**	**5,824,618**	**6,478,641**	**6,763,085**	**6,707,513**	**6,914,821**
	Expenditures	**15,219,914**	**16,038,880**	**16,783,649**	**16,437,519**	**16,934,679**	**18,014,292**	**18,776,276**	**19,024,491**	**19,612,145**
	Surplus(Deficit)	**282,289**	**383,443**	**(314,411)**	**407,336**	**-**	**(707,823)**	**(1,163,985)**	**(1,117,676)**	**(1,408,254)**
	Fund Balance	**6,496,373**	**6,879,823**	**5,468,778**	**7,287,159**	**7,287,159**	**6,579,336**	**5,415,351**	**4,297,675**	**2,889,421**
		42.68%	*42.89%*	*32.58%*	*44.33%*	*43.03%*	*36.52%*	*28.84%*	*22.59%*	*14.73%*

Fox Hill SSA Fund (11)

This fund was created for the purpose of maintaining the common areas of the Fox Hill Estates (SSA 2004-201) subdivision. All money for the fund is derived from property taxes levied on homeowners in the subdivision.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	9,366	13,381	13,381	13,382	16,034	20,012	24,432	28,852	33,272
Total Revenue	**9,366**	**13,381**	**13,381**	**13,382**	**16,034**	**20,012**	**24,432**	**28,852**	**33,272**
Expenditures									
Contractual Services	17,552	9,453	30,977	18,189	37,326	40,482	15,646	17,258	17,439
Total Expenditures	**17,552**	**9,453**	**30,977**	**18,189**	**37,326**	**40,482**	**15,646**	**17,258**	**17,439**
Surplus (Deficit)	(8,186)	3,928	(17,596)	(4,807)	(21,292)	(20,470)	8,786	11,594	15,833
Ending Fund Balance	**6,556**	**10,485**	**9,954**	**5,678**	**(15,614)**	**(36,084)**	**(27,298)**	**(15,704)**	**129**
	37.35%	*110.92%*	*32.13%*	*31.22%*	*-41.83%*	*-89.14%*	*-174.47%*	*-91.00%*	*0.74%*

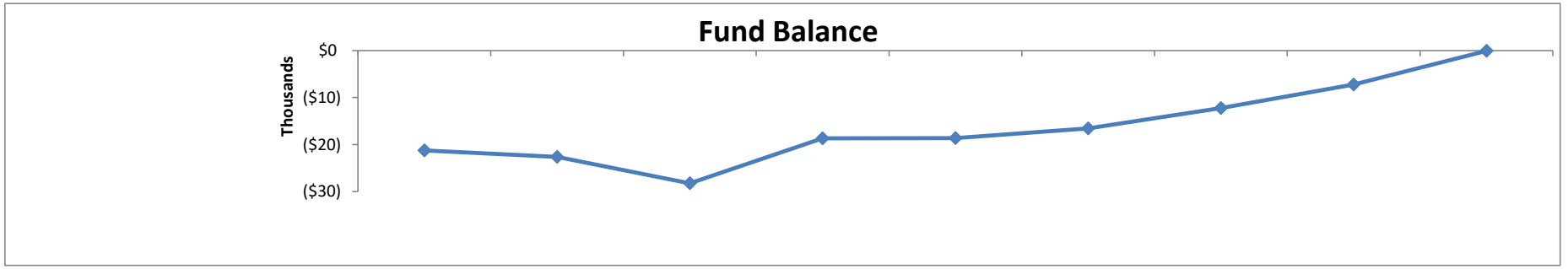


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Fox Hill SSA - 11										
11-000-40-00-4000	PROPERTY TAXES	9,366	13,381	13,381	13,382	16,034	20,012	24,432	28,852	33,272
	Revenue	**9,366**	**13,381**	**13,381**	**13,382**	**16,034**	**20,012**	**24,432**	**28,852**	**33,272**
11-111-54-00-5462	PROFESSIONAL SERVICES	2,138	2,835	2,977	3,275	3,126	3,282	3,446	3,618	3,799
11-111-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	15,414	6,618	28,000	14,914	34,200	37,200	12,200	13,640	13,640
	Expenditures	**17,552**	**9,453**	**30,977**	**18,189**	**37,326**	**40,482**	**15,646**	**17,258**	**17,439**
	Surplus(Deficit)	**(8,186)**	**3,928**	**(17,596)**	**(4,807)**	**(21,292)**	**(20,470)**	**8,786**	**11,594**	**15,833**
	Fund Balance	**6,556**	**10,485**	**9,954**	**5,678**	**(15,614)**	**(36,084)**	**(27,298)**	**(15,704)**	**129**
		37.35%	*110.92%*	*32.13%*	*31.22%*	*-41.83%*	*-89.14%*	*-174.47%*	*-91.00%*	*0.74%*

Sunflower SSA Fund (12)

This fund was created for the purpose of maintaining the common areas of the Sunflower Estates (SSA 2006-119) subdivision. All money for the fund is derived from property taxes levied on homeowners in the subdivision.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	13,480	15,639	18,140	18,140	20,363	22,586	24,926	27,266	29,606
Total Revenue	**13,480**	**15,639**	**18,140**	**18,140**	**20,363**	**22,586**	**24,926**	**27,266**	**29,606**
Expenditures									
Contractual Services	18,957	17,013	13,977	14,181	20,326	20,482	20,646	22,258	22,439
Total Expenditures	**18,957**	**17,013**	**13,977**	**14,181**	**20,326**	**20,482**	**20,646**	**22,258**	**22,439**
Surplus (Deficit)	(5,477)	(1,374)	4,163	3,959	37	2,104	4,280	5,008	7,167
Ending Fund Balance	**(21,251)**	**(22,626)**	**(28,236)**	**(18,667)**	**(18,630)**	**(16,526)**	**(12,246)**	**(7,238)**	**(71)**
	-112.10%	*-132.99%*	*-202.02%*	*-131.63%*	*-91.66%*	*-80.69%*	*-59.31%*	*-32.52%*	*-0.32%*

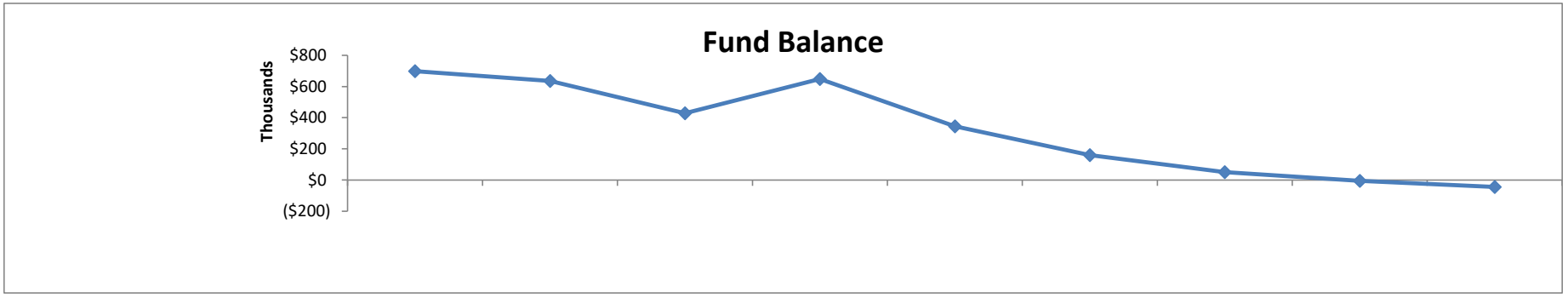


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Sunflower SSA - 12										
12-000-40-00-4000	PROPERTY TAXES	13,480	15,639	18,140	18,140	20,363	22,586	24,926	27,266	29,606
	Revenue	**13,480**	**15,639**	**18,140**	**18,140**	**20,363**	**22,586**	**24,926**	**27,266**	**29,606**
12-112-54-00-5416	POND MAINTENANCE	5,095	1,525	5,000	5,000	5,000	5,000	5,000	5,000	5,000
12-112-54-00-5462	PROFESSIONAL SERVICES	2,138	2,835	2,977	3,181	3,126	3,282	3,446	3,618	3,799
12-112-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	11,724	12,653	6,000	6,000	12,200	12,200	12,200	13,640	13,640
	Expenditures	**18,957**	**17,013**	**13,977**	**14,181**	**20,326**	**20,482**	**20,646**	**22,258**	**22,439**
	Surplus(Deficit)	**(5,477)**	**(1,374)**	**4,163**	**3,959**	**37**	**2,104**	**4,280**	**5,008**	**7,167**
	Fund Balance	**(21,251)**	**(22,626)**	**(28,236)**	**(18,667)**	**(18,630)**	**(16,526)**	**(12,246)**	**(7,238)**	**(71)**
		-112.10%	*-132.99%*	*-202.02%*	*-131.63%*	*-91.66%*	*-80.69%*	*-59.31%*	*-32.52%*	*-0.32%*

Motor Fuel Tax Fund (15)

The Motor Fuel Tax Fund is used to maintain existing and construct new City owned roadways, alleys and parking lots. The fund also purchases materials used in the maintenance and operation of those facilities.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Intergovernmental	495,510	530,471	525,084	691,862	809,598	901,959	918,378	935,126	952,208
Investment Earnings	8,475	15,511	9,820	10,250	4,263	1,969	747	-	-
Reimbursements	-	100	-	26,717	-	-	-	-	-
Other Financing Sources	268	-	-	-	-	-	-	-	-
Total Revenue	**504,253**	**546,082**	**534,904**	**728,829**	**813,861**	**903,928**	**919,125**	**935,126**	**952,208**
Expenditures									
Contractual Services	98,120	95,684	-	-	-	-	-	-	-
Supplies	126,075	84,453	97,930	97,930	175,000	175,000	175,000	175,000	175,000
Capital Outlay	373,787	429,058	718,788	617,357	942,462	914,788	853,045	816,000	816,000
Total Expenditures	**597,982**	**609,195**	**816,718**	**715,287**	**1,117,462**	**1,089,788**	**1,028,045**	**991,000**	**991,000**
Surplus (Deficit)	(93,729)	(63,113)	(281,814)	13,542	(303,601)	(185,860)	(108,920)	(55,874)	(38,792)
Ending Fund Balance	**698,493**	**635,382**	**428,536**	**648,924**	**345,323**	**159,463**	**50,543**	**(5,331)**	**(44,123)**

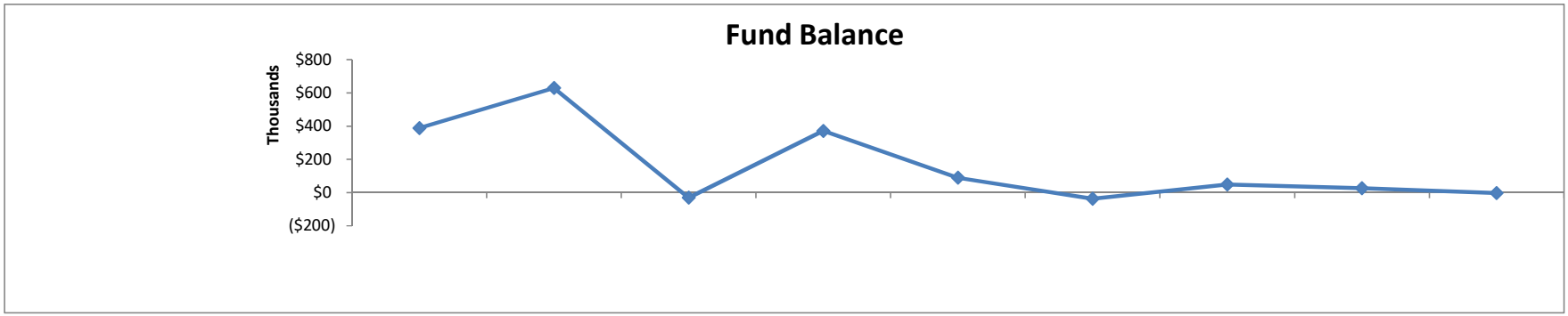


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Motor Fuel Tax - 15										
15-000-41-00-4112	MOTOR FUEL TAX	454,449	482,866	484,084	680,037	793,598	820,959	837,378	854,126	871,208
15-000-41-00-4113	MFT HIGH GROWTH	41,061	47,605	41,000	11,825	11,000	11,000	11,000	11,000	11,000
15-000-41-00-4115	REBUILD ILLINOIS	-	-	-	-	5,000	70,000	70,000	70,000	70,000
15-000-45-00-4500	INVESTMENT EARNINGS	8,475	15,511	9,820	10,250	4,263	1,969	747	-	-
15-000-46-00-4690	REIMB - MISCELLANEOUS	-	100	-	26,717	-	-	-	-	-
15-000-49-00-4901	TRANSFER FROM GENERAL	268	-	-	-	-	-	-	-	-
	Revenue	**504,253**	**546,082**	**534,904**	**728,829**	**813,861**	**903,928**	**919,125**	**935,126**	**952,208**
15-155-54-00-5438	SALT STORAGE	7,750	-	-	-	-	-	-	-	-
15-155-54-00-5482	STREET LIGHTING	90,370	95,684	-	-	-	-	-	-	-
15-155-56-00-5618	SALT	84,015	84,453	97,930	97,930	175,000	175,000	175,000	175,000	175,000
15-155-56-00-5619	SIGNS	9,171	-	-	-	-	-	-	-	-
15-155-56-00-5632	ASPHALT PATCHING	21,653	-	-	-	-	-	-	-	-
15-155-56-00-5642	STREET LIGHTING SUPPLIES	11,236	-	-	-	-	-	-	-	-
15-155-60-00-6004	BASELINE ROAD BRIDGE REPAIRS	-	-	25,000	-	25,000	25,000	-	-	-
15-155-60-00-6025	ROAD TO BETTER ROADS PROGRAM	300,000	355,271	620,000	543,569	781,674	754,000	754,000	754,000	754,000
15-550-60-00-6028	PAVEMENT STRIPING PROGRAM	-	-	-	-	62,000	62,000	62,000	62,000	62,000
15-155-60-00-6079	ROUTE 47 EXPANSION	73,787	73,787	73,788	73,788	73,788	73,788	37,045	-	-
	Expenditures	**597,982**	**609,195**	**816,718**	**715,287**	**1,117,462**	**1,089,788**	**1,028,045**	**991,000**	**991,000**
	Surplus(Deficit)	**(93,729)**	**(63,113)**	**(281,814)**	**13,542**	**(303,601)**	**(185,860)**	**(108,920)**	**(55,874)**	**(38,792)**
	Fund Balance	**698,493**	**635,382**	**428,536**	**648,924**	**345,323**	**159,463**	**50,543**	**(5,331)**	**(44,123)**

City-Wide Capital Fund (23)

The City-Wide Capital Fund is used to maintain existing and construct new public and municipal infrastructure, and to fund other improvements that benefit the public.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Intergovernmental	206,028	32,878	-	-	-	-	-	-	-
Licenses & Permits	448,616	300,743	152,180	151,000	141,000	141,000	141,000	141,000	141,000
Charges for Service	731,535	752,262	746,500	772,000	780,000	785,000	790,000	795,000	800,000
Investment Earnings	21,033	34,012	7,500	63,351	1,098	-	712	379	-
Reimbursements	373,768	1,169,174	3,013,849	319,086	151,572	2,964,928	-	-	171,600
Miscellaneous	-	-	2,000	-	2,000	2,000	2,000	2,000	2,000
Other Financing Sources	1,018,308	569,725	250,000	235,663	260,000	185,436	100,000	100,000	178,400
Total Revenue	**2,799,288**	**2,858,794**	**4,172,029**	**1,541,100**	**1,335,670**	**4,078,364**	**1,033,712**	**1,038,379**	**1,293,000**
Expenditures									
Contractual Services	339,391	135,926	334,795	229,795	250,964	197,503	204,435	211,783	219,571
Supplies	18,945	56,337	82,000	58,427	127,000	127,000	127,000	127,000	127,000
Capital Outlay	2,846,631	1,923,491	3,907,339	1,048,776	779,950	3,425,476	158,000	269,467	519,467
Debt Service	403,588	407,563	322,188	322,188	321,338	315,338	319,338	313,038	316,738
Other Financing Uses	157,366	94,947	152,086	139,906	138,895	139,558	139,209	139,627	139,034
Total Expenditures	**3,765,921**	**2,618,264**	**4,798,408**	**1,799,092**	**1,618,147**	**4,204,875**	**947,982**	**1,060,915**	**1,321,810**
Surplus (Deficit)	(966,633)	240,530	(626,379)	(257,992)	(282,477)	(126,511)	85,730	(22,536)	(28,810)
Ending Fund Balance	**388,897**	**629,429**	**(30,817)**	**371,437**	**88,960**	**(37,551)**	**48,179**	**25,643**	**(3,167)**



Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
City-Wide Capital - 23										
23-000-41-00-4161	FEDERAL GRANTS - ITEP DOWNTOWN	540	-	-	-	-	-	-	-	-
23-000-41-00-4169	FEDERAL GRANTS -MILL STREET LAFO	(1,306)	-	-	-	-	-	-	-	-
23-000-41-00-4178	FEDERAL GRANTS - ITEP KENNEDY RD TRAIL	223,344	-	-	-	-	-	-	-	-
23-000-41-00-4188	STATE GRANTS - EDP WRIGLEY (RTE 47)	(16,550)	32,878	-	-	-	-	-	-	-
23-000-42-00-4210	BUILDING PERMITS	139,758	1,499	-	-	-	-	-	-	-
23-000-42-00-4214	DEVELOPMENT FEES - CW CAPITAL	6,929	5,512	5,000	6,000	6,000	6,000	6,000	6,000	6,000
23-000-42-00-4216	BUILD PROGRAM PERMITS	95,804	1,815	-	-	-	-	-	-	-
23-000-42-00-4218	DEVELOPMENT FEES - MUNICIPAL BLDG	92,125	29,917	47,180	35,000	35,000	35,000	35,000	35,000	35,000
23-000-42-00-4222	ROAD CONTRIBUTION FEE	114,000	262,000	100,000	110,000	100,000	100,000	100,000	100,000	100,000
23-000-44-00-4440	ROAD INFRASTRUCTURE FEE	731,535	752,262	746,500	772,000	780,000	785,000	790,000	795,000	800,000
23-000-45-00-4500	INVESTMENT EARNINGS	10,271	34,012	7,500	13,000	1,098	-	712	379	-
23-000-45-00-4550	GAIN ON INVESTMENT	10,762	-	-	50,351	-	-	-	-	-
23-000-46-00-4607	REIMB - BLACKBERRY WOODS	7,797	4,125	7,549	7,549	10,973	-	-	-	-
23-000-46-00-4608	REIMB - KENNEDY ROAD IMPROVEMENTS	160,000	-	-	-	-	-	-	-	-
23-000-46-00-4612	REIMB - MILL ROAD IMPROVEMENTS	-	195,781	2,926,300	19,306	-	2,926,330	-	-	-
23-000-46-00-4618	REIMB - BRISTOL BAY ANNEX	-	-	-	-	-	-	-	-	171,600
23-000-46-00-4621	REIMB - FOUNTAIN VILLAGE	19,346	99,284	-	82,231	38,599	38,598	-	-	-
23-000-46-00-4624	REIMB - WHISPERING MEADOWS	2,762	797,238	-	-	-	-	-	-	-
23-000-46-00-4636	REIMB - RAINTREE VILLAGE	-	-	-	210,000	70,000	-	-	-	-
23-000-46-00-4660	REIMB - PUSH FOR THE PATH	182,033	-	-	-	26,523	-	-	-	-
23-000-46-00-4690	REIMB - MISCELLANEOUS	1,830	72,746	80,000	-	5,477	-	-	-	-
23-000-48-00-4845	DONATIONS	-	-	2,000	-	2,000	2,000	2,000	2,000	2,000
23-000-49-00-4923	TRANSFER FROM GENERAL	-	569,725	250,000	235,663	260,000	185,436	100,000	100,000	178,400
23-000-49-00-4951	TRANSFER FROM WATER	1,018,308	-	-	-	-	-	-	-	-
	Revenue	**2,799,288**	**2,858,794**	**4,172,029**	**1,541,100**	**1,335,670**	**4,078,364**	**1,033,712**	**1,038,379**	**1,293,000**
City-Wide - Building & Grounds Expenditures										
23-216-54-00-5405	BUILD PROGRAM	9,956	-	-	-	-	-	-	-	-
23-216-54-00-5446	PROPERTY & BLDG MAINT SERVICES	193,257	71,157	225,000	120,000	135,000	75,000	75,000	75,000	75,000
23-216-56-00-5626	HANGING BASKETS	-	1,496	2,000	427	2,000	2,000	2,000	2,000	2,000
23-216-56-00-5656	PROPERTY & BLDG MAINT SUPPLIES	17,997	36,642	25,000	18,000	25,000	25,000	25,000	25,000	25,000
23-216-60-00-6003	MATERIALS STORAGE BUILDING	-	-	250,000	235,663	-	-	-	-	-
23-216-60-00-6013	BEECHER CENTER	-	320,386	-	-	-	-	-	-	-
23-216-60-00-6020	BUILDINGS & STRUCTURES	-	-	41,250	-	-	-	-	-	-
23-216-99-00-9901	TRANSFER TO GENERAL	92,125	29,917	47,180	35,000	35,000	35,000	35,000	35,000	35,000
		313,335	**459,598**	**590,430**	**409,090**	**197,000**	**137,000**	**137,000**	**137,000**	**137,000**

