

**Agenda**  
**Yorkville Public Library**  
**Michelle Pfister Meeting Room**  
**Board of Trustees**  
**May 13, 2019 - 7:00 P.M.**  
**902 Game Farm Road**

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Minutes
5. Correspondence
6. Public Comment
7. Staff Comment
8. Report of the Treasurer
  - Financial Statement
  - Payment of Bills
  - Statistics
9. Report of the Library Director
10. City Council Liaison
11. Standing Committees
  - Policy
  - Personnel
  - Finance
  - Community Relations
  - Physical Facilities
12. Unfinished Business
  - Disaster Plan
  - Update on the Library Mural
  - Strategic Plan Review & Discussion
13. New Business
  - Digital Library Sign Preliminary Information & Proposals
14. Executive Session (if needed)
  1. For the appointment, employment, compensation, discipline, performance or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
15. Adjournment

# DRAFT

**Yorkville Public Library**  
Board of Trustees  
Monday, April 8, 2019 7:00pm  
902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:00pm by President Darren Crawford, roll was called and a quorum was established.

**Roll Call:** Theron Garcia-yes, Jason Hedman-yes, Carol LaChance-yes, Russ Walter-yes, Susan Chacon-yes, Darren Crawford-yes, Ryan Forristall-yes, Wamecca Rodriguez (arr. 7:03pm)  
Absent: Krista Danis

**Others Present:**  
Library Director Elisa Topper, Circulation Manager Sharyl Iwanski, Youth Services Director Jennette Weiss, Boy Scout Daniel Chacon

**Recognition of Visitors:** President Crawford recognized the library staff and guest.

**Amendments to the Agenda:** None

**Minutes:** March 11, 2019 Finance Committee & March 11, 2019 Board Meeting  
Mr. Walter made a motion to approve minutes from March 11, 2019 Finance Committee and March 11, 2019 regular Board meeting.  
Roll call: Hedman-yes, LaChance-yes, Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes. Carried 7-0.

**Correspondence:**  
Ms. Topper presented a thank you letter from a young child regarding items received at the library. A letter was also received from Secretary of State Jesse White notifying the library of a per capita grant award of \$21,151.25.

**Public Comment:**  
Trustee Carol LaChance informed the Board she is retiring from the Library Board after serving since 1992. She thanked all Trustees and said the library has a great Director, staff and Board. Ms. Topper presented her with a bouquet of flowers and thanked her for her service. A book will be donated to the library in Ms. LaChance's honor.

**Staff Comment:** None

**Report of the Treasurer:**  
Ms. Chacon said the percentages showing the YTD figures normally reflected on the report, are missing. Ms. Topper will contact the City Finance Director. Ms. Chacon noted a \$1,200 plumbing bill for a bathroom leak and said other budget categories are doing as expected.

**Payment of Bills**

Mr. Walter moved and Mr. Crawford seconded a motion to pay the bills as follows:

\$29,879.67   Accounts Payable

\$37,593.15   Payroll

\$67,472.82   TOTAL

Roll call: Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Hedman-yes, LaChance-yes, Rodriguez-yes, Walter-yes. Carried 8-0.

**Report of the Library Director:**

Director Topper reported the following highlights:

1. Received bill from Beery for emergency bathroom leak, may also have leak in another bathroom and kitchen.
2. Reptile program attended by 125 people, presenter stayed well past ending time.
3. Had staff day and second part of First Aid training with emphasis on CPR and training on AED. All participants now certified.
4. Ms. Topper detailed PADS patron problems in the last two months and she has spoken with the Police. It was suggested to arrange police walk-throughs on PADS days. The program ends for the season on April 19 and staff has had contact with PADS Director. Department heads also meet after these incidents and Ms. Topper commended the staff for dealing with these situations.
5. Custodial staff has found drug paraphernalia in quiet reading room.

**City Council Liaison**   No report

**Standing Committees:**   None

**Unfinished Business:****Update on Boy Scout Project**

Boy Scout Daniel Chacon presented a status summary of his proposed Children's Courtyard Remodel. He gave the Board a Project Proposal Plan and said the installation should be done by the June Library Board meeting. Mr. Chacon answered questions from the Board and Ms. Topper will contact the press when the project is completed.

**Approve Budget**

Ms. Topper noted the staff wage increases will not be effective until the second week of May. A few general comments were made and President Crawford noted there will be a \$43,594 budget deficit. Mr. Walter made a motion to approve the budget as presented as follows and Ms. Garcia seconded:

\$1,576,751 Projected Revenue

\$1,620,345 Projected Expenses

\$   43,594 Projected Deficit

Roll call: Rodriguez-yes, Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Hedman-yes, LaChance-yes. Carried 8-0.

**Update on the Electrical Breaker**

Ms. Topper said an independent contractor checked the breaker and determined that it is ComEd's responsibility. Com Ed reps performed a test and said all is OK. It was noted that construction on Rt. 34 may have affected the breaker and there were power outages as well.

### **Library Mural – Next Steps - Committee Appointment**

Ms. Iwanski reported fundraising is nearly done and there is an upcoming fundraiser at Salsa Verde. The next step will be formation of a committee comprised of Art Guild members and Library Board members. Ms. Garcia and Mr. Crawford volunteered to be on the committee with Mr. Walter as an alternate. Ms. Topper will also serve on the committee.

### **Strategic Plan Progress Review**

Mr. Hedman said goals should be established at the next meeting and he asked all Board members to be prepared to discuss them. He said the goals should be set prior to the budget process so budget changes can be made based on projects. Ms. Topper said some goals may not be accomplished since the new computers for the managers are back-ordered and will not arrive until May. The public computers need to be up to speed first since they are slow. During e-rate renewal time, Mr. Walter suggested getting a bid for wireless. If the purchase is done through e-rate, 50% of the money is reimbursed, said Mr. Walter. The Board discussed surpluses in the budget from 2018 and 2019 and that these might be used for wireless. Splitting the connections between the public and staff was also discussed. In conclusion, the Fund Balance will be monitored to determine the amount of money available.

### **New Business:**

#### **Approve Resolution Non-Resident Fee Cards**

This process needs to be done each year to approve the fees for non-resident library cards. The fee is based on the tax bill. President Crawford moved to approve the resolution authorizing non-resident library cards and Trustee Garcia seconded the motion.

Roll call: Walter-yes, Chacon-yes, Crawford-yes, Forristall-yes, Garcia-yes, Hedman-yes, LaChance-yes, Rodriguez-yes. Carried 8-0.

#### **Digital Library Sign-Preliminary Information**

Director Topper has two quotes ranging from \$18,000-\$24,000 for a sign. She will meet with Aurora Sign Company this week and she will also call Oswego Library. All information will be brought to the next Board meeting. She also said there is an organization that may partner with the library to split the cost.

#### **Disaster Plan Revised**

A section regarding active shooters is now included as well as new library maps and Board/City personnel contact info. Each manager will have a copy at home and on-line. She thanked a staff member who helped key in the information. The Plan will be reviewed with department heads and new hires will be apprised also. Ms. Topper also noted this week is National Library Week.

#### **Overview of Teen Programs in Youth Services & Open Discussion**

Ms. Topper said many teens use the library after school and programs have been held for them. She asked the Board for direction on 'program' vs. 'activity'. She said Jennette Weiss has been doing a terrific job with the programs. Ms. Weiss gave an overview of the TAG (Teen Advisory Group) and various teen programs and activities. She also asked for input from the Board as to the overall goal for the teens. All program/activity information is listed on the library calendar and is also given to the schools. It was noted that food is important to the teens! The Board agreed that transportation can be an issue. Director Topper said 20-30 kids are participating in "Cards for Kids" for hospitalized children. Ms. Topper suggested asking the Friends to pay for a "green screen" and have the kids make a video as a marketing tool for the library.

### **Executive Session: None**

**Additional Business:**

Mr. Walter said Trustees Chacon, Forristall and Walter need to contact the new Mayor regarding re-appointments to the Board. Ms. Topper said she will be sending a note to Mayor Golinski thanking him for past support and a note to future Mayor Purcell to invite him to the library for coffee with her.

The Economic Interest Form needs to be sent in by May 1.

The Board thanked Ms. LaChance for her service!

**Adjournment:**

There was no further business and the meeting adjourned at 8:38pm.

Minutes respectfully submitted by  
Marlys Young, Minute Taker

DATE: 04/15/19  
TIME: 11:44:35  
ID: AP225000.CBL

UNITED CITY OF YORKVILLE  
MANUAL CHECK REGISTER

FY 19

| CHECK # | VENDOR #<br>INVOICE # | INVOICE<br>DATE           | ITEM<br># | DESCRIPTION                    | CHECK<br>DATE | ACCOUNT #         | ITEM AMT   |
|---------|-----------------------|---------------------------|-----------|--------------------------------|---------------|-------------------|------------|
| 900071  | FNBO                  | FIRST NATIONAL BANK OMAHA |           |                                | 04/25/19      |                   |            |
|         | 042519-A.SIMMONS      | 03/31/19                  | 01        | GFOA-FY18 CERTIFICATE OF       |               | 01-120-54-00-5462 | 435.00     |
|         |                       |                           | 02        | ACHIEVEMENT REVIEW FEE         |               | ** COMMENT **     |            |
|         |                       |                           | 03        | VERIZON-FEB 2019 IN CAR UNITS  |               | 01-210-54-00-5440 | 720.20     |
|         |                       |                           | 04        | VERIZON-FEB 2019 MOBILE PHONES |               | 01-220-54-00-5440 | 290.11     |
|         |                       |                           | 05        | VERIZON-FEB 2019 MOBILE PHONES |               | 01-210-54-00-5440 | 963.42     |
|         |                       |                           | 06        | VERIZON-FEB 2019 MOBILE PHONES |               | 79-795-54-00-5440 | 72.98      |
|         |                       |                           | 07        | VERIZON-FEB 2019 MOBILE PHONES |               | 51-510-54-00-5440 | 231.79     |
|         |                       |                           | 08        | VERIZON-FEB 2019 MOBILE PHONES |               | 52-520-54-00-5440 | 38.01      |
|         |                       |                           | 09        | WAREHOUSE DIRECT-TAB DIVIDERS  |               | 01-120-56-00-5610 | 18.86      |
|         |                       |                           |           | INVOICE TOTAL:                 |               |                   | 2,770.37 * |
|         | 042519-B.OLSEM        | 03/31/19                  | 01        | WAREHOUSE DIRECT-FLAGS,        |               | 01-110-56-00-5610 | 82.64      |
|         |                       |                           | 02        | ENVELOPES, ERASERS             |               | ** COMMENT **     |            |
|         |                       |                           |           | INVOICE TOTAL:                 |               |                   | 82.64 *    |
|         | 042519-B.OLSON        | 03/31/19                  | 01        | SPRINGFIELD DRIVE DOWN         |               | 01-110-54-00-5415 | 7.00       |
|         |                       |                           | 02        | PARKING EXPENSE                |               | ** COMMENT **     |            |
|         |                       |                           |           | INVOICE TOTAL:                 |               |                   | 7.00 *     |
|         | 042519-B.PFIZENMAIER  | 03/31/19                  | 01        | PANERA-ADMIN BREAKFAST         |               | 01-210-56-00-5620 | 30.98      |
|         |                       |                           | 02        | JIMMY JOHNS-ARBITRATION LUNCH  |               | 01-210-56-00-5620 | 71.91      |
|         |                       |                           | 03        | AMERICAN TIRE-BRAKE REPAIR     |               | 01-210-54-00-5495 | 322.50     |
|         |                       |                           | 04        | AMERICAN TIRE-2 TIRES MOUNTED  |               | 01-210-54-00-5495 | 647.59     |
|         |                       |                           | 05        | AMERICAN TIRE-HEADLIGHT        |               | 01-210-54-00-5495 | 458.07     |
|         |                       |                           | 06        | ASSEMBLY                       |               | ** COMMENT **     |            |
|         |                       |                           |           | INVOICE TOTAL:                 |               |                   | 1,531.05 * |
|         | 042519-D.BROWN        | 03/31/19                  | 01        | CDL LICENSE RENEWAL            |               | 52-520-54-00-5462 | 61.35      |
|         |                       |                           |           | INVOICE TOTAL:                 |               |                   | 61.35 *    |
|         | 042519-E.TOPPER       | 03/31/19                  | 01        | AMAZON-INK CARTRIDGES, CARD    |               | 82-820-56-00-5610 | 548.25     |
|         |                       |                           | 02        | STOCK, CLEANING DUSTER,        |               | ** COMMENT **     |            |
|         |                       |                           | 03        | RECEIPT PRINTER PAPER, FILE    |               | ** COMMENT **     |            |
|         |                       |                           | 04        | FOLDERS, CLOROX WIPES          |               | ** COMMENT **     |            |
|         |                       |                           | 05        | AMAZON MONTHLY PRIME           |               | 82-820-54-00-5460 | 12.99      |
|         |                       |                           | 06        | MEMBERSHIP                     |               | ** COMMENT **     |            |
|         |                       |                           | 07        | AMAZON-SUGGESTION BOX CARDS    |               | 82-820-56-00-5610 | 13.71      |
|         |                       |                           | 08        | JEWEL-STAFF DAY REFRESHMENTS   |               | 82-820-56-00-5676 | 60.91      |
|         |                       |                           | 09        | AMAZON-ANT HABITAT             |               | 82-820-56-00-5671 | 27.94      |
|         |                       |                           | 10        | AMAZON-PACKING TAPE            |               | 82-820-56-00-5610 | 11.99      |
|         |                       |                           | 11        | TRIBUNE-BEACON NEWS RENEWAL    |               | 82-820-54-00-5460 | 87.95      |
|         |                       |                           |           | INVOICE TOTAL:                 |               |                   | 763.74 *   |
|         | 042519-E.WILLRETT     | 03/31/19                  | 01        | DUDE SOLUTIONS-CAPITAL FORCAST |               | 01-000-14-00-1400 | 8,778.00   |
|         |                       |                           | 02        | & MAINTENANCE EDGE ANNUAL      |               | ** COMMENT **     |            |

