

Agenda
Yorkville Public Library
Michelle Pfister Meeting Room
Board of Trustees
October 14, 2019- 7:00 P.M.
902 Game Farm Road

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Minutes
5. Correspondence
6. Public Comment
7. Staff Comment
8. Report of the Treasurer
 - Financial Statement
 - Payment of Bills
 - Statistics
9. Report of the Library Director
10. City Council Liaison
11. Standing Committees
 - Policy Personnel
 - Finance Community Relations
 - Physical Facilities
12. Unfinished Business
 - Digital Sign Update
 - Maintenance Proposal by R.J. O'Neil
(Revised)
 - Thermosystems Maintenance Contract
(Renewal)
13. New Business
 - Tax Levy
 - Proposal for Electrical Work for Digital Sign
 - Proposal for Chiller/AC Screens
 - Removal of Trees Discussion
 - Proposal for Painting/Siding Repairs
14. Executive Session (if needed)
 1. For the appointment, employment, compensation, discipline, performance or legal counsel for the public body, including hearing testimony on a complaint lodged against

an employee of the public body, or against legal counsel for the public body to determine its validity.

15. Adjournment

DRAFT

Yorkville Public Library
Board of Trustees
Monday, September 9, 2019 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:00pm by President Darren Crawford, roll was called and a quorum was established.

Roll Call: Wamecca Rodriguez-yes, Julie Brendich (arr. 7:01pm) Theron Garcia-yes, Ryan Forristall-yes, Krista Danis-yes, Darren Crawford-yes, Susan Chacon-yes, Russ Walter-yes

Absent: Jason Hedman

Others Present:

Shelley Augustine-Director of Adult Services, Judy Somerlot-Friends of the Library, Daniel Transier-City Liaison, Kevin Bauman-R.J. O'Neil

Recognition of Visitors: President Crawford recognized the library staff and guests.

Amendments to the Agenda: None

Minutes: August 12, 2019

Ms. Garcia made a motion to approve the August 12, 2019 Special Meeting and regular Board meeting minutes and Ms. Rodriguez seconded.

Roll call: Brendich-yes, Garcia-yes, Forristall-yes, Danis-yes, Crawford-yes, Chacon-yes, Walter-yes, Rodriguez-yes. Carried 8-0.

Correspondence:

Ms. Augustine said a news story and photos were placed in the *Kendall County Record* regarding the upcoming ice cream social.

Public Comment:

Ms. Somerlot thanked library staff and Board members for their help at the recent book sale. The sales of \$7,200 established a new record in addition to the \$300 extra from the continuation of the sale. She said \$900 in children's books and \$200 for programs were both approved at the Friends meeting this morning. She noted the development fees this year were much lower than last year.

Staff Comment:

Ms. Augustine discussed the upcoming ice cream social and related activities on that day. She said Meadowvale is donating 200 cups of ice cream. On September 17th a Suicide Prevention Program will be held at the library. Other programs to come include a showcase of creative writing, Medicare speaker, Senator Oberweis is holding a Senior Fair, and a recently secured grant will fund programs on Social Security and health planning.

Report of the Treasurer:

Treasurer Chacon commented briefly on the budget and said that \$900 was spent on steam cleaning the bathrooms. Ms. Augustine added that the band for the ice cream social was sponsored by Board member Hedman's relative.

Payment of Bills

Trustee Walter moved and President Crawford seconded the motion to pay the bills as follows:

\$19,594.46	Accounts Payable
\$38,077.78	Payroll
\$57,672.24	TOTAL

Roll call: Garcia-yes, Forristall-yes, Danis-yes, Crawford-yes, Chacon-yes, Walter-yes, Rodriguez-yes, Brendich-yes Carried 8-0.

Report of the Library Director:

Ms. Augustine presented the following highlights:

1. Air-conditioning was not cooling properly, so Trico cleaned HVAC and repaired a unit. Blower motor not working following the cleaning, another call was placed and service person came again for a stuck switch and said a new board might be needed.
2. Pest control removed hornets' nest from second floor window, came a second time to remove core.
3. Stanley Steemer cleaned all 11 bathrooms and sealed them. Ms. Augustine showed before/after photo.
4. Ms. Topper met with painter who painted building, some paint is peeling upstairs.
5. Mr. Walter reported piece of siding near window is coming loose, waiting on proposal.
6. Ms. Topper spoke with Bart Olson regarding possible removal of pine trees that clog gutters and HVAC.
7. Digital sign to be installed in 2 phases. Mr. Walter asked if messages from Library and Parks & Rec can be combined into one message via software.
8. Employee to assist Ms. Augustine has been hired. Floater also hired and both will be cross-trained.
9. A college student will be doing a practicum at the library starting in January.

Mr. Crawford asked if a meeting with Ms. Topper, Chief of Police and the PADS Director has occurred. It has not been held yet.

City Council Liaison

Liaison Transier asked if Alderman Frieders had been informed about the Suicide Prevention program since he is very involved with it. Ms. Augustine will contact him. Mr. Walter asked about the status of funds which were involved in a lawsuit with Illinois Funds 3-4 years ago. The city had invested some of the library's money in this. Mr. Transier will research with the City Finance Director.

Standing Committees:

The Personnel Committee will set up a meeting in the near future.

Unfinished Business:

Digital Sign Schedule (discussed earlier)

Mini-Golf Event Update (not discussed tonight)

E-Rate Site Visits

Mr. Walter reported three companies did a walk-through of the building. Bids for this program for wireless improvement are due by September 24th, however, none has been received yet.

New Business:

Approve October 11th Closing for Staff Day

Ms. Augustine said a movie on homelessness will be shown and discussed. The Board encouraged Ms. Topper to meet with local PADS personnel prior to this day. Mr. Crawford moved to approve the library closure for a staff day on October 11th. Ms. Garcia seconded and roll was taken:

Roll call: Garcia-yes, Forristall-yes, Danis-yes, Crawford-yes, Chacon-yes, Walter-yes, Rodriguez-yes, Brendich-yes. Carried 8-0.

Mechanical Overview of the Library Building/Maintenance

Kevin Bauman of R.J. O'Neil has toured the library and met with Ms. Topper to determine the library maintenance needs. He gave an overview of his company and said they focus on local business and can work on any of the mechanicals in the library, excluding automation and electrical work. He prepared a proposed maintenance agreement/schedule for semi-annual maintenance. He said preventive maintenance prolongs the life of the equipment and they would work with the library budget. He noted a couple of issues that he saw on his walk-through. He said their rate with a contract would be \$137 per hour and \$149 without a contract. The response time for normal business hours (7:30am to 3:30pm) is 2 hours. Their non-business hours have a response time of a call-back within 20 minutes and a technician on site within 2 hours.

The Board discussed the lifespan of some of the equipment in the building and Mr. Bauman gave his opinion. It was noted that Ms. Topper is looking at covers for the chillers to prevent cottonwood seed buildup. Ms. Brendich asked if the library could negotiate labor rates in the contract and Mr. Bauman replied yes. Mr. Bauman listed several local libraries they service.

Thermosystems Maintenance Contract Renewal

The Board discussed the functions performed by the various service companies and their costs. Ms. Brendich said Mr. Bauman spoke of relationships and she said the library needs a good partner. Mr. Walter suggested Ms. Topper negotiate the regular and overtime rates with O'Neil and add to the contract. He said it should be determined if the hourly charges include travel time. Ms. Brendich suggested that Ms. Topper contact the references furnished. The contract is a small dollar amount compared to equipment cost and the Board should close this contract next month, said Mr. Forristall. If there is a malfunction before the contract is finalized, O'Neil should be contacted for their rates. Ms. Augustine will ask Ms. Topper if she has contacted any references. A decision on O'Neil will be made next month.

Executive Session: None

Additional Business: None

Adjournment:

There was no further business and the meeting adjourned at 7:54pm on a motion and second by Mr. Crawford and Mr. Walter, respectively.

Minutes respectfully submitted by
Marlys Young, Minute Taker

DRAFT

Yorkville Public Library
Personnel Committee Meeting
Monday, September 23, 2019, 7:00pm
902 Game Farm Road – Michelle Pfister Meeting Room

The Personnel Committee meeting was called to order at 7:00pm by President Darren Crawford and he announced the date and time.

Roll Call:

Darren Crawford-present, Krista Danis-present, Theron Garcia-present, Wamecca Rodriguez-present, Russ Watler-present, Julie Brendich (arrived 7:03pm)

Others Present: None

Recognition of Visitors: No visitors

Public Comment: None

Library Director's Annual Evaluation:

The purpose of this meeting was to discuss the Library Director's annual evaluation.

At approximately 7:02pm a motion was made and seconded by Mr. Crawford and Mr. Walter, respectively, to enter into Executive Session. Mr. Crawford read the reason for the Session as follows:

For the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.

Roll call on the motion: Crawford-yes, Danis-yes, Garcia-yes, Rodriguez-yes, Walter-yes,

Executive Session:

The committee entered into Executive Session at approximately 7:02pm and concluded at approximately 8:57pm.

No action was taken on the Director's evaluation at this time. Another Personnel Committee meeting will be held on October 7th to finish the evaluation after gathering more information.

Adjournment:

There was no further business and the meeting was adjourned at approximately 8:59pm on a motion by Mr. Walter and second by Mr. Crawford. Unanimous voice vote approval.

Minutes respectfully submitted by
Marlys Young, Minute Taker

DATE: 09/16/19
TIME: 12:44:34
ID: AP225000.WOW

UNITED CITY OF YORKVILLE
MANUAL CHECK REGISTER

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900079	FNBO	FIRST NATIONAL BANK OMAHA			09/25/19		
	092519-B.PFIZENMAIER	08/30/19	24	STORAGE BINS	** COMMENT **		
			25	O'HERRON-FLASHLIGHT CONES,	01-210-56-00-5620		235.86
			26	TASER HOLSTERS	** COMMENT **		
			27	STEVENS-EMBROIDERY	01-210-56-00-5600		54.00
			28	AMERICAN TIRE-FRONT WHEEL	01-210-54-00-5495		506.78
			29	BEARINGS REPLACED	** COMMENT **		
			30	AMERICAN TIRE-OIL CHANGE	01-210-54-00-5495		48.15
				INVOICE TOTAL:			2,793.96 *
	092519-D.BROWN	08/30/19	01	IAWWA-WATER DIST. SYSTEM O & M	51-510-54-00-5412		250.00
			02	CLASS REGISTRATION-BROWN	** COMMENT **		
				INVOICE TOTAL:			250.00 *
	092519-D.SMITH	08/30/19	01	MENARDS-ANCHOR PLATES, SCREWS	79-790-56-00-5640		109.83
				INVOICE TOTAL:			109.83 *
	092519-E.DHUSE	08/30/19	01	NAPA#234234-OIL FILTER	52-520-56-00-5628		5.99
			02	NAPA#232604-BRAKE AWAY KIT	01-410-56-00-5628		31.67
			03	NAPA#232696-CARBURETOR VALVE	01-410-56-00-5628		14.58
			04	NAPA#233294-SPARK PLUGS	01-410-56-00-5628		3.77
			05	NAPA#234903-CAR WASH CLEANERS	01-410-56-00-5628		23.96
			06	AMAZON-WASTE TONER BOTTLE	52-520-56-00-5610		20.07
			07	WAREHOUSE DIRECT-PENS, WASTE	52-520-56-00-5610		58.50
			08	TONER BOTTLE, DRY ERASE SPRAY	** COMMENT **		
			09	CLEANER	** COMMENT **		
				INVOICE TOTAL:			158.54 *
	092519-E.TOPPER	08/30/19	01	AMAZON-SHARPIES, RUBBER	82-820-56-00-5610		528.41
			02	BANDS, BINDER CLIPS, GLUE	** COMMENT **		
			03	STICKS, TONER CARTRIDGES,	** COMMENT **		
			04	PENCILS	** COMMENT **		
			05	NOTARY SERVICE-NOTARY	82-820-54-00-5462		53.95
			06	PACKAGE-TOPPER	** COMMENT **		
			07	JEWEL-CAKE	82-820-56-00-5676		25.49
			08	DEMCO-BOOKMARKS	82-820-56-00-5671		39.01
			09	AMAZON PRIME MONTHLY FEE	82-820-54-00-5460		12.99
			10	AMAZON-BUBBLES, TATTOOS,	82-820-56-00-5671		236.74
			11	RAFFLE TICKETS, CRAFT PROJECT	** COMMENT **		
			12	BOOKS, HERSEY'S SYRUP, SPOONS,	** COMMENT **		
			13	TABLE COVERS, PHOTO BOOTH	** COMMENT **		
			14	BACKDROPS, BANNERS, RUBBER	** COMMENT **		
			15	BRACELETS, STRESS BALLS	** COMMENT **		
			16	SHAW MEDIA-EMPLOYMENT AD	82-820-54-00-5426		99.52
			17	TRIBUNE-EMPLOYMENT AD	82-820-54-00-5426		776.73
			18	PIZZA HUT-STAFF MEETING FOOD	82-820-56-00-5676		44.95

