

**Agenda**  
**Yorkville Public Library**  
**Michelle Pfister Meeting Room**  
**Board of Trustees**  
**July 8, 2019 - 7:00 P.M.**  
**902 Game Farm Road**

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Minutes
5. Correspondence
6. Public Comment
7. Staff Comment
8. Report of the Treasurer
  - Financial Statement
  - Payment of Bills
  - Statistics
9. Report of the Library Director
10. City Council Liaison
11. Standing Committees
  - Policy
  - Personnel
  - Finance
  - Community Relations
12. Unfinished Business
  - Election of Officers
  - Digital Sign & Cooperation with Park District- Tim Evans
  - Mini-Golf Event Planning for Future
  - Update on Mural
  - Update on Eagle Scout Project
13. New Business
  - Mechanical Overview of the Library Building-Maintenance
  - Proposal by R.J. O'Neil- Kevin Baumann
  - Review of Executive Session Minutes
14. Executive Session (if needed)
  1. For the appointment, employment, compensation, discipline, performance or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
15. Adjournment

# DRAFT

**Yorkville Public Library**  
Board of Trustees  
Monday, June 10, 2019, 7:00pm  
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:02pm by President Darren Crawford, roll was called and a quorum was established.

**Roll Call:**

Wamecca Rodriguez-present, Russ Walter-present, Susan Chacon-present, Darren Crawford-present, Ryan Forristall-present, Theron Garcia-present, Jason Hedman-present

Absent: Krista Danis

**Others Present:**

Library Director Elisa Topper, Technical Services Director Dixie DeBord, Judy Somerlot-Friends of the Library, Aaron Stoeckel-Aurora Sign Company, Carol Kicker-Kylynn's Ridge

**Recognition of Visitors:** President Crawford recognized the library staff and guests present.

**Amendments to the Agenda:** None

**Minutes:** May 13, 2019

Mr. Crawford moved and Mr. Hedman seconded the motion to approve the minutes as presented.

Roll call: Rodriguez-yes, Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Hedman-yes. Carried 7-0.

**Correspondence:** None

**Public Comment:** None

**Staff Comment:** None

**Report of the Treasurer:**

Treasurer Chacon said the budget is one month into the new FY and almost \$10,000 in development fees have been received. The invoice for a chiller part will be forthcoming and there were three payrolls in May. Imprinted items questioned by Mr. Crawford were for giveaways.

**Payment of Bills**

A motion was made by President Crawford and seconded by Trustee Garcia to pay the bills as follows:

\$36,536.70 Accounts Payable

\$57,162.07 Payroll

\$93,698.77 TOTAL

Roll call: Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Hedman-yes, Rodriguez-yes. Carried 7-0.

**Report of the Library Director:**

1. Ms. Topper reported on the cost of chiller repairs and reduction in bill from Daikin resulting from a letter she wrote to them.
2. Summer reading program titled "It's Showtime".
3. Multi-cultural theme for Friday storytime, storytellers are all volunteers.
4. Working with Park District to prepare patio area for Boy Scout project.
5. Received reimbursement (over \$1,900) from Konica for microfilm reader part.
6. Submitted application for \$500 grant for Financial Literacy. Will hold programs for children, breakfast for various senior groups with program on Social Security and a night program regarding retirement preparation.
7. Met with Facilities Managers Group with electric doors being one topic. Library doors malfunctioned that day and newly acquired repair company's name was contacted. Discussed possible maintenance contract for doors and HVAC. Mr. Hedman asked about assistance from city maintenance person or calling another company for cost estimates. Mr. Forristall gave professional opinion and will assist in making company recommendation.

**City Council Liaison** No report

**Standing Committees:** No committee meetings

**Unfinished Business:****Digital Sign**

Mr. Aaron Stoeckel of Aurora Sign Company presented new digital sign designs per the Board's request and said the price is unaffected. Mr. Walter noted that the Park District suggested they could help with the sign cost in exchange for sharing content. Mr. Stoeckel said the sign size is slightly over the allowed ordinance, however, there has been initial approval from the city. There were various questions and comments offered about the new sign. President Crawford took a preliminary voice vote on the preferred sign and then made a proposal to adopt sign example #7 from Aurora Sign Company at a cost of \$24,994 which is being paid from a donation. Mr. Walter seconded, pending city approval of the design.

Roll call: Forristall-yes, Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Chacon-yes, Crawford-yes. Carried. 7-0.

**Mini-Golf Event**

Ms. Somerlot gave the Board an informational notebook with all details needed to organize the mini-golf event. The Board discussed the possibility of hiring a coordinator or staff member to organize the event and pay hourly or by stipend. The Board thanked Ms. Somerlot for all the time and hard work she invested in this event.

**E-Rate Discussion**

Mr. Walter reported on the e-rate program and said the bid process begins at the beginning of July for internet service. Discussed were technical details of the program, bandwidth, wi-fi upgrade, router speed, etc. Mr. Hedman asked if Comcast could provide utilization results for the library. Board members discussed increasing the speed of the wi-fi and the eventual reimbursement through the e-rate program. Mr. Walter will inform the e-rate representative what equipment the Board wants along with specs.

**Strategic Plan Review & Discussion**

Mr. Hedman compiled the objectives from Ms. Topper and from the discussion last month. Mr. Walter suggested a possible goal of replacing all the library lights with LED lights. It was decided to send

this matter to the Facilities Committee for discussion. Ms. Topper asked if computer classes could go forward and it was stated that wi-fi can be improved separately in that area if needed. Ms. Garcia made a motion and Mr. Walter seconded to approve the strategic plan as presented.

Roll call: Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes. Carried 7-0.

**New Business:**

**Nomination of Officers**

The following slate of officers was determined with the vote occurring at the July meeting:

Darren Crawford-President

Theron Garcia-Vice President

Wamecca Rodriguez-Secretary

Susan Chacon-Treasurer

**List of Community Partnerships**

Ms. Topper presented the list for review.

**Additional Business:** None

**Executive Session:** None

**Adjournment:**

There was no further business and the meeting adjourned at 8:17pm on a motion by Mr. Crawford and second by Mr. Walter.