DATE: 04/15/19  
TIME: 11:44:35  
ID: AP225000.CBL

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|---------|-----------------------|---------------------------|-----------|--------------------------------|---------------|-------------------|------------|
| 900071  | FNBO                  | FIRST NATIONAL BANK OMAHA |           |                                | 04/25/19      |                   |            |
|         | 042519-P.SCODRO       | 03/31/19                  | 01        | UPS-1 PKG SHIPPED              |               | 51-510-54-00-5452 | 13.68      |
|         |                       |                           | 02        | UNION TRAINING LUNCH           |               | 51-510-54-00-5415 | 11.85      |
|         |                       |                           |           |                                |               | INVOICE TOTAL:    | 25.53 *    |
|         | 042519-R.MIKOLASEK    | 03/31/19                  | 01        | AMERICAN TIRE-OIL CHANGE ON 20 |               | 01-210-54-00-5495 | 438.13     |
|         |                       |                           | 02        | SQUADS                         |               | ** COMMENT **     |            |
|         |                       |                           | 03        | AMERICAN TIRE-OIL CHANGE ON 4  |               | 01-210-54-00-5495 | 290.21     |
|         |                       |                           | 04        | SQUADS                         |               | ** COMMENT **     |            |
|         |                       |                           | 05        | GALLS-OXFORDS-JEKA             |               | 01-210-56-00-5600 | 83.00      |
|         |                       |                           | 06        | STEVENS-EMBROIDERY             |               | 01-210-56-00-5600 | 60.00      |
|         |                       |                           |           |                                |               | INVOICE TOTAL:    | 871.34 *   |
|         | 042519-R.FREDRICKSON  | 03/31/19                  | 01        | COMCAST-02/10-03/09 INTERNET,  |               | 82-820-54-00-5440 | 416.22     |
|         |                       |                           | 02        | NEWTEK-03/11-04/11 WEB UPKEEP  |               | 01-640-54-00-5450 | 16.59      |
|         |                       |                           | 03        | COMCAST-02/12-03/11 CABLE      |               | 01-110-54-00-5440 | 21.01      |
|         |                       |                           | 04        | COMCAST-02/13-03/12 INTERNET   |               | 51-510-54-00-5440 | 106.85     |
|         |                       |                           | 05        | COMCAST-02/23-03/22 INTERNET   |               | 01-110-54-00-5440 | 80.49      |
|         |                       |                           | 06        | COMCAST-02/23-03/22 INTERNET   |               | 01-220-54-00-5440 | 80.49      |
|         |                       |                           | 07        | COMCAST-02/23-03/22 INTERNET   |               | 01-120-54-00-5440 | 53.65      |
|         |                       |                           | 08        | COMCAST-02/23-03/22 INTERNET   |               | 79-790-54-00-5440 | 73.77      |
|         |                       |                           | 09        | COMCAST-02/23-03/22 INTERNET   |               | 01-210-54-00-5440 | 348.75     |
|         |                       |                           | 10        | COMCAST-02/23-03/22 INTERNET   |               | 79-795-54-00-5440 | 73.77      |
|         |                       |                           | 11        | COMCAST-02/23-03/22 INTERNET   |               | 52-520-54-00-5440 | 40.24      |
|         |                       |                           | 12        | COMCAST-02/23-03/22 INTERNET   |               | 01-410-54-00-5440 | 67.07      |
|         |                       |                           | 13        | COMCAST-02/23-03/22 INTERNET   |               | 51-510-54-00-5440 | 67.07      |
|         |                       |                           | 14        | COMCAST-02/23-03/22 PHONE &    |               | 79-790-54-00-5440 | 119.96     |
|         |                       |                           | 15        | CABLE                          |               | ** COMMENT **     |            |
|         |                       |                           |           |                                |               | INVOICE TOTAL:    | 1,565.93 * |
|         | 042519-R.WRIGHT       | 03/31/19                  | 01        | TARGET-BUDGET BOOK BINDERS     |               | 01-110-56-00-5610 | 21.50      |
|         |                       |                           | 02        | PHYSICIANS CARE-DRUG SCREENING |               | 01-410-54-00-5462 | 93.00      |
|         |                       |                           | 03        | PHYSICIANS CARE-DRUG SCREENING |               | 51-510-54-00-5462 | 58.00      |
|         |                       |                           | 04        | PHYSICIANS CARE-DRUG SCREENING |               | 52-520-54-00-5462 | 93.00      |
|         |                       |                           | 05        | PHYSICIANS CARE-DRUG SCREENING |               | 79-790-54-00-5462 | 101.00     |
|         |                       |                           | 06        | PHYSICIANS CARE-DRUG SCREENING |               | 79-795-54-00-5462 | 43.00      |
|         |                       |                           | 07        | PHYSICIANS CARE-DRUG SCREENING |               | 82-820-54-00-5462 | 43.00      |
|         |                       |                           |           |                                |               | INVOICE TOTAL:    | 452.50 *   |
|         | 042519-S.AUGUSTINE    | 03/31/19                  | 01        | ANNUAL CONSTANT CONTACT        |               | 82-000-24-00-2480 | 346.50     |
|         |                       |                           | 02        | SUBSCRIPTION TO BE REIMBURSED  |               | ** COMMENT **     |            |
|         |                       |                           | 03        | BY FRIENDS OF THE LIBRARY      |               | ** COMMENT **     |            |
|         |                       |                           |           |                                |               | INVOICE TOTAL:    | 346.50 *   |
|         | 042519-S.IWANSKI      | 03/31/19                  | 01        | YORKVILLE POST-BOOK CLUB       |               | 82-820-54-00-5452 | 20.09      |
|         |                       |                           | 02        | POSTAGE                        |               | ** COMMENT **     |            |
|         |                       |                           |           |                                |               | INVOICE TOTAL:    | 20.09 *    |

Total for all Highlighted Library Expenses : \$1,589.55

DATE: 05/06/19  
TIME: 08:34:16  
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
CHECK REGISTER

FY 19

CHECK DATE: 05/13/19

| CHECK # | VENDOR #   | INVOICE<br>NUMBER        | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                    | ACCOUNT #         | ITEM AMT   |
|---------|------------|--------------------------|-----------------|-----------|--------------------------------|-------------------|------------|
| 104677  | 4IMPRINT   | 4IMPRINT                 |                 |           |                                |                   |            |
|         | 17785842   |                          | 04/22/19        | 01        | JAR OPENERS, SPOONER MUGS,     | 82-820-54-00-5426 | 928.02     |
|         |            |                          |                 | 02        | GROCERY TOTES ALL PRINTED WITH | ** COMMENT **     |            |
|         |            |                          |                 | 03        | LIBRARY LOGO                   | ** COMMENT **     |            |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 928.02 *   |
|         |            |                          |                 |           | CHECK TOTAL:                   |                   | 928.02     |
| 104678  | AMERBACK   | AMERICAN BACKFLOW & FIRE |                 |           |                                |                   |            |
|         | 9099       |                          | 04/02/19        | 01        | ANNUAL BACKFLOW INSPECTION     | 82-820-54-00-5495 | 469.75     |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 469.75 *   |
|         |            |                          |                 |           | CHECK TOTAL:                   |                   | 469.75     |
| 104679  | BAKTAY     | BAKER & TAYLOR           |                 |           |                                |                   |            |
|         | 2034422390 |                          | 03/27/19        | 02        | BOOKS                          | 84-840-56-00-5686 | 965.52     |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 965.52 *   |
|         | 2034422482 |                          | 03/26/19        | 01        | BOOKS                          | 84-840-56-00-5686 | 428.60     |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 428.60 *   |
|         | 2034437996 |                          | 04/01/19        | 02        | BOOKS                          | 84-840-56-00-5686 | 614.03     |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 614.03 *   |
|         | 2034439173 |                          | 04/01/19        | 01        | BOOKS                          | 84-840-56-00-5686 | 963.36     |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 963.36 *   |
|         | 2034449816 |                          | 04/05/19        | 01        | BOOKS                          | 84-840-56-00-5686 | 910.39     |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 910.39 *   |
|         | 2034465205 |                          | 04/10/19        | 01        | BOOKS                          | 84-840-56-00-5686 | 1,309.01   |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 1,309.01 * |
|         | 2034479113 |                          | 04/17/19        | 01        | BOOKS                          | 84-840-56-00-5686 | 707.18     |
|         |            |                          |                 |           | INVOICE TOTAL:                 |                   | 707.18 *   |



CHECK DATE: 05/13/19

| CHECK # | VENDOR #   | INVOICE<br>NUMBER          | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                 | ACCOUNT #         | ITEM AMT |          |
|---------|------------|----------------------------|-----------------|-----------|-----------------------------|-------------------|----------|----------|
| 104679  | BAKTAY     | BAKER & TAYLOR             |                 |           |                             |                   |          |          |
|         | 2034485013 |                            | 04/19/19        | 01        | BOOKS                       | 84-840-56-00-5686 | 532.17   |          |
|         |            |                            |                 |           |                             | INVOICE TOTAL:    | 532.17   | *        |
|         | 2034488327 |                            | 04/22/19        | 01        | BOOKS                       | 84-840-56-00-5686 | 467.16   |          |
|         |            |                            |                 |           |                             | INVOICE TOTAL:    | 467.16   | *        |
|         | 2034490534 |                            | 04/23/19        | 01        | BOOKS                       | 84-840-56-00-5686 | 336.10   |          |
|         |            |                            |                 |           |                             | INVOICE TOTAL:    | 336.10   | *        |
|         | 2034506111 |                            | 04/30/19        | 01        | BOOKS                       | 84-840-56-00-5686 | 711.32   |          |
|         |            |                            |                 |           |                             | INVOICE TOTAL:    | 711.32   | *        |
|         |            |                            |                 |           |                             | CHECK TOTAL:      |          | 7,944.84 |
| 104680  | CAMBRIA    | CAMBRIA SALES COMPANY INC. |                 |           |                             |                   |          |          |
|         | 40555      |                            | 03/26/19        | 01        | GARBAGE BAGS, GLOVES, BROOM | 82-820-56-00-5621 | 229.51   |          |
|         |            |                            |                 |           |                             | INVOICE TOTAL:    | 229.51   | *        |
|         |            |                            |                 |           |                             | CHECK TOTAL:      |          | 229.51   |
| 104681  | CDWG       | CDW GOVERNMENT INC.        |                 |           |                             |                   |          |          |
|         | RZC6193    |                            | 04/22/19        | 01        | HP SB 280, MONITOR          | 82-820-56-00-5635 | 525.61   |          |
|         |            |                            |                 |           |                             | INVOICE TOTAL:    | 525.61   | *        |
|         |            |                            |                 |           |                             | CHECK TOTAL:      |          | 525.61   |
| 104682  | FVFS       | FOX VALLEY FIRE & SAFETY   |                 |           |                             |                   |          |          |
|         | IN00255020 |                            | 04/05/19        | 01        | FIRE EXTINGUISHER CHECK     | 82-820-54-00-5462 | 70.00    |          |
|         |            |                            |                 |           |                             | INVOICE TOTAL:    | 70.00    | *        |
|         |            |                            |                 |           |                             | CHECK TOTAL:      |          | 70.00    |