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900079	FNBO	FIRST NATIONAL BANK OMAHA			09/25/19		
	092519-E.TOPPER	08/30/19	19	TRIBUNE-SUBSCRIPTION RENEWAL		82-820-54-00-5460	106.00
						INVOICE TOTAL:	1,923.79 *
	092519-E.WILLRETT	08/30/19	01	YORKVILLE CHAMBER-2019 NEW	01-110-54-00-5460		40.00
			02	TEACHER BREAKFAST TABLE	** COMMENT **		
			03	CENTERPEICE SPONSOR	** COMMENT **		
			04	ICMA-2019 ANNUAL CONFERENCE	01-110-54-00-5412		720.00
			05	REGISTRATION-WILLRETT	** COMMENT **		
			06	2019 ICMA CONFERENCE AIR	01-110-54-00-5415		276.60
			07	TRANSPORTATION-WILLRETT	** COMMENT **		
			08	APA PROFESSIONAL MEMBERSHIP	01-110-54-00-5460		469.00
			09	RENEWAL-WILLRETT	** COMMENT **		
			10	ELEMENT FOUR-CLOUD CONNECT	01-640-54-00-5450		1,161.31
			11	OFFSITE BACKUPS FOR AUGUST	** COMMENT **		
			12	2019	** COMMENT **		
			13	2019 IML CONFERENCE	01-110-54-00-5412		2,170.00
			14	REGISTRATION FOR CITY	** COMMENT **		
			15	ADMINISTRATOR, ASSISTANT CITY	** COMMENT **		
			16	ADMINISTRATOR, MAYOR AND 7	** COMMENT **		
			17	ALDERMEN	** COMMENT **		
			18	JEWEL-CITY COUNCIL MEETING	01-110-56-00-5610		100.17
			19	REFRESHMENTS FOR CHIEF'S	** COMMENT **		
			20	RETIREMENT	** COMMENT **		
			21	AMAZON-DUAL MONITOR MOUNT	01-110-56-00-5610		69.95
			22	AMAZON-SURGE PORTECTOR,	01-110-56-00-5610		82.62
			23	BATTERY BACKUP	** COMMENT **		
			24	FACEBOOK-2019 HOMETOWN DAYS	79-795-56-00-5602		4.19
			25	ADVERTISING	** COMMENT **		
					INVOICE TOTAL:		5,093.84 *
	092519-G.KLEEFISCH	08/30/19	01	HOME DEPO-POLE BREAKERS, WIRE	79-790-56-00-5640		133.02
					INVOICE TOTAL:		133.02 *
	092519-G.STEFFENS	08/30/19	01	HOME DEPO-MATTLOCK	52-520-56-00-5630		24.99
			02	KEYME-3 KEYS	52-520-56-00-5613		4.30
					INVOICE TOTAL:		29.29 *
	092519-J.BAUER	08/30/19	01	ISAWWA-EXCAVATING & SHORING	51-510-54-00-5412		72.00
			02	SAFETY CLASS REGISTRATION -	** COMMENT **		
			03	BAUER & SCODRO	** COMMENT **		
			04	AMERICAN TIRE-BRAKE REPAIR	51-510-54-00-5490		695.52
			05	AMERICAN TIRE-BOLT, BULB	51-510-56-00-5628		11.79
					INVOICE TOTAL:		779.31 *
	092519-J.DYON	08/30/19	01	EVERY DROP-REFRIGERATOR FILTER	01-110-56-00-5610		42.49

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900079	FNBO	FIRST NATIONAL BANK OMAHA			09/25/19		
	092519-R.HORNER	08/30/19	01	MENARDS-REFLECTIVE NUMBERS,		79-790-56-00-5620	55.86
			02	SPRAY PAINT, GALVANIZING		** COMMENT **	
			03	COMPOND		** COMMENT **	
			04	PLAYGROUND GUARDIAN-YORKVILLE		79-790-56-00-5635	2,000.00
			05	PARK PROTECTOR SOFTWARE		** COMMENT **	
				INVOICE TOTAL:			2,055.86 *
	092519-R.WRIGHT	08/30/19	01	PHYSICIANS CARE-DRUG SCREENING		01-210-54-00-5462	172.00
			02	PHYSICIANS CARE-DRUG SCREENING		79-795-54-00-5462	172.00
				INVOICE TOTAL:			344.00 *
	092519-S.IWANSKI	08/30/19	01	YORKVILLE POST-POSTAGE FOR		82-820-54-00-5452	19.74
			02	BOOK CLUB		** COMMENT **	
				INVOICE TOTAL:			19.74 *
	092519-S.REDMON	08/30/19	01	JEWEL-BUNS		79-795-56-00-5607	18.34
			02	AMERICINN-2019 HOMETOWN DAYS		79-795-56-00-5602	154.49
			03	AIR DOGS LODGING-DEPOSIT		** COMMENT **	
			04	CAROUSEL SOUND-CAR SHOW DJ		79-795-56-00-5602	500.00
			05	SHAW'S TENT- TENT RENTAL		79-795-56-00-5602	1,450.00
			06	ARAMARK#1591923320-MATS		79-790-56-00-5620	15.82
			07	ARAMARK#1591899358-MATS		79-790-56-00-5620	15.82
			08	ARAMARK#1591915471-MATS		79-790-56-00-5620	15.82
			09	RIVERVIEW FORD-REPLACED POWER		79-790-54-00-5495	966.24
			10	STEERING PRESSURE LINE		** COMMENT **	
			11	AT&T UVERSE-6/24-7/23 TOWN		79-795-54-00-5440	84.43
			12	SQUARE SIGN INTERNET		** COMMENT **	
			13	AMAZON-FAX MACHINE		79-795-56-00-5610	210.95
			14	NRPA-CPRP RENEWALS		79-795-54-00-5412	60.00
			15	GOLD MEDAL-BRIDGE PARK		79-795-56-00-5607	716.24
			16	OCONCESSION SUPPLIES		** COMMENT **	
			17	SOURCE ONE-TOILET PAPER,		79-795-56-00-5607	78.94
			18	PAPER TOWELS		** COMMENT **	
			19	SOURCE ONE-BATTERIES		79-795-56-00-5610	16.31
			20	AMAZON-BOUNCE HOUSE BLOWERS		79-795-56-00-5606	324.98
			21	REINDERS-3 PT HITCH		79-790-56-00-5640	697.69
			22	AMAZON-SPIDERMAN COSTUME		79-795-56-00-5602	46.99
			23	BSN SPORTS-FALL BASKETBALL		79-795-56-00-5606	1,793.10
			24	SHIRTS		** COMMENT **	
			25	BSN SPORTS-FALL BASEBALL		79-795-56-00-5606	345.03
			26	PANTS		** COMMENT **	
			27	BSN SPORTS-FALL BASEBALLS		79-795-56-00-5606	1,397.60
			28	YORKVILLE ACE-CARPET CLEANING		79-795-56-00-5640	51.98
			29	NRPA MEMBERSHIP RENEWAL		79-795-54-00-5460	675.00
			30	AMAZON-RETRO SLAP BANDS		79-795-56-00-5602	10.95

Total for All Highlighted Library Invoices: \$1,943.53

DATE: 10/01/19
TIME: 11:03:49
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE
CHECK REGISTER

CHECK DATE: 10/14/19

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104773	AMPERAGE	AMPERAGE ELECTRICAL SUPPLY INC					
	0948852-IN		08/22/19	01	LAMPS	82-820-56-00-5621	99.60
					INVOICE TOTAL:		99.60 *
					CHECK TOTAL:		99.60
104774	AUROSIGN	AURORA SIGN CO					
	190511-2		09/24/19	01	MAIN MONUMENT SIGN	82-000-24-00-2480	12,997.00
					INVOICE TOTAL:		12,997.00 *
					CHECK TOTAL:		12,997.00
104775	AUTOBC	AUTOMATIC BUILDING CONTROLS					
	SD4717		08/30/19	01	REPAIR TO BASEBOARD HEAT	82-820-54-00-5495	780.00
				02	CONTROL VALVE	** COMMENT **	
					INVOICE TOTAL:		780.00 *
					CHECK TOTAL:		780.00
104776	BAKTAY	BAKER & TAYLOR					
	2034745529		08/23/19	01	BOOKS	84-840-56-00-5686	387.77
					INVOICE TOTAL:		387.77 *
	2034756413		08/29/19	01	BOOKS	84-840-56-00-5686	1,034.91
					INVOICE TOTAL:		1,034.91 *
	2034756989		08/29/19	01	BOOKS	82-000-24-00-2480	151.18
				02	BOOKS	84-840-56-00-5686	445.34
					INVOICE TOTAL:		596.52 *
	2034757110		08/29/19	01	BOOKS	84-840-56-00-5686	242.02
					INVOICE TOTAL:		242.02 *

DATE: 10/01/19
TIME: 11:03:49
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UNITED CITY OF YORKVILLE
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CHECK DATE: 10/14/19

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104776	BAKTAY	BAKER & TAYLOR					
	2034770138		09/05/19	01	BOOKS	82-000-24-00-2480	9.77
				02	BOOKS	84-840-56-00-5686	381.19
					INVOICE TOTAL:		390.96 *
	2034784292		09/16/19	01	BOOKS	82-000-24-00-2480	27.27
				02	BOOKS	84-840-56-00-5686	449.85
					INVOICE TOTAL:		477.12 *
					CHECK TOTAL:		3,129.30
104777	CHRONICL	CHRONICLE MEDIA LLC					
	18679		09/10/19	01	COLOR DISPLAY AD	82-820-54-00-5426	55.00
					INVOICE TOTAL:		55.00 *
					CHECK TOTAL:		55.00
104778	IMPERIAL	IMPERIAL SERVICE SYSTEMS, INC					
	127703		08/31/19	01	WINDOW WASHING	82-820-54-00-5495	1,246.00
					INVOICE TOTAL:		1,246.00 *
					CHECK TOTAL:		1,246.00
104779	LLWCONSU	LLOYD WARBER					
	10461		08/26/19	01	AUG 2019 ON-SITE IT SUPPORT	82-820-54-00-5462	720.00
					INVOICE TOTAL:		720.00 *
	10462		09/30/19	01	SEPT 2019 ON SITE IT SUPPORT	82-820-54-00-5462	1,320.00
					INVOICE TOTAL:		1,320.00 *
					CHECK TOTAL:		2,040.00
104780	MIDWTAPE	MIDWEST TAPE					

DATE: 10/01/19
TIME: 11:03:49
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE
CHECK REGISTER

