

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS,
HELD IN THE CITY COUNCIL CHAMBERS,
800 GAME FARM ROAD ON
TUESDAY, JANUARY 14, 2020**

Mayor Purcell called the meeting to order at 7:00 p.m. and led the Council in the Pledge of Allegiance.

ROLL CALL

City Clerk Pickering called the roll.

Ward I	Koch	Present
	Transier	Present
Ward II	Milschewski	Present
	Plocher	Present
Ward III	Funkhouser	Present
	Frieders	Present
Ward IV	Tarulis	Present
	Peterson	Present

Staff present: City Administrator Olson, City Clerk Pickering, Chief of Police Jensen, Deputy Chief of Police Mikolasek, Deputy Chief of Police Pfizenmaier, Public Works Director Dhuse, Community Development Director Barksdale-Noble, Finance Director Fredrickson, Parks and Recreation Director Evans, Assistant City Administrator Willrett, Building Code Official Ratos, Attorney Orr, and EEI Engineer Sanderson.

QUORUM

A quorum was established.

AMENDMENTS TO THE AGENDA

Mayor Purcell entertained a motion to move the Park Board Item #1 – Park Naming Request to the Mayor’s Report. So moved by Alderman Frieders; seconded by Alderman Koch.

Motion unanimously approved by a viva voce vote.

PRESENTATIONS

Swearing-in of New Patrol Officer – Alexander Jordon

Mayor Purcell, along with Fire and Police Commission Chairman Robert Johnson and Chief of Police James Jensen, swore in Alexander Jordon as a Patrol Officer for the police department.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS ON AGENDA ITEMS

None.

CONSENT AGENDA

None.

MINUTES FOR APPROVAL

Mayor Purcell entertained a motion to approve the minutes of the regular City Council meeting of December 10, 2019 as presented. So moved by Alderman Milschewski; seconded by Alderman Transier.

Motion unanimously approved by a viva voce vote.

BILLS FOR PAYMENT

Mayor Purcell entertained a motion to approve the bill list in the amount of \$1,424,176.18 (vendors); \$2,609,088.25 (wire payments); \$597,014.67 (payroll period ending 12/13/19 and 12/27/19); for a total of \$4,630,279.10. So moved by Alderman Milschewski; seconded by Alderman Koch.

Motion approved by a roll call vote. Ayes-8 Nays-0
Funkhouser-aye, Tarulis-aye, Transier-aye, Plocher-aye,
Frieders-aye, Peterson-aye, Koch-aye, Milschewski-aye

REPORTS

MAYOR'S REPORT

Park Naming Request – Windett Ridge Subdivision Park
(CC 2020-04)

Mayor Purcell entertained a motion to approve the Park Board's recommendation of the name Coleman Park for the name of the Windett Ridge Subdivision park located at 2500 Fairfax Way. So moved by Alderman Frieders; seconded by Alderman Plocher.

Motion approved by a roll call vote. Ayes-8 Nays-0
Transier-aye, Plocher-aye, Frieders-aye, Peterson-aye,
Koch-aye, Milschewski-aye, Funkhouser-aye, Tarulis-aye

Taste of Yorkville "Culture Matters" Event

Mayor Purcell reported that the Taste of Yorkville "Culture Matters" event that was held on Saturday, January 11th at the Yorkville Middle School went very well. He said that there were a lot of attendees at the event.

Margaritas en Mayo Event

Mayor Purcell mentioned that a new event would be held in May. The Margaritas en Mayo event will be held on Thursday, May 21st at Town Square Park and all are invited to attend.

Metra Station Options
(CC 2019-80)

Mayor Purcell entertained a motion to authorize staff to notify Metra that the City's primary preference for a Metra Station location is Option "D" located at the southeast corner of the Burlington Northern Santa Fe rail line and Illinois Route 47 (Bridge Street) with a secondary station location preference of Option "B" located near Eldamain Road and the Burlington Northern Santa Fe rail line and to eliminate location Options "A" and "C" from further consideration, and to approve the Traditional concept design scheme for the potential future commuter station. So moved by Alderman Peterson; seconded by Alderman Tarulis.

Motion approved by a roll call vote. Ayes-8 Nays-0
Tarulis-aye, Transier-aye, Plocher-aye, Frieders-aye,
Peterson-aye, Koch-aye, Milschewski-aye, Funkhouser-aye

Proclamation for Yorkville Library Mini Golf FUN Raiser Day
(CC 2020-01)

Mayor Purcell proclaimed Sunday, January 26, 2020 as the "Yorkville Library Mini Golf Fun Raiser Day" in the United City of Yorkville (*see attached*).

Resolution 2020-01 Authorizing the Disposal of Personal Property Owned by the City
(City Owned Police Vehicle)
(CC 2020-02)

Mayor Purcell entertained a motion to approve a Resolution Authorizing the Disposal of Personal Property Owned by the City (City Owned Police Vehicle) and authorize the Mayor and City Clerk to execute. So moved by Alderman Milschewski; seconded by Alderman Funkhouser.