CHECK DATE: 05/13/19

| CHECK # | VENDOR # | INVOICE<br>NUMBER | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                | ACCOUNT #         | ITEM AMT |
|---------|----------|-------------------|-----------------|-----------|----------------------------|-------------------|----------|
| 104683  | LLWCONSU | LLOYD WARBER      |                 |           |                            |                   |          |
|         | 10452    |                   | 04/27/19        | 01        | APR 2019 ONSITE IT SUPPORT | 82-820-54-00-5462 | 720.00   |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 720.00 * |
|         |          |                   |                 |           | CHECK TOTAL:               |                   | 720.00   |
| 104684  | MIDWTAPE | MIDWEST TAPE      |                 |           |                            |                   |          |
|         | 97171426 |                   | 03/26/19        | 01        | AUDIO BOOKS                | 84-840-56-00-5683 | 139.97   |
|         |          |                   |                 | 02        | DVDS                       | 84-840-56-00-5685 | 69.71    |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 209.68 * |
|         | 97179537 |                   | 03/29/19        | 01        | PLAYAWAY LOCK              | 82-820-56-00-5620 | 39.98    |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 39.98 *  |
|         | 97184897 |                   | 03/30/19        | 01        | AUDIO BOOKS                | 84-840-56-00-5683 | 295.93   |
|         |          |                   |                 | 02        | DVDS                       | 84-840-56-00-5685 | 45.73    |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 341.66 * |
|         | 97231814 |                   | 04/08/19        | 01        | DVDS                       | 84-840-56-00-5685 | 78.71    |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 78.71 *  |
|         | 97263666 |                   | 04/16/19        | 01        | AUDIO BOOKS                | 84-840-56-00-5683 | 119.98   |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 119.98 * |
|         | 97294847 |                   | 04/23/19        | 01        | DVD                        | 84-840-56-00-5685 | 17.24    |
|         |          |                   |                 | 02        | AUDIO BOOKS                | 84-840-56-00-5683 | 240.94   |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 258.18 * |
|         | 97304030 |                   | 04/25/19        | 01        | DVD BOX CASES              | 82-820-56-00-5620 | 295.98   |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 295.98 * |
|         | 97325929 |                   | 04/30/19        | 01        | DVD                        | 84-840-56-00-5685 | 21.74    |
|         |          |                   |                 | 02        | AUDIO BOOKS                | 84-840-56-00-5683 | 99.98    |
|         |          |                   |                 |           | INVOICE TOTAL:             |                   | 121.72 * |
|         |          |                   |                 |           | CHECK TOTAL:               |                   | 1,465.89 |

CHECK DATE: 05/13/19

| CHECK # | VENDOR #    | INVOICE<br>NUMBER       | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                   | ACCOUNT #         | ITEM AMT   |          |
|---------|-------------|-------------------------|-----------------|-----------|-------------------------------|-------------------|------------|----------|
| 104685  | PMSADVER    | PMS ADVERTISING INC     |                 |           |                               |                   |            |          |
|         | 35-04182019 |                         | 04/18/19        | 01        | PANEL CARD BROCHURE FOR       | 82-820-54-00-5426 | 965.00     |          |
|         |             |                         |                 | 02        | LIBRARY ADVERTISING           | ** COMMENT **     |            |          |
|         |             |                         |                 |           | INVOICE TOTAL:                |                   | 965.00 *   |          |
|         |             |                         |                 |           | CHECK TOTAL:                  |                   |            | 965.00   |
| 104686  | PRAIRCAT    | PRAIRIECAT              |                 |           |                               |                   |            |          |
|         | 6271-19     |                         | 04/02/19        | 01        | APR 2019 USER GROUP FEES      | 82-820-54-00-5468 | 1,124.27   |          |
|         |             |                         |                 |           | INVOICE TOTAL:                |                   | 1,124.27 * |          |
|         |             |                         |                 |           | CHECK TOTAL:                  |                   |            | 1,124.27 |
| 104687  | R0002234    | CREATIVE PLAY PRESCHOOL |                 |           |                               |                   |            |          |
|         | 042419      |                         | 04/24/19        | 01        | BOOK RACK                     | 82-820-56-00-5610 | 50.00      |          |
|         |             |                         |                 | 02        | PUZZLES, STORY KITS, YOUTH    | 82-820-56-00-5671 | 150.00     |          |
|         |             |                         |                 | 03        | SIZE COUCH, FINGERPLAY KITS   | ** COMMENT **     |            |          |
|         |             |                         |                 |           | INVOICE TOTAL:                |                   | 200.00 *   |          |
|         |             |                         |                 |           | CHECK TOTAL:                  |                   |            | 200.00   |
| 104688  | RAILS       | RAILS                   |                 |           |                               |                   |            |          |
|         | 5666-19     |                         | 04/02/19        | 01        | APR 2019 EREAD MEMBERSHIP FEE | 82-820-54-00-5460 | 42.50      |          |
|         |             |                         |                 |           | INVOICE TOTAL:                |                   | 42.50 *    |          |
|         |             |                         |                 |           | CHECK TOTAL:                  |                   |            | 42.50    |
| 104689  | THERMOSY    | THERMO SYSTEMS          |                 |           |                               |                   |            |          |
|         | PM-1028-19  |                         | 04/25/19        | 01        | MAR-APR 2019 PLANNED          | 82-820-54-00-5495 | 496.66     |          |
|         |             |                         |                 | 02        | MAINTENANCE                   | ** COMMENT **     |            |          |
|         |             |                         |                 |           | INVOICE TOTAL:                |                   | 496.66 *   |          |
|         |             |                         |                 |           | CHECK TOTAL:                  |                   |            | 496.66   |

DATE: 05/06/19  
TIME: 08:34:16  
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
CHECK REGISTER

FY 19

CHECK DATE: 05/13/19

| CHECK # | VENDOR #   | INVOICE<br>NUMBER              | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                  | ACCOUNT #         | ITEM AMT |           |
|---------|------------|--------------------------------|-----------------|-----------|------------------------------|-------------------|----------|-----------|
| 104690  | THYSSEN    | THYSSENKRUPP ELEVATOR CORP     |                 |           |                              |                   |          |           |
|         | 6000358439 |                                | 03/22/19        | 01        | 3/13/19 FIRE SERVICE TESTING | 82-820-54-00-5462 | 520.00   |           |
|         |            |                                |                 |           | INVOICE TOTAL:               |                   | 520.00 * |           |
|         |            |                                |                 |           | CHECK TOTAL:                 |                   |          | 520.00    |
| 104691  | TODAYS     | TODAY'S BUSINESS SOLUTIONS INC |                 |           |                              |                   |          |           |
|         | 041519-52  |                                | 04/18/19        | 01        | JAN-MAR 2019 COST PER FAXES  | 82-820-54-00-5462 | 29.60    |           |
|         |            |                                |                 |           | INVOICE TOTAL:               |                   | 29.60 *  |           |
|         |            |                                |                 |           | CHECK TOTAL:                 |                   |          | 29.60     |
| 104692  | WEISSJ     | JENNETTE WEISS                 |                 |           |                              |                   |          |           |
|         | 032219     |                                | 05/03/19        | 01        | LIBRARY CONFERENCE MILEAGE   | 82-820-54-00-5415 | 109.04   |           |
|         |            |                                |                 | 02        | REIMBURSEMENT                | ** COMMENT **     |          |           |
|         |            |                                |                 |           | INVOICE TOTAL:               |                   | 109.04 * |           |
|         |            |                                |                 |           | CHECK TOTAL:                 |                   |          | 109.04    |
|         |            |                                |                 |           | TOTAL AMOUNT PAID:           |                   |          | 15,840.69 |

DATE: 05/06/19  
TIME: 08:55:47  
PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE  
CHECK REGISTER

FY 20

CHECK DATE: 05/13/19

| CHECK # | VENDOR #     | INVOICE<br>NUMBER          | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                 | ACCOUNT #         | ITEM AMT |
|---------|--------------|----------------------------|-----------------|-----------|-----------------------------|-------------------|----------|
| 104703  | BAKTAY       | BAKER & TAYLOR             |                 |           |                             |                   |          |
|         | 2034422390-B |                            | 03/27/19        | 01        | BOOKS                       | 82-000-24-00-2480 | 58.24    |
|         |              |                            |                 |           | INVOICE TOTAL:              |                   | 58.24 *  |
|         | 2034437996-B |                            | 04/01/19        | 01        | BOOKS                       | 82-000-24-00-2480 | 60.16    |
|         |              |                            |                 |           | INVOICE TOTAL:              |                   | 60.16 *  |
|         |              |                            |                 |           | CHECK TOTAL:                |                   | 118.40   |
| 104704  | DELAGE       | DLL FINANCIAL SERVICES INC |                 |           |                             |                   |          |
|         | 63218016     |                            | 04/06/19        | 01        | MAY 2019 COPIER LEASE       | 82-820-54-00-5462 | 194.48   |
|         |              |                            |                 |           | INVOICE TOTAL:              |                   | 194.48 * |
|         |              |                            |                 |           | CHECK TOTAL:                |                   | 194.48   |
| 104705  | DEMCO        | DEMCO, INC.                |                 |           |                             |                   |          |
|         | INV00009612  |                            | 04/15/19        | 01        | ANNUAL SUBSCRIPTION RENEWAL | 82-820-54-00-5460 | 834.75   |
|         |              |                            |                 | 02        | FOR 06/13/19-6/12/20        | ** COMMENT **     |          |
|         |              |                            |                 |           | INVOICE TOTAL:              |                   | 834.75 * |
|         |              |                            |                 |           | CHECK TOTAL:                |                   | 834.75   |
| 104706  | ORIENTAL     | ORIENTAL TRADING CO INC    |                 |           |                             |                   |          |
|         | 695971245-01 |                            | 04/19/19        | 01        | WASHER TOSS GAME, CRAFT     | 82-000-24-00-2480 | 69.31    |
|         |              |                            |                 | 02        | PROJECTS                    | ** COMMENT **     |          |
|         |              |                            |                 |           | INVOICE TOTAL:              |                   | 69.31 *  |
|         |              |                            |                 |           | CHECK TOTAL:                |                   | 69.31    |
| 104707  | PRAIRCAT     | PRAIRIECAT                 |                 |           |                             |                   |          |
|         | 6271-20      |                            | 04/02/19        | 01        | MAY & JUN 2019 USER GROUP   | 82-820-54-00-5468 | 2,248.54 |

CHECK DATE: 05/13/19

| CHECK # | VENDOR #   | INVOICE<br>NUMBER              | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                    | ACCOUNT #                       | ITEM AMT   |
|---------|------------|--------------------------------|-----------------|-----------|--------------------------------|---------------------------------|------------|
| 104707  | PRAIRCAT   | PRAIRIECAT                     |                 |           |                                |                                 |            |
|         | 6271-20    |                                | 04/02/19        | 02        | PARTICIPATION FEES             | ** COMMENT **<br>INVOICE TOTAL: | 2,248.54 * |
|         |            |                                |                 |           | CHECK TOTAL:                   |                                 | 2,248.54   |
| 104708  | RAILS      | RAILS                          |                 |           |                                |                                 |            |
|         | 5666-20    |                                | 04/02/19        | 01        | MAY-JUN 2019 EREAD MEMBERSHIP  | 82-820-54-00-5460               | 127.50     |
|         |            |                                |                 | 02        | FEES                           | ** COMMENT **<br>INVOICE TOTAL: | 127.50 *   |
|         |            |                                |                 |           | CHECK TOTAL:                   |                                 | 127.50     |
| 104709  | SOUND      | SOUND INCORPORATED             |                 |           |                                |                                 |            |
|         | R161038    |                                | 04/11/19        | 01        | MAINTENANCE CONTRACT CHARGE    | 82-820-54-00-5462               | 929.52     |
|         |            |                                |                 | 02        | FOR CCTV AND ACCESS CONTROL    | ** COMMENT **                   |            |
|         |            |                                |                 | 03        | FOR MAY THROUGH JULY 2019      | ** COMMENT **<br>INVOICE TOTAL: | 929.52 *   |
|         |            |                                |                 |           | CHECK TOTAL:                   |                                 | 929.52     |
| 104710  | THERMOSY   | THERMO SYSTEMS                 |                 |           |                                |                                 |            |
|         | PM-1028-20 |                                | 03/28/19        | 01        | MAY 2019 PLANNED MAINTENANCE   | 82-820-54-00-5495               | 248.34     |
|         |            |                                |                 |           | INVOICE TOTAL:                 |                                 | 248.34 *   |
|         |            |                                |                 |           | CHECK TOTAL:                   |                                 | 248.34     |
| 104711  | TODAYS     | TODAY'S BUSINESS SOLUTIONS INC |                 |           |                                |                                 |            |
|         | 9268       |                                | 05/01/19        | 01        | 06/278/19-06/26/20 ANNUAL      | 82-820-54-00-5462               | 2,644.00   |
|         |            |                                |                 | 02        | CONVERSION MAINTENANCE BILLING | ** COMMENT **<br>INVOICE TOTAL: | 2,644.00 * |
|         |            |                                |                 |           | CHECK TOTAL:                   |                                 | 2,644.00   |

