

Agenda
Yorkville Public Library
Michelle Pfister Meeting Room
Board of Trustees
December 10, 2018 - 7:00 P.M.
902 Game Farm Road

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Minutes
5. Correspondence
6. Public Comment
7. Staff Comment
8. Report of the Treasurer
 - Financial Statement
 - Payment of Bills
 - Statistics
9. Report of the Library Director
10. City Council Liaison
11. Standing Committees
 - Policy
 - Personnel
 - Finance
 - Community Relations
 - Physical Facilities
12. Unfinished Business
 - Replacing Library Copiers
 - Per Capita Grant 2019 Requirements
(Discussion at January Meeting)
13. New Business
 - ALA/Google Coding Grant Activities
 - Library Donation
 - Library Director Annual Evaluation
14. Executive Session (if needed)
 1. For the appointment, employment, compensation, discipline, performance or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
15. Adjournment

DRAFT

Yorkville Public Library

Board of Trustees

Monday, November 12, 2018, 7:00pm

902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:00pm by President Darren Crawford, roll was called and a quorum was established.

Roll Call: Wamecca Rodriguez-present, Russ Walter-present, Susan Chacon-present, Darren Crawford-present, Krista Danis-present, Ryan Forristall-present, Theron Garcia-present, Jason Hedman-present (arr. 7:13pm)

Absent: Carol LaChance

Others Present:

Library Director Elisa Topper, Youth Services Director Jennette Weiss, Judy Somerlot-Friends of the Library, Daniel Chacon-Boy Scouts

Recognition of Visitors: President Crawford recognized the library staff and guests present.

Amendments to the Agenda:

Russ Walter asked to add an item under New Business pertaining to improved wireless for the library.

Minutes: October 8, 2018 (Board meeting) and October 22, 2018 (Physical Facilities Committee)
Ms. Danis moved and Ms. Garcia seconded the motion to approve both sets of minutes: October 8, 2018 and October 22, 2018.

Roll call: Walter-yes, Chacon-yes, Crawford-yes, Danis-yes, Forristall-yes, Garcia-yes, Rodriguez-yes.
Carried 7-0.

Correspondence: None

Public Comment: None

Staff Comment: None

Report of the Treasurer:

Treasurer Chacon reviewed bills from Daikin, Hix Brothers (Friends will reimburse) and other routine bills. She said the budget is at 50% of the FY and on track for most items on the budget report. Mr. Walter pointed out the new projection system in the meeting room and the Board thanked the Friends of the Library for that purchase.

Payment of Bills

A motion was made by Trustee Walter and seconded by Trustee Garcia to pay the bills as follows:

\$28,832.63	Accounts Payable
\$37,836.32	Payroll
\$66,668.95	TOTAL

Roll call: Chacon-yes, Crawford-yes, Danis-yes, Forristall-yes, Garcia-yes, Rodriguez-yes, Walter-yes.
Carried 7-0.

Report of the Library Director:

Ms. Topper reported the following:

1. Attended Friends meeting and thanked them for the projection system
2. Dixie DeBord will be honored at November 13th Council meeting for 15 years of full-time service. She will also be honored by the staff.
3. Art Guild has raised \$4,000 of the \$8,500 goal for the mural. More fundraisers being held.
4. Ms. Topper participated in Bristol Bay School Spooky Read night. A local author read his story and will do a reading in January at library.
5. Applied for \$500 grant from ALA for coding programs through Google.
6. Continue to rent meeting room.
7. Held first staff Halloween contest at library, gift cards given as prizes.
8. Had first aid training on Staff Day on October 5th and in future on March 15th. Active shooter training also given. Director Topper said cost of panic buttons jumped from \$240 to \$1,800 per button, library must pay prevailing wage since it is government building. Purchase might be made jointly with city.
9. Director met with Trustee LaChance who hopes to attend December Board meeting.
10. Chicago Lego group will meet at library on November 17th.
11. Ms. Topper is participating in the Sunday work rotation.

City Council Liaison No report

Standing Committees:

Physical Facilities Committee

The newly formed committee met October 22 and discussed two items: Daniel Chacon's proposed Eagle Scout project and the purpose of this committee. This group will determine when to repair or replace items in regards to building maintenance. Two more people are desired for this committee and Trustee Danis volunteered to be part of it.

Unfinished Business:

Approve Boy Scout Project

Daniel Chacon told the Board that a few changes were made to the budget for his project. He said the Boy Scouts can provide a certificate of insurance and that his Scout coordinator is checking into a liability waiver. He also stated the Friends of the Library have donated \$1,000 which covers most of the project. After this discussion, President Crawford moved to approve the project with the revisions and Mr. Walter seconded the motion.

Roll call: Crawford-yes, Danis-yes, Forristall-yes, Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Chacon-yes. Carried 8-0.

Mr. Chacon thanked the Board and also asked Mr. Crawford to sign an agreement. Troop and District Council approval will also be requested and the completed plan will be ready by the beginning of 2019.

Replacing Library Copiers

Ms. Topper said the library has 3 copiers each 10 or 11 years old for which parts are no longer available. The city recently did a copier RFP and awarded the contract to Impact. Mr. Hedman is experienced with copiers and Impact and said Impact has good service and is responsive. He compared the costs of Konica and Impact and said the lease is half of the cost and the maintenance agreement is half. Other machine features were also discussed. He said leasing for 4-5 years is more practical than owning the machines. A 30-day notice is required for Konica and Impact could start their service in January. Patrons currently pay 20 cents per copy and a coin box, fob or pre-loaded

card were discussed for payment method. President Crawford asked to have the payment method information prior to the next meeting. This item was tabled until next month.

New Business:

Approve 2019 Board Meeting Dates

The library will be closed on Veterans' Day in 2019 and the meeting is re-scheduled for November 18. Other holidays were also discussed. Ms. Topper noted that the library is open on some days when the city offices are closed. Mr. Walter moved and Mr. Crawford seconded the motion to approve the Board meeting dates as proposed.

Roll call: Danis-yes, Forristall-yes, Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Chacon-yes, Crawford-yes. Carried 8-0.

Approve 2019 Holiday Closings

Ms. Danis said the holidays should be customer-focused regarding the respective holiday. Ms. Topper said if the library was open on holidays it would require a change to the policy book. While government offices are closed on Veterans' Day, Ms. Rodriguez noted that the schools were not closed and programs took place in the schools. Ms. Weiss said when there is a 4-day weekend from school, there is less library attendance as families take vacations. If the Board desires more programming, Ms. Topper said it would require more staff and she suggested a floater and cross-training. Ms. Rodriguez suggested discussing additional part-time staff next month. Ms. Garcia made a motion to approve the holiday closings schedule and Ms. Chacon seconded the motion.

Roll call: Forristall-yes, Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Chacon-yes, Crawford-yes, Danis-yes. Carried 8-0.

The Board continued the discussion regarding staffing. Due to a college class, an employee will be reducing their number of hours. The Board discussed the current staffing and various suggestions were made including help from the TAG group, internships, high school volunteers or per diem employees. Ms. Topper also noted the level of pay is lower than some other libraries. The library will look into volunteer opportunities through the high schools and Ms. Rodriguez provided the name of a group, Career Connections.

Per Capita Grant 2019 Requirements

Ms. Topper said the per capita grant application is due January 15th. She said the Board needs to review the requirements prior to the December meeting.

Wireless Improvements (added to the agenda)

Mr. Walter said the wireless in the library is inadequate and very slow. A private library network needs to be set up and secure public network and more wiring is needed for 10 access points. The library's tech person will compile a proposal for improvements. Mr. Walter said the library is part of the e-rate program. Part of each month's bills are put into a pool for reimbursement and the library receives a 50% reimbursement for internet service and other computer-related items. He said if the improvements are beyond the budget, the project will not be done. He said the wiring cost could be \$5,000 and analysis results for this project might not be available until next summer.

Additional Business: None

Executive Session: None

Adjournment:

There was no further business and the meeting adjourned at 8:14pm on a motion by Mr. Walter.