CHECK DATE: 10/14/19

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104780	MIDWTAPE	MIDWEST TAPE					
	97881158		09/04/19	01	AUDIO BOOKS	84-840-56-00-5683	207.96
				02	DVDS	84-840-56-00-5685	83.21
					INVOICE TOTAL:		291.17 *
	97908590		09/10/19	01	AUDIO BOOK	84-840-56-00-5683	39.99
				02	DVDS	84-840-56-00-5685	42.48
					INVOICE TOTAL:		82.47 *
	97939956		09/17/19	01	DVDS	84-840-56-00-5685	73.46
					INVOICE TOTAL:		73.46 *
	97975103		09/24/19	01	AUDIO BOOKS	84-840-56-00-5683	126.97
				02	DVD	84-840-56-00-5685	23.24
					INVOICE TOTAL:		150.21 *
					CHECK TOTAL:		597.31
104781	NICOR	NICOR GAS					
	91-85-68-4012 8-0819		09/03/19	01	07/30-08/30 902 GAME FARM RD	82-820-54-00-5480	376.03
					INVOICE TOTAL:		376.03 *
					CHECK TOTAL:		376.03
104782	PRAIRCAT	PRAIRIECAT					
	6543		10/01/19	01	OCT-DEC 2019 PARTICIPATION FEE	82-820-54-00-5468	3,548.99
					INVOICE TOTAL:		3,548.99 *
					CHECK TOTAL:		3,548.99
104783	R0002256	NEW LENOX PUBLIC LIBRARY					
	092419		09/24/19	01	REPLACEMENT COST FOR LOST BOOK	82-820-56-00-5686	22.00
					INVOICE TOTAL:		22.00 *
					CHECK TOTAL:		22.00

CHECK DATE: 10/14/19

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
104784	R0002292	SUZANNE ZOBEL						
	071719		09/27/19	01	REIMBURSEMENT FOR MAASAI	82-820-56-00-5671	30.44	
				02	BEADWORK MATERIALS	** COMMENT **		
					INVOICE TOTAL:		30.44 *	
					CHECK TOTAL:			30.44
104785	RIVISTAS	RIVISTAS SUBSCRIPTION SERVICES						
	9704		08/16/19	01	MAGAZINE SUBSCRIPTION RENEWALS	82-820-54-00-5460	1,636.79	
					INVOICE TOTAL:		1,636.79 *	
					CHECK TOTAL:			1,636.79
104786	THERMOSY	THERMO SYSTEMS						
	18037		08/30/19	01	CIRCUIT 2 SOFT START CHASSIS	82-820-54-00-5495	6,723.00	
				02	STARTER REPLACEMENT	** COMMENT **		
					INVOICE TOTAL:		6,723.00 *	
					CHECK TOTAL:			6,723.00
104787	TRICO	TRICO MECHANICAL , INC						
	5007		08/20/19	01	CLEANED AC UNIT & ADDED FREON	82-820-54-00-5495	590.00	
					INVOICE TOTAL:		590.00 *	
	5053		09/26/19	01	DIAGNOSTIC ON SYSTEM FAN	82-820-54-00-5495	187.50	
					INVOICE TOTAL:		187.50 *	
					CHECK TOTAL:			777.50
104788	YOUNGM	MARLYS J. YOUNG						
	090919		09/22/19	01	09/09/19 MEETING MINUTES	82-820-54-00-5462	57.50	
					INVOICE TOTAL:		57.50 *	
					CHECK TOTAL:			57.50
					TOTAL AMOUNT PAID:			34,116.46



UNITED CITY OF YORKVILLE PAYROLL SUMMARY September 6, 2019

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	\$ 19,489.35	\$ -	19,489.35	\$ 1,772.54	\$ 1,434.19	\$ 22,696.08
FINANCE	10,703.46	-	10,703.46	983.33	804.02	\$ 12,490.81
POLICE	110,223.66	522.39	110,746.05	587.01	8,094.19	\$ 119,427.25
COMMUNITY DEV.	19,050.84	-	19,050.84	1,753.18	1,420.17	\$ 22,224.19
STREETS	13,193.10	-	13,193.10	1,180.79	955.79	\$ 15,329.68
WATER	14,750.55	384.86	15,135.41	1,384.85	1,113.13	\$ 17,633.39
SEWER	6,261.11	-	6,261.11	567.27	449.26	\$ 7,277.64
PARKS	22,333.68	373.47	22,707.15	1,843.09	1,667.06	\$ 26,217.30
RECREATION	17,431.52	-	17,431.52	1,230.52	1,300.31	\$ 19,962.35
LIBRARY	16,924.22	-	16,924.22	960.48	1,271.18	\$ 19,155.88
TOTALS	\$ 250,361.49	\$ 1,280.72	\$ 251,642.21	\$ 12,263.06	\$ 18,509.30	\$ 282,414.57
TOTAL PAYROLL						\$ 282,414.57



UNITED CITY OF YORKVILLE PAYROLL SUMMARY September 20, 2019

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 908.34	\$ -	\$ 908.34	\$ -	\$ 69.49	\$ 977.83
ALDERMAN	4,000.00	-	4,000.00	-	306.00	4,306.00
ADMINISTRATION	19,989.33	-	19,989.33	1,811.04	1,466.70	23,267.07
FINANCE	11,203.46	-	11,203.46	1,015.04	830.80	13,049.30
POLICE	205,609.16	9,345.30	214,954.46	587.01	13,214.26	228,755.73
COMMUNITY DEV.	19,050.82	-	19,050.82	1,726.00	1,397.21	22,174.03
STREETS	13,033.09	24.74	13,057.83	1,183.04	945.44	15,186.31
WATER	14,839.94	176.65	15,016.59	1,360.50	1,092.97	17,470.06
SEWER	6,261.11	-	6,261.11	567.26	448.87	7,277.24
PARKS	24,435.92	400.08	24,836.00	2,085.24	1,822.28	28,743.52
RECREATION	18,704.08	-	18,704.08	1,223.73	1,391.92	21,319.73
LIBRARY	16,629.58	-	16,629.58	946.89	1,237.16	18,813.63
TOTALS	\$ 354,664.83	\$ 9,946.77	\$ 364,611.60	\$ 12,505.75	\$ 24,223.10	\$ 401,340.45

TOTAL PAYROLL \$ 401,340.45



YORKVILLE LIBRARY BOARD

BILL LIST SUMMARY

Monday, October 14, 2019

ACCOUNTS PAYABLE

Library CC Check Register <i>(Pages 1- 3)</i>	09/25/2019	\$1,943.53
Library Check Register <i>(Pages 4 - 7)</i>	10/14/2019	34,116.46
Glatfelter Liability Ins. - Installment #9	09/10/2019	\$918.75
Lincoln Financial -Sept 2019 Life Ins	09/10/2019	30.83
IPRF - Oct 2019 Workers Comp	09/10/2019	910.84
DR Horton-Refund of Permit Fees	09/10/2019	500.00
Blue Cross /Blue Shield-Oct 2019 Health Ins	09/24/2019	5,537.74
Blue Cross /Blue Shield-Oct 2019 Dental Ins	09/24/2019	582.29
Dearborn National - Oct 2019 Vision Ins	09/24/2019	84.33
DLL - Oct 2019 Copier Lease	09/24/2019	194.48
Debra Donnelly-Ice Cream Social Caricatures	09/24/2019	50.00
Elizabeth Wheeler-Ice Cream Social Poetry	09/24/2019	50.00
TOTAL BILLS PAID:		\$44,919.25

PAYROLL

	<u>DATE</u>	
Bi-weekly <i>(Page 8)</i>	09/06/2019	\$19,962.35
Bi-weekly <i>(Page 9)</i>	09/20/2019	18,813.63
TOTAL PAYROLL:		\$38,775.98

TOTAL DISBURSEMENTS: **\$83,695.23**



**YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2020 BUDGET REPORT
For the Month Ended September 30, 2019**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	8% May-19	17% June-19	25% July-19	33% August-19	42% September-19	Year-to-Date Totals	FISCAL YEAR 2020 BUDGET	% of Budget
LIBRARY OPERATIONS REVENUES										
<i>Taxes</i>										
82-000-40-00-4000	PROPERTY TAXES		58,036	298,555	12,300	25,236	278,962	673,087	699,220	96.26%
82-000-40-00-4083	PROPERTY TAXES-DEBT SERVICE		65,634	337,641	13,910	28,540	315,483	761,208	793,028	95.99%
<i>Intergovernmental</i>										
82-000-41-00-4120	PERSONAL PROPERTY TAX		1,460	-	862	103	-	2,426	5,250	46.21%
82-000-41-00-4170	STATE GRANTS		-	-	-	-	21,151	21,151	20,000	105.76%
<i>Fines & Forfeits</i>										
82-000-43-00-4330	LIBRARY FINES		434	712	492	1,669	279	3,586	8,500	42.19%
<i>Charges for Service</i>										
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS		1,193	882	880	990	966	4,911	8,000	61.38%
82-000-44-00-4422	COPY FEES		294	322	441	399	264	1,720	3,750	45.87%
82-000-44-00-4439	PROGRAM FEES		-	15	20	23	-	58	-	0.00%
<i>Investment Earnings</i>										
82-000-45-00-4500	INVESTMENT EARNINGS		735	680	817	1,079	1,377	4,688	10,000	46.88%
<i>Miscellaneous</i>										
82-000-48-00-4820	RENTAL INCOME		200	-	-	175	-	375	2,000	18.75%
82-000-48-00-4850	MISCELLANEOUS INCOME		1,981	370	52	-	-	2,404	2,000	120.18%
<i>Other Financing Sources</i>										
82-000-49-00-4901	TRANSFER FROM GENERAL		5,588	1,830	2,002	1,830	1,830	13,079	25,003	52.31%
TOTAL REVENUES: LIBRARY			135,555	641,006	31,777	60,044	620,311	1,488,692	1,576,751	94.42%
LIBRARY OPERATIONS EXPENDITURES										
<i>Salaries & Wages</i>										
82-820-50-00-5010	SALARIES & WAGES		30,988	21,451	20,903	20,903	20,902	115,147	278,394	41.36%
82-820-50-00-5015	PART-TIME SALARIES		19,549	12,675	12,560	12,752	12,651	70,187	196,000	35.81%
<i>Benefits</i>										
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION		2,821	1,957	1,907	1,907	1,907	10,500	25,541	41.11%
82-820-52-00-5214	FICA CONTRIBUTION		3,804	2,552	2,501	2,516	2,508	13,882	35,544	39.05%
82-820-52-00-5216	GROUP HEALTH INSURANCE		11,099	5,301	5,112	5,461	5,158	32,132	81,184	39.58%
82-820-52-00-5222	GROUP LIFE INSURANCE		31	31	31	31	31	154	387	39.83%
82-820-52-00-5223	DENTAL INSURANCE		1,165	582	582	582	582	3,494	6,987	50.00%
82-820-52-00-5224	VISION INSURANCE		169	84	84	84	84	506	1,012	50.00%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE		172	-	172	-	-	344	750	45.89%
82-820-52-00-5231	LIABILITY INSURANCE		5,416	1,830	1,830	1,830	1,830	12,734	24,253	52.51%
<i>Contractual Services</i>										
82-820-54-00-5412	TRAINING & CONFERENCES		-	-	-	-	-	-	2,000	0.00%
82-820-54-00-5415	TRAVEL & LODGING		-	-	-	-	-	-	1,500	0.00%
82-820-54-00-5426	PUBLISHING & ADVERTISING		-	-	-	485	(52)	433	2,000	21.66%
82-820-54-00-5440	TELECOMMUNICATIONS		-	832	-	842	-	1,674	6,000	27.89%
82-820-54-00-5452	POSTAGE & SHIPPING		-	45	9	8	20	83	750	11.00%
82-820-54-00-5460	DUES & SUBSCRIPTIONS		1,533	13	13	-	119	1,678	11,000	15.26%
82-820-54-00-5462	PROFESSIONAL SERVICES		4,059	1,983	1,181	3,384	1,339	11,947	40,000	29.87%
82-820-54-00-5466	LEGAL SERVICES		-	-	-	630	-	630	3,000	21.00%
82-820-54-00-5468	AUTOMATION		2,249	-	-	3,804	-	6,053	20,000	30.26%
82-820-54-00-5480	UTILITIES		-	-	559	774	-	1,333	11,130	11.97%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE		248	4,921	7,359	1,343	2,640	16,512	50,000	33.02%
82-820-54-00-5498	PAYING AGENT FEES		-	1,100	-	589	-	1,689	1,700	99.32%
<i>Supplies</i>										
82-820-56-00-5610	OFFICE SUPPLIES		-	112	437	500	528	1,578	8,000	19.72%
82-820-56-00-5620	OPERATING SUPPLIES		-	309	23	408	-	740	3,000	24.68%
82-820-56-00-5621	CUSTODIAL SUPPLIES		-	1,397	-	120	918	2,434	8,000	30.43%
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		-	-	-	-	-	-	2,000	0.00%
82-820-56-00-5671	LIBRARY PROGRAMMING		-	22	61	-	376	459	1,000	45.88%
82-820-56-00-5675	EMPLOYEE RECOGNITION		-	-	-	-	70	70	200	35.22%
82-820-56-00-5685	DVD'S		-	-	-	-	-	-	500	0.00%
82-820-56-00-5686	BOOKS		-	-	-	273	-	273	1,500	18.21%
<i>2006 Bond</i>										
82-820-84-00-8000	PRINCIPAL PAYMENT		-	-	-	-	-	-	50,000	0.00%
82-820-84-00-8050	INTEREST PAYMENT		-	11,306	-	-	-	11,306	22,613	50.00%



