

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS,
HELD IN THE CITY COUNCIL CHAMBERS,
800 GAME FARM ROAD ON
TUESDAY, OCTOBER 10, 2017**

Mayor Golinski called the meeting to order at 7:00 p.m. and led the Council in the Pledge of Allegiance.

City Clerk Warren called the roll.

Ward I	Koch	Present
	Colosimo	Present
Ward II	Milschewski	Present
	Plocher	Present
Ward III	Frieders	Present
	Funkhouser	Present
Ward IV	Tarulis	Present
	Hernandez	Present

Also present: City Clerk Warren, City Attorney Orr, City Administrator Olson, Police Chief Hart, Deputy Chief of Police Klingel, Public Works Director Dhuse, Finance Director Fredrickson, EEI Engineer Morrison, Community Development Director Barksdale-Noble, Director of Parks and Recreation Evans, Assistant City Administrator Willrett

QUORUM

A quorum was established.

AMENDMENTS TO THE AGENDA

None.

PRESENTATIONS

Certificates of Appreciation for Girl Scouts for Tree Planting

The Girl Scouts discussed their tree planting project. Mayor Golinski presented the Girl Scouts with certificates of appreciation.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS ON AGENDA ITEMS

Russ Walter, President of Yorkville's Library Board, introduced the new Library Director, Elisa Topper. Mr. Walter wanted to address the memorandum that was listed in the packet, regarding the Library intergovernmental agreement. He noted he was not informed that this issue would be addressed on tonight's City Council agenda. He pointed out and discussed what he believes to be a number of inaccuracies in the memorandum. Mr. Walter thanked the City for the great deal of help that the City has provided to the Library.

CONSENT AGENDA

None.

MINUTES FOR APPROVAL

1. Minutes of the Regular City Council – September 12, 2017
2. Minutes of the Regular City Council – September 26, 2017

Mayor Golinski entertained a motion to approve the minutes of the regular City Council meetings of September 12, 2017 and September 26, 2017 as presented. So moved by Alderman Tarulis; seconded by Alderman Hernandez.

Minutes approved unanimously by a viva voce vote.

BILLS FOR PAYMENT

Mayor Golinski stated that the bills were \$576,932.20.

REPORTS

MAYOR'S REPORT

No report.

PUBLIC WORKS COMMITTEE REPORT

No report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

No report.

PUBLIC SAFETY COMMITTEE REPORT

No report.

ADMINISTRATION COMMITTEE REPORT

**Library Intergovernmental Agreement
(ADM 2017-68)**

Alderman Milschewski made a motion to terminate the intergovernmental agreement between the City and the Library, effective April 30, 2018, and authorize staff to notify the Library Board of the City Council's termination of the existing intergovernmental agreement; seconded by Alderman Frieders.

Alderman Colosimo stressed that the City should not be in a hurry to revoke the current agreement nor enforce a new agreement without cooperation from the Library Board. Alderman Colosimo believes the relationship between the City and Library Board has deteriorated. He would like to see that changed. Alderman Colosimo believes the current agreement should not be terminated until the City has worked with the Library Board to form a new agreement. Alderman Milschewski agrees with Alderman Colosimo, but feels a new agreement is necessary in that the current agreement is twenty years old. Alderman Koch mentioned that technology has changed the role of the Library. Alderman Colosimo agrees with Alderman Milschewski that it is time for a new agreement, but disagrees with the procedure of terminating this agreement until a new agreement is established. Mayor Golinski asked for clarification from the Administration Committee meeting. City Administrator Olson stated that the Administration Committee agreed with the staff recommendation. He also stated that it was the committees intent to show the need for a new agreement and would like to see something done for the first City Council meeting in January 2018. Alderman Frieders interprets the actions taken by the City as an attempt to accelerate the process between the City and the Library Board for a new agreement. Alderman Tarulis stated that as a liaison to the Library Board, he had the impression that the Library Board had no clear understanding of the responsibilities covered by this intergovernmental agreement, and he welcomes a new document for clarification. Alderman Milschewski stated that the City and the Library Board should sit down at the table. Alderman Funkhouser does not believe that the current agreement is working and the City should clear the slate and start anew. He stated that he is in favor of supporting this motion.

Motion approved by a roll call vote. Ayes-7 Nays-1
Funkhouser-aye, Milschewski-aye, Hernandez-aye, Koch-aye,
Plocher-aye, Frieders-aye, Tarulis-aye, Colosimo-nay

PARK BOARD

No report.

PLAN COMMISSION

No report.

ZONING BOARD OF APPEALS

No report.

CITY COUNCIL REPORT

No report.