UNITED CITY OF YORKVILLE
STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS
For the Month Ending November 30, 2018 *

	November Actual	YTD Actual	% of Budget	FY 2019 Budget	Fiscal Year 2018 For the Month Ending November 30, 2017	
					YTD Actual	% Change
LIBRARY OPERATIONS FUND (82)						
<i>Revenues</i>						
Property Taxes	\$ 12,323	\$ 1,457,087	99.5%	\$ 1,464,606	\$ 1,402,659	3.88%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	\$ -	\$ 2,715	51.7%	\$ 5,250	\$ 2,517	7.88%
State Grants	-	25,211	192.5%	13,100	-	0.00%
Total Intergovernmental	\$ -	\$ 27,926	152.2%	\$ 18,350	\$ 2,517	1009.69%
Library Fines	\$ 1,162	\$ 5,318	62.6%	\$ 8,500	\$ 5,931	-10.35%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 733	\$ 5,666	75.5%	\$ 7,500	\$ 5,458	3.81%
Copy Fees	359	2,590	86.3%	3,000	2,218	16.79%
Program Fees	-	1	0.1%	1,000	507	-99.80%
Total Charges for Services	\$ 1,092	\$ 8,257	71.8%	\$ 11,500	\$ 8,182	0.91%
Investment Earnings	\$ 1,244	\$ 4,573	261.3%	\$ 1,750	\$ 1,942	135.53%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ -	0.0%	\$ -	\$ 691	0.00%
Rental Income	150	925	46.3%	2,000	1,074	-13.87%
DVD Rental Income	25	1,133	41.2%	2,750	1,720	-91.40%
Miscellaneous Income	20	148	7.4%	2,000	1,571	880.08%
Transfer In	898	15,397	61.2%	25,179	15,974	-3.61%
Total Miscellaneous & Transfers	\$ 1,093	\$ 17,603	55.1%	\$ 31,929	\$ 21,030	-16.29%
Total Revenues and Transfers	\$ 16,914	\$ 1,520,764	99.0%	\$ 1,536,635	\$ 1,442,261	5.44%
<i>Expenditures</i>						
<u>Library Operations</u>	\$ 74,462	\$ 517,557	33.4%	\$ 1,547,989	\$ 500,854	3.33%
50 Salaries	48,352	261,194	61.8%	422,698	232,540	12.32%
52 Benefits	14,001	99,532	59.9%	166,150	91,630	8.62%
54 Contractual Services	10,565	55,074	37.8%	145,840	75,126	-26.69%
56 Supplies	1,544	13,207	62.3%	21,200	6,360	107.64%
99 Debt Service	-	88,550	11.2%	792,101	95,198	-6.98%
Total Expenditures and Transfers	\$ 74,462	\$ 517,557	33.4%	\$ 1,547,989	\$ 500,854	3.33%
<i>Surplus(Deficit)</i>	\$ (57,548)	\$ 1,003,206		\$ (11,354)	\$ 941,406	

* November represents 59% of fiscal year 2019

ACTIVITY THROUGH FISCAL PERIOD 07

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480		(L) ESCROW -	MEMORIALS & GIFTS						
01		05/01/2018		BEGINNING BALANCE					3,196.04
AP-180514		05/07/2018	01	BOOKS	BAKER & TAYLOR	104522	2033598121-19	75.07	
		05/07/2018	02	BOOKS	BAKER & TAYLOR	104522	2033623607-19	13.28	
		05/07/2018	03	BOOKS	BAKER & TAYLOR	104522	2033647543-19	166.30	
		05/07/2018	04	BOOKS	BAKER & TAYLOR	104522	2033663949-19	33.29	
		05/07/2018	05	BOOKS	BAKER & TAYLOR	104522	2033673584-19	24.08	
AP-180514VD		05/14/2018	01	BOOKS :VOID 527193	BAKER & TAYLOR	104522	2033598121-19		75.07
		05/14/2018	02	BOOKS :VOID 527193	BAKER & TAYLOR	104522	2033623607-19		13.28
		05/14/2018	03	BOOKS :VOID 527193	BAKER & TAYLOR	104522	2033647543-19		166.30
		05/14/2018	04	BOOKS :VOID 527193	BAKER & TAYLOR	104522	2033663949-19		33.29
		05/14/2018	05	BOOKS :VOID 527193	BAKER & TAYLOR	104522	2033673584-19		24.08
AP-180525M		05/22/2018	11	TARGET-GIFT CARDS, SUPPLIES	FIRST NATIONAL BANK	900059	052518-J.WEISS19	108.35	
		05/22/2018	12	DOLLAR TREE-SUPPLIES FOR	FIRST NATIONAL BANK	900059	052518-J.WEISS19	26.35	
GJ-180531LB		06/04/2018	08	May 2018 Deposits					1,087.33
AP-80514		05/14/2018	01	BOOKS	BAKER & TAYLOR	104522	2033598121-19	75.07	
		05/14/2018	02	BOOKS	BAKER & TAYLOR	104522	2033623607-19	13.28	
		05/14/2018	03	BOOKS	BAKER & TAYLOR	104522	2033647543-19	166.30	
		05/14/2018	04	BOOKS	BAKER & TAYLOR	104522	2033663949-19	33.29	
		05/14/2018	05	BOOKS	BAKER & TAYLOR	104522	2033673584-19	24.08	
TOTAL PERIOD 01 ACTIVITY								758.74	1,399.35
02	AP-180611	06/05/2018	01	BOOKS	BAKER & TAYLOR	104528	2033688375	13.79	
		06/05/2018	02	BOOKS	BAKER & TAYLOR	104528	2033696051	212.34	
		06/05/2018	03	BOOKS	SCHOLASTIC BOOK CLUB	104532	17133293	224.40	
		06/05/2018	04	BOOK	SCHOLASTIC BOOK CLUB	104532	17158684	2.00	
AP-180625M		06/19/2018	121	AMAZON-MAGNETIC GEARS	FIRST NATIONAL BANK	900061	062518-E.TOPPER	38.24	
		06/19/2018	122	LAKESHORE-ROOM DIVIDER,	FIRST NATIONAL BANK	900061	062518-E.TOPPER	401.33	
		06/19/2018	123	AMAZON-BLOCKS, SCISSORS	FIRST NATIONAL BANK	900061	062518-E.TOPPER	62.10	
		06/19/2018	124	AMAZON-RUG, SORTER	FIRST NATIONAL BANK	900061	062518-E.TOPPER	44.96	
GJ-180630LB		07/05/2018	07	June 2018 Deposits					226.40
TOTAL PERIOD 02 ACTIVITY								999.16	226.40
03	AP-180709	07/05/2018	01	BOOKS	BAKER & TAYLOR	104537	2033785167	181.82	
AP-180725M		07/26/2018	183	TARGET-MATERIALS FOR FRIENDS	FIRST NATIONAL BANK	900062	072518-J.WEISS	65.84	
TOTAL PERIOD 03 ACTIVITY								247.66	0.00
04	AP-180813	08/07/2018	01	BOOKS	BAKER & TAYLOR	104547	2033813731	29.44	
		08/07/2018	02	BOOKS	BAKER & TAYLOR	104547	2033823948	47.71	
		08/07/2018	03	2 MEMORIAL BRICKS	KING & SONS MONUMENT	104552	228741	60.00	
GJ-180831LB		09/04/2018	07	Aug 2018 Deposits					575.00
TOTAL PERIOD 04 ACTIVITY								137.15	575.00
05	AP-180910	09/04/2018	01	DEPOSIT FOR INSTALLATION OF	HIX BROTHERS MUSIC I	104570	2506018-DEP	1,895.50	
		09/04/2018	02	PERFORMACE FOR ICE CREAM	CHARLES E. STEWART	104576	091518	300.00	
AP-180925M		09/18/2018	198	TARGET-CRAFT TAPE, MARKERS	FIRST NATIONAL BANK	900064	092518-J.WEISS	30.72	
		09/18/2018	199	TARGET-CANDY, ICE CREAM, WATER	FIRST NATIONAL BANK	900064	092518-J.WEISS	47.42	
GJ-180930LB		10/01/2018	07	Sept 2018 Deposits					2.00
TOTAL PERIOD 05 ACTIVITY								2,273.64	2.00

ACTIVITY THROUGH FISCAL PERIOD 07

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480 (L) ESCROW - MEMORIALS & GIFTS									
06	AP-181025M	10/16/2018	184	AMAZON-BINGO CARDS, DAUBERS	FIRST NATIONAL BANK	900065	102518-E.TOPPER	55.73	
		10/16/2018	185	AMAZON-DRY ERASE BOARD	FIRST NATIONAL BANK	900065	102518-E.TOPPER	4.50	
		10/16/2018	186	TARGET-ICE CREAM SOCIAL	FIRST NATIONAL BANK	900065	102518-E.TOPPER	49.34	
		10/16/2018	187	TARGET-PROGRAM SUPPLIES	FIRST NATIONAL BANK	900065	102518-J.WEISS	95.74	
		10/16/2018	188	DOLLAR TREE-HALLOWEEN PROGRAM	FIRST NATIONAL BANK	900065	102518-J.WEISS	47.00	
		10/16/2018	189	TARGET-CANDY, ICE CREAM	FIRST NATIONAL BANK	900065	102518-J.WEISS	16.36	
GJ-181030LB		11/02/2018	06	Oct 2018 Deposits					2,234.15
TOTAL PERIOD 06 ACTIVITY								268.67	2,234.15
07	AP-181112	11/05/2018	01	BOOKPAGE 12 MONTHLY SHIPMENTS	PROMOTION, INC.	104595	S38326	528.00	
		11/05/2018	02	VIDEO PROJECTOR & WIRELESS	HIX BROTHERS MUSIC I	104598	2506018	1,895.50	
AP-181125M		11/19/2018	160	KONICA-USB KIT	FIRST NATIONAL BANK	900066	112518-A.SIMMONS	100.00	
		11/19/2018	161	AMAZON-LAMINATING POUCHES	FIRST NATIONAL BANK	900066	112518-E.TOPPER	44.25	
		11/19/2018	162	AMAZON-TABLE TOP CHARGING HUB	FIRST NATIONAL BANK	900066	112518-E.TOPPER	129.00	
GJ-181130LB		12/04/2018	07	Nov 2018 Deposits					6,007.00
TOTAL PERIOD 07 ACTIVITY								2,696.75	6,007.00
TOTAL ACCOUNT ACTIVITY								7,381.77	10,443.90
ENDING BALANCE									6,258.17
GRAND TOTAL								0.00	6,258.17
TOTAL DIFFERENCE								0.00	6,258.17