Minutes respectfully submitted by  
Marlys Young, Minute Taker

DATE: 06/20/19  
TIME: 10:45:41  
ID: AP225000.CBL

UNITED CITY OF YORKVILLE  
MANUAL CHECK REGISTER

FY 20

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900075	FNBO	FIRST NATIONAL BANK OMAHA			06/25/19		
	062519-A.SIMMONS-B	05/31/19	01	ADS-MAY-JUL 2019 ALARM		23-216-54-00-5446	135.00
			02	MONITORING @ 102 E VAN EMMON		** COMMENT **	
			03	QUILL-FILE BOXES, DESK		01-120-56-00-5610	46.98
			04	CALENDAR		** COMMENT **	
			05	THERMOSYSTEMS-LIBRARY AC		82-820-54-00-5495	998.00
			06	REPAIR		** COMMENT **	
				INVOICE TOTAL:			1,179.98 *
	062519-B.OLSEM-B	05/31/19	01	WAREHOUSE DIRECT-TAPE		01-110-56-00-5610	21.67
			02	THINGS REMEMBERED-PERSONALIZED		01-110-56-00-5610	257.25
			03	DECANTER, CLOCK & VASE		** COMMENT **	
			04	KENDALL PRINTING-MAYORAL		01-110-56-00-5610	31.90
			05	SIGNATURE STAMP		** COMMENT **	
			06	RECORD NEWSPAPER-3 YEAR		01-110-56-00-5610	80.00
			07	RENEWAL BEGINNING 7/11/19		** COMMENT **	
			08	AMAZON-3 DRAWER STORAGE CART		01-110-56-00-5610	28.73
			09	QUILL-UCOY MAILING LABELS		01-110-56-00-5610	43.99
				INVOICE TOTAL:			463.54 *
	062519-B.OLSON-B	05/31/19	01	ICSC RECON CONFERENCE		01-110-54-00-5415	64.50
			02	TRANSPORTATION COSTS		** COMMENT **	
				INVOICE TOTAL:			64.50 *
	062519-B.PFIZENMAIER	05/31/19	01	AMERICAN TIRE-OIL CHANGE		01-210-54-00-5495	49.48
			02	AMERICAN TIRE-OIL CHANGE		01-210-54-00-5495	42.49
			03	AMERICAN TIRE-NEW BATTERY		01-210-54-00-5495	187.50
			04	STEVENS-EMBROIDERY		01-210-56-00-5600	80.00
			05	AMERICAN TIRE-OIL CHANGE		01-210-54-00-5495	49.48
			06	AMERICAN TIRE-OIL CHANGE		01-210-54-00-5495	49.48
			07	AMERICAN TIRE-REPAIRED ENGINE		01-210-54-00-5495	398.30
			08	COOLER LINE		** COMMENT **	
			09	AMERICAN TIRE-TIRE REPAIR		01-210-54-00-5495	22.50
			10	AMERICAN TIRE-ENGINE MOUNTS		01-210-54-00-5495	374.25
			11	REPLACED & NEW BATTERY		** COMMENT **	
			12	AMERICAN TIRE-BRAKE & AC		01-210-54-00-5495	411.32
			13	REPAIR		** COMMENT **	
			14	AMERICAN TIRE-OIL CHNAGE		01-210-54-00-5495	49.48
				INVOICE TOTAL:			1,714.28 *
	062519-E.DHUSE-B	05/31/19	01	APWA PWX CONFERENCE AIRFARE		01-410-54-00-5415	127.30
			02	TRANSPORTATION		** COMMENT **	
			03	APWA PWX CONFERENCE AIRFARE		51-510-54-00-5415	127.30
			04	TRANSPORTATION		** COMMENT **	
			05	APWA PWX CONFERENCE AIRFARE		52-520-54-00-5415	127.31
			06	TRANSPORTATION		** COMMENT **	

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	062519-E.DHUSE-B	05/31/19	07	APWA PWX CONFERENCE		01-410-54-00-5412	276.34
			08	REGISTRATION		** COMMENT **	
			09	APWA PWX CONFERENCE		51-510-54-00-5412	276.33
			10	REGISTRATION		** COMMENT **	
			11	APWA PWX CONFERENCE		52-520-54-00-5412	276.33
			12	REGISTRATION		** COMMENT **	
			13	NAPA#226475-BRAKE ADJUSTMENT		79-790-56-00-5640	3.99
			14	TOOL		** COMMENT **	
			15	NAPA#226934-FILTERS, THREAD		01-410-56-00-5628	15.71
			16	SEAL		** COMMENT **	
			17	NAPA#226889-GREASE		01-410-56-00-5628	62.90
			18	NAPA#227089-BRAKE PADS,		51-510-56-00-5628	334.51
			19	ROTORS, CALIPERS		** COMMENT **	
			20	NAPA#227160-DEPOSIT RETURN		51-510-56-00-5628	-27.78
			21	CREDIT		** COMMENT **	
			22	NAPA#227134-FUSE KIT		01-410-56-00-5628	19.49
						INVOICE TOTAL:	1,619.73 *
	062519-E.TOPPER-B	05/31/19	01	AMAZON-LADYBUG LARVAE REFILL		82-820-56-00-5671	18.69
			02	AMAZON-IPAD, ENVELOPES,		82-000-24-00-2480	686.29
			03	STICKERS		** COMMENT **	
			04	AMAZON-IPAD CASE		82-000-24-00-2480	14.99
			05	AMAZON-FILE FOLDERS		82-820-56-00-5610	10.99
			06	AMAZON-STEP STOOL		82-820-56-00-5610	34.95
			07	AMAZON-MARKERS, TAPE		82-820-56-00-5610	33.04
			08	AMAZON-POST-IT NOTES		82-820-56-00-5610	8.38
			09	AMAZON-PAINT MARKERS		82-820-56-00-5610	10.99
			10	AMAZON PRIME MONTHLY FEE		82-820-54-00-5460	12.99
			11	YORKVILLE POST OFFICE-1		82-820-54-00-5452	10.40
			12	PACKAGE SHIPPED		** COMMENT **	
			13	AMAZON-KEY RINGS, SHRINKY		82-820-56-00-5610	13.54
			14	DINKS, DRY ERASE POCKETS		** COMMENT **	
						INVOICE TOTAL:	855.25 *
	062519-E.WILLRETT-B	05/31/19	01	AMAZON-ETHERNET CABLE		01-110-56-00-5610	33.20
			02	ILCMA-ANNUAL MEMBERSHIP		01-110-54-00-5460	268.50
			03	RENEWAL-WILLRETT		** COMMENT **	
			04	AMAZON-ETHERNET CABLES		01-110-56-00-5610	77.73
			05	ELEMENT FOUR-MAY 2019 MONTHLY		01-640-54-00-5450	1,100.00
			06	BILLING		** COMMENT **	
			07	JEWEL-REFRESHMENTS FOR MAY 14		01-110-56-00-5610	94.16
			08	CC MEETING		** COMMENT **	
						INVOICE TOTAL:	1,573.59 *
	062519-J.DYON-B	05/31/19	01	SAMS-PAPER TOWELS, KLEENEX,		01-110-56-00-5610	46.44

