

**Agenda**  
**Yorkville Public Library**  
**Michelle Pfister Meeting Room**  
**Board of Trustees**  
**December 11, 2017 - 7:00 P.M.**  
**902 Game Farm Road**

- |     |   |  |                                  |
|-----|---|--|----------------------------------|
| 1.  | Roll Call   |  |                                  |
| 2.  | Recognition of Visitors   |  |                                  |
| 3.  | Amendments to the Agenda  |  |                                  |
| 4.  | Minutes   |  |                                  |
| 5.  | Correspondence  |  |                                  |
| 6.  | Public Comment  |  |                                  |
| 7.  | Staff Comment   |  |                                  |
| 8.  | Report of the Treasurer   | Financial Statement  |                                  |
|     |   | Payment of Bills   |                                  |
| 9.  | Report of the Library Director  |  |                                  |
| 10. | City Council Liaison  |  |                                  |
| 11. | Standing Committees   | Policy<br>Finance  | Personnel<br>Community Relations |
| 12. | Unfinished Business   | Update on Tax Levy<br>Update on Intergovernmental Agreement  |                                  |
| 13. | New Business  | Per Capita Grant Requirements<br>Approve Repair of Air Handler Bearings<br>Approve Replacement of Air Handler Motor<br>Approve Board Meeting Dates 2018<br>Approve Library Closings 2018 |                                  |
| 14. | Executive Session (if needed)   |  |                                  |
|     | 1. For the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity. |  |                                  |
| 15. | Adjournment   |  |                                  |

# DRAFT

## Yorkville Public Library

Board of Trustees

Monday, November 13, 2017, 7:00pm

902 Game Farm Road – Michelle Pfister Meeting Room

The meeting was called to order at 7:00pm by President Russ Walter and a quorum was established.

### **Roll Call:**

Susan Chacon-present, Krista Danis-present, Theron Garcia-present, Jason Hedman-present, Wamecca Rodriguez-present (7:01pm), Russ Walter-present

Absent: Darren Crawford, Carol LaChance

### **Others Present:**

Elisa Topper, Library Director

Shelley Augustine, Director Adult Services

Dixie DeBord, Director Technical Services

Marianne Eberhardt, Youth Director

Jennette Weiss, Youth Director

Sharyl Iwanski, Circulation Manager

Jackie Milschewski, Library Liaison

### **Recognition of Visitors:**

President Walter recognized all guests.

### **Amendments to the Agenda:** None

### **Minutes:** October 9, 2017

Ms. Garcia moved to approve the minutes and Ms. Danis seconded. Unanimous voice approval.

### **Correspondence:**

Mr. Walter said all Board members received a certified letter regarding a hearing for annexation of property next to the Casey's project.

Ms. Topper received an email from a patron praising the new Sunday hours, but said the library should have been open on Veterans' Day. However, it was noted it was a federal holiday.

### **Public Comment:** None

### **Staff Comment:** None

### **Report of the Treasurer:**

#### **Financial Statement**

Treasurer Chacon presented the report and highlighted some of the bills for the month. She said the library has received almost 100% of the revenue for the year, but the library is only halfway through the FY year. President Walter asked if the Board was OK with condensing the rolling budget report to make it more readable and all agreed.

### **Payment of Bills**

Trustees Hedman and Garcia moved and seconded, respectively, to pay the bills as follows:

\$20,023.51 Account Payable

\$34,753.63 Payroll

\$54,777.14 Total

Roll call: Danis-yes, Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Chacon-yes

Carried 6-0.

### **Report of the Library Director:**

Ms. Topper reported the following. A \$500 donation was received from an anonymous individual who specified the money be used to buy Christian books. The inter-governmental agreement should be ready in two weeks and the draft will be given to Tim Evans for feedback. She reported more problems with the parking lot lights and an electrician fixed 9 of the 10. The 10<sup>th</sup> one will need to be replaced and Ms. Topper is getting quotes for that light and the library sign. The fire alarm was recently activated and the cost was \$300 to turn it off. There is a defective module card and the replacement cost is \$740. It was recommended to not replace it at this time. A chiller part was recently replaced and Ms. Topper suggested looking at a maintenance contract in the spring. A boiler part is coming. A policy change was handed out for the Trustee manuals. Ms. Topper is working on a grant for science kits for the kids' department.

### **City Council Liaison**

Mr. Walter asked if any library representative had been asked to attend City Council meetings. Liaison Milschewski said the Director could attend the Council meetings at the Board's direction. Ms. Topper said she does attend the Monday department head meetings. Ms. Milschewski also noted there has not been much interest in the Trustee vacancy, but she will revisit it with the Mayor. There was a brief discussion of the annexation hearing regarding Coffman Carpets mentioned earlier in this meeting.

**Standing Committees:** No report

### **Unfinished Business:**

#### **Thyssenkrupp Elevator Contract Renewal**

Director Topper said she has the new contract and the company capped the increases at 3.5% each year. Ms. Garcia and Ms. Rodriguez moved and seconded, respectively, to approve this contract.

Roll call: Danis-yes, Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Chacon-yes Carried 6-0.

### **New Business:**

#### **Library Financials and Levy**

This audit was provided by the Finance Director. It shows the budgeted amount, money received, total expenses, etc. Mr. Walter reviewed the proposed levy which will go before the Council. In 2016, the library received \$20,000 less than anticipated due to non-payment of some taxes. Next month the Board will discuss a levy increase and a building maintenance levy. President Walter also discussed a "fund replenishment levy". Mr. Hedman suggested an increase in the general fund, rather than individual levys, so the money can be spent where needed. The library will receive a 4.17% increase per Mr. Walter.

#### **Approve Early Closing (December 1<sup>st</sup> at 3pm) Staff Training**

Ms. Topper said Sharyl and Dixie recently attended a PADS seminar which will be discussed in staff training from 3-5 on December 1. A staff potluck will follow. She will post this change in several locations to avoid problems. Mr. Walter moved and Ms. Garcia seconded to close early for staff training at 3pm on December 1. Voice vote approval.

### **Approve Gale Database Renewal**

Director Topper said the current database costs \$4,000.69 and will eventually be phased out. On average only 6 searches a month were being made. A recommendation was made to purchase General One reference files at a cost of \$2,428 for one year. A motion was made by Ms. Garcia and seconded by Ms. Chacon to purchase General One Files at \$2,428.

Roll call: Garcia-yes, Hedman-yes, Rodriguez-yes, Walter-yes, Chacon-yes, Danis-yes. Carried 6-0.

**Executive Session:** None

### **Additional Business:**

Mr. Walter and Ms. Topper recently did a radio interview at WSPY radio station.

Ms. Topper had a meeting with Dr. Shimp from the Yorkville Schools and will have one with the Chamber Director. She will work with students in graphic arts for a rebranding contest. Dr. Shimp also provided the name of a company to fix the parking lot lights. Mr. Shimp and Ms. Topper also discussed students who live outside the city. She said Peoria has an inter-governmental agreement with the library for those students to have library cards. There was also discussion of home-schooled, out-of-district students and if they can get library cards. Staffing for possible increased circulation was also discussed. An agreement with the schools would be needed for a reduced rate card. More information will be obtained and this will be discussed next month.

Ms. Rodriguez addressed the referendum issues and said an entire marketing campaign is necessary to pass one and the library must have goodwill. She said Plainfield tried and couldn't pass one even though the city does much for the community. An entire marketing campaign is necessary to pass a referendum.

### **Adjournment:**

There was no further business and the meeting was adjourned at 8:10pm on a motion by Mr. Walter and second by Mr. Hedman.

Minutes respectfully submitted by  
Marlys Young, Minute Taker



**YORKVILLE PUBLIC LIBRARY**  
**CASH STATEMENT**  
**As of November 30, 2017**

**FISCAL YEAR 2018**

		May 2017	June 2017	July 2017	August 2017	September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018
Library Operations	Old Second	\$ 349,886	\$ 533,078	\$ 504,996	\$ 485,272	\$ 742,421	\$ 724,470	\$ 693,626					
Building Development Fees	Old Second	20,004	21,754	21,732	23,660	34,099	35,016	36,851					
Library Operations	IMET *	8,837	8,837	8,837	8,837	8,837	8,837	8,837					
Library Operations	Illinois Funds	170,559	170,682	170,821	170,967	171,115	171,270	171,423					
Total:		\$ 549,286	\$ 734,351	\$ 706,386	\$ 688,736	\$ 956,471	\$ 939,593	\$ 910,736	\$ -	\$ -	\$ -	\$ -	\$ -

\* Restricted

**PAYROLL**

1 <sup>ST</sup> PAY PERIOD		\$ 17,692	\$ 20,595	\$ 14,577	\$ 14,818	\$ 15,201	\$ 16,196	\$ 17,339					
2 <sup>ND</sup> PAY PERIOD		17,845	32,345	15,447	15,213	14,283	18,558	17,623					
3 <sup>RD</sup> PAY PERIOD		-	15,479	-	-	-	-	-					
Total		\$ 35,537	\$ 68,420	\$ 30,024	\$ 30,031	\$ 29,484	\$ 34,754	\$ 34,962	\$ -	\$ -	\$ -	\$ -	\$ -



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2018 BUDGET REPORT**  
**For the Month Ending November 30, 2017**

