

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS,
HELD IN THE CITY COUNCIL CHAMBERS,
800 GAME FARM ROAD ON
TUESDAY, OCTOBER 11, 2016**

Mayor Golinski called the meeting to order at 7:00 p.m. and led the Council in the Pledge of Allegiance.

City Clerk Warren called the roll.

Ward I	Koch	Present
	Colosimo	Present
Ward II	Milschewski	Present
	Kot	Present
Ward III	Frieders	Present
	Funkhouser	Present
Ward IV	Tarulis	Present
	Teeling	Present

Also present: City Clerk Warren, City Attorney Orr, City Administrator Olson, Police Chief Hart, Deputy Chief of Police Hilt, Public Works Director Dhuse, Finance Director Fredrickson, EEI Engineer Sanderson, Community Development Director Barksdale-Noble, Director of Parks and Recreation Evans, Assistant City Administrator Willrett

QUORUM

A quorum was established.

AMENDMENTS TO THE AGENDA

None.

PRESENTATIONS

FY 2016 Audit Presentation

Mayor Golinski stated that there is a 2016 Audit Presentation. Jamie Wilkey stated that she was there to present a comprehensive annual financial report. She gave a brief overview of the audit process as well as the results of the audit. This is a six month process from start to finish. She begins with the planning phases going into the testing phase and then the draft process. It ends tonight with the final comprehensive annual financial report presented to the Council. City Administrator Olson took over and concluded the presentation. (See attached).

PUBLIC HEARINGS

None.

CITIZEN COMMENTS ON AGENDA ITEMS

None.

CONSENT AGENDA

1. Annual Treasurer's Report (ADM 2016-59)
2. **Resolution 2016-31** to Induce the Redevelopment of Certain Property Within the Yorkville Downtown Tax Increment Redevelopment Project Area (202 - 206 S. Bridge Street) – *authorize the Mayor and City Clerk to execute* (EDC 2016-53)

Mayor Golinski entertained a motion to approve the consent agenda as presented. So moved by Alderman Kot; seconded by Alderman Colosimo.

Motion approved by a roll call vote. Ayes-8 Nays-0
Colosimo-aye, Milschewski-aye, Tarulis-aye, Frieders-aye,
Funkhouser-aye, Koch-aye, Teeling-aye, Kot-aye

MINUTES FOR APPROVAL

1. Minutes of the Regular City Council – September 13, 2016
2. Minutes of the Regular City Council – September 27, 2016

Mayor Golinski entertained a motion to approve the minutes of the regular City Council meeting of September 13, 2016 and September 27, 2016, as presented. So moved by Alderman Tarulis; seconded by Alderman Funkhouser.

Alderman Colosimo stated that on the September 27, 2016 minutes under the Administration Committee for home rule there was a sentence that stated the taxing power is not something that can be surprised upon the people. Alderman Colosimo would like City Clerk Warren to check that statement. If the word surprised was stated then it can remain in the minutes.

Amended Minutes approved unanimously by a viva voce vote.

BILLS FOR PAYMENT

Mayor Golinski stated that the bills were \$715,842.64.

REPORTS

MAYOR'S REPORT

Ordinance 2016-55

Authorizing and Providing for the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016 for the Purpose of Refunding Certain of the City's Outstanding Debt Certificates and Alternate Revenue Bonds, Authorizing the Execution of an Escrow Agreement in Connection Therewith, Providing for the Imposition of Taxes to Pay the Same and for the Collection, Segregation and Distribution of Certain City Revenues for the Payment of said Bonds, and the Abatement of a Portion of Taxes Previously Levied
(CC 2016-56)

Mayor Golinski entertained a motion to approve an ordinance authorizing and providing for the issuance of general obligation refunding bonds (Alternate Revenue Source), series 2016, of the United City of Yorkville, Kendall County, Illinois, in the aggregate principal amount of \$8,500,000 for the purpose of refunding certain of the City's outstanding debt certificates and alternate revenue bonds, authorizing the execution of an escrow agreement in connection therewith, providing for the imposition of taxes to pay the same and for the collection, segregation and distribution of certain City revenue for the payment of said bonds, and the abatement of a portion of taxes previously levied and authorize the Mayor and City Clerk to execute. So moved by Alderman Milschewski; seconded by Alderman Funkhouser.