CHECK DATE: 05/13/19

| CHECK # | VENDOR # | INVOICE<br>NUMBER         | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                   | ACCOUNT #         | ITEM AMT |          |
|---------|----------|---------------------------|-----------------|-----------|-------------------------------|-------------------|----------|----------|
| 104712  | YORKAREA | YORKVILLE AREA CHAMBER OF |                 |           |                               |                   |          |          |
|         | 34348    |                           | 04/07/19        | 01        | ANNUAL MEMBERSHIP DUE RENEWAL | 82-820-54-00-5460 | 100.00   |          |
|         |          |                           |                 |           | INVOICE TOTAL:                |                   | 100.00   | *        |
|         |          |                           |                 |           | CHECK TOTAL:                  |                   |          | 100.00   |
|         |          |                           |                 |           | TOTAL AMOUNT PAID:            |                   |          | 7,514.84 |



## UNITED CITY OF YORKVILLE PAYROLL SUMMARY April 5, 2019

|                      | REGULAR              | OVERTIME           | TOTAL                | IMRF                | FICA                | TOTALS               |
|----------------------|----------------------|--------------------|----------------------|---------------------|---------------------|----------------------|
| ADMINISTRATION       | \$ 20,062.71         | \$ -               | 20,062.71            | \$ 1,824.49         | \$ 1,477.92         | \$ 23,365.12         |
| FINANCE              | 10,239.42            | -                  | 10,239.42            | 941.28              | 768.50              | \$ 11,949.20         |
| POLICE               | 106,324.52           | 1,652.68           | 107,977.20           | 648.15              | 7,902.19            | \$ 116,527.54        |
| COMMUNITY DEV.       | 19,494.86            | -                  | 19,494.86            | 1,793.41            | 1,462.85            | \$ 22,751.12         |
| STREETS              | 20,275.67            | -                  | 20,275.67            | 1,836.98            | 1,500.01            | \$ 23,612.66         |
| WATER                | 12,687.06            | 1,610.55           | 14,297.61            | 1,308.96            | 1,046.22            | \$ 16,652.79         |
| SEWER                | 5,387.29             | -                  | 5,387.29             | 501.67              | 405.29              | \$ 6,294.25          |
| PARKS                | 20,707.78            | 437.63             | 21,145.41            | 1,889.96            | 1,555.07            | \$ 24,590.44         |
| RECREATION           | 15,385.37            | -                  | 15,385.37            | 1,202.86            | 1,143.78            | \$ 17,732.01         |
| LIBRARY              | 16,669.30            | -                  | 16,669.30            | 932.89              | 1,251.72            | \$ 18,853.91         |
| <b>TOTALS</b>        | <b>\$ 247,233.98</b> | <b>\$ 3,700.86</b> | <b>\$ 250,934.84</b> | <b>\$ 12,880.65</b> | <b>\$ 18,513.55</b> | <b>\$ 282,329.04</b> |
| <b>TOTAL PAYROLL</b> |                      |                    |                      |                     |                     | <b>\$ 282,329.04</b> |





# UNITED CITY OF YORKVILLE

## PAYROLL SUMMARY

April 18, 2019

|                   | REGULAR    | OVERTIME | TOTAL      | IMRF     | FICA     | TOTALS     |
|-------------------|------------|----------|------------|----------|----------|------------|
| MAYOR & LIQ. COM. | \$ 908.34  | \$ -     | \$ 908.34  | \$ -     | \$ 69.49 | \$ 977.83  |
| CLERK             | 583.34     | -        | 583.34     | 16.61    | 44.62    | 644.57     |
| TREASURER         | 83.34      | -        | 83.34      | 7.55     | 6.36     | 97.25      |
| ALDERMAN          | 3,700.00   | -        | 3,700.00   | -        | 272.02   | 3,972.02   |
| ADMINISTRATION    | 19,062.70  | -        | 19,062.70  | 1,727.09 | 1,395.67 | 22,185.46  |
| FINANCE           | 10,232.28  | -        | 10,232.28  | 927.04   | 756.51   | 11,915.83  |
| POLICE            | 107,222.73 | 1,502.57 | 108,725.30 | 557.55   | 7,936.45 | 117,219.30 |
| COMMUNITY DEV.    | 18,427.84  | -        | 18,427.84  | 1,669.56 | 1,358.26 | 21,455.66  |
| STREETS           | 12,018.51  | -        | 12,018.51  | 1,088.88 | 868.32   | 13,975.71  |
| WATER             | 14,628.05  | 78.26    | 14,706.31  | 1,332.39 | 1,066.02 | 17,104.72  |
| SEWER             | 5,387.28   | -        | 5,387.28   | 488.08   | 393.82   | 6,269.18   |
| PARKS             | 21,234.30  | -        | 21,234.30  | 1,841.25 | 1,545.73 | 24,621.28  |
| RECREATION        | 17,887.00  | -        | 17,887.00  | 1,205.77 | 1,329.44 | 20,422.21  |
| LIBRARY           | 16,641.62  | -        | 16,641.62  | 919.31   | 1,238.12 | 18,799.05  |

|               |               |             |               |              |              |               |
|---------------|---------------|-------------|---------------|--------------|--------------|---------------|
| <b>TOTALS</b> | \$ 248,017.33 | \$ 1,580.83 | \$ 249,598.16 | \$ 11,781.08 | \$ 18,280.83 | \$ 279,660.07 |
|---------------|---------------|-------------|---------------|--------------|--------------|---------------|

**TOTAL PAYROLL                    \$ 279,660.07**



## YORKVILLE LIBRARY BOARD

### BILL LIST SUMMARY

Monday, May 13, 2019

#### ACCOUNTS PAYABLE

|   |            |            |
|---|------------|------------|
| Library CC Check Register ( <i>Pages 1 - 2</i> )      | 04/25/2019 | \$1,589.55 |
| Library Check Register - FY19 ( <i>Pages 3 - 7</i> )  | 05/13/2019 | 15,840.69  |
| Library Check Register - FY20 ( <i>Pages 8 - 10</i> ) | 05/13/2019 | 7,514.84   |

#### FY 19

|                                       |            |          |
|---------------------------------------|------------|----------|
| Lincoln Financial - Apr 2019 Life Ins | 04/09/2019 | \$30.83  |
| Flex - Mar 2019 HRA Admin Fees        | 04/23/2019 | 20.00    |
| Nicor -03/04/19-04/01/19 services     | 04/23/2019 | 1,140.76 |

|                          |  |                   |
|--------------------------|--|-------------------|
| <b>TOTAL BILLS PAID:</b> |  | <hr/> \$26,136.67 |
|--------------------------|--|-------------------|

#### PAYROLL

|                              | <u>DATE</u> |             |
|------------------------------|-------------|-------------|
| Bi-weekly ( <i>Page 11</i> ) | 04/05/2019  | \$18,853.91 |
| Bi-weekly ( <i>Page 12</i> ) | 04/18/2019  | 18,799.05   |

|                       |  |                   |
|-----------------------|--|-------------------|
| <b>TOTAL PAYROLL:</b> |  | <hr/> \$37,652.96 |
|-----------------------|--|-------------------|

|                             |  |                                |
|-----------------------------|--|--------------------------------|
| <b>TOTAL DISBURSEMENTS:</b> |  | <hr/> <hr/> <b>\$63,789.63</b> |
|-----------------------------|--|--------------------------------|



# YORKVILLE PUBLIC LIBRARY

## CASH STATEMENT

### As of April 30, 2019

#### FISCAL YEAR 2019

|                           |                | May<br>2018 | June<br>2018 | July<br>2018 | August<br>2018 | September<br>2018 | October<br>2018 | November<br>2018 | December<br>2018 | January<br>2019 | February<br>2019 | March<br>2019 | April<br>2019 |
|---------------------------|----------------|-------------|--------------|--------------|----------------|-------------------|-----------------|------------------|------------------|-----------------|------------------|---------------|---------------|
| Library Operations        | Old Second     | \$ 367,835  | \$ 554,412   | \$ 521,359   | \$ 604,919     | \$ 758,399        | \$ 729,990      | \$ 675,300       | \$ 633,934       | \$ 576,001      | \$ 524,189       | \$ 473,307    | \$ 448,428    |
| Building Development Fees | Old Second     | 58,324      | 66,829       | 78,681       | 84,097         | 97,317            | 98,944          | 94,293           | 98,699           | 103,252         | 96,308           | 100,320       | 94,413        |
| Library Operations        | IMET *         | 8,007       | 8,007        | 8,007        | 8,007          | 8,007             | 8,007           | 8,007            | 8,007            | 8,007           | 8,007            | 8,007         | 8,007         |
| Library Operations        | Illinois Funds | 185,848     | 186,130      | 207,594      | 207,940        | 208,286           | 208,669         | 209,051          | 209,465          | 209,895         | 210,288          | 210,730       | 211,154       |
| Total:                    |                | \$ 620,014  | \$ 815,379   | \$ 815,642   | \$ 904,964     | \$ 1,072,009      | \$ 1,045,611    | \$ 986,653       | \$ 950,105       | \$ 897,156      | \$ 838,792       | \$ 792,364    | \$ 762,002    |

\* Restricted

#### PAYROLL

|                            |  |           |           |           |           |           |           |           |           |           |           |           |           |
|----------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 1 <sup>ST</sup> PAY PERIOD |  | \$ 17,762 | \$ 20,607 | \$ 17,828 | \$ 19,157 | \$ 18,919 | \$ 18,935 | \$ 18,505 | \$ 18,605 | \$ 15,914 | \$ 18,204 | \$ 18,616 | \$ 19,004 |
| 2 <sup>ND</sup> PAY PERIOD |  | 17,967    | 17,988    | 18,701    | 18,663    | 18,113    | 19,051    | 18,920    | 19,885    | 18,981    | 18,663    | 19,128    | 18,799    |
| 3 <sup>RD</sup> PAY PERIOD |  | -         | 18,953    | -         | -         | -         | -         | 17,749    | -         | -         | -         | -         | -         |
| Total                      |  | \$ 35,730 | \$ 57,548 | \$ 36,530 | \$ 37,820 | \$ 37,032 | \$ 37,986 | \$ 55,173 | \$ 38,490 | \$ 34,895 | \$ 36,867 | \$ 37,743 | \$ 37,803 |