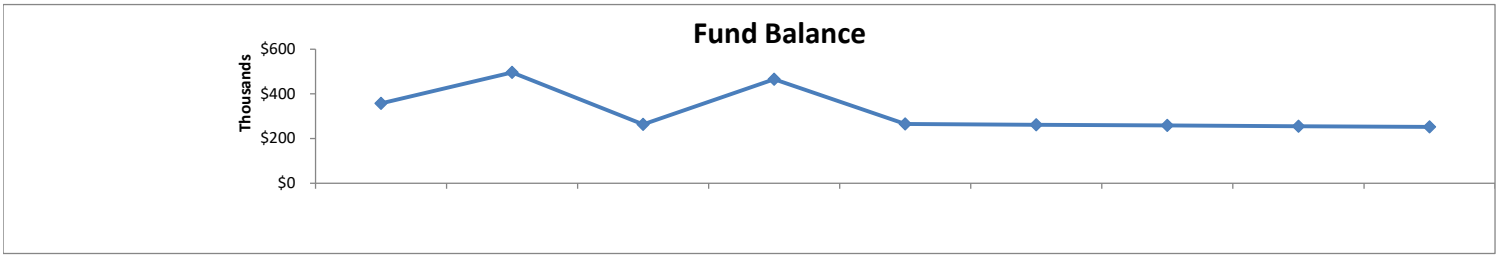
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
City-Wide Capital Expenditures										
23-230-54-00-5405	BUILD PROGRAM	85,848	1,815	-	-	-		-	-	-
23-230-54-00-5462	PROFESSIONAL SERVICES	5,318	2,360	5,000	5,000	5,000	5,000	5,000	5,000	5,000
23-230-54-00-5465	ENGINEERING SERVICES	35,063	58,195	-	-	-	-	-	-	-
23-230-54-00-5482	STREET LIGHTING	-	-	102,820	102,820	108,989	115,528	122,460	129,808	137,596
23-230-54-00-5497	PROPERTY TAX PAYMENT	8,054	1,239	-	-	-	-	-	-	-
23-230-54-00-5498	PAYING AGENT FEES	475	475	475	475	475	475	475	475	475
23-230-54-00-5499	BAD DEBT	1,420	685	1,500	1,500	1,500	1,500	1,500	1,500	1,500
23-230-56-00-5619	SIGNS	-	-	15,000	15,000	15,000	15,000	15,000	15,000	15,000
23-230-56-00-5632	ASPHALT PATCHING	-	-	35,000	20,000	35,000	35,000	35,000	35,000	35,000
23-230-56-00-5637	SIDEWALK CONSTRUCTION SUPPLIES	948	18,199	5,000	5,000	5,000	5,000	5,000	5,000	5,000
23-230-56-00-5642	STREET LIGHTING & OTHER SUPPLIES	-	-	-	-	45,000	45,000	45,000	45,000	45,000
23-230-60-00-6009	WRIGLEY (RTE 47) EXPANSION	-	32,878	-	-	-	-	-	-	-
23-230-60-00-6012	MILL ROAD IMPROVEMENTS	-	195,781	3,105,000	200,000	-	3,175,000	-	-	-
23-230-60-00-6014	BLACKBERRY WOODS	7,797	4,125	7,549	7,549	10,973	-	-	-	-
23-230-60-00-6016	US 34 (CENTER / ELDAMAIN RD) PROJECT	19,500	127,534	110,226	100,000	110,000	-	-	-	-
23-230-60-00-6019	BRISTOL BAY ACCESS ROAD	40,754	-	-	-	-	-	-	-	-
23-230-60-00-6021	PAVILLION ROAD STREAMBANK STABILIZATION	-	260	137,500	-	-	-	-	-	-
23-230-60-00-6023	FOUNTAIN VILLAGE SUBDIVISION	19,346	99,284	-	82,231	38,599	38,598	-	-	-
23-230-60-00-6025	ROAD TO BETTER ROADS PROGRAM	761,759	69,633	80,000	98,000	312,500	96,000	96,000	96,000	96,000
23-230-60-00-6034	WHISPERING MEADOWS SUBDIVISION	2,762	974,071	22,500	8,000	-	-	-	-	-
23-230-60-00-6036	RAINTREE VILLAGE IMPROVEMENTS	-	-	-	210,000	70,000	-	-	-	-
23-230-60-00-6041	SIDEWALK REPLACEMENT PROGRAM	-	-	-	-	125,000	62,000	62,000	62,000	62,000
23-230-60-00-6048	DOWNTOWN STREETSCAPE IMPROVEMENT	675	-	-	-	-	-	-	-	-
23-230-60-00-6058	ROUTE 71 (RTE 47 / RTE 126) PROJECT	-	8,351	30,333	30,333	53,878	53,878	-	-	-
23-230-60-00-6059	US 34 (IL 47 / ORCHARD RD) PROJECT	78,682	84,854	90,981	77,000	27,000	-	-	-	-
23-230-60-00-6063	ROUTE 47 (RTE 30 / WATER PARK WAY)	-	-	-	-	-	-	-	111,467	111,467
23-230-60-00-6073	GAME FARM ROAD PROJECT	328,913	-	-	-	-	-	-	-	-
23-230-60-00-6082	COUNTRYSIDE PKY IMPROVEMENTS	561,550	-	-	-	-	-	-	-	-
23-230-60-00-6084	CENTER & COUNTRYSIDE IMPROVEMENTS	227,760	-	-	-	-	-	-	-	-
23-230-60-00-6086	KENNEDY ROAD IMPROVEMENTS	391,763	404	-	-	-	-	-	-	-
23-230-60-00-6094	KENNEDY ROAD BIKE TRAIL	405,370	5,930	32,000	-	32,000	-	-	-	-
23-230-60-00-6098	BRISTOL BAY SUBDIVISION	-	-	-	-	-	-	-	-	250,000
2014A Bond										
23-230-78-00-8000	PRINCIPAL PAYMENT	190,000	190,000	195,000	195,000	200,000	200,000	210,000	210,000	220,000
23-230-78-00-8050	INTEREST PAYMENT	138,588	132,888	127,188	127,188	121,338	115,338	109,338	103,038	96,738

Account Number	Description		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Kendall County Loan - River Road Bridge											
23-230-97-00-8000	PRINCIPAL PAYMENT		75,000	84,675	-	-	-	-	-	-	-
23-230-99-00-9951	TRANSFER TO WATER		65,241	65,030	104,906	104,906	103,895	104,558	104,209	104,627	104,034
			3,452,586	**2,158,666**	**4,207,978**	**1,390,002**	**1,421,147**	**4,067,875**	**810,982**	**923,915**	**1,184,810**
		Expenditures	**3,765,921**	**2,618,264**	**4,798,408**	**1,799,092**	**1,618,147**	**4,204,875**	**947,982**	**1,060,915**	**1,321,810**
		Surplus(Deficit)	**(966,633)**	**240,530**	**(626,379)**	**(257,992)**	**(282,477)**	**(126,511)**	**85,730**	**(22,536)**	**(28,810)**
		Fund Balance	**388,897**	**629,429**	**(30,817)**	**371,437**	**88,960**	**(37,551)**	**48,179**	**25,643**	**(3,167)**

Vehicle and Equipment Fund (25)

This fund was created in Fiscal Year 2014, consolidating the Police Capital, Public Works Capital and Park & Recreation Capital funds. The General Government function was added in Fiscal Year 2019 to account for administrative vehicle and City-wide computer purchases. This fund primarily derives its revenue from monies collected from building permits and development fees, in addition to functional chargebacks. The revenue is primarily used to purchase vehicles and equipment for use in the operations of the Police, General Government, Public Works and Parks & Recreation Departments.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Licenses & Permits	229,575	243,142	109,500	361,911	109,500	109,500	109,500	109,500	109,500
Fines & Forfeits	8,730	8,640	8,650	8,325	8,800	8,800	8,800	8,800	8,800
Charges for Service	201,102	232,472	86,368	91,530	289,059	286,131	433,814	284,156	283,855
Investment Earnings	596	862	850	2,199	1,000	1,000	1,000	1,000	1,000
Reimbursements	-	-	-	50,000	43,000	50,000	-	-	-
Miscellaneous	1,975	511	2,000	-	1,000	1,000	1,000	1,000	1,000
Other Financing Sources	-	6,068	-	552,161	-	-	-	-	-
Total Revenue	**441,978**	**491,695**	**207,368**	**1,066,126**	**452,359**	**456,431**	**554,114**	**404,456**	**404,155**
Police Capital Expenditures									
Contractual Services	18,485	5,013	8,750	8,750	8,750	8,750	8,750	8,750	8,750
Capital Outlay	182,317	150,707	69,000	64,000	150,000	130,000	195,000	130,000	130,000
Sub-Total Expenditures	*200,802*	*155,720*	*77,750*	*72,750*	*158,750*	*138,750*	*203,750*	*138,750*	*138,750*
General Government Capital Expenditures									
Supplies	-	18,162	60,336	65,283	5,664	14,535	83,218	12,560	12,259
Capital Outlay	-	44,985	-	-	-	-	-	-	-
Sub-Total Expenditures	-	*63,147*	*60,336*	*65,283*	*5,664*	*14,535*	*83,218*	*12,560*	*12,259*
Public Works Capital Expenditures									
Contractual Services	34,464	3,504	750	750	750	750	750	750	750
Supplies	-	-	2,000	-	1,000	1,000	1,000	1,000	1,000
Capital Outlay	20,821	41,932	208,000	208,000	230,000	126,000	140,000	126,000	126,000
Debt Service	70,815	72,778	75,524	66,677	69,396	69,396	69,396	69,396	69,396
Other Financing Uses	-	-	-	531,617	-	-	-	-	-
Sub-Total Expenditures	*126,100*	*118,214*	*286,274*	*807,044*	*301,146*	*197,146*	*211,146*	*197,146*	*197,146*
Parks & Rec Capital Expenditures									
Contractual Services	850	-	5,000	5,000	1,600	1,600	1,600	1,600	1,600
Capital Outlay	25,167	13,539	140,000	127,958	183,400	105,400	55,400	55,400	55,400
Debt Service	2,219	2,280	2,366	2,089	2,174	2,174	2,174	2,174	2,174
Other Financing Uses	-	-	-	16,656	-	-	-	-	-
Sub-Total Expenditures	*28,236*	*15,819*	*147,366*	*151,703*	*187,174*	*109,174*	*59,174*	*59,174*	*59,174*
Total Expenditures	**355,138**	**352,900**	**571,726**	**1,096,780**	**652,734**	**459,605**	**557,288**	**407,630**	**407,329**
Surplus (Deficit)	86,840	138,795	(364,358)	(30,654)	(200,375)	(3,174)	(3,174)	(3,174)	(3,174)
Police Capital Fund Balance	-	-	-	*56,106*	-	-	-	-	-
General Government Fund Balance	-	-	-	*450*	*450*	*450*	*450*	*450*	*450*
Public Works Capital Fund Balance	*37,930*	*91,907*	*6,435*	*81,095*	-	-	-	-	-
Parks & Rec Capital Fund Balance	*319,316*	*404,135*	*257,366*	*327,737*	*264,563*	*261,389*	*258,215*	*255,041*	*251,867*
Ending Fund Balance	**357,246**	**496,042**	**263,801**	**465,388**	**265,013**	**261,839**	**258,665**	**255,491**	**252,317**



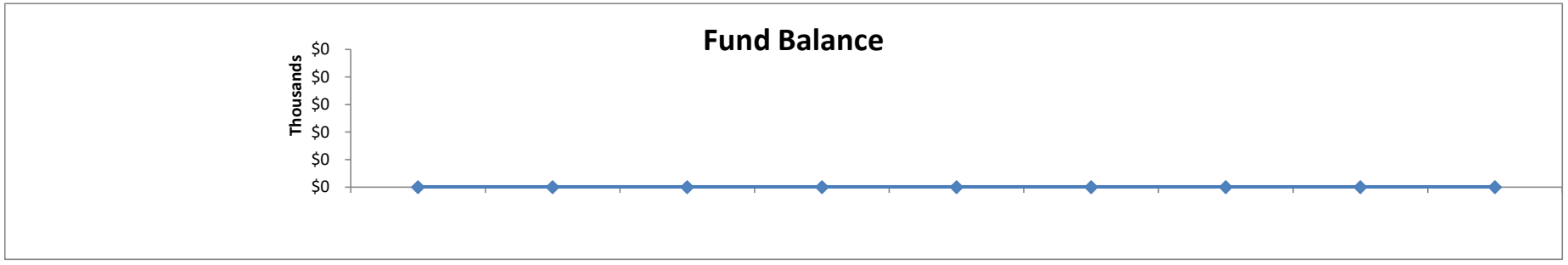
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Vehicle & Equipment - 25										
25-000-42-00-4215	DEVELOPMENT FEES - POLICE CAPITAL	51,511	63,225	30,000	92,500	30,000	30,000	30,000	30,000	30,000
25-000-42-00-4216	BUILD PROGRAM PERMITS	44,935	2,720	-	-	-	-	-	-	-
25-000-42-00-4217	WEATHER WARNING SIREN FEES	224	217	-	1,411	-	-	-	-	-
25-000-42-00-4218	ENGINEERING CAPITAL FEE	11,000	19,550	10,000	12,000	10,000	10,000	10,000	10,000	10,000
25-000-42-00-4219	DEVELOPMENT FEES - PW CAPITAL	116,205	147,655	64,500	250,000	64,500	64,500	64,500	64,500	64,500
25-000-42-00-4220	DEVELOPMENT FEES - PARK CAPITAL	5,700	9,775	5,000	6,000	5,000	5,000	5,000	5,000	5,000
25-000-43-00-4315	DUI FINES	8,130	7,994	8,000	7,500	8,000	8,000	8,000	8,000	8,000
25-000-43-00-4316	ELECTRONIC CITATION FEES	600	646	650	825	800	800	800	800	800
25-000-44-00-4418	MOWING INCOME	894	2,167	2,000	2,215	2,000	2,000	2,000	2,000	2,000
25-000-44-00-4419	COMMUNITY DEVELOPMENT CHARGEBACK	-	44,985	-	-	-	-	-	-	-
25-000-44-00-4420	POLICE CHARGEBACK	130,208	77,158	24,032	24,032	63,844	99,950	164,950	99,950	99,950
25-000-44-00-4421	PUBLIC WORKS CHARGEBACK	-	-	-	-	142,551	119,646	133,646	119,646	119,646
25-000-44-00-4427	PARKS & RECREATION CHARGEBACK	70,000	90,000	-	-	75,000	50,000	50,000	50,000	50,000
25-000-44-00-4428	COMPUTER REPLACEMENT CHARGEBACK	-	18,162	60,336	65,283	5,664	14,535	83,218	12,560	12,259
25-000-45-00-4522	INVESTMENT EARNINGS - PARK CAPITAL	350	862	850	1,050	1,000	1,000	1,000	1,000	1,000
25-000-45-00-4550	GAIN ON INVESTMENT	246	-	-	1,149	-	-	-	-	-
25-000-46-00-4692	MISCELLANEOUS REIMB - PARK CAPITAL	-	-	-	50,000	43,000	50,000	-	-	-
25-000-48-00-4852	MISCELLANEOUS INCOME - POLICE CAPITAL	214	412	-	-	-	-	-	-	-
25-000-48-00-4854	MISCELLANEOUS INCOME - PW CAPITAL	1,761	99	2,000	-	1,000	1,000	1,000	1,000	1,000
25-000-48-00-4855	MISCELLANEOUS INCOME - PARK CAPITAL	-	-	-	-	-	-	-	-	-
25-000-49-00-4906	LOAN ISSUANCE	-	-	-	548,273	-	-	-	-	-
25-000-49-00-4910	SALE OF CAPITAL ASSETS - GEN GOV	-	-	-	450	-	-	-	-	-
25-000-49-00-4920	SALE OF CAPITAL ASSETS - POLICE CAPITAL	-	6,068	-	2,588	-	-	-	-	-
25-000-49-00-4921	SALE OF CAPITAL ASSETS - PW CAPITAL	-	-	-	400	-	-	-	-	-
25-000-49-00-4922	SALE OF CAPITAL ASSETS - PARK CAPITAL	-	-	-	450	-	-	-	-	-
	Revenue	**441,978**	**491,695**	**207,368**	**1,066,126**	**452,359**	**456,431**	**554,114**	**404,456**	**404,155**
Police Capital										
25-205-54-00-5405	BUILD PROGRAM	9,915	-	-	-	-	-	-	-	-
25-205-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	8,570	5,013	8,750	8,750	8,750	8,750	8,750	8,750	8,750
25-205-60-00-6060	EQUIPMENT	28,278	-	5,000	-	-	-	-	-	-
25-205-60-00-6070	VEHICLES	154,039	150,707	64,000	64,000	150,000	130,000	195,000	130,000	130,000
		200,802	**155,720**	**77,750**	**72,750**	**158,750**	**138,750**	**203,750**	**138,750**	**138,750**
General Government Capital										
25-212-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	18,162	60,336	65,283	5,664	14,535	83,218	12,560	12,259
25-212-60-00-6070	VEHICLES	-	44,985	-	-	-	-	-	-	-
		-	**63,147**	**60,336**	**65,283**	**5,664**	**14,535**	**83,218**	**12,560**	**12,259**
Public Works Capital										