CITY CLERK'S REPORT

No report.

COMMUNITY & LIAISON REPORT

Aurora Area Convention Visitor's Bureau

Alderman Funkhouser gave an update about the AACVB contract negotiation.

STAFF REPORT

No report.

Presentations (cont'd)

Fiscal Year 2017 Audit Presentation

Jamie Wilkey, from Lauterbach & Amen, discussed the audit process. Finance Director Fredrickson stated that the City has earned a certificate of achievement for excellence in financial reporting for six years straight. The City will be submitting these audit results and hopefully will obtain the City's seventh such certificate. Finance Director Fredrickson gave a power point on the number details and the results for the fiscal year.

ADDITIONAL BUSINESS

None.

EXECUTIVE SESSION

None.

CITIZEN COMMENTS

None.

ADJOURNMENT

Mayor Golinski stated meeting adjourned.

Meeting adjourned at 7:43 p.m.

Minutes submitted by:

A handwritten signature in cursive script that reads "Beth Warren".

Beth Warren,
City Clerk, City of Yorkville, Illinois

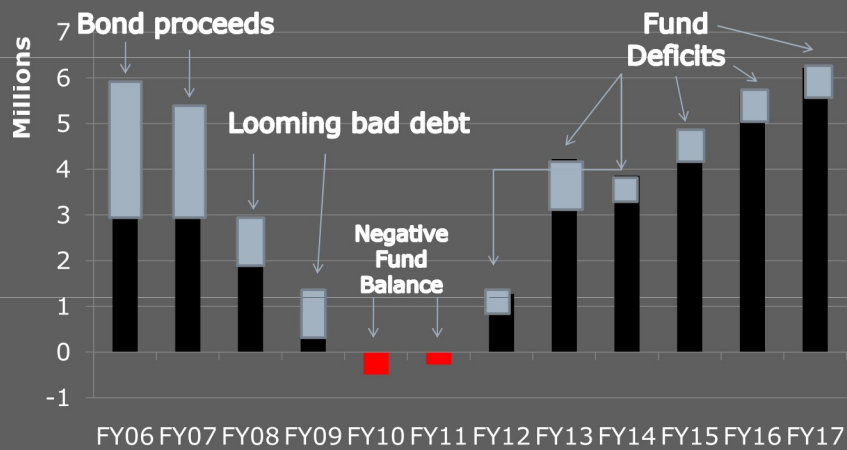
United City of Yorkville

Audit Overview
City Council
October 10, 2017

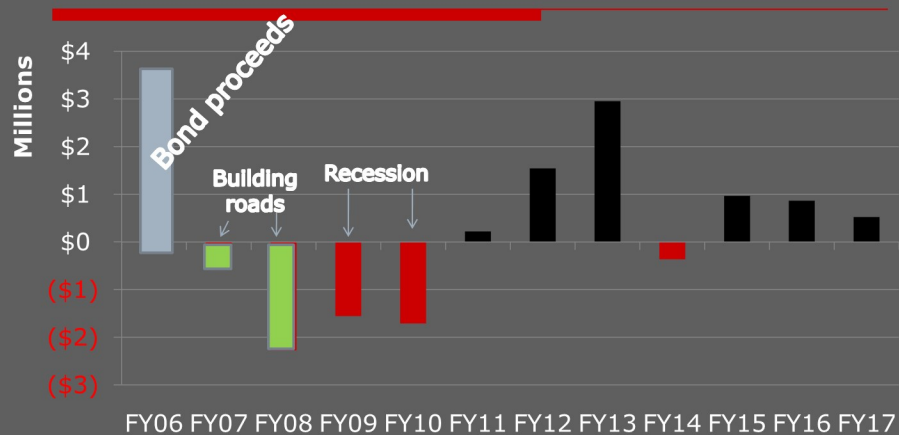
Another award

6th time
Certificate of Achievement for
Excellence in Financial Reporting Award
by the Government Finance Officers Association
of the US and Canada in FY 16

General Fund Fund Balance History



General Fund Budget Surplus/Deficit



Revenue performance

Page 74 of paper copy, page 111 of pdf copy

Revenue Line-Item	Budgeted Amount	Actual Amount
Property Tax	\$3,044,616	\$3,024,415
Sales Tax (local)	\$2,800,920	\$2,940,976
Sales Tax (non-home rule)	\$2,157,300	\$2,259,787
Utility Tax	\$890,000	\$952,591
Income Tax	\$1,725,942	\$1,602,410
Use Tax	\$397,644	\$417,212
Hotel Tax	\$76,000	\$72,407
Video Gaming Tax	\$65,000	\$100,457
Excise (i.e. Telecom) Tax	\$398,000	\$368,287
Cable TV Franchise Tax	\$270,000	\$294,275

