

**Agenda**  
**Yorkville Public Library**  
**Michelle Pfister Meeting Room**  
**Board of Trustees**  
**April 9, 2018 - 7:00 P.M.**  
**902 Game Farm Road**

1. Roll Call
2. Recognition of Visitors
3. Amendments to the Agenda
4. Minutes
5. Correspondence
6. Public Comment
7. Staff Comment
8. Report of the Treasurer
  - Financial Statement
  - Payment of Bills
  - Statistics
9. Report of the Library Director
10. City Council Liaison
11. Standing Committees
  - Policy
  - Personnel
  - Finance
  - Community Relations
12. Unfinished Business
  - Approve Budget for 2018/2019
13. New Business
  - Public Notice Participants in Public Act 92-1066 Non-Resident Fee Card
14. Executive Session (if needed)
  1. For the appointment, employment, compensation, discipline, performance or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
15. Adjournment

## DRAFT

### Yorkville Public Library

Board of Trustees

Monday, March 12, 2018, 7:00pm

902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:03pm by President Russ Walter, roll was called and a quorum was established.

**Roll Call:** Susan Chacon-present, Darren Crawford-present, Krista Danis-present, Theron Garcia-present, Jason Hedman-present, Carol LaChance-present, Wamecca Rodriquez-present, Russ Walter-present

**Others Present:**

Library Director Elisa Topper, Director of Adult Services Shelley Augustine, Circulation Manager Sharyl Iwanski, Youth Director Marianne Eberhardt, Alderman Chris Funkhouser

**Recognition of Visitors:** President Walter recognized the library staff and guest.

**Amendments to the Agenda:**

President Walter said the 5K race would be removed from the agenda since it will not be held this year.

**Minutes:** February 12, 2018

Ms. LaChance moved and Ms. Garcia seconded the motion to approve the minutes as presented. Approved unanimously by voice vote.

**Correspondence:**

Board members received Statement of Economic Interest letters from the County and Mr. Walter reminded all to complete and turn them in by May.

Ms. Topper said she received an email from a patron commending Customer Service in Circulation.

**Public Comment:** None

**Staff Comment:**

Ms. Augustine reported a patron wished to donate *Catholic Worker* magazine. Ms. Augustine told her the library budget does not allow for purchase of other religious magazines to represent all religions fairly. The patron responded with a positive letter.

Ms. Topper said that new “religious fiction” labels have been placed on the appropriate books.

**Report of the Treasurer:**

Ms. Chacon presented the report. She said the budget is where it is expected to be at this time and noted that Repairs and Maintenance continues to be over-budget. The library received 207.5% of

development fees. A \$200 reduction was given on the recently replaced fire panel, said Ms. Topper. Mr. Hedman reminded the Board that the fire panel expense should be reclassified to development fees and Ms. Topper will notify the city to make this change.

#### **Payment of Bills**

A motion was made and seconded by Trustees Hedman and LaChance, respectively, to pay the bills as follows:

\$23,077 Accounts Payable  
\$36,022 Payroll  
\$59,099 TOTAL

Roll call: Walter-yes, Chacon-yes, Crawford-yes, Danis-yes, Garcia-yes, Hedman-yes, LaChance-yes, Rodriguez-yes. Motion carried 8-0

#### **Report of the Library Director:**

1. Ms. Augustine made a You Tube video of the mini golf event
2. Ms. Topper attended a quarterly meeting of library facility managers, which will share a network of people who can provide information on vendors who overcharge.
3. New fire panel installed at cost of \$4,000, also did inspection
4. Elevator inspection to be set up for next month
5. Ongoing hot water issue in new part of building, water is brown and has odor. A patron/engineer suggested a solution of raising the water heater temperature and some improvement has been noticed. Disassembly and bleaching may also be needed
6. Repair was made to sink
7. Library was recently short-staffed so Ms. Topper filled in, she will also be on the April Sunday rotation.

**City Council Liaison** No report

#### **Standing Committees:**

To be discussed under New Business.

#### **Unfinished Business:**

##### **Update on the Inter-governmental Agreement**

Ms. Topper said the Administration Committee will meet next week to discuss the agreement and she will contact Mr. Olson for an update. Mr. Walter reported that he advised Tim Evans the 5K run would not be held. A co-op fundraiser was suggested by Mr. Evans for a future city event with possible dates of Fourth of July or Hometown Days. Mr. Evans will contact library staff regarding space needs.

##### **Update on Parking Lot Lights/Plumbing Issues**

The city has repaired the light, but parts are on order for a remaining flickering issue. Ms. Topper sent Mr. Olson an email to ask if the city will charge for this repair so it can be budgeted.

##### **New Library Cards**

The new library cards were presented; white cards for residents and blue for non-residents. The Library will be marketing the cards to the Bristol area. Ms. Topper thanked staff members and Sharyl for help with the new design. New scanners will be needed to read the cards. Ms. Iwanski noted that there are smaller cards for key chains for convenience. The cost for cards was \$800.

**New Business:**

**Approve ALA Conference-June 2018**

Ms. Topper requested approval to attend the ALA conference in New Orleans. She said free books are given out, there is a technology exhibit and she was asked to be a panel participant for role-playing. She reported on the airfare and other costs and said she would keep costs as low as possible. She spoke with Rob Fredrickson about bridging the expenses over 2 years. Additional money was requested for this line item so that other staff members can attend conferences as well. Mr. Hedman said it's important for staff to learn and grow and made a motion to approve Ms. Topper's attendance at the annual 2018 conference. He also asked for a summary of the conference and said registration should be done now to save money. Mr. Crawford seconded the motion and roll was called. Crawford-yes, Danis-yes, Garcia-yes, Hedman-yes, LaChance-yes, Rodriguez-yes, Walter-yes, Chacon-yes. Motion carried 8-0.

**Approve Budget for 2018/2019**

The Board reviewed the changes made to the budget. Increases in the budget were made for Training & Conferences, Publishing and Advertising, library card revenue, employee recognition, legal services and Repairs/Maintenance were split. Ms. Chacon said this year's budget will come in under the projected deficit amount. President Walter reminded the Board that development fees and the Friend's Group have greatly helped with expenses. A revised budget will be brought to the April Board meeting for approval. There was also discussion regarding the ALA conference expenses and spreading the cost over two budgets.

**Executive Session:**

At approximately 7:48pm, Ms. Garcia made a motion to move into Executive Session for the appointment, employment, compensation, discipline, performance or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity. Ms. Chacon seconded the motion. Roll call: Danis-yes, Garcia-yes, Hedman-yes, LaChance-yes, Rodriguez-yes, Walter-yes, Chacon-yes, Crawford-yes. Motion carried 8-0

The Session concluded at 8:04pm on a motion by Ms. Chacon and second by Ms. Rodriguez.

**New Business cont.**

Following the Executive Session, the Board scheduled a strategic planning meeting on Tuesday, April 10<sup>th</sup> from 6-8pm.

**Additional Business:** None


**Adjournment:**

There was no further business and the meeting adjourned at 8:06pm on a motion by Ms. Garcia and second by Ms. Rodriguez.