		% of Fiscal Year									
ACCOUNT NUMBER	DESCRIPTION	8%	17%	25%	33%	42%	50%	58%	Year-to-Date	FISCAL YEAR 2018	
		May-17	June-17	July-17	August-17	September-17	October-17	November-17	Totals	BUDGET	% of Budget
<b>LIBRARY OPERATIONS REVENUES</b>											
<i>Taxes</i>											
82-000-40-00-4000	PROPERTY TAXES	52,665	272,734	10,239	23,713	265,842	11,974	6,859	644,025	645,867	99.71%
<i>Intergovernmental</i>											
82-000-41-00-4120	PERSONAL PROPERTY TAX	909	-	930	43	-	635	-	2,517	5,250	47.93%
82-000-41-00-4170	STATE GRANTS	-	-	-	-	-	-	-	-	17,200	0.00%
<i>Fines &amp; Forfeits</i>											
82-000-43-00-4330	LIBRARY FINES	1,289	654	1,649	604	294	515	927	5,931	8,000	74.14%
<i>Charges for Service</i>											
82-000-44-00-4401	LIBRARY SUBSCRIPTION CARDS	698	1,340	147	531	908	627	1,206	5,458	6,500	83.97%
82-000-44-00-4422	COPY FEES	248	226	401	520	341	276	205	2,218	2,500	88.71%
82-000-44-00-4439	PROGRAM FEES	60	108	170	25	65	30	49	507	1,000	50.68%
<i>Investment Earnings</i>											
82-000-45-00-4500	INVESTMENT EARNINGS	129	137	161	169	166	184	181	1,127	800	140.84%
<i>Miscellaneous</i>											
82-000-46-00-4690	REIMB-MISCELLANEOUS	-	-	-	691	-	-	-	691	-	0.00%
82-000-48-00-4820	RENTAL INCOME	170	150	109	-	200	200	245	1,074	2,000	53.70%
82-000-48-00-4824	DVD RENTAL INCOME	157	221	220	438	170	246	268	1,720	2,500	68.80%
82-000-48-00-4850	MISCELLANEOUS INCOME	26	125	68	269	1,041	10	32	1,571	1,000	157.10%
<i>Other Financing Sources</i>											
82-000-49-00-4901	TRANSFER FROM GENERAL	5,448	1,820	1,820	2,049	1,820	1,197	1,820	15,974	26,440	60.42%
<b>TOTAL REVENUES: LIBRARY</b>		<b>61,799</b>	<b>277,516</b>	<b>15,914</b>	<b>29,050</b>	<b>270,847</b>	<b>15,893</b>	<b>11,792</b>	<b>682,812</b>	<b>719,057</b>	<b>94.96%</b>

**LIBRARY OPERATIONS EXPENDITURES**

<i>Salaries &amp; Wages</i>											
82-820-50-00-5010	SALARIES & WAGES	16,338	36,858	12,468	12,468	12,468	16,218	16,325	123,141	223,828	55.02%
82-820-50-00-5015	PART-TIME SALARIES	15,098	23,061	14,223	14,230	13,721	14,491	14,574	109,399	232,689	47.01%
<i>Benefits</i>											
82-820-52-00-5212	RETIREMENT PLAN CONTRIBUTION	1,761	3,973	1,344	1,344	1,344	1,748	1,760	13,275	24,435	54.33%
82-820-52-00-5214	FICA CONTRIBUTION	2,339	4,527	1,989	1,990	1,951	2,297	2,304	17,397	34,263	50.77%
82-820-52-00-5216	GROUP HEALTH INSURANCE	13,349	4,104	4,808	4,617	4,418	4,796	5,690	41,783	88,996	46.95%
82-820-52-00-5222	GROUP LIFE INSURANCE	67	22	28	28	28	28	41	242	403	60.08%
82-820-52-00-5223	DENTAL INSURANCE	404	443	253	338	338	338	443	2,556	5,550	46.05%
82-820-52-00-5224	VISION INSURANCE	117	33	46	46	46	46	71	404	670	60.26%



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2018 BUDGET REPORT**  
**For the Month Ending November 30, 2017**

% of Fiscal Year		8%	17%	25%	33%	42%	50%	58%	Year-to-Date	FISCAL YEAR 2018	
ACCOUNT NUMBER	DESCRIPTION	May-17	June-17	July-17	August-17	September-17	October-17	November-17	Totals	BUDGET	% of Budget
82-820-52-00-5230	UNEMPLOYMENT INSURANCE	92	-	-	229	-	229	-	549	1,000	54.90%
82-820-52-00-5231	LIABILITY INSURANCE	5,356	1,820	1,820	1,820	1,820	968	1,820	15,425	25,440	60.63%
Contractual Services											
82-820-54-00-5412	TRAINING & CONFERENCES	-	-	-	-	-	-	-	-	500	0.00%
82-820-54-00-5415	TRAVEL & LODGING	-	-	-	42	-	-	115	157	600	26.11%
82-820-54-00-5426	PUBLISHING & ADVERTISING	-	-	100	-	-	-	-	100	100	100.00%
82-820-54-00-5440	TELECOMMUNICATIONS	-	-	518	-	1,127	-	-	1,644	6,000	27.41%
82-820-54-00-5452	POSTAGE & SHIPPING	-	294	-	7	13	27	11	352	500	70.44%
82-820-54-00-5460	DUES & SUBSCRIPTIONS	-	1,717	11	468	11	728	1,342	4,277	12,000	35.64%
82-820-54-00-5462	PROFESSIONAL SERVICES	877	3,691	1,510	5,107	1,483	942	2,465	16,075	40,000	40.19%
82-820-54-00-5466	LEGAL SERVICES	-	-	-	-	-	-	-	-	2,000	0.00%
82-820-54-00-5468	AUTOMATION	-	-	-	3,147	373	3,147	-	6,667	20,000	33.33%
82-820-54-00-5480	UTILITIES	-	-	362	384	337	502	536	2,122	8,480	25.02%
82-820-54-00-5495	OUTSIDE REPAIR & MAINTENANCE	513	6,560	2,865	-	25,800	1,415	4,891	42,043	50,000	84.09%
82-820-54-00-5498	PAYING AGENT FEES	-	1,100	-	589	-	-	-	1,689	1,700	99.32%
Supplies											
82-820-56-00-5610	OFFICE SUPPLIES	-	302	570	392	13	1,008	104	2,390	8,000	29.87%
82-820-56-00-5620	OPERATING SUPPLIES	-	1,500	96	664	-	978	-	3,238	10,000	32.38%
82-820-56-00-5671	LIBRARY PROGRAMMING	-	193	23	-	32	62	95	404	1,000	40.44%
82-820-56-00-5685	DVD'S	-	138	49	55	-	41	-	283	500	56.57%
82-820-56-00-5686	BOOKS	-	11	-	13	-	22	-	46	1,500	3.05%
82-820-99-00-9983	TRANSFER TO LIB DEBT SERVICE	-	-	-	-	-	-	-	-	3,000	0.00%
TOTAL FUND REVENUES		61,799	277,516	15,914	29,050	270,847	15,893	11,792	682,812	719,057	94.96%
TOTAL FUND EXPENDITURES		56,311	90,348	43,082	47,976	65,323	50,031	52,586	405,657	803,154	50.51%
FUND SURPLUS (DEFICIT)		5,488	187,168	(27,167)	(18,926)	205,525	(34,138)	(40,794)	277,155	(84,097)	



**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2018 BUDGET REPORT**  
**For the Month Ending November 30, 2017**

		% of Fiscal Year									
ACCOUNT NUMBER	DESCRIPTION	8%	17%	25%	33%	42%	50%	58%	Year-to-Date	FISCAL YEAR 2018	
		May-17	June-17	July-17	August-17	September-17	October-17	November-17	Totals	BUDGET	% of Budget
BEGINNING FUND BALANCE									489,057		
FUND SURPLUS (DEFICIT)									277,155		
ENDING RESERVED FUND BALANCE									334,198		
ENDING UNRESERVED FUND BALANCE									432,014		
ENDING TOTAL FUND BALANCE									766,212		

**LIBRARY DEBT SERVICE REVENUES**

83-000-40-00-4000	PROPERTY TAXES	62,037	321,269	12,061	27,932	313,150	14,105	8,079	758,634	757,396	100.16%
83-000-45-00-4500	INVESTMENT EARNINGS	0	0	2	70	227	240	275	815	-	0.00%
83-000-49-00-4982	TRANSFER FROM LIB OPS	-	-	-	-	-	-	-	-	3,000	0.00%
TOTAL REVENUES: LIBRARY DEBT SERVICE		62,037	321,269	12,064	28,002	313,378	14,345	8,354	759,449	760,396	99.88%

**LIBRARY DEBT SERVICE EXPENDITURES**

2006 Bond											
83-830-84-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	-	50,000	0.00%
83-830-84-00-8050	INTEREST PAYMENT	-	13,681	-	-	-	-	-	13,681	27,363	50.00%
2013 Refunding Bond											
83-830-99-00-8000	PRINCIPAL PAYMENT	-	-	-	-	-	-	-	-	520,000	0.00%
83-830-99-00-8050	INTEREST PAYMENT	-	81,516	-	-	-	-	-	81,516	163,033	50.00%

TOTAL FUND REVENUES		62,037	321,269	12,064	28,002	313,378	14,345	8,354	759,449	760,396	99.88%
TOTAL FUND EXPENDITURES		-	95,198	-	-	-	-	-	95,198	760,396	12.52%
FUND SURPLUS (DEFICIT)		62,037	226,072	12,064	28,002	313,378	14,345	8,354	664,251	-	

**LIBRARY CAPITAL REVENUES**

84-000-42-00-4214	DEVELOPMENT FEES	6,150	7,000	4,200	12,650	4,700	5,600	4,350	44,650	35,000	127.57%
84-000-45-00-4500	INVESTMENT EARNINGS	1	1	1	1	1	1	1	8	10	77.10%
TOTAL REVENUES: LIBRARY CAPITAL		6,151	7,001	4,201	12,651	4,701	5,601	4,351	44,658	35,010	127.56%