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
25-215-54-00-5405	BUILD PROGRAM	34,170	2,720	-	-	-	-	-	-	-
25-215-54-00-5448	FILING FEES	294	784	750	750	750	750	750	750	750
25-215-56-00-5620	OPERATING SUPPLIES	-	-	2,000	-	1,000	1,000	1,000	1,000	1,000
25-215-60-00-6060	EQUIPMENT	-	8,435	7,000	7,000	130,000	6,000	20,000	6,000	6,000
25-215-60-00-6070	VEHICLES	20,821	33,497	201,000	201,000	100,000	120,000	120,000	120,000	120,000
185 Wolf Street Building										
25-215-92-00-8000	PRINCIPAL PAYMENT	43,303	43,922	44,429	42,853	51,612	53,527	53,527	55,514	57,544
25-215-92-00-8050	INTEREST PAYMENT	27,512	28,856	31,095	23,824	17,784	15,869	15,869	13,882	11,852
25-215-99-00-9960	PAYMENT TO ESCROW AGENT	-	-	-	531,617	-	-	-	-	-
		126,100	**118,214**	**286,274**	**807,044**	**301,146**	**197,146**	**211,146**	**197,146**	**197,146**
Parks & Recreation Capital										
25-225-54-00-5405	BUILD PROGRAM	850	-	-	-	-	-	-	-	-
25-225-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	-	-	5,000	5,000	1,600	1,600	1,600	1,600	1,600
25-225-60-00-6010	PARK IMPROVEMENTS	-	-	-	50,000	43,000	50,000	-	-	-
25-225-60-00-6013	BEECHER CENTER PARK	-	-	-	-	50,000	-	-	-	-
25-225-60-00-6020	BUILDING & STRUCTURES	-	-	20,000	10,000	10,000	-	-	-	-
25-225-60-00-6060	EQUIPMENT	5,264	13,539	50,000	-	10,400	5,400	5,400	5,400	5,400
25-225-60-00-6070	VEHICLES	19,903	-	70,000	67,958	70,000	50,000	50,000	50,000	50,000
185 Wolf Street Building										
25-225-92-00-8000	PRINCIPAL PAYMENT	1,357	1,376	1,392	1,343	1,617	1,677	1,677	1,739	1,803
25-225-92-00-8050	INTEREST PAYMENT	862	904	974	746	557	497	497	435	371
25-225-99-00-9960	PAYMENT TO ESCROW AGENT	-	-	-	16,656	-	-	-	-	-
		28,236	**15,819**	**147,366**	**151,703**	**187,174**	**109,174**	**59,174**	**59,174**	**59,174**
	Expenditures	**355,138**	**352,900**	**571,726**	**1,096,780**	**652,734**	**459,605**	**557,288**	**407,630**	**407,329**
	Surplus(Deficit)	**86,840**	**138,795**	**(364,358)**	**(30,654)**	**(200,375)**	**(3,174)**	**(3,174)**	**(3,174)**	**(3,174)**
	Fund Balance - Police Capital	***-***	***-***	***-***	***56,106***	***-***	***-***	***-***	***-***	***-***
	Fund Balance - General Government	***-***	***-***	***-***	***450***	***450***	***450***	***450***	***450***	***450***
	Fund Balance - Public Works Capital	***37,930***	***91,907***	***6,435***	***81,095***	***-***	***-***	***-***	***-***	***-***
	Fund Balance - Parks & Rec Capital	***319,316***	***404,135***	***257,366***	***327,737***	***264,563***	***261,389***	***258,215***	***255,041***	***251,867***
	Fund Balance	**357,246**	**496,042**	**263,801**	**465,388**	**265,013**	**261,839**	**258,665**	**255,491**	**252,317**

Debt Service Fund (42)

The Debt Service Fund accumulates monies for payment of the 2014B bonds, which refinanced the 2005A bonds. The 2005A bonds were originally issued to finance road improvement projects.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Licenses & Permits	11,303	8,944	4,646	8,200	8,000	8,000	8,000	-	-
Other Financing Sources	309,972	315,781	319,379	315,825	315,225	321,375	322,075	-	-
Total Revenue	**321,275**	**324,725**	**324,025**	**324,025**	**323,225**	**329,375**	**330,075**	**-**	**-**
Expenditures									
Contractual Services	1,525	475	475	475	475	475	475	-	-
Debt Service	319,750	324,250	323,550	323,550	322,750	328,900	329,600	-	-
Total Expenditures	**321,275**	**324,725**	**324,025**	**324,025**	**323,225**	**329,375**	**330,075**	**-**	**-**
Surplus (Deficit)	-	-	-	-	-	-	-	-	-
Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

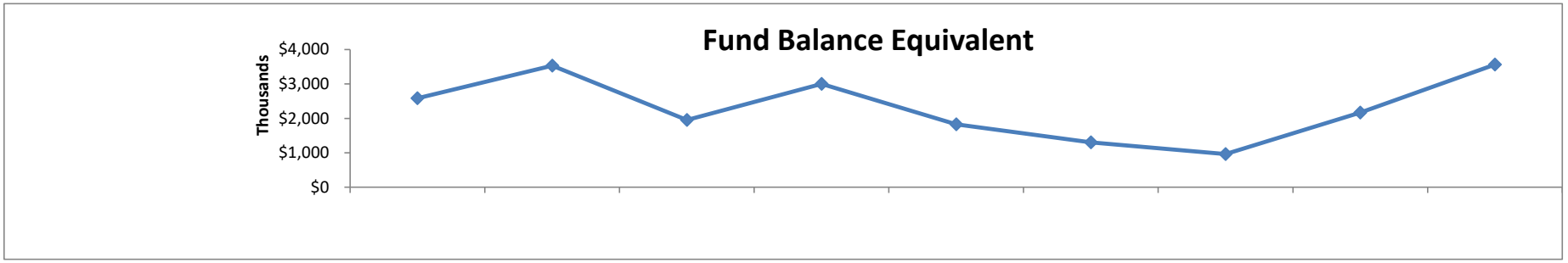


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Debt Service - 42										
42-000-42-00-4208	RECAPTURE FEES - WATER & SEWER	10,253	8,944	4,646	8,200	8,000	8,000	8,000	-	-
42-000-42-00-4216	BUILD PROGRAM PERMITS	1,050	-	-	-	-	-	-	-	-
42-000-49-00-4901	TRANSFER FROM GENERAL	309,972	315,781	319,379	315,825	315,225	321,375	322,075	-	-
	Revenue	**321,275**	**324,725**	**324,025**	**324,025**	**323,225**	**329,375**	**330,075**	**-**	**-**
42-420-54-00-5405	BUILD PROGRAM	1,050	-	-	-	-	-	-	-	-
42-420-54-00-5498	PAYING AGENT FEES	475	475	475	475	475	475	475	-	-
2014B Refunding Bond										
42-420-79-00-8000	PRINCIPAL PAYMENT	275,000	285,000	290,000	290,000	295,000	310,000	320,000	-	-
42-420-79-00-8050	INTEREST PAYMENT	44,750	39,250	33,550	33,550	27,750	18,900	9,600	-	-
	Expenditures	**321,275**	**324,725**	**324,025**	**324,025**	**323,225**	**329,375**	**330,075**	**-**	**-**
	Surplus(Deficit)	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	Fund Balance	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Water Fund (51)

The Water Fund is an enterprise fund which is comprised of both a capital and operational budget. The capital portion is used for the improvement and expansion of water infrastructure, while the operational side is used to service and maintain City water systems.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Licenses & Permits	165,755	27,465	-	-	-	-	-	-	-
Charges for Service	4,489,995	4,529,887	4,401,300	4,337,650	4,350,250	4,518,263	4,694,427	4,879,148	5,072,855
Investment Earnings	11,727	19,100	23,851	31,193	22,557	16,125	14,255	32,108	52,693
Reimbursements	388	15,659	-	3,000	-	-	-	-	-
Miscellaneous	61,221	62,943	95,999	97,881	100,260	101,000	102,457	104,129	105,845
Other Financing Sources	139,116	142,707	178,781	179,681	179,020	180,233	177,859	178,752	173,559
Total Revenue	**4,868,202**	**4,797,761**	**4,699,931**	**4,649,405**	**4,652,087**	**4,815,621**	**4,988,998**	**5,194,137**	**5,404,952**
Expenses									
Salaries	412,773	392,273	519,935	418,000	509,530	513,256	527,394	541,956	556,955
Benefits	246,029	202,514	263,064	212,184	242,997	256,208	272,261	289,223	305,943
Contractual Services	872,119	805,723	813,799	871,820	1,079,661	988,753	969,869	985,464	1,001,704
Supplies	327,921	332,310	393,281	370,300	359,273	363,342	373,949	385,087	396,782
Capital Outlay	889,684	583,333	1,428,146	945,470	1,333,243	1,399,243	1,532,905	1,070,000	1,048,000
Debt Service	1,343,250	1,532,844	2,361,500	2,361,500	2,305,935	1,815,830	1,654,108	714,373	702,673
Other Financing Uses	1,018,308	-	-	-	-	-	-	-	-
Total Expenses	**5,110,084**	**3,848,997**	**5,779,725**	**5,179,274**	**5,830,639**	**5,336,632**	**5,330,486**	**3,986,103**	**4,012,057**
Surplus (Deficit)	(241,882)	948,764	(1,079,794)	(529,869)	(1,178,552)	(521,011)	(341,488)	1,208,034	1,392,895
Ending Fund Balance Equivalent	**2,584,259**	**3,533,027**	**1,952,155**	**3,003,158**	**1,824,606**	**1,303,595**	**962,107**	**2,170,141**	**3,563,036**
	50.57%	*91.79%*	*33.78%*	*57.98%*	*31.29%*	*24.43%*	*18.05%*	*54.44%*	*88.81%*



Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Water - 51										
51-000-42-00-4216	BUILD PROGRAM PERMITS	165,755	27,465	-	-	-	-	-	-	-
51-000-44-00-4424	WATER SALES	3,094,564	3,117,978	3,228,300	2,980,000	3,129,000	3,285,450	3,449,723	3,622,209	3,803,319
51-000-44-00-4425	BULK WATER SALES	4,250	550	5,000	12,650	5,000	5,000	5,000	5,000	5,000
51-000-44-00-4426	LATE PENALTIES - WATER	116,805	111,720	110,000	125,000	131,250	137,813	144,704	151,939	159,536
51-000-44-00-4430	WATER METER SALES	127,345	157,475	60,000	125,000	60,000	60,000	60,000	60,000	60,000
51-000-44-00-4440	WATER INFRASTRUCTURE FEE	749,613	775,984	768,000	795,000	795,000	800,000	805,000	810,000	815,000
51-000-44-00-4450	WATER CONNECTION FEES	397,418	366,180	230,000	300,000	230,000	230,000	230,000	230,000	230,000
51-000-45-00-4500	INVESTMENT EARNINGS	10,296	19,100	23,851	24,500	22,557	16,125	14,255	32,108	52,693
51-000-45-00-4550	GAIN ON INVESTMENT	1,431	-	-	6,693	-	-	-	-	-
51-000-46-00-4690	REIMB - MISCELLANEOUS	388	15,659	-	3,000	-	-	-	-	-
51-000-48-00-4820	RENTAL INCOME	61,082	61,798	95,749	97,500	100,010	100,750	102,207	103,879	105,595
51-000-48-00-4850	MISCELLANEOUS INCOME	139	1,145	250	381	250	250	250	250	250
51-000-49-00-4910	SALE OF CAPITAL ASSETS	-	-	-	900	-	-	-	-	-
51-000-49-00-4923	TRANSFER FROM CITY-WIDE CAPITAL	65,241	65,032	104,906	104,906	103,895	104,558	104,209	104,627	104,034
51-000-49-00-4952	TRANSFER FROM SEWER	73,875	77,675	73,875	73,875	75,125	75,675	73,650	74,125	69,525
	Revenue	**4,868,202**	**4,797,761**	**4,699,931**	**4,649,405**	**4,652,087**	**4,815,621**	**4,988,998**	**5,194,137**	**5,404,952**
Water Operations										
51-510-50-00-5010	SALARIES & WAGES	394,263	375,615	477,935	395,000	457,530	471,256	485,394	499,956	514,955
51-510-50-00-5015	PART-TIME SALARIES	11,532	5,328	30,000	11,000	30,000	30,000	30,000	30,000	30,000
51-510-50-00-5020	OVERTIME	6,978	11,330	12,000	12,000	22,000	12,000	12,000	12,000	12,000
51-510-52-00-5212	RETIREMENT PLAN CONTRIBUTION	42,915	39,059	44,948	45,000	54,251	55,333	58,394	61,435	63,235
51-510-52-00-5214	FICA CONTRIBUTION	30,192	28,530	37,702	32,000	37,576	38,703	39,864	41,060	42,292
51-510-52-00-5216	GROUP HEALTH INSURANCE	134,779	97,544	137,566	96,530	109,259	118,000	127,440	137,635	148,646
51-510-52-00-5222	GROUP LIFE INSURANCE	705	458	560	489	543	548	553	559	565
51-510-52-00-5223	DENTAL INSURANCE	8,808	7,033	9,354	6,985	7,278	7,642	8,024	8,425	8,846
51-510-52-00-5224	VISION INSURANCE	1,218	1,034	1,344	1,034	1,129	1,163	1,198	1,234	1,271
51-510-52-00-5230	UNEMPLOYMENT INSURANCE	671	1,559	2,000	2,000	2,000	2,000	2,000	2,000	2,000
51-510-52-00-5231	LIABILITY INSURANCE	26,741	27,297	29,590	28,146	30,961	32,819	34,788	36,875	39,088
51-510-54-00-5401	ADMINISTRATIVE CHARGEBACK	108,154	111,629	118,631	118,631	124,903	128,650	132,510	136,485	140,580
51-510-54-00-5405	BUILD PROGRAM	165,755	27,465	-	-	-	-	-	-	-
51-510-54-00-5412	TRAINING & CONFERENCES	2,515	2,251	6,500	6,500	9,200	8,200	8,200	8,200	8,200
51-510-54-00-5415	TRAVEL & LODGING	732	1,278	2,000	2,000	4,000	3,000	3,000	3,000	3,000
51-510-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	316	10,408	10,408	-	-	11,797	-	-
51-510-54-00-5426	PUBLISHING & ADVERTISING	932	1,359	500	500	500	500	500	500	500
51-510-54-00-5429	WATER SAMPLES	5,894	5,192	8,000	8,000	8,000	8,000	10,000	8,000	8,000
51-510-54-00-5430	PRINTING & DUPLICATING	2,814	2,698	3,250	3,250	3,250	3,250	3,250	3,250	3,250
51-510-54-00-5440	TELECOMMUNICATIONS	33,832	32,084	35,000	40,000	40,000	40,000	40,000	40,000	40,000
51-510-54-00-5445	TREATMENT FACILITY SERVICES	136,286	179,222	145,000	200,000	255,000	230,000	230,000	210,000	200,000

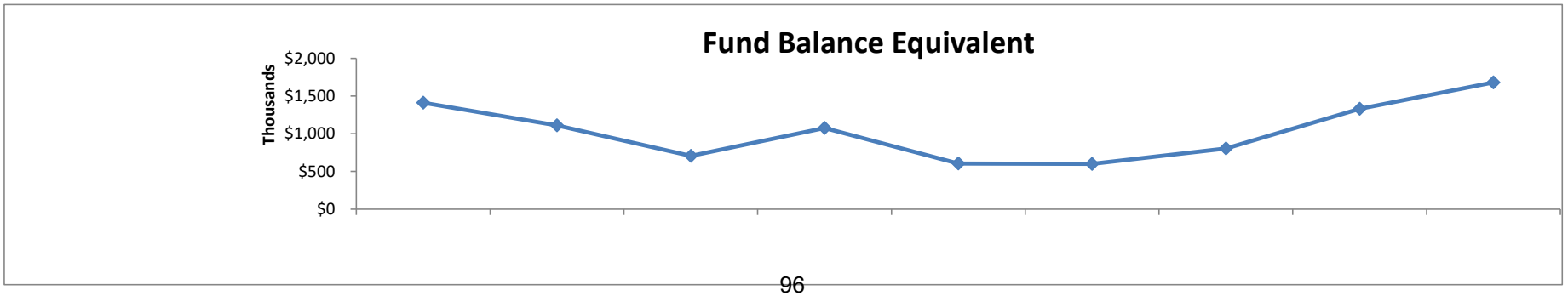
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
51-510-54-00-5448	FILING FEES	1,901	2,696	3,000	3,000	3,000	3,000	3,000	3,000	3,000
51-510-54-00-5452	POSTAGE & SHIPPING	17,723	15,815	19,000	19,000	19,000	19,000	19,000	19,000	19,000
51-510-54-00-5460	DUES & SUBSCRIPTIONS	1,169	478	1,800	1,800	2,500	2,500	2,500	2,500	2,500
51-510-54-00-5462	PROFESSIONAL SERVICES	36,863	96,790	65,000	85,000	155,000	148,750	92,500	92,500	92,500
51-510-54-00-5465	ENGINEERING SERVICES	39,975	17,271	37,500	28,000	85,000	5,000	5,000	30,000	30,000
51-510-54-00-5480	UTILITIES	279,411	284,677	303,709	292,000	309,520	328,091	347,776	368,643	390,762
51-510-54-00-5483	JULIE SERVICES	5,954	2,190	3,000	3,000	3,000	3,000	3,000	3,000	3,000
51-510-54-00-5485	RENTAL & LEASE PURCHASE	929	1,040	1,700	1,700	1,700	1,700	1,700	1,700	1,700
51-510-54-00-5488	OFFICE CLEANING	1,164	1,020	1,051	731	788	812	836	861	887
51-510-54-00-5490	VEHICLE MAINTENANCE SERVICES	5,930	12,403	12,000	12,000	12,000	12,000	12,000	12,000	12,000
51-510-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	15,023	2,421	25,000	25,000	32,000	32,000	32,000	32,000	32,000
51-510-54-00-5498	PAYING AGENT FEES	1,888	1,888	1,750	1,300	1,300	1,300	1,300	825	825
51-510-54-00-5499	BAD DEBT	7,275	3,540	10,000	10,000	10,000	10,000	10,000	10,000	10,000
51-510-56-00-5600	WEARING APPAREL	6,837	2,026	5,100	5,100	5,000	5,000	5,000	5,000	5,000
51-510-56-00-5620	OPERATING SUPPLIES	3,366	5,793	10,500	10,500	16,000	11,000	11,000	11,000	11,000
51-510-56-00-5628	VEHICLE MAINTENANCE SUPPLIES	2,416	1,547	2,500	2,500	2,500	2,500	2,500	2,500	2,500
51-510-56-00-5630	SMALL TOOLS & EQUIPMENT	1,365	583	4,000	4,000	4,000	4,000	4,000	4,000	4,000
51-510-56-00-5638	TREATMENT FACILITY SUPPLIES	159,093	158,763	218,438	170,000	178,500	187,425	196,796	206,636	216,968
51-510-56-00-5640	REPAIR & MAINTENANCE	15,183	5,942	27,500	27,500	27,500	27,500	27,500	27,500	27,500
51-510-56-00-5664	METERS & PARTS	117,151	136,571	100,000	127,500	100,000	100,000	100,000	100,000	100,000
51-510-56-00-5665	JULIE SUPPLIES	693	380	1,200	1,200	2,233	1,200	1,200	1,200	1,200
51-510-56-00-5695	GASOLINE	21,817	20,705	24,043	22,000	23,540	24,717	25,953	27,251	28,614
51-510-60-00-6011	PROPERTY ACQUISITION	-	-	-	-	-	-	-	200,000	200,000
51-510-60-00-6015	WATER TOWER PAINTING	-	-	-	-	18,000	495,000	477,000	-	-
51-510-60-00-6022	WELL REHABILITATIONS	264,985	119,204	165,000	7,796	-	176,000	187,000	-	-
51-510-60-00-6025	ROAD TO BETTER ROADS PROGRAM	272,423	15,564	569,000	635,000	634,000	483,000	548,000	863,000	841,000
51-510-60-00-6034	WHISPERING MEADOWS SUBDIVISION	115	42,560	-	750	-	-	-	-	-
51-510-60-00-6059	US 34 (IL 47 / ORCHARD RD) PROJECT	26,676	14,939	21,608	17,000	7,700	-	-	-	-
51-510-60-00-6060	EQUIPMENT	8,825	-	400,000	77,386	500,300	7,000	7,000	7,000	7,000
51-510-60-00-6066	RTE 71 WATERMAIN REPLACEMENT	44,904	288,136	42,166	42,166	12,871	12,871	-	-	-
51-510-60-00-6070	VEHICLES	-	44,877	-	-	90,000	-	100,000	-	-
51-510-60-00-6079	ROUTE 47 EXPANSION	197,544	58,053	45,372	45,372	45,372	45,372	18,905	-	-
51-510-60-00-6081	CATION EXCHANGE MEDIA REPLACEMENT	-	-	185,000	120,000	25,000	180,000	195,000	-	-
51-510-60-00-6082	COUNTRYSIDE PKY IMPROVEMENTS	74,212	-	-	-	-	-	-	-	-
2015A Bond										
51-510-77-00-8000	PRINCIPAL PAYMENT	113,991	117,668	290,483	290,483	297,837	312,545	323,576	338,284	349,315
51-510-77-00-8050	INTEREST PAYMENT	161,055	156,496	151,787	151,787	140,167	128,254	115,752	102,809	89,278