Motion approved by a roll call vote. Ayes-8 Nays-0
Kot-aye, Frieders-aye, Tarulis-aye, Colosimo-aye,
Funkhouser-aye, Milschewski-aye, Teeling-aye, Koch-aye

Building Permit Fee Waiver
(CC 2016-57)

Mayor Golinski entertained a motion to approve a waiver of the building permit fees for Lot 314 in the Autumn Creek Subdivision. So moved by Alderman Tarulis; seconded by Alderman Funkhouser.

Motion approved by a roll call vote. Ayes-8 Nays-0
Frieders-aye Tarulis-aye, Colosimo-aye, Funkhouser-aye,
Milschewski-aye, Teeling-aye, Koch-aye, Kot-aye

PUBLIC WORKS COMMITTEE REPORT

No report.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Ordinance 2016-56

Authorizing a Jurisdictional Boundary Line Agreement between the United City of Yorkville and the Village of Sugar Grove
(EDC 2016-47)

Alderman Koch made a motion to approve an ordinance authorizing a jurisdictional boundary line agreement between the United City of Yorkville and the Village of Sugar Grove and authorize the Mayor and City Clerk to execute; seconded by Alderman Colosimo.

Alderman Kot asked how this new agreement affects the road work that needs to be done on the bridge. City Administrator Olson stated it doesn't really and gave an explanation.

Motion approved by a roll call vote. Ayes-8 Nays-0
Tarulis-aye, Colosimo-aye, Funkhouser-aye, Milschewski-aye,
Teeling-aye, Koch-aye, Kot-aye, Frieders-aye

PUBLIC SAFETY COMMITTEE REPORT

No report.

ADMINISTRATION COMMITTEE REPORT

Resolution 2016-32

**Approving an Intergovernmental Agreement between the Village
of Oswego and the United City of Yorkville Regarding Joint
Employment of a Purchasing Manager
(ADM 2016-61)**

Alderman Milschewski made a motion to approve a resolution approving an intergovernmental agreement between the Village of Oswego and the United City of Yorkville regarding joint employment of a purchasing manager and authorize the Mayor and City Clerk to execute; seconded by Alderman Frieders.

Alderman Kot asked if there was a ceiling on the City's share of the salary. City Administrator Olson stated no, it is 50%. Alderman Koch asked what would happen if things were to sour. City Administrator Olson stated there is a six month out. Alderman Colosimo discussed this resolution in regards to the six month out. He would like to give this a try. Alderman Teeling had questions about the resolution and City Administrator Olson answered her questions. Alderman Frieders discussed the issue of a proposed joint purchase manager and believes it is a good idea and it will take some of the burden off City staff. Alderman Funkhouser and City Administrator Olson discussed accountability in regards to this resolution. Alderman Frieders discussed having shared services of a mechanic. City Administrator Olson discussed additional strategies for shared services.

Motion approved by a roll call vote. Ayes-8 Nays-0
Colosimo-aye, Funkhouser-aye, Milschewski-aye, Teeling-aye,
Koch-aye, Kot-aye, Frieders-aye, Tarulis-aye

**Memorandum of Agreement between the United City of Yorkville and the
U.S. Census Bureau for a Special Census
(ADM 2016-51)**

Alderman Milschewski made a motion to approve a memorandum of agreement between the United City of Yorkville and the U.S. Census Bureau for a special census and authorize the City Administrator to execute; seconded by Alderman Colosimo

Alderman Colosimo discussed how he feels about this issue. Alderman Kot stated this is a side benefit to the B.U.I.L.D. Program. The City wouldn't be looking at these number if it did not have that program.

Motion approved by a roll call vote. Ayes-8 Nays-0
Funkhouser-aye, Milschewski-aye, Teeling-aye, Koch-aye,
Kot-aye, Frieders-aye, Tarulis-aye, Colosimo-aye

PARK BOARD

No report.

PLAN COMMISSION

No report.

ZONING BOARD OF APPEALS

No report.

CITY COUNCIL REPORT

No report.

CITY CLERK'S REPORT

No report.

COMMUNITY & LIAISON REPORT

AACVB

Alderman Funkhouser reported on the AACVB.

STAFF REPORT

No report.

ADDITIONAL BUSINESS

None.

EXECUTIVE SESSION

Mayor Golinski stated the Council will does have executive sessions for

1. Closed session minutes
2. Litigation
3. Land Acquisition

The City Council entered Executive Session at 7:47 p.m.

The City Council returned to regular session at 8:19 p.m.