**LIBRARY CAPITAL EXPENDITURES**

84-840-54-00-5460	E-BOOK SUBSCRIPTIONS	-	-	128	-	-	-	128	255	3,500	7.29%
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**YORKVILLE PUBLIC LIBRARY**  
**FISCAL YEAR 2018 BUDGET REPORT**  
**For the Month Ending November 30, 2017**

		% of Fiscal Year									
ACCOUNT NUMBER	DESCRIPTION	8% May-17	17% June-17	25% July-17	33% August-17	42% September-17	50% October-17	58% November-17	Year-to-Date Totals	FISCAL YEAR 2018 BUDGET	% of Budget
84-840-56-00-5635	COMPUTER EQUIPMENT & SOFTWARE	-	862	3,894	-	-	-	-	4,756	15,000	31.71%
84-840-56-00-5683	AUDIO BOOKS	-	1,001	150	-	-	-	170	1,321	-	0.00%
84-840-56-00-5684	COMPACT DISCS & OTHER MUSIC	-	-	-	-	-	-	-	-	-	0.00%
84-840-56-00-5685	DVD'S	-	18	91	205	69	46	122	551	-	0.00%
84-840-56-00-5686	BOOKS	-	2,466	2,717	2,068	2,143	3,738	3,347	16,479	16,500	99.88%
TOTAL FUND REVENUES		6,151	7,001	4,201	12,651	4,701	5,601	4,351	44,658	35,010	127.56%
TOTAL FUND EXPENDITURES		-	4,347	6,979	2,273	2,212	3,784	3,767	23,362	35,000	66.75%
FUND SURPLUS (DEFICIT)		6,151	2,654	(2,778)	10,378	2,489	1,817	585	21,296	10	



**UNITED CITY OF YORKVILLE**  
**STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS**  
**For the Month Ending November 30, 2017 \***

**LIBRARY OPERATIONS FUND (82)**



	November Actual	YTD Actual	% of Budget	FY 2018 Budget	Fiscal Year 2017 For the Month Ending November 30, 2016 YTD Actual      % Change	
<b>LIBRARY OPERATIONS FUND (82)</b>						
<i>Revenues</i>						
Property Taxes	\$ 6,859	\$ 644,025	99.7%	\$ 645,867	\$ 626,183	2.85%
<u>Intergovernmental</u>						
Personal Property Replacement Tax	-	2,517	47.9%	5,250	2,826	-10.94%
State Grants	-	-	0.0%	17,200	13,044	-100.00%
Total Intergovernmental	\$ -	\$ 2,517	11.2%	\$ 22,450	\$ 15,869	-84.14%
Library Fines	\$ 927	\$ 5,931	74.1%	\$ 8,000	\$ 4,405	34.64%
<u>Charges for Services</u>						
Library Subscription Cards	\$ 1,206	\$ 5,458	84.0%	\$ 6,500	\$ 3,509	55.55%
Copy Fees	205	2,218	88.7%	2,500	1,402	58.23%
Program Fees	49	507	50.7%	1,000	572	-11.40%
Total Charges for Services	\$ 1,460	\$ 8,182	81.8%	\$ 10,000	\$ 5,482	49.25%
Investment Earnings	\$ 181	\$ 1,127	140.8%	\$ 800	\$ 529	112.80%
<u>Reimbursements/Miscellaneous/Transfers In</u>						
Miscellaneous Reimbursements	\$ -	\$ 691	0.0%	\$ -	\$ -	0.00%
Rental Income	245	1,074	53.7%	2,000	1,391	-22.79%
DVD Rental Income	268	1,720	68.8%	2,500	1,455	7.97%
Miscellaneous Income	32.00	1,571.02	157.1%	1,000	1,574	915.12%
Transfer In	1,820	15,974	60.4%	26,440	15,187	5.18%
Total Miscellaneous & Transfers	\$ 2,365	\$ 21,030	65.8%	\$ 31,940	\$ 19,607	7.26%
<b>Total Revenues and Transfers</b>	<b>\$ 11,792</b>	<b>\$ 682,812</b>	<b>95.0%</b>	<b>\$ 719,057</b>	<b>\$ 672,076</b>	<b>1.60%</b>
<i>Expenditures</i>						
<u>Library Operations</u>	<u>\$ 52,586</u>	<u>\$ 405,657</u>	<u>50.5%</u>	<u>\$ 803,154</u>	<u>\$ 405,179</u>	<u>0.12%</u>
50 Salaries	30,899	232,540	50.9%	456,517	240,156	-3.17%
52 Benefits	12,129	91,630	50.7%	180,757	93,896	-2.41%
54 Contractual Services	9,360	75,126	53.0%	141,880	53,090	41.51%
56 Supplies	199	6,360	30.3%	21,000	18,038	-64.74%
99 Transfers Out	-	-	0.0%	3,000	-	0.00%
<b>Total Expenditures and Transfers</b>	<b>\$ 52,586</b>	<b>\$ 405,657</b>	<b>50.5%</b>	<b>\$ 803,154</b>	<b>\$ 405,179</b>	<b>0.12%</b>
<i>Surplus(Deficit)</i>	\$ (40,794)	\$ 277,155		\$ (84,097)	\$ 266,896	

\* November represents 59% of fiscal year 2018

ACTIVITY THROUGH FISCAL PERIOD 07

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480 (L) ESCROW - MEMORIALS & GIFTS									
01		05/01/2017		BEGINNING BALANCE					3,077.05
	GJ-170531LB	06/02/2017	08	May 2017 Deposits					300.00
TOTAL PERIOD 01 ACTIVITY								0.00	300.00
02	AP-170612B	06/06/2017	01	BOOKS	BAKER & TAYLOR	104361	2032897995	52.18	
		06/06/2017	02	NAME PLATES	KING & SONS MONUMENT	104364	051717	180.00	
	AP-170625	06/19/2017	148	AMAZON-PRINTER, PRINTER	FIRST NATIONAL BANK	900046	062517-M.PFISTER	436.17	
		06/19/2017	149	TARGET-TARGUS CASES	FIRST NATIONAL BANK	900046	062517-S.AUGUSTINE	99.98	
	GJ-170630LB	07/05/2017	08	June 2017 Deposits					2,675.23
TOTAL PERIOD 02 ACTIVITY								768.33	2,675.23
03	AP-170710	07/05/2017	01	BOOKS	BAKER & TAYLOR	104377	2032916077	31.02	
		07/05/2017	02	BOOKS	BAKER & TAYLOR	104377	2032937543	51.15	
		07/05/2017	03	BOOKS	BAKER & TAYLOR	104377	2032944087	14.95	
		07/05/2017	04	BOOKS	BAKER & TAYLOR	104377	2032946730	34.61	
		07/05/2017	05	BOOKS	BAKER & TAYLOR	104377	2032960762	287.41	
		07/05/2017	06	BOOKS	BAKER & TAYLOR	104377	2032963290	9.77	
		07/05/2017	07	BOOKS	BAKER & TAYLOR	104377	2032970774	65.53	
		07/05/2017	08	07/19/17 NATURE'S ARCHITECTS	FOREST PARK NATURE C	104380	071917	135.00	
	GJ-170731LB	08/01/2017	08	July 2017 Deposits					2.00
TOTAL PERIOD 03 ACTIVITY								629.44	2.00
04	AP-170814	08/09/2017	01	BOOKS	BAKER & TAYLOR	104390	2032988056	212.74	
		08/09/2017	02	BOOKS	BAKER & TAYLOR	104390	2032994518	13.80	
		08/09/2017	03	BOOKS	BAKER & TAYLOR	104390	2033005997	74.38	
		08/09/2017	04	BOOKS	BAKER & TAYLOR	104390	2033019466	273.87	
		08/09/2017	05	BOOKS	BAKER & TAYLOR	104390	2033029979	143.42	
		08/09/2017	06	BOOKS	BAKER & TAYLOR	104390	2033032006	350.87	
		08/09/2017	07	BOOKS	BAKER & TAYLOR	104390	2033048611	112.15	
		08/09/2017	08	DVD	MIDWEST TAPE	104396	95229398	22.99	
		08/09/2017	09	AUDIO BOOK	MIDWEST TAPE	104396	95254126	39.99	
		08/09/2017	10	DVD, AUDIO BOOK	MIDWEST TAPE	104396	95273332	69.98	
	GJ-170831LB	09/01/2017	08	August 2017 Deposits					385.00
	GJ-170903RC	09/05/2017	02	RC Aug 2017 Lib Deposits					277.00
TOTAL PERIOD 04 ACTIVITY								1,314.19	662.00
05	AP-170911	09/06/2017	01	BOOKS	BAKER & TAYLOR	104403	2033052718	24.46	
		09/06/2017	02	BOOKS	BAKER & TAYLOR	104403	2033074220	74.42	
		09/06/2017	03	BOOKS	BAKER & TAYLOR	104403	2033092389	86.13	
		09/06/2017	04	BOOKS	BAKER & TAYLOR	104403	2033096069	155.34	
		09/06/2017	05	BOOKS	BAKER & TAYLOR	104403	2033111556	110.03	
		09/06/2017	06	2 MEMORIAL BRICKS	KING & SONS MONUMENT	104406	082317	60.00	
		09/06/2017	07	DVD	MIDWEST TAPE	104407	95284174	14.99	
		09/06/2017	08	AUDIO BOOK	MIDWEST TAPE	104407	95311530	39.99	
		09/06/2017	09	AUDIO BOOK	MIDWEST TAPE	104407	95326184	39.99	
		09/06/2017	10	AUDIO BOOKS	MIDWEST TAPE	104407	95344286	69.98	
		09/06/2017	11	BOKK-IT 5K TIMING	RACE TIME	104410	N0902	481.81	
	AP-170925M	09/19/2017	165	TARGET-PRIZES FOR SUMMER	FIRST NATIONAL BANK	900050	092517-J.WEISS	32.87	