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Debt Service - 2016 Refunding Bond										
51-510-85-00-8000	PRINCIPAL PAYMENT	430,000	470,000	1,470,000	1,470,000	1,475,000	1,040,000	915,000	-	-
51-510-85-00-8050	INTEREST PAYMENT	248,124	195,250	176,450	176,450	117,650	58,650	27,450	-	-
Debt Service - 2003 Debt Certificates										
51-510-86-00-8000	PRINCIPAL PAYMENT	100,000	300,000	-	-	-	-	-	-	-
51-510-86-00-8050	INTEREST EXPENSE	17,300	13,050	-	-	-	-	-	-	-
Debt Service - IEPA Loan L17-156300										
51-510-89-00-8000	PRINCIPAL PAYMENT	99,361	101,860	104,423	104,423	107,050	109,743	112,503	115,333	118,235
51-510-89-00-8050	INTEREST EXPENSE	25,669	23,170	20,607	20,607	17,981	15,288	12,527	9,697	6,795
Debt Service - 2014C Refunding Bond										
51-510-94-00-8000	PRINCIPAL PAYMENT	120,000	130,000	125,000	125,000	130,000	135,000	135,000	140,000	135,000
51-510-94-00-8050	INTEREST PAYMENT	27,750	25,350	22,750	22,750	20,250	16,350	12,300	8,250	4,050
51-510-99-00-9923	TRANSFER TO CITY-WIDE CAPITAL	1,018,308	-	-	-	-	-	-	-	-
	Expenses	**5,110,084**	**3,848,997**	**5,779,725**	**5,179,274**	**5,830,639**	**5,336,632**	**5,330,486**	**3,986,103**	**4,012,057**
	Surplus(Deficit)	**(241,882)**	**948,764**	**(1,079,794)**	**(529,869)**	**(1,178,552)**	**(521,011)**	**(341,488)**	**1,208,034**	**1,392,895**
	Fund Balance Equiv	**2,584,259**	**3,533,027**	**1,952,155**	**3,003,158**	**1,824,606**	**1,303,595**	**962,107**	**2,170,141**	**3,563,036**
		50.57%	*91.79%*	*33.78%*	*57.98%*	*31.29%*	*24.43%*	*18.05%*	*54.44%*	*88.81%*

Sewer Fund (52)

The Sewer Fund is an enterprise fund which is comprised of both a capital and operational budget. The capital portion is used for improvement and expansion of the sanitary sewer infrastructure while the operational side allows the City to service and maintain sanitary sewer systems.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Licenses & Permits	93,000	18,000	-	-	-	-	-	-	-
Charges for Service	1,595,338	1,534,159	1,567,500	1,615,600	1,635,650	1,671,396	1,708,064	1,745,682	1,784,278
Investment Earnings	24,274	9,679	7,149	39,959	7,473	7,419	11,872	19,659	24,853
Reimbursements	54	4,885	-	3,961	-	-	-	-	-
Other Financing Sources	1,137,166	856,583	575,030	575,030	174,744	586,749	994,479	1,134,606	1,136,806
Total Revenue	**2,849,832**	**2,423,306**	**2,149,679**	**2,234,550**	**1,817,867**	**2,265,564**	**2,714,415**	**2,899,947**	**2,945,937**
Expenses									
Salaries	224,215	192,724	270,946	205,940	256,061	263,578	271,320	279,295	287,509
Benefits	111,531	96,011	164,060	122,580	149,064	158,425	168,840	179,887	190,965
Contractual Services	221,111	145,994	240,935	182,007	234,411	181,863	182,558	176,603	179,805
Supplies	45,902	60,342	62,650	62,650	68,256	65,925	67,187	68,512	69,904
Capital Outlay	228,179	235,161	350,861	238,438	204,361	223,711	449,370	460,000	660,000
Developer Commitments	34,888	35,938	30,721	31,500	-	-	-	-	-
Debt Service	1,877,110	1,880,265	1,352,307	1,352,307	1,300,798	1,300,780	1,299,024	1,134,606	1,136,806
Other Financing Uses	73,875	77,675	73,875	73,875	75,125	75,675	73,650	74,125	69,525
Total Expenses	**2,816,811**	**2,724,110**	**2,546,355**	**2,269,297**	**2,288,076**	**2,269,957**	**2,511,949**	**2,373,028**	**2,594,514**
Surplus (Deficit)	33,021	(300,804)	(396,676)	(34,747)	(470,209)	(4,393)	202,466	526,919	351,423
Ending Fund Balance Equivalent	**1,411,053**	**1,110,251**	**705,765**	**1,075,504**	**605,295**	**600,902**	**803,368**	**1,330,287**	**1,681,710**
	50.09%	*40.76%*	*27.72%*	*47.39%*	*26.45%*	*26.47%*	*31.98%*	*56.06%*	*64.82%*



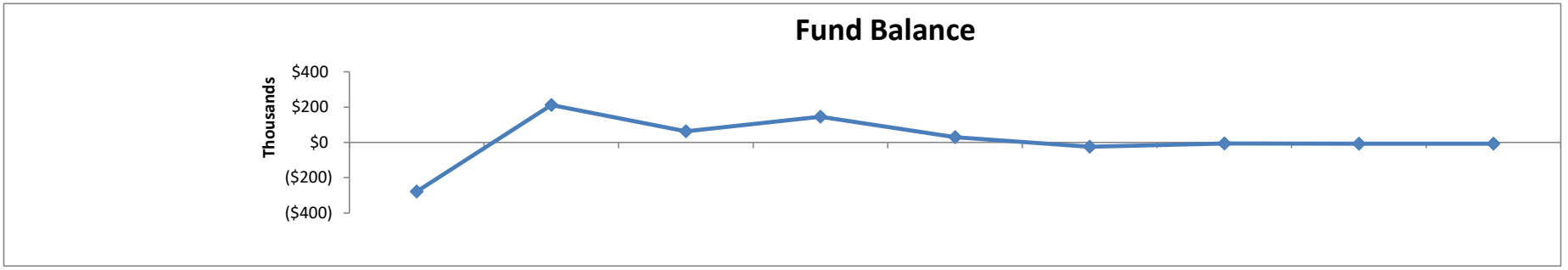
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Sewer - 52										
52-000-42-00-4216	BUILD PROGRAM PERMITS	93,000	18,000	-	-	-	-	-	-	-
52-000-44-00-4435	SEWER MAINTENANCE FEES	910,828	970,506	979,200	995,000	1,024,850	1,055,596	1,087,264	1,119,882	1,153,478
52-000-44-00-4440	SEWER INFRASTRUCTURE FEE	363,038	375,560	370,000	385,000	390,000	395,000	400,000	405,000	410,000
52-000-44-00-4455	SW CONNECTION FEES - OPERATIONS	105,005	89,378	23,300	72,500	23,300	23,300	23,300	23,300	23,300
52-000-44-00-4456	SW CONNECTION FEES - CAPITAL	198,700	82,800	180,000	145,000	180,000	180,000	180,000	180,000	180,000
52-000-44-00-4462	LATE PENALTIES - SEWER	15,057	15,537	15,000	17,500	17,500	17,500	17,500	17,500	17,500
52-000-44-00-4465	RIVER CROSSING FEES	2,710	378	-	600	-	-	-	-	-
52-000-45-00-4500	INVESTMENT EARNINGS	17,550	9,679	7,149	8,500	7,473	7,419	11,872	19,659	24,853
52-000-45-00-4550	GAIN ON INVESTMENT	6,724	-	-	31,459	-	-	-	-	-
52-000-46-00-4690	REIMB - MISCELLANEOUS	54	4,885	-	3,961	-	-	-	-	-
52-000-49-00-4901	TRANSFER FROM GENERAL	1,137,166	856,583	575,030	575,030	174,744	586,749	994,479	1,134,606	1,136,806
	Revenue	**2,849,832**	**2,423,306**	**2,149,679**	**2,234,550**	**1,817,867**	**2,265,564**	**2,714,415**	**2,899,947**	**2,945,937**
Sewer Operations										
52-520-50-00-5010	SALARIES & WAGES	223,926	192,436	265,446	200,000	250,561	258,078	265,820	273,795	282,009
52-520-50-00-5015	PART-TIME SALARIES	-	112	5,000	5,440	5,000	5,000	5,000	5,000	5,000
52-520-50-00-5020	OVERTIME	289	176	500	500	500	500	500	500	500
52-520-52-00-5212	RETIREMENT PLAN CONTRIBUTION	24,177	19,737	24,399	21,000	28,403	29,607	31,266	32,915	33,901
52-520-52-00-5214	FICA CONTRIBUTION	16,847	14,273	19,031	16,000	18,509	19,064	19,636	20,225	20,832
52-520-52-00-5216	GROUP HEALTH INSURANCE	51,511	43,862	98,202	65,544	80,306	86,730	93,668	101,161	109,254
52-520-52-00-5222	GROUP LIFE INSURANCE	371	212	314	336	314	317	320	323	326
52-520-52-00-5223	DENTAL INSURANCE	4,239	3,367	6,433	4,644	5,021	5,272	5,536	5,813	6,104
52-520-52-00-5224	VISION INSURANCE	594	493	879	647	736	758	781	804	828
52-520-52-00-5230	UNEMPLOYMENT INSURANCE	353	820	750	750	750	750	750	750	750
52-520-52-00-5231	LIABILITY INSURANCE	13,439	13,247	14,052	13,659	15,025	15,927	16,883	17,896	18,970
52-520-54-00-5401	ADMINISTRATIVE CHARGEBACK	38,925	40,176	42,696	42,696	44,953	46,302	47,691	49,122	50,596
52-520-54-00-5405	BUILD PROGRAM	93,000	18,000	-	-	-	-	-	-	-
52-520-54-00-5412	TRAINING & CONFERENCES	1,180	277	2,500	2,500	3,500	3,400	3,400	3,400	3,400
52-520-54-00-5415	TRAVEL & LODGING	344	1,308	2,000	2,000	3,000	3,000	3,000	3,000	3,000
52-520-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	316	8,258	8,258	-	-	9,017	-	-
52-520-54-00-5430	PRINTING & DUPLICATING	1,307	1,286	1,500	1,500	1,500	1,500	1,500	1,500	1,500
52-520-54-00-5440	TELECOMMUNICATIONS	8,667	8,307	9,000	9,000	13,500	13,500	13,500	13,500	13,500
52-520-54-00-5444	LIFT STATION SERVICES	20,727	14,783	75,000	26,000	64,000	20,000	20,000	20,000	20,000
52-520-54-00-5462	PROFESSIONAL SERVICES	14,638	18,260	43,000	33,000	45,500	34,250	23,000	23,000	23,000
52-520-54-00-5480	UTILITIES	20,081	13,748	22,472	22,472	23,820	25,249	26,764	28,370	30,072
52-520-54-00-5483	JULIE SERVICES	-	2,190	3,000	3,000	3,000	3,000	3,000	3,000	3,000
52-520-54-00-5485	RENTAL & LEASE PURCHASE	662	1,031	1,000	1,100	1,100	1,100	1,100	1,100	1,100
52-520-54-00-5488	OFFICE CLEANING	729	737	759	731	788	812	836	861	887

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
52-520-54-00-5490	VEHICLE MAINTENANCE SERVICES	1,643	12,605	10,000	10,000	10,000	10,000	10,000	10,000	10,000
52-520-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	15,072	11,030	16,000	16,000	16,000	16,000	16,000	16,000	16,000
52-520-54-00-5498	PAYING AGENT FEES	1,277	689	750	750	750	750	750	750	750
52-520-54-00-5499	BAD DEBT	2,859	1,251	3,000	3,000	3,000	3,000	3,000	3,000	3,000
52-520-56-00-5600	WEARING APPAREL	3,965	2,289	3,980	3,980	3,980	3,980	3,980	3,980	3,980
52-520-56-00-5610	OFFICE SUPPLIES	1,029	870	1,000	1,000	1,000	1,000	1,000	1,000	1,000
52-520-56-00-5613	LIFT STATION MAINTENANCE	8,006	19,361	8,000	8,000	8,000	8,000	8,000	8,000	8,000
52-520-56-00-5620	OPERATING SUPPLIES	4,516	5,332	9,000	9,000	12,000	9,500	9,500	9,500	9,500
52-520-56-00-5628	VEHICLE MAINTENANCE SUPPLIES	5,356	8,968	10,000	10,000	10,000	10,000	10,000	10,000	10,000
52-520-56-00-5630	SMALL TOOLS & EQUIPMENT	711	775	2,000	2,000	2,000	2,000	2,000	2,000	2,000
52-520-56-00-5640	REPAIR & MAINTENANCE	2,243	2,497	5,000	5,000	5,000	5,000	5,000	5,000	5,000
52-520-56-00-5665	JULIE SUPPLIES	-	380	1,200	1,200	2,233	1,200	1,200	1,200	1,200
52-520-56-00-5695	GASOLINE	20,076	19,870	22,470	22,470	24,043	25,245	26,507	27,832	29,224
52-520-60-00-6001	SCADA SYSTEM	-	-	67,000	45,000	67,000	67,000	-	-	-
52-520-60-00-6025	ROAD TO BETTER ROADS PROGRAM	160,219	134,529	137,000	62,000	-	-	440,000	460,000	660,000
52-520-60-00-6034	WHISPERING MEADOWS SUBDIVISION	172	73,554	-	300	-	-	-	-	-
52-520-60-00-6059	US 34 (IL 47 / ORCHARD RD) PROJECT	4,213	978	11,373	650	650	-	-	-	-
52-520-60-00-6060	EQUIPMENT	-	-	-	-	80,000	-	-	-	-
52-520-60-00-6066	RTE 71 SANITARY SEWER REPLACEMENT	4,560	574	63,000	63,000	34,223	34,223	-	-	-
52-520-60-00-6070	VEHICLES	-	-	50,000	45,000	-	100,000	-	-	-
52-520-60-00-6079	ROUTE 47 EXPANSION	59,015	25,526	22,488	22,488	22,488	22,488	9,370	-	-
52-520-75-00-7500	LENNAR - RAINTREE SEWER RECAPTURE	34,888	35,938	30,721	31,500	-	-	-	-	-
Debt Service - 2004B Bond										
52-520-84-00-8000	PRINCIPAL PAYMENT	435,000	455,000	-	-	-	-	-	-	-
52-520-84-00-8050	INTEREST EXPENSE	35,600	18,200	-	-	-	-	-	-	-
Debt Service - 2003A IRBB Debt Certificates										
52-520-90-00-8000	PRINCIPAL PAYMENT	120,000	130,000	135,000	135,000	140,000	150,000	155,000	-	-
52-520-90-00-8050	INTEREST EXPENSE	42,293	36,233	29,668	29,668	22,850	15,710	8,060	-	-
Debt Service - 2011 Refunding Bond										
52-520-92-00-8000	PRINCIPAL PAYMENT	780,000	810,000	845,000	845,000	885,000	920,000	960,000	1,000,000	1,045,000
52-520-92-00-8050	INTEREST EXPENSE	357,166	323,782	289,114	289,114	252,948	215,070	175,964	134,606	91,806
Debt Service - IEPA Loan L17-115300										
52-520-96-00-8000	PRINCIPAL PAYMENT	100,952	103,619	52,832	52,832	-	-	-	-	-
52-520-96-00-8050	INTEREST EXPENSE	6,099	3,431	693	693	-	-	-	-	-
52-520-99-00-9951	TRANSFER TO WATER	73,875	77,675	73,875	73,875	75,125	75,675	73,650	74,125	69,525
	Expenses	**2,816,811**	**2,724,110**	**2,546,355**	**2,269,297**	**2,288,076**	**2,269,957**	**2,511,949**	**2,373,028**	**2,594,514**
	Surplus(Deficit)	**33,021**	**(300,804)**	**(396,676)**	**(34,747)**	**(470,209)**	**(4,393)**	**202,466**	**526,919**	**351,423**
	Fund Balance Equiv	**1,411,053**	**1,110,251**	**705,765**	**1,075,504**	**605,295**	**600,902**	**803,368**	**1,330,287**	**1,681,710**
		50.09%	*40.76%*	*27.72%*	*47.39%*	*26.45%*	*26.47%*	*31.98%*	*56.06%*	*64.82%*

Land Cash Fund (72)

Land-Cash funds are dedicated by developers through the contribution ordinance to serve the immediate and future needs of park and recreation of residents in new subdivisions. Land for park development and cash spent on recreational facilities is often matched through grant funding to meet the community's recreation needs at a lower cost to the City.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Intergovernmental	-	702,474	-	-	-	-	-	-	-
Licenses & Permits	1,505	-	-	-	-	-	-	-	-
Reimbursements	5,701	-	-	-	-	-	-	-	-
Land Cash Contributions	125,491	161,691	58,435	38,876	33,858	25,760	24,354	5,454	5,454
Miscellaneous	-	3,426	-	-	-	-	-	-	-
Other Financing Sources	2,503	-	-	-	-	-	-	-	-
Total Revenue	**135,200**	**867,591**	**58,435**	**38,876**	**33,858**	**25,760**	**24,354**	**5,454**	**5,454**
Expenditures									
Contractual Services	1,505	4,795	4,850	5,035	5,287	5,551	5,829	6,120	6,426
Capital Outlay	662,215	372,760	100,000	100,000	145,000	74,000	-	-	-
Total Expenditures	**663,720**	**377,555**	**104,850**	**105,035**	**150,287**	**79,551**	**5,829**	**6,120**	**6,426**
Surplus (Deficit)	(528,520)	490,036	(46,415)	(66,159)	(116,429)	(53,791)	18,525	(666)	(972)
Ending Fund Balance	**(278,204)**	**211,832**	**62,362**	**145,673**	**29,244**	**(24,547)**	**(6,022)**	**(6,688)**	**(7,660)**