Minutes respectfully submitted by  
Marlys Young, Minute Taker



**UNITED CITY OF YORKVILLE**  
**STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS**  
**For the Month Ending March 31, 2018 \***



					Fiscal Year 2017	
	March		YTD	% of	FY 2018	For the Month Ending March 31, 2017
	Actual		Actual	Budget	Budget	YTD Actual      % Change
<b>LIBRARY OPERATIONS FUND (82)</b>						
<i>Revenues</i>						
Property Taxes	\$	-	\$	644,025	99.7%	\$ 645,867 \$ 626,183 2.85%
<u>Intergovernmental</u>						
Personal Property Replacement Tax		505		3,759	71.6%	5,250 4,475 -15.99%
State Grants		-		-	0.0%	17,200 13,044 -100.00%
Total Intergovernmental	\$	505	\$	3,759	16.7%	\$ 22,450 \$ 17,518 -78.54%
Library Fines	\$	496	\$	8,385	104.8%	\$ 8,000 \$ 6,834 22.69%
<u>Charges for Services</u>						
Library Subscription Cards	\$	180	\$	7,283	112.0%	\$ 6,500 \$ 5,518 31.98%
Copy Fees		465		3,483	139.3%	2,500 2,408 44.65%
Program Fees		49		812	81.2%	1,000 848 -4.27%
Total Charges for Services	\$	694	\$	11,578	115.8%	\$ 10,000 \$ 8,774 31.96%
Investment Earnings	\$	602	\$	2,796	349.5%	\$ 800 \$ 883 216.67%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$	-	\$	691	0.0%	\$ - \$ 2,141 0.00%
Rental Income		150		1,674	83.7%	2,000 2,050 -18.34%
DVD Rental Income		230		2,596	103.8%	2,500 2,260 -25.32%
Miscellaneous Income		18.00		1,688.02	168.8%	1,000 1,820 1206.45%
Transfer In		1,754		23,775	89.9%	26,440 24,044 -1.12%
Total Miscellaneous & Transfers	\$	2,152	\$	30,423	95.3%	\$ 31,940 \$ 32,314 -5.85%
<b>Total Revenues and Transfers</b>	<b>\$</b>	<b>4,449</b>	<b>\$</b>	<b>700,966</b>	<b>97.5%</b>	<b>\$ 719,057 \$ 692,506 1.22%</b>
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$</u>	<u>52,581</u>	<u>\$</u>	<u>640,787</u>	<u>79.8%</u>	<u>\$ 803,154 \$ 641,999 -0.19%</u>
50 Salaries		30,862		369,813	81.0%	456,517 379,993 -2.68%
52 Benefits		13,292		143,149	79.2%	180,757 152,163 -5.92%
54 Contractual Services		7,796		115,901	81.7%	141,880 86,700 33.68%
56 Supplies		630		11,924	56.8%	21,000 23,143 -48.48%
99 Transfers Out		-		-	0.0%	3,000 - 0.00%
<b>Total Expenditures and Transfers</b>	<b>\$</b>	<b>52,581</b>	<b>\$</b>	<b>640,787</b>	<b>79.8%</b>	<b>\$ 803,154 \$ 641,999 -0.19%</b>
<i>Surplus(Deficit)</i>	\$	(48,132)	\$	60,179		\$ (84,097) \$ 50,507

\* March represents 92% of fiscal year 2018



YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2018 BUDGET REPORT  
For the Month Ending March 31, 2018

		% of Fiscal Year														
ACCOUNT NUMBER	DESCRIPTION		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	Year-to-Date	FISCAL YEAR 2018	
			May-17	June-17	July-17	August-17	September-17	October-17	November-17	December-17	January-18	February-18	March-18	Totals	BUDGET	% of Budget
LIBRARY OPERATIONS REVENUES																
Taxes																
82-000-40-00-4000	PROPERTY TAXES		52,665	272,734	10,239	23,713	265,842	11,974	6,859	-	-	-	-	644,025	645,867	99.71%
Intergovernmental																
82-000-41-00-4120	PERSONAL PROPERTY TAX		909	-	930	43	-	635	-	167	570	-	505	3,759	5,250	71.60%
82-000-41-00-4170	STATE GRANTS		-	-	-	-	-	-	-	-	-	-	-	-	17,200	0.00%
Fines & Forfeits																
82-000-43-00-4330	LIBRARY FINES		1,289	654	1,649	604	294	515	927	292	529	1,136	496	8,385	8,000	104.81%
Charges for Service																
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS		698	1,340	147	531	908	627	1,206	990	176	480	180	7,283	6,500	112.05%
82-000-44-00-4422	COPY FEES		248	226	401	520	341	276	205	230	273	298	465	3,483	2,500	139.31%
82-000-44-00-4439	PROGRAM FEES		60	108	170	25	65	30	49	72	85	99	49	812	1,000	81.18%
Investment Earnings																
82-000-45-00-4500	INVESTMENT EARNINGS		129	137	161	169	166	184	181	196	213	198	233	1,967	800	245.81%
82-000-45-00-4550	GAIN ON INVESTMENT		-	-	-	-	-	-	-	-	-	461	369	830	-	0.00%
Miscellaneous																
82-000-46-00-4690	REIMB-MISCELLANEOUS		-	-	-	691	-	-	-	-	-	-	-	691	-	0.00%
82-000-48-00-4820	RENTAL INCOME		170	150	109	-	200	200	245	150	150	150	150	1,674	2,000	83.70%
82-000-48-00-4824	DVD RENTAL INCOME		157	221	220	438	170	246	268	147	238	261	230	2,596	2,500	103.84%
82-000-48-00-4850	MISCELLANEOUS INCOME		26	125	68	269	1,041	10	32	37	-	62	18	1,688	1,000	168.80%
Other Financing Sources																
82-000-49-00-4901	TRANSFER FROM GENERAL		5,448	1,820	1,820	2,049	1,820	1,197	1,820	1,328	3,606	1,113	1,754	23,775	26,440	89.92%
TOTAL REVENUES: LIBRARY			61,799	277,516	15,914	29,050	270,847	15,893	11,792	3,608	5,839	4,258	4,449	700,966	719,057	97.48%

LIBRARY OPERATIONS EXPENDITURES

Salaries & Wages																
82-820-50-00-5010	SALARIES & WAGES		16,338	36,858	12,468	12,468	12,468	16,218	16,325	24,487	16,325	16,325	16,325	196,604	223,828	87.84%
82-820-50-00-5015	PART-TIME SALARIES		15,098	23,061	14,223	14,230	13,721	14,491	14,574	21,892	11,797	15,585	14,537	173,210	232,689	74.44%
Benefits																
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION		1,761	3,973	1,344	1,344	1,344	1,748	1,760	2,640	1,722	1,722	1,722	21,081	24,435	86.27%
82-820-52-00-5214	FICA CONTRIBUTION		2,339	4,527	1,989	1,990	1,951	2,297	2,304	3,484	2,100	2,390	2,310	27,680	34,263	80.79%
82-820-52-00-5216	GROUP HEALTH INSURANCE		13,349	4,104	4,808	4,617	4,418	4,796	5,690	5,434	5,524	5,608	6,986	65,334	88,996	73.41%
82-820-52-00-5222	GROUP LIFE INSURANCE		67	22	28	28	28	28	41	35	35	42	39	392	403	97.34%
82-820-52-00-5223	DENTAL INSURANCE		404	443	253	338	338	338	443	423	423	423	423	4,249	5,550	76.56%
82-820-52-00-5224	VISION INSURANCE		117	33	46	46	46	46	71	58	58	58	58	637	670	95.13%
82-820-52-00-5230	UNEMPLOYMENT INSURANCE		92	-	-	229	-	229	-	-	-	198	-	747	1,000	74.68%
82-820-52-00-5231	LIABILITY INSURANCE		5,356	1,820	1,820	1,820	1,820	968	1,820	1,328	3,606	915	1,754	23,028	25,440	90.52%
Contractual Services																
82-820-54-00-5412	TRAINING & CONFERENCES		-	-	-	-	-	-	-	112	-	46	-	158	500	31.61%
82-820-54-00-5415	TRAVEL & LODGING		-	-	-	42	-	-	115	35	-	44	-	236	600	39.28%
82-820-54-00-5426	PUBLISHING & ADVERTISING		-	-	100	-	-	-	-	-	-	-	-	100	100	100.00%
82-820-54-00-5440	TELECOMMUNICATIONS		-	-	518	-	1,127	-	-	1,463	264	-	267	3,638	6,000	60.63%
82-820-54-00-5452	POSTAGE & SHIPPING		-	294	-	7	13	27	11	28	41	6	95	521	500	104.29%
82-820-54-00-5460	DUES & SUBSCRIPTIONS		-	1,717	11	468	11	728	1,342	1,250	141	2,589	11	8,268	12,000	68.90%



YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2018 BUDGET REPORT  
For the Month Ending March 31, 2018

% of Fiscal Year		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	Year-to-Date	FISCAL YEAR 2018	
ACCOUNT NUMBER	DESCRIPTION	May-17	June-17	July-17	August-17	September-17	October-17	November-17	December-17	January-18	February-18	March-18	Totals	BUDGET	% of Budget
82-820-54-00-5462	PROFESSIONAL SERVICES	877	3,691	1,510	5,107	1,483	942	2,465	1,952	1,515	1,311	1,992	22,845	40,000	57.11%
82-820-54-00-5466	LEGAL SERVICES	-	-	-	-	-	-	-	-	-	-	2,100	2,100	2,000	105.00%
82-820-54-00-5468	AUTOMATION	-	-	-	3,147	373	3,147	-	-	-	3,147	-	9,814	20,000	49.07%
82-820-54-00-5480	UTILITIES	-	-	362	384	337	502	536	954	1,590	1,503	1,751	7,920	8,480	93.39%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	513	6,560	2,865	-	25,800	1,415	4,891	3,907	7,279	3,803	1,581	58,613	50,000	117.23%
82-820-54-00-5498	PAYING AGENT FEES	-	1,100	-	589	-	-	-	-	-	-	-	1,689	1,700	99.32%
Supplies															
82-820-56-00-5610	OFFICE SUPPLIES	-	302	570	392	13	1,008	104	781	394	815	326	4,706	8,000	58.82%
82-820-56-00-5620	OPERATING SUPPLIES	-	1,500	96	664	-	978	-	506	-	667	149	4,559	10,000	45.59%
82-820-56-00-5671	LIBRARY PROGRAMMING	-	193	23	-	32	62	95	89	44	99	155	793	1,000	79.27%
82-820-56-00-5685	DVD'S	-	138	49	55	-	41	-	80	116	21	-	499	500	99.87%
82-820-56-00-5686	BOOKS	-	11	-	13	-	22	-	-	-	1,321	-	1,367	1,500	91.11%
82-820-99-00-9983	TRANSFER TO LIB DEBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-	3,000	0.00%
TOTAL FUND REVENUES		61,799	277,516	15,914	29,050	270,847	15,893	11,792	3,608	5,839	4,258	4,449	700,966	719,057	97.48%
TOTAL FUND EXPENDITURES		56,311	90,348	43,082	47,976	65,323	50,031	52,586	70,938	52,974	58,637	52,581	640,787	803,154	79.78%
FUND SURPLUS (DEFICIT)		5,488	187,168	(27,167)	(18,926)	205,525	(34,138)	(40,794)	(67,330)	(47,135)	(54,379)	(48,132)	60,179	(84,097)	

LIBRARY DEBT SERVICE REVENUES

83-000-40-00-4000	PROPERTY TAXES	62,037	321,269	12,061	27,932	313,150	14,105	8,079	-	-	-	-	758,634	757,396	100.16%
83-000-45-00-4500	INVESTMENT EARNINGS	0	0	2	70	227	240	275	472	476	566	23	2,352	-	0.00%
83-000-49-00-4982	TRANSFER FROM LIB OPS	-	-	-	-	-	-	-	-	-	-	-	-	3,000	0.00%
TOTAL REVENUES: LIBRARY DEBT SERVICE		62,037	321,269	12,064	28,002	313,378	14,345	8,354	472	476	566	23	760,985	760,396	100.08%

LIBRARY DEBT SERVICE EXPENDITURES

2006 Bond															
83-830-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	50,000	-	-	-	50,000	50,000	100.00%
83-830-84-00-8050	INTEREST PAYMENT	-	13,681	-	-	-	-	-	13,681	-	-	-	27,363	27,363	100.00%
2013 Refunding Bond															
83-830-99-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	520,000	-	-	-	520,000	520,000	100.00%
83-830-99-00-8050	INTEREST PAYMENT	-	81,516	-	-	-	-	-	81,516	-	-	-	163,033	163,033	100.00%

TOTAL FUND REVENUES		62,037	321,269	12,064	28,002	313,378	14,345	8,354	472	476	566	23	760,985	760,396	100.08%
TOTAL FUND EXPENDITURES		-	95,198	-	-	-	-	-	665,198	-	-	-	760,395	760,396	100.00%
FUND SURPLUS (DEFICIT)		62,037	226,072	12,064	28,002	313,378	14,345	8,354	(664,726)	476	566	23	590	-	

LIBRARY CAPITAL REVENUES

84-000-42-00-4214	DEVELOPMENT FEES	6,150	7,000	4,200	12,650	4,700	5,600	4,350	11,575	6,250	10,150	16,409	89,034	35,000	254.38%
84-000-45-00-4500	INVESTMENT EARNINGS	1	1	1	1	1	1	1	1	1	2	2	14	10	144.20%
TOTAL REVENUES: LIBRARY CAPITAL		6,151	7,001	4,201	12,651	4,701	5,601	4,351	11,576	6,251	10,152	16,411	89,048	35,010	254.35%



YORKVILLE PUBLIC LIBRARY  
FISCAL YEAR 2018 BUDGET REPORT  
For the Month Ending March 31, 2018

		% of Fiscal Year	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	Year-to-Date	FISCAL YEAR 2018	
ACCOUNT NUMBER	DESCRIPTION		May-17	June-17	July-17	August-17	September-17	October-17	November-17	December-17	January-18	February-18	March-18	Totals	BUDGET	% of Budget
LIBRARY CAPITAL EXPENDITURES																
84-840-54-00-5460	E-BOOK SUBSCRIPTIONS		-	-	128	-	-	-	128	-	-	3,128	-	3,383	3,500	96.64%
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE		-	862	3,894	-	-	-	-	2,379	-	-	232	7,367	15,000	49.11%
84-840-56-00-5683	AUDIO BOOKS		-	1,001	150	-	-	-	170	177	-	45	300	1,843	-	0.00%
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC		-	-	-	-	-	-	-	110	-	-	84	194	-	0.00%
84-840-56-00-5685	DVD'S		-	18	91	205	69	46	122	276	-	376	295	1,497	-	0.00%
84-840-56-00-5686	BOOKS		-	2,466	2,717	2,068	2,143	3,738	3,347	4,573	452	2,449	2,777	26,731	16,500	162.00%
84-840-60-00-6020	BUILDING & STRUCTURES		-	-	-	-	-	-	-	-	-	-	3,970	3,970		
TOTAL FUND REVENUES			6,151	7,001	4,201	12,651	4,701	5,601	4,351	11,576	6,251	10,152	16,411	89,048	35,010	254.35%
TOTAL FUND EXPENDITURES			-	4,347	6,979	2,273	2,212	3,784	3,767	7,515	452	5,997	7,658	41,014	35,000	117.18%
FUND SURPLUS (DEFICIT)			6,151	2,654	(2,778)	10,378	2,489	1,817	585	4,061	5,799	4,155	8,753	48,034	10	