CITIZEN COMMENTS

Mr. Art Prochaska invited the Council to come celebrate the Kendall Grand Lodge of Illinois's 150th year of being in existence. It is still one of the oldest still operating organization in the City of Yorkville. On October 29, 2016 at 1:00 is the ceremony where there will be a rededication of the Kendall lodge. This is open to the public.

ADJOURNMENT

Mayor Golinski stated meeting adjourned.

Meeting adjourned at 8:22 p.m.

Minutes submitted by:



Beth Warren,
City Clerk, City of Yorkville, Illinois

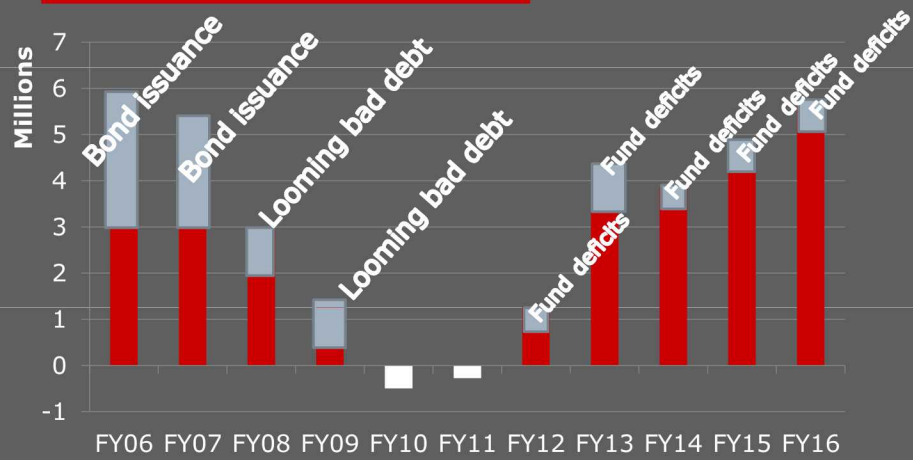
United City of Yorkville

Audit Overview
City Council
October 11, 2016

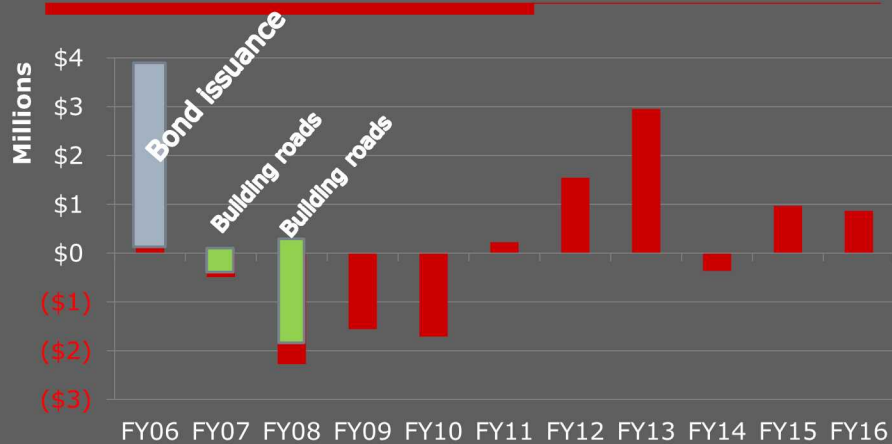
Another award

5th time
Certificate of Achievement for
Excellence in Financial Reporting Award
by the Government Finance Officers Association
of the US and Canada in FY 15

General Fund Fund Balance History



General Fund Budget Surplus/Deficit



Revenue performance

Page 72 of paper copy, page 110 of pdf copy

Revenue Line-Item	Budgeted Amount	Actual Amount
Property Tax	\$3,016,677	\$2,981,426
Sales Tax (local)	\$2,751,960	\$2,778,116
Sales Tax (non-home rule)	\$2,142,000	\$2,126,851
Utility Tax	\$870,000	\$896,635
Income Tax	\$1,610,000	\$1,715,155
Use Tax	\$346,800	\$390,605
Hotel Tax	\$70,000	\$80,422
Video Gaming Tax	\$45,000	\$74,734
Telecom Tax	\$426,500	\$402,179
Cable TV Tax	\$230,000	\$286,944

Controlling costs

Page 74 of paper copy, page 112 of pdf copy for general fund

Page 82 (120 pdf) for Library, Page 85 (123 pdf) for Parks and Rec, Page 104 (148 pdf) for sewer, Page 105 (149 pdf) for water