YORKVILLE PUBLIC LIBRARY
FISCAL YEAR 2020 BUDGET REPORT
For the Month Ended September 30, 2019

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year	8% May-19	17% June-19	25% July-19	33% August-19	42% September-19	Year-to-Date Totals	FISCAL YEAR 2020 BUDGET	% of Budget
<i>2013 Refunding Bond</i>										
82-820-99-00-8000	PRINCIPAL PAYMENT		-	-	-	-	-	-	585,000	0.00%
82-820-99-00-8050	INTEREST PAYMENT		-	69,700	-	-	-	69,700	139,400	50.00%
TOTAL FUND REVENUES			135,555	641,006	31,777	60,044	620,311	1,488,692	1,576,751	94.42%
TOTAL FUND EXPENDITURES			83,303	138,204	55,325	59,226	51,613	387,671	1,620,345	23.93%
FUND SURPLUS (DEFICIT)			52,251	502,802	(23,548)	818	568,697	1,101,021	(43,594)	

LIBRARY CAPITAL REVENUES

84-000-42-00-4214	DEVELOPMENT FEES		9,800	4,400	7,300	2,800	59,900	84,200	50,000	168.40%
84-000-45-00-4500	INVESTMENT EARNINGS		62	50	56	62	60	290	100	290.31%
84-000-48-00-4850	MISCELLANEOUS INCOME		-	29	-	-	-	29	-	0.00%
TOTAL REVENUES: LIBRARY CAPITAL			9,862	4,479	7,356	2,862	59,960	84,519	50,100	168.70%

LIBRARY CAPITAL EXPENDITURES

84-840-54-00-5460	E-BOOK SUBSCRIPTIONS		-	-	-	-	-	-	3,500	0.00%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		-	-	-	-	-	-	15,000	0.00%
84-840-56-00-5683	AUDIO BOOKS		-	157	233	95	240	725	3,500	20.71%
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC		-	-	343	100	-	443	500	88.53%
84-840-56-00-5685	DVD'S		-	127	119	246	313	805	3,000	26.84%
84-840-56-00-5686	BOOKS		-	1,958	3,713	2,427	2,364	10,461	50,000	20.92%

TOTAL FUND REVENUES			9,862	4,479	7,356	2,862	59,960	84,519	50,100	168.70%
TOTAL FUND EXPENDITURES			-	2,241	4,408	2,867	2,918	12,434	75,500	16.47%
FUND SURPLUS (DEFICIT)			9,862	2,238	2,948	(5)	57,042	72,085	(25,400)	



YORKVILLE PUBLIC LIBRARY

CASH STATEMENT

As of September 30, 2019

FISCAL YEAR 2020

		May 2019	June 2019	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020
Library Operations	Old Second	\$ 408,036	\$ 625,661	\$ 589,917	\$ 562,731	\$ 831,380							
Building Development Fees	Old Second	90,345	87,625	89,174	93,668	93,111							
Library Operations	IMET *	8,007	8,007	8,007	8,007	8,007							
Library Operations	Illinois Funds	211,592	212,013	212,444	212,841	234,376							
Total:		\$ 717,980	\$ 933,307	\$ 899,542	\$ 877,248	\$ 1,166,874	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* Restricted

PAYROLL

1 ST PAY PERIOD		\$ 18,476	\$ 19,369	\$ 18,734	\$ 19,355	\$ 19,306							
2 ND PAY PERIOD		19,361	19,417	19,287	18,873	18,814							
3 RD PAY PERIOD		19,324	-	-	-	-							
Total		\$ 57,162	\$ 38,786	\$ 38,021	\$ 38,228	\$ 38,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



UNITED CITY OF YORKVILLE
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ended September 30, 2019 *

	September Actual	YTD Actual	% of Budget	FY 2020 Budget	Fiscal Year 2019 For the Month Ended September 30, 2018 YTD Actual % Change	
LIBRARY OPERATIONS FUND (82)						
<i>Revenues</i>						
Property Taxes	\$ 594,445	\$ 1,434,295	96.1%	\$ 1,492,248	\$ 1,421,847	0.88%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ -	\$ 2,426	46.2%	\$ 5,250	\$ 1,968	23.27%
State Grants	21,151	21,151	105.8%	20,000	25,211	-16.10%
Total Intergovernmental	\$ 21,151	\$ 23,577	93.4%	\$ 25,250	\$ 27,179	-13.25%
Library Fines	\$ 279	\$ 3,586	42.2%	\$ 8,500	\$ 3,537	1.37%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 966	\$ 4,911	61.4%	\$ 8,000	\$ 4,078	20.42%
Copy Fees	264	1,720	45.9%	3,750	1,819	-5.45%
Program Fees	-	58	0.0%	-	1	5725.00%
Total Charges for Services	\$ 1,229	\$ 6,689	56.9%	\$ 11,750	\$ 5,898	13.41%
Investment Earnings	\$ 1,377	\$ 4,688	46.9%	\$ 10,000	\$ 2,348	99.64%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.0%	\$ -	\$ -	0.00%
Rental Income	-	375	18.8%	2,000	650	-42.31%
DVD Rental Income	-	-	0.0%	-	1,108	-100.00%
Miscellaneous Income	-	2,404	120.2%	2,000	126	1807.64%
Transfer In	1,830	13,079	52.3%	25,003	12,494	4.68%
Total Miscellaneous & Transfers	\$ 1,830	\$ 15,857	54.7%	\$ 29,003	\$ 14,377	10.29%
Total Revenues and Transfers	\$ 620,311	\$ 1,488,692	94.4%	\$ 1,576,751	\$ 1,475,187	0.92%
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 51,613</u>	<u>\$ 387,671</u>	<u>23.9%</u>	<u>\$ 1,620,345</u>	<u>\$ 385,338</u>	<u>0.61%</u>
50 Salaries	33,554	185,334	39.1%	474,394	179,631	3.18%
52 Benefits	12,101	73,746	42.0%	175,658	73,190	0.76%
54 Contractual Services	4,066	42,030	28.2%	149,080	32,617	28.86%
56 Supplies	1,893	5,555	23.0%	24,200	11,350	-51.06%
99 Debt Service	-	81,006	10.2%	797,013	88,550	-8.52%
Total Expenditures and Transfers	\$ 51,613	\$ 387,671	23.9%	\$ 1,620,345	\$ 385,338	0.61%
<i>Surplus(Deficit)</i>	<i>\$ 568,697</i>	<i>\$ 1,101,021</i>		<i>\$ (43,594)</i>	<i>\$ 1,089,849</i>	

* September represents 42% of fiscal year 2020

ACTIVITY THROUGH FISCAL PERIOD 05

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
01		05/01/2019		BEGINNING BALANCE					74,987.16
	AP-190513B	05/06/2019	01	BOOKS	BAKER & TAYLOR	104703	2034422390-B	58.24	
		05/06/2019	02	BOOKS	BAKER & TAYLOR	104703	2034437996-B	60.16	
		05/06/2019	03	WASHER TOSS GAME, CRAFT	ORIENTAL TRADING CO	104706	695971245-01	69.31	
	AP-190525MB	05/14/2019	25	AMAZON-SCREEN LIGHTING KIT,	FIRST NATIONAL BANK	900073	052519-E.TOPPER-B	413.89	
		05/14/2019	26	JEWEL-COOKIE TRAY FOR PATRON	FIRST NATIONAL BANK	900073	052519-E.TOPPER-B	42.96	
	GJ-190531LB	06/03/2019	06	May 2019 Deposits					487.00
	CR-C190521	05/21/2019	06	KONICA MFP REIMB	006		0000000012		100.00
				TOTAL PERIOD 01 ACTIVITY				644.56	587.00
02	AP-190610B	06/04/2019	01	BOOKS	BAKER & TAYLOR	104718	2034546750	20.69	
		06/04/2019	02	JULY 201, 2019 MAGIC AND ART	DANIEL LAIB	104721	552	300.00	
	AP-190618M	06/18/2019	01	FABRICATE AND INSTALL A MAIN	AURORA SIGN CO	104730	190511-1	12,497.00	
	AP-190625MB	06/20/2019	139	AMAZON-IPAD, ENVELOPES,	FIRST NATIONAL BANK	900075	062519-E.TOPPER-B	686.29	
		06/20/2019	140	AMAZON-IPAD CASE	FIRST NATIONAL BANK	900075	062519-E.TOPPER-B	14.99	
		06/20/2019	141	PANERA-3 GIFT CARDS FOR ADULT	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	30.00	
		06/20/2019	142	GRACE COFFEE-2 GIFT CARDS FOR	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	20.00	
		06/20/2019	143	AMAZON-MOVIE CLAPPER	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	9.54	
		06/20/2019	144	AMAZON-MOVIE PARTY PROPS	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	58.94	
		06/20/2019	145	TARGET-DVDS	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	38.00	
		06/20/2019	146	STARBUCKS- 3 GIFT CARDS FOR	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	30.00	
		06/20/2019	147	NCG-GIFT CARDS FOR ADULT	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	78.00	
		06/20/2019	148	AMAZON-RED CARPET ISLE RUNNER	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	49.99	
		06/20/2019	149	AMAZON-BEISTLE CUTOUTS	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	12.90	
				TOTAL PERIOD 02 ACTIVITY				13,846.34	0.00
03	AP-072919VD	07/29/2019	03	BOOKS FOR FRIENDS :VOID 104738	THE READING WAREHOUS		194537		148.83
	AP-190708	07/01/2019	01	BOOKS	BAKER & TAYLOR	104731	2034568271	66.09	
		07/01/2019	02	BOOKS	BAKER & TAYLOR	104731	2034591302	56.95	
		07/01/2019	03	BOOKS FOR FRIENDS SUMMER	THE READING WAREHOUS		194537	148.83	
	AP-190725M	07/22/2019	166	BOEGERS LANDSCAPE-FOUNTAIN	FIRST NATIONAL BANK	900077	072519-D.DEBORD	449.00	
		07/22/2019	167	GROUND EFFECTS-MEXICAN PEBBLES	FIRST NATIONAL BANK	900077	072519-J.WEISS	8.05	
		07/22/2019	168	READING WAREHOUSE-BOOKS	FIRST NATIONAL BANK	900077	072519-J.WEISS	148.83	
		07/22/2019	169	MENARDS-PLANTER, DIRT, PLANTS	FIRST NATIONAL BANK	900077	072519-J.WEISS	161.79	
		07/22/2019	170	MENARDS-PLANTS	FIRST NATIONAL BANK	900077	072519-J.WEISS	39.74	
		07/22/2019	171	TARGET-SUMMER READING PROGRAM	FIRST NATIONAL BANK	900077	072519-J.WEISS	69.89	
	GJ-190731LB	08/02/2019	06	July 2019 Deposits					449.00
				TOTAL PERIOD 03 ACTIVITY				1,149.17	597.83
04	AP-190812	08/05/2019	01	2 BRICKS	KING & SONS MONUMENT	104748	071119	60.00	
	GJ-190831LB	09/03/2019	07	August 2019 Deposits					265.00
				TOTAL PERIOD 04 ACTIVITY				60.00	265.00
05	AP-190909	09/04/2019	01	2019 ICE CREAM SOCIAL MUSICAL	CHARLES E. STEWART	104766	091419	300.00	
	GJ-190930LB	10/01/2019	05	September 2019 Deposits					750.00
				TOTAL PERIOD 05 ACTIVITY				300.00	750.00
				TOTAL ACCOUNT ACTIVITY				16,000.07	2,199.83
				ENDING BALANCE					61,186.92