# YORKVILLE PUBLIC LIBRARY

## CASH STATEMENT

### As of March 31, 2018

#### FISCAL YEAR 2018

		May 2017	June 2017	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018
Library Operations	Old Second	\$ 349,886	\$ 533,078	\$ 504,996	\$ 485,272	\$ 742,421	\$ 724,470	\$ 693,626	\$ 562,336	\$ 515,309	\$ 460,137	\$ 410,075	
Building Development Fees	Old Second	20,004	21,754	21,732	23,660	34,099	35,016	36,851	33,687	33,236	45,066	51,530	
Library Operations	IMET *	8,837	8,837	8,837	8,837	8,837	8,837	8,837	8,837	8,837	8,376	8,007	
Library Operations	Illinois Funds	170,559	170,682	170,821	170,967	171,115	171,270	171,423	171,596	171,787	171,966	172,181	
Total:		\$ 549,286	\$ 734,351	\$ 706,386	\$ 688,736	\$ 956,471	\$ 939,593	\$ 910,736	\$ 776,456	\$ 729,169	\$ 685,545	\$ 641,794	\$ -

\* Restricted

#### PAYROLL

1 <sup>ST</sup> PAY PERIOD		\$ 17,692	\$ 20,595	\$ 14,577	\$ 14,818	\$ 15,201	\$ 16,196	\$ 17,339	\$ 17,117	\$ 14,889	\$ 17,734	\$ 17,213	
2 <sup>ND</sup> PAY PERIOD		17,845	32,345	15,447	15,213	14,283	18,558	17,623	17,977	17,055	18,288	17,681	
3 <sup>RD</sup> PAY PERIOD		-	15,479	-	-	-	-	-	17,409	-	-	-	
Total		\$ 35,537	\$ 68,420	\$ 30,024	\$ 30,031	\$ 29,484	\$ 34,754	\$ 34,962	\$ 52,503	\$ 31,944	\$ 36,022	\$ 34,894	\$ -

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82-000-24-00-2480	(L) ESCROW - MEMORIALS & GIFTS								
01		05/01/2017		BEGINNING BALANCE					3,077.05
	GJ-170531LB	06/02/2017	08	May 2017 Deposits					300.00
TOTAL PERIOD 01 ACTIVITY								0.00	300.00
02	AP-170612B	06/06/2017	01	BOOKS	BAKER & TAYLOR	104361	2032897995	52.18	
		06/06/2017	02	NAME PLATES	KING & SONS MONUMENT	104364	051717	180.00	
	AP-170625	06/19/2017	148	AMAZON-PRINTER, PRINTER	FIRST NATIONAL BANK	900046	062517-M.PFISTER	436.17	
		06/19/2017	149	TARGET-TARGUS CASES	FIRST NATIONAL BANK	900046	062517-S.AUGUSTINE	99.98	
	GJ-170630LB	07/05/2017	08	June 2017 Deposits					2,675.23
TOTAL PERIOD 02 ACTIVITY								768.33	2,675.23
03	AP-170710	07/05/2017	01	BOOKS	BAKER & TAYLOR	104377	2032916077	31.02	
		07/05/2017	02	BOOKS	BAKER & TAYLOR	104377	2032937543	51.15	
		07/05/2017	03	BOOKS	BAKER & TAYLOR	104377	2032944087	14.95	
		07/05/2017	04	BOOKS	BAKER & TAYLOR	104377	2032946730	34.61	
		07/05/2017	05	BOOKS	BAKER & TAYLOR	104377	2032960762	287.41	
		07/05/2017	06	BOOKS	BAKER & TAYLOR	104377	2032963290	9.77	
		07/05/2017	07	BOOKS	BAKER & TAYLOR	104377	2032970774	65.53	
		07/05/2017	08	07/19/17 NATURE'S ARCHITECTS	FOREST PARK NATURE C	104380	071917	135.00	
	GJ-170731LB	08/01/2017	08	July 2017 Deposits					2.00
TOTAL PERIOD 03 ACTIVITY								629.44	2.00
04	AP-170814	08/09/2017	01	BOOKS	BAKER & TAYLOR	104390	2032988056	212.74	
		08/09/2017	02	BOOKS	BAKER & TAYLOR	104390	2032994518	13.80	
		08/09/2017	03	BOOKS	BAKER & TAYLOR	104390	2033005997	74.38	
		08/09/2017	04	BOOKS	BAKER & TAYLOR	104390	2033019466	273.87	
		08/09/2017	05	BOOKS	BAKER & TAYLOR	104390	2033029979	143.42	
		08/09/2017	06	BOOKS	BAKER & TAYLOR	104390	2033032006	350.87	
		08/09/2017	07	BOOKS	BAKER & TAYLOR	104390	2033048611	112.15	
		08/09/2017	08	DVD	MIDWEST TAPE	104396	95229398	22.99	
		08/09/2017	09	AUDIO BOOK	MIDWEST TAPE	104396	95254126	39.99	
		08/09/2017	10	DVD, AUDIO BOOK	MIDWEST TAPE	104396	95273332	69.98	
	GJ-170831LB	09/01/2017	08	August 2017 Deposits					385.00
	GJ-170903RC	09/05/2017	02	RC Aug 2017 Lib Deposits					277.00
TOTAL PERIOD 04 ACTIVITY								1,314.19	662.00
05	AP-170911	09/06/2017	01	BOOKS	BAKER & TAYLOR	104403	2033052718	24.46	
		09/06/2017	02	BOOKS	BAKER & TAYLOR	104403	2033074220	74.42	
		09/06/2017	03	BOOKS	BAKER & TAYLOR	104403	2033092389	86.13	
		09/06/2017	04	BOOKS	BAKER & TAYLOR	104403	2033096069	155.34	
		09/06/2017	05	BOOKS	BAKER & TAYLOR	104403	2033111556	110.03	
		09/06/2017	06	2 MEMORIAL BRICKS	KING & SONS MONUMENT	104406	082317	60.00	
		09/06/2017	07	DVD	MIDWEST TAPE	104407	95284174	14.99	
		09/06/2017	08	AUDIO BOOK	MIDWEST TAPE	104407	95311530	39.99	
		09/06/2017	09	AUDIO BOOK	MIDWEST TAPE	104407	95326184	39.99	
		09/06/2017	10	AUDIO BOOKS	MIDWEST TAPE	104407	95344286	69.98	
		09/06/2017	11	BOOK-IT 5K TIMING	RACE TIME	104410	N0902	481.81	
	AP-170925M	09/19/2017	165	TARGET-PRIZES FOR SUMMER	FIRST NATIONAL BANK	900050	092517-J.WEISS	32.87	