Department	Budgeted Expenses	Actual Expenses
Administration	\$749,942	\$688,820
Finance	\$388,506	\$376,559
Police	\$4,978,431	\$4,673,413
Community Development	\$685,228	\$649,507
Public Works / Streets	\$895,457	\$890,084
Admin Services	\$2,863,865	\$2,697,934
Library Operations	\$725,827	\$694,441
Parks	\$912,004	\$894,561
Recreation	\$883,936	\$880,473
Sewer Operations	\$507,507	\$526,571
Water Operations	\$1,770,726	\$1,748,269

General Fund Performance

	Budgeted	Actual	Variance
Revenues	14,198,137	14,522,711	324,574
Expenditures	(11,750,879)	(11,216,017)	534,862
Net Transfers	(2,437,256)	(2,441,046)	(3,790)
Surplus(Deficit)	10,002	865,648	855,646

Engineering Costs

- ❑ FY 10, 5 FTE in-house for \$535,000
- ❑ FY 16, outsource for \$396,486
 - \$220,266 of routine engineering
 - \$176,220 for subdivision inspections
- ❑ Additional \$60,615 in reimbursed development work
- ❑ Additional \$1,291,645 gross in project expenses (\$1,162,209 net cost to City)
 - These items would not likely have been handled by in-house employees

Items of Note

- ☐ Fund balance categories and amounts
 - Paper pages 7-8, pdf pages 40-41
 - Restricted amount of \$1.2m due to IMRF levy, will be zeroed out in 4-5 years
 - ☐ Pensions
 - Paper page 52-63, pdf pages 87-98
-

Items of note

- ☐ Long term debt summary on paper pages 37-45 and pdf pages 72-80
 - Debt service schedules on paper pages 108-124 and pdf pages 155-172
 - ☐ Developer commitment narratives start on paper page 49, pdf page 84
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Other items of note Statistical Section

- ❑ Pages 125 -158 and pdf pages 174-210
 - ❑ Historical Trends covering:
 - City finances
 - Revenue & debt capacity
 - Demographic & economic information
 - Operating information
-

Other items of note Statistical Section

- ❑ Paper pages 152-153, pdf pages 204-205 employee counts
 - 74 full-time employees in 2016
 - 96 full-time employees in 2008
 - 73 full-time employees in 2005
 - ❑ Paper pages 154-158, pdf pages 206-210 miscellaneous service data
 - Traffic violations
 - Permits issued
 - Streets resurfaced, in miles
 - Street inventory
 - New housing starts per year
-

Management Letter

Current Year

- ☐ No new recommendations

Management Letter

Prior Year, Recommendation #1

- ☐ GASB Statements No. 67 & 68
 - Additional note disclosure and supplementary information for sponsored pension plans (IMRF & Police Pension)
 - Implemented in FY 2015 (GASB 67) & FY 2016 (GASB 68)
-

Management Letter

Prior year, Recommendation #2

☐ Funds with deficit equity

■ Countryside TIF

- ☐ Remains and management foresees over time the TIF district will yield sufficient funds.

■ Fox Hill & Sunflower Special Service Areas

- ☐ Due to one-time expenditures and will be paid back with SSA property tax proceeds.
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Upcoming

☐ 2016 Tax Levy discussion

■ Tax levy estimate approval

- ☐ October 19 Administration Committee
- ☐ October 25 City Council meeting

■ Public Hearing

- ☐ November 22 City Council meeting

■ Discussion and potential vote

- ☐ December 13
-

Upcoming

- ☐ FY 18 Budget rollout
 - October 29 goal setting session
 - Nov-Dec budget preparation
 - January 31, 2017 finalized
 - February 14, 2017 City Council presentation
 - February 28, 2017 City Council presentation
 - March 14, 2017 public hearing
 - Discussion and potential vote
 - ☐ March 28, 2017 City Council or
 - ☐ April 11, 2017 City Council or
 - ☐ April 25, 2017 City Council
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REGULAR CITY COUNCIL MEETING

October 11, 2016

PLEASE PRINT

NAME:

Kevin McCann
Jay DeBari
Jamie Wilkey
Kris Mikuta
Art Prochaska

SUBDIVISION OR BUSINESS:

SPEER FINANCIAL
DK LLC
Lauterbach & Amen, LLP
Greenfield Turn
Cummins Ridge/Fox Hill

SIGNIN