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900066	FNBO	FIRST NATIONAL BANK OMAHA			11/25/18		
	112518-A.SIMMONS	10/31/18	01	COMCAST-09/12-10/11 CABLE		01-110-54-00-5440	21.04
			02	COMCAST-09/15-10/14 INTERNET		01-110-54-00-5440	5.90
			03	COMCAST-09/15-10/14 INTERNET		01-220-54-00-5440	5.90
			04	COMCAST-09/15-10/14 INTERNET		01-120-54-00-5440	3.93
			05	COMCAST-09/15-10/14 INTERNET		79-790-54-00-5440	5.41
			06	COMCAST-09/15-10/14 INTERNET		01-210-54-00-5440	25.57
			07	COMCAST-09/15-10/14 INTERNET		79-795-54-00-5440	5.41
			08	COMCAST-09/15-10/14 INTERNET		52-520-54-00-5440	2.95
			09	COMCAST-09/15-10/14 INTERNET		01-410-54-00-5440	4.92
			10	COMCAST-09/15-10/14 INTERNET		51-510-54-00-5440	4.92
			11	COMCAST-09/15-10/14 PHONE & TV		79-795-54-00-5440	19.33
			12	KONICA-SEPT 2018 COPY CHARGES		01-110-54-00-5430	71.28
			13	KONICA-SEPT 2018 COPY CHARGES		01-120-54-00-5430	23.76
			14	KONICA-SEPT 2018 COPY CHARGES		01-220-54-00-5430	61.43
			15	KONICA-SEPT 2018 COPY CHARGES		01-210-54-00-5430	154.77
			16	KONICA-SEPT 2018 COPY CHARGES		01-410-54-00-5462	0.39
			17	KONICA-SEPT 2018 COPY CHARGES		51-510-54-00-5430	0.39
			18	KONICA-SEPT 2018 COPY CHARGES		52-520-54-00-5430	0.39
			19	KONICA-SEPT 2018 COPY CHARGES		79-790-54-00-5462	17.33
			20	KONICA-SEPT 2018 COPY CHARGES		79-795-54-00-5462	17.33
			21	KONICA-MFP FEATURE		84-840-56-00-5635	1,600.00
			22	CONFIGURATION		** COMMENT **	
			23	KONICA-USB KIT		84-840-56-00-5635	191.00
			24	KONICA-USB KIT		82-000-24-00-2480	100.00
			25	KONICA-08/19-09/18 COPY CHARGE		82-820-54-00-5462	3.93
			26	KONICA-07/05-10/04 COPY CHARGE		82-820-54-00-5462	434.10
			27	KONICA-07/04-10/03 COPY CHARGE		82-820-54-00-5462	9.76
			28	KONICA-10/01-10/10 COPY CHARGE		01-110-54-00-5430	286.35
			29	KONICA-10/01-10/10 COPY CHARGE		01-120-54-00-5430	95.45
			30	KONICA-10/01-10/10 COPY CHARGE		01-220-54-00-5430	30.68
			31	KONICA-10/01-10/10 COPY CHARGE		01-210-54-00-5430	90.91
			32	KONICA-10/01-10/10 COPY CHARGE		01-410-54-00-5462	0.62
			33	KONICA-10/01-10/10 COPY CHARGE		51-510-54-00-5430	0.62
			34	KONICA-10/01-10/10 COPY CHARGE		52-520-54-00-5430	0.62
			35	KONICA-10/01-10/10 COPY CHARGE		79-790-54-00-5462	33.37
			36	KONICA-10/01-10/10 COPY CHARGE		79-795-54-00-5462	33.37
			37	VERIZON-09/02-10/01 IN SQUAD		01-210-54-00-5440	588.04
			38	UNITS		** COMMENT **	
			39	VERIZON-SEPT 2018 MOBILE		01-220-54-00-5440	184.22
			40	PHONES		** COMMENT **	
			41	VERIZON-SEPT 2018 MOBILE		01-210-54-00-5440	410.78
			42	PHONES		** COMMENT **	
			43	VERIZON-SEPT 2018 MOBILE		79-795-54-00-5440	72.98
			44	PHONES		** COMMENT **	
			45	VERIZON-SEPT 2018 MOBILE		51-510-54-00-5440	150.82
			46	PHONES		** COMMENT **	

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900066	FNBO	FIRST NATIONAL BANK OMAHA			11/25/18		
	112518-A.SIMMONS	10/31/18	47	VERIZON-SEPT 2018 MOBILE		01-410-54-00-5440	44.24
			48	PHONES		** COMMENT **	
			49	VERIZON-SEPT 2018 MOBILE		52-520-54-00-5440	38.01
			50	PHONES		** COMMENT **	
				INVOICE TOTAL:			4,852.22 *
	112518-B.OLSEM	10/31/18	01	OFFICE DEPO-WRITING PADS,		01-110-56-00-5610	249.15
			02	PENS, WALL CALENDAR, COPY		** COMMENT **	
			03	PAPER		** COMMENT **	
				INVOICE TOTAL:			249.15 *
	112518-E.DHUSE	10/31/18	01	NAPA#209003-22 TON TRUCK STAND		01-410-56-00-5628	214.99
			02	NAPA#208982-HATCHBACK LIFT		51-510-56-00-5628	49.60
			03	SUPPORT		** COMMENT **	
			04	NAPA#208392-FUEL FILTER &		01-410-56-00-5628	21.36
			05	STABLIZER		** COMMENT **	
			06	NAPA#209380-MOUNTING KIT		01-410-56-00-5628	14.67
			07	NAPA#209856-FILTER, COOLANT		01-410-56-00-5628	86.34
			08	NAPA#210160-FILTERS		01-410-56-00-5628	48.89
			09	TRUGREEN-BRIDGE WELL GROUNDS		51-510-54-00-5445	53.00
			10	CARE		** COMMENT **	
			11	TRUGREEN-BANK SITE GROUNDS		23-216-54-00-5446	549.00
			12	CARE		** COMMENT **	
			13	ARAMARK#1591562228-MATS		01-410-54-00-5485	11.89
			14	ARAMARK#1591570427-MATS		51-510-54-00-5485	41.44
			15	ARAMARK#1591578616-MATS		52-520-54-00-5485	41.44
			16	ARAMARK#1591587038-MATS		01-410-54-00-5485	41.44
			17	ARAMARK#1591595501-MATS		51-510-54-00-5485	41.44
			18	ARAMARK#1591603751-MATS		52-520-54-00-5485	41.44
				INVOICE TOTAL:			1,256.94 *
	112518-E.TOPPER	10/31/18	01	AMAZON-CARDSTOCK		82-820-56-00-5610	18.98
			02	AMAZON-COLOR PAPER		82-820-56-00-5610	14.08
			03	AMAZON-STICKY NOTES, CARDSTOCK		82-820-56-00-5610	43.04
			04	AMAZON-STAMPER INK		82-820-56-00-5610	9.64
			05	AMAZON-CLOROX WIPES,		82-820-56-00-5610	98.54
			06	HIGHLIGHTERS, TISSUE		** COMMENT **	
			07	JEWEL-STAFF DAY REFRESHMENTS		82-820-54-00-5415	53.84
			08	AMAZON-LAMINATING POUCHES		82-000-24-00-2480	44.25
			09	AMAZON-CREDIT FOR PLANNER		82-820-56-00-5610	-19.72
			10	AMAZON-TABLE TOP CHARGING HUB		82-000-24-00-2480	129.00
			11	YORKVILLE POST-STAMPS		82-820-54-00-5452	6.70
			12	AMAZON PRIME MONTHLY FEE		82-820-54-00-5460	12.99
			13	ORIENTAL TRADING-HALLOWEEN		82-820-56-00-5671	77.58
			14	ITEMS		** COMMENT **	
			15	AMAZON-INK CARTRIDGES		82-820-56-00-5610	67.26