## ACTIVITY THROUGH FISCAL PERIOD 07

PER.	JOURNAL #	ENTRY DATE	ITEM	TRANSACTION DESCRIPTION	VENDOR	CHECK	INVOICE	DEBIT	CREDIT
82-000-24-00-2480	(L)	ESCROW -	MEMORIALS & GIFTS						
05	AP-170925M	09/19/2017	166	DOLLAR TREE-PRIZES FOR SUMMER	FIRST NATIONAL BANK	900050	092517-J.WEISS	8.00	
		09/19/2017	167	TARGET-GIFT CARDS	FIRST NATIONAL BANK	900050	092517-S.AUGUSTINE	50.00	
		09/19/2017	168	NCG CINEMA-GIFT CARDS	FIRST NATIONAL BANK	900050	092517-S.AUGUSTINE	25.00	
		09/19/2017	169	PANERA-GIFT CARDS	FIRST NATIONAL BANK	900050	092517-S.AUGUSTINE	25.00	
	GJ-170930LB	09/29/2017	08	Sept 2017 Deposits					330.00
TOTAL PERIOD 05 ACTIVITY								1,298.01	330.00
06	AP-171009	10/03/2017	01	BOOKS	BAKER & TAYLOR	104415	2033127088	51.73	
		10/03/2017	02	BOOKS	BAKER & TAYLOR	104415	2033130769	42.69	
		10/03/2017	03	BOOKS	BAKER & TAYLOR	104415	2033131319	11.49	
		10/03/2017	04	BOOKS	BAKER & TAYLOR	104415	2033150590	12.59	
		10/03/2017	05	BOOKS	BAKER & TAYLOR	104415	2033160913	84.57	
		10/03/2017	06	BOOKS	BAKER & TAYLOR	104415	2033172409	14.37	
		10/03/2017	07	BOOKS	BAKER & TAYLOR	104415	2033175842	14.94	
		10/03/2017	08	AUDIO BOOKS	MIDWEST TAPE	104420	95382801	39.99	
		10/03/2017	09	2 DVDS, 1 AUDIO BOOK	MIDWEST TAPE	104420	95409502	77.97	
		10/03/2017	10	1 AUDIO BOOK, 1 DVD	MIDWEST TAPE	104420	95430011	59.98	
	GJ-171031LB	11/01/2017	08	Oct 2017 Deposits					1,850.00
TOTAL PERIOD 06 ACTIVITY								410.32	1,850.00
07	AP-171113	11/06/2017	01	BOOKS	BAKER & TAYLOR	104426	2033191873	14.95	
		11/06/2017	02	BOOKS	BAKER & TAYLOR	104426	2033210465	14.94	
		11/06/2017	03	BOOK	BAKER & TAYLOR	104426	2033231304	14.94	
		11/06/2017	04	BOOK	BAKER & TAYLOR	104426	2033245448	15.53	
		11/06/2017	05	DVD	MIDWEST TAPE	104433	95481997	22.99	
		11/06/2017	06	DVD	MIDWEST TAPE	104433	95509775	23.99	
		11/06/2017	07	DVDS	MIDWEST TAPE	104433	95530036	45.98	
	AP-171125M	11/30/2017	175	AMAZON-BINGO CARDS, DAUBERS,	FIRST NATIONAL BANK	900052	112517-D.DEBORD	37.44	
	GJ-171130LB	12/01/2017	08	Nov 2017 Deposits					2,644.00
TOTAL PERIOD 07 ACTIVITY								190.76	2,644.00
TOTAL ACCOUNT ACTIVITY								4,611.05	8,463.23
ENDING BALANCE									6,929.23
GRAND TOTAL								0.00	6,929.23
TOTAL DIFFERENCE								0.00	6,929.23

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900052	FNBO	FIRST NATIONAL BANK OMAHA			11/25/17		
	112517-A.SIMMONS	10/31/17	01	COMCAST-09/12-11/11 CITY HALL		01-110-54-00-5440	61.26
			02	CABLE		** COMMENT **	
			03	ADS#SI-470101-9/7/17 SERVICE		23-216-54-00-5446	270.00
			04	CALL		** COMMENT **	
			05	ADS#182678-INSTALLATION OF		23-216-54-00-5446	632.50
			06	RADIO FOR FIRE ALARM MONITOR		** COMMENT **	
			07	ADS#158127-OCT-DEC MONITORING		23-216-54-00-5446	511.89
			08	ADS#182678-NOV-JAN MONITORING		23-216-54-00-5446	135.00
			09	FOR VAN EMMON BLD		** COMMENT **	
			10	NEOPOST-NOV-FEB POSTAGE		01-120-54-00-5485	74.13
			11	MACHINE LEASE		** COMMENT **	
			12	KONICA-9/10-10/9 COPIER CHARGE		01-110-54-00-5430	187.81
			13	KONICA-9/10-10/9 COPIER CHARGE		01-120-54-00-5430	62.60
			14	KONICA-9/10-10/9 COPIER CHARGE		01-220-54-00-5430	89.86
			15	KONICA-9/10-10/9 COPIER CHARGE		01-210-54-00-5430	272.85
			16	KONICA-9/10-10/9 COPIER CHARGE		01-410-54-00-5462	2.42
			17	KONICA-9/10-10/9 COPIER CHARGE		51-510-54-00-5462	2.42
			18	KONICA-9/10-10/9 COPIER CHARGE		52-520-54-00-5430	2.41
			19	KONICA-9/10-10/9 COPIER CHARGE		79-790-54-00-5462	31.63
			20	KONICA-9/10-10/9 COPIER CHARGE		79-795-54-00-5462	31.63
			21	COMCAST-9/15-10/14 INTERNET		01-110-54-00-5440	5.90
			22	COMCAST-9/15-10/14 INTERNET		01-220-54-00-5440	5.90
			23	COMCAST-9/15-10/14 INTERNET		01-120-54-00-5440	3.93
			24	COMCAST-9/15-10/14 INTERNET		79-790-54-00-5440	5.41
			25	COMCAST-9/15-10/14 INTERNET		01-210-54-00-5440	25.57
			26	COMCAST-9/15-10/14 INTERNET		79-795-54-00-5440	5.40
			27	COMCAST-9/15-10/14 INTERNET		52-520-54-00-5440	2.95
			28	COMCAST-9/15-10/14 INTERNET		01-410-54-00-5440	4.92
			29	COMCAST-9/15-10/14 INTERNET		51-510-54-00-5440	4.92
			30	COMCAST-9/15-10/14 INTERNET		79-795-54-00-5440	12.78
			31	COMCAST-9/15-10/14 INTERNET		01-110-54-00-5440	5.90
			32	COMCAST-9/15-10/14 INTERNET		01-220-54-00-5440	5.90
			33	COMCAST-9/15-10/14 INTERNET		01-120-54-00-5440	3.93
			34	COMCAST-9/15-10/14 INTERNET		79-790-54-00-5440	5.41
			35	COMCAST-9/15-10/14 INTERNET		01-210-54-00-5440	25.57
			36	COMCAST-9/15-10/14 INTERNET		79-795-54-00-5440	5.40
			37	COMCAST-9/15-10/14 INTERNET		52-520-54-00-5440	2.95
			38	COMCAST-9/15-10/14 INTERNET		01-410-54-00-5440	4.92
			39	COMCAST-9/15-10/14 INTERNET		51-510-54-00-5440	4.92
			40	COMCAST-9/15-10/14 INTERNET		79-795-54-00-5440	22.26
			41	VERIZON-SEPT 2017 MOBILE PHONE		01-220-54-00-5440	275.54
			42	VERIZON-SEPT 2017 MOBILE PHONE		01-210-54-00-5440	501.74
			43	VERIZON-SEPT 2017 MOBILE PHONE		79-795-54-00-5440	72.98
			44	VERIZON-SEPT 2017 MOBILE PHONE		51-510-54-00-5440	333.57
			45	VERIZON-SEPT 2017 MOBILE PHONE		01-410-54-00-5440	71.80

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900052	FNBO	FIRST NATIONAL BANK OMAHA			11/25/17		
	112517-A.SIMMONS	10/31/17	46	VERIZON-SEPT 2017 MOBILE PHONE		52-520-54-00-5440	50.18
			47	KONICA-8/19-9/18 COPIER CHARGE		82-820-54-00-5462	7.32
			48	KONICA-7/5-10/4 COPIER CHARGE		82-820-54-00-5462	335.27
				INVOICE TOTAL:			4,181.65 *
	112517-B.BEHRENS	10/31/17	01	AUTO ZONE#849387-ELECTRONIC		51-510-56-00-5640	15.99
			02	FLASHER		** COMMENT **	
				INVOICE TOTAL:			15.99 *
	112517-B.OLSEM	10/31/17	01	QUILL#1006783-STAMPERS, ADDING		01-110-56-00-5610	45.95
			02	MACHINE TAPE, ENVELOPES		** COMMENT **	
			03	SOURCE ONE#422197-CASH		01-110-56-00-5610	66.77
			04	REGISTER ROLLS		** COMMENT **	
			05	KEND PRINT#17-1003-BUSINESS		01-110-56-00-5610	85.00
			06	CARDS FOR KOCH, DHUSE		** COMMENT **	
			07	JEWEL-SUPPLIES FOR GOAL		01-110-56-00-5610	10.27
			08	SETTING MEETING		** COMMENT **	
			09	YORK FLOWER-FUNERAL FLOWERS		01-110-56-00-5610	100.00
			10	FOR NANNINGA		** COMMENT **	
			11	IML-HANDBOOK		01-110-56-00-5610	85.00
			12	QUILL#1346178-BATTERIES, INK		01-110-56-00-5610	46.96
			13	QUILL#1501840-PAPER		01-110-56-00-5610	244.95
				INVOICE TOTAL:			684.90 *
	112517-B.OLSON	10/31/17	01	MIDWEST LEADERSHIP INSTITUTE		01-110-54-00-5412	699.00
			02	REGISTRATION-OLSON		** COMMENT **	
			03	HILTON-ICMA NATIONAL		01-110-54-00-5415	1,464.06
			04	CONFERENCE LODGING FOR OLSON &		** COMMENT **	
			05	WILLRETT		** COMMENT **	
			06	ICMA CONFERENCE TAXI TRANSPORT		01-110-54-00-5415	30.64
				INVOICE TOTAL:			2,193.70 *
	112517-D.BEHRENS	10/31/17	01	KAR-TECH-TRANSMITTER BATTERY		52-520-56-00-5628	109.20
			02	AND CAR CHARGER		** COMMENT **	
				INVOICE TOTAL:			109.20 *
	112517-D.DEBORD	10/31/17	01	AMAZON-BINGO CARDS, DAUBERS,		82-000-24-00-2480	37.44
			02	BOOKS		** COMMENT **	
			03	TARGET-REFRESHMENTS FOR		82-820-56-00-5671	16.03
			04	DONUYS WITH THE DIRECTOR		** COMMENT **	
			05	AMAZON PRIME MONTHLY		82-820-54-00-5460	10.99
			06	MEMBERSHIP		** COMMENT **	
				INVOICE TOTAL:			64.46 *
	112517-D.HENNE	10/31/17	01	HOME DEPO-SCRAPERS, TRAFFIC		01-410-54-00-5435	207.20