ACTIVITY THROUGH FISCAL PERIOD 12

| PER.              | JOURNAL #   | ENTRY DATE | ITEM              | TRANSACTION DESCRIPTION        | VENDOR                      | CHECK  | INVOICE          | DEBIT    | CREDIT   |
|-------------------|-------------|------------|-------------------|--------------------------------|-----------------------------|--------|------------------|----------|----------|
| 82-000-24-00-2480 | (L)         | ESCROW -   | MEMORIALS & GIFTS |                                |                             |        |                  |          |          |
| 01                |             | 05/01/2018 |                   | BEGINNING BALANCE              |                             |        |                  |          | 3,196.04 |
|                   | AP-180514   | 05/07/2018 | 01                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033598121-19    | 75.07    |          |
|                   |             | 05/07/2018 | 02                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033623607-19    | 13.28    |          |
|                   |             | 05/07/2018 | 03                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033647543-19    | 166.30   |          |
|                   |             | 05/07/2018 | 04                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033663949-19    | 33.29    |          |
|                   |             | 05/07/2018 | 05                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033673584-19    | 24.08    |          |
|                   | AP-180514VD | 05/14/2018 | 01                | BOOKS                          | :VOID 527193 BAKER & TAYLOR | 104522 | 2033598121-19    |          | 75.07    |
|                   |             | 05/14/2018 | 02                | BOOKS                          | :VOID 527193 BAKER & TAYLOR | 104522 | 2033623607-19    |          | 13.28    |
|                   |             | 05/14/2018 | 03                | BOOKS                          | :VOID 527193 BAKER & TAYLOR | 104522 | 2033647543-19    |          | 166.30   |
|                   |             | 05/14/2018 | 04                | BOOKS                          | :VOID 527193 BAKER & TAYLOR | 104522 | 2033663949-19    |          | 33.29    |
|                   |             | 05/14/2018 | 05                | BOOKS                          | :VOID 527193 BAKER & TAYLOR | 104522 | 2033673584-19    |          | 24.08    |
|                   | AP-180525M  | 05/22/2018 | 11                | TARGET-GIFT CARDS, SUPPLIES    | FIRST NATIONAL BANK         | 900059 | 052518-J.WEISS19 | 108.35   |          |
|                   |             | 05/22/2018 | 12                | DOLLAR TREE-SUPPLIES FOR       | FIRST NATIONAL BANK         | 900059 | 052518-J.WEISS19 | 26.35    |          |
|                   | GJ-180531LB | 06/04/2018 | 08                | May 2018 Deposits              |                             |        |                  |          | 1,087.33 |
|                   | AP-80514    | 05/14/2018 | 01                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033598121-19    | 75.07    |          |
|                   |             | 05/14/2018 | 02                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033623607-19    | 13.28    |          |
|                   |             | 05/14/2018 | 03                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033647543-19    | 166.30   |          |
|                   |             | 05/14/2018 | 04                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033663949-19    | 33.29    |          |
|                   |             | 05/14/2018 | 05                | BOOKS                          | BAKER & TAYLOR              | 104522 | 2033673584-19    | 24.08    |          |
|                   |             |            |                   | TOTAL PERIOD 01 ACTIVITY       |                             |        |                  | 758.74   | 1,399.35 |
| 02                | AP-180611   | 06/05/2018 | 01                | BOOKS                          | BAKER & TAYLOR              | 104528 | 2033688375       | 13.79    |          |
|                   |             | 06/05/2018 | 02                | BOOKS                          | BAKER & TAYLOR              | 104528 | 2033696051       | 212.34   |          |
|                   |             | 06/05/2018 | 03                | BOOKS                          | SCHOLASTIC BOOK CLUB        | 104532 | 17133293         | 224.40   |          |
|                   |             | 06/05/2018 | 04                | BOOK                           | SCHOLASTIC BOOK CLUB        | 104532 | 17158684         | 2.00     |          |
|                   | AP-180625M  | 06/19/2018 | 121               | AMAZON-MAGNETIC GEARS          | FIRST NATIONAL BANK         | 900061 | 062518-E.TOPPER  | 38.24    |          |
|                   |             | 06/19/2018 | 122               | LAKE SHORE-ROOM DIVIDER,       | FIRST NATIONAL BANK         | 900061 | 062518-E.TOPPER  | 401.33   |          |
|                   |             | 06/19/2018 | 123               | AMAZON-BLOCKS, SCISSORS        | FIRST NATIONAL BANK         | 900061 | 062518-E.TOPPER  | 62.10    |          |
|                   |             | 06/19/2018 | 124               | AMAZON-RUG, SORTER             | FIRST NATIONAL BANK         | 900061 | 062518-E.TOPPER  | 44.96    |          |
|                   | GJ-180630LB | 07/05/2018 | 07                | June 2018 Deposits             |                             |        |                  |          | 226.40   |
|                   |             |            |                   | TOTAL PERIOD 02 ACTIVITY       |                             |        |                  | 999.16   | 226.40   |
| 03                | AP-180709   | 07/05/2018 | 01                | BOOKS                          | BAKER & TAYLOR              | 104537 | 2033785167       | 181.82   |          |
|                   | AP-180725M  | 07/26/2018 | 183               | TARGET-MATERIALS FOR FRIENDS   | FIRST NATIONAL BANK         | 900062 | 072518-J.WEISS   | 65.84    |          |
|                   |             |            |                   | TOTAL PERIOD 03 ACTIVITY       |                             |        |                  | 247.66   | 0.00     |
| 04                | AP-180813   | 08/07/2018 | 01                | BOOKS                          | BAKER & TAYLOR              | 104547 | 2033813731       | 29.44    |          |
|                   |             | 08/07/2018 | 02                | BOOKS                          | BAKER & TAYLOR              | 104547 | 2033823948       | 47.71    |          |
|                   |             | 08/07/2018 | 03                | 2 MEMORIAL BRICKS              | KING & SONS MONUMENT        | 104552 | 228741           | 60.00    |          |
|                   | GJ-180831LB | 09/04/2018 | 07                | Aug 2018 Deposits              |                             |        |                  |          | 575.00   |
|                   |             |            |                   | TOTAL PERIOD 04 ACTIVITY       |                             |        |                  | 137.15   | 575.00   |
| 05                | AP-180910   | 09/04/2018 | 01                | DEPOSIT FOR INSTALLATION OF    | HIX BROTHERS MUSIC I        | 104570 | 2506018-DEP      | 1,895.50 |          |
|                   |             | 09/04/2018 | 02                | PERFORMACE FOR ICE CREAM       | CHARLES E. STEWART          | 104576 | 091518           | 300.00   |          |
|                   | AP-180925M  | 09/18/2018 | 198               | TARGET-CRAFT TAPE, MARKERS     | FIRST NATIONAL BANK         | 900064 | 092518-J.WEISS   | 30.72    |          |
|                   |             | 09/18/2018 | 199               | TARGET-CANDY, ICE CREAM, WATER | FIRST NATIONAL BANK         | 900064 | 092518-J.WEISS   | 47.42    |          |
|                   | GJ-180930LB | 10/01/2018 | 07                | Sept 2018 Deposits             |                             |        |                  |          | 2.00     |
|                   |             |            |                   | TOTAL PERIOD 05 ACTIVITY       |                             |        |                  | 2,273.64 | 2.00     |

ACTIVITY THROUGH FISCAL PERIOD 12

| PER.              | JOURNAL #   | ENTRY DATE | ITEM              | TRANSACTION DESCRIPTION        | VENDOR               | CHECK  | INVOICE          | DEBIT    | CREDIT    |
|-------------------|-------------|------------|-------------------|--------------------------------|----------------------|--------|------------------|----------|-----------|
| 82-000-24-00-2480 | (L)         | ESCROW -   | MEMORIALS & GIFTS |                                |                      |        |                  |          |           |
| 06                | AP-181025M  | 10/16/2018 | 184               | AMAZON-BINGO CARDS, DAUBERS    | FIRST NATIONAL BANK  | 900065 | 102518-E.TOPPER  | 55.73    |           |
|                   |             | 10/16/2018 | 185               | AMAZON-DRY ERASE BOARD         | FIRST NATIONAL BANK  | 900065 | 102518-E.TOPPER  | 4.50     |           |
|                   |             | 10/16/2018 | 186               | TARGET-ICE CREAM SOCIAL        | FIRST NATIONAL BANK  | 900065 | 102518-E.TOPPER  | 49.34    |           |
|                   |             | 10/16/2018 | 187               | TARGET-PROGRAM SUPPLIES        | FIRST NATIONAL BANK  | 900065 | 102518-J.WEISS   | 95.74    |           |
|                   |             | 10/16/2018 | 188               | DOLLAR TREE-HALLOWEEN PROGRAM  | FIRST NATIONAL BANK  | 900065 | 102518-J.WEISS   | 47.00    |           |
|                   |             | 10/16/2018 | 189               | TARGET-CANDY, ICE CREAM        | FIRST NATIONAL BANK  | 900065 | 102518-J.WEISS   | 16.36    |           |
|                   | GJ-181030LB | 11/02/2018 | 06                | Oct 2018 Deposits              |                      |        |                  |          | 2,234.15  |
|                   |             |            |                   | TOTAL PERIOD 06 ACTIVITY       |                      |        |                  | 268.67   | 2,234.15  |
| 07                | AP-181112   | 11/05/2018 | 01                | BOOKPAGE 12 MONTHLY SHIPMENTS  | PROMOTION, INC.      | 104595 | S38326           | 528.00   |           |
|                   |             | 11/05/2018 | 02                | VIDEO PROJECTOR & WIRELESS     | HIX BROTHERS MUSIC I | 104598 | 2506018          | 1,895.50 |           |
|                   | AP-181125M  | 11/19/2018 | 160               | KONICA-USB KIT                 | FIRST NATIONAL BANK  | 900066 | 112518-A.SIMMONS | 100.00   |           |
|                   |             | 11/19/2018 | 161               | AMAZON-LAMINATING POUCHES      | FIRST NATIONAL BANK  | 900066 | 112518-E.TOPPER  | 44.25    |           |
|                   |             | 11/19/2018 | 162               | AMAZON-TABLE TOP CHARGING HUB  | FIRST NATIONAL BANK  | 900066 | 112518-E.TOPPER  | 129.00   |           |
|                   | GJ-181130LB | 12/04/2018 | 07                | Nov 2018 Deposits              |                      |        |                  |          | 6,007.00  |
|                   |             |            |                   | TOTAL PERIOD 07 ACTIVITY       |                      |        |                  | 2,696.75 | 6,007.00  |
| 08                | AP-181210   | 12/04/2018 | 01                | BOOKS                          | BAKER & TAYLOR       | 104608 | 2034125351       | 136.26   |           |
|                   |             | 12/04/2018 | 02                | BOOKS                          | BAKER & TAYLOR       | 104608 | 2034143144       | 13.20    |           |
|                   |             | 12/04/2018 | 03                | AUDIO BOOKS                    | MIDWEST TAPE         | 104611 | 96596437         | 179.97   |           |
|                   |             | 12/04/2018 | 04                | DVDS                           | MIDWEST TAPE         | 104611 | 96643223         | 251.95   |           |
|                   | AP-181226M  | 12/17/2018 | 178               | AMAZON-ROBOT BALL              | FIRST NATIONAL BANK  | 900067 | 122618-E.TOPPER  | 42.75    |           |
|                   |             | 12/17/2018 | 179               | TARGET-SNACKS FOR FRIENDS      | FIRST NATIONAL BANK  | 900067 | 122618-J.WEISS   | 56.09    |           |
|                   |             | 12/17/2018 | 180               | DOLLAR TREE-SUPPLIES FOR       | FIRST NATIONAL BANK  | 900067 | 122618-J.WEISS   | 18.00    |           |
|                   | GJ-181231LB | 01/03/2019 | 06                | Dec 2018 Deposits              |                      |        |                  |          | 70,203.76 |
|                   |             |            |                   | TOTAL PERIOD 08 ACTIVITY       |                      |        |                  | 698.22   | 70,203.76 |
| 09                | AP-190114   | 01/07/2019 | 01                | BOOKS                          | BAKER & TAYLOR       | 104621 | 2034162706       | 25.88    |           |
|                   |             | 01/07/2019 | 02                | BOOKS                          | BAKER & TAYLOR       | 104621 | 2034199637       | 60.78    |           |
|                   |             | 01/07/2019 | 03                | BOOKS                          | BAKER & TAYLOR       | 104621 | 2034213028       | 105.42   |           |
|                   | AP-190125M  | 01/16/2019 | 153               | TARGET-GIFT CARDS              | FIRST NATIONAL BANK  | 900068 | 012519-J.WEISS   | 100.00   |           |
|                   |             |            |                   | TOTAL PERIOD 09 ACTIVITY       |                      |        |                  | 292.08   | 0.00      |
| 10                | AP-190211   | 02/04/2019 | 01                | BOOKS                          | BAKER & TAYLOR       | 104631 | 2034269424       | 31.34    |           |
|                   | GJ-190228LB | 03/05/2019 | 10                | February 2019 Deposits         |                      |        |                  |          | 1,747.72  |
|                   | GJ-190311RC | 03/12/2019 | 04                | RC Read Whrhs Inv#022519-Weiss |                      |        |                  | 80.26    |           |
|                   |             |            |                   | TOTAL PERIOD 10 ACTIVITY       |                      |        |                  | 111.60   | 1,747.72  |
| 11                | AP-190311   | 03/07/2019 | 02                | BOOKS                          | BAKER & TAYLOR       | 104649 | 2034334460       | 370.40   |           |
|                   |             | 03/07/2019 | 03                | DVDS                           | MIDWEST TAPE         | 104652 | 97008981         | 265.32   |           |
|                   | AP-190325M  | 03/20/2019 | 136               | AMAZON-BIT CODING ROBOT        | FIRST NATIONAL BANK  | 900070 | 032519-E.TOPPER  | 54.98    |           |
|                   |             | 03/20/2019 | 137               | AMAZON-BOLT APP ENABLED ROBOT  | FIRST NATIONAL BANK  | 900070 | 032519-E.TOPPER  | 149.93   |           |
|                   |             |            |                   | TOTAL PERIOD 11 ACTIVITY       |                      |        |                  | 840.63   | 0.00      |
| 12                | AP-190408   | 04/02/2019 | 02                | BOOKS                          | BAKER & TAYLOR       | 104660 | 2034345821       | 51.82    |           |
|                   |             | 04/02/2019 | 03                | BOOKS                          | BAKER & TAYLOR       | 104660 | 2034359910       | 23.78    |           |
|                   |             | 04/02/2019 | 04                | BOOKS                          | BAKER & TAYLOR       | 104660 | 2034390273       | 672.02   |           |
|                   |             | 04/02/2019 | 05                | BOOKS                          | BAKER & TAYLOR       | 104660 | 2034397555       | 63.44    |           |