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900066	FNBO	FIRST NATIONAL BANK OMAHA			11/25/18		
	112518-E.TOPPER	10/31/18	16	AMAZON-PENS, BUSINESS CARDS		82-820-56-00-5610	50.68
						INVOICE TOTAL:	606.86 *
	112518-E.WILLRETT	10/31/18	01	ILCMA OCT 2018 PROFESSIONAL		01-110-54-00-5412	60.00
			02	DEVELOPMENT EVENT REGISTRATION		** COMMENT **	
			03	AMAZON-ADHESIVE SPRAY, MAP		01-110-56-00-5610	36.30
			04	FLAG PINS, RUBBER ROLLER		** COMMENT **	
			05	AMAZON-POSTER FRAMES, TABS		01-110-56-00-5610	196.70
			06	IPELRA CONFERENCE LODGING		01-110-54-00-5415	180.06
			07	FACEBOOK ADVERTISING		79-795-54-00-5426	50.00
						INVOICE TOTAL:	523.06 *
	112518-J.DYON	10/31/18	01	SAMS-PAPER TOWELS		01-110-56-00-5610	33.72
						INVOICE TOTAL:	33.72 *
	112518-J.ENGBERG	10/31/18	01	ADOBE CREATIVE CLOUD MONTHLY		01-220-56-00-5635	52.99
			02	FEE		** COMMENT **	
						INVOICE TOTAL:	52.99 *
	112518-J.GALAUNER	10/31/18	01	ILIPRA-PROFESSIONAL		79-795-54-00-5412	785.00
			02	DEVELOPMENT SCHOOL		** COMMENT **	
			03	REGISTRATION		** COMMENT **	
			04	YORKVILLE POST-1 PKG SHIPPED		79-795-54-00-5452	8.46
			05	WALGREENS-PRIZES FOR		79-795-56-00-5606	41.88
			06	YORKTOBERFEST		** COMMENT **	
			07	POSTAGE FOR LETTERS TO SANTA		79-795-54-00-5452	41.25
			08	AMAZON-STATIONARY		79-795-56-00-5606	29.90
						INVOICE TOTAL:	906.49 *
	112518-J.SLEEZER	10/31/18	01	PLASTIC MART-10,000 PORTABLE		25-215-60-00-6060	7,921.99
			02	PLASTIC WATER STORAGE TANK		** COMMENT **	
						INVOICE TOTAL:	7,921.99 *
	112518-K.BARKSDALE	10/31/18	01	CNA SURETY-NOTARY FOR WEINERT		01-220-54-00-5462	30.00
			02	KONE-OCT 2018 ELEVATOR		23-216-54-00-5446	150.15
			03	MAINTENANCE		** COMMENT **	
			04	OFFICE DEPO-WRITING PADS,		01-220-56-00-5610	70.58
			05	PENS, WRIST REST, WIRELESS		** COMMENT **	
			06	MOUSE, PENCIL CUP, PAPERCLIP		** COMMENT **	
			07	HOLDER		** COMMENT **	
						INVOICE TOTAL:	250.73 *
	112518-L.PICKERING	10/31/18	01	TRIBUNE-FLIGHT TEAM SPECIAL		90-128-00-00-0011	200.03
			02	USE PUBLIC HEARING		** COMMENT **	
			03	SHAW MEDIA-ELECTION NOTICE		01-110-54-00-5426	79.98
			04	TRIBUNE-JANITORIAL RFP		01-110-54-00-5426	144.60

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900066	FNBO	FIRST NATIONAL BANK OMAHA			11/25/18		
	112518-L.PICKERING	10/31/18	05	TRIBUNE-ZONING ORDINANCE		01-220-54-00-5426	127.73
			06	TRIBUNE-GRNE SOLAR SPECIAL		90-120-00-00-0011	245.83
			07	USE PERMIT		** COMMENT **	
						INVOICE TOTAL:	798.17 *
	112518-M.SENG	10/31/18	01	RURAL KING-COUPPLING. BOLTS,		01-410-56-00-5640	333.79
			02	ADAPTERS, VALVES		** COMMENT **	
			03	FARM&FLEET-PAINT		01-410-56-00-5640	144.95
						INVOICE TOTAL:	478.74 *
	112518-N.DECKER	10/31/18	01	BRISTOL POST-1 PKG OVERNIGHTED		01-210-54-00-5452	24.70
			02	ACCURINT-SEPT 2018 SEARCHES		01-210-54-00-5462	181.50
			03	AMAZON-CDR SPINDLE		01-210-56-00-5610	175.88
			04	JOHNSON CONTROLS-SIMPLEX FIRE		01-210-54-00-5495	1,408.83
			05	ALARM REPAIR		** COMMENT **	
			06	SHAW MEDIA-ENTRY LEVEL POLICE		01-210-54-00-5411	720.00
			07	OFFICER AD		** COMMENT **	
			08	AMAZON-JACKET FOR KEENEN		01-210-56-00-5600	45.99
			09	AMAZON-SHOES-NELSON		01-210-56-00-5600	119.95
			10	MINER#14401-CABLE EQUIPPED NEW		25-205-60-00-6070	6,600.00
			11	VEHICLES		** COMMENT **	
			12	AT&T-09/25-10/24 SERVICE		01-210-54-00-5440	184.99
			13	COMCAST-10/08-11/07 CABLE		01-210-54-00-5440	4.21
			14	QUILL-COPY PAPER		01-210-56-00-5610	159.93
			15	MINER#266707-REPLACED CONTROL		01-210-54-00-5495	47.50
			16	TILT SCREWS		** COMMENT **	
			17	MINER#266674-INSTALLED NEW		01-210-54-00-5495	84.36
			18	SPOTLIGHT HANDLE		** COMMENT **	
			19	MINER#266673-INSTALLED ANTENNA		01-210-54-00-5495	163.40
			20	STEVEN-EMBROIDERY		01-210-56-00-5600	12.00
						INVOICE TOTAL:	9,933.24 *
	112518-P.MCMAHON	10/31/18	01	TARGET-WD HARD DRIVE		01-210-56-00-5620	54.99
						INVOICE TOTAL:	54.99 *
	112518-P.RATOS	10/31/18	01	AMAZON-BOOTS FOR HASTINGS		01-220-56-00-5620	114.99
						INVOICE TOTAL:	114.99 *
	112518-P.SCODRO	10/31/18	01	BIG R-SHIRTS, BOOTS, HAT,		51-510-56-00-5600	282.02
			02	SWEATSHIRTS		** COMMENT **	
			03	UPS-1 PKG TO WATER RESOURCES		51-510-54-00-5452	18.08
			04	FARM&FLEET-JACKET, SHIRT		51-510-56-00-5600	152.98
			05	HOME DEPO-KEY SCHLAGE		51-510-56-00-5620	27.08
						INVOICE TOTAL:	480.16 *
	112518-R.FREDRICKSON	10/31/18	01	COMCAST-09/10-11/09 INTERNET		82-820-54-00-5440	1,335.84

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900066	FNBO	FIRST NATIONAL BANK OMAHA			11/25/18		
	112518-R.FREDRICKSON	10/31/18	02	& PHONE		** COMMENT **	
			03	NEWTEK-10/11-11/11 WEB UBKEEP		01-640-54-00-5450	16.59
			04	IGFOA WEBINAR-WHAT EMPLOYEES		01-120-54-00-5412	55.00
			05	TELL US THEY WANT IN A LEADER		** COMMENT **	
			06	COMCST-09/23-10/22 INTERNET		01-110-54-00-5440	73.39
			07	COMCST-09/23-10/22 INTERNET		01-220-54-00-5440	73.39
			08	COMCST-09/23-10/22 INTERNET		01-120-54-00-5440	48.93
			09	COMCST-09/23-10/22 INTERNET		79-790-54-00-5440	67.28
			10	COMCST-09/23-10/22 INTERNET		01-210-54-00-5440	318.03
			11	COMCST-09/23-10/22 INTERNET		79-795-54-00-5440	67.28
			12	COMCST-09/23-10/22 INTERNET		52-520-54-00-5440	36.70
			13	COMCST-09/23-10/22 INTERNET		01-410-54-00-5440	61.16
			14	COMCST-09/23-10/22 INTERNET		51-510-54-00-5440	166.01
			15	COMCST-09/23-10/22 PHONE &		79-790-54-00-5440	94.53
			16	CABLE		** COMMENT **	
				INVOICE TOTAL:			2,414.13 *
	112518-R.HARMON	10/31/18	01	JET.COM-PLATES, NAPKINS, BABY		79-795-56-00-5606	93.71
			02	WIPES, PRESCHOOL SNACKS		** COMMENT **	
			03	AMAZON-BRACELTS, BOOKS, PAPER		79-795-56-00-5606	234.83
			04	FASTNERS, HALLOWEEN SUPPLIES,		** COMMENT **	
			05	RIBBONS, HAND SANITIZER,		** COMMENT **	
			06	STAPLER		** COMMENT **	
			07	ABBAY FARMS-PRESCHOOL		79-795-56-00-5606	1,048.00
			08	FIELDTRIP FEE		** COMMENT **	
			09	WALMART-HALLOWEEN CUPCAKES		79-795-56-00-5606	63.37
			10	TARGET-NOV 2018 PRESCHOOL		79-795-56-00-5606	90.91
			11	SUPPLIES, CANDY AND		** COMMENT **	
			12	DECORATIONS FOR YORKTOBERFEST		** COMMENT **	
				INVOICE TOTAL:			1,530.82 *
	112518-R.HORNER	10/31/18	01	TIGER SUPPLIES-RECHARGABLE		79-790-56-00-5630	179.49
			02	BATTERY		** COMMENT **	
				INVOICE TOTAL:			179.49 *
	112518-R.MIKOLASEK	10/31/18	01	YORKVILLE POST-2 PKGS SHIPPED		01-210-54-00-5452	19.15
			02	WESTIN CHARGE IN ERROR - WILL		01-000-24-00-2440	21.19
			03	BE REFUNDED		** COMMENT **	
			04	GALLS-BOOTS & PANTS FOR		01-210-56-00-5600	417.52
			05	PLECKHAM, GOLDSMITH & KOLOWSKI		** COMMENT **	
				INVOICE TOTAL:			457.86 *
	112518-R.WRIGHT	10/31/18	01	PHYSICIANS CARE-EMPLOYEE DRUG		51-510-54-00-5462	88.00
			02	TEST		** COMMENT **	
			03	PHYSICIANS CARE-EMPLOYEE DRUG		79-795-54-00-5462	38.00
			04	TEST		** COMMENT **	
				INVOICE TOTAL:			126.00 *