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	062519-J.DYON-B	05/31/19	02	LENS WIPES		** COMMENT **	
			03	TARGET-LYSOL, HAND SOAP		01-110-56-00-5610	14.45
						INVOICE TOTAL:	60.89 *
	062519-J.ENGBERG=B	05/31/19	01	ADOBE-CREATIVE CLOUD MONTHLY		01-220-54-00-5460	52.99
			02	USER FEE		** COMMENT **	
						INVOICE TOTAL:	52.99 *
	062519-J.GALAUNER	05/31/19	01	AMAZON-KICKBALLS		79-795-56-00-5606	35.97
						INVOICE TOTAL:	35.97 *
	062519-J.WEISS-B	05/31/19	01	I TUNES-GREEN SCREEN		82-820-56-00-5671	3.18
						INVOICE TOTAL:	3.18 *
	062519-K.BARKSDALE-B	05/31/19	01	KONE-MAY 2019 ELEVATOR		23-216-54-00-5446	155.07
			02	MAINTENANCE		** COMMENT **	
						INVOICE TOTAL:	155.07 *
	062519-K.GREGORY-B	05/31/19	01	ARAMARK#1591826632-MATS		51-510-54-00-5485	48.82
			02	HOBBY LOBBY-MATERIALS FOR		01-110-56-00-5610	22.75
			03	MAYOR GOLINSKI'S SCRAPBOOK		** COMMENT **	
			04	AMAZON-WOOD GAVEL & SOUND		01-110-56-00-5610	21.99
			05	BLOCK		** COMMENT **	
			06	FRED PRYOR-EXCEL TRAINING		01-110-54-00-5412	99.00
			07	SEMINAR-GREGORY		** COMMENT **	
			08	ARAMARK#1591834757-MATS		01-410-54-00-5485	48.82
						INVOICE TOTAL:	241.38 *
	062519-L.PICKERING-B	05/31/19	01	TRIBUNE-MORTON BUILDING		90-140-00-00-0011	204.85
			02	PUBLIC HEARING		** COMMENT **	
			03	NAGARA-ANNUAL MEMBERSHIP FEE		01-110-54-00-5460	89.00
						INVOICE TOTAL:	293.85 *
	062519-M.SENG	05/31/19	01	LINE X LININGS-TRUCK LIGHT BAR		01-410-56-00-5628	294.00
						INVOICE TOTAL:	294.00 *
	062519-N.DECKER-B	05/31/19	01	MINER ELEC#267614-DVR REPAIR		01-210-54-00-5495	213.75
			02	AMAZON-TACTICAL		01-210-56-00-5600	39.99
			03	PANTS-MIKOLASEK		** COMMENT **	
			04	AMAZON-FLASH DRIVES		01-210-56-00-5620	10.99
			05	YORKVILLE SELF STORAGE-MAY		01-210-54-00-5485	95.00
			06	2019 RENTAL		** COMMENT **	
			07	COMCAST-04/15-05/14 KENCOM		01-640-54-00-5449	1,145.55
			08	INTERNET		** COMMENT **	
			09	QUILL-COPY PAPER		01-210-56-00-5610	98.97

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	062519-N.DECKER-B	05/31/19	10	AMAZON-MEMO BOOKS		01-210-56-00-5610	27.98
			11	AMAZON-SECURITY CABINET BOX		01-210-56-00-5620	20.48
			12	AT&T-04/25-05/24 SERVICE		01-210-54-00-5440	211.05
			13	COMCAST-05/08-06/07 CABLE		01-210-54-00-5440	4.20
			14	O'HERRON-SHIRT, TIE		01-210-56-00-5600	78.96
			15	BARS-MIKOLASEK		** COMMENT **	
			16	O'HERRON-SERVICE UNIFORMS FOR		01-210-56-00-5600	2,639.54
						INVOICE TOTAL:	4,586.46 *
	062519-P.RATOS-B	05/31/19	01	ICC-ANNUAL MEMBERSHIP RENEWAL		01-220-54-00-5460	135.00
			02	ICC-RENEWAL FOR 3 ICC		01-220-54-00-5412	215.00
			03	CERTIFICATIONS-RATOS		** COMMENT **	
			04	BUILDING & FIRE CODE ACADEMY		01-220-54-00-5412	195.00
			05	TRAINING-HASTINGS		** COMMENT **	
			06	AMAZON-INK RIBBON REPLACEMENT		01-220-56-00-5610	16.96
			07	FIRST PLACE		01-220-56-00-5620	108.98
			08	RENTAL#303391-1-STAKES		** COMMENT **	
			09	AMAZON-TOOL BOX HARDWARE		01-220-56-00-5620	18.00
			10	ALLIED TIME-TIME CLOCK INK		01-220-56-00-5610	29.25
			11	AMAZON-TRUCK TOOL BOX		01-220-56-00-5620	535.99
			12	AMAZON-SALES TAX CREDIT		01-220-56-00-5620	-10.24
						INVOICE TOTAL:	1,243.94 *
	062519-P.SCODRO-B	05/31/19	01	ILAWWA-PUMP STATION & PUMP		51-510-54-00-5412	36.00
			02	EQUIPMENT TRAINING		** COMMENT **	
			03	UPS-1 PKG TO WATER RESOURCES		51-510-54-00-5452	17.78
						INVOICE TOTAL:	53.78 *
	062519-R,HORNER-B	05/31/19	01	AMAZON CHARGES TO BE		01-000-24-00-2440	168.03
			02	REIMBURSED BY EMPLOYEE-HORNER		** COMMENT **	
						INVOICE TOTAL:	168.03 *
	062519-R.FREDRICKSON	05/31/19	01	COMCAST-4/10-5/09 INTERNET &		82-820-54-00-5440	415.98
			02	PHONE		** COMMENT **	
			03	COMCAST-5/10-6/09 INTERNET &		82-820-54-00-5440	415.98
			04	PHONE		** COMMENT **	
			05	ILCPAS MEMBERSHIP		01-120-54-00-5460	272.00
			06	RENEWAL-FREDRICKSON		** COMMENT **	
			07	ICPAS CONFERENCE PARKING		01-120-54-00-5412	15.00
			08	NEWTEK-MAY 2019 WEB UPKEEP		01-640-54-00-5450	16.59
			09	COMCAST-4/12-5/11 CABLE		01-110-54-00-5440	21.01
			10	COMCAST-4/23-5/22 INTERNET		01-110-54-00-5440	39.37
			11	COMCAST-4/23-5/22 INTERNET		01-220-54-00-5440	33.75
			12	COMCAST-4/23-5/22 INTERNET		01-120-54-00-5440	22.50
			13	COMCAST-4/23-5/22 INTERNET		79-790-54-00-5440	89.90