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UNITED CITY OF YORKVILLE
GENERAL LEDGER ACTIVITY REPORT
FOR FISCAL YEAR 2020

PAGE: 2

ACTIVITY THROUGH FISCAL PERIOD 05

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
					GRAND TOTAL			0.00	61,186.92
					TOTAL DIFFERENCE			0.00	61,186.92

LIBRARY DIRECTOR REPORT—September 2019

Facilities Management-

- The middle school football players provided the labor for our Mulch Project. Thirty-four students came out on the afternoon of October 3rd and spread the mulch. Cost for 28 yards of mulch was \$642. Special thanks to the Coach and students as well as the Parks Department for coordinating this project.
- The Digital Sign was installed on September 16th and 20th. We are having an electrical issue which needs to be addressed. Met with Platt Electric (company recommended by Aurora Sign) for a proposal. Was informed October 8th that they cannot do our project due to 2 bigger assignments. Aurora Sign has given me another electrical company to contact. I am also working with Eric Dhuse in trying to move this project forward.
- Parking Lot Safety- I spoke with Chief Jensen about this. We are now in the process of making the curb in front of the Library a fire lane so that parents can not block our entrance waiting for their children. This is being coordinated through the Police Chief and the City.
- HVAC in Meeting Room- Trico was called to service the unit in the Meeting Room.

Public Relations- The Second Annual Ice Cream Social: It was another huge success with over 225+ people in attendance. We ran out of ice cream once again with 200 cups donated by Meadowvale. There were more activities this year with a cartoonist, on the spot poet, balloon artists, henna tattoos, bracelet craft, etc. Special thanks to all the Board members and their families that volunteered and the Friends of the Library. And of course, to the staff-Sharyl Iwanski, Jennette Weiss, Shelley Augustine and Dixie Debord and the other staff members that were part of the planning and worked that day. We also had a Spin the Wheel for prizes activity. Once again Todd Hedman paid for the band to perform. After each social, we meet to go over what worked and where we needed improvement for next year. Next year we will have it from 1-3pm so that we have enough time to clear the building.

Special Events- Food for Fines: During the month of September fines were paid for with food. This was a record year with 480 items donated to the Kendall County Food Pantry. Kudos to Sharyl Iwanski and her staff for a job well done! This was the best year of food collection.

Laura Underwood-Special Meeting: Met with her constituents on Sunday, October 6th at the Library.

Meetings- The Director met with Police Chief Jensen (October 2, 2019) prior to our joint meeting with PADS Executive Director and department managers and Board President on October 3, 2019 to provide background information about last year's season.

Staff – We have been planning our Staff Day for October 11, 2019 dealing with Homelessness. The vacant position in the Youth Services has had a poor response with

only 1 applicant. We are filling in the position with one of the new recently hired staff until this is filled. Used up my remaining vacation days for the year. (Even check emails while away from the office).

Library Operations- Provided the Personnel Committee of the Board with the Director's Self-Evaluation. We are continuing to book the Meeting Room for legal depositions. We have received our Per Capita Grant for next year in the amount of **\$21,151.25**. We have also received this month a huge amount of funds in our Development Fees in the amount of **\$59,900**. We have spent **\$40,200** for future order of materials for the collection.

Grant/Projects/Programs- We have planned programs for children and adults on Financial Literacy during the month of October. The funds will also be used to build a small book collection.

Friends-

Programs, Activities

Adult Programs

Suicide Program **9**
Men's Book Club **10**
Friends Meeting **15**
Lunch Bunch **6**
Tales by the Fox **35**
Medicare 101 **10**
Putting Your Garden to Bed **32**
Ice Cream Social **225+**
Threads and More **12**
Movie Matinee **15**

Passive Programs

Total **32**
Includes the puzzles, chess board and art wall.

TOTAL ADULT ATTENDANCE 369

Children Programs

Drop-In Storytime **(4) 84**
Tots and Toddlers **(2) 54**
LEGO Duplo **15**
Dance party **12**
Panera **(2) 37**
Book Club (1-2 grades) **6**
Book Club (3-5 grades) **16**
Literacy Centers **16**
Morning/afternoon Read **5**
TAG **8**

Museum Pass Program

Brookfield Zoo	7	
Cantigny Park	1	
Naper Settlement	2	Total 10

TOTAL CHILDREN'S ATTENDANCE 263

Passive programs included: Games-9, Dictionary Find-14, Magnet Shapes-36, Hispanic Heritage-23, Library Card Holder-32, Dot Craft-113, Teen Coloring-17, Pirate Activity-34 and Ice Cream Bookmarks-28.

TOTAL PARTICIPATION FOR PASSIVE PROGRAMS 306**Computer Use**

Adult	327
Young Adult	51
Children	19

TOTAL COMPUTER USE 397**Database & E-book Use**

Ancestry database 108 Gale 7 Omni E-Book 668
E-Audio 414 (272Users)
E-Read IL 44 E-Book Audio 78 (47Users)

Circulation

Checkouts	13,372
New Patrons Added	101
New Items Added	285

Teen Volunteers: Mikayla Mika, Juleah Richardson, Katelyn Tugman, Courtney Morse, Kaelie Monero, Bree Weiss, Lexi Mika, Joey Koenig, Leah Nieman and Elianna Black.

Adult Volunteers: Nancy Aschauer, Sands McCormick Uridil and Theron Garcia.

Meeting Room 0 Rental, 14 Programs

Proctored Test	0
Patron Count	5,794

SPECIAL NOTE; THE NEXT BOARD MEETING IS ON NOVEMBER 18TH INSTEAD OF THE NOVEMBER 11TH DATE DUE TO VETERANS DAY.

PrairieCat

[illegible][illegible]



R.J. O'Neil

MECHANICAL CONTRACTORS

PREVENTATIVE MAINTENANCE ■ SERVICE ■ CONSTRUCTION

**R.J. O'NEIL COMBINES TRADITION WITH INNOVATION
PROVIDING COMPREHENSIVE MECHANICAL SOLUTIONS SINCE 1926**

Proposal

Semi-Annual Preventative Maintenance

October 2, 2019

SUBMITTED TO

Yorkville Public Library
902 Game Farm Rd
Yorkville, IL 60560

SUBMITTED BY

Kevin Baumann

Account Executive

R.J. O'Neil, Inc.

1125 S. Lake St.

Montgomery, IL 60538

630-383-1922

kevin@rjoneil.com

PLANNED MAINTENANCE AGREEMENT

R.J. O'Neil, Inc. will bring every piece of mechanical equipment quoted in **Section A** (*Equipment Inventory*) up to our operating standards. These services are more completely described in **Section B** (*Service Scope of Work*) and will be performed during regularly scheduled maintenance calls throughout the year at the frequencies indicated in **Section C**. (*Preventative Maintenance Schedule*)

Yorkville Public Library will receive the following benefits as a Maintenance Agreement Customer:

- Preferential service labor and material rates will be provided over non-maintenance agreement customers and is available 24 hours a day, 365 days a year.
- Operating Instructions will be reviewed with the customer to enhance the efficiency of the equipment and to improve the environmental conditions.
- A completed copy of the Service Report will be provided after all service calls identifying the scope of work performed and any recommendations for improving the operation of the equipment.
- Discounted Labor Rate of \$125.00 an hour, if R.J. O'Neil can work on all of the following equipment in **Section A**.

A. Equipment Inventory

<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>	<u>Equipment Type</u>	<u>Location</u>
Raypak	H9-2002A	0605250758	Hot Water Boiler	N/A
Raypak	H9-2002A	0605250759	Hot Water Boiler	N/A
McQuay	AGS170CS27-ER10	STNU060300243	Chiller	N/A
York	AHP60D3XH21A	A0K6907275	Package AC & MUA	N/A
York	AHP60D3XH21A	A0K6907265	Package AC & MUA	N/A
Johnson Marcraft	M12850-AHU1-DM0PS000W1	AHU-1	Air Handler	N/A
AO Smith	BTH-120-970	J06M007024	Water Heater	N/A

B. Service

This agreement includes all travel and jobsite labor, vehicles, and materials necessary to test the existing operation and performance of the equipment. Diagnostic and Operational testing will be performed to ensure the system(s) are in proper operating condition. Identification of any imminent system(s) failures is vital to lessen the possibility of future service calls.

R.J. O'Neil Inc. will perform the necessary services during normal business hours Monday through Friday from 7:00am – 3:30pm.

The following Manufacturer-specified maintenance tasks are included in your services:

Packaged Roof Top Units (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Furnish and replace filters annually
- ✓ Check condenser fan motor mounting bolts tightness
- ✓ Check compressor mounting bolts
- ✓ Check condenser fan blade positioning
- ✓ Check control box cleanliness and wiring condition
- ✓ Check wire terminal tightness
- ✓ Check refrigerant charge level
- ✓ Check condition of evaporator coil
- ✓ Check blower motor amperage
- ✓ Check heat exchanger flue passageways cleanliness
- ✓ Check gas burner condition; clean, if necessary
- ✓ Check gas manifold pressure
- ✓ Check heating temperature rise

- ✓ Check inlet filters condition
- ✓ Check damper travel (economizer)
- ✓ Check gear and dampers for debris and dirt
- ✓ Check belt tension; Replace belt annually
- ✓ Check pulley alignment
- ✓ Check fan shaft bearing locking collar tightness
- ✓ Clean condenser coil annually

Air Handling Units (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Visually inspect drain pans and other adjacent surfaces subject to wetting semi-annually for cleanliness and microbial growth and clean when fouling is observed
- ✓ Visually inspect the dehumidification coils annually for cleanliness and microbial growth. Clean when fouling is observed
- ✓ Visually inspect outdoor air intake louvers, bird screens, mist eliminators, and adjacent areas semi-annually for cleanliness and integrity. Clean, when necessary
- ✓ Verify sensors used for dynamic minimum outdoor air control accuracy and recalibrate or replace as necessary
- ✓ Maintain the floor drains located in plenums or rooms that serve as air plenums to prevent transport of contaminants from the floor drain to the plenum