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900066	FNBO	FIRST NATIONAL BANK OMAHA			11/25/18		
	112518-S.AUGUSTINE	10/31/18	01	MICHAELS-ADULT PROGRAMMING		82-820-56-00-5671	37.97
			02	SUPPLIES		** COMMENT **	
			03	TARGET-STORY TIME SUPPLIES		82-820-56-00-5671	32.33
						INVOICE TOTAL:	70.30 *
	112518-S.IWANSKI	10/31/18	01	YORKVILLE POST-POSTAGE FOR		82-820-54-00-5452	83.02
			02	BOOK CLUB		** COMMENT **	
						INVOICE TOTAL:	83.02 *
	112518-S.REDMON	10/31/18	01	ARAMARK#1591562229-MATS		79-790-56-00-5620	15.00
			02	ARAMARK#1591570428-MATS		79-790-56-00-5620	15.00
			03	ARAMARK#1591578617-MATS		79-790-56-00-5620	15.00
			04	ARAMARK#1591587039-MATS		79-790-56-00-5620	15.00
			05	ARAMARK#1591595502-MATS		79-790-56-00-5620	15.00
			06	AT&T UVERSE-09/24-10/23 TOWN		79-795-54-00-5440	55.39
			07	SQUARE SIGN INTERNET		** COMMENT **	
			08	AMAZON-CHEESE FOR CONCESSIONS		79-795-56-00-5607	60.60
			09	WALMART-COFFEE, CREAMER, MILK		79-795-56-00-5607	12.80
			10	SAMS-CONCESSION SUPPLIES		79-795-56-00-5607	269.73
			11	JEWEL-BUNS		79-795-56-00-5607	15.68
			12	SAMS-BUNS, HAMBURGERS		79-795-56-00-5607	44.83
			13	SAMS CARD RENEWAL		01-110-56-00-5610	45.00
			14	JEWEL-BUNS		79-795-56-00-5607	8.49
			15	LOMBARDI CLASS INSTRUCTION		79-795-54-00-5462	163.10
			16	SMITHEREEN-AUG 2018 PEST		79-795-54-00-5495	65.00
			17	CONTROL		** COMMENT **	
			18	SOURCE ONE-SOAP, WINDEX,		79-795-56-00-5640	75.62
			19	BATTERIES, TOWELS		** COMMENT **	
			20	FUN EXPRESS-HOLIDAY		79-795-56-00-5606	98.97
			21	CELEBRATION SUPPLIES		** COMMENT **	
			22	YANKEE CANDLE-PRESCHOOL		79-795-56-00-5606	1,219.32
			23	FUNDRAISING CANDLES		** COMMENT **	
			24	KC RECORD SUBSCRIPTION 3 YEAR		79-795-54-00-5460	80.00
			25	RENEWAL		** COMMENT **	
			26	AMAZON-PIANO BOOKS		79-795-56-00-5606	29.95
						INVOICE TOTAL:	2,319.48 *
	112518-S.REMUS	10/31/18	01	FACEBOOK-HTD ADS		79-795-56-00-5602	49.27
			02	FACEBOOK-YORKTOBERFEST ADS		79-795-56-00-5602	19.51
			03	FARM&FLEET-FLAGS		79-795-56-00-5606	328.61
			04	ILIPRA-PROFESSIONAL		79-795-54-00-5412	710.00
			05	DEVELOPMENT SCHOOL		** COMMENT **	
			06	REGISTRATION		** COMMENT **	
			07	SHAWS TENTS-2018 HTD TENT		79-000-14-00-1400	750.00
			08	DEPOSIT		** COMMENT **	
						INVOICE TOTAL:	1,857.39 *

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900066	FNBO	FIRST NATIONAL BANK OMAHA			11/25/18		
	112518-S.SLEEZER	10/31/18	01	R&P CARRIAGES-TRAILER AXEL		79-790-56-00-5640	49.99
			02	BOLTS, SHACKLE LINK STRAP,		** COMMENT **	
			03	TRAILER LEAF SPRING		** COMMENT **	
						INVOICE TOTAL:	49.99 *
	112518-T.HOULE	10/31/18	01	HOME DEPO-DEADBOLT, CONDUIT		79-790-56-00-5620	94.74
						INVOICE TOTAL:	94.74 *
	112518-T.KLINGEL	10/31/18	01	DAVE AUTO#26633-TIRE REPAIR		01-210-54-00-5495	25.00
			02	DAVE AUTO#26637-OIL CHANGE		01-210-54-00-5495	80.00
			03	DAVE AUTO#26638-BRAKE REPAIR		01-210-54-00-5495	590.00
			04	DAVE AUTO#26649-OIL CHANGE		01-210-54-00-5495	75.00
			05	YORKVILLE POST-1 PKG SHIPPED		01-210-54-00-5452	7.15
						INVOICE TOTAL:	777.15 *
	112518-T.NELSON	10/31/18	01	PIT STOP-SEPT 2018 PORT-O-		79-795-56-00-5620	1,913.00
			02	LET UPKEEP		** COMMENT **	
			03	ILIPRA-PROFESSIONAL		79-795-54-00-5412	785.00
			04	DEVELOPMENT SCHOOL		** COMMENT **	
			05	REGISTRATION		** COMMENT **	
						INVOICE TOTAL:	2,698.00 *
	112518-T.SOELKE	10/31/18	01	HOME DEPO-ADJUSTABLE WRENCH		52-520-56-00-5630	49.97
						INVOICE TOTAL:	49.97 *
	112518-UCOY	10/31/18	01	ADVANCED DISPOSAL-SEPT 2018		01-540-54-00-5442	96,749.70
			02	REFUSE SERVICE		** COMMENT **	
			03	ADVANCED DISPOSAL-SEPT 2018		01-540-54-00-5441	2,739.33
			04	SENIOR REFUSE SERVICE		** COMMENT **	
						INVOICE TOTAL:	99,489.03 *
						CHECK TOTAL:	140,711.81
						TOTAL AMOUNT PAID:	140,711.81

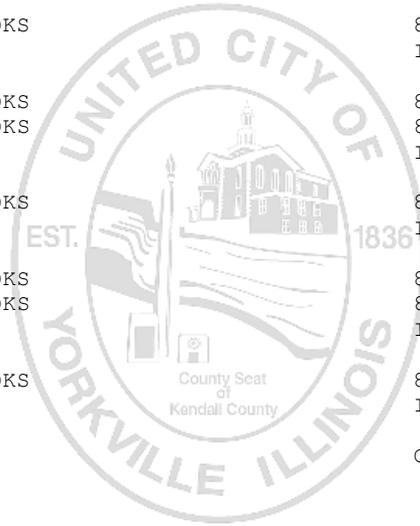
Total for all Highlighted Library Expenses: \$4,434.81

DATE: 12/04/18
 TIME: 11:58:55
 PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE
 CHECK REGISTER

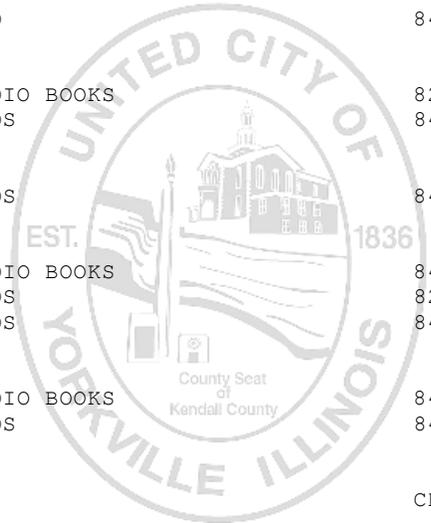
CHECK DATE: 12/10/18

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104608	BAKTAY	BAKER & TAYLOR					
	2034082010		10/31/18	01	BOOKS	84-840-56-00-5686	469.80
						INVOICE TOTAL:	469.80 *
	2034096014		11/05/18	01	BOOKS	84-840-56-00-5686	1,181.34
						INVOICE TOTAL:	1,181.34 *
	2034096540		11/07/18	01	BOOKS	84-840-56-00-5686	976.98
						INVOICE TOTAL:	976.98 *
	2034110987		11/09/18	01	BOOKS	84-840-56-00-5686	1,252.17
						INVOICE TOTAL:	1,252.17 *
	2034125351		11/20/18	01	BOOKS	82-000-24-00-2480	136.26
				02	BOOKS	84-840-56-00-5686	411.18
						INVOICE TOTAL:	547.44 *
	2034132125		11/21/18	01	BOOKS	84-840-56-00-5686	718.55
						INVOICE TOTAL:	718.55 *
	2034143144		11/19/18	01	BOOKS	82-000-24-00-2480	13.20
				02	BOOKS	84-840-56-00-5686	1,104.61
						INVOICE TOTAL:	1,117.81 *
	2034148134		11/20/18	01	BOOKS	84-840-56-00-5686	1,143.31
						INVOICE TOTAL:	1,143.31 *
						CHECK TOTAL:	7,407.40
104609	CHRONICL	CHRONICLE MEDIA LLC					
	16105		11/13/18	01	NEWSPAPER DISPLAY AD	82-820-54-00-5426	66.00
						INVOICE TOTAL:	66.00 *
						CHECK TOTAL:	66.00