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900075	FNBO	FIRST NATIONAL BANK OMAHA			06/25/19		
	062519-S,REMUS-B	05/31/19	02	SCHOOL CONFERENCE FOR REMUS	** COMMENT **		
					INVOICE TOTAL:		710.00 *
	062519-S.AUGUSTINE-B	05/31/19	01	PANERA-3 GIFT CARDS FOR ADULT	82-000-24-00-2480		30.00
			02	SUMMER READING	** COMMENT **		
			03	GRACE COFFEE-2 GIFT CARDS FOR	82-000-24-00-2480		20.00
			04	ADULT SUMMER READING	** COMMENT **		
			05	AMAZON-MOVIE CLAPPER	82-000-24-00-2480		9.54
			06	AMAZON-MOVIE PARTY PROPS	82-000-24-00-2480		58.94
			07	TARGET-DVDS	82-000-24-00-2480		38.00
			08	STARBUCKS- 3 GIFT CARDS FOR	82-000-24-00-2480		30.00
			09	ADULT SUMMER READING	** COMMENT **		
			10	NCG-GIFT CARDS FOR ADULT	82-000-24-00-2480		78.00
			11	SUMMER READING	** COMMENT **		
			12	AMAZON-RED CARPET ISLE RUNNER	82-000-24-00-2480		49.99
			13	AMAZON-BEISTLE CUTOUTS	82-000-24-00-2480		12.90
					INVOICE TOTAL:		327.37 *
	062519-S.IWANSKI-B	05/31/19	01	YORKVILLE POST OFFICE-POSTAGE	82-820-54-00-5452		34.75
			02	FOR BOOK CLUB	** COMMENT **		
					INVOICE TOTAL:		34.75 *
	062519-S.REDMON-B	05/31/19	01	CHARGE UNDER	01-000-24-00-2440		57.00
			02	INVESTIGATION-REDMON	** COMMENT **		
			03	AT&T UVERSE-4/24-5/23 TOWN	79-795-54-00-5440		56.40
			04	SQUARE PARK SIGN INTERNET	** COMMENT **		
			05	AMAZON-BLUETOOTH HEADSET	79-790-56-00-5620		74.99
			06	PEPSI-CONCESSION DRINKS	79-795-56-00-5607		749.44
			07	JEWEL-CONCESSION FOOD	79-795-56-00-5607		53.64
			08	WALMART-BUNS, PIZZAS	79-795-56-00-5607		119.66
			09	CAROUSEL SOUND-CRUISE NIGHT	79-795-56-00-5606		550.00
			10	DJ SERVICE	** COMMENT **		
			11	SOURCE ONE-REPRO LINERS	79-795-56-00-5640		59.91
			12	SOURCE ONE-CLEANER	79-795-56-00-5607		11.78
			13	REINDERS-PRIMING PUMP	79-790-56-00-5640		19.35
			14	AMAZON-PIANO LESSON AIDS	79-795-56-00-5606		36.78
			15	ARAMARK#1591834755-MATS	79-790-56-00-5620		15.82
			16	ARAMARK#1591842826-MATS	79-790-56-00-5620		15.82
			17	RUSSO#5984328-PULLEY	79-790-56-00-5640		63.60
			18	RUSSO#5984327-IDLER	79-790-56-00-5640		24.36
			19	SMITHEREEN-MAY 2019 PEST	79-790-56-00-5620		88.00
			20	CONTROL	** COMMENT **		
					INVOICE TOTAL:		1,996.55 *
	062519-S.SLEEZER-B	05/31/19	01	RURAL KING-FUEL PUMP, OIL	79-790-56-00-5620		349.59
					INVOICE TOTAL:		349.59 *

Total for all Highlighted Library Invoices : \$3,050.51

DATE: 07/01/19  
TIME: 16:47:09  
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
CHECK REGISTER

CHECK DATE: 07/08/19

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104731	BAKTAY	BAKER & TAYLOR					
	2034560685		05/22/19	01	BOOKS	84-840-56-00-5686	351.66
					INVOICE TOTAL:		351.66 *
	2034568271		05/29/19	01	BOOKS	82-000-24-00-2480	66.09
				02	BOOKS	84-840-56-00-5686	53.72
					INVOICE TOTAL:		119.81 *
	2034589977		06/06/19	01	BOOKS	84-840-56-00-5686	155.31
					INVOICE TOTAL:		155.31 *
	2034591302		06/07/19	01	BOOKS	82-000-24-00-2480	56.95
				02	BOOKS	84-840-56-00-5686	875.54
					INVOICE TOTAL:		932.49 *
	2034593665		06/11/19	01	BOOKS	84-840-56-00-5686	943.08
					INVOICE TOTAL:		943.08 *
	2034607177		06/14/19	01	BOOKS	84-840-56-00-5686	344.01
					INVOICE TOTAL:		344.01 *
	2034614106		06/18/19	01	BOOKS	84-840-56-00-5686	989.37
					INVOICE TOTAL:		989.37 *
					CHECK TOTAL:		3,835.73
104732	DELAGE	DLL FINANCIAL SERVICES INC					
	63957683		06/08/19	01	JULY 2019 COPIER LEASE	82-820-54-00-5462	194.48
					INVOICE TOTAL:		194.48 *
					CHECK TOTAL:		194.48
104733	LLWCONSU	LLOYD WARBER					
	10454		06/28/19	01	JUNE 2019 ON SITE IT SUPPORT	82-820-54-00-5462	720.00
					INVOICE TOTAL:		720.00 *
					CHECK TOTAL:		720.00

CHECK DATE: 07/08/19

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
104734	MIDWTAPE	MIDWEST TAPE						
	97400702		05/17/19	01	DVD PLAYAWAY LOCK	82-820-56-00-5620	90.98	
					INVOICE TOTAL:		90.98	*
	97454619		05/29/19	01	CREDIT FOR RETURNED LOCK	82-820-56-00-5620	-70.99	
					INVOICE TOTAL:		-70.99	*
	97475291		06/03/19	01	DVDS	84-840-56-00-5685	56.97	
					INVOICE TOTAL:		56.97	*
	97505646		06/10/19	01	DVD	84-840-56-00-5685	22.49	
				02	CDS	84-840-56-00-5684	109.93	
					INVOICE TOTAL:		132.42	*
	97538759		06/18/19	01	AUDIO BOOKS	84-840-56-00-5683	192.96	
				02	DVD	84-840-56-00-5685	22.49	
				03	CDS	84-840-56-00-5684	167.87	
					INVOICE TOTAL:		383.32	*
	97558705		06/24/19	01	AUDIO BOOK	84-840-56-00-5683	39.99	
				02	DVD	84-840-56-00-5685	17.24	
				03	CDS	84-840-56-00-5684	64.95	
					INVOICE TOTAL:		122.18	*
					CHECK TOTAL:			714.88
104735	NICOR	NICOR GAS						
	91-85-68-4012	8-0519	06/04/19	01	05/02-06/01 902 GAME FARM RD	82-820-54-00-5480	559.04	
					INVOICE TOTAL:		559.04	*
					CHECK TOTAL:			559.04
104736	R0002256	NEW LENOX PUBLIC LIBRARY						
	062019		06/20/19	01	REPLACEMENT COST FOR CLEAR	82-820-56-00-5620	3.00	