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900052	FNBO	FIRST NATIONAL BANK OMAHA			11/25/17		
	112517-D.HENNE	10/31/17	02	SIGNAL FILTERS		** COMMENT ** INVOICE TOTAL:	207.20 *
	112517-E.DHUSE	10/31/17	01	NAPA#179432-BELTS		01-410-56-00-5640	4.96
			02	NAPA#179682-GEAR OIL		79-790-56-00-5640	14.58
			03	NAPA#180051-WORK LAMP		01-410-56-00-5620	28.74
			04	ARAMARK#1591115972-UNIFORMS		01-410-56-00-5600	71.80
			05	ARAMARK#1591115972-UNIFORMS		51-510-56-00-5600	65.50
			06	ARAMARK#1591115972-UNIFORMS		52-520-56-00-5600	28.38
			07	ARAMARK#1591125237-UNIFORMS		01-410-56-00-5600	56.75
			08	ARAMARK#1591125237-UNIFORMS		51-510-56-00-5600	56.75
			09	ARAMARK#1591125237-UNIFORMS		52-520-56-00-5600	28.38
			10	ARAMARK#1591134531-UNIFORMS		01-410-56-00-5600	56.75
			11	ARAMARK#1591134531-UNIFORMS		51-510-56-00-5600	56.75
			12	ARAMARK#1591134531-UNIFORMS		52-520-56-00-5600	28.38
			13	NAPA#180437-HOSE CLAMP		01-410-56-00-5628	21.98
			14	NAPA#181136-SPLASH GUARD		01-410-56-00-5628	19.99
			15	NAPA#180875-OIL		79-790-56-00-5640	15.98
			16	NAPA#-FILTERS, GREASE FITTING		01-410-56-00-5628	93.66
						INVOICE TOTAL:	649.33 *
	112517-E.WILLRETT	10/31/17	01	AMAZON-PRINTER CARD FOR CASH		01-640-54-00-5450	18.51
			02	REGISTER RECEIPT PRINTER		** COMMENT **	
			03	AMAZON-CASH REGISTER RECEIPT		01-640-54-00-5450	288.59
			04	PRINTER		** COMMENT **	
			05	APA-ANNUAL MEMBERSHIP RENEWAL		01-110-54-00-5460	431.00
			06	IN MOTION HOSTING-1 YEAR POWER		01-640-54-00-5450	131.88
			07	PLAN RENEWAL FOR WEBSITE		** COMMENT **	
			08	DUNKIN DONUTS-REFRESHMENTS FOR		01-110-56-00-5610	78.54
			09	SPECIAL GOAL SETTING MEETING		** COMMENT **	
			10	O'HARA-ICMA CONFERENCE PARKING		01-110-54-00-5415	68.00
			11	AMAZON-BATTERY BACK UP AND		01-110-56-00-5610	79.61
			12	SURGE PROTECTOR		** COMMENT **	
						INVOICE TOTAL:	1,096.13 *
	112517-J.COLLINS	10/31/17	01	UNION HILL-BLADES, BOLTS		01-410-56-00-5640	403.24
						INVOICE TOTAL:	403.24 *
	112517-J.DYON	10/27/17	01	SAMS-KLEENEX, PAPER TOWELS		01-110-56-00-5610	56.41
						INVOICE TOTAL:	56.41 *
	112517-J.ENGBERG	10/31/17	01	ADOBE-CREATIVE CLOUD LICENSE		01-220-56-00-5635	49.99
			02	FEE		** COMMENT **	
						INVOICE TOTAL:	49.99 *
	112517-J.GALAUNER	10/31/17	01	TARGET-ENR MAX		79-795-56-00-5606	13.99
						INVOICE TOTAL:	13.99 *

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900052	FNBO	FIRST NATIONAL BANK OMAHA			11/25/17		
	112517-J.SLEEZER	10/31/17	01	ALUMTANK-FUEL TANK, STRAPS		01-410-56-00-5628	971.57
						INVOICE TOTAL:	971.57 *
	112517-J.WEISS	10/31/17	01	TARGET-STORYTIME SUPPLIES		82-820-56-00-5671	59.59
			02	DOLLAR TREE-STORYTIME SUPPLIES		82-820-56-00-5671	19.00
						INVOICE TOTAL:	78.59 *
	112517-K.BARKSDALE	10/31/17	01	WAREHOUSE DIRECT- BATTERIES,		01-220-56-00-5610	65.62
			02	PENS		** COMMENT **	
			03	KONE-OCT 2017 ELEVATOR		23-216-54-00-5446	150.15
			04	MAINTENANCE		** COMMENT **	
						INVOICE TOTAL:	215.77 *
	112517-L.HILT	10/31/17	01	DAVE AUTO#25686-OIL CHANGE		01-210-54-00-5495	125.00
			02	DAVE AUTO#25692-SQUAD REPAIR		01-210-54-00-5495	285.00
			03	DAVE AUTO#25693-MOUNT &		01-210-54-00-5495	110.00
			04	BALANCE TIRES		** COMMENT **	
			05	DAVE AUTO#25695-SQUAD REPAIR		01-210-54-00-5495	1,070.00
			06	DR GADGET-IPHONE LCD		01-210-54-00-5495	86.80
			07	REPLACEMENT		** COMMENT **	
			08	DAVE AUTO#25708-SQUAD REPAIR		01-210-54-00-5495	355.00
			09	DAVE AUTO#25720-OIL CHANGE		01-210-54-00-5495	95.00
			10	VERIZON-10/02-11/01 IN SQUAD		01-210-54-00-5440	640.26
			11	UNITS		** COMMENT **	
			12	DAVE AUTO#25734-OIL CHANGE		01-210-54-00-5495	95.00
			13	DAVE AUTO#25750-SQUAD		01-210-54-00-5495	100.00
			14	DIAGNOSTIC FOR ENGINE LIGHT		** COMMENT **	
						INVOICE TOTAL:	2,962.06 *
	112517-L.PICKERING	10/31/17	01	QUILL#1984797-PENS, RUBBER		01-110-56-00-5610	51.76
			02	BANDS, POST-IT NOTES, FLASH		** COMMENT **	
			03	DRIVE		** COMMENT **	
						INVOICE TOTAL:	51.76 *
	112517-N.DECKER	10/31/17	01	ACCURINT-SEPT 2017 SEARCHES		01-210-54-00-5462	93.50
			02	SHRED-IT-09/27/17 ONSITE		01-210-54-00-5462	142.95
			03	SHREDDING		** COMMENT **	
			04	MINER ELECT#263993-INSTALL		01-210-54-00-5495	287.34
			05	KEYBOARD EXTENSION		** COMMENT **	
			06	MINER ELECT#264232-CAMERA		01-210-54-00-5495	95.00
			07	REPAIR		** COMMENT **	
			08	MINER ELECT#264233-KEYBOARD		01-210-54-00-5495	95.00
			09	DIAGNOSTIC		** COMMENT **	
			10	MINER ELECT#263920-RADIO		01-210-54-00-5495	47.50
			11	REPAIR		** COMMENT **	