INVOICES DUE ON/BEFORE 12/10/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
104610	LLWCONSU	LLOYD WARBER					
	10441	12/02/18	01	OCT-NOV 2018 ON-SITE IT	82-820-54-00-5462		1,635.00
			02	SUPPORT	** COMMENT **		
					INVOICE TOTAL:		1,635.00 *
					CHECK TOTAL:		1,635.00
104611	MIDWTAPE	MIDWEST TAPE					
	96593349	11/05/18	01	DVD	84-840-56-00-5685		22.49
					INVOICE TOTAL:		22.49 *
	96596437	11/06/18	01	AUDIO BOOKS	82-000-24-00-2480		179.97
			02	DVDS	84-840-56-00-5685		170.41
					INVOICE TOTAL:		350.38 *
	96619309	11/13/18	01	DVDS	84-840-56-00-5685		53.97
					INVOICE TOTAL:		53.97 *
	96643223	11/19/18	01	AUDIO BOOKS	84-840-56-00-5683		217.95
			02	DVDS	82-000-24-00-2480		251.95
			03	DVDS	84-840-56-00-5685		96.20
					INVOICE TOTAL:		566.10 *
	96661610	11/27/18	01	AUDIO BOOKS	84-840-56-00-5683		101.97
			02	DVDS	84-840-56-00-5685		82.45
					INVOICE TOTAL:		184.42 *
					CHECK TOTAL:		1,177.36
104612	ORIENTAL	ORIENTAL TRADING CO INC					
	693175417-01	11/20/18	01	ASSORTED HOLIDAY PROGRAMING	82-820-56-00-5671		110.34
			02	AIDS	** COMMENT **		
					INVOICE TOTAL:		110.34 *



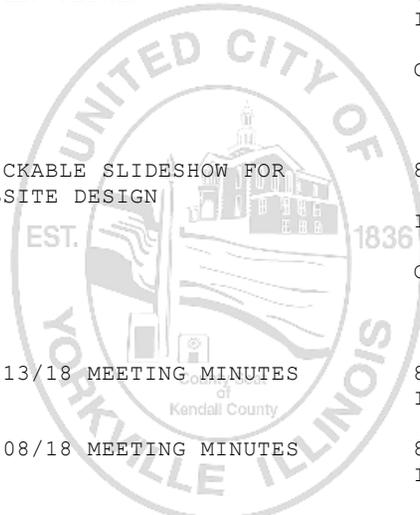
CHECK DATE: 12/10/18

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104612	ORIENTAL	ORIENTAL TRADING CO INC					
	693175417-02		11/19/18	01	BOARD GAME	82-820-56-00-5671	7.48
						INVOICE TOTAL:	7.48 *
						CHECK TOTAL:	117.82
104613	SMITHERE	SMITHEREEN PEST MANAGEMENT					
	1840750		10/29/18	01	OCT 2018 PEST CONTROL	82-820-54-00-5462	75.00
						INVOICE TOTAL:	75.00 *
						CHECK TOTAL:	75.00
104614	SOUND	SOUND INCORPORATED					
	R158626		11/14/18	01	DEC-FEB 2018 SILVER SERVICE	82-820-54-00-5462	291.00
				02	AGREEMENT	** COMMENT **	
						INVOICE TOTAL:	291.00 *
						CHECK TOTAL:	291.00
104615	THYSSEN	THYSSENKRUPP ELEVATOR CORP					
	3004246049		11/01/18	01	11/01/18-01/31/19 MAINTENANCE	82-820-54-00-5462	542.22
				02	CHARGE	** COMMENT **	
						INVOICE TOTAL:	542.22 *
						CHECK TOTAL:	542.22
104616	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					
	8674		11/05/18	01	ANNUAL LICENSE RENEWAL	82-820-54-00-5462	795.00
						INVOICE TOTAL:	795.00 *
						CHECK TOTAL:	795.00



CHECK DATE: 12/10/18

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104617	TOPPERE	ELISA TOPPER					
	110718		11/06/18	01	PRAIRIE CAT DELEGATES ASSEMBLY	82-820-54-00-5415	42.62
				02	MEETING MILEAGE REIMBURSEMENT	** COMMENT **	
						INVOICE TOTAL:	42.62 *
						CHECK TOTAL:	42.62
104618	TRICO	TRICO MECHANICAL , INC					
	4653		11/16/18	01	BOILER REPAIR	82-820-54-00-5495	948.00
						INVOICE TOTAL:	948.00 *
						CHECK TOTAL:	948.00
104619	WEBLINX	WEBLINX INCORPORATED					
	26732		11/06/18	01	CLICKABLE SLIDESHOW FOR	82-820-56-00-5635	400.00
				02	WEBSITE DESIGN	** COMMENT **	
						INVOICE TOTAL:	400.00 *
						CHECK TOTAL:	400.00
104620	YOUNGM	MARLYS J. YOUNG					
	081318		08/21/18	01	08/13/18 MEETING MINUTES	82-820-54-00-5462	63.75
						INVOICE TOTAL:	63.75 *
	100818		10/25/18	01	10/08/18 MEETING MINUTES	82-820-54-00-5462	48.75
						INVOICE TOTAL:	48.75 *
	111218		11/20/18	01	11/12/18 MEETING MINIUTES	82-820-54-00-5462	65.75
						INVOICE TOTAL:	65.75 *
						CHECK TOTAL:	178.25
						TOTAL AMOUNT PAID:	13,675.67





UNITED CITY OF YORKVILLE PAYROLL SUMMARY November 2, 2018

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	\$ 18,971.27	\$ -	18,971.27	\$ 2,009.37	\$ 967.73	\$ 21,948.37
FINANCE	10,232.26	-	10,232.26	1,095.33	767.96	\$ 12,095.55
POLICE	111,052.97	2,829.47	113,882.44	649.24	8,355.37	\$ 122,887.05
COMMUNITY DEV.	16,312.46	-	16,312.46	1,736.80	1,208.07	\$ 19,257.33
STREETS	14,317.52	96.59	14,414.11	1,520.68	1,051.56	\$ 16,986.35
WATER	12,056.77	589.33	12,646.10	1,334.17	910.85	\$ 14,891.12
SEWER	9,520.02	-	9,520.02	1,020.19	714.59	\$ 11,254.80
PARKS	19,967.25	173.20	20,140.45	1,991.04	1,478.19	\$ 23,609.68
RECREATION	16,400.70	-	16,400.70	1,407.35	1,221.48	\$ 19,029.53
LIBRARY	16,228.92	-	16,228.92	1,053.87	1,221.84	\$ 18,504.63
TOTALS	\$ 245,060.14	\$ 3,688.59	\$ 248,748.73	\$ 13,818.04	\$ 17,897.64	\$ 280,464.41
TOTAL PAYROLL						\$ 280,464.41



UNITED CITY OF YORKVILLE PAYROLL SUMMARY November 16, 2018

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 908.34	\$ -	\$ 908.34	\$ -	\$ 69.49	\$ 977.83
CLERK	583.34	-	583.34	19.34	44.62	647.30
TREASURER	83.34	-	83.34	8.79	6.36	98.49
ALDERMAN	3,900.00	-	3,900.00		287.32	4,187.32
ADMINISTRATION	18,971.30	-	18,971.30	2,001.46	962.01	21,934.77
FINANCE	10,232.27	-	10,232.27	1,079.51	756.51	12,068.29
POLICE	101,943.05	1,481.15	103,424.20	649.24	7,520.91	111,594.35
COMMUNITY DEV.	16,312.46	-	16,312.46	1,720.97	1,196.59	19,230.02
STREETS	14,317.50	-	14,317.50	1,510.49	1,044.17	16,872.16
WATER	12,502.23	1,216.11	13,718.34	1,447.30	991.75	16,157.39
SEWER	7,355.48	-	7,355.48	776.00	538.65	8,670.13
PARKS	19,359.26	-	19,359.26	2,042.40	1,410.77	22,812.43
RECREATION	17,262.51	-	17,262.51	1,469.15	1,281.66	20,013.32
LIBRARY	16,619.71	-	16,619.71	1,059.62	1,240.24	18,919.57
TOTALS	\$ 240,350.79	\$ 2,697.26	\$ 243,048.05	\$ 13,784.27	\$ 17,351.05	\$ 274,183.37