DATE: 07/01/19  
TIME: 16:47:09  
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
CHECK REGISTER

CHECK DATE: 07/08/19

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104736	R0002256	NEW LENOX PUBLIC LIBRARY					
	062019		06/20/19	02	PLASTIC DVD SLEEVE	** COMMENT **	
					INVOICE TOTAL:		3.00 *
					CHECK TOTAL:		3.00
104737	TEEJAYSE	TEE JAY SERVICE COMPANY, INC					
	162731		06/13/19	01	REPAIRED MAIN ENTRANCE	82-820-54-00-5495	240.00
				02	HANDICAPPED DOOR	** COMMENT **	
					INVOICE TOTAL:		240.00 *
					CHECK TOTAL:		240.00
104738	THEREAD	THE READING WAREHOUSE					
	194537		06/01/19	01	BOOKS FOR FRIENDS SUMMER	82-000-24-00-2480	148.83
				02	READING	** COMMENT **	
					INVOICE TOTAL:		148.83 *
					CHECK TOTAL:		148.83
104739	THERMOSY	THERMO SYSTEMS					
	17570		06/14/19	01	REPLACE SOFT START CHASSIS	82-820-54-00-5495	7,119.00
				02	STARTER	** COMMENT **	
					INVOICE TOTAL:		7,119.00 *
					CHECK TOTAL:		7,119.00
104740	WEBLINX	WEBLINX INCORPORATED					
	27527		06/11/19	01	ANNUAL FEE RENEWAL FOR	82-820-54-00-5462	200.00
				02	WORDPRESS WEBSITE BASE	** COMMENT **	
				03	MAINTENANCE AND SECURITY	** COMMENT **	

DATE: 07/01/19  
TIME: 16:47:09  
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
CHECK REGISTER

CHECK DATE: 07/08/19

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104740	WEBLINX	WEBLINX INCORPORATED					
	27527		06/11/19	04	PACKAGE		
					** COMMENT **		
					INVOICE TOTAL:		200.00 *
					CHECK TOTAL:		200.00
					TOTAL AMOUNT PAID:		13,734.96



## UNITED CITY OF YORKVILLE PAYROLL SUMMARY June 14, 2019

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	\$ 20,412.35	\$ -	20,412.35	\$ 1,856.16	\$ 1,504.80	\$ 23,773.31
FINANCE	15,455.69	-	15,455.69	1,413.88	1,167.56	\$ 18,037.13
POLICE	132,580.65	8,679.35	141,260.00	581.91	10,407.17	\$ 152,249.08
COMMUNITY DEV.	22,684.00	-	22,684.00	2,082.34	1,698.10	\$ 26,464.44
STREETS	14,330.06	818.77	15,148.83	1,285.51	1,104.31	\$ 17,538.65
WATER	14,850.81	376.14	15,226.95	1,337.40	1,115.60	\$ 17,679.95
SEWER	6,637.62	-	6,637.62	536.15	471.94	\$ 7,645.71
PARKS	29,547.72	94.68	29,642.40	2,473.86	2,205.25	\$ 34,321.51
RECREATION	21,023.66	-	21,023.66	1,633.52	1,575.08	\$ 24,232.26
LIBRARY	16,936.46	-	16,936.46	1,010.21	1,272.11	\$ 19,218.78
<b>TOTALS</b>	<b>\$ 294,459.02</b>	<b>\$ 9,968.94</b>	<b>\$ 304,427.96</b>	<b>\$ 14,210.94</b>	<b>\$ 22,521.92</b>	<b>\$ 341,160.82</b>
<b>TOTAL PAYROLL</b>						<b>\$ 341,160.82</b>



# UNITED CITY OF YORKVILLE

## PAYROLL SUMMARY

June 28, 2019

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 611.29	\$ -	\$ 611.29	\$ -	\$ 46.76	\$ 658.05
CLERK	100.00	-	100.00	-	7.65	107.65
ALDERMAN	3,674.19	-	3,674.19	-	281.08	3,955.27
ADMINISTRATION	19,858.12	-	19,858.12	1,799.15	1,456.67	23,113.94
FINANCE	11,020.07	-	11,020.07	998.41	816.77	12,835.25
POLICE	115,213.20	2,283.72	117,496.92	581.91	8,577.77	126,656.60
COMMUNITY DEV.	19,050.84	-	19,050.84	1,726.00	1,397.21	22,174.05
STREETS	15,487.38	-	15,487.38	1,309.38	1,131.31	17,928.07
WATER	14,394.14	-	14,394.14	1,238.88	1,039.47	16,672.49
SEWER	8,554.76	-	8,554.76	702.58	618.43	9,875.77
PARKS	24,228.22	223.74	24,451.96	1,957.31	1,792.86	28,202.13
RECREATION	17,861.07	-	17,861.07	1,270.07	1,327.42	20,458.56
LIBRARY	17,190.01	-	17,190.01	946.89	1,280.05	19,416.95
<b>TOTALS</b>	<b>\$ 267,243.29</b>	<b>\$ 2,507.46</b>	<b>\$ 269,750.75</b>	<b>\$ 12,530.58</b>	<b>\$ 19,773.45</b>	<b>\$ 302,054.78</b>

**TOTAL PAYROLL \$ 302,054.78**



## YORKVILLE LIBRARY BOARD

### BILL LIST SUMMARY

Monday, July 8, 2019

#### ACCOUNTS PAYABLE

Library CC Check Register <i>(Pages 1- 5)</i>	06/25/2019	\$3,050.51
Library Check Register <i>(Pages 6-9)</i>	07/08/2019	13,734.96
Lincoln Financial - June 2019 Life Ins	06/11/2019	30.83
IPRF - July 2019 Workers Comp	06/11/2019	910.84
Glatfelter Liability Ins. - Installment #6	06/11/2019	918.75
Blue Cross /Blue Shield-July 2019 Health Ins	06/25/2019	5,537.74
Blue Cross /Blue Shield-July 2019 Dental Ins	06/25/2019	582.29
Dearborne National - July 2019 Vision Ins	06/25/2019	84.33
Flex - May 2019 HRA Admin Fees	06/25/2019	20.00