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UNITED CITY OF YORKVILLE  
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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900052	FNBO	FIRST NATIONAL BANK OMAHA			11/25/17		
	112517-N.DECKER	10/31/17	12	MINER ELECT#264004-TIGHTEN		01-210-54-00-5495	95.00
			13	LOOSE SPOTLIGHT		** COMMENT **	
			14	MINER ELECT#264038-MIC		01-210-54-00-5495	95.00
			15	DIAGNOSTIC		** COMMENT **	
			16	AT&T-9/25-10/24 SERVICE		01-210-54-00-5440	141.54
			17	COMCAST-10/08-11/07 CABLE		01-210-54-00-5440	4.23
				INVOICE TOTAL:			1,097.06 *
	112517-P.RATOS	10/31/17	01	ILLINOIS RESIDENTIAL BUILDING		01-220-54-00-5412	279.00
			02	CODES SEMINAR REGISTRATION		** COMMENT **	
			03	CREADEUR		** COMMENT **	
				INVOICE TOTAL:			279.00 *
	112517-R.FREDRICKSON	10/31/17	01	COMCAST-9/24-10/23 INTERNET		01-110-54-00-5440	71.75
			02	COMCAST-9/24-10/23 INTERNET		01-220-54-00-5440	71.75
			03	COMCAST-9/24-10/23 INTERNET		01-120-54-00-5440	47.84
			04	COMCAST-9/24-10/23 INTERNET		79-790-54-00-5440	65.78
			05	COMCAST-9/24-10/23 INTERNET		01-210-54-00-5440	310.92
			06	COMCAST-9/24-10/23 INTERNET		79-795-54-00-5440	65.78
			07	COMCAST-9/24-10/23 INTERNET		52-520-54-00-5440	35.88
			08	COMCAST-9/24-10/23 INTERNET		01-410-54-00-5440	59.80
			09	COMCAST-9/24-10/23 INTERNET		51-510-54-00-5440	164.65
			10	COMCAST-9/24-10/23 CABLE &		79-790-54-00-5440	77.83
			11	PHONE		** COMMENT **	
			12	NEWTEK-10/11-11/11 WEB HOSTING		01-640-54-00-5450	15.95
				INVOICE TOTAL:			987.93 *
	112517-R.HARMON	10/31/17	01	TARGET-PRESCHOOL AND FALL FEST		79-795-56-00-5606	149.64
			02	SUPPLIES		** COMMENT **	
			03	DOLLAR TREE-NOV PRESCHOOL		79-795-56-00-5606	11.00
			04	SUPPLIES		** COMMENT **	
			05	AMAZON-WATER BEADS, WIKKI STIX		79-795-56-00-5606	57.95
			06	FUN EXPRESS-FALL FEST SUPPLIES		79-795-56-00-5606	112.71
			07	AMAZON-GLUE STICKS, TREAT BAGS		79-795-56-00-5606	26.33
			08	AMAZON-KRAFT BAGS		79-795-56-00-5606	9.39
			09	KUIPERS PUMPKIN FARM FIELDTRIP		79-795-56-00-5606	1,038.00
			10	WALMART-NOV PRESCHOOL SUPPLIES		79-795-56-00-5606	18.16
				INVOICE TOTAL:			1,423.18 *
	112517-R.HORNER	10/31/17	01	BEST WESTERN LODGING FOR		79-790-54-00-5415	111.14
			02	PLAYGROUND SAFETY		** COMMENT **	
			03	CERTIFICATION CLASS		** COMMENT **	
			04	SAFE HOME PRODUCTS-PLAYGROUND		79-790-54-00-5495	174.53
			05	EQUIPMENT		** COMMENT **	
				INVOICE TOTAL:			285.67 *

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900052	FNBO	FIRST NATIONAL BANK OMAHA			11/25/17		
	112517-R.MIKOLASEK	10/31/17	01	CHILD ABDUCTION INVESTIGATION		01-210-54-00-5412	225.00
			02	CLASS REGISTRATION FOR		** COMMENT **	
			03	OCT 17-18 - NELSON		** COMMENT **	
			04	FINANCIAL EXPLOITATION		01-210-54-00-5412	125.00
			05	ELDERLY SEMINAR ON OCT 16		** COMMENT **	
			06	STEVENS-GARMENT EMBROIDERY		01-210-56-00-5600	72.00
			07	IL HOMICIDE INVESTIGATION		01-210-54-00-5415	253.08
			08	TRAINING LODGING		** COMMENT **	
			09	GALLS-4 BALLISTIC HELMETS		01-210-56-00-5620	1,143.95
			10	COFFMAN-SRT VEHICLE SAFETY		01-210-54-00-5495	131.60
			11	TEST & OIL CHANGE		** COMMENT **	
			12	OCT 2017 GASOLINE		01-210-56-00-5695	27.63
				INVOICE TOTAL:			1,978.26 *
	112517-R.WRIGHT	10/31/17	01	AMAZON-DESK CALENDAR, MOUSE		01-210-56-00-5610	34.97
			02	PAD, CORDLESS MOUSE		** COMMENT **	
			03	AMAZON-VOICE RECORDER		01-210-56-00-5620	36.99
			04	AMAZON-TONER, LABELS		01-210-56-00-5610	41.73
			05	AMAZON-HIKING BOOTS-CHIEF		01-210-56-00-5600	93.07
			06	RUSH YORK#17288-PHYSICAL		01-210-54-00-5411	321.00
			07	RUSH YORK#17311-DRUG SCREEN		79-795-54-00-5462	40.00
			08	RUSH YORK#17311-DRUG SCREEN		82-820-54-00-5462	50.00
			09	AMAZON-WIRELESS TRACKBALL		01-210-56-00-5610	27.99
			10	AMAZON-PRINTER REFILLS		01-210-56-00-5610	66.10
				INVOICE TOTAL:			711.85 *
	112517-S.IWANSKI	10/31/17	01	POSTAGE FOR MAILING BOOKS		82-820-54-00-5452	10.94
				INVOICE TOTAL:			10.94 *
	112517-S.REDMON	10/31/17	01	WALMART-BUNS, COFFEE		79-795-56-00-5607	35.28
			02	SAMS-CHIPS, HAMBURGERS, CANDY		79-795-56-00-5607	618.15
			03	WATER, GATORADE, HOT DOGS		** COMMENT **	
			04	AT&T UVERSE-10/24-11/23 TOWN		79-795-54-00-5440	55.32
			05	SQAURE PARK SIGN		** COMMENT **	
			06	JEWEL-BUNS		79-795-56-00-5607	21.01
			07	ACTION GRAPHIX#2681-2 VAN		79-795-56-00-5606	422.00
			08	EMMON ACTIVITY CENTER SIGNS		** COMMENT **	
			09	SOURCE ONE-BINDER CLIPS,		79-795-56-00-5610	133.66
			10	STAPLES, BATTERIES, TAPE,		** COMMENT **	
			11	CLEANING WIPES, SCISSORS,		** COMMENT **	
			12	HIGHLIGHTERS		** COMMENT **	
			13	SMITHEREEN-CONCESSION STAND		79-795-54-00-5462	50.00
			14	PEST CONTROL		** COMMENT **	
				INVOICE TOTAL:			1,335.42 *
	112517-S.REMUS	10/31/17	01	IPRA PROFESSIONAL DEVELOPMENT		79-795-54-00-5412	690.00

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UNITED CITY OF YORKVILLE  
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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900052	FNBO	FIRST NATIONAL BANK OMAHA			11/25/17		
	112517-S.REMUS	10/31/17	02	SCHOOL REGISTRATION-REMUS		** COMMENT **	
			03	FACEBOOK ADVERTISING		79-795-54-00-5426	63.05
						INVOICE TOTAL:	753.05 *
	112517-S.SLEEZER	10/31/17	01	ARAMARK#1591115973-UNIFORMS		79-790-56-00-5600	59.00
			02	ARAMARK#1591125238-UNIFORMS		79-790-56-00-5600	59.00
			05	ARAMARK#1591134532-UNIFORMS		79-790-56-00-5600	59.00
			06	ARAMARK#1591143650-UNIFORMS		79-790-56-00-5600	59.00
			07	ARAMARK#1591152844-UNIFORMS		79-790-56-00-5600	59.00
			08	SMITHEREEN-JUN, JUL & SEPT		79-790-54-00-5495	255.00
			09	PEST CONTROL		** COMMENT **	
						INVOICE TOTAL:	550.00 *
	112517-T.HOULE	10/31/17	01	IPRA TRAINING MEAL FOR HOULE &		79-790-54-00-5415	44.00
			02	HORNER		** COMMENT **	
			03	GENERAL SHALE BRICK-10 BRICKS		79-790-56-00-5620	47.00
						INVOICE TOTAL:	91.00 *
	112517-T.KLINGEL	10/31/17	01	SCHOOLMASTER SAFETY-VESTS &		01-210-56-00-5620	238.21
			02	STOP STICKS FOR CROSSING		** COMMENT **	
			03	GUARDS		** COMMENT **	
						INVOICE TOTAL:	238.21 *
	112517-T.KONEN	10/31/17	01	SAFETY SIGNS-CAUTION SIGNS		51-510-56-00-5640	29.99
			02	HACH#10648219-CHEMICALS		51-510-56-00-5638	879.87
			03	ILAWWA ANNUAL REGULATORY		51-510-54-00-5412	70.00
			04	SEMINAR FOR BEHRENS		** COMMENT **	
			05	YORK ACE#D37675-FUSE PULLER,		51-510-56-00-5640	16.26
			06	FUSES		** COMMENT **	
			07	HOME DEPO-RADON DETECTOR		51-510-56-00-5640	129.95
						INVOICE TOTAL:	1,126.07 *
	112517-UCOY	10/31/17	01	ADVANCED DISPOSAL-AUG 2017		01-540-54-00-5442	105,969.60
			02	REFUSE SERVICE		** COMMENT **	
			03	ADVANCED DISPOSAL-AUG 2017		01-540-54-00-5441	2,435.40
			04	SENIOR REFUSE SERVICE		** COMMENT **	
			05	ADVANCED DISPOSAL-AUG 2017		01-540-54-00-5441	107.25
			06	SENIOR CIRCUIT BREAKER REFUSE		** COMMENT **	
			07	SERVICE		** COMMENT **	
						INVOICE TOTAL:	108,512.25 *
						CHECK TOTAL:	133,385.83
						TOTAL AMOUNT PAID:	133,385.83