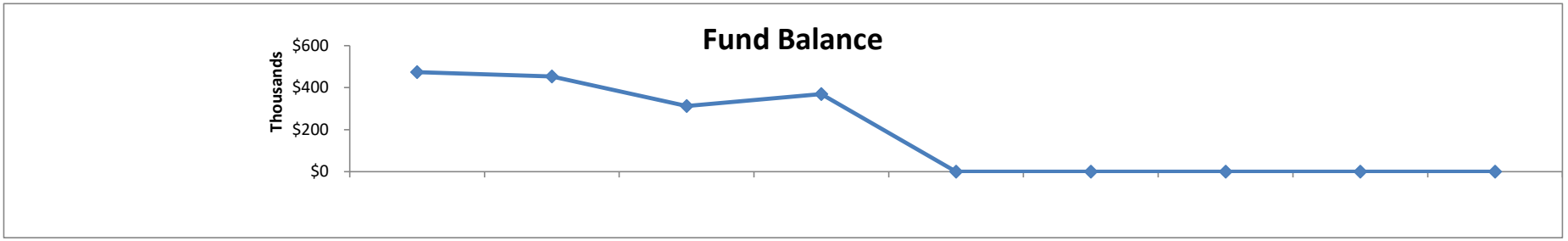
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Land Cash - 72										
72-000-41-00-4175	OSLAD GRANT - RIVERFRONT PARK	-	312,671	-	-	-	-	-	-	-
72-000-41-00-4186	OSLAD GRANT - BRISTOL BAY	-	389,803	-	-	-	-	-	-	-
72-000-42-00-4216	BUILD PROGRAM PERMITS	1,505	-	-	-	-	-	-	-	-
72-000-46-00-4655	REIMB - GRANDE RESERVE PARK	5,701	-	-	-	-	-	-	-	-
72-000-47-00-4701	WHITE OAK	-	-	-	1,406	1,406	1,406	-	-	-
72-000-47-00-4702	WHISPERING MEADOWS	-	-	-	-	4,699	4,699	4,699	-	-
72-000-47-00-4703	AUTUMN CREEK	-	3,003	6,606	6,006	-	-	-	-	-
72-000-47-00-4704	BLACKBERRY WOODS	17,614	10,795	15,909	568	1,932	1,932	1,932	1,932	1,932
72-000-47-00-4706	CALEDONIA	39,261	32,214	16,341	16,341	4,698	4,698	4,698	-	-
72-000-47-00-4707	RIVER'S EDGE	671	-	-	-	671	-	-	-	-
72-000-47-00-4708	COUNTRY HILLS	6,152	769	8,000	4,000	4,358	4,358	4,358	-	-
72-000-47-00-4709	SALEK	3,213	-	-	-	-	-	-	-	-
72-000-47-00-4711	FOX HIGHLANDS	-	-	-	-	3,298	-	-	-	-
72-000-47-00-4722	GC HOUSING (ANTHONY'S PLACE)	-	97,162	-	-	-	-	-	-	-
72-000-47-00-4723	WINDETT RIDGE	50,000	10,000	-	-	-	-	-	-	-
72-000-47-00-4724	KENDALL MARKETPLACE	162	1,133	2,024	1,000	2,752	-	-	-	-
72-000-47-00-4725	HEARTLAND MEADOWS	-	-	-	-	3,522	3,522	3,522	3,522	3,522
72-000-47-00-4726	KENDALLWOOD ESTATES	-	-	-	-	-	-	-	-	-
72-000-47-00-4727	CIMARRON RIDGE	-	-	-	-	1,377	-	-	-	-
72-000-47-00-4736	BRIARWOOD	8,418	6,615	9,555	9,555	5,145	5,145	5,145	-	-
72-000-48-00-4850	MISCELLANEOUS INCOME	-	3,426	-	-	-	-	-	-	-
72-000-49-00-4910	SALE OF CAPITAL ASSETS	2,503	-	-	-	-	-	-	-	-
	Revenue	**135,200**	**867,591**	**58,435**	**38,876**	**33,858**	**25,760**	**24,354**	**5,454**	**5,454**
72-720-54-00-5405	BUILD PROGRAM	1,505	-	-	-	-	-	-	-	-
72-720-54-00-5485	RENTAL & LEASE PURCHASE	-	4,795	4,850	5,035	5,287	5,551	5,829	6,120	6,426
72-720-60-00-6010	PARK IMPROVEMENTS	-	267,479	-	-	-	-	-	-	-
72-720-60-00-6013	BEECHER CENTER PARK	-	-	-	-	105,000	-	-	-	-
72-720-60-00-6014	BLACKBERRY WOODS	-	-	-	-	-	-	-	-	-
72-720-60-00-6029	CALEDONIA PARK	-	-	-	60,000	25,000	-	-	-	-
72-720-60-00-6040	PRESTWICK	-	-	-	-	-	74,000	-	-	-
72-720-60-00-6043	BRISTOL BAY REGIONAL PARK	384,922	6,483	-	-	-	-	-	-	-
72-720-60-00-6045	RIVERFRONT PARK	276,616	41,228	-	-	-	-	-	-	-
72-720-60-00-6046	GRANDE RESERVE PARK	677	-	25,000	-	-	-	-	-	-
72-720-60-00-6047	AUTUMN CREEK	-	-	50,000	40,000	10,000	-	-	-	-
72-720-60-00-6049	RAINTREE PARK C	-	-	25,000	-	-	-	-	-	-

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
72-720-60-00-6067	BLACKBERRY CREEK NATURE PRESERVE	-	-	-	-	5,000	-	-	-	-
72-720-60-00-6069	WINDETT RIDGE PARK	-	57,570	-	-	-	-	-	-	-
	Expenditures	**663,720**	**377,555**	**104,850**	**105,035**	**150,287**	**79,551**	**5,829**	**6,120**	**6,426**
	Surplus(Deficit)	**(528,520)**	**490,036**	**(46,415)**	**(66,159)**	**(116,429)**	**(53,791)**	**18,525**	**(666)**	**(972)**
	Fund Balance	**(278,204)**	**211,832**	**62,362**	**145,673**	**29,244**	**(24,547)**	**(6,022)**	**(6,688)**	**(7,660)**

Parks and Recreation Fund (79)

This fund accounts for the daily operations of the Parks and Recreation Department. Programs, classes, special events and maintenance of City wide park land and public facilities make up the day to day operations. Programs and classes consist of a wide variety of options serving children through senior citizens. Special events range from Music Under the Stars to Home Town Days. City wide maintenance consists of over two hundred acres at more than fifty sites including buildings, boulevards, parks, utility locations and natural areas.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Intergovernmental	-	81,815	-	-	-	-	-	-	-
Charges for Service	453,466	579,155	632,000	640,000	650,000	650,000	650,000	650,000	650,000
Investment Earnings	800	1,534	1,500	1,300	1,300	1,300	1,300	1,300	1,300
Reimbursements	174	23,137	-	14,000	-	-	-	-	-
Miscellaneous	234,784	208,720	200,500	227,178	226,716	228,709	230,781	232,936	235,178
Other Financing Sources	1,308,583	1,274,699	1,410,988	1,410,988	1,314,316	1,720,865	1,801,347	1,857,801	1,925,348
Total Revenue	**1,997,807**	**2,169,060**	**2,244,988**	**2,293,466**	**2,192,332**	**2,600,874**	**2,683,428**	**2,742,037**	**2,811,826**
Expenditures									
Salaries	868,189	972,011	1,103,861	1,100,859	1,172,012	1,203,697	1,236,273	1,269,766	1,304,204
Benefits	390,010	393,482	448,232	445,759	490,032	511,815	544,758	579,610	613,928
Contractual Services	320,383	355,673	309,358	320,973	392,565	375,032	390,612	379,347	378,775
Supplies	391,250	468,833	487,630	509,327	507,185	510,330	511,785	513,314	514,919
Total Expenditures	**1,969,832**	**2,189,999**	**2,349,081**	**2,376,918**	**2,561,794**	**2,600,874**	**2,683,428**	**2,742,037**	**2,811,826**
Surplus (Deficit)	27,975	(20,939)	(104,093)	(83,452)	(369,462)	-	-	-	-
Ending Fund Balance	**473,852**	**452,914**	**312,946**	**369,462**	**-**	**-**	**-**	**-**	**-**
	24.06%	*20.68%*	*13.32%*	*15.54%*	*0.00%*	*0.00%*	*0.00%*	*0.00%*	*0.00%*



Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Parks and Recreation - 79										
79-000-41-00-4175	OSLAD GRANT - RIVERFRONT PARK	-	81,815	-	-	-	-	-	-	-
79-000-44-00-4402	SPECIAL EVENTS	87,666	88,828	90,000	90,000	90,000	90,000	90,000	90,000	90,000
79-000-44-00-4403	CHILD DEVELOPMENT	141,046	143,949	145,000	135,000	145,000	145,000	145,000	145,000	145,000
79-000-44-00-4404	ATHLETICS & FITNESS	187,611	318,981	365,000	370,000	370,000	370,000	370,000	370,000	370,000
79-000-44-00-4441	CONCESSION REVENUE	37,143	27,397	32,000	45,000	45,000	45,000	45,000	45,000	45,000
79-000-45-00-4500	INVESTMENT EARNINGS	800	1,534	1,500	1,300	1,300	1,300	1,300	1,300	1,300
79-000-46-00-4690	REIMB - MISCELLANEOUS	174	23,137	-	14,000	-	-	-	-	-
79-000-48-00-4820	RENTAL INCOME	54,701	53,208	54,500	59,900	64,216	66,209	68,281	70,436	72,678
79-000-48-00-4825	PARK RENTALS	20,200	15,714	15,000	20,000	17,500	17,500	17,500	17,500	17,500
79-000-48-00-4843	HOMETOWN DAYS	128,156	118,141	108,000	124,278	120,000	120,000	120,000	120,000	120,000
79-000-48-00-4846	SPONSORSHIPS & DONATIONS	19,753	14,577	20,000	18,000	20,000	20,000	20,000	20,000	20,000
79-000-48-00-4850	MISCELLANEOUS INCOME	11,974	7,080	3,000	5,000	5,000	5,000	5,000	5,000	5,000
79-000-49-00-4901	TRANSFER FROM GENERAL	1,308,583	1,274,699	1,410,988	1,410,988	1,314,316	1,720,865	1,801,347	1,857,801	1,925,348
	Revenue	**1,997,807**	**2,169,060**	**2,244,988**	**2,293,466**	**2,192,332**	**2,600,874**	**2,683,428**	**2,742,037**	**2,811,826**
Parks Department										
79-790-50-00-5010	SALARIES & WAGES	459,025	485,017	552,859	552,859	601,936	619,994	638,594	657,752	677,485
79-790-50-00-5015	PART-TIME SALARIES	37,282	49,603	51,000	58,000	59,000	60,000	61,000	62,000	63,000
79-790-50-00-5020	OVERTIME	2,533	4,283	5,000	5,000	5,000	5,000	5,000	5,000	5,000
79-790-52-00-5212	RETIREMENT PLAN CONTRIBUTION	51,254	51,004	52,725	56,500	70,570	71,562	75,558	79,530	81,898
79-790-52-00-5214	FICA CONTRIBUTION	36,883	39,628	44,715	45,500	48,830	50,295	51,804	53,358	54,959
79-790-52-00-5216	GROUP HEALTH INSURANCE	131,162	130,395	153,747	157,370	157,762	170,383	184,014	198,735	214,634
79-790-52-00-5222	GROUP LIFE INSURANCE	896	570	645	624	645	651	658	665	672
79-790-52-00-5223	DENTAL INSURANCE	9,726	9,509	10,866	10,892	9,708	10,193	10,703	11,238	11,800
79-790-52-00-5224	VISION INSURANCE	1,313	1,354	1,537	1,529	1,537	1,583	1,630	1,679	1,729
79-790-54-00-5412	TRAINING & CONFERENCES	4,186	725	7,000	4,000	7,000	7,000	7,000	7,000	7,000
79-790-54-00-5415	TRAVEL & LODGING	248	1	3,000	-	3,000	3,000	3,000	3,000	3,000
79-790-54-00-5422	VEHICLE & EQUIPMENT CHARGEBACK	70,000	90,000	-	-	75,000	50,000	50,000	50,000	50,000
79-790-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	5,218	3,262	8,209	875	-	8,209	957	985
79-790-54-00-5440	TELECOMMUNICATIONS	6,348	6,786	6,500	8,000	8,100	8,100	8,100	8,100	8,100
79-790-54-00-5462	PROFESSIONAL SERVICES	3,940	10,105	11,400	7,000	11,400	11,400	11,400	11,400	11,400
79-790-54-00-5466	LEGAL SERVICES	2,634	645	3,000	750	2,000	2,000	2,000	2,000	2,000
79-790-54-00-5485	RENTAL & LEASE PURCHASE	5,818	2,770	2,500	2,500	2,500	2,500	2,500	2,500	2,500
79-790-54-00-5488	OFFICE CLEANING	2,719	2,435	2,876	2,917	3,078	3,170	3,265	3,363	3,464
79-790-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	17,640	42,578	50,000	40,000	33,759	40,000	40,000	40,000	40,000
79-790-56-00-5600	WEARING APPAREL	8,647	4,905	6,220	6,220	6,220	6,220	6,220	6,220	6,220
79-790-56-00-5620	OPERATING SUPPLIES	31,213	40,658	25,000	25,000	25,000	25,000	25,000	25,000	25,000
79-790-56-00-5630	SMALL TOOLS & EQUIPMENT	5,965	5,801	6,000	6,000	6,000	6,000	6,000	6,000	6,000
79-790-56-00-5640	REPAIR & MAINTENANCE	60,544	58,771	71,000	70,000	71,000	71,000	71,000	71,000	71,000

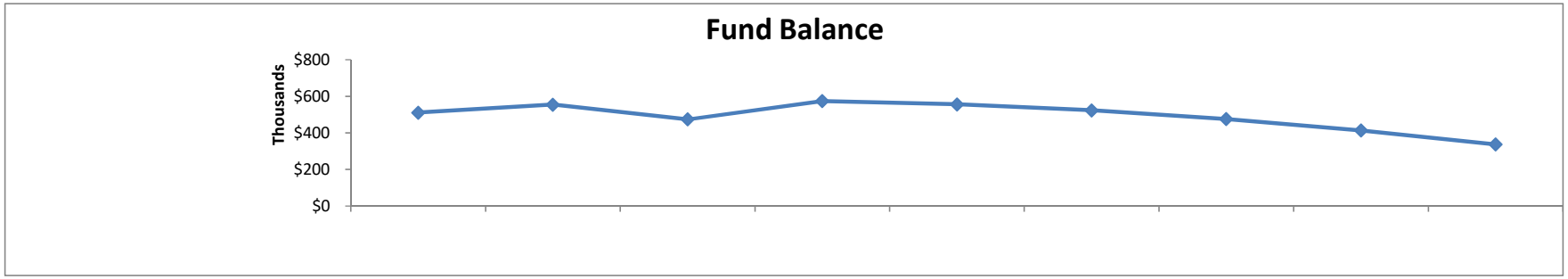
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
79-790-56-00-5646	ATHLETIC FIELDS & EQUIPMENT	7,803	51,163	55,000	55,000	55,000	55,000	55,000	55,000	55,000
79-790-56-00-5695	GASOLINE	15,686	21,977	25,410	25,410	27,189	28,548	29,975	31,474	33,048
		973,465	**1,115,901**	**1,151,262**	**1,149,280**	**1,292,109**	**1,308,599**	**1,357,630**	**1,392,971**	**1,435,894**
Recreation Department										
79-795-50-00-5010	SALARIES & WAGES	290,580	338,230	359,002	368,000	387,576	399,203	411,179	423,514	436,219
79-795-50-00-5015	PART-TIME SALARIES	16,602	18,784	41,000	25,000	23,500	24,500	25,500	26,500	27,500
79-795-50-00-5045	CONCESSION WAGES	8,344	8,023	15,000	15,000	15,000	15,000	15,000	15,000	15,000
79-795-50-00-5046	PRE-SCHOOL WAGES	34,468	34,324	40,000	40,000	40,000	40,000	40,000	40,000	40,000
79-795-50-00-5052	INSTRUCTORS WAGES	19,355	33,747	40,000	37,000	40,000	40,000	40,000	40,000	40,000
79-795-52-00-5212	RETIREMENT PLAN CONTRIBUTION	31,208	34,687	37,514	37,514	49,493	45,709	48,272	50,822	52,346
79-795-52-00-5214	FICA CONTRIBUTION	27,561	32,343	36,761	34,000	37,543	38,669	39,829	41,024	42,255
79-795-52-00-5216	GROUP HEALTH INSURANCE	92,497	86,065	101,795	93,832	105,633	114,084	123,211	133,068	143,713
79-795-52-00-5222	GROUP LIFE INSURANCE	407	440	440	475	475	480	485	490	495
79-795-52-00-5223	DENTAL INSURANCE	6,235	6,539	6,539	6,539	6,744	7,081	7,435	7,807	8,197
79-795-52-00-5224	VISION INSURANCE	868	948	948	984	1,092	1,125	1,159	1,194	1,230
79-795-54-00-5410	TUITION REIMBURSEMENT	-	-	9,648	-	-	-	-	-	-
79-795-54-00-5412	TRAINING & CONFERENCES	3,295	4,074	5,000	3,750	5,000	5,000	5,000	5,000	5,000
79-795-54-00-5415	TRAVEL & LODGING	542	35	3,000	2,000	3,000	3,000	3,000	3,000	3,000
79-795-54-00-5422	VEHICLE & EQUIPMENT CHARGEBACK	-	-	-	-	-	-	-	-	-
79-795-54-00-5424	COMPUTER REPLACEMENT CHARGEBACK	-	3,799	5,888	5,888	875	1,883	8,100	2,870	985
79-795-54-00-5426	PUBLISHING & ADVERTISING	52,825	55,361	55,000	56,000	55,000	55,000	55,000	55,000	55,000
79-795-54-00-5440	TELECOMMUNICATIONS	7,734	9,034	8,000	8,000	8,750	8,750	8,750	8,750	8,750
79-795-54-00-5447	SCHOLARSHIPS	-	-	2,500	500	2,500	2,500	2,500	2,500	2,500
79-795-54-00-5452	POSTAGE & SHIPPING	3,198	6,322	3,500	5,000	3,500	3,500	3,500	3,500	3,500
79-795-54-00-5460	DUES & SUBSCRIPTIONS	4,113	3,139	3,000	3,250	3,000	3,000	3,000	3,000	3,000
79-795-54-00-5462	PROFESSIONAL SERVICES	116,287	91,593	100,000	140,000	140,000	140,000	140,000	140,000	140,000
79-795-54-00-5480	UTILITIES	11,515	13,205	14,292	14,292	15,150	16,059	17,023	18,044	19,127
79-795-54-00-5485	RENTAL & LEASE PURCHASE	1,874	1,711	3,000	3,000	3,000	3,000	3,000	3,000	3,000
79-795-54-00-5488	OFFICE CLEANING	4,194	3,876	3,992	2,917	3,078	3,170	3,265	3,363	3,464
79-795-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	1,273	2,261	3,000	3,000	3,000	3,000	3,000	3,000	3,000
79-795-56-00-5602	HOMETOWN DAYS SUPPLIES	108,177	110,986	100,000	124,197	120,000	120,000	120,000	120,000	120,000
79-795-56-00-5606	PROGRAM SUPPLIES	119,317	139,495	160,000	160,000	158,241	160,000	160,000	160,000	160,000
79-795-56-00-5607	CONCESSION SUPPLIES	15,796	14,482	18,000	18,000	18,000	18,000	18,000	18,000	18,000
79-795-56-00-5610	OFFICE SUPPLIES	2,809	1,968	3,000	2,500	3,000	3,000	3,000	3,000	3,000
79-795-56-00-5620	OPERATING SUPPLIES	12,115	16,407	15,000	15,000	15,000	15,000	15,000	15,000	15,000