Package AC & MUA Equipment (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Check general condition of equipment, surrounding spaces and connections to duct and curb
- ✓ Inspect and tighten electrical connections, contactors, relays and operating safety controls
- ✓ Check security of all motor mounts and vibration pads, inspect operating conditions of each motor
- ✓ Inspect condition of all fans, check each fan motor for proper direction of rotation
- ✓ Check each fan for rotation without obstruction from debris or fan shrouds
- ✓ Inspect condition of fan and motor bearings
- ✓ Lubricate all bearings as necessary per manufacture recommendations
- ✓ Check condition and tension of all drive belts, sheaves and check alignment; adjust as necessary (w/a)
- ✓ Inspect belt(s), replace belt(s) annually
- ✓ Inspect condition of evaporator and condenser coils
- ✓ Inspect and clean condenser coils
- ✓ Check condition of drain pan and “p” trap
- ✓ Visually inspect for any indications of refrigerant and oil leaks
- ✓ Start compressor and check operations
- ✓ Verify operation of crank case heater (w/a)
- ✓ Verify refrigerant pressures and temperatures (w/a)
- ✓ Verify operation of dampers and actuators, verify damper position, Inspect outside air screens
- ✓ Adjust damper position as necessary, tighten lock screw screws as necessary
- ✓ Inspect and adjust linkages; lubricate as necessary
- ✓ Check set points for supply air, measure actual and compare
- ✓ Coil Cleaning: spray down coils with Nu-Calgon Condenser Cleaner and Pressure Wash
- ✓ Visually inspect fuel piping for leaks and proper support; inspect gas regulator valve
- ✓ Inspect flue and vent gas ductwork Inspect operations of ignition system
- ✓ Visually inspect gas flame color for proper gas and oxygen mixture
- ✓ Verify sequence of operation for multiple stages of heat (w/a)

Exhaust Fans (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Check motor amperage
- ✓ Check condition of bearings
- ✓ Check fan rotation
- ✓ Check condition of blade
- ✓ Inspect bolts and setscrews for tightness. Tighten as necessary
- ✓ Inspect belt wear and alignment. Adjust alignment as needed. Furnish and replace belts, annually.

Gas-Fired Unit Heaters (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Check motor amperage
- ✓ Check fan blade for rotation and condition

- ✓ Vacuum, or blow out, internal components
- ✓ Check discharge temperature
- ✓ Check condition of heat exchanger

Make-Up Air Units (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Check burner and flame rod – clean, if necessary
- ✓ Check belts, belt tension and sheave alignment; furnish and replace belts annually.
- ✓ Check fan operation and rotation
- ✓ Confirm operation of dampers
- ✓ Lubricate bearings
- ✓ Check control settings
- ✓ Clean filters

Ductless Split Systems (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Clean filter
- ✓ Clean condenser coil annually
- ✓ Check control system devices for proper operation
- ✓ Check temperature drop
- ✓ Check refrigerant charge
- ✓ Check blower and condenser fan motor operations
- ✓ Check compressor and contactor

Hot Water Boilers (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Check general condition of equipment, surrounding spaces and connections to duct
- ✓ Inspect and tighten electrical connections, contactors, relays and operating safety controls
- ✓ Check security of all motor mounts and vibration pads, inspect operating conditions of each motor
- ✓ Inspect condition of all fans, check each fan motor for proper direction of rotation
- ✓ Check each fan for rotation without obstruction from debris or fan shrouds
- ✓ Visually inspect fuel piping for leaks and proper support; inspect gas regulator valve
- ✓ Inspect flue and vent gas ductwork
- ✓ Inspect fireside of boiler debris and obstructions
- ✓ Inspect refractory for cracks, corrosion and other defects
- ✓ Brush clean the burner, flame rod surfaces and other combustion equipment
- ✓ Vacuum soot and dirt from combustion chamber
- ✓ Inspect condition and operation of combustion fans (w/a)
- ✓ Check burner sequence of operation and combustion air equipment
- ✓ Use flue gas analyzer to measure and record combustion gases
- ✓ Make minor adjustments for proper fuel and oxygen mixture
- ✓ Visually Check combustion flame
- ✓ Test operating and safety controls for proper calibration

Water Heaters (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Clean flame sensor
- ✓ Clean condensate drains
- ✓ Check amp draws on the igniter
- ✓ Check blowers
- ✓ Inspect unit operations
- ✓ Replace thermo couple as needed

Chillers (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Check condition of sleepers or curb connection and general condition of equipment and surrounding spaces
- ✓ Inspect and tighten electrical connections, contactors, relays and operating safety controls
- ✓ Inspect for refrigerant and oil leaks
- ✓ Inspect water piping for leaks
- ✓ Check freeze protection, evaporator and piping heaters, glycol content (w/a)
- ✓ Check refrigerant in sight glass
- ✓ Check compressor oil presence in sight glass, and acid test if applicable

- ✓ Check inlet and outlet water pressure and determine proper flow (w/a)
- ✓ Measure inlet and outlet water temperatures
- ✓ Measure refrigerant pressures and temperatures
- ✓ Check crankcase heater operation
- ✓ Meg hermetic motor
- ✓ Check operation of electronic expansion valve
- ✓ Check operation log, and last fault analysis, analyze performance
- ✓ Check condenser coils, clean debris from around condenser
- ✓ Check condenser fan operation
- ✓ Check oil level, change oil filters, external and internal (w/a)
- ✓ Draw oil sample from each circuit annually
- ✓ Inspect liquid line drier
- ✓ Check VFD refrigerant strainer
- ✓ Refer to specific manufacturer requirements for additional tasks required
- ✓ Select condenser coil option

Rotary Screw & Reciprocating Air Compressors (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Change air & oil filter per Operator's Manual recommendation
- ✓ Change separator element per Operator's Manual recommendation
- ✓ Change Coolant per coolant analysis recommendation (Typical Life: 8,000 hours)
- ✓ Check cooler condition and blow out as needed (Power washing not included)
- ✓ Check and clean condensate drains as needed
- ✓ Check condition of belts, adjust tension and/or change as needed
- ✓ Lubricate main drive motor and cooling fan motor as needed
- ✓ Complete a Multipoint Inspection & document Control Panel Parameter per visit
- ✓ Review warning shutdown history for any abnormal shutdowns per visit
- ✓ All parts & lubricants will be disposed in accordance with local, state and federal OSHA/EPA
- ✓ Rebuild compressor inlet valve every 16,000 hrs. (Oil free fixed speed rotary units only)
- ✓ Rebuild compressor discharge check valve every 8,000 hrs. (Oil free units only)
- ✓ Rebuild blow down valve every 8,000 hrs. (Oil free fixed speed rotary units only)

Compressed Air Dryers (Service only performed if listed in Section A. Equipment Inventory)

- ✓ Perform multipoint inspection per visit
- ✓ Check and clean condensate drains as needed
- ✓ Check condenser coil condition and blow out as needed (Power washing not included)
- ✓ Replace dryer panel filter as needed (Refrigerated dryers only)
- ✓ Inspect desiccant dryer per visit (Desiccant changes quoted as additional service)
- ✓ Replace desiccant dryer mufflers annually (Desiccant dryers only)

C. Maintenance Schedule

R.J. O'Neil Inc. proposes the following maintenance schedule. This can be revised to your request.

	Spring	Summer	Fall	Winter
Package AC & MUA's	Cooling Inspection with Filter and Belt Replacement		Heating Inspection with Filter and Belt Replacement	
Hot Water Boilers	Operational Inspection and Cleaning		Operational Inspection and Cleaning	
Chillers	Operational Inspection and Cleaning		Operational Inspection and Cleaning	
Hot Water Heaters	Operational Inspection and Cleaning		Operational Inspection and Cleaning	
Air Handling Units	Operational Inspection and Cleaning		Operational Inspection and Cleaning	

D. Preventative Maintenance Program Pricing ("Services Fees")

Service Fees	Year 1	Year 2	Year 3	Year 4	Year 5
Annual Price	\$4,390.00				
Visits Per Year	2 Visits				

Client agrees to pay R.J. O'Neil, Inc. \$4,390.00 per year for one year, payable at \$2,195.00 semi-annually as R.J. O'Neil's fee for the R.J. O'Neil, Inc. Service program described in the Equipment Inventory and Service sections. Upon commencement of this contract, the first Semi-Annual invoice will be issued and payable within 30 days. Subsequent invoices are payable according to the terms outlined in the Terms and Conditions.

E. Replacement Parts (New parts only – 10% discount on labor and parts purchased while under agreement)

Parts, materials, and filters shall be provided as follows:

- Filters – Excluded. Billed separately if required.
- Belts – Excluded. Billed separately if required.
- Lubrication and Cleaning Supplies – Included as needed
- Compressor Oil – Excluded. Billed separately if required
- Refrigerant – Excluded. Billed separately if required

All other parts and materials shall be provided as authorized and invoiced in addition to the base contract price.

F. 24-Hour Emergency Response

For any HVAC or Plumbing after-hours emergency service calls (outside of our normal business hours of 7:00am-3:30pm), R.J. O'Neil, Inc. will respond to mailbox messages within twenty (20) minutes. Please call the main office **(630) 906-1300** and press "1" for emergency service and you will be directed to the voicemail box of the on-call technician. Overtime Emergency Service is billed at an hourly rate of \$166.50 and Double-time Emergency Service is billed at an hourly rate of \$210.50.

G. Preferential Service and Contract Service Rate

This multi-year contract includes all Compressed Air preferential service and preferential service rates to Yorkville Public Library over non-contract clients, along with a 10% discount on parts. It also ensures that the PM contract price is locked for one year.

H. Terms

The initial term shall be one year, effective on the date of signature by Yorkville Public Library, provided there are no obligations to the Client by R.J. O'Neil, Inc. prior to the approval of this Service Contract in writing as provided below. Thereafter, this Service Contract shall be automatically renewed on an annual basis, unless terminated by R.J. O'Neil, Inc. or the Client by means of written notice to the other party, at least thirty (30) days prior to the intended termination date, or as otherwise outlined in the Terms and Conditions.

I. Exclusions and Clarifications

CORRECTIVE MAINTENANCE: This contract does not include the cost of any needed repairs. To minimize downtime, the Client pre-authorizes \$100.00 of repairs per maintenance visit that may be performed without approval. These repairs will be noted on invoice and clearly defined in written service report. For repairs in excess of the defined amount, or in cases where the Client requests otherwise, a proposal to complete those repairs will be provided before work commences.

ACCEPTED: Yorkville Public Library

By: _____

ACCEPTED: R.J. O'NEIL INC.