Motion approved by a roll call vote. Ayes-8 Nays-0
Plocher-aye, Frieders-aye, Peterson-aye, Koch-aye,
Milschewski-aye, Funkhouser-aye, Tarulis-aye, Transier-aye

Resolution 2020-02 Authorizing the Disposal of Personal Property Owned by the City
(City Owned Public Works Vehicle)
(CC 2020-03)

Mayor Purcell entertained a motion to approve a Resolution Authorizing the Disposal of Personal Property Owned by the City (City Owned Public Works Vehicle) and authorize the Mayor and City Clerk to execute. So moved by Alderman Milschewski; seconded by Alderman Peterson.

Motion approved by a roll call vote. Ayes-8 Nays-0
Frieders-aye, Peterson-aye, Koch-aye, Milschewski-aye,
Funkhouser-aye, Tarulis-aye, Transier-aye, Plocher-aye

PUBLIC WORKS COMMITTEE REPORT

No report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Resolution 2020-03

**Approving the Downtown Public Art Program
(EDC 2019-91)**

Alderman Milschewski made a motion to approve a Resolution Approving the Downtown Public Art Program and authorize the Mayor and City Clerk to execute; seconded by Alderman Koch.

Motion approved by a roll call vote. Ayes-8 Nays-0
Peterson-aye, Koch-aye, Milschewski-aye, Funkhouser-aye,
Tarulis-aye, Transier-aye, Plocher-aye, Frieders-aye

PUBLIC SAFETY COMMITTEE REPORT

Resolution 2020-04

**Authorizing the Sale and Transfer of Personal Property
Owned by the City (Police Department Equipment)
(PS 2020-03)**

Alderman Tarulis made a motion to approve a Resolution Authorizing the Sale and Transfer of Personal Property Owned by the City (Police Department Equipment) and authorize the Mayor and City Clerk to execute; seconded by Alderman Milschewski.

Motion approved by a roll call vote. Ayes-8 Nays-0
Koch-aye, Milschewski-aye, Funkhouser-aye, Tarulis-aye,
Transier-aye, Plocher-aye, Frieders-aye, Peterson-aye

Ordinance 2020-01

**Amending the Code of Ordinances as it Relates
to Temporary Liquor Permit Fees
(PS 2020-04)**

Alderman Tarulis made a motion to approve an Ordinance Amending the Code of Ordinances as it Relates to Temporary Liquor Permit Fees and authorize the Mayor and City Clerk to execute; seconded by Alderman Milschewski.

Motion approved by a roll call vote. Ayes-8 Nays-0
Milschewski-aye, Funkhouser-aye, Tarulis-aye, Transier-aye,
Plocher-aye, Frieders-aye, Peterson-aye, Koch-aye

ADMINISTRATION COMMITTEE REPORT

Ordinance 2020-02

**Abating Special Service Area Taxes for Special Service Area
Number 2004-107 (Raintree Village II Project)
(ADM 2019-71)**

Alderman Funkhouser made a motion to approve an Ordinance Abating Special Service Area Taxes for Special Service Area Number 2004-107 (Raintree Village II Project); seconded by Alderman Frieders.

Motion approved by a roll call vote. Ayes-8 Nays-0
Tarulis-aye, Transier-aye, Plocher-aye, Frieders-aye,
Peterson-aye, Koch-aye, Milschewski-aye, Funkhouser-aye

Resolution 2020-05

**Providing for the Selection of Qualified Firms
to Provide Architectural Services
(Facilities Master Plan Request for Qualifications)
(ADM 2019-35)**

Alderman Funkhouser made a motion to approve a Resolution Providing for the Selection of Qualified Firms to Provide Architectural Services (Facilities Master Plan Request for Qualifications) and authorize the Mayor and City Clerk to execute; seconded by Alderman Milschewski.

Attorney Orr explained that this resolution gives the city a list of approved firms to provide architectural services for city projects. This resolution does not determine the work product that will be done. State law requires the city to go through a qualifications-based selection process before hiring an architectural firm. Administrator Olson explained that the resolution also lays out a priority ranking of three firms, so that if the city chooses to move forward with a facilities plan, negotiations would start with the first firm on the list. If the city can't come to terms with the first firm, then we would move on to the second firm, and then to the third firm if necessary. This process cuts down on red tape for future projects as it qualifies these firms for the city to use them in the future without going through the entire qualifications-based process which takes three to six months. Discussion took place regarding the RFQ process as compared to the RFP process as well as the process that staff followed when selecting the three firms to be considered as qualified firms for providing architectural services.