ACTIVITY THROUGH FISCAL PERIOD 12

| PER.              | JOURNAL #   | ENTRY DATE | ITEM     | TRANSACTION DESCRIPTION  | VENDOR              | CHECK  | INVOICE            | DEBIT     | CREDIT    |
|-------------------|-------------|------------|----------|--------------------------|---------------------|--------|--------------------|-----------|-----------|
| 82-000-24-00-2480 |             | (L)        | ESCROW - | MEMORIALS & GIFTS        |                     |        |                    |           |           |
| 12                | AP-190408   | 04/02/2019 | 06       | AUDIO BOOKS              | MIDWEST TAPE        | 104671 | 97044050           | 275.15    |           |
|                   |             | 04/02/2019 | 07       | DVDS                     | MIDWEST TAPE        | 104671 | 97075438           | 103.97    |           |
|                   |             | 04/02/2019 | 08       | DVD                      | MIDWEST TAPE        | 104671 | 97106736           | 11.24     |           |
|                   | AP-190425M  | 04/15/2019 | 175      | ANNUAL CONSTANT CONTACT  | FIRST NATIONAL BANK | 900071 | 042519-S.AUGUSTINE | 346.50    |           |
|                   | GJ-190430LB | 05/01/2019 | 07       | April 2019 Deposits      |                     |        |                    |           | 267.96    |
|                   |             |            |          | TOTAL PERIOD 12 ACTIVITY |                     |        |                    | 1,547.92  | 267.96    |
|                   |             |            |          | TOTAL ACCOUNT ACTIVITY   |                     |        |                    | 10,872.22 | 82,663.34 |
|                   |             |            |          | ENDING BALANCE           |                     |        |                    |           | 74,987.16 |
|                   |             |            |          | GRAND TOTAL              |                     |        |                    | 0.00      | 74,987.16 |
|                   |             |            |          | TOTAL DIFFERENCE         |                     |        |                    | 0.00      | 74,987.16 |



YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2019 BUDGET REPORT  
For the Month Ending April 30, 2019

| ACCOUNT NUMBER | DESCRIPTION | % of Fiscal Year | 8%     | 17%     | 25%     | 33%       | 42%          | 50%        | 58%         | 67%         | 75%        | 83%         | 92%      | 100%     | Year-to-Date<br>Totals | FISCAL YEAR 2019<br>BUDGET | % of Budget |
|----------------|-------------|------------------|--------|---------|---------|-----------|--------------|------------|-------------|-------------|------------|-------------|----------|----------|------------------------|----------------------------|-------------|
|                |             |                  | May-18 | June-18 | July-18 | August-18 | September-18 | October-18 | November-18 | December-18 | January-19 | February-19 | March-19 | April-19 |                        |                            |             |

LIBRARY OPERATIONS REVENUES

|                         |                             |         |         |        |         |         |        |        |       |       |       |       |       |           |           |         |  |
|-------------------------|-----------------------------|---------|---------|--------|---------|---------|--------|--------|-------|-------|-------|-------|-------|-----------|-----------|---------|--|
| Taxes                   |                             |         |         |        |         |         |        |        |       |       |       |       |       |           |           |         |  |
| 82-000-40-00-4000       | PROPERTY TAXES              | 54,356  | 290,990 | 11,130 | 138,622 | 157,785 | 10,523 | 5,659  | -     | -     | -     | -     | -     | 669,065   | 672,505   | 99.49%  |  |
| 82-000-40-00-4083       | PROPERTY TAXES-DEBT SERVICE | 64,021  | 342,727 | 13,109 | 163,268 | 185,838 | 12,394 | 6,665  | -     | -     | -     | -     | -     | 788,022   | 792,101   | 99.49%  |  |
| Intergovernmental       |                             |         |         |        |         |         |        |        |       |       |       |       |       |           |           |         |  |
| 82-000-41-00-4120       | PERSONAL PROPERTY TAX       | 1,059   | -       | 825    | 83      | -       | 747    | -      | 183   | 612   | -     | 242   | 1,201 | 4,952     | 5,250     | 94.33%  |  |
| 82-000-41-00-4170       | STATE GRANTS                | 4,060   | -       | 21,151 | -       | -       | -      | -      | -     | -     | -     | -     | -     | 25,211    | 13,100    | 192.45% |  |
| Fines & Forfeits        |                             |         |         |        |         |         |        |        |       |       |       |       |       |           |           |         |  |
| 82-000-43-00-4330       | LIBRARY FINES               | 569     | 531     | 1,610  | 477     | 350     | 619    | 1,162  | 261   | 571   | 1,408 | 386   | 1,290 | 9,234     | 8,500     | 108.63% |  |
| Charges for Service     |                             |         |         |        |         |         |        |        |       |       |       |       |       |           |           |         |  |
| 82-000-44-00-4401       | LIBRARY SUBSCRIPTION CARDS  | 1,114   | 203     | 827    | 1,500   | 434     | 855    | 733    | 1,096 | 161   | 1,140 | 636   | 487   | 9,185     | 7,500     | 122.47% |  |
| 82-000-44-00-4422       | COPY FEES                   | 296     | 350     | 425    | 522     | 227     | 411    | 359    | 358   | 149   | 338   | 541   | 3     | 3,980     | 3,000     | 132.66% |  |
| 82-000-44-00-4439       | PROGRAM FEES                | 1       | -       | -      | -       | -       | -      | -      | -     | -     | -     | -     | 300   | 301       | 1,000     | 30.05%  |  |
| Investment Earnings     |                             |         |         |        |         |         |        |        |       |       |       |       |       |           |           |         |  |
| 82-000-45-00-4500       | INVESTMENT EARNINGS         | 291     | 296     | 335    | 531     | 895     | 981    | 1,244  | 1,580 | 1,912 | 1,892 | 771   | 735   | 11,463    | 1,750     | 655.04% |  |
| Miscellaneous           |                             |         |         |        |         |         |        |        |       |       |       |       |       |           |           |         |  |
| 82-000-48-00-4820       | RENTAL INCOME               | 100     | 150     | 100    | 150     | 150     | 125    | 150    | 50    | 75    | 125   | 175   | 150   | 1,500     | 2,000     | 75.00%  |  |
| 82-000-48-00-4824       | DVD RENTAL INCOME           | 271     | 261     | 331    | 239     | 6       | -      | 25     | -     | -     | -     | -     | -     | 1,133     | 2,750     | 41.19%  |  |
| 82-000-48-00-4850       | MISCELLANEOUS INCOME        | 2       | 14      | 80     | 27      | 3       | 2      | 20     | 217   | 103   | 41    | -     | -     | 509       | 2,000     | 25.45%  |  |
| Other Financing Sources |                             |         |         |        |         |         |        |        |       |       |       |       |       |           |           |         |  |
| 82-000-49-00-4901       | TRANSFER FROM GENERAL       | 5,438   | 1,764   | 1,764  | 1,764   | 1,764   | 2,005  | 898    | 1,315 | 3,711 | 1,972 | 1,100 | -     | 23,496    | 25,179    | 93.32%  |  |
| TOTAL REVENUES: LIBRARY |                             | 131,577 | 637,286 | 51,689 | 307,183 | 347,452 | 28,662 | 16,914 | 5,059 | 7,295 | 6,916 | 3,851 | 4,166 | 1,548,050 | 1,536,635 | 100.74% |  |

LIBRARY OPERATIONS EXPENDITURES

| Salaries & Wages     |                              |        |        |        |        |        |        |        |        |        |        |        |        |         |         |         |        |
|----------------------|------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|--------|
| 82-820-50-00-5010    | SALARIES & WAGES             | 16,541 | 29,552 | 20,088 | 20,088 | 19,812 | 20,088 | 29,927 | 20,737 | 20,294 | 20,294 | 20,294 | 20,294 | 258,006 | 226,998 | 113.66% |        |
| 82-820-50-00-5015    | PART-TIME SALARIES           | 15,086 | 21,019 | 11,935 | 12,970 | 12,540 | 13,124 | 18,425 | 12,879 | 10,316 | 12,148 | 12,962 | 13,017 | 166,420 | 195,700 | 85.04%  |        |
| Benefits             |                              |        |        |        |        |        |        |        |        |        |        |        |        |         |         |         |        |
| 82-820-52-00-5212    | RETIREMENT PLAN CONTRIBUTION | 1,745  | 3,171  | 2,119  | 2,381  | 2,106  | 2,135  | 3,173  | 2,204  | 1,852  | 1,852  | 1,852  | 1,852  | 26,443  | 24,252  | 109.03% |        |
| 82-820-52-00-5214    | FICA CONTRIBUTION            | 2,357  | 3,806  | 2,387  | 2,478  | 2,424  | 2,490  | 3,648  | 2,521  | 2,283  | 2,423  | 2,486  | 2,490  | 31,793  | 31,720  | 100.23% |        |
| 82-820-52-00-5216    | GROUP HEALTH INSURANCE       | 10,696 | 4,960  | 4,785  | 5,769  | 5,703  | 5,013  | 5,584  | 5,232  | 6,681  | 9,217  | 5,234  | (350)  | 68,525  | 79,318  | 86.39%  |        |
| 82-820-52-00-5222    | GROUP LIFE INSURANCE         | (8)    | 51     | 25     | 25     | 42     | 31     | 31     | 31     | 31     | 31     | 31     | 31     | 351     | 328     | 107.16% |        |
| 82-820-52-00-5223    | DENTAL INSURANCE             | 876    | 438    | 727    | 582    | 582    | 582    | 582    | 582    | 582    | 582    | 582    | -      | 6,699   | 4,652   | 144.00% |        |
| 82-820-52-00-5224    | VISION INSURANCE             | 117    | 77     | 104    | 84     | 84     | 84     | 84     | 84     | 84     | 84     | 84     | -      | 973     | 701     | 138.75% |        |
| 82-820-52-00-5230    | UNEMPLOYMENT INSURANCE       | 191    | -      | -      | -      | -      | 241    | -      | -      | -      | 172    | -      | -      | 604     | 750     | 80.59%  |        |
| 82-820-52-00-5231    | LIABILITY INSURANCE          | 5,246  | 1,764  | 1,764  | 1,764  | 1,764  | 1,764  | 898    | 1,315  | 3,711  | 1,800  | 1,100  | -      | 22,891  | 24,429  | 93.71%  |        |
| Contractual Services |                              |        |        |        |        |        |        |        |        |        |        |        |        |         |         |         |        |
| 82-820-54-00-5412    | TRAINING & CONFERENCES       | 840    | -      | -      | -      | -      | -      | 100    | -      | -      | -      | -      | 150    | 284     | 1,374   | 2,500   | 54.95% |
| 82-820-54-00-5415    | TRAVEL & LODGING             | -      | 107    | 1,088  | 43     | -      | -      | 76     | 43     | -      | 53     | -      | 38     | 1,448   | 600     | 241.28% |        |
| 82-820-54-00-5426    | PUBLISHING & ADVERTISING     | -      | -      | -      | -      | -      | 66     | -      | 66     | -      | 66     | -      | -      | 198     | 2,000   | 9.90%   |        |
| 82-820-54-00-5440    | TELECOMMUNICATIONS           | -      | 379    | 379    | -      | 758    | 379    | 1,336  | -      | 417    | 833    | -      | 416    | 4,897   | 5,000   | 97.94%  |        |



YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2019 BUDGET REPORT  
For the Month Ending April 30, 2019