#### TOTAL BILLS PAID:

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\$24,870.25

#### PAYROLL

	<u>DATE</u>	
Bi-weekly <i>(Page 10)</i>	06/14/2019	\$19,218.78
Bi-weekly <i>(Page 11)</i>	06/28/2019	\$19,416.95

#### TOTAL PAYROLL:

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\$38,635.73

#### TOTAL DISBURSEMENTS:

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**\$63,505.98**

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[illegible]

PAYROLL														
1 <sup>ST</sup> PAY PERIOD	\$	18,476	\$	19,369										
2 <sup>ND</sup> PAY PERIOD		19,361		19,417										
3 <sup>RD</sup> PAY PERIOD		19,324		-										
<b>Total</b>	<b>\$</b>	<b>57,162</b>	<b>\$</b>	<b>38,786</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

ACTIVITY THROUGH FISCAL PERIOD 02

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
01		05/01/2019		BEGINNING BALANCE					74,987.16
	AP-190513B	05/06/2019	01	BOOKS	BAKER & TAYLOR	104703	2034422390-B	58.24	
		05/06/2019	02	BOOKS	BAKER & TAYLOR	104703	2034437996-B	60.16	
		05/06/2019	03	WASHER TOSS GAME, CRAFT	ORIENTAL TRADING CO	104706	695971245-01	69.31	
	AP-190525MB	05/14/2019	25	AMAZON-SCREEN LIGHTING KIT,	FIRST NATIONAL BANK	900073	052519-E.TOPPER-B	413.89	
		05/14/2019	26	JEWEL-COOKIE TRAY FOR PATRON	FIRST NATIONAL BANK	900073	052519-E.TOPPER-B	42.96	
	GJ-190531LB	06/03/2019	06	May 2019 Deposits					487.00
	CR-C190521	05/21/2019	06	KONICA MFP REIMB	006		0000000012		100.00
				TOTAL PERIOD 01 ACTIVITY				644.56	587.00
02	AP-190610B	06/04/2019	01	BOOKS	BAKER & TAYLOR	104718	2034546750	20.69	
		06/04/2019	02	JULY 201, 2019 MAGIC AND ART	DANIEL LAIB	104721	552	300.00	
	AP-190618M	06/18/2019	01	FABRICATE AND INSTALL A MAIN	AURORA SIGN CO	104730	190511-1	12,497.00	
	AP-190625MB	06/20/2019	139	AMAZON-IPAD, ENVELOPES,	FIRST NATIONAL BANK	900075	062519-E.TOPPER-B	686.29	
		06/20/2019	140	AMAZON-IPAD CASE	FIRST NATIONAL BANK	900075	062519-E.TOPPER-B	14.99	
		06/20/2019	141	PANERA-3 GIFT CARDS FOR ADULT	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	30.00	
		06/20/2019	142	GRACE COFFEE-2 GIFT CARDS FOR	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	20.00	
		06/20/2019	143	AMAZON-MOVIE CLAPPER	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	9.54	
		06/20/2019	144	AMAZON-MOVIE PARTY PROPS	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	58.94	
		06/20/2019	145	TARGET-DVDS	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	38.00	
		06/20/2019	146	STARBUCKS- 3 GIFT CARDS FOR	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	30.00	
		06/20/2019	147	NCG-GIFT CARDS FOR ADULT	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	78.00	
		06/20/2019	148	AMAZON-RED CARPET ISLE RUNNER	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	49.99	
		06/20/2019	149	AMAZON-BEISTLE CUTOUTS	FIRST NATIONAL BANK	900075	062519-S.AUGUSTINE-B	12.90	
				TOTAL PERIOD 02 ACTIVITY				13,846.34	0.00
				TOTAL ACCOUNT ACTIVITY				14,490.90	587.00
				ENDING BALANCE					61,083.26
				GRAND TOTAL				0.00	61,083.26
				TOTAL DIFFERENCE				0.00	61,083.26



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2020 BUDGET REPORT**  
**For the Month Ended June 30, 2019**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year		FISCAL YEAR 2020		% of Budget
		8%	17%	Year-to-Date	BUDGET	
		May-19	June-19	Totals		

**LIBRARY OPERATIONS REVENUES**

<i>Taxes</i>						
82-000-40-00-4000	PROPERTY TAXES	58,036	298,555	356,590	699,220	51.00%
82-000-40-00-4083	PROPERTY TAXES-DEBT SERVICE	65,634	337,641	403,275	793,028	50.85%
<i>Intergovernmental</i>						
82-000-41-00-4120	PERSONAL PROPERTY TAX	1,460	-	1,460	5,250	27.81%
82-000-41-00-4170	STATE GRANTS	-	-	-	20,000	0.00%
<i>Fines &amp; Forfeits</i>						
82-000-43-00-4330	LIBRARY FINES	434	712	1,145	8,500	13.48%
<i>Charges for Service</i>						
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	1,193	882	2,075	8,000	25.93%
82-000-44-00-4422	COPY FEES	294	322	616	3,750	16.43%
82-000-44-00-4439	PROGRAM FEES	-	15	15	-	0.00%
<i>Investment Earnings</i>						
82-000-45-00-4500	INVESTMENT EARNINGS	735	680	1,415	10,000	14.15%
<i>Miscellaneous</i>						
82-000-48-00-4820	RENTAL INCOME	200	-	200	2,000	10.00%
82-000-48-00-4850	MISCELLANEOUS INCOME	1,981	370	2,352	2,000	117.58%
<i>Other Financing Sources</i>						
82-000-49-00-4901	TRANSFER FROM GENERAL	5,588	1,830	7,418	25,003	29.67%
<b>TOTAL REVENUES: LIBRARY</b>		<b>135,555</b>	<b>641,006</b>	<b>776,561</b>	<b>1,576,751</b>	<b>49.25%</b>