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82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
05	AP-170925M	09/19/2017	166	DOLLAR TREE-PRIZES FOR SUMMER	FIRST NATIONAL BANK	900050	092517-J.WEISS	8.00	
		09/19/2017	167	TARGET-GIFT CARDS	FIRST NATIONAL BANK	900050	092517-S.AUGUSTINE	50.00	
		09/19/2017	168	NCG CINEMA-GIFT CARDS	FIRST NATIONAL BANK	900050	092517-S.AUGUSTINE	25.00	
		09/19/2017	169	PANERA-GIFT CARDS	FIRST NATIONAL BANK	900050	092517-S.AUGUSTINE	25.00	
	GJ-170930LB	09/29/2017	08	Sept 2017 Deposits					330.00
TOTAL PERIOD 05 ACTIVITY								1,298.01	330.00
06	AP-171009	10/03/2017	01	BOOKS	BAKER & TAYLOR	104415	2033127088	51.73	
		10/03/2017	02	BOOKS	BAKER & TAYLOR	104415	2033130769	42.69	
		10/03/2017	03	BOOKS	BAKER & TAYLOR	104415	2033131319	11.49	
		10/03/2017	04	BOOKS	BAKER & TAYLOR	104415	2033150590	12.59	
		10/03/2017	05	BOOKS	BAKER & TAYLOR	104415	2033160913	84.57	
		10/03/2017	06	BOOKS	BAKER & TAYLOR	104415	2033172409	14.37	
		10/03/2017	07	BOOKS	BAKER & TAYLOR	104415	2033175842	14.94	
		10/03/2017	08	AUDIO BOOKS	MIDWEST TAPE	104420	95382801	39.99	
		10/03/2017	09	2 DVDS, 1 AUDIO BOOK	MIDWEST TAPE	104420	95409502	77.97	
		10/03/2017	10	1 AUDIO BOOK, 1 DVD	MIDWEST TAPE	104420	95430011	59.98	
	GJ-171031LB	11/01/2017	08	Oct 2017 Deposits					1,850.00
TOTAL PERIOD 06 ACTIVITY								410.32	1,850.00
07	AP-171113	11/06/2017	01	BOOKS	BAKER & TAYLOR	104426	2033191873	14.95	
		11/06/2017	02	BOOKS	BAKER & TAYLOR	104426	2033210465	14.94	
		11/06/2017	03	BOOK	BAKER & TAYLOR	104426	2033231304	14.94	
		11/06/2017	04	BOOK	BAKER & TAYLOR	104426	2033245448	15.53	
		11/06/2017	05	DVD	MIDWEST TAPE	104433	95481997	22.99	
		11/06/2017	06	DVD	MIDWEST TAPE	104433	95509775	23.99	
		11/06/2017	07	DVDS	MIDWEST TAPE	104433	95530036	45.98	
	AP-171125M	11/30/2017	175	AMAZON-BINGO CARDS, DAUBERS,	FIRST NATIONAL BANK	900052	112517-D.DEBORD	37.44	
	GJ-171130LB	12/01/2017	08	Nov 2017 Deposits					2,644.00
TOTAL PERIOD 07 ACTIVITY								190.76	2,644.00
08	AP-171211	12/04/2017	01	BOOKS	BAKER & TAYLOR	104441	2033253908	285.39	
		12/04/2017	02	BOOKS	BAKER & TAYLOR	104441	2033277843	32.99	
		12/04/2017	03	BOOKS	BAKER & TAYLOR	104441	2033279262	47.27	
		12/04/2017	04	BOOKS	BAKER & TAYLOR	104441	2033297864	23.23	
		12/04/2017	05	BOOKS	BAKER & TAYLOR	104441	2033303265	80.48	
		12/04/2017	06	BOOKS	BAKER & TAYLOR	104441	2033324276	8.99	
		12/04/2017	07	BOOKS	BAKER & TAYLOR	104441	2033325433	10.34	
	AP-171225M	12/18/2017	139	MCDONALDS-GIFT CARD	FIRST NATIONAL BANK	900053	122517-M.EBERHARDT	20.00	
		12/18/2017	140	NCG CINEMA-GIFT CARD	FIRST NATIONAL BANK	900053	122517-M.EBERHARDT	20.00	
		12/18/2017	141	IMPRINT-TABLE THROW & RUNNER	FIRST NATIONAL BANK	900053	122517-S.AUGUSTINE	187.08	
	GJ-171231LB	01/02/2018	08	Dec 2017 Deposits					971.08
TOTAL PERIOD 08 ACTIVITY								715.77	971.08
09	GJ-170131LB	02/01/2018	08	January 2018 Deposits					346.20
	AP-180108	01/03/2018	01	BOOKS	BAKER & TAYLOR	104455	2033341157	61.29	
		01/03/2018	02	BOOKS	BAKER & TAYLOR	104455	2033372209	599.34	
		01/03/2018	03	DVD	MIDWEST TAPE	104459	95649185	17.99	

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82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
09	AP-180108	01/03/2018	04	DVD	MIDWEST TAPE	104459	95686677	22.99	
	AP-180125M	01/19/2018	152	ELLISON-CUTTING PAD, SURE CUT	FIRST NATIONAL BANK	900054	012518-M.EBERHARDT	178.20	
				TOTAL PERIOD 09 ACTIVITY				879.81	346.20
10	AP-180212	02/05/2018	01	BOOKS	BAKER & TAYLOR	104463	2033379254	23.66	
		02/05/2018	02	BOOKS	BAKER & TAYLOR	104463	2033403826	233.40	
		02/05/2018	03	BOOKS	BAKER & TAYLOR	104463	2033421604	59.12	
		02/05/2018	04	BOOKS	BAKER & TAYLOR	104463	2033427801	328.11	
		02/05/2018	05	BOOKS	BAKER & TAYLOR	104463	2033464650	92.28	
	AP-180226M	02/20/2018	236	DOLLAR TREE-SUPPLIES FOR	FIRST NATIONAL BANK	900055	022618-J.WEISS	18.00	
				TOTAL PERIOD 10 ACTIVITY				754.57	0.00
11	AP-180312	03/05/2018	02	BOOKS	BAKER & TAYLOR	104482	2033480290	81.17	
		03/05/2018	03	BOOKS	BAKER & TAYLOR	104482	2033481760	34.70	
		03/05/2018	04	BOOKS	BAKER & TAYLOR	104482	2033496511	89.68	
		03/05/2018	05	BOOKS	BAKER & TAYLOR	104482	2033504391	32.99	
		03/05/2018	06	BOOKS	BAKER & TAYLOR	104482	2033507109	510.13	
		03/05/2018	07	BOOKS	BAKER & TAYLOR	104482	2033515534	171.60	
	GJ-180331LB	04/03/2018	08	Mar 2018 Deposits					50.00
				TOTAL PERIOD 11 ACTIVITY				920.27	50.00
				TOTAL ACCOUNT ACTIVITY				7,881.47	9,830.51
				ENDING BALANCE					5,026.09
				GRAND TOTAL				0.00	5,026.09
				TOTAL DIFFERENCE				0.00	5,026.09

## **LIBRARY DIRECTOR REPORT— March, 2018**

<b>Facilities Management</b>	Kendall Plumbing repaired 2 sinks and adjusted water heater temperature to try to alleviate the sulfur smell and discolored water (3/2/18). Fire Inspection on Fire Panel (State Requirement-4/21/18).
<b>Public Relations</b>	Planning for activities during National Library Week, April 8-14, 2018. Letters to the Editor, Board and Friends Recognition at the Board Meeting (4/9/18), Staff Lunch (4/11/18) and Patron Appreciation (4/12/18).
<b>Grants</b>	Researched and submitted the <i>Back to Books Grant</i> to the State Library (3/28/18) for \$4,060 to purchase 150 STEM books for the Youth Services Department. We will be notified mid-April if awarded as funds need to be spent by September 30 <sup>th</sup> .
<b>Meetings</b>	Sharyl Iwanski and Shelley Augustine attended a Staff Development Day at Wabaunsee Community College (3/8/18). Sharyl Iwanski and I met with a local muralist to obtain ideas and costs to do a mural above the Circulation Desk and in the Youth Services Program Room. We would have to look at fundraising in order to fund these murals. Met with Rob Frederickson to review the library budget for 2018/2019.
<b>Staff Recruitment</b>	New staff member, Katrina Cole has started work in the Youth Services Department.
<b>Library Operations</b>	Continue to work the Reference desk in the evenings and lunch breaks as needed. Will be starting an orientation in the Circulation department in the next 2 weeks.
<b>Friends</b>	We continue to provide the library's wish list to the Friends on a monthly basis. We are now researching projection systems for the Meeting Room as they have agreed to fund this project. We will have a report ready for their May meeting.