| % of Fiscal Year        |                               |              |                |                |                  |                     |                   |                    |                    |                   |                    |                 |                  |                        |                            |             |
|-------------------------|-------------------------------|--------------|----------------|----------------|------------------|---------------------|-------------------|--------------------|--------------------|-------------------|--------------------|-----------------|------------------|------------------------|----------------------------|-------------|
| ACCOUNT NUMBER          | DESCRIPTION                   | 8%<br>May-18 | 17%<br>June-18 | 25%<br>July-18 | 33%<br>August-18 | 42%<br>September-18 | 50%<br>October-18 | 58%<br>November-18 | 67%<br>December-18 | 75%<br>January-19 | 83%<br>February-19 | 92%<br>March-19 | 100%<br>April-19 | Year-to-Date<br>Totals | FISCAL YEAR 2019<br>BUDGET | % of Budget |
| 82-820-54-00-5452       | POSTAGE & SHIPPING            | -            | 18             | 48             | 6                | 25                  | 24                | 90                 | 13                 | 321               | 16                 | 15              | 20               | 596                    | 500                        | 119.17%     |
| 82-820-54-00-5460       | DUES & SUBSCRIPTIONS          | 448          | 13             | 13             | 13               | 1,750               | 4,882             | 140                | -                  | 1,388             | 786                | 13              | 101              | 9,547                  | 11,000                     | 86.79%      |
| 82-820-54-00-5462       | PROFESSIONAL SERVICES         | 97           | 416            | 185            | 4,919            | 2,997               | 551               | 1,481              | 3,877              | 2,715             | 4,446              | 2,275           | 1,184            | 25,143                 | 40,000                     | 62.86%      |
| 82-820-54-00-5466       | LEGAL SERVICES                | -            | -              | -              | 1,470            | -                   | -                 | -                  | -                  | -                 | 735                | -               | -                | 2,205                  | 3,000                      | 73.50%      |
| 82-820-54-00-5468       | AUTOMATION                    | 2,098        | -              | -              | 3,373            | 386                 | 3,373             | -                  | -                  | -                 | 3,500              | 208             | -                | 12,938                 | 20,000                     | 64.69%      |
| 82-820-54-00-5480       | UTILITIES                     | -            | 373            | 341            | 415              | 359                 | 432               | 727                | 1,553              | 1,781             | 2,325              | 1,658           | 1,141            | 11,104                 | 9,540                      | 116.39%     |
| 82-820-54-00-5495       | OUTSIDE REPAIR & MAINTENANCE  | 930          | 268            | 625            | 5,026            | 723                 | 2,185             | 6,616              | 948                | 2,695             | 710                | 1,125           | 3,079            | 24,928                 | 50,000                     | 49.86%      |
| 82-820-54-00-5498       | PAYING AGENT FEES             | 1,100        | -              | 589            | -                | -                   | -                 | -                  | -                  | -                 | -                  | -               | -                | 1,689                  | 1,700                      | 99.32%      |
| Supplies                |                               |              |                |                |                  |                     |                   |                    |                    |                   |                    |                 |                  |                        |                            |             |
| 82-820-56-00-5610       | OFFICE SUPPLIES               | -            | 958            | 462            | 627              | 972                 | 67                | 283                | 410                | 259               | 1,215              | 482             | 574              | 6,309                  | 8,000                      | 78.86%      |
| 82-820-56-00-5620       | OPERATING SUPPLIES            | -            | 82             | 79             | 1,117            | 300                 | 29                | 207                | 167                | 185               | -                  | -               | 331              | 2,498                  | 2,000                      | 124.88%     |
| 82-820-56-00-5621       | CUSTODIAL SUPPLIES            | -            | 1,296          | 403            | -                | 579                 | -                 | 907                | 38                 | -                 | 1,332              | 174             | -                | 4,729                  | 8,000                      | 59.11%      |
| 82-820-56-00-5635       | COMPUTER EQUIPMENT & SOFTWARE | -            | -              | -              | -                | -                   | -                 | -                  | 418                | 255               | -                  | -               | -                | 673                    | -                          | 0.00%       |
| 82-820-56-00-5671       | LIBRARY PROGRAMMING           | -            | 35             | 143            | 46               | 179                 | -                 | -                  | 229                | 77                | 31                 | 109             | 453              | 1,303                  | 1,000                      | 130.25%     |
| 82-820-56-00-5675       | EMPLOYEE RECOGNITION          | -            | -              | -              | -                | -                   | -                 | 148                | 106                | -                 | -                  | -               | 61               | 315                    | 200                        | 157.51%     |
| 82-820-56-00-5685       | DVD'S                         | -            | 56             | -              | -                | -                   | -                 | -                  | -                  | -                 | -                  | -               | -                | 56                     | 500                        | 11.24%      |
| 82-820-56-00-5686       | BOOKS                         | -            | 1,874          | 1,518          | 452              | 171                 | 216               | -                  | -                  | -                 | 84                 | -               | -                | 4,315                  | 1,500                      | 287.67%     |
| 2006 Bond               |                               |              |                |                |                  |                     |                   |                    |                    |                   |                    |                 |                  |                        |                            |             |
| 82-820-84-00-8000       | PRINCIPAL PAYMENT             | -            | -              | -              | -                | -                   | -                 | -                  | 50,000             | -                 | -                  | -               | -                | 50,000                 | 50,000                     | 100.00%     |
| 82-820-84-00-8050       | INTEREST PAYMENT              | -            | 12,494         | -              | -                | -                   | -                 | -                  | 12,494             | -                 | -                  | -               | -                | 24,988                 | 24,988                     | 100.00%     |
| 2013 Refunding Bond     |                               |              |                |                |                  |                     |                   |                    |                    |                   |                    |                 |                  |                        |                            |             |
| 82-820-99-00-8000       | PRINCIPAL PAYMENT             | -            | -              | -              | -                | -                   | -                 | -                  | 565,000            | -                 | -                  | -               | -                | 565,000                | 565,000                    | 100.00%     |
| 82-820-99-00-8050       | INTEREST PAYMENT              | -            | 76,056         | -              | -                | -                   | -                 | -                  | 76,056             | -                 | -                  | -               | -                | 152,113                | 152,113                    | 100.00%     |
|                         |                               |              |                |                |                  |                     |                   |                    |                    |                   |                    |                 |                  |                        |                            |             |
| TOTAL FUND REVENUES     |                               | 131,577      | 637,286        | 51,689         | 307,183          | 347,452             | 28,662            | 16,914             | 5,059              | 7,295             | 6,916              | 3,851           | 4,166            | 1,548,050              | 1,536,635                  | 100.74%     |
| TOTAL FUND EXPENDITURES |                               | 58,360       | 159,264        | 49,808         | 63,650           | 54,256              | 57,757            | 74,462             | 757,001            | 55,928            | 64,735             | 50,833          | 45,015           | 1,491,069              | 1,547,989                  | 96.32%      |
| FUND SURPLUS (DEFICIT)  |                               | 73,217       | 478,022        | 1,881          | 243,533          | 293,197             | (29,095)          | (57,548)           | (751,942)          | (48,633)          | (57,819)           | (46,982)        | (40,849)         | 56,981                 | (11,354)                   |             |

LIBRARY CAPITAL REVENUES

|                                 |                     |       |        |       |        |       |       |        |       |       |       |       |       |         |        |          |
|---------------------------------|---------------------|-------|--------|-------|--------|-------|-------|--------|-------|-------|-------|-------|-------|---------|--------|----------|
| 84-000-42-00-4214               | DEVELOPMENT FEES    | 9,200 | 14,650 | 9,175 | 18,500 | 5,800 | 4,650 | 12,475 | 4,500 | 5,650 | 6,800 | 6,400 | 5,300 | 103,100 | 43,200 | 238.66%  |
| 84-000-45-00-4500               | INVESTMENT EARNINGS | 2     | 3      | 3     | 4      | 3     | 4     | 4      | 4     | 53    | 55    | 63    | 58    | 257     | 10     | 2568.10% |
| TOTAL REVENUES: LIBRARY CAPITAL |                     | 9,202 | 14,653 | 9,178 | 18,504 | 5,803 | 4,654 | 12,479 | 4,504 | 5,703 | 6,855 | 6,463 | 5,358 | 103,357 | 43,210 | 239.20%  |






YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2019 BUDGET REPORT  
For the Month Ending April 30, 2019

| % of Fiscal Year             |                               | 8%     | 17%     | 25%     | 33%       | 42%          | 50%        | 58%         | 67%         | 75%        | 83%         | 92%      | 100%     | Year-to-Date | FISCAL YEAR 2019 |             |
|------------------------------|-------------------------------|--------|---------|---------|-----------|--------------|------------|-------------|-------------|------------|-------------|----------|----------|--------------|------------------|-------------|
| ACCOUNT NUMBER               | DESCRIPTION                   | May-18 | June-18 | July-18 | August-18 | September-18 | October-18 | November-18 | December-18 | January-19 | February-19 | March-19 | April-19 | Totals       | BUDGET           | % of Budget |
| LIBRARY CAPITAL EXPENDITURES |                               |        |         |         |           |              |            |             |             |            |             |          |          |              |                  |             |
| 84-840-54-00-5460            | E-BOOK SUBSCRIPTIONS          | 85     | -       | -       | 128       | -            | -          | -           | -           | -          | 3,000       | -        | -        | 3,213        | 3,500            | 91.79%      |
| 84-840-56-00-5635            | COMPUTER EQUIPMENT & SOFTWARE | -      | -       | 795     | -         | 176          | -          | 1,791       | 70          | -          | -           | 75       | 5,777    | 8,684        | 15,000           | 57.90%      |
| 84-840-56-00-5683            | AUDIO BOOKS                   | -      | 24      | 155     | 115       | 405          | 250        | 432         | 320         | 567        | 287         | 95       | 331      | 2,980        | 1,600            | 186.28%     |
| 84-840-56-00-5684            | COMPACT DISCS & OTHER MUSIC   | -      | -       | -       | -         | 97           | 177        | 16          | -           | -          | -           | -        | -        | 290          | 500              | 57.96%      |
| 84-840-56-00-5685            | DVD'S                         | -      | -       | 310     | 404       | 142          | 175        | 527         | 426         | 298        | 411         | 228      | 272      | 3,192        | 1,500            | 212.77%     |
| 84-840-56-00-5686            | BOOKS                         | -      | 674     | 1,578   | 2,617     | 4,465        | 4,075      | 6,539       | 7,258       | 5,560      | 5,526       | 2,453    | 5,984    | 46,728       | 30,000           | 155.76%     |
|                              |                               |        |         |         |           |              |            |             |             |            |             |          |          |              |                  |             |
| TOTAL FUND REVENUES          |                               | 9,202  | 14,653  | 9,178   | 18,504    | 5,803        | 4,654      | 12,479      | 4,504       | 5,703      | 6,855       | 6,463    | 5,358    | 103,357      | 43,210           | 239.20%     |
| TOTAL FUND EXPENDITURES      |                               | 85     | 698     | 2,837   | 3,263     | 5,284        | 4,677      | 9,305       | 8,073       | 6,425      | 9,224       | 2,851    | 12,364   | 65,087       | 52,100           | 124.93%     |
| FUND SURPLUS (DEFICIT)       |                               | 9,117  | 13,955  | 6,341   | 15,241    | 519          | (23)       | 3,175       | (3,570)     | (722)      | (2,369)     | 3,612    | (7,006)  | 38,270       | (8,890)          |             |



**UNITED CITY OF YORKVILLE**  
**STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS**  
**For the Month Ending April 30, 2019 \***



|  | April<br>Actual    | YTD<br>Actual       | % of<br>Budget | FY 2019<br>Budget   | Fiscal Year 2018<br>For the Month Ending Apr. 30, 2018<br>YTD Actual      % Change |                |
|--|--------------------|---------------------|----------------|---------------------|--|----------------|
| <b>LIBRARY OPERATIONS FUND (82)</b>              |                    |                     |                |                     |  |                |
| <i>Revenues</i>                                  |                    |                     |                |                     |  |                |
| Property Taxes                                   | \$ -               | \$ 1,457,087        | 99.5%          | \$ 1,464,606        | \$ 644,025   | 126.25%        |
| <u>Intergovernmental</u>                         |                    |                     |                |                     |  |                |
| Personal Property Replacement Tax                | \$ 1,201           | \$ 4,952            | 94.3%          | \$ 5,250            | \$ 4,798   | 3.21%          |
| State Grants                                     | -                  | 25,211              | 192.5%         | 13,100              | \$ 13,138  | 91.90%         |
| Total Intergovernmental                          | \$ 1,201           | \$ 30,163           | 164.4%         | \$ 18,350           | \$ 17,936  | 68.17%         |
| Library Fines                                    | \$ 1,290           | \$ 9,234            | 108.6%         | \$ 8,500            | \$ 9,922   | -6.94%         |
| <u>Charges for Services</u>                      |                    |                     |                |                     |  |                |
| Library Subscription Cards                       | \$ 487             | \$ 9,185            | 122.5%         | \$ 7,500            | \$ 8,040   | 14.24%         |
| Copy Fees  | 3                  | 3,980               | 132.7%         | 3,000               | 3,853  | 3.29%          |
| Program Fees                                     | 300                | 301                 | 30.1%          | 1,000               | 857  | -64.94%        |
| Total Charges for Services                       | \$ 790             | \$ 13,465           | 117.1%         | \$ 11,500           | \$ 12,750  | 5.61%          |
| Investment Earnings                              | \$ 735             | \$ 11,463           | 655.0%         | \$ 1,750            | \$ 5,419   | 111.52%        |
| <u>Reimbursements/Miscellaneous/Transfers In</u> |                    |                     |                |                     |  |                |
| Miscellaneous Reimbursements                     | \$ -               | \$ -                | 0.0%           | \$ -                | \$ 691   | 0.00%          |
| Rental Income                                    | 150                | 1,350               | 67.5%          | 2,000               | 1,806  | -25.25%        |
| DVD Rental Income                                | -                  | 1,283               | 46.6%          | 2,750               | 2,842  | -82.09%        |
| Miscellaneous Income                             | -                  | 509                 | 25.5%          | 2,000               | 1,704  | 1278.87%       |
| Transfer In                                      | -                  | 23,496              | 93.3%          | 25,179              | 23,775   | -1.17%         |
| Total Miscellaneous & Transfers                  | \$ 150             | \$ 26,638           | 83.4%          | \$ 31,929           | \$ 30,818  | -13.56%        |
| <b>Total Revenues and Transfers</b>              | <b>\$ 4,166</b>    | <b>\$ 1,548,050</b> | <b>100.7%</b>  | <b>\$ 1,536,635</b> | <b>\$ 720,870</b>  | <b>114.75%</b> |
| <i>Expenditures</i>                              |                    |                     |                |                     |  |                |
| <u>Library Operations</u>                        | <u>\$ 45,015</u>   | <u>\$ 1,491,069</u> | <u>96.3%</u>   | <u>\$ 1,547,989</u> | <u>\$ 1,446,737</u>  | <u>3.06%</u>   |
| 50 Salaries                                      | 33,311             | 424,427             | 100.4%         | 422,698             | 401,373  | 5.74%          |
| 52 Benefits                                      | 4,023              | 158,280             | 95.3%          | 166,150             | 147,957  | 6.98%          |
| 54 Contractual Services                          | 6,262              | 96,065              | 65.9%          | 145,840             | 122,389  | -21.51%        |
| 56 Supplies                                      | 1,419              | 20,198              | 95.3%          | 21,200              | 14,623   | 38.12%         |
| 99 Debt Service                                  | -                  | 792,100             | 100.0%         | 792,101             | 760,395  | 4.17%          |
| <b>Total Expenditures and Transfers</b>          | <b>\$ 45,015</b>   | <b>\$ 1,491,069</b> | <b>96.3%</b>   | <b>\$ 1,547,989</b> | <b>\$ 1,446,737</b>  | <b>3.06%</b>   |
| <i>Surplus(Deficit)</i>                          | <i>\$ (40,849)</i> | <i>\$ 56,981</i>    |                | <i>\$ (11,354)</i>  | <i>\$ (725,867)</i>  |                |

\* April represents a culmination of fiscal year 2019

## **LIBRARY DIRECTOR REPORT— April 2019**

**Facilities Management** Back flow inspection (April 2<sup>nd</sup>), Extinguisher Inspection (April 3<sup>rd</sup>) and Elevator Inspection (April 11<sup>th</sup>). Met with three digital sign companies and expecting proposals for May Board meeting. Met with the landscaper to go over Spring Cleanup that was scheduled for May 3<sup>rd</sup>. They will also come back in the fall for Fall Clean Up and to clean the gutters. Trico ordered the part for the broken seal on the boiler. (Repaired on May 3<sup>rd</sup>).