Total for All Highlighted Library Charges: \$546.58

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UNITED CITY OF YORKVILLE  
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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104439	AMPERAGE	AMPERAGE ELECTRICAL SUPPLY INC					
	0730354-IN		10/13/17	01	BALLAST, LAMP	82-820-56-00-5620	334.20
					INVOICE TOTAL:		334.20 *
	0730926-IN		10/17/17	01	LAMPS	82-820-56-00-5620	152.63
					INVOICE TOTAL:		152.63 *
	0731169-IN		10/18/17	01	LAMPS	82-820-56-00-5620	4.45
					INVOICE TOTAL:		4.45 *
					CHECK TOTAL:		491.28
104440	AUGUSTIS	SHELLY AUGUSTINE					
	111617		11/16/17	01	OMNI MEETING MILEAGE	82-820-54-00-5415	34.99
				02	REIMBURSEMENT	** COMMENT **	
					INVOICE TOTAL:		34.99 *
					CHECK TOTAL:		34.99
104441	BAKTAY	BAKER & TAYLOR					
	2033253908		10/27/17	01	BOOKS	82-000-24-00-2480	285.39
				02	BOOKS	84-840-56-00-5686	102.11
					INVOICE TOTAL:		387.50 *
	2033262628		10/30/17	01	BOOKS	84-840-56-00-5686	511.93
					INVOICE TOTAL:		511.93 *
	2033277843		11/07/17	01	BOOKS	82-000-24-00-2480	32.99
				02	BOOKS	84-840-56-00-5686	433.66
					INVOICE TOTAL:		466.65 *
	2033279262		11/07/17	01	BOOKS	82-000-24-00-2480	47.27
				02	BOOKS	84-840-56-00-5686	675.52
					INVOICE TOTAL:		722.79 *

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

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UNITED CITY OF YORKVILLE  
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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
104441	BAKTAY	BAKER & TAYLOR						
	2033297864		11/14/17	01	BOOKS	82-000-24-00-2480	23.23	
				02	BOOKS	84-840-56-00-5686	313.07	
					INVOICE TOTAL:		336.30	*
	2033303265		11/15/17	01	BOOKS	82-000-24-00-2480	80.48	
				02	BOOKS	84-840-56-00-5686	514.48	
					INVOICE TOTAL:		594.96	*
	2033309128		11/17/17	01	BOOKS	84-840-56-00-5686	468.31	
					INVOICE TOTAL:		468.31	*
	2033324276		11/27/17	01	BOOKS	82-000-24-00-2480	8.99	
				02	BOOKS	84-840-56-00-5686	532.90	
					INVOICE TOTAL:		541.89	*
	2033325433		11/27/17	01	BOOKS	82-000-24-00-2480	10.34	
				02	BOOKS	84-840-56-00-5686	1,021.25	
					INVOICE TOTAL:		1,031.59	*
	B67011860		11/13/17	01	CDS	84-840-56-00-5684	110.45	
					INVOICE TOTAL:		110.45	*
					CHECK TOTAL:			5,172.37
104442	CORRECTE	CORRECT ELECTRIC, INC						
	17862		11/10/17	01	TROUBLESHOOT PARKING LOT	82-820-54-00-5495	185.08	
				02	LIGHTING	** COMMENT **		
					INVOICE TOTAL:		185.08	*
					CHECK TOTAL:			185.08
104443	DAIKIN	DAIKIN APPLIED						
	3161048		11/10/17	01	REPLACED VALVE, FILTER DRIER	82-820-54-00-5495	2,750.00	

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104443	DAIKIN	DAIKIN APPLIED					
	3161048		11/10/17	02	AND SIGHT GLASS	** COMMENT ** INVOICE TOTAL:	2,750.00 *
					CHECK TOTAL:		2,750.00
104444	FVFS	FOX VALLEY FIRE & SAFETY					
	IN00129855		11/13/17	01	11/10/17 FIRE ALARM SYSTEM	82-820-54-00-5495	412.00
				02	SERVICE CALL	** COMMENT ** INVOICE TOTAL:	412.00 *
	IN00132863		11/22/17	01	11/20/17 FIRE ALARM SYSTEM	82-820-54-00-5495	214.00
				02	SERVICE CALL	** COMMENT ** INVOICE TOTAL:	214.00 *
					CHECK TOTAL:		626.00
104445	LLWCONSU	LLOYD WARBER					
	10426		11/01/17	01	OCT 2017 ON SITE IT SUPPORT	82-820-54-00-5462	750.00
					INVOICE TOTAL:		750.00 *
					CHECK TOTAL:		750.00
104446	MIDWTAPE	MIDWEST TAPE					
	95552248		11/07/17	01	AUDIO BOOK	84-840-56-00-5683	9.99
				02	DVDS	82-820-56-00-5685	62.97
					INVOICE TOTAL:		72.96 *
	95554948		11/08/17	01	DVD	82-820-56-00-5685	16.99
					INVOICE TOTAL:		16.99 *
	95574479		11/14/17	01	AUDIO BOOK	84-840-56-00-5683	24.99

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104446	MIDWTAPE	MIDWEST TAPE					
	95574479		11/14/17	02	DVDS	84-840-56-00-5685	156.92
					INVOICE TOTAL:		181.91 *
	95597026		11/21/17	01	AUDIO BOOKS	84-840-56-00-5683	141.96
				02	DVDS	84-840-56-00-5685	118.93
					INVOICE TOTAL:		260.89 *
					CHECK TOTAL:		532.75
104447	OUTSOURC	OUTSOURCE SOLUTIONS GROUP, INC					
	38608		11/22/17	01	WATCHGUARD SECURITY	84-840-56-00-5635	2,378.75
				02	SOFTWARE 3YR RENEWAL	** COMMENT **	
					INVOICE TOTAL:		2,378.75 *
					CHECK TOTAL:		2,378.75
104448	PROQUEST	PROQUEST INFORMATION					
	70494374		12/01/17	01	2018 ANCESTRY LIBRARY	82-820-54-00-5460	1,250.00
					INVOICE TOTAL:		1,250.00 *
					CHECK TOTAL:		1,250.00
104449	R0001977	MOKENA COMMUNITY					
	111317		11/13/17	01	REPLACEMENT OF LOST BOOK	82-820-56-00-5620	15.00
					INVOICE TOTAL:		15.00 *
					CHECK TOTAL:		15.00
104450	SOUND	SOUND INCORPORATED					
	R152390		11/13/17	01	12/01/17-02/28/17 SERVICE	82-820-54-00-5468	291.00

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL



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UNITED CITY OF YORKVILLE  
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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
104450	SOUND	SOUND INCORPORATED					
	R152390		11/13/17	02	AGREEMENT	** COMMENT ** INVOICE TOTAL:	291.00 *
					CHECK TOTAL:		291.00
104451	TODAYS	TODAY'S BUSINESS SOLUTIONS INC					
	110617-19		11/07/17	01	JULY - SEPT 2017 FAXES	82-820-54-00-5468 INVOICE TOTAL:	43.36 43.36 *
	7437		11/06/17	01	ANNUAL LICENSE AGREEMENT	82-820-54-00-5468	795.00
				02	RENEWAL	** COMMENT ** INVOICE TOTAL:	795.00 *
					CHECK TOTAL:		838.36
104452	TOPPERE	ELISA TOPPER					
	101217		10/12/17	01	REIMBURSEMENT FOR DEPARTMENT	82-820-54-00-5412	112.07
				02	HEAD LUNCH MEETINGS	** COMMENT ** INVOICE TOTAL:	112.07 *
					CHECK TOTAL:		112.07
104453	YOUNGM	MARLYS J. YOUNG					
	111317		11/28/17	01	11/13/17 MEETING MINUTES	82-820-54-00-5462 INVOICE TOTAL:	64.25 64.25 *
					CHECK TOTAL:		64.25
					TOTAL AMOUNT PAID:		15,491.90

82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE

84-840 LIBRARY CAPITAL





## UNITED CITY OF YORKVILLE PAYROLL SUMMARY November 3, 2017

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	\$ 16,535.23	\$ -	16,535.23	\$ 1,782.50	\$ 810.84	\$ 19,128.57
FINANCE	10,600.85	-	10,600.85	1,158.94	796.68	\$ 12,556.47
POLICE	101,806.99	3,463.33	105,270.32	583.94	7,813.50	\$ 113,667.76
COMMUNITY DEV.	15,743.06	-	15,743.06	1,643.42	1,173.81	\$ 18,560.29
STREETS	13,066.43	-	13,066.43	1,408.56	962.40	\$ 15,437.39
WATER	15,100.38	283.23	15,383.61	1,606.22	1,119.95	\$ 18,109.78
SEWER	8,231.12	-	8,231.12	903.48	623.74	\$ 9,758.34
PARKS	17,466.78	-	17,466.78	1,882.93	1,278.59	\$ 20,628.30
RECREATION	13,837.59	-	13,837.59	1,147.17	1,035.30	\$ 16,020.06
<b>LIBRARY</b>	<b>15,317.57</b>	<b>-</b>	<b>15,317.57</b>	<b>879.91</b>	<b>1,141.74</b>	<b>\$ 17,339.22</b>
<b>TOTALS</b>	<b>\$ 227,706.00</b>	<b>\$ 3,746.56</b>	<b>\$ 231,452.56</b>	<b>\$ 12,997.07</b>	<b>\$ 16,756.55</b>	<b>\$ 261,206.18</b>
<b>TOTAL PAYROLL</b>						<b>\$ 261,206.18</b>