**Programs, Activities****Adult Programs**

Evening Book Club 4  
Men's Book Club 7  
Friends Meeting 8  
Threads and More 8  
Creative Writing 12  
Lunch Bunch 6  
Academy Awards Drawing Participation 25  
Al Capone & the 1933 World's Fair 25

**TOTAL ADULT ATTENDANCE 95**

**Young Adult Programs**

Teen Meeting -TAG 23

**TOTAL YA ATTENDANCE 23**

**Children Programs**

Drop-In Storytime 19  
Tots and Toddlers (2 programs) 62  
Afternoon/Morning Read (2 programs) 10  
Lego Club 6  
Book Club (2 programs) (Grades 1-2) 9  
Book Club (2 programs) (Grades 3-5) 6  
  
Panera Storytime (2 programs) 33  
Literacy Center (2 programs) 19  
Beginning Read 2  
Chess Club (2 programs) 29  
Lap sit 10  
Read with Paws 8  
Club Duplo 10  
Movie 25  
Dance Party 12  
Life Size Candyland 60  
Cards for Kids 17  
Books for Bingo 23

**TOTAL CHILDREN'S ATTENDANCE 360**

Passive programs included: Dr. Seuss birthday card (52), Dr. Seuss doorknob hanger (20), Lucky Leprechaun (25) Shamrock Secret Code Sheet (27), Jungle Puzzle (38) and Egg Stack (117).

**TOTAL PARTICIPATION FOR PASSIVE PROGRAMS 279**

**Computer Use**

Adult **338**  
Young Adult **59**  
Children **49**  
Express **39**

**TOTAL COMPUTER USE 485**

**E-book Use**

Omni E-Book **740** E-Audio **310 (227 Users)**  
E-Read IL E-Book **19** Audio **41 (25 Users)**

**Circulation**

Checkouts **15,093**  
New Patrons Added **130**  
New Items Added **745**

**Teen Volunteers** Morgan Rustsay, Mikayla Mika, Sydney Klebenow, Skylar Krantz, Mark Sanford, Katlyn Tugman, Zach Weiss, Kassey Hester and Marie Berengi.

**Adult Volunteers** Yorkville Jr. Women's Club (Drop in Story Time), Fox Valley Therapy Dogs (Read with Paws) Theron Garcia (Dance Party) and Brad Smith (Chess Club).

**Meeting Room** 3 Rental, 14 Programs

**Proctored Test** 1

**Patron Count** 4,983

[illegible][illegible]



		FY 2016	FY 2017	FY 2018	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Account Number	Description	Actual	Actual	Adopted	Projected	Proposed	Projected	Projected	Projected	Projected
<u>Library Operations</u>										
82-000-40-00-4000	PROPERTY TAXES - LIBRARY OPS	622,529	626,183	645,867	644,025	672,505	685,955	699,674	713,667	727,940
82-000-40-00-4083	PROPERTY TAXES - DEBT SERVICE	746,621	745,908	757,396	758,634	792,101	797,013	827,088	840,225	847,313
82-000-41-00-4120	PERSONAL PROPERTY TAX	5,324	5,914	5,250	5,250	5,250	5,250	5,250	5,250	5,250
82-000-41-00-4170	STATE GRANTS	21,151	13,044	17,200	13,138	13,100	13,100	13,100	13,100	13,100
82-000-43-00-4330	LIBRARY FINES	8,081	7,355	8,000	9,000	8,500	8,500	8,500	8,500	8,500
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	6,038	6,576	6,500	8,800	7,500	7,500	7,500	7,500	7,500
82-000-44-00-4422	COPY FEES	2,283	2,717	2,500	3,500	3,000	3,000	3,000	3,000	3,000
82-000-44-00-4439	PROGRAM FEES	870	915	1,000	1,000	1,000	1,000	1,000	1,000	1,000
82-000-45-00-4500	INVESTMENT EARNINGS	559	1,594	800	2,000	1,750	1,550	1,400	1,300	1,200
82-000-46-00-4690	REIMB - MISCELLANEOUS	-	2,141	-	691	-	-	-	-	-
82-000-48-00-4820	RENTAL INCOME	1,942	2,200	2,000	1,800	2,000	2,000	2,000	2,000	2,000
82-000-48-00-4824	DVD RENTAL INCOME	2,454	2,444	2,500	2,800	2,750	2,750	2,750	2,750	2,750
82-000-48-00-4850	MISCELLANEOUS INCOME	844	2,455	1,000	2,150	2,000	2,000	2,000	2,000	2,000
82-000-49-00-4901	TRANSFER FROM GENERAL	25,928	24,044	26,440	23,793	25,179	26,645	28,199	29,846	31,592
	Revenue	1,444,624	1,443,490	1,476,453	1,476,581	1,536,635	1,556,263	1,601,461	1,630,138	1,653,145
82-820-50-00-5010	SALARIES & WAGES	201,312	211,185	223,828	215,000	226,998	233,808	240,822	248,047	255,488
82-820-50-00-5015	PART-TIME SALARIES	190,592	200,317	232,689	190,000	195,700	201,571	207,618	213,847	220,262
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	21,767	22,558	24,435	23,500	24,252	25,672	27,213	28,873	30,633
82-820-52-00-5214	FICA CONTRIBUTION	29,361	30,778	34,263	31,000	31,720	32,672	33,652	34,662	35,702
82-820-52-00-5216	GROUP HEALTH INSURANCE	68,514	74,462	88,996	67,475	79,318	85,663	92,516	99,917	107,910
82-820-52-00-5222	GROUP LIFE INSURANCE	443	403	403	381	328	331	334	337	340
82-820-52-00-5223	DENTAL INSURANCE	5,034	5,286	5,550	4,673	4,652	4,885	5,129	5,385	5,654
82-820-52-00-5224	VISION INSURANCE	651	651	670	638	701	701	701	722	744
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	420	474	1,000	747	750	750	750	750	750
82-820-52-00-5231	LIABILITY INSURANCE	25,508	23,570	25,440	23,046	24,429	25,895	27,449	29,096	30,842
82-820-54-00-5412	TRAINING & CONFERENCES	249	330	500	500	2,500	500	500	500	500
82-820-54-00-5415	TRAVEL & LODGING	262	365	600	600	600	600	600	600	600
82-820-54-00-5421	PPRT TAX REBATE	678	-	-	-	-	-	-	-	-
82-820-54-00-5426	PUBLISHING & ADVERTISING	23	277	100	100	2,000	2,000	2,000	2,000	2,000
82-820-54-00-5440	TELECOMMUNICATIONS	6,007	3,524	6,000	5,000	5,000	5,000	5,000	5,000	5,000
82-820-54-00-5452	POSTAGE & SHIPPING	494	398	500	500	500	500	500	500	500
82-820-54-00-5460	DUES & SUBSCRIPTIONS	9,560	9,005	12,000	10,000	11,000	11,000	11,000	11,000	11,000
82-820-54-00-5462	PROFESSIONAL SERVICES	31,278	38,037	40,000	35,000	40,000	40,000	40,000	40,000	40,000
82-820-54-00-5466	LEGAL SERVICES	-	-	2,000	-	3,000	3,000	3,000	3,000	3,000
82-820-54-00-5468	AUTOMATION	17,890	12,633	20,000	15,000	20,000	20,000	20,000	20,000	20,000