Motion approved by a roll call vote. Ayes-8 Nays-0
Funkhouser-aye, Tarulis-aye, Transier-aye, Plocher-aye,
Frieders-aye, Peterson-aye, Koch-aye, Milschewski-aye

Discussion took place as to the direction that the council would like to take regarding municipal facilities planning. Administrator Olson gave a brief PowerPoint presentation to aid in the master facilities plan discussion (*see attached*). Administrator Olson gave a recap of what the city had asked for with the 2019 RFQ as compared to master facilities plan that had been conducted by the city in 2006. Administrator Olson pointed out that the 2006 plan did not include an assessment for security concerns, building conditions, and operations capabilities. The 2006 plan included a downtown vision plan along with a facilities plan. One item to note about the 2006 plan was that building needs were based on the estimate that the city's population would be 60,000 residents by 2025.

Discussion took place that while the space needs for public works and the police department were at the top of the list, the city shouldn't undercut other existing needs. It was mentioned that there was a need to look at the needs of the whole city so that it would be clear what is needed on a citywide basis. It was asked if the potential city police department sharing space with the county sheriff's office would be included. Administrator Olson responded that he did not see a way that the city could tweak a city plan to include a shared city/county public safety building as one component of the plan. He said it would be easier to manage a shared project as a separate plan from the city's municipal facilities plan. It was discussed that what was needed was not a grand plan, but instead a smarter or realistic plan. The plan should take into account land and assets that the city already owns. It was mentioned that many city buildings were purchased/built without an overarching plan and that the city needs to be better at planning its' facilities rather than constantly piecemealing things as we go.

At the end of the discussion, Administrator Olson gave a recap, highlighting the following:

- No one wants to move forward with the original full scope of the proposed 2019 facilities plan.
- A separate study should be conducted for the shared city/county public safety facility.
- The public works building is the facility with the most immediate need.
- As the city looks at a facilities study, the study should be more focused on the economics of what the city can afford, the land use decisions that the city has made or needs to make for its' facilities, and it should also look at asset management to determine the best use of land/buildings that the city owns as it relates to being able to cite municipal facilities.

Staff will start working on drafting the scope of a master facilities plan study.

PARK BOARD

**Park Naming Request – Windett Ridge Subdivision
(CC 2020-04)**

Clerk's Note: Please see the Mayor's Report for the park naming request.

PLANNING AND ZONING COMMISSION

No report.

CITY COUNCIL REPORT

**National Suicide Prevention + Action Month
Proclamation Project**

Alderman Frieders reported that as the 2019 National Suicide Prevention + Action Month Proclamation (NSPAMP) project closed out, he has worked very closely with Hope for the Day and he hopes to continue working on the National Suicide Prevention + Action Month Proclamation project in 2020. He asked the council for their support of his continued efforts to raise awareness of suicide and pro-active mental health.

CITY CLERK'S REPORT

No report.

COMMUNITY & LIAISON REPORT

No report.

STAFF REPORT

No report.

ADDITIONAL BUSINESS

Mayor Purcell mentioned that he had two things for the council to consider as the city moves forward with the facilities master plan discussion. The first is that he would like to sell the old bank building located at 102 E. Van Emmon Street. The second is that he would like to council to consider the approximately 8 acres that the city owns across the street from the Home Depot. Mayor Purcell mentioned that potential options for this parcel are to build a new public works facility or new city hall on it, to sell it, or just to hold on to it for future use. Alderman Koch mentioned that the city also owns property located at 609 N. Bridge Street that is not being used currently.

CITIZEN COMMENTS

None.

EXECUTIVE SESSION

Mayor Purcell said that the council would not be going into executive session this evening.

ADJOURNMENT

Mayor Purcell entertained a motion to adjourn the City Council meeting. So moved by Alderman Plocher; seconded by Alderman Frieders.

Motion unanimously approved by a viva voce vote.

Meeting adjourned at 8:45 p.m.

Minutes submitted by:



Lisa Pickering,
City Clerk, City of Yorkville, Illinois

UNITED CITY OF YORKVILLE

Proclamation

WHEREAS, libraries provide access to information and also serve as community centers; and

WHEREAS, the Friends of the Yorkville Public Library is a support group for the library; and

WHEREAS, the Friends of the Yorkville Public Library strive to focus attention on library services and needs and also help to strengthen and expand library services; and

WHEREAS, the Friends of the Yorkville Public Library participates in fund raising for library projects, programs, and the purchase of special equipment; and

WHEREAS, the Friends of the Yorkville Public Library will be holding a Mini Golf FUN Raiser on Sunday, January 26, 2020 from 11:00 a.m. to 4:00 p.m. in the Yorkville Public Library.

NOW, THEREFORE, I, John Purcell, Mayor of the United City of Yorkville, do hereby proclaim Sunday, January 26, 2020 as the "Yorkville Library Mini Golf FUN Raiser Day" in the United City of Yorkville and encourage all residents to support the Yorkville Public Library by participating in this FUN raiser day.

Dated this 14th day of January, 2020, A.D.



John Purcell, Mayor