## UNITED CITY OF YORKVILLE PAYROLL SUMMARY November 17, 2017

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 1,043.34	\$ -	\$ 1,043.34	\$ -	\$ 79.82	\$ 1,123.16
CLERK	718.34	-	718.34	8.98	54.94	782.26
TREASURER	83.34	-	83.34	8.98	6.36	98.68
ALDERMAN	4,945.00	-	4,945.00	-	367.01	5,312.01
ADMINISTRATION	16,535.25	-	16,535.25	1,782.50	810.86	19,128.61
FINANCE	9,350.85	-	9,350.85	1,008.02	689.59	11,048.46
POLICE	112,738.00	2,215.38	114,953.38	583.94	8,509.50	124,046.82
COMMUNITY DEV.	15,743.07	-	15,743.07	1,627.25	1,162.33	18,532.65
STREETS	13,066.44	-	13,066.44	1,408.56	962.40	15,437.40
WATER	14,596.03	367.69	14,963.72	1,574.28	1,087.83	17,625.83
SEWER	8,171.35	-	8,171.35	880.87	607.68	9,659.90
PARKS	24,626.78	-	24,626.78	2,654.78	1,832.77	29,114.33
RECREATION	14,337.89	-	14,337.89	1,190.28	1,065.93	16,594.10
<b>LIBRARY</b>	<b>15,580.96</b>	<b>-</b>	<b>15,580.96</b>	<b>879.91</b>	<b>1,161.84</b>	<b>17,622.71</b>

<b>TOTALS</b>	\$ 251,536.64	\$ 2,583.07	\$ 254,119.71	\$ 13,608.35	\$ 18,398.86	\$ 286,126.92
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**TOTAL PAYROLL                    \$ 286,126.92**



## YORKVILLE LIBRARY BOARD

### BILL LIST SUMMARY

Monday, December 11, 2017

#### ACCOUNTS PAYABLE

Library CC Check Register ( <i>Pages 1 - 7</i> )	11/25/2017	\$546.58
Library Check Register - ( <i>Pages 8 - 12</i> )	12/11/2017	\$15,491.90
Sunlife - Nov 2017 Dental Ins	11/14/2017	\$442.52
IPRF -Dec 2017 Workers Comp	11/14/2017	\$967.96
Flex - Sept 2017 HRA & FSA Fees	11/14/2017	\$19.00
Flex - Oct 2017 HRA & FSA Fees	11/28/2017	\$19.00
Glatfelter Liability Ins. - Installment #10	11/14/2017	\$852.12
Dearborne National - Dec 2017 Life Ins	11/28/2017	\$41.48
Dearborne National - Dec 2017 Vision Ins	11/28/2017	\$71.09
Nicor -10/02-10/31 services	11/28/2017	\$536.43
BCBS - Dec 2017 Health Insurance	11/28/2017	\$5,960.21

<b>TOTAL BILLS PAID:</b>	<hr/>	\$24,948.29
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#### PAYROLL

	<u>DATE</u>	
Bi-weekly ( <i>Page 13</i> )	11/03/2017	\$17,339.22
Bi-weekly ( <i>Page 14</i> )	11/17/2017	\$17,622.71

<b>TOTAL PAYROLL:</b>	<hr/>	\$34,961.93
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<b>TOTAL DISBURSEMENTS:</b>	<hr/> <hr/>	<b>\$59,910.22</b>
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## **LIBRARY DIRECTOR REPORT—NOVEMBER 2017**

<b>Public Relations</b>	WSPY –TV & Radio Visit 11/13 (Augustine)
<b>Meetings</b>	Meeting with Judy Somerlot 11/16/17 Mini-Golf (Topper) Meeting with Bart Olson 11/16/17 Meeting with Executive Director at the Chamber 11/17/17 Council Meeting 11/28/17 Omni meeting at Sycamore Library 11/16 (Augustine) Hosted Local Programmers Group Meeting 11/17 (Augustine, Topper, Weiss,Eberhardt) Weekly Manager’s Meeting
<b>Training</b>	Online Class on Encore PrairieCat 11/15/17
<b>Staff Recruitment</b>	Wrote job descriptions and posted for 2 library clerk positions- Circulation and Youth Services.
<b>Programs, Activities Adult Programs</b>	<b>Number Attending</b> Evening Book Club 4 Lunch Time Book Club 4 Men’s Book Club 3 Friends Meeting 12 Threads and More 11 Creative Writing 12 Amazing Birds 54  <b>TOTAL ADULT ATTENDANCE 100</b>
<b>Young Adult Programs</b>	Teen Meeting -TAG 9  <b>TOTAL YA ATTENDANCE 9</b>
<b>Children Programs</b>	Drop-In Storytime 17 Tots and Toddlers (2 programs) 51 Afternoon/Morning Read (2 programs) 11 Lego Club Duplo (2) 16 Lego Club 31 Book Club (Grades 1-2) 6 Book Club (Grades 3-5) 5 Dance Party 14 Ice Cream Book Club 13 Panera Storytime 47 Literacy Center 21 Spanish Storytime 14

Bingo 4 Books 48  
Family Read Night 17  
Mr. Freeze/Fermi lab 109

**TOTAL CHILDREN'S ATTENDANCE 420**

Passive programs included: Fall Bookmark (98), Thankful for tree (105), Helmets (123)

**Computer Use**                      Adult 293  
    Young Adult 22  
    Children 13  
    Express 40

**TOTAL COMPUTER USE 368**

**Database & E-book Use**      Ancestry **236**  
    Gale **51**  
    Omni E-Book **559** E-Audio **220 (190 Users)**  
    E-Read IL **21** E-Book, Audio **54 (22 Users)**

**Circulation**                      Checkouts      **13,625**  
    New Patrons Added **80**  
    New Items Added **418**

**Teen Volunteers**      Morgan Rutsay, Mikayla Mika, Juleah Richardson, Naytona Faedtke, Rachel Robinette, Halle Jones, Dana Malinowski, Sydney Klebenow, Skyler Krantz, Jarret Faedtke, Riley Benning.

**Adult Volunteers**      Theron Garcia (Dance Party), Marta Duran (Spanish Storytime), Fox Valley Therapy Dogs (Read with Paws), and Jerry Zimmerman (Mr. Freeze), Yorkville Jr. Women's Club (Drop in Storytime)

**Meeting Room**              Rental **5**, Programs **10**  
**Patron Count**              **5318**  
**Proctored Test**              **2**

**Grants**                      Submitted grant for the IEEE Science Kits for Public Libraries 11/15/17

**Gifts, Donations and Memorials**      Bartending at The Law Office & Pub (Topper/Augustine) **Total \$444** in tips.

[illegible][illegible]



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## Quotation # 112817-1

November 28, 2017

To: Elisa F. Topper  
Yorkville Public Library

From: Joe Orseno  
Mechanical Vibration & Balancing Services, Inc.

Re: Quotation to replace the shaft and bearings on AHU-1 Return Fan.

Dear Elisa,

First and foremost, thanks for the opportunity to present this quotation for the above referenced work. We will supply and perform the following:

- We will remove the old shaft and bearings and replace them with new.
- We will clean and repair the wheel and cone were it was rubbing from the failure.
- We will set the pre load on the bearings and re-center the wheel and cone.
- We will reinstall the sheaves and belts and align and tension them.
- We will dynamically balance the wheel and motor after the repairs are completed.
- We will send you a complete report including vibration readings of the balancing after the work is completed.

Your cost for the above including parts and labor will be \$4,740.00. This price is based on performing the work during normal working hours Monday through Friday.

**Note:** after looking at the damage and seeing the heat transfer to the shaft it is our recommendation that the shaft be replaced along with the bearings. If you were to just replace the bearings and not the shaft the bearings will most likely fail again within a very short time because of the shaft damage.

I hope you find this quote acceptable. If you have any questions, or if I can be of any further assistance, please do not hesitate to call.

Sincerely,

Joseph Orseno  
MVB Services, Inc.

**MVB Services, Inc.** 414 West Fullerton Ave. Elmhurst, IL 60126-1403  
P: 630-530-0353 F: 630-559-0758 E: [info@mvp-inc.com](mailto:info@mvp-inc.com)



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## Quotation # 120417-2

December 4, 2017

To: Elisa F. Topper  
Yorkville Public Library

From: Joe Orseno  
Mechanical Vibration & Balancing Services, Inc.

Re: Quotation to replace the motor on AHU-1 Return Fan.

Dear Elisa,

First and foremost, thanks for the opportunity to present this quotation for the above referenced work. We will supply and perform the following:

- We will remove the old motor and install the new one.
- We will connect the electrical on the motor.
- We will reinstall the sheaves and belts and align and tension them.
- We will dynamically balance the motor after it is installed.
- We will send you a complete report including vibration readings of the balancing after the work is completed.

Your cost for the above including parts and labor will be \$1,895.00. **This price is based on performing the work while the shaft and bearing repairs are being made on the unit.** There is a 3 year manufacturer's warrantee on the new motor.

I hope you find this quote acceptable. If you have any questions, or if I can be of any further assistance, please do not hesitate to call.

Sincerely,

Joseph Orseno  
MVB Services, Inc.



# **PUBLIC NOTICE**

By action of the Yorkville Public Library Board of Trustees, the Library Board will meet on the second Monday of each month at 7:00 p.m. at the Library located at 902 Game Farm Road during the 2018 calendar year.

January 8

February 12

March 12

April 9

May 14

June 11

July 9

August 13

September 10

October 8

November 12

December 10

# PUBLIC NOTICE

By action of the Yorkville Public Library Board of Trustees, the Library will be closed the following holidays for the calendar year 2018.

New Year's Day	January 1	Monday
Martin Luther King Day	January 15	Monday
President's Day	February 19	Monday
Good Friday	March 30	Friday (Closing at 1p.m)
Easter	April 1	Sunday
Mother's Day	May 13	Sunday
Memorial Day	May 28	Monday
Independence Day	July 4	Wednesday
Labor Day	September 3	Monday
Veterans Day	November 11	Sunday
Thanksgiving Eve	November 21	Wednesday (Closing at 5pm)
Thanksgiving	November 22	Thursday
Christmas Eve	December 23	Sunday (Observed)
Christmas Eve	December 24	Monday
Christmas Day	December 25	Tuesday
New Year's Eve	December 30	Sunday (Observed)
New Year's Eve	December 31	Monday