Account Number	Description	FY 2016	FY 2017	FY 2018	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
		Actual	Actual	Adopted	Projected	Proposed	Projected	Projected	Projected	Projected
82-820-54-00-5480	UTILITIES	6,504	10,961	8,480	9,000	9,540	10,112	10,719	11,362	12,044
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	19,962	27,190	50,000	65,000	50,000	50,000	50,000	50,000	50,000
82-820-54-00-5498	PAYING AGENT FEES	1,689	1,689	1,700	1,689	1,700	1,700	1,700	1,700	1,700
82-820-56-00-5610	OFFICE SUPPLIES	9,240	8,906	8,000	8,000	8,000	8,000	8,000	8,000	8,000
82-820-56-00-5620	LIBRARY OPERATING SUPPLIES	11,210	9,654	10,000	10,000	2,000	2,000	2,000	2,000	2,000
82-820-56-00-5621	CUSTODIAL SUPPLIES	-	-	-	-	8,000	8,000	8,000	8,000	8,000
82-820-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	-	-	-	-	-	-	-	-
82-820-56-00-5671	LIBRARY PROGRAMMING	1,030	1,243	1,000	1,000	1,000	1,000	1,000	1,000	1,000
82-820-56-00-5676	EMPLOYEE RECOGNITION	-	-	-	-	200	200	200	200	200
82-820-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	-	-	-	-	-	-
82-820-56-00-5685	DVD'S	2,427	1,141	500	500	500	500	500	500	500
82-820-56-00-5686	BOOKS	-	5,983	1,500	1,500	1,500	1,500	1,500	1,500	1,500
<b>Debt Service - 2006 Bond</b>										
82-820-84-00-8000	PRINCIPAL PAYMENT	50,000	50,000	50,000	50,000	50,000	50,000	75,000	75,000	75,000
82-820-84-00-8050	INTEREST PAYMENT	32,113	29,738	27,363	27,363	24,988	22,613	20,238	16,675	13,113
<b>Debt Service - 2013 Refunding Bond</b>										
82-820-99-00-8000	PRINCIPAL PAYMENT	485,000	500,000	520,000	520,000	565,000	585,000	610,000	645,000	675,000
82-820-99-00-8050	INTEREST PAYMENT	182,733	173,033	163,033	163,033	152,113	139,400	121,850	103,550	84,200
	<b>Expenditures</b>	<b>1,411,951</b>	<b>1,453,791</b>	<b>1,560,550</b>	<b>1,480,245</b>	<b>1,547,989</b>	<b>1,574,573</b>	<b>1,629,491</b>	<b>1,668,723</b>	<b>1,703,182</b>
	<b>Surplus(Deficit)</b>	<b>32,673</b>	<b>(10,301)</b>	<b>(84,097)</b>	<b>(3,664)</b>	<b>(11,354)</b>	<b>(18,310)</b>	<b>(28,030)</b>	<b>(38,585)</b>	<b>(50,037)</b>
	<b>Fund Balance</b>	<b>499,355</b>	<b>489,057</b>	<b>396,472</b>	<b>485,393</b>	<b>474,039</b>	<b>455,729</b>	<b>427,699</b>	<b>389,114</b>	<b>339,077</b>
		35.37%	33.64%	25.41%	32.79%	30.62%	28.94%	26.25%	23.32%	19.91%
	<b>Operational Fund Balance %</b>	<b>75.42%</b>	<b>69.76%</b>	<b>49.55%</b>	<b>67.43%</b>	<b>62.71%</b>	<b>58.61%</b>	<b>53.30%</b>	<b>46.97%</b>	<b>39.62%</b>
<b><u>Library Capital</u></b>										
84-000-42-00-4214	DEVELOPMENT FEES	35,350	53,450	35,000	70,000	43,200	39,600	39,600	39,600	39,600
84-000-42-00-4224	RENEW PROGRAM PERMITS	750	200	-	-	-	-	-	-	-
84-000-45-00-4500	INVESTMENT EARNINGS	8	12	10	10	10	10	10	10	10
84-000-48-00-4850	MISCELLANEOUS INCOME	10	130	-	-	-	-	-	-	-
	<b>Revenue</b>	<b>36,118</b>	<b>53,792</b>	<b>35,010</b>	<b>70,010</b>	<b>43,210</b>	<b>39,610</b>	<b>39,610</b>	<b>39,610</b>	<b>39,610</b>
84-840-54-00-5406	RENEW PROGRAM	750	200	-	-	-	-	-	-	-
84-840-54-00-5460	E-BOOKS SUBSCRIPTION	3,508	3,644	3,500	3,500	3,500	3,500	3,500	3,500	3,500
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	1,311	15,444	15,000	15,000	15,000	15,000	15,000	15,000	15,000
84-840-56-00-5683	AUDIO BOOKS	1,237	2,758	-	1,600	1,600	1,600	1,600	1,600	1,600

Account Number	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed	FY 2020 Projected	FY 2021 Projected	FY 2022 Projected	FY 2023 Projected
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	150	500	500	500	500	500
84-840-56-00-5685	DVD'S	394	1,843	-	1,500	1,500	1,500	1,500	1,500	1,500
84-840-56-00-5686	BOOKS	<u>26,826</u>	<u>24,806</u>	<u>16,500</u>	<u>28,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>
	<b>Expenditures</b>	<b>34,026</b>	<b>48,695</b>	<b>35,000</b>	<b>49,750</b>	<b>52,100</b>	<b>52,100</b>	<b>52,100</b>	<b>52,100</b>	<b>52,100</b>
	<b>Surplus(Deficit)</b>	<b>2,092</b>	<b>5,097</b>	<b>10</b>	<b>20,260</b>	<b>(8,890)</b>	<b>(12,490)</b>	<b>(12,490)</b>	<b>(12,490)</b>	<b>(12,490)</b>
	<b>Fund Balance</b>	<b>14,807</b>	<b>19,904</b>	<b>23,999</b>	<b>40,164</b>	<b>31,274</b>	<b>18,784</b>	<b>6,294</b>	<b>(6,196)</b>	<b>(18,686)</b>

**Library**

**Cash Flow - Surplus(Deficit)**

Library Ops	32,673	(10,301)	(84,097)	(3,664)	(11,354)	(18,310)	(28,030)	(38,585)	(50,037)
Library Capital	<u>2,092</u>	<u>5,097</u>	<u>10</u>	<u>20,260</u>	<u>(8,890)</u>	<u>(12,490)</u>	<u>(12,490)</u>	<u>(12,490)</u>	<u>(12,490)</u>
	<b>34,765</b>	<b>(5,204)</b>	<b>(84,087)</b>	<b>16,596</b>	<b>(20,244)</b>	<b>(30,800)</b>	<b>(40,520)</b>	<b>(51,075)</b>	<b>(62,527)</b>

**Cash Flow - Fund Balance**

Library Ops	499,355	489,057	396,472	485,393	474,039	455,729	427,699	389,114	339,077
Library Capital	<u>14,807</u>	<u>19,904</u>	<u>23,999</u>	<u>40,164</u>	<u>31,274</u>	<u>18,784</u>	<u>6,294</u>	<u>(6,196)</u>	<u>(18,686)</u>
	<b>514,162</b>	<b>508,961</b>	<b>420,471</b>	<b>525,557</b>	<b>505,313</b>	<b>474,513</b>	<b>433,993</b>	<b>382,918</b>	<b>320,391</b>