**LIBRARY OPERATIONS EXPENDITURES**

<i>Salaries &amp; Wages</i>						
82-820-50-00-5010	SALARIES & WAGES	30,988	21,451	52,439	278,394	18.84%
82-820-50-00-5015	PART-TIME SALARIES	19,549	12,675	32,224	196,000	16.44%
<i>Benefits</i>						
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	2,821	1,957	4,778	25,541	18.71%
82-820-52-00-5214	FICA CONTRIBUTION	3,804	2,552	6,356	35,544	17.88%
82-820-52-00-5216	GROUP HEALTH INSURANCE	11,099	5,301	16,400	81,184	20.20%
82-820-52-00-5222	GROUP LIFE INSURANCE	31	31	62	387	15.93%
82-820-52-00-5223	DENTAL INSURANCE	1,165	582	1,747	6,987	25.00%
82-820-52-00-5224	VISION INSURANCE	169	84	253	1,012	25.00%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	172	-	172	750	22.94%
82-820-52-00-5231	LIABILITY INSURANCE	5,416	1,830	7,246	24,253	29.88%
<i>Contractual Services</i>						
82-820-54-00-5412	TRAINING & CONFERENCES	-	-	-	2,000	0.00%
82-820-54-00-5415	TRAVEL & LODGING	-	-	-	1,500	0.00%
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	-	-	2,000	0.00%
82-820-54-00-5440	TELECOMMUNICATIONS	-	832	832	6,000	13.87%
82-820-54-00-5452	POSTAGE & SHIPPING	-	45	45	750	6.02%
82-820-54-00-5460	DUES & SUBSCRIPTIONS	1,533	13	1,546	11,000	14.06%
82-820-54-00-5462	PROFESSIONAL SERVICES	4,059	1,983	6,042	40,000	15.11%
82-820-54-00-5466	LEGAL SERVICES	-	-	-	3,000	0.00%
82-820-54-00-5468	AUTOMATION	2,249	-	2,249	20,000	11.24%
82-820-54-00-5480	UTILITIES	-	-	-	11,130	0.00%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	248	4,921	5,170	50,000	10.34%
82-820-54-00-5498	PAYING AGENT FEES	-	1,100	1,100	1,700	64.71%



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2020 BUDGET REPORT**  
**For the Month Ended June 30, 2019**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year		Year-to-Date Totals	FISCAL YEAR 2020 BUDGET		% of Budget
		8%	17%				
		May-19	June-19				
<i>Supplies</i>							
82-820-56-00-5610	OFFICE SUPPLIES	-	112	112	8,000	1.40%	
82-820-56-00-5620	OPERATING SUPPLIES	-	309	309	3,000	10.31%	
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	1,397	1,397	8,000	17.46%	
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	2,000	0.00%	
82-820-56-00-5671	LIBRARY PROGRAMMING	-	22	22	1,000	2.19%	
82-820-56-00-5675	EMPLOYEE RECOGNITION	-	-	-	200	0.00%	
82-820-56-00-5685	DVD'S	-	-	-	500	0.00%	
82-820-56-00-5686	BOOKS	-	-	-	1,500	0.00%	
<i>2006 Bond</i>							
82-820-84-00-8000	PRINCIPAL PAYMENT	-	-	-	50,000	0.00%	
82-820-84-00-8050	INTEREST PAYMENT	-	11,306	11,306	22,613	50.00%	
<i>2013 Refunding Bond</i>							
82-820-99-00-8000	PRINCIPAL PAYMENT	-	-	-	585,000	0.00%	
82-820-99-00-8050	INTEREST PAYMENT	-	69,700	69,700	139,400	50.00%	
<b>TOTAL FUND REVENUES</b>		<b>135,555</b>	<b>641,006</b>	<b>776,561</b>	<b>1,576,751</b>	<b>49.25%</b>	
<b>TOTAL FUND EXPENDITURES</b>		<b>83,303</b>	<b>138,204</b>	<b>221,507</b>	<b>1,620,345</b>	<b>13.67%</b>	
<b>FUND SURPLUS (DEFICIT)</b>		<b>52,251</b>	<b>502,802</b>	<b>555,054</b>	<b>(43,594)</b>		

**LIBRARY CAPITAL REVENUES**


84-000-42-00-4214	DEVELOPMENT FEES	9,800	4,400	14,200	50,000	28.40%	
84-000-45-00-4500	INVESTMENT EARNINGS	62	50	112	100	112.44%	
84-000-48-00-4850	MISCELLANEOUS INCOME	-	29	29	-	0.00%	
<b>TOTAL REVENUES: LIBRARY CAPITAL</b>		<b>9,862</b>	<b>4,479</b>	<b>14,341</b>	<b>50,100</b>	<b>28.63%</b>	

**LIBRARY CAPITAL EXPENDITURES**

84-840-54-00-5460	E-BOOK SUBSCRIPTIONS	-	-	-	3,500	0.00%	
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	15,000	0.00%	
84-840-56-00-5683	AUDIO BOOKS	-	157	157	3,500	4.48%	
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	500	0.00%	
84-840-56-00-5685	DVD'S	-	127	127	3,000	4.22%	
84-840-56-00-5686	BOOKS	-	1,958	1,958	50,000	3.92%	
<b>TOTAL FUND REVENUES</b>		<b>9,862</b>	<b>4,479</b>	<b>14,341</b>	<b>50,100</b>	<b>28.63%</b>	
<b>TOTAL FUND EXPENDITURES</b>		<b>-</b>	<b>2,241</b>	<b>2,241</b>	<b>75,500</b>	<b>2.97%</b>	
<b>FUND SURPLUS (DEFICIT)</b>		<b>9,862</b>	<b>2,238</b>	<b>12,100</b>	<b>(25,400)</b>		



**YORKVILLE PUBLIC LIBRARY**  
**STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS**  
**For the Month Ended June 30, 2019 \***