By:  _____

Date: _____

Date: 10/2/2019 _____

Variables		
2018 Levy Extended Amount		\$704,769
Est. CPI		1.90000%
Est. 2019 EAV		\$560,862,143
Est. 2019 New Construction		\$15,847,975
2019 State Multiplier		1.0000

Est. Levy w/o New Construction		
((2018 Levy)*CPI or 5%, which ever is less) + (2018 Levy) =		
\$704,769	* 1.90%	+ \$704,769 =
		\$718,159

\$13,391 39.06% CPI Increment

Est. 2019 New Construction [Equalized]		
Est. 2019 New Construction * 2019 State Multiplier =		
\$15,847,975	* 1.0000	=
		\$15,847,975

Limiting Rate		
(Est. Levy w/o new construction) / (Est. 2019 EAV - Est. 2019 New Construction [Equalized]) =		
\$718,159	/ (\$560,862,143 - \$15,847,975) =	
		0.001318

Limiting Rate By New Construction		
Est. New Construction [Equalized] * Limiting Rate =		
\$15,847,975.00	* 0.001318	=
		\$20,888

\$20,888 60.94% New Construction Increment

Est. 2019 Levy		
Est. Levy w/o New Construction + Limiting Rate By New Construction =		
\$718,159	+ \$20,888	=
		\$739,047

\$34,278 100.00% Total Increment

-

- - check

Est. 2019 Levy Per \$100 EAV		
Est. 2019 Levy / Est. 2019 EAV * \$100 =		
\$739,047	/ \$560,862,143 * \$100 =	
		0.1318

Est. Change in Levy		
(Est. 2019 Levy / 2018 Levy) -1 =		
(\$739,047 / \$704,769) - 1 =		
		4.86%

Assessor Estimated EAV Report by Tax District
Kendall County

VCYV - CITY OF YORKVILLE

Totals		New Construction	
Board of Review Abstract	610,950,928	Commercial	3,323,301
- Exemptions	47,170,846	Farm	0
- Under Assessed	0	Industrial	0
+ State Assessed	60,243	Local Rail Road	0
Total EAV	563,840,325	Mineral	0
- Tif Increment / Ezone	2,978,182	Residential	12,524,674
Rate Setting EAV	560,862,143	Total	15,847,975

Exemption Category	Commercial		Farm		Industrial		Local Rail Road		Mineral		Residential		State Rail Road		Totals	
	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count
Parcel Count		433		267		61		0		0		8,546		0		9,307
Board of Review Abstract	95,388,036		3,298,688		15,569,684		0		0		496,694,520		0		610,950,928	
- Home Improvement	0	0	0	0	0	0	0	0	0	0	187,238	47	0	0	187,238	47
- Veteran's	0	0	0	0	0	0	0	0	0	0	97,992	1	0	0	97,992	1
+ State Assessed	0		0		0		0		0		0		60,243		60,243	
= EAV	95,388,036	0	3,298,688	0	15,569,684	0	0	0	0	0	496,409,290	48	60,243	0	610,725,941	48
- Senior Assessment Freeze	0	0	0	0	0	0	0	0	0	0	3,509,731	302	0	0	3,509,731	302
- Owner Occupied	12,000	2	18,000	3	0	0	0	0	0	0	32,758,027	5,460	0	0	32,788,027	5,465
- Senior Citizen's	0	0	0	0	0	0	0	0	0	0	4,690,000	938	0	0	4,690,000	938
- Disabled Person	0	0	0	0	0	0	0	0	0	0	124,000	62	0	0	124,000	62
- Disabled Veteran	0	0	0	0	0	0	0	0	0	0	5,493,833	88	0	0	5,493,833	88
- Returning Veteran	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Natural Disaster	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Fraternal Freeze	280,025	2	0	0	0	0	0	0	0	0	0	0	0	0	280,025	2
- Vet Freeze	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Under Assessed	0		0		0		0		0		0		0		0	0
- E-Zone	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- TIF	2,572,697	0	16,329	0	147	0	0	0	0	0	389,009	0	0	0	2,978,182	0
- Drainage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
= Taxable Value	92,523,314		3,264,359		15,569,537		0		0		449,444,690		60,243		560,862,143	

2019 Tax Levy - Estimated (New Construction Increment Only - City / PTELL Max - Library)

(Limiting Rate Applied to City & Library)

		<u>2017 Rate</u>	<u>% Change over Prior</u>			<u>2018 Rate</u>	<u>% Change over Prior</u>			<u>2019 Rate</u>	<u>% Change over</u>	
		<u>Setting EAV</u>	<u>Yr EAV</u>			<u>Setting EAV</u>	<u>Yr EAV</u>			<u>Setting EAV</u>	<u>Prior Yr EAV</u>	
Farm	\$	3,083,218	4.04%	Farm	\$	3,202,140	3.86%	Farm	\$	3,264,359	1.94%	
Residential		386,855,913	9.16%	Residential		416,780,620	7.74%	Residential		449,444,690	7.84%	
Commercial		83,975,023	-0.15%	Commercial		83,874,064	-0.12%	Commercial		92,523,314	10.31%	
Industrial		15,349,880	2.71%	Industrial		15,386,433	0.24%	Industrial		15,569,537	1.19%	
State Railroad		17,328	0.00%	State Railroad		60,243	247.66%	State Railroad		60,243	0.00%	
Total	\$	489,281,362	7.20%	Total	\$	519,303,500	6.14%	Total	\$	560,862,143	8.00%	
	<u>2017</u>	<u>2017</u>	<u>2017</u>		<u>2018</u>	<u>2018</u>	<u>2018</u>		<u>2019</u>	<u>2019</u>	<u>% Change over</u>	<u>\$ Change over</u>
	<u>Rate</u>	<u>Levy Request</u>	<u>Levy Extension</u>		<u>Rate</u>	<u>Levy Request</u>	<u>Levy Extension</u>		<u>Rate</u>	<u>Levy Request</u>	<u>Prior Yr Ext.</u>	<u>Prior Yr Ext.</u>
Corporate	0.20490	\$ 1,002,536	\$ 1,002,538		0.19306	\$ 1,002,536	\$ 1,002,567		0.17875	\$ 1,002,536	0.00%	\$ (31)
Bonds & Interest	0.00000	-	-		0.00000	-	-		0.00000	-	-	-
IMRF Pension	0.00000	-	-		0.00000	-	-		0.00000	-	-	-
Police Protection	0.20025	979,754	979,786		0.17093	887,637	887,645		0.15415	864,563	-2.60%	(23,082)
Police Pension	0.19690	963,361	963,395		0.21404	1,111,484	1,111,517		0.21941	1,230,604	10.71%	119,087
Audit	0.00614	30,000	30,042		0.00574	29,800	29,808		0.00535	30,000	0.64%	192
Liability Insurance	0.00818	40,000	40,023		0.00771	40,000	40,038		0.00713	40,000	-0.10%	(38)
Social Security	0.03066	150,000	150,014		0.02889	150,000	150,027		0.02674	150,000	-0.02%	(27)
School Crossing Guard	0.00000	-	-		0.00386	20,000	20,045		0.00357	20,000	-	(45)
Unemployment Insurance	0.00000	-	-		0.00000	-	-		0.00000	-	-	-
Subtotal City	0.64703	\$ 3,165,651	\$ 3,165,797		0.62423	\$ 3,241,457	\$ 3,241,648		0.59510	\$ 3,337,703	2.96%	96,055
Library Operations	0.13746	\$ 672,505	\$ 672,542		0.13573	\$ 725,000	\$ 704,769		0.13177	\$ 739,047	4.86%	\$ 34,278
Library Bonds & Interest	0.16190	792,100	792,118		0.15350	797,012	797,038		0.14747	827,088	3.77%	30,050
Subtotal Library	0.29936	\$ 1,464,605	\$ 1,464,661		0.28923	\$ 1,522,012	\$ 1,501,807		0.27924	\$ 1,566,135	4.28%	64,328
Total City (PTELL & Non-PTELL)	0.94639	\$ 4,630,256	\$ 4,630,458		0.91346	\$ 4,763,469	\$ 4,743,456		0.87434	\$ 4,903,838	3.38%	\$ 160,382
less Bonds & Interest	0.16190	792,100	792,118		0.15350	797,012	797,038		0.14747	827,088	3.77%	30,050
P-TELL Totals	0.78449	\$ 3,838,156	\$ 3,838,340		0.75996	\$ 3,966,457	\$ 3,946,417		0.72687	\$ 4,076,750	3.30%	\$ 130,333

2019 Tax Levy - Estimated (New Construction Increment Only - City / PTELL Max - Library)

(Limiting Rate Applied to City & Library)

	<u>2017 Requested</u>	<u>2017 Extended</u>		<u>2018 Requested</u>	<u>2018 Extended</u>		<u>2019 Requested</u>	<u>% Inc(Dec) Over</u>	<u>\$ Inc(Dec) Over</u>		
								<u>Prior Yr Extended</u>	<u>Prior Yr Extended</u>		
City	\$ 2,202,290	\$ 2,202,402	City	\$ 2,129,973	\$ 2,130,131	City	\$ 2,107,099	-1.08%	\$ (23,032)		
Library	672,505	672,542	Library	725,000	704,769	Library	739,047	4.86%	34,278		
Police Pension	963,361	963,395	Police Pension	1,111,484	1,111,517	Police Pension	1,230,604	10.71%	119,087		
Library Debt Service	<u>792,100</u>	<u>792,118</u>	Library Debt Service	<u>797,012</u>	<u>797,038</u>	Library Debt Service	<u>827,088</u>	<u>3.77%</u>	<u>30,050</u>		
Total	\$ 4,630,256	\$ 4,630,458	Total	\$ 4,763,469	\$ 4,743,456	Total	\$ 4,903,838	3.38%	\$ 160,382		
less Bonds & Interest	<u>792,100</u>	<u>792,118</u>	less Bonds & Interest	<u>797,012</u>	<u>797,038</u>	less Bonds & Interest	<u>827,088</u>	<u>3.77%</u>	<u>30,050</u>		
PTELL Subtotal	\$ 3,838,156	\$ 3,838,340	PTELL Subtotal	\$ 3,966,457	\$ 3,946,417	PTELL Subtotal	\$ 4,076,750	3.30%	\$ 130,333		
<i>City (excluding Debt Service)</i>	<i>\$ 3,165,651</i>	<i>\$ 3,165,797</i>	<i>City (excluding Debt Service)</i>	<i>\$ 3,241,457</i>	<i>\$ 3,241,648</i>	<i>City (excluding Debt Service)</i>	<i>\$ 3,337,703</i>	<i>2.96%</i>	<i>\$ 96,055</i>		
<i>Lib (excluding Debt Service)</i>	<i>672,505</i>	<i>672,542</i>	<i>Lib (excluding Debt Service)</i>	<i>725,000</i>	<i>704,769</i>	<i>Lib (excluding Debt Service)</i>	<i>739,047</i>	<i>4.86%</i>	<i>34,278</i>		

2019 Tax Levy - Public Hearing

(Limiting Rate Applied to City & Library)

	<u>2017 Rate</u> <u>Setting EAV</u>	<u>% Change over Prior</u> <u>Yr EAV</u>
Farm	\$ 3,083,218	4.04%
Residential	386,855,913	9.16%
Commercial	83,975,023	-0.15%
Industrial	15,349,880	2.71%
State Railroad	17,328	0.00%
Total	\$ 489,281,362	7.20%

	<u>2018 Rate</u> <u>Setting EAV</u>	<u>% Change over Prior</u> <u>Yr EAV</u>
Farm	\$ 3,202,140	3.86%
Residential	416,780,620	7.74%
Commercial	83,874,064	-0.12%
Industrial	15,386,433	0.24%
State Railroad	60,243	247.66%
Total	\$ 519,303,500	6.14%

	<u>2019 Rate</u> <u>Setting EAV</u>	<u>% Change over</u> <u>Prior Yr EAV</u>
Farm	\$ 3,264,359	1.94%
Residential	449,444,690	7.84%
Commercial	92,523,314	10.31%
Industrial	15,569,537	1.19%
State Railroad	60,243	0.00%
Total	\$ 560,862,143	8.00%

	<u>2017</u> <u>Rate</u>	<u>2017</u> <u>Levy Request</u>	<u>2017</u> <u>Levy Extension</u>
Corporate	0.20490	\$ 1,002,536	\$ 1,002,538
Bonds & Interest	0.00000	-	-
IMRF Pension	0.00000	-	-
Police Protection	0.20025	979,754	979,786
Police Pension	0.19690	963,361	963,395
Audit	0.00614	30,000	30,042
Liability Insurance	0.00818	40,000	40,023
Social Security	0.03066	150,000	150,014
School Crossing Guard	0.00000	-	-
Unemployment Insurance	0.00000	-	-
Subtotal City	0.64703	\$ 3,165,651	\$ 3,165,797
Library Operations	0.13746	\$ 672,505	\$ 672,542
Library Bonds & Interest	0.16190	792,100	792,118
Subtotal Library	0.29936	\$ 1,464,605	\$ 1,464,661
Total City (PTELL & Non-PTELL)	0.94639	\$ 4,630,256	\$ 4,630,458
less Bonds & Interest	0.16190	792,100	792,118
P-TELL Totals	0.78449	\$ 3,838,156	\$ 3,838,340