<u>Fiscal Year</u>	<u>Fund</u>	<u>Dept</u>	<u>Account Number</u>	<u>Description</u>	<u>Original Amount</u>	<u>Revised Amount</u>	<u>Effect on Fund Balance</u>	<u>Notes</u>	<u>Date</u>
Budget Adjustment # 1									
2019					7,000	7,500	500	Proposed by Management	3/19/2018
2020					7,000	7,500	500	Adjusted as requested by the Yorkville Library Board.	
2021	Library	Library Operations	82-000-44-00-4401	Library Subscription Cards	7,000	7,500	500		
2022					7,000	7,500	500		
2023					7,000	7,500	500		
2019	Library	Library Operations	82-820-54-00-5412	Training & Conferences	500	2,500	(2,000)	Adjusted as requested by the Yorkville Library Board.	
2019					100	2,000	(1,900)	Adjusted as requested by the Yorkville Library Board.	
2020					100	2,000	(1,900)		
2021	Library	Library Operations	82-820-54-00-5426	Publishing & Advertising	100	2,000	(1,900)		
2022					100	2,000	(1,900)		
2023					100	2,000	(1,900)		
2019					2,000	3,000	(1,000)	Adjusted as requested by the Yorkville Library Board.	
2020					2,000	3,000	(1,000)		
2021	Library	Library Operations	82-820-54-00-5466	Legal Services	2,000	3,000	(1,000)		
2022					2,000	3,000	(1,000)		
2023					2,000	3,000	(1,000)		
2019					-	200	(200)	Adjusted as requested by the Yorkville Library Board.	
2020					-	200	(200)		
2021	Library	Library Operations	82-820-56-00-5676	Employee Recognition	-	200	(200)		
2022					-	200	(200)		
2023					-	200	(200)		

2019					10,000	8,000 / 2,000	-	Adjusted as requested by the Yorkville Library Board. Operating Supplies broken out into two distinct line items: Custodial Supplies budgeted at \$8,000 thru FY 2023; and Library Operating Supplies budgeted at \$2,000 thru FY 2023.
2020					10,000	8,000 / 2,000	-	
2021	Library	Library Operations	82-820-56-00-5620	Operating Supplies	10,000	8,000 / 2,000	-	
2022					10,000	8,000 / 2,000	-	
2023					10,000	8,000 / 2,000	-	
2019					220,386	226,998	(6,612)	Adjusted as requested by the Yorkville Library Board. 3% COLA implemented for all Full-Time Library Employees thru FY 2023.
2020					220,386	233,808	(13,422)	
2021	Library	Library Operations	82-820-50-00-5010	Salaries & Wages	220,386	240,822	(20,436)	
2022					220,386	248,047	(27,661)	
2023					220,386	255,488	(35,102)	
2019					235,000	195,700	39,300	Adjusted as requested by the Yorkville Library Board. 3% COLA implemented for all Part-Time Library Employees thru FY 2023.
2020					235,000	201,571	33,429	
2021	Library	Library Operations	82-820-50-00-5015	Part-Time Salaries	235,000	207,618	27,382	
2022					235,000	213,847	21,153	
2023					235,000	220,262	14,738	
2019					23,546	24,252	(706)	Adjusted as requested by the Yorkville Library Board. Adjusted accordingly to reflect 3% COLA implemented for all Full-Time Library Employees thru FY 2023.
2020					23,546	25,672	(2,126)	
2021	Library	Library Operations	82-820-52-00-5212	Retirement Plan Contribution	23,546	27,213	(3,667)	
2022					23,546	28,873	(5,327)	
2023					23,546	30,633	(7,087)	
2019					34,221	31,720	2,501	Adjusted as requested by the Yorkville Library Board. Adjusted accordingly to reflect 3% COLA implemented for all Full & Part-Time Library Employees thru FY 2023.
2020					34,221	32,672	1,549	
2021	Library	Library Operations	82-820-52-00-5214	FICA Contribution	34,221	33,652	569	
2022					34,221	34,662	(441)	
2023					34,221	35,702	(1,481)	

Net Effect on Fund Balance \$ 1,553

**Budget Adjustment # 2**

2019					83,747	79,318	4,429	Proposed by Management	3/21/2018
2020					90,447	85,663	4,784	Group Health Insurance amounts revised to reflect an increase of 3.34% (v. 8.0% as originally budgeted) based on renewal information from Alliant/Mesirow. Revised on April 3rd to reflect additional 1% reduction in rates as a result of City Council's decision to go with BCBS as the City's dental carrier for FY 2019.	4/2/2018
2021	Library	Library Operations	82-820-52-00-5216	Group Health Insurance	97,683	92,516	5,167		
2022					105,498	99,917	5,581		
2023					113,938	107,910	6,028		
Net Effect on Fund Balance					\$	25,989			

**Budget Adjustment # 3**

			82-820-52-00-5222	Group Life Insurance	450	328	122	Proposed by Management	4/2/2018
2019	Library	Library Operations	82-820-52-00-5223	Dental Insurance	5,333	4,652	681	Group Life, Dental & Vision Insurance amounts revised based on renewal information from Alliant/Mesirow.	
			82-820-52-00-5224	Vision Insurance	722	701	21		
			82-820-52-00-5222	Group Life Insurance	455	331	124		
2020	Library	Library Operations	82-820-52-00-5223	Dental Insurance	5,600	4,885	715		
			82-820-52-00-5224	Vision Insurance	744	701	43		
			82-820-52-00-5222	Group Life Insurance	460	334	126		
2021	Library	Library Operations	82-820-52-00-5223	Dental Insurance	5,880	5,129	751		
			82-820-52-00-5224	Vision Insurance	766	701	65		
			82-820-52-00-5222	Group Life Insurance	465	337	128		
2022	Library	Library Operations	82-820-52-00-5223	Dental Insurance	6,174	5,385	789		
			82-820-52-00-5224	Vision Insurance	789	722	67		
			82-820-52-00-5222	Group Life Insurance	470	340	130		
2023	Library	Library Operations	82-820-52-00-5223	Dental Insurance	6,483	5,654	829		
			82-820-52-00-5224	Vision Insurance	813	744	69		
Net Effect on Fund Balance					\$	4,660			

**Overall Effect of Proposed Budget Adjustments on Fund Balance**

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	
	<b><u>Projected</u></b>	<b><u>Proposed</u></b>	<b><u>Projected</u></b>	<b><u>Projected</u></b>	<b><u>Projected</u></b>	<b><u>Projected</u></b>	<b><u>Totals</u></b>
Library Ops	-	35,136	22,496	7,357	(8,311)	(24,476)	<b>32,202</b>
Library Capital							
<b>Entity-Wide Total</b>	<b>0</b>	<b>35,136</b>	<b>22,496</b>	<b>7,357</b>	<b>(8,311)</b>	<b>(24,476)</b>	<b>32,202</b>

**Library Fund Balance Adjusted**

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
	<u>Projected</u>	<u>Proposed</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>	<u>Projected</u>
Library	485,393	474,039	455,729	427,699	389,114	339,077
Library Capital	<u>40,164</u>	<u>31,274</u>	<u>18,784</u>	<u>6,294</u>	<u>(6,196)</u>	<u>(18,686)</u>
Adjusted Entity-Wide Total	<u>525,557</u>	<u>505,313</u>	<u>474,513</u>	<u>433,993</u>	<u>382,918</u>	<u>320,391</u>