Controlling costs

Page 76 of paper copy, page 113 of pdf copy for general fund

Page 84 (121 pdf) for Library, Page 87 (124 pdf) for Parks and Rec, Page 106 (149 pdf) for sewer, Page 107 (150 pdf) for water

Department	Budgeted Expenses	Actual Expenses
Administration	\$815,943	\$793,730
Finance	\$413,829	\$399,439
Police	\$5,289,785	\$4,903,925
Community Development	\$741,002	\$734,317
Public Works / Streets	\$853,944	\$776,108
Admin Services	\$2,955,417	\$2,930,428
Library Operations	\$763,648	\$748,026
Parks	\$900,182	\$880,327
Recreation	\$970,721	\$962,173
Sewer Operations	\$530,212	\$528,291
Water Operations	\$1,801,656	\$1,778,968

General Fund Performance

	Budgeted	Actual	Variance
Revenues	14,513,822	15,001,145	487,323
Expenditures	(12,363,595)	(11,839,342)	(524,253)
Net Transfers	(2,628,459)	(2,639,420)	10,961
Surplus(Deficit)	(478,232)	522,383	1,006,615

Engineering Costs

- ❑ FY 10, 5 FTE in-house for \$535,000
- ❑ FY 17, outsource for \$439,970
 - \$267,325 of routine engineering
 - \$172,645 for subdivision inspections
- ❑ Additional \$96,246 in reimbursed development work
- ❑ Additional \$711,384 gross in project expenses (\$629,007 net cost to City)
 - These items would not likely have been handled by in-house employees

Items of Note

- ☐ Fund balance categories and amounts
 - Paper pages 7-8, pdf pages 39-40
 - Restricted amount of \$984k due to IMRF levy, will be zeroed out in 3-4 years
 - ☐ Pensions
 - Paper page 54-64, pdf pages 88-98
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Items of note

- ☐ Long term debt summary on paper pages 39-47 and pdf pages 73-81
 - Debt service schedules on paper pages 110-125 and pdf pages 156-171
 - ☐ Developer commitment narratives start on paper page 51, pdf page 85
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Other items of note Statistical Section

- ❑ Pages 126 -159 and pdf pages 173-209
 - ❑ Historical Trends covering:
 - City finances
 - Revenue & debt capacity
 - Demographic & economic information
 - Operating information
-

Other items of note Statistical Section

- ❑ Paper pages 153-154, pdf pages 203-204 employee counts
 - 75 full-time employees in 2016
 - 96 full-time employees in 2008
 - 73 full-time employees in 2005
 - ❑ Paper pages 155-159, pdf pages 205-209 miscellaneous service data
 - Traffic violations
 - Permits issued
 - Streets resurfaced, in miles
 - Street inventory
 - New housing starts per year
-

Management Letter

Current Year

- ☐ No new recommendations

Management Letter

Current Year, Recommendation #1

- ☐ GASB Statements No. 74 & 75
 - Additional note disclosure and supplementary information for sponsored OPEB (other post-employment benefits) plans (i.e. retiree health insurance). Will also be included on the financial statements.
 - To be implemented for the FYE 2019
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Management Letter

Prior year, Recommendation #1

☐ Funds with deficit equity

■ Countryside TIF

- ☐ Remains and management foresees over time the TIF district will yield sufficient funds.

■ Sunflower Special Service Areas

- ☐ Due to one-time expenditures and will be paid back with SSA property tax proceeds.
-

Upcoming

☐ 2017 Tax Levy discussion

■ Tax levy estimate approval

- ☐ October 18 Administration Committee
- ☐ October 24 City Council meeting

■ Public Hearing

- ☐ November 14 City Council meeting

■ Discussion and potential vote

- ☐ November 28 or December 12
-

Upcoming

- ☐ FY 19 Budget rollout
 - October 14 goal setting session
 - Nov-Dec budget preparation
 - January 31, 2018 finalized
 - February 13, 2018 City Council presentation
 - February 27, 2018 City Council presentation
 - March 13, 2018 public hearing
 - Discussion and potential vote
 - ☐ March 27, 2018 City Council or
 - ☐ April 10, 2018 City Council or
 - ☐ April 24, 2018 City Council
-

REGULAR CITY COUNCIL MEETING

October 10, 2017

PLEASE PRINT

NAME:

Jim Jensen

SUBDIVISION OR BUSINESS:

Blackberry Creek North

Public Comment

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RUSS WALTER

LIBRARY BOARD FAC

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