**Public Relations** Provided the City with information about Carol La Chance for her recognition for service to the Library Board. Photos for the library brochure card has been rescheduled numerous times due to weather. Now scheduled for May 10<sup>th</sup>. We have had a number of school tours. Also WSPY Radio Show was represented by Shelley Augustine and Jennette Weiss. The Library Mural funds have been raised. There may be a delay in implementation as the artist has been commissioned to do a Starbucks in downtown Chicago. Kudos to Sharyl Iwanski for working so hard on this project.

**Marketing/Branding Promotional** Items for the Library have been received. They include a coffee mug, Frisbees, tote bags and jar openers. We are emphasizing our website address on each item. Also a spinning prize wheel that will be used at the Ice Cream Social.

**Grants** – Continuing to look for the Google Grant. Illinois still has not been promoted.

**Library Operations** The Disaster Plan was drafted. The most important section is the vendor contact list. I have started working on the Illinois Public Library Annual Report (IPLAR) that is due in July. The staff was treated to a pizza lunch and patrons to cookies during National Library Week. Met with managers that are working on completing the staff performance evaluations.

### **Adult Programs**

Friends Meeting **9**  
Threads and More **8**  
Lunch Bunch **8**  
Men's Book Club **7**  
Creative Writing **12**  
Medicare Program **15**  
Budget Program **10**

**TOTAL ADULT ATTENDANCE 69**

**Adult Passive Programs** Chess Board, Puzzles and Art Wall.

**TOTAL PASSIVE PROGRAM 51**

**Young Adult Programs**

|                            |           |
|----------------------------|-----------|
| Teen Meeting -TAG          | <b>15</b> |
| Teen Game Day              | <b>5</b>  |
| Fit and Chill              | <b>32</b> |
| (Teen Empowerment Program) |           |

## **TOTAL YA ATTENDANCE 52**

### **Children Programs**

Drop-In Storytime (3) **28**  
Tots and Toddlers (2) **36**  
Afternoon/Morning Read **4**  
Panera Storytime (2) **49**  
Crafts with Andrea **17**  
Chess Club (2) **7**  
Lap sit **6**  
Lego Duplo **11**  
Spanish Storytime **4**  
Literacy Center **21**  
Lego Club **16**  
Read with Paws **7**  
Book Clubs (2) (Grades 1-2) **19**  
Museum Pass **3**  
Lighthouse Tour **13**  
Dance Party **12**  
Meet the Author **6**  
Window Art **7**  
Research Paper (4) **56**

**TOTAL CHILDREN'S ATTENDANCE 322**

### **Children Passive Programs**

Passive programs included: Games 5, Dictionary find 3, Hand bird art wall craft 67, Magnet poetry (teens) 4, Bookmark contest 8, Vote for book 26, Earth Day seed bomb 11, Find the dog Scavenger Hunt 4, Guess books in library 56, STEM catapult 27, Structure building 32, Connect 4-28, Perplexes maze 32.

**TOTAL PARTICIPATION FOR PASSIVE PROGRAMS 309**

### **Computer Use**

Adult **391**                      Young Adult **50**  
Children **29**

**TOTAL COMPUTER USE 470**

### **Database & E-book Use**

Ancestry **132**  
Gale **20 (84 searches)**                      Omni E-Book **688**  
Omni E-Audio **410 (272Users)**                      E-Read IL **32** E-Book Audio **83 (34Users)**

### **Circulation**

Checkouts **15,520**  
New Patrons Added **90**  
New Items Added **521**

**Teen Volunteers**

Leah English, Marie Berengi, Juleah Richardson, Raquel Brady, Skyler Krantz, Rachel Robinette, Mark Sanford, Elianna Black, Naytona Faedtke, Brooklyn Sourza, Stella Tejada, Lexi Roehr, Mikayla Mol, Leah Nieman, Mandy Corrie, Elizabeth Chacon, Katlyn Tugman and Mikayla Mika.

**Adult Volunteers**

Brad Smith (Chess Club), Andrea Michel (Crafts), Fox Valley Therapy Dogs and Theron Garcia.

**Meeting Room**      **3** Rental,      **17** Programs

**Proctored Test**      **0**

**Patron Count**      **5,547**

**YORKVILLE STATISTICS FOR FY PrairieCat**

| Month |              |            |          |          |                  |              |          |       | Items           |                     |                        |             |               |               |
|-------|--------------|------------|----------|----------|------------------|--------------|----------|-------|-----------------|---------------------|------------------------|-------------|---------------|---------------|
|       | All checkout |            |          |          |                  |              |          |       | Items lent to   | Items borrowed from | Items to Reciprocal    |             |               |               |
|       | Transactions | + renewals | checkout | renewals | all holds placed | holds filled | checkins | usage | other libraries | other libraries     | Borrowers at Yorkville | Items added | Patrons added | commercial e- |
| MAY   | 14,289       | 6,823      | 5,832    | 991      | 464              | 1,309        | 5,693    | 0     | 740             | 1,054               | 356                    | 662         | 103           | 507.05        |
| JUNE  | 17,811       | 8,620      | 8,021    | 599      | 401              | 1,668        | 7,122    | 0     | 822             | 1,384               | 342                    | 398         | 215           | 375.3         |
| JUL   | 16,967       | 7,685      | 7,066    | 619      | 474              | 1,549        | 7,259    | 0     | 757             | 1,283               | 295                    | 259         | 113           | 492.2         |
| AUG   | 14,002       | 6,023      | 5,513    | 510      | 418              | 1,371        | 6,190    | 0     | 903             | 1,113               | 246                    | 455         | 106           | 359.65        |
| SEP   | 12,307       | 5,547      | 5,085    | 462      | 334              | 1,328        | 5,098    | 0     | 836             | 1,080               | 289                    | 431         | 89            | 172.55        |
| OCT   | 14,610       | 6,546      | 6,113    | 433      | 471              | 1,676        | 5,917    | 0     | 885             | 1,402               | 308                    | 544         | 86            | 198.3         |
| NOV   | 13,147       | 5,696      | 5,291    | 405      | 387              | 1,429        | 5,635    | 0     | 787             | 1,135               | 190                    | 530         | 86            | 339.95        |
| DEC   | 11,123       | 4,838      | 4,517    | 321      | 294              | 1,278        | 4,713    | 0     | 707             | 1,016               | 181                    | 441         | 82            | 339.85        |
| JAN   | 13,027       | 5,984      | 5,587    | 397      | 365              | 1,604        | 5,074    | 0     | 860             | 1,312               | 239                    | 555         | 99            | 134.1         |
| FEB   | 14,318       | 6,441      | 6,040    | 401      | 456              | 1,815        | 5,606    | 0     | 947             | 1,461               | 254                    | 445         | 104           | 194.8         |
| MAR   | 16,051       | 7,489      | 6,757    | 732      | 419              | 1,787        | 6,356    | 0     | 881             | 1,436               | 349                    | 472         | 104           | 371.45        |
| APR   | 15,520       | 7,048      | 5,884    | 1,164    | 428              | 1,561        | 6,483    | 0     | 905             | 1,256               | 367                    | 521         | 90            |               |

**DATABASE USEAGE FOR FY19**

|     | ANCESTRY |      | GALE     |          | E-READ IL |         |       | OMNI   |         |       | OCLC  |      |          |
|-----|----------|------|----------|----------|-----------|---------|-------|--------|---------|-------|-------|------|----------|
|     | SEARCHES | HITS | SESSIONS | SEARCHES | E-BOOK    | E-AUDIO | USERS | E-BOOK | E-AUDIO | USERS | VIDEO | LENT | BORROWED |
|     |          |      |          |          |           |         |       |        |         |       |       |      |          |
| MAY | 69       | 58   | 4        | 19       | 16        | 52      | 20    | 675    | 287     | 231   | 1     | 15   | 8        |
| JUN | 34       | 30   | 3        | 8        | 31        | 63      | 27    | 725    | 243     | 241   | 1     | 17   | 10       |
| JUL | 20       | 36   | 4        | 5        | 37        | 55      | 30    | 716    | 303     | 240   | 0     | 11   | 4        |
| AUG | 21       | 30   | 3        | 10       | 43        | 58      | 31    | 730    | 367     | 242   | 1     | 26   | 9        |
| SEP | 19       | 19   | 9        | 46       | 36        | 50      | 30    | 602    | 295     | 241   | 0     | 19   | 10       |
| OCT | 35       | 15   | 4        | 11       | 46        | 65      | 29    | 663    | 392     | 248   | 1     | 29   | 19       |
| NOV | 82       | 17   | 5        | 16       | 28        | 42      | 30    | 679    | 269     | 231   | 1     | 24   | 15       |
| DEC | 32       | 13   | 3        | 19       | 30        | 70      | 34    | 662    | 277     | 232   | 0     | 21   | 8        |
| JAN | 67       | 29   | 5        | 10       | 57        | 64      | 41    | 813    | 395     | 269   | 1     | 10   | 17       |
| FEB | 135      | 158  | 7        | 23       | 61        | 91      | 41    | 664    | 342     | 257   | 1     | 29   | 6        |
| MAR | 107      | 38   | 14       | 49       | 37        | 95      | 41    | 732    | 364     | 268   | 2     | 15   | 14       |
| APR | 132      | 159  | 20       | 84       | 32        | 83      | 34    | 688    | 410     | 272   | 1     |      |          |

**Mission Statement:**

Nurturing a love of reading, and lifelong learning. Providing access to support and resources that will educate, entertain, inspire, inform and foster a sense of community in all patrons.

**VALUES:**

1. We operate with integrity and respect privacy.
2. We are committed to serving all patrons of our diverse community.
3. We have a positive, engaging attitude.
4. We protect intellectual freedom and fair & equitable access for all.
5. We value teamwork, helpfulness and friendliness.

**Yorkville Public Library Vision/ Strategic Objectives:**

1. Refine organizational structure and staff development
2. Enhance technology, programs, and availability of services
3. Focus on community involvement and marketing
4. Focus on financial stability through alternative funding fiscal responsibility
5. Redesign emergency procedures and safety protocols.

**Yorkville Public Library 2018 Goals:**

| Objective | Goal |  |
|-----------|------|--|
| 1         | 1    | Complete 3 staff in-service trainings by April 2019. <b>Completed</b>  |
| 2         | 1    | Offer online registrations by March 2019. <b>Completed</b>   |
| 2         | 2    | Develop a DVD rental process that eliminates fees by December 2018. <b>Completed</b>   |
| 3         | 1    | Evaluate feasibility and use case of a marquee sign in front of library on Game Farm Road by December 2018. <b>In Process</b>  |
| 3         | 2    | Develop new print materials to market library programs and services. <b>In process</b>   |
| 3         | 3    | Improve relationship with city council. <b>Improved</b>  |
| 4         | 1    | Secure 3 additional corporate sponsors by April 2019. <b>In Process/Need to become active in Chamber Events</b>  |
| 5         | 1    | Review current emergency procedures and safety protocols and have local authorities review and make recommendations for changes by April 2019. <b>Disaster Plan Draft Ready/In Process</b> |