Account Number	Description		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
79-795-56-00-5640	REPAIR & MAINTENANCE		2,279	966	2,000	1,500	2,000	2,000	2,000	2,000	2,000
79-795-56-00-5695	GASOLINE		899	1,254	1,000	500	535	562	590	620	651
			996,367	**1,074,098**	**1,197,819**	**1,227,638**	**1,269,685**	**1,292,275**	**1,325,798**	**1,349,066**	**1,375,932**
		Expenditures	**1,969,832**	**2,189,999**	**2,349,081**	**2,376,918**	**2,561,794**	**2,600,874**	**2,683,428**	**2,742,037**	**2,811,826**
		Surplus(Deficit)	**27,975**	**(20,939)**	**(104,093)**	**(83,452)**	**(369,462)**	**-**	**-**	**-**	**-**
		Fund Balance	**473,852**	**452,914**	**312,946**	**369,462**	**-**	**-**	**-**	**-**	**-**
			24.06%	*20.68%*	*13.32%*	*15.54%*	*0.00%*	*0.00%*	*0.00%*	*0.00%*	*0.00%*

Library Operations Fund (82)

The Yorkville Public Library provides the people of the community, from pre-school through maturity, with access to a collection of books and other materials which will serve their educational, cultural and recreational needs. The Library board and staff strive to provide the community an environment that promotes the love of reading.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	1,402,659	1,457,087	1,492,248	1,497,431	1,562,000	1,597,242	1,627,131	1,669,993	1,691,484
Intergovernmental	18,086	30,564	25,250	26,401	25,250	25,250	25,250	25,250	25,250
Fines & Forfeits	9,922	9,234	8,500	8,500	8,500	8,500	8,500	8,500	8,500
Charges for Service	12,750	13,466	11,750	12,164	12,300	12,400	12,400	12,400	12,400
Investment Earnings	5,423	11,463	10,000	17,382	8,959	8,272	7,518	6,688	5,788
Reimbursements	691	-	-	-	-	-	-	-	-
Miscellaneous	6,488	3,463	4,000	4,000	3,750	3,750	3,750	3,750	3,750
Other Financing Sources	23,775	23,495	25,003	24,235	26,584	28,134	29,777	31,519	33,365
Total Revenue	**1,479,794**	**1,548,772**	**1,576,751**	**1,590,113**	**1,647,343**	**1,683,548**	**1,714,326**	**1,758,100**	**1,780,537**
Expenditures									
Salaries	403,032	426,855	474,394	445,894	479,742	504,163	528,938	554,019	579,412
Benefits	148,184	158,810	175,658	167,570	181,677	193,876	206,493	219,782	233,039
Contractual Services	131,797	104,354	149,080	135,019	152,448	153,006	153,756	154,551	155,394
Supplies	15,088	22,737	24,200	24,200	25,300	25,300	25,300	25,300	25,300
Debt Service	760,396	792,101	797,013	797,013	827,088	840,225	847,313	866,750	864,000
Total Expenditures	**1,458,497**	**1,504,857**	**1,620,345**	**1,569,696**	**1,666,255**	**1,716,570**	**1,761,800**	**1,820,402**	**1,857,145**
Surplus (Deficit)	21,297	43,915	(43,594)	20,417	(18,912)	(33,022)	(47,474)	(62,302)	(76,608)
Ending Fund Balance	**510,355**	**554,271**	**474,039**	**574,688**	**555,776**	**522,754**	**475,280**	**412,978**	**336,370**
	34.99%	*36.83%*	*29.26%*	*36.61%*	*33.35%*	*30.45%*	*26.98%*	*22.69%*	*18.11%*
Operational Fund Balance %	*73.11%*	*77.76%*	*57.58%*	*74.38%*	*66.23%*	*59.65%*	*51.97%*	*43.30%*	*33.87%*



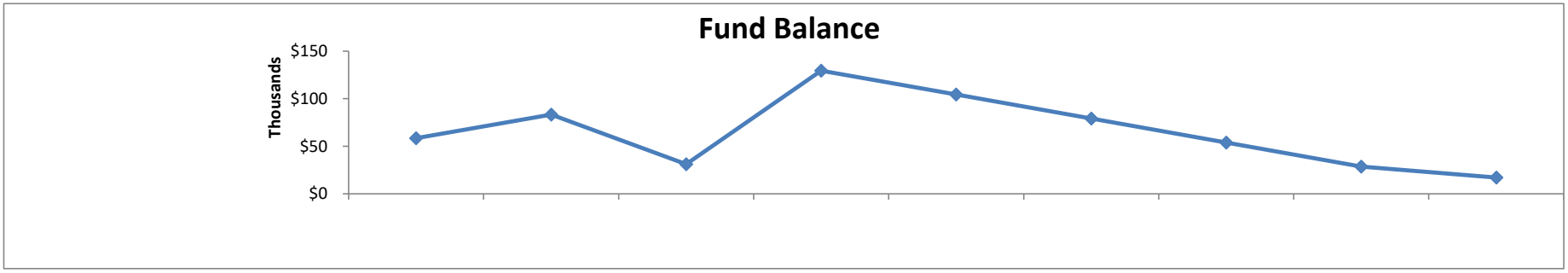
Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Library Operations										
82-000-40-00-4000	PROPERTY TAXES - LIBRARY OPS	644,025	669,065	699,220	702,716	739,047	761,218	784,055	807,577	831,804
82-000-40-00-4083	PROPERTY TAXES - DEBT SERVICE	758,634	788,022	793,028	794,715	822,953	836,024	843,076	862,416	859,680
82-000-41-00-4120	PERSONAL PROPERTY TAX	4,948	5,353	5,250	5,250	5,250	5,250	5,250	5,250	5,250
82-000-41-00-4170	STATE GRANTS	13,138	25,211	20,000	21,151	20,000	20,000	20,000	20,000	20,000
82-000-43-00-4330	LIBRARY FINES	9,922	9,234	8,500	8,500	8,500	8,500	8,500	8,500	8,500
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	8,040	9,185	8,000	8,300	8,500	8,500	8,500	8,500	8,500
82-000-44-00-4422	COPY FEES	3,853	3,980	3,750	3,800	3,800	3,900	3,900	3,900	3,900
82-000-44-00-4439	PROGRAM FEES	857	301	-	64	-	-	-	-	-
82-000-45-00-4500	INVESTMENT EARNINGS	4,593	11,463	10,000	13,500	8,959	8,272	7,518	6,688	5,788
82-000-45-00-4550	GAIN ON INVESTMENT	830	-	-	3,882	-	-	-	-	-
82-000-46-00-4690	REIMB - MISCELLANEOUS	691	-	-	-	-	-	-	-	-
82-000-48-00-4820	RENTAL INCOME	1,806	1,405	2,000	1,500	1,750	1,750	1,750	1,750	1,750
82-000-48-00-4824	DVD RENTAL INCOME	2,842	1,228	-	-	-	-	-	-	-
82-000-48-00-4850	MISCELLANEOUS INCOME	1,840	830	2,000	2,500	2,000	2,000	2,000	2,000	2,000
82-000-49-00-4901	TRANSFER FROM GENERAL	23,775	23,495	25,003	24,235	26,584	28,134	29,777	31,519	33,365
	Revenue	**1,479,794**	**1,548,772**	**1,576,751**	**1,590,113**	**1,647,343**	**1,683,548**	**1,714,326**	**1,758,100**	**1,780,537**
82-820-50-00-5010	SALARIES & WAGES	213,880	261,231	278,394	278,394	289,742	298,434	307,387	316,609	326,107
82-820-50-00-5015	PART-TIME SALARIES	189,152	165,624	196,000	167,500	190,000	205,729	221,551	237,410	253,305
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	22,885	26,614	25,541	29,000	32,779	34,171	36,087	37,993	39,133
82-820-52-00-5214	FICA CONTRIBUTION	30,169	31,983	35,544	33,500	35,952	38,568	40,464	42,382	44,325
82-820-52-00-5216	GROUP HEALTH INSURANCE	65,658	68,695	81,184	72,474	78,641	84,932	91,727	99,065	106,990
82-820-52-00-5222	GROUP LIFE INSURANCE	388	351	387	362	387	391	395	399	403
82-820-52-00-5223	DENTAL INSURANCE	4,672	6,699	6,987	6,987	6,322	6,638	6,970	7,319	7,685
82-820-52-00-5224	VISION INSURANCE	637	973	1,012	1,012	1,012	1,042	1,073	1,105	1,138
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	747	604	750	750	750	750	750	750	750
82-820-52-00-5231	LIABILITY INSURANCE	23,028	22,891	24,253	23,485	25,834	27,384	29,027	30,769	32,615
82-820-54-00-5412	TRAINING & CONFERENCES	308	1,374	2,000	1,200	3,000	3,000	3,000	3,000	3,000
82-820-54-00-5415	TRAVEL & LODGING	348	1,557	1,500	500	1,500	1,500	1,500	1,500	1,500
82-820-54-00-5426	PUBLISHING & ADVERTISING	100	3,019	2,000	1,000	2,500	2,500	2,500	2,500	2,500
82-820-54-00-5440	TELECOMMUNICATIONS	4,513	5,313	6,000	5,750	7,200	7,200	7,200	7,200	7,200
82-820-54-00-5452	POSTAGE & SHIPPING	582	655	750	750	750	600	600	600	600
82-820-54-00-5460	DUES & SUBSCRIPTIONS	8,911	9,602	11,000	11,000	11,000	11,000	11,000	11,000	11,000
82-820-54-00-5462	PROFESSIONAL SERVICES	24,151	24,213	40,000	35,000	40,000	40,000	40,000	40,000	40,000
82-820-54-00-5466	LEGAL SERVICES	2,100	2,205	3,000	2,000	3,000	3,000	3,000	3,000	3,000
82-820-54-00-5468	AUTOMATION	13,466	13,854	20,000	15,000	20,000	20,000	20,000	20,000	20,000
82-820-54-00-5480	UTILITIES	9,852	11,973	11,130	11,130	11,798	12,506	13,256	14,051	14,894
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	65,777	28,900	50,000	50,000	50,000	50,000	50,000	50,000	50,000
82-820-54-00-5498	PAYING AGENT FEES	1,689	1,689	1,700	1,689	1,700	1,700	1,700	1,700	1,700

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
82-820-56-00-5610	OFFICE SUPPLIES	5,518	7,147	8,000	8,000	8,000	8,000	8,000	8,000	8,000
82-820-56-00-5620	LIBRARY OPERATING SUPPLIES	6,733	3,821	3,000	3,000	4,000	4,000	4,000	4,000	4,000
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	4,215	8,000	8,000	7,000	7,000	7,000	7,000	7,000
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	1,199	2,000	1,000	2,000	2,000	2,000	2,000	2,000
82-820-56-00-5671	LIBRARY PROGRAMMING	820	1,737	1,000	2,000	2,000	2,000	2,000	2,000	2,000
82-820-56-00-5676	EMPLOYEE RECOGNITION	151	247	200	200	300	300	300	300	300
82-820-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	-	-	-	-	-	-
82-820-56-00-5685	DVD'S	499	56	500	500	500	500	500	500	500
82-820-56-00-5686	BOOKS	1,367	4,315	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Debt Service - 2006 Bond										
82-820-84-00-8000	PRINCIPAL PAYMENT	50,000	50,000	50,000	50,000	75,000	75,000	75,000	100,000	100,000
82-820-84-00-8050	INTEREST PAYMENT	27,363	24,988	22,613	22,613	20,238	16,675	13,113	9,550	4,800
Debt Service - 2013 Refunding Bond										
82-820-99-00-8000	PRINCIPAL PAYMENT	520,000	565,000	585,000	585,000	610,000	645,000	675,000	700,000	730,000
82-820-99-00-8050	INTEREST PAYMENT	163,033	152,113	139,400	139,400	121,850	103,550	84,200	57,200	29,200
	Expenditures	**1,458,497**	**1,504,857**	**1,620,345**	**1,569,696**	**1,666,255**	**1,716,570**	**1,761,800**	**1,820,402**	**1,857,145**
	Surplus(Deficit)	**21,297**	**43,915**	**(43,594)**	**20,417**	**(18,912)**	**(33,022)**	**(47,474)**	**(62,302)**	**(76,608)**
	Fund Balance	**510,355**	**554,271**	**474,039**	**574,688**	**555,776**	**522,754**	**475,280**	**412,978**	**336,370**
		34.99%	*36.83%*	*29.26%*	*36.61%*	*33.35%*	*30.45%*	*26.98%*	*22.69%*	*18.11%*
	Operational Fund Balance %	***73.11%***	***77.76%***	***57.58%***	***74.38%***	***66.23%***	***59.65%***	***51.97%***	***43.30%***	***33.87%***

Library Capital Fund (84)

The Library Capital Fund derives its revenue from monies collected from building permits. The revenue is used for Library building maintenance and associated capital, contractual and supply purchases.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Licenses & Permits	100,484	103,100	50,000	113,000	50,000	50,000	50,000	50,000	50,000
Investment Earnings	16	257	100	725	500	250	250	250	250
Miscellaneous	37	1,835	-	-	-	-	-	-	-
Total Revenue	**100,537**	**105,192**	**50,100**	**113,725**	**50,500**	**50,250**	**50,250**	**50,250**	**50,250**
Expenditures									
Contractual Services	3,425	3,213	3,500	3,000	3,500	3,500	3,500	3,500	3,500
Supplies	54,604	77,162	72,000	64,500	72,000	72,000	72,000	72,000	58,360
Capital Outlay	3,970	-	-	-	-	-	-	-	-
Total Expenditures	**61,999**	**80,375**	**75,500**	**67,500**	**75,500**	**75,500**	**75,500**	**75,500**	**61,860**
Surplus (Deficit)	38,538	24,817	(25,400)	46,225	(25,000)	(25,250)	(25,250)	(25,250)	(11,610)
Ending Fund Balance	**58,443**	**83,260**	**31,274**	**129,485**	**104,485**	**79,235**	**53,985**	**28,735**	**17,125**

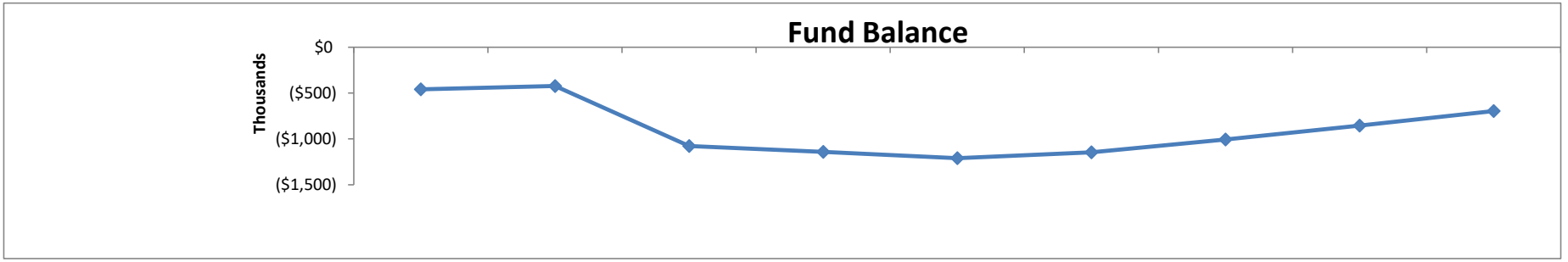


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Library Capital										
84-000-42-00-4214	DEVELOPMENT FEES	100,484	103,100	50,000	113,000	50,000	50,000	50,000	50,000	50,000
84-000-45-00-4500	INVESTMENT EARNINGS	16	257	100	725	500	250	250	250	250
84-000-48-00-4850	MISCELLANEOUS INCOME	37	1,835	-	-	-	-	-	-	-
	Revenue	**100,537**	**105,192**	**50,100**	**113,725**	**50,500**	**50,250**	**50,250**	**50,250**	**50,250**
84-840-54-00-5460	E-BOOKS SUBSCRIPTION	3,425	3,213	3,500	3,000	3,500	3,500	3,500	3,500	3,500
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	7,367	14,897	15,000	7,500	15,000	15,000	15,000	15,000	15,000
84-840-56-00-5683	AUDIO BOOKS	3,531	3,877	3,500	3,500	3,500	3,500	3,500	3,500	3,500
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	699	290	500	500	500	500	500	500	500
84-840-56-00-5685	DVD'S	1,903	3,425	3,000	3,000	3,000	3,000	3,000	3,000	3,000
84-840-56-00-5686	BOOKS	41,104	54,673	50,000	50,000	50,000	50,000	50,000	50,000	36,360
84-840-60-00-6020	BUILDINGS & STRUCTURES	3,970	-	-	-	-	-	-	-	-
	Expenditures	**61,999**	**80,375**	**75,500**	**67,500**	**75,500**	**75,500**	**75,500**	**75,500**	**61,860**
	Surplus(Deficit)	**38,538**	**24,817**	**(25,400)**	**46,225**	**(25,000)**	**(25,250)**	**(25,250)**	**(25,250)**	**(11,610)**
	Fund Balance	**58,443**	**83,260**	**31,274**	**129,485**	**104,485**	**79,235**	**53,985**	**28,735**	**17,125**

Countryside TIF Fund (87)

The Countryside TIF was created in February of 2005, with the intent of constructing a future retail development at Countryside Center. This TIF is located at the northwest corner of US Route 34 and IL Route 47.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	198,294	198,918	232,318	203,884	153,965	286,900	365,501	374,639	384,005
Total Revenue	**198,294**	**198,918**	**232,318**	**203,884**	**153,965**	**286,900**	**365,501**	**374,639**	**384,005**
Expenditures									
Contractual Services	12,691	12,208	713,963	712,924	14,262	14,609	14,966	15,334	15,713
Debt Service	149,669	149,351	209,845	209,845	208,311	209,316	208,787	209,422	208,522
Total Expenditures	**162,360**	**161,559**	**923,808**	**922,769**	**222,573**	**223,925**	**223,753**	**224,756**	**224,235**
Surplus (Deficit)	35,934	37,359	(691,490)	(718,885)	(68,608)	62,975	141,748	149,883	159,770
Ending Fund Balance	**(459,819)**	**(422,459)**	**(1,077,343)**	**(1,141,344)**	**(1,209,952)**	**(1,146,977)**	**(1,005,229)**	**(855,346)**	**(695,576)**