	<u>2018</u> <u>Rate</u>	<u>2018</u> <u>Levy Request</u>	<u>2018</u> <u>Levy Extension</u>
Corporate	0.19306	\$ 1,002,536	\$ 1,002,567
Bonds & Interest	0.00000	-	-
IMRF Pension	0.00000	-	-
Police Protection	0.17093	887,637	887,645
Police Pension	0.21404	1,111,484	1,111,517
Audit	0.00574	29,800	29,808
Liability Insurance	0.00771	40,000	40,038
Social Security	0.02889	150,000	150,027
School Crossing Guard	0.00386	20,000	20,045
Unemployment Insurance	0.00000	-	-
Subtotal City	0.62423	\$ 3,241,457	\$ 3,241,648
Library Operations	0.13573	\$ 725,000	\$ 704,769
Library Bonds & Interest	0.15350	797,012	797,038
Subtotal Library	0.28923	\$ 1,522,012	\$ 1,501,807
Total City (PTELL & Non-PTELL)	0.91346	\$ 4,763,469	\$ 4,743,456
less Bonds & Interest	0.15350	797,012	797,038
P-TELL Totals	0.75996	\$ 3,966,457	\$ 3,946,417

	<u>2019</u> <u>Rate</u>	<u>2019</u> <u>Levy Request</u>	<u>% Change over</u> <u>Prior Yr Ext.</u>	<u>\$ Change over</u> <u>Prior Yr Ext.</u>
Corporate	0.17875	\$ 1,002,536	0.00%	\$ (31)
Bonds & Interest	0.00000	-	-	-
IMRF Pension	0.00000	-	-	-
Police Protection	0.18296	1,026,154	15.60%	138,509
Police Pension	0.21941	1,230,604	10.71%	119,087
Audit	0.00535	30,000	0.64%	192
Liability Insurance	0.00713	40,000	-0.10%	(38)
Social Security	0.02674	150,000	-0.02%	(27)
School Crossing Guard	0.00357	20,000	-	(45)
Unemployment Insurance	0.00000	-	-	-
Subtotal City	0.62391	\$ 3,499,294	7.95%	257,646
Library Operations	0.15000	\$ 841,294	19.37%	\$ 136,525
Library Bonds & Interest	0.14747	827,088	3.77%	30,050
Subtotal Library	0.29747	\$ 1,668,382	11.09%	166,575
Total City (PTELL & Non-PTELL)	0.92138	\$ 5,167,676	8.94%	\$ 424,220
less Bonds & Interest	0.14747	827,088	3.77%	30,050
P-TELL Totals	0.77391	\$ 4,340,588	9.99%	\$ 394,171

2019 Tax Levy - Public Hearing

(Limiting Rate Applied to City & Library)

								% Inc(Dec) Over	\$ Inc(Dec) Over
	<u>2017 Requested</u>	<u>2017 Extended</u>		<u>2018 Requested</u>	<u>2018 Extended</u>		<u>2019 Requested</u>	<u>Prior Yr Extended</u>	<u>Prior Yr Extended</u>
City	\$ 2,202,290	\$ 2,202,402	City	\$ 2,129,973	\$ 2,130,131	City	\$ 2,268,690	6.50%	\$ 138,559
Library	672,505	672,542	Library	725,000	704,769	Library	841,294	19.37%	136,525
Police Pension	963,361	963,395	Police Pension	1,111,484	1,111,517	Police Pension	1,230,604	10.71%	119,087
Library Debt Service	<u>792,100</u>	<u>792,118</u>	Library Debt Service	<u>797,012</u>	<u>797,038</u>	Library Debt Service	<u>827,088</u>	<u>3.77%</u>	<u>30,050</u>
Total	\$ 4,630,256	\$ 4,630,458	Total	\$ 4,763,469	\$ 4,743,456	Total	\$ 5,167,676	8.94%	\$ 424,220
less Bonds & Interest	<u>792,100</u>	<u>792,118</u>	less Bonds & Interest	<u>797,012</u>	<u>797,038</u>	less Bonds & Interest	<u>827,088</u>	<u>3.77%</u>	<u>30,050</u>
PTELL Subtotal	\$ 3,838,156	\$ 3,838,340	PTELL Subtotal	\$ 3,966,457	\$ 3,946,417	PTELL Subtotal	\$ 4,340,588	9.99%	\$ 394,171
<i>City (excluding Debt Service)</i>	<i>\$ 3,165,651</i>	<i>\$ 3,165,797</i>	<i>City (excluding Debt Service)</i>	<i>\$ 3,241,457</i>	<i>\$ 3,241,648</i>	<i>City (excluding Debt Service)</i>	<i>\$ 3,499,294</i>	<i>7.95%</i>	<i>\$ 257,646</i>
<i>Lib (excluding Debt Service)</i>	<i>672,505</i>	<i>672,542</i>	<i>Lib (excluding Debt Service)</i>	<i>725,000</i>	<i>704,769</i>	<i>Lib (excluding Debt Service)</i>	<i>841,294</i>	<i>19.37%</i>	<i>136,525</i>

FINAL Tax Computation Report

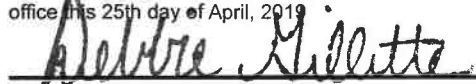
Kendall County

Taxing District LYYV - YORKVILLE LIBRARY			Equalization Factor 1.000000	
Property Type	Total EAV	Rate Setting EAV	PTELL Values	
Farm	3,213,942	3,202,140	Annexation EAV	527,383
Residential	417,113,229	416,780,620	Disconnection EAV	0
Commercial	86,435,860	83,874,064	Recovered TIF EAV	0
Industrial	15,386,576	15,386,433	Agg. Ext. Base (2017)	672,542
Mineral	0	0	Limiting Rate	0.13573
State Railroad	0	0	% of Burden	0.00%
Local Railroad	0	0	TIF Increment	2,906,350
County Total	522,149,607	519,243,257	New Property	12,791,981
Total + Overlap	522,149,607	519,243,257	New Property (Overlap)	0
			Total New Property	12,791,981

Fund/Name	Levy Request	Max. Rate	Calc. Rate	Actual Rate	Non-PTELL Extension	PTELL Factor	Limited Rate	% Burden Rate	Kendall County Total Extension	Percent
003 BONDS & INTEREST	797,012	0.00000	0.153495	0.15350	\$797,038.40	1.00000	0.15350	0.00000	\$797,038.40	53.0719
** 016 LIBRARY	725,000	0.15000	0.139626	0.13963	\$725,019.36	0.97207	0.13573	0.00000	\$704,768.87	46.9281
Totals (Capped)	725,000		0.139626	0.13963	\$725,019.36		0.13573	0.00000	\$704,768.87	46.9281
Totals (Not Capped)	797,012		0.153495	0.15350	\$797,038.40		0.15350	0.00000	\$797,038.40	53.0719
Totals (All)	1,522,012		0.293121	0.29313	\$1,522,057.76		0.28923	0.00000	\$1,501,807.27	100.0000

** Subject to PTELL

Given under my hand and the official seal of my
office this 25th day of April, 2019



Debbie Gillette, County Clerk

Yorkville Library

Air Screen Efficiency Improvement Report

Filter Services Inc.
Proposal No.

Q26369

Kevin
Filter Services Inc
1065 Chase Avenue
Elk Grove Village, IL 60007
www.FilterServices.com

8/14/2019

TOTAL SAVINGS SUMMARY: Clean Coils vs Dirty Coils

Current Data Input		ASHRAE Cost of Energy			Current Coil Cleaning Process	
Total Unit Tonnage	180	Moderately Dirty Coil Energy Cost	86	Per Ton	Hrs to Clean	30.0
Number of Screens	12	Clean Coil Energy Cost Cost	\$54	Per Ton	Maintenance Checks	1
Labor Rate (hr)	\$15.00	Energy Savings from Clean Coils	\$32	Per Ton	Annual Labor Hours	30.0

ITEM COST TYPE	OPTION 1		OPTION 2	
	CURRENT PROGRAM (with no coil protection)	COTTONWOOD SCREEN COIL PROTECTION (customer installation)	COTTONWOOD SCREEN(S) + FSI Installation	
Energy Cost	\$15,480.00	\$9,720.00	\$9,720.00	
Coil Maintenance Cost	\$450.00	\$0.00	\$0.00	
Total Product Cost	\$0.00	\$4,483.00	\$4,483.00	
Total Cost of Ownership	\$15,930.00	\$14,203.00	\$14,203.00	

\$5,760.00

Annual Energy Savings

\$1,727.00

Coil Protection Total Savings

\$448.30

Cottonwood Screens
Cost Per Year

EXPECTED RETURN FROM YOUR UNIT PROTECTION INVESTMENT:

- ✓ **\$5,760** Energy Savings This Year
- ✓ **\$450** Labor Cost Saved from Cleaning Coils
- ✓ **\$40,320** 7-Year Energy Savings
- ✓ **30.0** Labor Hours saved for other PM's
- ✓ **\$448.30** Cost of Screens Per Year (over 10 Year lifespan)



Filter Services Inc.
1065 Chase Avenue
Elk Grove Village IL 60007
(847) 616-8710
www.FilterServices.com
Tax ID # 36-3625022

Proposal # Q26369

Date 8/14/2019
Acct. No. 133079
Job Name
Expires 9/13/2019
Customer PO Message
Terms Net 30
Frequency

Email: sales1@filterservices.com

Bill To

YORKVILLE PUBLIC LIBRARY
902 GAME FARM ROAD
Yorkville IL 60560

Ship To

YORKVILLE PUBLIC LIBRARY
902 GAME FARM ROAD
Yorkville IL 60560

FSI PN	Qty	Description	Customer Item	Quote Memo	Rate	Amount
FS92-1000	1	COTTONWOOD SCREENS W/MAGNETS 53x190.5 (Side Facing Parking Lot) 36x191 (Side Facing Parking Lot) 75x30 (Side With Triangle) 78x41 (Side With Triangle) 60x34.5 (Side that says Mcquay) 198x52 (Side along building) 85x40 (Side along building) 80x38 (side along building)			1,795.00	1,795.00
FS92-1000	1	COTTONWOOD SCREENS W/MAGNETS (29.75x112)		YORK UNIT	230.00	230.00
FS92-1000	1	COTTONWOOD SCREENS W/MAGNETS (35.75x117)		YORK UNIT	250.00	250.00
FS92-1000	1	COTTONWOOD SCREENS W/MAGNETS (37.5x31, 34x31)		LIEBERT ROOF UNIT	210.00	210.00
FS92-1016	27	MAGNET MOUNTING KIT (12 PACK)			74.00	1,998.00

Subtotal 4,483.00
Shipping Cost (Spee-Dee) 0.00
Total \$4,483.00

*Please include your quote number with your Purchase Order, or for immediate processing
reply to sales1@filterservices.com with your PO#.*

PO# _____ Customer _____ Date _____

Thank You!

Proposal for Painting/Siding for the Yorkville Library

Company: BP&T Company, 119 S. Emerson #178, Mount Prospect, Illinois
(Original Company that did the painting).

Repair Work: To prep, prime and paint 3 locations due to water damage. Seal window and wood trim with exterior grade sealant prior to priming and painting.

TOTAL COST, LABOR AND MATERIALS **\$1,580.00**

Roof Work: To remove triangles from roof area, prep for rust, prime and finish coat metal to match existing color.

TOTAL LABOR AND MATERIALS **\$3,710.00**

Siding Work: To remove and replace 2 damaged sections of siding to match existing siding. Prime and paint to match existing color **\$1,170.00**

TOTAL COST \$6,460.00