TOTAL PAYROLL

\$ 274,183.37



UNITED CITY OF YORKVILLE PAYROLL SUMMARY November 30, 2018

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	\$ 18,971.28	\$ -	18,971.28	\$ 2,001.46	\$ 998.86	\$ 21,971.60
FINANCE	10,232.28	-	10,232.28	1,079.51	685.65	\$ 11,997.44
POLICE	126,080.71	7,199.75	133,280.46	649.24	10,124.06	\$ 144,053.76
COMMUNITY DEV.	18,216.31	-	18,216.31	1,921.83	1,376.41	\$ 21,514.55
STREETS	14,317.52	144.88	14,462.40	1,525.77	1,104.30	\$ 17,092.47
WATER	12,622.40	504.17	13,126.57	1,384.86	993.33	\$ 15,504.76
SEWER	6,789.70	-	6,789.70	716.32	519.41	\$ 8,025.43
PARKS	19,211.28	-	19,211.28	1,947.26	1,469.67	\$ 22,628.21
RECREATION	15,210.36	-	15,210.36	1,388.99	1,158.96	\$ 17,758.31
LIBRARY	15,503.12	-	15,503.12	1,059.62	1,185.98	\$ 17,748.72
TOTALS	\$ 257,154.96	\$ 7,848.80	\$ 265,003.76	\$ 13,674.86	\$ 19,616.63	\$ 298,295.25
TOTAL PAYROLL						\$ 298,295.25



YORKVILLE LIBRARY BOARD

BILL LIST SUMMARY

Monday, December 10, 2018

ACCOUNTS PAYABLE

Library CC Check Register (<i>Pages 1 - 7</i>)	11/25/2018	\$4,434.81
Library Check Register (<i>Pages 8 - 11</i>)	12/10/2018	13,675.67
Lincoln Financial - Nov 2018 Life Ins	11/13/2018	\$30.83
IPRF Nov 2018 Workers Comp	11/13/2018	898.13
Blue Cross /Blue Shield-Dec 2018 Health Ins	11/27/2018	5,531.64
Blue Cross /Blue Shield-Dec 2018 Dental Ins	11/27/2018	582.29
Flex - Oct 2018 HRA Admin Fees	11/27/2018	20.00
Dearborne National - Dec 2018 Vision Ins	11/27/2018	84.33
Nicor -09/28/18 - 10/31/18 services	11/27/2018	726.59
TOTAL BILLS PAID:		\$25,984.29

PAYROLL

	<u>DATE</u>	
Bi-weekly (<i>Page 12</i>)	11/02/2018	\$18,504.63
Bi-weekly (<i>Page 13</i>)	11/16/2018	18,919.57
Bi-weekly (<i>Page 14</i>)	11/30/2018	17,748.72
TOTAL PAYROLL:		\$55,172.92

TOTAL DISBURSEMENTS: \$81,157.21



**UNITED CITY OF YORKVILLE
FISCAL YEAR 2019 BUDGET REPORT
For the Month Ending November 30, 2018**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year								Year-to-Date Totals	FISCAL YEAR 2019 BUDGET	% of Budget
		8% May-18	17% June-18	25% July-18	33% August-18	42% September-18	50% October-18	58% November-18				
LIBRARY OPERATIONS REVENUES												
<i>Taxes</i>												
82-000-40-00-4000	PROPERTY TAXES	54,356	290,990	11,130	138,622	157,785	10,523	5,659	669,065	672,505	99.49%	
82-000-40-00-4083	PROPERTY TAXES-DEBT SERVICE	64,021	342,727	13,109	163,268	185,838	12,394	6,665	788,022	792,101	99.49%	
<i>Intergovernmental</i>												
82-000-41-00-4120	PERSONAL PROPERTY TAX	1,059	-	825	83	-	747	-	2,715	5,250	51.71%	
82-000-41-00-4170	STATE GRANTS	4,060	-	21,151	-	-	-	-	25,211	13,100	192.45%	
<i>Fines & Forfeits</i>												
82-000-43-00-4330	LIBRARY FINES	569	531	1,610	477	350	619	1,162	5,318	8,500	62.56%	
<i>Charges for Service</i>												
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	1,114	203	827	1,500	434	855	733	5,666	7,500	75.54%	
82-000-44-00-4422	COPY FEES	296	350	425	522	227	411	359	2,590	3,000	86.34%	
82-000-44-00-4439	PROGRAM FEES	1	-	-	-	-	-	-	1	1,000	0.10%	
<i>Investment Earnings</i>												
82-000-45-00-4500	INVESTMENT EARNINGS	291	296	335	531	895	981	1,244	4,573	1,750	261.31%	
<i>Miscellaneous</i>												
82-000-48-00-4820	RENTAL INCOME	100	150	100	150	150	125	150	925	2,000	46.25%	
82-000-48-00-4824	DVD RENTAL INCOME	271	261	331	239	6	-	25	1,133	2,750	41.19%	
82-000-48-00-4850	MISCELLANEOUS INCOME	2	14	80	27	3	2	20	148	2,000	7.40%	
<i>Other Financing Sources</i>												
82-000-49-00-4901	TRANSFER FROM GENERAL	5,438	1,764	1,764	1,764	1,764	2,005	898	15,397	25,179	61.15%	
TOTAL REVENUES: LIBRARY		131,577	637,286	51,689	307,183	347,452	28,662	16,914	1,520,764	1,536,635	98.97%	

LIBRARY OPERATIONS EXPENDITURES

<i>Salaries & Wages</i>												
82-820-50-00-5010	SALARIES & WAGES	16,541	29,552	20,088	20,088	19,812	20,088	29,927	156,095	226,998	68.76%	
82-820-50-00-5015	PART-TIME SALARIES	15,086	21,019	11,935	12,970	12,540	13,124	18,425	105,099	195,700	53.70%	
<i>Benefits</i>												
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	1,745	3,171	2,119	2,381	2,106	2,135	3,173	16,830	24,252	69.40%	
82-820-52-00-5214	FICA CONTRIBUTION	2,357	3,806	2,387	2,478	2,424	2,490	3,648	19,591	31,720	61.76%	
82-820-52-00-5216	GROUP HEALTH INSURANCE	10,696	4,960	4,785	5,769	5,703	5,013	5,584	42,511	79,318	53.60%	
82-820-52-00-5222	GROUP LIFE INSURANCE	(8)	51	25	25	42	31	31	197	328	60.16%	
82-820-52-00-5223	DENTAL INSURANCE	876	438	727	582	582	582	582	4,370	4,652	93.94%	
82-820-52-00-5224	VISION INSURANCE	117	77	104	84	84	84	84	635	701	90.63%	
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	191	-	-	-	-	241	-	432	750	57.65%	
82-820-52-00-5231	LIABILITY INSURANCE	5,246	1,764	1,764	1,764	1,764	1,764	898	14,965	24,429	61.26%	
<i>Contractual Services</i>												
82-820-54-00-5412	TRAINING & CONFERENCES	840	-	-	-	-	-	100	940	2,500	37.58%	
82-820-54-00-5415	TRAVEL & LODGING	-	107	1,088	43	-	-	76	1,314	600	219.04%	