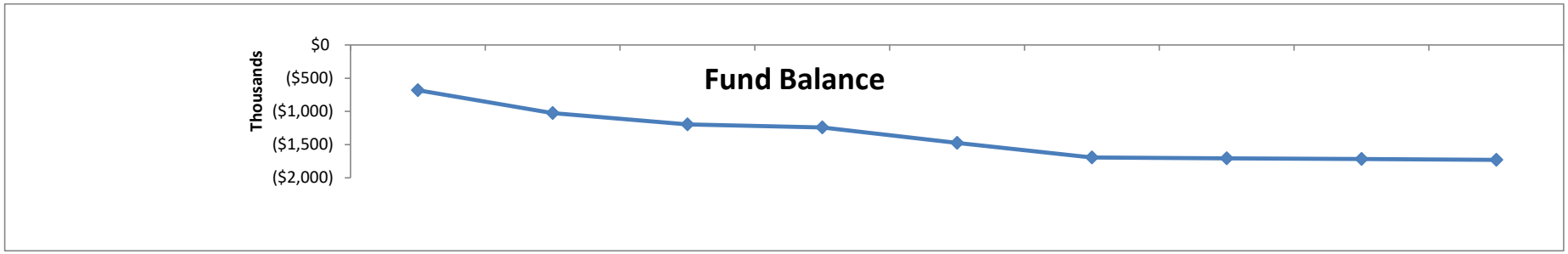


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Countryside TIF										
87-000-40-00-4000	PROPERTY TAXES	198,294	198,918	232,318	203,884	153,965	286,900	365,501	374,639	384,005
	Revenue	**198,294**	**198,918**	**232,318**	**203,884**	**153,965**	**286,900**	**365,501**	**374,639**	**384,005**
87-870-54-00-5401	ADMINISTRATIVE CHARGEBACK	10,701	11,049	11,263	11,263	11,562	11,909	12,266	12,634	13,013
87-870-54-00-5425	TIF INCENTIVE PAYOUT	-	-	700,000	700,000	-	-	-	-	-
87-870-54-00-5462	PROFESSIONAL SERVICES	1,329	498	2,000	1,000	2,000	2,000	2,000	2,000	2,000
87-870-54-00-5498	PAYING AGENT FEES	661	661	700	661	700	700	700	700	700
2015A Bond										
87-870-77-00-8000	PRINCIPAL PAYMENT	41,009	42,332	104,517	104,517	107,163	112,455	116,424	121,716	125,685
87-870-77-00-8050	INTEREST PAYMENT	57,945	56,304	54,613	54,613	50,433	46,146	41,648	36,991	32,122
Debt Service - 2014 Refunding Bond										
87-870-93-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	-	-
87-870-93-00-8050	INTEREST PAYMENT	50,715	50,715	50,715	50,715	50,715	50,715	50,715	50,715	50,715
	Expenditures	**162,360**	**161,559**	**923,808**	**922,769**	**222,573**	**223,925**	**223,753**	**224,756**	**224,235**
	Surplus(Deficit)	**35,934**	**37,359**	**(691,490)**	**(718,885)**	**(68,608)**	**62,975**	**141,748**	**149,883**	**159,770**
	Fund Balance	**(459,819)**	**(422,459)**	**(1,077,343)**	**(1,141,344)**	**(1,209,952)**	**(1,146,977)**	**(1,005,229)**	**(855,346)**	**(695,576)**

Downtown TIF Fund (88)

The Downtown TIF was created in 2006, in order to finance a mixed use development in the downtown area.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	76,186	78,417	80,000	75,759	76,000	78,000	80,000	80,000	80,000
Miscellaneous	-	17	-	-	-	-	-	-	-
Other Financing Sources	800,000	-	-	-	-	-	-	-	-
Total Revenue	**876,186**	**78,434**	**80,000**	**75,759**	**76,000**	**78,000**	**80,000**	**80,000**	**80,000**
Expenditures									
Contractual Services	80,349	57,380	93,246	63,343	76,548	75,902	78,203	80,599	83,093
Capital Outlay	1,574,697	138,466	114,988	12,488	17,488	17,488	13,120	10,000	10,000
Debt Service	-	225,800	218,250	218,250	212,200	206,084	-	-	-
Total Expenditures	**1,655,046**	**421,646**	**426,484**	**294,081**	**306,236**	**299,474**	**91,323**	**90,599**	**93,093**
Surplus (Deficit)	(778,860)	(343,212)	(346,484)	(218,322)	(230,236)	(221,474)	(11,323)	(10,599)	(13,093)
Ending Fund Balance	**(681,305)**	**(1,024,518)**	**(1,194,280)**	**(1,242,840)**	**(1,473,076)**	**(1,694,550)**	**(1,705,873)**	**(1,716,472)**	**(1,729,565)**

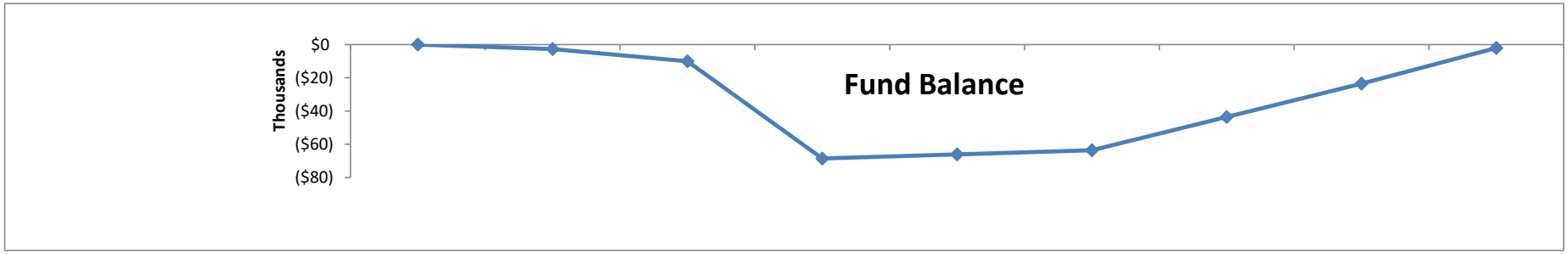


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Downtown TIF										
88-000-40-00-4000	PROPERTY TAXES	76,186	78,417	80,000	75,759	76,000	78,000	80,000	80,000	80,000
88-000-48-00-4850	MISCELLANEOUS INCOME	-	17	-	-	-	-	-	-	-
88-000-49-00-4905	LOAN PROCEEDS	800,000	-	-	-	-	-	-	-	-
	Revenue	**876,186**	**78,434**	**80,000**	**75,759**	**76,000**	**78,000**	**80,000**	**80,000**	**80,000**
88-880-54-00-5401	ADMINISTRATIVE CHARGEBACK	30,284	31,533	32,246	32,246	33,671	34,681	35,721	36,793	37,897
88-880-54-00-5425	TIF INCENTIVE PAYOUT	22,727	22,108	20,000	25,597	26,877	25,221	26,482	27,806	29,196
88-880-54-00-5462	PROFESSIONAL SERVICES	4,485	294	1,000	500	1,000	1,000	1,000	1,000	1,000
88-880-54-00-5466	LEGAL SERVICES	22,853	3,445	15,000	5,000	15,000	15,000	15,000	15,000	15,000
88-880-54-00-5470	FACADE REHAB PROGRAM	-	-	25,000	-	-	-	-	-	-
88-880-60-00-6000	PROJECT COSTS	73,334	105,516	27,500	5,000	10,000	10,000	10,000	10,000	10,000
88-880-60-00-6011	PROPERTY ACQUISITION	1,164,449	-	-	-	-	-	-	-	-
88-880-60-00-6015	DOWNTOWN HILL	-	-	50,000	-	-	-	-	-	-
88-880-60-00-6045	RIVERFRONT PARK	329,494	-	-	-	-	-	-	-	-
88-880-60-00-6048	DOWNTOWN STREETSCAPE IMPROVEMENT	-	25,468	30,000	-	-	-	-	-	-
88-880-60-00-6079	ROUTE 47 EXPANSION	7,420	7,482	7,488	7,488	7,488	7,488	3,120	-	-
FNBO Loan - 102 E Van Emmon Building										
88-880-81-00-8000	PRINCIPAL PAYMENT	-	200,000	200,000	200,000	200,000	200,000	-	-	-
88-880-81-00-8050	INTEREST PAYMENT	-	25,800	18,250	18,250	12,200	6,084	-	-	-
	Expenditures	**1,655,046**	**421,646**	**426,484**	**294,081**	**306,236**	**299,474**	**91,323**	**90,599**	**93,093**
	Surplus(Deficit)	**(778,860)**	**(343,212)**	**(346,484)**	**(218,322)**	**(230,236)**	**(221,474)**	**(11,323)**	**(10,599)**	**(13,093)**
	Fund Balance	**(681,305)**	**(1,024,518)**	**(1,194,280)**	**(1,242,840)**	**(1,473,076)**	**(1,694,550)**	**(1,705,873)**	**(1,716,472)**	**(1,729,565)**

Downtown TIF Fund II (89)

The Downtown TIF II was created in 2018, in order to help promote downtown redevelopment and support the existing Downtown TIF.

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	-	-	-	24,171	25,000	33,000	33,000	39,000	39,560
Total Revenue	**-**	**-**	**-**	**24,171**	**25,000**	**33,000**	**33,000**	**39,000**	**39,560**
Expenditures									
Contractual Services	-	2,736	35,000	90,000	22,500	30,500	13,000	19,000	18,104
Total Expenditures	**-**	**2,736**	**35,000**	**90,000**	**22,500**	**30,500**	**13,000**	**19,000**	**18,104**
Surplus (Deficit)	-	(2,736)	(35,000)	(65,829)	2,500	2,500	20,000	20,000	21,456
Ending Fund Balance	**-**	**(2,736)**	**(10,000)**	**(68,565)**	**(66,065)**	**(63,565)**	**(43,565)**	**(23,565)**	**(2,109)**

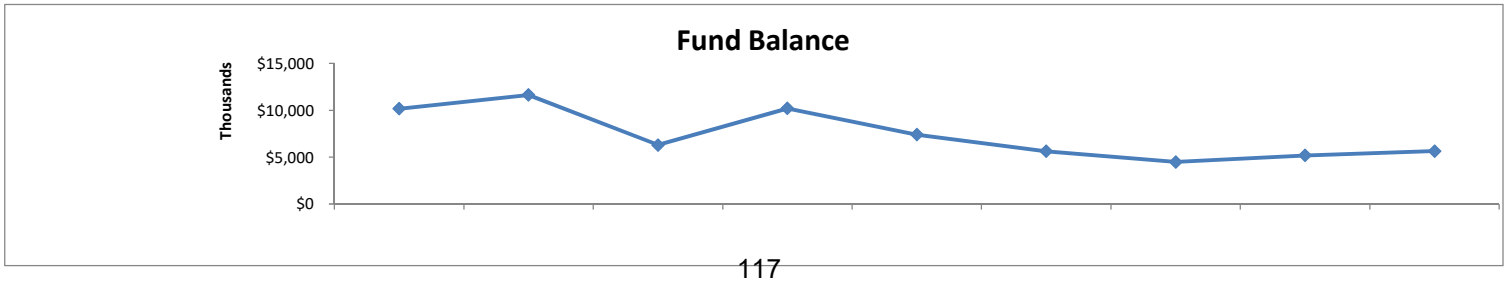


Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Downtown TIF II										
89-000-40-00-4000	PROPERTY TAXES	-	-	-	24,171	25,000	33,000	33,000	39,000	39,560
	Revenue	**-**	**-**	**-**	**24,171**	**25,000**	**33,000**	**33,000**	**39,000**	**39,560**
89-890-54-00-5425	TIF INCENTIVE PAYOUT	-	-	-	80,000	17,500	25,500	8,000	14,000	13,104
89-890-54-00-5462	PROFESSIONAL SERVICES	-	2,736	10,000	10,000	5,000	5,000	5,000	5,000	5,000
89-890-54-00-5470	FACADE REHAB PROGRAM	-	-	25,000	-	-	-	-	-	-
	Expenditures	**-**	**2,736**	**35,000**	**90,000**	**22,500**	**30,500**	**13,000**	**19,000**	**18,104**
	Surplus(Deficit)	**-**	**(2,736)**	**(35,000)**	**(65,829)**	**2,500**	**2,500**	**20,000**	**20,000**	**21,456**
	Fund Balance	**-**	**(2,736)**	**(10,000)**	**(68,565)**	**(66,065)**	**(63,565)**	**(43,565)**	**(23,565)**	**(2,109)**

United City of Yorkville - Consolidated Budget

The table and graph below present the City's funds in aggregate, similar to that of a private business (for illustrative purposes only). All budgeted funds are included except for the following: Park & Recreation Capital portion of Vehicle and Equipment (25); Library Operations (82); Library Capital (84); and Park & Recreation (79).

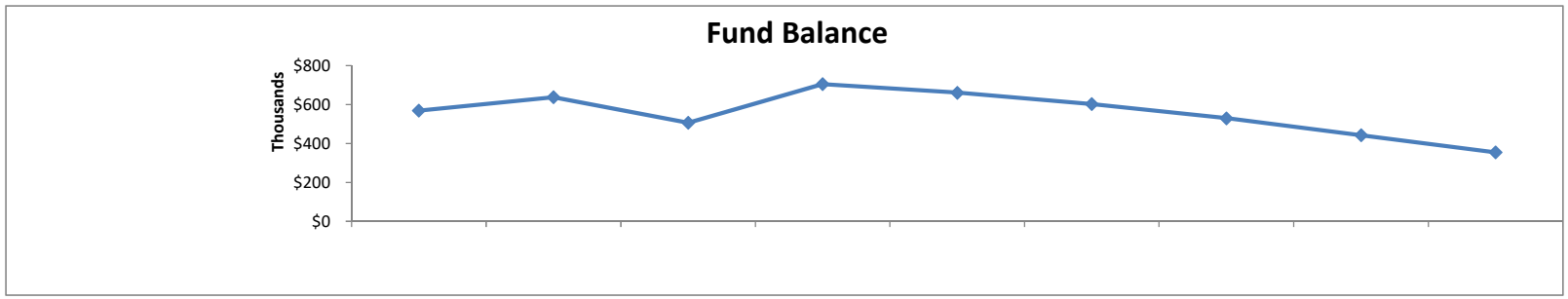
	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	11,260,019	11,538,752	11,732,554	11,760,245	11,932,190	12,275,582	12,554,959	12,771,670	12,986,006
Intergovernmental	2,997,973	3,991,216	3,228,316	3,565,432	3,579,832	3,905,485	3,990,357	4,075,388	4,163,322
Licenses & Permits	1,307,703	1,140,935	674,826	1,015,111	728,000	678,000	678,000	670,000	670,000
Fines & Forfeits	132,347	109,366	134,050	88,575	121,800	121,800	121,800	121,800	121,800
Charges for Service	8,456,964	8,494,295	8,357,543	8,416,436	8,677,534	8,938,388	9,281,769	9,478,054	9,764,742
Investment Earnings	114,527	168,623	128,320	304,705	125,269	106,739	107,616	115,658	120,247
Reimbursements	465,490	1,256,642	3,088,849	437,799	239,572	3,016,928	52,000	52,000	223,600
Land Cash Contributions	125,491	161,691	58,435	38,876	33,858	25,760	24,354	5,454	5,454
Miscellaneous	82,439	92,564	119,999	119,081	123,260	124,000	125,457	127,129	128,845
Other Financing Sources	3,499,458	1,920,781	1,370,370	1,876,254	963,989	1,308,793	1,629,413	1,448,358	1,523,765
Total Revenue	**28,442,411**	**28,874,865**	**28,893,262**	**27,622,514**	**26,525,304**	**30,501,475**	**28,565,725**	**28,865,511**	**29,707,781**
Expenditures									
Salaries	5,159,152	5,311,741	5,997,636	5,879,643	6,222,740	6,507,792	6,692,436	6,912,920	7,108,808
Benefits	3,263,393	3,199,853	3,700,741	3,491,166	3,788,489	4,031,278	4,230,520	4,446,247	4,666,686
Contractual Services	6,496,468	6,334,059	7,561,896	7,290,379	7,375,912	7,069,088	7,036,124	7,040,525	7,139,745
Supplies	750,797	865,812	1,090,359	959,870	1,016,110	1,002,929	1,018,596	1,041,752	1,057,839
Capital Outlay	6,928,000	4,024,259	7,106,967	3,444,374	4,010,815	6,520,022	3,550,227	3,090,889	3,517,989
Contingency	-	-	-	-	80,000	50,000	50,000	50,000	50,000
Developer Commitment	34,888	35,938	30,721	31,500	-	-	-	-	-
Debt Service	4,014,513	4,443,500	4,653,319	4,644,472	4,532,417	4,036,328	3,671,466	2,231,413	2,225,613
Other Financing Uses	4,029,313	3,212,905	2,806,361	3,307,139	2,304,889	3,057,792	3,460,537	3,337,678	3,482,478
Total Expenditures	**30,676,524**	**27,428,067**	**32,948,000**	**29,048,543**	**29,331,372**	**32,275,229**	**29,709,906**	**28,151,424**	**29,249,158**
Surplus (Deficit)	(2,234,113)	1,446,798	(4,054,738)	(1,426,029)	(2,806,068)	(1,773,754)	(1,144,181)	714,087	458,623
Ending Fund Balance	**10,182,982**	**11,629,797**	**6,293,309**	**10,203,768**	**7,397,700**	**5,623,946**	**4,479,765**	**5,193,852**	**5,652,475**
	33.19%	*42.40%*	*19.10%*	*35.13%*	*25.22%*	*17.42%*	*15.08%*	*18.45%*	*19.33%*



Yorkville Public Library - Consolidated Budget

The table and graph below present the Library's funds in aggregate, similar to that of a private business (for illustrative purposes only). All budgeted Library funds are included: Library Operations (82); and Library Capital (84).

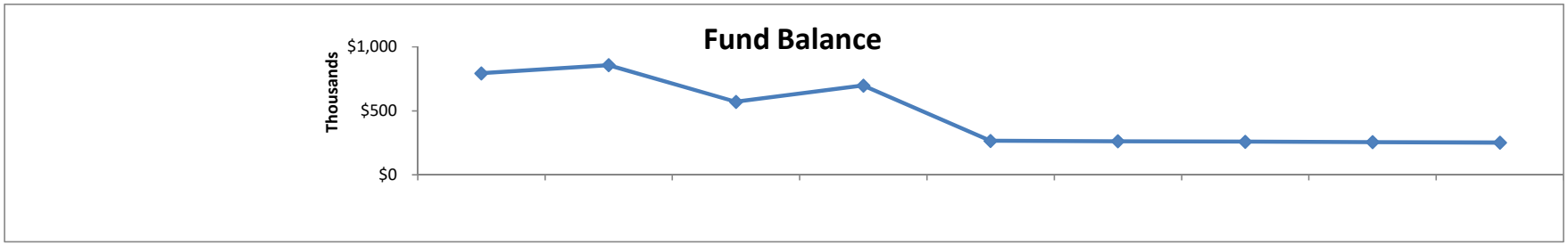
	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Taxes	1,402,659	1,457,087	1,492,248	1,497,431	1,562,000	1,597,242	1,627,131	1,669,993	1,691,484
Intergovernmental	18,086	30,564	25,250	26,401	25,250	25,250	25,250	25,250	25,250
Licenses & Permits	100,484	103,100	50,000	113,000	50,000	50,000	50,000	50,000	50,000
Fines & Forfeits	9,922	9,234	8,500	8,500	8,500	8,500	8,500	8,500	8,500
Charges for Service	12,750	13,466	11,750	12,164	12,300	12,400	12,400	12,400	12,400
Investment Earnings	5,439	11,720	10,100	18,107	9,459	8,522	7,768	6,938	6,038
Reimbursements	691	-	-	-	-	-	-	-	-
Miscellaneous	6,525	5,298	4,000	4,000	3,750	3,750	3,750	3,750	3,750
Other Financing Sources	23,775	23,495	25,003	24,235	26,584	28,134	29,777	31,519	33,365
Total Revenue	**1,580,331**	**1,653,964**	**1,626,851**	**1,703,838**	**1,697,843**	**1,733,798**	**1,764,576**	**1,808,350**	**1,830,787**
Expenditures									
Salaries	403,032	426,855	474,394	445,894	479,742	504,163	528,938	554,019	579,412
Benefits	148,184	158,810	175,658	167,570	181,677	193,876	206,493	219,782	233,039
Contractual Services	135,222	107,567	152,580	138,019	155,948	156,506	157,256	158,051	158,894
Supplies	69,692	99,899	96,200	88,700	97,300	97,300	97,300	97,300	83,660
Capital Outlay	3,970	-	-	-	-	-	-	-	-
Debt Service	760,396	792,101	797,013	797,013	827,088	840,225	847,313	866,750	864,000
Total Expenditures	**1,520,496**	**1,585,232**	**1,695,845**	**1,637,196**	**1,741,755**	**1,792,070**	**1,837,300**	**1,895,902**	**1,919,005**
Surplus (Deficit)	59,835	68,732	(68,994)	66,642	(43,912)	(58,272)	(72,724)	(87,552)	(88,218)
Ending Fund Balance	**568,798**	**637,531**	**505,313**	**704,173**	**660,261**	**601,989**	**529,265**	**441,713**	**353,495**
	37.41%	*40.22%*	*29.80%*	*43.01%*	*37.91%*	*33.59%*	*28.81%*	*23.30%*	*18.42%*



Yorkville Parks and Recreation - Consolidated Budget

The table and graph below present the Park & Recreation funds in aggregate, similar to that of a private business (for illustrative purposes only). All budgeted Park & Recreation funds are included: Parks & Recreation (79); and the Parks & Recreation Capital portion of Vehicle & Equipment Fund (25).