	June Actual	YTD Actual	% of Budget	FY 2020 Budget	Fiscal Year 2019 For the Month Ended June 30, 2018 YTD Actual      % Change	
<b>LIBRARY OPERATIONS FUND (82)</b>						
<i>Revenues</i>						
Property Taxes	\$ 636,196	\$ 759,865	50.9%	\$ 1,492,248	\$ 752,094	1.03%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ -	\$ 1,460	27.8%	\$ 5,250	\$ 1,059	37.85%
State Grants	-	-	0.0%	20,000	4,060	-100.00%
Total Intergovernmental	\$ -	\$ 1,460	5.8%	\$ 25,250	\$ 5,119	-71.48%
Library Fines	\$ 712	\$ 1,145	13.5%	\$ 8,500	\$ 1,099	4.19%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 882	\$ 2,075	25.9%	\$ 8,000	\$ 1,317	57.53%
Copy Fees	322	616	16.4%	3,750	646	-4.57%
Program Fees	15	15	0.0%	-	1	1405.00%
Total Charges for Services	\$ 1,219	\$ 2,706	23.0%	\$ 11,750	\$ 1,964	37.80%
Investment Earnings	\$ 680	\$ 1,415	14.1%	\$ 10,000	\$ 587	140.86%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.0%	\$ -	\$ -	0.00%
Rental Income	-	200	10.0%	2,000	250	-20.00%
DVD Rental Income	-	-	0.0%	-	532	342.37%
Miscellaneous Income	370	2,352	117.6%	2,000	16	46261.06%
Transfer In	1,830	7,418	29.7%	25,003	7,202	3.00%
Total Miscellaneous & Transfers	\$ 2,200	\$ 9,969	34.4%	\$ 29,003	\$ 7,999	24.63%
<b>Total Revenues and Transfers</b>	<b>\$ 641,006</b>	<b>\$ 776,561</b>	<b>49.3%</b>	<b>\$ 1,576,751</b>	<b>\$ 768,863</b>	<b>1.00%</b>
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 138,204</u>	<u>\$ 221,507</u>	<u>13.7%</u>	<u>\$ 1,620,345</u>	<u>\$ 217,625</u>	<u>1.78%</u>
50 Salaries	34,126	84,664	17.8%	474,394	82,199	3.00%
52 Benefits	12,337	37,014	21.1%	175,658	35,488	4.30%
54 Contractual Services	8,894	16,984	11.4%	149,080	7,087	139.66%
56 Supplies	1,840	1,840	7.6%	24,200	4,302	0.00%
99 Debt Service	81,006	81,006	10.2%	797,013	88,550.00	0.00%
<b>Total Expenditures and Transfers</b>	<b>\$ 138,204</b>	<b>\$ 221,507</b>	<b>13.7%</b>	<b>\$ 1,620,345</b>	<b>\$ 217,625</b>	<b>1.78%</b>
<i>Surplus(Deficit)</i>	<i>\$ 502,802</i>	<i>\$ 555,054</i>		<i>\$ (43,594)</i>	<i>\$ 551,238</i>	

\* June represents 17% of fiscal year 2020

## **LIBRARY DIRECTOR REPORT— June 2019**

**Facilities Management-** The elevator fire panel was replaced (6/11), Chiller was repaired (6/14), Trico reset HVAC due to power outage (6/17 & 18) and boiler reset problem. Set up a meeting and walk through with R.J.O'Neil Mechanical Contractors on (6/25) and Russ Walter attended to provide a history of the building. Company will present at July Board meeting. The gutters were cleaned (6/26). Not satisfied with the job and asking them to come back. Deposit for the digital sign was hand delivered to Aurora Sign Company (6/19). They are working with the City of Yorkville to get approval. The magnetic gate to the courtyard is broken and needs a costly repair (part is 13 years old). Scheduled 7/3/19 for repair (\$900 plus labor).

**Public Relations-** WSPY broadcast (Augustine). Did the final edit on the brochure card. Will be ready for distribution at the July Board meeting. The Eagle Scout Project has been completed that includes the 2 musical instruments and the chalk board. The Community Christian Church Summer Serve volunteers created the Caterpillar Planter for the Children's Courtyard.

**Grants/Fundraising-** We received the Financial Literacy Grant (\$500) from the National Endowment for Financial Education (NEFE). We have planned for a children's book club and 2 adult programs in the fall.

**Meetings-** Met with Tim Evans of the Yorkville Park District to discuss cooperative postings on the digital signs and help with the Mini-golf event (6/20).

**Staff**—Everyone is busy with the Summer Reading Programs and activities. Dave Dick has taken over the Men's Book Club as facilitator.

**Library Operations**—The Illinois Public Library Annual Report (IPLAR) for 2019 has been submitted. Special thanks to Rob Frederickson from the City Finance Department for his assistance. The Museum Pass Program has increased after a slow start. Continuing to work on the Administrative files.

**Friends-** The Friends provided the funds for the purchase of a fountain for the courtyard. Thanks to Shelley Augustine and Dixie Debord for their hard work in locating the fountain and the installation. It is a wonderful addition.

### **Programs, Activities Adult Programs**

Men's Book Club **11**  
Friends Meeting **14**  
Ground Breaking Musicals **27**  
Threads and More **10**  
Creative Writing **15**  
Movie **11**

**Passive Programs**Total **55****TOTAL ADULT ATTENDANCE 143****Children Programs**

Tots and Toddlers (2) **31**  
Book Club (2 programs) (Grades 1-2) **16**  
Book Club (2programs) (Grades 3-5) **52**  
LEGO Club **15**  
Only One You (2) **33**  
Paper Beads **8**  
Pinwheel Craft **24**  
Outside Play **22**  
Nature Day (2) **39**  
Science Weather **25**  
Read with Paws **7**  
Escape Room **29**  
Movie **19**  
Stories in the Park **52**  
Future Foxes (2) **46**  
Norwegian Storytime **29**  
Spanish Storytime **18**  
African Storytime **16**  
Ireland Storytime **13**  
Baby Lap sit **14**  
3-D Printing **22**  
Green Screen **19**

**TOTAL CHILDREN'S ATTENDANCE 549****Summer Reading Logs 492**

Passive programs included: Games **7**, Dictionary Find **19**, Dad's Day **62**, puppets **37** and Straw Rockets **40**.

**TOTAL PARTICIPATION FOR PASSIVE  
PROGRAMS 165****Teen Advisory Group (TAG)****TAG Attendance****14**

**Summer Reading Logs                      492**

**Computer Use                      Adult   287**  
**Young Adult   56**  
**Children   73**

**TOTAL COMPUTER USE 416**

**Database & E-book Use**

**Ancestry Database   62                      Gale   1**  
**Omni E-Book   717      E-Audio   58    (31Users)**  
**E-Read IL   33              E-Book Audio   401 (279Users)**

**Circulation                      Checkouts      17,904**  
**New Patrons Added   170**  
**New Items Added   341**

**Teen Volunteers** Mikayla Mika, Mark Sanford, Juleah Richardson, Katelyn Tugman, Skyler Krantz, Raquel Brady, Elizabeth Chacon, Leah English, Aiden Smith, Rachel Robinette, Elianna Black, Mikayla Moi, Jarrett Faedtke and Naytona Faedtke  
**Adult Volunteers**-Barb Johnson, Karina Godinez, David O'Carroll, Suzanne Zobel, Y115 Reading Specialist and Kindergarten Teachers and Jen Waldvogel.

**Meeting Room      0 Rental,      Programs   10**  
**Proctored Test              4**  
**Patron Count              5958**

**YORKVILLE STATISTICS FOR FY21 PrairieCat**

[illegible]

## DATABASE USAGE FOR FY20

[illegible]