**UNITED CITY OF YORKVILLE
FISCAL YEAR 2019 BUDGET REPORT
For the Month Ending November 30, 2018**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year							Year-to-Date Totals	FISCAL YEAR 2019	
		8% May-18	17% June-18	25% July-18	33% August-18	42% September-18	50% October-18	58% November-18		BUDGET	% of Budget
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	-	-	-	-	66	-	66	2,000	3.30%
82-820-54-00-5440	TELECOMMUNICATIONS	-	379	379	-	758	379	1,336	3,232	5,000	64.63%
82-820-54-00-5452	POSTAGE & SHIPPING	-	18	48	6	25	24	90	212	500	42.31%
82-820-54-00-5460	DUES & SUBSCRIPTIONS	448	13	13	13	1,750	4,882	140	7,259	11,000	65.99%
82-820-54-00-5462	PROFESSIONAL SERVICES	97	416	185	4,919	2,997	551	1,481	10,647	40,000	26.62%
82-820-54-00-5466	LEGAL SERVICES	-	-	-	1,470	-	-	-	1,470	3,000	49.00%
82-820-54-00-5468	AUTOMATION	2,098	-	-	3,373	386	3,373	-	9,229	20,000	46.15%
82-820-54-00-5480	UTILITIES	-	373	341	415	359	432	727	2,647	9,540	27.74%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	930	268	625	5,026	723	2,185	6,616	16,371	50,000	32.74%
82-820-54-00-5498	PAYING AGENT FEES	1,100	-	589	-	-	-	-	1,689	1,700	99.32%
<i>Supplies</i>											
82-820-56-00-5610	OFFICE SUPPLIES	-	958	462	627	972	67	283	3,369	8,000	42.11%
82-820-56-00-5620	OPERATING SUPPLIES	-	82	79	1,117	300	29	207	1,814	2,000	90.69%
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	1,296	403	-	579	-	907	3,185	8,000	39.81%
82-820-56-00-5671	LIBRARY PROGRAMMING	-	35	143	46	179	-	-	404	1,000	40.35%
82-820-56-00-5675	EMPLOYEE RECOGNITION	-	-	-	-	-	-	148	148	200	73.94%
82-820-56-00-5685	DVD'S	-	56	-	-	-	-	-	56	500	11.24%
82-820-56-00-5686	BOOKS	-	1,874	1,518	452	171	216	-	4,231	1,500	282.07%
<i>2006 Bond</i>											
82-820-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	-	50,000	0.00%
82-820-84-00-8050	INTEREST PAYMENT	-	12,494	-	-	-	-	-	12,494	24,988	50.00%
<i>2013 Refunding Bond</i>											
82-820-99-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	-	565,000	0.00%
82-820-99-00-8050	INTEREST PAYMENT	-	76,056	-	-	-	-	-	76,056	152,113	50.00%
TOTAL FUND REVENUES		131,577	637,286	51,689	307,183	347,452	28,662	16,914	1,520,764	1,536,635	98.97%
TOTAL FUND EXPENDITURES		58,360	159,264	49,808	63,650	54,256	57,757	74,462	517,557	1,547,989	33.43%
FUND SURPLUS (DEFICIT)		73,217	478,022	1,881	243,533	293,197	(29,095)	(57,548)	1,003,206	(11,354)	

LIBRARY CAPITAL REVENUES

84-000-42-00-4214	DEVELOPMENT FEES	9,200	14,650	9,175	18,500	5,800	4,650	12,475	74,450	43,200	172.34%
84-000-45-00-4500	INVESTMENT EARNINGS	2	3	3	4	3	4	4	24	10	238.70%
TOTAL REVENUES: LIBRARY CAPITAL		9,202	14,653	9,178	18,504	5,803	4,654	12,479	74,474	43,210	172.35%



**UNITED CITY OF YORKVILLE
FISCAL YEAR 2019 BUDGET REPORT
For the Month Ending November 30, 2018**

ACCOUNT NUMBER	DESCRIPTION	% of Fiscal Year							Year-to-Date Totals	FISCAL YEAR 2019 BUDGET	% of Budget
		8% May-18	17% June-18	25% July-18	33% August-18	42% September-18	50% October-18	58% November-18			
LIBRARY CAPITAL EXPENDITURES											
84-840-54-00-5460	E-BOOK SUBSCRIPTIONS	85	-	-	128	-	-	-	213	3,500	6.07%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	795	-	176	-	1,791	2,762	15,000	18.42%
84-840-56-00-5683	AUDIO BOOKS	-	24	155	115	405	250	432	1,381	1,600	86.30%
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	-	97	177	16	290	500	57.96%
84-840-56-00-5685	DVD'S	-	-	310	404	142	175	527	1,556	1,500	103.76%
84-840-56-00-5686	BOOKS	-	674	1,578	2,617	4,465	4,075	6,539	19,947	30,000	66.49%
TOTAL FUND REVENUES		9,202	14,653	9,178	18,504	5,803	4,654	12,479	74,474	43,210	172.35%
TOTAL FUND EXPENDITURES		85	698	2,837	3,263	5,284	4,677	9,305	26,148	52,100	50.19%
FUND SURPLUS (DEFICIT)		9,117	13,955	6,341	15,241	519	(23)	3,175	48,325	(8,890)	

LIBRARY DIRECTOR REPORT— November, 2018

Facilities Management- Repairs on the HVAC system included Trico replacing the low water cut off on the existing boiler and Daikin winterizing the chiller and replacing the evaporator heater. Elevator maintenance was scheduled and conducted. A medical emergency was handled when a patron fell in the parking lot. Panic buttons were installed on December 4, 2018. They will be on the Youth Services, Circulation and Reference desks. Tiles in the front entrance will need to be steam cleaned and some cracked tiles replaced in the spring.

Public Relations- Working on obtaining a quote for the library brochure. Cards for Kids was once again conducted. Press release was sent announcing our Google Coding Mini-Grant. We were also mentioned in the School district newsletter (included in packet). Casey's will be donating hand decorated sugar cookies for our Christmas event on Saturday, December 8th.

Special Event— The ChiLUG (Chicago Area Lego Group) event was held on Saturday, November 17th and over 175 people attended throughout the day. We have already scheduled the event for next year.

Grants/Fundraising- Meeting Room Revenue (For Profit) - We received a Google Coding Mini-Grant in the amount of \$500. Funds will be distributed after a report highlighting the activities is submitted by December 17th.

Staff – Bree English, former staff member, will be returning for the month of December as she is on college break. Attended the City Council meeting to recognize staff member Dixie Debord for her 19 years of service. Managers took her to lunch the day of the event. Developed and completed my Director's Self Evaluation for the Board.

Meetings- Attended the Delegates Assembly for PrairieCat in DeKalb on 11/7/18. Attended the Facilities Manager's Group meeting at the Fountaindale Public Library on 11/14/18. Will be scheduling a road trip tour for the library managers to visit this model library.

Library Operations— Continuing to schedule the Meeting Room for depositions and home owner association meetings. Working on the Per Capita Grant (2019) and the RAILS Membership Standards Data Survey.

Projects- Working on updating the Disaster Plan, Vendor Contact List and Staff Directory.

Friends- Thanked the group for the projection system funding.

Programs, Activities
Adult Programs

Men's Book Club **8**
Friends Meeting **14**
Threads and More **11**
Creative Writing Program **11**
Lunch Bunch **8**

Passive Programs

Total 60

TOTAL ADULT ATTENDANCE 112

Children Programs

Drop-In Storytime **6**
Tots and Toddlers (2) **48**
Book Club (2 programs) (Grades 1-2) **14**
Book Club (Grades 3-5) **8**
LEGO Club **8**
Lego Duplo (2) **21**
Chess (2) **16**
Beginning Readers **4**
Literacy Centers **16**
Ice Cream Book Club **6**
Morning/Afternoon Read (2) **10**
Panera (2) **59**
Lap sit (2) **8**
Dance Party **24**
Spanish Storytime **9**
Cards for Kids **17**
ChiLUG **175**
Yorkville Grade School Tour **220**
Yorkville High School Tour **26**
Books for Bingo **27**
Read with PAWS **6**

TOTAL CHILDREN'S ATTENDANCE 738

Passive programs included: Games checked out (**7**), Dictionary find (**2**), Magnet Board (**39**), Make a bookmark (**15**), Make a poppy (**9**), STEM activity (**39**), Turkey coloring page (**52**) and Binary Code (**23**).

TOTAL PARTICIPATION FOR PASSIVE PROGRAMS 186

Youth Services TAG (3) 24

TOTAL YOUTH SERVICES ATTENDANCE 24

Computer Use
Adult **298**
Young Adult **37**
Children **42**

TOTAL COMPUTER USE 378

Database & E-book Use

Ancestry Database **82**
Gale (Users) **5**
Omni E-Book **679** E-Audio **268** (Users) **231**
E-Read **28** E-Book Audio **42** (Users) **30**

Circulation
Checkouts **13,147**
New Patrons Added **86**
New Items Added **530**

Teen Volunteers Mikayla Mika, Mark Sanford, Naytona Faedtke, Rachel Robinette, Juleah Richardson, Elizabeth Chacon, Leah English, Katelyn Tugman, Skyler Krantz, Zach Weiss, Marie Berengi, Mikayla Mol, Mandy Corrie, Stella Tejada, Raquel Brady, Riley Benning, Brooklyn Souza, Lexi Roehr, Mariana Chirrima, Yari Aguado, Serena Harn, and Hannah Schafermeyer

Adult Volunteers- Brad Smith (Chess Club) and Lego Club Volunteers (ChiLUG).

Meeting Room 2 Rental, 11 Programs

Museum Pass 0

Proctored Test 3
Patron Count 4,400

Impact Networking, LLC

2901 Peoria Street
Peru, Illinois 61354

ImpactMyBiz.com
815.224.1116

Yorkville Public Library Equipment Upgrade

(2) Kyocera TASKalfa 4052ci

- 40ppm Black & Color
- Print/Copy/Scan/Fax
- Internal Staple Finisher

(1) Payment Kiosk Attachment

Accepts Coin, Bill and Credit/Debit Card

FMV Lease Terms:

36 Mos = \$378.79

48 Mos = \$324.28

60 Mos = \$303.77

Cost Per Copy Maintenance & Service Agreement

:

- Includes, toner, parts, supplies, maintenance, etc...
- 3 hour or less on site response time
- Unlimited Help Desk Availability

B/W \$0.005

Color \$0.032