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected	FY 2021 Proposed Budget	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Revenue									
Intergovernmental	-	81,815	-	-	-	-	-	-	-
Charges for Service	529,166	678,930	637,000	646,000	730,000	705,000	705,000	705,000	705,000
Investment Earnings	1,396	2,396	2,350	3,499	2,300	2,300	2,300	2,300	2,300
Reimbursements	174	23,137	-	64,000	43,000	50,000	-	-	-
Miscellaneous	234,784	208,720	200,500	227,178	226,716	228,709	230,781	232,936	235,178
Other Financing Sources	1,308,583	1,274,699	1,410,988	1,428,094	1,314,316	1,720,865	1,801,347	1,857,801	1,925,348
Total Revenue	**2,074,103**	**2,269,697**	**2,250,838**	**2,368,771**	**2,316,332**	**2,706,874**	**2,739,428**	**2,798,037**	**2,867,826**
Expenditures									
Salaries	868,189	972,011	1,103,861	1,100,859	1,172,012	1,203,697	1,236,273	1,269,766	1,304,204
Benefits	390,010	393,482	448,232	445,759	490,032	511,815	544,758	579,610	613,928
Contractual Services	321,233	355,673	314,358	325,973	394,165	376,632	392,212	380,947	380,375
Supplies	391,250	468,833	487,630	509,327	507,185	510,330	511,785	513,314	514,919
Capital Outlay	25,167	13,539	140,000	127,958	183,400	105,400	55,400	55,400	55,400
Debt Service	2,219	2,280	2,366	2,089	2,174	2,174	2,174	2,174	2,174
Other Financing Uses	-	-	-	16,656	-	-	-	-	-
Total Expenditures	**1,998,068**	**2,205,818**	**2,496,447**	**2,528,621**	**2,748,968**	**2,710,048**	**2,742,602**	**2,801,211**	**2,871,000**
Surplus (Deficit)	76,035	63,879	(245,609)	(159,850)	(432,636)	(3,174)	(3,174)	(3,174)	(3,174)
Ending Fund Balance	**793,168**	**857,049**	**570,312**	**697,199**	**264,563**	**261,389**	**258,215**	**255,041**	**251,867**
	39.70%	38.85%	22.84%	27.57%	9.62%	9.65%	9.41%	9.10%	8.77%



Account Number	Description		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
	CITY										
		Cash Flow - Surplus(Deficit)									
		General	282,289	383,443	(314,411)	407,336	-	(707,823)	(1,163,985)	(1,117,676)	(1,408,254)
		Fox Hill	(8,186)	3,928	(17,596)	(4,807)	(21,292)	(20,470)	8,786	11,594	15,833
		Sunflower	(5,477)	(1,374)	4,163	3,959	37	2,104	4,280	5,008	7,167
	Operating Funds	Motor Fuel Tax	(93,729)	(63,113)	(281,814)	13,542	(303,601)	(185,860)	(108,920)	(55,874)	(38,792)
	Operating Funds	City Wide Capital	(966,633)	240,530	(626,379)	(257,992)	(282,477)	(126,511)	85,730	(22,536)	(28,810)
	Operating Funds	Vehicle & Equipment	37,930	53,977	(222,842)	45,744	(137,201)	-	-	-	-
	Operating Funds	Debt Service	-	-	-	-	-	-	-	-	-
		Water	(241,882)	948,764	(1,079,794)	(529,869)	(1,178,552)	(521,011)	(341,488)	1,208,034	1,392,895
		Sewer	33,021	(300,804)	(396,676)	(34,747)	(470,209)	(4,393)	202,466	526,919	351,423
		Land Cash	(528,520)	490,036	(46,415)	(66,159)	(116,429)	(53,791)	18,525	(666)	(972)
		Countryside TIF	35,934	37,359	(691,490)	(718,885)	(68,608)	62,975	141,748	149,883	159,770
		Downtown TIF	(778,860)	(343,212)	(346,484)	(218,322)	(230,236)	(221,474)	(11,323)	(10,599)	(13,093)
		Downtown TIF II	-	(2,736)	(35,000)	(65,829)	2,500	2,500	20,000	20,000	21,456
			(2,234,113)	**1,446,798**	**(4,054,738)**	**(1,426,029)**	**(2,806,068)**	**(1,773,754)**	**(1,144,181)**	**714,087**	**458,623**
		Cash Flow - Fund Balance									
		General	6,496,373	6,879,823	5,468,778	7,287,159	7,287,159	6,579,336	5,415,351	4,297,675	2,889,421
		Fox Hill	6,556	10,485	9,954	5,678	(15,614)	(36,084)	(27,298)	(15,704)	129
		Sunflower	(21,251)	(22,626)	(28,236)	(18,667)	(18,630)	(16,526)	(12,246)	(7,238)	(71)
	Operating Funds	Motor Fuel Tax	698,493	635,382	428,536	648,924	345,323	159,463	50,543	(5,331)	(44,123)
	Operating Funds	City Wide Capital	388,897	629,429	(30,817)	371,437	88,960	(37,551)	48,179	25,643	(3,167)
	Operating Funds	Vehicle & Equipment	37,930	91,907	6,435	137,651	450	450	450	450	450
	Operating Funds	Debt Service	-	-	-	-	-	-	-	-	-
		Water	2,584,259	3,533,027	1,952,155	3,003,158	1,824,606	1,303,595	962,107	2,170,141	3,563,036
		Sewer	1,411,053	1,110,251	705,765	1,075,504	605,295	600,902	803,368	1,330,287	1,681,710
		Land Cash	(278,204)	211,832	62,362	145,673	29,244	(24,547)	(6,022)	(6,688)	(7,660)
		Countryside TIF	(459,819)	(422,459)	(1,077,343)	(1,141,344)	(1,209,952)	(1,146,977)	(1,005,229)	(855,346)	(695,576)
		Downtown TIF	(681,305)	(1,024,518)	(1,194,280)	(1,242,840)	(1,473,076)	(1,694,550)	(1,705,873)	(1,716,472)	(1,729,565)
		Downtown TIF II	-	(2,736)	(10,000)	(68,565)	(66,065)	(63,565)	(43,565)	(23,565)	(2,109)
			10,182,982	**11,629,797**	**6,293,309**	**10,203,768**	**7,397,700**	**5,623,946**	**4,479,765**	**5,193,852**	**5,652,475**

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
	Park & Recreation									
	Cash Flow - Surplus(Deficit)									
	Vehicle & Equipment	48,910	84,818	(141,516)	(76,398)	(63,174)	(3,174)	(3,174)	(3,174)	(3,174)
	Park & Rec	27,975	(20,939)	(104,093)	(83,452)	(369,462)	-	-	-	-
		76,885	**63,879**	**(245,609)**	**(159,850)**	**(432,636)**	**(3,174)**	**(3,174)**	**(3,174)**	**(3,174)**
	Cash Flow - Fund Balance									
	Vehicle & Equipment	319,316	404,135	257,366	327,737	264,563	261,389	258,215	255,041	251,867
	Park & Rec	473,852	452,914	312,946	369,462	-	-	-	-	-
		793,168	**857,049**	**570,312**	**697,199**	**264,563**	**261,389**	**258,215**	**255,041**	**251,867**
	Library									
	Cash Flow - Surplus(Deficit)									
	Library Ops	21,297	43,915	(43,594)	20,417	(18,912)	(33,022)	(47,474)	(62,302)	(76,608)
	Library Capital	38,538	24,817	(25,400)	46,225	(25,000)	(25,250)	(25,250)	(25,250)	(11,610)
		59,835	**68,732**	**(68,994)**	**66,642**	**(43,912)**	**(58,272)**	**(72,724)**	**(87,552)**	**(88,218)**
	Cash Flow - Fund Balance									
	Library Ops	510,355	554,271	474,039	574,688	555,776	522,754	475,280	412,978	336,370
	Library Capital	58,443	83,260	31,274	129,485	104,485	79,235	53,985	28,735	17,125
		568,798	**637,531**	**505,313**	**704,173**	**660,261**	**601,989**	**529,265**	**441,713**	**353,495**

Account Number	Description		FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
	Allocated Insurance Expenditures - Aggregated										
		Liability Insurance	357,790	361,843	384,269	377,730	415,504	440,435	466,861	494,873	524,566
		Unemployment Ins	8,173	19,300	18,500	18,500	18,500	18,500	18,500	18,500	18,500
	City	Health Insurance	1,449,504	1,370,195	1,669,411	1,460,965	1,534,701	1,695,887	1,823,416	1,966,487	2,121,006
	City	Dental Insurance	104,207	98,886	111,422	102,359	97,523	104,195	109,056	114,510	120,237
	City	Vision Insurance	14,325	14,070	15,779	14,639	15,420	16,105	16,524	17,020	17,529
	Library	*Health Insurance*	65,658	68,695	81,184	72,474	78,641	84,932	91,727	99,065	106,990
	Library	Dental Insurance	4,672	6,699	6,987	6,987	6,322	6,638	6,970	7,319	7,685
	Library	Vision Insurance	637	973	1,012	1,012	1,012	1,042	1,073	1,105	1,138
	Property Taxes										
		Corporate	2,129,984	2,191,159	2,119,323	2,123,744	2,107,099	2,144,661	2,187,478	2,229,964	2,271,943
		Police Pension	963,908	958,476	1,105,927	1,108,182	1,230,604	1,268,042	1,300,225	1,332,739	1,365,760
		Total City	**3,093,892**	**3,149,635**	**3,225,250**	**3,231,926**	**3,337,703**	**3,412,703**	**3,487,703**	**3,562,703**	**3,637,703**
			2.30%	*1.80%*	*2.40%*	*2.61%*	*3.27%*	*2.25%*	*2.20%*	*2.15%*	*2.11%*
		Library Operations	644,025	669,065	699,220	702,716	739,047	761,218	784,055	807,577	831,804
		Library Debt Service	758,634	788,022	793,028	794,715	822,953	836,024	843,076	862,416	859,680
		Total Library	**1,402,659**	**1,457,087**	**1,492,248**	**1,497,431**	**1,562,000**	**1,597,242**	**1,627,131**	**1,669,993**	**1,691,484**
		Special Service Areas	22,846	29,020	31,521	31,522	36,397	42,598	49,358	56,118	62,878
			-11.97%	**27.02%**	**8.62%**	**8.62%**	**15.47%**	**17.04%**	**0.00%**	**0.00%**	**0.00%**

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
	Property Taxes (continued)									
	TIF Districts	274,480	277,335	312,318	303,814	254,965	397,900	478,501	493,639	503,565
		295.95%	**1.04%**	**12.61%**	**9.55%**	**-16.08%**	**56.06%**	**0.00%**	**0.00%**	**0.00%**
	Road & Bridge Tax	131,612	128,668	130,000	131,199	130,000	130,000	135,000	135,000	140,000
		-23.37%	**-2.24%**	**1.04%**	**1.97%**	**-0.91%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**
	Grand Total	**4,925,489**	**5,041,745**	**5,191,337**	**5,195,892**	**5,321,065**	**5,580,443**	**5,777,693**	**5,917,453**	**6,035,630**
		1.43%	*2.36%*	*2.97%*	*3.06%*	*2.41%*	*4.87%*	*3.53%*	*2.42%*	*2.00%*
	Total City Debt Service Payments	**4,166,401**	**4,595,131**	**4,865,530**	**4,856,406**	**4,742,902**	**4,247,818**	**3,882,427**	**2,443,009**	**2,436,309**
	Principal	2,924,973	3,465,452	3,858,076	3,856,451	3,890,279	3,544,947	3,302,707	1,982,586	2,052,582
	Interest	1,241,428	1,129,679	1,007,454	999,955	852,623	702,871	579,720	460,423	383,727
	Building Permits Revenue	**438,320**	**477,701**	**350,000**	**425,000**	**400,000**	**350,000**	**350,000**	**350,000**	**350,000**
	Aggregated Salary & Wage Information									
	City Salaries									
	Full Time	5,588,388	5,857,367	6,558,497	6,467,859	6,849,252	7,173,989	7,389,209	7,610,886	7,839,212
	Overtime	134,470	131,298	149,000	152,603	159,000	149,000	149,000	149,000	149,000
	Part Time	304,483	295,087	394,000	360,040	386,500	388,500	390,500	422,800	424,800
	Total	**6,027,341**	**6,283,752**	**7,101,497**	**6,980,502**	**7,394,752**	**7,711,489**	**7,928,709**	**8,182,686**	**8,413,012**
	Lib Salaries									
	Full Time	213,880	261,231	278,394	278,394	289,742	298,434	307,387	316,609	326,107
	Part Time	189,152	165,624	196,000	167,500	190,000	205,729	221,551	237,410	253,305
	Total	**403,032**	**426,855**	**474,394**	**445,894**	**479,742**	**504,163**	**528,938**	**554,019**	**579,412**
	Total Salaries									
	Full Time	5,802,268	6,118,598	6,836,891	6,746,253	7,138,994	7,472,423	7,696,596	7,927,495	8,165,319
	Overtime	134,470	131,298	149,000	152,603	159,000	149,000	149,000	149,000	149,000
	Part Time	493,635	460,711	590,000	527,540	576,500	594,229	612,051	660,210	678,105
	Total	**6,430,373**	**6,710,607**	**7,575,891**	**7,426,396**	**7,874,494**	**8,215,652**	**8,457,647**	**8,736,705**	**8,992,424**

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
	Aggregated Benefit Information									
	City Benefits									
	IMRF	325,586	326,130	339,225	350,514	443,872	453,534	478,838	503,991	518,976
	Police Pension	966,211	963,361	1,111,484	1,111,484	1,230,604	1,268,042	1,300,225	1,332,739	1,365,760
	FICA	442,140	457,541	517,639	518,979	542,671	568,074	585,116	602,670	620,752
	Total	**1,733,937**	**1,747,032**	**1,968,348**	**1,980,977**	**2,217,147**	**2,289,650**	**2,364,179**	**2,439,400**	**2,505,488**
	Lib Benefits									
	IMRF	22,885	26,614	25,541	29,000	32,779	34,171	36,087	37,993	39,133
	FICA	30,169	31,983	35,544	33,500	35,952	38,568	40,464	42,382	44,325
	Total	**53,054**	**58,597**	**61,085**	**62,500**	**68,731**	**72,739**	**76,551**	**80,375**	**83,458**
	Total Benefits									
	IMRF	348,471	352,744	364,766	379,514	476,651	487,705	514,925	541,984	558,109
	Police Pension	966,211	963,361	1,111,484	1,111,484	1,230,604	1,268,042	1,300,225	1,332,739	1,365,760
	FICA	472,309	489,524	553,183	552,479	578,623	606,642	625,580	645,052	665,077
	Total	**1,786,991**	**1,805,629**	**2,029,433**	**2,043,477**	**2,285,878**	**2,362,389**	**2,440,730**	**2,519,775**	**2,588,946**
	Selected Capital Projects - Aggregated > $500,000									
	Route 47 Expansion Project	**337,766**	**164,848**	**149,136**	**149,136**	**149,136**	**149,136**	**68,440**	**-**	**-**
	MFT	73,787	73,787	73,788	73,788	73,788	73,788	37,045	-	-
	Water	197,544	58,053	45,372	45,372	45,372	45,372	18,905	-	-
	Sewer	59,015	25,526	22,488	22,488	22,488	22,488	9,370	-	-
	Downtown TIF	7,420	7,482	7,488	7,488	7,488	7,488	3,120	-	-
	Road to Better Roads Program	**1,494,401**	**574,997**	**1,406,000**	**1,338,569**	**1,728,174**	**1,333,000**	**1,838,000**	**2,173,000**	**2,351,000**
	MFT	300,000	355,271	620,000	543,569	781,674	754,000	754,000	754,000	754,000
	City-Wide Capital	761,759	69,633	80,000	98,000	312,500	96,000	96,000	96,000	96,000
	Water	272,423	15,564	569,000	635,000	634,000	483,000	548,000	863,000	841,000
	Sewer	160,219	134,529	137,000	62,000	-	-	440,000	460,000	660,000
	RTBR - Roads Only	**1,061,759**	**424,904**	**700,000**	**641,569**	**1,094,174**	**850,000**	**850,000**	**850,000**	**850,000**
	Mill Road	**-**	**195,781**	**3,105,000**	**200,000**	**-**	**3,175,000**	**-**	**-**	**-**
	City-Wide	-	195,781	3,105,000	200,000	-	3,175,000	-	-	-

Account Number	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Projected	FY 2021 Proposed	FY 2022 Projected	FY 2023 Projected	FY 2024 Projected	FY 2025 Projected
Selected Capital Projects - Aggregated > $500,000 continued										
	Countryside Parkway	**635,762**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
	City-Wide	561,550	-	-	-	-	-	-	-	-
	Water	74,212	-	-	-	-	-	-	-	-
	Well Rehabs	**264,985**	**119,204**	**165,000**	**7,796**	**-**	**176,000**	**187,000**	**-**	**-**
	Water	264,985	119,204	165,000	7,796	-	176,000	187,000	-	-
	Cation Exchange Media Repl	**-**	**-**	**185,000**	**120,000**	**25,000**	**180,000**	**195,000**	**-**	**-**
	Water	-	-	185,000	120,000	25,000	180,000	195,000	-	-
	Rte 71 Water/Sewer Main Replacement	**49,464**	**288,710**	**105,166**	**105,166**	**47,094**	**47,094**	**-**	**-**	**-**
	Water	44,904	288,136	42,166	42,166	12,871	12,871	-	-	-
	Sewer	4,560	574	63,000	63,000	34,223	34,223	-	-	-
	Water Tower Painting	**-**	**-**	**-**	**-**	**18,000**	**495,000**	**477,000**	**-**	**-**
	Water	-	-	-	-	18,000	495,000	477,000	-	-
	Whispering Meadows	**3,049**	**1,090,185**	**22,500**	**9,050**	**-**	**-**	**-**	**-**	**-**
	City-Wide	2,762	974,071	22,500	8,000	-	-	-	-	-
	Water	115	42,560	-	750	-	-	-	-	-
	Sewer	172	73,554	-	300	-	-	-	-	-